



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
MONDAY 27 FEBRUARY 2017
1.00pm**

City of Launceston

COUNCIL AGENDA

Monday 27 February 2017

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 27 February 2017

Time: 1.00pm

Section 65 Certificate of Qualified Advice

Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the Agenda Items for this Meeting.



Robert Dobrzynski
General Manager

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1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2 DECLARATIONS OF INTEREST

Local Government Act 1993 - Section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

3 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 13 February 2017 be confirmed as a true and correct record.

4 DEPUTATIONS

No Deputations have been identified as part of this Agenda

5 PETITIONS

Local Government Act 1993 - Sections 57 and 58

No Petitions have been identified as part of this Agenda

6 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Aldermen.)

No Community Reports have been registered with Council as part of this Agenda

7 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

7.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

No Public Questions on Notice have been identified as part of this Agenda

7.2 Public Questions without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 8 - Planning Authority.

8 PLANNING AUTHORITY

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign

FILE NO: DA0608/2016

AUTHOR: Marilyn Burns (Urban Design Planner)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant:	Milne Investments Pty Ltd
Property:	132-134 Hobart Road, Kings Meadows
Zoning:	Commercial
Receipt Date:	12/12/2016
Validity Date:	15/12/2016
Further Information Request:	19/12/2016
Further Information Received:	16/01/2017
Deemed Approval:	27/02/2017
Representations:	0

RECOMMENDATION:

That, in accordance with Section 51 and Section 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted, for DA0608/2016 - Bulky Goods Sales - showroom; advertising signage - moving illuminated building fascia sign at 132-134 Hobart Road, Kings Meadows, subject to the following conditions:

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Elevation, prepared by Claude Neon, Design No. 7545, LED Screen, Rev A, Page No 01, dated 23/11/2016.
- b. Site Plan, prepared by Claude Neon, LED screen, undated.
- c. Specifications, prepared by Claude Neon, XD6/XD10 SMD HD Outdoor LED Display, Page No 1 - 4, undated.

2. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land.

3. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of 7.00am to 6.00pm Monday to Friday and 8.00am to 5.00pm Saturday and no works on Sunday or Public Holidays.

4. SIGNAGE CONTENT

The LED screen must have a minimum dwell time of 30 seconds. The images displayed must be static and change between static images must be instantaneous. The sign must not be coloured like an official traffic sign, imitate a traffic control device or give instructions to traffic such as 'give way' or 'stop.' Apart from this, content of the sign may be updated or changed without separate approval of Council, subject to:

- a. The structure, location and size of the signage not changing.
- b. There is no third party signage.
- c. Compliance with the requirements of the planning scheme in place at the time.

5. ILLUMINATION

The LED screen must have a maximum luminance level of 2900 nits. The screen must be dimmed to a level to the satisfaction of the Manager Planning Services when in use outside of daylight hours. The screen must only be active during the hours of 6.00am and 10.00pm.

6. REMOVAL OF EXISTING SIGN

Prior to the erection or display of the sign approved by this permit, the sign nominated for removal on the subject land must be removed.

7. SIGN MAINTENANCE

The sign must be constructed and maintained in good condition to the satisfaction of the Council. The LED screen must incorporate an automatic error detection system which will turn the display off or switch to a blank, black screen should the screen or system malfunction.

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0608/2016. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to Council.

B. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au <<http://www.rmpat.tas.gov.au>>

C. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

REPORT:

1. THE PROPOSAL

The proposal is for a building fascia sign incorporating a LED screen. The screen will comprise a series of modules 640mm high and 960mm wide. The sign will have a total

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

height of 1.536m and a total width of 3.840m. The applicant has advised that the screen can be programmed to change the dwell time and has applied for a dwell time of eight seconds. They have advised that the screen can have a luminance level up to 6000 nits and can be programmed to adjust the luminance level for night-time viewing, and that the screen will change from one fixed image to another fixed image with no less than five seconds between each slide.

2. LOCATION AND NEIGHBOURHOOD CHARACTER

The subject site is located on the north-western corner of the intersection of Hobart Road and Opossum Road, opposite the Kings Meadows McDonalds store. The area is located just south of the Kings Meadows shopping strip. There are a variety of commercial uses centred around Hobart Road, including cafes, shops, hairdressers, pharmacies and banks. Further out there are number of residential uses, primarily in the form of single dwellings with hipped roofs.

Site Description

The site is an irregular shape with an area of 3,182m².

Location of existing access to the site

Access to the site is directly off the Opossum Road.

Slope

The site is relatively flat and is not known to be within a landslip area.

Vegetation

The site is developed and cleared of vegetation. The site is not within 100m of bushfire prone vegetation.

Location of any existing buildings on the site and surrounding area

In the northern corner of the site is a single storey rectangular building. The eastern wall aligns with the boundary alongside Opossum Road and has large windows. The building is clad in fibre cement sheeting. The walls are painted teal with a grey parapet. Along the western boundary is a single storey warehouse that is constructed of masonry with a gable roof. The walls and roof are painted teal. There are 14 car parking spaces arranged on the southern part of the site. The nearest residence is to the northwest of the site from which the sign will not be able to be seen.

Site Services

The street is sealed and drained to Council standard.

The site is connected to reticulated sewerage, stormwater and water supply services.

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

There are no watercourses within 50m of the site.

3. PLANNING SCHEME REQUIREMENTS

3.1 Zone Purpose

23.0 Commercial Zone

23.1.1 Zone Purpose Statements

23.1.1.1 To provide for large floor area retailing and service industries.

23.1.1.2 To provide for other large area uses, such as car yards, bulky goods sales, warehouse and showrooms in the areas of high traffic volume and high passing visibility.

23.1.1.3 To ensure uses support and do not threaten the established activity centre hierarchy.

Consistent

The proposal is for signage for an existing Bulky Goods Sales use. Therefore it suits the purpose of the zone.

E6.7.1 Precinct 1 - Launceston Central Business District Parking Exemption Area

E18.0 Signs Code

E18.1 The purpose of this provision is to:

- (a) provide opportunities for appropriate business advertising and information essential to support and encourage business activity;
- (b) promote the use of well-designed signs that complement and enhance the streetscape and the City and do not contribute to visual clutter and detract from the visual amenity of the locality; and
- (c) ensure that signage does not disrupt or compromise safety and efficiency of vehicular or pedestrian movement.

Consistent

The sign is proposed to be conditioned to ensure that it does not contribute to visual clutter or compromise the safety of vehicular movement.

E18.5 Development Standards

E18.5.1 Unacceptable signage

Objective:

To prevent unacceptable signage.

Consistent

A1 Signage must not be for the following sign types:

- (a) an above awning sign;
- (b) bunting (flag and decorative elements);
- (c) a flashing lights sign;
- (d) a roof sign;
- (e) a sky sign; or
- (f) a third party sign.

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

Complies

The proposal is for a LED building fascia sign.

E18.5.2 Design and siting of signage

Objective:

To:

- (a) provide for appropriate signage and to ensure the visual scale and impact of signage is managed; and
- (b) ensure that the design and siting of signs achieves the purpose of this code.

Consistent

The signage is proposed to be conditioned to ensure the visual impact is managed.

A1 A sign must:

- (a) be located within the applicable zone for the relevant sign type set out in Table 1 of E18.6; and
- (b) meet the requirements for the relevant sign type set out in Table 1 of E.18.6.

