



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
THURSDAY 11 JUNE 2020
1.00pm**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held by video conference:

Date: 11 June 2020

Time: 1.00pm

Certificate of Qualified Advice

Background


To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Michael Stretton
Chief Executive Officer

AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting will be streamed live to:
www.launceston.tas.gov.au/Council/Meetings/Listen.

PUBLIC ATTENDANCE AT THE COUNCIL MEETING

It is important for you to stay at home to slow the spread of COVID-19. For this reason, public attendance at this Council Meeting is not permitted.

Do you wish to speak to an item in the Agenda of the Council Meeting?

- You are invited to speak to an item on the Agenda by e-mailing a statement of no more than 300 words. Your statement will be read aloud at the Meeting.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.

Do you have a question to ask during Public Question Time?

- You are invited to email up to three questions. If accepted, your questions will be read aloud at the Meeting and either answered or Taken on Notice. If your questions are not accepted, reasons will be given.

Questions or statements must be e-mailed to contactus@launceston.tas.gov.au by 11.00am, Thursday, 11 June 2020 and must include your name and a contact telephone number. If you cannot e-mail your questions or statement, please call our Customer Service Centre on 6323 3000 for assistance.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

9 April 2020

Mr Michael Stretton
Chief Executive Officer
City of Launceston
PO Box 396
LAUNCESTON TAS 7250

Dear Michael

COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Procedures) Regulations 2015* (Tas) which states

- 4. Convening council meetings**
(1) *the mayor of a council may convene -*
(a) an ordinary meeting of the council; and
(b) a special meeting of council

I request that you make the necessary arrangements for the Ordinary Meetings of Council to be convened on the following Thursdays for 2020:

16 April	30 April	14 May	28 May
11 June	25 June	9 July	23 July
6 August	20 August	3 September	17 September
1 October	15 October	29 October	12 November
26 November	10 December		

commencing at 1.00pm and delivered by electronic communication in the same or similar manner to the meeting conducted on 2 April 2020.

These alternate arrangements are required as a result of the COVID-19 pandemic and associated developments.

Yours sincerely



Councillor A M van Zetten
MAYOR

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1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2 MAYORAL ACKNOWLEDGEMENTS

3 DECLARATIONS OF INTEREST

Local Government Act 1993 - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

4 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 28 May 2020 be confirmed as a true and correct record.

5 DEPUTATIONS

No Deputations have been identified as part of this Agenda

6 PETITIONS

Local Government Act 1993 - sections 57 and 58

No Petitions have been identified as part of this Agenda

7 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

No Community Reports have been registered with Council as part of this Agenda

8 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

No Public Questions on Notice have been identified as part of this Agenda

8.2 Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

9 PLANNING AUTHORITY

9.1 108-112 High Street, Newstead - Food Services - Relocate coffee van inside existing building

FILE NO: DA0104/2020

AUTHOR: Iain More (Town Planner)

GENERAL MANAGER: Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant:	6ty Degrees
Property:	108-112 High Street, Newstead
Zoning:	General Residential
Receipt Date:	3/03/2020
Validity Date:	5/03/2020
Further Information Request:	05/03/2020
Further Information Received:	24/04/2020
Extension of Time Granted:	20/05/2020
Deemed Approval:	11/06/2020
Representations:	11

PREVIOUS COUNCIL CONSIDERATION:

DA0431/2017 - Food services - cafe; placement of a shipping container and part change of use - APPROVED

DA0368/2019 - Food services - Relocation of a shipping container cafe - WITHDRAWN

STANDARDS REQUIRING COUNCIL DISCRETION

E6.5.1 Car parking numbers

E6.6.2 Design and layout of parking areas

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted pursuant to a delegation from Council, for DA0104/2020 - Food Services - Relocate coffee van inside existing building at 108-112 High Street, Newstead subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Manager City Development unless modified by a condition of the Permit:

- a. Supporting Planning Report, Ref: 20.040, prepared by 6ty^o, dated 16/04/2020;s
- b. Site layout, Project No. 20.040, Drawing no. Ap01, prepared by 6ty^o, dated 24/04/2020; and
- c. Traffic Impact Statement, prepared by Andrew Howell, Dated April 2020, Revision A1.

2. LINE MARKING AND SIGNAGE

The three temporary parking bays must be line marked in accordance with the relevant Australian Standard and signage must be constructed indicating that they are temporary parking spots only.

3. CAR PARKING

Prior to the commencement of the use, areas set aside for parking vehicles and access lanes must be constructed as shown on the endorsed plans.

4. USE OF PARKING AREAS

Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.

5. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land.

6. DELIVERY HOURS

Deliveries to and from the site by heavy vehicles (including trade waste collection) must only occur between:

- a. 7.00 am and 7.00 pm Monday to Friday.
- b. 8.00 am and 6.00 pm Saturday and Sunday.

7. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of 7:00am to 6:00pm Monday to Friday and 8:00am to 5:00pm Saturday and no works on Sunday or Public Holidays.

8. BUSINESS HOURS

The operation of must be confined to:

- a. 6:00am and 2:00pm seven days a week

9. PERMANENT BOLLARDS

The applicant is to permanently install fixed bollards to separate the parking area from the public footpath as shown on the proposal plan. The bollards are to be between 900mm and 1200mm in height and must be located on private land. The bollards must be installed before operating from the site.

10. DAMAGE TO COUNCIL INFRASTRUCTURE

The developer is liable for all costs associated with the repair of damage to Council infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

11. AMENITY - COMMERCIAL/INDUSTRIAL USE

The construction phase and on-going use on this site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise, artificial light, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

12. EXTERIOR AND SECURITY LIGHTING PLANNING

Exterior Lighting and Security lighting to comply with the Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting" or any subsequent versions of the document.

13. WASTE MATERIALS

All waste materials generated by the activity are to be disposed of at an approved refuse disposal facility or reclaimed/recycled if possible.

Notes**A. General**

This permit was issued based on the proposal documents submitted for DA0104/2020.

You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
 - b. *Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
 - c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
-

d. *Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au <<http://www.rmpat.tas.gov.au>>

D. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Food Premises

All Food Businesses must be registered with council in accordance with the Food Act 2003. Food Premises must comply with the National Construction Code TAS Part H102.

F. Noise Nuisance

Noise Nuisance is regulated under the Environmental Management and Pollution Control Act 1994. Please note that if complaints are received and verified, you will be required to implement measures to eliminate the nuisance.

G. Building

Prior to acting on this permit it is encouraged that the owner contact a building designer or building surveyor to determine if there are any other permits that may be required.

REPORT:

1. THE PROPOSAL

This is a retrospective application. It is proposed to move an approved café from one section of a site to another. In particular, the shipping container café was approved to be within an undercover awning in the centre of the site, facing High Street. The proposal will remove the container from this location, into a building that was previously used for parking. As a result, the application proposes a change to the outdoor car parking arrangements, as well as set operating hours from 6.00am - 2.00pm, seven days a week.

2. LOCATION AND NEIGHBOURHOOD CHARACTER

Address	108-112 High Street, Newstead
Zone	General Residential
Size	2,122m ²
Access	Existing access with two crossovers utilised in a drive in, drive out capacity
Shape	Irregular rectangle
Slope	Flat for a small portion fronting High Street, with a steep drop then occurring facing west, and a steep downward slope from east to west
Connection to services	Connected to all reticulated services
Surrounding land	Residential uses

3. PLANNING SCHEME REQUIREMENTS

<p>Part C - Special Provisions</p> <p>9.2 Development for Existing Discretionary Uses</p> <p>9.2.1 Notwithstanding clause 8.8.1, proposals for development (excluding subdivision), associated with a use class specified in an applicable Use Table, as a discretionary use, must be considered as if that use class had permitted status in that Use Table, where the proposal for development does not establish a new use, or substantially intensify the use.</p>
<p>Complies</p> <p>The proposal is for the retrospective relocation of an approved shipping container cafe. The original use was approved under DA431/2017. As the proposal is not establishing a new use, or intensifying the use, it is considered permitted in accordance with Clause 9.2.1.</p>

3.1 Zone Purpose

10.0 General Residential Zone

<p>10.1.1 Zone Purpose Statements</p> <p>10.1.1.1 To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.</p>

10.1.1.2 To provide for compatible non-residential uses that primarily serve the local community.
 10.1.1.3 Non-residential uses are not to adversely affect residential amenity, through noise, activity outside of business hours, traffic generation and movement, or other off site impacts.
 10.1.1.4 To encourage residential development that respects the existing and desired neighbourhood character.
 10.1.1.5 To encourage residential use and development that facilitates solar access, integrated urban landscapes, and utilisation of public transport, walking and cycling networks.

Consistent

Consistency with the zone purpose has been achieved as the proposal is for a compatible non-residential use that services the local area.

10.3 Use Standards

10.3.1 Hours of operation

Objective:
 To ensure that non-residential uses do not cause unreasonable loss of amenity to nearby sensitive uses.

Consistent

A1 Commercial vehicles must only operate between 7.00am and 7.00pm Monday to Friday and 8.00am to 6.00pm Saturday and Sunday.

Complies

Commercial vehicles will operate between 7.00am and 7.00pm Monday to Friday and 8.00am to 6.00pm Saturday and Sunday.

10.3.2 Mechanical plant and equipment

Objective:
 To ensure that the use of mechanical plant and equipment does not cause an unreasonable loss of amenity to sensitive uses.

Consistent

A1 Air conditioning, air extraction, heating or refrigeration systems or compressors must be designed, located, baffled or insulated to prevent noise, odours, fumes or vibration from being received by adjoining or immediately opposite sensitive uses.

Complies

No air conditioning, air extraction, heating or refrigeration systems, or compressors are proposed to be installed.

10.3.3 Light spill and illumination

Objective:
 To ensure that light spill and levels of illumination from external lighting does not cause unreasonable loss of amenity to sensitive uses.

Consistent

A1 The use must:
 (a) not include permanent, fixed floodlighting where the zone adjoins the boundary of the Inner Residential, Low Density Residential, Urban Mixed Use and Village zones;
 and

(b) contain direct light from external light sources within the boundaries of the site.
Complies No permanent or fixed flood lighting is proposed.

10.3.4 External storage of goods

Objective: To ensure that external storage of goods, materials and waste does not detract from the amenity of the area.
Consistent
A1 Storage of goods and materials, other than for retail sale, or waste must not be visible from any road or public open space adjoining the site.
Complies All goods and materials associated with the use, including waste, will not be visible from any road or public open space adjoining the site.

10.3.5 Commercial vehicle parking

Objective: To ensure that parking of commercial vehicles does not detract from the amenity of the area.
Consistent
A1 Commercial vehicles must be parked within the boundary of the site.
Complies All commercial vehicles will be able to be parked within the boundary of the site.

E2.6 Development Standards

E4.0 Road and Railway Assets Code

E4.1 The purpose of this provision is to: (a) protect the safety and efficiency of the road and railway networks; and (b) reduce conflicts between sensitive uses and major roads and the rail network.
Consistent Consistency with the code purpose has been achieved as the proposal protects the efficiency of the road network.

E4.5 Use Standards

E4.5.1 Existing road accesses and junctions

Objective: To ensure that the safety and efficiency of roads is not reduced by increased use of existing accesses and junctions.
Consistent
A3 The annual average daily traffic (AADT) of vehicle movements, to and from a site, using an existing access or junction, in an area subject to a speed limit of 60km/h or less, must not increase by more than 20% or 40 vehicle movements per day, whichever is the greater.
Complies There will be no further increase in traffic to what already exists on the site through the established approved use.

E4.6 Development Standards

E6.0 Parking and Sustainable Transport Code

E6.1 The purpose of this provision is to:

- (a) ensure that an appropriate level of parking facilities are provided to service use and development;
- (b) ensure that cycling, walking and public transport are supported as a means of transport in urban areas;
- (c) ensure access for cars and cyclists and delivery of people and goods is safe and adequate;
- (d) ensure that parking does not adversely impact on the amenity of a locality;
- (e) ensure that parking spaces and accesses meet appropriate standards; and
- (f) provide for the implementation of parking precinct plans.

Consistent

Consistency with the code purpose has been achieved as the proposal ensures an appropriate level of parking and access.

E6.5 Use Standards

E6.5.1 Car parking numbers

Objective:
To ensure that an appropriate level of car parking is provided to meet the needs of the use.

Consistent

Consistency with the objective has been achieved as the proposal ensure that an appropriate level of car parking is provided to meet the needs of the use.

A1 The number of car parking spaces must:

- (a) not be less than 90% of the requirements of Table E6.1 (except for dwellings in the General Residential Zone); or
- (b) not be less than 100% of the requirements of Table E6.1 for dwellings in the General Residential Zone; or
- (c) not exceed the requirements of Table E6.1 by more than 2 spaces or 5% whichever is the greater, except for dwellings in the General Residential Zone; or
- (d) be in accordance with an acceptable solution contained within a parking precinct plan.

Relies on Performance Criteria

Table E6.1 requires that Food Services provide 1 space per 15m² of gross floor area + 6 queuing spaces for drive through. It should be noted that the proposal is for a café, and not a drive-through. Accordingly, four (4) spaces are required to be provided on site. As only three (3) spaces have been provided, reliance on the performance criteria is sought.

P1.1 The number of car parking spaces for other than residential uses, must be provided to meet the reasonable needs of the use, having regard to:

- (a) the availability of off-road public car parking spaces within reasonable walking distance;
- (b) the ability of multiple users to share spaces because of:
 - (i) variations in car parking demand over time; or
 - (ii) efficiencies gained by consolidation of car parking spaces;

- (c) the availability and frequency of public transport within reasonable walking distance of the site;
 - (d) any site constraints such as existing buildings, slope, drainage, vegetation and landscaping;
 - (e) the availability, accessibility and safety of on-road parking, having regard to the nature of the roads, traffic management and other uses in the vicinity;
 - (f) an assessment of the actual car parking demand determined in light of the nature of the use and development;
 - (g) the effect on streetscape; and
 - (h) the recommendations of any traffic impact assessment prepared for the proposal;
- or

P1.2 The number of car parking spaces for residential uses must be provided to meet the reasonable needs of the use, having regard to:

- (a) the intensity of the use and car parking required;
- (b) the size of the dwelling and the number of bedrooms; and
- (c) the pattern of parking in the locality; or

P1.3 The number of car parking spaces complies with any relevant parking precinct plan.

Complies

There will be nine (9) parking spaces over the site. Two are dedicated to the existing computer shop, two are dedicated to the two dwellings on site, and two are dedicated for the flower shop. The development proposes three short-term parking areas.

To assist in the assessment of the application, the applicant provided a Traffic Impact Statement.

(a) the availability of off-road public car parking spaces within reasonable walking distance;

There are no off-road public car parking spaces within reasonable walking distance from the site.

Within 100m of the site, at peak times there are 5-8 spaces available on the street. Considering the typical turnover of each vehicle is 2-5 minutes, it is considered there is sufficient parking on site and on the street to cater to the needs of all uses on site.

(b) the ability of multiple users to share spaces because of:

(i) variations in car parking demand over time; or

The site contains four existing uses, being two dwellings, a flower shop, computer shop, and the café. The coffee shop proposes ours from 6am - 2pm, with their peak period from 7.30am - 9.30am.

The flower shop opens at 8am and the computer shop at 9am, with main turnover for these businesses later in the day. Considering the café parking is short-term, it is considered that variation to the parking is such that there will always be sufficient parking on-site to cater for each use.

(ii) efficiencies gained by consolidation of car parking spaces;

N/A

(c) the availability and frequency of public transport within reasonable walking distance of the site;

The proposal is for a takeaway coffee shop. The applicant has stated that no tables or chairs will be available for patrons. As such, it is not considered to be a use that would attract customers as a destination and is more likely to attract customers who are passing traffic and customers would, therefore, generally not utilise public transport to attend to the business.

(d) any site constraints such as existing buildings, slope, drainage, vegetation and landscaping;

The site is constrained in its ability to provide onsite car parking due to the developed nature and existing tenancies.

(e) the availability, accessibility and safety of on-road parking, having regard to the nature of the roads, traffic management and other uses in the vicinity;

There is on street parking directly outside of the tenancy, to the north on the same side of the road, as well as over the road. All parking spaces are not time-limited and are not dedicated for residential use. A study has been undertaken in the traffic impact statement has determined that as High Street traffic is slow moving, parking spaces are easily accessible and safe for patrons to access. It is noted however that this is generally only the case in peak periods, noting that site visits outside of the peak period have shown some vehicles travelling the allotted 60km/h. Notwithstanding, due to the availability of on-site and on-street parking outside of the peak periods, it is still considered access to the site is safe.

(f) an assessment of the actual car parking demand determined in light of the nature of the use and development;

The provided traffic impact assessment has stated:

Based on the type of development a coffee service window style shop, with up to 40% of patronage pre-ordered via online app, the time of stay for each customer is very short (around 2-5 minutes by observation generally, which is around the limit of time a customer expects to wait for coffee before deciding other sites are more attractive in future). There is no long term stay for food or eat in service at this site - all coffees are take away. On this basis, and on detailed observation of this site and identical establishments elsewhere, comparison of the parking demand for this use type with consideration of the on street parking provided is satisfactory.

Accordingly, there is sufficient parking for the use.

(g) the effect on streetscape; and

Additional cars parking on the street is an expected result of a business operating.

(h) the recommendations of any traffic impact assessment prepared for the proposal;

A Traffic Impact Assessment was provided and its determinations considered.

