



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
THURSDAY 25 JULY 2019
1.00pm**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 25 July 2019

Time: 1.00pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Michael Stretton
General Manager

City of Launceston

COUNCIL AGENDA

Thursday 25 July 2019

22 November 2018

Mr Michael Stretton
General Manager
City of Launceston
PO Box 396
LAUNCESTON TAS 7250

Dear Michael

COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. Convening council meetings

- (1) *The mayor of a council may convene -*
- (a) *an ordinary meeting of the council; and*
 - (b) *a special meeting of council.*

I request that you make the necessary arrangements for the Ordinary Meetings of Council to be convened on the following Thursdays for 2019: 24 January; 7 and 21 February; 7 and 21 March; 4 and 18 April; 2, 16 and 30 May; 13 and 27 June; 11 and 25 July; 8 and 22 August; 5 and 19 September; 3, 17 and 31 October; 14 and 28 November and 12 December commencing at 1.00pm in the City of Launceston Council Chambers, Town Hall, St John Street, Launceston.

Yours sincerely



Councillor A M van Zetten
MAYOR

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Thursday 25 July 2019

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1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2 DECLARATIONS OF INTEREST

Local Government Act 1993 - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

3 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 11 July 2019 be confirmed as a true and correct record.

4 DEPUTATIONS

No Deputations have been identified as part of this Agenda

5 PETITIONS

Local Government Act 1993 - sections 57 and 58

No Petitions have been identified as part of this Agenda

6 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

6.1 Ms Liz Frankham (Chair) - Junction Arts Festival

Ms Frankham will provide Council with a summary of activities relating to the Junction Arts Festival.

7 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

7.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

7.1.1 Public Questions on Notice - Mr Jai Larkman - Council Meeting - 11 July 2019

FILE NO: SF6381

AUTHOR: Anthea Rooney (Committee Clerk)

GENERAL MANAGER: Michael Stretton (General Manager)

QUESTIONS and RESPONSES:

The following questions, asked at Council on 11 July 2019 by Mr Jai Larkman, have been answered by Mrs Leanne Hurst (Director Development Services).

Questions:

1. Is the Council a member of the Green Building Council of Australia and what measures towards green building standards and retro-fitting of old buildings, in the light of building efficiency, is the Council considering or putting towards such proposals?

Response:

Launceston City Council was previously a member of the Green Building Council of Australia but no longer retains membership. The Council's building projects comply with the National Construction Code energy ratings, as is also required of private developers. The Council's Sustainability Officer is currently preparing a Sustainability Strategy to provide guidance to the delivery of services and management of community assets.

Additionally, the Council is implementing innovative approaches to waste management and asset management within the Macquarie House development to improve the sustainability of this building and when any re-development of the City Hall is completed it is intended to improve the sustainability and efficiency of the building. The Council partnered with the State Government in the development of the CH Smith Building which will achieve a six-star energy efficiency rating. This is an outstanding example of the adaptive re-use of an old building.

7.1.2 Public Questions on Notice - Mr Vaughan Fisher - Council Meeting - 11 July 2019**FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Michael Stretton (General Manager)

QUESTIONS and RESPONSES:

The following questions, asked at Council on 11 July 2019 by Mr Vaughan Fisher, have been answered by Mrs Leanne Hurst (Director Development Services) and Mr Matthew Skirving (Acting Director Infrastructure Services).

Question:

(Leanne Hurst - Director Development Services)

1. What has happened to skyline preservation in Launceston?

Response:

The Launceston Interim Planning Scheme 2015 makes some provision for the management of scenic vistas. Works within the current scenic management overlay of the Scheme need to consider the visual impact on skylines to meet the performance criteria. This is part of a broader set of criteria, and protecting skylines is not the main focus of the code. The new Scenic Protection Code within the Tasmanian Planning Scheme has a greater focus on the impact of development on skylines. However, it only applies to the following zones:

- (a) Rural Living Zone;*
- (b) Rural Zone;*
- (c) Agriculture Zone;*
- (d) Landscape Conservation Zone;*
- (e) Environmental Management Zone; or*
- (f) Open Space Zone.*

The Scenic Protection Code will be applied to the Launceston Planning Scheme once it has been transitioned to adopt the new State Planning Provisions. That work is currently underway. Some of the land previously covered by the Scenic Management Code will no longer be applicable. To address this, there are two Specific Area Plans proposed to cover the western hillside and southern entry into Launceston. They will focus on views from public roads and places, though not specifically on skylines.

7.1.2 Public Questions on Notice - Mr Vaughan Fisher - Council Meeting - 11 July 2019 ... (Cont'd)

The recently commissioned Launceston Building Heights and Massing study considers key vistas and viewpoints within the central Launceston area. Though not specifically focussing on skyline, the development standards currently being prepared for consideration will address the visual impact of new buildings proposed to be constructed above 14.5m, which would be used in conjunction with any other Planning Scheme overlays or Codes, such as heritage listings.

Question:

(Matthew Skirving - Acting Director Infrastructure Services)

2. [With reference to a cast-iron pipe that pierces the Cataract Hill at the valley beneath the "Giant's Grave" and goes through a tunnel and trenches beneath the West Tamar Highway bridge], could I, as the son of a surveyor, suggest that we might first make motions towards restoration of the Tamar and redirect the said pipeline to the closest tertiary sewage treatment plant in Launceston? Where does the pipeline go to?

Response:

There are a number of stormwater and sewer mains servicing the suburb of Trevallyn. Stormwater assets are the responsibility of the City of Launceston, whereas the sewer network is the responsibility of TasWater. There is insufficient information contained within this question to provide an accurate determination of the exact infrastructure referred to. We encourage the proponent to contact the Council's customer service team so that additional detail can be captured and an appropriate assessment undertaken.

Question:

(Matthew Skirving - Acting Director Infrastructure Services)

3. Would it be possible to build outrider walkways on the highway bridge from Sacred Heart College to an area landing on the other side of the West Tamar Highway near Tamar Marine and then across the river to land at the tramways?

Response:

There is an existing shared pathway between Sacred Heart College and Tamar Marine via Kings Bridge and via the underpass to Tamar Marine. Any addition to the West Tamar Bridge Road would be for the consideration of the Department of State Growth.

7.1.2 Public Questions on Notice - Mr Vaughan Fisher - Council Meeting - 11 July 2019 ...(Cont'd)

An addition of a bridge structure between Tamar Marine and the tramways (assuming the proponent is referring to a bridge across the South Esk) would be unlikely to be supported or viable for Council at this point in time. The construction of the Seaport pedestrian bridge has improved the pedestrian/bike amenity greatly.

7.2 Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 8 - Planning Authority.

8 PLANNING AUTHORITY

No Development Applications have been identified as part of this Agenda

9 ANNOUNCEMENTS BY THE MAYOR

9.1 Mayor's Announcements

FILE NO: SF2375

Thursday 11 July 2019

- Attended the Northern Tasmania Athletics Coach Forum

Friday 12 July 2019

- Attended the 8th Australian Bhutanese Interstate Championships 2019
- Attended the University of Tasmania and Hawthorn Memorandum of Understanding signing

Saturday 13 July 2019

- Attended the Launceston Night Market
- Attended and assisted with the presentation of trophies at the final night of Launceston Competitions (Dance)

Sunday 14 July 2019

- Officiated at the 8th Australian Bhutanese Interstate Championships 2019

Tuesday 16 July 2019

- Attended the *Tackling Smoking* Fun Day at YMCA

Wednesday 17 July 2019

- Attended the Community lunch at Northern Suburbs Community Centre Newnham

Friday 19 July 2019

- Attended *101* at the Earl Arts Centre

Saturday 20 July 2019

- Attended *Circus Oz: Rock Bang* at Princess Theatre

Monday 22 July 2019

- Attended the Mowbray Community Development Workshop
-
-

10 COUNCILLOR'S REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

11 QUESTIONS BY COUNCILLORS**11.1 Questions on Notice**

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

11.1.1 Councillors' Questions on Notice - Councillor T G Walker - Culling of Black Swans - 11 July 2019**FILE NO:** SF2375**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Michael Stretton (General Manager)

QUESTION and RESPONSE:

The following question, asked at Council on 11 July 2019 by Councillor T G Walker, has been answered by Mrs Leanne Hurst (Director Development Services).

Question:

1. Can Council investigate the nature of the permits allowing the culling of black swans on the upper reaches of the kanamaluka/Tamar River? How many black swans are being killed? Are other options being investigated and does Council have a position regarding the culling?

Response:

The management of wildlife in Tasmania is subject to the Nature Conservation Act 2002 and is administered by the Department of Primary Industry, Parks, Water and Environment. An owner or manager of land is required to hold a crop protection permit to shoot, poison or trap (then shoot) wildlife causing damage to pasture and crops. Officers have sought advice from the Department as to whether there are currently any permits in place for the culling of black swans in the region. At the time of preparing the response that information had not yet been received.

11.2 Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

12 COMMITTEE REPORTS**12.1 Northern Youth Coordinating Committee Report - 2 July 2019****FILE NO:** SF0136**AUTHOR:** Claudia Taylor (Youth Development Officer)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To receive and consider a report from the Northern Youth Coordinating Committee Meeting held on 2 July 2019.

RECOMMENDATION:

That Council receives the report from the Northern Youth Coordinating Committee Meeting held on 2 July 2019.