Relies on Performance Criteria

The Commercial zone is an applicable zone for building fascia signs. Table 1 of E18.6 requires that building fascia signs do not project above or below the fascia of the building; do not exceed two-thirds the depth of the fascia, must not exceed 950mm in maximum height and must not project more than 200mm from the vertical face of the fascia. The sign does not project above or below the fascia and will not project more than 200mm from the vertical face of the fascia. The total height of the sign is 1.536m. Therefore, the proposal does not meet the requirements of Table 1 of E18.6 and must be assessed against the performance criteria.

P1 A sign must:

- (a) be located within an applicable zone for the relevant sign type as set out in Table 1 of E18.6; and
- (b) be appropriate to the natural and built environment of the locality, having regard to:
 - (i) domination of the streetscape or premises on which it is located;
 - (ii) the size and dimensions of the sign;
 - (iii) the amenity to surrounding properties;
 - (iv) the repetition of messages or information;
 - (v) the number and density of signs; and
 - (vi) the obstruction of movement of vehicles and pedestrians.

Complies

The Commercial zone is an applicable zone for building fascia signs. The sign is 1.536m high and 3.84m wide. It will replace an existing building fascia sign that has a greater maximum height at 2m and a similar width. There is a lot of retail uses situated along Hobart Road. The external Traffic Engineer has advised that the luminance level of the sign be conditioned to be no more than 2900 lux during the day. State Growth has advised that the lux levels are to be reduced at night. Transition times for the sign are proposed to be conditioned to be instantaneous.

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

There is also a condition proposed restricting the hours of illumination to between 6.00am and 10.00pm. Due to the LED screen being in line horizontally with the traffic lights, a condition is proposed on the sign that any images displayed do not imitate traffic signals or signs.

There are 30 signs currently on subject site: three building fascia signs, one blade sign, 20 window signs and six wall signs. On the southern frontage there are eight signs. The four window signs are small, consisting of an aqua strip at the top of the window panes. One of the existing building fascia signs will be replaced with the LED screen. The remaining two building fascia signs and blade sign do not repeat messages or information. There is no duplication of information on the northern frontage.

The conditions proposed for the sign would ensure that the sign does not dominate the streetscape, affect the amenity of surrounding properties or distract drivers. The sign will not obstruct the movement of vehicles or pedestrians.

A2 A sign must be a minimum distance of 2m from the boundary of any lot in the General Residential, Inner Residential, Low Density Residential, Rural Living, Environmental Living or Village zones.

Complies

The sign has a minimum distance of 22m from any lot in the Inner Residential zone.

A3 A building or tenancy must have:

- (a) a maximum of one of each sign type per building or tenancy, unless otherwise stated in Table 1 of E18.6; and
- (b) no more than three individual signs in total.

Relies on Performance Criteria

There are 30 signs currently on subject site: Three building fascia signs, one blade sign, 20 window signs and six wall signs. On the southern frontage where the new sign will be located, there are eight signs. One of the building fascia signs will be replaced with the LED screen.

P3 Visual clutter must be reduced where multiple signs of the same type are proposed, having regard to:

- (a) the number of signs;
- (b) replacement of existing signs with fewer, more effective signs; and
- (c) duplication of messages or information on the same frontage.

Complies

There are eight signs on the southern frontage: three building fascia signs, one blade sign and four window signs. One of the building fascia signs will be replaced with the LED screen. The remaining two building fascia signs do not repeat messages or information. The majority of the window signs are small, consisting of an aqua strip at the top of the window panes. There is no duplication of information on the same frontage.

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

The typical cycle time of the signalised intersection of Hobart Road and Opossum Road is 60 seconds. The external Traffic Engineer has advised a minimum dwell time of 30 seconds for safety reasons, so that cars driving past will see an average of one sign change per green phrase. Therefore, the sign will not cause visual clutter.

A4 A sign must not be illuminated.

Relies on Performance Criteria

The sign is illuminated.

P4 A sign must not result in unreasonable loss of amenity to neighbouring properties or cause undue distraction to drivers of motor vehicles, having regard to:

- (a) the location of the sign;
- (b) the intensity of the lighting;
- (c) the hours of operation of the sign;
- (d) whether the sign is visible from the road; and
- (e) the character of the surrounding area.

Complies

Assessment included referral to an external Traffic Engineer who has advised that the luminance level of the sign should be conditioned to be no more than 2900 lux during the day. State Growth recommend that the luminance level of the sign should be reduced to a suitable level outside of daylight hours. Council's Infrastructure Traffic Engineer and State Growth have advised that the transition time for the sign be conditioned to be instantaneous.

The typical cycle time of the signalised intersection of Hobart Road and Opossum Road is 60 seconds. The external Traffic Engineer has advised a minimum dwell time of 30 seconds, so that cars driving past will see an average of one sign change per green phrase.

The sign will be visible from the road. The LED screen is in line horizontally with the traffic lights at the Hobart Road and Opossum Road intersection. There is a lot of retail uses situated along Hobart Road. The Traffic Engineer has noted that the sign will be located in a cluttered urban environment with a crash history typical of a busy arterial road in terms of crash types and frequency. The number of injury crashes at the location is a concern, however, the external Traffic Engineer advises that he does not think there are enough grounds to refuse the sign outright, and instead the sign should be conditioned to reduce the risk of distraction.

There will be a condition proposed restricting the hours of illumination to between 6.00am and 10.00pm. There will also be a condition proposed that the sign incorporates an automatic error detection system which will turn the display off or switch to a blank, black screen should the system or display malfunction. This is to prevent a fault in the display distracting drivers or affecting the amenity of the surrounding area. The sign is proposed to be conditioned so that it will not mimic traffic signs or signals.

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

4. REFERRALS

REFERRAL	COMMENTS
INTERNAL	
Infrastructure Services	Infrastructure has advised that the transitions between static images must be instantaneous. The transitions must not involve animation or movement.
Environmental Health	N/A
Parks and Recreation	N/A
Heritage/Urban Design	N/A
Building and Plumbing	N/A
EXTERNAL	
TasWater	N/A
State Growth	<p>State Growth typically prefers to avoid illuminated signage in the vicinity of traffic signals. However, they note that in this instance the sign is set back away from the direct forward sight line on the northbound approach to Opossum Road, which reduces the impact. The Department will not object to the proposal as long as the following conditions apply:</p> <p>Each advertising message must have a dwell time of at least 8 seconds before changing to a new message; The messages must be static; there must not be any flashing or scrolling words, moving features or video images; and The illumination levels of the sign must be dimmed to a suitable level when in use outside of daylight hours.</p>
TasFire	N/A
Tas Heritage Council	N/A
Crown Land	N/A
TasRail	N/A
EPA	N/A
Aurora	N/A

8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom; Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)

RELATED TRIBUNAL DECISION:

In September 2016, there was an appeal for the decision by Launceston City Council to restrict the dwell time of an illuminated sign at the Kings Meadows Hotel to 3 hours. Prior to the appeal the Council amended its position in favour of a 30 second dwell time. The RMPAT decided that the condition on the permit be amended so that sign have a minimum dwell time of 15 seconds.

This decision was based on the fact that the sign was 190m from the Innocent Street traffic lights and was not visible to traffic travelling through the intersection. The current proposal before the Council is located 20m from the traffic lights at the Hobart Road and Opossum Road intersection. The sign is directly in line horizontally with the traffic lights. These traffic lights are also the first in a series of three intersection traffic lights that are connected in tandem. Whereas the illuminated sign at the Kings Meadows Hotel is largely hidden from view by the building on the site, the proposed sign will be visible both in the lead up to the intersection and while vehicles are passing through the intersection. As the sign is much closer to and visible to traffic passing through the intersection, and is in direct line with the first set of traffic lights in a series of tandem traffic lights, it is considered to have a higher risk of causing driver confusion or distraction than the sign at the Kings Meadows Hotel. Thus it is proposed that the sign should have a longer dwell time.