E6.6 Development Standards

E6.6.1 Construction of parking areas

Objective: To ensure that parking areas are constructed to an appropriate standard.
Consistent
A1 All parking, access ways, manoeuvring and circulation spaces must: (a) have a gradient of 10% or less; (b) be formed and paved; (c) be drained to the public stormwater system, or contain stormwater on the site; (d) except for a single dwelling, and all uses in the Rural Resource, Environmental Management and Open Space zones, be provided with an impervious all weather seal; and (e) except for a single dwelling, be line marked or provided with other clear physical means to delineate parking spaces.
Complies All parking spaces, access ways, manoeuvring and circulation spaces will: <ul style="list-style-type: none"> • Have a gradient of 10% or less; • Are formed and paved with an impervious all weather seal; and • Drain to a reticulated stormwater system; • Paved; and • Line marked

E6.6.2 Design and layout of parking areas

Objective: To ensure that parking areas are designed and laid out to provide convenient, safe and efficient parking.
Consistent Consistency with the objective has been achieved as the proposal ensures that parking areas are designed and laid out to provide convenient, safe and efficient parking.
A1.1 Car parking, access ways, manoeuvring and circulation spaces must: (a) provide for vehicles to enter and exit the site in a forward direction where providing for more than 4 parking spaces; (b) have a width of vehicular access no less than the requirements in Table E6.2, and no more than 10% greater than the requirements in Table E6.2; (c) have parking space dimensions in accordance with the requirements in Table E6.3; (d) have a combined access and manoeuvring width adjacent to parking spaces not less than the requirements in Table E6.3 where there are 3 or more car parking spaces; and (e) have a vertical clearance of not less than 2.1 metres above the parking surface level.
A1.2 All accessible spaces for use by persons with a disability must be located closest to the main entry point to the building.
A1.3 Accessible spaces for people with disability must be designated and signed as accessible spaces where there are 6 spaces or more.

<p>A1.4 Accessible car parking spaces for use by persons with disabilities must be designed and constructed in accordance with AS/NZ2890.6 - 2009 Parking facilities - Off-street parking for people with disabilities</p>
<p>Relies on Performance Criteria The proposal is unable to meet the internal widths and is reliant on the performance criteria.</p>
<p>P1 Car parking, access ways, manoeuvring and circulation spaces must be convenient, safe and efficient to use, having regard to:</p> <ul style="list-style-type: none"> (a) the characteristics of the site; (b) the proposed slope, dimensions and layout; (c) vehicle and pedestrian traffic safety; (d) the nature and use of the development; (e) the expected number and type of vehicles; (f) the nature of traffic in the surrounding area; and (g) the provisions of Australian Standards AS 2890.1 - Parking Facilities, Part 1: Off Road Car Parking and AS2890.2 Parking Facilities, Part 2: Parking facilities - Off-street commercial vehicle facilities.
<p>Complies The site has a left-in, left-out access/egress configuration. The access crossover is approximately 8.5m wide, whilst the egress is approximately 9.2m wide. The internal road is 3.2m wide. The site is unique in that it has been intensively developed, with six (6) exiting parking bays located to the west of the internal road, where the short-term parking spaces are proposed. Further, as the boundary of the site seamlessly integrates with the road reserve, there have been issues in the past with patrons parking on the footpath. To ensure this is no longer an issue the following condition has been recommended:</p> <p><i>The applicant is to permanently install fixed bollards to separate the parking area from the public footpath as shown on the proposal plan. The bollards are to be between 900mm and 1200mm in height and must be located on private land. The bollards must be installed before operating from the site.</i></p> <p>Due to the nature of the proposed use, being a takeaway café where patrons spend 2-5 minutes ordering and picking up their purchase, traffic impacts on site will be minimal. High Street is a thoroughfare from the city to Kings Meadows and contains passing trade and light vehicles, with limited heavy vehicles. Accordingly, the nature of the surrounding traffic will not impact on the safety or efficiency of the site and its uses.</p> <p>All parking spaces will be line marked in accordance with the Australian standard to ensure safety and manoeuvrability. The proposal therefore complies with the performance criteria.</p>

4. REFERRALS

REFERRAL	COMMENTS
INTERNAL	
Infrastructure and Assets	Conditional consent provided.
Environmental Health	Conditional consent provided.
Heritage/Urban Design	N/A
Building and Plumbing	Standard notes recommended for the permit.
EXTERNAL	
TasWater	N/A
State Growth	N/A
TasFire	N/A
Tas Heritage Council	N/A
Crown Land	N/A
TasRail	N/A
EPA	N/A
Aurora	N/A

5. REPRESENTATIONS

Pursuant to Section 57 of the Land Use Planning and Approvals Act 1993, the application was advertised for a 14 day period from 29 April 2020 to 13 May 2020. Eleven (11) representations were received.

The issues raised are summarised in the following table. Whilst the summary attempts to capture the essence of each issue raised it should be read in conjunction with the representations received which are attached to this report.

<p>Issue1 There are 14 other purpose built coffee outlets less than 1.5km from the current operation.</p>
<p><i>Response 1</i> <i>The scheme does not consider the location of other similar businesses within proximity to the proposed use. The proposal must be assessed on use and development provisions of the scheme.</i></p>
<p>Issue 2 There is insufficient off-street parking to cater for the needs of the use. The application states it is not a drive through however currently operates as one, with customers of the business parking in the thoroughfare.</p>
<p><i>Response 2</i> <i>As supported by the traffic impact assessment, it has been demonstrated that there are sufficient parking spaces both onsite and off, for the use to occur.</i></p>
<p>Issue 3 The location of the shipping container, being within a structure that was not purpose built for such a use causes an issue, as it does not contain doors that close.</p>

Response 3

Council has been advised that the building may be required to be upgraded through a building application. Whilst this is not a planning consideration, a note on the permit has suggested the owner contact a building designer or surveyor to understand their legal requirements.

Issue 4

Considerable noise is generated from the use, including people conversing, phone conversations, animals, coffee machine operation, delivery trucks, and music from the shop.

Response 4

The scheme provisions do not strictly address noise under the General Residential Zone. However, the business would be subject to the provisions of the Environmental Management and Pollution Control Act 1994.

Issue 5

The operating hours proposed are not the current operating hours of the business.

Response 5

The assessment is only against the hours proposed.

Issue 6

Waste is left on the street from the use operating.

Response 6

The planning scheme cannot monitor waste that is left outside of the site.

Issue 7

The use takes up on-street car parking spaces, leaving none for the surrounding residences.

Response 7

As the parking on the street is not designated for private residential use, on-street car parking can be utilised by any member of the general public.

Issue 8

The use has resulted in an increase in vehicular movements along Hobart Road causing potential safety concerns, congestion, and reduced traffic flow.

Response 8

A new business is always bound to cause an increase in traffic. However, due to the nature of High Street being a main road connecting Launceston to Newstead, Kings Meadows, and beyond, it has the capacity to accommodate more traffic. It was also noted however, that many of the customers of the business utilise High Street on their way to work.

Issue 9

The use currently operates differently to what is proposed. This includes where vehicles park, how customers attend the premises, and hours of operation.

Response 9

The business had a previous approval to operate, although noting that the current application is for a retrospective approval for its current site. If approved. it would need to operate in accordance with any new permit.

Issue 11

It is the incorrect use in this area, especially being so close to residential uses.

<p><i>Response 11</i> <i>The use is a permissible use within the zone, and an applicant is able to make an application for this use.</i></p>
<p>Issue 12 The conditions of the original permit have not been met.</p>
<p><i>Response 12</i> <i>Council acknowledges this, and Councils compliance team are working with the owner to rectify outstanding conditions.</i></p>
<p>Issue 13 There are already three approved businesses in this location, yet the site is so small it cannot accommodate all of them easily.</p>
<p><i>Response 13</i> <i>This has been noted in the assessment of the car parking.</i></p>

6. CONCLUSION

Subject to the recommended conditions, it is considered that the proposal complies with the Scheme and it is appropriate to recommend for approval.

ECONOMIC IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such economic impacts have been considered.

ENVIRONMENTAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such environmental impacts have been considered.

SOCIAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Launceston Interim Planning Scheme 2015.


BUDGET & FINANCIAL ASPECTS:

N/A

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst - General Manager Community and Place Network

ATTACHMENTS:

1. Locality Map - 108-112 High Street, Newstead (*electronically distributed*)
 2. Plans to be Endorsed - 108-112 High Street, Newstead (*electronically distributed*)
 3. Representations - 108-112 High Street, Newstead (*electronically distributed*)
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COUNCIL AGENDA

Thursday 11 June 2020

9.2 189 George Street, Launceston - Subdivision - subdivide one lot into three lots

FILE NO: DA0405/2019

AUTHOR: Iain More (Town Planner)

GENERAL MANAGER: Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant:	Pitt & Sherry Pty Ltd
Property:	189 George Street, Launceston
Zoning:	Inner Residential
Receipt Date:	21/08/2019
Validity Date:	8/05/2020
Further Information Request:	06/09/2019
Further Information Received:	N/A
Deemed Approval:	19/06/2020
Representations:	7

PREVIOUS COUNCIL CONSIDERATION:

N/A

STANDARDS REQUIRING COUNCIL DISCRETION

11.4.25 Frontage and access
11.4.26 Discharge of stormwater
E13.6.3 Lot size and dimensions and frontage
E13.6.4 Site coverage

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, and section 39(10) of the *Historic Cultural Heritage Act 1995*, a permit be refused for DA0405/2019 - Subdivision - subdivide one lot into three lots, at 189 George Street, Launceston, on the following grounds:

Tasmanian Heritage Council

Pursuant to section 39(10) of the Historic Cultural Heritage Act 1995, the planning authority must refuse to grant the permit.

The curtilage of the dwelling would be significantly reduced by the proposed subdivision (including loss of significant vegetation), and this is considered to have an unreasonable impact on the historic cultural heritage significance of the local heritage place and its setting, contrary to standard E13.6.3 lot size, dimension and frontage.

REPORT:

1. THE PROPOSAL

It is proposed to subdivide a single lot into three. The proposal would result in three lots:

- Lot 1: 301.81m²
- Lot 2: 317.02m²
- Lot 3: 756.17m²

Lots 1 and 2 will be located along the front of the site, having 13.395m of frontage to George Street. These lots will be vacant. Lot 3 will be located at the rear of the existing site and have no frontage to George Street. This lot will contain the existing single dwelling and garage.

It is proposed to extend the existing crossover, which will be used to access all lots through a right of way.

Each lot will be able to connect into reticulated services.

2. LOCATION AND NEIGHBOURHOOD CHARACTER

Address	189 George Street, Launceston
Zone	Inner Residential
Size	1,381m ²
Access	Existing
Shape	Irregular rectangle
Slope	Slopes downwards from the south to the north
Existing structures	Single dwelling and shed
Vegetation	Existing planted residential garden, including historic Victorian gardens
Connection to services	Connected to all reticulated services
Surrounding land	A mix of single and multiple dwelling residential, and the St Vincent hospital over the road to the north
Overlays	The site is located on the Tasmanian Heritage Register, as well as the local heritage register.

3. PLANNING SCHEME REQUIREMENTS

3.1 Zone Purpose

11.0 Inner Residential Zone

<p>Zone Purpose -</p> <p>11.1.1.1 To provide for a variety of residential uses and dwelling types close to services and facilities in inner urban and historically established areas, which uses and types respect the existing variation and pattern in lot sizes, set back, and height.</p> <p>11.1.1.2 To provide for compatible non-residential uses that primarily serve the local community.</p> <p>11.1.1.3 To allow increased residential densities where it does not significantly affect the existing residential amenity, ensure appropriate location of parking, and maintain vehicle and pedestrian traffic safety.</p> <p>11.1.1.4 To maintain and develop residential uses and ensure that non-residential uses do not displace or dominate residential uses.</p> <p>11.1.1.5 To provide for development that provides a high standard of amenity and contributes to the streetscape.</p>
<p>Consistent Consistency with the zone purpose has been achieved as the proposal is for a residential use in a residential zone.</p>
<p>Local Area Objectives - There are no local area objectives</p>
<p>Desired Future Character Statements - There are no desired future character statements.</p>
<p>11.4 Development Standards</p> <p>11.4.24 Lot size and dimensions</p>
<p>Objective: To ensure the area and dimensions of lots are appropriate for intended use of the lots.</p>
<p>Consistent</p> <p>A1.1 Each lot, or a lot proposed in a plan of subdivision, must:</p> <p>(a) have a minimum area of no less than:</p> <p>(i) 300m² ; or</p> <p>(ii) 500m² where the average slope of the lot is 15% or greater; and</p> <p>(b) be able to contain</p> <p>(i) for lots of between 300 to 500m² , a rectangle measuring 10m by 12m; or</p> <p>(ii) for lots larger than 500m² , a rectangle measuring 10m by 15m; or</p> <p>A1.2 Each lot, or a lot proposed in a plan of subdivision, must:</p> <p>(a) be required for public use by the Crown, an agency, or a corporation all the shares of which are held by Councils or a municipality; or</p> <p>(b) be required for the provision of public utilities; or</p> <p>(c) be for the consolidation of a lot with another lot, provided each lot is within the same zone; and</p>

<p>A1.3 Each lot, or a lot proposed in a plan of subdivision, must have new boundaries aligned from buildings that satisfy the relevant acceptable solutions for setbacks.</p>
<p>Complies It is proposed to subdivide a single lot into three, with a slope of 10%. The proposal would result in three lots:</p> <p>Lot 1: 301.81m² Lot 2: 317.02m² Lot 3: 756.17m²</p> <p>Each lot is able to contain a rectangle measuring 10m by 12m.</p> <p>Further, the existing buildings on site meet all acceptable solutions for setbacks as a result of the subdivision.</p>

11.4.25 Frontage and access

<p>Objective: To ensure that lots: (a) provide appropriate frontage to a road; (b) provide safe and appropriate access suitable for the intended use.</p>
<p>Consistent Consistency with the objective has been achieved as the proposal provides appropriate frontage and access for each lot.</p>
<p>A1 Each lot, or a lot proposed in a plan of subdivision, must have a frontage to a road maintained by a road authority of no less than 3.6m.</p>
<p>Relies on Performance Criteria The front two lots have 10.395m of frontage respectively, complying with the acceptable solution. However, the rear lot does not contain any frontage to a road. As such, reliance on the performance criteria is required.</p>
<p>P1 Each lot, or a lot proposed in a plan of subdivision, must be provided with a frontage, or legal connection to a road by a right-of-carriageway, of no less than 3.6m width, having regard to: (a) the width of frontage proposed, if any; (b) whether any other land has a right-of-carriageway as its sole or principal means of access over the frontage; (c) the number of immediately adjacent rights-of-carriageway; (d) the topography of the site; (e) the proposed use of the lot; (f) the construction and maintenance of the road; (g) the existing pattern of development in the surrounding area; and (h) the advice of the road authority.</p>
<p>Complies Lots 1 and 2, being the lots closest to the frontage, both comply with the acceptable solution.</p> <p>Lot 3, being the rear lot will have a 6m wide right of way access onto George Street, taking up 3m of each proposed lot. This will coincide with the proposed extended driveway being 7m wide. This right of way will be the sole means of access to the rear</p>

<p>lot due to the design of the subdivision. There are no other right of ways on this, or adjoining land. The slope of the site is approximately 10%, however would be required to be flattened if development were to occur, and to ensure a flat access. The lot is proposed to retain its residential use.</p> <p>The surrounding area is mixed in terms of pattern of development, noting there are no known right of ways to rear situated lots within the area. Notwithstanding, the surrounding area does have several dwellings and multiple dwellings that are located well behind dwellings on George Street. In some instances these have been developed with 50m+ driveways. Some of these are battle-axe lots, or have been strata titled. The proposed subdivision has a 23.28m long right of way. If constructed it would be viewed as another entrance to a rear located lot, with is consistent with the development within the area.</p> <p>Council acting as road authority has given consent to lodge the application.</p> <p>It is therefore considered that the proposal complies with the performance criteria.</p>
<p>A2 No acceptable solution.</p>
<p>Relies on Performance Criteria</p>
<p>P2 Each lot, or a lot proposed in a plan of subdivision, must be capable of being provided with reasonable vehicular access to a boundary of a lot or building area on the lot, if any, having regard to:</p> <ul style="list-style-type: none"> (a) the topography of the site; (b) the distance between the lot or building area and the carriageway; (c) the nature of the road and the traffic; (d) the character of the area ; and (e) the advice of the road authority.
<p>Complies</p> <p>Each lot is capable of been provided with reasonable vehicular access.</p> <p>Lot 3, being the rear lot will have a 6m wide right of way access onto George Street, taking up 3m of each proposed lot. This will coincide with the proposed extended driveway being 7m wide. The slope of the site is approximately 10%, however would be required to be flattened if development were to occur, and to ensure a flat access. The lot is proposed to retain its residential use. The proposed subdivision has a 23.28m long right of way. If constructed it would be viewed as another entrance to a rear located lot, with is consistent with the development within the area.</p> <p>The southern end of George street is primarily a residential area, noting however there are other uses such as St Vincent Hospital over the road. The surrounding area is mixed in terms of pattern of development, noting there are no known right of ways to rear situated lots within the area. Notwithstanding, the surrounding area does have several dwellings and multiple dwellings that are located well behind dwellings on George Street. In some instances these have been developed with 50m+ driveways. Some of these are battle-axe lots, or have been strata titled.</p> <p>Council acting as road authority has given consent to lodge the application.</p> <p>It is therefore considered that the proposal complies with the performance criteria.</p>

11.4.26 Discharge of stormwater

Objective: To ensure that the subdivision layout, including roads, provides that stormwater is satisfactorily drained and discharged.
Consistent Consistency with the objective has been achieved as the proposal ensures that the subdivision layout, including roads, provides that stormwater is satisfactorily drained and discharged.
A1 Each lot, or a lot proposed in a plan of subdivision, including roads, must be capable of connecting to a public stormwater system.
Complies Each proposed lot is capable of connecting to a public stormwater system.
A2 The Council's General Manager has provided written advice that the public stormwater system has the capacity to accommodate the stormwater discharge from the subdivision.
Relies on Performance Criteria As Council's General Manager has not provided written advice, reliance on the performance criteria is sought.

