

Personal Information Protection Statement

(Required under the Personal Information Protection Act 2004)

1. Personal information will be collected from you for the purposes of dealing with your service request, and may be used for other purposes permitted by the *Local Government Act 1993* and regulations made by or under that Act.
2. Failure to provide this information may result in your service request not being able to be accepted and processed.
3. Your personal information will be used for the primary purpose for which it is collected and may be disclosed to contractors and agents of the Launceston City Council.
4. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information.
5. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to the Launceston City Council. You may be charged a fee for this service.