Department of State Growth, as a Referral Authority for this Development Application, has indicated that each advertising message must have a dwell time of at least eight seconds before changing to a new message.

5. REPRESENTATIONS

Pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993*, the application was advertised for a 14 day period from 18 January 2017 to 2 February 2017. No representations were received

6. CONCLUSION

Subject to the recommended conditions, it is considered that the proposal complies with the Scheme and it is appropriate to recommend for approval.

ECONOMIC IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such economic impacts have been considered.

**8.1 132-134 Hobart Road, Kings Meadows - Bulky Goods Sales - Showroom;
Advertising Signage - Moving Illuminated Building Fascia Sign ...(Cont'd)**

ENVIRONMENTAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such environmental impacts have been considered.

SOCIAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Launceston Interim Planning Scheme 2015.


BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

ATTACHMENTS:

1. Attachment 1 - Locality Map - 132-134 Hobart Road, Kings Meadows (distributed electronically)
 2. Attachment 2 - Plans to be Endorsed - 132-134 Hobart Road, Kings Meadows (distributed electronically)
 3. Attachment 3 - Traffic Impact Assessment (distributed electronically)
-

9 ANNOUNCEMENTS BY THE MAYOR**9.1 Mayor's Announcements****FILE NO:** SF2375

Thursday 16 February 2017

- Attended the Hawthorn Football Club Luke Batty Foundation Breakfast at Peppers Seaport

Friday 17 February 2017

- Attended the Tour de Cure Breakfast at the Tramsheds

Sunday 19 February 2017

- Attended the Legana Christian Church Birthday Celebration Day

Tuesday 21 February 2017

- Assisted in judging the Senior Photography Competition at Village Gardens

Wednesday 22 February 2017

- Attended the 2017 Launceston Cup Luncheon and Cup Race at the Mowbray Turf Club

Thursday 23 February 2017

- Attended the 75th Anniversary of the Tasmanian World War II 2/40th AIF Battalion March and Service at the Royal Park 2/40th Memorial Garden
- Attended the Mayoral Croquet Challenge at the Launceston Croquet Centre

Friday 24 February 2017

- Attended the New Horizons Club Awards Night at the Boathouse

Saturday 25 February 2017

- Presented medals at the Riverside Aquatic Regional Medal Meet at Riverside
 - Attended the RACT Symphony Under the Stars concert and pre-concert reception at the City Park
-

10 ALDERMEN'S REPORTS

(This item provides an opportunity for Aldermen to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

11 QUESTIONS BY ALDERMEN

11.1 Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

No Aldermen's Questions on Notice have been identified as part of this Agenda

11.2 Questions without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

12 COMMITTEE REPORTS**12.1 Tender Review Committee - 23 January 2017****FILE NO:** SF0100**AUTHOR:** Louise Foster (Asset Management and Delivery Manager)**DIRECTOR:** Shane Eberhardt (Acting Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider a report from the Tender Review Committee Meeting (a delegated authority Committee).

RECOMMENDATION:

That Council receives the report from the Tender Review Committee Meeting held on 23 January 2017.

REPORT:

The Tender Review Committee Meeting held on 23 January 2017 determined the following:

Flood Response Pumps - CD.035/2016

The Tender Review Committee accepted the tender submitted by Irrigation Tasmania Pty Ltd for the Flood Response Pumps, at a cost of \$203,475.00 (excl. GST).

Spray Seal Periodic Contract - CD.038/2016

The Tender Review Committee accepted the tenders submitted by Venarchie Contracting Pty Ltd and Crossroads Civil Contracting Pty Ltd for the Spray Seal Periodic Contract, at the schedule of rates provided.

Kings Meadows Rivulet - Punchbowl Erosion Mitigation Works - CD.037/2016

The Tender Review Committee accepted the tender submitted by Crossroads Civil Contracting Pty Ltd for the Kings Meadows Rivulet - Punchbowl Erosion Mitigation Works, at a cost of \$227,041.50 (excl. GST).

12.1 Tender Review Committee - 23 January 2017 ...(Cont'd)

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To ensure decisions are made in a transparent and accountable way and to continue to ensure the long-term sustainability of our Organisation
Key Directions -
1. To develop and consistently use community engagement processes
2. To lead the implementation of the Greater Launceston Plan by collaborating on relevant initiatives

BUDGET & FINANCIAL ASPECTS:

This project is funded in accordance with the approved 2016/2017 Budget.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Acting Director Infrastructure Services

12.2 Pedestrian and Bike Committee Meeting - 7 February 2017**FILE NO:** SF0618**AUTHOR:** Cathy Williams (Built Environment Officer)**DIRECTOR:** Shane Eberhardt (Acting Director Infrastructure Services)

DECISION STATEMENT:

To receive and consider a report from the meeting of the Pedestrian and Bike Committee Meeting held on 7 February 2017.

RECOMMENDATION:

That Council receives the report from the Pedestrian and Bike Committee Meeting held on 7 February 2017.

REPORT:

The following matters were discussed at the Pedestrian and Bike Committee Meeting held on 7 February 2017.

- The Committee welcomed a new member, Mr Andrew Pitt representing the Launceston Walking Club.
- The Committee noted progress with organising Bike Week, with a public forum and Aldermen riding bikes for publicity.
- The Committee agreed to changes to the bike lanes at Hobart Road/Opossum Road providing there is a commitment to reinstate them at a later date.
- The Committee provided some suggestions for improving access to Inveresk for active transport to support the relocation of UTAS.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

12.2 Pedestrian and Bike Committee Meeting - 7 February 2017 ...(Cont'd)

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Direction -

6. To promote active and healthy lifestyles

Priority Area 3 - A city in touch with its region

Ten-year goal - To ensure Launceston is accessible and connected through efficient transport and digital networks

Key Direction -

2. To improve and maintain accessibility within the City of Launceston area, including its rural areas

Priority Area 4 - A diverse and welcoming City of Launceston

Ten-year goal - To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities

Key Direction -

5. To offer equitable access to services and facilities, including the design of public spaces that are accessible and suited to all abilities

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Acting Director Infrastructure Services

13 COUNCIL WORKSHOPS

Council Workshops conducted on 20 February 2017 were:

- LCH Civic Square
 - Food Vans - St Georges Square
 - Launceston Show Society
 - Launceston Economic Profile and Economic Development Strategy
 - 1 York Street - Collapsed retaining wall
 - QBR Confidential Event
 - Metro Update
-

14 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

14.1 Notice of Motion - Alderman E K Williams - Container Deposit Scheme**FILE NO:** SF5547**AUTHOR:** Leanne Purchase (Governance and Planning Coordinator)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider action in respect of a state-wide container deposit scheme.

RECOMMENDATION:

That Council writes to the Premier's office expressing support for investigation into the delivery of a state-wide container deposit scheme.

REPORT:

Tasmania and Victoria are now the only Australian states that have not instigated, or committed to instigating, a container deposit scheme.

Pollution by litter has profound effects on human and environmental health. The impacts of harmful marine debris have been identified as a national Key Threatening Process under the *Environmental Protection and Biodiversity Conservation Act (1999)*^[1].

The Australian Senate Standing Committee report 'Toxic tide: the threat of marine plastic pollution in Australia' (April 2016)^[2] includes in its recommendations the implementation of container deposit schemes in all states.

Despite municipal recycling, pollution remains a problem, including for Launceston, and in particular for the Tamar Estuary.