P2 Stormwater discharge flows from the subdivision are mitigated to a level that the public stormwater system can accommodate, having regard to: (a) the location of the discharge point (if any), (b) stormwater flow paths both internal and external to the site; (c) the topography of the site; (d) the characteristics of the site, including rainfall; (e) the development of the site; (f) the additional runoff from the subdivision development and likely future development of the land; and (g) any onsite storage devices, detention basins or other water sensitive urban design techniques within the subdivision.
Complies The site is located in the combined drainage area, meaning stormwater connections are undertaken on behalf of TasWater. TasWater was referred the proposal and as a result requested additional information. On 08/05/2020 they provided a 'Submission to Planning Authority' (SPAN), which endorsed the proposal subject to conditions. Therefore, as TasWater who is the governing entity of the stormwater service have provided conditions, it is considered the proposal complies with the performance criteria.

11.4.27 Water and sewerage services

Objective: To ensure each lot provides for appropriate water supply and wastewater disposal.
Consistent
A1 Each lot, or a lot proposed in a plan of subdivision, must be connected to a reticulated water supply.
Complies Each site will be able to connect to the reticulated water supply.
A2 Each lot, or a lot proposed in a plan of subdivision, must be connected to a reticulated sewerage system.

Complies

Each site will be able to connect to the reticulated sewerage system.

11.4.28 Lot diversity

Objective:

To provide a range and mix of lot sizes to suit a variety of dwelling and household types.

Consistent

A1 Subdivision is for 5 lots or less.

Complies

The proposal is for a subdivision for less than 5 lots.

11.4.29 Solar orientation of lots

Objective:

To provide for solar orientation of lots and solar access for future dwellings.

Consistent

A1 Any lot for residential use with an area of less than 500m², in a subdivision of 5 or more lots, must have the long access between 30 degrees west of north and 30 east of north.

Complies

Whilst the residential lots are less than 500m², the subdivision is for less than 5 lots.

E4.0 Road and Railway Assets Code

E4.1 The purpose of this provision is to:

- (a) protect the safety and efficiency of the road and railway networks; and
- (b) reduce conflicts between sensitive uses and major roads and the rail network.

Consistent

Consistency with the code purpose has been achieved as the proposal protects the safety and efficiency of the road network.

E4.5 Use Standards

E4.5.1 Existing road accesses and junctions

Objective:

To ensure that the safety and efficiency of roads is not reduced by increased use of existing accesses and junctions.

Consistent

A3 The annual average daily traffic (AADT) of vehicle movements, to and from a site, using an existing access or junction, in an area subject to a speed limit of 60km/h or less, must not increase by more than 20% or 40 vehicle movements per day, whichever is the greater.

Complies

The proposal will result in three residential lots to be created. This subdivision is not expected to result in an increase by more than 20% or 40 vehicle trips per day.

E4.6 Development Standards

E4.6.4 Sight distance at accesses, junctions and level crossings

<p>Objective: To ensure that accesses, junctions and level crossings provide sufficient sight distance between vehicles and between vehicles and trains to enable safe movement of traffic.</p>
<p>Consistent</p>
<p>A1 Sight distances at: (a) an access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.6.4; and (b) rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices - Railway crossings, Standards Association of Australia.</p>
<p>Complies The subdivision includes the widening of an existing driveway. The widening meets the Safe Intersection Sight Distance shown in Table E4.6.4.</p>

E6.0 Parking and Sustainable Transport Code

<p>E6.1 The purpose of this provision is to: (a) ensure that an appropriate level of parking facilities are provided to service use and development; (b) ensure that cycling, walking and public transport are supported as a means of transport in urban areas; (c) ensure access for cars and cyclists and delivery of people and goods is safe and adequate; (d) ensure that parking does not adversely impact on the amenity of a locality; (e) ensure that parking spaces and accesses meet appropriate standards; and (f) provide for the implementation of parking precinct plans.</p>
<p>Consistent Consistency with the code purpose has been achieved as the proposal ensures access and manoeuvrability is appropriate for the sites.</p>

E6.6 Development Standards

E6.6.1 Construction of parking areas

<p>Objective: To ensure that parking areas are constructed to an appropriate standard.</p>
<p>Consistent</p>
<p>A1 All parking, access ways, manoeuvring and circulation spaces must: (a) have a gradient of 10% or less; (b) be formed and paved; (c) be drained to the public stormwater system, or contain stormwater on the site; (d) except for a single dwelling, and all uses in the Rural Resource, Environmental Management and Open Space zones, be provided with an impervious all weather seal; and (e) except for a single dwelling, be line marked or provided with other clear physical means to delineate parking spaces.</p>
<p>Complies The access ways and manoeuvring and circulation spaces have a gradient less than 10%, will be formed and paved, and able to drain to a reticulated stormwater system.</p>

E6.6.2 Design and layout of parking areas

Objective:

To ensure that parking areas are designed and laid out to provide convenient, safe and efficient parking.

Consistent

A1.1 Car parking, access ways, manoeuvring and circulation spaces must:

- (a) provide for vehicles to enter and exit the site in a forward direction where providing for more than 4 parking spaces;
- (b) have a width of vehicular access no less than the requirements in Table E6.2, and no more than 10% greater than the requirements in Table E6.2;
- (c) have parking space dimensions in accordance with the requirements in Table E6.3;
- (d) have a combined access and manoeuvring width adjacent to parking spaces not less than the requirements in Table E6.3 where there are 3 or more car parking spaces; and
- (e) have a vertical clearance of not less than 2.1 metres above the parking surface level.

A1.2 All accessible spaces for use by persons with a disability must be located closest to the main entry point to the building.

A1.3 Accessible spaces for people with disability must be designated and signed as accessible spaces where there are 6 spaces or more.

A1.4 Accessible car parking spaces for use by persons with disabilities must be designed and constructed in accordance with AS/NZ2890.6 - 2009 Parking facilities - Off-street parking for people with disabilities.

Complies

No parking spaces are proposed, however a new driveway is. The access allows vehicles to enter and exit the site in a forward direction and has a width in accordance with Table E6.2.

E13.0 Local Historic Cultural Heritage Code

E13.1 The purpose of this provision is to:

- (a) protect and enhance the historic cultural heritage significance of local heritage places and heritage precincts;
- (b) encourage and facilitate the continued use of these places;
- (c) encourage the maintenance and retention of buildings and places of assessed historic cultural heritage significance; and
- (d) ensure that development is undertaken in a manner that is sympathetic to, and does not detract from, the historic cultural heritage significance of the places and their settings.

Not Consistent

Consistency with the code purpose has not been achieved as the proposal fails to protect the historical cultural heritage significance of the place.

E13.6 Development Standards

E13.6.3 Lot size and dimensions and frontage

Objective:

To ensure that subdivision does not impact on the historic cultural heritage significance of local heritage places and their settings.

Not Consistent

It has been considered that the subdivision will inappropriately impact on the historic cultural heritage significance of local heritage places and their settings through the removal of historic vegetation and inappropriate layout of residential development, and therefore is not consistent with the objective of the clause.

It is noted that the Tasmanian Heritage Council has refused the proposal, providing the following advice:

'The Heritage Council advises that the garden area on the west and south-west side of the house contributes importantly to the place's historic cultural heritage significance and should therefore be managed accordingly'.

A1 No acceptable solution.

Relies on Performance Criteria

P1 Subdivision must not unreasonably impact on the historic cultural heritage significance of local heritage places or their settings, having regard to:

- (a) the cultural heritage values of the local heritage place and setting;
- (b) the historic development pattern of the area;
- (c) the separation of buildings or structures from their original setting;
- (d) the lot sizes, dimensions, frontage, access and orientation;
- (e) the suitability of the proposed lots for their intended uses; and
- (f) the removal of vegetation, significant trees or garden settings.

Does Not Comply

The subject property is listed both in the Launceston Interim Planning Scheme 2015 as a Local Heritage Place, and at the state level on the Tasmanian Heritage Register (THR). These listings both include the buildings on the site, as well as the surrounding garden.

The description of the property provided as part of the THR datasheet is as follows:

'A two storey brick Federation Arts and Crafts building with a bay window facing the street and a small projecting gable roof.'

The property was considered to meet criteria meaning that the 'The place is important in demonstrating the principal characteristics of a class of place in Tasmania's history'.

The brief statement of significance being as follows:

'189 George Street is of heritage significance because of its ability to demonstrate the principal characteristics of a Federation Arts and Craft domestic building.'

The clause of the Local Historic Cultural Heritage Code (the Heritage Code) which must be addressed at this stage is E13.6.3 for 'Lot size and dimensions and frontage' is:

'To ensure that subdivision does not impact on the historic cultural heritage significance of local heritage places and their settings.'

It is noted that the THR listing of the property has not been updated to meet current THC standards, and that the existing assessment of significance does not fully describe all of the aspects of the site which are of importance. However, even if assessment is based solely on the significance attributed to the characteristics of the '*Federation Arts and Craft domestic building*', it is considered that the proposed subdivision and the likely subsequent development would '*unreasonably impact on the historic cultural heritage significance*' of the local heritage place and its setting.

It is also noted that there has previously been development in front of the dwelling at 189 George Street, as shown on the plan included in the planning submission, with its depiction of an 'old shop'. However, it is also important to establish that this was a narrow single storey structure which occupied the site prior to construction of the current house and that, according to records, it was removed soon after the new dwelling was established.

The resulting layout of the subject site is not typical of residential development in the area, which includes a variety of setbacks from the street, however it is clear that the garden setting of the dwelling was an intrinsic part of the design and that it makes a substantial contribution to the recognised significance of the property.

The generous curtilage and ornamental garden was established soon after the house was built (1933) and are part of the place's public presentation as an Arts & Crafts style residence of some prestige. This appears to befit the social standing of the family who developed and first occupied the house, who were also the occupants of the grand home known as 'Hargate' on the adjoining lot at 191 George Street.

Reduction of this curtilage in the manner proposed would have a major impact on the place's ability to demonstrate the quality of residence that it was and diminish the place's aesthetic value. The subdivision and the intended development subsequent to this, would also reduce the visibility of the place from the street and reduce the positive contribution that the place currently makes to the streetscape.

The planning report claims that clause E13.6.12 of the Heritage Code for 'Tree and vegetation removal' is not relevant to the current proposal, however it is clear from the documents provided that if the subdivision works were to be approved, they would result in the loss of some substantial plantings on the site.

The large magnolia to the western corner is of most concern as its loss would have an obvious detrimental impact on the appearance and historic cultural heritage significance of the Local Heritage Place as well as its setting, and no report has been provided which may justify the need for removal when assessed against the performance criteria for 'Tree and vegetation removal'.

Despite any operational requirements of the Planning Scheme and LUPAA, it is clear that if clause E13.6.12 is not addressed at this subdivision stage, then there will be no

scope for unbiased consideration as part of a future development application. This is due to the tree being located close to the centre of the proposed Lot 1, and within the proposed building envelope identified on the drawings provided.

Without any justification being provided by the applicant, or otherwise evident from site inspection, it is difficult to consider that the 'removal, destruction or lopping of trees' effectively proposed is consistent with the performance criteria for clause E13.6.12, or any potential exemption for the 'clearing or modification of vegetation for safety reasons' as detailed in clause E13.4.1 (e).

In summary, the curtilage of the dwelling would be significantly reduced by the proposed subdivision (including loss of significant vegetation), and this is considered to have an unreasonable impact on the *historic cultural heritage significance* of the local heritage place and its setting, and therefore is not consistent with objective or performance criteria of the subdivision provision of the Local Historic Cultural Heritage Code.

The proposal therefore does not meet the performance criteria and is recommended to be refused under Clause E13.4.1.

E13.6.4 Site coverage

Objective:

To ensure that site coverage is compatible with the historic cultural heritage significance of local heritage places.

Consistent

A1 No acceptable solution.

Relies on Performance Criteria

P1 The site coverage is compatible with the historic cultural heritage significance of local heritage places or their settings, having regard to:

- (a) the topography of the site;
- (b) the cultural heritage values of the local heritage place and setting;
- (c) the site coverage of buildings on sites in the surrounding area; and
- (d) the pattern of development in the surrounding area

Complies

If the subdivision were to occur, Lot 3 which contains the existing residential would have a site coverage of approximately 30.6%, which is generally consistent with the pattern of development in the area. Complying with the performance criteria. It should be noted however that the two new lots would be subject to the code to determine future compliance with site coverage. The proposal therefore complies with the performance criteria.

11.0 Inner Residential Zone

11.1.1 Zone Purpose Statements

11.1.1.1 To provide for a variety of residential uses and dwelling types close to services and facilities in inner urban and historically established areas, which uses and types respect the existing variation and pattern in lot sizes, set back, and height.

<p>11.1.1.2 To provide for compatible non-residential uses that primarily serve the local community.</p> <p>11.1.1.3 To allow increased residential densities where it does not significantly affect the existing residential amenity, ensure appropriate location of parking, and maintain vehicle and pedestrian traffic safety.</p> <p>11.1.1.4 To maintain and develop residential uses and ensure that non-residential uses do not displace or dominate residential uses.</p> <p>11.1.1.5 To provide for development that provides a high standard of amenity and contributes to the streetscape.</p>
<p>Consistent Consistency with the zone purpose has been achieved as the proposal is for a residential use in a residential zone.</p>

4. REFERRALS

REFERRAL	COMMENTS
INTERNAL	
Infrastructure and Assets	N/A
Environmental Health	N/A
Heritage/Urban Design	Comments provided - Refusal recommended
Building and Plumbing	N/A
EXTERNAL	
TasWater	N/A
State Growth	N/A
TasFire	N/A
Tas Heritage Council	<p>The Tasmanian Heritage Council issued a Notice of Heritage Decision on 16 October 2019. The decision states:</p> <p><i>Under section 39(6)(c) of the Historic Cultural Heritage Act 1995, the Heritage Council gives notice that a the discretionary permit for Development Application DA405/2019, advertised on 24/09/2019, must be refused because the subdivision and any consequent development of the subdivided lots would irreversibly and to an unacceptable degree diminish the historic cultural heritage significance of the place.</i></p>
Crown Land	N/A
TasRail	N/A
EPA	N/A
Aurora	N/A

5. REPRESENTATIONS

Pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993*, the application was advertised for a 14 day period from 21 September 2019 to 7 October 2019. Seven (7) representations were received.

The issues raised are summarised in the following table. Whilst the summary attempts to capture the essence of each issue raised it should be read in conjunction with the representations received which are attached to this report.

<p>Issue 1 The removal of the garden will cause an unreasonable loss of heritage value to not just the site, but the area as a whole.</p>
<p><i>Response 1</i> <i>Whilst the proposal does not directly propose the removal of vegetation, it was taken into consideration. Allowing the subdivision to occur essentially would allow for vegetation to be removed in the future, albeit subject to another development application.</i></p>
<p>Issue 2 The subdivision is not consistent with the historical pattern of development in the area.</p>
<p><i>Response 2</i> <i>It is considered that the proposed subdivision would not be consistent with the historical pattern of development in the area, in particular access to rear parcels of land through right of ways.</i></p>
<p>Issue 3 Allowing smaller parcels of land to be developed for the purpose of residential use will affect the streetscape of the area, and in particular George Street.</p>
<p><i>Response 3</i> <i>The size and access meets the requirements of the Inner Residential zone, and in particular lots size and shape. However, a review of the proposal against the local historic heritage code has considered that the proposal will have a negative effect on the streetscape.</i></p>

6. CONCLUSION

Pursuant to section 39(1) of the *Historic Cultural Heritage Act 1995*, as well the failure to satisfactorily meet the performance criteria of Clause E13.6.3 P1 of the Planning Scheme, the proposal must be refused.

ECONOMIC IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such economic impacts have been considered.

ENVIRONMENTAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such environmental impacts have been considered.

SOCIAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Launceston Interim Planning Scheme 2015.

BUDGET & FINANCIAL ASPECTS:

N/A

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst - General Manager Community and Place Network

ATTACHMENTS:

1. Locality Map - 189 George Street, Launceston (*electronically distributed*)
 2. Plans to be Endorsed - 189 George Street, Launceston (*electronically distributed*)
 3. Heritage Tasmania - 189 George Street, Launceston (*electronically distributed*)
 4. Representations - 189 George Street, Launceston (*electronically distributed*)
 5. Response to Representations - 189 George Street, Launceston (*electronically distributed*)
-

10 ANNOUNCEMENTS BY THE MAYOR

11 COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

12 QUESTIONS BY COUNCILLORS**12.1 Questions on Notice**

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

12.1.1 Councillors' Questions on Notice - Councillor A G Harris - Progress Against 2019/2020 Annual Plan Actions for Period Ending 31 March 2020 - Council Meeting - 28 May 2020

FILE NO: SF2375

AUTHOR: Lee Viney (Administration Officer)

CHIEF EXECUTIVE OFFICER: Michael Stretton

QUESTIONS and RESPONSES:

The following questions, asked at Council on 28 May 2020 by Councillor A G Harris, have been answered by Shane Eberhardt (General Manager Infrastructure and Assets Network).

Questions:

Relating to Progress Against 2019/2020 Annual Plan Actions for Period Ending 31 March 2020, Strategic Priority 7:

1. The Traffic Signal Project shows as 75% completed, what does that mean in terms of the number of traffic signals that have been upgraded around Launceston?
2. Which signals are working under the new system and which ones are on the old system?

Response:

The Launceston Traffic Signal Upgrade Project has a number of aspects, with the overall project being 84% complete as at 15 May 2020.

A significant portion of the project was civil works and communications infrastructure to facilitate the upgrade of the traffic signal controllers themselves. The project also includes installation of a network of travel time sensors and CCTV cameras for monitoring the road network. The civil works have been completed, apart from a

scope extension to include Wellington Street south of Howick Street. The installation of the communications infrastructure has commenced. The first half of the travel time sensors have been installed in traffic signal cabinets. The second half of these sensors are standalone units that are currently being delayed by border restrictions. The CCTV camera network installation has commenced. The traffic signal controllers (TSCs) themselves have commenced installation.

