

# CBD Waste and Recycling Service Cancellation and Transfer Form

## 1. Cancellation of existing CBD Waste and Recycling Service

Please tick one of the following boxes to indicate your preference when cancelling your CBD waste and recycling service:

- I agree to cancel my CBD service. I understand my bins will be collected and I will not receive a refund for the remainder of the current financial year (as per application).
- I agree to cancel and transfer my CBD service to another party. I understand I will not receive a refund for the remainder of the financial year (as per application). If transferring both parties need to complete sections 2 and 3.

## 2. Transfer of existing CBD Waste and Recycling Service

- I agree to transfer the CBD Waste and Recycling Service

Please print

Title  Given Name/s

Surname  CBDW No.

Unit/Street No  Street

Suburb  State  Postcode

Bin Address (if different from above address)

Unit/Street No  Street

Suburb  State  Postcode

Signed  Date / /

## 3. New CBD Waste and Recycling Service Customer

- I agree to accept the CBD Waste and Recycling Service
- I agree that I will be invoiced for CBD Waste and Recycling Service commencing the next financial year as per fee structure determined by Council.

Title  Given Name/s

Surname

Unit/Street No  Street

Suburb  State  Postcode

Phone Number  Email address

Signed  Date     /     /

Please return your completed form to Council by email or post; or you may drop it directly in to the Customer Service Centre in the Town Hall.

For full fees and charges and service details please refer to [www.launceston.tas.gov.au/Natural-Environment-and-Waste/Kerbside-Collection#section-4](http://www.launceston.tas.gov.au/Natural-Environment-and-Waste/Kerbside-Collection#section-4) or contact City of Launceston on 6323 3000.

**Personal Information Protection Statement**

As required under the *Personal Information Protection Act 2004*

1.	Personal information is managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates, on request to Launceston City Council.
2.	Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of Launceston City Council, in accordance with Council's Personal Information Protection Policy (17-Plx-005).
3.	Failure to provide this information may result in your application not being able to be accepted or processed.

<<If Record's stamp applicable, delete this text and enter File Number in field OR if no Record's Stamp applicable, delete this table>>

<b>File No. &lt;&lt; SF/Prop No.&gt;&gt;</b>					
<b>EO</b>		<b>OD</b>		<b>Box</b>	
<b>Doc. No.</b>					
<b>Action Officer</b>			<b>Date Received</b>		