Tangaroa Blue is the coordinating organisation for the Australian Marine Debris Initiative (AMDID), which maintains the AMDID database^[3] – a record of all the marine debris picked up from beaches and waterways by contributing volunteers and organisations. The AMDID database includes records for rubbish picked up from Tamar River locations (Royal Park and Swan Point – three events) by community volunteers, within the past 12 months, including:

14.1 Notice of Motion - Alderman E K Williams - Container Deposit Scheme ...(Cont'd)

- 20,938 pieces of plastic (the majority of this being food packaging and drink bottles)
- 1,436 glass and ceramic items
- A total of 25,849 items of rubbish (also including cigarette butts, foam insulation and packaging, straws and cutlery items)

While this level of litter could be somewhat reduced by a number of activities, including better waste capture from stormwater flow and smarter packaging, the underlying reason for its presence in our Tamar River is due to human behaviour. Container deposit schemes incentivise for preferred behaviour by users, and for the actions of members of the community who view the unwelcome task of picking someone else's rubbish up as an opportunity - in addition to the environmental and health benefits of container deposit schemes, they have also been identified by other Australian states as a means of income generation for community groups. For example, the Western Australian government made the statement that "To improve WA's litter performance and assist charities, community and sporting groups in their fundraising, the WA Government is introducing a container deposit scheme by mid-2018." [4]

There is no single solution to the problem of waste and associated pollution in Tasmania, but Launceston and the Tamar River would receive benefits if a state-wide scheme were to be investigated for introduction under a robust model. Models that could provide a net financial benefit to Local Governments in Tasmania have already been identified through the Equilibrium report 'An assessment of the potential financial impacts of a Container Deposit System on Local Government in Tasmania' (Dec 2013) [5] commissioned by the Local Government Association of Tasmania.

The Notice of Motion therefore seeks to express the City of Launceston's commitment to cleaning up our city and river in feasible and practical ways, in this case by urging the State Government to follow other states in bringing in a container deposit scheme.

¹ EPBC Act (1999) Listed key threatening processes
<https://www.environment.gov.au/cgi-bin/sprat/public/publicgetkeythreats.pl>

² *Toxic tide: the threat of marine plastic pollution in Australia* (April 2016)
http://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Environment_and_Communications/Marine_plastics/Report

³ Australian Marine Debris Initiative
<http://www.tangaroablue.org/database.html>

⁴ WA container deposit scheme
<https://www.der.wa.gov.au/our-work/programs/wa-container-deposit-scheme>

**14.1 Notice of Motion - Alderman E K Williams - Container Deposit Scheme
...(Cont'd)**

⁵ *An assessment of the potential financial impacts of a Container Deposit System on Local Government in Tasmania* (Dec 2013)

<http://www.lgat.tas.gov.au/webdata/resources/files/CDS%20impacts%20for%20Tasmania%20Local%20Government%20FINAL%20December%202013.pdf>

OFFICER COMMENTS:

Not relevant as Motion relates to a policy position of Council.

ECONOMIC IMPACT:

Consideration contained in Report.

ENVIRONMENTAL IMPACT:

Consideration contained in Report.

SOCIAL IMPACT:

Consideration contained in Report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 5 - A city that values its environment

Ten-year goal - To reduce the impacts on our natural environment and to build resilience to the changing intensity of natural hazards

Key Directions -

1. To contribute to air and river quality in Launceston by liaising with the community, business and other stakeholders

5. To reduce our and the community's impact on the natural environment

BUDGET & FINANCIAL ASPECTS:

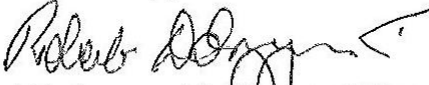
Not considered relevant to this report.

**14.1 Notice of Motion - Alderman E K Williams - Container Deposit Scheme
...(Cont'd)**

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

ATTACHMENTS:

1. Notice of Motion - Container Deposit Scheme
-

Attachment 1 - Notice of Motion - Container Deposit Scheme

CITY OF LAUNCESTON

MEMORANDUM

FILE NO: SF5547 / SF0634 / SF0630
EW

DATE: 13 February 2017

TO: Robert Dobrzynski General Manager
c.c. Committee Clerks

FROM: Emma Williams Alderman

SUBJECT: Notice of Motion –Container Deposit Scheme

In accordance with Clause 16 (5) of the *Local Government (Meeting Procedures) Regulations 2015* please accept this Notice of Motion for placement on the agenda of the Meeting of Council to be held on Monday 27 February 2017.

Motion

That Council write to the Premier's office expressing support for investigation into the delivery of a state-wide container deposit scheme.

Background

Tasmania and Victoria are now the only Australian states that have not instigated, or committed to instigating, a container deposit scheme.

Pollution by litter has profound effects on human and environmental health. The impacts of harmful marine debris have been identified as a national Key Threatening Process under the *Environmental Protection and Biodiversity Conservation Act (1999)* ^[1].

The Australian Senate Standing Committee report 'Toxic tide: the threat of marine plastic pollution in Australia' (April 2016) ^[2] includes in its recommendations the implementation of container deposit schemes in all states.

Despite municipal recycling, pollution remains a problem, including for Launceston, and in particular for the Tamar Estuary.

Tangaroa Blue is the coordinating organisation for the Australian Marine Debris Initiative (AMDI), which maintains the AMDI database ^[3] – a record of all the marine debris picked up from beaches and waterways by contributing volunteers and organisations. The AMDI database includes records for rubbish picked up from Tamar River locations (Royal Park and Swan Point – three events) by community volunteers, within the past 12 months, including:

- 20,938 pieces of plastic (the majority of this being food packaging and drink bottles)
- 1,436 glass and ceramic items
- A total of 25,849 items of rubbish (also including cigarette butts, foam insulation and packaging, straws and cutlery items)

CITY OF LAUNCESTON

MEMORANDUM

While this level of litter could be somewhat reduced by a number of activities, including better waste capture from stormwater flow and smarter packaging, the underlying reason for its presence in our Tamar River is due to human behaviour. Container deposit schemes incentivise for preferred behaviour by users, and for the actions of members of the community who view the unwelcome task of picking someone else's rubbish up as an opportunity - in addition to the environmental and health benefits of container deposit schemes, they have also been identified by other Australian states as a means of income generation for community groups. For example, the Western Australian government made the statement that "To improve WA's litter performance and assist charities, community and sporting groups in their fundraising, the WA Government is introducing a container deposit scheme by mid-2018."^[4]

There is no single solution to the problem of waste and associated pollution in Tasmania, but Launceston and the Tamar River would receive benefits if a state-wide scheme were to be investigated for introduction under a robust model. Models that could provide a net financial benefit to Local Governments in Tasmania have already been identified through the Equilibrium report 'An assessment of the potential financial impacts of a Container Deposit System on Local Government in Tasmania' (Dec 2013)^[5] commissioned by the Local Government Association of Tasmania.

The Notice of Motion therefore seeks to express the City of Launceston's commitment to cleaning up our city and river in feasible and practical ways, in this case by urging the State Government to follow other states in bringing in a container deposit scheme.