REPORT:

The Northern Youth Coordinating Committee (NYCC) met on Tuesday, 2 July 2019 and the following business was conducted:

- A presentation from the Department of Health on *Smoke Free Young People Strategy*. The Smoke Free Young People strategy focuses on compliance and education. The strategy looks at ways to prevent young people from taking up smoking or helping to quit as well as compliance issues.
 - An update from headspace on the Mental Health Week event for secondary schools. The event will be held on 23 October 2019 at the Launceston Conference Centre and the theme is #checkinyourmentalhealth. A working group within the NYCC has been formed to assist with this event.
 - Updates by the peak body, Youth Network of Tasmania (YNOT) were received regarding:
 - Tasmanian Mental Health Workers in Schools Program introducing mental health workers in all Tasmanian State primary and high schools
 - The State Government announcement that \$5 million in new funds will be made available for an immediate response to Tasmania's current housing crisis. The money will be used to ensure those sleeping rough will be housed safely.
-

12.1 Northern Youth Coordinating Committee Report - 2 July 2019 ...(Cont'd)

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Consideration contained in the report

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Area:

1. To develop and consistently utilise contemporary and effective community engagement processes.

Youth Engagement Framework 2020-2023

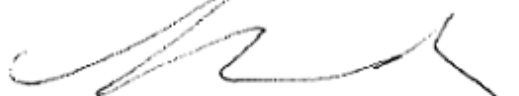
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

12.2 Tender Review Committee Meeting - 4 July 2019**FILE NO:** SF0100/CD008/2019**AUTHOR:** Anthea Rooney (Committee Clerk)**DIRECTOR:** Paul Gimpl (Acting Director Corporate Services)

DECISION STATEMENT:

To receive a report from the Tender Review Committee (a delegated Authority Committee).

RECOMMENDATION:

That Council notes the decision of the Tender Review Committee to accept the tenders submitted by the following contractors for CD008/2019 - Supplier Panel Vegetation Management and Wet Hire:

Category 1 - Clearing of Fire Hazards and Abatement Works
Equity Labour Services, Digga and Mytrax
Panel of 3

Category 2 - Vegetation Management
Equity Labour Services, Digga and Mytrax
Panel of 3

Category 3 - Bushland and Waterway Selective Weed Control
Equity Labour Services, Digga and Mytrax
Panel of 3

Category 4 - Wet Hire Rates
C2 Demolition, M&G Brooks, Graeme Blyth, Shaw Contracting, Streetwise, Digga, Mick Carter, Gradco, Complete Earth Works and Mytrax
Panel of 10

REPORT:

The Tender Review Committee Meeting, held on 4 July 2019, determined the following:

To proceed with the following recommendation based on the scoring by the Tender Evaluation Panel in accordance with the advertised criteria. Any submissions that did not result in a grand total score of at least 50 out of 100 are not recommended.

12.2 Tender Review Committee Meeting - 4 July 2019 ...(Cont'd)

Category 1 - Clearing of Fire Hazards and Abatement Works
Equity Labour Services, Digga and Mytrax
Panel of 3

Category 2 - Vegetation Management
Equity Labour Services, Digga and Mytrax
Panel of 3

Category 3 - Bushland and Waterway Selective Weed Control
Equity Labour Services, Digga and Mytrax
Panel of 3

Category 4 - Wet Hire Rates
C2 Demolition, M&G Brooks, Graeme Blyth, Shaw Contracting, Streetwise, Digga, Mick Carter, Gradco, Complete Earth Works and Mytrax
Panel of 10

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

3. To ensure decisions are made on the basis of accurate and relevant information.
 5. To maintain a financially sustainable organisation.
-

12.2 Tender Review Committee Meeting - 4 July 2019 ...(Cont'd)

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Paul Gimpl: Acting Director Corporate Services

13 COUNCIL WORKSHOPS**13.1 Council Workshop Report****FILE NO:** SF4401**AUTHOR:** Lee Viney (Administration Assistant)**DIRECTOR:** Paul Gimpl (Acting Director Corporate Services)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RECOMMENDATION:

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 18 July and 25 July 2019:

City Heart - Brisbane Street Mall

Councillors reviewed design content and additional works proposed to introduce additional greenery to the Brisbane Street Mall.

Human Library

Councillors viewed a short presentation and interacted with members from the Human Library.

Residential Growth Update - St Leonards, South Prospect, Relbia and Alanvale

Councillors received an update on the Residential Growth projects.

UTAS Newnham Campus Preliminary Discussion

Councillors received updates on UTAS progress at Inveresk and the Newnham Masterplan.

Committee for Launceston Proposal

Councillors received information regarding the proposal to establish a Committee for Launceston.

UNESCO Creative Cities Network - Gastronomy Proposal

Councillors were provided with information regarding the UNESCO Creative Cities Network - Gastronomy Proposal.

13.1 Council Workshop Report ...(Cont'd)

REPORT:

Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshop held since the last Meeting.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Paul Gimpl: Acting Director Corporate Services

14 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

14.1 Notice of Motion - Councillor D C Gibson - *All About Babies*

FILE NO: SF5547

AUTHOR: Anthea Rooney (Committee Clerk)

GENERAL MANAGER: Michael Stretton (General Manager)

DECISION STATEMENT:

To consider a Notice of Motion submitted by Councillor D C Gibson regarding funding for an *All About Babies* event.

RECOMMENDATION:

That Council approves the allocation of \$2,000 from the existing Community Development budget for 2019/2020 to support Launceston's first *All About Babies* event.

REPORT:

Young people are at the core of our City. Its past, its present and most importantly, its vibrant and creative future.

The City of Launceston has long initiated and provided nurturing opportunities for our city's youth.

Our efforts in community development and specifically, capacity building, continue to be the "glue" that holds our community together. Examples of this include:

- Youth Development role;
- Council Youth Advisory Group;
- Partnership of youth conferences;
- Strong advocacy and programme development in the northern suburbs (*My Place, My Future Plan*);
- Child friendly status;
- Every Child Succeeds Conference and committee, plus many more.

The younger years of a child's development are imperative. According to Anglicare Tasmania, in comparison with the state average, more children and young people in Launceston are:

14.1 Notice of Motion - Councillor D C Gibson - *All About Babies*...(Cont'd)

- Living in low-income households;
- Not physically ready for the school day;
- Demonstrating lower language and communication skills, cognitive skills and general knowledge;
- Less likely to have a routine health check.

An initiative that celebrates, informs and advocates for our babies and young people should be of significant importance for our Council. To my thinking, *All About Babies* aligns unequivocally with all our work in Community Development and is not eligible for any form of Council funding via other streams.

Speaking up for children, building social capital and championing quality in the early years clearly underpins all of our work.

The Tasmanian Early Years Foundation affirms 'The years from birth to six are a crucial time in every child's development, setting the scene in many ways for their future'.

In recent years, the efforts of the state have focused on the B4 Early Years Coalition. Together with the work of the Commissioner for Children and Young People and other great initiatives.

Our Council understands that children and families thrive when they are supported by a network of community (family, friends) during the early years.

All About Babies is a showcase event that will provide Tasmanians with an extensive range of resources, information and contacts to prepare them for the journey ahead of creating, nurturing and celebrating new life.

The opportunity for our Council to show leadership, support and encouragement of our youngest residents exists in showing support and partnership with this organisation.

It is therefore recommended that Council allocates \$2,000 to facilitate partnership with Launceston's first *All About Babies*, as it clearly aligns with **everything** our Council is trying to achieve via our Community Development endeavours.

OFFICER COMMENT:

(Mrs Leanne Hurst - Director Development Services)

The *All About Babies* event was submitted for event funding in Round One of the 2019/2020 Events Sponsorship program. It was assessed against the criteria along with 16 other applications and received a score of 48% making it ineligible to receive sponsorship under that funding program. Two other sponsorship applications (Launceston Marathon and Run and Walk for your Heart) scored 63% and would have been eligible for some funding had the funds not been exhausted.

14.1 Notice of Motion - Councillor D C Gibson - *All About Babies ...*(Cont'd)

The Community Development team provide advice and support to many community organisations seeking financial assistance to undertake their projects. This includes exploring alternative options for funding where they do not meet the eligibility criteria or are unsuccessful in accessing the Council's Community Grants or Events Sponsorship programs. Unfortunately, there are many great community initiatives and only finite resources with which to support them.

With respect to the Notice of Motion, as indicated in this report, the aims of the *All About Babies* event align with a number of Council's strategies and projects. Subject to a decision of Council, it would be possible to direct funds from the Community Development budget area to contribute towards the event.

The Recommendation, as it appears in this report, has been drafted in consultation with Councillor D C Gibson.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Consideration contained within the report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
3. To ensure decisions are made on the basis of accurate and relevant information.

BUDGET & FINANCIAL ASPECTS:

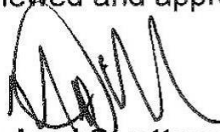
The recommendation of \$2,000 contribution to the *All About Babies* event, if approved by Council, can be accommodated from the 2019-2020 Community Development budget.

14.1 Notice of Motion - Councillor D C Gibson - *All About Babies* ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Michael Stretton: General Manager

ATTACHMENTS:

1. Notice of Motion - Councillor D C Gibson
-

Attachment 1 - Notice of Motion - Councillor D C Gibson

CITY OF LAUNCESTON

MEMO TO GENERAL MANAGER

FILE NO: SF0135/SF5547
DG
DATE: 12 July 2019

TO: Michael Stretton General Manager
FROM: Danny Gibson Acting Mayor Danny Gibson

SUBJECT: Notice of Motion - All About Babies

In accordance with Clause 16 (5) of the *Local Government (Meeting Procedures) Regulations 2015*, please accept this Notice of Motion for placement on the *Agenda* of the Meeting of Council to be held on Thursday, 25 July 2019.

Motion

- 1. That Council contributes \$2,000 cash to support Launceston's first All About Babies event and that the General Manager be requested to make the necessary adjustment to the 2019/2020 budget.**

Background

Young people are at the core of our city. Its past, its present and most importantly, its vibrant and creative future.