Twenty TSCs have already been replaced on Wellington, Bathurst, and Margaret Streets. Replacement of TSCs on Invermay Road has commenced, with TSCs on East Tamar Highway and West Tamar Highway to follow. A total of 36 TSCs are being replaced directly as part of this project. The Department of State Growth has also been running their regular asset renewal program that has replaced a further 17 TSCs over the last year. Of the 87 TSCs in Launceston, 53 (61%) will have been replaced in the last year at the completion of this project. As per the attached email from DSG, the last of the obsolete PTF-type controllers in Launceston was replaced with a current generation controller on 27 May 2020. At the end of the project, over 70% of the TSCs in Launceston will be the current generation ATSC4-type controllers, with the remainder being the previous generation (but still functional) PSC-type controllers. The Northern region is the first in Tasmania to completely eliminate the obsolete PTF controllers, which also means that all traffic controllers in Launceston can now run the latest SCATS software.

While all TSCs now run the latest software, they are all still running on the previous settings and signal timings, and operating as individual units. It will not be until the remaining communications infrastructure is installed and the project is completed (by September 2020) that the TSCs can operate as a network. Once the project is complete, DSG will be able to observe what is happening on the road network (through the CCTV cameras and travel time monitoring system) and very easily make changes to the settings and timings of the signals, in order to improve the efficiency of the network.

12.1.2 Councillors' Questions on Notice - Councillor P S Spencer - Ratepayers Discount - Council Meeting - 28 May 2020

FILE NO: SF2375

AUTHOR: Lee Viney (Administration Officer)

CHIEF EXECUTIVE OFFICER: Michael Stretton

QUESTIONS and RESPONSES:

The following question, asked at Council on 28 May 2020 by Councillor P S Spencer, has been answered by Louise Foster (General Manager Organisational Services Network).

Question:

1. Is there any way, if Ratepayers pay all in one hit, if they can get a discount by one or two percent?

Response:

Council does not provide payment discounts due to the additional cost imposed on those who are unable to take advantage of such a facility (the estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)

It should be noted that the Councils which currently provide a rate discount for early payment make an allowance for the foregone revenue in their budgets and allocate this amount across their rate base. Accordingly, the total amount of rates which are received is unchanged, however, those ratepayers who do not access the early payment are effectively subsidising those that do.

12.2 Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

13 COMMITTEE REPORTS

No Committee Reports have been identified as part of this Agenda

14 COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 2(c)

14.1 Council Workshop Report

FILE NO: SF4401

AUTHOR: Anthea Rooney (Committee Clerk)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RECOMMENDATION:

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 4 June 2020

Repatriation of *preminghana* Petroglyphs

Councillors were provided with an outline of the process required in order to repatriate cultural material.

Intention to Make Facilities and Local Highways By-Law No 1 of 2020

Councillors discussed the proposed by-law and provided feedback and comment.

City of Launceston RSL Band and Vox Harmony Choir Sponsorship Expirations

Councillors engaged in a discussion regarding the City of Launceston's support for a band and a choir.

Phasing Out Single Use Plastics

Councillors discussed the draft policy to phase out single use plastics at City of Launceston offices, venues and events by 2022.

Major Projects Bill

Councillors discussed the State Government's Major Projects Bill.

COVID-19 Update and Social Recovery Plan

Councillors were provided an update on the Council's COVID-19 response and recovery activities.

REPORT:

Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshop held since the last Meeting.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

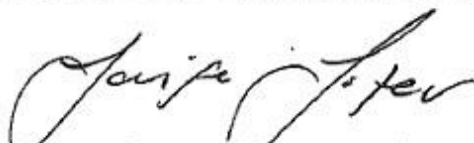
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

15 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

15.1 Notice of Motion - Councillor A G Harris - Transport Planning and Prioritisation**FILE NO:** SF5547**AUTHOR:** Leanne Purchase (Manager Governance)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

DECISION STATEMENT:

To consider a Notice of Motion from Councillor A G Harris regarding transport planning and prioritisation.

RECOMMENDATION:

That the Council:

1. Agree in principle to broadening the Pedestrian and Bike Committee to become a Transport Committee which can provide more of a holistic and integrated approach to our transport planning and prioritisation of works within the Municipal Area;
 2. Request the Chief Executive Officer to develop a revised Terms of Reference for the committee and present to a future Council meeting; and
 3. Request this Committee to immediately start planning for the provision of additional pedestrian and cycling infrastructure to prioritise pedestrians and cyclists to enable them to safely move about the community whilst maintaining safe social distancing. This should include, but not be limited to, consideration of the following to enable residents to safely travel from the outer suburbs to the city centre:
 - New temporary “on road segregated bicycle lanes”
 - New additional “on road painted bike lanes”
 - Provision of “missing links” between existing bike paths around the city
 - Long term planning of new dedicated off road bike paths from the outer suburbs to the CBD, initially including:
 - St Leonards/Norwood/Relbia
 - Rocherlea/Newnham
 - Riverside/Legana
 - Wider footpaths in shopping zones
 - Lower road speed limits in shopping zones
-

REPORT:***Background from Councillor A G Harris***

I believe that pedestrian and cycling infrastructure improvements across our city have been prevented or delayed as a result of not having an integrated approach to the way that we plan for and consider our transport needs. Quite often when we consider pedestrian and cycling infrastructure improvements they are placed in direct conflict with driving and parking considerations and for the most part, the pedestrian and cycling infrastructure miss out as they are considered subservient to our driving and parking needs.

In recent discussions with the General Manager Infrastructure and Assets I have learned that in accordance with the draft Greater Launceston Transport Vision, the Council is proposing to develop a 20 Year Transport Strategy for Launceston.

The Strategy will provide an understanding of the city's transport opportunities and challenges, a 20 year transport vision and provide a list of initiatives that can be implemented by the City and/or its key stakeholders to achieve the vision.

The Transport Strategy will integrate consideration of factors such as walking and cycling, driving and parking and public transport in an integrated complementary manner, rather than a conflicting or competitive manner.

This Transport Strategy would be informed by the recent Council decision to approve the Cities Power Partnership pledges which included:

- Encourages sustainable transport use such as public transport, walking, cycling through the Council's transport planning and design.
- Supports cycling through provision of adequate cycle lanes, bike parking and end-of-ride facilities
- Lobbies State and Federal Governments to increase sustainable transport options.

It would also draw on previous reports that Council have received into this matter include:

- 1982 Launceston Bike Plan Study
- The Launceston Bike Plan 2005 – 2010.
- The Launceston Bike Strategy 2012
- The Greater Launceston metropolitan passenger transport plan 2016
- The cycling strategy for Northern Tasmania 2016
- Launceston Transport Vision 2019
- Launceston City Deal
- Sustainable Mobility Plan 2020

In order to drive this Strategy, I propose that the Council's Pedestrian and Bike Committee be broadened to become a Transport Committee which can provide more of a holistic and integrated approach to our transport planning and prioritisation of works within the Municipal Area.

I think the current remit of the Pedestrian and Bike Committee is too narrow as it focuses only on the encouragement of increased participation in pedestrian and cycling activity by improving the quality and quantity of safe pedestrian and cycling opportunities for Launceston [attachment 1]. Now this is a desirable outcome, however, this narrow focus does not enable the committee to consider the overall transport needs of the city and as a result it is not achieving the on-the-ground improvements that it otherwise might. A more balanced approach which still promotes the improvements of our pedestrian and bike infrastructure along with the driving, parking, public transport needs will lead to more on-the-ground improvements as all of the issues are being considered, rather than viewing improvements only through a pedestrian and cycling lens.

In making this change, I think there will be more opportunities to progress improvements to bike and pedestrian infrastructure which are not seen as being impediments to our driving and or parking needs. I believe that once formed, this Committee could immediately start planning for the provision of additional pedestrian and cycling infrastructure to prioritise pedestrians and cyclists to enable them to safely move about the community whilst maintaining safe social distancing.

This should include, but not be limited to, consideration of the following to enable residents to safely travel from the outer suburbs to the city centre:

- New temporary “on road segregated bicycle lanes”,
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 - Rocherlea/Newnham.
 - Riverside/Legana.
- Wider footpaths in shopping zones
- Lower road speed limits in shopping zones

Officer comments from Shane Eberhardt, General Manager Infrastructure and Assets Network:

City of Launceston has been a leader with respect to planning and delivery of transport infrastructure having delivered many commitments from our strategies for pedestrians, cycling, road safety and more recently the Invermay Traffic Master Plan and the Greater Launceston Transformation Plan transport initiatives.

At a regional level we have driven the Greater Launceston Plan and more recently participated in the Launceston Transport Vision which provides a regional approach to transport planning.

However, as we further consider how we deliver on the Launceston City Heart vision of providing a more equitable and pleasant space for pedestrians, the impacts of urban growth, the role of parking in the CBD and how technology will influence future mobility, we require an integrated approach to address this wicked problem. What we do know is that small changes at an individual level, shifting from motor vehicles to active or public transport can have a significant impact on congestion around the city as well as the positive health and well-being benefits.

As part of Council's Draft Annual Plan and Budget for 2020/21 there is a commitment to support development of an integrated CoL Transport Strategy inclusive of freight, active transport, parking and public transport. This Strategy will enable us to set a vision for what mobility looks like in the future and how we can get there within the constraints of our Long Term Financial Plan. It is intended that the Strategy will be developed in the first half of the financial year.

The new Transport Strategy will replace the existing Pedestrian, Bike and Bike Infrastructure Strategies and therefore it would be appropriate to transition to a new Transport Committee. Representation on the proposed committee would best be structured around the priorities set in the Transport Strategy with the main scope of the committee to oversee and provide advice on implementations of the adopted Strategy.

In terms of designing new bike infrastructure, Council's design team is focussed on the accelerated capital works program until April 2021.

ECONOMIC IMPACT:

Consideration contained in report.

ENVIRONMENTAL IMPACT:

Consideration contained in report.

SOCIAL IMPACT:

Consideration contained in report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 7: We are a City planning for our future by ensuring our approach to strategic land-use, development and infrastructure is coordinated, progressive and sustainable.

10-Year Goal: To facilitate appropriate development via integrated land-use planning, infrastructure investment and transport solutions within our municipality and region.

Focus Areas:

3. To improve and maintain accessibility, transport options and infrastructure within the Launceston area, including its rural areas.
4. To ensure our suite of strategic planning initiatives are coordinated and representative of our community's needs and aspirations.

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Michael Stretton - Chief Executive Officer

ATTACHMENTS:

1. Notice of Motion - Councillor A G Harris - Transport Planning and Prioritisation (including Pedestrian and Bike Committee Terms of Reference)
-

CITY OF LAUNCESTON

MEMORANDUM

FILE NO: SF5547 / 0618
AH:eg
DATE: 2 June 2020

TO: Michael Stretton Chief Executive Officer
c.c. Committee Clerks

FROM: Alan Harris Councillor

SUBJECT: Notice of Motion - Transport Planning and Prioritisation

In accordance with Clause 16 (5) of the *Local Government (Meeting Procedures) Regulations 2015* please accept this Notice of Motion for placement on the agenda of the Meeting of Council to be held on 11 June 2020.

Motion

That the Council:

1. Agree in principle to broadening the Pedestrian and Bike Committee to become a Transport Committee which can provide more of a holistic and integrated approach to our transport planning and prioritisation of works within the Municipal Area;
2. Request the Chief Executive Officer to develop a revised Terms of Reference for the committee and present to a future Council meeting; and
3. Request this Committee to immediately start planning for the provision of additional pedestrian and cycling infrastructure to prioritise pedestrians and cyclists to enable them to safely move about the community whilst maintaining safe social distancing. This should include, but not be limited to, consideration of the following to enable residents to safely travel from the outer suburbs to the city centre:
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 - Rocherlea/Newnham.
 - Riverside/Legana.
 - Wider footpaths in shopping zones
 - Lower road speed limits in shopping zones

CITY OF LAUNCESTON

MEMORANDUM

Background

I believe that pedestrian and cycling infrastructure improvements across our city have been prevented or delayed as a result of not having an integrated approach to the way that we plan for and consider our transport needs. Quite often when we consider pedestrian and cycling infrastructure improvements they are placed in direct conflict with driving and parking considerations and for the most part, the pedestrian and cycling infrastructure miss out as they are considered subservient to our driving and parking needs.

In recent discussions with the General Manager Infrastructure and Assets I have learned that in accordance with the draft Greater Launceston Transport Vision, the Council is proposing to develop a 20 Year Transport Strategy for Launceston.

The Strategy will provide an understanding of the city's transport opportunities and challenges, a 20 year transport vision and provide a list of initiatives that can be implemented by the City and/or its key stakeholders to achieve the vision.

The Transport Strategy will integrate consideration of factors such as walking and cycling, driving and parking and public transport in an integrated complementary manner, rather than a conflicting or competitive manner.

This Transport Strategy would be informed by the recent Council decision to approve the Cities Power Partnership pledges which included:

- Encourages sustainable transport use such as public transport, walking, cycling through the Council's transport planning and design.
- Supports cycling through provision of adequate cycle lanes, bike parking and end-of-ride facilities
- Lobbies State and Federal Governments to increase sustainable transport options.

It would also draw on previous reports that Council have received into this matter include:

- 1982 Launceston Bike Plan Study
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- The Launceston Bike Strategy 2012
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In order to drive this Strategy, I propose that the Council's Pedestrian and Bike Committee be broadened to become a Transport Committee which can provide more of a holistic and integrated approach to our transport planning and prioritisation of works within the Municipal Area.

CITY OF LAUNCESTON

MEMORANDUM

I think the current remit of the Pedestrian and Bike Committee is too narrow as it focuses only on the encouragement of increased participation in pedestrian and cycling activity by improving the quality and quantity of safe pedestrian and cycling opportunities for Launceston (attachement1). Now this is a desirable outcome, however, this narrow focus does not enable the committee to consider the overall transport needs of the city and as a result it is not achieving the on-the-ground improvements that it otherwise might. A more balanced approach which still promotes the improvements of our pedestrian and bike infrastructure along with the driving, parking, public transport needs will lead to more on-the-ground improvements as all of the issues are being considered, rather than viewing improvements only through a pedestrian and cycling lens.

In making this change, I think there will be more opportunities to progress improvements to bike and pedestrian infrastructure which are not seen as being impediments to our driving and or parking needs. I believe that once formed, this Committee could immediately start planning for the provision of additional pedestrian and cycling infrastructure to prioritise pedestrians and cyclists to enable them to safely move about the community whilst maintaining safe social distancing.

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Attachments

Pedestrian and Bike Committee Terms of Reference



Councillor Alan Harris

ATTACHMENT 1

PEDESTRIAN AND BIKE COMMITTEE

DRAFT Terms of Reference

The Pedestrian and Bike Committee is a Special Committee of Council as defined in the Local Government Act (TAS) 1993, s.24.

Purpose

- The purpose of the City of Launceston's Pedestrian and Bike Committee is to ensure Launceston is a pedestrian and bicycle friendly city.
- The Committee aims to encourage increased participation in pedestrian and cycling activity by improving the quality and quantity of safe pedestrian and cycling opportunities for Launceston residents and visitors.

Role

- The Pedestrian and Bike Committee is a special committee of Council
- Provide a communicative/consultative link between Council and relevant stakeholders
- Advise/make recommendations to Council on the issues relating to the needs of pedestrians and cyclists in Launceston
- Comment on the development of Government policies and legislation that have implications for key stakeholders in the municipality and region
- Make recommendations for Council budgets and external funding to support programs and projects that benefit the municipality and region

Membership

Members of the Pedestrian and Bike Committee will include:

1. Members representing the City of Launceston
 - Two Aldermen (one to be Chairman)
 - Up to two representatives of the following Council departments:
 - Development Services
 - Infrastructure Services - Parks & Recreation
 - Infrastructure Services - Road & Hydraulics
 - Facilities Management
2. Two representatives nominated by Tamar Bicycle Users Group (TBUG)
3. One person representing pedestrians
4. Up to two community representatives considered by the Committee to have appropriate expertise & experience to contribute to the aims of the Committee and appointed by Council.

Meetings

The Committee will normally meet every 6 weeks. Additional meetings will be held as needed.

Protocol

Unless otherwise specified, the Meeting Procedure adopted by the City of Launceston will prevail over the workings of this Committee.

How the Committee will operate

Working groups will be established as needed to address specific projects and meetings for these groups will be held when required. These working groups can include additional people from the community.

Persons wishing to place an item on the agenda may do so by contacting the minute secretary a minimum of one week prior to the next meeting. Items that miss the deadline may be raised in General Business.

For the purpose of keeping the community informed, the committee will report to the community via community events, presentations to organisations and through community representatives as appropriate.

All media communication is done through the chair or delegated officer and no committee member should speak on behalf of the City of Launceston or the Committee.

The Committee will report to Council the main items discussed at each meeting.

The Committee will make recommendations to Council on issues beyond its powers or where greater weight of representation is required.

Resources

The City of Launceston will provide Officer resources to organise meetings, take minutes and distribute follow up actions to other Officers. While Officers will endeavour to carry out the wishes of the Committee these will be subject to guidance and priorities determined by Directors.

The Committee will make recommendations to the Council on budget items. This committee does not have a budget line.

Honorariums

Council will not pay any honorariums or expenses to any member on the committee.

Review

The Terms of Reference and Committee membership will be reviewed every two years from the date of adoption of this version.

16 COMMUNITY AND PLACE NETWORK ITEMS

No Items have been identified as part of this Agenda

17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS**17.1 Appointment to Museum Governance Advisory Board****FILE NO:** SF2244**GENERAL MANAGER:** Tracy Puklowski (Creative Arts and Cultural Services Network)

DECISION STATEMENT:

To ratify the appointment of Dr Varuni Kulasekera to the Museum Governance Advisory Board (MGAB).

PREVIOUS COUNCIL CONSIDERATION:

Council - 30 October 2017 - 17.1 - QVMAG Museum Governance Advisory Board Members

RECOMMENDATION:

That Council ratifies the appointment of Dr Varuni Kukasekera to the Museum Governance Advisory Board.

REPORT:

The Charter of the Queen Victoria Museum and Art Gallery (QVMAG) Advisory Board allows for at least four independent community members. The appointment of new members requires ratification by Councillors.

