



City of  
**LAUNCESTON**

# **COUNCIL MINUTES**

**COUNCIL MEETING  
THURSDAY 24 JANUARY 2019  
1.00pm**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 24 January 2019

Time: 1.00pm

---

## Certificate of Qualified Advice

### Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

### Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the minutes item.



**Michael Stretton**  
General Manager

---

# City of Launceston

COUNCIL MINUTES

Thursday 24 January 2019

---

**Present:**                      **Councillor**      **A M van Zetten (Mayor)**  
**D C Gibson (Deputy Mayor)**  
**J Finlay**  
**A E Dawkins**  
**N D Daking**  
**D H McKenzie**  
**K P Stojansek**  
**R I Soward**  
**J G Cox**  
**A G Harris**  
**T G Walker**

**In Attendance:**                      **Mr M Stretton (General Manager)**  
**Mr S G Eberhardt (Director Infrastructure Services)**  
**Mrs L M Hurst (Director Development Services)**  
**Mr B Maclsaac (Director Facilities Management)**  
**Ms T Puklowski (Director Creative Arts and Cultural Services)**  
**Ms L Foster (Director Corporate Services)**  
**Mrs A Rooney (Committee Clerk)**

---

### ORDER OF BUSINESS

<b>Item No</b>	<b>Item</b>	<b>Page No</b>
1	<b>OPENING OF MEETING - ATTENDANCE AND APOLOGIES</b>	1
2	<b>DECLARATIONS OF INTEREST</b>	1
3	<b>CONFIRMATION OF MINUTES</b>	2
4	<b>DEPUTATIONS</b>	2
	<b>No Deputations were identified as part of these Minutes</b>	2
5	<b>PETITIONS</b>	2
	<b>No Petitions were identified as part of these Minutes</b>	2
6	<b>COMMUNITY REPORTS</b>	3
6.1	<b>Ms Ella Dixon (Chief Executive Officer) and Mr Roger Tyshing (Chairman) - Migrant Resource Centre - Community Kitchen</b>	3
7	<b>PUBLIC QUESTION TIME</b>	3
7.1	<b>Public Questions on Notice</b>	3
	<b>No Public Questions on Notice were identified as part of these Minutes</b>	3
7.2	<b>Public Questions without Notice</b>	4
7.2.1	<b>Mr Ron Baines - City of Launceston Parking</b>	5
7.2.2	<b>Mr Ron Baines - First Basin Upgrade</b>	6
7.2.3	<b>Ms Alison Barker - Community Input and Planning</b>	7
7.2.4	<b>Dr Jillian Koshin - Planning Issues</b>	8
7.2.5	<b>Mr Robin Smith - Food Van Trial</b>	9

---

# City of Launceston

## COUNCIL MINUTES

Thursday 24 January 2019

---

Item No	Item	Page No
7.2.6	Mr Robin Smith - Removal of Public Art Work From The Mall	10
8	PLANNING AUTHORITY	11
8.1	368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School	11
8.2	94 Arthur Street, East Launceston - Residential - Two Lot Subdivision	18
8.3	240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven	23
8.4	Amendment 47 - 38A Faulkner Road, Ravenswood - Rezone the Land From Rural Resource to Rural Living	31
9	ANNOUNCEMENTS BY THE MAYOR	36
9.1	Mayor's Announcements	36
10	COUNCILLOR'S REPORTS	38
11	QUESTIONS BY COUNCILLORS	38
11.1	Questions on Notice	38
11.1.1	Councillor's Questions on Notice - Councillor N D Daking - Council Meeting - 20 December 2018	39
11.1.2	Councillor's Questions on Notice - Councillor T G Walker - Council Meeting - 20 December 2018	40
11.2	Questions Without Notice	41
11.2.1	Councillor N D Daking - Mobile Food Van Permits	41
12	COMMITTEE REPORTS	42
12.1	Launceston Access Advisory Committee Report - 17 December 2018	42

---

# City of Launceston

## COUNCIL MINUTES

Thursday 24 January 2019

---

Item No	Item	Page No
13	<b>COUNCIL WORKSHOPS</b>	43
14	<b>NOTICES OF MOTION</b>	43
14.1	<b>Notice of Motion - Councillor T G Walker - Australia Day Acknowledgement</b>	33
15	<b>DEVELOPMENT SERVICES DIRECTORATE ITEMS</b>	44
15.1	<b>61 Belgrave Parade, Youngtown - Petition to Amend Sealed Plan</b>	44
15.2	<b>Event Sponsorship Policy Review</b>	45
15.3	<b>Delegation From Council to General Manager - <i>Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas)</i></b>	52
16	<b>FACILITIES MANAGEMENT DIRECTORATE ITEMS</b>	54
	<b>No Items were identified as part of these Minutes</b>	54
17	<b>CREATIVE ARTS AND CULTURAL SERVICES DIRECTORATE ITEMS</b>	54
	<b>No Items were identified as part of these Minutes</b>	54
18	<b>INFRASTRUCTURE SERVICES DIRECTORATE ITEMS</b>	55
18.1	<b>Launceston Flood Authority Annual Report 2017/2018</b>	55
18.2	<b>Action in Respect of the Street Tree Advisory Group</b>	56
18.3	<b>Action in Respect of the Heritage Forest Advisory Committee</b>	58
18.4	<b>Proposed Street Names - Tenzing Drive, Sherpa Court and Himalaya Court</b>	60
19	<b>CORPORATE SERVICES DIRECTORATE ITEMS</b>	62
	<b>No Items were identified as part of these Minutes</b>	62

---

# City of Launceston

## COUNCIL MINUTES

Thursday 24 January 2019

---

Item No	Item	Page No
20	<b>GENERAL MANAGER'S DIRECTORATE ITEMS</b>	62
	No Items were identified as part of these Minutes	62
21	<b>URGENT BUSINESS</b>	62
	No Urgent Items were identified as part of these Minutes	62
22	<b>CLOSED COUNCIL</b>	62
	No Closed Items were identified as part of these Minutes	62
23	<b>MEETING CLOSURE</b>	62

---

## **1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES**

The Mayor, Councillor A M van Zetten, opened the Meeting at 1.00pm.

Aboriginal elder, Aunty Sharon Holbrook, provided a Welcome to Country.

The Mayor, Councillor A M van Zetten, provided an Acknowledgement of Country: In the spirit of reconciliation, we the citizens of Launceston, recognise that Launceston is situated on country of which the Tasmanian Aboriginal people have been owners for over 35,000 years and on which they have performed age-old ceremonies of celebration, initiation and renewal. We acknowledge the Aboriginal Community of today, their living culture and unique role in the life of this region and offer our deep appreciation of their ongoing contribution to the community.

The Mayor, Councillor A M van Zetten, requested a minute's silence to recognise that one of our team at the City of Launceston, Steve Benson, passed away this Monday. Steve was a member of the Regulations team in the Development Services Directorate, joining the Council in January 2018. Council extends its condolences to his family, close friends and work colleagues.

## **2 DECLARATIONS OF INTEREST**

*Local Government Act 1993 - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)*

Councillor K P Stojansek declared an interest in Agenda Item 8.1 - 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School.

---



**3 CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 20 December 2018 be confirmed as a true and correct record.

**DECISION: 24 January 2019****MOTION**

**Moved Councillor A E Dawkins, seconded Councillor R I Soward.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED: 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

**4 DEPUTATIONS**

**No Deputations were identified as part of these Minutes**

**5 PETITIONS**

*Local Government Act 1993 - sections 57 and 58*

**No Petitions were identified as part of these Minutes**

---

**6 COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Minutes Items; that opportunity exists when that Minutes Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)*

**6.1 Ms Ella Dixon (Chief Executive Officer) and Mr Roger Tyshing (Chairman) - Migrant Resource Centre - Community Kitchen**

**Ms Ella Dixon provided a summary to Council regarding the history and current activities of the Migrant Resource Centre. Mr Tyshing thanked the City of Launceston for its continued support.**

**7 PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**7.1 Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

*(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)*

**No Public Questions on Notice were identified as part of these Minutes**

---

**7.2 Public Questions without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

*(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)*

---

**7.2.1 Mr Ron Baines - City of Launceston Parking**

1. **Would the Council consider extending the allotted one hour parking spaces in the CBD to 90 minutes?**

**The Mayor, Councillor A M van Zetten, advised that parking is currently undergoing a comprehensive review and this issue will be considered in the review.**

**Mr Bruce Maclsaac (Director Facilities Management) also added other options are provided for those who wish to remain in the City for longer than the allotted hour, including meters just outside the CBD with longer time limits available, multi-deck car parks and the Tiger Bus.**

2. **Would the Council consider placing notices on parking meters to inform users that feeding meters is illegal?**

**The Mayor, Councillor A M van Zetten, responded by advising that feeding the meters is legal up to the maximum time limit specified on the meter.**

---

## 7.2.2 Mr Ron Baines - First Basin Upgrade

1. Will the current upgrade of the First Basin area include planting additional trees for shelter and skin cancer prevention?