The City of Launceston has long initiated and provided nurturing opportunities for our city's youth.

Our efforts in community development and specifically, capacity building, continue to be the "glue" that holds our community together. Examples of this include:

- Youth Development role;
- Council Youth Advisory Group;
- Partnership of youth conferences;
- Strong advocacy and programme development in the northern suburbs (My Place, My Future Plan);
- Child friendly status;
- Every Child Succeeds Conference and committee, plus many more.

The younger years of a child's development are imperative. According to Anglicare Tasmania, in comparison with the state average, more children and young people in Launceston are:

- Living in low-income households;
- Not physically ready for the school day;
- Demonstrating lower language and communication skills, cognitive skills and general knowledge;
- Less likely to have a routine health check.

An initiative that celebrates, informs and advocates for our babies and young people should be of significant importance for our Council. To my thinking, *All About Babies*

CITY OF LAUNCESTON

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aligns unequivocally with all our work in Community Development and is not eligible for any form of Council funding via other streams.

Speaking up for children, building social capital and championing quality in the early years clearly underpins all of our work.

The Tasmanian Early Years Foundation affirms 'The years from birth to six are a crucial time in every child's development, setting the scene in many ways for their future'.

In recent years, the efforts of the state have focused on the B4 Early Years Coalition. Together with the work of the Commissioner for Children and Young People and other great initiatives.

Our Council understands that children and families thrive when they are supported by a network of community (family, friends) during the early years.

All About Babies is a showcase event that will provide Tasmanians with an extensive range of resources, information and contacts to prepare them for the journey ahead of creating, nurturing and celebrating new life.

The opportunity for our Council to show leadership, support and encouragement of our youngest residents exists in showing support and partnership with this organisation.

It is therefore recommended that Council allocates \$2,000 to facilitate partnership with Launceston's first *All About Babies*, as it clearly aligns with **everything** our Council is trying to achieve via our Community Development endeavours.



Acting Mayor Danny Gibson

15 DEVELOPMENT SERVICES DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

16 FACILITIES MANAGEMENT DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

17 CREATIVE ARTS AND CULTURAL SERVICES DIRECTORATE ITEMS

17.1 Reconciliation Tasmania Action Plan

FILE NO: SF0128

DIRECTOR: Tracy Puklowski (Director Creative Arts and Cultural Services)

DECISION STATEMENT:

To consider Reconciliation Tasmania's proposal for a Reconciliation Action Plan.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 6 July 2019 - Reconciliation Tasmania Presentation

RECOMMENDATION:

That Council:

1. agrees to work with Reconciliation Tasmania to develop a Reconciliation Action Plan.
 2. approves the allocation of \$15,000 from the existing Organisational Cultural Improvement Program budget for 2019/2020 to cover costs associated with this project.
-

REPORT:

In August 2017, Tasmania joined all other Australian States in launching the Tasmanian Reconciliation Council - designated Reconciliation Tasmania (RT). RT has since identified the establishment of Tasmanian Reconciliation Action Plans (RAPs) as a priority, in order to increase awareness and activity in reconciliation in the State.

Currently there are over 1,000 RAPs registered with Reconciliation Australia (RA) across Australia, but only two in Tasmania and RT is keen to begin the process of developing a RAP with the City of Launceston.

Representatives from RT presented at a Council Workshop in July 2019 and have submitted a formal proposal for Council's consideration.

There are four types of RAP that an organisation can develop - Reflect, Innovate, Stretch, and Elevate and the proposal for consideration is a *Reflect* RAP. This would comprise the following steps:

17.1 Reconciliation Tasmania Action Plan ...(Cont'd)

- Workshops with the elected representatives and the Executive Management Team explaining the scope of project, the mechanics of generating a RAP, the level of staff engagement in developing the RAP and the consultation process options available in gaining the support of stakeholders including the Aboriginal community. These Workshops would be the starting point in identifying potential RAP commitments across specific strategic and operational areas within the Council.
 - Staff Workshops to inform and consult with staff from all business areas about the intent and potential impact of the RAP on Council's business activities. Staff will be encouraged to contribute suggestions regarding the potential commitments under the three pillars (Relationships, Respect and Opportunity) that may impact positively on their business areas. RT consultants would facilitate all the above Workshops in consultation with the Council's management.
 - Establishment of a RAP Working Group (RAPWG) comprising three-five staff with adequate delegated authority and RT's team of two RAP consultants. It is envisaged that the RAPWG will meet regularly throughout the RAP preparation process to suit members availability as advised to RT. The initial RAPWG would aim to map out methodology and timelines for staff consultation, community consultation and pencilling in review and launch dates.
 - Plan and schedule community consultation Workshops/Sessions with Aboriginal community members and the broader community to inform them about this project. RT is willing to be part of this consultation process but suggest that this is done by CoL staff and managers to ensure it is being led locally.
 - Council would provide secretariat support to all workshops. RT will then provide a summary report to the RAPWG outlining the information gathered from all workshops in a draft RAP document under the Commitments Table format, acknowledging that there are mandatory actions and deliverables within the RAP template provided by RA. The deliverables under each action are customised to reflect the organisation's specific targets. Each deliverable would require identified resources and timeline for delivery.
 - Post Workshop meetings with the RAPWG to review the draft RAP document and suggest improvements or amendments, including allocated timeframes and delegated responsibilities.
 - Once this first draft is agreed, the draft RAP document will be sent to RA for review.
 - The RAPWG will consult with all staff, and identified key stakeholders including the Aboriginal community, providing an update on progress.
-

17.1 Reconciliation Tasmania Action Plan ...(Cont'd)

- The RAP is then finalised with any amendments, a potential launch date scheduled and the final RAP document printed ready for the launch at a date to be agreed.

Milestones for the above actions include:

Milestone 1: Establish RAPWG;

Milestone 2: Draft RAP Commitments Table sent to Reconciliation Australia for an initial review;

Milestone 3: Final RAP print ready following final approval from Reconciliation Australia; and

Milestone 4: RAP launch and release.

RT will be responsible for meeting all of RA's RAP requirements of compliance, registration and recognition up to the point of the RAP launch. Should Council wish, RT is available to continue in an independent monitoring and reporting role, subject to agreement.

Timelines for the preparation and release of the City of Launceston's *Reflect* RAP will be based on further discussions depending on availability and pre-existing commitments.

It should also be noted that this is the first phase of what is envisaged to be a longer-term commitment, and as such, the future resourcing implications will need to be determined.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

The social benefits of engaging in a RAP process are significant.

17.1 Reconciliation Tasmania Action Plan ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Areas:

1. To develop and consistently utilise contemporary and effective community engagement processes.

BUDGET & FINANCIAL ASPECTS:

The fee for the project is \$12,380 (ex GST) with additional costs for graphic design, printing, promotions, catering, travel and launch costs.

The sum of \$15,000 will be allocated from the existing Organisational Cultural Improvement Program budget in order to cover these costs.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Tracy Puklowski: Director Creative Arts and Cultural Services

18 INFRASTRUCTURE SERVICES DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

19 CORPORATE SERVICES DIRECTORATE ITEMS**19.1 Budget Amendments 2018/2019****FILE NO:** SF6640**AUTHOR:** Nathan Williams (Manager Finance)**DIRECTOR:** Paul Gimpl (Acting Director Corporate Services)

DECISION STATEMENT:

To consider changes to the Council's 2018/2019 Statutory Estimates.

This decision requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

RECOMMENDATION:

That Council, by absolute majority, pursuant to section 82(4) of the *Local Government Act 1993 (Tas)*:

1. approves the following amendments to the 2018/2019 Statutory Estimates:
 - (a) Revenue
 - (i) the net decrease in revenue from external grants and contributions of \$2,062,238.
 - (b) Expenses
 - (i) the net increase in operations expenditure of \$202,562.
 - (c) Capital Works Expenditure
 - (i) the net decrease in expenditure from external funds of \$2,062,238.
 - (ii) the net decrease in Capital expenditure of \$202,562.
 - (iii) the increase in capital expenditure of \$396,237 funded from the expected 2018/2019 actual Council underlying surplus.
 2. notes that amendments from item 1 result in:
 - (a) the operating surplus being amended to \$12,108,871 (including capital grants of \$14,450,268) for 2018/2019.
 - (b) the capital budget being decreased to \$33,995,199 for 2018/2019.
-

REPORT:

The budget amendments are changes to the Statutory Estimates requiring a Council decision. The changes relate to external grant revenue, transfers between Operations and Capital projects and additional funding from the Council surplus.

19.1 Budget Amendments 2018/2019 ...(Cont'd)

	Operations \$'000	Capital \$'000
Statutory Budget as at 1/07/2018	1,181	20,695
Adjustments approved by Council to 31/03/2019	13,192	15,169
Balance Previously Advised as at 31/03/2019	14,373	35,864
 <u>Amendments</u>		
Operations to Capital	259	259
Capital to Operations	(462)	(462)
External Funds	892	892
2018/19 Underlying Surplus Transfer to CH Smith Car Park	0	396
External Funds Not Received	(2,954)	(2,954)
Statutory Budget as at 30/06/2019	12,108	33,995
 Deduct Capital Grants and Contributions	 (14,450)	
Underlying Operating Budget Deficit	(2,342)	

The table summarises all other budget agenda items and includes reconciliations of the budgeted operating result and capital expenditure. Details of the amendments are as follows:

1a The following items have been affected by external funding changes and affect both the Capital and Operations budgets

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10010.12160	External Capital Grant Funding	(\$9,250,000)	\$5,000	\$0	(\$9,255,000)
CP23965	Electric Vehicle Destination Chargers	\$5,000	\$0	\$5,000	\$10,000
	Totals	(\$9,245,000)	\$5,000	\$5,000	(\$9,245,000)

The project scope of works:

An application for grant funding from the Department of Premier and Cabinet has been approved under a program of *Charge Smart - Electric Vehicle Charging - Destination Charging*. This funding is for the installation of vehicle chargers in the York Street and Paterson Street West Car Parks.