Late in 2019, Dr Varuni Kulasekera expressed an interest in becoming more involved with the work of QVMAG. Given her extensive experience in the cultural sector, sector networks, governance and philanthropy, the Chair of the Museum Governance Advisory Board (MGAB) and the General Manager Creative Arts and Cultural Services felt that she would make a valuable addition to the MGAB, particularly as that group is transitioning towards a greater focus on QVMAG's future, and its Governance model.

The Chief Executive Officer and QVMAG Leadership team are currently developing a Future Directions Plan (FDP) for the QVMAG which will make a series of recommendations to the Council for consideration, including proposed governance and operational changes. It is considered that the size and complexity of the QVMAG necessitates a more complex, skills-based governance framework which will allow the museum and art gallery to be more consistent with contemporary practice. The Advisory Board will play an important role in assisting the Council in developing and considering the FDP and the inclusion of Dr Kulasekera on the advisory board will provide additional

insight and knowledge in the contemporary operation of museums and art galleries which will be an asset in what will be an important transitional period for the QVMAG.

An invitation was extended to Dr Kulasekera, which she accepted. The appointment now requires formal ratification.

A biographical statement is attached for more information on Dr Kulasekera.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 4: We value our City's unique identity by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Areas:

1. To promote and enhance Launceston's rich heritage, culture and natural environment.

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Tracy Puklowski - General Manager Creative Arts and Cultural Services Network

ATTACHMENTS:

1. Biographical Statement - Dr Varuni Kulasekera

Biographical Statement - Dr Varuni Kulasekera

Dr. Varuni Kulasekera is a public health scientist and mindfulness educator based in Tasmania. Her fields of expertise are medical entomology, insect systematics and evolution and mindfulness based stress reduction.

Varuni received BS and Masters degrees in her native Sri Lanka, and a PhD from University of Maryland, USA. She carried out her PhD research at the Smithsonian Natural History Museum and Bio-Systematics Unit at Walter Reed Army Institute of Research.

She joined the American Museum of Natural History in New York as a postdoctoral researcher to work on molecular and developmental biology of insects. Following her postdoctoral research she worked as a research scientist on the Epidemic exhibition. She was the Science Editor of the AMNH publications “Epidemic - The world of infectious disease”, and “Infection, Detection, Protection”.

Varuni was in the forefront during the start of a major mosquito-borne virus disease outbreak in New York City. She was recruited by the NYC Department of Health and Mental Hygiene to head up their mosquito surveillance and control Program. She was awarded a commendation from NY City for her services to the community.

In 2006 Varuni moved to Tasmania with her husband, musician Brian Ritchie, and embarked upon a new career as tea expert and entrepreneur, as well as studying the relationship of tea, herbs and nutrition to human health. She also continued consulting for clients including MONA (Museum of Old and New Art).

Varuni obtained Mindfulness Based Stress Reduction teacher qualifications from the University of Massachusetts Memorial Center for Mindfulness.

Varuni has published academic papers in leading publications and presented at global conferences. She has participated in science communication since high school and continues to do so. She is a visiting fellow at the Center for Public Understanding of Science at Australian National University.

She serves on the boards of Fulbright Australia and Beaker Street Science Art Festival (Hobart).

17.2 preminghana Petroglyphs

FILE NO: SF4610 / SF6695

GENERAL MANAGER: Tracy Puklowski (Creative Arts and Cultural Services Network)

DECISION STATEMENT:

To determine whether the preminghana petroglyphs will be deaccessioned from the Queen Victoria Museum and Art Gallery (QVMAG) collection in accordance with the guidelines for repatriation set out by the Tasmanian Aboriginal Heritage Council.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - June 4 - Repatriation of preminghana Petroglyphs

RECOMMENDATION:

That Council:

1. Determines that the preminghana petroglyphs shall be deaccessioned from the Queen Victoria Museum and Art Gallery collection;
 2. Undertake a community consultation process in accordance with, the *Aboriginal Heritage Act 1975*; and
 3. Follow the direction of the Minister for Aboriginal Affairs and seek a permit under the *Aboriginal Heritage Act 1975* to release the preminghana petroglyphs to the Tasmanian Aboriginal Community
-

REPORT:

The City of Launceston's Queen Victoria Museum and Art Gallery has held the preminghana petroglyphs (rock engravings) in its collection for almost 70 years. They were removed from a beach where they lay after falling from a cliff face and deposited at the museum for safekeeping. The Tasmanian Museum and Art Gallery (TMAG) also has petroglyphs from the same area in its collection.

On 23 December 2019, QVMAG received a formal request for the return of the petroglyphs to the 'Tasmanian Aboriginal Community' from Graeme Gardner, on behalf of the Aboriginal Land Council Tasmania (ALCT). The ALCT is a statutory authority which was established under the *Aboriginal Lands Act 1995* (Tas) in order to act as a custodian of parcels of land returned to the Tasmanian Aboriginal community. The Act provides for

the election of the ALCT to hold and manage lands vested by the Act on behalf of the Aboriginal people of Tasmania.

Following this request, meetings were held between Mr Gardner and QVMAG staff and the Chief Executive Officer of the City of Launceston in February 2020. The General Manager Creative Arts and Cultural Services has also held discussions with the Chief Executive of the Aboriginal Land Council. It should be noted that a formal request had also been made to TMAG earlier in the year.

During late 2019, correspondence was also received from the Tasmanian Regional Aboriginal Communities Alliance (TRACA), and the Circular Head Aboriginal Corporation (CHAC) regarding the future of the petroglyphs, and requesting the opportunity to speak at the February 2020 QVMAG Aboriginal Reference Group meeting. Accordingly, the Aboriginal Land Council Tasmania (ALCT), TRACA and CHAC all attended the meeting and discussed their respective positions and concerns. Following the meeting, attendees as well as representatives from the Tasmanian Aboriginal Centre (TAC) had a private viewing of the petroglyphs.

It was evident from the meeting that there are a range of opinions held by different Aboriginal groups as to the best outcome for the petroglyphs which range from relocation to the area where they were found to display for future generations to view.

Since these meetings were held the General Manager Creative Art and Culture has liaised extensively with the TMAG Director and has sought advice from Aboriginal Heritage Tasmania on the appropriate process to follow in order to progress the matter. This process is outlined in the following section of this report.

REPATRIATION:

QVMAG has long been committed to the repatriation of ancestral human remains and secret sacred material, in keeping with the national principles set out by the Return of Indigenous Cultural Property (RICP) program. QVMAG has an extensive history of working with Aboriginal communities to ensure that any such material is identified and returned without question.

Requests for the return of other Aboriginal cultural material (such as the petroglyphs detailed in this paper) are rare and are managed on a case-by-case basis, in accordance with specific processes. In Tasmania, these processes are guided by Aboriginal Heritage Tasmania and the *Aboriginal Heritage Act 1975*. This Act overrides any museum or Council policy.

Under the Aboriginal Heritage Act, Aboriginal cultural material such as the petroglyphs cannot be moved/relocated (i.e. repatriated) without a permit. Community consultation is a prerequisite to the permit application process.

However, the first step towards the possible repatriation of the petroglyphs is for Council to agree for them to be deaccessioned (permanently removed) from the QVMAG collections.

(Note that in December 2019, the Board of the Tasmanian Aboriginal Museum and Art Gallery resolved to deaccession the preminghana petroglyphs from their collection.)

Once the deaccession has been completed, the museum can then enter into a process of community consultation, before requesting a permit under the *Aboriginal Heritage Act 1975* to move/relocate the relics. The permit application is considered by the Aboriginal Heritage Council (Tasmania) with the final decision made by the Minister for Aboriginal Affairs. It is the expectation of Aboriginal Heritage Tasmania that in the case of the petroglyphs, consultation will provide clear direction to the AHC and the Minister.

It is important to acknowledge that the final resting place of the petroglyphs is not a decision for QVMAG or Council to make, it is a decision that needs to be made by the Tasmanian Aboriginal Community.

The process as outlined in this paper was taken to the QVMAG Aboriginal Reference Group for discussion on 1 June 2020 and has their full support.

CONSULTATION PROCESS:

TMAG, like QVMAG, has been asked to repatriate their petroglyphs, and is accordingly following the process outlined in this paper. TMAG has already embarked on contacting Aboriginal groups as the first stage of consultation.

The Directors of TMAG and QVMAG agree that having an aligned approach is sensible, and both parties are exploring whether a joint approach to consultation is feasible. In addition, QVMAG would seek to use the Your Voice Your Launceston platform as a means of gathering feedback from those individuals and groups who may not be registered with any specific Tasmanian Aboriginal organisations.

In any case, the consultation would seek to determine the principles and outcomes most favoured by the Aboriginal Community for the future of the preminghana petroglyphs.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Returning cultural material to traditional owners can support positive social and cultural outcomes, and help to strengthen relationships.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Areas:

1. To develop and consistently utilise contemporary and effective community engagement processes.

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

3. To ensure decisions are made on the basis of accurate and relevant information.

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Tracy Puklowski - General Manager Creative Arts and Cultural Services Network

18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS

No Items have been identified as part of this Agenda

19 ORGANISATIONAL SERVICES NETWORK ITEMS

19.1 Council Fees 2020/2021

FILE NO: SF2968

AUTHOR: Nathan Williams (Manager Finance)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To determine various Council fees for the 2020/2021 financial year in accordance with the requirements of the *Local Government Act 1993*.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 27 February 2020

Workshop - 12 March 2020

Workshop - 21 May 2020

RECOMMENDATION:

That Council, pursuant to section 2015 of the *Local Government Act 1993*, set the fees as detailed below for the financial year ending 30 June 2021.



City of
LAUNCESTON

Fees and Charges 2020-2021

Community and Place Network

No.	Fee Name	GST Status	Fee Including GST
1.	City Development		
2.	Planning Assessments		
3.	Advertising Fee	GST Exempt (Div 81)	348.00
4.	Development Fee (per \$1,000, min \$416, max \$32,450)	GST Exempt (Div 81)	2.25
5.	Retrospective applications except where work was carried out by a previous owner more than 3 years prior to the lodgement of the application (Twice the fee calculated above)	GST Exempt (Div 81)	-
6.	Heritage only residential application (where the heritage code is the only trigger for an application) - Advertising Fee only	GST Exempt (Div 81)	-
7.	Subdivision - other than stratum title subdivision (plus \$103 per additional lot created)	GST Exempt (Div 81)	417.00
8.	Minor amendment	GST Exempt (Div 81)	309.00
9.	Extended permit	GST Exempt (Div 81)	252.00
10.	Scanning of plans where electronic copy not provided (per plan, A2 size and larger)	GST Exempt (Div 81)	3.00
11.	Provision of a certificate of title (plus fees as set by The LIST (www.list.tas.gov.au))	GST Exempt (Div 81)	21.00
12.	Document Searches and provision of electronic documents (per half hour)	Taxable	47.00
13.	Planning Scheme Amendment (plus Tas Planning Commission Fee)	GST Exempt (Div 81)	4326.00
14.	Tas Planning Commission Fee (set by Tasmanian Planning Commission)	GST Exempt (Div 81)	-
15.	Combined Amendment and Development Application (Planning Scheme Fee + Development Fee (no advertising fee) + Tas Planning Commission Fee)	GST Exempt (Div 81)	-
16.	Examination and certification of a Strata Plan Fee plus \$52 per lot	GST Exempt (Div 81)	253.00
17.	Strata Title inspection (per visit)	GST Exempt (Div 81)	163.00
18.	Examination and sealing of a Final Plan	GST Exempt (Div 81)	485.00
19.	Application for an adhesion order - requirement by Council permit	GST Exempt (Div 81)	153.00

No.	Fee Name	GST Status	Fee Including GST
20.	Application for an adhesion order - not a requirement by Council permit	GST Exempt (Div 81)	482.00
21.	Application for a Section 71 agreement under LUPAA - requirement by Council permit	GST Exempt (Div 81)	153.00
22.	Application for a Section 71 agreement under LUPAA - not a requirement by Council permit	GST Exempt (Div 81)	482.00
23.	Application for a petition to amend registered plan	GST Exempt (Div 81)	485.00
24.	Amendment to a sealed plan hearing fee	GST Exempt (Div 81)	543.00
25.	Application to amend sealed or strata plan	GST Exempt (Div 81)	320.00
26.	Miscellaneous - anything not listed elsewhere	Taxable	343.00
27.	Staged Development Scheme - Strata Titles Act 1998 - up to 5 lots	GST Exempt (Div 81)	726.00
28.	Staged Development Scheme - Strata Titles Act 1998 - 6-30 lots	GST Exempt (Div 81)	1453.00
29.	Staged Development Scheme - Strata Titles Act 1998 - more than 31 lots	GST Exempt (Div 81)	2898.00
30.	Amendment to a Staged Development Scheme	GST Exempt (Div 81)	726.00
31.	Statutory Services		
32.	Building		
33.	Residential		
34.	Permitted - Minor Structures, swimming pools and Minor Residential (\$50,000 and under)	GST Exempt (Div 81)	206.00
35.	Notifiable - Minor Structures, swimming pools and Minor Residential (\$50,000 and under)	GST Exempt (Div 81)	195.00
36.	Permitted - Major Residential (over \$50,000)	GST Exempt (Div 81)	361.00
37.	Notifiable - Major Residential (over \$50,000)	GST Exempt (Div 81)	338.00
38.	Permitted - Minor / small assembled swimming pools	GST Exempt (Div 81)	0.00
39.	Notifiable - Minor / small assembled swimming pools	GST Exempt (Div 81)	0.00

No.	Fee Name	GST Status	Fee Including GST
40.	Building Certificate Residential	GST Exempt (Div 81)	195.00
41.	Commercial		
42.	Permitted - Minor Commercial (\$100,000 and under)	GST Exempt (Div 81)	309.00
43.	Notifiable - Minor Commercial (\$100,000 and under)	GST Exempt (Div 81)	261.00
44.	Permitted - Major Commercial (over \$100,000)	GST Exempt (Div 81)	670.00
45.	Notifiable - Major Commercial (over \$100,000)	GST Exempt (Div 81)	583.00
46.	Permitted - Major Commercial (over \$300,000)	GST Exempt (Div 81)	1030.00
47.	Building Certificate Commercial	GST Exempt (Div 81)	261.00
48.	Various		
49.	Permitted - Amendment to Building Permits (per amendment)	GST Exempt (Div 81)	99.00
50.	Notifiable - Amendment to Building Permits (per amendment)	GST Exempt (Div 81)	99.00
51.	Retrieval of Documents (per half hour)	GST Exempt (Div 81)	47.00
52.	Certificate of Substantial Compliance	GST Exempt (Div 81)	0.00
53.	Temporary Occupancy Permits	GST Exempt (Div 81)	157.00
54.	Temporary Occupancy Permit - Non-profit Organisation	GST Exempt (Div 81)	0.00
55.	Extension of Time	GST Exempt (Div 81)	99.00
56.	Low Risk Notification (Form 80)	GST Exempt (Div 81)	99.00
57.	Staged Building Permits Residential / Minor		
58.	Stage 1	GST Exempt (Div 81)	195.00
59.	Stage 2	GST Exempt (Div 81)	99.00

No.	Fee Name	GST Status	Fee Including GST
60.	Stage 3	GST Exempt (Div 81)	99.00
61.	Staged Building Permits Residential / Major		
62.	Stage 1	GST Exempt (Div 81)	338.00
63.	Stage 2	GST Exempt (Div 81)	170.00
64.	Stage 3	GST Exempt (Div 81)	170.00
65.	Staged Building Permits Commercial		
66.	Stage 1 (Full PA fee)	GST Exempt (Div 81)	-
67.	Stage 2 (full PA fee)	GST Exempt (Div 81)	-
68.	Stage 3	GST Exempt (Div 81)	-
69.	Levy (Set by State Government)		
70.	Training Levy (set by State Gov)		-
71.	Building Levy (set by State Gov)		-
72.	<i>Carr Villa Cemetery and Crematorium</i>		
73.	Burials		
74.	Single Depth (at need)	Taxable	3770.00
75.	Single Depth (when right of burial held)	Taxable	2775.00
76.	Single Depth (at need) Lawn Cemetery Special Feature Tree	Taxable	4310.00
77.	Single Depth (when right of burial held) Lawn Cemetery Special Feature Tree	Taxable	3735.00
78.	Single Depth (free ground)	Taxable	2775.00
79.	Double Depth (at need)	Taxable	4125.00
80.	Double Depth (when right of burial held)	Taxable	3225.00
81.	Interment Fee (at-need or pre-need) - Additional Charges - Casket fee (or oversize coffin) Grave larger than 2,100mm x 700mm	Taxable	375.00
82.	Infant under 12 years (at need)	Taxable	1060.00
83.	Infant under 12 years (when right of burial held)	Taxable	820.00
84.	Pre-purchase of right of burial	Taxable	1835.00

No.	Fee Name	GST Status	Fee Including GST
85.	Conversion Free Ground to Private (full size)	Taxable	1835.00
86.	Conversion Free Ground to Private (half size)	Taxable	475.00
87.	Cremations		
88.	Over 16 years of age	Taxable	615.00
89.	Under 16 years of age	Taxable	405.00
90.	Stillborn children and infants under 6 months - no charge	Taxable	0.00
91.	Pathology Launceston - per box	Taxable	88.00
92.	Pathology LGH - per box	Taxable	890.00
93.	Miscellaneous Fees		
94.	Use of Chapel for committal service (up to 30 minutes)	Taxable	62.00
95.	Use of Chapel for a full service (up to 60 minutes)	Taxable	124.00
96.	Saturday morning surcharge - burial	Taxable	785.00
97.	Saturday morning surcharge - cremation	Taxable	785.00
98.	Interment outside business hours	Taxable	225.00
99.	Permit for monumental work	Taxable	180.00
100.	Installation of plaque (includes supply and install of vase)	Taxable	186.00
101.	Exhumation Fee plus digging fee	Taxable	3710.00
102.	Supply and Installation of temporary wooden cross	Taxable	232.00
103.	Memorial position on Cemetery Entrance Chapel Wall	Taxable	225.00
104.	Record search per each half hour	Taxable	49.00
105.	Issue of Cremation Certificate	Taxable	49.00
106.	Preservation of Ashes (excluding cost of memorial plaque)		
107.	Administration for ash records	Taxable	62.00
108.	A' Section Rose Garden first placement	Taxable	1505.00
109.	A' Section Rose Garden each of second and third placements (if required)	Taxable	685.00
110.	B' Section Rose Garden first placement	Taxable	1115.00
111.	B' Section Rose Garden each of second and third placements (if required)	Taxable	545.00
112.	Red Oak Tree position Lawn Cemetery	Taxable	1380.00
113.	Barakee Waters - Placement single depth (each)	Taxable	1505.00