¹ EPBC Act (1999) Listed key threatening processes

<https://www.environment.gov.au/cgi-bin/sprat/public/publicgetkeythreats.pl>

² *Toxic tide: the threat of marine plastic pollution in Australia* (April 2016)

http://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Environment_and_Communications/Marine_plastics/Report

³ Australian Marine Debris Initiative

<http://www.tangaroablue.org/database.html>

⁴ WA container deposit scheme

<https://www.der.wa.gov.au/our-work/programs/wa-container-deposit-scheme>

⁵ *An assessment of the potential financial impacts of a Container Deposit System on Local Government in Tasmania* (Dec 2013)

<http://www.lgat.tas.gov.au/webdata/resources/files/CDS%20impacts%20for%20Tasmanian%20Local%20Government%20FINAL%20December%202013.pdf>

Attachments

None



Alderman Emma Williams

15 DEVELOPMENT SERVICES DIRECTORATE ITEMS**15.1 Special Event Sponsorship Application - Netball Tasmania****FILE NO:** SF5892**AUTHOR:** Eve Gibbons (Grants and Sponsorship Officer)**DIRECTOR:** Leanne Hurst (Director, Development Services)

DECISION STATEMENT:

To consider an application received by City of Launceston's Special Event Sponsorship Program from Netball Tasmania.

RECOMMENDATION:

That Council pre-commits funds of \$22,500 from the 2017/2018 Special Event Sponsorship Program budget for the International Netball Festival 2018.

REPORT:

Netball Tasmania has applied for \$45,000 to the City of Launceston Special Event Sponsorship Program for the International Netball Festival.

A 'Special Event' is defined as an irregular or one-off event that has the ability to attract significant attendees from local, state and interstate areas. Events will deliver an inclusive experience, encouraging community participation, creativity, and fostering pride and positivity in our city. They will also deliver tourism and economic returns to the Launceston community, building our profile and reputation as a great place to live, visit and invest.

The International Netball Festival is planned to be held in Launceston from the 25 - 31 March 2018. Launceston will host to two international netball teams in preparation for the lead up to the 2018 Commonwealth Games, Gold Coast, from 4 - 15 April 2018.

Netball Tasmania will be utilising the 2015 model where a pre-World Cup Camp was held in Launceston with teams from Wales and Scotland participating.

Over the seven day period from 25 - 31 March 2018, Launceston will host two international teams. These teams will play a series of matches at the Launceston Silverdome and each feature will comprise of a double header with the Australian Centre for Excellence team and also the newly formed Tasmanian Magpies. Throughout the week there will be a series of community engagement initiatives within the school community, as well as development opportunities for participants and officials of netball in Tasmania.

15.1 Special Event Sponsorship Application - Netball Tasmania ...(Cont'd)

It is estimated the Festival will attract 3,500 participants to the event. With an estimated attendance break down of 35-40% (local), 57% (intrastate) and 3% (interstate), it is also estimated that 420 bed nights will be utilised, with a participant spend per day of \$1,500 and spectator spend of \$150 per day. The full details of the funding request are set out in a separate report which has been distributed to Aldermen.

The application was assessed by the Event Sponsorship Assessment Panel, comprising of Alderman Danny Gibson (Chair), Alderman Karina Stojansek, Alderman Emma Williams, Ms Vanessa Cahoon (Executive Officer - Cityprom) and Mr Chris Griffin (Chief Executive Officer - Tourism Northern Tasmania) and utilised the following criteria.

Assessment Criteria

Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.

Creativity and Innovation - Encourages and supports creativity, innovation and local talent.

Community Spirit - Fosters pride and positivity in our city, building community spirit.

Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment.

Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston and the region, building our profile and reputation.

Asset Usage - Utilisation and activation of community assets including cultural, entertainment, sport and recreation venues, including Council owned and operated assets.

The Netball Tasmania assessment resulted in a score of 50%.

Under the distribution of funds formula applied for event sponsorship, an application receiving a score between 50% - 60% is recommended to receive 50% of the requested funding amount.

ECONOMIC IMPACT:

Consideration contained in report

ENVIRONMENTAL IMPACT:

Consideration contained in report

15.1 Special Event Sponsorship Application - Netball Tasmania ...(Cont'd)

SOCIAL IMPACT:

Consideration contained in report

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 1 - A creative and innovative city

Ten-year goal - To foster creative and innovative people and industries

Key Directions -

3. To optimise the use and usability of our assets for different types of activities

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Directions -

1. To continue to offer and attractive network of parks, open spaces and facilities throughout Launceston

6. To promote active and healthy lifestyles

Priority Area 7 - A city that stimulates economic activity and vibrancy

Ten-year goal - To develop a strategic and dedicated approach to securing economic investment in Launceston

Key Directions -

1. To actively market the City and Region and pursue investment

3. To promote tourism and a quality Launceston tourism offering

4. To promote and attract national and international events and support the sector to ensure a diverse annual events calendar

6. To facilitate direct investment in the local economy to support its growth

City of Launceston Event Strategy 2016-2019

4.1 Goal 5 - Tourism, economic and profile

1. Generate increased visitation, length of stay and high economic yields

2. Positively promote the profile of Launceston and the region in intra and interstate markets, and align with the unique brand attributes of Launceston

3. Fill gaps in the existing events calendar, particularly when there is low accommodation occupancy and minimal impacts on existing events

4. Utilise the Council's key facilities as event venues

15.1 Special Event Sponsorship Application - Netball Tasmania ...(Cont'd)

4.2 Goal - Community, social and lifestyle outcomes

1. Contribute to a vibrant and diverse calendar of events throughout the year that are affordable and accessible to local residents
2. Strengthen Launceston's position as a highly desirable place to live, visit and invest
3. Encourage and support creativity, innovation and local talent
4. Builds community spirit, pride and sense of place
5. Enable social connections to take place within the community, including volunteering and participation opportunities

4.3 Goal 3 - Maximising the promotion, usage of and financial return on City of Launceston owned and managed facilities and infrastructure as event venues

BUDGET & FINANCIAL ASPECTS:

Comment Director Corporate Services

There have been recent discussions regarding the amount of the overall Event Sponsorship budget, in particular the opportunity to provide additional funding. The draft budget for 2017/2018 is not yet a point where definitive advice is able to be provided on the amount of funding that will be presented to Aldermen.

The special event funding in the current year is \$25,000, the request for \$22,500 is within this level of funding and so could be pre committed on a first come basis. Any other requests would need to be considered in the context of the proposed budget for 2017/2018.

Comment Grants and Sponsorship Officer

The City of Launceston has received another submission for Special Event Sponsorship prior to the application contained in this report. That submission has been reviewed but not yet assessed.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

15.2 Community Grants Assessment Panel Terms of Reference

FILE NO: SF0488

AUTHOR: Eve Gibbons (Grants and Sponsorship Officer)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider the draft Community Grants Assessment Panel Terms of Reference (05-Plx-019).

RECOMMENDATION:

That Council approves the proposed Community Grants Assessment Panel Terms of Reference (05-Plx-019) as set out below.

Community Grants Assessment Panel Terms of Reference

The Community Grants Assessment Panel is a Special Committee of Council as defined under section 24 of the Local Government Act 1993.

PURPOSE:

The primary purpose of the City of Launceston (CoL) Community Grants Assessment Panel is to review and assess grant applications in accordance with the Community Grants Policy and Guidelines.

The Assessment Panel recommendations will allow for informed decision making by Council when approving funding allocation for projects.

ROLE:

The primary role of the Community Grants Assessment Panel is to:

- To consider, review and assess grant applications against the Community Grants (Organisations) assessment criteria.*
- Provide recommendations to Council on grants to be approved for funding.*

The Aldermen nominated to the Assessment Panel will have a secondary role by providing input into the annual recommendation to Council for Community Organisations seeking assistance via the Concessional Entry to the Council's Waste Disposal Facilities.