19.1 Budget Amendments 2018/2019 ...(Cont'd)

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10067.12 565	External Capital Contributions Funding	\$0	\$15,000	\$0	(\$15,000)
CP20884	North Bank Master Plan	\$8,424,176	\$0	\$15,000	\$8,439,176
	Totals	\$8,424,176	\$15,000	\$15,000	\$8,424,176

The project scope of works:

The Rotary Club of Launceston offered to partner with the City of Launceston (CoL) in the development of Riverbend Park. The partnership is a contribution towards the aboriginal artwork and interpretation panel on the levee wall which forms a prominent section of the park. The interpretation panel will, along with the story of the artist's work, include an acknowledgement to the Rotary Club of their contribution and their involvement with the CoL and the Tamar River.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10066.12 160	Capital Grant Sports Facilities	(\$640,000)	\$493,500	\$0	(\$1,133,500)
CP23958	Karoola Rec Ground Equestrian Facility	\$0	\$0	\$90,000	\$90,000
CP24014	Female-friendly Facilities at Rocherlea Rec Ground	\$0	\$0	\$98,500	\$98,500
CP24015	Female-friendly Facilities at Youngtown Oval	\$0	\$0	\$305,000	\$305,000
	Totals	(\$640,000)	\$493,500	\$493,500	(\$640,000)

The project scope of works:

The Lilydale District Pony Club approached the CoL, who submitted grant applications to develop the ground as a Regional Equestrian Facility. The applications were successful and received a Tas Community Fund Grant and Sports and Recreation Grant.

Female-Friendly Facilities at Rocherlea Recreation Ground and Youngtown Memorial Ground projects are in partnership with CoL, the State Government, the AFL and Cricket Australia.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10066.12 565	Capital Contributions Sports Facilities	(\$181,960)	\$63,129	\$0	(\$245,089)
CP23909	UTAS Stadium Solar Power	\$150,000	\$0	\$63,129	\$213,129
	Totals	(\$31,960)	\$63,129	\$63,129	(\$31,960)

19.1 Budget Amendments 2018/2019 ...(Cont'd)

The project scope of works:

Upon installation of a solar power system, The City of Launceston (CoL) is entitled to small technology certificates (STCs) which can be traded/sold on the market. When purchasing this solar system, the CoL has elected to receive a discount from the supplier instead of receiving the STCs and therefore, the CoL needs to make an increase to the capital project budget to recognise this.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10067.12 160	Capital Contributions Park Facilities	(\$2,142,319)	\$18,500	0	(\$2,160,819)
CP23959	Waverley Lake Sports Court	\$0	\$0	\$18,500	\$18,500.00
	Totals	(\$2,142,319)	\$18,500	\$18,500	(\$2,142,319)

The project scope of works:

The CoL submitted a grant application to develop a multi-purpose sports court and rebound wall at the site of the old scout shed and was successful in receiving a Tas Community Fund Grant.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10062.12 565	Capital Contributions Halls	\$0	\$6,035	\$0	(\$6,035)
CP23954	Myrtle Park Hall Solar System	\$18,000	\$0	\$6,035	\$24,035
	Totals	\$18,000	\$6,035	\$6,035	\$18,000

The project scope of works:

Upon installation of a solar power system, the CoL is entitled to small technology certificates (STCs) which can be traded/sold on the market. When purchasing this solar system, the CoL has elected to receive a discount from the supplier instead of receiving the STCs and therefore, the CoL needs to make an increase to the capital project budget to recognise this.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10075.12 160	Roads Capital Grants	(\$1,379,754)	\$120,000	\$0	(\$1,499,754)
CP23876	Urban Road Reseal Program 2018/19	\$700,000	\$0	\$120,000	820,000
	Totals	(\$679,754)	\$120,000	\$120,000	(\$679,754)

19.1 Budget Amendments 2018/2019 ...(Cont'd)

The project scope of works:

Approved Black Spot funding needs to be allocated to the Urban Road Reseal Program for the resealing of Henry Street between the Railway Bridge and Wildor Crescent.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10066.12 565	External Funding Sports Facilities	\$0	\$170,000	\$0	(\$170,000)
CP23931	East Launceston Bowls Club Contribution	\$10,000	\$0	\$170,000	\$180,000
	Totals	\$10,000	\$170,000	\$170,000	\$10,000

The project scope of works:

The East Launceston Bowling and Community Club made a formal request for capital contributions by the CoL for a project being undertaken to remove asbestos, making good some areas of the exterior that did not have weatherboard underneath the asbestos cladding, new decking and reconfiguring of the entries and exits to the clubrooms at Windmill Hill. The CoL agreed to contribute the sum of \$10,000. Following completion of the work, the Club wrote to CoL thanking the CoL for the contribution and confirming that the project had been completed with a total spend of \$180,000. External funding includes a \$50,000 grant from the Department of State Growth (DSG) and the remaining \$120,000 was committed by the Club.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10066.12 565	External Funding Sports Facilities	(\$170,000)	\$11,960	\$0	(\$181,960)
CP23529	Churchill Park Sports Centre Upgrade	\$1,517,902	\$0	\$11,960	\$1,529,862
	Totals	\$1,347,902	\$11,960	\$11,960	\$1,347,902

The project scope of works:

A new concrete/synthetic cricket wicket was installed at Churchill Park Sports Centre funded by the Northern Cricket Association through a Grant they received, with a small contribution of \$1,390 from the CoL.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23952	Wellington Street Pavement Rehabilitation	\$152,000	\$35,962	\$0	\$116,038
G10075.12 160	Roads Capital Grants	(\$1,499,754)	\$0	\$35,962	(\$1,463,792)
	Totals	(\$1,347,754)	\$35,962	\$35,962	(\$1,347,754)

19.1 Budget Amendments 2018/2019 ...(Cont'd)

The project scope of works:

External funding for this project was secured from the DSG. As the project was underspent overall the external budget allocation of \$152,000 needs to be reduced to \$116,038 in line with the agreed 25% of total expenditure.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10150.12 160	York Park Infrastructure Capital Grants	\$0	\$25,000	\$0	(\$25,000)
CP24054	Invermay Park Change Rooms Upgrade	\$0	\$0	\$25,000	\$25,000
	Totals	\$0	\$25,000	\$25,000	\$0

The project scope of works:

The grant funding for this project has been received from *Levelling the Playing Field* Grants Program to assist with upgrade of the change rooms to a more female friendly facility. Invermay Park is one of the most used sporting venues in Launceston and to cater to the growth in women's participation, the provision of female friendly facilities is a natural progression.

Summary Table

External Funding	Operations	Capital
Electric Vehicle Destination Chargers	(\$5,000)	\$5,000
North Bank Master Plan	(\$15,000)	\$15,000
Karoola Rec Ground Equestrian Facility	(\$90,000)	\$90,000
Female-friendly Facilities at Rocherlea Recreation Ground	(\$98,500)	\$98,500
Female-friendly Facilities at Youngtown Oval	(\$305,000)	\$305,000
UTAS Stadium Solar Power	(\$63,129)	\$63,129
Waverley Lake Sports Court	(\$18,500)	\$18,500
Myrtle Park Hall Solar System	(\$6,035)	\$6,035
Urban Road Reseal Program 2018/2019	(\$120,000)	\$120,000
East Launceston Bowls Club Contribution	(\$170,000)	\$170,000
Churchill Park Sports Centre Upgrade	(\$11,960)	\$11,960
Wellington Street Pavement Rehabilitation	\$35,962	(\$35,962)
Invermay Park Change Rooms Upgrade	(\$25,000)	\$25,000
TOTAL	(\$892,162)	\$892,162)

19.1 Budget Amendments 2018/2019 ...(Cont'd)

1b The following items have been affected by external funding not yet received in 2018/2019 that are now expected to be received in 2019/2020.

Project Number	Project Description	External Funds
23398	St John Street Central North Redevelopment	\$1,155,000
23397	St John Street Central South Redevelopment	\$1,155,000
23791	Civic Square Public Amenity Building	\$207,000
23700	CCTV Network Launceston Flood Monitoring	\$10,000
23958	Karoola Recreation Ground Equestrian Facility	\$7,400
23928	Lindsay/Gleadow Link Road	\$420,000
	TOTAL	\$2,954,400

The project scope of works:

For the projects listed, Council had budgeted for and expected to receive external funding in 2018/2019. These funds were not received in 2018/2019 and are now expected to be received in 2019/2020. There is another Council Agenda Item that will seek to reinstate these grant funds not yet received into the 2019/2020 capital budget.