**Mr Shane Eberhardt (Director Infrastructure Services) indicated that the Council has been growing trees in its nursery for the last few years which will be placed in the Gorge during April or May this year.**

---

**7.2.3 Ms Alison Barker - Community Input and Planning**

- 1. When Council asks for community members to answer questions and survey about how the community views Launceston and what we enjoy about living here - is this superficial or does it have actual impact on what planning applications are approved? How is the qualitative data utilised? How do the answers impact on decisions?**

**Mr Michael Stretton (General Manager) indicated that the use of the data is complex and the nature of the issue being considered influences how the data can be processed so as to best inform Councillors.**

**The Mayor, Councillor A M van Zetten, added that all information is considered carefully when the Council is considering such matters.**

---

## **7.2.4 Dr Jillian Koshin - Planning Issues**

- 1. What value, and how much value, does the Council place on heritage and/or natural values in its planning deliberations?**

**Mr Michael Stretton (General Manager) responded by saying that Council places a great deal of value on matters such as this, eg. within the Planning Scheme there is a Natural Assets Code, a Scenic Protection Code and a specific Heritage Code which provides a framework that all decisions need to be consistent with during deliberations.**

- 2. Would you agree that not all heritage properties are placed on correct listings in order that they can be considered under Planning Scheme requirements?**

**The Mayor, Councillor A M van Zetten, advised the Council utilises a number of sources when making heritage decisions including reference to the Heritage Council and consultation with specialised Council staff who deal with heritage issues. Council endeavours to investigate all heritage related issues in its determinations.**

- 3. What is the value or point of a Planning Scheme:  
(a) if anyone can simply apply for a change in zoning; and  
(b) what value does Council place on the reasons and values behind the original zonings?**

**Mr Michael Stretton (General Manager) responded by saying that a comprehensive Planning Scheme and other related strategic documents provide Council with a strategic future direction. There is a Northern Regional Land Use Strategy, which provides comprehensive guidelines for determinations, and that coupled with Council's strategic documentation guide decisions regarding rezoning. Obviously changes occur over time, eg. with respect to site use, land demand, needs within the community, etc. and there is a requirement to consider an alteration of zoning issues via a Planning Scheme amendment. There are strict controls surrounding the planning process in order that due regard is paid to relevant matters. There is a process of amending zoning classifications which involves a period of public consultation and discussion and Council then determines whether the request is consistent with the strategic focus in the community. All matters are considered on balance and value is placed on the existing character of the area unless there is a reason for pursuing a different direction. A recommendation is subsequently passed on to the State Government for a final decision.**

---

## 7.2.5 Mr Robin Smith - Food Van Trial

1. **What engagement with local businesses did Council undertake prior to this trial? What engagement was undertaken with Councillors prior to this trial?**

**The Mayor, Councillor A M van Zetten, indicated that this question would be Taken on Notice and a response provided in the Council Agenda of 7 February 2019.**

---



## 7.2.6 Mr Robin Smith - Removal of Public Art Work From The Mall

1. As part of the Mall redevelopment project, why has Council not removed public artwork in the Mall [*All About Us*]?

The Mayor, Councillor A M van Zetten, indicated that this question would be Taken on Notice and a response provided in the Council Agenda of 7 February 2019.

---

The Mayor, Councillor A M van Zetten, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 8 - Planning Authority.

## **8 PLANNING AUTHORITY**

### **8.1 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School**

**FILE NO:** DA0582/2018

**AUTHOR:** Iain More (Town Planner)

**DIRECTOR:** Leanne Hurst (Director Development Services)

---

#### **DECISION STATEMENT:**

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

#### **RECOMMENDATION:**

In accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted pursuant to a delegation from Council, for DA0582/2018 - Educational and Occasional Care - Construction of a School at 368 and 378A St Leonards Road, St Leonards subject to the following conditions:

#### **1. ENDORSED PLANS & DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Manager City Development unless modified by a condition of the Permit:

- a. Drawing Index & Location Plan, Prepared by Morrison & Breytenbach Architects, Drawing No. 1808 A000, dated 09/10/2018;
  - b. Sit Plan, Prepared by Morrison & Breytenbach Architects, Drawing No. 1808 A101, dated 09/10/2018;
  - c. Demolition Plan, Prepared by Morrison & Breytenbach Architects, Drawing No. 1808 A102, dated 09/10/2018;
  - d. Low Floor Plan, Prepared by Morrison & Breytenbach Architects, Drawing No. 1808 A103, dated 09/10/2018;
  - e. Floor Plan Upper, Prepared by Morrison & Breytenbach Architects, Drawing No. 1808 A104, dated 09/10/2018;
-

**8.1 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School ...(Cont'd)**

---

- f. House Elevations & Sections, Prepared by Morrison & Breytenbach Architects, Drawing No. 1808 A201-01, dated 09/10/2018;
- g. Class Room Plans Elevations & Sections, Prepared by Morrison & Breytenbach Architects, Drawing No. 1808 A202, dated 09/10/2018; and
- h. Traffic Impact Statement, Prepared by GHD, dated October 2018.

**2. USE LIMITATION**

This permit allows the educational and occasional care use as defined in the Launceston Interim Planning Scheme 2015. The use is limited to 102 students and 12 full-time equivalent (FTE) staff members. This number encompasses child care, kinder, prep, primary school and secondary school students. Any increase in student numbers and/or FTE staff numbers is subject to a further application and approval.

**3. COMBINED SITE USE**

The Educational and Occasional Care use located on 152338/4 cannot operate unless the parking and access located on 174941/4 is made available exclusively for the use.

**4. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

**5. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

7.00am to 6.00pm - Monday to Friday

8.00am to 5.00pm - Saturday

No works on Sunday or Public Holidays

**6. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA No. 2018/01692-LCC, dated 25/10/2018 and attached to the permit.

**7. PARKING RESTRICTIONS IN ST LEONARDS ROAD**

A plan of the parking restrictions in St Leonards Road and details of the completed public consultation are to be submitted for approval by the Director Infrastructure Services. Once approved, the parking restrictions are to be installed at the applicant's expense and prior to the school operations starting on the site.

**8. DRIVEWAY AND PARKING AREA CONSTRUCTION**

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- (a) Be properly constructed to such levels that they can be used in accordance with the plans;
  - (b) Be surfaced with an impervious all weather seal;
-

**8.1 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School ...(Cont'd)**

---

- (c) Be adequately drained to prevent stormwater being discharged to neighbouring property;
- (d) Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times.

**9. DAMAGE TO COUNCIL INFRASTRUCTURE**

The developer is liable for all costs associated with damage to Council infrastructure resulting from non-compliance with the conditions of the Planning Permit and any bylaw or legislation relevant to the development activity on the site. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

**10. VEHICULAR CROSSINGS**

No new vehicular crossing shall be installed, or any existing crossing removed or altered (including but not limited to the alteration of the kerb and channel or the placement of additional concrete segments against the existing apron) without the prior approval of Technical Services.

An application for such work must be lodged electronically via the Council eServices web portal or on the approved hard copy form.

All redundant crossovers and driveways must be removed prior to the occupation of the development.