15.2 Community Grants Assessment Panel Terms of Reference ...(Cont'd)

MEMBERSHIP:

The Assessment Panel will consist of representatives from the City of Launceston (Aldermen) and external stakeholders.

- *City of Launceston Aldermen (three), nominated and endorsed by Council*
- *External stakeholder representatives (three)*

The external stakeholder representatives will be appointed by a decision of Council.

Council officers will provide advice to the Assessment Panel.

MEETING ARRANGEMENTS:

The Panel will meet at least three times a year to coincide with the grant rounds and at other times as necessary. All grant applications will be assessed in the first instance via an online assessment process. Panel meetings will provide an opportunity for discussion and review of assessments and to confirm recommendations to Council.

MEETING QUORUM:

An absolute majority is considered a quorum for meetings of the Community Grant Assessment Panel.

HOW THE PANEL WILL OPERATE:

- *The Grants and Sponsorship Officer will coordinate the Community Grants assessment process;*
- *The Panel will assess all Grant applications through an online assessment process prior to a Panel meeting;*
- *Panel members will independently review and assess each grant application in accordance with the Community Grant assessment criteria;*
- *Once applications have been pre-scored, the Panel will meet to finalise assessment scoring which will determine the applicant's eligibility for funding, and form the Panel's recommendation to Council; and*
- *All final decisions on Community Grant funding will be made by Council and are subject to the available budget available for that round.*

CODE OF CONDUCT:

All Panel members must adhere to the Code of Conduct for Committees. Aldermen and Council Officers must also adhere to their own relevant Code of Conduct.

CONFLICT OF INTEREST:

If a Panel member has a declared interest in an event they must declare prior to assessment of the application.

15.2 Community Grants Assessment Panel Terms of Reference ...(Cont'd)

The declaration of interest will be noted in the report outlining the panel's recommendation to Council.

RESOURCES:

Grants and Sponsorship Officer will coordinate the assessment process ensuring panel members have all the necessary support to undertake the assessment process.

HONORARIUMS:

Council will not pay any honorariums or expenses to any member on the panel.

REVIEW:

The Terms of Reference including membership will be reviewed in conjunction with the review of the City of Launceston Community Grants Policy.

REPORT:

The Community Grants Assessment Panel is a Special Committee, established under section 24 of the *Local Government Act 1993 (Tas)*. The primary purpose of the Panel is to review and assess community grant applications in accordance with the Community Grants (Organisations) Policy and Guidelines.

A Community Grants Assessment Panel Terms of Reference has been prepared in line with requirements that all Special Committees operate in accordance with a Council endorsed Terms of Reference. The community grants assessment process has been reviewed in conjunction with the Community Grants (Organisations) Policy. Good governance is required to ensure a robust transparent process surrounds the assessment of event sponsorship requests.

ECONOMIC IMPACT:

Consideration contained in report.

ENVIRONMENTAL IMPACT:

Consideration contained in report.

SOCIAL IMPACT:

Consideration contained in report.

15.2 Community Grants Assessment Panel Terms of Reference ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To communicate and engage consistently and effectively with our community and stakeholders; to seek and champion collaboration to address major issues for Northern Tasmania; to ensure decisions are made in a transparent and accountable way; to continue to meet our statutory obligations and deliver quality services; to continue to ensure the long-term sustainability of our Organisation

Key Directions -

3. To ensure decisions are made on the basis of accurate and relevant information
4. To continually improve our service delivery and supporting processes

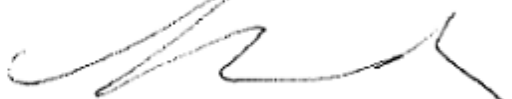
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

15.3 Community Grants (Individuals/Teams/Groups) Policy

FILE NO: SF0488

AUTHOR: Eve Gibbons (Grants and Sponsorship Officer)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider a revised Community Grants (Individuals/Teams/Groups) Policy (05-PI-017).

PREVIOUS COUNCIL CONSIDERATION:

Council - 29 November 2010 - Agenda Item 13.4 - Proposed Community Grants (Individuals/Teams/Groups) Policy (05-PI-011)
SPPC - 22 November 2010 - Agenda Item 4.9 - Proposed Community Grants (Individuals/Teams/Groups) Policy (05-PI-011)

RECOMMENDATION:

That Council approves the revised Community Grants (Individuals/Teams/Groups) Policy (05-PI-017) as set out below.

PURPOSE

The purpose of the Individual/Team/Group Grant Program is to provide assistance to individuals/teams/groups for sporting, academic or cultural endeavours.

SCOPE

Does not apply to funding assistance for any other purpose.

POLICY

Funding Overview

Individual/team/group grants will be provided to individuals/teams/groups who are 18 years or under, living in the Launceston Municipal area, who have been selected to represent Australia, Tasmania or Northern Tasmania.

15.3 Community Grants (Individuals/Teams/Groups) Policy ...(Cont'd)

Individuals

If activity is overseas \$200 per individual
 If activity is interstate/intrastate \$100 per individual

Teams/Groups

If activity is overseas \$100 per individual
 (max \$600 per team/group)
 If activity is interstate/intrastate \$50 per individual
 (max \$300 per team/group)

Funding Rounds

The timeframe for community grant applications to be considered is as follows:

Round	Applications Open	Applications Close	Applications Assessed	Council Decision
Round 1	1 April	31 May	June	July
Round 2	1 July	31 August	September	October
Round 3	1 February	31 March	April	May

Applications from individuals/teams/groups must be received a minimum of two weeks prior to the event. Individuals/teams/groups that apply for funding after this will be ineligible. Allocations of funds will take place three times per year (as above) and as a result, funding may be received after the event.

A representative from the team/group (e.g. group leader, coach) is to complete the application form on behalf of the team/group. It is the responsibility of that representative to distribute the funds to the team/group in an appropriate manner. The City of Launceston takes no responsibility for this.

Funding Assessment

Applications will be reviewed by the City of Launceston Grants and Sponsorship Officer to ensure all relevant information has been provided and to check the applicant's eligibility.

During the City of Launceston Community Grants Assessment Panel meeting an overview of applicants eligible for a funding will be presented. Eligible applicants will be included in a report to Council in conjunction with Community Grants for Organisations.

Funding decisions will be made by the Council, following recommendations from the assessment panel. Funding endorsement will be subject to the budget available.

15.3 Community Grants (Individuals/Teams/Groups) Policy ...(Cont'd)

Funding Limitations

A member of a team/group are ineligible to apply for an individual grant and must apply for a team/group grant. A team/group consists of two or more people participating in the same event with a common link, e.g. organisation.

Individuals/teams/groups can only receive one grant from Council each financial year with any one individual to receive a maximum of three grants only.

PRINCIPLES

DRAFT Community Grants Individual/Team/Group Guidelines 05-Rfx-013

DRAFT Community Grants (Organisations) Policy 05-PI-011

DRAFT Community Grants (Organisations) Guidelines 05-Rfx-014

REVIEW

This policy will be reviewed no more than five years after the date of approval or more frequently, if dictated by operational demands and with Council's approval.

REPORT:

The revised Community Grants (Organisations Policy) is contained within the recommendation and has been reviewed in line with requirements of the policy. The policy will take effect for the 2017/2018 financial year. No changes have been made to the policy direction, only formatting and style of the document to ensure consistency with the Event Sponsorship Program.

ECONOMIC IMPACT:

Consideration contained in this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Consideration contained in this report.