1c The following items need to be reallocated from Capital to Operations.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23529	Churchill Park Sports Centre Upgrade	\$1,399,124	\$4,720	\$0	\$1,394,404
OP22814	Parks Transfers From Capital 2018/2019	\$0	\$0	\$4,720	\$4,720
	Totals	\$1,399,124	\$4,720	\$4,720	\$1,399,124

The project scope of works:

The above capital expenditure does not meet the requirements under the Capitalisation Framework Document. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23757	Westbury Road Embankment/Surface/Kerb	\$190,000	\$167,821	\$0	\$22,179
OP22803	Built Environment Transfers from Capital	\$106,670	\$0	\$167,821	\$274,491
	Totals	\$296,670	\$167,821	\$167,821	\$296,670

19.1 Budget Amendments 2018/2019 ...(Cont'd)

The project scope of works:

The above capital expenditure does not meet the requirements under the Capitalisation Framework Document. Remedial action was required to prevent further deterioration of the pavement caused by water intrusion. Sub-soil drainage was installed along some sections of the road and some kerb and surface repairs were carried out. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23903	Montague/Gleadow Streets Kerb and Channel	\$60,000	\$16,200	\$0	\$43,800
OP22803	Built Environment Transfers from Capital	\$274,491	\$0	\$16,200	\$290,691
	Totals	\$334,491	\$16,200	\$16,200	\$334,491

The project scope of works:

The above capital expenditure does not meet the requirements under the Capitalisation Framework Document. This project is part of the Invermay Traffic Masterplan which has been deferred by the CoL. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23305	East Launceston Levee Flood Gate Upgrade	\$120,000	\$112,083	\$0	\$7,917
OP22819	Built Environment Transfers from Capital - Levee	\$0	\$0	\$112,083	\$112,083
CP23709	Boomer Road Segment 0-240 and 240-580	\$37,000	\$34,760	\$0	\$2,240
OP22803	Built Environment Transfers from Capital - R&H	\$290,691	\$0	\$34,760	\$325,451
	Totals	\$447,691	\$146,843	\$146,843	\$447,691

The project scope of works:

The above capital expenditure does not meet the requirements under the Capitalisation Framework Document. East Launceston Levee Flood Gate Upgrade - design determined that this project would be too costly to proceed as the existing gates are 'fit for purpose'. There was some minor repair work carried out as maintenance. Boomer Road - design work only, with construction to proceed at a later date. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project.

19.1 Budget Amendments 2018/2019 ...(Cont'd)

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23886	Coronation Park Play Space 18/19	\$150,000	\$14,499	\$0	\$135,501
OP22814	Parks Transfers from Capital 18/19	\$4,720	\$0	\$14,499	\$19,219
	Totals	\$154,720	\$14,499	\$14,499	\$154,720

The project scope of works:

The above capital expenditure does not meet the requirements under the Capitalisation Framework Document. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23529	Churchill Park Sports Centre Upgrade	\$1,394,404	\$11,502	\$0	\$1,382,902
CP23942	City Park Duck Pond	\$100,000	\$100,000	\$0	\$0
OP22814	Parks Transfers from Capital 2018/2019	\$19,219	\$0	\$111,502	\$130,721
	Totals	\$1,513,623	\$111,502	\$111,502	\$1,513,623

The project scope of works:

The above capital expenditure does not meet the requirements under the Capitalisation Framework Document. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project.

Summary Table

Capital to Operations	Operations	Capital
Churchill Park Sports Centre Upgrade	\$4,720	(\$4,720)
Westbury Road Embankment/Surface/Kerb	\$167,821	(\$167,821)
Montague/Gleadow Streets Kerb and Channel	\$16,200	(\$16,200)
East Launceston Levee Flood Gate Upgrade	\$112,083	(\$112,083)
Boomer Road Segment 0-240 and 240-580	\$34,760	(\$34,760)
Coronation Park Play Space 2018/2019	\$14,499	(\$14,499)
Churchill Park Sports Centre Upgrade	\$11,502	(\$11,502)
City Park Duck Pond	\$100,000	(\$100,000)
TOTAL	\$461,585	(\$461,585)

19.1 Budget Amendments 2018/2019 ...(Cont'd)

1d The following items need to be reallocated from Operations to Capital.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP20420	Launceston Aquatic Operation	\$206,000	\$43,000	\$0	\$163,000
CP23961	LAC Leisure Pool Fan Replacement	\$0	\$0	\$43,000	\$43,000
	Totals	\$206,000	\$43,000	\$43,000	\$206,000

The project scope of works:

The existing rusted fan system is at risk of disintegration which needs to be replaced with an alternative system. Due to limited access the new fan must be assembled within the space. The fan is critical to meet the required standard of air quality.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP40070	Paterson Street West Car Park Operations	\$82,309	\$2,500	\$0	\$79,809
OP40073	York Stree West Car Park Operations	\$27,760	\$2,500	\$0	\$25,260
CP23965	Electric Vehicle Destination Chargers	\$5,000	\$0	\$5,000	\$10,000
	Totals	\$115,069	\$5,000	\$5,000	\$115,069

The project scope of works:

In conjunction with external funding that has been received for this project, it has been determined that sufficient funding is available within operations to fund the Council's expenditure required to undertake the project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP22452	Gallery of First Tasmanians Exhibition	\$10,000	\$10,000	\$0	\$0
CP23973	Oxygen Free Case -Gallery of First Tasmanians Exhibition	\$0	\$0	\$10,000	\$10,000
	Totals	\$10,000	\$10,000	\$10,000	\$10,000

The project scope of works:

The construction of an oxygen-free case to be utilised within the Gallery of First Tasmanians Exhibit is to be funded from the 2018/2019 Gallery of First Tasmanians annual maintenance budget.

19.1 Budget Amendments 2018/2019 ...(Cont'd)

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP49788	Exhibitions Inveresk Gallery Maintenance	\$25,500	\$3,150	\$0	\$22,350
CP23974	Audience Engagement - Major Hand Tools Replacement	\$0	\$0	\$3,150	\$3,150
	Totals	\$25,500	\$3,150	\$3,150	\$25,500

The project scope of works:

Funding of the replacement of major hand tools is to be funded from the surplus within the Inveresk Exhibitions Maintenance Budget.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G11280.40644	WH&S Committee	\$20,000	\$3,720	\$0	\$16,280
CP24058	CSD IT Minor Capital Expenditure 2019/2020	\$0	\$0	\$3,720	\$3,720
	Totals	\$20,000	\$3,720	\$3,720	\$20,000

The project scope of works:

Six ipads are required to be purchased for use with the I-Auditor software by HSR within the Council. This will enable safety audits to be undertaken across the Council on a regular and timely basis. There is sufficient budget remaining in the 2018/2019 WH&S committee accounts to enable the purchase of these devices due to savings on lower numbers than expected participating in the Annual Global Challenge along with a significant discounted registration figure being offered this year.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP21437	Museum Utilities - Electricity	\$306,993	\$13,953	\$0	\$293,000
CP23736	Princess Theatre Sound System Renewal	\$456,000	\$0	\$13,953	\$469,953
	Totals	\$762,993	\$13,953	\$13,953	\$762,993

19.1 Budget Amendments 2018/2019 ...(Cont'd)

The project scope of works:

Funding from a favourable variance within the electricity project in operations is being used to offset the over expenditure within the CCD capital program.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G14315.61366	QVMG Ralph Bequest Expenditure	\$182,083	\$180,200	\$0	\$1,883
CP24067	QVMAG Collection Purchases 2018	\$0	\$0	\$180,200	\$180,200
	Total	\$182,083	\$180,200	\$180,200	\$182,083

The project scope of works:

During the 2018/2019 financial year, QVMAG collection purchases have been made from the Ralph Bequest funds within the Museum's operational accounts. These purchases have been identified to be capital in nature and have therefore been transferred from the Museum's operational accounts to the capital project for capitalisation and required matching budget to be transferred.

Summary Table

Operations to Capital	Operations	Capital
LAC Leisure Pool Fan Replacement	(\$43,000)	\$43,000
Electric Vehicle Destination Chargers	(\$5,000)	\$5,000
Oxygen Free Case - Gallery of First Tasmanians Exhibition	(\$10,000)	\$10,000
Audience Engagement - Major Hand Tools Replacement	(\$3,150)	\$3,150
CSD IT Minor Capital Expenditure 19/20	(\$3,720)	\$3,720
Princess Theatre Sound System Renewal	(\$13,953)	\$13,953
QVMAG Collection Purchases	(\$180,200)	\$180,200
TOTAL	(\$259,023)	\$259,023

19.1 Budget Amendments 2018/2019 ...(Cont'd)

1e The following significant variances have been identified on capital projects to reconcile the overspend on completed projects to 30 June 2019.

Project Number	Project Description	Variance >\$50,000 Favourable/ Unfavourable)
CP23663	CH Smith Car Park	(\$416,962)
CP23834	Major Plant Replacement Program	\$180,281
CP23836	Light Vehicle Sales	(\$58,092)
CP23877	Venn Road - Piper River Bridge	\$50,954
CP23871	Rural Resheeting Program	\$84,202
CP23662	Blaydon Street Parking Bays	\$100,000
CP23400	Brisbane Street Mall	(\$670,312)
CP23540	Cimitiere Street Road Reconstruction	\$54,360
CP23771	York Street Retaining Wall	\$72,233
CP23952	Wellington Street Pavement Rehabilitation	\$108,081
	Sub Total	(\$495,255)
	Variance on Remaining Completed Projects < \$50,000	\$99,018
	Total Variance on Completed Projects	(\$396,237)

The project scope of works:

This item is requesting approval of additional capital budget funding of \$396,237 for the 2018/2019 year to cover unexpected cost over-runs on two major projects significantly offset by under spend on other completed capital projects as shown above. Explanations in support of the significant variances identified are as follows:

P23663 CH Smith Car Park - this project has been completed but finished \$416,962 over budget. The unbudgeted stamp duty expense of \$440,000 was the contributing factor. It was thought a sound case could be mounted for the stamp duty to be calculated on the land value only, however, after considerable time State Treasury determined that it was payable on the entire value of our CH Smith Car Park which accounts for all of the cost over-run.

P23834 - Major Plant Replacement (\$180,281 favourable): The Replacement Program was completed under budget due to the lower than expected purchasing costs of Plant and Machinery.