All new works must be constructed to Council standards and include all necessary alterations to other services including lowering/raising pit levels, upgrading trenches non trafficable trenches to trafficable standard and/or relocation of services. Permission to alter such services must be obtained from the relevant authority (eg. TasWater, Telstra and TasNetworks, etc). The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense.

**11. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

---

**8.1 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School ...(Cont'd)**

---

**12. AMENITY - COMMERCIAL/INDUSTRIAL USE**

The construction phase and on-going use on this site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise, artificial light, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

**13. NO BURNING OF WASTE**

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

**Notes****A. General**

*This permit was issued based on the proposal documents submitted for DA0582/2018. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

*This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to Council.*

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquires as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

---

**8.1 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School ...(Cont'd)**

---

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au) <<http://www.rmpat.tas.gov.au>>*

**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.*

**E. Access for People with a Disability**

*This permit does not ensure compliance with the Disability Discrimination Act, furthermore the developer may be liable to complaints under the said Act. The developer is directed to Australian Standard 1428 Parts 1 - 4 for technical direction on how to cater for people with disabilities.*

**F. Food Premises**

*All Food Businesses must be registered with council in accordance with the Food Act 2003. Food Premises must comply with the National Construction Code TAS Part H102.*

**G. Heat Pump Use**

*Use of the heat pump will be subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or as amended.*

---

**Mrs L Hurst (Director Development Services), Mr R Jamieson (Manager City Development) and Mr I More (Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Due to a declaration of interest in Agenda Item 8.1 - 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School, Councillor K P Stojansek withdrew from the Meeting at 1.24pm**

---

**8.1 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School ...(Cont'd)**

---

**Ms Jayne Grubb spoke against the item**

**Ms Maureen Ridgley spoke against the item**

**Ms Theresa Hatton spoke against the item**

**Mr Ben Marquis spoke for the item**

**Ms Annie Ball spoke for the item**

**Mr Stephen Norris spoke for the item**

**Mr Jarad Murray spoke for the item**

**Ms Theresa Hatton spoke against the item on behalf of Mr Darren Woodward**

**Mr John Ayers (GHD Consultants) spoke for the item on behalf of the Steiner School**

**Mr David Dunn spoke against the item on behalf of Mrs Betty Dunn**

**MOTION 1**

**Moved Councillor A E Dawkins, seconded Councillor P S Spencer.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**MOTION LAPSED AS DECISION WAS DEFERRED**

**DECISION: 24 January 2019**

**MOTION 2**

**Moved Councillor D H McKenzie, seconded Councillor J Finlay.**

**That the item lay on the table in order to seek clarification from the applicant regarding the submission of growth plans for the school, along with a two week extension of time for consideration of the Development Application.**

**CARRIED 8:4**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek and Councillor J G Cox**

**AGAINST VOTE: Councillor R I Soward, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

**The Item was laid on the Table at 2.21pm**

**The Item was taken off the Table at 2.29pm**

---

**8.1 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School ...(Cont'd)**

---

**Due to a declaration of interest in Agenda Item 8.1 - 368 and 378A St Leonards Road, St Leonards - Educational and Occasional Care - Construction of a School, Councillor K P Stojansek withdrew from the Meeting at 2.29pm**

**DECISION: 24 January 2019**

**MOTION 3**

**Moved Councillor R I Soward, seconded Councillor P S Spencer.**

**That the Item be deferred for a further two week period.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---



**8.2 94 Arthur Street, East Launceston - Residential - Two Lot Subdivision****FILE NO:** DA0680/2018**AUTHOR:** Iain More (Town Planner)**DIRECTOR:** Leanne Hurst (Director Development Services)

---

**DECISION STATEMENT:**

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

**RECOMMENDATION:**

In accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0680/2018 - Residential - Two Lot Subdivision at 94 Arthur Street, East Launceston subject to the following conditions:

**1. ENDORSED PLANS & DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Manager City Development unless modified by a condition of the Permit:

- a. Plan of Subdivision, Ref: 40-53 (4824) Sheet 1 of 1, prepared by Cohen & Associates P/L, dated 04/12/2018

**2. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land.

**3. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA No. 2018/01938-LCC, 03/12/2018 and attached to the permit.

**4. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

7.00am to 6.00pm - Monday to Friday

9.00am to 6.00pm - Saturday

10.00am to 6.00pm - Sundays and Public Holidays

---

## **8.2 94 Arthur Street, East Launceston - Residential - Two Lot Subdivision ...(Cont'd)**

---

### **5. PAYMENT IN LIEU OF PUBLIC OPEN SPACE**

Prior to the sealing of the Final Plan, the developer must pay to the Council a sum equivalent to 5% of the unimproved value of the approved lots as determined by a registered land valuer (at the time of sealing the Final Plan) procured at the subdivider's expense.

### **6. DAMAGE TO COUNCIL INFRASTRUCTURE**

The developer is liable for all costs associated with damage to Council infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

### **7. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Technical Services is required prior to undertaking works where the works:

- (a) require a road or lane closure;
- (b) require occupation of the road reserve for more than one week at a particular location;
- (c) are in nominated high traffic locations; or
- (d) involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

### **8. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

---

**8.2 94 Arthur Street, East Launceston - Residential - Two Lot Subdivision  
...(Cont'd)**

---

**10. SEALING PLANS OF SUBDIVISION**

No Plan of Survey shall be sealed until the following matters have been completed to the satisfaction of the Director Infrastructure Services:

- (a) The satisfactory completion of all public infrastructure works including the provision of engineering certification and as constructed documentation in accordance the Council requirements.
- (b) The subsequent issue of a Certificate of Practical Completion by the Director Infrastructure Services.
- (c) The lodgement of a bond and bank guarantee/cash deposit for the duration of the Defect Liability Period.

Any other payment or action required by a planning permit condition to occur prior to the sealing of the Final Plan of Survey.

**12. CONSTRUCTION PLAN APPROVAL (NO PUBLIC WORKS)**

Prior to the commencement of works, detailed plans and specifications shall be submitted to the Council's Director Infrastructure Services for approval. Such plans and specifications are:

- (a) To include all works required by the permit or shown in the endorsed plans and specifications.
- (b) To be prepared by suitably qualified persons and certified as complying with current Council standards.
- (c) Where required, include a Soil and Water Management Plan.

Such plans and specifications are to include the necessary pipe sizes for drains and the materials to be used in construction.

**13. CONSTRUCTION OF SERVICE CONNECTIONS (PRIVATE WORKS)**

The applicant must construct the private works in accordance with plans and specifications approved by the Council's Director Infrastructure Services. The works required for the development include:

- (a) Stormwater  
Provision of a single DN 100 stormwater connection point for each lot located so as to drain the lowest part of the lot. Application for stormwater connection must be made on the approved form and accompanied by the requisite fee.
  - (b) Constructed Driveways  
All lots must be provided with a constructed concrete driveway from the edge of road pavement to the property boundary. Any existing unused or redundant vehicle crossing(s) shall be removed and the footpath, nature strip and/or kerb and channel be reinstated to match the adjacent existing construction. Application for all new driveways, alterations to, and removal of redundant driveways must be made on the approved form.
-

**8.2 94 Arthur Street, East Launceston - Residential - Two Lot Subdivision  
...(Cont'd)**

---

**14. COMPLETION OF WORKS**

All works must be carried out to Council standards and to the satisfaction of the Director Infrastructure Services and under the direct supervision of a civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion.

