



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
MONDAY 26 JUNE 2017
1.00pm**

City of Launceston

COUNCIL MINUTES

Monday 26 June 2017

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 26 June 2017

Time: 1.00pm

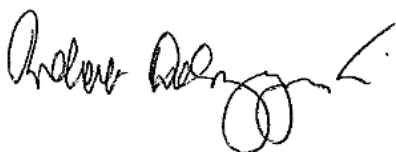
Section 65 Certificate of Qualified Advice

Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations given to Council in the Minutes Items for this Meeting.



Robert Dobrzynski
General Manager

City of Launceston

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Present:	Alderman	A M van Zetten (Mayor) (entered at 2.16pm) R I Soward (Deputy Mayor) R L McKendrick R J Sands D H McKenzie (retired at 3.12pm) D C Gibson J Finlay D W Alexander (retired at 2.38pm) S R F Wood E K Williams K P Stojansek
In Attendance:		Mr R S Dobrzynski (General Manager) Mr S G Eberhardt (Acting Director Infrastructure Services) Mrs L M Hurst (Director Development Services) Mr R K Sweetnam (Director Facilities Management) Mr R Mulvaney (Director Queen Victoria Museum and Art Gallery) Mr M J Tidey (Director Corporate Services) Mr D E Sinfield (Director Major Projects) Mr J A Davis (Manager Corporate Strategy) Mrs A Rooney (Committee Clerk)
Apologies:	Alderman	J G Cox

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1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Deputy Mayor, Alderman R I Soward, opened the Meeting at 1.00pm and noted apologies from the Mayor, Alderman A M van Zetten, who will attend later in the Meeting, and Alderman J G Cox.

The Deputy Mayor read out correspondence from the Mayor of Putian City for information of the Council.

DECISION: 26 June 2017

MOTION

Moved Alderman D W Alexander, seconded Alderman S R F Wood.

That the Deputy Mayor, Alderman R I Soward, assume the position of Meeting Chair in the absence of the Mayor.

CARRIED 10:0

FOR VOTE: Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

2 DECLARATIONS OF INTEREST

Local Government Act 1993 - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

No Declarations of Interest were identified as part of these Minutes

3 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 5 June 2017 be confirmed as a true and correct record.

DECISION: 26 June 2017

MOTION

Moved Alderman D H McKenzie, seconded Alderman S R F Wood.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

4 DEPUTATIONS

No Deputations were identified as part of these Minutes

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5 PETITIONS

Local Government Act 1993 - sections 57 and 58

5.1 Petition: Against Moving the Bus Stop on St John Street

FILE NO: SF0097/SF0622

AUTHOR: John Davis (Manager Corporate Strategy)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To receive a petition submitted by Ms Nicole Goodwin regarding movement of the St John Street Bus Stop.

RECOMMENDATION:

Pursuant to section 58(2) of the *Local Government Act 1993 (Tas)*, Council receives the petition regarding the movement of the St John Street Bus Stop, tabled by the General Manager and submitted by Ms Nicole Goodwin.

Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

6 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Minutes Items; that opportunity exists when that Minutes Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Aldermen.)

No Community Reports were registered with Council as part of these Minutes

7 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

7.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

No Public Questions on Notice were identified as part of these Minutes

7.2 Public Questions without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

7.2.1 Mrs Rosemary Armitage - City of Launceston Rates

1. What is the proposed rate increase for the CBD businesses?

Mr Robert Dobrzynski (General Manager) acknowledged that Mrs Armitage had corresponded with the Council regarding rates. Mr Dobrzynski advised that, prior to a final determination of rates and charges, further rate modelling will be undertaken. There has not been a charge determined or decided upon regarding the CBD rates level. Aldermen will be involved with modelling and discussion prior to a decision being taken.

2. What was the proposed rate increase for the CBD businesses prior to the item being removed from today's Agenda?

Mr Robert Dobrzynski (General Manager) indicated that as previously stated there is no set figure for the proposed increase and further modelling will occur prior to a decision by Aldermen.

7.2.2 Mr Basil Fitch - City of Launceston Budget

1. Will the Council undertake to combat the budget losses and attract more major events to the City of Launceston in order to utilise under-performing facilities?

Mr Robert Dobrzynski (General Manager) noted that the Council is seeking to gain the attention of Government to highlight and discuss the issue of the additional disproportionate costs paid by City of Launceston ratepayers for the maintenance of facilities used by others outside the municipality. In terms of attracting additional events for Launceston facilities, Council is endeavouring to attract further high quality events in addition to those recently negotiated, such as the Big Bash League Cricket, Big Bash Women's League Cricket and AFL Women's matches.

Alderman R J Sands withdrew from the Meeting at 1.17pm.

2. How is the Council going to repay the money for the CH Smith carpark and thus lower the accumulating debt?

Mr Robert Dobrzynski (General Manager) noted that the construction of the CH Smith carpark is being funded by a \$9M interest free loan from the State Government and repayment of that loan will be determined by a decision of Aldermen at the time the repayment is due. Mr Dobrzynski also noted that Council has been involved in some very sound investment opportunities for City of Launceston ratepayers.

The Deputy Mayor, Alderman R I Soward, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 8 - Planning Authority.

8 PLANNING AUTHORITY

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk

FILE NO: DA0210/2017

AUTHOR: Ashley Brook (Consultant Planner)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

RECOMMENDATION:

That, in accordance with section 51 and section 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0210/2017 Passive Recreation – recreation trails; Construction of a pedestrian and cyclist bridge across a portion of the North Esk River between the recreation trails on the former levee at 79 Lindsay Street, Invermay, Home Point Parade (CT 136349/3) and North Esk River, in accordance with the endorsed plans and subject to the following conditions:

1. ENDORSED PLANS AND DOCUMENTS

The development and use must be carried out in accordance with the following endorsed plans and documents to the satisfaction of the Planning Authority except where modified by the other permit conditions below:

- a. Site Plan, Prepared by Johnstone McGee & Gandy Pty Ltd, Shared Access Bridge Seaport to North Bank, Project No. J162422CL, Drawing S01-DA4.
 - b. Bridge Elevation and Plan, Prepared by Johnstone McGee & Gandy Pty Ltd, Shared Access Bridge Seaport to North Bank, Project No. J162422CL, Drawing S02-DA4.
 - c. Bridge Cross Sections, Prepared by Johnstone McGee & Gandy Pty Ltd, Shared Access Bridge Seaport to North Bank, Project No. J162422CL, Drawing S03-DA4.
 - d. Soil and Sediment Management Plan, Prepared by Johnstone McGee & Gandy Pty Ltd, Shared Access Bridge Seaport to North Bank, Project No. J179002EL, Drawing C01-P1.
-

8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

- e. 'North Bank Pedestrian Bridge Development Application', Version 1, Prepared by Commercial Project Delivery, Dated May 2017,
- f. 'General Construction Environmental Management Plan, Pedestrian Bridge North Bank to Seaport', Draft, Prepared by Johnstone McGee & Gandy Pty Ltd, Dated 19 April 2017.
- g. 'North Bank Precinct – Footbridge, Vegetation, Flora and Fauna Assessment', Prepared by City of Launceston, Dated 24 February 2017.
- h. Completed PWS Reserve Activity Assessment – Level 2 to 4, Signed by Parks and Wildlife Service Regional Manager North, 23 March 2017.
- i. 'Environmental Site Assessment, Pedestrian Bridge, North Bank to Seaport', Prepared by Pitt & Sherry, Dated 2 May 2017.
- j. 'Hydraulic Modelling and Investigation for Pedestrian Bridges over the North Esk River', Revision 1, Prepared by BMT WBM Pty Ltd, Dated 23 February 2017.

2. GROUNDWATER MANAGEMENT

Prior to the commencement of any works, the following shall be undertaken:

- a. Groundwater monitoring upslope from the excavation area, as identified in the 'Environmental Site Assessment, Pedestrian Bridge, North Bank to Seaport', Prepared by Pitt & Sherry, Dated 2 May 2017.
- b. The 'General Construction Environmental Management Plan, Pedestrian Bridge North Bank to Seaport', Draft, Prepared by Johnstone McGee & Gandy Pty Ltd, Dated 19 April 2017 shall be updated according to the findings of the groundwater monitoring. This is required to include management of any contaminated groundwater identified to the extent required to ensure that the excavation works will not adversely impact on human health or the environment.

3. POTENTIALLY CONTAMINATED SOILS

All excavated soils are to be classified and managed in accordance with Environmental Protection Authority Information Bulletin No. 105.

4. FLOOD RISK MANAGEMENT

Prior to the commencement of the use and development, suitable measures shall be implemented to ensure that the flood risk to users of the approved pedestrian and cycle facilities are considered in Council's Flood Plans relevant to the surrounding area.

5. AMENITY

The construction phase and on-going use on the site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise, artificial light, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

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8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0210/2017. You should contact Council's Planning Department with any other use or developments, as they may require separate approval. Council's Planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined.*

This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to Council.

B. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au <<http://www.rmpat.tas.gov.au>>

C. Other Approvals

This planning permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:

- (a) Building Approval pursuant to the Building Act 2016.*

Mrs L Hurst (Director Development Services), Mr R Jamieson (Manager Planning Services) and Mr A Brooke (Consultant Planner) were in attendance to answer questions of Council in respect of this Agenda Item.

Alderman R J Sands re-attended the Meeting at 1.30pm.

COUNCIL MINUTES

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8.1 Construction of a Pedestrian and Cyclist Bridge - North Esk River Between 79 Lindsay Street and Seaport Boardwalk ...(Cont'd)

The Deputy Mayor, Alderman R I Soward, handed the Chair to Alderman R L McKendrick at 1.31pm.

The Deputy Mayor, Alderman R I Soward, resumed the Chair at 1.34pm.

DECISION: 26 June 2017

MOTION

Moved Alderman D H McKenzie, seconded Alderman R L McKendrick.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 9:1

FOR VOTE: Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

ABSTAINED FROM VOTING: Alderman J Finlay

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones with Associated Amendments to the Parking and Sustainable Transport Code

FILE NO: SF6607

AUTHOR: Claire Fawdry (Town Planner)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To decide whether to determine to initiate Amendment 37 to:

1. Insert the Resource Development use class (if for controlled environmental agriculture) as a permitted use in the Light and General Industrial Zones; and
2. Insert Controlled Environmental Agriculture as a sub-use class under Resource Development in Table E6.1 of the Parking and Sustainable Transport Code with the requirement for one car parking space per employee.

RECOMMENDATION:

That Council:

1. Pursuant, to the former section 33(3) of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 37 to the Launceston Interim Planning Scheme 2015 to insert the Resource Development use class (if for controlled environmental agriculture) as a permitted use in Table 24.2 of the Light Industrial Zone and Table 25.2 of the General Industrial Zone of the Launceston Interim Planning Scheme 2015.
 2. Pursuant, to the former section 33(3) of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 37 to the Launceston Interim Planning Scheme 2015 to insert Controlled Environmental Agriculture as a sub-use class under Resource Development in Table E6.1 of the Parking and Sustainable Transport Code with the text requirement for one car parking space per employee and no requirement for bicycle parking.
 3. Directs Council Officers to prepare draft Amendment 37 of the Launceston Interim Planning Scheme 2015.
 4. In accordance with the former section 6(3) of the *Land Use Planning and Approvals Act 1993*, delegates to the Director of Development Services its functions under section 35(1) of the *Land Use Planning and Approvals Act*, for the purposes of Amendment 37 to the Launceston Interim Planning Scheme 2015.
-

COUNCIL MINUTES

Monday 26 June 2017

8.2 Amendment 37 - Text Amendment to Include Resource Development (if for Controlled Environmental Agriculture) as a Permitted Use in the Light and General Industrial Zones With Associated Amendments to the Parking and Sustainable Transport Code ...(Cont'd)

5. In accordance with the former section 38(a) of the *Land Use Planning and Approvals Act 1993*, determine the period for public exhibition to be 28 days.
-

Mrs L Hurst (Director Development Services), Mr R Jamieson (Manager Planning Services) and Ms C Fawdry (Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman J Finlay, seconded Alderman E K Williams.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

The Deputy Mayor, Alderman R I Soward, announced that Council no longer sits as a Planning Authority.