15.3 Community Grants (Individuals/Teams/Groups) Policy ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 1 - A creative and innovative city

Ten-year goal - To foster creative and innovative people and industries

Key Directions -

2. To understand and support the establishment and growth of creative industries in Launceston
6. To contribute towards artistic, cultural and heritage outcomes

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Direction -

6. To promote active and healthy lifestyles

BUDGET & FINANCIAL ASPECTS:

The entire cash budget for Community Grants for 2016/2017 is \$60,000. Funding for individuals/teams/groups and organisations is allocated from the same budget line.

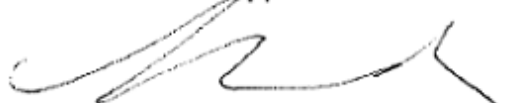
The final decision on available funding for 2017/2018 will need be made in the lead up to the budget as funding allocation decisions are made prior to the final budget determination.

These decisions will need to be made in the context of the overall financial position, in particular the strategic objective of delivering an ongoing operation surplus.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

15.4 Community Grants (Organisations) Policy**FILE NO:** SF0488**AUTHOR:** Eve Gibbons (Grants and Sponsorship Officer)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider a revised Community Grants (Organisations) Policy (05-PI-018).

PREVIOUS COUNCIL CONSIDERATION:

Council - 12 December 2011 - Agenda Item 13.3 - Community Grants (Organisations) Policy (05-PI-010)

Council - 28 March 2011 - Agenda Item 13.3 - Community Grants (Organisations) Policy (05-PI-010)

Council - 29 November 2010 - Agenda Item 13.3 - Proposed Community Grants (Organisations) Policy (05-PI-010)

SPPC - 22 November 2010 - Agenda Item 4.8 - Proposed Community Grants (Organisations) Policy (05-PI-010)

RECOMMENDATION:

That Council approves the revised Community Grants (Organisations) Policy (05-PI-018) as set out below.

PURPOSE

To support community projects held in the Launceston municipality which result in community, social, cultural and environmental benefits for the Launceston community.

SCOPE

Applies to applications for funding assistance for local community projects held within the Launceston municipality. Support for community events is provided via the City of Launceston Event Sponsorship Program.

POLICY***Funding Overview***

All applications for funding assistance for local community projects will be assessed under this Policy against the relevant criteria.

The limit of any one grant under this Policy will be up to \$5,000 (plus GST if applicable).

15.4 Community Grants (Organisations) Policy ...(Cont'd)

Funding under the Organisations Grants Program is for one off projects/activities. There will be no annual recurring funding.

Funding Rounds

The timeframe for community grant applications to be considered is as follows:

Round	Applications Open	Applications Close	Applications Assessed	Council Decision
Round 1	1 April	31 May	June	July
Round 2	1 July	31 August	September	October
Round 3	1 February	31 March	April	May

There will be three funding rounds per year. Normally, no more than one-third of the budget will be recommended for approval in each funding round. Any funds left from one funding round will be allocated in the remaining funding rounds for that financial year.

Available grants in any given year will be subject to budget allocation by Council for that financial year.

Funding Assessment

Assessment of all eligible applications will be made by the City of Launceston Community Grants Assessment Panel and will operate under a Council endorsed Terms of Reference.

Funding decisions will be made by the Council, following recommendations from the assessment panel. Funding endorsement will be subject to the budget available.

Funding Agreement

Successful applicants will be required to sign a funding agreement which will outline in detail the conditions and reporting requirements required of the grant program.

If project details change or the project is cancelled, the City of Launceston must be advised promptly in writing as soon as possible. The City of Launceston reserves the right to reconsider any funding decision if variations to a project are made after an application is submitted.

Funding Limitations

No funding will be granted for projects that have commenced or completed prior to or during the application and assessment process.

Projects under this program will generally be ineligible to receive funding or in-kind support from any other City of Launceston funding program (e.g. event sponsorship or incentive).

15.4 Community Grants (Organisations) Policy ...(Cont'd)

PRINCIPLES

The Council's Organisational Values apply to all activities.

RELATED POLICIES & PROCEDURES

DRAFT Individual/Team/Group Policy 05-PI-017

DRAFT Community Grants Individual/Team/Group Guidelines 05-Rfx-013

DRAFT Community Grants (Organisations) Guidelines 05-Rfx-014

Events Sponsorship Policy 05-PI-012

Approval of Holding Civic Events (receptions/functions) Policy 05-PL-006

Mayoral Community Assistance Fund Policy 05-PI-001

RELATED LEGISLATION

N/A

REFERENCES

N/A

DEFINITIONS

N/A

REVIEW

This policy will be reviewed no more than five years after the date of approval or more frequently, if dictated by operational demands and with Council's approval.

REPORT:

The revised Community Grants (Organisations Policy) is contained within the recommendation and has been reviewed in line with requirements of the policy. No changes have been made to the policy direction, only formatting and style of the document to ensure consistency with the Event Sponsorship Program.

The policy will take effect for the 2017/2018 financial year.

ECONOMIC IMPACT:

Consideration contained in this report.

15.4 Community Grants (Organisations) Policy ...(Cont'd)

ENVIRONMENTAL IMPACT:

Consideration contained in this report.

SOCIAL IMPACT:

Consideration contained in this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 1 - A creative and innovative city

Ten-year goal - To foster creative and innovative people and industries

Key Directions -

2. To understand and support the establishment and growth of creative industries in Launceston
6. To contribute towards artistic, cultural and heritage outcomes

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Direction -

6. To promote active and healthy lifestyles

Priority Area 4 - A diverse and welcoming City of Launceston

Ten-year goal - To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities

Key Directions -

1. To understand the needs and requirements of key community service providers and stakeholders
3. To define and communicate our role in promoting social inclusion and equity
4. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community
6. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life

BUDGET & FINANCIAL ASPECTS:

The cash budget for Community Grants for 2016/2017 is \$60,000.

15.4 Community Grants (Organisations) Policy ...(Cont'd)

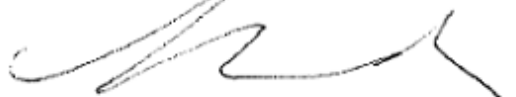
The final decision on available funding for 2017/2018 will need be made in the lead up to the budget as funding allocation decisions are made prior to the final budget determination.

These decisions will need to be made in the context of the overall financial position, in particular the strategic objective of delivering an ongoing operation surplus.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

16 FACILITIES MANAGEMENT DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

17 QUEEN VICTORIA MUSEUM AND ART GALLERY DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

18 INFRASTRUCTURE SERVICES DIRECTORATE ITEMS

18.1 Lease - Launceston Rugby Union Football Club Incorporated

FILE NO: SF4513

AUTHOR: Tricia De Leon-Hillier (Parks Lease Management Officer)

DIRECTOR: Shane Eberhardt (Acting Director Infrastructure Services)

DECISION STATEMENT:

To consider leasing an area of land at Royal Park (part of Certificate of Title Vol 138979 Folio 10) to the Launceston Rugby Union Football Club Incorporated.

This decision requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

Council - 28 November 2011 - Agenda Item 16.1 - Lease Launceston Rugby Football Club Inc - Lease approved

RECOMMENDATION:

Pursuant to the provisions of Section 179 of the *Local Government Act 1993*, Council approves the lease of public land situated at Royal Park (part of Certificate of Title Vol 138979 Folio 10) to the Launceston Rugby Union Football Club Incorporated under the following terms:

- the term shall be five years commencing on 1 March 2017;
 - the lease amount shall be \$1 per annum if demanded;
 - tenant to be responsible for:
 - energy costs;
 - volumetric and connection charges for water; and
 - other service charges (if any)
 - tenant shall continuously maintain:
 - building in good and reasonable order; and
 - public liability insurance of at least \$10 million
-

18.1 Lease - Launceston Rugby Union Football Club Incorporated ...(Cont'd)

REPORT:

The Launceston Rugby Union Football Club Incorporated has been based at Royal Park sports ground where they have constructed their own club room. They have been based at this site for more than 30 years with their membership growing.

