

City of Launceston and Playgroup Tasmania 2017 Children's Week Awards

Nomination

PLEASE USE BLOCK LETTERS

I hereby nominate	
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(full name)

Organisation (if applicable)	
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For an award in the following category:

(Please place a tick against nominated category)

- Brave Child Award
- Young Endeavour Award
- Community Commitment Award
- Child Development Award

In support of this nomination, I supply the information set out on the following pages of this document.

Your Signature

Date:

For those under the age of 18 years

I give permission for this nomination to be submitted.

Parent/Legal
Guardian
Signature

Date:

Please note to be eligible to submit a nomination, the person nominated for the award must live in the Launceston municipality. Please return your nomination no later than **5.00pm on Friday, 29 September 2017** to Children's Week Awards, Community, Tourism & Events, City of Launceston, PO Box 396, Launceston TAS 7250 or email contactus@launceston.tas.gov.au.

Please note late nominations will not be accepted.

DETAILS OF PERSON SUBMITTING NOMINATION

The following information is about the person submitting this nomination and is needed to enable the City of Launceston to seek further details, if required.

Please print

Title		Given Name/s						
Surname								
Organisation								
Unit/Street No		Street						
Suburb					State		Suburb	
Phone	H		B	Phone	H			
Email								

DETAILS OF PERSON BEING NOMINATED FOR AN AWARD

Please provide information about the person nominated and details of their parent/legal guardian (if under the age of 18 years) by completing the section below.

Please print

Title		Given Name/s						
Surname								
Organisation								
Unit/Street No		Street						
Suburb					State		Postcode	
Phone	H		B		M			
Email								

DETAILS OF PARENT/LEGAL GUARDIAN OF PERSON BEING NOMINATED FOR AN AWARD (if under the age of 18 years)

Title		Given Name/s						
Surname								
Unit/Street No		Street						
Suburb					State		Postcode	
Phone	H		B		M			
Email								

Please let us know in no more than 250 words about your nominee and their achievements.

Nominators may submit more than one nomination. Please use a separate form for each nominee and ensure all details cited in the nomination are accurate (including spelling of name).

Please note that the City of Launceston and Playgroup Tasmania's decision on award recipients is final and there will be no review or appeal.

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(Please feel free to add one additional page if required)

How did you find out about these awards?

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Personal Information Protection Statement
As required under the *Personal Information Protection Act 2004*

1.	Personal information will be collected from you for the purpose of dealing with your application, and may be used for other purposes permitted by the <i>Local Government Act 1993</i> and regulations made by or under that Act.
2.	Failure to provide this information may result in your application not being able to be accepted and processed.
3.	Your personal information will be used for the primary purpose for which it is collected and may be disclosed to contractors and agents of the Launceston City Council.
4.	Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information.
5.	Personal information will be managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates on request to Launceston City Council. You may be charged a fee for this service.

File No. SF0407					
EO	✓	OD		Box	
Doc. No.					
Action Officer			Date Received		
T. Sutczak					

Children's Week Awards - Nomination Form

PURPOSE:

Call for nominations for the annual Launceston City Council and Playgroup Tasmania's Children's Week Awards.

SCOPE:

The purpose of Children's Week, held nationally, is to raise awareness of the needs, interests, rights and achievements of children and young people and assist them to realise their individual potential.

We are seeking nominations for people in the community who make a difference for children, not forgetting the quiet achievers. We also seek nominations for young people who make a difference and are a role model for others.

RELATED POLICIES & PROCEDURES:

N/a

DOCUMENT INFORMATION:

Reference Number:	05-FMX-013
Version:	20/08/2014
Review:	20/08/2015
Key Function:	Community Relations
System:	
Document Type:	Form
Responsible Directorate:	Development Services
Approved by:	Manager Community Development
Action Officer:	Theresa Sutczak
Text Search Key Words	Children's Week, Awards

To be Communicated To: (To be identified by Approver) (Insert ✓ in relevant row)	<input checked="" type="checkbox"/>	Department/Area only
		Directorate via Director and Managers
		Specific Areas: •
	<input checked="" type="checkbox"/>	Council Website

Hard Copy Distribution	N/A
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