



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
MONDAY 26 JUNE 2017
1.00pm**

City of Launceston

COUNCIL AGENDA

Monday 26 June 2017

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 26 June 2017

Time: 1.00pm

Section 65 Certificate of Qualified Advice

Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the Agenda Items for this Meeting.



Robert Dobrzynski
General Manager

ORDER OF BUSINESS

Item No	Item	Page No
1	OPENING OF MEETING - ATTENDANCE AND APOLOGIES	1
2	DECLARATIONS OF INTEREST	1
3	CONFIRMATION OF MINUTES	1
4	DEPUTATIONS	1
	No Deputations have been identified as part of this Agenda	
5	PETITIONS	2
5.1	Petition: Against Moving the Bus Stop on St John Street	2
6	COMMUNITY REPORTS	6
	No Community Reports have been registered with Council as part of this Agenda	
7	PUBLIC QUESTION TIME	6
7.1	Public Questions on Notice	6
	No Public Questions on Notice have been identified as part of this Agenda	
7.2	Public Questions without Notice	6
8	PLANNING AUTHORITY	7
8.1	Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk	7
8.2	Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones with Associated Amendments to the Parking and Sustainable Transport Code	41

Item No	Item	Page No
9	ANNOUNCEMENTS BY THE MAYOR	56
9.1	Mayor's Announcements	56
10	ALDERMEN'S REPORTS	58
11	QUESTIONS BY ALDERMEN	58
11.1	Questions on Notice	58
	No Aldermen's Questions on Notice have been identified as part of this Agenda	
11.2	Questions without Notice	58
12	COMMITTEE REPORTS	59
12.1	Audit Panel Meeting - 30 May 2017	59
12.2	Heritage Advisory Committee Meeting - 27 April 2017	62
12.3	Launceston Access Advisory Committee Report - 6 June 2017	64
12.4	Municipal Emergency Management Committee Meeting - 15 June 2017	66
13	COUNCIL WORKSHOPS	68
14	NOTICES OF MOTION	68
	No Notices of Motion have been identified as part of this Agenda	
15	DEVELOPMENT SERVICES DIRECTORATE ITEMS	69
15.1	Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour	69
16	FACILITIES MANAGEMENT DIRECTORATE ITEMS	73
	No Items have been identified as part of this Agenda	

Item No	Item	Page No
17	QUEEN VICTORIA MUSEUM AND ART GALLERY DIRECTORATE ITEMS	74
17.1	QVMAG Collection Policy - 07-Plx-011	74
18	INFRASTRUCTURE SERVICES DIRECTORATE ITEMS	96
18.1	Lease - Launceston Racing Pigeon Society Incorporated	96
18.2	Licence - Rotary Club of Youngtown Inc.	101
18.3	Proposed Street Name - Sanwae Drive	106
18.4	Proposed Street Name - Casuarina Drive	109
18.5	Proposed Street Name - Hilltop Court	112
18.6	Proposed Street Name - Amali Court	115
18.7	Resident Waste Centre Disposal Vouchers	118
18.8	Concessional Entry to Council's Waste Disposal Facilities	122
19	MAJOR PROJECTS DIRECTORATE ITEMS	127
	No Items have been identified as part of this Agenda	
20	CORPORATE SERVICES DIRECTORATE ITEMS	128
20.1	Rates and Charge Policy (23-Plx-010)	128
20.2	Proposed Budget 2017/2018 Consultation Responses	139
20.3	Budget 2017/2018 - City of Launceston Statutory Estimates	145
20.4	Budget 2017/2018 - City of Launceston Rating Framework	164
20.5	Audit Panel Charter 14-Plx-010	170
20.6	Financial Report to Council - 31 March 2017	179

City of Launceston

COUNCIL AGENDA

Monday 26 June 2017

Item No	Item	Page No
20.7	Budget Amendments (for Council) 2016/2017	184
21	GENERAL MANAGER'S DIRECTORATE ITEMS	191
21.1	Lord Mayor Correspondence Seeking Australia Day Date Change	191
21.2	Local Government Association of Tasmania - Campaign Support for Advocacy Role in the State Government Takeover of TasWater	194
21.3	Launceston Flood Authority - Reappointment of Mr Don Wing to Board of Directors	198
21.4	Municipal Emergency Management Coordinator Nomination	201
22	URGENT BUSINESS	204
23	CLOSED COUNCIL	204
23.1	Confirmation of the Minutes	204
23.2	Local Government Association of Tasmania - 2017 Elections	204
24	MEETING CLOSURE	204

1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2 DECLARATIONS OF INTEREST

Local Government Act 1993 - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

3 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 5 June 2017 be confirmed as a true and correct record.

4 DEPUTATIONS

No Deputations have been identified as part of this Agenda

5 PETITIONS

Local Government Act 1993 - sections 57 and 58

5.1 Petition: Against Moving the Bus Stop on St John Street

FILE NO: SF0097/SF0622

AUTHOR: John Davis (Manager Corporate Strategy)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To receive a petition submitted by Ms Nicole Goodwin regarding movement of the St John Street Bus Stop.

RECOMMENDATION:

Pursuant to section 58(2) of the *Local Government Act 1993 (Tas)*, Council receives the petition regarding the movement of the St John Street Bus Stop, tabled by the General Manager and submitted by Ms Nicole Goodwin.

REPORT:

A petition, with 266 signatures, submitted by Ms Nicole Goodwin, has been received by the Council (extract of the petition included as Attachment 1). This petition complies with section 57(2) of the *Local Government Act 1993 (Tas)* (the Act). The petition states:

We protest the movement of the bus stops to the York Street end of St John Street as the move will negatively impact on the shops, land owners and patrons of that area. We propose that the buses be moved to an area not fronting retail shops.

This petition has been forwarded to Mr Dale Sinfield (Director Major Projects) for action and as required under section 60(2)(b) of the Act. A report will be brought back to Council within 42 days for Council to determine any action to be taken in respect of the petition.

The Manager Corporate Strategy will give reasonable notice to Ms Goodwin of when the Council is to consider this petition.

ECONOMIC IMPACT:

Not considered relevant to this report.

5.1 Petition: Against Moving the Bus Stop on St John Street ...(Cont'd)

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation

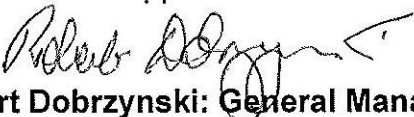
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

ATTACHMENTS:

1. Extract of the Petition from Ms Nicole Goodwin
-

Attachment 1 - Extract of the Petition from Ms Nicole Goodwin

Launceston City Council
(Template)

Statutory Formal Petition - Lodgement Form

*Please complete this form and attach it to the first page of the Petition(s)
Only one form is required for the entire petition*

I/We the proposer(s) of the petition, being electors of the Launceston Municipal area, declare:

There are 2660 signatories to the petition.
(number of signatories)

To the knowledge of the proposer(s), the signatories are electors of the Launceston Municipal area.

The petition was signed between 3/6/17 and 13/6/17
(Commencement Date) (Completion Date)

The petition is proposed by (please print):

Full Name of Proposer	Address	Signature
Nicole Goodwin	Unit 2 113 Margaret St Launceston	<i>Ngoodwin</i>
	[REDACTED]	

Launceston City Council
(Template)

Statutory Formal Petition

Please read Council's "How to Lodge a Petition with Council" information sheet first.

Against moving the bus stops on St John Street PETITION
(Please print the title of petition on the above line. E.g. "Development on river edge")

To the Aldermen of Launceston City Council:

We, the **electors** of the Launceston Municipal Area, petition the Aldermen for a public meeting in accordance with section 57 of the *Local Government Act 1993* to:

(Please clearly state the purpose of your petition and the action you require of Council in the space provided below)

We protest the movement of the bus stops to the York street end of St John street as the move will negatively impact the shops and owners, and patrons of that area. We propose that the buses be moved to an area not fronting retail shops.

Petitioners, please PRINT your full name and address, and then sign. Thank you.

Full Name	Address	Signature
James Burns	60 RISLEY STREET	
CHRIS WEST	1 HOBART ROAD	
MARIE YATES	8 GALLAGHER DR	
Rg Gardner	Justin ct Summerhill	
Sadie Campbell	16 Bardin St, Prospect	
Alison Howard Nina Howard	6 High Moor crt	M. Howard
Alex Kelp	19 Paringa Avenue MURRAY	Alex Kelp
LEIGH DARCY	61 MADAME M MURRAY	
Tanya Jackson	31 Benwerrin cres.	T. Jackson
LYNN BAILEY	3 SITERWOOD CLOSE	L. Bailey
G. Johnson	27 Stanley S	G. Johnson
K. Dudgeon	Waverly	K. Dudgeon

To be valid, a formal petition must meet the requirements specified in the *Local Government Act 1993*

6 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Aldermen.)

No Community Reports have been registered with Council as part of this Agenda

7 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

7.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

No Public Questions on Notice have been identified as part of this Agenda

7.2 Public Questions without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 8 - Planning Authority.

8 PLANNING AUTHORITY

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk

FILE NO: DA0210/2017

AUTHOR: Ashley Brook (Consultant Planner)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant:	Commercial Project Delivery
Property:	79 Lindsay Street, Invermay, Home Point Parade (CT 136349/3) and North Esk River
Zoning:	Open Space, Environmental Management and Particular Purpose Zone 3 - Seaport
Receipt Date:	9/05/2017
Validity Date:	9/05/2017
Further Information Request:	N/A
Deemed Approval	26/06/2017
Representations:	Two

RECOMMENDATION:

That, in accordance with section 51 and section 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0210/2017 Passive Recreation – recreation trails; Construction of a pedestrian and cyclist bridge across a portion of the North Esk River between the recreation trails on the former levee at 79 Lindsay Street Invermay, Home Point Parade (CT 136349/3) and North Esk River, in accordance with the endorsed plans and subject to the following conditions:

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

1. ENDORSED PLANS AND DOCUMENTS

The development and use must be carried out in accordance with the following endorsed plans and documents to the satisfaction of the Planning Authority except where modified by the other permit conditions below:

- a. Site Plan, Prepared by Johnstone McGee & Gandy Pty Ltd, Shared Access Bridge Seaport to North Bank, Project No. J162422CL, Drawing S01-DA4.
- b. Bridge Elevation and Plan, Prepared by Johnstone McGee & Gandy Pty Ltd, Shared Access Bridge Seaport to North Bank, Project No. J162422CL, Drawing S02-DA4.
- c. Bridge Cross Sections, Prepared by Johnstone McGee & Gandy Pty Ltd, Shared Access Bridge Seaport to North Bank, Project No. J162422CL, Drawing S03-DA4.
- d. Soil and Sediment Management Plan, Prepared by Johnstone McGee & Gandy Pty Ltd, Shared Access Bridge Seaport to North Bank, Project No. J179002EL, Drawing C01-P1.
- e. 'North Bank Pedestrian Bridge Development Application', Version 1, Prepared by Commercial Project Delivery, Dated May 2017,
- f. 'General Construction Environmental Management Plan, Pedestrian Bridge North Bank to Seaport', Draft, Prepared by Johnstone McGee & Gandy Pty Ltd, Dated 19 April 2017.
- g. 'North Bank Precinct – Footbridge, Vegetation, Flora and Fauna Assessment', Prepared by City of Launceston, Dated 24 February 2017.
- h. Completed PWS Reserve Activity Assessment – Level 2 to 4, Signed by Parks and Wildlife Service Regional Manager North, 23 March 2017.
- i. 'Environmental Site Assessment, Pedestrian Bridge, North Bank to Seaport', Prepared by Pitt & Sherry, Dated 2 May 2017.
- j. 'Hydraulic Modelling and Investigation for Pedestrian Bridges over the North Esk River', Revision 1, Prepared by BMT WBM Pty Ltd, Dated 23 February 2017.

2. GROUNDWATER MANAGEMENT

Prior to the commencement of any works, the following shall be undertaken:

- a. Groundwater monitoring upslope from the excavation area, as identified in the 'Environmental Site Assessment, Pedestrian Bridge, North Bank to Seaport', Prepared by Pitt & Sherry, Dated 2 May 2017.
- b. The 'General Construction Environmental Management Plan, Pedestrian Bridge North Bank to Seaport', Draft, Prepared by Johnstone McGee & Gandy Pty Ltd, Dated 19 April 2017 shall be updated according to the findings of the groundwater monitoring. This is required to include management of any contaminated groundwater identified to the extent required to ensure that the excavation works will not adversely impact on human health or the environment.

3. POTENTIALLY CONTAMINATED SOILS

All excavated soils are to be classified and managed in accordance with Environmental Protection Authority Information Bulletin No. 105.

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

4. FLOOD RISK MANAGEMENT

Prior to the commencement of the use and development, suitable measures shall be implemented to ensure that the flood risk to users of the approved pedestrian and cycle facilities are considered in Council's Flood Plans relevant to the surrounding area.

5. AMENITY

The construction phase and on-going use on the site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise, artificial light, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

*Notes***A. General**

This permit was issued based on the proposal documents submitted for DA0210/2017. You should contact Council's Planning Department with any other use or developments, as they may require separate approval. Council's Planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined.*

This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to Council.

B. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au <<http://www.rmpat.tas.gov.au>>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

C. Other Approvals

This planning permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:

- (a) Building Approval pursuant to the Building Act 2016.*
-

REPORT:

In accordance with Council Policy the assessment of this application has been outsourced to an independent consultant planner because Council is the proponent and the application relates to Council owned land.

1. THE PROPOSAL

The development application seeks approval to construct a pedestrian and cyclist bridge across the North Esk River between North Bank and Seaport.

The proposed bridge will abut the existing pedestrian boardwalk at Seaport, to the south-west of Mud Bar. The North Bank abutment will line up with the recreation trail along the old levee bank adjacent to the river which is planned to be redeveloped.

The bridge will span 118.85m. It will be supported by four concrete piers which will be pile driven. Pier 1 will be form an abutment on the North Bank side. Piers 2-4 will be located within the river, with Pier 4 adjacent to the Seaport boardwalk and abutment. The bridge will span 60m in the centre across Piers 2 and 3, and a further 28m to the North Bank abutments and 30.85m to the Seaport abutment.

The bridge will comprise the following:

- A steel trussed structure with an overall width of 5m and a height of 4.2m between Piers 2 and 3. The top of the structure will taper to the finished surface level at each abutment. A 1m handrail will be installed on each side along the entire length of the structure.
 - The bridge will have a concrete deck with a clear width of 4m between handrails. It will have a clear height of 3.5m between Piers 2 and 3 and 2.5m (minimum) at each tapered end.
 - The finished surface level at the abutments will be 4.2m Australian Height Datum (AHD) on the North Bank side and 2.72m AHD on the Seaport side (existing boardwalk level). The crest of the bridge deck will have a surface level of 5.287m AHD to the east of Pier 2. The bridge deck will slope to the level of each abutment with a maximum gradient of 1 in 33, in accordance with the requirements of AS 1428.1-2009: 'Design for access and mobility'.
-

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

- The steel trussed structure on Piers 2 and 3. Given the bridge deck levels, the frame structure over Pier 2 will reach an elevation of 10m AHD. This will be viewed as the highest part of the bridge. The maximum height measured at the deepest part of the river bed to the top of the structure directly above is 12.7m.
- The steel trussed structure will be partly clad with translucent polycarbonate sheets. The cladding will generally extend up to the level of the handrails on either side of the bridge. It will extend up to the full height of the trusses and overhead to form a cover adjacent to Piers 2 and 3 and in the centre of the bridge.

A number of associated works will be undertaken on the North Bank, including:

- Pier 1 will form an abutment which will support the bridge structure. The abutment will include a retaining wall with a maximum height of 2m.
- The abutment and retaining wall will support a concrete run on slab having a width of 12m and depth of 5m. The slab will be poured over compacted fill. It will have a finished surface level of 4.2m AHD.
- Installation of fill batters around both sides of the abutment and a rock rip rap under the bridge between Piers 1 and 2 (with width of 10m).

The finished surface level of the North Bank abutment and run on slab corresponds with the planned level of redeveloped recreation trail along the old levee bank. The old levee is planned to be reduced by approximately 800mm to have a new finished surface level of 4.2m AHD. These future works would be subject to a separate development application.

2. LOCATION AND NEIGHBOURHOOD CHARACTER

2.1 Subject Site

The application relates to the three areas of land.

79 Lindsay Street, Invermay (CT 169882/1)

- The property comprises former commercial and industrial land acquired by Council as part of the recent flood levee project. It also includes a major portion of the area that is planned to be developed to create the North Bank recreation precinct. The old levee bank within the property no longer forms part of the primary flood protection system for Launceston.
- The property is within the Open Space Zone.
- The North Bank abutment, associated works including the concrete run on slab, most of the rock rip rap and the bridge structure above will be located within the property.

North Esk River

- The river comprises Crown land and is managed by Parks and Wildlife Service as a Conservation Area under the *Nature Conservation Act 2002*.
 - The river within the Environmental Management Zone.
-

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

- Piers 2-4, the rock rip rap adjacent to Pier 2 and most of the bridge structure will be located on or over the land within the zone.

Home Point Parade, Launceston (CT 136349/3)

- The parcel contains a major portion of the Seaport Boardwalk (also known as Alexandra Walk). It is also owned by Council.
- The Seaport site, including the Seaport Boardwalk, is within the Particular Purpose Zone 3 – Seaport.
- The proposed bridge steel trussed structure will abut the existing Seaport Boardwalk to the south-west of Mud Bar.

2.2 Surrounding Area

The area known as North Bank mostly comprises the riverfront land at the confluence of the North Esk River and Tamar Estuary to the south of Lindsay Street. Boral Concrete currently occupies a portion of the North Bank site within 61 Lindsay Street and part of 79 Lindsay Street. Council issued Planning Permit DA0452/2014 in December 2014 which provides for the relocation of Boral Concrete to a new site in Gleadow Street, Invermay. The North Bank site is planned to be redeveloped as a recreation precinct in accordance with a masterplan originally prepared in 2013.

An existing recreation trail is developed on the old levee around the southern perimeter of 79 Lindsay Street and adjacent parcels owned by Council forming part of North Bank. The St Patricks Rowing Club is located within 79 Lindsay Street adjacent to the northern abutment of the proposed bridge. The North Esk Rowing Club is located to the east partly within 79 Lindsay Street, and partly within an adjoining Council owned parcel which also accommodates a part of the recreation trail on the old levee.

The recreation trail continues to the north of Lindsay Street along the levee adjacent to the Tamar Estuary. The trail network extends to the east of the Charles Street bridge along the North Esk River, and to the south of the bridge within Seaport, Royal Park and beyond.

The Seaport on the southern side of the North Esk River is developed with a range of marina facilities, a hotel, restaurants, cafes and residential development. The land encompassed by the Particular Purpose Zone 3 – Seaport extends along the northern side of Home Point Parade to Home Point at the confluence with the Tamar Estuary.

3. PLANNING SCHEME REQUIREMENTS

The proposed pedestrian and cyclist bridge will form part of the network of recreation trails within areas of public open space on both sides of the North Esk River, including the planned North Bank recreation precinct. It is therefore categorised as 'passive recreation' which is defined as follows in the Launceston Interim Planning Scheme 2015:

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

- ‘use of land for informal leisure and recreation activities principally conducted in the open. Examples include public parks, gardens and playgrounds, and foreshore and riparian reserves’.

19.0 Open Space Zone
19.1.1 Zone Purpose Statements 19.1.1.1 To provide land for open space purposes including for passive recreation and natural or landscape amenity.
Consistent The pedestrian and cyclist bridge will form part of a larger network of recreation trails in the surrounding area and elsewhere within the zone. It will be used for passive recreation use.
19.3 Use Standards The passive recreation use class is identified as ‘No Permit Required’ in the Open Space Zone. In accordance with Table 19.3, the use Standards are therefore not applicable to the application.
19.4 Development Standards
19.4.1 Building height, setback and siting
Objective: To ensure that building bulk and form, and siting: (a) is compatible with the character of the surrounding area; (b) protects the amenity of adjoining lots and surrounding uses; and (c) respects the natural and landscape values of the site.
Consistent The proposed pedestrian and cyclist bridge will be sited across the North Esk River to provide a connection between recreation trails. Its perceived height will vary according to the water levels, however will be lower than surrounding buildings on the North Bank and Seaport sides of the river. The development therefore will be compatible with the surrounding area. It will not impact the amenity of adjoining lots and surrounding uses.
A1 Building height must be no greater than 5m.
Relies on Performance Criteria The tapered section of the bridge structure, adjacent to the North Bank abutment, will be located partly within the Open Space Zone. The zone boundary is located between Piers 1 and 2. The maximum height of the structure within the zone, measured at the zone boundary, is 6.5m.
P1 Building height must be compatible with the character of the surrounding area, and protect the amenity of adjoining lots and surrounding uses, having regard to: (a) the topography of the site; (b) height of buildings on the site, adjoining lots and adjacent lots; (c) the natural and landscape values of the site; (d) the bulk and form of existing and proposed buildings; (e) the allowable building heights; (f) the apparent height when viewed from roads and public places;

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

- (g) sunlight to private open space and windows of habitable rooms on adjoining lots;
- (h) the privacy to private open space and windows of habitable rooms on adjoining lots;
- (i) the existing screening or the ability to implement screening; and
- (j) any overshadowing of adjacent lots or public places.

Complies

The tapered section of the steel trussed structure within the Open Space Zone will form part of the larger and higher bridge, which will mostly be located within the Environmental Management Zone.

The building height will increase towards Pier 2, as the deck levels and height of the tapered truss structure increase and the river bed becomes deeper. Pier 2 will be located within the Environmental Management Zone, and the frame over the trussed structure in this location will be viewed as the highest part of the bridge with an elevation of 10m AHD. The section of the tapered trussed structure within the Open Space Zone, leading to Pier 2, will reach a height of 7.5m AHD.

The height of the bridge within the Environmental Management Zone complies with the relevant acceptable solution since the development will be undertaken in accordance with a Reserved Activity Assessment approved by the Parks and Wildlife Service. The impact of the bridge on natural and landscape values were considered as part of the Reserve Activity Assessment process. The section of the tapered trussed structure within the Open Space Zone, which is a relatively smaller and lower part of the bridge, will therefore be compatible with the surrounding area.

The proposed bridge will not impact the sunlight access or privacy of any private open space and windows on adjoining lots. Given its form (steel trussed structure), it also will not result in significant overshadowing of adjacent lots or public spaces. The bridge therefore will not impact the amenity of adjoining lots and surrounding uses.

A2 Setback from all boundaries must be no less than 10m.

Relies on Performance Criteria

The Open Space Zone boundary corresponds with the eastern title boundary of 79 Lindsay Street (CT 169882/1) which adjoins the North Esk River. The bridge structure will be located across the zone and title boundary. It will also be within 10m of the western boundary of CT 169882/1. It therefore requires assessment against the performance criteria.

P2 Buildings must be sited so that there is no unreasonable loss of amenity to the occupiers of adjacent lots, having regard to:

- (a) the topography of the site;
- (b) the size, shape, and orientation of the site;
- (c) the natural and landscape values of the site;
- (d) the setbacks of surrounding buildings;
- (e) the height, bulk and form of existing and proposed buildings;
- (f) the privacy to private open space and windows of habitable rooms on adjoining lots;
- (g) sunlight to private open space and windows of habitable rooms on adjoining lots;

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>(h) any existing screening or the ability to implement screening; and (i) the character of the surrounding area.</p>
<p>Complies As per the assessment of Clause 19.4.2 P1, the bridge will not impact the amenity of adjoining lots and surrounding uses. It will span the North Esk River in an adjoining zone. The adjoining parcel to the west (CT84271/1) includes part of the existing recreation trail is which developed on the old levee. The finished surface level of the North Bank will line up with the planned level the recreation trail following its redevelopment. The proposed development is therefore compatible with the use and development of the adjoining parcels.</p>
<p>19.4.2 Landscaping</p>
<p>Objective: To ensure that development is landscaped to retain the natural values of the site and contributes to the broader landscape of the area.</p>
<p>Consistent The acceptable solution is satisfied.</p>
<p>A1 If for no permit required uses.</p>
<p>Complies Passive recreation is categorised as a no permit required use.</p>
<p>29.0 Environmental Management Zone</p>
<p>29.1.1 Zone Purpose Statements 29.1.1.1 To provide for the protection, conservation and management of areas with significant ecological, scientific, cultural or aesthetic value, or with a significant likelihood of risk from a natural hazard. 29.1.1.2 To only allow for complementary use or development where consistent with any strategies for protection and management. 29.1.1.3 To provide for complementary use and development on non-reserved land.</p>
<p>Consistent The application complies with the relevant acceptable solutions in the Zone. It is therefore consistent with the purpose of the Zone.</p>
<p>29.3 Use Standards</p>
<p>29.3.1 Reserved Land</p>
<p>Objective: To ensure that development is landscaped to retain the natural values of the site and contributes to the broader landscape of the area.</p>
<p>Consistent The acceptable solution is satisfied.</p>
<p>A1 Use is in accordance with: (a) a Reserve Activities Assessment approved under the <i>National Parks and Reserves Management Act 2002</i> , or <i>Nature Conservation Act 2002</i>; or (b) the approval of the Director General of Lands under the <i>Crown Lands Act 1976</i>.</p>
<p>Complies with A1(a) An approved Reserve Activity Assessment for the proposed bridge, signed by the Parks</p>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

and Wildlife Service Regional Manager North on 23 March 2017, accompanies the application. The use is required to be undertaken in accordance with the Reserve Activity Assessment.

29.3.2 Use of non-reserved land

Objective:
To ensure that the use on land that is not reserved land operates at a scale and manner that supports the zone purposes.

Not applicable
The section of the North Esk River that is subject of the application is reserved as a Conservation Area under the *Nature Conservation Act 2002*. The provisions of Clause 29.3.1 therefore apply.

29.4 Development Standards

29.4.1 Development Area

Objective:
To ensure the development area:
(a) responds to the values of the site; and
(b) minimises disturbance of the site.

Consistent
The acceptable solution is satisfied.

A1 Development area must not;
(a) be greater than 20%; or
(b) be in accordance with a Reserve Activity Assessment approval granted under the *National Parks and Reserves Management Act 2002* or *Nature Conservation Act 2002*; or
(c) be in accordance with an approval of the Director General of Lands under the *Crown Lands Act 1976*.

Complies with A1(b)
In order to comply with the acceptable solution, a development is required to comply with one of the requirements identified above (as relevant). The proposed development will be undertaken in accordance with a Reserve Activity Assessment prepared for the bridge and approved on 23 March 2017, and therefore complies with A1(b).

29.4.2 Building height, setback and siting

Objective:
To ensure that the design and siting of buildings responds appropriately to the values of the site.

Consistent
The acceptable solutions are satisfied.

A1 Building height must:
(a) be no greater than 6m; or
(b) be in accordance with a Reserve Activity Assessment approval granted under the *National Parks and Reserves Management Act 2002* or *Nature Conservation Act 2002*; or
(c) be in accordance with an approval of the Director General of Lands under the *Crown*

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

Lands Act 1976.

Complies with A1(b)

Most of the bridge structure, excluding its initial 18m span from the North Bank abutment, will be located within the Environmental Management Zone. The maximum building height measured at the deepest part of the river bed, between Piers 2 and 3, to the top of the structure directly above will be 12.7 m. Notwithstanding, the proposed development will be undertaken in accordance with a Reserve Activity Assessment prepared for the bridge and approved on 23 March 2017. The application therefore complies with A1(b).

A2.1 Buildings, other than for a sensitive use, must be setback from a frontage:

- (a) no less than 10m ; or
- (b) no less than the existing building for an extension; or

A2.2 Buildings for a sensitive use, must be setback from a frontage:

- (a) no less than 10m ; or
- (b) no less than 100m from the boundary of a frontage, where the Rural Resource zone is located opposite the frontage; or
- (c) no less than the existing building for an extension; or

A2.3 Buildings must be setback from a frontage:

- (a) in accordance with a Reserve Activity Assessment approval granted under the *National Parks and Reserves Management Act 2002* or *Nature Conservation Act 2002*; or
- (b) in accordance with an approval of the Director General of Lands under the *Crown Lands Act 1976*.

Complies with A2.3 (a)

In order to comply with the acceptable solution, a development is required to comply with one of the requirements identified above (as relevant). The proposed development will be undertaken in accordance with a Reserve Activity Assessment prepared for the bridge and approved on 23 March 2017, and therefore complies with A2.3(a).

A3.1 Buildings, other than for a sensitive use, must be setback from a side or rear boundary:

- (a) no less than 10m ; or
- (b) no less than the existing building for an extension; or

A3.2 Buildings for a sensitive use, must be setback from a side or rear boundary:

- (a) no less than 10m ; or
- (b) no less than 200m from the boundary of the Rural Resource zone; or
- (c) no less than the existing building for an extension; or

A3.3 Buildings must be setback from a side or rear boundary:

- (a) in accordance with a Reserve Activity Assessment approval granted under the *National Parks and Reserves Management Act 2002* or *Nature Conservation Act 2002*; or
- (b) in accordance with an approval of the Director General of Lands under the *Crown*

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<i>Lands Act 1976.</i>
Complies with A3.3(a) The proposed development complies because it will be undertaken in accordance with a Reserve Activity Assessment prepared for the bridge and approved on 23 March 2017.
29.4.3 Exterior finish
Objective: To facilitate unobtrusive development.
Consistent The acceptable solution is satisfied.
A1 The exterior finish is: (a) a non-reflective material coloured in dark natural tones of grey, green, brown or black; or (b) in accordance with a Reserve Activity Assessment approval granted under the <i>National Parks and Reserves Management Act 2002</i> or <i>Nature Conservation Act 2002</i> ; or (c) in accordance with an approval of the Director General of Lands under the <i>Crown Lands Act 1976</i> .
Complies with A1(b) The proposed development complies because it will be undertaken in accordance with a Reserve Activity Assessment prepared for the bridge and approved on 23 March 2017.
29.4.4 Landscaping and vegetation management
Objective: To ensure that the site contributes to the ecological, scientific, cultural or aesthetic values of the surrounding area.
Consistent The acceptable solution is satisfied.
A1 Development is: (a) for a permitted or no permit required use; or (b) in accordance with a Reserve Activity Assessment approval granted under the <i>National Parks and Reserves Management Act 2002</i> or <i>Nature Conservation Act 2002</i> ; or (c) in accordance with an approval of the Director General of Lands under the <i>Crown Lands Act 1976</i> .
Complies with A1 (b) The proposed development complies because it will be undertaken in accordance with a Reserve Activity Assessment prepared for the bridge and approved on 23 March 2017.

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>34.0 Particular Purpose Zone 3 – Seaport</p>
<p>34.1.1 Zone Purpose Statements</p> <p>34.1.1.1 To provide for the re-development of the North Esk River edge and adjacent land, whilst providing for greater public access and use of the North Esk and Tamar River frontages.</p> <p>34.1.1.2 To provide for a range of tourist, recreational and residential uses and developments.</p> <p>34.1.1.3 To provide for a range of commercial and retail uses in support of the tourism, recreational and residential uses.</p>
<p>Consistent</p> <p>The application complies with the relevant acceptable solutions in the Zone. It is therefore consistent with the purpose of the Zone.</p>
<p>34.3 Use Standards</p> <p>The passive recreation use class is identified as 'No Permit Required' in the Particular Purpose Zone 3 - Seaport. In accordance with Table 19.3, the use Standards are therefore not applicable to the application.</p>
<p>34.4 Development Standards</p> <p>34.4.1 Site Coverage</p> <p>Objective:</p> <p>To ensure that site coverage:</p> <p>(a) is compatible with the character of the zone; and</p> <p>(b) provides sufficient area for private open space and landscaping.</p>
<p>Not applicable</p> <p>The proposed bridge will abut the existing Seaport Boardwalk, although the application includes minor works within the Particular Purpose Zone 3 – Seaport. This includes replacing the existing timber handrail on the section of boardwalk north of the bridge (adjacent to Mud Bar and Cube Seaport) with a fibre reinforced plastic. The application therefore will not alter the site coverage, which relates to the portion of a site covered by roofed buildings.</p>
<p>34.4.2 Building height, setback and siting</p> <p>Objective:</p> <p>To ensure that the design and siting of buildings responds appropriately to the values of the site.</p>
<p>Not applicable</p> <p>The proposed minor works within the zone will not alter the height of the Seaport Boardwalk or its setback on the boundary of the boardwalk title CT 136349/3.</p>
<p>34.4.3 Location of car parking</p> <p>Objective:</p> <p>To ensure that car parking:</p> <p>(a) does not detract from the streetscape; and</p> <p>(b) provides for vehicle and pedestrian safety.</p>
<p>Not applicable</p> <p>The proposed minor works will not alter the location of car parking within the zone.</p>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

34.4.4 Active ground floors
Objective: To ensure that building facades promote and maintain high levels of pedestrian interaction and amenity.
Not applicable The proposed minor works do not alter or otherwise involve a building façade.
E2.0 Potentially Contaminated Land Code
E2.1 The purpose of this provision is to: (a) ensure that use or development of potentially contaminated land does not adversely impact on human health or the environment.
Consistent The land within 79 Lindsay Street generally is subject to a number of current and historical potential sources of contamination. The application involves the excavation of between 50-100m ³ of soil within a part of the property, for the construction of the North Bank abutment and associated works. The Code therefore applies to this aspect of the application. The environmental site assessment (ESA) included with the application indicates that the excavation works present a risk to construction workers. The risk is managed to an extent by measures in the draft Construction Environmental Management Plan (CEMP) relevant to the management of potentially contaminated soil. As identified in the ESA, a permit condition is recommended to require groundwater monitoring and for the CEMP to be updated to include management of any contaminated groundwater identified. The provisions of the CEMP will therefore ensure that the application does not adversely impact human health or the environment.
E2.5 Use Standards
E2.5.1 Suitability for intended use
Objective: To ensure that potentially contaminated land is suitable for the intended use.
Consistent The application demonstrates that the land involved in the application is suitable for the intended use.
A1 The Director, or a person approved by the Director for the purpose of this Code: (a) certifies that the land is suitable for the intended use; or (b) approves a plan to manage contamination and associated risk to human health or the environment that will ensure the land is suitable for the intended use.
Relies on Performance Criteria The Director (Environment Protection Authority) has not provided advice in relation to the proposed subdivision.
P1 Land is suitable for the intended use, having regard to: (a) an environmental site assessment that demonstrates there is no evidence the land is contaminated; or (b) an environmental site assessment that demonstrates that the level of contamination

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>does not present a risk to human health or the environment; or</p> <p>(c) a plan to manage contamination and associated risk to human health and the environment that includes:</p> <ul style="list-style-type: none"> (i) an environmental site assessment; (ii) any specific remediation and protection measures required to be implemented before any use or development commences; and (iii) a statement that the land is suitable for the intended use or development.
<p>Complies</p> <p>The application includes an environmental site assessment relevant to 79 Lindsay Street which concludes that the land is suitable for the proposed use. It indicates that the risk of exposure by current and future recreational users to contaminated groundwater, either directly or by vapour inhalation, is low.</p>
<p>E2.6 Development Standards</p>
<p>E2.6.1 Subdivision</p>
<p>Objective:</p> <p>To ensure that subdivision of potentially contaminated land does not adversely impact on human health or the environment and is suitable for its intended use.</p>
<p>Not applicable</p> <p>The application does not involve a subdivision.</p>
<p>E2.6.2 Excavation</p>
<p>Objective:</p> <p>To ensure that works involving excavation of potentially contaminated land does not adversely impact on human health or the environment.</p>
<p>Consistent</p> <p>The excavation works will be subject to management measures contained in a Construction Environmental Management Plan relevant to potentially contaminated soil and groundwater, to ensure the application does not adversely impact human health or the environment.</p>
<p>A1 No acceptable solution.</p>
<p>Relies on Performance Criteria</p>
<p>P1 Excavation does not adversely impact on health and the environment, having regard to:</p> <ul style="list-style-type: none"> (a) an environmental site assessment that demonstrates there is no evidence the land is contaminated; or (b) an environmental site assessment that demonstrates that the level of contamination does not present a risk to human health or the environment; or (c) a plan to manage contamination and associated risk to human health and the environment that includes: <ul style="list-style-type: none"> (i) an environmental site assessment; (ii) any specific remediation and protection measures required to be implemented before excavation commences; and (iii) a statement that the excavation does not adversely impact on human health or the environment.

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

Complies

The application will involve the excavation of 50-100m³ of soil to a depth of 1.5m. The environmental site assessment (ESA) indicates that groundwater may be intercepted at that depth. Therefore, the excavation works pose a potential risk to construction workers who may be exposed to contaminated soil and/or groundwater either directly or by vapour inhalation. The ESA further indicates that the potential risk to ecological receptors is low due to the small size of the development area and the lack of on-site potential sources of contamination.

The ESA indicates that the groundwater and soil should be assessed prior to the commencement of excavation works, including groundwater monitoring and assessment of the soil for off-site disposal.

The draft Construction Environmental Management Plan (CEMP) included with the application contains measures that provide for the management of soil excavated from the North Bank abutment and associated works. A permit condition is recommended to require groundwater monitoring to be undertaken upslope from the excavation area along the boundary with Boral Concrete, and for the final CEMP to include provision for the management of contaminated groundwater where encountered.

E6.0 Parking and Sustainable Transport Code

E6.1 The purpose of this provision is to:

- (a) ensure that an appropriate level of parking facilities are provided to service use and development;
- (b) ensure that cycling, walking and public transport are supported as a means of transport in urban areas;
- (c) ensure access for cars and cyclists and delivery of people and goods is safe and adequate;
- (d) ensure that parking does not adversely impact on the amenity of a locality;
- (e) ensure that parking spaces and accesses meet appropriate standards; and
- (f) provide for the implementation of parking precinct plans.

Consistent

The pedestrian and cyclist bridge will form part of a larger network of recreation trails that is served by parking in other areas. Dedicated parking is therefore not required.

E6.5 Use Standards

E6.5.1 Car parking numbers

Objective:

To ensure that an appropriate level of car parking is provided to meet the needs of the use.

Consistent

The relevant acceptable solution is satisfied.

A1 The number of car parking spaces must:

- (a) not be less than 90% of the requirements of Table E6.1 (except for dwellings in the General Residential Zone); or
- (b) not be less than 100% of the requirements of Table E6.1 for dwellings in the General

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>Residential Zone; or (c) not exceed the requirements of Table E6.1 by more than two spaces or 5% whichever is the greater, except for dwellings in the General Residential Zone; or (d) be in accordance with an acceptable solution contained within a parking precinct plan.</p>
<p>Complies Table 6.1 provides that there is no requirement set for the passive recreation use class. Where there is no requirement set, an application is subject to the discretion of the planning authority. Dedicated car parking provision is not proposed, and is not considered to be required given that the application involves a pedestrian and cyclist bridge that will provide a link between other recreation trails within a larger network. Existing car parking available for passive recreation users is available at Seaport and Royal Park, whilst additional provision is being planned in conjunction with the North Bank recreation precinct.</p>
<p>A2 The number of accessible car parking spaces for use by persons with a disability for uses that require 6 or more parking spaces must be in accordance with Part D3 of the National Construction Code 2014, as amended from time to time.</p>
<p>Not applicable As there is no requirement to provide dedicated car parking, there is also no requirement to provide accessible car parking spaces for use by persons with a disability.</p>
<p>E6.5.2 Bicycle parking numbers</p>
<p>Objective: To ensure that an appropriate level of bicycle parking spaces are provided to meet the needs of the use</p>
<p>Complies The acceptable solution is satisfied.</p>
<p>A1 The number of bicycle parking spaces must be provided on either the site or within 50m of the site in accordance with the requirements of Table E6.1.</p>
<p>Complies As per Clause E6.5.1, Table 6.1 provides that there is no requirement set for the passive recreation use class. Dedicated bicycle parking is not proposed, and is not considered to be required given that the pedestrian and cyclist bridge will form part of a larger network of recreation trails and will not be a destination in its own right.</p>
<p>E6.5.3 Taxi spaces</p>
<p>Objective: To ensure that access for taxis is provided to meet the needs of the use.</p>
<p>Not applicable The standard applies to uses which require greater than 50 car parking spaces in accordance with Table E6.1, however, no dedicated car parking is required.</p>
<p>E6.5.4 Motorcycle parking</p>
<p>Objective: To ensure that motorcycle parking is provided to meet the needs of the use.</p>
<p>Not applicable</p>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>The standard applies to uses which require greater than 20 car parking spaces in accordance with Table E6.1, however, no dedicated car parking is required.</p>
<p>E6.5.5 Loading bays</p>
<p>Objective: To ensure adequate access for goods delivery and collection, and to prevent loss of amenity and adverse impacts on traffic flows.</p>
<p>Not applicable The standard applies to uses having a gross floor area greater than 1000m². The bridge deck will have an area of 594m². The standard does not apply.</p>
<p>E6.6 Development Standards Given that no dedicated car or bicycle parking is required to comply with Table E6.1, the development standards relevant to the construction, design and layout of parking areas are not applicable.</p>
<p>E8.0 Biodiversity Code</p>
<p>E8.1 The purpose of this provision is to: (a) support the conservation of biodiversity in the planning scheme area and the northern region, including the extent, condition and connectivity of important habitats and priority vegetation communities, and the number and status of threatened species; and (b) consider and manage the impact of use or development on biodiversity through: (i) minimisation of vegetation and habitat loss or degradation; and (ii) appropriate location of development.</p>
<p>Consistent The application applies to use or development within areas shown as priority habitat on the planning scheme overlay maps within specified zones, including the Open Space Zone and Environmental Management Zone. The priority habitat area relevant to the subject site largely relates to the North Esk River parcel (Tamar Conservation Area). However, it also extends into small parts of 79 Lindsay Street adjacent to the North Esk Rowing Club and other smaller areas within the property adjacent to the Tamar Estuary. The application does not involve the removal of any native vegetation within the areas mapped as priority habitat. It is therefore consistent with the purpose of the Code. However, the Vegetation, Flora and Fauna Assessment included with the application identified two threatened flora species, listed under the Tasmanian <i>Threatened Species Protection Act 1995</i>, in the project area within riparian vegetation. The applicant has lodged a Permit to Take application for these species with the Department of Primary Industries, Parks, Water and Environment. The removal of these species requires separate approval under the <i>Threatened Species Protection Act 1995</i>.</p>
<p>E8.6 Development Standards</p>
<p>E8.6.1 Habitat and vegetation management</p>
<p>Objective: To appropriately protect or manage vegetation identified as priority habitat and priority vegetation communities.</p>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>Not applicable The standard applies to the clearance or disturbance of native vegetation within areas of priority habitat. The Vegetation, Flora and Fauna Assessment identifies that the proposed development does not involve any areas of native vegetation. The standard therefore does not apply.</p>
<p>E9.0 Water Quality Code</p>
<p>E9.1 The purpose of this provision is to: (a) manage adverse impacts on wetlands and watercourses.</p>
<p>Consistent The Code applies because the use or development is located within 30m of a watercourse (North Esk River). The application includes measures to be implemented in a Construction Environmental Management Plan which will minimise adverse impacts on the watercourse.</p>
<p>E9.6 Development Standards</p>
<p>E9.6.1 Development in the vicinity of a watercourses and wetlands</p>
<p>Objective: To protect watercourses and wetlands from the effects of development and minimise the potential for water quality degradation.</p>
<p>Consistent The assessment of the Performance Criteria demonstrates consistency with the objective for the standard.</p>
<p>A1 No acceptable solutions.</p>
<p>Relies on Performance Criteria</p>
<p>P1 Development must not unreasonably impact the water quality of watercourses or wetlands, having regard to: (a) the topography of the site; (b) the potential for erosion; (c) the potential for siltation and sedimentation; (d) the risk of flood; (e) the impact of the removal of vegetation on hydrology; (f) the natural values of the vegetation and the land; (g) the scale of the development; (h) the method of works, including vegetation removal, and the machinery used; (i) any measures to mitigate impacts; (j) any remediation measures proposed; (k) any soil and water management plan; and (l) the requirements of the Department of Primary Industries, Parks, Water and Environment Wetlands and Waterways Works Manual.</p>
<p>Complies The application will not unreasonably impact the water quality of the adjacent watercourses, taking account of the following: (a)-(c) The North Bank abutment is located in an area that has been subject to erosion in the past. It will be provided with a new retaining wall, fill batter and rock rip rap in order to</p>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>improve bank stabilisation and minimise erosion. Pile driving for Piers 2-4 does involve excavation however sediment will be displaced causing increased turbidity temporarily. The watercourse is subject to siltation and sedimentation at present and the proposed works within the river bed will neither improve nor reduce these issues.</p> <p>(d)-(e) The bank stabilisation works associated with the North Bank abutment will reduce the potential for erosion during flood events. The works within the watercourse will not significantly alter or increase existing siltation and sedimentation issues.</p> <p>(f) See comments in relation to E8.6.1 Habitat and vegetation management.</p> <p>(g) The siting of the bridge structure on four concrete piers (including the North Bank abutment) minimises the area of the site which will be subject to ground disturbance.</p> <p>(h)-(k) The Construction Environmental Management Plan includes a Soil and Sediment Erosion Control Plan, including infrastructure around the North Bank abutment to control runoff to the river and mobilisation of contaminants. The bank stabilisation works associated with the North Bank abutment will further reduce the potential for erosion.</p> <p>(l) The proposed development has been subject of a Reserve Activity Assessment process and approval by Parks and Wildlife Service (Department of Primary Industries, Parks, Water and Environment).</p>
<p>E9.6.2 Development of watercourses and wetlands</p>
<p>Objective: To protect watercourses and wetlands from the effects of development and minimise water quality degradation.</p>
<p>Consistent The assessment of the Performance Criteria demonstrates consistency with the objective for the standard.</p>
<p>A1 A wetland must not be altered, modified, filled, drained, piped or channelled.</p>
<p>Complies The application does not involve the identified works within a wetland.</p>
<p>A2 A pipe or culvert crossing of a watercourse for access purposes.</p>
<p>Relies on Performance Criteria The application involves crossing of a watercourse for access purposes.</p>
<p>P2 Development within a watercourse must not unreasonably impact the water quality or ecological values of the watercourse, having regard to:</p> <ul style="list-style-type: none"> (a) the topography of the site; (b) the potential for erosion; (c) the potential for siltation and sedimentation; (d) the potential for dust generation; (e) the impact on hydrology; (f) the risk of flood; (g) the natural values of the watercourse; (h) the scale of the development; (i) the method of development, including any vegetation removal, and the machinery used; (j) the need for the development;

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>(k) any measures to mitigate impacts;</p> <p>(l) any remediation measures proposed;</p> <p>(m) any soil and water management plan; and</p> <p>(n) the requirements of the Department of Primary Industries, Parks, Water and Environment Wetlands and Waterways Works Manual.</p>
<p>Complies Refer to assessment of Clause E9.6.1 P1.</p>
<p>E9.6.3 Discharges to watercourses and wetlands</p>
<p>Objective: To manage discharges to watercourses and wetlands so as not unreasonably impact the water quality.</p>
<p>Consistent The assessment of the Performance Criteria demonstrates consistency with the objective for the standard.</p>
<p>A2 All stormwater discharge must be:</p> <p>(a) connected to the public stormwater system; or</p> <p>(b) diverted to an on-site system that contains stormwater within the site.</p>
<p>Relies on Performance Criteria The bridge deck and rock rip rap comprise impervious surfaces that will generate stormwater flow.</p>
<p>P2 Stormwater discharges must not unreasonably impact on the water quality of watercourses or wetlands, having regard to:</p> <p>(a) the characteristics, volume and flow rates of the discharge;</p> <p>(b) the characteristics of the receiving waters;</p> <p>(c) the potential for erosion;</p> <p>(d) the potential for siltation and sedimentation;</p> <p>(e) the impact on hydrology;</p> <p>(f) any measures to mitigate impacts; and</p> <p>(g) any soil and water management plan.</p>
<p>Complies The bridge deck and rock rip rap will generate stormwater during rainfall events that will flow directly into the North Esk River. The assessment of Clause E9.6.1 P1, including overview of the mitigation measures included in the application, demonstrate that stormwater discharges will not unreasonably impact the quality of the watercourse.</p>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

E14.0 Coastal Code
E14.1 The purpose of this provision is to: (a) minimise the impact of use and development on the coastal environment; and (b) ensure that use or development subject to risk from sea level rise, storm surge, and coastal inundation is appropriately located and managed.
Consistent The Code applies to the development of the footbridge across the North Esk River, with the exception of the North Bank abutment within 79 Lindsay Street which is subject to the provisions in the Invermay/Inveresk Flood Inundation Code. The application complies with the relevant acceptable solutions and therefore the development will minimise its impact on the North Esk River and is appropriately located. It is consistent with the purpose of the Code.
E14.5 Use Standards
E14.5.1 Risk to sensitive use
Objective: To minimise the risk of injury to, or loss of human life, or damage to property in relation to sensitive uses, as a result of coastal inundation or sea-level rise.
Not applicable The proposed use does not constitute a sensitive use as defined in the planning scheme.
E14.6 Development Standards
E14.6.1 Coastal reserved land
Objective: To maintain the integrity of reserved land or land dedicated for any public recreation purpose or the purposes of nature conservation and ensure that development does not dominate the natural and visual values of reserved land.
Complies The acceptable solution is satisfied.
A1 Development within reserved land, or land dedicated for any public recreation purpose or the purposes of nature conservation must be for public infrastructure or public facilities.
Complies The section of the North Esk River subject of the application is reserved as a Conservation Area under the <i>Nature Conservation Act 2002</i> . The application involves a public facility (pedestrian and cyclist bridge). It therefore complies with the acceptable solution.
E14.6.2 Public access
Objective: To maintain public access to reserved land or land dedicated for any public recreation purpose or the purposes of nature conservation.
Consistent The acceptable solutions are satisfied.
A1 All development, except for boat sheds and infrastructure, must not remove existing public access points or impede access to or along reserved land or land dedicated for any

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

public recreation purpose or the purposes of nature conservation.
Complies The application will not remove or impede an existing public access point to the North Esk River.
A2 Boat sheds must not remove existing public access points or impede access to or along reserved land or land dedicated for any public recreation purpose or the purposes of nature conservation.
Not applicable The application does not involve a boat shed.
A3 Infrastructure must not impede public access to or along reserved land or land dedicated for any public recreation purpose or the purposes of nature conservation.
Complies The application will not remove or impede an existing public access point to the North Esk River.
E14.6.3 Development of land subject to inundation
Objective: To minimise the impact of development on land subject to inundation.
Consistent The acceptable solutions are satisfied.
A1 Development is for Natural and cultural values management or Passive recreation uses.
Complies The proposed development is for a passive recreation use.
A2 Boat sheds must have a maximum: (a) building height of 3m for a skillion roof or 3.5m for a gabled or hip roofs; and (b) a gross floor area of less than 30m ² .
Not applicable The application does not involve a boat shed.
A3 No acceptable solution.
Not applicable The standard applies to jetties. The application does not involve a jetty.
E16.0 Invermay/Inveresk Flood Inundation Area Code
E16.1 The purpose of this provision is to: (a) reduce risks and hazards from flooding in the Invermay/Inveresk flood inundation area; (b) ensure that new development is sited and designed to minimise the impact of flooding; and (c) ensure that consideration is given in the siting, design and emergency response capability of new development on land subject to flood inundation.
Consistent

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

E16.6 Use Standards
E16.6.1 Unacceptable uses
Objective: To prevent unacceptable uses from establishing in areas subject to, or isolated by, flood inundation.
Consistent The acceptable solutions are satisfied.
A1 Must not be: (a) Education and occasional care, except in the Inveresk Cultural precinct; (b) Emergency services; or (c) Hospital services.
Complies The application does not involve the uses which are identified in the acceptable solution.
A2 Must not be Residential, unless: (a) a single dwelling in the Invermay Residential or Inveresk Residential precincts; (b) a multiple dwelling in the Invermay Residential Precinct; or (c) associated with and supporting the educational activities within the Inveresk Cultural precinct.
Complies The application does not involve a residential use.
A3 Must not be Community meeting and entertainment in the River edge Industrial or Inveresk Residential precincts.
Complies The application does not involve a community meeting and entertainment use, or land within the identified precincts.
E16.7 Development Standards
E16.7.1 Intensification of residential development
Objective: To limit the intensification of residential development in areas subject to, or isolated by, flood inundation.
Not applicable The application does not involve a residential use.
E16.7.2 Flood Impact
Objective: To ensure that new buildings and infrastructure are sited and designed to avoid or mitigate the risk and minimise the impact of flooding.
Consistent
A1 Floor levels of all habitable rooms within the Residential use class must be at least 3.7m AHD.
Not applicable The application does not involve a residential use.
A2 No acceptable solutions.
Not applicable

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

<p>The standard applies to buildings for residential purposes. The application does not involve a residential use.</p>
<p>A3 All buildings not in the Residential use class must have a:</p> <ul style="list-style-type: none"> (a) floor level of at least 3.4m AHD; and (b) gross floor area of not more than: <ul style="list-style-type: none"> (i) 400m²; or (ii) 10% more than that existing or approved on the 1 January 2008.
<p>Relies on Performance Criteria</p> <p>The bridge deck will have a finished surface level at the Seaport abutment where it will align with the Seaport boardwalk. It will be only partly below 3.4m AHD. The bridge deck will reach a crest height of 5.287m AHD to the east of Pier 2. It will have a finished surface level of 2.72m AHD adjacent to the North Bank abutment. The bridge deck will have an area of 594m².</p>
<p>P2 Buildings not in the Residential use class must be sited and designed in accordance with a hydrological report and an emergency management plan prepared by a suitably qualified engineer. The report and plan must:</p> <ul style="list-style-type: none"> (a) detail: <ul style="list-style-type: none"> (i) the risks to life; (ii) the likely impact on the use or development; and (iii) how the use or development will manage the risk to tolerable levels; during either an overtopping of the levee or a levee breach at the closest point in the levee during a 5% AEP, 2% AEP or a 1% AEP flood event; and (b) consider the following: <ul style="list-style-type: none"> (i) the likely velocity and depth of flood waters; (ii) the need to locate electrical equipment and other fittings above the 1% AEP flood level; (iii) the likely effect of the use or development on flood characteristics; (iv) the development and incorporation of evacuation plans into emergency management procedures for the precinct; and (v) the ability of the use or development to withstand flood inundation and debris damage and the necessity for the incorporation of any flood proofing measures in the development
<p>Complies</p> <p>The application includes a hydrological report and indicates that emergency management will rely on Council's response during a flood event. Council has a suite of flood plans including a Warning Plan, Response Plan and Levee Patrol Plan. The Invermay Flood Evacuation Plan, administered by the Tasmania Police and SES, applies in the event that an evacuation is necessary.</p> <p>The hydrological report including the results of modelling and analysis undertaken to support the bridge design. Hydraulic modelling was undertaken for a range of flood events ranging from 1:10 to 1:2000 year, including 5% AEP, 2% AEP, 1% AEP, 0.5% AEP, 0.2% AEP, 0.1% AEP and 0.05% AEP (inclusive). It adopted a range of flow scenarios within the North Esk River and South Esk River. This includes the scenario</p>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

including inflows from both rivers of the same AEP, offset to represent the difference in catchment response times.

The application indicates that the bridge deck and accesses would be overtopped during a 2% AEP event involving both the North Esk River and South Esk River.

The requirements in the performance criteria are addressed as follows:

- (a)
 - (i) In order to manage risk to life, the application indicates that the bridge will be closed during flood events greater than the 10% (1:10) AEP flood event. The closure will form part of Councils response during a flood event.
 - (ii) The hydrological report provides design recommendations relevant to peak water levels, peak velocities, flow angle, water flow force, debris loading, pier scour and river bed degradation.
 - (iii) The closure of the bridge will manage the risks to life. The bridge has been designed in accordance with the hydrological report, and the bridge design code (Australian Standard AS5100) which requires the structure to be capable of withstanding the velocity of a 1:2000 year flood event.
 - (b)
 - (i) The peak water levels for flood events ranging from a 2% (1:50) AEP to a 0.05% (1:2000) AEP are reflected on the drawings included with the application. The hydrology report indicates that the peak velocities at the piers will be lower than they are in the centre of the river. In terms of flow angle, the piers are sited perpendicular to the bridge deck on the basis of the modelling that was undertaken.
 - (ii) Electrical connections and switch boards will be sited above the 1% (10) AEP flood event, whilst any lighting will be installed above this level or will have appropriate water proofing.
 - (iii) The bridge will allow the passage of the 1:2000 year flood event as required by the bridge design code (Australian Standard AS5100).
 - (iv) The application indicates that the bridge will be included in Council's register of assets which are managed during a flood event.
 - (v) The peak flood levels, water flow force and debris loading were considered in the hydraulic modelling and addressed in the design recommendations. The hydraulic report recommended conservative estimates of velocity be adopted in the design at each end of the bridge. The bridges upstream will likely prevent the majority of significant debris from reaching the bridge, whilst debris originating from the South Esk River is expected to be deposited on the banks of the Tamar Estuary.
-

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

4. REFERRALS

REFERRAL	COMMENTS
INTERNAL	
Infrastructure Assets	N/A
Environmental Health	Final Construction Environmental Management Plan required.
Parks and Recreation	N/A
Heritage/Urban Design	N/A
Building and Plumbing	N/A
EXTERNAL	
TasWater	N/A
State Growth	N/A
TasFire	N/A
Tasmanian Heritage Council (THC)	N/A
Crown Land	The proposed development, as it relates to the North Esk River, was been subject of a Reserve Activity Assessment process and approval by Parks and Wildlife Service (Department of Primary Industries, Parks, Water and Environment) prior to lodgement of the application.
TasRail	N/A
EPA	N/A
Aurora	N/A

5. REPRESENTATIONS

Pursuant to section 57 of the *Land Use Planning and Approvals Act 1993* (the Act), the application was advertised for a 14 day period from 10 May 2017 to 24 May 2017. Two representations were received.

The issues raised are summarised in the following table. Whilst the summary attempts to capture the essence of each issue raised, it should be read in conjunction with the representations received which are attached to this report.

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

ISSUE	COMMENTS
<p>Query whether the bridge may be washed away before the 1:2000 year flood event given that the structure is below the 1:200 year event.</p>	<p>The proposed bridge has been designed to withstand any floods of a magnitude up to and including the 1:2000 year event.</p>
<p>Request that consideration is given to a number of ideas involving design changes, involving incorporation of the following:</p> <ul style="list-style-type: none"> • Planter boxes for flowering climbers/creepers to create a landscaped covered walkway. • Pop-up coffee cart mid-span and seating. • Mid-span cantilevered look-out alcoves on each side. • Form the structure of a roof from the truss cross-ties. • Diagonal bracing of the truss supports could be randomly spaced to eliminate uniformity. • Divide the bridge into three alignments in plain view with each having a different orientation. • Water pipes projecting water cascades under the main central span. 	<p>The application is required to be determined on the basis of the details of the development contained in the application, as placed on public exhibition. Additionally, the planning scheme provisions relevant to the development do not specifically address design issues, in an aesthetic sense. The suggested changes therefore are not considered to be required to achieve greater compliance with the planning scheme. Notwithstanding, feedback from the applicant was sought and was provided to the representor. The applicant indicated that it would give consideration to some of the ideas, outside the current approval process.</p>
<p>Clarification sought on the clearance under the bridge for water based activities. The ideal scenario would be 2.1 m. The bridge clearance is lower on the Seaport side however incoming boats use this part of the river.</p>	<p>The underside of the bridge deck adjacent to Pier 3 (Seaport side) will be approximately 3.3m AHD. The clearance in this location during the AHT will therefore be 1.17m AHD. However, the application indicates that the deck levels on the Seaport side reflect the existing boardwalk level (2.72m AHD) together with the need to provide for a transition to the crest on the North Bank side with a maximum gradient of 1 in 33 in accordance with the requirements of AS 1428.1-2009: 'Design for access and mobility'. The Mean High Tide (1.68 AHD) and Highest Astronomical Tide (2.133 AHD) are identified on the application drawings. The crest of the bridge deck will have a surface</p>

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

	level of 5.287m AHD, to the east of Pier 2 (North Bank side). The level of the underside of the bridge deck in this location will be approximately 5m AHD. The clearance at this location during the Highest Astronomical Tide (AHT) will therefore be 2.867m AHD, which is higher than 2.1m.
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6. CONCLUSION

Subject to the recommended conditions, it is considered that the proposal complies with the Scheme and it is appropriate to recommend for approval.

ECONOMIC IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such economic impacts have been considered.

ENVIRONMENTAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such environmental impacts have been considered.

SOCIAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Launceston Interim Planning Scheme 2015

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

ATTACHMENTS:

1. Locality Map
 2. Plans of Proposal (circulated electronically)
 3. Representations
-

Attachment 1 - Locality Map - 79 Lindsay Street, Invermay



Attachment 3 - 79 Lindsay Street, Invermay - Representations - (pages = 3)

From: Jim Dickenson
Sent: Sunday, 14 May 2017 11:48 AM
To: Contact Us
Subject: Representation - DA 0210/2017

General Manager,

This is a nominal Representation due to the sudden DA submission – even the ordinary St John St upgrade has already been given considerable community forewarning. And advise I am travelling outback OZ till early June – no Examiner - email highly unlikely.

So I enclose preliminary correspondence with Dale Sinfeld as my Representation at this stage and add, it appears the bridge might get washed away before the noted 1/2000 year flood event as part of the structure is below even a 1/200 year event ?

Regards,
Jim Dickenson

Hi Dale,

What do you think of the following ideas? Not much money involved I would have thought. [Even the Mayor thinks its pretty ordinary].

1. Fit planter boxes to grow flowering climbers/creepers – be lovely in couple of years becoming a landscaped covered walkway.
2. Make allowance for pop-up coffee kiosk mid-span. Some seats.
3. Neat little mid-span cantilevered “look-out” alcoves each side be nice.
4. If a whole swag of truss cross-ties are needed, they could form the structure for a roof. A covered walkway would be delightful.
5. The [diagonal] bracing could be random spaced and angled rather than all rigidly recurring.
6. The plan could be in three alignments – the first Sea Port section square as proposed, the 60m middle section bent say 10 degrees west, the third levee section bent another 10 degrees west.
7. Under the main central span, each side, could be water pipes that projected water cascades.....
- 8.....

Be pleased to get your comments.

Cheers
Jim.

From: Reg Green
Sent: Monday, 22 May 2017 2:16 PM
To: Contact Us
Subject: DA0210/2017 Northbank Bridge
Attachments: Development-Application-Representation-Letter.pdf

Attention Catherine Mainsbridge

Hi Catherine,

Please find enclosed representation as a query on the clearance of the bridge across the North Esk River in regard to the Rowing precinct and the Dragons abreast group.

Cheers

Reg Green

Development Application Representation Letter

Development Application Number

Address of Development

Details of Representor


Title Given Name/s

Surname Date of Birth

Reason for Representing

We would like clarification of the clearance under the bridge for the Dragon Boat (dragons abreast) and the Rowing precinct. The rowing community train at all hours and training at a particular tide is not practical. The ideal scenario would be 2.1m at high tide for the dragon boats, as they stand in their boats, and the coaches of the rowers quite often stand in their tinnies.
It would appear the bridge clearance on the Seaport side is much less than on the Northbank side, however incoming boats use the seaport side of the river.

Representor's Signature



President North Esk Rowing Club

Date 22 / 05 / 1

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones with Associated Amendments to the Parking and Sustainable Transport Code

FILE NO: SF6607

AUTHOR: Claire Fawdry (Town Planner)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To decide whether to determine to initiate Amendment 37 to:

1. Insert the Resource Development use class (if for controlled environmental agriculture) as a permitted use in the Light and General Industrial Zones; and
2. Insert Controlled Environmental Agriculture as a sub-use class under Resource Development in Table E6.1 of the Parking and Sustainable Transport Code with the requirement for 1 car parking space per employee.

RECOMMENDATION:

That Council:

1. Pursuant, to the former section 33(3) of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 37 to the Launceston Interim Planning Scheme 2015 to insert the Resource Development use class (if for controlled environmental agriculture) as a permitted use in Table 24.2 of the Light Industrial Zone and Table 25.2 of the General Industrial Zone of the Launceston Interim Planning Scheme 2015.
 2. Pursuant, to the former section 33(3) of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 37 to the Launceston Interim Planning Scheme 2015 to insert Controlled Environmental Agriculture as a sub-use class under Resource Development in Table E6.1 of the Parking and Sustainable Transport Code with the text requirement for 1 car parking space per employee and no requirement for bicycle parking.
 3. Directs Council officers to prepare draft Amendment 37 of the Launceston Interim Planning Scheme 2015.
 4. In accordance with the former section 6(3) of the *Land Use Planning and Approvals Act 1993*, delegates to the Director of Development Services its functions under section 35(1) of the *Land Use Planning and Approvals Act*, for the purposes of Amendment 37 to the Launceston Interim Planning Scheme 2015.
-

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

5. In accordance with the former section 38(a) of the *Land Use Planning and Approvals Act 1993*, determine the period for public exhibition to be 28 days.
-

Note

Aldermen are advised that under Schedule 6 - Savings and transitional provisions of the *Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015* - Parts 2A and 3 of the *former provisions* remain in force until a Local Planning Schedule comes into effect for the municipal area and this application assessment and recommendation has therefore been made under those transitional provisions.

1. Introduction

The Planning Department, on behalf of the City of Launceston, has decided to initiate a planning scheme text amendment to the Launceston Interim Planning Scheme 2015 to allow for Resource Development (if for controlled environmental agriculture) as a permitted use class in the two industrial zones of the Launceston Interim Planning Scheme 2015. A text amendment to the Parking and Sustainable Transport Code is also proposed to remove the automatic discretion triggered by the absence of parking requirements in Table E6.1.

2. Background

All use and development is controlled by the Launceston Interim Planning Scheme 2015 (the planning scheme), and all development must be assigned a use class as defined in the planning scheme. The cultivation of a plant in an indoor and controlled environment is best defined as Resource Development in Table 8.2 of the planning scheme as follows -

use of land for propagating, cultivating or harvesting plants or for keeping and breeding of livestock or fishstock. If the land is so used, the use may include the handling, packing or storing of produce for dispatch to processors. Examples include agricultural use, aquaculture, bee keeping, controlled environment agriculture, crop production, horse stud, intensive animal husbandry, plantation forestry and turf growing.

Controlled environmental agriculture is separately defined in Clause 4.1 as -

Controlled environmental agriculture means an agricultural use carried out within some form of built structure, whether temporary or permanent, which mitigates the effect of the natural environment and climate. Such agricultural uses include production techniques that may or may not use imported growth medium.

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

Examples include greenhouses, polythene covered structures, and hydroponic facilities.

The planning scheme allows for the Resource Development use class, if for controlled environmental agriculture, in the Rural Resource Zone as a permitted use on the basis that it is not on prime agricultural land, otherwise it is discretionary. It is also allowable in the Rural Living Zone as a discretionary use. The use is currently prohibited in every other zone.

This can be difficult for processes that do not require soil as a growth medium and/or use a hydroponic method for growing plants, herbs or vegetables. In some circumstances, this type of use is more appropriate in an urban location where it is closer to city conveniences and monitoring. This is especially apparent with the recent legalisation of medicinal cannabis. The Office of Drug Control requires strict security arrangements for sites which will be used to cultivate and/or manufacture cannabis. These requirements mean that locations which are closer to the city are favourable to those in a rural area. The properties which would appear to be most suitable are zoned commercial or industrial whereby the Resource Development (controlled environmental agriculture) use class is currently prohibited by the planning scheme. It is noted that Resource Development (if for controlled environmental agriculture) is also prohibited in commercial and industrial zones in the recently approved State Planning Provisions which will form part of the future Tasmanian Planning Scheme.

The proposed solution is to initiate a text amendment to the Launceston Interim Planning Scheme 2015 to allow Resource Development (if for controlled environmental agriculture only) as a permitted use in the Light Industrial and General Industrial Zones. Although there may be some sites in the Commercial Zone which may be suitable for controlled environmental agriculture uses, the Commercial Zone has not been included in the proposed amendment to the industrial zones on the basis that Resource Development (controlled environmental agriculture) is inconsistent with the zone purpose statements of the Commercial Zone.

The Parking and Sustainable Transport Code applies to all use and development and Table E6.1 details the number of on-site parking spaces required for each use listed. Where a use is not listed in the table, as is the case for Resource Development (controlled environmental agriculture), clause E6.2.2 of the Code applies as follows:

An application for a use not included in Table E6.1 must be determined as a discretionary use or development.

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

The effect of this is that notwithstanding the use classification in the zone, the development application would become discretionary under section 57 of the *Land Use Planning and Approvals Act 1993* (the Act). This would contravene the intent of the proposed planning scheme amendment to allow the use to be permitted in the industrial zones.

This is the basis for the second component of the proposed text amendment to the Parking and Sustainable Transport Code to insert a parking requirement for Resource Development (controlled environmental agriculture) in Table E6.1 and allow for a permitted pathway.

There are other Codes in the planning scheme which may trigger assessment against performance criteria and consequently a discretionary development application, but these will apply on a case by case basis if the amendment is progressed.

3. Proposed Amendment

The proposed amendment seeks to insert the Resource Development use class, with the qualification of 'if for controlled environmental agriculture', as a permitted use in Table 24.2 of the Light Industrial Zone and Table 25.2 of the General Industrial Zone. Concurrently, an amendment to the Parking and Sustainable Transport Code is proposed to insert Controlled Environmental Agriculture as a sub-use class under Resource Development in Table E6.1 of the Parking and Sustainable Transport Code with the text requirement for 1 car parking space per employee and no requirement for bicycle parking.

3.1 Text Amendment

The proposed amendment will be achieved by making the three alterations below to the Launceston Interim Planning Scheme 2015:

24.0 Light Industrial Zone

Table 24.2 Use Table

Permitted	
Use Class	Qualification
Resource development	If for controlled environmental agriculture

25.0 General Industrial Zone

Table 25.2 Use Table

Permitted	
Use Class	Qualification
Resource development	If for controlled environmental agriculture

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

The existing Use Tables for the Light and General Industrial Zones prohibits the Resource Development use class. The purpose of the planning scheme amendment is to allow this use to occur, but only for controlled environmental agriculture.

E6.0 Parking and Sustainable Transport Code

Table E6.1 Parking space requirements

Use	Parking Requirement	
	Car	Bicycle
Resource development:		
Controlled environmental agriculture	One space per employee	No requirement

The current parking space requirements table in the Parking and Sustainable Transport Code does not list Resource Development (controlled environmental agriculture). The effect of this pursuant to clause E6.2.2 is that an application for a use not listed must be determined as a discretionary use or development which is contrary to the objective of the proposed amendment.

3.2 Zone Purpose Statements

It is considered that the proposed amendment will not substantially alter the functionality of the Launceston Interim Planning Scheme 2015 apart from the insertion of an additional use class which is currently prohibited in the Light and General Industrial Zones. The proposed use is considered to be compatible with the anticipated impacts of other permitted uses in the two zones and aligns with the zone purpose statements as follows -

24.0 Light Industrial Zone

24.1.1 Zone Purpose Statements

24.1.1.1 To provide for manufacturing, processing, repair, storage and distribution of goods and materials where off-site impacts are minimal or can be managed to minimize conflict or impact on the amenity of any other uses.

24.1.1.2 To provide for uses that are complementary to and compatible with the above purpose.

25.0 General Industrial Zone

25.1.1 Zone Purpose Statements

25.1.1.1 To provide for manufacturing, processing, repair, storage and distribution of goods and materials where there may be impacts on neighbouring uses.

25.1.1.2 To provide for uses that are complementary to and compatible with the above purpose.

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

It is considered that any future development applications made under a scenario where the proposed amendment is approved are able to demonstrate consistency with the zone purposes statements insofar as:

- The locations of the majority of land zoned industrial, often on the urban periphery, would appear to be suitable for a controlled environmental agriculture use;
- Controlled environmental agriculture is a technology based approach towards food production whereby optimal growing conditions can be controlled year round without seasonal influences. The impacts of the use are arguably lesser than other permitted uses in the Light and General Industrial Zones such as Service Industry, Transport Depot and Distribution, Equipment and Machinery Sales and Hire.
- The anticipated impacts from a controlled environmental agricultural use compared to other permitted uses in the industrial zones is reasonable in most circumstances. That is, there will be no external storage of good or materials and minimal emissions which may impact nearby sensitive uses; and
- Controlled environmental agriculture is inconsistent with the purpose statements of the Commercial or Urban Mixed Use Zones.

Notwithstanding, any development application made under a scenario where the proposed amendment is approved will be subject to assessment against all relevant standards of the scheme including zone and code use and development standards.

Overall, the proposed amendment is considered to be compatible with the scheme.

4. Requirements of the Act

The amendment must be decided under section 33(3) of the *Land Use Planning and Approvals Act 1993* which reads:

33. Request for amendment of planning scheme

- (3) *A planning authority must, within 42 days of the receipt of a request or such longer time as the Commission may allow, make a decision as to whether or not to initiate an amendment of the planning scheme and serve on the person who made the request notice of its decision within 7 days of making the decision.*
- (3AA) *If the planning authority decides under subsection (3) to initiate an amendment of a planning scheme after receipt of a request from a person under subsection (1), it must –*
- (a) initiate the amendment under section 34; and*
 - (b) certify the draft amendment under section 35 – within 42 days of receiving the request or such longer time as the Commission allows.*

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

The matters which Council must consider when making a decision whether to reject or exhibit the application are listed in section 32 of the Act and are set out in subsequent sections of this report.

Should the Council decide to initiate the amendment, the draft amendment will be publicly exhibited for a period of 28 days, or a longer period agreed to by the Council and the Commission pursuant to section 38 of the Act. During the public exhibition period, representations may be submitted to the Council before the expiration of the exhibition period.

Following the public exhibition period, pursuant to section 39 of the Act the Council must, no later than 35 days after the exhibition period, provide the Commission with a report comprising the following elements:

- a. Copy of each representation received, or if no representations were received, a statement to that effect; and
- b. A statement of Council's opinion as to the merit of each representation (if any), including, in particular Council's views as to -
 - i. the need for modification of the draft amendment in light of each representation; and
 - ii. the impact of that representation on the draft amendment as a whole; and
- c. Any recommendations in relation to the draft amendment as Council considers necessary.

The Commission must then consider the draft amendment in addition to the representations (if any), statements and recommendations contained in Council's report and where necessary, conduct hearings pursuant to section 40 of the Act. The Commission then makes a decision to modify, reject or approve the draft amendment pursuant to sections 41-42 of the Act.

5. Assessment

5.1 Strategic Plan 2014-2024

The Strategic Plan 2014-2024 seeks to provide direction to the range of operations Council undertakes in their role as the major provider of services and facilities for the City of Launceston. The Strategic Plan essentially indicates the actions and strategies that the Council will implement to deliver on the Greater Launceston Plan goals. The relevant goals are addressed below.

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

Goal 5 - A city that values its environment

The proposed amendment seeks to allow a use which does not require soil as a growth medium, to be conducted in a more urban environment. The Light and General Industrial Zones have been selected due to the capacity for impacts on residential amenity to be managed and mitigated. This means that the impact on the natural environment can be reduced.

Goal 6 - A city building its future

The proposed amendment seeks to allow for a positive land use planning outcome by allowing for a use in an appropriate zone. This will allow for new businesses to operate in locations in Launceston. This will allow for increased customer satisfaction and maximise public benefits of development.

Goal 7 - A city that stimulates economic activity and vibrancy

The proposed amendment will allow for new businesses in the controlled environmental agriculture industry to locate in Launceston. This directly aligns with the key directions of this goal being to provide an environment that is conducive to business and development.

5.2 Northern Regional Land Use Strategy

Section 30O(1) of the Act requires the amendment to be, as far as practicable, consistent with the Strategy. The Northern Regional Land Use Strategy (the NRLUS) was declared by the Minister for Planning on 16 October 2013 pursuant to section 30C(3) of the Act. The NRLUS is a policy framework that guides land use, development and infrastructure decisions across the northern region by State and Local Government and other relevant infrastructure providers. The NRLUS has provided significant guidance for the preparation of the Launceston Interim Planning Scheme 2012 and 2015.

Part D of the NRLUS details the desired regional outcomes that have been determined as priorities for the northern region which include:

- Regional strategic planning directions and principles necessary to achieve those outcomes;
- Specific strategic policies to be applied to guide state and local government planning process and decision-making; and
- Specific regional planning projects and programs to be implemented over the life of the plan.

Of the six key desired regional outcomes, the Regional Economic Development is considered to be the most relevant to the proposed amendment. The proposed amendment appears to align with regional principle 2 which states - '*to pursue a range of new and innovative investment and product development opportunities in locations and*

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

sectors generally not previously targeted...'. Although the focus of this outcome is on infrastructure, economic growth and new employment initiatives are also acknowledged.

5.3 Section 33 Considerations

Before making a decision as to whether or not to initiate a draft amendment, section 33(2B) of the Act requires Council to consider whether the amendment is consistent with the requirements of other legislative requirements including section 32 of the Act.

Section 32(1) specifies that a draft amendment of a planning scheme, and an amendment of a planning scheme, in the opinion of Council –

- must, as far as practicable, avoid the potential for land use conflicts with the use and development permissible under the planning scheme applying to the adjacent area; and
- must not conflict with the requirements of section 30O of the Act; and
- must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.

The following discussion examines these requirements in greater detail.

5.3.1 Land Use Conflict

There is a use standard in the Light and General Industrial Zones which deals with proximity to sensitive uses. Compliance with the acceptable solutions of the zone will be required to maintain the permitted status of the development application. It should be noted that any future use or development will be subject to a separate development application in which any real or perceived impacts on adjacent and surrounding sensitive uses can be managed through conditions if required or be publicly advertised where an acceptable solution cannot be met.

It is considered that the use which would be permissible as a result of the proposed amendment is similar in impact to other permitted, if not discretionary uses, allowable in the Light and General Industrial Zones.

5.3.2 Section 30O

Section 30O(2) through to (4) of the Act allows for an amendment to the planning scheme to occur for the purposes of inserting a new provision into the scheme provided that the amendment:

- is not directly or indirectly inconsistent with a common provision of the scheme;
-

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

- does not revoke or amend an overriding local provision;
- does not result in a conflicting local provision; and
- does not impact upon a common provision within the scheme.

The proposed amendment aims to broaden the scope of uses that can be considered in the industrial zones through the insertion of an additional use class and qualification in the use tables which is consistent with the format of Planning Directive No. 1 - The Format and Structure of Planning Schemes. The proposed amendment will not override, be in conflict or inconsistent with, any other local or common provision of the scheme. The proposed amendment merely enables a use which does not require a rural location to operate, to be located on the urban fringe in an industrial zone. The use status will be permitted, but will be subject to compliance with the applicable use and development standards of the planning scheme. All relevant local and common provisions will remain applicable to any future development application.

5.3.3 Regional Impact

The proposed amendment is not expected to impact the region from an environmental, economic or social perspective on the following basis:

- the environmental impacts of the proposed amendment are considered to be limited given that the use will be undertaken in a building or enclosed structure;
- the proposed amendment will not have a significant impact on the Launceston Central Business District or Activity Centre Hierarchy;
- the proposed amendment is not likely to create any adverse impacts on adjoining residential areas. Notwithstanding, the Light Industrial Zone includes a use standard relating to amenity of sensitive uses within 100m.

It is considered that the proposed amendment will have a minimal impact on the region as a whole.

5.4 Objectives of the Resource Management and Planning System

Section 20 (1)(a) of the Act requires a planning scheme to seek to further the objectives set out in Schedule 1 of the *Land Use Planning and Approvals Act 1993*.

5.4.1 Schedule 1 - Part 1

- (a) *to promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity; and*
-

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

The proposed amendment will not adversely impact upon natural, ecological or physical values. It will rather seek to allow a use which does not require the soil as a growth medium to occur on non-agricultural land.

(b) to provide for the fair, orderly and sustainable use and development of air, land and water; and

The proposed amendment will not directly impact the sustainable use of air, land and water in terms of creating environmental nuisances.

(c) to encourage public involvement in resource management and planning; and

Should Council decide to initiate the proposed amendment, public consultation will be undertaken in accordance with the Act. This will ensure the public are aware of the proposal and will enable the public to engage with the process through submissions.

(d) to facilitate economic development in accordance with the objectives set out in paragraphs (a), (b) and (c); and

The proposed amendment will enable the industrial zones to be utilised for an additional complementary use. The proposed amendment is not expected to generate any additional impact to the amenity of surrounding sensitive uses greater than the level that currently exists from industrial uses.

(e) to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.

This is facilitated through the amendment process and application of relevant legislation.

5.4.2 Schedule 1 - Part 2

(a) to require sound strategic planning and co-ordinated action by State and local government; and

The proposed amendment has been assessed as being supportive of the objectives of the Act, NRLUS and the Scheme. Co-ordinated action by the State and local government is facilitated through the amendment process and application of relevant legislation.

(b) to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land; and

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

The proposed amendment seeks to effectively allow a broader range of uses to occur in industrial zones that will be similar in nature as the uses currently allowable in the zone. The amendment process is an established mechanism under the Act to allow the amendment to be lawfully considered. The proposed amendment has been assessed as being consistent with the established land use pattern within the industrial zones and is not expected to generate any additional impacts to surrounding sensitive uses greater than the level that already occurs from existing uses and surrounding activity. Any future use and development will be subject to a separate development application in which appropriate controls for the use and development can be enforced.

(c) *to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land; and*

The proposed amendment is not expected to have any adverse social and economic impacts on the surrounding area. The proposed amendment is not expected to have a significant impact on the natural, biological and physical values of the area.

(d) *to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels; and*

All relevant regional and state policies have been considered through the amendment process.

(e) *to provide for the consolidation of approvals for land use or development and related matters, and to co-ordinate planning approvals with related approvals; and*

This objective is not relevant to the proposed amendment.

(f) *to secure a pleasant, efficient and safe working, living and recreational environment for all Tasmanians and visitors to Tasmania; and*

It is considered that existing use and development standards within the scheme are sufficiently robust to control any future development applications made as a result of the proposed amendment.

(g) *to conserve those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value; and*

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

The proposed amendment is to allow a use class to be considered in the zone. Individual places of scientific, aesthetic, architectural or historical interest will be managed through the appropriate Codes of the planning scheme and legislation on a case by case basis.

(h) to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community; and

The proposed amendment will not impact any public infrastructure or assets.

(i) to provide a planning framework which full considered land capability.

Consideration of land capability is not relevant.

6. State Legislation and Policies

6.1 State Policy on the Protection of Agricultural Land 2009

The industrial zones are not spatially distributed over agricultural land. The proposal seeks to provide another suitable option for controlled environmental agriculture where soil as a growth medium is not required.

6.2 State Policy on Water Quality Management 1997

Any future use and development will be subject to complying with development standards that are consistent with the policy.

6.3 State Coastal Policy 1996

Any future use and development will be subject to complying with development standards that are consistent with the policy.

6.4 National Environmental Protection Measures

National Environmental Protection Measures (NEPMs) are automatically adopted as State Policies. They outline common environmental objectives for managing the environment. Current NEPMs include:

- National Environmental Protection (Used Packaging Materials) Measure;
 - National Environmental Protection (Ambient Air Quality) Measure;
 - National Environmental Protection (Movement of Controlled Waste Between States and Territories) Measure;
-

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

- National Environmental Protection (National Pollutant Inventory) Measure;
- National Environmental Protection (Assessment of Site Contamination) Measure;
- National Environmental Protection (Diesel Vehicle Emissions) Measure; and
- National Environmental Protection (Air Toxics) Measure.

In this situation, the NEPMs are either not applicable, or will not be impacted upon by the proposed amendment.

6.5 *Gas Pipelines Act 2000*

Any future use and development will be subject to complying with development standards that are consistent with the Act.

7. Conclusion

The application for amendment seeks to insert the Resource Development use class (if for controlled environmental agriculture) as a permitted use in Table 24.2 of the Light Industrial Zone and Table 25.2 of the General Industrial Zone of the Launceston Interim Planning Scheme 2015 and insert Controlled Environmental Agriculture as a sub-use class under Resource Development in Table E6.1 of the Parking and Sustainable Transport Code with the text requirement for 1 car parking space per employee and no requirement for bicycle parking.

The amendment is supported based on the following basis:

- Land use conflicts will be minimal as it is considered that the controlled environmental agriculture use would still be subject to the use standards which deal with proximity to sensitive uses;
- The locations of the majority of land zoned industrial, often on the urban periphery, would be suitable for a controlled environmental agriculture use;
- Controlled environmental agriculture is a technology based approach towards food production whereby optimal growing conditions can be controlled year round without seasonal influences. The impacts of the use are arguably lesser than other permitted uses in the Light and General Industrial Zones such as Service Industry, Transport Depot and Distribution, Equipment and Machinery Sales and Hire.

The proposed amendment has been assessed as being supportive of the objectives of the Act, NRLUS and the Scheme.

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

ECONOMIC IMPACT:

No significant economic impacts have been identified.

ENVIRONMENTAL IMPACT:

No significant environmental impacts have been identified.

SOCIAL IMPACT:

No significant social impacts have been identified.

STRATEGIC DOCUMENT REFERENCE:

Launceston Interim Planning Scheme 2015
Land Use Planning and Approvals Act 1993
Local Government Act 1993

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

9 ANNOUNCEMENTS BY THE MAYOR**9.1 Mayor's Announcements****FILE NO:** SF2375

Wednesday 7 June 2017

- Attended the launch of the Tasmanian Perpetual Trustees Launceston Business Excellence Awards at the Steam NGN, Wellington Square in Paterson Street

Friday 9 June 2017

- Attended the Ravenswood Spectacular at the Ravenswood Heights School Gym
- Attended and assisted with presentations at Launceston Competitions at the Earl Arts Centre

Wednesday 14 June 2017

- Officiated at the Employee Recognition Event Length of Service Milestones and Significant Achievement Awards at the Town Hall Reception Room

Thursday 15 June 2017

- Attend the White Ribbon Breakfast Meeting at Holy Trinity Church Launceston
- Presented an outstanding contribution certificate to Dr Ingles at the Legana Presbyterian Home. Since the presentation, Dr Ingles has passed away. The Council extends its condolences to the family of Dr Ingles and records our thanks for his contribution to our knowledge and management of the Tamar River.
- Attended the launch of the Flying Doctors service hangar at the Royal Flying Doctor Service Launceston Precinct at 305 Evandale Road, Western Junction

Friday 16 June 2017

- Attended the Launceston Health Hub's grand opening of the Stage 3 Redevelopment at 247 Wellington Street

Saturday 17 June 2017

- Attended the pre-dinner drinks for the B&E Tasmania Running Festival at the Grand Chancellor
 - Attended the Gala Dinner for Emily's Voice at the Tailrace Centre
-

9.1 Mayor's Announcements ...(Cont'd)

Sunday 18 June 2017 to Wednesday 21 June 2017

- **Mayor attending the National General Assembly of Local Government Conference in Canberra**

Acting Mayor Alderman Rob Soward

Sunday 18 June 2017

- Officiated at the start of the race at the B&E Tasmanian Running Festival in the City Park
- Attended the Boer War Memorial Day in the City Park

Wednesday 21 June 2017

- Officiated at the launch of "Car Security Begins at Home" campaign at the Meadow Mews Shopping Centre

Mayor Alderman Albert van Zetten

Thursday 22 June 2017

- Attended UTAS Event "Discussions relevant to Northern Tasmanians" at St John Craft Beer Bar in St John Street

Friday 23 June 2017

- Attended event for the GSAM Foundation at S Group in Paterson Street

Saturday 23 June 2017

- Attended and assisted with medal presentations at the South Esk Swimming Club Sprint Meet Championships at the Launceston Aquatic Centre
-

10 ALDERMEN'S REPORTS

(This item provides an opportunity for Aldermen to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

11 QUESTIONS BY ALDERMEN**11.1 Questions on Notice**

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

No Aldermen's Questions on Notice have been identified as part of this Agenda

11.2 Questions without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

12 COMMITTEE REPORTS**12.1 Audit Panel Meeting - 30 May 2017****FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To receive a report from the Audit Panel following the Meeting on 30 May 2017.

RECOMMENDATION:

That Council receives the report from the Audit Panel Meeting held on 30 May 2017.

REPORT:

The following is a precis of the substantive Agenda Items dealt with at the Meeting:

6.2 Internal Audit

Details The Internal Auditors provided a verbal update on the Management Reporting Review and the Waste Review. The recommendations identified will be adopted and resulting actions taken will be reported back to the Audit Panel at a future meeting to determine whether actions taken allow the outstanding issues to be approved as resolved.

As part of a rolling program, audit reviews of Events and Festivals Management, Health and Dog Licencing and Insurance Adequacy and Claims have commenced and a report will be tabled at the next Audit Panel meeting in September 2017.

Action Recommendations raised will be adopted.

7.2 External Audit

Details Discussion regarding the Interim Management Audit Report for the year ending 30 June, 2017 was conducted.

Action The Panel noted the report.

12.1 Audit Panel Meeting - 30 May 2017 ...(Cont'd)

9.1 Budget Funding Overview

Details The Panel received the report and noted that amendments related to transfers from operations to capital and capital to operations as well as a net increase in external funds granted.

Action The Panel recommended the changes to the 2016/2017 Statutory Budget be presented to Council for approval.

9.2 Budget Amendments

Details The Panel received the report and noted the changes to the 2016/2017 budget.

Action The Budget Amendments to be recommended to Council.

9.3 Budget Reallocations

Details The Panel received the report on transfers within the budget that do not require a change to the total budget.

Action The Panel noted the reallocations and transfers.

9.4 - 10.4 Financial Reports and KPIs

Details The Panel received the operating results for the nine months to 31 March 2017 as well as reports on capital, debtors and investments.

Action The Panel noted the reports.

13.1 Audit Panel Charter

Details The Panel approved the update of the Audit Panel Charter and recommended the change to the meeting quorum be presented to Council for approval.

Action The Panel recommended the change be presented to Council for approval.

13.2 Strategic Asset Management Plan

Details An update on the progress of the Council's Strategic Asset Management Plan was presented for consideration and discussion by the Panel.

Action The presentation was noted.

12.1 Audit Panel Meeting - 30 May 2017 ...(Cont'd)

13.3 Budget 2017/2018 - City of Launceston Proposed Statutory Estimates

Details The proposed 2017/2018 Council budget was presented for consideration and discussion by the Panel.

Action The presentation was noted.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To communicate and engage consistently and effectively with our community and stakeholders
Key Direction -
6. To maintain a financially sustainable organisation

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey, Director Corporate Services

12.2 Heritage Advisory Committee Meeting - 27 April 2017**FILE NO:** SF2965**AUTHOR:** Fiona Ranson (Urban Design and Heritage Planner)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To receive and consider a report from the Heritage Advisory Committee Meeting held on 27 April 2017.

RECOMMENDATION:

That Council receives the report from the Heritage Advisory Committee Meeting held on 27 April 2017.

REPORT:

At its Meeting held on 27 April 2017, the Committee discussed the following items:

Heritage Awards 2017

The date for the 2017 Heritage Awards Ceremony is 11 May 2017.

City Park Fountain - Conservation and Restoration

The Committee recommended that a Conservation Management Plan for the Children's Fountain be commissioned. Council Officers will investigate and prepare a report to Council at a later date.

Kings Meadows Road Station - John Dent

John Dent attended the meeting and gave a presentation on the Kerry Lodge Archaeology Project which he had worked on in conjunction with Eleanor Casella. There was specific reference to his discovery of the location of the Kings Meadows Road Station.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

12.2 Heritage Advisory Committee Meeting - 27 April 2017 ...(Cont'd)

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To communicate and engage consistently and effectively with our community and stakeholders

Key Direction -

1. To develop and consistently use community engagement processes

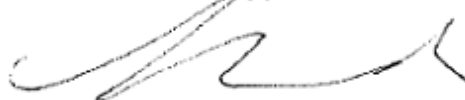
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

12.3 Launceston Access Advisory Committee Report - 6 June 2017**FILE NO:** SF0025**AUTHOR:** Sarah McCormack (Community Development Project Officer)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To receive and consider a report from the Launceston Access Advisory Committee Meeting held on 6 June 2017.

RECOMMENDATION:

That Council receives the report from the Launceston Access Advisory Committee Meeting held on 6 June 2017.

REPORT:

The Launceston Access Advisory Committee had its regular Meeting on 6 June 2017.

The Committee was updated on the following:

- The Access Survey Report outcomes were presented;
- The final Access Maps were distributed. Hard copies will be made available from Customer Service, the Visitor and Information Centre and on the City of Launceston website and a media release will be sent.
- After consultation with the Launceston Access Advisory Committee, accessible and parenting parking bays have been relocated to the centre of the Paterson Street East carpark and the response has been very positive. The pensioner parking scheme and the introduction of the Smart Card has also received positive feedback.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

12.3 Launceston Access Advisory Committee Report - 6 June 2017 ...(Cont'd)

SOCIAL IMPACT:

Consideration contained in this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 3 - A city in touch with its region

Ten-year goal - To ensure Launceston is accessible and connected, through efficient transport and digital networks

Key Direction -

2. To improve and maintain accessibility within the City of Launceston area, including its rural areas.

Priority Area 4 - A diverse and welcoming City of Launceston

Ten-year goal - To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities

Key Direction -

5. To offer equitable access to services and facilities, including the design of public spaces that are accessible and suited to all abilities.

Greater Launceston Plan Direction

To develop a socially inclusive Launceston where people feel valued, their differences are respected, and their basic needs are met so they can live with dignity.

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

12.4 Municipal Emergency Management Committee Meeting - 15 June 2017**FILE NO:** SF3177**DIRECTOR:** Rod Sweetnam (Director Facilities Management)

DECISION STATEMENT:

To receive and consider a report from the Municipal Emergency Management Committee.

RECOMMENDATION:

That Council receives the report from the Municipal Emergency Management Committee Meeting held on 15 June 2017.

REPORT:

The Meeting of the Municipal Emergency Management Committee held on 15 June 2017 discussed:

1. Members reports.
Members provided a verbal update on their current activities.
2. Report of the Independent Review into the Tasmanian Floods of June and July 2016.
Members discussed the report which was recently made public. The report recognised the education plan implemented by the City of Launceston and noted the comment that it be shared with other municipalities.
3. Municipal Emergency Coordinator.
The Committee supported the nomination of Beverley Allen, Emergency Management Officer City of Launceston as the Municipal Emergency Coordinator for a term of three years.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

**12.4 Municipal Emergency Management Committee Meeting - 15 June 2017
...(Cont'd)**

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 5 - A city that values its environment
Ten-year goal - To reduce the impacts on our natural environment and to build resilience to the changing intensity of natural hazards
Key Direction -
3. To enhance community awareness and resilience to uncertain weather patterns


BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Rod Sweetnam: Director Facilities Management

13 COUNCIL WORKSHOPS

Council Workshops conducted on 19 and 26 June 2017 were:

- Municipal Revaluation
- LGAT - 2017 Elections
- LGAT - Campaign Support for Advocacy Role in the State Government Takeover of TasWater
- Rates and Charges Policy (23-Plx-010)
- Controlled Environmental Agriculture in Industrial Zones
- Turf Farm
- Food Van Update
- Northern Tasmanian Waste Management Group - Northern Waste Strategy
- Hotel Development Cimitiere Street Car Park Site
- UTAS Inveresk Masterplan Update

14 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motion have been identified as part of this Agenda

15 DEVELOPMENT SERVICES DIRECTORATE ITEMS**15.1 Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour****FILE NO:** SF7030**AUTHOR:** Wendy Newton (Manager Community, Tourism and Events)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider a funding request from GTR Events for \$10,000 for the Spirit of Tasmania Tour.

RECOMMENDATION:

That Council approves the funding request from GTR Events for \$10,000 for the Spirit of Tasmania Tour

REPORT:

GTR Events has requested funding of \$10,000 for the Spirit of Tasmania Tour (formerly the Tour of Tasmania) to be run 10-15 November 2017.

The Spirit of Tasmania Tour (the Tour) is an iconic cycling event held in Tasmania that originally commenced in 1930, and has been operating in its current form since 1996. In 2017, the Tour will return to a six-day race format (increased from a five-day tour in 2016) that aims to attract the best Australian teams and the cream of Australia's elite domestic male cyclists to compete in what is highly regarded as one of the pinnacle events in the National Road Series (NRS) calendar.

GTR Events plans to host the opening of this year's Tour in Launceston, in the form of a twilight prologue on the same course introduced in 2016, with live-streaming of the event on social media. The dates for 2017 have been moved to better align the Tour as the warm-up event to the Launceston Cycling Classic, and event organisers are working with each other and Council Officers to identify strategies to leverage off both events to attract longer participant stays in Launceston and the region.

GTR Events will invite local schools to participate in the schools' program in the lead up to the prologue, with athletes visiting Launceston schools to give students an insight to life as an elite athlete, and will implement an education campaign aimed to improve awareness of safety and develop best practice for road cycling. GTR Events will also conduct a community ride on the course.

15.1 Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour ...(Cont'd)

The complete course has not yet been finalised, however, the Tour will travel to other northern regions, with host councils confirmed as West Tamar, George Town, Devonport and Central Coast. Discussions are currently taking place with southern regions. The expected attendee numbers are 1,560 intrastate, 400 interstate, and 40 international across the event, an increase from last year's attendance of 1,000, with an expected average length of stay of three days and 600 bed nights. GTR has conservatively estimated an average visitor spend of \$140 per day, equating to a minimum of \$280,000, with an additional estimate of \$85,000 from the utilization of local services and products, being brought into Launceston and the region.

GTR Events made a late submission to Round 1 Event Sponsorship on 9 May 2017, following discussions with Council Officers. Council Officers had advised GTR Events of the opening of the Round on 17 January 2017, and in a follow-up email on 28 February 2017 reminding them of the closing of the Round on 15 March 2017. The application was brought to the Assessment Panel meeting on 11 May 2017, the Panel has not assessed the application due to the late receipt and so the matter has been referred to Council for decision.

It is acknowledged the importance of the Tour in the cycling calendar and the direct economic benefit Launceston will receive from bed nights, day spend, regional dispersal, and the showcasing of Launceston as a premier cycling destination. It is recommended that the funding request be approved.

ECONOMIC IMPACT:

Approval of the recommended event sponsorship will result in a positive economic impact to the Launceston community.

ENVIRONMENTAL IMPACT:

Consideration contained in report.

SOCIAL IMPACT:

Approval of the recommended event sponsorship will provide a number of valuable social impacts for our community.

**15.1 Event Sponsorship Funding Request - GTR Events Spirit Of Tasmania Tour
...(Cont'd)**

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014- 2024
 Priority Area 7 - A city that stimulates economic activity and vibrancy
 Ten-year goal - To develop a strategic and dedicated approach to securing economic investment in Launceston
 Key Directions -
 1. To actively market the City and Region and pursue investment
 3. To promote tourism and a quality Launceston tourism offering
 6. To facilitate direct investment in the local economy to support its growth

BUDGET & FINANCIAL ASPECTS:

The proposed budget for Events Sponsorship for 2017/2018 is currently:

Program Area	Proposed Budget	Committed Funds	Transferred Funds	Available Funds
Major Events	\$200,000	\$39,125	(\$7,377)	\$153,498
Start-up Events	\$20,000		(\$20,000)	-
Small Events	\$31,465	\$55,842	\$24,377	-
Signature Events	\$212,000	\$215,000	\$3,000	-
Special Events	\$50,000			\$50,000
New Year's Eve	\$40,000	\$40,000		-
	\$553,465	\$349,967	\$ -	\$203,498


Available funds as indicated in the report are based on the proposed 2017/2018 budget. In order for events to proceed a pre-commitment has been made against the proposed budget.

Approval of this request requires a further pre-commitment from the 2017/18 budget. With current pre-commitments, this item could be sourced from Round 2 Sponsorship which is shown in the table as the remaining available funds for 2017/2018. This information has been provided by the Director Corporate Services

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

**15.1 Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour
...(Cont'd)**

ATTACHMENTS:

1. GTR Events Sponsorship Application (Not for public distribution)
-

16 FACILITIES MANAGEMENT DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

17 QUEEN VICTORIA MUSEUM AND ART GALLERY DIRECTORATE ITEMS**17.1 QVMAG Collection Policy - 07-Plx-011****FILE NO:** SF5784**AUTHOR:** Martin George (Collections and Research Manager)**DIRECTOR:** Richard Mulvaney (Director Queen Victoria Museum and Art Gallery)

DECISION STATEMENT:

To consider the QVMAG Collection Policy, with updates to the Natural Science, History and Library Acquisitions sections (2.1 to 2.4).

PREVIOUS COUNCIL CONSIDERATION:

Council - 22 June 2015 - Agenda Item 17.2 - QVMAG Collection Policy

RECOMMENDATION:

That Council approves the QVMAG Collection Policy (07-Plx-011) as follows:

QVMAG Collection Policy (07-Plx-011)**Introduction**

Museums and art galleries collect, preserve, research and communicate to the wider community original evidence of our natural and cultural heritage.

The collections of the Queen Victoria Museum and Art Gallery (QVMAG) were begun in the nineteenth century. Since that time, they have developed as an important component of Tasmania's and Australia's natural and cultural heritage.

Principles

1. QVMAG makes acquisitions consistent with its mission, which is:

To be a leader in the intellectual and creative development of Launceston and the State by increasing our enjoyment and understanding of our natural and cultural heritage.

2. In conjunction with the mission statement above, this policy guides QVMAG's core business of managing, developing, researching and interpreting its collections.
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17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

3. It is the intention of this policy to define QVMAG's past and current collecting areas and define those collecting areas that the museum intends to develop into the future. This policy will not discuss the day-to-day management of these collections, which are instead the subject of separate procedures and guidelines. Nevertheless, this policy must stress that QVMAG has a clearly defined responsibility to acquire only those items it deems can be appropriately managed into the future as per museum best practice.
 4. Since the 19th century QVMAG's collections have been made for the following purposes:
 - (a) To be an archival record of
 - (i) the artistic heritage of the people of Tasmania;
 - (ii) the material culture of the peoples who now and previously inhabited Tasmania and adjacent lands;
 - (iii) the living and past faunas and floras of Tasmania and adjacent lands and seas; and
 - (iv) the minerals and rocks that form the geology of Tasmania.
 - (b) To be a source of material for researching the fields of the arts, history and natural science.
 - (c) To be a source of materials and ideas for interpretation, namely exhibitions, educational programs, publications and digital media.
 5. QVMAG's collections continue to be developed for the following purposes:
 - (a) To continue the purposes already established for its museum's collections.
 - (b) To take advantage of new and appropriate collecting trends as they arise.
 - (c) To enable QVMAG to better serve its community into the future.
 6. The City of Launceston, as owner of QVMAG, will adopt and publish a written statement of its Collection Policy in respect of works of art and museum specimens. Acquisition outside the stated policy shall only be made in exceptional circumstances.
 7. The City of Launceston endorses the principles of Museums Galleries Australia's *Code of Ethics for Art, History and Science Museums* (1999) which guide the activities of QVMAG's professional staff.
 8. The City of Launceston supports the principles of the UNESCO Convention on the means of prohibiting and preventing the illicit import, export and transfer of ownership of Cultural Property, 1970, acceded to by Australia in 1990.
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17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

9. The City of Launceston recognises and endorses the contribution of QVMAG's Aboriginal Reference Group to this policy, a contribution which extends across all three collecting areas.
10. The City of Launceston will not acquire, whether by purchase, gift, bequest or exchange, any object or work of art unless the responsible officer is satisfied that QVMAG can acquire a valid title to the item in question, and that, in particular, it has not been acquired in, or exported from, its country of origin (and/or any intermediate country in which it may have been legally owned) in violation of that country's laws or in contravention of cultural material protocols.
11. So far as biological and geological material is concerned, the City of Launceston will not acquire by any direct or indirect means any specimen that has been collected, sold or otherwise transferred in contravention of any national or international wildlife protection or natural history conservation law or treaty of Australia or any other country, except with the express consent of an appropriate outside authority.
12. If appropriate and feasible, the same tests as are outlined in paragraphs 7 and 8 above will be applied in determining whether to accept loans for exhibitions or other purposes.
13. The City of Launceston recognises the need for cooperation and consultation between museums and art galleries on joint policy matters.
14. From time to time other collection-related policies will be developed to meet QVMAG's requirements. Such policies include the current QVMAG Human Remains Policy and the future QVMAG Loans Policy.

Acquisitions**1. Introduction**

- 1.1 QVMAG has a special responsibility to preserve and exhibit material evidence of the natural and cultural history of Tasmania. The Collection Policy recognises this as QVMAG's primary responsibility, and recognises that in most collections there will be a northern Tasmanian emphasis. However, in some cases the acquisition of additional material from beyond the State may improve our understanding of Tasmania's natural and cultural heritage.
 - 1.2 In developing its collections, the QVMAG will:
 - reflect the cultural, scientific and natural diversity of Tasmania;
 - reflect the histories and experiences of all Tasmanians within a national and international framework;
-

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

- seek to document, maintain and research the collections as per museum best practice; and
- aim to make the collections accessible to the visiting public and researchers through physical and electronic means.

1.3 All objects considered for acquisition undergo an assessment process prescribed by the parameters of this policy and wholly guided by the expertise of the relevant curatorial section. Acquisition will be guided by QVMAG Acquisition Procedures, as per the recommendations of the *Crowe Horwath QVMAG Collection Review (2016)*. The Acquisition Proposal Form includes donations, cultural gifts, exchanges and purchases.

In particular, the suitability of all proposed objects will be assessed against the stated selection criteria for each collection area. When proposing objects for acquisition, QVMAG will also consider whether it can adequately care for such objects as per museum best practice.

1.4 QVMAG recognises the need to describe the significance of new acquisitions using a consistent and accessible methodology. Objects entering the collection of QVMAG are assessed in terms of their historic, aesthetic, scientific and social values to determine their significance to achieve this. QVMAG will follow the principles and guidelines set out in *Significance 2.0: a guide to assessing the significance of collections*, Roslyn Russell and Kylie Winkworth, available on the internet at:

<http://www.environment.gov.au/heritage/publications/significance2-0/>.

1.5 The QVMAG collections will be completely revalued every five years by an approved valuer.

2. Collections

QVMAG's collections are managed in four broad collecting areas:

- Natural Science
- Visual Art & Design
- History
- Library

2.1 Natural Science

Natural Science collections within the QVMAG cover three distinct areas, each with its own collection goals and spheres of specialisation. These are:

(2.1.1) Zoology

Zoology includes comprehensive collections of Tasmanian vertebrate and invertebrate fauna, including introduced species, with specialist research

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

collections from the remainder of Australia and beyond in molluscs, spiders and mammalian ectoparasites.

(2.1.2) Botany

Botany comprises comprehensive collections of Tasmanian plants, including significant historical holdings.

(2.1.3) Geology

Geology comprises mineral and rock collections from throughout Tasmania with important comparative material from interstate and overseas. Within Geology, Palaeontology includes a significant collection of fossils from Tasmania and elsewhere in and beyond Australia.

Collection of Natural Science Specimens

The collection supports biodiversity and nature conservation-related research, and geological and palaeontological research that helps us to understand and maintain the ecosystems that support all species, including our own. It also lets us use Tasmania's non-renewable mineral resources.

QVMAG continues to collect representative specimens of Tasmania's geology and fauna for reference, study, educational and display purposes. The primary source new material will be through collection by staff and recognised associates, and by Government Agencies. However, acquisition (by purchase if necessary) of important private or historic collections of Tasmanian natural science material, including records, will continue to be of great importance.

Relevant specimens or collections of material from elsewhere in Australia will be acquired for reference, study, educational and display purposes.

2.2 Visual Art & Design

The Visual Art & Design collection has five principal components, each of which has its own distinct collection policy. These components are:

(2.2.1) Colonial Art

This collection documents the artistic and cultural heritage of Tasmania, and Colonial Australia, from pre-European settlement until the end of the 19th century. This collection includes paintings, works on paper, sculpture and significant frames relating to this period.

(2.2.2) Modern Australian Art

This collection documents the history of Australia's postcolonial art of the 20th Century including paintings, photography, works on paper, sculpture and multi-media. Particular emphasis placed on the achievements of Tasmanian artists and contextualising these works through the collection of significant national artists.

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

(2.2.3) Contemporary Art

This collection documents the work of Australia's contemporary art and culture including paintings, works on paper, photography, sculpture, multi-media and screen-based art. Particular emphasis will be placed on the achievements of Tasmanian artists and contextualising these works through the collection of significant national artists.

QVMAG has a small but significant collection of International paintings, sculpture and works on paper. This collection will be maintained and developed where appropriate.

(2.2.4) Decorative Arts

Within the Decorative Arts collection there are three sub-sections, each of which has a distinct collection policy. These components are:

Australian Decorative Arts

This collection documents the material cultural heritage of Australia with an emphasis on ceramics, furniture, woodwork, textiles and costumes with significant aesthetic value. The collection focuses primarily on objects designed and made in Australia, and in particular Tasmania and Tasmanian practitioners.

Contemporary Decorative Arts

This collection aims to document and promote understanding of the evolution of contemporary decorative arts in Australia since 1945 in all media. Particular emphasis will be placed on the achievements of Tasmanian practitioners.

International Decorative Arts

This collection documents the aesthetic development and evolution of British, European and Asian decorative arts through ceramics, textiles and costumes. Specific consideration will be given to the work of international practitioners where their work has influenced the development of Tasmanian and/or national craft and design. Consideration will be given to historic artworks that complement the QVMAG collection.

2.3 History

It is the primary concern of the History section to collect the material culture of the people of Launceston and Tasmania and to research, maintain and interpret this social history for the community. The History collections comprise:

(2.3.1) Tasmanian Social History Collection

Social History is the most broadly defined area within the History collections and is the most active collecting area. It includes convict material and the

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

Guan Di Temple. Artefacts must be provenance to Tasmania for inclusion in the Social History Collection.

(2.3.2) Comparative Cultural Collection

This collection consists of cultural material from communities and societies from outside Tasmania, particularly from the Australian mainland and the Pacific, with incidental material from other cultures. This collecting area also responds to the global awareness of our modern community and reflects Tasmania's global relationships. This collection is primarily historical and will be augmented only as the opportunity arises.

(2.3.3) Technology Collection

This collection includes scientific instruments, machinery, tools and vehicles. This collecting area documents Tasmanian working and recreational life, its economic and business history and links Tasmania to the wider history of Australian technological development.

(2.3.4) Arms Collection

The Arms Collection consists of firearms, swords, daggers, uniforms, military equipment and accoutrements, many of which are significant from a purely technical perspective. There is a strong local history significance to this collecting area which also covers most of the major military events in Tasmanian history.

(2.3.5) Archaeological Collections

The Archaeological Collections include material from shipwrecks, and mining and convict sites. This collection has the capacity to complement the other History collection areas.

(2.3.6) Tasmanian Aboriginal Collections

The Tasmanian Aboriginal Collections comprise artefacts, many of which were collected prior to 1950. They include the Tasmanian Aboriginal Stone Tools Collection, a nationally significant research and interpretation collection. QVMAG also holds a significant collection of Tasmanian Aboriginal Shell Necklaces. Any further collecting in these areas will be informed by advice from the QVMAG Aboriginal Reference Group.

(2.3.7) Numismatics Collection

QVMAG has also maintained a small but historically interesting collection of coinage, tokens, medals and badges from around the world. This is not currently an active collecting area, and will be augmented only as appropriate donations are forthcoming.

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

(2.3.8) **Archival Collections** (formerly known as *Community History*)

The Archival Collections document the cultural heritage of the Tasmanian community and reflect the island's diverse and changing ways of life with particular reference to the northern region of the State. Of note are four specific collecting areas:

Photographs

This collection is a comprehensive visual record of Tasmania from the 1840s and includes all photographic formats from daguerreotypes onwards. A small component of film and video supports the visual record.

Manuscripts

This collection has two principal components: manuscripts collected as single items, and collections of textual records created or acquired by an individual, family, business or organisation.

Tasmanian Ephemera

The History Section collects Tasmanian ephemera as the opportunity arises. Ephemera augments the Tasmanian Social History Collection.

Oral History

This collection consists of recorded interviews that document the working lives and achievements of Tasmanians. It also includes a small component of local radio material.

2.4 Library

(2.4.1) **Rare Book Collections**

These collections include books with specific historical or cultural value, of aesthetic importance, or with a significant provenance.

(2.4.2) **Special Book Collections**

These collections have an association with a prominent individual or organisation and support the research endeavours of staff at QVMAG. The publications contained within are not considered to be rare.

(2.4.3) **The 'working collections': The General Book Collection and Serials Collection**

These collections primarily support the research endeavours of QVMAG staff. These collections contain a sizeable amount of Tasmanian material.

(2.4.4) **Maps, Architectural and Engineering Drawing Collections**

These collections document the cartographic, built and engineering heritage of Tasmania through drawings and specifications.

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

Deaccessioning**3. Introduction**

The QVMAG is able to deaccession material from its collections under the *Local Government Act 1993*. QVMAG also insists on responsible acquisition and when acquiring items, the long-term resource implications (staff, accommodation, conservation and research) will be considered. As one of the major functions of a museum is to preserve its collections in perpetuity, there is a strong presumption against the disposal of items from QVMAG's permanent collections.

The following statements mirror deaccessioning practice followed throughout Australian museums and are supported by the museum profession's governing body, Museums Galleries Australia. QVMAG's deaccessioning procedures will follow museum best practice.

3.1 Deaccessioning Criteria

An item may be deaccessioned from a collection for one or more of the following reasons:

- the item does not fall within the guidelines of the QVMAG Collection Policy;
- the item duplicates material already held in the collections;
- the item is in such poor condition that it would be impossible to repair or conserve (e.g. insect infestation or other degenerative causes);
- the cost of conservation or restoration and/or storage would be prohibitive;
- the item is the property of an indigenous or other community group and should be returned as part of a national or international convention on the restitution of cultural material;
- the item is subject to legislation that prevents QVMAG holding title to the object;
- lack of documentation about the item;
- the item is unsafe (e.g. contains hazardous chemicals);
- the item or part of it is to be used for scientific research.

3.2 Disposal

Disposal is the method by which deaccessioned material is removed from the collection. The preferred methods of disposal beyond the institution would be by gift or exchange to another public institution (except for items which are damaged or dangerous).

The appropriate methods of disposal are:

- **internal transfer** – the transfer of items to a hands on/ education/demonstration collection, or parts to be used in the restoration of other collection items;
 - **gift** – to another museum or returned to the donor;
 - **sale** – to the public by auction or tender;
 - **exchange** – to another public museum in exchange for a more suitable item for the collection;
 - **destruction** – when the item is extensively damaged or is not considered worthy of treatment.
-

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

PRINCIPLES:

The ethical standards that underpin this Policy are defined in both the Acquisition Code that prefaces this Policy and *Museums Australia's Code of Ethics*, which can be found at <http://www.museumsaustralia.org.au/userfiles/file/Governance/maethics.pdf>

The Council's Organisational Values apply to all activities.

REPORT:

As a considerable number of changes have been made to this policy, it was decided to not underline all the changes. Please refer to the previous Collection Policy which is attached. Some of these are minor changes in wording.

The most important changes are:

- The *Principles* section has been renumbered and expanded to include all topics which more correctly belong there.
- The *Crowe Horwath Collection Review (2016)* has been referenced, as has its recommendation that the need for periodic valuations be documented (new Section 1.5).
- The description of the history collections has been expanded and reorganised, mainly to reflect the fact that some are archival collections. Importantly, 2.3.6 has been introduced, describing the Tasmanian Aboriginal collections.
- In the *Deaccessioning* section, point 4 ('Deaccessioning Procedures') has been removed from the policy, as it is a procedural rather than a policy matter. These procedures will be documented separately.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 1 - A creative and innovative city
Ten-year goal - To foster creative and innovative people and industries
Key Direction -
6. To contribute towards artistic, cultural and heritage outcomes

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Richard Mulvaney: Director Queen Victoria Museum & Art Gallery

ATTACHMENTS:

1. Collection Policy 2015 Version (Previous Policy)
-

Attachment 1 - Collection Policy 2015 Version (Previous Policy)

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy**Introduction**

Museums and art galleries have a very distinctive role in collecting, preserving, researching and communicating to the wide community, students and scholars original evidence of our natural and cultural heritage.

The origins of the collections of the Queen Victoria Museum and Art Gallery (QVMAG) date back to the middle of the nineteenth century. Since that time, they have developed as an important component of Tasmania's and Australia's natural and cultural heritage.

Principles

1. The QVMAG makes acquisitions consistent with its mission, which is:
To be a leader in the intellectual and creative development of Launceston and the State by increasing our enjoyment and understanding of our natural and cultural heritage.
2. The QVMAG's collections are made for the following purposes:
 - (a) To be an archival record of
 - (i) the artistic heritage of the people of Tasmania
 - (ii) the material culture of the peoples who now and previously inhabited Tasmania and adjacent lands
 - (iii) the living and past faunas and floras of Tasmania and adjacent lands and seas
 - (iv) the minerals and rocks that make up Tasmania
 - (b) To be a source of material for researching the fields of the Arts, History and Science.
 - (c) To be a source of materials and ideas for educational programs, particularly exhibitions.
3. The City of Launceston, as owner of the QVMAG, will adopt and publish a written statement of its acquisition policy in respect of works of art and museum specimens. Acquisition outside the stated policy shall only be made in exceptional circumstances.
4. The City of Launceston supports the principles of the UNESCO Convention on the means of prohibiting and preventing the illicit import, export and transfer of ownership of Cultural Property, 1970, acceded to by Australia in 1990.

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

5. The City of Launceston will not acquire, whether by purchase, gift, bequest or exchange any work of art or object unless the responsible officer is satisfied that the QVMAG can acquire a valid title to the specimen in question, and that, in particular, it has not been acquired in, or exported from, its country of origin (and/or any intermediate country in which it may have been legally owned) in violation of that country's laws or in contravention of cultural material protocols.
6. So far as biological and geological material is concerned, the City of Launceston will not acquire by any direct or indirect means any specimen that has been collected, sold or otherwise transferred in contravention of any national or international wildlife protection or natural history conservation law or treaty of Australia or any other country, except with the express consent of an appropriate outside authority.
7. If appropriate and feasible, the same tests as are outlined in paragraphs 5 and 6 above will be applied in determining whether to accept loans for exhibitions or other purposes.
8. The City of Launceston recognises the need for cooperation and consultation between museums and art galleries with similar or overlapping interests and collecting policies, and will seek to consult with such institutions both on specific acquisitions where a conflict of interest is thought possible, and, more generally, on defining areas of specialisation.

Acquisitions

1.0 Introduction

1.1 The QVMAG has a special responsibility to preserve and exhibit material evidence of the natural and cultural history of Tasmania. The QVMAG Collection Policy recognises this as its primary responsibility, and recognises that in some collections there will be a northern Tasmanian emphasis. However, in some areas a better understanding of Tasmania's natural and cultural heritage will be provided by the acquisition of material from beyond the State. For this reason as well as for historic reasons, the QVMAG already has significant collections of material from beyond Tasmania. Such areas are closely defined in this Collection Policy.

1.2 In developing its collections, the QVMAG will:

- reflect the cultural, scientific and natural diversity of Tasmania

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Printed: 16/06/2017

Page 2 of 11

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

- reflect the histories and experiences of Tasmanian culture within a national and international framework
- seek to research, document and maintain the collections to the highest standards resources permit
- aim to make the collections accessible through physical and electronic means.

- 1.3 All objects considered for acquisition will be first documented through the QVMAG's acquisition proposal process, which is separate from this policy. This process sets out the procedure through which the QVMAG acquires objects for every collection area.

In particular, the suitability of all proposed objects will be assessed against any stated selection criteria for each collection area. In acquiring objects for its collections, the QVMAG shall consider items for which it can adequately care and store and which are not beyond recognisably achievable conservation requirements.

- 1.4 The QVMAG recognises the need to describe the significance of the objects in its collection using a consistent and widely accepted methodology. As part of the acquisition process, each object entering the collection of the QVMAG will be considered in terms of its historic, aesthetic, scientific and social values to determine how its meaning is understood by people and by communities. To achieve this, the QVMAG will follow the principles and guidelines set out in *Significance 2.0: a guide to assessing the significance of collections*, by Roslyn Russell and Kylie Winkworth, available on the internet at <http://www.environment.gov.au/heritage/publications/significance2-0/>.

2.0 Collections

The QVMAG's collections are managed in four broad collecting areas:

- Science
- Art
- History
- Library

2.1 Science

Science collections within the QVMAG cover five distinct areas, each with its own collection goals and spheres of specialisation. These are:

(a) Zoology

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

Comprehensive collections of Tasmanian vertebrate and invertebrate fauna, including introduced species, with specialist research collections from the remainder of Australia and beyond in molluscs, spiders and mammalian ectoparasites.

(b) *Botany*

Comprehensive collections of Tasmanian plants, including significant historical holdings.

(c) *Geology*

Mineral and rock collections from throughout Tasmania with important comparative material from interstate and overseas.

(d) *Palaeontology*

A significant collection of fossils from Tasmania and important vertebrate fossil material from elsewhere in and beyond Australia.

(e) *Astronomy*

This collection includes meteorite and tektite material (which form part of the Geology collections), and Tasmanian professional and amateur instrumentation.

Collection of Natural Science Specimens

Subject to nature conservation interests, the QVMAG will continue to collect all kinds of evidence of Tasmanian geology, flora and fauna for display, study, reference and educational purposes. It is expected that the primary source of such material will be controlled and properly documented field collecting by Government Agencies, QVMAG staff and research associates. However, acquisition (by purchase if necessary) of important private or historic collections of Tasmanian natural science material of all kinds (including records) is of great importance.

Individual specimens or collections of material from elsewhere in Australia will be acquired for education, exhibitions and research where they enable a better understanding of Tasmania's natural history.

2.2 Art

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

The Art collection has five principal components, each of which has its own distinct collection policy. These components are:

(a) Colonial Art

This collection documents the artistic and cultural heritage of Tasmania, and Colonial Australia, from pre-European settlement until the end of the 19th century. This collection includes paintings, works on paper, sculpture and frames relating to this period

(b) Modern Australian Art

This collection documents the history of Australia's postcolonial art of the 20th Century including paintings, photography, works on paper, sculpture and multi-media. Particular emphasis will be placed on the achievements of Tasmanian artists and contextualising these works through the collection of significant national artists.

(c) Contemporary Art

This collection documents the work of Australia's contemporary art and culture including paintings, works on paper, photography, sculpture, multi-media and screen-based art. Particular emphasis will be placed on the achievements of Tasmanian artists and contextualising these works through the collection of significant national artists.

The QVMAG has a small but significant collection of International paintings, sculpture and works on paper. This collection will be maintained and developed where appropriate.

(d) Decorative Arts

Within the Decorative Arts collection there are three sub-sections, each of which has a distinct collection policy. These components are:

Australian Decorative Arts

This collection documents the material cultural heritage of Australia with an emphasis on ceramics, furniture, woodwork, textiles and costumes with significant aesthetic value. The collection focuses primarily on objects designed and made in Australia, and in particular Tasmania and Tasmanian practitioners.

Contemporary Decorative Arts

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

This collection aims to document and promote understanding of the evolution of contemporary decorative arts in Australia since 1945 in all media. Particular emphasis will be placed on the achievements of Tasmanian practitioners.

International Decorative Arts

This collection documents the aesthetic development and evolution of British, European and Asian decorative arts through ceramics, textiles and costumes. Specific consideration will be given to the work of international practitioners where their work has influenced the development of Tasmanian and/or national craft and design. Consideration will be given to historic artworks that complement the QVMAG collection.

(e) Frames

Frames are collected either in their own right or in association with the item inside the frame. Frames are primarily collected for their association with other collection objects and for the aesthetic and cultural relationship with collection items.

2.3 History

(a) Tasmanian Heritage

This collection documents the material cultural and scientific heritage of the Tasmanian community with particular reference to threatened ways of life and the northern region of the State.

(b) Comparative Cultural Collection

This collection consists of cultural material from communities and societies from beyond Tasmania and provides a resource for the QVMAG's education and exhibition programs.

(c) Community History

The Community History collections document the cultural heritage of the Tasmanian community and reflect the island's diverse and changing ways of life with particular reference to the northern region of the State. Of note are four specific collections:

(i) Photographs

This collection is a comprehensive visual record of Tasmania from the 1840s and includes all photographic formats from

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

daguerreotypes onwards. A small component of film and video supports the visual record.

(ii) Manuscripts

This collection has two principal components: manuscripts collected as single items, and collections of textual records created or acquired by an individual, family or organization.

(iii) Tasmanian Ephemera

This is a comprehensive collection of Tasmanian ephemera.

(d) Oral History

This unique collection consists of recorded interviews that document the achievements of Tasmanians in the 20th century, and beyond. It also includes a small component of recorded music.

2.4 Library (a) Architectural and Engineering Drawings Collection

This collection documents the built and engineering heritage of Tasmania through drawings and specifications.

(b) Rare Book Collection

This collection includes books with specific historical or cultural value, of aesthetic importance, or with a significant provenance.

(c) Special Collections

These collections have an association with a prominent individual or organisation. The publications contained within are not necessarily considered to be rare.

Deaccessioning

1. Introduction

While the City of Launceston acknowledges the need for responsible deaccessioning, it is strongly of the opinion that deaccessioning is a management tool of last resort, bearing in mind The City of Launceston's responsibility to past and future donors to hold the QVMAG collections in trust for the community.

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

The QVMAG is able to deaccession material from its collections under the Local Government Act 1993. QVMAG also insists on responsible acquisition and when acquiring items, the long-term resource implications (staff, accommodation, conservation and research) will be considered. As one of the major functions of a museum is to preserve its collections in perpetuity, there is a strong presumption against the disposal of items from QVMAG's permanent collections.

2. Deaccessioning Criteria

An item may be deaccessioned from a collection for one or more of the following reasons:

- the item does not fall within the guidelines of the QVMAG Collection Policy;
- the item duplicates material already held in the collections;
- the item is in such poor condition that it would be impossible to repair or conserve (e.g. insect infestation or other degenerative causes);
- the cost of conservation or restoration and/or storage would be prohibitive;
- the item is the property of an indigenous or other community group and should be returned as part of a national or international convention on the restitution of cultural material;
- the item is subject to legislation that prevents the QVMAG obtaining title to the object;
- lack of documentation about the item;
- the item is unsafe (e.g. contains hazardous chemicals);
- the item or part of it is to be used for scientific research.

3. Disposal

Disposal is the method by which deaccessioned material is removed from the collection. The preferred methods of disposal beyond the institution would be by gift or exchange to another public institution (except for items which are damaged or dangerous).

The appropriate methods of disposal are:

- **internal transfer** – the transfer of items to a hands on/ education/ demonstration collection, parts to be used in the restoration of other collection items;
- **gift** – to another museum or returned to the donor;
- **sale** – to the public by auction or tender;
- **exchange** – to another public museum in exchange for a more suitable item for the collection;
- **destruction** – when the item is extensively damaged or is not considered worthy of treatment.

4. Deaccessioning Procedures

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Always use the Intranet copy to make sure that you have the latest version.
Printed: 16/06/2017

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

4.1 General

Any Curator or Collection Manager may submit a deaccessioning proposal relating to any collection for which he is responsible.

Where an item was purchased with grant assistance it is often a condition of such grants that the funding body is advised that the item is being considered for deaccessioning.

If not sold at auction, each item to be deaccessioned shall be valued by appropriate valuers.

Where appropriate, for items acquired within the previous 10 years QVMAG will, as a matter of courtesy, attempt to seek permission from the donor for the item to be deaccessioned.

All money received from the sale of deaccessioned items shall be used solely for the development of QVMAG's collections.

Agreement from another museum, gallery or public collection to accept deaccessioned material as a gift shall be received in writing.

The same principles do not apply to natural history specimens as to other museum objects. Specimen transfer is often used within natural history museums. However, the use of "voucher" specimens – specimens which may be the subject of destructive analysis for research purposes - will need to be dealt with under this policy.

4.2 Procedures for the implementation of deaccessioning

(a) The Curator/Collection Manager shall confirm that the QVMAG owns the object, has legal title and what if any conditions are attached to the object (e.g. some items purchased with Australia Council funding requires that the funding body be contacted should the item be considered for deaccessioning).

The Curator/Collection Manager then submits a Deaccessioning Proposal form to the Collections Committee, comprising the Director and all QVMAG managers.

(b) If approved by the Collections Committee and the object has a value greater than \$1000 or has considerable cultural, scientific, heritage or historical value the proposal is referred to the Museum Governance Advisory Board and Council for their consideration. If Council approves of the deaccession of such an item, there will firstly be a cooling-off period of six months from the date on which the proposal to deaccession such an item is approved by Council. Following this, the Curator/Collection Manager arranges for the disposal of the object.

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

(c) If approved by the Collections Committee and the object has a value of less than or equal to \$1000 or does not have considerable cultural, scientific, heritage or historical value, the matter is referred to the Museum Governance Advisory Board, following which the Curator/Collection Manager arranges for the disposal of the item.

(d) Council will be informed of every object deaccessioned, whether or not (a) or (b) above applies.

The Curator/Collection Manager amends all documentation relating to the deaccessioned item including stating the reason for deaccessioning.

City of Launceston
Reference No. 07-Plx-011
Version: 20/06/2015
Approved By: Council

QVMAG Collection Policy

PRINCIPLES:

The ethical standards that underpin this Acquisition Policy are defined in both the Acquisition Code that prefaces this Policy and *Museums Australia's Code of Ethics*, which can be found at <http://www.museumsaustralia.org.au/userfiles/file/Governance/maethics.pdf>
The Council's Organisational Values apply to all activities.

RELATED POLICIES & PROCEDURES:

Related Council policies include:
Museum Human Remains Policy 07-Plx-005
QVMAG Strategic Plan 2012-2017

RELATED LEGISLATION:

N/A

REFERENCES:

UNESCO Convention, which can be found at:
http://portal.unesco.org/en/ev.php-URL_ID=13039&URL_DO=DO_TOPIC&URL_SECTION=201.html

QVMAG Acquisition Proposal Form

DEFINITIONS:

N/A.

REVIEW:

This policy will be reviewed no more than 2 years after the date of approval, or more frequently if dictated by operational demands and with Council's approval.

18 INFRASTRUCTURE SERVICES DIRECTORATE ITEMS**18.1 Lease - Launceston Racing Pigeon Society Incorporated****FILE NO:** SF0901**AUTHOR:** Tricia De Leon-Hillier (Parks Lease Management Officer)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider leasing an area of land at St Leonards Picnic Ground (part of CT50449 Folio 1) to the Launceston Racing Pigeon Society Incorporated.

This decision requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

Council - 12 June 2012 - Agenda Item 17.2 - Lease Launceston Racing Pigeon Society Incorporated - lease approved

RECOMMENDATION:

That, in accordance with section 178 of the *Local Government Act 1993*, Council resolves to lease public land situated at the St Leonards Picnic Ground (part of CT50449 Folio 1), to the Launceston Racing Pigeon Society Incorporated under the following terms:

- the term shall be five years commencing on 1 July 2017;
 - the lease amount shall be \$1 per annum;
 - tenant to be responsible for:
 - energy costs;
 - volumetric and connection service charges for water; and
 - sewerage charges
 - tenant shall continuously maintain:
 - building in good and reasonable order; and
 - public liability insurance of at least \$10 million
-

REPORT:

Since 1991 the Launceston Racing Pigeon Society Incorporated (the Club) has been based at the St Leonards Picnic Grounds and is a non for profit organisation. The Club currently leases the old kiosk building on a yearly basis for \$250 per annum and have been model tenants. The Club is seeking a new five year lease under the same terms and conditions.

18.1 Lease - Launceston Racing Pigeon Society Incorporated ...(Cont'd)

Although the Club has not had any significant increase in fees over the years, the building is subject to flooding, has limited alternative uses and during flood events is sometimes inaccessible. It is recommended that Council offer a five year lease at \$1 per annum (plus GST) with the lessee to cover all charges in respect of power, water charges, contents insurance plus public liability insurance.

Attached to this report is a letter from the Launceston Racing Pigeon Society Inc (Attachment 2).

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Leasing the building to the Club will have a positive social impact as it will provide increased security of tenancy.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Directions -

1. To continue to offer and attractive network of parks, open spaces and facilities throughout Launceston
6. To promote active and healthy lifestyles

BUDGET & FINANCIAL ASPECTS:

Rental income of \$1 per annum.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

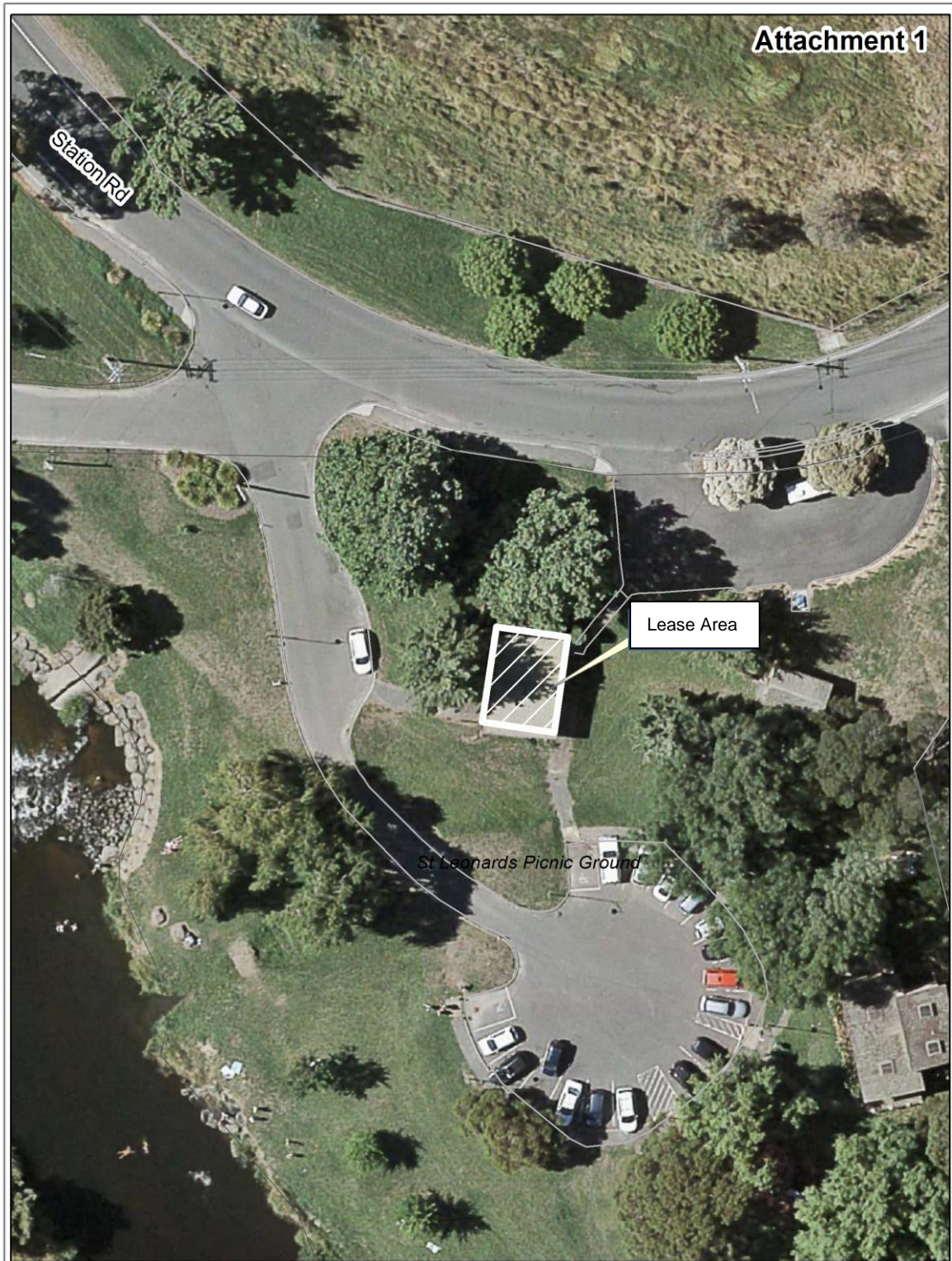
I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Director Infrastructure Services

ATTACHMENTS:

1. Map of leased area
 2. Letter from Launceston Racing Pigeon Society Incorporated dated 15 June 2017
-



Attachment 1



Launceston Racing Pigeon Society Inc

Scale at A4 :
1:500



NOTE:
While all reasonable care has been taken to ensure the accuracy of the information portrayed on this plan its purpose is to provide a general indication of the location of Council services. The information provided may contain errors or omissions and the accuracy may not suit all users. A site inspection and investigation is recommended before commencement of any project based on this data. This note forms an integral part of this plan.
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Printed: 6/06/2017

Attachment 2

Tricia De Leon-Hillier
Parks lease management officer
Parks and Recreation
City of Launceston

Les Mullan
LRPS
8 Martin Pl
Kings Meadows 7249

Dear Tricia

The Launceston racing pigeon society Inc would like to apply for a lease of the Old Kiosk situated at the St Leonards picnic ground for a further 5 years under the same terms and conditions as per our previous lease agreement.

I believe we have had a lease since 2002.

We have approximately 15 to 20 members and contribute a portion of our pigeon racing fees to Camp Quality a Tasmanian company supporting children and their families living with cancer

Have attached current insurance and a copy of 2017-2018 renewal form

Regards

Les Mullan
Secretary
LRPS
15/06/2017

18.2 Licence - Rotary Club of Youngtown Inc.**FILE NO:** SF0865**AUTHOR:** Tricia De Leon-Hillier (Parks Lease Management Officer)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider leasing part of an area of land at the Punchbowl Reserve (part of PID 2784822) for a community access garden to the Rotary Club of Youngtown Inc.

This decision requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

Council - 25 June 2012 - Agenda Item 17.2 - Licence Rotary Club of Youngtown Inc. - Licence approved

RECOMMENDATION:

That, in accordance with section 178 of the *Local Government Act 1993*, Council resolves to lease public land situated at Punchbowl Reserve (part of PID 2784822), for a community access garden to the Rotary Club of Youngtown Inc. under the following terms:

- the term shall be five years commencing on 1 August 2017.
 - the lease amount shall be \$1 per annum.
 - tenant to be responsible for:
 - energy costs;
 - volumetric and connection service charges for water; and
 - sewerage charges.
 - tenant shall continuously maintain:
 - building in good and reasonable order; and
 - public liability insurance of at least \$10 million.
-

REPORT:

The Council has leased an area of the Punchbowl Reserve to the Rotary Club of Youngtown Inc. since 1999 as a community access garden ([Attachment 1](#)). For over 18 years it has been a very successful project with many local gardeners taking advantage of their plots to produce some wonderful produce. The community garden not only provides fresh produce and plants, as well as satisfying labour, but also a sense of community and connection to the environment.

18.2 Licence - Rotary Club of Youngtown Inc. ...(Cont'd)

The Rotary Club of Youngtown Inc. has written to the Council ([Attachment 2](#)) seeking a five year lease. It is recommended that a licence be offered under the same terms and conditions as the existing agreement.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

There is a positive social impact with this proposal as it allows an important community activity to continue to operate at the site.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 4 - A diverse and welcoming City of Launceston

Ten-year goal - To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities

Key Directions -

4. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community
5. To offer equitable access to services and facilities, including the design of public spaces that are accessible and suited to all abilities
6. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life

BUDGET & FINANCIAL ASPECTS:

There are no additional costs to Council as a result of this lease.

18.2 Licence - Rotary Club Of Youngtown Inc. ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Director Infrastructure Services

ATTACHMENTS:

1. Map - Location of Community Access Garden at Punchbowl Reserve
 2. Letter of Proposal from Rotary Club of Youngtown Inc.
-



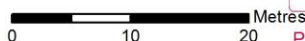
Attachment 1

Created: 7/6/2012 CRM

NOTE:
While all reasonable care has been taken to ensure the accuracy of the information portrayed on this plan its purpose is to provide a general indication of the location of Council services. The information provided may contain errors or omissions and the accuracy may not suit all users. A site inspection and investigation is recommended before commencement of any project based on this data. This note forms an integral part of this plan.
Launceston City Council 2012

**Rotary Club
of
Youngtown Inc**

Scale : 1:500
(at A4)





ROTARY CLUB OF YOUNGTOWN Inc.

Rotary International District 9830

PO Box 155, Kings Meadows
Tasmania Australia 7249

www.youngtownrotary.org.au

Email: info@youngtownrotary.org.au



Secretary 2016-2017 **Leigh Iles** PP PHF

Telephone (03) 6343 5596
Mobile 0422 414 193

Email: leigh.judy@bigpond.com

President 2016-2017 **Leigh Dyson**
Mobile 0401 007 035

Email: lasdyson@tpg.com.au

Tricia de Leon-Hillier,
Parks and Recreation Department,
Launceston City Council,
P.O. Box 396,
LAUNCESTON 7250.

9 March 2017.

Dear Tricia,

ROTARY PUNCHBOWL COMMUNITY GARDEN

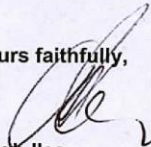
On behalf of the Rotary Club of Youngtown Inc, I wish to apply for a further lease of five (5) years, at a rental of \$50 per year for the Rotary Punchbowl Community Garden site located at the Punchbowl Reserve, including all current arrangements as per the existing lease which is about to expire.

I trust that the Launceston City Council are comfortable with the current arrangements as our Rotary Club along with the Community Garden Committee are doing our utmost to make this garden a happy and fruitful experience for the plot holders who use this facility on a regular basis.

The facility is extremely well patronised by the Community at large.

I look forward to your reply in due course,

Yours faithfully,


Leigh Iles,
Secretary.

FILE No.	560865				
EO	<input checked="" type="checkbox"/>	OD	<input type="checkbox"/>	Box	<input checked="" type="checkbox"/>
RCV'D		17 MAR 2017		LCC	
Doc No.					
	Action Officer	Noted	Replied		
	T. DE LEON-HILLIER				

18.3 Proposed Street Name - Sanwae Drive**FILE NO:** SF0261/DA0172/2015/DA0172/2015.A02**AUTHOR:** Sonia Smith (Infrastructure Development Liaison)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider a street name for a new road constructed off Windermere Road at Swan Bay.

RECOMMENDATION:

That, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, Council approves the name Sanwae Drive for the new road constructed off Windermere Road in Swan Bay.

REPORT:

The subdivision of land at 1024 Windermere Road, Swan Bay has resulted in the creation of a new rural road. This road will ultimately create a link to Los Angelos Road when all the stages are completed.

The developer has proposed the name Sanwae Drive. The developer was initially advised of concerns regarding the pronunciation of the name and requested to provide alternate names for consideration. Other names proposed by the developer have been deemed unsuitable due to these being duplicated or being combinations of names which are duplicated within the local area and the neighbouring municipalities.

The name 'Sanwae' (pronounced san-way) is derived from the last names and first initials of the developer's parents, being N Saunders and E Watkins. The developer has advised that the name has previously been used as the name of a family company. While the document Rules for Place Names in Tasmania advises that the use of names associated with commercial businesses and trade names should be avoided the developer has advised that the name has not been within the public domain per se and only has significance to the family. There is no perceived and actual benefit derived from the use of the name.

ECONOMIC IMPACT:

Not considered relevant to this report.

18.3 Proposed Street Name - Sanwae Drive ...(Cont'd)

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 3 - A city in touch with its region

Ten-year goal - To ensure Launceston is accessible and connected through efficient transport and digital networks

Key Direction -

2. To improve and maintain accessibility within the City of Launceston area, including its rural areas

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.

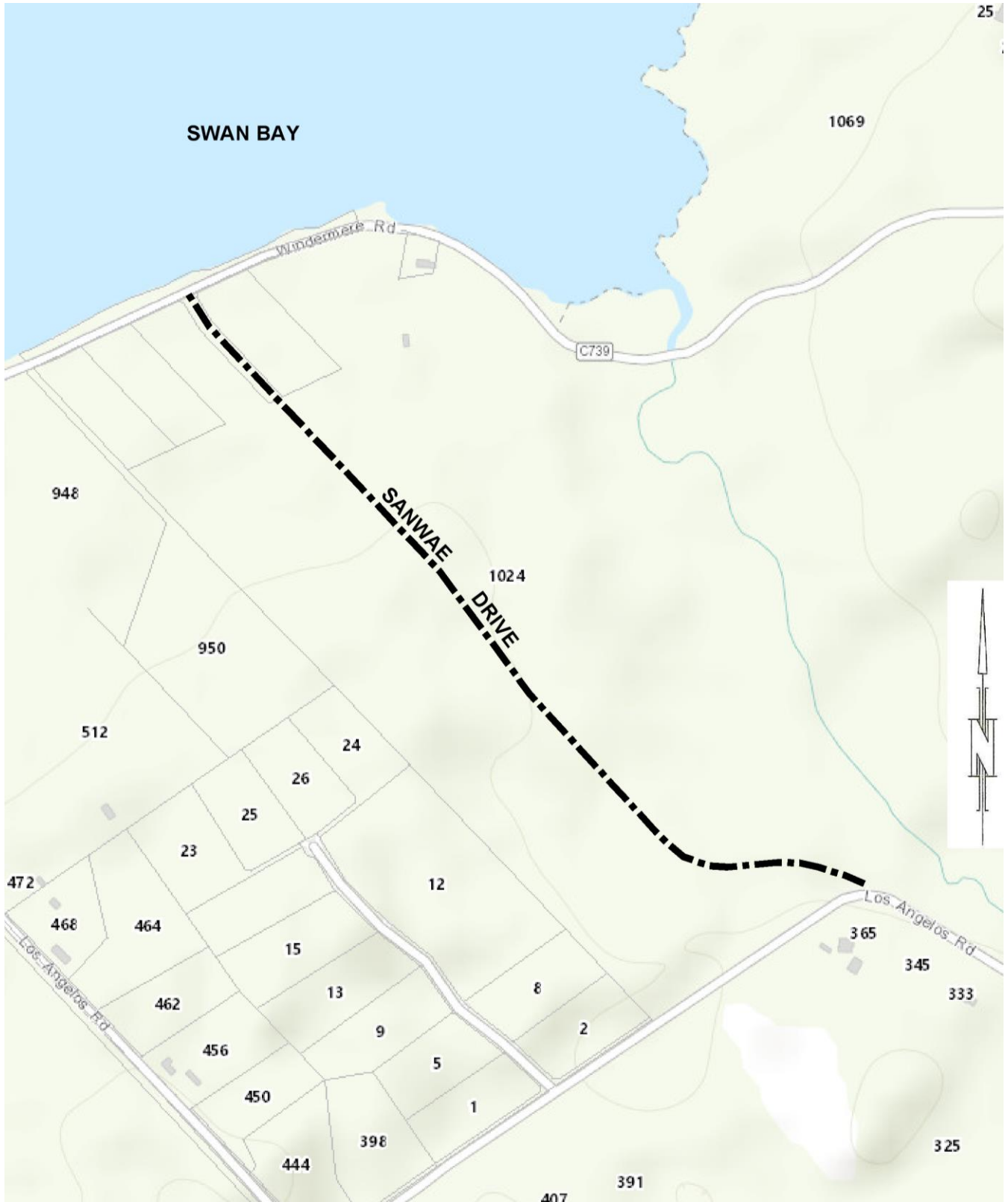


Shane Eberhardt: Director Infrastructure Services

ATTACHMENTS:

1. Location plan - Sanwae Drive
-

Attachment 1 - Location plan - Sanwae Drive



18.4 Proposed Street Name - Casuarina Drive**FILE NO:** SF0621/DA0562/2015**AUTHOR:** Sonia Smith (Infrastructure Development Liaison)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider a new street name for an urban street in Summerhill.

RECOMMENDATION:

That, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, Council approves the name Casuarina Drive for the new road constructed off Hardwicke Street in Summerhill.

REPORT:

The subdivision of land approved under DA0562/2015 of 20 Harwicke Street and 162 Outram Street has created a new road which requires naming.

The name Casuarina Drive has been proposed by the developer and reflects one of the predominant tree species on the site.

There are no instances of the name being used within the Launceston municipality or appearing on the Placenames Tasmania database.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

18.4 Proposed Street Name - Casuarina Drive ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 3 - A city in touch with its region

Ten-year goal - To ensure Launceston is accessible and connected through efficient transport and digital networks

Key Direction -

2. To improve and maintain accessibility within the City of Launceston area, including its rural areas

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Director Infrastructure Services

ATTACHMENTS:

1. Location Plan - Casuarina Drive
-

Attachment 1 - Location Plan - Casuarina Drive



18.5 Proposed Street Name - Hilltop Court**FILE NO:** SF0621/DA0497/2013/DA0497/2013.A04**AUTHOR:** Sonia Smith (Infrastructure Development Liaison)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider a new street name for a cul de sac in Kings Meadows.

RECOMMENDATION:

That, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, Council approves the name Hilltop Court for the new constructed road off Lakeside Drive between No. 26 and No. 28 Lakeside Drive in Kings Meadows.

REPORT:

A street name is required for the new urban cul de sac between No. 26 and No. 28 Lakeside Drive. The developer has proposed the name Hilltop Court.

There are no instances of duplication of the proposed name within the Launceston municipality. There are four instances of the use of Hilltop as a street name recorded in the Placenames Tasmania database; Hilltop Avenue in Devonport and Gawler, Hilltop Drive in Binalong Bay and Hilltop Place at Dodges Ferry. The potential for confusion between the proposed name and the existing names is considered low given the location of the other instances of the name.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

18.5 Proposed Street Name - Hilltop Court ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 3 - A city in touch with its region

Ten-year goal - To ensure Launceston is accessible and connected through efficient transport and digital networks

Key Direction -

2. To improve and maintain accessibility within the City of Launceston area, including its rural areas

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.

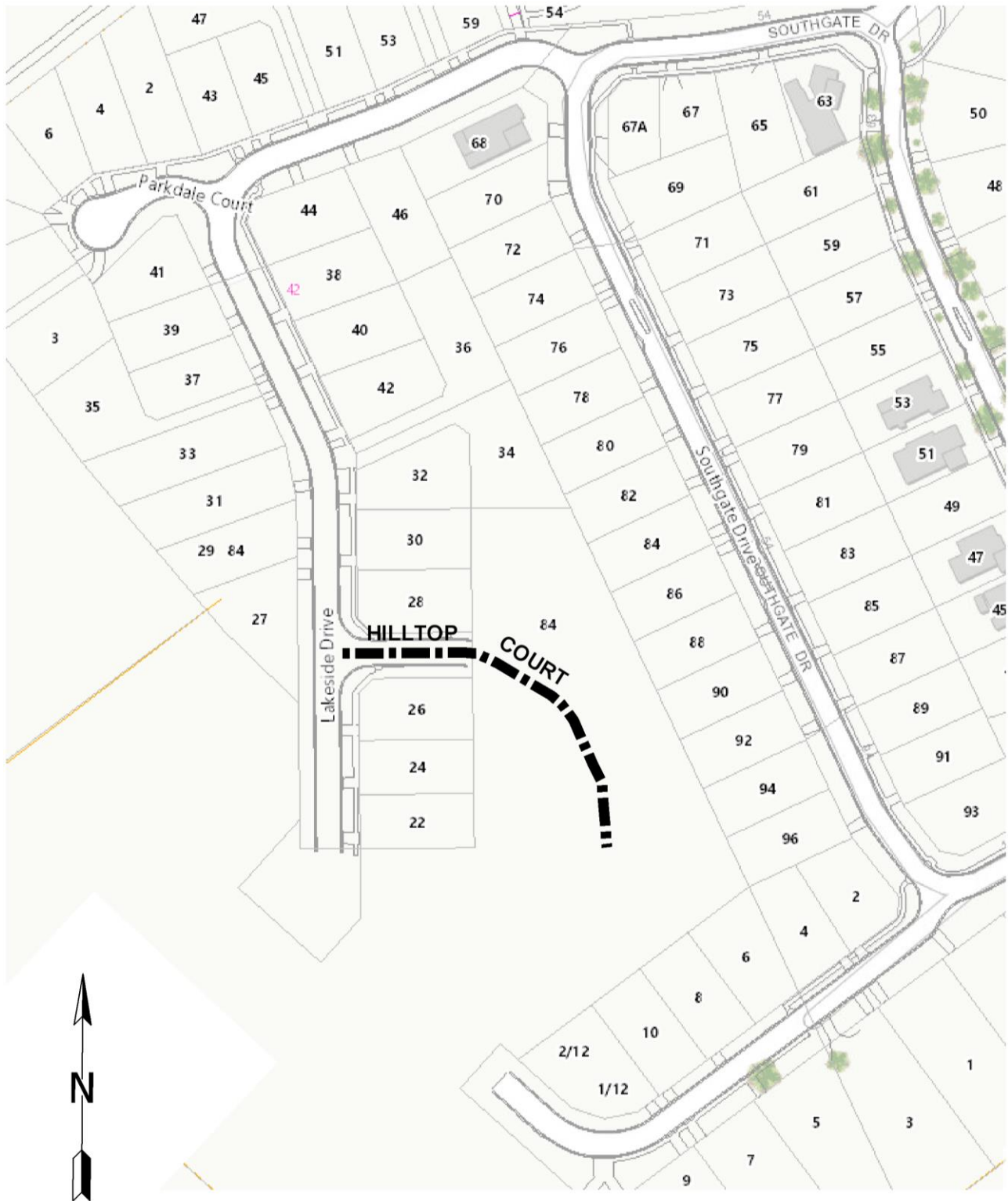


Shane Eberhardt: Director Infrastructure Services

ATTACHMENTS:

1. Location Plan - Hilltop Court
-

Attachment 1 - Location Plan - Hilltop Court



18.6 Proposed Street Name - Amali Court**FILE NO:** SF0621/DA0228/2008/DA0228/2008.A01**AUTHOR:** Sonia Smith (Infrastructure Development Liaison)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider a new street name for an urban cul de sac in West Launceston.

RECOMMENDATION:

That Council, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, approves the name Amali Court for the new constructed road off Cambridge Street between No. 46 and No. 50 Cambridge Street in West Launceston.

REPORT:

A new cul de sac, constructed as part of the subdivision of land at No. 48 Cambridge Street, requires a street name. The name Amali Court has been proposed by the developer and is the name of the developer's granddaughter.

The name does not conflict with any existing street name within the municipality or any name recorded in the Placenames Tasmania database.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

18.6 Proposed Street Name - Amali Court ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 3 - A city in touch with its region

Ten-year goal - To ensure Launceston is accessible and connected through efficient transport and digital networks

Key Direction -

2. To improve and maintain accessibility within the City of Launceston area, including its rural areas

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.

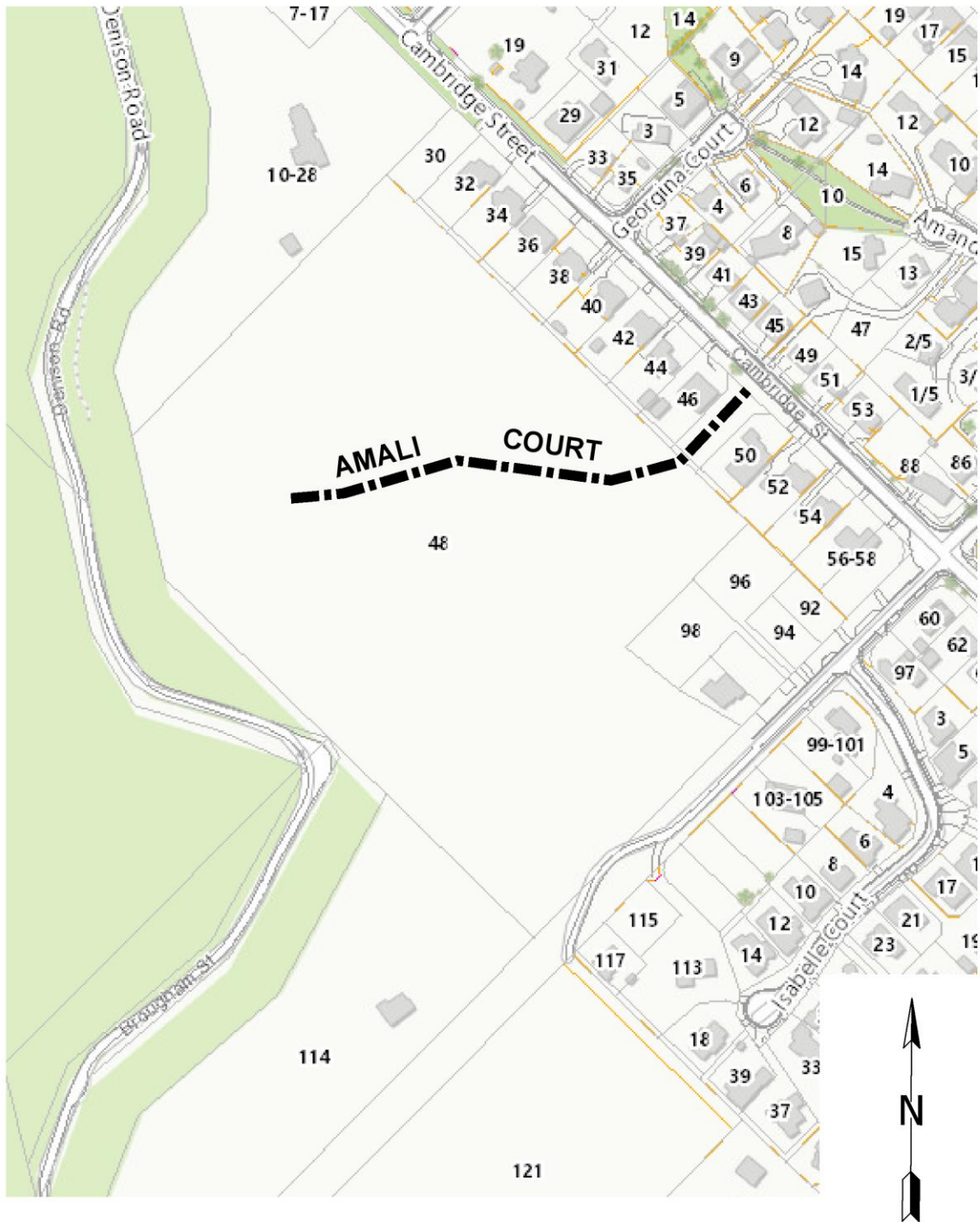


Shane Eberhardt: Director Infrastructure Services

ATTACHMENTS:

1. Location plan - Proposed Amali Court
-

ATTACHMENT 1
Location plan - Amali Court



18.7 Resident Waste Centre Disposal Vouchers**FILE NO:** SF0633**AUTHOR:** Rachael Eberhardt (Natural Environment Officer)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider the continuation of the 2016/2017 disposal entry voucher trial to each residential property for 2017/2018.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 5 December 2016 - March and October Free Tip Days
Workshop - 29 May 2017 - Waste Charges to Cover Disposal Vouchers

RECOMMENDATION:

That Council following the successful trial of resident disposal entry vouchers for transfer stations:

1. Implements two entry vouchers for 2017/2018 with the following conditions:
 - that vouchers used at the Launceston Waste Centre (LWC) need to be validated at the recycling centre prior to presenting at the transfer station
 - redeemable at LWC, Nunamara and Lilydale Transfer Stations
 - that vouchers are only redeemable for domestic loads and vehicles less than 3 tonnes Gross Vehicle Mass
 - no mattresses or tyres allowed
 - that vouchers be designed to prevent forgery
 - to continue monitoring for multiple entries and cease use of free voucher for excessive entries
 2. Notes that this arrangement replaces the free entry days that were formerly in October and March.
-

REPORT:

At the Workshop on 5 December 2016, Aldermen discussed:

- the replacement of the March free tip day and October free tip day with a more flexible service;
-

18.7 Resident Waste Centre Disposal Vouchers ...(Cont'd)

- if the service is introduced the options of funding the concession either from general rates or as an increase to the waste disposal gate charges;
- the future of the separate waste disposal concessions to pensioners; and
- the extension of the Launceston Smart Cards in providing the more flexible service.

At the 1 February 2017 Council Meeting, it was determined all residents holding a valid free voucher for the Free Day in March would be able to use this voucher between 1 February 2017 and 30 June 2017. Table 1 provides an analysis of the data recorded to 30 April 2017.

Table 1: Analysis of the usage of free entry vouchers from 1 February 2017 to 30 April 2017

Month	Number of Entries	Average Weight of Waste Disposed (t)	Highest Waste Disposal (t)	Number of Multiple Entries
February	337	0.24	2.16	22
March	606	0.23	2.04	23
April	219	0.23	2.78	21
Total	1,162	0.23	2.78	66

During the October 2016 free day, 817 entries were recorded compared to 1,162 entries recorded between 1 February 2017 and 30 April 2017.

Since 1 February 2017 there has been 66 multiple entries recorded where the same vehicle registration has entered the transfer station on more than one occasion. In circumstances where the number of entries has exceeded two waste centre staff have spoken with the driver of the vehicle explaining the free voucher usage conditions.

To assist with resource recovery and diversion from landfill staff have implemented a validation process for disposals at the LWC. To be able to use the free voucher, vehicles must present at the recycling centre where Launceston City Mission will assist with recycling and donations prior to proceeding to the transfer station.

City Mission has advised that the number of vehicles presenting at the recycling centre has increased due to the validation process.

At a Workshop on 5 December 2016, the extension of the Launceston Smart Cards in providing a more flexible service was discussed. At a cost of \$5.50 each per SmartCard and changes required to the iWeigh system at the LWC, providing a SmartCard to 26,000 residents has not been considered in this report. The total to extend this service would be \$150,000.

18.7 Resident Waste Centre Disposal Vouchers ...(Cont'd)

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Launceston City Mission have advised of an increase in the number of vehicles presenting at the recycling centre due to the validation process which has allowed for collection of recyclables and re-saleable items prior to disposal.

An additional Food and Garden Organic kerbside collection service will be introduced in 2017/2018.

SOCIAL IMPACT:

The average number of times that a Launceston resident disposes of waste at the LWC is about twice a year. The two free vouchers that can be used anytime will provide a greater concession for residents to Launceston than previously offered.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 5 - A city that values its environment

Ten-year goal - To reduce the impacts on our natural environment and to build resilience to the changing intensity of natural hazards

Key Direction -

5. To reduce our and the community's impact on the natural environment

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To continue to ensure the long-term sustainability of our Organisation

Key Direction -

6. To maintain a financially sustainable organisation

BUDGET & FINANCIAL ASPECTS:

The 2017/2018 budget for the LWC has been reviewed and the issuing of two free vouchers will have a manageable impact on the LWC budget.

This is on the basis that revenue estimates are believed to be overly conservative for 2017/2018 and that waste collected through the free vouchers is primarily green waste which will be managed at a lower cost through the food and organics facility.

18.7 Resident Waste Centre Disposal Vouchers ...(Cont'd)

The Director Corporate Services has reviewed financial impacts.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Director Infrastructure Services

18.8 Concessional Entry to Council's Waste Disposal Facilities

FILE NO: SF0628

AUTHOR: Jess Nesbit (Waste and Environment Officer)

DIRECTOR: Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To determine the value of concessions to approved charitable organisations for waste disposal to the Launceston Waste Centre for the 2017/2018 financial year.

PREVIOUS COUNCIL CONSIDERATION:

Council - 14 June 2016 - Agenda Item 18.2 - to determine the value of concessions for 2016/2017

RECOMMENDATION:

That Council, in respect of clause 4(e) of the 'Concessional Entry to Council's Waste Disposal Facilities' policy (12-PI-014), approves the organisations and concessional entry values for the financial year 2017/2018, as shown in Table 1.

Table 1: Recommended Concessional Entry Values 2017/2018

Organisation Name	2017/2018 Recommendation
Connections Op Shop Inc	\$300
Door Of Hope Christian Church	\$900
Launceston Benevolent Society Inc	\$500
Launceston City Mission	\$19,000
Launceston Legacy	\$120
Lilydale Landcare	\$150
Lions Club Of Kings Meadows	\$100
New Horizons Club	\$100
Bluegum - Northern Occupational Support Service	\$1,000
PCYC	\$150
RSPCA Tasmania	\$700
The Salvation Army	\$1,000
Self-help Workplace	\$4,500
St Michaels Association	\$900

18.8 Concessional Entry to Council's Waste Disposal Facilities ...(Cont'd)

Organisation Name	2017/2018 Recommendation
St Vincent De Paul Society	\$3,500
Veterans Support Group	\$500
Shikinah House Inc	\$300
Student Works	\$800
TOTAL	\$34,520

REPORT:

Introduction

This is the eighth year the Council has advertised and received applications for *Concessional Entry to Waste Disposal Facilities*. Advertisements were placed in the Examiner on the 6 May, 13 May and 20 May 2017. Application forms were also forwarded to approved 2016/2017 concessional entry holders. The application period was open for four weeks.

The proposed budget amount for 2017/2018 is \$39,867.

Policy Details

The policy requires organisations to meet tests in order to be deemed 'charitable' and to be considered for a subsidy to offset their waste disposal charges at the Launceston Waste Centre. The 'charitable' test can be satisfied in one of two ways – either by providing an ATO Exemption Certificate or by proving community and charitable benefit.

Table 2 shows the applications received together with their nominated subsidy. Each of the charities listed meets the 'charitable' test required by the Council.

The assessment was completed by Waste Management Officers, Rachael Eberhardt, Michael Attard and Jess Nesbit and endorsed by the Community Grants Committee on the 9 June 2017.

Application Assessment

The first step in the assessment was confirming each organisation's 'charitable' status against the two 'tests'. The policy automatically accepts organisations where an *ATO Exemption Certificate* is provided. This certificate also has to comply with the 'public benevolent institution' classification. Organisations claiming the alternative test are required to provide proof of community good and community benefit. All organisations must be non-government. Additionally, the Australian Charities and Not-for-profits Commission (www.acnc.gov.au) was used to verify the status of several organisations.

18.8 Concessional Entry to Council's Waste Disposal Facilities ...(Cont'd)

Table 2 shows the value of each applicant's claim in previous years and the recommended amount for financial year 2017/2018.

Table 2: Proposed Concessional Entry to LWC 2017/2018

Organisation Name	Value Spent 2016/2017	Value Sought 2017/2018	Value Proposed 2017/2018
Connections Op Shop Inc	\$268.74	\$400.00	\$300.00
Door of Hope Christian Church	\$1,620.28	\$900.00	\$900.00
Launceston Benevolent Society Inc	\$662.00	\$700.00	\$500.00
Launceston City Mission	\$19,482.63	\$24,000.00	\$19,000.00
Launceston Legacy Inc	\$84.73	\$150.00	\$120.00
Lilydale Landcare	\$99.21	\$150.00	\$150.00
Lions Club of Kings Meadows	\$55.02	\$100.00	\$100.00
New Horizons Club Inc	\$44.20	\$200.00	\$100.00
Northern Occupational Support Service - Bluegum	\$677.35	\$1,800.00	\$1,000.00
PCYC	N/A	\$1,400.00	\$150.00
RSPCA Tasmania (Launceston Branch)	\$514.48	\$800.00	\$700.00
Salvos Store	\$792.65	\$3,000.00	\$1,000.00
Self Help Workplace	\$4,875.04	\$5,850.00	\$4,500.00
St Michaels Association	\$855.16	\$2,000.00	\$900.00
St Vincent de Paul Society	\$3,494.53	\$4,500.00	\$3,500.00
Veterans Support Group	\$639.11	\$600.00	\$500.00
Shikinah House Inc	N/A	\$1,500.00	\$300.00
Student Works	N/A	\$3,500.00	\$800.00
TOTAL	\$34,165.13	\$51,550.00	\$34,520.00
BUDGET	\$36,880.00	\$39,867.00	\$39,867.00
SURPLUS	\$2,714.87	-\$11,683.00	\$5,347.00

18.8 Concessional Entry to Council's Waste Disposal Facilities ...(Cont'd)

The Committee considered the rationality of the claims for the financial year 2017/2018 based on the previous history of the organisation; the percentage of approved claims used in 2016/2017 and in previous years; and the description of the charitable activity proposed for the coming year. Given that the value of the total claims exceeded the proposed budget, and to ensure that the total budget limit is not exceeded, it was necessary for the Committee to recommend a reduction where the claims significantly differed from the value of waste disposed in the 2016/2017 year (based on claims processed as at 30 April 2017 unless otherwise noted) and in the preceding years.

The committee this year also brought in a new criterion which is whether the organisation has an acceptable waste reduction plan. Organisations provided a statement addressing what measures they were already using to prevent waste going into landfill. The applicants were assessed by three staff from waste management and given a rating out of four. The rating helped determine the recommendation and identified which charities can assist with helping to reduce their waste to landfill.

Additionally, given the disparity between the funding requested and the budget available, in combination with the overall goal of the Council to reduce waste to landfill, some organisations had their funding value reduced in order to encourage greater uptake of recycling practices.

The value recommended reflects the proposed 2017/2018 spend. The Committee accepted that the value of the concession between groups would vary significantly – given that the size of the candidate organisations varied from very small to very large and that the benevolent activities would also vary as widely.

ECONOMIC IMPACT:

No impact is expected to the broader community.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

The policy treats concessions to charitable organisations as a Community Service Obligation. The fabric of the community is enhanced by the charitable and benevolent work of these organisations.

18.8 Concessional Entry to Council's Waste Disposal Facilities ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 5 - A city that values its environment

Ten-year goal - To reduce the impacts on our natural environment and to build resilience to the changing intensity of natural hazards

Key Direction -

5. To reduce our and the community's impact on the natural environment

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To continue to ensure the long-term sustainability of our Organisation

Key Direction -

6. To maintain a financially sustainable organisation

BUDGET & FINANCIAL ASPECTS:

The draft budget for 2017/2018 provides an allowance of \$39,867.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Shane Eberhardt: Director Infrastructure Services

19 MAJOR PROJECTS DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

20 CORPORATE SERVICES DIRECTORATE ITEMS**20.1 Rates and Charge Policy (23-Plx-010)****FILE NO:** SF7024/SF0521**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the revised Rates and Charges Policy (23-Plx-010) as part of the review of the rating structure that has taken place over the last eighteen months, culminating with the implementation of the 2017/2018 municipal revaluation.

PREVIOUS COUNCIL CONSIDERATION:

Council - 28 November 2016 - Agenda Item 19.3 - Rates and Charges Structure - 2018 Financial Year

Council - 11 July 2016 - Agenda Item 19.1 - General Rates - Independent Living Units (Retirement Homes)

Council - 11 July 2016 - Agenda Item 19.2 - Fire Service Rates - Retirement Homes

RECOMMENDATION:

Pursuant to section 86B of the *Local Government Act 1993*, Council adopts the revised Rates and Charges Policy (23-Plx-010) as set out below:

Rates and Charges Policy**PURPOSE:**

This Policy provides the rating framework that the Council has adopted for rates and charges.

The Policy is prepared in accordance with section 86B of the *Local Government Act (1993)* (LGA 1993) and provides an overview of the rating framework that Council has adopted.

The Policy reflects the fundamental premise as set out in section 86A the LGA 1993 that:

- (a) rates are a tax and not a fee for service; and
- (b) the value of land is an indicator of the capacity to pay.

The Council through the application of this Policy primarily levies rates based on property values with a contribution through fixed and service charges. The Policy also outlines the Council's approach to the provision of remissions and the management of the rate debt.

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

SCOPE:

The Policy sets out the Council's rates and charges (taxation) objectives in regard to:

- (a) Statutory compliance; and
- (b) Discretionary matters.

This document is a statement of policy and intent, it does not supersede or overrule the specific rating resolutions and policies that are determined by resolution of the Council.

POLICY:**Rating Objectives**

To maintain an appropriate distribution of rates and charges consistent with the principles stated in this Policy with the objectives of:

- (a) Consistent and equitable treatment of all residents and ratepayers;
- (b) Achieving an appropriate mix and distribution of taxation from
 - i. rates based on property values, fixed and service charges and revenue from other sources; and
 - ii. different sectors (including land use categories and localities) within the municipality.
- (c) Managing the impact on ratepayers of changes in
 - i. the Council's funding requirements; and
 - ii. property valuations as reflected in municipal revaluations.
- (d) Using rate settings to support the achievement of strategic objectives.

Rating Strategies and Methodologies

The strategies and methodologies that have been developed consistent with the principles and rating objectives are as follows.

The valuation methodology is based on assessed annual value.

The inclusion of a general fixed charge (that is not based on a property's value) as a component of the general rate.

The use of service charges for waste management (collection) based on the capacity of the service provided.

Transitional arrangements through the capping of rate increases for residential ratepayers when municipal revaluations occur. Transitional arrangements are also considered in other circumstances where there is the potential for a significant change in rates from a change in the Council's rating structure.

Debt management policies and disincentives intended to encourage the timely payment of rates.

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

The minimisation of rate remissions to support equitable outcomes for all ratepayers and for the remissions to be strategically targeted to address unintended consequences of legislation and policy.

Exemptions based solely on the legislative provisions of section 87 the LGA 1993.

Valuation Methodologies

The Council has determined to use assessed annual value as the basis of rates (section 89A(2), of the LGA 1993 within the municipality. Valuations are arranged by the Office of the Valuer General. Municipal valuations occur on a six yearly cycle, with indexation adjustments made between the full revaluation every two years.

Supplementary valuations occur when additions or significant alterations are made to a property. The values are determined as though the alterations existed at the date of the last municipal revaluation, with effect from the date the works are completed.

Rating Structures and Differential Rates

The Council uses the power provided by section 107 of the LGA 1993 to vary the rate based on property use and also by location for properties within a defined area of the city centre. The property usage categories are residential, commercial, industrial, primary production, public (community) service, quarrying or mining, sport or recreation and vacant land (non-use).

The location variation or differential is applied to raise an additional rate for promotional activities within the city centre.

Contribution Methodology

Assessed annual value (AAV) is a differential valuation system where the AAV varies with the use and capital value of the property. Through this differential valuation system together with differential rates based on property usage the contribution from sectors of the municipality varies with changes in property values. The use of assessed annual value is consistent with the rating principles contained in section 86A of the LGA 1993.

Fixed Charge

The Council has resolved to impose a fixed charge (section 91, of the LGA 1993) on each rateable property or tenancy, consistent with the legislation a minimum rate is not also levied. The application of a fixed charge recognises that all rateable properties should make a fixed contribution to the cost of the Council's operations and services. The application of a fixed charge reduces the rates that are raised based on property values. The Council recognises the regressive taxation effect of fixed charges and so limits the amount of the fixed charge.

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

Service Charges

The Council imposes a service charge (section 93(1)(d) of the LGA 1993) for waste management services. Waste management (the collection of waste and recycling materials) is a defined service for which a pay for use charge is appropriate.

Private operators provide specific services to a limited number of organisations where for operational reasons it is not practical or efficient to provide the Council managed service. These organisations are able to opt out of the Council arranged service.

The Council varies or applies different charges based on the capacity of the bins that are now available, this pricing strategy is intended to provide incentives to reduce waste, encourage recycling and reflect the cost of waste disposal.

Rating Independent Living Units (Retirement Villages)

General Rate

Council has resolved that the general rate that applies to residential Independent Living Units within retirement villages which are owned by charitable organisation should have a 100 percent remission (section 129, of the LGA 1993) for this general rate.

Fire Rate

Council has resolved that the fire rate that applied to residential Independent Living Units within retirement villages which are owned by charitable organisations receive a 100 percent remission (section 291, of the LGA 1993) for this fire rate.

The appropriateness of discretionary remissions is subject to ongoing monitoring by Council. Remissions related to direct funding of the fire rate and the associated service should be subject to a high approval threshold.

Residential properties or units owned commercially or by private individuals are not eligible for the remission of the general or fire rate.

Residential Rate Cap (Transitional Arrangements)

The Council supports the fundamental principle, subject to any differential rating structures and remissions, that properties with the same value (in the same usage category) should pay the same rate.

The Council recognises that the municipal revaluation may produce circumstances where the rates on individual properties increase or decrease significantly. In order to assist residential ratepayers to transition to the new rating levels Council has determined to cap the amount that the general rate (the value based component) can increase at 20 percent per annum following a municipal revaluation.

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

Debt Management

The Council recognises that some members of the community may not pay the applicable rates and charges either because

- (a) they choose not to, or
- (b) they are unable to due to financial difficulties.

The Council provides financial disincentives through interest and penalty charges and undertakes commercial debt collection practices to ensure that the payment of rates and charges is given appropriate priority.

The Council seeks to assist those members of the community in genuine financial difficulty through payment arrangements. It also understands that the failure to take appropriate and timely action can have a greater adverse consequence for the ratepayer than the debt collection action.

Unpaid Council rates and charges are a debt that is secured (similarly to a mortgage) against the property (section 119 of the LGA 1993). Thus, any debt must be repaid when the property is sold. The Council has the power to sell a property when debts are outstanding for more than three years (section 137 of the LGA 1993).

Postponement of Payments

Section 125 of the LGA 1993 provides the power for the Council to defer or postpone the payment of rates on the grounds of hardship, the Council has determined that it will not offer this long term debt management facility as there are other commercial facilities that should be used in these circumstances. The Council provides short term payment arrangements.

Rate Remissions

Council has the capacity under section 129 of the LGA 1993 to provide discretionary rating remissions in specific circumstances. The Council is required to exempt, under section 87 of the LGA 1993, some properties from rates.

The Council has resolved to provide rating remissions under section 129 of the LGA 1993 in the following situations.

- Crown leases/licences for jetties and slipways (Policy 23-PI-008)
 - Charitable organisations (Policy 23-PI-002)
 - Small balances (Policy 23-PI-006)
 - Independent Living Units (Retirement Villages)
-

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

Other Rates**CBD Promotional Rate**

Council, based on the request of the effected businesses, applies a differential rate to properties used for commercial purposes to fund promotional activities within the central business area (details of the area are specified in the annual rates resolution).

The delivery of the promotional outcomes is provided by Cityprom Ltd under a service agreement with the Council.

State Government Departments and Business Enterprises

State Government properties, with some exceptions related to parks and infrastructure, are subject to rates and charges on the same basis as other properties (section 87(1)(b) of the LGA 1993).

Construction Rates

Construction rates can be levied (sections 97 and 98 of the LGA 1993) related to drainage infrastructure works. The Council uses developer contribution arrangements in preference to construction rates due to limitations contained in section 98 regarding the amount that can be charged.

Separate Rates

Separate rates can be levied (section 100 of the LGA 1993) where the Council believes the services provided are of particular benefit to the "affected land; or the owners or occupiers of that land".

There are currently no separate rates.

Fire Service Rates

The Council as required by legislation raises rates on behalf of the State Fire Commission (section 93A of the LGA 1993). The amount of the rate revenue is determined by the State Fire Commission. The Council receives an administrative fee for the provision of the service.

Payments

The Council has spread the payment dates across the year with the instalments due.

- Instalment 1 - 30 August
- Instalment 2 - 30 November
- Instalment 3 - 31 January
- Instalment 4 - 30 April

Penalty charges apply when instalments are not paid by the due date, interest applies on unpaid balances.

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

Rates can be paid in full, by four instalments or by more frequent payments so long as the instalments are paid by the due date, penalty and interest will not be incurred.

Payment Methods

The Council provides a range of payment facilities that include the use of modern technologies and in person.

Discounts

The Council does not provide payment discounts (section 130 of the LGA 1993) due to the additional cost imposed on those who are unable to take advantage of such a facility. (The estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)

Application of Payments

Payments are applied to outstanding debts in accordance with the sequence prescribed in the legislation (section 131 of the LGA 1993).

Objection

Objections to rates notices can only be made based on the grounds specified in section 123 of the LGA 1993. The grounds broadly relate to factual or calculation errors.

Objections to valuation can be made under section 28 of the *Valuation of Land Act 2001* (VLA 2001) only on the grounds specified and within 60 days of the date of notice issue. Application can be made for the correction of errors of fact at any time.

Disclaimer

This Policy is a general statement of Council intent it is not a statement of legislative compliance. The Policy provisions do not provide a legal basis for a challenge or objection to any rating matters. The Policy is updated from time to time, consistent with the legislation (section 86B(4) of the LGA 1993).

PRINCIPLES:

The Council's rating policies are formed within a framework that includes:

- (a) The *Local Government Act 1993*;
- (b) Established taxation principles;
- (c) Organisational Values;
- (d) The Council's Strategic Financial Plan; and
- (e) The Council's Rating Resolution.

RELATED POLICIES & PROCEDURES:

23-PI-003 Private Use of Council Land Policy

23-PI-006 Property Debt (Small Charge) Remission Policy

23-PI-008 Rating Exemptions and Remissions for Crown Lease Jetties and...

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

RELATED LEGISLATION:

Local Government Act 1993 (Part 9 - Rates and Charges) (LGA 1993)

Valuation of Land Act 2001 (VLA 2001)

REFERENCES:

Access Economics/Henry Review (www.taxreview.treasury.gov.au)

Taxation Policy Criteria (Oakes Committee April 1990)

- Equity or Fairness
- Simplicity and Efficiency
- Accountability or Visibility
- Acceptability
- Benefits Derived
- Capacity to Pay

Local Government Rates and Charges - Guidance paper for policy development April 2012

DEFINITIONS:

Economic Efficiency

- Does the rating methodology distort property ownership and development decisions in a way that results in significant efficiency costs?

Simplicity

- Is the system practical and cost-effective to administer?
- Is the system simple to understand and comply with?

Equity

- Does the tax burden fall appropriately across different classes of ratepayers?

Capacity to Pay (is the tax progressive or regressive?)

- Those with a greater capacity to pay contribute more.

Benefit Principle

- Should those who benefit more, contribute more?

Sustainability

- Does the system generate sustainable and reliable revenues?
- Is it durable and flexible in changing conditions?

Cross-border Competitiveness

- Does the rating system undermine the Council as a business location?

REVIEW:

This Policy will be reviewed as required by legislation. section 86B(4) of the LGA 1993 requires that:

A Council must review its rates and charges policy -

- (a) by the end of each successive four-year period after 31 August 2012...

There are other provisions in the legislation that trigger a policy review.

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

The current review of the valuation base, if changes are made, will require a review of the Policy.

REPORT:

The Council's rating structure and policy has been the subject of ongoing review. In the last eighteen months there has been a series of presentations and discussions on the:

1. Legislative requirements,
2. Policy objectives and taxation principles,
3. Effect that;
 - (a) rate variations based on property usage (residential, commercial, etc), and
 - (b) the amount of the general charge (a component that is not based on a property's value) have on rating outcomes.
4. Regressive effect of the 'Averaged Area Rates' for residential properties.
5. Remission of rates on retirement homes/villages owned by charitable organisations,
6. Redistribution of rates from the changes in values reflected in the municipal revaluation.

The outcomes of these discussions and decisions are incorporated into the revised proposed Rates and Charges Policy.

The key points in the revision of the Policy are as follows:

1. Valuation Methodology

The recommendation is to retain the use of assessed annual value as the valuation base.

Council's objectives have been to retain a progressive rating (taxation) structure that is based on property values, whilst using a fixed component (general charge) that is not based on property values to moderate the amount levied on higher valued residential properties.

A change to either of the alternative valuation bases (capital or land) would not have achieved this objective, instead it would have generally increased rates for higher valued residential properties.

The removal of some data (tenancy valuations) provided by the Office of the Valuer General from the alternate valuations also has limitations that reduce rating flexibility.

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

2. Rating Independent Living Units (Retirement Villages)

In view of the Council's decision of 11 July 2016 not to introduce a staged reduction in the remission of the general and fire rate the existing position has been retained in the proposed policy.

This discretionary remission is provided to facilities owned by charitable organisations, it does not apply to private or commercially owned facilities.

Similarly retired and aged people living in their own 'retirement' home are fully rated.

The estimated value of these remissions for the 2017/2018 year is \$712,400 for general rate and \$107,000 for fire rates making a total of \$819,400.

This remission is funded through rates for other ratepayers being higher than they would otherwise be. This category of property is rated in a number of other municipalities. Discretionary remissions are able to be reviewed by Council to monitor their ongoing appropriateness.

Conclusion

Overall there are no significant changes to the proposed Policy as it remains consistent with Council's strategic objective, is based on sound taxation principles and aligns with the relevant provisions of the *Local Government Act 1993*.

ECONOMIC IMPACT:

The application of sound taxation principles in the formulation of the policy should produce a neutral overall economic impact. The broad alignment of the rating distribution and the valuation of properties underpins this framework.

The investment by the Council of funds raised (not just from rates) in the community, provides an economic stimulus.

ENVIRONMENTAL IMPACT:

The application of the rate revenue rather than the raising of the revenue delivers environmental improvements.

SOCIAL IMPACT:

The application of the taxation principles is key to an equitable outcome for the community.

20.1 Rates and Charge Policy (23-Plx-010) ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston 2014 - 2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To continue to ensure long-term sustainability of our Organisation

Key Direction -

6. To maintain a financially sustainable Organisation

BUDGET & FINANCIAL ASPECTS:

This Policy underpins the Council's overall budget.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey, Director Corporate Services

20.2 Proposed Budget 2017/2018 Consultation Responses**FILE NO:** SF7024**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the 2017/2018 Budget public consultation process and the response submitted.

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

1. That Council receives the submission from the Tamar Bicycle Users Group requesting
 - (a) Prioritising the completion of the Inveresk/Rocherlea Trail;
 - (b) Funding for the position of Cycling North Promotion Officer; and
 - (c) Funding for a reprint of the Launceston City Cycling Map.
 2. That Council resolves not to fund a promotions officer in the 2017/2017 financial year and to seek further advice on the other requests.
 3. That Council notes the significant level of engagement in the consultation process via social media to the Proposed Statutory Estimates for the 2017/2018 financial year.
-

REPORT:

This financial year saw the Council's ability to consult on its budget strengthened significantly through the utilisation of a range of new digital channels. The City of Launceston's Facebook page has, in two years, garnered an average weekly audience of between 100,000 and 200,000 people and the Council also operates popular YouTube, Twitter and Instagram accounts as well as the dedicated community consultation website Your Voice, Your Launceston. The Council utilised these channels during the year to promote and seek feedback on multiple strategies, projects and proposals including Living as a Senior in Launceston, Optimising Our Events, Flood Feedback, St Leonards - Planning for the Future, Parking in Launceston, Dog Management and an Access Survey.

20.2 Proposed Budget 2017/2018 Consultation Responses ...(Cont'd)

Additionally, the City of Launceston issued a specific media release and created a short video to accompany it outlining the proposed 2017/2018 budget, and posted both on the Council's Facebook page and Twitter account on 24 April 2017. This post attracted 6,351 individual hits and 41 "likes", comments and shares on Facebook. The response was overwhelmingly positive. The use of these channels, has in the past 12 months, shown significant growth and provided a new and invaluable method of direct community consultation far exceeding the now out-dated and less effective traditional methods such as newspaper and radio advertising. The Council will continue to regularly update the community on projects, strategies and proposals via these channels and utilise the gathered feedback to assist in making informed decisions and considering proposals.

Following from the consultation process a submission was received from the Tamar Bicycle Users Group (Attachment 3). The submission requested:

- (a) Prioritising the completion of the Inveresk/Rocherlea Trail;
- (b) Funding for the position of Cycling North Promotion Officer; and
- (c) Funding for a reprint of the Launceston City Cycling Map.

It has not been possible to include the requested Promotions Officer position within the overall budget. In regard to the requested works, it hasn't been possible due to the competing priorities to modify the works program to include the project at this stage. It should be noted that at the Pedestrian and Bike Committee it was agreed to provide a temporary street link from Remount Road to Dover Village around the western side of the Turf Club.

The Council strategy has been to provide, wherever possible, information online rather than in printed form. If there is a particular need for printed maps this can be accommodated in the proposed 2017/2018 budget.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

20.2 Proposed Budget 2017/2018 Consultation Responses ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals -
To continue to ensure the long-term sustainability of our Organisation
Key Directions -
6. To maintain a financially sustainable organisation

BUDGET & FINANCIAL ASPECTS:

Feedback from community consultation informs the Council's ongoing budget processes.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Michael Tidey: Director Corporate Services

ATTACHMENTS:

1. Budget Submission from Tamar Bicycle Users Group TBUG May 2017
 2. Statistics - Responses to the 2017/2018 Budget Consultation from Social Media
 3. Media Release - Proposed Annual Budget out for Community Comment
-

Attachment 1 - Budget Submission from Tamar Bicycle Users Group TBUG May 2017

Budget submission to City of Launceston budget for 2017/2018
From Tamar Bicycle Users Group TBUG May 2017

Dear Alderman

This submission is from TBUG. As you may know we are a membership organisation which aims to promote bike riding across the greater Launceston and Tamar regions. WE do this by organising a rides calendar and undertaking appropriate promotion activities. In particular we work alongside City of Launceston to support the implementation of your Pedestrian and Bike strategies. We would like to suggest two items for consideration in this year's budget.

Prioritising the completion of the Inveresk/Rocherlea Trail

Documents tabled at the Pedestrian and Bike Committee have indicated that the work to complete the section of the Inveresk Rocherlea Trail around the Launceston Turf Club was scheduled for 2018/19. This trail is the major route for cycling from the CBD to the northern suburbs and with the connection will become a major recreational trail in Launceston. At present the trail ends at Remount Road and begins again behind Dover Village in Mowbray.

Completing this trail would be a significant contribution to improving amenity and health outcomes in the northern suburbs – a CoL priority - and also make a major contribution to the proposed North East Rail Trail in ensuring easy access to Launceston CBD once the trail is completed.

We submit that this project should be re scheduled for 2017/18. The cost of this project would be significant ...but so would the benefits.

Funding for the position of Cycling North Promotion Officer

The Council endorsed Bike Strategy includes the creation of a Cycling North Officer to be shared across the northern municipalities. This person would coordinate infrastructure development and roll-out and promote recreational and commuter bike riding.

The Northern Tasmania Cycling Tourism Strategy has recommended that a Cycling Promotion Officer be appointed to promote cycling based tourism. The Launceston Pedestrian and Bicycle Committee has developed a Position Description for a combined role (attached) and Tourism Northern Tasmania is in discussion with Cradle Coast Authority regarding a shared position. TBUG submits that the City of Launceston allocate \$25,000 towards the first year trial of this position.

Funding for a reprint of the Launceston City Cycling Map.

This map was produced by TBUG during 2016. It was supported via CoL Community Grants Program. So far nearly 3000 maps have been distributed and demand for them is running strongly particularly at the Aquatic Centre. **If the production of the map was an ongoing addition to CoL communications budget one reprint per annum would run to about \$1000 plus occasional redesign costs of around \$1000 every two years.**

Yours

Malcolm Reid
President TBUG

Attachment 2 - Statistics and Responses to the 2017/2018 Budget Consultation from Social Media

Post Details ✕

Video
Post

City of Launceston Official

Published by Luke Scott (?) · April 24 at 6:13pm · 🌐

The City of Launceston has released its proposed 2017-18 Annual Budget for public comment.

The budget includes an underlying surplus of \$1.3m, and a general increase to rates and charges of 1.5 per cent.

The proposed budget also includes gross capital expenditure of more than \$26.5m on a range of infrastructure projects across the municipality. ... See More

Proposed 2018-18 Annual Budget
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City of Launceston Official: Proposed 2018-18 Annual Budget

The City of Launceston has released its proposed 2017-18 Annual Budget for public comment. The budget includes an underlying surplus of \$1.3m, and a general increase to rates and charges of 1.5 per cent. The proposed budget also includes gross capital...

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Attachment 3 - Media Release - Proposed Annual Budget out for Community Comment

MEDIA RELEASE

Issued: Monday 24 April 2017

Proposed annual budget out for community comment

The City of Launceston has released its [proposed 2017-18 Annual Budget](#) for public comment.

The budget includes an underlying surplus of \$1.3m, and a general increase to rates and charges of 1.5 per cent.

The proposed budget also includes [gross capital expenditure of more than \\$26.5m](#) on a range of infrastructure projects across the municipality.

People can make submissions by email to: ProposedBudget2018@launceston.tas.gov.au

Submissions can also be made by mail to the General Manager Launceston City Council PO Box 396 Launceston.

Submissions should be marked "Budget Submission - 2018" and be received by the Council no later than 12 noon Monday, 8 May 2017.

Launceston Mayor Albert van Zetten said the proposed budget would allow the Council to undertake a number of exciting projects.

"Included in the proposed budget are some \$26m worth of capital works, including \$7.3m worth of road upgrades, \$60,000 to allow the installation of a flood monitoring CCTV network, \$585,000 for a Newstead flood levee, a \$119,000 upgrade of the amenities at the Lilydale Community Hall, \$365,000 worth of footpath upgrades, and much more," Mayor van Zetten said.

"The Council's goal is to keep rates as low as possible, while continuing to enhance its services and facilities to meet community expectations.

"I encourage the community to provide feedback on the proposed budget, as setting the budget each year is one of the most important activities the Council undertakes.

"In setting the budget, we need to take into account the many different needs of the Launceston community, and this is often a challenging task.

"It's therefore important for Launceston residents to let us know what their priorities are so we can best accommodate them, or begin to plan for them in future budgets."

20.3 Budget 2017/2018 - City of Launceston Statutory Estimates**FILE NO:** SF7024**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the adoption of the Council's Statutory Estimates for the financial year ending 30 June 2018.

Pursuant to section 82 of the Local Government Act 1993 this decision requires an absolute majority.

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

That Council:

1. Pursuant to section 82(3)(a) of the *Local Government Act 1993* adopts the Proposed Statutory Estimates for the financial year ending 30 June 2018. The Proposed Statutory Estimates are set out in full in Attachment 1; and
2. Pursuant to section 82(2) of the *Local Government Act 1993* adopts:

(a) Estimated Income	\$112.9m
(b) Estimated Expenditure	
- Operating	\$101.5m
- Capital	\$26.6m
(c) Estimated Borrowing	
- Loans - Standard	-
- Loans - Accelerated*	\$10.5m
- Repayments - Standard Loans	\$2.4m
- Repayments - Accelerated Loans*	\$6.1m
(d) Estimated Capital Works	
- Council Funded	\$16.4m
- Grant Funded	\$10.2m

*ALGCP - Accelerated Local Government Capital Program as part of the Northern Tasmania Economic Stimulus Program.

20.3 Budget 2017/2018 - City of Launceston Statutory Estimates ...(Cont'd)

REPORT:

The budget preparation process for the 2017/2018 year has involved:

- Community consultation during the year on various issues
- Preparation of the draft budget
- Determination of the proposed statutory estimates; and
- Release of the estimates for community comment.

The Proposed Statutory Estimates, after considering the feedback and the consultation submission, is now presented to Council for adoption. A critical outcome of this budgeting process is the determination of the rating requirement. The next Agenda Item gives effect to this through the rating resolution.

During the 2016/2017 year a number of exciting capital projects were commenced in the city and this is proposed to continue in 2017/2018.

The CH Smith Car Park, City Heart and Relocation of UTAS to Inveresk projects are a once in a generation opportunity for the City of Launceston. These projects form part of the Launceston City Deal agreement between the Council, State and Federal governments along with other economic development initiatives that represent opportunities to stimulate the local economy whilst meeting community needs.

In 2016/2017 the Council's arbitration with TasWater over the combined drainage system was determined with the Council successful in arguing its case and receiving an appropriate outcome. Another important outcome of the arbitration process was that TasWater contribute to the costs of arbitration expended by the City of Launceston.

The Rates and Charges Policy listed in this agenda includes the use of Assessed Annual Value (AAV) as the value for rating properties.

This year there has also been a municipal revaluation and, as is normally the case, values in the different property use categories moved by varying degrees due to market value changes.

To generate rate revenue each year the Council levies a General Charge to all properties, adds the Waste Management Charge when applicable, adds the Fire Rate (determined by the State Fire Service) and the General Rate which are calculated by applying a rate in the dollar to the AAV value for each property to arrive at the amount charged for each property.

In order to smooth the impact of revaluation changes on the different property use categories we calculate a differential rate by property use category. By using rate differentials the impact of revaluation changes are moderated as much as possible.

20.3 Budget 2017/2018 - City of Launceston Statutory Estimates ...(Cont'd)

In 2017/2018 it is proposed that the General Charge increase from \$250 to \$275 per property and the rate differentials are applied to revalued AAV's thereby generating the Council's rate revenue. The Waste Management Charge is unchanged from 2016/2017.

The overall aim in generating rate revenue is to fund services whilst maintaining rating equity and keeping rate increases to a minimum. The 2017/2018 budget proposes a net rate revenue (after offsetting the rate remissions) increase of 1.7% for Council services with the Fire Levy increasing by 5.5% which is determined by the State Fire Service and paid to the Fire Service.

Materials and services expenses originally budgeted in 2016/2017 were increased to cater for the June 2016 Flood Event repair costs. This increased cost will be offset by revenue from the Tasmanian Flood Recovery funding arrangements.

The budget includes a reduction of electricity costs as a result of solar power initiatives and the LED streetlight conversion project with both budgeted to be continued in the proposed 2017/2018 capital budget.

Depreciation is budgeted to increase by \$0.65m due to asset revaluations. This also contributes to funding the proposed 2017/2018 capital budget.

Overall operational and capital spending programs are at similar levels to 2016/2017 apart from the following notable exceptions:

- Princess Theatre - Sound System Renewal \$0.46m
- Economic Development and Promotion - event sponsorship and regional tourism contribution increases
- Garbage Disposal - Waste Cell capital spending \$1.5m less in 2017/2018
- City Heart - capital budget of \$6.8m included in Roads and Traffic (offset by grant income of \$7.5m from the Federal Government) for the Civic Square Redevelopment
- Street Lighting - \$1.0m for the continuation of the upgrade to LED light fittings (\$2.0m spent in 2016/2017) which contributes significantly to the reduction in electricity costs in 2017/18 as well as reducing ongoing maintenance costs into the future
- Flood Mitigation - Newstead Levee \$0.58m

The Council is continuing to ensure recurrent expenditure is sustainable and affordable for ratepayers. The Council will continue its focus on containing costs by being more efficient and using technology to drive efficiency in field operations allowing the Council to deliver better outcomes for the community.

20.3 Budget 2017/2018 - City of Launceston Statutory Estimates ...(Cont'd)

The budget summarised below delivers an underlying surplus of \$1.3m, however, after adjusting the Launceston Waste Centre and Launceston Flood Authority reserve changes that result is a \$9,000 surplus.

The following table provides a summary of the Council's Statutory Estimates.

City of Launceston Statutory Estimates	2018 \$m	2017 \$m
Revenue	112.9	107.6
Excluding Capital Funds	102.8	101.6
 Expenditure		
Operating	101.5	99.6
Excluding Depreciation	80.7	79.5
 Capital	26.6	33.5
 Borrowing		
Loans - ALGPC	10.5	9.00
Loans - Standard	-	-
Repayments - ALGPC	6.1	-
Repayments - Standard	2.4	2.2
 Capital Works Funding		
Council Funded	16.4	27.4
Grant Funded	10.2	6.1

ECONOMIC IMPACT:

The Council has a significant economic impact on the region through its revenue raising and spending

ENVIRONMENTAL IMPACT:

The budget contains specific projects and ongoing programs to improve environmental outcomes.

SOCIAL IMPACT:

The budget contains specific projects and ongoing programs to improve social outcomes.

20.3 Budget 2017/2018 - City of Launceston Statutory Estimates ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To continue to ensure the long-term sustainability of our Organisation
Key Direction -
6. To maintain a financially sustainable organisation

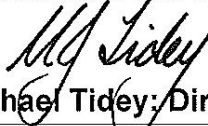
BUDGET & FINANCIAL ASPECTS:

As per the Statutory Estimates.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey; Director Corporate Services

ATTACHMENTS:

1. 2017/2018 Proposed Statutory Estimates
-

Attachment 1 - 2017/2018 Proposed Statutory Estimates

City of Launceston

Proposed Statutory Estimates Year Ending 30 June 2018

**City of Launceston
Proposed Statements and Schedules
Year Ending 30 June 2018**

Statements and Schedules

Operating Statement	2018	2017
	\$000	\$000
<u>Revenues</u>		
Rates and Charges	57,485	56,356
Fire Service Rates	7,535	7,144
Fees and Charges	22,063	22,007
Grants and Contributions - Capital	10,155	6,075
Grants and Contributions - Revenue	7,022	7,482
Interest Earnings - Operations	1,898	2,040
Interest Earnings - Capital	41	-
Investments	4,490	4,450
Other	2,255	2,079
	<u>112,944</u>	<u>107,633</u>
<u>Expenses</u>		
Maintenance of Facilities and Provision of Services		
Employee Benefits	39,115	38,351
Materials and Services	32,942	32,972
Finance Costs		
Interest on Loans	137	253
Provision for Rehabilitation	305	300
Depreciation	20,436	19,781
State Government Fire Commission Levy	7,535	7,144
Remissions and Abatements	992	806
	<u>101,462</u>	<u>99,607</u>
Operating Surplus (Deficit)	11,482	8,026
Less Capital Grants and Interest	10,196	6,075
Underlying Operating Surplus (Deficit)	<u>1,286</u>	<u>1,951</u>

<p>City of Launceston</p> <p>Proposed Statements and Schedules</p> <p>Year Ending 30 June 2018</p>

Funds Statement	2018	2017
	\$000	\$000
<u>Source</u>		
Net Cash from Operating Activities	31,260	29,030
Loan Proceeds	10,500	9,000
	<u>41,760</u>	<u>38,030</u>
<u>Application</u>		
Capital Expenditure		
Council Funds	16,393	27,411
Grants Funds	10,155	6,075
Future Works Provision	-	2,200
	<u>26,548</u>	<u>35,686</u>
Loan Repayments		
Standard Loans	2,357	2,241
Accelerated Loans	6,050	-
	<u>8,407</u>	<u>2,241</u>
	<u>34,955</u>	<u>37,927</u>
Net Cash Generated (Expended)	<u>6,805</u>	<u>103</u>
Reconciliation of Net Cash from Operating Activities	2018	2017
	\$000	\$000
Adjusted Operating Surplus (Deficit)	1,286	1,951
Grants and Contributions - Capital	10,155	6,075
Interest Earnings - Capital	41	-
Change in Net Assets from Operations	<u>11,482</u>	<u>8,026</u>
Reserve Transfers		
Launceston Waste Centre	(1,290)	643
Launceston Flood Authority	327	280
	<u>(963)</u>	<u>923</u>
Depreciation and Amortisation		
Infrastructure	13,407	13,139
Buildings	4,224	3,644
Plant and Equipment	2,170	2,353
Data Systems	635	645
Amortised Depreciation	305	300
	<u>20,741</u>	<u>20,081</u>
Net Cash from Operating Activities	<u>31,260</u>	<u>29,030</u>

**City of Launceston
Proposed Statements and Schedules
Year Ending 30 June 2018**

Operating and Capital Estimates

Operating and Capital Expenditure (excluding Depreciation and Internal Services) by Program	2018 \$000	2017 \$000
<u>Program Expenditure Summary</u>		
Building Control	1,279	1,371
Cemetery and Crematoria	1,298	1,254
Community Development	1,140	1,055
Cultural Facilities	6,878	6,313
Economic Development and Promotion	3,572	3,234
Fire Levy	7,624	7,232
Flood Mitigation	1,537	1,743
Garbage Collection and Disposal	7,945	9,034
Governance	2,628	2,465
Health	1,008	974
Organisational Support	10,424	10,933
Other Community Amenities	2,377	2,507
Parking Facilities	3,936	13,541
Planning Approvals	1,749	1,809
Public Order and Safety	652	609
Recreational Facilities	22,155	23,436
Roads and Traffic	19,947	12,236
Stormwater Drainage	2,765	2,736
Street Cleaning	2,367	2,269
Street Lighting	2,400	3,630
Technical and Logistics Support	3,451	4,378
Loan Interest	137	253
Loan Repayments	8,407	2,241
Future Works Provision	-	2,200
	<u>115,676</u>	<u>117,453</u>
<u>Financed by:</u>		
Operating Revenues (exc Capital)	102,748	101,558
Grants and Contributions - Capital	10,196	6,075
Operating Revenues	<u>112,944</u>	<u>107,633</u>
Reserve Transfers	(963)	923
Loan Proceeds (Gross)	10,500	9,000
	<u>122,481</u>	<u>117,556</u>
Net Cash Generated	<u>6,805</u>	<u>103</u>

**City of Launceston
Proposed Statements and Schedules
Year Ending 30 June 2018**

Operating and Capital Expenditure (excluding Depreciation and Internal Services) by Program Details	2018 \$000	2017 \$000
Building Control	1,279	1,371
Operations	1,279	1,371
Cemetery and Crematoria	1,298	1,254
Operations	1,158	1,114
Capital Expenditure	140	140
Community Development	1,140	1,055
Operations	1,120	1,055
Capital Expenditure	20	-
Cultural Facilities	6,878	6,313
Princess Theatre		
Operations	400	405
Capital Expenditure	456	23
Queen Victoria Museum and Art Gallery		
Operations	5,614	5,352
Capital Expenditure	340	526
Arts and Culture Unit	60	-
Automobile Museum Operations	8	7
Economic Development and Promotion	3,572	3,234
Economic Development	366	400
Visitor Information Centre	541	514
Communications	594	603
CBD Promotion	504	500
City Heart Events (Activation)	30	150
Conference and Business Incentives	110	45
Events Sponsorship	613	371
Tourism and Events Other	468	373
Contributions		
Regional Activities	346	278
Capital Expenditure	-	-
Fire Levy	7,624	7,232
Levy	7,535	7,144
Remission (Fire Rate)	89	88

<p>City of Launceston</p> <p>Proposed Statements and Schedules</p> <p>Year Ending 30 June 2018</p>

Operating and Capital Expenditure (excluding Depreciation and Internal Services) by Program Details	2018 \$000	2017 \$000
Flood Mitigation	1,537	1,743
Operations	872	1,583
Capital Expenditure	665	160
Garbage Collection and Disposal	7,945	9,034
Operations - Collection	3,460	3,398
Hard Goods Collection	60	60
Remission Garbage Collection Charge	2	2
Operations - Disposal	2,908	2,574
Capital Expenditure	1,515	3,000
Governance	2,628	2,465
Operations	1,058	1,036
Contribution Tamar NRM	117	118
LGAT Membership	65	64
Pensioner Concessions		
Parking	194	240
Waste Centre	293	291
Remission (General Rate)	901	716
Health	1,008	974
Operations - Health	957	919
Immunisation Service	51	55
Organisational Support	10,424	10,933
Operations	9,727	9,662
Capital Expenditure	697	1,271
Other Community Amenities	2,377	2,507
Operations	1,790	2,000
Public Toilets (excl. toilets in parks)	252	277
Capital Expenditure	335	230
Parking Facilities	3,936	13,541
Operations	3,026	2,886
Park and Ride (Tiger Bus)	255	250
Capital Expenditure	655	10,405

**City of Launceston
Proposed Statements and Schedules
Year Ending 30 June 2018**

Operating and Capital Expenditure (excluding Depreciation and Internal Services) by Program Details	2018 \$000	2017 \$000
Planning Approvals	1,749	1,809
Operations	1,544	1,504
Heritage and Strategic Planning Projects	30	30
Capital Expenditure	175	275
Public Order and Safety	652	609
Operations - Animal Control and By Laws	562	527
Pound and RSPCA	90	82
Capital Expenditure	-	-
Recreational Facilities	22,155	23,436
Pools		
Operations	4,915	4,997
Capital Expenditure	725	250
Community Halls		
Operations	198	188
Capital Expenditure	189	-
Albert Hall		
Operations	382	168
Capital Expenditure	-	-
Sporting Grounds		
Operations	3,376	3,242
NTCA Funding	293	289
Capital Expenditure	2,683	1,061
Parks and Gardens		
Operations	8,257	8,360
Major Operations	112	26
Capital Expenditure	1,025	4,855
Roads and Traffic	19,947	12,236
Operations	3,174	2,881
Bridges	-	39
Urban Roads	1,572	1,529
Rural Roads	2,101	2,029
Capital Expenditure	13,100	5,758

**City of Launceston
Proposed Statements and Schedules
Year Ending 30 June 2018**

Operating and Capital Expenditure (excluding Depreciation and Internal Services) by Program Details	2018 \$000	2017 \$000
Stormwater Drainage	2,765	2,736
Operations	2,155	2,216
Capital Expenditure	610	520
Street Cleaning	2,367	2,269
Operations	2,267	2,269
Capital Expenditure	100	-
Street Lighting	2,400	3,630
Operations	1,400	1,630
Capital Expenditure	1,000	2,000
Technical and Logistics Support	3,451	4,378
Operations	1,333	1,365
Capital Expenditure	2,118	3,013
Other	8,544	4,694
Loan Interest	137	253
Loan Repayments	8,407	2,241
Future Works Provision	-	2,200
Total Program Details	115,676	117,453

**City of Launceston
Proposed Capital Estimates by Purpose
Year Ending 30 June 2018**

Capital Expenditure by Program	2018 \$000	2017 \$000
Cemetery and Crematoria	140	140
Community Development	20	-
Cultural Facilities	796	549
Princess Theatre	456	23
Queen Victoria Museum and Art Gallery	340	526
Flood Mitigation	665	160
Garbage Collection and Disposal	1,515	3,000
Organisational Support	697	1,271
Other Community Amenities	335	230
Parking Facilities	655	10,405
Planning Approvals	175	275
Recreational Facilities	4,622	6,166
Pools	725	250
Community Halls	189	-
Sporting Grounds	2,683	1,061
Parks and Gardens	1,025	4,855
Roads and Traffic	13,100	5,758
Stormwater Drainage	610	520
Street Cleaning	100	-
Street Lighting	1,000	2,000
Technical and Logistics Support	2,118	3,013
Total Program	<u>26,548</u>	<u>33,487</u>
Grant Funds	10,155	6,075
Council Funds	16,393	27,412
Total Program	<u>26,548</u>	<u>33,487</u>

<p>City of Launceston Proposed Trading and Major Facilities Estimates Year Ending 30 June 2018</p>

Trading and Major Facilities Estimates

Trading and Major Facilities (excluding Internal Services)	2018 \$000	2017 \$000
Parking		
Income		
Fees	6,685	6,481
Concessions Reimbursed	194	240
	6,879	6,721
Less Expenses		
Operations	3,536	3,436
Depreciation	345	334
	3,881	3,770
Net Income (Expenses)	2,998	2,951
Capital Works	655	10,405
Launceston Waste Centre		
Income		
Fees	6,589	6,839
Concessions Reimbursed	275	271
	6,864	7,110
Less Expenses		
Operations	3,164	2,845
Depreciation	659	882
Amortisation	305	300
	4,128	4,028
Net Income (Expenses)	2,736	3,082
Capital Works	1,515	2,800
Launceston Aquatic		
Income	3,695	3,801
Less Expenses		
Operations	4,851	4,942
Depreciation	782	769
	5,633	5,711
Net Income (Expenses)	(1,938)	(1,910)
Capital Works	700	250

City of Launceston
Proposed Trading and Major Facilities
Estimates
Year Ending 30 June 2018

Trading and Major Facilities (excluding Internal Services)	2018 \$000	2017 \$000
Queen Victoria Museum and Art Gallery		
Income		
Fees	369	372
Grants and Donations	1,720	1,696
	2,089	2,068
Less Expenses		
Operations	5,614	5,352
Depreciation	819	841
	6,433	6,193
Net Income (Expenses)	(4,344)	(4,125)
Capital Works	340	526
York Park (inc Events Trading)		
Income	1,299	1,033
Less Expenses		
Operations	2,374	2,228
Depreciation	916	1,116
	3,290	3,344
Net Income (Expenses)	(1,991)	(2,311)
Capital Works	2,343	35
Inveresk Precinct Management		
Income	244	238
Less Expenses		
Operations	544	571
Depreciation	399	399
	943	970
Net Income (Expenses)	(699)	(732)
Capital Works	-	-

City of Launceston
Proposed Trading and Major Facilities
Estimates
Year Ending 30 June 2018

Trading and Major Facilities (excluding Internal Services)	2018 \$000	2017 \$000
Carr Villa Cemetery and Crematoria Income	1,216	1,116
Less Expenses		
Operations	1,158	1,114
Depreciation	126	116
	1,284	1,230
Net Income (Expenses)	(68)	(114)
Capital Works	140	140
Visitor Information Centre Income		
Fees	119	118
Grants	122	121
	241	239
Less Expenses		
Operations	541	514
Depreciation	5	5
	546	519
Net Income (Expenses)	(305)	(280)
Capital Works	--	--

<p>City of Launceston Proposed Valuation and Rating Details Year Ending 30 June 2018</p>

	2018 \$000	2017 \$000
<u>Rates and Charges Summary</u>		
General Rate		
Residential	25,291	27,600
Commercial	10,130	8,904
Industrial	3,213	2,850
Primary Production	890	895
Public Service	3,569	2,690
Quarry and Mining	7	5
Sport and Recreation	269	238
Vacant (non-use)	361	485
General Charge	9,780	8,780
Waste Management Charge	3,471	3,410
	56,981	55,856
CBD Promotional Services	504	500
	57,485	56,356
Fire Levy	7,535	7,144
	65,020	63,500
Rate Remission		
General	189	186
General - Retirement Home	712	530
	901	716
Fire General	14	14
Fire General - Retirement Home	75	74
	89	88
	990	804
<u>CBD Promotional Budget</u>		
Income		
City Rates (Differential Component)	504	500
	504	500
Expenses		
Operations	504	500
Surplus/(Deficit)	-	-
Variation in General Rate (cents per \$AAV)		
From Residential	2.6922	2.1170
From Commercial	1.2295	1.5920

<p>City of Launceston Proposed Valuation and Rating Details Year Ending 30 June 2018</p>

	2018 \$000	2017 \$000
<u>State Fire Commission</u>		
Income		
Fire Rate	7,535	7,144
Interest	15	15
	7,550	7,159
Expenses		
Fire Levy	7,535	7,144
Remissions	89	88
Surplus/(Deficit)	(74)	(73)

The Council is required under legislation to collect Fire rates on behalf of the State Fire Commission.

20.4 Budget 2017/2018 - City of Launceston Rating Framework**FILE NO:** SF7024/SF0521**AUTHOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the adoption of the Council's Rating Framework for the financial year ending 30 June 2018.

Pursuant to Part 9 of the Local Government Act 1993, this decision requires an absolute majority.

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

Pursuant to Part 9 of the *Local Government Act 1993*, Council adopts the following Rating Framework for the financial year ending 30 June 2018.

Rating Resolution**1. General Rate:**

1.1 Pursuant to sections 90 and 91 of the *Local Government Act 1993*, the Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of section 87) within the municipal area of Launceston for the period commencing 1 July, 2017 and ending 30 June, 2018, which consists of two components as follows:

- (a) A rate of **6.8177** cents in the dollar on the assessed annual value of the land; and
- (b) A fixed charge of **\$275**.

1.2 That pursuant to section 107(1) and (2) of the *Local Government Act 1993*, by reason of:

- (a) the use or non-use of any land which is within the municipal area; and
- (b) the locality of the land;

the Council declares, by absolute majority, that component 1.1(a) of the General Rate is varied for the financial year as follows:

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

- (i) For land used for commercial purposes, that is not located within the area known as the CBD Rate Variation Locality, the rate is varied by **increasing** it by **1.2295** cents in the dollar to **8.0472** cents in the dollar;
- (ii) For land used for commercial purposes and which is located within the area known as the CBD Rate Variation Locality, the rate is varied by **increasing** it by **2.6922** cents in the dollar to **9.5099** cents in the dollar;
- (iii) For land used for industrial purposes, the rate is varied by **increasing** it by **1.5492** cents in the dollar to **8.3669** cents in the dollar;
- (iv) For land used for public purposes, the rate is varied by **increasing** it by **1.9762** cents in the dollar to **8.7939** cents in the dollar;
- (v) For land used for primary production purposes, the rate is varied by **increasing** it by **0.7947** cents in the dollar to **7.6124** cents in the dollar;
- (vi) For land used for sporting or recreation facilities, the rate is varied by **increasing** it by **1.4098** cents in the dollar **8.2275** cents in the dollar;
- (vii) For land used for quarrying and mining, the rate is varied by **increasing** it by **0.1874** cents in the dollar to **7.0051** cents in the dollar; and
- (viii) For land which is vacant land, the rate is varied by **decreasing** it by **2.0403** cents in the dollar to **4.7774** cents in the dollar

Definition CBD Rate Variation Locality

1.3 That, pursuant to section 107(1)(c) of the *Local Government Act 1993*, by reason of the location of any land which is within the following parts of the municipal area, namely:

- (a) That portion of the City of Launceston as is bounded by Wellington, Cameron, George and York Streets;
- (b) Those properties having a frontage on the Eastern side of George Street from numbers 37 to 115 (both inclusive);
- (c) Those properties having a frontage on the Southern side of York Street from numbers 45 to 123 (both inclusive);
- (d) Those properties having a frontage on the Northern side of Cameron Street from numbers 44 to 70 (both inclusive) and on the Southern side of that Street from numbers 41 to 93 (both inclusive);
- (e) Those properties having a frontage on the Eastern side of St John Street from numbers 119 to 153 (both inclusive) and on the Western side of that Street from numbers 116 to 128 (both inclusive);
- (f) Those properties having a frontage on the Eastern side of Charles Street from numbers 179 to 205 (both inclusive) and on the Western side of that Street from numbers 126 to 156 (both inclusive); and
- (g) Those properties having a frontage on the Northern side of Brisbane Street from numbers 36 to 60 (both inclusive) and those having a frontage on the Southern side of that Street from numbers 43 to 65 (both inclusive),

the Council declares this area to be defined as the **CBD Rate Variation Locality** for the purposes of clause 1.2.

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

Maximum Percentage Increase

1.4 Pursuant to section 88A of the *Local Government Act 1993*, the Council, by absolute majority sets the following maximum percentage increase as a result of the municipal revaluation in component (a) of the general rate in clause 1.1 of 500% and then declares by absolute majority that the maximum percentage is varied under section 107 of the *Local Government Act 1993* according to the use or predominate use of land, by decreasing the maximum percentage to **20%** for all land which is used or is predominately used for residential purposes.

2. Service Charges – Waste Management Service:

Pursuant to Section 94, of the *Local Government Act 1993*, the Council makes the following service charges on all rateable land within the municipal area of Launceston (including land which is otherwise exempt from rates pursuant to section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing 1 July, 2017 and ending on 30 June, 2018, namely:

2.1 Service charges for waste management in respect of all land to which the Council supplies different waste management services comprising:

- (i) The supply of mobile garbage bins;
- (ii) The supply of a recycling service;
- (iii) The collection of garbage bags purchased by owners or occupiers of land from the Council;

as follows:

- (a)
 - (i) **\$102** for an existing 85 litre mobile garbage bin and 1 recycle bin;
 - (ii) **\$102** for a 140 litre mobile garbage bin and 1 recycle bin;
 - (iii) **\$215** for a 240 litre mobile garbage bin and 1 recycle bin; and
- (b) **\$2.60** per bag for the collection of prepaid garbage bags purchased by owners or occupiers from the Council for collection within the area that this service is supplied to.

2.2 Pursuant to section 94(3) of the *Local Government Act 1993*, and by absolute majority, the Council varies each of the charges at clause 3.1(a) within different parts of the municipal area for land used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities and/or quarrying and mining purposes as follows:

- (i) **\$102** for an existing 85 litre mobile garbage bin;
 - (ii) **\$102** for a 140 litre mobile garbage bin;
 - (iii) **\$215** for a 240 litre mobile garbage bin.
-

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

2.3 In respect of the service charges for waste management:

- (a) If any land to which the waste management service is supplied is the subject of separate rights of occupation which are separately valued in the valuation list prepared under the *Valuation of Land Act 2001*, then the charge applies to each such separate occupation;
- (b) Pursuant to section 94(3) of the *Local Government Act 1993*, and by absolute majority, the Council declares that the service charge varies within different parts of the municipal area by reference to the use or predominant use of land as follows:
 - (i) For all land used for residential purposes where there is more than 1 separate right of occupation which is separately valued in the valuation list prepared under the *Valuation of Land Act 2001* and where the rate payer has elected by notice in writing delivered to the General Manager on or before the 1st day of July 2017 not to have a waste management service, then the service charge is varied to **Nil**;
 - (ii) For all land which is used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities, quarrying and mining purposes and where the rate payer in respect of that land elects by notice in writing delivered to the General Manager on or before the 1st day of July 2017 not to have a waste management service, then the service charge is varied to **Nil**;

3. Service Rates - Fire Service:

3.1 Pursuant to section 93A of the *Local Government Act 1993*, the Council makes the following service rates in respect of the fire service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area for the period commencing 1 July 2017 and ending on 30 June 2018, as follows:

District	Cents in the dollar of Assessed Annual Value
Launceston Permanent Brigade Rating District	1.3847
Lilydale Volunteer Brigade Rating District	0.3758
General Land	0.3317

3.2 Pursuant to section 93(3) of the *Local Government Act 1993*, the Council sets a minimum amount payable in respect of this service rate of **\$39.00**.

4. Separate Land:

4.1 Except where it is expressly provided to the contrary, for the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

5. Adjusted Values:

- 5.1 For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993*.

6. Instalment Payment:

- 6.1 Pursuant to section 124 of the *Local Government Act 1993*, the Council:
- (a) Decides that all rates are payable by all rate payers by four instalments which must be of approximately equal amounts.
 - (b) Determines that the dates by which instalments are to be paid shall be as follows:
 - (i) The first instalment on or before 31 August, 2017;
 - (ii) The second instalment on or before 30 November, 2017;
 - (iii) The third instalment on or before 31 January, 2018; and
 - (iv) The fourth instalment on or before 30 April, 2018.
 - (c) If a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

7. Penalty and Interest:

- 7.1 Pursuant to section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid on or before the date it falls due then:
- (a) There is payable a penalty of **3.0%** of the unpaid rate or instalment; and
 - (b) There is payable a daily interest charge of **0.02054795% (7.5% per annum)** in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. Words and Expressions:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they have in those Acts.

REPORT:

This resolution has the purpose of translating budgeted rate revenue into rates and charges.

ECONOMIC IMPACT:

The Council has a significant economic impact in the region through its revenue raising and spending.

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

ENVIRONMENTAL IMPACT:

The budget contains specific projects and ongoing programs to improve environmental outcomes.

SOCIAL IMPACT:

The budget contains specific projects and ongoing programs to improve social outcomes. The structure distributes the rates accordingly to property values.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To continue to ensure the long-term sustainability of our Organisation
Key Direction -
6. To maintain a financially sustainable organisation

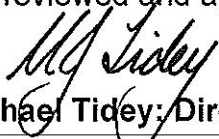
BUDGET & FINANCIAL ASPECTS:

The rate resolution provides the legal authority to levy the rates as detailed in the Council's Statutory Estimates.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey: Director Corporate Services

20.5 Audit Panel Charter 14-Plx-010**FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Manger Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To approve the change to the Audit Panel Charter.

RECOMMENDATION:

That Council approves the revised Audit Panel Charter (14-Plx-010) as set out below.

Audit Panel Charter**PURPOSE:**

To set out the role, responsibilities, structure and processes of the Audit Panel.

SCOPE:

Applies to the oversight of all the Council's policies and processes (used in all the directorates and entities that are subject to the Council's control) that manages, administers or operates the systems of:

- (a) Financial control and reporting, or
- (b) Audit, or
- (c) Risk.

POLICY:**Legislative Framework**

The Audit Panel is a special committee formed under section 24 of the *Local Government Act 1993*.

Local Government (Audit Panel) Order 2014

The Order includes the following clauses:

3. Interpretation
 4. Functions of audit panel
 5. Membership of audit panel
 6. Chairperson of audit panel
 7. Terms and conditions of appointment of audit panel members
 8. Notification of appointment of members of audit panel
 9. Charter of audit panel
 10. Annual work plan
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

11. Meetings of audit panel
12. Recommendation of audit panel
13. Resources of audit panel

Objectives

The Audit Panel is an advisory committee of the Council with delegated responsibilities as detailed in this Policy. The key objectives of the Audit Panel are:

- (a) To assist the Council in the effective conduct of its financial reporting responsibilities
- (b) The management of risk
- (c) Maintaining a reliable system of internal controls
- (d) Facilitating the conduct of the Council's activities in an ethical and responsible manner.

The Audit Panel is to:

- (a) Assist with the coordination of the internal and external audit functions to achieve overall organisational objectives in an efficient and effective manner.
- (b) Oversee changes to the Council estimates in accordance with section 82 of the *Local Government Act (1993)*.

Outcomes sought for the Council and the community through the activities of the Audit Panel include:

- (a) Enhanced internal and external financial reporting.
- (b) Effective risk (financial and operational) management.
- (c) Compliance with best practice guidelines, legislation and regulation.
- (d) An effective internal audit function.
- (e) Facilitation of effective communication between the auditors (internal and external), management and the Council.

Role and Authority

The Panel's role is to advise the Council, including recommendations, on matters relevant to the objectives and to make decisions on behalf of the Council through its delegated authority.

Subject to the specific delegations, the Audit Panel does not have authority to instruct management or authorise expenditure. However, the Panel can request management take action or provide information and as part of its reporting to the Council, advise of any circumstances where these requests have not been agreed to.

Responsibilities

The Audit Panel is appointed by and responsible to the Council for the oversight of those activities necessary to progress and achieve its objectives.

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

The following are some of the duties of the Panel related to the key objectives.

Financial and Management Reporting

- (a) Review the Council's draft annual financial report, including:
 - Accounting policies and practices (including changes),
 - The process used to make significant accounting estimates,
 - Significant adjustments (if any) arising from audit process,
 - Compliance with reporting requirements, and
 - Significant variances from estimates or prior years.
- (b) Recommend adoption of the annual financial statements to the General Manager.
- (c) Review draft quarterly reports and recommend their adoption to the Council.
- (d) Review any business unit or special financial reports.

Integration of plans under Part 7 of the *Local Government Act 1993*

Review the Council's performance, whether and how the strategic plan, annual plan, long-term financial management plan and long-term strategic asset management plan are integrated and the processes by which, and assumptions under which, those plans are prepared.

Risk Management

- (a) Monitor any significant issues relating to risk management, management's response and the actions taken as a result.
- (b) Monitor the risk exposure of the Council by determining if management has appropriate risk management processes and adequate management information systems.

Internal Audit

- (a) Review and approve the scope of the internal audit plan and program and the effectiveness of the function. The review should consider whether the plan systematically addresses:
 - Internal controls over significant areas of risk,
 - Internal controls over revenue, expenditure, assets and liability processes,
 - 'Value for money' of significant Council programs, and
 - Compliance with legislation, policies and contractual terms.
 - (b) Review the appropriateness of special internal audit assignments.
 - (c) Review internal audit reports and monitor the performance of management in responding to recommendations.
 - (d) Facilitate the interaction between the internal and external auditor to achieve optimal audit efficiency.
 - (e) Monitor ethical standards and any related party transactions to determine whether the systems of control are adequate.
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

External Audit

- (a) Review and approve the scope and planning of the external audit with the auditor.
- (b) Discuss any issues including those raised in the management letter and authorise the final resolution.

Other

- (a) Review tendering arrangements and advise the Council.
- (b) Review issues relating to National Competition Policy.
- (c) Review performance indicators.
- (d) Consider any performance audit reports presented by the Auditor General and the implications for the Council.
- (e) Identify or oversee the investigation (including issues referred by the Council or the General Manager) and reporting of any areas or issues requiring review.
- (f) Oversee the investigation of any suspected cases of fraud.
- (g) Monitor any major claims or lawsuits by or against the Council.
- (h) Report to the Council after each meeting and as necessary on the issues considered and the Panel's performance indicators.

Membership and Remuneration

The membership of the Panel will be consistent with the requirements of clause 5 of the *Local Government (Audit Panels) Order 2014* in particular:

- (a) Minimum of three and a maximum of five members (clause 5(1))
- (b) Requirements for independent members
- (c) Eligibility for membership

The membership of the Panel will be:

- (a) Two aldermen appointed through the process for the Council's committees, and
- (b) At least two external independent members one of whom will be the Chair of the Panel. Additional members may be approved by the Council.

The Council's Community Appointments to Advisory Committees Policy (14-Plx-029) provides a framework for the appointments of members of the public to committees.

In regard to this Policy these provisions are extended as follows:

- (a) The Chair is required to have relevant business or commercial experience and preferably qualifications,
 - (b) The Chair must meet requirements commonly referred to as the 'fit and proper person test',
 - (c) The Chair must not have any conflict of interest or conflict of duty in the matters that are likely to be considered by the Panel,
 - (d) The Chair must be available to attend meetings subject to the usual meeting schedule, as determined by the Panel from time to time,
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

- (e) Remuneration will be paid to each external member of the Panel on a set fee per annum, or another basis as appropriate.
- (f) The evaluation of any external persons will be undertaken by the Mayor and General Manager with a recommendation for appointment then to be made to the Council.
- (g) Appointments of external persons are for a period of up to four years, subject to a maximum term of eight years.
- (h) If the Council proposes to remove a member of the Panel it must give written notice to the member and provide that member with the opportunity to be heard at a Council meeting which is open to the public.

Meetings

- (a) The Panel shall meet at least (minimum of four meetings per year clause 11(2) *Local Government (Audit Panels) Order*) quarterly, to coincide with reporting requirements. (Given the responsibilities of the Panel it is expected that there will be six to eight meetings per annum.)
 - (b) Additional meetings shall be convened at the discretion of the Chairperson or the written request of:
 - Mayor
 - General Manager
 - Panel Member
 - Auditor
 - (c) An external member of the Audit Panel shall be appointed as Chair (clause 6 *Local Government (Audit Panels) Order*). In the absence of the Chair, the Panel members will appoint an acting Chair for the meeting.
 - (d) A quorum shall be consistent with the requirements of clause 11(3) and (4) namely:
 - i. Majority of the total number of members, and
 - ~~i. All independent members.~~ At least two members who are independent members
 - (e) The General Manager, or his delegate, and the internal auditor should attend all meetings, except where the full Panel chooses to meet in camera.
 - (f) Council staff and aldermen may be invited to attend at the discretion of the Panel.
 - (g) Secretarial and administrative support shall be provided through the Corporate Services Directorate.
 - (h) Meetings shall be minuted and an agenda prepared and distributed at least 4 days prior to the meeting. The agenda will be structured around the functional areas of responsibility, ie. reporting, audit and risk.
 - (i) The agenda will be available to all Aldermen, Directors and Staff involved in the meeting.
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

DELEGATIONS:

The Council authorises the Audit Panel, in accordance with the provisions of sections 22 (Delegations) and 82 (Estimates) of the *Local Government Act 1993* to determine the following matters:

- (a) Minor budget adjustments up to \$500,000 (approximately 1 percent of the total rate revenue) to individual items within any estimate referred to in Section 82(2) (See policy definition section for explanation.)
- (b) Changes to the Council's risk register.
- (c) Approve internal and external audit plan.
- (d) Authorise the final resolution of issues raised in management letters from audits.
- (e) Make recommendations to the Council on matters reasonably within the responsibilities of the Panel.

PRINCIPLES:

- The Panel is to be and act independently of management and the Council.
- The Panel has delegated decision making power within the scope of its role and expertise to assist with the effective governance of the Council. Management are required to ensure that all reasonable requests are complied with and that reasonable financial resources are provided, within the budget framework.
- The Panel will discharge its role in a constructive way that improves the operation of the Council in the area of panel responsibility.

RELATED POLICIES & PROCEDURES:

11-PI-001 Procurement Policy

11-PI-002 Tender Review Committee Policy

12-PI-001 Budget Management Policy

14-Plx-029 Community Appointments to Advisory Committees Policy

REDUNDANT 04/01/2016 14-HLPr-003 Committee Representation Details

RELATED LEGISLATION:

Section 22 of *Local Government Act 1993* (Delegations)

Section 24 of *Local Government Act 1993* (Special Committees)

Section 82 of *Local Government Act 1993* (Estimates)

Audit Act 2008

Local Government (Audit Panels) Order 2014

REFERENCES:

Audit Committees - A Guide to Good Practice ISBN 978-1-876604-03-05 (AICD)

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

DEFINITIONS:

Estimates (section 82 of *Local Government Act 1993*)

- (2) Estimates are to contain details of the following:
 - (a) the estimated revenue of the council;
 - (b) the estimated expenditure of the council;
 - (c) the estimated borrowings by the council;
 - (d) the estimated capital works of the council;
 - (e) any other detail required by the Minister.
- (4) A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.
- (5) A council may make adjustments to individual items within any estimate referred to in subsection (2) by a simple majority so long as the total amount of the estimate is not altered.
- (6) A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.
- (7) The general manager is to report any adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.

Delegations (section 22 of *Local Government Act 1993*)

- (3) A council must not delegate any of its powers relating to the following:
- (d) the revision of the budget or financial estimates of the council.

The critical concept is 'estimate', this is a total or high level summary of revenue or expenditure (etc) it is not the individual or detailed item. Thus, the legislation provides considerable scope for the delegation of authority to manage day to day budget changes.

Fit and Proper Person Test

Refers to assessing the capability of a person in terms of their qualifications and experience (Fit) and ethical standards (Proper).

REVIEW:

This policy will be reviewed no more than two years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

REPORT:

The change to the definition of a quorum in the attached Audit Panel Charter has been necessary to ensure a quorum is more easily attained at Audit Panel meetings while still

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

being consistent with the requirements of the *Local Government (Audit Panels) Order 2014* clause 11(3) and (4).

The specific change that has been required by the review is in regard to the determination of a quorum (Clause 11(3) and (4) of *Local Government (Audit Panels) Order 2014*).

- (3) *At a meeting of an audit panel, a quorum is constituted by a majority of the total number of members appointed.*
- (4) *Despite subclause (3), if at least one member who is an independent member is not present at the meeting of the audit panel, there is no quorum present.*

Confirmation from the Auditor General's Office that the change is acceptable and in line with legal advice provided to another Tasmanian Council, relevant State Government Officers are aware of the matter and it is hoped that the order will be amended in the near future.

This is the only change to the Charter.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To continue to meet our statutory obligations and deliver quality services and to continue to ensure the long-term sustainability of our Organisation

Key Directions -

- 4. To continually improve our service delivery and supporting processes
 - 6. To maintain a financially sustainable organisation
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)


BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey; Director Corporate Services

20.6 Financial Report to Council - 31 March 2017**FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the Council's financial performance for the nine months ended 31 March 2017.

PREVIOUS COUNCIL CONSIDERATION:

Audit Panel - 30 May 2017 - Agenda Item 9.5 - Financial Statements - Analysis and Commentary

RECOMMENDATION:

That Council adopts the financial report for the nine months ended 31 March 2017 which shows an overall surplus of \$6.518m. After excluding Capital Grant Income and Capital Grant Interest the underlying surplus is indicated at \$3.333m.

REPORT:**1. Operations Summary**

The Statement of Comprehensive Income for the reporting period is included below the Operations Summary commentary.

The significant variances in the year to date figures are in the Trade Waste revenue of the Launceston Waste Centre which are unfavourable due to lower volume of waste than forecast in the budget, labour costs are favourable due to vacancies across the organisation and Materials and Services project costs are favourable over the first nine months. The lower volume of waste is a positive factor as it slows the rate at which landfill cells are being filled.

The projected result for the full 2016/2017 financial year is an underlying operating surplus of \$0.6m compared to the full year budget for 2016/2017 showing an underlying surplus of \$1.4m. A major factor also contributing to this \$0.8m unfavourable variance relates to asset write offs in the order of \$0.7m as these are not usually budgeted for and they are not cash amounts but nevertheless affect our underlying result.

20.6 Financial Report to Council - 31 March 2017 ...(Cont'd)

Statement of Comprehensive Income	2016/2017	2016/2017	Variance
	YTD	YTD	YTD
For Year to Date 31 March 2017	\$	\$	\$
	Actual	Budget	Fav/(Unfav)
Revenues from ordinary activities			
Rates	47,610,019	47,625,140	(15,122)
Fees and Charges	16,223,631	16,662,788	(439,157)
Revenue Grants			
Financial Assistance	3,065,066	3,111,750	(46,684)
Other Grants	4,452,526	4,300,409	152,117
Interest	1,555,840	1,543,661	12,179
Interest Committed	85,338	-	85,338
Investment Revenue	2,733,555	2,512,500	221,055
Bequests	69,901	131,906	(62,005)
Other Income	1,987,438	1,437,751	549,687
	<u>77,783,313</u>	<u>77,325,905</u>	<u>457,408</u>
Expenses from ordinary activities			
Maintenance of Facilities and Provision of Services			
Employee Benefits	26,133,991	27,930,160	1,796,169
Materials and Services	25,675,331	25,629,061	(46,270)
Impairment of Debts	72,882	73,667	784
Finance Costs			
Interest on Loans	195,206	126,122	(69,084)
Provision for Rehabilitation	225,000	225,000	-
Depreciation	15,133,771	14,836,042	(297,729)
State Government Fire Service Levy	5,357,840	5,357,840	-
Rate Remissions and Abatements	846,622	800,625	(45,997)
	<u>73,640,643</u>	<u>74,978,517</u>	<u>1,337,873</u>
Operating surplus/(deficit)	4,142,670	2,347,389	1,795,281
Capital Grants	3,100,277	3,060,660	39,617
	<u>3,100,277</u>	<u>3,060,660</u>	<u>39,617</u>
Non-Operating Expenses			
Loss on Disposal of Fixed Assets	724,249	-	(724,249)
Comprehensive Result	<u>6,518,697</u>	<u>5,408,049</u>	<u>1,110,649</u>

20.6 Financial Report to Council - 31 March 2017 ...(Cont'd)

Statement of financial position as at 31 March 2017

	2016/2017 YTD \$	2015/2016 YTD \$	2014/2015 YTD \$
Equity			
Capital Reserves	171,941,773	161,324,758	157,030,411
Revenue Reserves	910,522,714	888,793,651	881,406,003
Asset Revaluation Reserves	606,133,192	613,422,203	432,748,446
Investment Reserves	(19,625,561)	(6,377,828)	(6,377,828)
Trusts and Bequests	2,202,292	2,352,662	1,996,192
Operating Surplus	6,518,697	5,754,294	8,414,662
Total equity	<u>1,677,693,108</u>	<u>1,665,269,741</u>	<u>1,475,217,886</u>
Represented by:			
Current assets			
Cash at Bank and on Hand	1,698,439	878,264	1,560,889
Rate and Sundry Receivables	16,009,388	15,585,321	15,215,812
Less Rates not yet Recognised	(15,814,983)	(15,464,056)	(14,957,014)
Short Term Investments	76,757,239	67,020,087	61,130,103
Inventories	656,514	696,826	705,377
Assets Held for Sale	-	-	180,000
	<u>79,306,596</u>	<u>68,716,442</u>	<u>63,835,165</u>
Non-current assets			
Deferred Receivables	255,310	257,556	257,556
Investments	233,483,915	229,156,688	227,331,482
Intangibles	4,198,697	4,356,918	4,670,762
Infrastructure and Other Assets	1,157,971,759	1,154,452,511	971,052,712
Museum Collection	237,111,940	236,234,766	235,709,148
	<u>1,633,021,622</u>	<u>1,624,458,438</u>	<u>1,439,021,660</u>
Total assets	<u>1,712,328,219</u>	<u>1,693,174,880</u>	<u>1,502,856,825</u>
Current liabilities			
Deposits and Prepayments	1,512,547	1,452,461	1,363,472
Employee Provisions	5,886,667	6,062,505	5,904,339
Interest-bearing Liabilities	2,241,370	2,131,602	2,591,615
Sundry Payables and Accruals	6,308,891	7,334,507	3,273,983
	<u>15,949,475</u>	<u>16,981,075</u>	<u>13,133,408</u>
Non-current liabilities			
Employee Provisions	1,777,114	1,416,691	1,182,943
Superannuation Obligation	247,080	457,080	1,850,080
Interest-bearing Liabilities	11,017,442	4,315,241	6,220,205
Rehabilitation Provision	5,644,000	4,735,053	5,252,304

20.6 Financial Report to Council - 31 March 2017 ...(Cont'd)

Statement of financial position as at 31 March 2017

	2016/2017 YTD \$	2015/2016 YTD \$	2014/2015 YTD \$
	18,685,636	10,924,065	14,505,532
Total liabilities	34,635,111	27,905,140	27,638,939
Net assets	1,677,693,108	1,665,269,741	1,475,217,886

3. Loan Balances

The loan balance as at 31 March 2017 is \$13.258m.

The State Government offered an interest free loan facility as part of an economic stimulus package to Northern Tasmania. The Council made submissions under this program for \$19.5m in loan funding (\$9.0m to be borrowed in 2016/2017 for the CH Smith car park project and the balance of \$10.5m to be borrowed in 2017/2018 for Launceston City Heart and the Gorge Reimagining projects). A number of the loans are for a short period and enable planned works to be brought forward, with a major loan of \$9.0m for a car park as part of the redevelopment of the CH Smith site borrowed in the March 2017 quarter. The business case for the CH Smith car park project predicts that \$4.5m will be refinanced by the Council when the \$9.0m government loan is repaid in five years (28 February 2022).

Existing loans have fixed interest rates (ranging from 4.64% to 6.08%) and there is limited ability to payout existing loans early.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

20.6 Financial Report to Council - 31 March 2017 ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals -
To continue to ensure the long-term sustainability of our Organisation
Key Direction -
6. To maintain a financially sustainable organisation

BUDGET & FINANCIAL ASPECTS:

As per the report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey, Director Corporate Services

20.7 Budget Amendments (for Council) 2016/2017**FILE NO:** SF3611/SF6329**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider changes to the Council's 2016/2017 Statutory Estimates.

This decision requires an absolute majority of Council in accordance with Section 82(4) of the Local Government Act 1993.

PREVIOUS COUNCIL CONSIDERATION:

Audit Panel - 30 May 2017 - Agenda Item 9.2

RECOMMENDATION:

1. Pursuant to section 82(4) of the *Local Government Act 1993*, Council approves the following amendments to the Statutory Estimates:
 - (a) Revenue
 - (i) the net increase in revenue from external grants and contributions of \$269,550.
 - (b) Operating Expenditure
 - (i) an increase in expenditure relating to net transfers from capital to operations of \$258,424.
 - (c) Capital Works Expenditure
 - (i) the decrease in expenditure from net transfers from capital to operations of \$258,424.
 - (ii) the net increase in expenditure from external funds of \$269,550.
 2. Council notes that amendments from point 1 result in:
 - (a) the operating surplus (including capital grants of \$21.251m) being amended to \$22.477m.
 - (b) the capital budget being increased to \$53.398m.
-
-

20.7 Budget Amendments (For Council) 2016/2017 ...(Cont'd)

REPORT:

The Budget Amendments are changes to the Statutory Budget Estimates that require a Council decision. The changes relate to external grant revenue and transfers to and from operations to capital.

	Operations	Capital
	\$'000	\$'000
Statutory Budget	8,025	24,486
Amendments previously approved by Council	14,440	28,900
Previously Approved by Council	22,465	53,386
Capital to Operations	(258)	(258)
Increase in External Funds	270	270
Statutory Budget as at 30 April 2017	22,477	53,398
Deduct Capital Grants and Contributions	(21,251)	
Underlying Operating Budget Surplus	1,226	

- 1(a) The following items need to be reallocated from Operations to Capital or Capital to Operations.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP44401	UTAS Stadium Operations	\$855,000	\$15,000	\$0	\$840,000
CP23628	UTAS Stadium Audio Visual Equipment	\$0	\$0	\$15,000	\$15,000
	TOTALS	\$855,000	\$15,000	\$15,000	\$855,000

The project scope of works:

Acquisition of audio visual mixer to control screen production has been capitalised and so a transfer needs to occur from the operational budget for York Park to a capital project for the works.

Robert Groenewegen
Manager Inveresk and Aurora Stadium

20.7 Budget Amendments (for Council) 2016/2017 ...(Cont'd)

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP21174	Carr Villa Admin Bldg Maintenance	\$21,580	\$13,407		\$8,173
OP21181	Carr Villa Crematoria Bldg Maintenance	\$31,700	\$5,910		\$25,790
OP21182	Carr Villa Cemetery Bldg Maintenance	\$36,940	\$7,608		\$29,332
CP23660	Carr Villa Camera and Security Equipment	\$98,200		\$26,925	\$125,125
	TOTALS	\$188,420	\$26,925	\$26,925	\$188,420

The project scope of works:

Due to a break in at the Carr Villa Depot and a further incident at the crematoria, additional cameras of \$18,500 were required. An arson attack took place at the administration office which then required further security work and fitting of fire alarm sensors. It was determined that fireproof safes and a digital scanning program are required to ensure protection of the documentation and to ensure continuation of business operations.

Andrew Frost

Manager Parking Operations and Carr Villa Memorial Park

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23348	Prospect Flood Alleviation	\$27,330	\$27,330	\$0	\$0
OP22557	Stormwater Transfers from Capital	\$0	\$0	\$27,330	\$27,330
	TOTALS	\$27,330	\$27,330	\$27,330	\$27,330

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP20865	Lower Charles St (Charles - Esplanade)	\$59,940	\$53,019	\$0	\$6,921
OP22558	Roads Transfers from Capital	\$0	\$0	\$53,019	\$53,019
	TOTALS	\$59,940	\$53,019	\$53,019	\$59,940

20.7 Budget Amendments (for Council) 2016/2017 ...(Cont'd)

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23441	Lalla Road Upgrade	\$200,000	\$200,000	\$0	\$0
OP22558	Roads Transfers from Capital	\$53,019	\$0	\$200,000	\$253,019
	TOTALS	\$253,019	\$200,000	\$200,000	\$253,019

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23448	Wellington/York Footpath	\$20,000	\$20,000	\$0	\$0
OP22558	Roads Transfers from Capital	\$253,019	\$0	\$20,000	\$273,019
	TOTALS	\$273,019	\$20,000	\$20,000	\$273,019

The above projects scope of works:

The above Capital expenditure does not meet the requirements under the Capitalisation Framework Document. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project.

Jo Devine
Asset Officer

Summary Table

Capital to Operations	Operations	Capital
UTAS Stadium Audio Visual Equipment	(\$15,000)	\$15,000
Carr Villa Camera and Security Equipment	(\$26,925)	\$26,925
Prospect Flood Alleviation	\$27,330	(\$27,330)
Lower Charles Street	\$53,019	(\$53,019)
Lalla Road Upgrade	\$200,000	(\$200,000)
Wellington/York Footpath	\$20,000	(\$20,000)
TOTAL	\$258,424	(\$258,424)

20.7 Budget Amendments (for Council) 2016/2017 ...(Cont'd)

1(b) The following items have been affected by external funding changes and affect both the Capital and Operations budgets.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10075.12160	Capital Grants - Roads	(\$3,181,810)	\$40,000	\$0	(\$3,221,810)
CP23568	Bryan/Albion St Roundabout	\$40,000	\$0	\$20,000	\$60,000
CP23569	Dineen/Joffre St roundabout	\$40,000	\$0	\$20,000	\$60,000
	TOTALS	(\$3,101,810)	\$40,000	\$40,000	(\$3,101,810)

The project scope of works:

Council have successfully secured an additional \$40,000 State Government funding from the Black Spot Program 2016/2017 to complete the construction of the two roundabouts at Bryan/Albion Intersection and Dineen/Joffre Intersection.

Raj Pakiarajah
Built Environment Manager

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10075.12560	Roads Capital Contributions	\$0	\$100,000	\$0	(\$100,000)
CP23662	Blaydon Street Proposed Parking Bays	\$0	\$0	\$100,000	\$100,000
	TOTALS	\$0	\$100,000	\$100,000	\$0

The project scope of works:

The business owner has been invoiced the amount of \$100,000 as a contribution for this future works project, this is part of the DA requirement issued to the developer. It is expected that the project construction will be carried out in FY2019/2020, the external funds need to be allocated to the project in this financial year and will be carried over until construction commences.

Raj Pakiarajah
Built Environment Manager

20.7 Budget Amendments (for Council) 2016/2017 ...(Cont'd)

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10066.12565	External Funds Received West Tamar Council	\$0	\$10,000	\$0	(\$10,000)
CP23578	St Leonards Athletics Running Track	\$700,000	\$0	\$10,000	\$710,000
G10062.12160	External Funds Received State Government Grant	(\$204,719)	\$119,550	\$0	(\$324,269)
CP23657	Lilydale Memorial Hall Toilet Upgrade	\$0	\$0	\$119,550	\$119,550
	TOTALS	\$495,281	\$129,550	\$129,550	\$495,281

The project scope of works:

The West Tamar Council has recently agreed to contribute the sum of \$10,000 to the resurfacing of the St Leonards Athletics Running Track CP23578. This is in addition to the existing \$700,000 budget (consisting of \$80,000 Grant and \$620,000 Council). The impact of this increased budget is favourable. The project was estimated to exceed budget by approximately \$11,000 (1.5%) however, this new contribution will bring the budget in line.

The State Government grant for the Lilydale Memorial Hall Toilet Upgrade CP23657 will be received this 2016/2017FY instead of 2017/2018FY. The impact of the receipt of these funds earlier than expected is favourable and means that construction will commence as soon as a contractor is engaged with the aim to complete this project within the next three months.

Barry Pickett
Natural Environment Manager

Summary Table

External Funding	Operations	Capital
Bryan/Albion Street Roundabout	(\$20,000)	\$20,000
Dineen/Joffre Street Roundabout	(\$20,000)	\$20,000
Blaydon Street Parking Bays	(\$100,000)	\$100,000
St Leonards Athletics Running Track	(10,000)	\$10,000
Lilydale Memorial Hall Toilet	(\$119,550)	\$119,550
TOTAL	(\$269,550)	\$269,550

ECONOMIC IMPACT:

Not considered relevant to this report.

20.7 Budget Amendments (for Council) 2016/2017 ...(Cont'd)

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
To continue to ensure the long-term sustainability of our Organisation
Key Direction -
6. To maintain a financially sustainable organisation

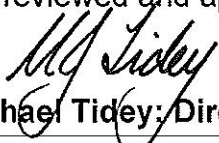
BUDGET & FINANCIAL ASPECTS:

As per the report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Michael Tidey, Director Corporate Services

21 GENERAL MANAGER'S DIRECTORATE ITEMS

21.1 Lord Mayor Correspondence Seeking Australia Day Date Change

FILE NO: SF0341

AUTHOR: John Davis (Manager Corporate Strategy)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider Alderman Sue Hickey, Lord Mayor of Hobart's motion to seek support for a change of the date for Australia day, to be presented to the July Local Government Association of Tasmania General Meeting.

PREVIOUS COUNCIL CONSIDERATION:

SPPC - 19 June 2017 - Agenda Item 4.4 - Lord Mayor Correspondence Seeking Australia Day Date Change

RECOMMENDATION:

That Council abstain from voting on the following Motion to be submitted by the City of Hobart to the Local Government Association of Tasmania General Meeting on 26 July 2017:

That LGAT be requested to lobby Tasmania's 29 councils to consider efforts they could take to lobby the federal government to change the date of recognition of Australia Day.

REPORT:

The Lord Mayor of Hobart, Alderman Sue Hickey, sent a request seeking support for the following Motion (Attachment 1) to be presented to the LGAT General Meeting:

That LGAT be requested to lobby Tasmania's 29 councils to consider efforts they could take to lobby the federal government to change the date of recognition of Australia Day.

At the 19 June 2017 Strategic Planning and Policy Committee Meeting, in considering this motion, Aldermen generally agreed that the Council is not in a position to make a decision until an informed conversation can take place on this matter. For this reason the recommendation in this report will be to abstain from voting on this matter at the LGAT General Meeting.

21.1 Lord Mayor Correspondence Seeking Australia Day Date Change ...(Cont'd)

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014 - 2024
Priority Area 8 - A secure, accountable and responsive Organisation


BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

ATTACHMENTS:

1. Lord Mayor Correspondence Seeking Australia Day Date Change
-

Attachment 1 - Lord Mayor Correspondence Seeking Australia Day Date Change



LORD MAYOR'S OFFICE
TOWN HALL
MACQUARIE STREET
HOBART
TASMANIA

His Worship the Mayor of Launceston
Alderman Albert van Zetten
Launceston City Council
PO Box 396
LAUNCESTON TAS 7250

Dear Mayor van Zetten

I write to seek your support on a motion the City of Hobart is intending to submit to the Local Government Association of Tasmania (LGAT) General Meeting on 26 July 2017.

The motion is as follows:

Motion

That LGAT be requested to lobby Tasmania's 29 councils to consider efforts they could take to lobby the federal government to change the date of recognition of Australian Day.

Every year there are ever increasing public rallies by both indigenous and non-indigenous people protesting against the current legislated date for Australia Day because Aboriginal people view it as Invasion Day; rallies held this year in capital cities drew tens of thousands of supporters. There is a growing acknowledgement that 26 January is not a day of celebration for all Australians. The current date has only been in practice since 1994 and before that time it was celebrated on a long weekend in January.

If consideration is given to changing the date that we recognise as Australia Day it provides an opportunity to find a more inclusive date for all Australians to celebrate.

The Council will also be submitting a motion on this topic to the Australian Local Government Association (ALGA) National General Assembly (NGA).

I appreciate your consideration of this matter and would be happy to discuss it with you if you have any questions.

Yours sincerely

Alderman Sue Hickey
LORD MAYOR

Friday 12 May 2017

FILE No.	550412 / 550331 / 550341		
EO	OD	Box	
RCVD		18 MAY 2017	LOC
Doc No.			
Action Officer	Noted	Replied	
B. Dobranski			

Copy Avon Zetten

21.2 Local Government Association of Tasmania - Campaign Support for Advocacy Role in the State Government Takeover of TasWater

FILE NO: SF5335

AUTHOR: John Davis (Manager Corporate Strategy)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider the Local Government Association of Tasmania request for campaign support for their advocacy role on behalf of Tasmanian councils regarding the State Government takeover of TasWater.

PREVIOUS COUNCIL CONSIDERATION:

Council Workshop - 19 June 2017 - Local Government Association of Tasmania - Campaign Support for Advocacy Role in the State Government Takeover of TasWater

RECOMMENDATION:

That Council not participate in the legal action and decline contributing financially to the Local Government Association of Tasmania led campaign for their advocacy role on behalf of Tasmanian councils regarding the State Government takeover of TasWater.

REPORT:

In the attached letter (Attachment 1) the Local Government Association of Tasmania (LGAT) is requesting campaign support for their advocacy role on Behalf of Tasmanian councils regarding the State Government takeover of TasWater,

At the 11 May 2017 LGAT General Meeting, the majority of Tasmanian councils supported the following motion:

That Members confirm there is no water and sewerage crisis, reject the proposed State Government ownership of TasWater and, through LGAT, urge the State Government to work cooperatively with LGAT, Councils and TasWater on the optimal water and sewerage infrastructure upgrade program to achieve the best outcome for Councils and Consumers.

To resource this initiative, LGAT is requesting that councils commit to contributing at least the equivalent of 1% of their annual distribution, which for the City of Launceston would equate to \$40,000.

21.2 Local Government Association Of Tasmania - Campaign Support for Advocacy Role in The State Government Takeover of TasWater ...(Cont'd)

Given that we are still in the early stages of the takeover process with the State Government and are yet to see the future governance arrangements proposed for TasWater, it is premature for us to enter into this type of action.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.


STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation

BUDGET & FINANCIAL ASPECTS:

Any contribution that the Council may commit to has not been included in the 2017/2018 budget process.


I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

ATTACHMENTS:

1. LGAT correspondence requesting campaign contribution
-

Attachment 1 - LGAT Correspondence Requesting Campaign Contribution



Local Government Association Tasmania

Our Ref: KS/CA
File No.:

25 May 2017

Mayor Albert van Zetten
City of Launceston
PO Box 396
LAUNCESTON TAS 7250

FILE No.	SF5335/SF03 31		
EO	<input checked="" type="checkbox"/>	OD	<input type="checkbox"/>
		Box	<input checked="" type="checkbox"/>
RCVD 30 MAY 2017 LCC			
Doc No.			
Action Officer	Noted	Replied	
R. DABRZYNSKI			

E-COPY A. VAN ZETTEN

Dear Albert

As you are aware, on Sunday 19 February, the Minister launched a campaign to support the forced takeover of TasWater by State Government. Having considered all the information to hand, on the 11th May 2017, the majority (23) of Tasmanian Councils determined that:

That Members confirm there is no water and sewerage crisis, reject the proposed State Government ownership of TasWater and, through LGAT, urge the State Government to work cooperatively with LGAT, Councils and TasWater on the optimal water and sewerage infrastructure upgrade program to achieve the best outcome for Councils and Consumers.

In so doing, Members tasked the Local Government Association of Tasmania with leading a campaign against the takeover by State Government.

As noted at the Meeting, this is an extraordinary role for LGAT in both nature and scale and will require additional expertise and resourcing, particularly given the context of both an election environment and LGAT's broader advocacy and service role which must still be maintained.

A Campaign Steering Committee has been formed and an Expression of Interest process for specialist support has commenced.

When Tasmanian councils agreed to campaign for Constitutional Recognition a special fund was established towards the national resourcing effort, with unspent funds returned to councils at the end of the campaign. LGAT would like to take a similar approach with Water and Sewerage. However, noting that there is not consensus amongst Members, the GMC has agreed we will invite councils to contribute to this fund, rather than adopt it as part of the budget process.

Given that the TasWater distributions are a significant enabler of local infrastructure and services for most councils, our suggestion is that councils commit to contributing at least the equivalent of 1% of their annual distribution.

326 Macquarie Street, Hobart Tasmania 7000 | GPO Box 1521, Hobart Tasmania 7001 | ABN 48 014 914 743
Ph 03 6233 5966 | Fax 03 6233 5986 | Email reception@lgat.tas.gov.au | www.lgat.tas.gov.au

We note that some councils have already considered this matter and allocated funds and that is most welcome.

We would appreciate formal advice on your Council's position as soon as possible in order to inform our campaign planning.

Yours sincerely



Doug Chipman
PRESIDENT

cc General Manager

21.3 Launceston Flood Authority - Reappointment of Mr Don Wing to Board of Directors**FILE NO:** SF4493**AUTHOR:** John Davis (Manager Corporate Strategy)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider the reappointment of Mr Don Wing as a Director of the Launceston Flood Authority.

RECOMMENDATION:

Pursuant to the provision of clause 12.1 and 12.4 of the Launceston Flood Authority Rules, Council reappoint Mr Don Wing to the Board of Directors of the Launceston Flood Authority for a further term of two years to 1 May 2019.

REPORT:

The Launceston Flood Authority Rules, in Part 3, deals with the appointment of Directors. A Director is appointed by, or at the direction of, Council (clause 12.1) for a maximum term of four years and may be reappointed for a further period (clause 12.4).

The Launceston Flood Authority has written to the Council requesting the reappointment of Mr Don Wing (Attachment 1) as set out in the recommendation.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

21.3 Launceston Flood Authority - Reappointment of Mr Don Wing to Board of Directors ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation


BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

ATTACHMENTS:

1. Letter from the Launceston Flood Authority Requesting the Reappointment of Mr Don Wing to the Board of Directors.
-

Attachment 1 - Letter from the Launceston Flood Authority Requesting the Reappointment of Mr Don Wing to the Board of Directors



Town Hall, St John Street, Launceston
PO Box 396, Launceston, Tasmania
Ph (03) 6323 3243 Fax (03) 6323 3396

File No: SF4493
AF:cb

16 May 2017

Robert Dobrzynski
General Manager
City of Launceston
Town Hall, St John Street
LAUNCESTON TAS 7250

Dear Robert

Re: Launceston Flood Authority - Reappointment of Don Wing to the Board of Directors

Don Wing's current term as a Director of the Launceston Flood Authority Board expired on 1 May 2017.

I have discussed the reappointment with Don Wing who has indicated the he would be happy to renew his appointment for a further two (2) years until 1 May 2019.

The Board, by Resolution of Notice dated 5 May 2017, has unanimously resolved that the following recommendation be submitted to Council:

- Don Wing be reappointed to the Board of Directors for a further term of two (2) years to 1 May 2019.

Accordingly, as per clause 12.1 of the Launceston Flood Authority Rules which states:

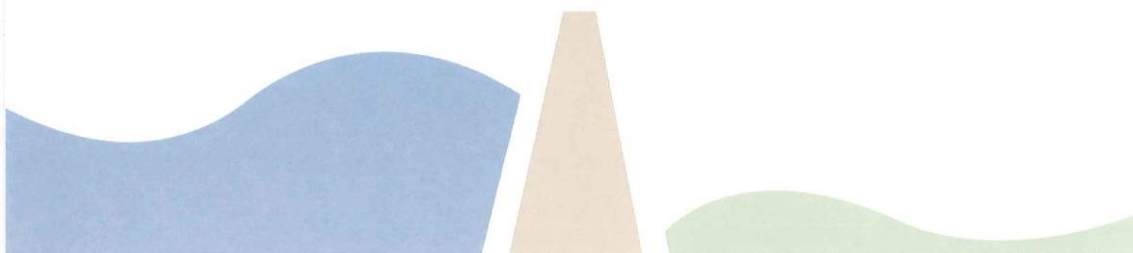
"The Directors (individually or en bloc) shall be appointed and removed from office by or at the direction of Council",

the Authority requests that the recommendation be submitted to the next Council meeting for consideration.

Yours sincerely

A handwritten signature in blue ink, appearing to read "A Fullard", is written over a light blue wavy background element.

Andrew Fullard
GENERAL MANAGER



21.4 Municipal Emergency Management Coordinator Nomination

FILE NO: SF3177

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To obtain Council endorsement for nomination to the position of Municipal Emergency Coordinator.

PREVIOUS COUNCIL CONSIDERATION:

Council - 11 March, 2014 - Agenda Item 15.1 - Deputy Municipal Emergency Management Coordinator

RECOMMENDATION:

That Council:

1. Nominates Ms Beverley Allen as the Municipal Emergency Management Coordinator, with her name to be forwarded to the Minister for Police and Emergency Management via State Emergency Management Controller as per section 23(1) of the *Emergency Management Act 2006*.
 2. Recommends the appointment be for a period of three years as per section 23(4) of the *Emergency Management Act 2006*.
-

REPORT:

The *Emergency Management Act 2006* (the Act) came into effect on 20 October 2006. The Act, under section 23(1), requires the Minister for Police and Emergency Management to appoint a Municipal Emergency Management Coordinator (Municipal Coordinator) and a Deputy Municipal Emergency Management Coordinator (Deputy Municipal Coordinator) for each municipal area.

As per section 23(9) of the Act - the State Emergency Management Controller will provide the nomination, together with his or her recommendations, to the Minister.

The City of Launceston Municipal Coordinator position has been held since 1996 by Rod Sweetnam, Director Facilities Management. This position will become vacant due to Mr Sweetnam's resignation from the City of Launceston. The Deputy Municipal Coordinator, Ms Beverley Allen will act in the office of Municipal Coordinator, until a new Municipal Coordinator is appointed. Therefore, the position will require an appointment by the Minister, with a nomination endorsed by Council.

21.4 Municipal Emergency Management Coordinator Nomination ...(Cont'd)

With the appointment of Ms Allen, City of Launceston Emergency Management Officer, to the Municipal Coordinator there will be a vacancy for the Deputy Municipal Coordinator. The organisation will undertake internal recruitment for that role and a report will be presented in the near future to Council for endorsement and forwarding to the Minister.

Under section 23 (8) of the Act, A council may only nominate a person for the position of Municipal Emergency Management Coordinator or Deputy Municipal Emergency Management Coordinator if the person, once appointed to the position, would have the authority and ability to make decisions relating to the coordination of emergency management in the municipal area during an emergency without first seeking the approval of the council.

On 13 June 2017, the Executive Management Committee determined Ms Allen has the capacity and qualifications to meet requirements as outlined in the Act. Ms Allen has the full endorsement of Senior Emergency Service Managers in the region.

On 15 June 2017 the Municipal Emergency Management Committee endorsed Ms Allen's nomination as the Municipal Coordinator for endorsement by Council.

Under section 24 (2) of the Act, *A Municipal Coordinator has the following powers:*

- (a) to utilise the resources of the municipal volunteer SES units in support of statutory services for emergency purposes within the municipal area;*
- (b) to advise the council and councillors in the municipal area in respect of the facilities required for effective operation of the municipal volunteer SES units;*
- (c) determined by the Regional Controller by notice provided to the Municipal Coordinator;*
- (d) prescribed powers;*
- (e) to do all other things necessary or convenient to perform his or her functions.*

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Assist Council to meet its obligation in providing a safe environment for the community.

21.4 Municipal Emergency Management Coordinator Nomination ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Direction -

3. To contribute to enhanced public health and amenity to promote a safe and secure environment

Priority Area 5 - A city that values its environment

Ten-year goal - To reduce the impacts on our natural environment and to build resilience to the changing intensity of natural hazards

Key Directions -

1. To contribute to air and river quality in Launceston by liaising with the community, business and other stakeholders
2. To manage the risks of climate-related events, particularly in the area of stormwater management
3. To enhance community awareness and resilience to uncertain weather patterns
4. To implement floodplain management plans in the Invermay area


BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Robert Dobrzynski: General Manager

22 URGENT BUSINESS

Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Agenda.

23 CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2015 - Regulation 15(2)

RECOMMENDATION:

That the following Agenda Items be determined in Closed Council for the reasons stated:

23.1 Confirmation of the Minutes

The *Local Government (Meeting Procedures) Regulations 2015 - Regulation 34(6)* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

23.2 Local Government Association of Tasmania - 2017 Elections

Closed Council consideration pursuant to the authority contained within Regulation 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

15(2)(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

24 MEETING CLOSURE