P23836 Light Vehicle Sales FY 2018/2019 (\$58,092 unfavourable): Light fleet sales revenue fell short of the expected budget due to the review and subsequent extension of current Light Vehicle Lives. Less vehicles were changed over than originally forecasted, resulting in lower sales revenue from disposed vehicles. This in turn has had a positive impact on light fleet purchasing costs for the financial year.

19.1 Budget Amendments 2018/2019 ...(Cont'd)

P23877 Venn Road - Pipers River Bridge (\$50,954 favourable): Competitive tender received. Project delivered with no variations or contingency expenditure realised throughout project.

P23871 Rural Resheeting Program (\$84,202 favourable): This financial year favourable weather conditions and commercial use (logging within the municipality) has resulted in less material required to maintain standard. Prossers Road sealing (5kms) was also completed by the Department of State Growth has also contributed to reduced costs.

P23662 Blaydon Street (\$100,000 favourable): Developer contribution of \$100K to be returned to project proponent, as the project did not proceed.

P23400 Brisbane Street Mall (\$670,312 unfavourable): Additional funding to accommodate capitalisation of project management and contract completion costs has been required to preserve the overall City Heart program budget. This budget adjustment will facilitate additional planned works within the mall to further enhance planting the space, and broader urban greening projects, within the City Heart program.

P23540 Cimitiere St Road Reconstruction (\$54,360 favourable): Project delivered with minimal variations and managed within contingency/budget allowance.

P23771 Retaining Wall - 22 York St (\$72,233 favourable): Project delivered with minimal variations and managed within contingency/budget allowance.

P23952 Wellington Street (\$108,081 favourable): Highly competitive tender received. Project contingency allocation for unknown pavement conditions was not expended during the project delivery.

Funding sourced from Council surplus has been allocated specifically against the CH Smith Car Park project to eliminate the overspend across all completed projects.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

19.1 Budget Amendments 2018/2019 ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

BUDGET & FINANCIAL ASPECTS:

As per the report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Paul Gimpl: Acting Director Corporate Services

19.2 Budget Amendments 2019/2020**FILE NO:** SF6641**AUTHOR:** Nathan Williams (Manager Finance)**DIRECTOR:** Paul Gimpl (Acting Director Corporate Services)

DECISION STATEMENT:

To consider changes to the Council's 2019/2020 Statutory Estimates.

This decision requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

RECOMMENDATION:

That Council, by absolute majority, pursuant to section 82(4) of the *Local Government Act 1993 (Tas)*:

1. approves the following amendments to the 2019/2020 Statutory Estimates:
 - (a) Revenue
 - (i) the increase in revenue from external grants and contributions of \$2,954,400.
 - (b) Capital Works Expenditure
 - (i) the increase in expenditure from external funds of \$2,954,400.
 2. notes that amendments from item 1. result in:
 - (a) the operating surplus being amended to \$6,780,410 (including capital grants of \$7,921,400) for 2019/2020.
 - (b) the capital budget being increased to \$28,333,700 for 2019/2020.
-

REPORT:

The budget amendments are changes to the Statutory Estimates requiring a Council decision. The changes relate to external grant revenue expected to be received in 2018/2019 that will now be received in 2019/2020. This Agenda Item reinstates this grant revenue taken out of the 2018/2019 statutory budget discussed as part of the previous Agenda Item (19.1 - Budget Amendments 2018/2019).

19.2 Budget Amendments 2019/2020 ...(Cont'd)

	Operations	Capital
	\$'000	\$'000
Statutory Budget as at 1/07/2019	3,826	25,379
Adjustments approved by Council to 01/07/2019	0	0
Balance Previously Advised as at 01/07/2019	3,826	25,379
 <u>Amendments</u>		
External Funds Not Received	2,954	2,954
Statutory Budget as at 01/07/2019	6,780	28,333
Deduct Capital Grants and Contributions	(7,921)	
Underlying Operating Budget Surplus	(1,141)	

The table summarises the budget agenda item and includes reconciliations of the budgeted operating result and capital expenditure. Details of the amendment are as follows:

- The following items have been affected by external funding not received in 2018/2019 that are now expected to be received in 2019/2020.**

Project Number	Project Description	External Funds
23398	St John Street Central North Redevelopment	\$1,155,000
23397	St John Street Central South Redevelopment	\$1,155,000
23791	Civic Square Public Amenity Building	\$207,000
23700	CCTV Network Launceston Flood Monitoring	\$10,000
23958	Karoola Recreation Ground Equestrian Facility	\$7,400
23928	Lindsay/Gleadow Link Road	\$420,000
	TOTAL	\$2,954,400

The project scope of works:

For the projects listed, Council had budgeted for and expected to receive, external funding in 2018/2019. These funds are now expected to be received in 2019/2020.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

19.2 Budget Amendments 2019/2020 ...(Cont'd)

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

BUDGET & FINANCIAL ASPECTS:

As per the report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Paul Gimpl: Acting Director Corporate Services

19.3 Annual Plan 2018/2019 - Final Progress Report Against Annual Plan Actions for Period Ending 30 June 2019**FILE NO:** SF6324**AUTHOR:** Leanne Purchase (Acting Manager Corporate Services)**DIRECTOR:** Paul Gimpl (Acting Director Corporate Services)

DECISION STATEMENT:

To consider reports on progress against Council's 2018/2019 Annual Plan Actions for the period ending 30 June 2019.

PREVIOUS COUNCIL CONSIDERATION:

Council - 21 February 2019 - Agenda Item 19.1 - Progress Against 2018/2019 Annual Plan Actions for Period Ending 31 January 2019

RECOMMENDATION:

That Council notes:

1. the treatment and progress against 2018/2019 Annual Plan Actions for the period ending 30 June 2019; and
 2. that progress comments from Attachment 2 (ECM Document Set ID 4094537) will form part of the narrative for the 2018/2019 Annual Report.
-




REPORT:

The purpose of this report is to provide an update on the final status of 2018/2019 Annual Plan Actions for period ending 30 June 2019.

Progress against the 2018/2019 Annual Plan is reported in terms of the plan's contribution to the achievement of strategic goals. The reporting takes its structure from a framework, taken directly from the Council's Strategic Plan 2014-2024 (prior to its review that concluded in 2019). Attachment 1 is included as a reminder of the content of the framework within which the 2018/2019 Annual Plan was developed.

Attachment 2 provides detail on progress against Actions, listed in order of Priority Area, 10-Year Goal and Key Direction. For each Action, the tables in Attachment 2 also include: a status, progress comments, the Directorate responsible for the Action, a percentage complete and progress against a target, indicated with one of the following icons, which reflects the tolerance provided by the software being used and assists actioning officers with their planning during the course of the financial year:

19.3 Annual Plan 2018/2019 - Final Progress Report Against Annual Plan Actions for Period Ending 30 June 2019 ...(Cont'd)

	At least 80% of planned target achieved
	Between 60% and 79% of planned target achieved
	Less than 60% of planned target achieved

A further breakdown of the final status of the actions is summarised in the following table:

Action Status	No. of Actions	%	Notes
Complete	19	50	
Substantially complete	3	8	Actions that are considered substantially complete include the Greater Launceston Transformation Project - City Deal Agreement, the Riverbend Park development and the development of a four-year resourcing and delivery plan. Please refer to pages 2, 6 and 9 respectively in Attachment 2.
Multi-year actions	2	5	Multi-year actions include those around the Asset Based Community Driven Engagement (ABCDE) Learning Sites approach to Mowbray and implementation of the Launceston site of the National Suicide Prevention project in partnership with Primary Health Tasmania. Both these actions are considered to be 'on track'.
Not complete	5	13	Actions considered not complete and the relevant page number from Attachment 2 are: <ul style="list-style-type: none"> • Cultural Strategy - City Deal Agreement (p4) • Support - Regional Recreation Strategy (p6) • Launceston City Heart - Wayfinding and Connectivity Implementation (p7) • Continue implementation of actions outlined in Horizon 2021 (p17)
Deferred	9	24	Deferred actions are those that were deferred by Council decision on 21 February 2019.
Total	38	100	

ECONOMIC IMPACT:

Consideration contained in Attachment 2.

19.3 Annual Plan 2018/2019 - Final Progress Report Against Annual Plan Actions for Period Ending 30 June 2019 ...(Cont'd)

ENVIRONMENTAL IMPACT:

Consideration contained in Attachment 2.