As a long term lessee at this site they have been model tenants, it is recommended that Council offers a peppercorn lease with the lessee to cover all charges in respect of power usage, water and sewerage rates and charges plus public liability insurance.

It is recommended that under the terms and conditions of a new lease that Council require the lessee to provide a quarterly written report in September, December, March and June of each year, consisting of participation data broken down into details of usage by team, male and female and age group range.

Section 178 of the *Local Government Act 1993* requires that leases of public land exceeding five years be advertised. Given that this lease does not exceed five years then public notice is not required.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

This proposal will make a positive social impact on a thriving sports club which has been operating for over 30 years.

18.1 Lease - Launceston Rugby Union Football Club Incorporated ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Directions -

1. To continue to offer and attractive network of parks, open spaces and facilities throughout Launceston
3. To contribute to enhanced public health and amenity to promote a safe and secure environment
6. To promote active and healthy lifestyles

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Acting Director Infrastructure Services

ATTACHMENTS:

1. Map of leased area
 2. Letter of proposal from Launceston Rugby Union Club Incorporated
-

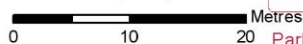


Created: 14/11/2011 CRM

NOTE: While all reasonable care has been taken to ensure the accuracy of the information portrayed on this plan its purpose is to provide a general indication of the location of Council services. The information provided may contain errors or omissions and the accuracy may not suit all users. A site inspection and investigation is recommended before commencement of any project based on this data. This note forms an integral part of this plan.
Launceston City Council 2011

**Launceston Rugby
Union Club Inc**

Scale : 1:500
(at A4)



Parks & Recreation



Attachment 2



LAUNCESTON RUGBY UNION CLUB Inc.



Ms Tricia De Leon-Hillier
Parks Lease Management Officer
Parks and Recreation

City of Launceston

Re: Lease Renewal

Dear Ms De Leon-Hillier,

The Launceston Rugby Union Club is very pleased to receive a request for renewal of Lease at it's Clubrooms.

Launceston Rugby Club would formally like to take up the offer. We would also like to express that we will be responsible for all outgoings from the clubhouse, including power & water usage.

Launceston Rugby Club will also maintain and keep the Clubhouse in good repair and condition making it available for members of the community to enjoy.

Yours sincerely,

Nicholas Sotiriou

President
Launceston Rugby Union Club
Home Point Road, Seaport,
Launceston, Tasmania 7250

19 MAJOR PROJECTS DIRECTORATE ITEMS**19.1 Civic Square - Design Proposal****FILE NO:** SF0598**AUTHOR:** Dale Sinfield (Director Major Projects)

DECISION STATEMENT:

To consider endorsement of the final design for Civic Square and seek approval to proceed to tender.

PREVIOUS COUNCIL CONSIDERATION:

Council - 14 December 2015 - Agenda Item 15.1 - Launceston City Heart Masterplan Stage 1 (Public Realm - Major Public Spaces)
Workshop - 8 November 2016 - Update on Civic Square
Workshop - 20 February 2017 - Approval of Final Design for Civic Square

RECOMMENDATION:

That Council:

1. Notes the outcomes of the final public engagement for Civic Square;
 2. Endorses the design for Civic Square as part of the Launceston City Heart Project (ECM Document Numbers 3996229, 3996239, 3996244)
-

REPORT:

The Launceston City Heart (LCH) Project is a priority project within the City of Launceston's Greater Launceston Plan. The LCH aims to revitalise the inner city area of Launceston as the primary service and retail centre for the greater Launceston and northern Tasmania region, and promote appropriate, planned and desirable commercial and council development opportunities in the area. The LCH Project has 10 key precinct areas and over 60 sub-projects within its scope.

In December 2015, Council endorsed the LCH Masterplan Stage 1. This included the focus and completion of the LCH Stage 1 - Phase 2 Capital program, which incorporates five sub-projects, including the following:

19.1 Civic Square - Design Proposal ...(Cont'd)

- Project 1 - Civic Square Redevelopment;
- Project 2 - LCH Wayfinding (Pedestrian and Bicycle Signage Treatments);
- Project 3 - Brisbane Street Mall redevelopment;
- Project 4 - Public Transport Improvements (Redevelopment of St John Street); and
- Project 5 - LCH Live (Wi-Fi and Fibre Infrastructure).

The Civic Square Redevelopment will significantly improve the spaces ability to host major events and activities, promoting Launceston and the region to a wide range of visitors and interests.

Key components of the redevelopment include a new education play space, a fixed stage area, wayfinding, new landscaping, paving and state of the art lighting.

The proposed play space will be an opportunity for intergenerational interaction. The space will provide an environment for creative and imaginative play that will link with the adjacent library's educational programs. In addition, along with the general overall space, it will become a natural congregation point for the CBD, where free activities can be enjoyed by the community and visitors to the region.

The incorporation of a fixed stage area, family play-space, new courtyard outside the Police Station, a terraced area outside the LINC and additional seating, lighting and wayfinding throughout, will allow for additional community participation, encourage visitation to the City, foster a positive city profile, enhance civic pride, community cohesion and creativity.

In November 2016, a four week Community Update was completed for Civic Square. During this period, a number of comments were provided from the Community. The vast majority of comments were positive, or were already addressed in the design. As a result, no changes to the design were required.

Consequently, detailed design process is now complete and a development application has been lodged and is pending approval. The proposed tender period will be for 4 weeks, commencing at the end of February. Anticipated construction will commence at the end of April 2017 and finish mid-December 2017.

ECONOMIC IMPACT:

The redevelopment of Civic Square will provide a significant economic stimulus to the local economy. It will also demonstrate Council's commitment to deliver its objectives laid out in the Launceston City Heart Masterplan Stage 1 (Public Realm - Major Public Spaces).

19.1 Civic Square - Design Proposal ...(Cont'd)

ENVIRONMENTAL IMPACT:

The project significantly improves the amenity of Civic Square and contributes to the ongoing enhancement of the built environment within the City.

SOCIAL IMPACT:

Economic activity has positive social impacts through the confidence it creates for residents and the experience of visitors. In addition, the redevelopment of Civic Square will support the UTAS campus and increased student activity and provide a central location for major events, families and gatherings in the city centre.

STRATEGIC DOCUMENT REFERENCE:**Council's Strategic Plan (2014-2024)**

1. A creative and innovative city
2. A city where people choose to live
3. A city in touch with its region
4. A diverse and welcoming city
6. A city building its future
7. A city that stimulates economic activity and vibrancy

Greater Launceston Plan (GLP) - 2014

F.1 Launceston City Heart: CBD Revitalisation Project

Launceston Central Area Development Study 2013**Launceston Public Spaces and Public Life 2011****BUDGET & FINANCIAL ASPECTS:**

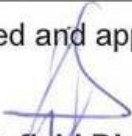
Current estimates of the tender price are well within the available budget for the project.

19.1 Civic Square - Design Proposal ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Dale Sinfield Director Major Projects

20 CORPORATE SERVICES DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

21 GENERAL MANAGER'S DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

22 URGENT BUSINESS

Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Agenda.

No Urgent Items have been identified as part of this Agenda

23 CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2015 - Regulation 15(2)

No Closed Items have been identified as part of this Agenda

24 MEETING CLOSURE