**15. NO BURNING OF WASTE**

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

**Notes****A. General**

*This permit was issued based on the proposal documents submitted for DA0680/2018. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

*This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to Council.*

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquires as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

---

**8.2 94 Arthur Street, East Launceston - Residential - Two Lot Subdivision  
...(Cont'd)**

---

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au) <http://www.rmpat.tas.gov.au>*

**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.*

---

**Mrs L Hurst (Director Development Services), Mr R Jamieson (Manager City Development) and Mr I More (Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Mr Lindsay Clark spoke against the item**

**Councillor K P Stojansek returned to the Meeting at 2.26pm**

**DECISION: 24 January 2019**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor J Finlay.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

**8.3 240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven****FILE NO:** DA0642/2018**AUTHOR:** Duncan Payton (Town Planner)**DIRECTOR:** Leanne Hurst (Director Development Services)

---

**DECISION STATEMENT:**

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

**RECOMMENDATION:**

In accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0642/2018 - Subdivision - subdivide one lot into seven at 240 Vermont Road, Mowbray, subject to the following conditions:

**1. ENDORSED PLANS & DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- (a) Landscape Plan - Access to Lots 1-3, prepared by Carawah Environmental Design, drawing no.C-01, Proposed subdivision 204 Vermont Road, dated 06/11/2018  
AMENDED PLAN REQUIRED
  - (b) Landscape Plan - Access to Lots 4-7, prepared by Carawah Environmental Design, drawing no.C-02, Proposed subdivision 204 Vermont Road, dated 06/11/2018  
AMENDED PLAN REQUIRED
  - (c) Landscape Plan - Entrance Elevation for lots 4-7, prepared by Carawah Environmental Design, drawing no.C-03, Proposed subdivision 204 Vermont Road, dated 06/11/2018
  - (d) Subdivision Plan, prepared by Survey & Alignment Services, drawing no.2018040 sheet 1 of 3, Proposed subdivision 204 Vermont Road, revision04, dated 29/11/2018
  - (e) Subdivision Plan, prepared by Survey & Alignment Services, drawing no.2018040 sheet 2 of 3, Proposed subdivision 204 Vermont Road, revision03, dated 29/11/2018
  - (f) Subdivision Plan, prepared by Survey & Alignment Services, drawing no.2018040 sheet 3 of 3, Proposed subdivision 204 Vermont Road, revision03, dated 29/11/2018
  - (g) Bushfire Hazard Management Report: Subdivision, prepared by Livingston Natural Resource Services, 204 Vermont Road, dated 16/11/2018
  - (h) TasRail letter, prepared by Jennifer jarvis, Manager-Property and Compliance, dated 11/12/2018
-

**8.3 240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven  
...(Cont'd)**

---

**2. AMENDED PLANS REQUIRED**

Prior to the commencement of any work and/or use, amended plans must be submitted to the satisfaction of the Manager City Development to replace plans annotated as "Amended Plan Required" and attached to the Permit. Once approved, these amended plans will be endorsed by the Council and will then form part of the Permit. The amended plans must show:

- (a) The removal of car parking bays.
- (b) The removal of separate pedestrian access

**3. FINAL PLAN OF SURVEY**

The Final Plan will not be sealed until all conditions have been complied with.

**4. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

**5. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

7.00am to 6.00pm - Monday to Friday

8.00am to 5.00pm - Saturday

No works on Sunday or Public Holidays

**6. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2018/01855-Lcc, dated 20/11/2018 and attached to the permit.

**7. COVENANTS ON SUBDIVISIONS**

1. Burdening covenants shall be placed on lots 1-5 such that:
    - (a) The northern or uphill side of all buildings shall be single storey; and
    - (b) Buildings shall have skillion roof profiles with a pitch of not more than 15 degrees rising from the north or uphill side of the building; and
    - (c) Such covenants shall benefit the adjoining titles to the north-east where those owners consent; and
  2. Other covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision permitted by this permit unless:
    - (a) Such covenants or controls are expressly authorised by the terms of this permit; or
    - (b) Such covenants or similar controls are expressly authorised by the consent in writing of the Council; and
-

**8.3 240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven  
...(Cont'd)**

---

- (c) Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.

**8. DAMAGE TO COUNCIL INFRASTRUCTURE**

The developer is liable for all costs associated with damage to Council infrastructure resulting from non-compliance with the conditions of the Planning Permit and any bylaw or legislation relevant to the development activity on the site. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, bylaws and legislation relevant to the development activity on the site.

**9. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

**10. SUBMISSION AND APPROVAL OF PLANS**

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the Director Infrastructure Services for approval. Such plans and specifications must:

- (a) Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
    - (i) Electricity infrastructure including street lighting.
    - (ii) Communications infrastructure and evidence of compliance with the 'fibre-ready' requirements of National Broadband Network.
    - (iii) Evidence of assessment by TasGas Networks re provision of reticulated gas network.
  - (b) be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
  - (c) be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
  - (d) be accompanied by:
    - (i) an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
    - (ii) a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion and Final inspections.
-



**8.3 240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven  
...(Cont'd)**

---

**11. CONSTRUCTION OF WORKS**

Private and public infrastructure works must be constructed in accordance with plans and specification approved by the Director Infrastructure Services. The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- (a) Stormwater
  - (i) Provision of a public drainage system to serve the proposed lots and discharging to the open drains on the western side of the rail corridor or other suitable location as may be agree between the developer, TasRail and the Director Infrastructure Services for the City of Launceston.
  - (ii) The provision of a stormwater connection to the lowest point of each lot,
  - (iii) Provision of an overland flow path for flows up to a 100 year ARI storm event.
- (b) Roads
  - (i) Provision of shared access points including driveway crossover, parking spaces, landscaping and drainage.
- (c) Electricity, Communications and Other Utilities
  - (i) An underground reticulated electricity system must be provided to service all lots and installed to the approval of the Responsible Authority,
  - (ii) An underground telecommunications system must be provided to service all lots and installed to the approval of the Responsible Authority,
  - (iii) Provision of a suitably sized conduit/corridor for the future provision of broadband internet infrastructure.
  - (iv) Provision of reticulated gas network to service all lots and installed to the approval of the Responsible Authority.

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

- (a) Construction requirements,
- (b) Appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities,
- (c) Construction Audit inspections,
- (d) Practical Completion and after a 12 months defects liability period the Final Inspection and Hand-Over.

**12. CONSTRUCTION DOCUMENTATION**

At the time of practical completion for the public works, the developer must provide Council with construction documentation sufficient to show that the works are completed in accordance with Council standards and are locatable for maintenance or connection purposes. The construction documentation is to consist of:

- (a) An "as constructed" plan in accordance with Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from Infrastructure Services Directorate.
-

**8.3 240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven  
...(Cont'd)**

---

- (b) A Closed Circuit Television inspection report for all sewers or drains constructed or incorporated in the works.
- (c) Compaction and soil test results for all earthworks or pavement works.
- (d) An engineer's certificate that each component of the works comply with the approved engineering plans and Council standards.

**13. EASEMENTS**

Easements are required over all Council and third party services located in private property. The minimum width of any easement must be 3m for Council (public) mains. A greater width will be required in line with the LCC document *'How close can I build to a Council Service?'* where the internal diameter of the pipe is greater than 475mm or where the depth of the pipe exceeds 2.1m. A lesser width may be approved for a private service prior to the lodgement of a final plan of survey.

**14. SEALING PLANS OF SUBDIVISION**

No Plan of Survey shall be sealed until the following matters have been completed to the satisfaction of the Director Infrastructure Services:

- (a) The satisfactory completion of all public infrastructure works including the provision of engineering certification and as constructed documentation in accordance the Council requirements.
- (b) The subsequent issue of a Certificate of Practical Completion by the Director Infrastructure Services.
- (c) The lodgement of a bond and bank guarantee/cash deposit for the duration of the Defect Liability Period.

Any other payment or action required by a planning permit condition to occur prior to the sealing of the Final Plan of Survey.

**15. COMPLETION OF WORKS**

All works must be carried out to Council standards and to the satisfaction of the Director Infrastructure Services and under the direct supervision of a civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion.

**16. AS CONSTRUCTED PLANS**

An "as constructed" plan must be provided in accordance with Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure Services Directorate.

---

**8.3 240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven  
...(Cont'd)**

---

**17. AMENITY**

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.

**18. NO BURNING OF WASTE**

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

**19. PAYMENT IN LIEU OF PUBLIC OPEN SPACE**

Prior to the sealing of the Final Plan of Survey, the developer must pay to the Council a sum equivalent to 5% of the unimproved value of the approved lots shown on the final plan. The valuation shall be determined by a registered land valuer and must be not more than 12 months old at the time of the sealing of the final plan. Valuations are to be procured at the subdivider's expense.