SOCIAL IMPACT:

Consideration contained in Attachment 2.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014 - 2024

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Paul Gimpl: Acting Director Corporate Services

ATTACHMENTS:

1. City of Launceston Strategic Plan 2014 - 2024
 2. 2018/2019 Annual Plan Actions - Final Progress Report for Period Ending 30 June 2019 (*ECM Document Set ID 4094537*) (*electronically distributed*)
-

Attachment 1 - City of Launceston Strategic Plan 2014 - 2024

Strategic Plan 2014-2024

Strategic Plan Report - Priority Areas, 10-Year Goals, and Key Directions

Priority Area	1	A creative and innovative city
10-Year Goal	1.1	To foster creative and innovative people and industries
Key Direction	1.1.1	To establish appropriate mechanisms to support the retail sector
	1.1.2	To understand and support the establishment and growth of creative industries in Launceston
	1.1.3	To optimise the use and usability of our assets for different types of activities
	1.1.4	To support and promote alternative uses of underutilised buildings
	1.1.5	To promote the wide variety of learning opportunities within Launceston
	1.1.6	To contribute towards artistic, cultural and heritage outcomes

Priority Area	2	A city where people choose to live
10-Year Goal	2.1	To promote Launceston as a unique place to live, work, study and play
Key Direction	2.1.1	To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston
	2.1.2	To support the CBD and commercial areas as activity places during day and night
	2.1.3	To contribute to enhanced public health and amenity to promote a safe and secure environment
	2.1.4	To promote Launceston's rich heritage and natural environment
	2.1.5	To plan for better connections between the river and Launceston
	2.1.6	To promote active and healthy lifestyles

Strategic Plan 2014-2024

Strategic Plan Report - Priority Areas, 10-Year Goals, and Key Directions - Page 2 of 4

Priority Area	3	A city in touch with its region
10-Year Goal	3.1	To ensure Launceston is accessible and connected through efficient transport and digital networks
Key Direction	3.1.1	To engage with neighbouring Councils, as well as infrastructure and transport providers, to improve access to greater Launceston for all modes of transport through planning and advocacy
	3.1.2	To improve and maintain accessibility within the City of Launceston area, including its rural areas
	3.1.3	To regularly review our strategic approach to parking in Launceston
	3.1.4	To promote digital connectivity for industry sectors, households and the community

Priority Area	4	A diverse and welcoming city
10-Year Goal	4.1	To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities
Key Direction	4.1.1	To understand the needs and requirements of the key community service providers and stakeholders
	4.1.2	To plan services and facilities that recognise the changing demographics of our community
	4.1.3	To define and communicate our role in promoting social inclusion and equity
	4.1.4	To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community
	4.1.5	To offer equitable access to services and facilities, including the design of public spaces that are accessible and suited to all abilities
	4.1.6	To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life

Strategic Plan 2014-2024

Strategic Plan Report - Priority Areas, 10-Year Goals, and Key Directions - Page 3 of 4

Priority Area	5	A city that values its environment
10-Year Goal	5.1	To reduce the impacts on our natural environment and build resilience to the changing intensity of natural hazards
Key Direction	5.1.1	To contribute to air and river quality in Launceston by liaising with the community, business and other stakeholders
	5.1.2	To manage the risks of climate-related events particularly in the area of stormwater management
	5.1.3	To enhance community awareness and resilience to uncertain weather patterns
	5.1.4	To implement floodplain management plans in the Invermay area
	5.1.5	To reduce our and the community's impact on the natural environment

Priority Area	6	A city building its future
10-Year Goal	6.1	To drive appropriate development opportunities as well as infrastructure, land use planning and transport solutions
Key Direction	6.1.1	To advocate and collaborate to address regionally significant infrastructure and transport solutions
	6.1.2	To develop and take a strategic approach to development sites to maximise public benefits of development
	6.1.3	To ensure that the planning system at a local and regional level is effective and efficient
	6.1.4	To explore opportunities to minimise heavy freight movements through residential areas and the central area

Strategic Plan 2014-2024

Strategic Plan Report - Priority Areas, 10-Year Goals, and Key Directions - Page 4 of 4

Priority Area	7	A city that stimulates economic activity and vibrancy
10-Year Goal	7.1	To develop a strategic and dedicated approach to securing economic investment in Launceston
Key Direction	7.1.1	To actively market the City and Region and pursue investment
	7.1.2	To provide an environment that is conducive to business and development
	7.1.3	To promote tourism and a quality Launceston tourism offering
	7.1.4	To promote and attract national and international events and support the sector to ensure a diverse annual events calendar
	7.1.5	To support sustainable population growth in Launceston
	7.1.6	To facilitate direct investment in the local economy to support its growth

Priority Area	8	A secure, accountable and responsive Organisation
10-Year Goal	8.1	To communicate and engage consistently and effectively with our community and stakeholders
Key Direction	8.1.1	To develop and consistently use community engagement processes
10-Year Goal	8.2	To seek and champion collaboration to address major issues for Northern Tasmania
Key Direction	8.2.1	To lead the implementation of the Greater Launceston Plan by collaborating on relevant initiatives
10-Year Goal	8.3	To ensure decisions are made in a transparent and accountable way
Key Direction	8.3.1	To ensure decisions are made on the basis of accurate and relevant information
10-Year Goal	8.4	To continue to meet our statutory obligations and deliver quality services
Key Direction	8.4.1	To continually improve our service delivery and supporting processes
10-Year Goal	8.5	To continue to ensure the long term sustainability of our Organisation
Key Direction	8.5.1	To strategically manage our assets, facilities and services
	8.5.2	To maintain a financially sustainable organisation
	8.5.3	To strengthen our workforce capabilities

19.4 Annual Plan 2019/2020**FILE NO:** SF6641/SF6634**AUTHOR:** Leanne Purchase (Acting Manager Corporate Strategy)**DIRECTOR:** Paul Gimpl (Acting Director Corporate Services)

DECISION STATEMENT:

To consider adopting the 2019/2020 Annual Plan.

PREVIOUS COUNCIL CONSIDERATION:

Council - 21 March 2019 - Agenda Item 19.2 - Proposed 2019/2020 Annual Plan and Statutory Estimates (Budget) - *Council approved the proposed 2019/2020 Annual Plan actions and Budget for public comment*

Council - 30 May 2019 - Agenda Item 19.3 - 2019/2020 Draft Annual Plan - *Endorsement of 2019/2020 Annual Plan actions*

Council - 13 June 2019 - Agenda Item 19.2 - Budget 2019/2020 - City of Launceston Statutory Estimates - *Adoption of the 2019/2020 Statutory Estimates*

RECOMMENDATION:

That Council:

1. pursuant to section 71 of the *Local Government Act 1993* (Tas), adopts the 2019/2020 Annual Plan (ECM Document Set ID 4094563); and
 2. notes that, pursuant to section 71(3) of the *Local Government Act 1993* (Tas), a copy of the 2019/2020 Annual Plan adopted at Recommendation 1. will be made available for public inspection, and provided to the Directors of Local Government and Public Health.
-

REPORT:

The 2019/2020 Annual Plan actions endorsed by Council on 30 May 2019, along with the 2019/2020 Statutory Estimates adopted by Council on 13 June 2019, have now been incorporated into the Council's 2019/2020 Annual Plan. The 2019/2020 Annual Plan is a document suitable for publication once adopted by Council and has been prepared in compliance with section 71 of the *Local Government Act 1993* (Tas).

19.4 Annual Plan 2019/2020 ...(Cont'd)

As drawn to Council's attention on 30 May 2019, the 2019/2020 Annual Plan includes 32 Actions that cover all of the seven themes from the Corporate Strategic Plan 2014-2024.

Progress against 2019/2020 Annual Plan actions will be reported quarterly to Council. Summarised progress for the full 2019/2020 reporting year will be included in the 2019/2020 Annual Report.

Compliance with legislation

Section 71 of the *Local Government Act 1993* (Tas) (the Act), reproduced below for reference, requires Council to prepare an Annual Plan:

71. Annual plan

- (1) *A council is to prepare an annual plan for the municipal area for each financial year.*
- (2) *An annual plan is to –*
 - (a) *be consistent with the strategic plan; and*
 - (b) *include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
 - (c) *include a summary of the estimates adopted under section 82 ; and*
 - (d) *include a summary of the major strategies to be used in relation to the council's public health goals and objectives.*
- (3) *As soon as practicable after a council adopts an annual plan, the general manager is to –*
 - (a) *make a copy of the annual plan available for public inspection at the public office during ordinary business hours; and*
 - (b) *provide the Director and the Director of Public Health with a copy of the annual plan.*

The actions listed in the 2019/2020 Annual Plan are clearly aligned with the Strategic Priorities, 10-Year Goals, and Focus Areas from the Corporate Strategic Plan 2014-2024, both contextually and in the way the 2019/2020 Annual Plan is structured. This demonstrates consistency with the Corporate Strategic Plan 2014-2024.

A statement of the manner in which the Council is to meet the goals and objectives of the Strategic Plan 2014-2024 is included on the inside front cover and is further expanded in the General Manager's Executive Summary on page 2.

A summary of the estimates adopted under section 82 of the Act are published at page 21.

19.4 Annual Plan 2019/2020 ...(Cont'd)

City of Launceston's major strategies in relation to public health goals and objectives are published at page 24.

ECONOMIC IMPACT:

Consideration is contained in the 2019/2020 Annual Plan.

ENVIRONMENTAL IMPACT:

Consideration is contained in the 2019/2020 Annual Plan.

SOCIAL IMPACT:

Consideration is contained in the 2019/2020 Annual Plan.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

BUDGET & FINANCIAL ASPECTS:

Consideration is contained in the 2019/2020 Annual Plan.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Paul Gimpl: Acting Director Corporate Services

ATTACHMENTS:

1. 2019/2020 Annual Plan (ECM Document Set ID 4094563) *(distributed electronically)*
-

20 GENERAL MANAGER'S DIRECTORATE ITEMS**20.1 Launceston City Deal - Extension to 10 Years****FILE NO:** SF57070**AUTHOR:** Korinda Shelton (Project Manager Launceston City Deal)**GENERAL MANAGER:** Michael Stretton (General Manager)

DECISION STATEMENT:

To consider authorising the Mayor to accept a formal invitation from the Federal Government to extend the Launceston City Deal to 10 years.

