



ANNUAL GENERAL MEETING

MINUTES

The

**ONE HUNDRED AND SIXTH SESSION
OF THE ASSOCIATION**

**Will be held on
25 July 2018**

**Commencing
11.00am**

**Wrest Point Casino
Hobart**

TABLE OF CONTENTS

FORMAL NOTICE OF MEETING

CONFERENCE PROGRAM	4
1 MINUTES OF 105 TH ANNUAL GENERAL MEETING *	5
2 PRESIDENT'S REPORT	6
3 FINANCIAL STATEMENTS TO 30 JUNE 2017 *	10
4 LGAT BUDGET AND SUBSCRIPTIONS 2018/2019 *	11
5 PRESIDENT AND VICE PRESIDENT HONORARIUMS	13
6 RULES OF THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA	14
7 LGAT/LG PROFESSIONALS CONFERENCE	17
8 ANNUAL PLAN *	19
9 REPORTS FROM BOARD REPRESENTATIVES *	20
10 CLOSURE	21

* Denotes Attachment

Electronic Voting Results have been attached at the end of this document.

FORMAL NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT

***The Annual Conference of
Local Government in Tasmania
will be held
commencing
Wednesday 25 July, 2018***

**NOTICE IS ALSO GIVEN THAT
One Hundred and Sixth Annual General Meeting
of the Association
will be held at
Wrest Point
Hobart**

**Commencing at
11.00am
on
Wednesday 25 July, 2018**

**NOTICE IS ALSO GIVEN THAT THE
Association's General Meeting
will be held at
Wrest Point
Hobart
commencing immediately following
the conclusion of the
AGM
on Wednesday 25 July, 2018**

**To consider
Local Government Policy and Motions
from Member Councils**

**Katrena Stephenson
CHIEF EXECUTIVE OFFICER**

2018 CONFERENCE PROGRAM

WEDNESDAY 25 JULY 2018

11.00am	AGM	
	General Meeting	Commences immediately following the conclusion of AGM
12.30pm	Lunch	
1.30pm	Meetings continue	
5.00 6.00pm	Welcome Reception	With thanks to Page Seager

THURSDAY 26 JULY 2018

8.00am	Conference Registration	
8.45am	Welcome and Opening	
9.00am	Scott Rankin	
9.40am	Sally Curtain	
10.20am	Corporate Wellness - Dr Matt Constable	
10.35am	Morning Tea	With thanks to Dial Before You Dig
11.10am	Brook Dixon	
11.40	Mayor David O'Loughlin – ALGA President	
12.10	Speed Networking	
12.30pm	Lunch	With thanks to Dial Before You Dig
1.30pm	Workshop Program	
3.00pm	Afternoon Tea	With thanks to Commonwealth Bank
3.30pm	Craig Reucassel	
4.30 – 5.30pm	Happy Hour	With thanks to Commonwealth Bank
7.15pm	MAV Conference Dinner	

FRIDAY 27 JULY 2018

8.30am	The Rewind Walking Tour – Tasmanian Heritage Council	
9.00am	Workshop Program	
10.30am	Morning Tea	With thanks to Jardine Lloyd Thompson
11.15am	2018 Local Government Awards for Excellence	
11.55am	Genevieve Lilley	
12.50pm	Conference wrap up	
1.00pm	Lunch	With thanks to Jardine Lloyd Thompson

2018 ANNUAL GENERAL MEETING

The President, Mayor Doug Chipman, will welcome Members, declare the Annual General Meeting open at 11.00am.

Apologies were accepted from -

Mr Ron Sanderson	Brighton Council
Mr Nick Heath	City of Hobart
Mayor Albert van Zetten	Launceston City Council
Mr Michael Stretton	Launceston City Council
Mr Andrew Paul	Clarence City Council
Mr Paul West	Devonport City Council
Mr Bill Boehm	Flinders Island Council
Ms Justine Brooks-Bedelph	George Town Council
Mayor Michael Kent	Glamorgan Spring Bay Council
Mr David Metcalf	Glamorgan Spring Bay Council
Mr Des Jennings	Northern Midlands Council
Mayor Carol Cox	Flinders Island
Lord Mayor Ron Christie	City of Hobart
Mayor Alwyn Boyd	Burnie City Council

1 MINUTES OF 105TH ANNUAL GENERAL MEETING *

Clarence City Council/Central Coast Council

That the Minutes of the 105th Annual General Meeting, held 26 July, 2017 be confirmed.

Carried

The Minutes of the 105th Annual General Meeting of the Local Government Association of Tasmania, held in Hobart on 26 July, 2017 as circulated, are submitted for confirmation.

The Minutes are at **Attachment to Item 1.**

2 PRESIDENT'S REPORT

Circular Head Council/West Tamar Council

That the President's report be received.

Carried

I am pleased to be able to present my Annual Report on the activities and achievements of LGAT over the last twelve months.

It has again been a very busy year and I have been grateful for the support of the General Management Committee and I would like to take a moment to acknowledge them:

- Vice President Mayor Daryl Quilliam from Circular Head Council;
- The Lord Mayor of Hobart, Alderman Sue Hickey and since March Alderman Ron Christie;
- Mayor Tony Bisdee, Southern Midlands Council;
- Mayor Christina Holmdahl, West Tamar Council;
- Mayor Steve Martin, Devonport City Council and since March, Mayor Jan Bonde from Central Coast Council;
- Mayor Mick Tucker, Break O Day Council, and
- Alderman Heather Chong from Clarence.

This time last year we were very much in the thick of our campaign against the State Government's takeover of TasWater and so, it is with great pleasure and some relief that I note the new and positive relationship with the State Government on this issue since the March State elections.

Over the next few months councils will be provided detailed advice on how it is proposed the MOU with the State Government can be implemented and will be asked to provide feedback on legislation and vote as owners on changes to the constitution.

I can only say that as your President, along with your dedicated and hardworking Chief Owner Representative Mayor David Downie and the Chair and CEO of TasWater, Miles Hampton and Mike Brewster respectively, I truly believe the changes outlined in the MOU represent a real win. A win for councils, a win for Government and ultimately a win for our communities.

Not only will there continue to be \$20 million a year available for councils to spend on local services and infrastructure but we will also continue to see significant improvements in water quality and sewerage treatment right across Tasmania.

While LGAT has invested considerable effort and resources on TasWater advocacy, this does not mean other important issues have gone untreated.

Under the highly capable leadership of the CEO Katrena Stephenson and LGAT's Policy Director, Dion Lester, the policy team have prosecuted strong agendas around issues like waste management, planning, housing affordability, heavy vehicles, electricity pricing, emergency management and much more.

I could go on for quite some time, but in the interests of our full meeting agenda, I decided on a few highlights.

Take Land Use Planning, LGAT's advocacy has resulted in a change in reform focus, with Major Projects legislation shelved and significant changes made to the recent Housing Supply Bill. \$100,000 per region was secured to facilitate the development of the Local Provision Schedules and facilitate the statewide priority vegetation mapping. We continue to advocate for a sensible approach to short stay visitor accommodation and joined with other peaks to call for data to support sensible policy conversations.

When it comes to the changing waste management environment, we continue to press the Government for action and about a week ago, co-facilitated in an industry roundtable convened by Environment Minister. In the South, Dion Lester led regional negotiations for recycling contracts, and with the assistance of participating councils, secured a strong outcome despite the unstable environment. And we are not waiting for State Government to lead a more strategic response to waste issues. In the General Meeting, following this AGM, you will consider a proposal for a sector led feasibility study into a state-wide approach to waste.

Significant activity has occurred in the Emergency Management policy area this year. Of note the State Government has agreed to a contribution model of 1/3, 1/3, 1/3 as part of the flood studies grant program to be run through the Tasmanian Flood project. LGAT undertook consultation and made submissions in relation the *Local Government Relief and Recovery Policy, Emergency Management Bill, Evacuation Framework and State Special Plan on Recovery*. The Department of Premier and Cabinet has now agreed to engage with Crown land to address the current gap in roles and responsibilities around the clean-up of crown land post emergencies and just last month, LGAT secured funding to update the Municipal Emergency Management Guidelines to better support councils in understanding the plethora of changes to the arrangements in recent years.

Through Georgia Palmer's hard work, LGAT continues to actively engage in the Southern Lights LED Project with councils and TasNetworks. It is fair to say that this project has not been as smooth as the northern lights project but issues are being worked through and project roll out is likely to begin in the coming months. LGAT has also engaged in a partnership with the Municipal Association of Victoria to tender for energy efficient street lighting and installation.

Further, LGAT has also been active in its advocacy role around TasNetworks network and distribution pricing reset, particularly in relation to street lighting. The work and liaison with the Australian Energy Regulator (AER) and the Consumer Advocacy Panel has resulted in some reduction in pricing from TasNetworks. It is hoped that the Australian Energy Regulator will recommend a further review of the pricing when it hands down its draft determination in September.

Thanks to Deborah Leisser, LGAT continues to provide a wide range of procurement offerings. The amount of contract and panel arrangements and activity since 2017/18 have grown considerably with new opportunities around fuel, mobile garbage bins, telecommunications and corporate wardrobe. Councils have spent around \$6.5 million on LGAT/National Procurement Network contracts or panels over 12 months and we estimate savings to the sector of \$1.08 million. When electricity savings from the whole of sector approach to street lighting are also considered, the sectoral savings are around \$1.9m.

When LGAT/NPN direct and indirect estimated savings are added to estimated electricity savings negotiated through LGAT, fifteen councils make enough savings in a 12 month period to cover their LGAT subscriptions for a 12 month period.

In matters directly targeted at the sector, LGAT led a review of the Code of Conduct (there is a report on that in the General Meeting Agenda), advocated strongly in relation to the review of Councillor Allowances and provided feedback on a range of regulatory issues, including most recently, electoral advertising.