**Notes****A. General**

*This permit was issued based on the proposal documents submitted for DA0642/2018. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

*This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to Council.*

---

**8.3 240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven  
...(Cont'd)**

---

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquires as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au) <<http://www.rmpat.tas.gov.au>>*

**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.*

---

**Mrs L Hurst (Director Development Services), Mr R Jamieson (Manager City Development) and Mr D Payton (Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Councillor K P Stojansek returned to the Meeting at 2.33pm**

**Ms Barbara Turner spoke against the item**

**Mr Tobias White spoke against the item**

**Mr Jarad Murray spoke for the item**

---

**8.3 240 Vermont Road, Mowbray - Subdivision - Subdivide One Lot Into Seven  
...(Cont'd)**

---

**DECISION: 24 January 2019**

**MOTION**

**Moved Councillor J Finlay, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

**8.4 Amendment 47 - 38A Faulkner Road, Ravenswood - Rezone the Land From Rural Resource to Rural Living****FILE NO:** SF6852**AUTHOR:** Iain More (Town Planner)**DIRECTOR:** Leanne Hurst (Director Development Services)

---

**DECISION STATEMENT:**

To make a recommendation to the Tasmanian Planning Commission regarding a draft amendment to the Launceston Interim Planning Scheme 2015.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 22 October 2018 - Agenda Item 8.2 - Initiate Amendment 47 to the Launceston Interim Planning Scheme 2015, to rezone the land at 38A Faulkner Road, Ravenswood from Rural Resource and General Residential to Rural Living

**RECOMMENDATION:**

That Council:

1. considers the representations received to Amendment 47 to the Launceston Interim Planning Scheme 2015, together with the responses provided; and
  2. recommends to the Tasmanian Planning Commission that draft Amendment 47 be approved as certified and exhibited
- 

**Mrs L Hurst (Director Development Services), Mr R Jamieson (Manager City Development) and Mr I More (Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Ms Alison Baker spoke against the item**

---

**8.4 Amendment 47 - 38A Faulkner Road, Ravenswood - Rezone the Land From Rural Resource to Rural Living ...(Cont'd)**

---

**DECISION: 24 January 2019**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor J Finlay.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

**The Mayor, Councillor A M van Zetten, announced that Council no longer sits as a Planning Authority.**

**DECISION: 24 January 2019**

**MOTION**

**Moved Councillor R I Soward, seconded Councillor D H McKenzie.**

**That Council move to discuss Agenda Item 14.1 - Notice of Motion - Councillor T G Walker - Australia Day Acknowledgement.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

**Council moved to Agenda Item 14.1 - Notice of Motion - Councillor T G Walker - Australia Day Acknowledgement.**

---

**14.1 Notice of Motion - Councillor T G Walker - Australia Day Acknowledgement****FILE NO:** SF5547**AUTHOR:** Leanne Purchase (Acting Manager Corporate Strategy)**GENERAL MANAGER:** Michael Stretton (General Manager)

---

**DECISION STATEMENT:**

To consider withdrawing City of Launceston support for events and ceremonies that celebrate Australia Day on 26 January each year, and to lobby Federal Government for an alternative date.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 26 June 2017 - Agenda Item 21.1 - Lord Mayor Correspondence Seeking Australia Day Date Change

**RECOMMENDATION:**

That Council, following the conclusion of Australia Day on 26 January 2019, with reference to the fact Australia Day is currently a nationally gazetted day that is not inclusive of all people in our local community, will no longer officially celebrate Australia Day on this day each year, other than how it is legally bound to do so by the Federal Government, but will, until such time that an alternative date is secured:

1. consult with the Tasmanian Aboriginal community about the appropriateness of any events held on January 26;
  2. remove references to January 26 as Australia Day by replacing, relocating and renaming awards, and no longer sponsoring or organising events under that name on that date; and
  3. write to, and regularly lobby, the Federal Government to change the date for Australia's national day to one acceptable to the whole community.
- 

**Mr M Stretton (General Manager) was in attendance to answer questions of Council in respect of this Agenda Item.**

**Ms Nancy Serisier spoke for the item**  
**Mr Adam Thompson spoke for the item**

---



**14.1 Notice Of Motion - Councillor T G Walker - Australia Day Acknowledgement  
...(Cont'd)**

---

Councillor D H McKenzie foreshadowed a further motion in the event the current motion is unsuccessful.

The Mayor, Councillor A M van Zetten, handed the Chair to the Deputy Mayor at 3.18pm.

The Mayor, Councillor A M van Zetten, resumed the Chair at 3.22pm.

**DECISION: 24 January 2019****MOTION 1**

Moved Councillor T G Walker, seconded Councillor A E Dawkins.

That the Motion, as per the Recommendation to Council, be adopted.

**LOST 5:7**

**FOR VOTE: Mayor Councillor A M van Zetten, Councillor A E Dawkins, Councillor N D Daking, Councillor K P Stojansek, and Councillor T G Walker**

**AGAINST VOTE: Councillor R I Soward, Councillor D H McKenzie, Councillor P S Spencer, Councillor A G Harris and Councillor J G Cox**

**ABSTAINED FROM VOTING: Deputy Mayor Councillor D C Gibson and Councillor J Finlay**

**DECISION: 24 January 2019****MOTION 2**

Moved Councillor D H McKenzie, seconded Councillor J G Cox.

That Councillor R I Soward be granted an extension of speaking time of three minutes.

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

**14.1 Notice Of Motion - Councillor T G Walker - Australia Day Acknowledgement  
...(Cont'd)**

---

**DECISION: 24 January 2019****MOTION 3****Moved Councillor D H McKenzie, seconded Councillor J Finlay.**

**That, following conclusion of Australia Day on 26 January 2019, the City of Launceston agrees to review its current policy position of recognising Australia Day on this day each year. Such a review would need to be completed in the first half of the year.**

**CARRIED 10:2**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

**AGAINST VOTE: Councillor R I Soward and Councillor P S Spencer**

**Council adjourned for a break at 3.28pm**

**Council resumed following the break at 3.44pm**

**Council resumed the published order of business at Agenda Item 9.1 - Mayor's Announcements**

---

**9 ANNOUNCEMENTS BY THE MAYOR****9.1 Mayor's Announcements****FILE NO:** SF2375

---

**Thursday 20 December 2018**

- Co-launched City of Launceston/Northern Tasmanian Visitor website at Launceston Travel Centre

**Friday 21 December 2018**

- Attended Christmas Morning Tea - Tasmanian Police Headquarters

**Saturday 22 December 2018**

- Officiated at the launch of the Nepali Language Literacy Campaign at 8 High Street, East Launceston

**Sunday 23 December 2018**

- Attended 'Season - A Christmas Theatre Experience' produced by Door of Hope in their Main Auditorium
- Delivered Christmas greetings at Carols by Candlelight, City Park

**Tuesday 25 December 2018**

- Officiated at Launceston City Community Christmas luncheon at the Albert Hall

**Thursday 27 December 2018**

- Attended official start of the Launceston to Hobart Yacht Race from Beauty Point Club House
- Attended the Christmas Sport Carnival at the Silverdome

**Sunday 30 December 2018**

- Attended Big Bash Cricket - Hurricanes versus Perth Scorchers at UTAS Stadium

**Monday 31 December 2018**

- Attended funding announcement from Cricket Tasmania for practice wickets at Invermay Park
  - Attended Beerfest at Royal Park
-

**9.1 Mayor's Announcements ...(Cont'd)**

---

**Friday 11 January 2019**

- Attend Good Neighbourhood Council barbeque at the Greek Community Hall, South Launceston

**Sunday 13 January 2019**

- Attended MONA FOMA - Giant Sculpture of Man at the First Basin

**Monday 14 January 2019**

- Attended MONA FOMA - Workers Club Opening Night at 66 Elizabeth Street
- Attended MONA FOMA - Large Steel Structures at Design Tasmania

**Tuesday 15 January 2019**

- Attended MONA FOMA - Art Crawl Opening Night at QVMAG School of Creative Arts
- 
-

**10 COUNCILLOR'S REPORTS**

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)*

**10.1 Councillor D C Gibson**

- **Thanked the City of Launceston for conducting the 17 January 2019 Capital Works Bus Tour for Councillors.**
- **Highlighted the 18 January 2019 welcome to Launceston for interstate MONA FOMA Competition Winners and interstate media and thanked all those involved with hosting and working to organise a very successful event.**
- **Attended the Design Tasmania brunch on 19 January 2019 to celebrate the opening of new facilities and farewelling Dr Pippa Dickson.**

**11 QUESTIONS BY COUNCILLORS****11.1 Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)*

---

**11.1.1 Councillor's Questions on Notice - Councillor N D Daking - Council Meeting - 20 December 2018****FILE NO:** SF2375**AUTHOR:** Tracey Mallet (Manager Community and Economic Development)**DIRECTOR:** Leanne Hurst (Director Development Services)

---

**QUESTION and RESPONSE:**

The following question was asked by Councillor N D Daking at the Council Meeting of 20 December 2018 and a response has been provided by Tracey Mallet (Manager Community and Economic Development).

**Question:**

1. *With reference to questions about the pop up event on High Street and events like those held in Royal Park, would Council Officers please provide Councillors with information around the definition of an event?*

**Response:**

The City of Launceston does not have a set definition of what constitutes an event. The Council provides guidance, advice and information for the organisation of any public gathering, celebration or function in the Launceston municipality. If an event is to be held in a City of Launceston Park, Mall or Reserve then approval is sought from the Asset Manager through the Event Notification process.

Under Part 5 of the *Public Health Act 1997*, a Place of Assembly Licence is required if a public event is likely to attract 1,000 people or more, present for two hours or more. A public event as defined in the *Public Health Act 1997* includes, but is not limited to, any performance, exhibition, circus, festival, food festival, pageant, regatta, sports event, dance and publicly advertised lecture. The Council is responsible for assessing Place of Assembly Licence applications to help ensure public events do not pose a risk to the health and safety of the community.

The City of Launceston Event Strategy 2016-2019 provides the strategic framework for Launceston's event related activities. The event strategy provides scope for major and community events and festivals that take place annually, biannually, occasionally or once-off. It includes arts and cultural events, food and beverage, sporting and special interest events, community celebrations and civic commemorations as well as one-off major events that have a capacity to draw a substantial number of visitors to the city. The Event Strategy is due for review this year.

---

---

**11.1.2 Councillor's Questions on Notice - Councillor T G Walker - Council Meeting - 20 December 2018****FILE NO:** SF2375**GENERAL MANAGER:** Michael Stretton (General Manager)

---

**QUESTION and RESPONSE:**

The following question was asked by Councillor T G Walker at the Council Meeting of 20 December 2018 and a response has been provided by the Michael Stretton (General Manager).

**Question:**

- 1. Over 50% of the Australian public are in favour of changing the date of Australia Day. What conversations has the City of Launceston had with the Aboriginal community in respect of this issue and would Council consider taking a position regarding changing the date of Australia Day?*

**Response:**

The Council has recognised Australia day on 26 January since the 1970s and at this stage has not adopted a formal position in respect to changing the date on which it recognises Australia Day. Accordingly, there have been no formal discussions between the Council and the community on this matter.

Given the political nature of this matter, it is suggested that a Notice of Motion would be required from a Councillor in order for the Council to formally consider its policy position and there is little doubt that the Council would welcome an open and inclusive discussion on this important matter.

---

**11.2 Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)*

**11.2.1 Councillor N D Daking - Mobile Food Van Permits**

- 1. There appears to be some confusion regarding the mobile food vendors operating in High Street regarding their permits, criteria and conditions versus the mobile food vendors (undergoing the current trail) trading from the Mall. Could Councillors be provided with the different permits and conditions and be informed as to why they are different?**

**The Mayor, Councillor A M van Zetten, indicated that this question would be Taken on Notice and a response provided in the Council Agenda of 7 February 2019.**

---



## 12 COMMITTEE REPORTS

### 12.1 Launceston Access Advisory Committee Report - 17 December 2018

**FILE NO:** SF0025

**AUTHOR:** Sarah McCormack (Community Development Project Officer)

**DIRECTOR:** Leanne Hurst (Director Development Services)

---

#### **DECISION STATEMENT:**

To receive and consider a report from the Launceston Access Advisory Committee.

#### **RECOMMENDATION:**

That Council receives the report from the Launceston Access Advisory Committee Meeting held on 17 December 2018.

---

**Mrs L Hurst (Director Development Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 24 January 2019**

#### **MOTION**

**Moved Councillor P S Spencer, seconded Councillor N D Daking.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

**13 COUNCIL WORKSHOPS**

**No Council Workshops have been conducted since the last Council Meeting**

**14 NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**Notice of Motion - Councillor T G Walker - Australia Day Acknowledgement**

**A motion was passed to bring this item forward in the Agenda. It was considered after Agenda Item 8.4 - Amendment 47 - 38A Faulkner Road, Ravenswood - Rezone the Land From Rural Resource to Rural Living on Page 33 of these Minutes.**

---

**15 DEVELOPMENT SERVICES DIRECTORATE ITEMS****15.1 61 Belgrave Parade, Youngtown - Petition to Amend Sealed Plan****FILE NO:** 55510**AUTHOR:** Abby Osborne (Statutory Services Officer)**DIRECTOR:** Leanne Hurst (Director Development Services)

---

**DECISION STATEMENT:**

To consider appointing a Committee to conduct a hearing in relation to a Petition to Amend Sealed Plan.

**RECOMMENDATION:**

That Council appoints a Council Committee of four Councillors under section 104(2) of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and section 23 of the *Local Government Act 1993* to conduct a hearing in relation to a Petition to Amend a Sealed Plan (143829) for 61 Belgrave Parade, Youngtown.

---

**Mrs L Hurst (Director Development Services) and Mr R Jamieson (Manager City Development) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 24 January 2019****MOTION**

**Moved Councillor D H McKenzie, seconded Councillor A G Harris.**

**That Council appoints a Council Committee of four Councillors - Councillor P S Spencer, Councillor A G Harris, Councillor D H McKenzie and Councillor J Finlay, under section 104(2) of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and section 23 of the *Local Government Act 1993* to conduct a hearing in relation to a Petition to Amend a Sealed Plan (143829) for 61 Belgrave Parade, Youngtown.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

## **15.2 Event Sponsorship Policy Review**

**FILE NO:** SF0984

**AUTHOR:** Cherie Holmes (Grants and Sponsorship Officer)

**DIRECTOR:** Leanne Hurst (Director Development Services)

---

### **DECISION STATEMENT:**

To consider proposed changes to the Event Sponsorship Policy.

### **PREVIOUS COUNCIL CONSIDERATION:**

Workshop - 13 December 2018 - Event Sponsorship Policy - Review (05-PI-012)

Council - 24 April 2017 - Agenda Item 15.1 - Event Sponsorship Policy Update (05-PI-012)

Council - 28 November 2016 - Agenda Item 15.1 - Event Sponsorship Policy (05-PI-012)

### **RECOMMENDATION:**

1. That Council approves the revised Event Sponsorship Policy 05-PI-012.

## **Event Sponsorship Policy**

### ***PURPOSE***

The purpose of the Event Sponsorship Policy is to provide a framework to support events that will deliver community, social, cultural, tourism and economic benefits to the Launceston community, building our profile and reputation as a great place to live, visit and invest.

### ***SCOPE***

Applies to applications seeking funding assistance for events held within the Launceston municipality or that demonstrate substantial benefit to Launceston and the region.

### ***POLICY***

#### **Funding Overview**

Applications for event sponsorship for the following categories will be assessed under this policy against the relevant assessment criteria.

---

**15.2 Event Sponsorship Policy Review ...(Cont'd)**

---

**General Event Sponsorship Program**Small Events - up to \$5,000

Funding will be provided to small community events held in the Launceston municipality where the local community is the main audience. These events will deliver an inclusive experience, encouraging community participation, creativity, and will foster pride and positivity in our city. Small community events will support a diverse major events calendar and will contribute to making Launceston a desirable place to live, work and invest.

To encourage applications for new events that have not been held before, additional bonus points will be provided during the application assessment process.

Council will allocate an annual amount in the budget specifically for Small Event Sponsorship.

Links to Event Strategy - Goal 2 (Community, social and lifestyle) and Goal 3 (Asset Usage)

Major Events - \$5,001 - \$20,000

Funding will be provided to major events held in the Launceston municipality, where local, intrastate, interstate and international attendees are the main audience. These events will deliver an inclusive experience, encouraging community participation, creativity, and will foster pride and positivity in our City. They will also deliver tourism and economic returns to the Launceston community, building our profile and reputation as a great place to live, visit and invest.

To encourage applications for new events that have not been held before, additional bonus points will be provided during the application assessment process.

There will be two levels of funding available:

Level 1 - up to \$12,500

Would typically be for an event held in the Launceston municipality attracting audiences from local and intrastate areas.

Level 2 - up to \$20,000

Would typically be for an event held in the Launceston municipality attracting larger audiences, from local, intrastate, interstate and/or from overseas.

Council will allocate an annual amount in the budget specifically for Major Event Sponsorship.

---

## **15.2 Event Sponsorship Policy Review ...(Cont'd)**

---

Links to Event Strategy - Goal 1 (Economic, Tourism and Profile), Goal 2 (Community, social and lifestyle) and Goal 3 (Asset Usage)

### **Signature Event Sponsorship Program**

Funding will be provided to support established annual events (small and major) that deliver a uniquely memorable experience in the Launceston municipality. Events will deliver an inclusive experience, encouraging community participation, creativity and will foster pride and positivity in our City. The Major Signature Events will in addition deliver significant tourism and economic returns to the Launceston community, building our profile and reputation as a great place to live, visit and invest. Major Events will also operate under multi-year strategic and marketing plans and epitomise best practice in event delivery.

On a tri-annual basis the City of Launceston will identify established annual events that will be eligible for three years of continuous funding support. Up to four of these will be small events. Events must deliver a unique and memorable experience for the City of Launceston, have received a minimum of three years continuous funding support as a City of Launceston Sponsored Event and continue to deliver Event Strategy outcomes to a high standard.

Council will pre-commit a three year funding allocation specifically for Signature Events. Annual reporting (detailed in the funding agreement) is required prior to release of funds for the following year's event.

Links to Event Strategy - Goal 1 (Economic, Tourism and Profile), Goal 2 (Community, social and lifestyle) and Goal 3 (Asset Usage)

### **New Year's Eve Event Sponsorship Program**

The New Year's Eve Event Sponsorship Program provides support to the primary New Year's Eve event to be held in the Launceston municipality. The event will deliver an inclusive experience, encouraging community participation, creativity, and will foster pride and positivity in our City. As a major community event, it may also deliver tourism and economic returns to the Launceston community, building our profile and reputation as a great place to live, visit and invest.

The City of Launceston on a triennial basis will commit to three years of continuous funding to the primary New Year's Eve event. Annual reporting (detailed in the funding agreement) is required prior to release of funds for the following year's event.

Council will allocate an annual amount in the budget specifically for New Year's Eve Event Sponsorship.

---

## 15.2 Event Sponsorship Policy Review ...(Cont'd)

Links to Event Strategy - Goal 1 (Economic, Tourism and Profile), Goal 2 (Community, social and lifestyle) and Goal 3 (Asset Usage)

### Special Event Sponsorship Program - up to \$30,000

A 'Special Event' is defined as an irregular or one-off event that has the ability to attract significant attendees from local, state and interstate areas. These events will deliver an inclusive experience, encouraging community participation, creativity, and fostering pride and positivity in our City. They will also deliver tourism and economic returns to the Launceston community, building our profile and reputation as a great place to live, visit and invest.

Council will allocate an annual amount in the budget specifically for Special Event Sponsorship.

Applicants will be able to apply for up to \$30,000 in the Special Event Sponsorship Program.

Links to Event Strategy - Goal 1 (Economic, Tourism and Profile), Goal 2 (Community, social and lifestyle) and Goal 3 (Asset Usage).

### Funding Rounds

#### General Event Sponsorship

There will be two funding rounds per financial year and the timeframe for applications to be considered is as follows:

Round	Applications Open	Applications Close	Applications Assessed	Council Decision
Round 1 (events 1 August - 31 December)	1 February	15 March	April	May
Round 2 (events 1 January - 31 July)	1 May	15 June	July	September

For General Event Sponsorship, round one covers a five month period and will be allocated 40% of the annual budget; this allocation will be pre-committed by Council. Round two covers a seven month period and will be allocated 60% of the annual budget. Where programs are over or under-subscribed in any round, the Assessment Panel may make a recommendation to Council to adjust budget allocation between programs.

## **15.2 Event Sponsorship Policy Review ...(Cont'd)**

### Signature Event Sponsorship Program

On a triennial basis the City of Launceston will identify established small and major annual events that will be eligible for three years of funding support. Event organisers will be required to submit an application to support their funding request, up to an amount to be determined by a decision of Council. Applications will open on a triennial basis and the timeframe for funding applications to be considered is as follows (note: triennial funding commenced in the 2017/2018 financial year):

<b>Applications Open</b>	<b>Applications Close</b>	<b>Applications Assessed</b>	<b>Council Decision</b>
1 February	15 March	April	May

For Signature Event Sponsorship, the Council decision will incorporate a pre-commitment of funds by Council.

### New Year's Eve Event Sponsorship Program

The City of Launceston on a triennial basis (this commenced in the 2017/2018 financial year) will open an expression of interest process and the timeline will be as follows:

<b>Applications Open</b>	<b>Applications Close</b>	<b>Applications Assessed</b>	<b>Council Decision</b>
1 February	15 March	April	May

For New Year's Eve Event Sponsorship, the Council decision will incorporate a pre-commitment of funds by Council.

### Special Event Sponsorship

Expressions of interest can be made for Special Event funding for up to \$30,000 and will be ongoing until the budget allocation has been exhausted within that given financial year. Expressions of interest for Special Event funding will generally be considered by Council within six weeks of receipt of a formal application.

Requests for funding greater than \$30,000 or that fall outside of sponsorship guidelines may be considered separately by Council.

### **Funding Assessment**

Assessment of all eligible applications will be made by the City of Launceston Event Sponsorship Assessment Panel and will operate under a Council endorsed Terms of Reference.



**15.2 Event Sponsorship Policy Review ...(Cont'd)**

---

Funding decisions will be made by the Council, following recommendations made by the Panel. Funding endorsement will be subject to the budget available.

**Funding Agreement**

Successful applicants will be required to sign a funding agreement which will detail the conditions and reporting requirements specific to the funding level.

It will be normal practice that 20% of the endorsed funding will be withheld until the funding conditions and reporting requirements have been met.

The City of Launceston reserves the right to reconsider any funding decision if any variation is made to an event after funding is endorsed.

**Funding Limitations**

No funding will be granted to an event that has started or completed prior to the application being assessed.

An event under this Policy will only be eligible to receive funding from one City of Launceston Event Sponsorship program per financial year. The event will also be ineligible to receive funding support from any other City of Launceston funding program (eg. Community Grant).

***PRINCIPLES***

Council's Organisational Values apply to all activities.

***RELATED POLICIES & PROCEDURES***

05-Rfx-018 Small Event Sponsorship Guidelines  
05-Rfx-019 Major Event Sponsorship Guidelines  
05-Rfx-020 Signature Event Sponsorship Guidelines  
05-Rfx-021 New Year's Eve Event Sponsorship Guidelines  
05-Rfx-022 Start-up Event Sponsorship Guidelines  
05-Rfx-023 Special Event Sponsorship Guidelines

***RELATED LEGISLATION***

N/A

***REFERENCES***

N/A

---

## 15.2 Event Sponsorship Policy Review ...(Cont'd)

---

### **REVIEW**

The policy will be reviewed in line with the City of Launceston Events Strategy or more frequently if dictated by operational demands and with Council's approval.

---

**Mrs L Hurst (Director Development Services), Ms T Mallet (Manager Community and Economic Development) and Mrs C Holmes (Grants and Sponsorship Officer) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 24 January 2019**

### **MOTION**

**Moved Councillor D H McKenzie, seconded Councillor A E Dawkins.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

## 15.3 Delegation From Council to General Manager - *Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas)*

**FILE NO:** SF2399/SF0113

**AUTHOR:** Duncan Campbell (Governance and Paralegal Officer)

**DIRECTOR:** Leanne Hurst (Director Development Services)

---

### **DECISION STATEMENT:**

To consider the delegation from Council to General Manager of particular powers and functions under the *Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas)*.

### **RECOMMENDATION:**

That Council:

1. pursuant to section 22(1) of the *Local Government Act 1993 (Tas)*, delegates the functions and powers under the following sections of the *Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas)* to the holder of the position of General Manager: Section 89.
  2. pursuant to section 64(b) of the *Local Government Act 1993 (Tas)*, authorises the holder of the position of General Manager to delegate the powers and functions described at 1. to an employee or employees of the Council.
  3. notes that the delegations at 1. will be effected by an instrument of delegation from Council to General Manager, that will be executed by the Mayor to comply with the requirement of section 22(1) of the *Local Government Act 1993 (Tas)* that delegations are to be in writing.
- 

**Mrs L Hurst (Director Development Services) and Ms L Foster (Director Corporate Services were in attendance to answer questions of Council in respect of this Agenda Item.**

---

15.3 Delegation From Council to General Manager - *Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas) ...*(Cont'd)

---

**DECISION:** 24 January 2019

**MOTION**

Moved Councillor J G Cox, seconded Councillor R I Soward.

That the Motion, as per the Recommendation to Council, be adopted.

**CARRIED 12:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

---

**16 FACILITIES MANAGEMENT DIRECTORATE ITEMS**

No Items were identified as part of these Minutes

**17 CREATIVE ARTS AND CULTURAL SERVICES DIRECTORATE ITEMS**

No Items were identified as part of these Minutes

---

**18 INFRASTRUCTURE SERVICES DIRECTORATE ITEMS****18.1 Launceston Flood Authority Annual Report 2017/2018****FILE NO:** SF4493**AUTHOR:** Shane Eberhardt (Director Infrastructure Services)**GENERAL MANAGER:** Michael Stretton (General Manager)

---

**DECISION STATEMENT:**

To adopt the Launceston Flood Authority Annual Report for the 2017/2018 financial year.

**RECOMMENDATION:**

That Council adopts the Launceston Flood Authority Annual Report for the year ended 30 June 2018.

---

**Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 24 January 2019****MOTION**

**Moved Councillor J Finlay, seconded Councillor D H McKenzie.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

**18.2 Action in Respect of the Street Tree Advisory Group****FILE NO:** SF2233/SF4835/SF5726**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

---

**DECISION STATEMENT:**

To consider disbanding the Street Tree Advisory Group.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 23 January 2017 - Agenda Item 19.2 - Action in Respect of the Economic Development Committee and the Street Tree Advisory Group

**RECOMMENDATION:**

That Council:

1. disbands the Street Tree Advisory Group.
  2. notes that the resolution made in respect of recommendation 1 will be reflected in Council's Committee Representation Details document 14-HLPrx-012 and will be communicated to the Chairperson of the Committee by the Manager Corporate Strategy.
  3. notes the significant contribution that the members of the Street Tree Advisory Group Committee past and present have made to providing a coordinated, strategic approach to the planting of street trees in Launceston.
- 

**Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

---

**18.2 Action in Respect of the Street Tree Advisory Group ...(Cont'd)**

---

**DECISION: 24 January 2019****MOTION****Moved Councillor J G Cox, seconded Councillor D H McKenzie.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 12:0****FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---



**18.3 Action in Respect of the Heritage Forest Advisory Committee****FILE NO:** SF2233/SF6371/SF0830**AUTHOR:** Dannielle Denning (Parks Planner)**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

---

**DECISION STATEMENT:**

To consider disbanding the Heritage Forest Advisory Committee.

**RECOMMENDATION:**

That Council:

1. disbands the Heritage Forest Advisory Committee.
  2. if recommendation 1. is resolved in the affirmative, rescinds the Heritage Forest Advisory Committee Terms of Reference - 26-Rfx-013.
  3. notes that the resolution made in respect of recommendation 1 will be reflected in the Council's Committee Representation Details - 14-HLPr-012 and will be communicated to the Chair of the Committee by the Manager Corporate Strategy.
  4. notes the significant contribution that the members of the Heritage Forest Advisory Committee past and present have made to developing Heritage Forest and Churchill Park Sports Complex.
- 

**Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

---

**18.3 Action in Respect of the Heritage Forest Advisory Committee ...(Cont'd)**

---

**DECISION: 24 January 2019****MOTION****Moved Councillor R I Soward, seconded Councillor D H McKenzie.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 12:0****FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

## 18.4 Proposed Street Names - Tenzing Drive, Sherpa Court and Himalaya Court

**FILE NO:** SF0621/DA0115/201117

**AUTHOR:** Sonia Smith (Infrastructure Development Liaison)

**DIRECTOR:** Shane Eberhardt (Director Infrastructure Services)

---

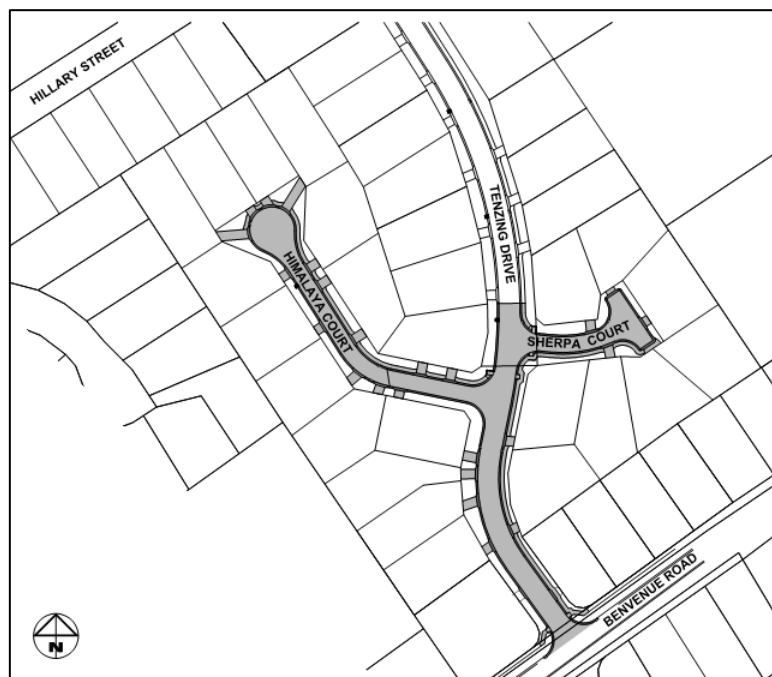
### DECISION STATEMENT:

To consider two new street names for recently constructed cul de sacs off Tenzing Drive at St Leonards.

### RECOMMENDATION:

That Council, pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982* and section 20E of the *Survey Co-ordination Act 1944*, approves:

1. the extension of the name Tenzing Drive south to the newly constructed intersection with Benvenue Road; and
2. the name Sherpa Court for the cul de sac running east off Tenzing Drive between No. 25 Tenzing Drive and No. 29 Tenzing Drive; and
3. the name Himalaya Court for the cul de sac running west off Tenzing Drive between No. 30 Tenzing Drive and No. 34 Tenzing Drive.



**18.4 Proposed Street Names - Tenzing Drive, Sherpa Court and Himalaya Court  
...(Cont'd)**

---

**Mr S Eberhardt (Director Infrastructure Services) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 24 January 2019**

**MOTION**

**Moved Councillor R I Soward, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

---

**19 CORPORATE SERVICES DIRECTORATE ITEMS**

**No Items were identified as part of these Minutes**

**20 GENERAL MANAGER'S DIRECTORATE ITEMS**

**No Items were identified as part of these Minutes**

**21 URGENT BUSINESS**

*Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Minutes.*

**No Urgent Items were identified as part of these Minutes**

**22 CLOSED COUNCIL**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 15(1); Regulation 32(1)(c) and Regulation 34(1)(b)*

**No Closed Items were identified as part of these Minutes**

**23 MEETING CLOSURE**

**The Mayor, Councillor A M van Zetten, closed the Meeting at 4.05pm.**

---