PREVIOUS COUNCIL CONSIDERATION:

Council - 3 April 2017 - Agenda Item 21.1 - Launceston City Deal

Council - 18 June 2018 - Agenda Item 23.4 - City Deal Annual Progress Report

Council - 11 July 2019 - Agenda Item 22.3 - Launceston City Deal - 2019 Annual Progress Report

RECOMMENDATION

That Council:

1. agrees to the extension of the Launceston City Deal from five to ten years;
 2. requests the General Manager write to The Hon Alan Trudge MP to advise of Council's formal agreement to the extension; and
 3. requests the General Manager commence preparation for the Launceston City Deal three-year review so that the Council is well prepared to discuss and agree to new commitments to be delivered within the extended period.
-

REPORT:

The Launceston City Deal (the Deal) vision is for Launceston to be one of Australia's most liveable and innovative regional cities, with growing incomes and falling levels of disadvantage. The City of Launceston plays a vital role with the Federal and State Governments in ensuring the right supports, programs and policies are in place to achieve the objectives as follows:

20.1 Launceston City Deal - Extension to 10 Years ...(Cont'd)

- Jobs and skills growth
- Business, industry and population growth
- A vibrant, liveable city
- Innovation and industry engagement
- A healthy kanamaluka/Tamar Estuary

The Deal is currently two years into a current five-year agreement with the Federal and State Government. During the recent Federal election, the Prime Minister announced a commitment from the Federal Government to extend the Deal to 10 years. Following on from this announcement, The Minister for Population, Cities and Urban Infrastructure, the Hon Alan Tudge MP, has now written to Council seeking formal agreement to extend the Launceston City Deal to 10 years.

The first two years of the Deal has been successful in delivering short-term commitments and undertaking the planning necessary to achieve the collective vision to make Launceston one of Australia's most liveable and innovative regional cities, with growing incomes and falling levels of disadvantage.

Extending the Launceston City Deal will enable the next tranche of projects to be delivered from the initial key strategies and plans identified in the original agreement, under the Deal with governance by the Launceston City Deal Executive Board and the from the existing work to deliver key strategies and plans of the original Deal.

To date current investment in the Launceston City Deal by all signatories and other stakeholders is \$451.96m, City of Launceston's contribution is \$14.41m with ongoing in-kind support.

Aside from the dollar figure investment, the true value of the Launceston City Deal has been the collaboration between the community, the three levels of government and partnering agencies. This cross collaboration has provided vital linkages and alignment between commitments and incredibly rich discussions to occur at a level and engagement that has not been seen before.

The planning and collaboration of the tri-partisan agreement is ensuring Launceston makes the most of the long-term investment and sets the City up for a bright future.

A formal three-year review of the Launceston City Deal will be undertaken in the coming 12 months to revisit the measures of success of the commitments and will provide an opportunity to discuss and agree the new commitments to be delivered under the extended period.

20.1 Launceston City Deal - Extension to 10 Years ...(Cont'd)

ECONOMIC IMPACT:

The Launceston City Deal builds on the region's natural advantages to increase Launceston's reputation as an attractive place to live and work. It is revitalising the City, improving access to education and employment opportunities, stimulating economic growth and providing local industries and businesses with the confidence to make future investments in Launceston and the region.

ENVIRONMENTAL IMPACT:

The Launceston City Deal is delivering better governance for the kanamaluka/Tamar Estuary and Esk River catchments, to improve environmental outcomes and maximise the benefits of this natural asset to attract more visitors and residents to Launceston.

SOCIAL IMPACT:

Key commitments of the Launceston City Deal including the *My Place My Future* plan will support improved lifestyle, social and economic outcomes for residents of the Northern Suburbs.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 4: We value our City's unique identity by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Area:

4. To support the central business district (CBD) and commercial areas as activity places during day and night.

Strategic Priority 7: We are a City planning for our future by ensuring our approach to strategic land-use, development and infrastructure is coordinated, progressive and sustainable.

10-Year Goal: To facilitate appropriate development via integrated land-use planning, infrastructure investment and transport solutions within our municipality and region.

Focus Areas:

2. To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.
 3. To improve and maintain accessibility, transport options and infrastructure within the Launceston area, including its rural areas.
-

20.1 Launceston City Deal - Extension to 10 Years ...(Cont'd)

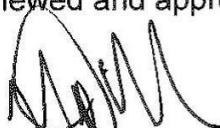
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Michael Stretton: General Manager

ATTACHMENTS:

1. Correspondence From The Hon Alan Tudge MP Dated 7 July 2019
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Attachment 1 - Correspondence From The Hon Alan Tudge MP Dated 7 July 2019

The Hon Alan Tudge MP**Minister for Population, Cities and Urban Infrastructure**

Ref: MS19-000933

His Worship Albert van Zetten
Mayor
City of Launceston
Town Hall, 18-28 St John Street
LAUNCESTON TAS 7250

Dear Mayor

On 14 May 2019, the Prime Minister, the Hon Scott Morrison MP, committed to extend the Launceston City Deal to 10 years, subject to the agreement of City Deal partners.

I'm now writing to seek your formal agreement to extend the Deal. The first two years of the Deal have been successful in delivering short term commitments and undertaking the planning necessary to achieve our collective vision to make Launceston one of Australia's most liveable and innovative regional cities, with growing incomes and falling levels of disadvantage.

In addition, key infrastructure projects, such as the University of Tasmania redevelopment and Tamar Health project, are to be completed beyond the original end date of the current City Deal. It will be important we continue to hold each other, and the University, to account in ensuring deliver these key projects on time and on budget.

A three-year review is due to be undertaken in the next 12 months and I propose we use this process to reset the Launceston City Deal with the commitments we will collectively deliver over the period to 2027, marking 10 years since we began. The Prime Minister also committed an additional \$55m to the Deal, which can be programmed in the review process.

I would appreciate your formal response as soon as practicable and look forward to working collaboratively for the benefit of Launceston. I have written in similar terms to the Hon Michael Ferguson MP, Minister for State Growth.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Alan Tudge'.

Alan Tudge

7/7/2019

20.2 Launceston Flood Authority - Appointment of Directors**FILE NO:** SF4493**GENERAL MANAGER:** Michael Stretton (General Manager)

DECISION STATEMENT:

To consider the appointment of Directors for the Launceston Flood Authority.

PREVIOUS COUNCIL CONSIDERATION:

Council - 8 October 2018 - Agenda Item 20.2 - Launceston Flood Authority - Appointment of Director

RECOMMENDATION:

That Council:

1. pursuant to clause 12 of the Launceston Flood Authority Rules 2008, appoints the following people to be Directors of the Launceston Flood Authority for the terms specified:
 - (i) Albert van Zetten, as Mayor of City of Launceston - for a four year term;
 - (ii) Michael Stretton, as General Manager of City of Launceston - for a four year term;
 - (iii) Greg Preece, as a person independent of Government, an expert in the work of the Authority - for a four year term;
 - (iv) Robin McKendrick, as a resident of the locality but with knowledge and competence in the field of work undertaken by the Authority - for a three year term; and
 - (v) Geoff Brayford, as a resident of the locality but with knowledge and competence in the field of work undertaken by the Authority - for a two year term.
 2. pursuant to clause 13.1 of the Launceston Flood Authority Rules 2008, appoints Greg Preece as Chair for a term of two years.
 3. pursuant to clause 15 of the Launceston Flood Authority Rules 2008, approves annual remuneration of:
 - (i) \$5,000 to Greg Preece as Chair of the Launceston Flood Authority; and
 - (ii) \$3,000 to Robin McKendrick and Geoff Brayford as Directors of the Launceston Flood Authority.
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20.2 Launceston Flood Authority - Appointment of Directors ...(Cont'd)

REPORT:

The Launceston Flood Authority (LFA) was established by the Council as a single authority under section 30 of the *Local Government Act 1993* (Tas). The governance arrangements for the LFA were created under the LFA Rules adopted by the Council in August 2008. Operational type powers and functions under the *Launceston Flood Risk Management Act 2015* have been delegated by the LFA to relevant Council officers.

Expressions of Interest were invited for independent Directors for the LFA. Eleven applications for the roles of Director and Chair of the LFA were received, following the public advertisement on 1 June 2019.

At the conclusion of the assessment, three candidates were identified as preferred candidates:

- Geoff Brayford
- Greg Preece
- Robin McKendrick

All three preferred candidates have a strong working knowledge of the levee system, the LFA and community expectations.

It is recommended that the terms for the LFA Directors be staggered to ensure future succession planning. On this basis, it is recommended that Greg Preece be appointed for a four year term, Robin McKendrick for a three year term and Geoff Brayford for a two year term, with new appointments after their initial term to be four year terms (subject to the right of Council to appoint and remove Directors).

It is further recommended that Greg Preece be appointed as the Chair, for a two year period, in accordance with the Rules of the LFA.

Annual remuneration of \$5,000 for Greg Preece as Chair of the LFA and \$3,000 for Robin McKendrick and Geoff Brayford as Directors of the LFA is recommended to align remuneration with the associated complexity of matters which will be considered by the LFA Board.

Councillors will notice that this report's Recommendation references the Launceston Flood Authority Rules 2008. Rule amendments have been considered by Council since this time. However, in the course of preparing this report, it has come to the attention of officers that previous rule amendments may not have been dealt with in the manner required by section 32A of the *Local Government Act 1993* (Tas). A report will be brought to Council to resolve this matter as soon as practicable.

20.2 Launceston Flood Authority - Appointment of Directors ...(Cont'd)

ECONOMIC IMPACT:

The provision and continued maintenance of the Launceston flood levees has significant benefit to the broader community.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

The social benefits of protecting the broader community from major flood is significant.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.

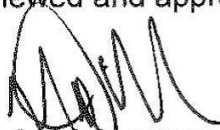
BUDGET & FINANCIAL ASPECTS:

The Sitting Fees are consistent with the LFA Annual Budget.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Michael Stretton: General Manager

21 URGENT BUSINESS

Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Agenda.

22 CLOSED COUNCIL

No Closed Items have been identified as part of this Agenda

23 MEETING CLOSURE

UNCLASSIFIED AGENDA ITEMS:
