



City of
LAUNCESTON

STRATEGIC PLANNING & POLICY COMMITTEE MINUTES

**COMMITTEE MEETING
MONDAY 23 OCTOBER 2017**

**10.00am
COMMITTEE ROOM, TOWN HALL, ST JOHN STREET, LAUNCESTON**

Section 65 Certificate of Qualified Advice

Background

Section 65 of the *Local Government Act 1993* requires the General Manager to certify that any advice, information or recommendation given to Council is provided by a person with appropriate qualifications or experience.

Declaration

I certify that persons with appropriate qualifications and experience have provided the advice, information and recommendations to Council in the Minutes Items for this Meeting.



Michael Stretton
General Manager

The reports in this Minutes are provided to the Strategic Planning and Policy Committee in order to explain the intent of the process/proposal proposed. Whilst the reports are in Council Meeting format, no decision is being sought.

Venue: Committee Room, Town Hall, St John Street, Launceston

Time: 10.00am

Present: Alderman A M van Zetten (Mayor)
R I Soward (Deputy Mayor)
R L McKendrick
R J Sands
D H McKenzie
J G Cox
J Finlay
D W Alexander
S R F Wood
E K Williams
K P Stojansek

Apologies: Alderman D C Gibson

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1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Alderman A M van Zetten, opened the Meeting at 10.00am and noted an apology from Alderman D C Gibson.

2 DECLARATION OF INTERESTS

3 CONFIRMATION OF MINUTES

DECISION STATEMENT:

To resolve that the Minutes of the previous Meeting are a true and correct record.

RECOMMENDATION:

That the Minutes of the Strategic Planning and Policy Committee Meeting held on 25 September 2017 be accepted as a true and correct record.

DECISION: 23 October 2017

MOTION

Moved Alderman R L McKendrick, seconded Alderman S R F Wood.

That the Motion, as per the Recommendation, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Alderman A M van Zetten, Deputy Mayor Alderman R I Soward, Alderman R L McKendrick, Alderman R J Sands, Alderman D H McKenzie, Alderman J G Cox, Alderman J Finlay, Alderman D W Alexander, Alderman S R F Wood, Alderman E K Williams and Alderman K P Stojansek

4 MINUTES ITEMS

4.1 Deputation - TasPolice

FILE NO: SF0097

AUTHOR: Tegan Murray (Committee Clerk)

GENERAL MANAGER: Michael Stretton (General Manager)

DECISION STATEMENT:

To receive a deputation at 10.00am from Commander Brett Smith and Inspector Darren Hopkins (TasPolice).

RECOMMENDATION:

That the Strategic Planning and Policy Committee receives a deputation from TasPolice regarding crime statistics and strategies to combat crime and public order issues for the Launceston Municipality.

Commander Brett Smith and Inspector Darren Hopkins presented their deputation to the Strategic Planning and Policy Committee at 10.00am. Inspector Hopkins provided Aldermen with a summary of the key issues around Launceston and some of the strategies they are implementing to address these matters which includes increasing police presence on the streets.

4.2 Mobile Food Vendors - Interim Policy Framework

FILE NO: SF1549/SF6145

AUTHOR: Louise Foster (Manager Technical Services)

DIRECTOR: Shane Eberhardt (Director Infrastructure Services)

DECISION STATEMENT:

To consider an interim model for the operation of mobile food vans in the Launceston municipality that maximises public safety whilst maintaining community usage.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 20 February 2017 - presentation on options available within St Georges Square to locate Mobile Food Vendors

Council - 20 March 2017 - Agenda Item 18.1 - interim model for mobile food vans operating at St Georges Square adopted

Workshop - 19 June 2017 - report in relation to investigations into alternative sites to locate mobile food vans

Workshop - 3 July 2017 - report in relation to an alternative model for the operation of mobile food vans in the Launceston municipality that maximises public safety whilst maintaining community usage.

Workshop - 14 August 2017 - discussion regarding consultation feedback on food van trading locations

Workshop - 25 September 2017 - discussion regarding an interim model for the operation of mobile food vans in the Launceston area that maximises public safety whilst maintaining community usage.

4.2 Mobile Food Vendors - Interim Policy Framework ...(Cont'd)

RECOMMENDATION:

That Council:

- A. In respect to the operation of mobile food vans operating within the Launceston municipal area, adopts the following criteria for assessment of suitable trading locations:
- Pedestrian separation from moving traffic
 - Hard stand for vans to park on when frequent attendance occurs
 - Sufficient parking for vans or customers, relative to numbers of vans
 - Congregating space for customers
 - Separation from residential areas of at least 100m
 - Waste management capacity
 - Food businesses within 200m must consent
 - Level site
 - CBD Exclusion Zone
- B. Supports the following actions for an interim period until approximately 30 October 2019:
1. A maximum of four food vans be permitted to trade at St Georges Square, Wednesday to Sunday evenings.
 2. Food vans operating at St Georges Square to have no openings onto the road side except for the driver side door.
 3. Applications to trade at other locations will be assessed against the relevant criteria and determined by the General Manager.
- C. Calls for expressions of interest from mobile food van traders and requires that they identify the locations they wish to trade.
- D. Applies a one-monthly rotational ballot system for licensed vendors to trade at St Georges Square.
- E. Under section 205 of the *Local Government Act 1993*, a revised fee be adopted as follows:
Annual licence = \$2,000 GST inclusive
4 hours = \$150 GST inclusive (issued to vendor no more than twice per annum)
-

Ms Louise Foster (Manager Technical Services) was in attendance to answer questions in relation to this item.

Aldermen discussed the report and raised concerns in regard to safety, days of trade and the ongoing condition of the grass.

Aldermen noted that the report will be considered at a future Council Meeting.

4.3 Quarterly Progress Report - 2017-2018 Annual Corporate Plan Actions for period ending 30 September 2017

FILE NO: SF6323

AUTHOR: Leisa Hilkmann (Corporate Planning Administration Officer)

DIRECTOR: Paul Gimpl (Acting Director Corporate Services)

DECISION STATEMENT:

To consider the report on progress against Council's 2017-2018 Annual Corporate Plan Actions for the period ending 30 September 2017.

RECOMMENDATION:

That the Strategic Planning and Policy Committee notes progress against 2017-2018 Annual Corporate Plan Actions for the period ending 30 September 2017.

Mr John Davis (Manager Corporate Strategy) was in attendance to answer questions in relation to this item.

Aldermen noted the report.

5 GENERAL BUSINESS

6 CLOSED ITEMS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 15(2)

6.1 Confirmation of the Minutes

6.2 QVMAG Museum Governance Advisory Board Members

RECOMMENDATION:

That, pursuant to the *Local Government (Meeting Procedures) Regulations 2015*, the Strategic Planning and Policy Committee move into Closed Session to consider the following matters:

6.1 Confirmation of the Minutes

Regulation 34(6)

6.2 Encroachment on a public Walkway

Regulation 15(2)(g)

Information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

The Strategic Planning and Policy Committee moved to Closed Session at 11.25am.

The Strategic Planning and Policy Committee moved to Open Session at 11.29am.

7 CLOSE OF MEETING

The Mayor, Alderman A M van Zetten, closed the Meeting at 11.30am.