Michael Edrich has worked with a number of councils and key State Government stakeholders to develop a model Credit Card policy for councils, which meets the recommendations of the Auditor General as well as working practically for councils.

And a range of new policies and procedures were added to the IR Toolkit.

This year we have continued to build strong relationships, with politicians, senior officers and other stakeholders. This led to a joint principles document, candidate forums and a leader's forum for the State election; participation at the Premier's Housing Summit and Kelly Madden's roll out of our Health and Wellbeing Project to name but a few examples. We also entered into two new MOUs thanks to the initial ground work undertaken by Penny Finlay, one with the EPA and one with the Local Government Youth Conference.

And you will have seen we continue to push opportunities to promote the good work of Local Government, with our new look Annual Report, regular opinion pieces and Local Government focused publications. Our new communications and events team, Kate Hiscock and Miriam Rule, continue to incrementally modernize our approach and you will see a number of examples of this over the conference period.

Collectively the Association has continued efforts to deliver a varied program of professional development opportunities for elected members and staff including our annual conference, elected member weekend, regional breakfasts and mayors' workshops, preventative health, strata titles, and priority vegetation forums and more. With a focus on Local Government elections, LGAT has delivered several regional and remote sessions for prospective candidates and thanks to Scott Blacklow loaded the website with new tools and information and used our TVC as a call to action "Stand for Council".

The GMC are currently reviewing priorities for the next twelve months but some priorities are already clear, Federal Elections, induction and support for new councillors, the review of the Local Government Act and securing a strategic approach to waste management for a start. Certainly, plenty to keep the small LGAT team busy.

I would like to conclude with some thankyou's.

Firstly, I would like to thank and acknowledge the hard work and strong outcomes delivered by every single staff member at LGAT. They really do work tirelessly for our Sector. I have mentioned a number of staff during this address but I would be remiss if I did not thank in particular, the engine room of LGAT, Christine Agostinelli, Michelle Freeman and Melissa Alomes.

I also want to thank Vice President Daryl Quilliam and the other members of your GMC. Both individually and collectively they have been strong and sensible voices during a tumultuous year and I have very much valued their advice.

Finally, to you as members and stakeholders, thank you for your passion and commitment to the cause of Local Government in Tasmania. For those of you running again, I wish you the very best for the upcoming elections and for those of you who have decided to step back, thank you for collective contribution to a strong Local Government sector.

Central Highlands Council/Tasman Council

That the Financial Statements for the period 1 July 2016 to 30 June 2017 be received and adopted.

Carried

The General Management Committee recommends consideration and adoption of the Association's Financial Statements for the period 1 July 2016 to 30 June 2017, an abridged version of which are included at **Attachment to Item 3**.

A full version is available from the Association's offices on request.

A copy of the Association's Profit and Loss report for the period 1 July 2017 to 22 June 2018 is also included at **Attachment to Item 3** to provide members with an indication of the current financial position of the Association.

At the time of preparation of this report one week remained to the end of the financial year with year-end adjustments also pending. It is anticipated that there will be a surplus (approx. \$60,000) with items below being of note –

- With the decision to revamp the Community Satisfaction Survey, the survey will not be undertaken until the 2018/19 financial year, resulting in an underspend of \$30,000 this financial year.
- Additional staffing were incorporated into the budget for 2017/18 to accommodate changes to the communications and events role and general staff changes. Consequently, a full year was not been worked in all positions. This resulted in a reduction in overall wages and superannuation costs.
- We were able to secure some excellent speakers for the July 2017 Annual Conference at a low-cost which, combined with some other cost cutting initiatives, resulted in less expense overall to hold the event.

Southern Midlands Council/Burnie City Council

That the Meeting endorse the adoption of the Budget and Subscriptions as presented.

Carried

Subscriptions

This year we have transitioned to the new subscription formula agreed at the 2017 AGM. That formula comprises a flat fee of 40 per cent and population and revenue fees of 30 per cent each, 8 revenue categories and 8 population categories and a 10 per cent collar and cap.

In this first year, many councils trigger either the collar or cap provisions but, testing on outer years has demonstrated that the formula stabilises and that the number of councils triggering the 10% cap will reduce substantially.

Additionally, to smooth the first year when so many councils triggered caps and collars, a small adjustment against total subs has been made to ensure alignment between the formula and budget.

However, mindful of the impacts of the formula change, LGAT has applied an overall subscription increase (including the survey/advertising components) of 2.42%¹.

Budget

There are no strongly significant areas of variation to the budget this year but some moderate variations as follows:

- Staff outputs and productivity continue to be high and therefore in line with most council EBAs a 2% pay increase has been budgeted for across all second year plus staff. Staff in their first year receive a post probation period increment as per their contracts.
- There has been a change in the way conference registrations and trade and general sponsorship have been reflected in the budget to better reflect our new approach to sponsorship but overall only a modest increase in this income stream (\$10,000) is projected given the competitive conference and sponsorship environment.
- We have continued to focus on generating our own income and while it remains a relatively small component as compared to subscriptions, it is increasing. A further small but steady increase in income is predicted in relation to our events and commissions.

¹ In line
'gyj4hjuugywith Council Cost Index.

- Owing to a re-examination of the format of the community satisfaction survey, it was not conducted during the 2017/18 financial year but will be conducted during the 2018 calendar year. It should be noted that LGAT subscriptions allow for a portion of the costs of the four yearly survey to be captured each year so there is not a neat offset between income and expenditure in a single year. This is further exacerbated as we are still in the transition period between a two-yearly survey and a four-yearly survey. The collection of a portion of funds each year reduces the impact for councils in a survey year.
- The allocation to TV advertising has been reduced this year based on the planned program of activity and the use of some unspent advertising funds. This has helped keep the overall subscription increase in line with the Council Cost Index.
- Interest rates remain low and projected interest earnings reflect that this is unlikely to change in this financial year.
- LGAT is shifting providers for telecommunications (mobile and data) and we anticipate significant savings over time, with a smaller offset this first year because of equipment transition costs.
- There is no significant building maintenance work scheduled for this year.
- A new budget line item has been introduced for HR/IR which relates to a new contracted support service to LGAT on these matters. This will be partially offset by a reduction in consultancy costs (related to legal fees).
- Budget for a short-term mentoring project has been established to support the post-election environment.

A copy of the Budget and Subscriptions for the 2018/2019 Financial Year are at **Attachment to Item 4.**

Central Coast Council/Huon Valley Council

That the President's and Vice President's allowance for the period 1 July 2018 to 30 June 2019 be adjusted in accordance with the movement in the Wages Price Index.

Carried

The Rules of the Association provide that the Annual General Meeting will grant an annual allowance to the President and Vice President.

In the past an independent review of allowances was undertaken in the same financial year as the review of allowances for Local Government Elected Members, with the last review undertaken in 2009. The result of that review was to retain the basis of the present allowances unchanged for the two positions with movements to be in conjunction with the wages price index. This brought the escalation factor for allowances in line with Elected Member allowances across councils.

The escalation factor used for elected member allowances remains the wages price index and it is deemed appropriate that the President and Vice President Honorariums continue to escalate on the same basis.

A review of Elected Member allowances has been undertaken in the 2017/18 Financial Year but is not yet finalised. If, as anticipated, the review determines that the escalation of Elected Member Allowances will not alter, the Honorariums will not require review.

The resultant application of the wages price index has meant allowances for 2017/18 were:

- President allowance \$47,304 per annum.
- Vice President allowance \$11,826 per annum.

GMC sitting fees will also be adjusted by the wages price index.

Circular Head Council/Waratah Wynyard Council

That Members agree to amend the Rules to reflect electronic voting practices as outlined in Option One.

Carried

Background

LGAT introduced electronic voting for the AGM and General Meeting in July 2017.

At the November 2017 Meeting Members agreed to the practice of publishing the vote record on decision items by the Council in the General Meeting and AGM Minutes. Members also agreed that the electronic vote would be used for all items (with cards only to be used in the case of technology failure).

It is timely then to amend LGAT's rules to reflect this practice, the changes proposed are highlighted in red below.

Option 1**16. VOTING AT MEETINGS**

- (a) Voting at any Meeting of the Association shall be upon the basis of each Voting Representative being provided with, immediately prior to the meeting, **an electronic voting button or** placard which is to be used for the purpose of voting at the meeting. The placard will be coloured according to **voting entitlement and the voting buttons will be coded according to voting entitlement:**

Population of the Council Area	Number of votes entitled to be exercised by the Voting Representative	Colour placard to be raised by the Voting Representative when voting
Under 10,000	1	Red
10,000 – 19,999	2	White
20,000 – 39,999	3	Blue
40,000 and above	4	Green

- (b) **Electronic voting buttons will be the first choice for voting on all decisions, with placards only to be used if the technology fails.**

- (c) Voting buttons allow councils to vote for or against a motion or formally abstain from voting. An abstain is not to be taken as a negative vote.
- (d) The Chair of the meeting shall be entitled to rely upon the electronic vote or the raising of a coloured placard as the recording of the vote for the Member and as evidence of the number of votes being cast.
- (e) Except as provided in sub-rule (d), each question, matter or resolution shall be decided by a majority of the votes for a motion. If there is an equal number of votes upon any question, it shall be declared not carried.
- (f)
 - (i) When a vote is being taken to amend a Policy of the Association, the resolution must be carried by a majority of the votes cast by Members present at the meeting.
 - (ii) When a vote is being taken for the Association to sign a protocol, memorandum of understanding or partnership agreement, the resolution must be carried by a majority of votes capable of being cast by Members and by a majority of Members, whether present at the meeting or not.
 - (iii) When a vote is being taken to amend these Rules of the Association, the resolution must be carried by at least two-thirds of the votes capable of being cast by Members, whether present at the meeting or not.
- (e) A Voting Representative or his or her proxy in the name of the Member is entitled to vote on any matter considered at a Meeting of the Association.
- (f) The electronic record of votes cast for decision items will be provided with the Minutes of the Meeting.

A critical point to understand is that when voting cards were used, it was not possible to know who abstained from voting. On that basis LGAT has simply carried a motion based on a majority of votes. The proposed amendments would continue to work on that basis. That is, to abstain is not considered a vote in the negative. If Members determined that to abstain is considered a vote in the negative, then the following Rule Amendments would apply.

Option 2

16. VOTING AT MEETINGS

- (g) Voting at any Meeting of the Association shall be upon the basis of each Voting Representative being provided with, immediately prior to the meeting, an electronic voting button or placard which is to be used for the purpose of voting at the meeting. The placard will be coloured according to voting entitlement and the voting buttons will be coded according to voting entitlement:

Population of the Council Area	Number of votes entitled to be exercised by the Voting Representative	Colour placard to be raised by the Voting Representative when voting
--------------------------------	---	--

Under 10,000	1	Red
10,000 – 19,999	2	White
20,000 – 39,999	3	Blue
40,000 and above	4	Green

- (h) **Electronic voting buttons will be the first choice for voting on all decisions, with placards only to be used if the technology fails.**
- (i) **Voting buttons allow councils to vote for or against a motion or formally abstain from voting. An abstain is to be taken as a negative vote.**
- (j) The Chair of the meeting shall be entitled to rely upon **the electronic vote or** the raising of a coloured placard as the recording of the vote for the Member and as evidence of the number of votes being cast.
- (k) Except as provided in sub-rule (d), each question, matter or resolution shall be decided by a majority of the votes cast, **with an abstain to be counted in the negative.** If there is an equal number of votes upon any question, it shall be declared not carried.
- (l) (i) When a vote is being taken to amend a Policy of the Association, the resolution must be carried by a majority of the votes cast by Members present at the meeting.
- (ii) When a vote is being taken for the Association to sign a protocol, memorandum of understanding or partnership agreement, the resolution must be carried by a majority of votes capable of being cast by Members and by a majority of Members, whether present at the meeting or not.
- (iii) When a vote is being taken to amend these Rules of the Association, the resolution must be carried by at least two-thirds of the votes capable of being cast by Members, whether present at the meeting or not.
- (g) A Voting Representative or his or her proxy in the name of the Member is entitled to vote on any matter considered at a Meeting of the Association.
- (h) **The electronic record of votes cast for decision items will be provided with the Minutes of the Meeting.**

Members should note that as the voting software is not currently set up to count ‘abstains’ as a negative vote, this rule amendment would not apply until the December General Meeting.

LGAT Policy

Does not apply.

Budget Impact

Does not apply.

King Island Council/Clarence City Council

That Members note the intent to undertake scoping work with LG Professionals Tasmanian with respect to combining our conferences in future.

That Members further note, that should conferences combine, it may be prudent to shift the AGM and General Meeting to a separate date.

Carried

Background

During the organization of the LGAT Annual Conference, we have experienced the withdrawal of some of our regular sponsors and trade exhibitors, demonstrating a continued tightening of the market. Some of the withdrawing sponsors are citing a move to sponsoring Local Government Professionals Tasmania (LG Professionals Tas) which is surprising given that over the last two years, the numbers attending the LG Professionals Tas Conference has dropped dramatically. Small attendance numbers might make both sponsorship and trade significantly more difficult for LG Professionals Tas to attract in future.

Both LGAT and LG Professionals Tas are providing increased networking and professional development opportunities and in essence may be cannibalizing our big events with more tailored events. Combined with greater workloads/fewer resources in councils, more alignment with technical/professional roles and training opportunities related to those (eg PIA, IPWEA, EHA), tighter council budgets restricting paid professional development opportunities, low interest rates, tighter market conditions, more focused spend by sponsors, not to mention competition between our two organisations, the pressure on our key revenue raising events will continue.

In 2017, while LGAT and LG Professionals Tas shared a resource, LGAT undertook and funded, a sponsorship workshop with an independent consultant which highlighted the potential benefits of a joint approach to sponsorship and conference but the timing was not quite right to pursue from either a LGAT or LG Professionals Tas perspective. However, both the GMC and the LG Professionals Tas Board have agreed that if we continue to delay these discussions there is a significant risk to the viability of both events.

Both organisations have agreed to work together to develop a proposed model for a joint 2019 conference as well as a proposed model for a joint sponsorship prospectus, that is in tune with the principles of our MOU.

Before a decision can be made on whether to combine events, both organisations require some independent advice, particularly as relates to assessing historical income generation and resourcing and determining a fair methodology for distributing income and an understanding of who/how sponsorship and conference would be managed ongoing. There are implications for both organisations financially and in terms of human resource that would need to be considered. This preliminary investigative and modelling work will be funded by both organisations equally. A consultant has been engaged and a workshop will be held with representatives of both organisations in late September as part of that process.

At the November 2017 General Meeting, the CEO informally canvassed views about separating the AGM from the LGAT Annual Conference. The rationale was two-fold, it could reduce the cost of attendance of the AGM significantly and it could free up the conference to include other streams and partners as outlined above. Members indicated the viability of this should be explored. As it currently stands, there is a risk to the conference viability generally in separating the AGM and General Meeting because of the additional resourcing costs internally to LGAT (related to two separate events), the potential loss of registered participants and the subsequent loss in trade and sponsorship. Consideration of the timing of the AGM will be part of LGAT's overall considerations when modelling a partnership approach to the conference.

Budget Implications

Up to \$5000 for the initial scoping study.

Current Policy

Focus Area: Developing capacity and capability to deliver

Priority Area 9: Host an excellent Annual Conference, AGM & General Meetings

There is nothing in the rules which prevents separation of the AGM and General Meeting from the Annual Conference.

Huon Valley Council/City of Launceston

That Members note the following report.

Carried

Background Comment:

LGAT has made significant progress on the strategic priorities identified in the Strategic Plan for 2017-18, thanks to a small but high functioning team. There were 10 priorities:

1. Influence the State Government agenda for TasWater.
2. Shape the Code of Conduct Review.
3. Drive the planning reform agenda.
4. Build upon the resources available for Elected Members and staff.
5. Prepare communities and Councils for Local Government Elections in 2018.
6. Position the Local Government agenda in the State Government election.
7. Promote the good work of Local Government to the broader community.
8. Ensure LGAT systems and IT are fit for purpose.
9. Host an excellent Annual Conference, AGM and General Meetings.
10. Continue to expand the Procurement Program.

In particular, it should be noted that work was successfully completed in relation to TasWater advocacy, the Code of Conduct review, preparing for Local Government elections and State Government election advocacy.

In addition, internally LGAT completed significant IT upgrades and transitioned to a new staffing structure.

The GMC will soon agree the key strategic priorities for the year ahead and a new annual plan will be developed around those.

It is anticipated that training of new councillors, Federal elections, future Local Government reform and Waste Management will feature as new priorities but that planning, building resources and training and sector promotion will remain as priorities.

A report against the progress of the LGAT Annual Plan and a copy of the LGAT Strategic Plan are at **Attachment to Item 8.**

Central Coast Council/Central Highlands Council

- (a) That the reports from representatives on various bodies be received and noted.
(b) That Conference acknowledges the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

Carried

Listed below are the bodies on which the Association had statutory representation in the 2017/2018 financial year.

Representatives on Bodies are requested to provide a report for Conference and are also requested to provide regular reports back to the Association during the year.

- **Animal Welfare Advisory Committee**
Clr David Moser
- **Community Review Committee - Threatened Species Protection Act 1995**
Ms Liz Quinn, Kingborough Council
- **Family Violence Consultative Committee**
Clr Mary Knowles OAM, Northern Midlands Council
- **LGAT Assist**
Mrs Jill Taylor
- **Local Government Board**
Mr Greg Preece
- **State Fire Commission**
Clr Hannah Rubenach, Break O'Day Council
- **State Fire Management Council**
Ms Melanie Kelly, Glamorgan Spring Bay Council
- **State Grants Commission**
Mr Grant Atkins and Mr Rodney Fraser
- **State Marine Pollution Committee**
Mr Andrew Brown, Clarence City Council
- **Tasmanian Heritage Council**
Ms Danielle Gray, Kingborough Council; Ald Robin McKendrick, City of Launceston
- **Tasmanian Library Advisory Board**
Ald Sandra French, Burnie City Council, Clr Dick Adams, Northern Midlands Council; Ald James Walker, Clarence City Council; Ms Amanda Davison, Waratah Wynyard Council
- **Tasmanian Planning Commission**
Mr Michael Stretton, Launceston City Council
- **Tasmanian Suicide Prevention Committee**
Acting Mayor Annette Rockliff, Devonport City Council

The reports received for presentation are at **Attachment to Item 9.**

10 CLOSURE

There being no further business the President declared the Annual General Meeting closed at 12.00pm.

Annual General Meeting

25 July 2018

Item 1

Total Responses: 57

1 Confirmation of Minutes

CLARENCE CITY COUNCIL / CENTRAL COAST COUNCIL

That the Minutes of the meeting held on 26 July, 2017, as circulated, be confirmed.


1 Confirmation of Minutes

CLARENCE CITY COUNCIL / CENTRAL COAST COUNCIL

That the Minutes of the meeting held on 26 July, 2017, as circulated, be confirmed.

1. For  57
2. Against
3. No Vote



1. For  57
2. Against
3. No Vote



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	For	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1

Kingborough Council 18	For	3
King Island Council 19	For	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2
Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

Item 2

Total Responses: 56



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	For	2
Burnie City Council 3	No Vote	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1

Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	For	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2
Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	[No Response]	1
West Tamar Council 29	For	3

Item 3

Total Responses: 57

3 Financial Statements to 30 June 2017

CENTRAL HIGHLANDS COUNCIL / TASMAN COUNCIL

That the Financial Statements for the period 1 July 2016 to 30 June 2017 be received and adopted.

1. For  57
 2. Against
 3. No Vote



3 Financial Statements to 30 June 2017

CENTRAL HIGHLANDS COUNCIL / TASMAN COUNCIL

That the Financial Statements for the period 1 July 2016 to 30 June 2017 be received and adopted.

1. For  57
 2. Against
 3. No Vote



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	For	2
Burnie City Council 3	For	2

Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	For	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2
Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

Item 4

Total Responses: 57

4 LGAT Budget and Subscriptions 2018/2019

SOUTHERN MIDLANDS COUNCIL / BURNIE CITY COUNCIL

That the Meeting endorse the adoption of the Budget and Subscriptions as presented.

1. For 57
 2. Against
 3. No Vote



4 LGAT Budget and Subscriptions 2018/2019

SOUTHERN MIDLANDS COUNCIL / BURNIE CITY COUNCIL

That the Meeting endorse the adoption of the Budget and Subscriptions as presented.

1. For 57
 2. Against
 3. No Vote



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	For	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	For	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

Item 5

Total Responses: 57

5 Presidents and Vice President Honorariums

CENTRAL COAST COUNCIL / HUON VALLEY COUNCIL

That the President and Vice President allowances for the period 1 July 2018 to 30 June 2019 be adjusted in accordance with the movement in the Wages Price Index.



5 Presidents and Vice President Honorariums

CENTRAL COAST COUNCIL / HUON VALLEY COUNCIL

That the President and Vice President allowances for the period 1 July 2018 to 30 June 2019 be adjusted in accordance with the movement in the Wages Price Index.



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	For	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4

Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	For	1
Latrobe Council 20	Against	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2
Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

Item 6

Total Responses: 57

6 Rules of The Local Government Association Tasmania

CIRCULAR HEAD COUNCIL/ WARATAH WYNYARD COUNCIL

That Members agree to amend the Rules to reflect electronic voting practices as outlined in Option One.

1. For  42
 2. Against  14
 3. No Vote  1



6 Rules of The Local Government Association Tasmania

CIRCULAR HEAD COUNCIL/ WARATAH WYNYARD COUNCIL

That Members agree to amend the Rules to reflect electronic voting practices as outlined in Option One.

1. For  42
 2. Against  14
 3. No Vote  1



Participant	Response	Weight
Break O'Day Council 1	Against	1
Brighton Council 2	Against	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	Against	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	Against	2

Devonport City Council 9	Against	3
Dorset Council 10	For	1
Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	Against	3
King Island Council 19	For	1
Latrobe Council 20	Against	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2
Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	No Vote	1
West Tamar Council 29	For	3

Item 7

Total Responses: 57

7 LGAT/LG Professionals Conference

KING ISLAND COUNCIL / CLARENCE CITY COUNCIL

That Members note the intent to undertake scoping work with LG Professionals Tasmanian with respect to combining our conferences in future.

That Members further note, that should conferences combine, it may be prudent to shift the AGM and General Meeting to a separate date.

1. For 56
2. Against 1
3. No Vote 0



7 LGAT/LG Professionals Conference

KING ISLAND COUNCIL / CLARENCE CITY COUNCIL

That Members note the intent to undertake scoping work with LG Professionals Tasmanian with respect to combining our conferences in future.

That Members further note, that should conferences combine, it may be prudent to shift the AGM and General Meeting to a separate date.

1. For 56
2. Against 1
3. No Vote 0



Participant	Response	Weight
Break O'Day Council 1	Against	1

Brighton Council 2	For	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	For	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2
Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

Item 8

Total Responses: 53

8 LGAT Annual Plan

HUON VALLEY COUNCIL / CITY OF LAUNCESTON

That Members note the following report.

1. For 53
 2. Against
 3. No Vote



8 LGAT Annual Plan

HUON VALLEY COUNCIL / CITY OF LAUNCESTON

That Members note the following report.

1. For 53
 2. Against
 3. No Vote



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	For	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	[No Response]	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	For	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

Item 9

Total Responses: 57

9 Reports from Board Representatives

CENTRAL COAST COUNCIL/ CENTRAL HIGHLANDS COUNCIL

- (a) That the reports from representatives on various bodies be received and noted.
- (b) That Conference acknowledges the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

1. For 57
2. Against
3. No Vote



9 Reports from Board Representatives

CENTRAL COAST COUNCIL/ CENTRAL HIGHLANDS COUNCIL

- (a) That the reports from representatives on various bodies be received and noted.
- (b) That Conference acknowledges the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

1. For 57
2. Against
3. No Vote



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	For	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	[No Response]	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	For	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4

Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	For	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2
Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA

Statement of Financial Position
as at 30 June 2018

	Note	Assist 2018 \$	General 2018 \$	Assist 2017 \$	General 2017 \$
Assets					
Current assets					
Cash and cash equivalents	3	775,593	747,733	781,775	1,055,342
Trade and other receivables	4	-	17,043	-	55,198
Financial assets	5	271,210	1,690,028	199,957	1,340,000
Other assets	6	4,908	102,399	2,203	73,356
Total current assets		1,051,711	2,557,203	983,935	2,523,896
Non-current assets					
Financial assets	5	26,867	500,000	114,772	500,000
Property, plant and equipment	7	-	902,775	-	912,463
Intangible assets	8	-	5,696	-	9,174
Total non-current assets		26,867	1,408,471	114,772	1,421,637
Total assets		1,078,578	3,965,674	1,098,707	3,945,533
Liabilities					
Current liabilities					
Trade and other payables	9	6,328	275,843	6,541	311,490
Provisions	10	-	157,012	-	138,308
Total current liabilities		6,328	432,855	6,541	449,798
Non-current liabilities					
Provisions	10	-	24,911	-	104,031
Total non-current liabilities		-	24,911	-	104,031
Total liabilities		6,328	457,766	6,541	553,829
Net Assets		1,072,250	3,507,908	1,092,166	3,391,704
Equity					
Accumulated surplus		1,072,250	3,507,908	1,092,166	3,391,704
Total Equity		1,072,250	3,507,908	1,092,166	3,391,704

The above statement should be read in conjunction with the accompanying notes.

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA

Notes to the Financial Report
For the Year Ended 30 June 2018

	General 2018 \$	General 2017 \$
Note 15 Detailed statement of general account - revenue and expenditure		
Revenue		
Fees and commissions	126,458	129,579
Interest - general account	64,068	62,801
Interest - building proceeds	2,107	2,619
Interest - HW Grant	3,053	-
Surplus/(Deficit) on sale of plant and equipment	(115)	(393)
Sponsorship, conferences/seminars	268,854	349,493
Subscriptions	1,205,940	1,179,099
Other subscriptions	65,004	64,999
Rentals	4,457	9,749
Unexpensed Government Grants	76,293	250,000
	1,816,119	2,047,946
Expenditure		
Advertising	4,752	3,165
Accommodation expenses	656	2,176
Accounts administration	11,935	12,985
ALGA	120,260	120,412
Amortisation - computer software	3,523	4,374
Annual conference	146,053	167,361
Auditors' remuneration	14,250	14,760
Catering	4,534	4,026
Cleaning	9,108	9,656
Consultancy fees	26,329	101,999
Council careers and skills shortage	26,476	63,030
Conferences and seminars	25,447	28,797
Cost Recovery - grant administration	(45,939)	(52,628)
Depreciation - buildings	12,228	1,062
Depreciation - computers	10,361	9,607
Depreciation - motor vehicles	12,387	14,334
Depreciation - furniture and equipment	2,035	2,533
Division 43 Deduction	1,526	1,521
Fringe benefits tax	12,786	12,728
Land & buildings running costs	1,984	2,144
Insurance	38,767	35,507
Members emoluments	63,719	63,587
Motor Vehicle - running expenses	7,383	6,692
Motor Vehicle - repairs and maintenance	3,859	2,503
Network and internet	14,519	13,954
Other expenses	11,527	10,693

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA

Notes to the Financial Report
For the Year Ended 30 June 2018

	General 2018 \$	General 2017 \$
Note 15 Detailed statement of general account - revenue and expenditure (cont'd)		
Postage	4,827	5,059
Power	9,435	9,237
Printing and publications	12,562	7,242
Rates and taxes	12,626	12,334
Rentals	1,462	1,327
Salaries, wages and employee benefits (incl. Grant Staff)	838,688	882,965
Software	860	2,427
Sponsorship	2,241	1,500
Stationery	886	1,251
Subscriptions - general account	11,064	9,116
Superannuation contribution (incl. Grant Staff)	105,532	103,124
Telephone	17,744	18,920
Travelling Expenses	27,594	26,611
Government grants expenditure (excluding wages and superannuation):		
HW	36,346	-
EDRes	39,348	-
Healthy Communities	-	5,717
LG Reform	-	31,780
IT Strategies	38,235	47,434
Total expenses	1,699,915	1,823,022
Operating surplus/(deficit) - general account	116,204	224,924

Charges incurred for the administration of both the LGAT Assist account and grant projects have been recharged to LGAT Assist or the specific project. The recovery of these costs is then shown as Cost Recovery so that the expenses on the General Account are more accurately reported.

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA

Notes to the Financial Report For the Year Ended 30 June 2018

	Assist 2018	Assist 2017
Note 16 Detailed statement of general account - revenue and expenditure		
Revenue		
Interest on Loans	28,307	29,491
Other Interest Revenue	16,627	17,692
	44,934	47,183
Expenditure		
LGAT Assist Accounts Administration	38,232	42,161
Auditors Remuneration	3,500	4,920
Bad Debts Written Off/(Recovered)	4,755	4,883
Donations and Research Projects	11,250	10,000
Grants to Members – Welfare	7,000	13,953
Other Expenses – Welfare	113	266
Total Expenses	64,850	76,183
Operating surplus/(deficit) – LGAT Assist	(19,916)	(29,000)

Note 17 Commitments

At 30 June 2018 the Association had no outstanding commitments.

Note 18 Fair Value Measurements

The Association measures and recognises the following assets and liabilities at fair value on a recurring basis after initial recognition:

- Financial assets at fair value through profit or loss;
- Freehold land and buildings.

Fair value hierarchy

AASB13: *Fair Value Measurement* requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurements into one of three possible levels based on the lowest level that an input that is significant to measure can be categorised into as follows:

Level 1	Measured based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Measurements based on unobservable inputs for the asset or liability.

The following table provides the fair value of the Association's assets and liabilities measured and recognised on a recurring basis after initial recognition and their categorisation within the fair value hierarchy:

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA

Notes to the Financial Report For the Year Ended 30 June 2018

Fair Value Measurements (cont'd)

30/06/2018

	Level 1	Level 2	Level 3	Total
Financial assets:				
Other financial assets	2,190,028	313,127	-	2,503,155
Total financial assets recognised as fair value	2,190,028	313,127	-	2,503,155

Non-financial assets:

Freehold land and buildings*	-	825,000	-	825,000
Total non-financial assets recognised at fair value	-	825,000	-	825,000

Financial assets:

30/06/2017

Other financial assets	1,840,000	329,779	-	2,169,779
Total financial assets recognised as fair value	1,840,000	329,779	-	2,169,779

Non-financial assets:

Freehold land and buildings*	-	825,000	-	825,000
Total non-financial assets recognised at fair value	-	825,000	-	825,000

*Valuation last performed on 26 May 2016

Note 19 Related Party Transactions

Key management personnel compensation

The totals of remuneration paid to two key management personnel (KMP) of the Association during the year are as follows:

	2018	2017
Short-term employment benefits	325,682	315,167
Post-employment benefits	37,628	36,308
Other long-term benefits	(5,637)	16,943
	357,673	368,418

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Association, directly or indirectly, excluding any committee member (whether executive or otherwise) of that entity, is considered key management personnel.

Committee members compensation

The totals of remuneration paid to committee members of the Association during the year are as follows:

	2018	2017
Short-term employment benefits	63,719	63,587
	63,719	63,587

Any committee member (whether executive or otherwise) of that entity, is considered a committee member.

Transactions with Related Parties

Purchase of goods and services

Slick Promotions controlled by Lord Mayor Sue Hickey, a committee member provided advertising material during the year

	2018	2017
	473	1,342
	473	1,342

Local Government Association of Tasmania
Profit and Loss (Budget Analysis)
1 July 2018 to 23 May 2019

4-000	Income	Selected Period	Budget	Difference	% Difference
4-0500	Annual Conf/General Spons	\$144,686.86	\$125,000.00	19,686.86	15.7
4-0501	Annual Conf Regos	\$115,966.92	\$120,000.00	-4,033.08	-3.4
4-1000	Professoinal DMent Activities	\$122,146.01	\$62,000.00	60,146.01	97.0
4-1500	Cost Recoveries	\$12,917.90	\$0.00	12,917.90	
4-1505	Deposits Paid	-2,620.92	\$0.00	-2,620.92	
4-2000	Fees & Commissions	\$47,429.02	\$120,000.00	-72,570.98	-60.5
4-3000	Interest	\$50,820.25	\$66,000.00	-15,179.75	-23.0
4-3100	Interest - Building Proceeds	\$900.28	\$2,500.00	-1,599.72	-64.0
4-3500	Other	\$7,333.00	\$0.00	7,333.00	
4-400	Rentals	\$4,275.00	\$6,000.00	-1,725.00	-28.8
4-5000	Profit Sale on Plant/Equip.	-510.00	0.00	-510.00	
4-5600	Waste Strategy	65,773.74			
4-6000	Subscriptions	1,245,937.03	1,245,937.00	0.03	0.0
4-6100	Subs - TV Advert Better Councils	55,000.00	55,000.00	0.00	0.0
4-6115	Subs - Community Sat Survey	11,000.00	11,000.00	0.00	0.0
	Total Income	1,881,055.09	1,813,437.00	67,618.09	3.7
6-0000	Expenses				
6-1050	Accomm exp - GMC	\$2,045.92	\$2,500.00	-454.08	-18.16
6-1100	Accounts Administration	\$10,655.00	\$15,000.00	-4,345.00	-28.97
6-1200	Advertising	\$3,291.12	\$6,500.00	-3,208.88	-49.37
6-1250	ALGA - Meeting expenses	\$26,282.94	\$20,000.00	6,282.94	31.41
6-1300	ALGA Subscription	\$95,599.00	\$96,500.00	-901.00	-0.93
6-1350	Annual Conference	\$147,470.66	\$180,000.00	-32,529.34	-18.07
6-1400	Auditors Remuneration	0.00	\$15,000.00	-15,000.00	-100.00
6-1450	Bank Fees & Gov. Charges	\$1,331.36	\$3,000.00	-1,668.64	-55.62
6-1500	Catering / Entertainment	\$1,458.01	\$4,000.00	-2,541.99	-63.55
6-1600	Cleaning and Supplies	\$10,997.11	\$9,500.00	1,497.11	15.76
6-1610	Community Satisfaction Survey	\$28,350.00	\$38,000.00	-9,650.00	-25.39
6-1650	Professional Develoment Activites	\$74,079.52	\$30,000.00	44,079.52	146.93
6-1700	Consultants Fees	\$16,930.00	\$20,000.00	-3,070.00	-15.35
6-1702	Consultants Fees - Mentoring	\$13,498.64	\$15,000.00	-1,501.36	-10.01
6-1705	Consultants Fees - HR/IR	\$5,000.00	\$6,000.00	-1,000.00	-16.67

6-1710	Council Advert - Better Councils	\$33,816.44	\$55,000.00	-21,183.56	-38.52
6-1850	Elections - GMC Bi-annual	\$0.00	\$2,000.00	-2,000.00	-100.00
6-1900	Fringe Benefits Tax	\$9,576.00	\$12,000.00	-2,424.00	-20.20
6-2000	Depreciation Expense	\$27,405.45	\$33,000.00	-5,594.55	-16.95
6-3100	Insurance	\$40,490.81	\$39,400.00	1,090.81	2.77
6-3200	Land & Building Running Costs	\$3,286.77	\$8,000.00	-4,713.23	-58.92
6-3400	Members Emoluments	\$56,745.43	\$64,000.00	-7,254.57	-11.34
6-3410	President travel expenses	\$5,746.03	\$7,000.00	-1,253.97	-17.91
6-3500	Network & Internet	\$8,367.40	\$10,000.00	-1,632.60	-16.33
6-3580	Office Requisites	\$166.25	\$2,000.00	-1,833.75	-91.69
6-3600	Other & Miscellaneous	\$989.37	\$700.00	289.37	41.34
6-3610	Other Extraordinary	\$7,339.67	\$0.00	7,339.67	
6-3800	Other Employment Entitlements	\$20,752.20	\$12,000.00	8,752.20	72.94
6-3900	Postage	\$3,732.89	\$5,000.00	-1,267.11	-25.34
6-4000	Power	\$8,818.25	\$12,500.00	-3,681.75	-29.45
6-4100	Printing & Publications	\$8,347.92	\$8,000.00	347.92	4.35
6-4300	Rates & Land Tax	\$12,511.15	\$12,500.00	11.15	0.09
6-4310	Rentals	\$964.65	\$1,500.00	-535.35	-35.69
6-4350	Repairs & Maintenance	\$981.63	\$4,500.00	-3,518.37	-78.19
6-4400	Salaries & Wages	\$754,797.25	\$919,500.00	-164,702.75	-17.91
6-4500	Software	\$625.19	\$5,000.00	-4,374.81	-87.50
6-4600	Stationery	\$1,070.63	\$2,000.00	-929.37	-46.47
6-4700	Subscriptions - Membership etc	\$11,306.45	\$11,600.00	-293.55	-2.53
6-4800	Superannuation	\$94,609.65	\$115,000.00	-20,390.35	-17.73
6-4900	Sponsorship/Research/Donations	\$0.00	\$3,500.00	-3,500.00	-100.00
6-5100	Telephone	\$14,878.83	\$12,000.00	2,878.83	23.99
6-5200	Travel - Interstate	\$14,193.39	\$10,000.00	4,193.39	41.93
6-5205	Travel - Intrastate	\$5,775.60	\$6,000.00	-224.40	-3.74
6-5250	Staff Training	\$1,906.28	\$12,000.00	-10,093.72	-84.11
6-5600	Waste Strategy	\$52,367.27			
6-7000	Motor Vehicle Expense	9,100.46	\$10,000.00	-899.54	-9.00
6-7960	Grant Cost Recoveries	-10,820.31	(\$10,000.00)	-820.31	8.20
6-7970	LGAT ASSIST - Cost recoveries	-\$28,700.00	(\$35,000.00)	6,300.00	-18.00
	Expenses	1,608,138.28	1,811,700.00	-203,561.72	-11.24
	Net Profit(Loss)	272,916.81	1,737.00	271,179.81	15,611.96

Less	2019-20 Conference Adjustment	123,108.32			
	Income & Expenses				
	Outcome	149,808.49	1,737.00	148,071.49	8,524.55
8-0000	Government Grants Income				
8-1000	Enviro Dispute Resolution	\$6,804.44			
8-1020	DPAC - Good Governance	\$4,000.00			
8-1500	Coastal Adaptation Project	\$13,946.79			
8-1600	SES - Disaster Resilience	\$25,000.00			
8-2150	LG Reform Fund	\$218,774.38			
8-2500	Liveable Communities	\$9,587.00			
8-3000	Healthy Communities	\$16,278.96			
8-3150	DHHS - Health & Wellbeing	\$281,512.56			
	Total Government Grants Income	575,904.13			
9-0000	Government Grants Expenditure				
9-1000	Enviro Dispute Resolution				
9-1020	DPAC - Good Governance	4,000.00			
9-1500	Coastal Adaptation Project				
9-1600	SES - Disaster Resilience	3,400.00			
9-2150	LG Reform Fund	45,500.00			
9-2500	Liveable Communities	9,587.00			
9-3000	Healthy Communities				
93150	DHHS - Health & Wellbeing	45,787.77			
9-6000	LG IT Strategies	17,906.46			
	Total Government Grants Expended	126,181.23			
	Operating Profit(Loss)	599,531.39			

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA
ESTIMATES OF INCOME & EXPENDITURE
FOR FINANCIAL YEAR ENDED 30 JUNE 2020

	2018/19	2019/20	Comparison
Income			
Annual Conference Registrations	120,000	115,000	-5,000
Annual Conference Trade and General Sponsorship	125,000	145,000	20,000
Sponsorship			0
Professional Development Activities	62,000	64,000	2,000
Fees and Commissions	120,000	124,000	4,000
Interest (Excl. Interest on grants)	66,000	66,000	0
Interest on Capital from Building	2,500	2,500	0
Profit on Sale of Plant & Equip			0
Project Admin/Cost Recovery	10,000	10,000	0
Assist Revenue	35,000	36,000	1,000
Rentals	6,000	0	-6,000
Subscriptions	1,245,937	1,245,937	0
Community Satisfaction Survey	11,000	12,000	1,000
TV Advertising	55,000		-55,000
Total Income	1,858,437	1,820,437	-38,000

Expenditure			
GMC Meeting Expenses	2,500	3,000	500
Accounts Administration	15,000	15,500	500
Advertising	6,500	7,000	500
ALGA Subscriptions	96,500	97,421	921
Auditors' Remuneration	15,000	15,500	500
Special Projects (Charitable Rates)	0	40,000	40,000
Bank Fees and Govt Charges	3,000	3,000	0
Catering, receptions, etc	4,000	4,000	0
Cleaning and Supplies	9,500	11,000	1,500
Community Satisfaction Survey	38,000	0	-38,000
Annual Conference	180,000	175,000	-5,000
Seminars - Other	30,000	30,000	0
HR/IR Service	6,000	6,000	0
Consultants' Fees	20,000	10,000	-10,000
Consultants - Mentoring Program	15,000	0	-15,000
TV advertising	55,000	0	-55,000
Depreciation Building Division 43	3,000	200	-2,800
Computers	9,000	10,000	1,000
Furniture & Equip	2,000	1,500	-500
Motor Vehicles	16,000	16,000	0
Amortisation	3,000	2,000	-1,000
Donations/Research/Scholarships	3,500	2,500	-1,000
Fringe Benefits Tax	12,000	13,000	1,000
GMC Elections - Bi-annual	2,000	0	-2,000
Insurance Fidelity Guarantee	1,400	1,400	0
General	13,500	14,000	500
Public Liability and PI	16,500	19,000	2,500
Workers Compensation	8,000	9,000	1,000

Land & Building Running Costs	8,000	5,000	-3,000
Members Emoluments	64,000	65,600	1,600
Motor Vehicles - Running Costs	8,000	8,000	0
Repairs and Maintenance	2,000	2,000	0
Lease Hire	0		0
Network and Internet	10,000	10,000	0
Office Requisites	2,000	1,750	-250
Other and Miscellaneous	700	800	100
Other Employee Entitlements	12,000	15,000	3,000
Postage	5,000	4,000	-1,000
Power	12,500	12,800	300
Printing and Publications	8,000	8,000	0
Rates and Land Tax	12,500	12,800	300
Rentals	1,500	1,550	50
Repairs and maintenance	4,500	4,000	-500
Salaries (exc Grant Staff)	919,500	946,000	26,500
Software	5,000	8,000	3,000
Stationery	2,000	1,500	-500
Subscriptions - membership etc	5,000	12,000	7,000
Superannuation	115,000	123,000	8,000
Telephone	12,000	10,000	-2,000
Training	12,000	10,000	-2,000
Travelling expenses	20,000	22,000	2,000
ALGA			
Intrastate	6,000	6,000	0
Interstate	10,000	14,000	4,000
President	7,000	9,000	2,000
TTC Subscription (inc in General Subscriptions)	6,600		-6,600
Total Expenditure	1,856,700	1,818,821	-37,879
Net Result	1,737	1,616	-121

All figures are ex GST

LGAT ASSIST
ESTIMATES OF INCOME & EXPENDITURE
FOR THE FINANCIAL YEAR TO 30 JUNE 2020

	2018/19	2019/20	Comparison
Income			
Interest	16,000	14,000	-2,000
Interest on loans	30,000	27,000	-3,000
Assist Loan Application Fees	1,500	1,000	-500
Tasplan Sponsorship	5,000	5,000	0
Total Income	52,500	47,000	-5,500
Expenditure			
Accommodation Expenses	0		0
Accounts Administration	40,000	40,000	0
Advertising	0		0
Auditors' Remuneration	5,000	5,000	0
Bad Debts	7,000	6,000	-1,000
Bank Fees and Govt Charges	250	250	0
Donations/Research/Scholarships	15,000	10,000	-5,000
Grants to members	10,500	10,500	0
Other and Miscellaneous	250	250	0
Printing and Publications	0		0
Welfare Write Offs	200	200	0
Special Projects	0		0
Total Expenditure	78,200	72,200	-6,000
Change in net assets from operations	-\$25,700	-\$25,200	\$500

All figures are ex GST

LGAT 2019-2020 Subscriptions

Council	Previous year subs	Cap/Collar	2019/20 Subs overall	Adjustment	Final Subs Due	\$ Diff from Last FY	% Diff from Last FY
Break O'Day	35,724.11	As Calculated	35,691.58	452.11	35,239.46	-484.64	-0.09
Brighton	49,045.66	As Calculated	46,975.27	595.05	46,380.22	-2,665.43	-4.22
Burnie	54,087.48	As Calculated	51,881.23	657.19	51,224.03	-2,863.44	-4.08
Central Coast	54,087.48	As Calculated	51,881.23	657.19	51,224.03	-2,863.44	-4.08
Central Highlands	23,164.02	As Calculated	21,690.74	274.76	21,415.98	-1,748.05	-6.36
Circular Head	41,561.52	As Calculated	39,427.65	499.44	38,928.21	-2,633.31	-5.13
Clarence	70,045.50	As Calculated	71,127.66	900.99	70,226.67	181.17	1.54
Derwent Valley	35,724.11	As Calculated	37,578.48	476.02	37,102.47	1,378.36	5.19
Devonport	61,994.49	As Calculated	59,428.85	752.80	58,676.05	-3,318.44	-4.14
Dorset	35,689.98	As Calculated	33,766.93	452.11	33,314.82	-2,375.16	-5.39
Flinders Island	21,206.84	As Calculated	19,803.83	250.86	19,552.97	-1,653.87	-6.62
George Town	35,689.98	As Calculated	35,691.58	452.11	35,239.46	-450.52	0.00
Glamorgan Spring Bay	40,186.30	Collar	36,167.67	356.51	35,811.17	-4,375.14	-10.00
Glenorchy	66,300.29	As Calculated	67,353.85	853.19	66,500.66	200.38	1.59
Hobart	70,060.51	As Calculated	68,108.61	862.75	67,245.86	-2,814.65	-2.79
Huon Valley	54,087.48	As Calculated	51,881.23	657.19	51,224.03	-2,863.44	-4.08
Kentish	35,689.98	As Calculated	33,766.93	427.73	33,339.20	-2,350.78	-5.39
King Island	23,164.02	As Calculated	21,690.74	274.76	21,415.98	-1,748.05	-6.36
Kingborough	62,338.89	As Calculated	63,580.04	805.38	62,774.66	435.76	1.99
Latrobe	40,132.68	As Calculated	37,578.48	523.34	37,055.14	-3,077.54	-6.36
Launceston	70,039.06	As Calculated	71,882.42	910.55	70,971.87	932.81	2.63
Meander Valley	49,390.24	As Calculated	46,975.27	595.05	46,380.22	-3,010.02	-4.89
Northern Midlands	43,518.70	As Calculated	41,314.56	523.34	40,791.21	-2,727.49	-5.06
Sorell	45,907.91	As Calculated	46,975.27	595.05	46,380.22	472.32	2.33
Southern Midlands	40,154.13	Collar	36,138.72	427.73	35,710.98	-4,443.15	-10.00
Tasman	23,164.02	Cap	25,480.42	332.13	25,148.30	1,984.28	10.00
Waratah Wynyard	45,875.73	As Calculated	41,314.56	523.34	40,791.21	-5,084.52	-9.94
West Coast	29,818.44	Collar	26,836.59	332.13	26,504.47	-3,313.97	-10.00
West Tamar	54,087.48	As Calculated	51,881.23	657.19	51,224.03	-2,863.44	-4.08
	1,311,937.00		1,273,871.61	16,078.02	1,257,793.59		

Noting - Amounts do not include GST

LGAT Work Plan 2018 – 19 Progress Report



Not yet commenced



Unable to progress due to others



Ongoing



Completed

No.	Priorities	Outcome/Output Measures	Progress	Comment
1.	Lead the waste management reform agenda	State Government releases a State Waste Action Plan supported by Local Government		<p>There was little progress on the State Waste Strategy until late 2018, where following a Round Table in July, hosted by the Minister for Environment, the Government made a commitment to develop a State Waste Action Plan. The EPA has recently indicated that the draft State Waste Action will go out for consultation in June 2019.</p> <p>In parallel, LGAT has commenced the feasibility study into the establishment of a Statewide Waste Management Arrangement, with the successful completion of Part A and Part B now commenced – please refer to the agenda item this meeting for further information.</p>
2.	Support the sector through the next stages of Local Government reform	<p><u>Review of the Local Government Act</u> LGAT’s recommendations accepted by the State Government</p> <p><u>Local Government Sustainability</u> Determination of the best structure / alignment for councils so they can service the needs of modern Tasmanian Communities</p>		<p><u>Review of the Local Government Act</u></p> <p>Please refer to the item this agenda for an update.</p> <p><u>Local Government Sustainability</u></p> <p>Please refer to the item this agenda for an update on the 21st Century Councils Project.</p>

No.	Priorities	Outcome/Output Measures	Progress	Comment
3.	Drive the planning reform agenda	LGAT's recommendations accepted by the State Government.		<p>The State Government's number one planning reform priority is to establish the Tasmanian Planning Scheme, which they accept can best be achieved by supporting councils in the preparation of their Local Provisions Schedules (LPSs). All councils are progressing the development of their LPSs, with at least 9 having submitted their drafts to the Tasmanian Planning Commission.</p> <p>The State Government's focus has now turned to the other aspects of planning reform, the majority of which emerged out of the sectors advocacy a number of years ago.</p> <p>More information on the timing of the various next steps is outline in the item int his agenda.</p>
4.	Further build sector resources and support, particularly for new Elected Members	<p>Increased utilisation of LGAT prepared resources (web and extranet hits).</p> <p>Strong attendance at new councillor induction session.</p> <p>Overall positive feedback from attendees to training and events.</p> <p>Increased number of training and workshops delivered from previous year.</p>		<p>LGAT continues to prepare resources for elected members and council staff, with a significant focus on resources for newly elected representatives. Recent training and workshops have included:</p> <ul style="list-style-type: none"> • Land Use Planning – 70 attendees • Internal Audit – 66 attendees • Engagement Champions session (3rd sessions) – 15 attendees • Elected Members weekend – 71 attendees • International Women's Day lunch – 270 attendees • Regional breakfasts (Devonport and Hobart) – 70 attendees <p>In addition LGAT will be running two lunch time, web based sessions for councillors. The sessions are Roles and Responsibilities (6th June) and Land Use Planning (7th June).</p>

No.	Priorities	Outcome/Output Measures	Progress	Comment
5.	<p>Position the Tasmanian Local Government agenda in the Federal election</p>	<p>Number of Local Government initiated policies adopted by political parties.</p>		<p>The Australian Local Government Association (ALGA) lead a national advocacy “Fairer Share” campaign leading into the 2019 Federal Election. In summary, the campaign aimed to:</p> <ul style="list-style-type: none"> • Seek and achieve a commitment from both major parties to increase funding for local councils; • Seek and achieve a commitment from both major parties, to return the funds lost as a result of the 2014-15 indexation freeze; and longer term to • Secure a fairer share of national taxation revenue for Local Government that reflects the role of councils and the needs of local communities. <p>LGAT supported members in participating in the national campaign by sharing and/or incorporating some of the national campaign key messages in your own election advocacy work.</p>
6.	<p>Further develop the financial and asset management in councils</p>	<p>Strengthen councils’ knowledge base and delivery of best practice asset management.</p> <p>Increase the community’s understanding of and engagement with councils’ role in asset management.</p>		<p>LGAT is continuing its significant history of work in supporting councils’ asset management resources and capacity, including the following:</p> <ul style="list-style-type: none"> • Delivered a Strategic Asset Management Plan (SAMP) template for use by member councils, a project commissioned by LGAT and prepared by Institute of Public Works Engineering Australasia (IPWEA). The SAMP template joins the growing list of asset management resources available to councils on the LGAT Extranet and assists councils in meeting the requirements of the Section 70B of the <i>Local Government Act 1993</i>. • Established a statewide meeting of Local Government asset management professionals to enhance collaboration, capacity building and professional development in the sector and field. • Facilitating engagement of the Tasmanian Audit Office and Local Government Division with council’s asset managers on matters of importance

No.	Priorities	Outcome/Output Measures	Progress	Comment
7.	Promote the good work of Local Government to the broader community	Increased exposure to LGAT and council produced stories via LGATs communication channels.		<p>The latest (April) edition of the LG Tas publication was recently released as an online only publication.</p> <p>LGAT continues to update and promote the Better Councils Better Communities Website and cross promote it through LGAT’s e-newsletter (the Pulse), which has also been refreshed with a new template.</p> <p>LGAT continues to look for opportunities to promote LGAT and the sector’s achievements through media releases and opinion editorials, recent examples include media releases on the council cost index, understanding rates, low cost camping, cat management and promotion of the role of Local Government in the Federal election campaign.</p>
8.	Deliver a refreshed statewide community satisfaction survey	Deliver the statewide community satisfaction survey.		<p>The 2018 / 19 community satisfaction survey is complete. The survey involved a telephone survey of around 1200 residents across Tasmania and included questions that asks residents views about:</p> <ul style="list-style-type: none"> - Contact with council; - The importance of and, their satisfaction with, a range of council services and facilities; - Satisfaction with council governance and leadership; - The image of Local Government; - The best thing about the council; and - What council could do to improve performance. <p>A summary report for decision makers is included as an item in this agenda.</p>

No.	Priorities	Outcome/Output Measures	Progress	Comment
9.	Host an excellent Annual Conference, AGM and General Meetings	<p>Delivery of the Conference on budget</p> <p>Conference feedback providing an overall rating of good or excellent from >70% of survey responses.</p> <p>Increased General Meeting agenda items for decision or discussion.</p>		<p>Planning for the 2019 LGAT Annual Conference has progressed significantly. The new online web area is now live. To visit see https://www.lgat.tas.gov.au/page.aspx?u=209.</p> <p>This provides delegates with an easy view online program divided under the pages Workshops, Plenary Speakers, Accommodation, Program and Registration.</p> <p>Across the Program this year LGAT has made significant enhancements. Our workshop program includes more opportunity to collaborate and learn from each other. In addition we will be showcasing citizen engagement projects in City of Hobart, Waratah/Wynyard Council and Tasman Council – providing delegates with the ability to share industry knowledge across the sector.</p> <p>The plenary program has also been confirmed with Mayor Tim Shadbolt – New Zealand’s longest serving mayor, alongside Heather Rose award winning Tasmanian Author, Penny Terry ABC radio presenter and Creative Director of Healthy Tasmania Pty Ltd and David O’Loughlin President ALGA. The Panel session is back with a timely focus on the Federal sphere of Government and how Local Government can best have an influential voice.</p> <p>Registrations are now open.</p>
10.	Continue to expand the Procurement Program	Growth in sectoral procurement savings		<p>The past 12 months has been a very successful year for procurement, with an increase in the number of panels available to councils, total sector savings exceeding membership subscriptions (\$1.9M versus \$1.3M) and strengthening of our partnerships with other association procurement businesses.</p> <p>Fourteen Councils made savings through LGAT Procurement that were sufficient to fully offset their LGAT annual subscriptions and a further four made savings that covered more than 50% of their LGAT annual subscription.</p> <p>See the item in this agenda for further information.</p>



About LGAT

The Local Government Association of Tasmania is the voice of Local Government to other spheres of government, stakeholders and the wider community.

LGAT has been the peak body for Local Government in Tasmania for over 100 years and is part of a national network of associations. It is funded by councils and earns other income through projects delivered on behalf of Local Government, services to members and sponsorships.

LGAT provides specialist services to its member councils including policy and strategic support, capacity building for Local Government elected members and officers and procurement of goods and services. LGAT also coordinates the Tasmanian Local Government Awards for Excellence, the LGAT Annual Conference and the LGAT Assist Program.

LGAT works collaboratively with members to support council staff and elected members. The communities our 29 councils serve are represented by 263 elected members and supported by nearly 4000 staff.



STRATEGIC PLAN 2017 - 2020

Local Government Association Tasmania

326 Macquarie Street, Hobart Tasmania 7000

P: (03) 6233 5966 W: www.lgat.tas.gov.au E: admin@lgat.tas.gov.au

Our Vision
Vibrant Tasmanian Communities

Our Mission
Help Tasmanian councils to be the best they can be for their communities

Our Values
Ethics Impartiality Respectfulness Accountability Commitment Creativity

- Our Core Purpose**
1. Protect and represent the interest and rights of councils in Tasmania
 2. Promote an efficient and effective system of Local Government in Tasmania
 3. Provide services to Members, councillors and employees of councils

Facilitating change

Key Performance Indicators

- ◆ Number of positive concessions achieved in State Government policy and legislative reform
- ◆ Number of proactive policy successes

Building Local Government's reputation

Key Performance Indicators

- ◆ Continual improvement in community satisfaction survey findings
- ◆ Improvement in satisfaction rating in member survey results

Fostering collaboration

Key Performance Indicators

- ◆ Increase in joint submissions and projects
- ◆ Uptake in whole of sectoral projects

Promoting financial sustainability

Key Performance Indicators

- ◆ Improvement in Auditor General report measures
- ◆ Growth in sectorial procurement Savings

Developing capacity and capability to deliver

Key Performance Indicators

- ◆ Reduction in upheld Code of Conduct complaints
- ◆ Increased attendance at training events

To achieve this plan, in the next 12 months (2018-2019) we are committed to completing the following priorities:

1. Lead the waste management reform agenda
2. Support the sector through the next stages of Local Government reform
3. Support councils in implementing the planning reform agenda
4. Deliver the 21st Century Councils Project
5. Work with councils and stakeholders to address identified workforce capacity gaps
6. Deliver the Community Health and Wellbeing Project
7. Promote the good work of Local Government to the broader Community
8. Deliver equitable rating outcomes through securing legislative amendments
9. Deliver a range of high-quality training and events
10. Continue to expand the Procurement Program



REPORTS FROM LOCAL GOVERNMENT REPRESENTATIVES

to be presented to the

ANNUAL GENERAL MEETING OF THE ASSOCIATION

Wednesday 3 July, 2019

INDEX

ANIMAL WELFARE ADVISORY COMMITTEE	2
STATE FIRE COMMISSION BOARD.....	3
TASMANIAN LIBRARY ADVISORY BOARD	4
TASMANIAN PLANNING COMMISSION	5
TASMANIAN HERITAGE COUNCIL	6
TASMANIAN SUICIDE PREVENTION COMMITTEE	7

ANIMAL WELFARE ADVISORY COMMITTEE

REPRESENTATIVE: Clr Rob Churchill, Glamorgan Spring Bay Council

NUMBER OF MEETINGS HELD DURING 2018/19 1 Meeting - New Committee

OBJECTIVES OF THE COMMITTEE/BOARD:

To draft the Tasmanian Animal Welfare framework and 3 year plan.

To address issues of animal welfare (complaints/investigations) and to communicate this to the broader community.

Agenda themes to be conducted under the headings of: Legislation, Education and collaboration.

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

LEGISLATION

Consider the need for overall strategic appreciation of animal welfare issues relevant to Tasmania across the full range of animal populations.

Look at legislative initiatives in other state jurisdictions re animal welfare (Tasmania made amendments to the Animal Welfare Act in 2015).

The committee is to consider the Act in the context of contemporary legislation.

EDUCATION

- Discussion re proposed education initiatives. Programs in Tasmanian schools and elsewhere.
- Some animal welfare education programs already in place with RSPCA TAS, Biosecurity TAS and UTAS Ag Science Degree.
- Agreed that animal welfare education should take place through multiple channels, eg. RSPCA, AVA and LGAT.

COLLABORATION

- Partnering opportunities with the aquaculture industries (including seal management and salmon farming).
- Department of State Growth re native animal road kill.
- Tasmanian abattoirs (including shipping of livestock interstate).
- Engagement with the Red Meat Committee.

STATE FIRE COMMISSION BOARD

REPRESENTATIVE: Chris Hughes

NUMBER OF MEETINGS HELD DURING 2018/19 10

OBJECTIVES OF THE COMMITTEE/BOARD:

The Commission sets the strategic direction of the Tasmania Fire Service (TFS) within its Corporate Plan. The State Fire Commission (Commission) must ensure that TFS management's objectives and activities are aligned with the Commission's strategic expectations and also address the risks identified by the Commission.

The Commission has a number of mechanisms in place to ensure this is achieved including:

- Approval of a strategic plan designed to meet stakeholders' needs and manage business risk;
- Ongoing development of the strategic plan and approving initiatives and strategies designed to ensure the continued sustainability, viability and success of the TFS; and
- Implementation of budgets by management and monitoring progress against budget - via the establishment and reporting of both financial and non-financial key performance indicators.

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

2018/2019 Tasmania has experienced an exceptional fire season, with a number of fires burning throughout the State at one time with over 2,500 fire personnel being on the ground during this time.

The Commission has been working on:

- Conflict of Interest Policy – this relates to members of the Commission whilst performing their functions as members;
- Strategic Asset Management Plan - key outputs to be delivered from this document are:
 - Maintain and/or improve the condition and performance of property assets (buildings);
 - Provide contemporary, useful technology and equipment;
 - Adequately maintain, replace and upgrade equipment;
 - Modernisation of the Department's information Technology infrastructure to make information more accessible to our members and employees as well as our customers;
 - Improved data and knowledge management; and
 - Including exploration of opportunities for collaboration and further integration.

The SAMP will be reviewed and updated on an annual basis to align with Budget/Corporate Planning processes.

TASMANIAN LIBRARY ADVISORY BOARD

REPRESENTATIVE: Dick Adams, OAM

NUMBER OF MEETINGS HELD DURING 2017/18

OBJECTIVES OF THE COMMITTEE/BOARD:

To connect Tasmanians to knowledge, ideas and community through our libraries and archives.

The Tasmanian Library Advisory Board recognises libraries as contributing to greater social equality, improved economic prosperity and a more sustainable environment.

Libraries Tasmania continues to be a unique organisation, offering contemporary library and archive services, and preserving Tasmania's documentary heritage for present and future generations.

The Aim being to enable universal access and participation.

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

Rebranding the Library from LINC to Libraries Tasmania;

- Abolishing fees for lending library services;
- Protecting Libraries Tasmania's cultural collections;
- Promoting literacy through the 26TEN program;
- Working towards the redevelopment of the Hobart library building and archives; and
- Picking up the Cultural and Creative Strategy ideas and adapting them for Libraries Tasmania to promote lifelong learning and community inclusion.

One of my personal interests for being on the Tasmanian Library Advisory Board is to promote the smaller libraries in the regions to deliver the aims of the library to country people who do not access the cities regularly. I see the smaller libraries acting as a hub for local learning, assistance with the latest technology, and community development spaces as well as traditional library activities.

TASMANIAN PLANNING COMMISSION

REPRESENTATIVE: Michael Stretton, General Manager City of Launceston

NUMBER OF MEETINGS HELD DURING 2017/18 11 Meeting Days

OBJECTIVES OF THE COMMITTEE/BOARD:

The Commission's role includes:

- Assessing interim planning schemes;
- Providing planning advice to the Minister for Planning and Local Government;
- Assessing projects of regional and State significance;
- Reporting on draft State Policies;
- Assessing planning schemes;
- Assessing planning directives;
- Inquiring into the future use of public land; and
- Reviewing reports and representations on draft management plans.

The Commission's main responsibilities are set out in the following Acts:

- [Land Use Planning and Approvals Act 1993](#)
- [State Policies and Projects Act 1993](#)
- [National Parks and Reserves Management Act 2002](#)
- [Water Management Act 1999](#)
- [Wellington Park Act 1993](#)
- [Public Land \(Administration and Forests\) Act 1991](#)

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

- Endorsed Ministerial Statement of Expectation 2018-2020;
- Endorsed TPC Business Plan and Budget 2018/19;
- Delegated Assessment panels for Applications for Planning Scheme Amendments (Various);
- Delegated assessment panel for the assessment of Draft Local Provisions Schedules
- Endorsed 2017-2018 Annual Report;
- Developed and endorsed Commission Governance Arrangements;
- Completed Review of State of Environment Reporting in Tasmania; and
- Reviewed Executive Commissioner Position description

TASMANIAN HERITAGE COUNCIL

REPRESENTATIVE: Danielle Gray

NUMBER OF MEETINGS HELD DURING 2017/18 8

OBJECTIVES OF THE COMMITTEE/BOARD:

The Tasmanian Heritage Council is a statutory body responsible for the administration of the *Historic Cultural Heritage Act 1995* and the establishment and maintenance of the Tasmanian Heritage Register.

The Heritage Council operates as part of the resource management planning system. Places of significance to the whole of Tasmania are entered on the Register and development of entered places requires the approval of the Heritage Council before works can commence.

The Heritage Council provides leadership and engagement with stakeholders within Tasmania's historic and cultural heritage sector, chiefly through the development and implementation of its Strategic Plan.

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

In addition to the ongoing responsibilities of the Heritage Council with regard to decision making on applications for development to places on the Register, some of the issues dealt with by the Tasmanian Heritage Council over the last 12 months include:

- Continuing refinement of the Register to add new, fill gaps and update existing entries, while also work to develop an accessible, interactive and more user-friendly data-set. This will be achieved by way of the development of the Tasmanac, the Living Register and a Boundary layer in the LIST. The development of these projects are underway;
- Ongoing improvements to the data sheets of original entries on the Register by refining cadastral parcel information and improving information on the significance and history of places and sites, to allow for better protection of historic and cultural heritage values. This is through an ongoing program of updating, amending and replacing existing entries;
- Drafting of a Registration Plan to better facilitate, stage and prioritize Registration effort;
- Improvements to Tasmania's historic cultural heritage sector by implementing recommendations to improve management and assessment systems, processes and operations to deliver outcomes in a more effective and efficient way, including the

drafting of a revised Registration Decision Policy, Amending and Replacing Entries in the Heritage Register Policy and exploring the development of a Compliance Policy; and

- Lead the sustainable management and conservation of Tasmania’s historic and cultural heritage by ongoing input into the implementation of, and promotion of the Heritage Places Renewal Loan Scheme. This Scheme assists the owners of properties on the Register to have access to low-interest loan funds to facilitate opportunities that help to grow their business and the visitor economy and ensure the sound conservation and continued use of heritage places.

TASMANIAN SUICIDE PREVENTION COMMITTEE

REPRESENTATIVE: Annette Rockliff

NUMBER OF MEETINGS HELD DURING 2017/18 4

OBJECTIVES OF THE COMMITTEE/BOARD:

To advise government on policy related to reducing suicide and suicidality in Tasmania

MAJOR ISSUES DEALT WITH AND DECISIONS MADE:

Overseeing the rollout of the Tasmanian Suicide Prevention Strategies, of which there are three.

- the Tasmanian Suicide Prevention Strategy 2016 – 2020,
- the Tasmanian Youth Suicide Prevention Strategy 2016-2020
- and the Tasmanian Suicide Prevention Workforce Development and Training Plan 2016-2020.

The Committee receives updates and reports to government on progress against the strategies. The Committee is also responsible for oversight of the Community Forum and LIFE Awards, the Tasmanian Suicide Register and the Community Networks.