9 ANNOUNCEMENTS BY THE MAYOR**9.1 Mayor's Announcements****FILE NO: SF2375**

Wednesday 7 June 2017

- Attended the launch of the Tasmanian Perpetual Trustees Launceston Business Excellence Awards at the Steam NGN, Wellington Square in Paterson Street

Friday 9 June 2017

- Attended the Ravenswood Spectacular at the Ravenswood Heights School Gym
- Attended and assisted with presentations at Launceston Competitions at the Earl Arts Centre

Wednesday 14 June 2017

- Officiated at the Employee Recognition Event Length of Service Milestones and Significant Achievement Awards at the Town Hall Reception Room

Thursday 15 June 2017

- Attend the White Ribbon Breakfast Meeting at Holy Trinity Church Launceston
- Presented an outstanding contribution certificate to Dr Ingles at the Legana Presbyterian Home. Since the presentation, Dr Ingles has passed away. The Council extends its condolences to the family of Dr Ingles and records our thanks for his contribution to our knowledge and management of the Tamar River.
- Attended the launch of the Flying Doctors service hangar at the Royal Flying Doctor Service Launceston Precinct at 305 Evandale Road, Western Junction

Friday 16 June 2017

- Attended the Launceston Health Hub's grand opening of the Stage 3 Redevelopment at 247 Wellington Street

Saturday 17 June 2017

- Attended the pre-dinner drinks for the B&E Tasmania Running Festival at the Grand Chancellor
 - Attended the Gala Dinner for Emily's Voice at the Tailrace Centre
-

9.1 Mayor's Announcements ...(Cont'd)

Sunday 18 June 2017 to Wednesday 21 June 2017

- **Mayor attending the National General Assembly of Local Government Conference in Canberra**

Acting Mayor Alderman Rob Soward

Sunday 18 June 2017

- Officiated at the start of the race at the B&E Tasmanian Running Festival in the City Park
- Attended the Boer War Memorial Day in the City Park

Wednesday 21 June 2017

- Officiated at the launch of "Car Security Begins at Home" campaign at the Meadow Mews Shopping Centre
- **The Deputy Mayor expressed thanks from the organisers of the B&E Tasmanian Running Festival and noted that the event has experienced an increase of 50% in participation numbers**

Mayor Alderman Albert van Zetten

Thursday 22 June 2017

- Attended UTAS Event "Discussions relevant to Northern Tasmanians" at St John Craft Beer Bar in St John Street

Friday 23 June 2017

- Attended event for the GSAM Foundation at S Group in Paterson Street

Saturday 23 June 2017

- Attended and assisted with medal presentations at the South Esk Swimming Club Sprint Meet Championships at the Launceston Aquatic Centre
-

10 ALDERMEN'S REPORTS

(This item provides an opportunity for Aldermen to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

Alderman J Finlay, along with other Aldermen, noted that this was the last Council Meeting to be attended by Mr Rod Sweetnam (Director Facilities Management) due to his retirement. Aldermen thanked Mr Sweetnam for his dedication and work over his time at Council and wished he and his family well into the future.

10.1 Alderman D H McKenzie

- Attended the Queechy High School Gaulden Diversity event for students attending the Formula One Racing Car competition

10.2 Alderman D C Gibson

- Noted that the Gaulden Diversity team had received team funding during the last round of Community Grants
- Attended the launch of the Launceston Chamber of Commerce Awards at Launceston College STEAM engine
- Noted that the very successful *Car Security Begins at Home* and the *Lock It Or Lose It* campaigns both utilised the talents of Launceston College media students
- Attended the Tasmanian Final of the Australia Post's *Pitchfest* event and noted the diversity and success of local entrants

10.3 Alderman E K Williams

- Congratulated the organisers - Colony 47 and students who participated in the Ravenswood Spectacular which highlighted domestic violence in the community

10.4 Alderman S R F Wood

- Congratulated the City of Launceston teams who participated in the 2017 CEO Vinnie's Sleepout and noted staff raised in excess of \$5,000
-

11 QUESTIONS BY ALDERMEN**11.1 Questions on Notice**

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

No Aldermen's Questions on Notice were identified as part of these Minutes

11.2 Questions without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

Alderman R L McKendrick withdrew from the Meeting at 2.11pm.

Alderman R L McKendrick re-attended the Meeting at 2.12pm.

The Mayor, Alderman A M van Zetten, assumed the Chair at 2.16pm.

12 COMMITTEE REPORTS**12.1 Audit Panel Meeting - 30 May 2017****FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To receive a report from the Audit Panel following the Meeting on 30 May 2017.

RECOMMENDATION:

That Council receives the report from the Audit Panel Meeting held on 30 May 2017.

Mr M Tidey (Director Corporate Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017**MOTION**

Moved Alderman D H McKenzie, seconded Alderman J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That Council move to discuss Agenda Item 15.1 - Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

Council moved to Agenda Item 15.1 - Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour.

15.1 Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour

FILE NO: SF7030

AUTHOR: Wendy Newton (Manager Community, Tourism and Events)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider a funding request from GTR Events for \$10,000 for the Spirit of Tasmania Tour.

RECOMMENDATION:

That Council approves the funding request from GTR Events for \$10,000 for the Spirit of Tasmania Tour.

Mrs L Hurst (Director Development Services) and Ms W Newton (Manager Community, Tourism and Events) were in attendance to answer questions of Council in respect of this Agenda Item.

Mr Colin Burns spoke for the item.

MOTION

Moved Alderman D H McKenzie, seconded Alderman R L McKendrick.

That the Motion, as per the Recommendation to Council, be adopted.

**15.1 Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour
...(Cont'd)**

DECISION: 26 June 2017

AMENDMENT

Moved Alderman J Finlay, seconded Alderman D C Gibson.

That:

- 1. Council approves the funding request from GTR Events for \$10,000 for the Spirit of Tasmania Tour.**
- 2. The funds not be sourced from the 2017/2018 Sponsorship Budget.**

THE AMENDMENT WAS PUT AND DEFEATED THE MOTION 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

SUBSEQUENTLY THE MOTION WAS PUT AND CARRIED 8:3

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J Finlay, Alderman D W Alexander and Alderman S R F Wood

AGAINST VOTE: Alderman D C Gibson and Alderman K P Stojansek

ABSTAINED FROM VOTING: Alderman E K Williams

Council resumed the published order of business at Agenda Item 12.2 - Heritage Advisory Committee Meeting - 27 April 2017.

COUNCIL MINUTES

Monday 26 June 2017

12.2 Heritage Advisory Committee Meeting - 27 April 2017

FILE NO: SF2965

AUTHOR: Fiona Ranson (Urban Design and Heritage Planner)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To receive and consider a report from the Heritage Advisory Committee Meeting held on 27 April 2017.

RECOMMENDATION:

That Council receives the report from the Heritage Advisory Committee Meeting held on 27 April 2017.

Mr M Tidey (Director Corporate Services) was in attendance to answer questions of Council in respect of this Agenda Item.

Alderman D W Alexander retired from the Meeting at 2.38pm.

DECISION: 26 June 2017

MOTION

Moved Alderman J Finlay, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

COUNCIL MINUTES

Monday 26 June 2017

12.3 Launceston Access Advisory Committee Report - 6 June 2017

FILE NO: SF0025

AUTHOR: Sarah McCormack (Community Development Project Officer)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To receive and consider a report from the Launceston Access Advisory Committee held on 6 June 2017.

RECOMMENDATION:

That Council receives the report from the Launceston Access Advisory Committee Meeting held on 6 June 2017.

Mrs L Hurst (Director Development Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman D H McKenzie, seconded Alderman J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

12.4 Municipal Emergency Management Committee Meeting - 15 June 2017**FILE NO:** SF3177**DIRECTOR:** Rod Sweetnam (Director Facilities Management)

DECISION STATEMENT:

To receive and consider a report from the Municipal Emergency Management Committee.

RECOMMENDATION:

That Council receives the report from the Municipal Emergency Management Committee Meeting held on 15 June 2017.

Mr R Sweetnam (Director Facilities Management) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017**MOTION**

Moved Alderman R L McKendrick, seconded Alderman J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

13 COUNCIL WORKSHOPS

Council Workshops conducted on 19 and 26 June 2017 were:

- Municipal Revaluation
- LGAT - 2017 Elections
- LGAT - Campaign Support for Advocacy Role in the State Government Takeover of TasWater
- Rates and Charges Policy (23-Plx-010)
- Controlled Environmental Agriculture in Industrial Zones
- Turf Farm
- Food Van Update
- Northern Tasmanian Waste Management Group - Northern Waste Strategy
- Hotel Development Cimitiere Street Car Park Site
- UTAS Inveresk Masterplan Update

14 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motion were identified as part of these Minutes

15 DEVELOPMENT SERVICES DIRECTORATE ITEMS**15.1 Event Sponsorship Funding Request - GTR Events Spirit of Tasmania Tour**

A motion was passed to bring this item forward in the Agenda. It was considered after Agenda Item 12.1 - Agenda Panel Meeting - 30 May 2017 - on Page 20 of these Minutes.

16 FACILITIES MANAGEMENT DIRECTORATE ITEMS

No Items were identified as part of these Minutes

17 QUEEN VICTORIA MUSEUM AND ART GALLERY DIRECTORATE ITEMS**17.1 QVMAG Collection Policy - 07-Plx-011****FILE NO:** SF5784**AUTHOR:** Martin George (Collections and Research Manager)**DIRECTOR:** Richard Mulvaney (Director Queen Victoria Museum and Art Gallery)

DECISION STATEMENT:

To consider the QVMAG Collection Policy, with updates to the Natural Science, History and Library Acquisitions sections (2.1 to 2.4).

PREVIOUS COUNCIL CONSIDERATION:

Council - 22 June 2015 - Agenda Item 17.2 - QVMAG Collection Policy

RECOMMENDATION:

That Council approves the QVMAG Collection Policy (07-Plx-011) as follows:

QVMAG Collection Policy (07-Plx-011)**Introduction**

Museums and art galleries collect, preserve, research and communicate to the wider community original evidence of our natural and cultural heritage.

The collections of the Queen Victoria Museum and Art Gallery (QVMAG) were begun in the nineteenth century. Since that time, they have developed as an important component of Tasmania's and Australia's natural and cultural heritage.

Principles

1. QVMAG makes acquisitions consistent with its mission, which is:

To be a leader in the intellectual and creative development of Launceston and the State by increasing our enjoyment and understanding of our natural and cultural heritage.

2. In conjunction with the mission statement above, this policy guides QVMAG's core business of managing, developing, researching and interpreting its collections.
-

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

3. It is the intention of this policy to define QVMAG's past and current collecting areas and define those collecting areas that the museum intends to develop into the future. This policy will not discuss the day-to-day management of these collections, which are instead the subject of separate procedures and guidelines. Nevertheless, this policy must stress that QVMAG has a clearly defined responsibility to acquire only those items it deems can be appropriately managed into the future as per museum best practice.
 4. Since the 19th century QVMAG's collections have been made for the following purposes:
 - (a) To be an archival record of
 - (i) the artistic heritage of the people of Tasmania;
 - (ii) the material culture of the peoples who now and previously inhabited Tasmania and adjacent lands;
 - (iii) the living and past faunas and floras of Tasmania and adjacent lands and seas; and
 - (iv) the minerals and rocks that form the geology of Tasmania.
 - (b) To be a source of material for researching the fields of the arts, history and natural science.
 - (c) To be a source of materials and ideas for interpretation, namely exhibitions, educational programs, publications and digital media.
 5. QVMAG's collections continue to be developed for the following purposes:
 - (a) To continue the purposes already established for its museum's collections.
 - (b) To take advantage of new and appropriate collecting trends as they arise.
 - (c) To enable QVMAG to better serve its community into the future.
 6. The City of Launceston, as owner of QVMAG, will adopt and publish a written statement of its Collection Policy in respect of works of art and museum specimens. Acquisition outside the stated policy shall only be made in exceptional circumstances.
 7. The City of Launceston endorses the principles of Museums Galleries Australia's *Code of Ethics for Art, History and Science Museums* (1999) which guide the activities of QVMAG's professional staff.
 8. The City of Launceston supports the principles of the UNESCO Convention on the means of prohibiting and preventing the illicit import, export and transfer of ownership of Cultural Property, 1970, acceded to by Australia in 1990.
-

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

9. The City of Launceston recognises and endorses the contribution of QVMAG's Aboriginal Reference Group to this policy, a contribution which extends across all three collecting areas.
10. The City of Launceston will not acquire, whether by purchase, gift, bequest or exchange, any object or work of art unless the responsible officer is satisfied that QVMAG can acquire a valid title to the item in question, and that, in particular, it has not been acquired in, or exported from, its country of origin (and/or any intermediate country in which it may have been legally owned) in violation of that country's laws or in contravention of cultural material protocols.
11. So far as biological and geological material is concerned, the City of Launceston will not acquire by any direct or indirect means any specimen that has been collected, sold or otherwise transferred in contravention of any national or international wildlife protection or natural history conservation law or treaty of Australia or any other country, except with the express consent of an appropriate outside authority.
12. If appropriate and feasible, the same tests as are outlined in paragraphs 7 and 8 above will be applied in determining whether to accept loans for exhibitions or other purposes.
13. The City of Launceston recognises the need for cooperation and consultation between museums and art galleries on joint policy matters.
14. From time to time other collection-related policies will be developed to meet QVMAG's requirements. Such policies include the current QVMAG Human Remains Policy and the future QVMAG Loans Policy.

Acquisitions**1. Introduction**

- 1.1 QVMAG has a special responsibility to preserve and exhibit material evidence of the natural and cultural history of Tasmania. The Collection Policy recognises this as QVMAG's primary responsibility, and recognises that in most collections there will be a northern Tasmanian emphasis. However, in some cases the acquisition of additional material from beyond the State may improve our understanding of Tasmania's natural and cultural heritage.
-

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

1.2 In developing its collections, the QVMAG will:

- reflect the cultural, scientific and natural diversity of Tasmania;
- reflect the histories and experiences of all Tasmanians within a national and international framework;
- seek to document, maintain and research the collections as per museum best practice; and
- aim to make the collections accessible to the visiting public and researchers through physical and electronic means.

1.3 All objects considered for acquisition undergo an assessment process prescribed by the parameters of this policy and wholly guided by the expertise of the relevant curatorial section. Acquisition will be guided by QVMAG Acquisition Procedures, as per the recommendations of the *Crowe Horwath QVMAG Collection Review (2016)*. The Acquisition Proposal Form includes donations, cultural gifts, exchanges and purchases.

In particular, the suitability of all proposed objects will be assessed against the stated selection criteria for each collection area. When proposing objects for acquisition, QVMAG will also consider whether it can adequately care for such objects as per museum best practice.

1.4 QVMAG recognises the need to describe the significance of new acquisitions using a consistent and accessible methodology. Objects entering the collection of QVMAG are assessed in terms of their historic, aesthetic, scientific and social values to determine their significance to achieve this. QVMAG will follow the principles and guidelines set out in *Significance 2.0: a guide to assessing the significance of collections*, Roslyn Russell and Kylie Winkworth, available on the internet at:

<http://www.environment.gov.au/heritage/publications/significance2-0/>.

1.5 The QVMAG collections will be completely revalued every five years by an approved valuer.

2. Collections

QVMAG's collections are managed in four broad collecting areas:

- Natural Science
 - Visual Art & Design
 - History
 - Library
-

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

2.1 Natural Science

Natural Science collections within the QVMAG cover three distinct areas, each with its own collection goals and spheres of specialisation. These are:

(2.1.1) Zoology

Zoology includes comprehensive collections of Tasmanian vertebrate and invertebrate fauna, including introduced species, with specialist research collections from the remainder of Australia and beyond in molluscs, spiders and mammalian ectoparasites.

(2.1.2) Botany

Botany comprises comprehensive collections of Tasmanian plants, including significant historical holdings.

(2.1.3) Geology

Geology comprises mineral and rock collections from throughout Tasmania with important comparative material from interstate and overseas. Within Geology, Palaeontology includes a significant collection of fossils from Tasmania and elsewhere in and beyond Australia.

Collection of Natural Science Specimens

The collection supports biodiversity and nature conservation-related research, and geological and palaeontological research that helps us to understand and maintain the ecosystems that support all species, including our own. It also lets us use Tasmania's non-renewable mineral resources.

QVMAG continues to collect representative specimens of Tasmania's geology and fauna for reference, study, educational and display purposes. The primary source new material will be through collection by staff and recognised associates, and by Government Agencies. However, acquisition (by purchase if necessary) of important private or historic collections of Tasmanian natural science material, including records, will continue to be of great importance.

Relevant specimens or collections of material from elsewhere in Australia will be acquired for reference, study, educational and display purposes.

2.2 Visual Art & Design

The Visual Art & Design collection has five principal components, each of which has its own distinct collection policy. These components are:

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

(2.2.1) Colonial Art

This collection documents the artistic and cultural heritage of Tasmania, and Colonial Australia, from pre-European settlement until the end of the 19th century. This collection includes paintings, works on paper, sculpture and significant frames relating to this period.

(2.2.2) Modern Australian Art

This collection documents the history of Australia's postcolonial art of the 20th Century including paintings, photography, works on paper, sculpture and multi-media. Particular emphasis placed on the achievements of Tasmanian artists and contextualising these works through the collection of significant national artists.

(2.2.3) Contemporary Art

This collection documents the work of Australia's contemporary art and culture including paintings, works on paper, photography, sculpture, multi-media and screen-based art. Particular emphasis will be placed on the achievements of Tasmanian artists and contextualising these works through the collection of significant national artists.

QVMAG has a small but significant collection of International paintings, sculpture and works on paper. This collection will be maintained and developed where appropriate.

(2.2.4) Decorative Arts

Within the Decorative Arts collection there are three sub-sections, each of which has a distinct collection policy. These components are:

Australian Decorative Arts

This collection documents the material cultural heritage of Australia with an emphasis on ceramics, furniture, woodwork, textiles and costumes with significant aesthetic value. The collection focuses primarily on objects designed and made in Australia, and in particular Tasmania and Tasmanian practitioners.

Contemporary Decorative Arts

This collection aims to document and promote understanding of the evolution of contemporary decorative arts in Australia since 1945 in all media. Particular emphasis will be placed on the achievements of Tasmanian practitioners.

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

International Decorative Arts

This collection documents the aesthetic development and evolution of British, European and Asian decorative arts through ceramics, textiles and costumes. Specific consideration will be given to the work of international practitioners where their work has influenced the development of Tasmanian and/or national craft and design. Consideration will be given to historic artworks that complement the QVMAG collection.

2.3 History

It is the primary concern of the History section to collect the material culture of the people of Launceston and Tasmania and to research, maintain and interpret this social history for the community. The History collections comprise:

(2.3.1) *Tasmanian Social History Collection*

Social History is the most broadly defined area within the History collections and is the most active collecting area. It includes convict material and the Guan Di Temple. Artefacts must be provenance to Tasmania for inclusion in the Social History Collection.

(2.3.2) *Comparative Cultural Collection*

This collection consists of cultural material from communities and societies from outside Tasmania, particularly from the Australian mainland and the Pacific, with incidental material from other cultures. This collecting area also responds to the global awareness of our modern community and reflects Tasmania's global relationships. This collection is primarily historical and will be augmented only as the opportunity arises.

(2.3.3) *Technology Collection*

This collection includes scientific instruments, machinery, tools and vehicles. This collecting area documents Tasmanian working and recreational life, its economic and business history and links Tasmania to the wider history of Australian technological development.

(2.3.4) *Arms Collection*

The Arms Collection consists of firearms, swords, daggers, uniforms, military equipment and accoutrements, many of which are significant from a purely technical perspective. There is a strong local history significance to this collecting area which also covers most of the major military events in Tasmanian history.

(2.3.5) *Archaeological Collections*

The Archaeological Collections include material from shipwrecks, and mining and convict sites. This collection has the capacity to complement the other History collection areas.

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

(2.3.6) *Tasmanian Aboriginal Collections*

The Tasmanian Aboriginal Collections comprise artefacts, many of which were collected prior to 1950. They include the Tasmanian Aboriginal Stone Tools Collection, a nationally significant research and interpretation collection. QVMAG also holds a significant collection of Tasmanian Aboriginal Shell Necklaces. Any further collecting in these areas will be informed by advice from the QVMAG Aboriginal Reference Group.

(2.3.7) *Numismatics Collection*

QVMAG has also maintained a small but historically interesting collection of coinage, tokens, medals and badges from around the world. This is not currently an active collecting area, and will be augmented only as appropriate donations are forthcoming.

(2.3.8) *Archival Collections* (formerly known as *Community History*)

The Archival Collections document the cultural heritage of the Tasmanian community and reflect the island's diverse and changing ways of life with particular reference to the northern region of the State. Of note are four specific collecting areas:

Photographs

This collection is a comprehensive visual record of Tasmania from the 1840s and includes all photographic formats from daguerreotypes onwards. A small component of film and video supports the visual record.

Manuscripts

This collection has two principal components: manuscripts collected as single items, and collections of textual records created or acquired by an individual, family, business or organisation.

Tasmanian Ephemera

The History Section collects Tasmanian ephemera as the opportunity arises. Ephemera augments the Tasmanian Social History Collection.

Oral History

This collection consists of recorded interviews that document the working lives and achievements of Tasmanians. It also includes a small component of local radio material.

2.4 Library**(2.4.1) *Rare Book Collections***

These collections include books with specific historical or cultural value, of aesthetic importance, or with a significant provenance.

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

(2.4.2) *Special Book Collections*

These collections have an association with a prominent individual or organisation and support the research endeavours of staff at QVMAG. The publications contained within are not considered to be rare.

(2.4.3) *The 'working collections': The General Book Collection and Serials Collection*

These collections primarily support the research endeavours of QVMAG staff. These collections contain a sizeable amount of Tasmanian material.

(2.4.4) *Maps, Architectural and Engineering Drawing Collections*

These collections document the cartographic, built and engineering heritage of Tasmania through drawings and specifications.

Deaccessioning

3. Introduction

The QVMAG is able to deaccession material from its collections under the *Local Government Act 1993*. QVMAG also insists on responsible acquisition and when acquiring items, the long-term resource implications (staff, accommodation, conservation and research) will be considered. As one of the major functions of a museum is to preserve its collections in perpetuity, there is a strong presumption against the disposal of items from QVMAG's permanent collections.

The following statements mirror deaccessioning practice followed throughout Australian museums and are supported by the museum profession's governing body, Museums Galleries Australia. QVMAG's deaccessioning procedures will follow museum best practice.

3.1 Deaccessioning Criteria

An item may be deaccessioned from a collection for one or more of the following reasons:

- the item does not fall within the guidelines of the QVMAG Collection Policy;
- the item duplicates material already held in the collections;
- the item is in such poor condition that it would be impossible to repair or conserve (e.g. insect infestation or other degenerative causes);
- the cost of conservation or restoration and/or storage would be prohibitive;
- the item is the property of an indigenous or other community group and should be returned as part of a national or international convention on the restitution of cultural material;
- the item is subject to legislation that prevents QVMAG holding title to the object;
- lack of documentation about the item;
- the item is unsafe (e.g. contains hazardous chemicals);
- the item or part of it is to be used for scientific research.

17.1 QVMAG Collection Policy - 07-Plx-011 ...(Cont'd)

3.2 Disposal

Disposal is the method by which deaccessioned material is removed from the collection. The preferred methods of disposal beyond the institution would be by gift or exchange to another public institution (except for items which are damaged or dangerous).

The appropriate methods of disposal are:

- **internal transfer** – the transfer of items to a hands on/ education/demonstration collection, or parts to be used in the restoration of other collection items;
- **gift** – to another museum or returned to the donor;
- **sale** – to the public by auction or tender;
- **exchange** – to another public museum in exchange for a more suitable item for the collection;
- **destruction** – when the item is extensively damaged or is not considered worthy of treatment.

PRINCIPLES:

The ethical standards that underpin this Policy are defined in both the Acquisition Code that prefaces this Policy and *Museums Australia's Code of Ethics*, which can be found at <http://www.museumsaustralia.org.au/userfiles/file/Governance/maethics.pdf>
The Council's Organisational Values apply to all activities.

Mr R Mulvaney (Director Queen Victoria Museum and Art Gallery) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017**MOTION**

Moved Alderman D H McKenzie, seconded Alderman R L McKendrick.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

18 INFRASTRUCTURE SERVICES DIRECTORATE ITEMS**18.1 Lease - Launceston Racing Pigeon Society Incorporated****FILE NO:** SF0901**AUTHOR:** Tricia De Leon-Hillier (Parks Lease Management Officer)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider leasing an area of land at St Leonards Picnic Ground (part of CT50449 Folio 1) to the Launceston Racing Pigeon Society Incorporated.

This decision requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

Council - 12 June 2012 - Agenda Item 17.2 - Lease Launceston Racing Pigeon Society Incorporated - lease approved

RECOMMENDATION:

That, in accordance with section 178 of the *Local Government Act 1993*, Council resolves to lease public land situated at the St Leonards Picnic Ground (part of CT50449 Folio 1), to the Launceston Racing Pigeon Society Incorporated under the following terms:

- the term shall be five years commencing on 1 July 2017;
 - the lease amount shall be \$1 per annum;
 - tenant to be responsible for:
 - energy costs;
 - volumetric and connection service charges for water; and
 - sewerage charges
 - tenant shall continuously maintain:
 - building in good and reasonable order; and
 - public liability insurance of at least \$10 million
-

Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

18.1 Lease - Launceston Racing Pigeon Society Incorporated ...(Cont'd)

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

18.2 Licence - Rotary Club of Youngtown Inc.**FILE NO:** SF0865**AUTHOR:** Tricia De Leon-Hillier (Parks Lease Management Officer)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider leasing part of an area of land at the Punchbowl Reserve (part of PID 2784822) for a community access garden to the Rotary Club of Youngtown Inc.

This decision requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

Council - 25 June 2012 - Agenda Item 17.2 - Licence Rotary Club of Youngtown Inc. - Licence approved

RECOMMENDATION:

That, in accordance with section 178 of the *Local Government Act 1993*, Council resolves to lease public land situated at Punchbowl Reserve (part of PID 2784822), for a community access garden to the Rotary Club of Youngtown Incorporated under the following terms:

- the term shall be five years commencing on 1 August 2017.
 - the lease amount shall be \$1 per annum.
 - tenant to be responsible for:
 - energy costs;
 - volumetric and connection service charges for water; and
 - sewerage charges.
 - tenant shall continuously maintain:
 - building in good and reasonable order; and
 - public liability insurance of at least \$10 million.
-

Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

18.2 Licence - Rotary Club of Youngtown Inc. ...(Cont'd)

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman K P Stojansek.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That Agenda Items 18.3 - 18.6, as per the Recommendations to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

18.3 Proposed Street Name - Sanwae Drive**FILE NO:** SF0261/DA0172/2015/DA0172/2015.A02**AUTHOR:** Sonia Smith (Infrastructure Development Liaison)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider a street name for a new road constructed off Windermere Road at Swan Bay.

RECOMMENDATION:

That pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, Council approves the name Sanwae Drive for the new road constructed off Windermere Road in Swan Bay.

Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017**MOTION**

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That Agenda Items 18.3 - 18.6, as per the Recommendations to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

18.4 Proposed Street Name - Casuarina Drive**FILE NO:** SF0621/DA0562/2015**AUTHOR:** Sonia Smith (Infrastructure Development Liaison)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider a new street name for an urban street in Summerhill.

RECOMMENDATION:

That, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, Council approves the name Casuarina Drive for the new road constructed off Hardwicke Street in Summerhill.

Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017**MOTION**

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That Agenda Items 18.3 - 18.6, as per the Recommendations to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

COUNCIL MINUTES

Monday 26 June 2017

18.5 Proposed Street Name - Hilltop Court

FILE NO: SF0621/DA0497/2013/DA0497/2013.A04

AUTHOR: Sonia Smith (Infrastructure Development Liaison)

DIRECTOR: Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider a new street name for a cul de sac in Kings Meadows.

RECOMMENDATION:

That, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, Council approves the name Hilltop Court for the new constructed road off Lakeside Drive between No. 26 and No. 28 Lakeside Drive in Kings Meadows.

Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That Agenda Items 18.3 - 18.6, as per the Recommendations to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

18.6 Proposed Street Name - Amali Court**FILE NO:** SF0621/DA0228/2008/DA0228/2008.A01**AUTHOR:** Sonia Smith (Infrastructure Development Liaison)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider a new street name for an urban cul de sac in West Launceston.

RECOMMENDATION:

That Council, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, approves the name Amali Court for the new constructed road off Cambridge Street between No. 46 and No. 50 Cambridge Street in West Launceston.

Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017**MOTION**

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That Agenda Items 18.3 - 18.6, as per the Recommendations to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

18.7 Resident Waste Centre Disposal Vouchers**FILE NO:** SF0633**AUTHOR:** Rachael Eberhardt (Natural Environment Officer)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider the continuation of the 2016/17 disposal entry voucher trial to each residential property for 2017/18.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 5 December 2016 - March and October Free Tip Days

Workshop - 29 May 2017 - Waste Charges to Cover Disposal Vouchers

RECOMMENDATION:

That following the successful trial of resident disposal entry vouchers for transfer stations, Council now implements two entry vouchers for 2017/2018 with the following conditions:

- that vouchers used at the Launceston Waste Centre (LWC) need to be validated at the recycling centre prior to presenting at the transfer station
- redeemable at LWC, Nunamara and Lilydale Transfer Stations
- that vouchers are only redeemable for domestic loads and vehicles less than 3 tonnes Gross Vehicle Mass
- no mattresses or tyres allowed
- that vouchers be designed to prevent forgery
- to continue monitoring for multiple entries and cease use of free voucher for excessive entries

That Council notes that this arrangement replaces the free entry days that were formerly in October and March.

Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

18.7 Resident Waste Centre Disposal Vouchers ...(Cont'd)

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

18.8 Concessional Entry to Council's Waste Disposal Facilities**FILE NO:** SF0628**AUTHOR:** Jess Nesbit (Waste and Environment Officer)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To determine the value of concessions to approved charitable organisations for waste disposal to the Launceston Waste Centre for the 2017/2018 financial year.

PREVIOUS COUNCIL CONSIDERATION:

Council - 14 June 2016 - Agenda Item 18.2 - to determine the value of concessions for 2016/2017

RECOMMENDATION:

That Council, in respect of clause 4(e) of the '*Concessional Entry to Council's Waste Disposal Facilities*' policy (12-PI-014), approves the organisations and concessional entry values for the financial year 2017/18, as shown in Table 1.

Table 1: Recommended Concessional Entry Values 2017/2018

Organisation Name	2017/2018 Recommendation
Connections Op Shop Inc	\$300
Door of Hope Christian Church	\$900
Launceston Benevolent Society Inc	\$500
Launceston City Mission	\$19,000
Launceston Legacy	\$120
Lilydale Landcare	\$150
Lions Club of Kings Meadows	\$100
New Horizons Club	\$100
Bluegum - Northern Occupational Support Service	\$1,000
PCYC	\$150
RSPCA Tasmania	\$700
The Salvation Army	\$1,000
Self-Help Workplace	\$4,500
St Michaels Association	\$900
St Vincent de Paul Society	\$3,500

18.8 Concessional Entry to Council's Waste Disposal Facilities ...(Cont'd)

Organisation Name	2017/2018 Recommendation
Veterans Support Group	\$500
Shikinah House Inc	\$300
Student Works	\$800
TOTAL	\$34,520

Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.

MOTION

Moved Alderman D C Gibson, seconded Alderman J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

DECISION: 26 June 2017

AMENDMENT

Moved Alderman R J Sands, seconded Alderman R L McKendrick.

That Launceston Benevolent Society Inc recommended amount be increased to \$700.

THE AMENDMENT WAS PUT AND LOST 3:7

FOR VOTE: Alderman R L McKendrick, Alderman R J Sands and Alderman S R F Wood

AGAINST VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman E K Williams and Alderman K P Stojansek

18.8 Concessional Entry to Council's Waste Disposal Facilities ...(Cont'd)

DECISION: 26 June 2017

MOTION

Moved Alderman D C Gibson, seconded Alderman J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

THE ORIGINAL MOTION WAS PUT AND CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

Council adjourned for a break at 2.56pm.

Council resumed following the break at 3.17pm.

19 MAJOR PROJECTS DIRECTORATE ITEMS

No Items have been identified as part of these Minutes

20 CORPORATE SERVICES DIRECTORATE ITEMS**20.1 Rates and Charges Policy (23-Plx-010)****FILE NO:** SF7024/SF0521**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the revised Rates and Charges Policy (23-Plx-010) as part of the review of the rating structure that has taken place over the last eighteen months, culminating with the implementation of the 2017/2018 municipal revaluation.

PREVIOUS COUNCIL CONSIDERATION:

Council - 28 November 2016 - Agenda Item 19.3 - Rates and Charges Structure - 2018 Financial Year

Council - 11 July 2016 - Agenda Item 19.1 - General Rates - Independent Living Units (Retirement Homes)

Council - 11 July 2016 - Agenda Item 19.2 - Fire Service Rates - Retirement Homes

RECOMMENDATION:

Pursuant to section 86B of the *Local Government Act 1993*, Council adopts the revised Rates and Charges Policy (23-Plx-010) as set out below:

Rates and Charges Policy**PURPOSE:**

This Policy provides the rating framework that the Council has adopted for rates and charges.

The Policy is prepared in accordance with section 86B of the *Local Government Act (1993)* (LGA 1993) and provides an overview of the rating framework that Council has adopted.

The Policy reflects the fundamental premise as set out in section 86A of the LGA 1993 that:

- (a) rates are a tax and not a fee for service; and
- (b) the value of land is an indicator of the capacity to pay.

The Council through the application of this Policy primarily levies rates based on property values with a contribution through fixed and service charges. The Policy also outlines the Council's approach to the provision of remissions and the management of the rate debt.

20.1 Rates and Charges Policy (23-Plx-010) ...(Cont'd)

SCOPE:

The Policy sets out the Council's rates and charges (taxation) objectives in regard to:

- (a) Statutory compliance; and
- (b) Discretionary matters.

This document is a statement of policy and intent, it does not supersede or overrule the specific rating resolutions and policies that are determined by resolution of the Council.

POLICY:**Rating Objectives**

To maintain an appropriate distribution of rates and charges consistent with the principles stated in this Policy with the objectives of:

- (a) Consistent and equitable treatment of all residents and ratepayers;
- (b) Achieving an appropriate mix and distribution of taxation from
 - i. rates based on property values, fixed and service charges and revenue from other sources; and
 - ii. different sectors (including land use categories and localities) within the municipality.
- (c) Managing the impact on ratepayers of changes in
 - i. the Council's funding requirements; and
 - ii. property valuations as reflected in municipal revaluations.
- (d) Using rate settings to support the achievement of strategic objectives.

Rating Strategies and Methodologies

The strategies and methodologies that have been developed consistent with the principles and rating objectives are as follows.

The valuation methodology is based on assessed annual value.

The inclusion of a general fixed charge (that is not based on a property's value) as a component of the general rate.

The use of service charges for waste management (collection) based on the capacity of the service provided.

Transitional arrangements through the capping of rate increases for residential ratepayers when municipal revaluations occur. Transitional arrangements are also considered in other circumstances where there is the potential for a significant change in rates from a change in the Council's rating structure.

Debt management policies and disincentives intended to encourage the timely payment of rates.

20.1 Rates and Charges Policy (23-Plx-010) ...(Cont'd)

The minimisation of rate remissions to support equitable outcomes for all ratepayers and for the remissions to be strategically targeted to address unintended consequences of legislation and policy.

Exemptions based solely on the legislative provisions of section 87 of the LGA 1993.

Valuation Methodologies

The Council has determined to use assessed annual value as the basis of rates (section 89A(2) of the LGA 1993 within the municipality. Valuations are arranged by the Office of the Valuer General. Municipal valuations occur on a six yearly cycle, with indexation adjustments made between the full revaluation every two years.

Supplementary valuations occur when additions or significant alterations are made to a property. The values are determined as though the alterations existed at the date of the last municipal revaluation, with effect from the date the works are completed.

Rating Structures and Differential Rates

The Council uses the power provided by section 107 of the LGA 1993) to vary the rate based on property use and also by location for properties within a defined area of the city centre. The property usage categories are residential, commercial, industrial, primary production, public (community) service, quarrying or mining, sport or recreation and vacant land (non-use).

The location variation or differential is applied to raise an additional rate for promotional activities within the city centre.

Contribution Methodology

Assessed annual value (AAV) is a differential valuation system where the AAV varies with the use and capital value of the property. Through this differential valuation system together with differential rates based on property usage the contribution from sectors of the municipality varies with changes in property values. The use of assessed annual value is consistent with the rating principles contained in section 86A of the LGA 1993.

Fixed Charge

The Council has resolved to impose a fixed charge (section 91 of the LGA 1993 on each rateable property or tenancy, consistent with the legislation a minimum rate is not also levied. The application of a fixed charge recognises that all rateable properties should make a fixed contribution to the cost of the Council's operations and services. The application of a fixed charge reduces the rates that are raised based on property values. The Council recognises the regressive taxation effect of fixed charges and so limits the amount of the fixed charge.

20.1 Rates and Charges Policy (23-Plx-010) ...(Cont'd)

Service Charges

The Council imposes a service charge (section 93(1)(d) of the LGA 1993) for waste management services. Waste management (the collection of waste and recycling materials) is a defined service for which a pay for use charge is appropriate.

Private operators provide specific services to a limited number of organisations where for operational reasons it is not practical or efficient to provide the Council managed service. These organisations are able to opt out of the Council arranged service.

The Council varies or applies different charges based on the capacity of the bins that are now available, this pricing strategy is intended to provide incentives to reduce waste, encourage recycling and reflect the cost of waste disposal.

Rating Independent Living Units (Retirement Villages)

General Rate

Council has resolved that the general rate that applies to residential Independent Living Units within retirement villages which are owned by charitable organisation should have a 100 percent remission (section 129 of the LGA 1993) for this general rate.

Fire Rate

Council has resolved that the fire rate that applied to residential Independent Living Units within retirement villages which are owned by charitable organisations receive a 100 percent remission (section 291 of the LGA 1993) for this fire rate.

The appropriateness of discretionary remissions is subject to ongoing monitoring by Council. Remissions related to direct funding of the fire rate and the associated service should be subject to a high approval threshold.

Residential properties or units owned commercially or by private individuals are not eligible for the remission of the general or fire rate.

Residential Rate Cap (Transitional Arrangements)

The Council supports the fundamental principle, subject to any differential rating structures and remissions, that properties with the same value (in the same usage category) should pay the same rate.

The Council recognises that the municipal revaluation may produce circumstances where the rates on individual properties increase or decrease significantly. In order to assist residential ratepayers to transition to the new rating levels Council has determined to cap the amount that the general rate (the value based component) can increase at 20 percent per annum following a municipal revaluation.

20.1 Rates and Charges Policy (23-Plx-010) ...(Cont'd)

Debt Management

The Council recognises that some members of the community may not pay the applicable rates and charges either because

- (a) they choose not to, or
- (b) they are unable to due to financial difficulties.

The Council provides financial disincentives through interest and penalty charges and undertakes commercial debt collection practices to ensure that the payment of rates and charges is given appropriate priority.

The Council seeks to assist those members of the community in genuine financial difficulty through payment arrangements. It also understands that the failure to take appropriate and timely action can have a greater adverse consequence for the ratepayer than the debt collection action.

Unpaid Council rates and charges are a debt that is secured (similarly to a mortgage) against the property (section 119 of the LGA 1993). Thus, any debt must be repaid when the property is sold. The Council has the power to sell a property when debts are outstanding for more than three years (section 137 of the LGA 1993).

Postponement of Payments

Section 125 of the LGA 1993 provides the power for the Council to defer or postpone the payment of rates on the grounds of hardship, the Council has determined that it will not offer this long term debt management facility as there are other commercial facilities that should be used in these circumstances. The Council provides short term payment arrangements.

Rate Remissions

Council has the capacity under section 129 of the LGA 1993 to provide discretionary rating remissions in specific circumstances. The Council is required to exempt under section 87 of the LGA 1993 some properties from rates.

The Council has resolved to provide rating remissions under section 129 of the LGA 1993 in the following situations.

- Crown leases/licences for jetties and slipways (Policy 23-PI-008)
 - Charitable organisations (Policy 23-PI-002)
 - Small balances (Policy 23-PI-006)
 - Independent Living Units (Retirement Villages)
-

20.1 Rates and Charges Policy (23-Plx-010) ...(Cont'd)

Other Rates

CBD Promotional Rate

Council, based on the request of the effected businesses, applies a differential rate to properties used for commercial purposes to fund promotional activities within the central business area (details of the area are specified in the annual rates resolution).

The delivery of the promotional outcomes is provided by Cityprom Ltd under a service agreement with the Council.

State Government Departments and Business Enterprises

State Government properties, with some exceptions related to parks and infrastructure, are subject to rates and charges on the same basis as other properties (section 87(1)(b) of the LGA 1993).

Construction Rates

Construction rates can be levied (sections 97 and 98 of the LGA 1993) related to drainage infrastructure works. The Council uses developer contribution arrangements in preference to construction rates due to limitations contained in section 98 regarding the amount that can be charged.

Separate Rates

Separate rates can be levied (section 100 of the LGA 1993) where the Council believes the services provided are of particular benefit to the "affected land; or the owners or occupiers of that land".

There are currently no separate rates.

Fire Service Rates

The Council as required by legislation raises rates on behalf of the State Fire Commission (section 93A of the LGA 1993). The amount of the rate revenue is determined by the State Fire Commission. The Council receives an administrative fee for the provision of the service.

Payments

The Council has spread the payment dates across the year with the instalments due.

Instalment 1 - 30 August

Instalment 2 - 30 November

Instalment 3 - 31 January

Instalment 4 - 30 April

Penalty charges apply when instalments are not paid by the due date, interest applies on unpaid balances.

20.1 Rates and Charges Policy (23-Plx-010) ...(Cont'd)

Rates can be paid in full, by four instalments or by more frequent payments so long as the instalments are paid by the due date, penalty and interest will not be incurred.

Payment Methods

The Council provides a range of payment facilities that include the use of modern technologies and in person.

Discounts

The Council does not provide payment discounts (section 130 of the LGA 1993) due to the additional cost imposed on those who are unable to take advantage of such a facility. (The estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)

Application of Payments

Payments are applied to outstanding debts in accordance with the sequence prescribed in the legislation (section 131 of the LGA 1993).

Objection

Objections to rates notices can only be made based on the grounds specified in section 123 of the LGA 1993. The grounds broadly relate to factual or calculation errors.

Objections to valuation can be made under section 28 of the *Valuation of Land Act 2001* (VLA 2001) only on the grounds specified and within 60 days of the date of notice issue. Application can be made for the correction of errors of fact at any time.

Disclaimer

This Policy is a general statement of Council intent it is not a statement of legislative compliance. The Policy provisions do not provide a legal basis for a challenge or objection to any rating matters. The Policy is updated from time to time, consistent with the legislation (section 86B(4) of the LGA 1993).

PRINCIPLES:

The Council's rating policies are formed within a framework that includes:

- (a) The *Local Government Act 1993*;
- (b) Established taxation principles;
- (c) Organisational Values;
- (d) The Council's Strategic Financial Plan; and
- (e) The Council's Rating Resolution.

RELATED POLICIES & PROCEDURES:

23-PI-003 Private Use of Council Land Policy

23-PI-006 Property Debt (Small Charge) Remission Policy

23-PI-008 Rating Exemptions and Remissions for Crown Lease Jetties and...

20.1 Rates and Charges Policy (23-Plx-010) ...(Cont'd)

RELATED LEGISLATION:

Local Government Act 1993 (Part 9 - Rates and Charges) (LGA 1993)
Valuation of Land Act 2001 (VLA 2001)

REFERENCES:

Access Economics/Henry Review (www.taxreview.treasury.gov.au)
Taxation Policy Criteria (Oakes Committee April 1990)

- Equity or Fairness
- Simplicity and Efficiency
- Accountability or Visibility
- Acceptability
- Benefits Derived
- Capacity to Pay

Local Government Rates and Charges - Guidance paper for policy development April 2012

DEFINITIONS:

Economic Efficiency

- Does the rating methodology distort property ownership and development decisions in a way that results in significant efficiency costs?

Simplicity

- Is the system practical and cost-effective to administer?
- Is the system simple to understand and comply with?

Equity

- Does the tax burden fall appropriately across different classes of ratepayers?

Capacity to Pay (is the tax progressive or regressive?)

- Those with a greater capacity to pay contribute more.

Benefit Principle

- Should those who benefit more, contribute more?

Sustainability

- Does the system generate sustainable and reliable revenues?
- Is it durable and flexible in changing conditions?

Cross-border Competitiveness

- Does the rating system undermine the Council as a business location?

REVIEW:

This Policy will be reviewed as required by legislation. Section 86B(4) of the LGA 1993 requires that:

A Council must review its rates and charges policy -

(a) by the end of each successive four-year period after 31 August 2012...

There are other provisions in the legislation that trigger a policy review.

20.1 Rates and Charges Policy (23-Plx-010) ...(Cont'd)

The current review of the valuation base, if changes are made, will require a review of the Policy.

Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman J Finlay, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

20.2 Proposed Budget 2017/2018 Consultation Responses**FILE NO:** SF7024**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the 2017/2018 Budget public consultation process and the response submitted.

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

That Council:

1. Receives the submission from the Tamar Bicycle Users Group requesting:
 - (a) Prioritising the completion of the Inveresk/Rocherlea Trail;
 - (b) Funding for the position of Cycling North Promotion Officer; and
 - (c) Funding for a reprint of the Launceston City Cycling Map.
2. Resolves not to fund a promotions officer in the 2017/2017 financial year and to seek further advice on the other requests.
3. Notes the significant level of engagement in the consultation process via social media to the Proposed Statutory Estimates for the 2017/2018 financial year.

Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.

20.2 Proposed Budget 2017/2018 Consultation Responses ...(Cont'd)

DECISION: 26 June 2017

MOTION

Moved Alderman J Finlay, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

20.3 Budget 2017/2018 - City of Launceston Statutory Estimates

FILE NO: SF7024

AUTHOR: Paul Gimpl (Manager Finance)

DIRECTOR: Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the adoption of the Council's Statutory Estimates for the financial year ending 30 June 2018.

Pursuant to section 82 of the Local Government Act 1993 this decision requires an absolute majority.

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

That Council:

1. Pursuant to section 82(3)(a) of the *Local Government Act 1993*, adopts the Proposed Statutory Estimates for the financial year ending 30 June 2018. The Proposed Statutory Estimates are set out in full in Attachment 1; and
2. Pursuant to section 82(2) of the *Local Government Act 1993*, adopts:

(a) Estimated Income	\$112.9m
(b) Estimated Expenditure	
- Operating	\$101.5m
- Capital	\$26.6m
(c) Estimated Borrowing	
- Loans - Standard	-
- Loans - Accelerated*	\$10.5m
- Repayments - Standard Loans	\$2.4m
- Repayments - Accelerated Loans*	\$6.1m
(d) Estimated Capital Works	
- Council Funded	\$16.4m
- Grant Funded	\$10.2m

*ALGCP - Accelerated Local Government Capital Program as part of the Northern Tasmania Economic Stimulus Program.

20.3 Budget 2017/2018 - City of Launceston Statutory Estimates ...(Cont'd)

Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman J Finlay, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

20.4 Budget 2017/2018 - City of Launceston Rating Framework**FILE NO:** SF7024/SF0521**AUTHOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the adoption of the Council's Rating Framework for the financial year ending 30 June 2018.

Pursuant to Part 9 of the Local Government Act 1993, this decision requires an absolute majority.

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

Pursuant to Part 9 of the *Local Government Act 1993*, Council adopts the following Rating Framework for the financial year ending 30 June 2018.

Rating Resolution**1. General Rate:**

1.1 Pursuant to sections 90 and 91 of the *Local Government Act 1993*, the Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of section 87) within the municipal area of Launceston for the period commencing 1 July 2017 and ending 30 June 2018, which consists of two components as follows:

- (a) A rate of **6.8177** cents in the dollar on the assessed annual value of the land; and
- (b) A fixed charge of **\$275**.

1.2 That pursuant to section 107(1) and (2) of the *Local Government Act 1993*, by reason of:

- (a) the use or non-use of any land which is within the municipal area; and
- (b) the locality of the land;

Council declares, by absolute majority, that component 1.1(a) of the General Rate is varied for the financial year as follows:

- (i) For land used for commercial purposes, that is not located within the area known as the CBD Rate Variation Locality, the rate is varied by **increasing** it by **1.2295** cents in the dollar to **8.0472** cents in the dollar;
-

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

- (ii) For land used for commercial purposes and which is located within the area known as the CBD Rate Variation Locality, the rate is varied by **increasing** it by **2.6922** cents in the dollar to **9.5099** cents in the dollar;
- (iii) For land used for industrial purposes, the rate is varied by **increasing** it by **1.5492** cents in the dollar to **8.3669** cents in the dollar;
- (iv) For land used for public purposes, the rate is varied by **increasing** it by **1.9762** cents in the dollar to **8.7939** cents in the dollar;
- (v) For land used for primary production purposes, the rate is varied by **increasing** it by **0.7947** cents in the dollar to **7.6124** cents in the dollar;
- (vi) For land used for sporting or recreation facilities, the rate is varied by **increasing** it by **1.4098** cents in the dollar **8.2275** cents in the dollar;
- (vii) For land used for quarrying and mining, the rate is varied by **increasing** it by **0.1874** cents in the dollar to **7.0051** cents in the dollar; and
- (viii) For land which is vacant land, the rate is varied by **decreasing** it by **2.0403** cents in the dollar to **4.7774** cents in the dollar

Definition CBD Rate Variation Locality

- 1.3 That pursuant to section 107(1)(c) of the *Local Government Act 1993*, by reason of the location of any land which is within the following parts of the municipal area, namely:
- (a) That portion of the City of Launceston as is bounded by Wellington, Cameron, George and York Streets;
 - (b) Those properties having a frontage on the Eastern side of George Street from numbers 37 to 115 (both inclusive);
 - (c) Those properties having a frontage on the Southern side of York Street from numbers 45 to 123 (both inclusive);
 - (d) Those properties having a frontage on the Northern side of Cameron Street from numbers 44 to 70 (both inclusive) and on the Southern side of that Street from numbers 41 to 93 (both inclusive);
 - (e) Those properties having a frontage on the Eastern side of St John Street from numbers 119 to 153 (both inclusive) and on the Western side of that Street from numbers 116 to 128 (both inclusive);
 - (f) Those properties having a frontage on the Eastern side of Charles Street from numbers 179 to 205 (both inclusive) and on the Western side of that Street from numbers 126 to 156 (both inclusive); and
 - (g) Those properties having a frontage on the Northern side of Brisbane Street from numbers 36 to 60 (both inclusive) and those having a frontage on the Southern side of that Street from numbers 43 to 65 (both inclusive),

the Council declares this area to be defined as the **CBD Rate Variation Locality** for the purposes of clause 1.2.

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

Maximum Percentage Increase

1.4 Pursuant to section 88A of the *Local Government Act 1993*, the Council, by absolute majority sets the following maximum percentage increase as a result of the municipal revaluation in component (a) of the general rate in clause 1.1 of 500% and then declares by absolute majority that the maximum percentage is varied under section 107 of the *Local Government Act 1993* according to the use or predominate use of land, by decreasing the maximum percentage to **20%** for all land which is used or is predominately used for residential purposes.

2. Service Charges – Waste Management Service:

Pursuant to section 94, of the *Local Government Act 1993*, the Council makes the following service charges on all rateable land within the municipal area of Launceston (including land which is otherwise exempt from rates pursuant to section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing 1 July 2017 and ending on 30 June, 2018, namely:

2.1 Service charges for waste management in respect of all land to which the Council supplies different waste management services comprising:

- (i) The supply of mobile garbage bins;
- (ii) The supply of a recycling service;
- (iii) The collection of garbage bags purchased by owners or occupiers of land from the Council;

as follows:

- (a) (i) **\$102** for an existing 85 litre mobile garbage bin and 1 recycle bin;
- (ii) **\$102** for a 140 litre mobile garbage bin and 1 recycle bin;
- (iii) **\$215** for a 240 litre mobile garbage bin and 1 recycle bin; and
- (b) **\$2.60** per bag for the collection of prepaid garbage bags purchased by owners or occupiers from the Council for collection within the area that this service is supplied to.

2.2 Pursuant to section 94(3) of the *Local Government Act 1993*, and by absolute majority, the Council varies each of the charges at clause 3.1(a) within different parts of the municipal area for land used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities and/or quarrying and mining purposes as follows:

- (i) **\$102** for an existing 85 litre mobile garbage bin;
- (ii) **\$102** for a 140 litre mobile garbage bin;
- (iii) **\$215** for a 240 litre mobile garbage bin.

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

2.3 In respect of the service charges for waste management:

- (a) If any land to which the waste management service is supplied is the subject of separate rights of occupation which are separately valued in the valuation list prepared under the *Valuation of Land Act 2001*, then the charge applies to each such separate occupation;
- (b) Pursuant to section 94(3) of the *Local Government Act 1993*, and by absolute majority, the Council declares that the service charge varies within different parts of the municipal area by reference to the use or predominant use of land as follows:
 - (i) For all land used for residential purposes where there is more than 1 separate right of occupation which is separately valued in the valuation list prepared under the *Valuation of Land Act 2001* and where the rate payer has elected by notice in writing delivered to the General Manager on or before the 1st day of July 2017 not to have a waste management service, then the service charge is varied to **Nil**;
 - (ii) For all land which is used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities, quarrying and mining purposes and where the rate payer in respect of that land elects by notice in writing delivered to the General Manager on or before the 1st day of July 2017 not to have a waste management service, then the service charge is varied to **Nil**;

3. Service Rates - Fire Service:

3.1 Pursuant to section 93A of the *Local Government Act 1993*, the Council makes the following service rates in respect of the fire service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area for the period commencing 1 July 2017 and ending on 30 June, 2018, as follows:

District	Cents in the dollar of Assessed Annual Value
Launceston Permanent Brigade Rating District	1.3847
Lilydale Volunteer Brigade Rating District	0.3758
General Land	0.3317

3.2 Pursuant to section 93(3) of the *Local Government Act 1993*, the Council sets a minimum amount payable in respect of this service rate of **\$39.00**.

4. Separate Land:

4.1 Except where it is expressly provided to the contrary, for the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

20.4 Budget 2017/2018 - City of Launceston Rating Framework ...(Cont'd)

5. Adjusted Values:

- 5.1 For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993*.

6. Instalment Payment:

- 6.1 Pursuant to section 124 of the *Local Government Act 1993*, the Council:
- (a) Decides that all rates are payable by all rate payers by four instalments which must be of approximately equal amounts.
 - (b) Determines that the dates by which instalments are to be paid shall be as follows:
 - (i) The first instalment on or before 31 August, 2017;
 - (ii) The second instalment on or before 30 November, 2017;
 - (iii) The third instalment on or before 31 January, 2018; and
 - (iv) The fourth instalment on or before 30 April, 2018.
 - (c) If a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

7. Penalty and Interest:

- 7.1 Pursuant to section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid on or before the date it falls due then:
- (a) There is payable a penalty of **3.0%** of the unpaid rate or instalment; and
 - (b) There is payable a daily interest charge of **0.02054795% (7.5% per annum)** in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. Words and Expressions:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* or the *Fire Service Act 1979* have in these resolutions the same respective meanings as they have in those Acts.

Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.

Mr R Dobrzynski (General Manager) withdrew the Agenda Item in order that additional modelling be investigated. A report will be brought back to Council at a future Meeting.

20.5 Audit Panel Charter 14-Plx-010**FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Manger Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To approve the change to the Audit Panel Charter.

RECOMMENDATION:

That Council approves the revised Audit Panel Charter (14-Plx-010) as set out below.

Audit Panel Charter**PURPOSE:**

To set out the role, responsibilities, structure and processes of the Audit Panel.

SCOPE:

Applies to the oversight of all the Council's policies and processes (used in all the directorates and entities that are subject to the Council's control) that manages, administers or operates the systems of:

- (a) Financial control and reporting, or
- (b) Audit, or
- (c) Risk.

POLICY:**Legislative Framework**

The Audit Panel is a special committee formed under section 24 of the *Local Government Act 1993*.

Local Government (Audit Panel) Order 2014

The Order includes the following clauses:

- 3. Interpretation
 - 4. Functions of audit panel
 - 5. Membership of audit panel
 - 6. Chairperson of audit panel
 - 7. Terms and conditions of appointment of audit panel members
 - 8. Notification of appointment of members of audit panel
 - 9. Charter of audit panel
 - 10. Annual work plan
 - 11. Meetings of audit panel
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

- 12. Recommendation of audit panel
- 13. Resources of audit panel

Objectives

The Audit Panel is an advisory committee of the Council with delegated responsibilities as detailed in this Policy. The key objectives of the Audit Panel are:

- (a) To assist the Council in the effective conduct of its financial reporting responsibilities
- (b) The management of risk
- (c) Maintaining a reliable system of internal controls
- (d) Facilitating the conduct of the Council's activities in an ethical and responsible manner.

The Audit Panel is to:

- (a) Assist with the coordination of the internal and external audit functions to achieve overall organisational objectives in an efficient and effective manner.
- (b) Oversee changes to the Council estimates in accordance with section 82 of the *Local Government Act (1993)*.

Outcomes sought for the Council and the community through the activities of the Audit Panel include:

- (a) Enhanced internal and external financial reporting.
- (b) Effective risk (financial and operational) management.
- (c) Compliance with best practice guidelines, legislation and regulation.
- (d) An effective internal audit function.
- (e) Facilitation of effective communication between the auditors (internal and external), management and the Council.

Role and Authority

The Panel's role is to advise the Council, including recommendations, on matters relevant to the objectives and to make decisions on behalf of the Council through its delegated authority.

Subject to the specific delegations, the Audit Panel does not have authority to instruct management or authorise expenditure. However, the Panel can request management take action or provide information and as part of its reporting to the Council, advise of any circumstances where these requests have not been agreed to.

Responsibilities

The Audit Panel is appointed by and responsible to the Council for the oversight of those activities necessary to progress and achieve its objectives.

The following are some of the duties of the Panel related to the key objectives.

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

Financial and Management Reporting

- (a) Review the Council's draft annual financial report, including:
 - Accounting policies and practices (including changes),
 - The process used to make significant accounting estimates,
 - Significant adjustments (if any) arising from audit process,
 - Compliance with reporting requirements, and
 - Significant variances from estimates or prior years.
- (b) Recommend adoption of the annual financial statements to the General Manager.
- (c) Review draft quarterly reports and recommend their adoption to the Council.
- (d) Review any business unit or special financial reports.

Integration of plans under Part 7 of the *Local Government Act 1993*

Review the Council's performance, whether and how the strategic plan, annual plan, long-term financial management plan and long-term strategic asset management plan are integrated and the processes by which, and assumptions under which, those plans are prepared.

Risk Management

- (a) Monitor any significant issues relating to risk management, management's response and the actions taken as a result.
- (b) Monitor the risk exposure of the Council by determining if management has appropriate risk management processes and adequate management information systems.

Internal Audit

- (a) Review and approve the scope of the internal audit plan and program and the effectiveness of the function. The review should consider whether the plan systematically addresses:
 - Internal controls over significant areas of risk,
 - Internal controls over revenue, expenditure, assets and liability processes,
 - 'Value for money' of significant Council programs, and
 - Compliance with legislation, policies and contractual terms.
 - (b) Review the appropriateness of special internal audit assignments.
 - (c) Review internal audit reports and monitor the performance of management in responding to recommendations.
 - (d) Facilitate the interaction between the internal and external auditor to achieve optimal audit efficiency.
 - (e) Monitor ethical standards and any related party transactions to determine whether the systems of control are adequate.
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

External Audit

- (a) Review and approve the scope and planning of the external audit with the auditor.
- (b) Discuss any issues including those raised in the management letter and authorise the final resolution.

Other

- (a) Review tendering arrangements and advise the Council.
- (b) Review issues relating to National Competition Policy.
- (c) Review performance indicators.
- (d) Consider any performance audit reports presented by the Auditor General and the implications for the Council.
- (e) Identify or oversee the investigation (including issues referred by the Council or the General Manager) and reporting of any areas or issues requiring review.
- (f) Oversee the investigation of any suspected cases of fraud.
- (g) Monitor any major claims or lawsuits by or against the Council.
- (h) Report to the Council after each meeting and as necessary on the issues considered and the Panel's performance indicators.

Membership and Remuneration

The membership of the Panel will be consistent with the requirements of clause 5 of the *Local Government (Audit Panels) Order 2014* in particular:

- (a) Minimum of three and a maximum of five members (clause 5(1))
- (b) Requirements for independent members
- (c) Eligibility for membership

The membership of the Panel will be:

- (a) Two aldermen appointed through the process for the Council's committees, and
- (b) At least two external independent members one of whom will be the Chair of the Panel. Additional members may be approved by the Council.

The Council's Community Appointments to Advisory Committees Policy (14-Plx-029) provides a framework for the appointments of members of the public to committees.

In regard to this Policy these provisions are extended as follows:

- (a) The Chair is required to have relevant business or commercial experience and preferably qualifications,
 - (b) The Chair must meet requirements commonly referred to as the 'fit and proper person test',
 - (c) The Chair must not have any conflict of interest or conflict of duty in the matters that are likely to be considered by the Panel,
 - (d) The Chair must be available to attend meetings subject to the usual meeting schedule, as determined by the Panel from time to time,
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

- (e) Remuneration will be paid to each external member of the Panel on a set fee per annum, or another basis as appropriate.
- (f) The evaluation of any external persons will be undertaken by the Mayor and General Manager with a recommendation for appointment then to be made to the Council.
- (g) Appointments of external persons are for a period of up to four years, subject to a maximum term of eight years.
- (h) If the Council proposes to remove a member of the Panel it must give written notice to the member and provide that member with the opportunity to be heard at a Council meeting which is open to the public.

Meetings

- (a) The Panel shall meet at least (minimum of four meetings per year clause 11(2) *Local Government (Audit Panels) Order*) quarterly, to coincide with reporting requirements. (Given the responsibilities of the Panel it is expected that there will be six to eight meetings per annum.)
- (b) Additional meetings shall be convened at the discretion of the Chairperson or the written request of:
 - Mayor
 - General Manager
 - Panel Member
 - Auditor
- (c) An external member of the Audit Panel shall be appointed as Chair (clause 6 *Local Government (Audit Panels) Order*). In the absence of the Chair, the Panel members will appoint an acting Chair for the meeting.
- (d) A quorum shall be consistent with the requirements of clause 11(3) and (4) namely:
 - i. Majority of the total number of members, and
~~i. All independent members. At least two members who are independent members~~
- (e) The General Manager, or his delegate, and the internal auditor should attend all meetings, except where the full Panel chooses to meet in camera.
- (f) Council staff and aldermen may be invited to attend at the discretion of the Panel.
- (g) Secretarial and administrative support shall be provided through the Corporate Services Directorate.
- (h) Meetings shall be minuted and an agenda prepared and distributed at least 4 days prior to the meeting. The agenda will be structured around the functional areas of responsibility, ie. reporting, audit and risk.
- (i) The agenda will be available to all Aldermen, Directors and Staff involved in the meeting.

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

DELEGATIONS:

The Council authorises the Audit Panel, in accordance with the provisions of sections 22 (Delegations) and 82 (Estimates) of the *Local Government Act 1993* to determine the following matters:

- (a) Minor budget adjustments up to \$500,000 (approximately 1 percent of the total rate revenue) to individual items within any estimate referred to in section 82(2)). (See policy definition section for explanation)
- (b) Changes to the Council's risk register.
- (c) Approve internal and external audit plan.
- (d) Authorise the final resolution of issues raised in management letters from audits.
- (e) Make recommendations to the Council on matters reasonably within the responsibilities of the Panel.

PRINCIPLES:

- The Panel is to be and act independently of management and the Council.
- The Panel has delegated decision making power within the scope of its role and expertise to assist with the effective governance of the Council. Management are required to ensure that all reasonable requests are complied with and that reasonable financial resources are provided, within the budget framework.
- The Panel will discharge its role in a constructive way that improves the operation of the Council in the area of panel responsibility.

RELATED POLICIES & PROCEDURES:

11-PI-001 Procurement Policy

11-PI-002 Tender Review Committee Policy

12-PI-001 Budget Management Policy

14-Plx-029 Community Appointments to Advisory Committees Policy

REDUNDANT 04/01/2016 14-HLPr-003 Committee Representation Details

RELATED LEGISLATION:

Section 22 of *Local Government Act 1993* (Delegations)

Section 24 of *Local Government Act 1993* (Special Committees)

Section 82 of *Local Government Act 1993* (Estimates)

Audit Act 2008

Local Government (Audit Panels) Order 2014

REFERENCES:

Audit Committees - A Guide to Good Practice ISBN 978-1-876604-03-05 (AICD)

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

DEFINITIONS:

Estimates (section 82 of *Local Government Act 1993*)

- (2) Estimates are to contain details of the following:
 - (a) the estimated revenue of the council;
 - (b) the estimated expenditure of the council;
 - (c) the estimated borrowings by the council;
 - (d) the estimated capital works of the council;
 - (e) any other detail required by the Minister.
- (4) A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.
- (5) A council may make adjustments to individual items within any estimate referred to in subsection (2) by a simple majority so long as the total amount of the estimate is not altered.
- (6) A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.
- (7) The general manager is to report any adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.

Delegations (section 22 of *Local Government Act 1993*)

- (3) A council must not delegate any of its powers relating to the following:
- (d) the revision of the budget or financial estimates of the council.

The critical concept is 'estimate', this is a total or high level summary of revenue or expenditure (etc) it is not the individual or detailed item. Thus, the legislation provides considerable scope for the delegation of authority to manage day to day budget changes.

Fit and Proper Person Test

Refers to assessing the capability of a person in terms of their qualifications and experience (Fit) and ethical standards (Proper).

REVIEW:

This policy will be reviewed no more than two years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

MOTION

Moved Alderman D H McKenzie, seconded Alderman J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

DECISION: 26 June 2017

AMENDMENT

Moved Alderman J Finlay, seconded Alderman K P Stojansek.

That:

Audit Panel Charter

PURPOSE:

To set out the role, responsibilities, structure and processes of the Audit Panel.

SCOPE:

Applies to the oversight of all the Council's policies and processes (used in all the directorates and entities that are subject to the Council's control) that manages, administers or operates the systems of:

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- (b) Audit, or
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POLICY:

Legislative Framework

The Audit Panel is a special committee formed under section 24 of the *Local Government Act 1993*.

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 - 6. Chairperson of audit panel
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 - 8. Notification of appointment of members of audit panel
 - 9. Charter of audit panel
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

- 10. Annual work plan
- 11. Meetings of audit panel
- 12. Recommendation of audit panel
- 13. Resources of audit panel

Objectives

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- (c) Maintaining a reliable system of internal controls
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The Audit Panel is to:

- (a) Assist with the coordination of the internal and external audit functions to achieve overall organisational objectives in an efficient and effective manner.
- (b) Oversee changes to the Council estimates in accordance with section 82 of the *Local Government Act (1993)*.

Outcomes sought for the Council and the community through the activities of the Audit Panel include:

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20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

Responsibilities

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The following are some of the duties of the Panel related to the key objectives.

Financial and Management Reporting

- (a) Review the Council's draft annual financial report, including:
 - Accounting policies and practices (including changes),
 - The process used to make significant accounting estimates,
 - Significant adjustments (if any) arising from audit process,
 - Compliance with reporting requirements, and
 - Significant variances from estimates or prior years.
- (b) Recommend adoption of the annual financial statements to the General Manager.
- (c) Review draft quarterly reports and recommend their adoption to the Council.
- (d) Review any business unit or special financial reports.

Integration of plans under Part 7 of the *Local Government Act 1993*

Review the Council's performance, whether and how the strategic plan, annual plan, long-term financial management plan and long-term strategic asset management plan are integrated and the processes by which, and assumptions under which, those plans are prepared.

Risk Management

- (a) Monitor any significant issues relating to risk management, management's response and the actions taken as a result.
- (b) Monitor the risk exposure of the Council by determining if management has appropriate risk management processes and adequate management information systems.

Internal Audit

- (a) Review and approve the scope of the internal audit plan and program and the effectiveness of the function. The review should consider whether the plan systematically addresses:
 - Internal controls over significant areas of risk,
 - Internal controls over revenue, expenditure, assets and liability processes,
 - 'Value for money' of significant Council programs, and
 - Compliance with legislation, policies and contractual terms.
 - (b) Review the appropriateness of special internal audit assignments.
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

- (c) Review internal audit reports and monitor the performance of management in responding to recommendations.
- (d) Facilitate the interaction between the internal and external auditor to achieve optimal audit efficiency.
- (e) Monitor ethical standards and any related party transactions to determine whether the systems of control are adequate.

External Audit

- (a) Review and approve the scope and planning of the external audit with the auditor.
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Other

- (a) Review tendering arrangements and advise the Council.
- (b) Review issues relating to National Competition Policy.
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- (d) Consider any performance audit reports presented by the Auditor General and the implications for the Council.
- (e) Identify or oversee the investigation (including issues referred by the Council or the General Manager) and reporting of any areas or issues requiring review.
- (f) Oversee the investigation of any suspected cases of fraud.
- (g) Monitor any major claims or lawsuits by or against the Council.
- (h) Report to the Council after each meeting and as necessary on the issues considered and the Panel's performance indicators.

Membership and Remuneration

The membership of the Panel will be consistent with the requirements of clause 5 of the *Local Government (Audit Panels) Order 2014* in particular:

- (a) Minimum of three and a maximum of five members (clause 5(1))
- (b) Requirements for independent members
- (c) Eligibility for membership

The membership of the Panel will be:

- (a) Two aldermen appointed through the process for the Council's committees, and
- (b) At least three external independent members one of whom will be the Chair of the Panel. Additional members may be approved by the Council.

The Council's Community Appointments to Advisory Committees Policy (14-Plx-029) provides a framework for the appointments of members of the public to committees.

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

In regard to this Policy these provisions are extended as follows:

- (a) The Chair is required to have relevant business or commercial experience and preferably qualifications,
- (b) The Chair must meet requirements commonly referred to as the 'fit and proper person test',
- (c) The Chair must not have any conflict of interest or conflict of duty in the matters that are likely to be considered by the Panel,
- (d) The Chair must be available to attend meetings subject to the usual meeting schedule, as determined by the Panel from time to time,
- (e) Remuneration will be paid to each external member of the Panel on a set fee per annum, or another basis as appropriate.
- (f) The evaluation of any external persons will be undertaken by the Mayor and General Manager with a recommendation for appointment then to be made to the Council.
- (g) Appointments of external persons are for a period of up to four years, subject to a maximum term of eight years.
- (h) If the Council proposes to remove a member of the Panel it must give written notice to the member and provide that member with the opportunity to be heard at a Council meeting which is open to the public.

Meetings

- (a) The Panel shall meet at least (minimum of four meetings per year clause 11(2) *Local Government (Audit Panels) Order*) quarterly, to coincide with reporting requirements. (Given the responsibilities of the Panel it is expected that there will be six to eight meetings per annum.)
 - (b) Additional meetings shall be convened at the discretion of the Chairperson or the written request of:
 - Mayor
 - General Manager
 - Panel Member
 - Auditor
 - (c) An external member of the Audit Panel shall be appointed as Chair (clause 6 *Local Government (Audit Panels) Order*). In the absence of the Chair, the Panel members will appoint an acting Chair for the meeting.
 - (d) A quorum shall be consistent with the requirements of clause 11(3) and (4) namely:
Majority of the total number of members, and at least two members who are independent members.
 - (e) The General Manager, or his delegate, and the internal auditor should attend all meetings, except where the full Panel chooses to meet in camera.
 - (f) Council staff and aldermen may be invited to attend at the discretion of the Panel.
-

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

- (g) Secretarial and administrative support shall be provided through the Corporate Services Directorate.
- (h) Meetings shall be minuted and an agenda prepared and distributed at least 4 days prior to the meeting. The agenda will be structured around the functional areas of responsibility, ie. reporting, audit and risk.
- (i) The agenda will be available to all Aldermen, Directors and Staff involved in the meeting.

DELEGATIONS:

The Council authorises the Audit Panel, in accordance with the provisions of sections 22 (Delegations) and 82 (Estimates) of the *Local Government Act 1993* to determine the following matters:

- (a) Minor budget adjustments up to \$500,000 (approximately 1 percent of the total rate revenue) to individual items within any estimate referred to in section 82(2)). (See policy definition section for explanation)
- (b) Changes to the Council's risk register.
- (c) Approve internal and external audit plan.
- (d) Authorise the final resolution of issues raised in management letters from audits.
- (e) Make recommendations to the Council on matters reasonably within the responsibilities of the Panel.

PRINCIPLES:

- The Panel is to be and act independently of management and the Council.
- The Panel has delegated decision making power within the scope of its role and expertise to assist with the effective governance of the Council. Management are required to ensure that all reasonable requests are complied with and that reasonable financial resources are provided, within the budget framework.
- The Panel will discharge its role in a constructive way that improves the operation of the Council in the area of panel responsibility.

RELATED POLICIES & PROCEDURES:

11-PI-001 Procurement Policy

11-PI-002 Tender Review Committee Policy

12-PI-001 Budget Management Policy

14-Plx-029 Community Appointments to Advisory Committees Policy

REDUNDANT 04/01/2016 14-HLPr-003 Committee Representation Details

RELATED LEGISLATION:

Section 22 of *Local Government Act 1993* (Delegations)

Section 24 of *Local Government Act 1993* (Special Committees)

Section 82 of *Local Government Act 1993* (Estimates)

Audit Act 2008

Local Government (Audit Panels) Order 2014

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

REFERENCES:

Audit Committees - A Guide to Good Practice ISBN 978-1-876604-03-05 (AICD)

DEFINITIONS:

Estimates (section 82 of *Local Government Act 1993*)

- (2) Estimates are to contain details of the following:**
 - (f) the estimated revenue of the council;**
 - (g) the estimated expenditure of the council;**
 - (h) the estimated borrowings by the council;**
 - (i) the estimated capital works of the council;**
 - (j) any other detail required by the Minister.**
- (4) A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.**
- (5) A council may make adjustments to individual items within any estimate referred to in subsection (2) by a simple majority so long as the total amount of the estimate is not altered.**
- (6) A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.**
- (7) The general manager is to report any adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.**

Delegations (section 22 of *Local Government Act 1993*)

- (3) A council must not delegate any of its powers relating to the following:**
- (d) the revision of the budget or financial estimates of the council.**

The critical concept is 'estimate', this is a total or high level summary of revenue or expenditure (etc) it is not the individual or detailed item. Thus, the legislation provides considerable scope for the delegation of authority to manage day to day budget changes.

Fit and Proper Person Test

Refers to assessing the capability of a person in terms of their qualifications and experience (Fit) and ethical standards (Proper).

REVIEW:

This policy will be reviewed no more than two years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

20.5 Audit Panel Charter 14-Plx-010 ...(Cont'd)

THE AMENDMENT WAS PUT AND DEFEATED THE MOTION 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

SUBSEQUENTLY THE MOTION WAS PUT AND CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

COUNCIL MINUTES

Monday 26 June 2017

20.6 Financial Report to Council - 31 March 2017

FILE NO: SF3611

AUTHOR: Paul Gimpl (Manager Finance)

DIRECTOR: Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider the Council's financial performance for the nine months ended 31 March 2017.

PREVIOUS COUNCIL CONSIDERATION:

Audit Panel - 30 May 2017 - Agenda Item 9.5 - Financial Statements - Analysis and Commentary

RECOMMENDATION:

That Council adopts the financial report for the nine months ended 31 March 2017 which shows an overall surplus of \$6.518m. After excluding Capital Grant Income and Capital Grant Interest the underlying surplus is indicated at \$3.333m.

Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

20.7 Budget Amendments (for Council) 2016/2017**FILE NO:** SF3611/SF6329**AUTHOR:** Paul Gimpl (Manager Finance)**DIRECTOR:** Michael Tidey (Director Corporate Services)

DECISION STATEMENT:

To consider changes to the Council's 2016/2017 Statutory Estimates.

This decision requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993.

PREVIOUS COUNCIL CONSIDERATION:

Audit Panel - 30 May 2017 - Agenda Item 9.2

RECOMMENDATION:

1. Pursuant to section 82(4) of the *Local Government Act 1993*, Council approves the following amendments to the Statutory Estimates:
 - (a) Revenue
 - (i) the net increase in revenue from external grants and contributions of \$269,550.
 - (b) Operating Expenditure
 - (i) an increase in expenditure relating to net transfers from capital to operations of \$258,424.
 - (c) Capital Works Expenditure
 - (i) the decrease in expenditure from net transfers from capital to operations of \$258,424.
 - (ii) the net increase in expenditure from external funds of \$269,550.
 2. Council notes that amendments from point 1 result in:
 - (a) the operating surplus (including capital grants of \$21.251m) being amended to \$22.477m.
 - (b) the capital budget being increased to \$53.398m.
-

Mr M Tidey (Director Corporate Services) and Mr P Gimpl (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.

20.7 Budget Amendments (for Council) 2016/2017 ...(Cont'd)

DECISION: 26 June 2017

MOTION

Moved Alderman J Finlay, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

21 GENERAL MANAGER'S DIRECTORATE ITEMS**21.1 Lord Mayor Correspondence Seeking Australia Day Date Change****FILE NO:** SF0341**AUTHOR:** John Davis (Manager Corporate Strategy)**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider Alderman Sue Hickey, Lord Mayor of Hobart's motion to seek support for a change of the date for Australia day, to be presented to the July Local Government Association of Tasmania General Meeting.

PREVIOUS COUNCIL CONSIDERATION:

SPPC - 19 June 2017 - Agenda Item 4.4 - Lord Mayor Correspondence Seeking Australia Day Date Change

RECOMMENDATION:

That Council abstain from voting on the following Motion to be submitted by the City of Hobart to the Local Government Association of Tasmania General Meeting on 26 July 2017:

That LGAT be requested to lobby Tasmania's 29 councils to consider efforts they could take to lobby the federal government to change the date of recognition of Australia Day.

Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.

21.1 Lord Mayor Correspondence Seeking Australia Day Date Change ...(Cont'd)

DECISION: 26 June 2017

MOTION 1

Moved Alderman E K Williams, seconded Alderman K P Stojansek.

That Council votes in support of the following Motion to be submitted by the City of Hobart to the Local Government Association of Tasmania General Meeting on 26 July 2017:

That LGAT be requested to lobby Tasmania's 29 councils to consider efforts they could take to lobby the federal government to change the date of recognition of Australia Day.

CARRIED 9:1

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek
AGAINST VOTE: Alderman R L McKendrick

DECISION: 26 June 2017

MOTION 2

Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.

That Deputy Mayor, Alderman R I Soward, be granted an additional three minutes speaking time.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

The Mayor, Alderman A M van Zetten, handed the Chair to the Deputy Mayor, Alderman R I Soward at 4.02pm.

The Mayor, Alderman A M van Zetten, resumed the Chair at 4.05pm.

COUNCIL MINUTES

Monday 26 June 2017

21.2 Local Government Association of Tasmania - Campaign Support for Advocacy Role in the State Government Takeover of TasWater

FILE NO: SF5335

AUTHOR: John Davis (Manager Corporate Strategy)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider the Local Government Association of Tasmania request for campaign support for their advocacy role on behalf of Tasmanian councils regarding the State Government takeover of TasWater.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 19 June 2017 - Local Government Association of Tasmania - Campaign Support for Advocacy Role in the State Government Takeover of TasWater

RECOMMENDATION:

That Council not participate in the legal action and decline contributing financially to the Local Government Association of Tasmania led campaign for their advocacy role on behalf of Tasmanian councils regarding the State Government takeover of TasWater.

Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman J Finlay, seconded Alderman R I Soward.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

COUNCIL MINUTES

Monday 26 June 2017

21.3 Launceston Flood Authority - Reappointment of Mr Don Wing to Board of Directors

FILE NO: SF4493

AUTHOR: John Davis (Manager Corporate Strategy)

GENERAL MANAGER: Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To consider the reappointment of Mr Don Wing as a Director of the Launceston Flood Authority.

RECOMMENDATION:

Pursuant to the provision of clause 12.1 and 12.4 of the Launceston Flood Authority Rules, Council reappoint Mr Don Wing to the Board of Directors of the Launceston Flood Authority for a further term of two years to 1 May 2019.

Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

21.4 Municipal Emergency Management Coordinator Nomination**FILE NO:** SF3177**GENERAL MANAGER:** Robert Dobrzynski (General Manager)

DECISION STATEMENT:

To obtain Council endorsement for nomination to the position of Municipal Emergency Coordinator.

PREVIOUS COUNCIL CONSIDERATION:

Council - 11 March, 2014 - Agenda Item 15.1 - Deputy Municipal Emergency Management Coordinator

RECOMMENDATION:

That Council:

1. Nominates Ms Beverley Allen as the Municipal Emergency Management Coordinator, with her name to be forwarded to the Minister for Police and Emergency Management via State Emergency Management Controller as per section 23(1) of the *Emergency Management Act 2006*.
2. Recommends the appointment be for a period of three years as per section 23(4) of the *Emergency Management Act 2006*.

Mr R Dobrzynski (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

22 URGENT BUSINESS

Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Minutes.

No Urgent Items were identified as part of these Minutes

23 CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2015 - Regulation 15(2)

RECOMMENDATION:

That the following Agenda Items be determined in Closed Council for the reasons stated:

23.1 Confirmation of the Minutes

The *Local Government (Meeting Procedures) Regulations 2015 - Regulation 34(6)* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

23.2 Local Government Association of Tasmania - 2017 Elections

Closed Council consideration pursuant to the authority contained within Regulation 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- 15(2)(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

DECISION: 26 June 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman R I Soward.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman D C Gibson, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

Council moved to Closed Session at 4.12pm.

Council returned to Open Session at 4.18pm.

24 MEETING CLOSURE

The Mayor, Alderman A M van Zetten, closed the Meeting at 4.18pm.