No.	Fee Name	GST Status	Fee Including GST
114.	Barakee Waters - 2nd placement at double depth (each)	Taxable	1115.00
115.	Barakee Waters - Cremorial Panel (per niche)	Taxable	1505.00
116.	Clay Grove and Kooyong Garden placement - per placement	Taxable	1115.00
117.	Granite Wall, per single niche	Taxable	1115.00
118.	Northern Wall Main Bay per single niche	Taxable	660.00
119.	Northern Wall Pergola Pillars per single niche	Taxable	885.00
120.	Northern Wall Ex Serviceman - DVA criteria	Taxable	465.00
121.	Lawn and Pergola Walls first placement in niche	Taxable	1115.00
122.	Lawn and Pergola Walls second placement in niche	Taxable	685.00
123.	Colonnade Walls per single niche	Taxable	895.00
124.	Western Wall per single niche	Taxable	895.00
125.	Fence Piers per single niche	Taxable	895.00
126.	Feature Gardens Special Rose per placement	Taxable	1615.00
127.	Feature Gardens Water Feature first placement	Taxable	1615.00
128.	Feature Gardens Water Feature second placement	Taxable	1115.00
129.	Pool of Eternal Memories	Taxable	1115.00
130.	Burial in a grave	Taxable	565.00
131.	Dispatch by mail (plus postage)	Taxable	91.00
132.	Scattering - no charge	Taxable	-
133.	Collection - no charge	Taxable	-
134.	Removal from placement	Taxable	91.00
135.	<i>Lilydale Cemetery</i>		
136.	<i>Cremations</i>		
137.	Columbarium - per single niche	Taxable	685.00
138.	<i>Business Enterprises</i>		
139.	<i>Casual Entry</i>		
140.	<i>Aquatic Entry</i>		
141.	Adult	Taxable	7.60
142.	Child	Taxable	5.60

No.	Fee Name	GST Status	Fee Including GST
143.	Infant (Under 2)	Taxable	-
144.	Toddler (2-4)	Taxable	4.00
145.	Toddler and supervisor	Taxable	6.00
146.	Family	Taxable	20.80
147.	Concession (includes students)	Taxable	6.00
148.	Non-Swim / Spectator / supervisor	Taxable	2.00
149.	<i>Water Slide</i>		
150.	1 Ride	Taxable	1.00
151.	4 Pack	Taxable	4.00
152.	8 Pack	Taxable	6.00
153.	16 Pack	Taxable	10.00
154.	Unlimited rides (per head)	Taxable	10.00
155.	<i>Aquatic+Entry</i>		
156.	Aquatic+ Visit - Adult	Taxable	13.00
157.	Aquatic+ Visit - Concession	Taxable	10.00
158.	<i>Aquarobics Classes (inc Aquatic Entry)</i>		
159.	Aquarobics	Taxable	16.50
160.	Concession Aqua Classes	Taxable	12.40
161.	<i>Supervised Pool Parties</i>		
162.	Per Head	Taxable	5.20
163.	Booking Fee	Taxable	75.00
164.	<i>Multi Visit Passes</i>		
165.	<i>Multi Visit Passes</i>		
166.	Child 10 Pass	Taxable	50.00
167.	Child 20 Pass	Taxable	90.00
168.	Adult 10 Pass	Taxable	68.00
169.	Adult 20 Pass	Taxable	122.00
170.	Concession 10 Pass	Taxable	54.00
171.	Concession 20 Pass	Taxable	96.00

No.	Fee Name	GST Status	Fee Including GST
172.	Family 5 Pass	Taxable	94.00
173.	Family 10 Pass	Taxable	166.00
174.	<i>Aquatic+Pass (does not include Aquatic Group Exercise)</i>		
175.	Adult 10 Pass	Taxable	117.00
176.	Adult 20 Pass	Taxable	208.00
177.	Concession 10 Pass	Taxable	90.00
178.	Concession 20 Pass	Taxable	160.00
179.	<i>Aquarobics Classes</i>		
180.	Adult 10 Aquarobics Pass	Taxable	148.50
181.	Concession 10 Aquarobics Pass	Taxable	111.60
182.	Miscellaneous		
183.	Cash Handling - 5% of Gross Turnover	Taxable	0.00
184.	Direct Debit - Cancellation Fee (Centrewide)	Taxable	60.00
185.	Rejection Fee		2.50
186.	User Group Access Card	Taxable	5.00
187.	Memberships		
188.	<i>Aquatic Membership</i>		
189.	3 Month	Taxable	170.00
190.	12 Month	Taxable	595.00
191.	Direct Debit (fortnightly)	Taxable	24.00
192.	3 Month Concession	Taxable	130.00
193.	12 Month Concession	Taxable	450.00
194.	Direct Debit (fortnightly) Concession	Taxable	18.00
195.	<i>Aquatic+Membership</i>		
196.	3 Month	Taxable	217.00
197.	12 Month	Taxable	697.00
198.	Direct Debit (fortnightly)	Taxable	28.00
199.	3 Month Concession	Taxable	165.00
200.	12 Month Concession	Taxable	536.00

No.	Fee Name	GST Status	Fee Including GST
201.	Direct Debit (fortnightly) Concession	Taxable	21.60
202.	<i>Membership Services</i>		
203.	Suspension Fee per week	Taxable	3.50
204.	<i>Facility Hire</i>		
205.	<i>Lap Lane Hire</i>		
206.	<i>Peak Standard Rates (per hour)</i>		
207.	Competition Pool - 50m Lane hire	Taxable	79.00
208.	Competition Pool - 25m Lane hire	Taxable	40.20
209.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	472.00
210.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	242.00
211.	<i>Peak Annual Hire (per hour)</i>		
212.	Competition Pool - 50m Lane hire	Taxable	61.00
213.	Competition Pool - 25m Lane hire	Taxable	31.00
214.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	355.00
215.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	186.00
216.	<i>Off Peak All Hirers Rates (per hour)</i>		
217.	Competition Pool - 50m Lane hire	Taxable	40.20
218.	Competition Pool - 25m Lane hire	Taxable	20.60
219.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	322.00
220.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	165.00
221.	<i>Out of Hours All Hirers Rates (per hour)</i>		
222.	Out of Hours Short Course Exclusive	Taxable	383.00
223.	Out of Hours Long Exclusive	Taxable	543.00
224.	<i>Programs Pool (per hour)</i>		
225.	<i>Annual Hire (per hour)</i>		
226.	Programs Pool Hire (exclusive use)	Taxable	103.00
227.	Programs Pool 1/2 (exclusive use)	Taxable	51.50
228.	Programs Pool 1/4 (exclusive use)	Taxable	25.75
229.	<i>Outdoor Leisure Pool and Waterslide (per hour)</i>		

No.	Fee Name	GST Status	Fee Including GST
230.	Waterslide - During public hours	Taxable	50.00
231.	Waterslide - Outside public water slide hours	Taxable	79.00
232.	Outdoor Leisure Pool	Taxable	175.00
233.	Outdoor Pool - 5 lanes exclusive use (off peak)	Taxable	102.00
234.	Outdoor Pool - 5 lanes exclusive use (peak)	Taxable	145.00
235.	Room Hire		
236.	Studio or Group Fitness Room		
237.	Hourly Rate	Taxable	56.60
238.	Daily Rate	Taxable	225.00
239.	Leisure Package		
240.	2 Hours After Hours Use - Outdoor	Taxable	1716.00
241.	2 Hours After Hours Use - Indoor	Taxable	1632.00
242.	2 Hours After Hours Use - Deluxe	Taxable	3310.00
243.	Group Hire		
244.	Group Child Rec Swims	Taxable	5.00
245.	Learn to Swim (per hour)		
246.	Learn to Swim Pool - exclusive	Taxable	74.00
247.	Learn to Swim lane hire	Taxable	16.00
248.	Miscellaneous		
249.	Learn to Swim Instructor or Lifeguard (per hour)	Taxable	55.00
250.	Fitness Instructor (Aqua or Gym) (per hour or class)	Taxable	102.00
251.	Inflatable excluding Operator (per hour)	Taxable	115.00
252.	Additional Charges (per hour)		
253.	Cleaning	Taxable	40.20
254.	Storage (per square metre, per year)	Taxable	105.00
255.	Swim School		
256.	LTS (Adult/Child) per class	GST Free	18.00
257.	Private Instruction (Adult) - per class	GST Free	53.50
258.	Private LTS Lesson (Child) - per class	GST Free	46.50

No.	Fee Name	GST Status	Fee Including GST
259.	<i>Aquatic Education - Holiday Programs (per class)</i>		
260.	Holiday Clinic/Program (per class)	GST Free	15.00
261.	Swimming Instructor (per hour)	GST Free	53.50
262.	<i>Aquatic Education - Education Department Swimming & Water Safety</i>		
263.	Instructor (per class) 8+ students	GST Free	6.80
264.	without instructor (per class)	GST Free	3.40
265.	Instructor (per class) 8- students	GST Free	12.20
266.	Memberships		
267.	<i>Health and Fitness</i>		
268.	Complete Membership - (fortnightly)	Taxable	46.20
269.	Complete Membership Concession - (fortnightly)	Taxable	37.00
270.	Complete Membership - Off Peak (fortnightly)	Taxable	35.80
271.	Complete Membership - Off Peak - Concession (fortnightly)	Taxable	27.80
272.	LAfit Membership (fortnightly)	Taxable	40.20
273.	LAfit Membership Concession (fortnightly)	Taxable	32.20
274.	LAfit Membership Off-Peak (fortnightly)	Taxable	29.50
275.	LAfit Membership Off-Peak Concession (fortnightly)	Taxable	23.60
276.	Complete Corporate (fortnightly)	Taxable	37.00
277.	Complete Health and Fitness Single Visit	Taxable	20.00
278.	Complete Health and Fitness 10 Visit	Taxable	180.00
279.	Group Fitness Class Single Entry	Taxable	17.50
280.	Group Fitness Class 10 Visit	Taxable	157.50
281.	Personal Training Single Session	Taxable	62.00
282.	Personal Training Single Session (2 or more participants) - per person	Taxable	46.00
283.	Personal Training 10 Visit	Taxable	558.00
284.	Personal Training Single Session (2 or more participants non-member) - per person	Taxable	62.00
285.	Personal Training Single Session - Non Member	Taxable	80.00
286.	Personal Training 10 Visit - Non Member	Taxable	720.00
287.	Lilydale Pool		

No.	Fee Name	GST Status	Fee Including GST
288.	Learn to Swim Instructor or Lifeguard	Taxable	55.00
289.	<i>Health and Compliance</i>		
290.	<i>Compliance</i>		
291.	<i>Plumbing</i>		
292.	Permitted - Assessment Fee (Domestic)	GST Exempt (Div 81)	70.00
293.	Notifiable - Assessment Fee (Domestic)	GST Exempt (Div 81)	70.00
294.	Permitted - Assessment Fee (Commercial)	GST Exempt (Div 81)	153.00
295.	Notifiable - Assessment Fee (Commercial)	GST Exempt (Div 81)	153.00
296.	Permitted - Inspection Fee (including additional inspections)	GST Exempt (Div 81)	153.00
297.	Notifiable - Inspection Fee (including additional inspections)	GST Exempt (Div 81)	153.00
298.	Permitted - Minor plumbing Fee (domestic 1 fixture)	GST Exempt (Div 81)	222.00
299.	Notifiable - Minor plumbing Fee (domestic 1 fixture)	GST Exempt (Div 81)	222.00
300.	Permitted - Minor plumbing Fee (commercial 1 fixture)	GST Exempt (Div 81)	222.00
301.	Notifiable - Minor plumbing Fee (commercial 1 fixture)	GST Exempt (Div 81)	222.00
302.	Permitted - Residential up to 3 fixtures	GST Exempt (Div 81)	465.00
303.	Notifiable - Residential up to 3 fixtures	GST Exempt (Div 81)	465.00
304.	Permitted - Residential up to 6 fixtures	GST Exempt (Div 81)	650.00
305.	Notifiable - Residential up to 6 fixtures	GST Exempt (Div 81)	650.00
306.	Permitted - Residential up to 9 fixtures	GST Exempt (Div 81)	942.00
307.	Notifiable - Residential up to 9 fixtures	GST Exempt (Div 81)	942.00

No.	Fee Name	GST Status	Fee Including GST
308.	Residential Units	GST Exempt (Div 81)	650.00
309.	Plus each unit over 1	GST Exempt (Div 81)	305.00
310.	More than 6 units - per inspection	GST Exempt (Div 81)	148.00
311.	Permitted - Outbuilding / Misc. structure	GST Exempt (Div 81)	153.00
312.	Notifiable - Outbuilding / Misc. structure	GST Exempt (Div 81)	153.00
313.	Permitted - Demolition	GST Exempt (Div 81)	251.00
314.	Notifiable - Demolition	GST Exempt (Div 81)	251.00
315.	Permitted - Pool	GST Exempt (Div 81)	261.00
316.	Notifiable - Pool	GST Exempt (Div 81)	261.00
317.	<i>Building Surveying</i>		
318.	General		
319.	Hourly Rate	Taxable	176.00
320.	Additional Inspections (inspections associated with current Certifications and Permits)	Taxable	176.00
321.	Domestic		
322.	Accredited Practitioner - Demolition (includes up to 1 inspection)	Taxable	770.00
323.	Accredited Practitioner - Underpinning	Taxable	770.00
324.	Accredited Practitioner - Swimming Pool (above ground) (includes 1 inspection - pool fence)	Taxable	351.00
325.	Accredited Practitioner - Swimming Pool (inground) (includes up to 3 inspections)	Taxable	990.00
326.	Accredited Practitioner - Deck (includes up to 2 inspections)	Taxable	880.00
327.	Non-Accredited Practitioner - Deck (includes up to 2 inspections)	Taxable	1320.00
328.	Accredited Practitioner - Verandah/Pergola (includes up to 2 inspections)	Taxable	880.00

No.	Fee Name	GST Status	Fee Including GST
329.	Non-Accredited Practitioner - Verandah/Pergola (includes up to 2 inspections)	Taxable	1320.00
330.	Accredited Practitioner - Garage/Carport/Shed (includes up to 2 inspections)	Taxable	880.00
331.	Non-Accredited Practitioner - Garage/Carport/Shed (includes up to 2 inspections)	Taxable	1320.00
332.	Accredited Practitioner - Retaining Wall (includes up to 2 inspections)	Taxable	880.00
333.	Non-Accredited Practitioner - Retaining Wall (includes up to 2 inspections)	Taxable	1320.00
334.	Accredited Practitioner - 2 Structures (example deck & garage) (includes up to 3 inspections)	Taxable	1210.00
335.	Non-Accredited Practitioner - 2 Structures (example deck & garage) (includes up to 3 inspections)	Taxable	1650.00
336.	Accredited Practitioner - 3 Structures (example deck, garage & carport) (includes up to 4 inspections)	Taxable	1320.00
337.	Non-Accredited Practitioner - - 3 Structures (example deck, garage & carport) (includes up to 4 inspections)	Taxable	1760.00
338.	Accredited Practitioner - Addition/Alteration - Less than 35m2 (includes up to 3 inspections)	Taxable	990.00
339.	Accredited Practitioner - Addition/Alteration - Over 35m2 (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
340.	Non-Accredited Practitioner - Addition/Alteration (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
341.	Accredited Practitioner - New Dwelling - (includes up to 4 inspections)	Taxable	1815.00
342.	Accredited Practitioner - New Dwelling & Outbuilding - (includes up to 5 inspections)	Taxable	1991.00
343.	Non-Accredited Practitioner - New Dwelling - (includes up to 4 inspections)	Taxable	2695.00
344.	Non-Accredited Dwelling and Outbuilding	Taxable	2871.00
345.	Accredited Practitioner - Multi Units - 2 Units - If built simultaneously (includes up to 5 inspections)	Taxable	2090.00
346.	Non-Accredited Practitioner - Multi Units - 2 Units - If built simultaneously (includes up to 5 inspections)	Taxable	2970.00
347.	Accredited Practitioner - Multi Units - More than 2 Units (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
348.	Certificate of Substantial Compliance - (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00

No.	Fee Name	GST Status	Fee Including GST
349.	Commercial		
350.	Accredited Practitioner - Demolition (includes up to 1 inspection)	Taxable	990.00
351.	Accredited Practitioner - Internal fitout - maximum 250m2 (includes 2 inspections)	Taxable	1210.00
352.	Accredited Practitioner - Internal fitout - over 250m2 (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
353.	Accredited Practitioner - Takeaway/Café Fitout - less than 20 people (includes up to 2 inspections)	Taxable	990.00
354.	Accredited Practitioner - Takeaway/Café Fitout - greater than 20 people (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
355.	Accredited Practitioner - Addition/Alteration (hourly rate only, total fee will be quoted upon inspection))	Taxable	176.00
356.	Certificate of Substantial Compliance - (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
357.	Other		
358.	Amended Certifications (Hourly Rate)	Taxable	176.00
359.	Extension of time (12 months) BS Service contract past 2 years	Taxable	351.00
360.	Consultancy Work - Hourly Rate	Taxable	176.00
361.	Re-Open Expired File - Less than 4 years	Taxable	880.00
362.	Re-Open Closed File - Greater than 4 years	Taxable	1320.00
363.	Strata Reports - 1 Unit	Taxable	660.00
364.	Strata Reports - 2 Units or more (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
365.	Access Lift	Taxable	1100.00
366.	Occupancy Permit Class 1	Taxable	528.00
367.	Temporary Occupancy Permit Certificate (New) 12 months	Taxable	770.00
368.	Temporary Occupancy Permit Certificate (New) 3 years	Taxable	1540.00
369.	Temporary Occupancy Permit Certificate (Renew) 12 months	Taxable	528.00
370.	Temporary Occupancy Permit Certificate (Renew) 3 years	Taxable	1056.00
371.	Travel Return to Base (per km and greater than 25km from Launceston CBD)	Taxable	2.20
372.	Occupancy Permit Class 2-9 (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00

No.	Fee Name	GST Status	Fee Including GST
373.	Environmental Health		
374.	Public Health Risk - Licencing / Annual Renewal of Operator	GST Exempt (Div 81)	128.00
375.	Regulated Systems Licence / Renewal Annual Application Fee (to a maximum of \$135)	GST Exempt (Div 81)	56.00
376.	Public Health Risk - Registration / Annual Renewal of Premise	GST Exempt (Div 81)	176.00
377.	Place of Assembly Application Assessment (per hour)	GST Exempt (Div 81)	156.00
378.	Private Water - Registration / Renewal Annual Application Fee - paid by 15 August	GST Exempt (Div 81)	130.00
379.	New Food Business Application Fee (in addition to applicable food registration fee)	Exempt (Div 81)	175.46
380.	Food Business Registration / Annual Renewal - Schools, Community Groups	GST Exempt (Div 81)	176.00
381.	Food Business Registration / Annual renewal - Low Risk Foods, P3	GST Exempt (Div 81)	176.00
382.	Food Business Registration / Annual renewal - Medium Risk Foods, P2	GST Exempt (Div 81)	197.00
383.	Food Business Registration / Annual renewal - High Risk Foods, P1	GST Exempt (Div 81)	283.00
384.	Food Business Supermarket Registration / Annual renewal - More than 3 food sections	GST Exempt (Div 81)	706.00
385.	Food Business Supermarket Registration / Annual renewal - Up to 3 food sections	GST Exempt (Div 81)	424.00
386.	Food Business Registration / Seasonal renewal - sporting clubs, not-for-profit organisations	GST Exempt (Div 81)	98.00
387.	Environmental Health Officer request for service - non statutory requirements, (charged per hour)	GST Exempt (Div 81)	156.00
388.	Food Premises Temporary Licence / Renewal - Non-profit Organisation	GST Exempt (Div 81)	-
389.	Food Premises Temporary Licence / Renewal - up to 1 week	GST Exempt (Div 81)	27.00
390.	Food Premises Temporary Licence / Renewal - 1 week to 2 months	GST Exempt (Div 81)	82.00
391.	Food Premises Temporary Licence / Renewal - 2 to 6 months	GST Exempt (Div 81)	128.00

No.	Fee Name	GST Status	Fee Including GST
392.	Food Premises Temporary Licence / Renewal - 6 months to 1 year	GST Exempt (Div 81)	197.00
393.	On-Site Wastewater Management Systems - Application Fee	GST Exempt (Div 81)	219.00
394.	On-site Wastewater Management Systems EHO Assessment (per hour)	Taxable	156.00
395.	Water Cartage Tanker Assessment - per hour	Taxable	156.00
396.	Environmental Health Officer Statutory Service Requirements - assessments, reports, inspections (per hour)	GST Exempt (Div 81)	156.00
397.	<i>Late Fees (paid after due date)</i>		
398.	All annual Environmental Health licence renewals - Late Fee - REMOVE IF NEW BUSINESS APPLICATION IS ADOPTED	GST Exempt (Div 81)	55.00
399.	Food Business Temporary Licence / Renewal - application received less than 10 working days prior to event	GST Exempt (Div 81)	65.00
400.	Parking		
401.	Car Parks		
402.	Paterson St East - first hour	Taxable	2.40
403.	Paterson St East - each 30 minutes after that	Taxable	1.20
404.	Paterson St East - Electric Vehicle Charging Station (per kw/hour)	Taxable	0.45
405.	Paterson St West - first hour	Taxable	2.40
406.	Paterson St West - each 30 minutes after that	Taxable	1.20
407.	Elizabeth St - first hour	Taxable	2.40
408.	Elizabeth St - each 30 minutes after that	Taxable	1.20
409.	Elizabeth St - Early Bird (Daily rate)	Taxable	7.00
410.	CH Smith - first hour	Taxable	2.40
411.	CH Smith - each 30 minutes after that	Taxable	1.20
412.	York St West - per hour	Taxable	2.50
413.	Bathurst St - 2 hours	Taxable	2.00
414.	Bathurst St - Daily Rate	Taxable	5.00
415.	Inveresk - per hour	Taxable	2.00
416.	Inveresk - per day	Taxable	4.00
417.	Inveresk - exhibition building per day	Taxable	2.00
418.	Inveresk - Forster Street end	Taxable	0.00

No.	Fee Name	GST Status	Fee Including GST
419.	Cimitiere / Cameron Street - per hour or part thereof	Taxable	2.00
420.	Cimitiere / Cameron Street - per day	Taxable	7.00
421.	Royal Park - per hour	Taxable	2.00
422.	Royal Park - per day	Taxable	6.00
423.	Park Street - per hour	Taxable	1.50
424.	Willis Street - per hour	Taxable	2.00
425.	Willis Street - per day	Taxable	5.00
426.	Basin - Half Day - 4 hours	Taxable	4.00
427.	Basin - Full Day - 8 hours	Taxable	6.00
428.	River Edge - per hour	Taxable	2.00
429.	River Edge - per day	Taxable	6.00
430.	Home Point - per hour	Taxable	2.00
431.	Windmill Hill - 90 minutes	Taxable	1.00
432.	Windmill Hill - 3 hours	Taxable	2.00
433.	Windmill Hill - 6 hours	Taxable	4.00
434.	<i>On Street Meters</i>		
435.	1 hour meters: per hour	Taxable	3.10
436.	3 hour meters: per hour	Taxable	2.60
437.	9 hour meters: per hour	Taxable	1.10
438.	<i>Car Park Rentals</i>		
439.	York Street West per month	Taxable	165.00
440.	Paterson Street West per month	Taxable	265.00
441.	Bathurst Street Car Park per month	Taxable	175.00
442.	CH Smith - Staff Parking	Taxable	24.00
443.	Cimitiere / Cameron Street per month	Taxable	125.00
444.	Paterson Street East (after hours) per month	Taxable	65.00
445.	Elizabeth Street Car Park per month	Taxable	175.00
446.	CH Smith Car Park per month	Taxable	265.00
447.	Free Tiger Bus Permit per month	Taxable	36.00

No.	Fee Name	GST Status	Fee Including GST
448.	Other		
449.	Meter Hoods: per day	Taxable	28.00
450.	Accessible Parking Permits: per year - Fee is reduced to \$7.00 if Permit is returned	Taxable	23.00
451.	Commercial Vehicle Permits: per year	Taxable	555.00
452.	Regulations		
453.	Dog Registrations		
454.	Lifelong registration of male or female desexed dog	GST Exempt (Div 81)	133.00
455.	Lifelong registration of male or female entire dog	GST Exempt (Div 81)	448.00
456.	Pensioner, Lifelong registration of male or female desexed dog	GST Exempt (Div 81)	65.00
457.	Pensioner, Lifelong registration of male or female entire dog	GST Exempt (Div 81)	202.00
458.	Male or Female entire dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	60.00
459.	Purebred dog with papers with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
460.	Purebred kept for breeding Greyhound or Working dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
461.	Pensioner, 1 dog (desexed) only with microchip - paid on or before 1 July	GST Exempt (Div 81)	14.00
462.	Pensioner, 1 dog (whole) only with microchip - paid on or before 1 July	GST Exempt (Div 81)	20.00
463.	Sterilised dogs with microchip - paid on or before 1 July	GST Exempt (Div 81)	27.00
464.	Guide and assistance dogs - paid on or before 1 July	GST Exempt (Div 81)	-
465.	Dangerous Dog (Guard) with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
466.	TCA Registered with microchip - paid on or before 1 July	GST Exempt (Div 81)	35.00
467.	Declared Dangerous Dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	580.00
468.	Transfer of registration (Mutual Recognition)	GST Exempt (Div 81)	-

No.	Fee Name	GST Status	Fee Including GST
469.	New Dog Registrations (paid after 1 May)	GST Exempt (Div 81)	8.00
470.	Replacement Dog Tag	GST Exempt (Div 81)	6.00
471.	<i>Dangerous Dogs</i>		
472.	Dangerous Dog Sign	GST Exempt (Div 81)	90.00
473.	Dangerous Dog Collar - small	GST Exempt (Div 81)	52.00
474.	Dangerous Dog Collar - medium	GST Exempt (Div 81)	60.00
475.	Dangerous Dog Collar - large	GST Exempt (Div 81)	64.00
476.	<i>Kennel Licences</i>		
477.	Kennel Licence - initial licence fee for 3 - 5 dogs	GST Exempt (Div 81)	118.00
478.	Kennel Licence - initial licence fee for 6 or more dogs	GST Exempt (Div 81)	154.00
479.	Kennel Licence Renewal Fee - all categories	GST Exempt (Div 81)	70.00
480.	<i>Impounding Fee</i>		
481.	Impounding Fee - first time	GST Exempt (Div 81)	32.00
482.	Second and subsequent impounding	GST Exempt (Div 81)	48.00
483.	Daily Maintenance Fee for impounded dogs	GST Exempt (Div 81)	31.00
484.	Impounding Fee for large animals (horse, cow, sheep, pig etc)	GST Exempt (Div 81)	25.00
485.	Daily Maintenance Fee for impounded large animals (horse, Cow, sheep, pig etc)	GST Exempt (Div 81)	31.00
486.	Fee to make an official dog barking complaint	GST Exempt (Div 81)	-
487.	Animal Surrender Fee	GST Exempt (Div 81)	51.82
488.	<i>Other</i>		

No.	Fee Name	GST Status	Fee Including GST
489.	Fire Hazard / Weed Clearance - Cost recovery of contractor costs (plus Contractor costs)	Taxable	103.00
490.	Abandoned Vehicles - Cost recovery of contractor costs (plus Contractor costs)	Taxable	103.00
491.	<i>Inveresk Precinct</i>		
492.	<i>Invermay Park (per hour)</i>		
493.	<i>Training Fee</i>		
494.	2 hour sessions (minimum fee) - per session	Taxable	95.00
495.	If training exceeds 2 hours, additional charge per hour	Taxable	19.00
496.	<i>Half and Full Day Use</i>		
497.	Half Day Fee - 5 hours (minimum fee)	Taxable	96.00
498.	Full Day Fee (above does not include lights)	Taxable	183.00
499.	Junior Sport - a 50% subsidy for ground hire charges only. Subsidy does not apply to associated infrastructure such as kiosks or change rooms		
500.	<i>Ancillary Fees</i>		
501.	Change Rooms (per hire)	Taxable	49.00
502.	Kiosk (per hire) (outside of OLFC who have kiosk included in agreement)	Taxable	60.00
503.	<i>Lighting</i>		
504.	Invermay Park (per hour)	Taxable	19.00
505.	<i>Facility Hire</i>		
506.	Railway Workers Hill Toilets	Taxable	108.00
507.	Erection of Signs (advertising)	Taxable	121.00
508.	Roundhouse (toilets available for hire through Show Society)	Taxable	180.00
509.	Inveresk Multi Purpose Arena (per full day)	Taxable	231.00
510.	Inveresk Multi Purpose Arena (training charges)	Taxable	74.00
511.	Inveresk Events Area (per day)	Taxable	359.00
512.	Main Carpark (not offered as a hire space)	Taxable	597.00
513.	Old Cycle Track (excludes toilets) (per day)	Taxable	180.00
514.	<i>University of Tasmania Stadium</i>		
515.	Training Fee (no lights)	Taxable	192.00
516.	Training Fee (with lights)	Taxable	245.00

No.	Fee Name	GST Status	Fee Including GST
517.	Change Rooms (per hire)	Taxable	73.00
518.	TSL		
519.	Day Match	Taxable	1124.00
520.	Night Match	Taxable	1873.00
521.	<i>Finals - Dependent on number of matches and facilities used</i>		
522.	Fun Runs	Taxable	359.00
523.	<i>Other events upon negotiation of facilities used</i>		
524.	Facility Hire		
525.	RACT Function Centre North	Taxable	537.00
526.	RACT Function Centre South	Taxable	419.00
527.	RACT Function Centre Full	Taxable	836.00
528.	RACT Corporate Suite	Taxable	121.00
529.	UTAS Function Centre Level 2	Taxable	657.00
530.	<i>Livable Communities</i>		
531.	<i>Community Development</i>		
532.	Street Party Closure	GST Exempt (Div 81)	128.00

Organisational Services Network

No.	Fee Name	GST Status	Fee Including GST
533.	<i>Corporate Strategy</i>		
534.	Council Meeting		
535.	Supply of copy of Council Meeting Recording	Non Taxable	13.00
536.	Public Liability Insurance for Hall Hire	Taxable	26.00

Infrastructure Asset Network

No.	Fee Name	GST Status	Fee Including GST
537.	<i>Administration</i>		
538.	Plan Checking and Inspections		
539.	1.5% of the value of the public works for plan checking, construction audit inspection and practical completion and final inspections	GST Exempt (Div 81)	
540.	Reinspections - per hour	Taxable	137.00
541.	Stormwater Connections		
542.	<i>Spatial and Investigations</i>		
543.	Food vendors (Mobile Vans) - 4 hours licence (issued to vendor no more than twice per annum)	Taxable	160.00
544.	GIS Data Processing - per hour	Taxable	158.00
545.	Portable Sign Renewal	GST Exempt (Div 81)	38.00
546.	Application & Assessment of Application for Portable Sign	GST Exempt (Div 81)	38.00
547.	Food vendors (Mobile Vans) - 6 month licence	Taxable	1059.00
548.	GIS Data Extraction, Manipulation and Cartography - per hour	Taxable	146.00
549.	Food vendors (Mobile Vans) - 12 month licence	Taxable	2112.00
550.	Front of Shop Module Licence	GST Exempt (Div 81)	130.00
551.	Reproduction of Paper Prints / Digital Images (per page)		
552.	<i>External Customers</i>		
553.	A4	Taxable	9.00
554.	A3	Taxable	14.00

No.	Fee Name	GST Status	Fee Including GST
555.	A2	Taxable	17.00
556.	A1	Taxable	21.00
557.	A0	Taxable	30.00
558.	>A0	Taxable	36.00
559.	Planning Scheme Maps. Full set A1 hard copy paper maps (PDFs available for free on CoL website)	Taxable	627.00
560.	Laminating		
561.	External Customers		
562.	A4	Taxable	7.00
563.	A3	Taxable	9.00
564.	A2	Taxable	13.00
565.	A1	Taxable	16.00
566.	A0	Taxable	25.00
567.	>A0	Taxable	32.00
568.	City Services		
569.	Waste Management		
570.	Launceston Waste Centre		
571.	Domestic Waste		
572.	Includes domestic vehicles only disposing of household garbage, concrete/rubble, clean fill, green waste, wood, metal, plastics, etc. and where waste = to 0.75 tonnes		
573.	Domestic entry per tonne (with a \$11.50 minimum charge up to 0.120 tonnes) includes regional waste levy of \$7.50 per tonne or part thereof. The levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	93.50
574.	Refrigerators/air conditioners per tonne (with a \$11.50 minimum charge up to 0.120 tonnes) includes regional waste levy of \$7.50 per tonne or part thereof. The levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	93.50
575.	Mattress Disposal (All mattress sizes) includes \$1.35 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	13.00
576.	Replacement ecard fee	GST Exempt (Div 81)	16.00
577.	Lilydale and Nunamara Waste Transfer Stations		

No.	Fee Name	GST Status	Fee Including GST
578.	Car / Wagon Includes \$1.20 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	11.50
579.	Ute / Van / Single Axle Trailer Includes \$2.40 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	18.00
580.	Tandem Axle Trailer Includes \$4.80 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	29.00
581.	Tyres		
582.	Car / Motorcycle Tyres - each	Taxable	8.00
583.	Light Truck / 4WD Tyres - each	Taxable	9.00
584.	Truck Tyres - each	Taxable	29.00
585.	Commercial and Trade Waste		
586.	Includes vehicles that are either: 1. greater than 3.0 tonne GVM / GCM and / or skip bins / bulk bins disposing of household garbage, concrete, green waste, wood, metal, plastics etc. OR 2. badged with a commercial logo or are carrying commercial or trade waste OR 3. Disposing =0.75 tonnes of waste whether the service is provided at landfill or waste transfer station.		
587.	Commercial waste (\$11.50 minimum charge / 0.110 tonnes) Includes: • General waste (compacted or loose) • Skip bin / bulk bin • Concrete rubble • Shredded tyres Regional Waste Levy of \$7.50 per tonne or part thereof is included. The Levy is exempt from GST. GST is included in the remainder of the waste charge.	Mixed	105.00
588.	Clean fill - per tonne	Taxable	5.00
589.	Controlled Waste/Controlled Burials		
590.	Controlled Waste (0.5 tonne minimum charge) Includes: • Medical • Asbestos • Quarantine • Low level contaminated soil Controlled waste requires approval from Council prior to disposal Regional Waste Levy of \$7.50 per tonne or part thereof is included. The Levy is exempt from GST. GST is included in the remainder of the waste charge.	Mixed	167.00
591.	Special excavation - (\$900 min charge - 4 hrs) per hour	Taxable	283.00
592.	Special treatments (cost plus 50%)	Taxable	-
593.	Dallas Tag		

No.	Fee Name	GST Status	Fee Including GST
594.	Initial Tag provided (1 only)	Taxable	0.00
595.	Additional Replacement Cost per tag	Taxable	50.00
596.	Miscellaneous		
597.	Water Charge per kilolitre (charged on maximum capacity of truck)	Taxable	4.00
598.	Charge for delivery which is not weighed or reported	Taxable	2300.00
599.	Public Weighbridge Charge	Taxable	22.00
600.	iWeigh Administration		50.00
601.	Food Organics and Garden Organics		
602.	Commercial loads only		
603.	0 - 5% Contamination per tonne	Taxable	74.00
604.	5.1% -10% Contamination per tonne	Taxable	83.00
605.	10.1% - 20% Contamination per tonne	Taxable	113.00
606.	Greater than 20.1% per tonne	Taxable	146.00
607.	Compost Product		
608.	Wholesale Premium Compost per tonne (assumes density of 850 kg/m3)	Taxable	49.00
609.	Unscreened Compost per tonne (assumes density of 850 kg/m3)	Taxable	10.00
610.	Kerbside Collection Service		
611.	Change allocated bin size (Fee plus difference of annual waste charge)	GST Exempt (Div 81)	40.00
612.	Kerbside Food Organics and Garden Organics (FOGO) registration fee	GST Exempt (Div 81)	65.00
613.	Kerbside Food Organics and Garden Organics (FOGO) additional bin fee per annum (does not include registration fee) Includes: - Collection - Processing Fee	GST Exempt (Div 81)	83.00
614.	Hard Waste Collection Charge (per registration)	GST Exempt (Div 81)	10.00
615.	CBD Kerbside collection service annual fee per annum (140L waste, 240L Recycling) Non refundable/ No Pro Rata	GST Exempt (Div 81)	156.40
616.	CBD Kerbside collection service annual fee per annum (240L waste, 240L Recycling) Non Refundable/No Pro Rata	GST Exempt (Div 81)	268.00
617.	Empty a wheelie bin after one days notification - Urban	GST Exempt (Div 81)	25.00

No.	Fee Name	GST Status	Fee Including GST
618.	Empty a wheelie bin after one days notification - Rural	GST Exempt (Div 81)	25.00
619.	Empty a wheelie bin after one days notification - CBD	GST Exempt (Div 81)	25.00
620.	Cost to Replace 85 litre bin (with 140 litre bin)	GST Exempt (Div 81)	80.00
621.	Cost to Replace 140 litre bin	GST Exempt (Div 81)	80.00
622.	Cost to Replace 240 litre bin	GST Exempt (Div 81)	85.00
623.	140 Litre Waste Bin CBD Kerbside Collection (includes 240 Litre Recycling Bin)	GST Exempt (Div 81)	156.40
624.	240 Litre Waste Bin CBD Kerbside Collection (includes 240 Litre Recycling Bin)	GST Exempt (Div 81)	268.00
625.	Parks Services		
626.	Halls		
627.	Community - regular and non regular - per hour (min \$10 non-refundable)	Taxable	23.00
628.	Community - regular and non regular - Bond for Key	Non Taxable	52.00
629.	Commercial - regular hire (e.g. dance and martial arts classes) - per hour	Taxable	28.00
630.	Commercial - non regular hire (e.g. one off events) - per hour	Taxable	45.00
631.	Commercial - regular and non regular hire - Bond	Non Taxable	557.00
632.	Bond - Casual Hire	Non Taxable	103.00
633.	Store Room - Windmill Hill (No 1 & 2) - per user per week	Taxable	4.00
634.	Store Room - St Catherine's (No 1,2,4,5,6 & 7) - per user per week	Taxable	4.00
635.	Store Room - St Catherine's (No 3) - per user per week	Taxable	4.00
636.	Store Room - Soldiers Memorial Hall (No 1) - per user per week	Taxable	4.00
637.	Store Room - Rocherlea Lockers (1,2,3 & 4) - per user per week	Taxable	4.00
638.	Definition: Community - "Benevolent" - an organisation or association that has objects and activities of a charitable nature that holds an Australian Tax Office certificate granting 'benevolent' status. "Community Association" - an incorporated or unincorporated association of members that has objects and activities of a social or recreational nature and openly offers membership to any member of the community reasonably able to participate in that activity.		
639.	Definition: Commercial - regular: Cyclic, regular bookings e.g. weekly, monthly. Any person, partnership, trust, company or other entity intending to provide goods and/or services for a financial reward.		

No.	Fee Name	GST Status	Fee Including GST
640.	Definition: Commercial - non regular: Any person, partnership, trust, company or other entity intending to provide goods and/or services for a financial reward.		
641.	Malls		
642.	Definition: Malls (Civic Square, Brisbane Mall, Quadrant) & Streets		
643.	Hire Charges - Banners (Inclusive of installation and removal)		
644.	Group 1: Charles Street - Paterson Street to Elizabeth Street - 18 single or double sided - Spec. A	Taxable	2764.00
645.	Group 2: Paterson Street - Charles Street to George Street - 11 single or double sided - Spec. A	Taxable	1777.00
646.	Group 3: George Street - Paterson Street to York Street - 9 single or double sided - Spec A	Taxable	1463.00
647.	Group 4: York Street - Charles Street to George Street - 9 single or double sided - Spec A	Taxable	1463.00
648.	Group 5: St John Street - York Street to Cameron Street - 11 single or double sided - Spec A	Taxable	1669.00
649.	Group 6: The Avenue - George Street to St John Street - 7 single or double sided - Spec A	Taxable	1345.00
650.	Group 7: Brisbane Street Mall - St John Street to Charles Street - 16 double sided -Spec B	Taxable	1777.00
651.	Group 8. Kingsway - 3 single or double sided - Spec A	Taxable	543.00
652.	Survey, Membership Drives, Community groups, special interest groups (charities no charge) - non refundable	Taxable	16.00
653.	Raffles - ticket sales (Community groups / charities no charge) - non refundable	Taxable	16.00
654.	Raffles with car / boat	Taxable	37.00
655.	Sports Grounds		
656.	Training Fee		
657.	2 hour sessions (minimum) - per session	Taxable	47.00
658.	If training exceeds 2 hours, additional charge per hour	Taxable	21.00
659.	Half and Full Day Use		
660.	Half Day Fee - 5 hour sessions (minimum)	Taxable	67.00
661.	Sessions: up to midday OR from midday onwards (Calculations assume 10 hour day) Can also be used for a night time session of up to 5 hours		
662.	Full Day Fee	Taxable	134.00

No.	Fee Name	GST Status	Fee Including GST
663.	10 hour sessions and above in one day. Does not include a night time session		
664.	Junior Sport - a 50% subsidy for ground hire charges only. Subsidy does not apply to associated infrastructure such as kiosks or change rooms		
665.	Ancillary Sports Ground Fees		
666.	Change rooms - Churchill Park, Youngtown Oval, Rocherlea and Royal Park - per hire	Taxable	52.00
667.	Kiosk - Churchill Park and Rocherlea Rec Ground per hire	Taxable	52.00
668.	Umpires Rooms - Churchill Park - per hire	Taxable	52.00
669.	First Aid Room - Churchill Park - per hire	Taxable	16.00
670.	North Field Meeting Room - Churchill Park - Regular - per hire	Taxable	17.00
671.	North Field Meeting Room - Churchill Park - Casual - per hire	Taxable	33.00
672.	Function Room and Kitchen - Churchill Park - full day hire	Taxable	326.00
673.	Function Room and Kitchen - Churchill Park - half day or night time hire	Taxable	163.00
674.	Function Room and Kitchen - Bond (no alcohol)	Non Taxable	64.00
675.	Function Room and Kitchen - Bond (alcohol)	Non Taxable	564.00
676.	Office - Churchill Park - NTSJA (incl power) - per annum	Taxable	335.00
677.	Office - Churchill Park - TSA (incl power)	Taxable	168.00
678.	NTSJA and TSA - Function Room - preferred tenant rate per hire	Taxable	73.00
679.	No subsidy available for Function room.		
680.	Sports Ground Lighting		
681.	Rocherlea Rec Ground - per hour (Casual Hirers Rate Only)	Taxable	17.00
682.	Youngtown Oval - per hour (Casual Hirers Rate Only)	Taxable	17.00
683.	* NB - Commercial & Community Regular hirers will be issued individual FOB keys for meter reading and charges will apply according to usage.		
684.	Royal Park - per hour	Taxable	14.00
685.	Churchill Park - per hour	Taxable	17.00
686.	Reserves and Malls		
687.	(Note: The following are reserve hire fees only and does not include additional costs that may be incurred by the hirer, e.g. marquee and stage fee, power, etc.)		
688.	Category of Turf		
689.	A - up to 100m2 - Non commercial rate - per day	Taxable	104.00

No.	Fee Name	GST Status	Fee Including GST
690.	A - up to 100m2 - Commercial rate - per day	Taxable	155.00
691.	B - 101m2 to 400m2 - Non commercial rate - per day	Taxable	207.00
692.	B - 101m2 to 400m2 - Commercial rate - per day	Taxable	413.00
693.	C - 400m2 and over - Non commercial rate - per day	Taxable	310.00
694.	C - 400m2 and over - Commercial rate - per day	Taxable	619.00
695.	Half day or night fees up to and including 5 hours @ 50% of the above. Applies to all parks and reserves. Reserve fees do not include additional costs that may be incurred by the hirer, e.g. marquees and stage fees, power, etc		
696.	Miscellaneous		
697.	Jumping Castle in reserves as commercial operation - per hire	Taxable	169.00
698.	Jumping Castle in reserves as part of a larger park hire - per hire	Taxable	88.00
699.	Mountain Bike Events - half day up to and inc 5 hours - per hire	Taxable	88.00
700.	Mountain Bike Events - full day 5 hours and above - per hire	Taxable	169.00
701.	Mountain Bike Training - 2 hour sessions	Taxable	17.00
702.	Sports fields Outdoor Fitness Class Licence e.g. Boot Camp - 2 hour sessions	Taxable	17.00
703.	Additional toilet cleaning - events (excludes Macquarie House toilets)	Taxable	67.00
704.	Road Safety Centre - per hire	Taxable	31.00
705.	Road Safety Centre - Bond	Non Taxable	52.00
706.	Reserves Outdoor Fitness Class Licence e.g. Boot Camp - 6 months	Taxable	109.09
707.	Reserves Outdoor Fitness Class Licence e.g. Boot Camp - per annum	Taxable	217.00
708.	<i>Outdoor Dining</i>		
709.	Central CBD (The area bounded by Cimitiere, George, Charles and Yorks Streets) - per m2	GST Exempt (Div 81)	79.00
710.	Outer CBD and District Centres (Launceston City Area excluding the CBD) - per m2	GST Exempt (Div 81)	47.00
711.	The following shopping districts: Kings Meadows, Mowbray, Newstead and Invermay Road		
712.	Other minor areas - per m2	GST Exempt (Div 81)	23.00

Creative Arts and Cultural Services

No.	Fee Name	GST Status	Fee Including GST
713.	Collections and Research		
714.	Planetarium Entry		
715.	Adults	GST Free	8.00
716.	Children	GST Free	6.00
717.	Family	GST Free	21.00
718.	Graphics / Photography		
719.	Per hour	Taxable	52.00
720.	Photography Prints		
721.	10 x 15 cm	Taxable	9.00
722.	15 x 20 cm	Taxable	14.00
723.	20 x 30 cm	Taxable	21.00
724.	30 x 45 cm	Taxable	51.00
725.	Special Scanning Requests		
726.	Images scanned at resolutions beyond standard print quality from QVMAG Collection - Pro Scans	Taxable	38.00
727.	Scanned Images from QVMAG Collection - High Resolution Scans		
728.	20 x 25 cm Laser Prints and proofs from digital files	Taxable	14.00
729.	Permission Fees (urgent requests incur 100% surcharge)		
730.	Supply of Scientific Data		
731.	Legal Statements	Taxable	108.00
732.	Conservation quotes for insurance	Taxable	108.00
733.	Fauna identification for legal purposes	Taxable	108.00
734.	Fee to be doubled if statement required within 24 hours		
735.	Book Illustration		
736.	Within text - print run less than 1,000	Taxable	40.00
737.	Within text - print run 1,000 or more	Taxable	78.00
738.	Book/Jacket Cover		
739.	Print run less than 1,000	Taxable	111.00
740.	Print run 1,000 or more	Taxable	153.00

No.	Fee Name	GST Status	Fee Including GST
741.	Flyer / Brochure	Taxable	40.00
742.	Merchandise (greeting cards, calendars etc)	Taxable	250.00
743.	Large prints (A3 and larger), limited editions and wall charts (non-advertising)	Taxable	98.00
744.	Personal and/or research use, scholarly publications	Taxable	17.00
745.	Urgent requests (5 day delivery or less)	Taxable	33.00
746.	Educational text books, scholarly publications, any print run	Taxable	40.00
747.	Unpublished reports to Government Agency	Taxable	7.00
748.	Digital Formats (website)	Taxable	33.00
749.	<i>Fees for books apply to one edition only. For each subsequent edition a fee of 50% of the original payment is levied.</i>		
750.	<i>Prices quoted are for use in Australia only. World rights may be purchased at double prices listed.</i>		
751.	Group photography sessions (supervised) in the Blacksmith Shop per hour or part thereof	Taxable	107.00
752.	<i>Large orders may involve a reduction in fees.</i>		
753.	<i>Exhibitions and Conservation</i>		
754.	<i>Education</i>		
755.	General group booking fee (scheduling, booked room access) per group	GST Free	12.00
756.	Instructed sessions with Curator, Education Officer or Guide per child	GST Free	4.00
757.	Playgroup - based on term booking and one free session. (10% Friends discount)	GST Free	10.00
758.	Playgroup - single entry (10% Friends discount)	GST Free	12.00
759.	External groups e.g. Aboriginal sharers of knowledge / art teachers / artists using QVMAG facilities to conduct own session (Adult)	GST Free	4.54
760.	External groups (e.g. Aboriginal sharers of knowledge / art teachers / artists using QVMAG facilities to conduct own session (Child)	GST Free	2.73
761.	Workshop sessions - per child (materials additional)	GST Free	5.46
762.	<i>Visitor Operations</i>		
763.	<i>Venue Hire</i>		
764.	<i>Museum Meeting Room</i>		
765.	Half Day	Taxable	392.00
766.	Full Day and Evening	Taxable	490.00
767.	<i>Museum Auditorium</i>		

No.	Fee Name	GST Status	Fee Including GST
768.	Half Day	Taxable	397.00
769.	Full Day and Evening	Taxable	531.00
770.	Museum Learning Centre		
771.	Half Day	Taxable	191.00
772.	Full Day and Evening	Taxable	258.00
773.	Museum Foyer / Phenomena Factory		
774.	Evenings	Taxable	655.00
775.	Museum Foyer / Phenomena Factory and Courtyard		
776.	Evenings	Taxable	1103.00
777.	Museum Temporary Gallery		
778.	Per Day or Evening	Taxable	1262.00
779.	Art Gallery Meeting Room		
780.	Half Day	Taxable	109.00
781.	Full Day and Evening	Taxable	196.00
782.	Art Gallery Creativity Centre		
783.	Half Day	Taxable	248.00
784.	Full Day and Evening	Taxable	371.00
785.	Art Gallery - Gallery 2		
786.	Monday to Friday (Full Day or Evening)	Taxable	969.00
787.	Saturday (Full Day or Evening)	Taxable	1247.00
788.	Sunday / Public Holiday (Full Day or Evening)	Taxable	1381.00
789.	Museum and Art Gallery Out of Hours Staffing Costs		
790.	After 5.30pm to midnight - 1 staff member	Taxable	67.00
791.	After midnight - 1 staff member	Taxable	134.00
792.	Public Holidays - 1 staff member	Taxable	73.00
793.	Between 6.00am and 10.00am - 1 Staff Member	Taxable	42.00
794.	Kings Bridge Cottage		
795.	1 person (including linen, servicing, Wi-Fi and administration) - first week	Taxable	516.00
796.	1 person (including linen, servicing, Wi-Fi and administration) additional rental - per week	Taxable	310.00

REPORT:

Fees revenue for 2020/2021 is estimated at 20.4% of operating revenues (excluding capital grant revenue). This is a lower than usual figure, due to the Covid-19 pandemic and the associated effect on several Council facilities. Not all the fees that comprise this revenue are set through this process, for example certificate fees are set by the State Government.

A schedule of the proposed fees for 2020/2021 is provided as an attachment to this report. The schedule shows the percentage changes to the fees from the current year. Please note that in some instances where the fee amounts are small a change may appear as a large percentage. Rounding also impacts percentage increases.

Principles

The review of fees for 2020/2021 continues to be predicated on the same principles applied in previous years.

- the real value of fees should be maintained over time; must increase annually by at least the consumer price index.
 - In the context of this budget a general baseline of 3.00% increase has been applied. This has been affected by rounding in many instances.
- the majority of fees and charges should be commercially appropriate.
 - Competitive in the market (not subsidised by rates).
 - Provide an adequate business return.
- fees and charges that relate to services provided should be cost reflective.
- fee concessions should be provided in a consistent and strategic context.
 - Targeted provision of concession.
 - Appropriate relativity between full and concessional fees.
- structure fees with payment incentives rather than payment penalties (where appropriate).
- structure fees to assist with the achievement of strategic customer outcomes and behaviours.
- continued simplification and consolidation of fees wherever possible.
- the appropriate setting of fees is an important way in which the City of Launceston can obtain a wider contribution to regional facilities.

It is essential in the context of the Council's current budget and the underlying operating deficit that every effort is made to maintain and increase fee revenue so as not to increase the reliance on rate revenue.

Goods and Services Tax (GST)

An explanation of the varying GST status' is as follows:

GST Exempt (Div. 81)	Excluded from GST by Division 81
GST Free	Supply is specifically GST Free under the GST Act
Mixed	Currently only Waste Centre Entry Fee is mixed - part is subject to GST and part is exempt under Division 81
Non Taxable	Beyond the scope of GST Act, eg payment of bond
Taxable	Represents a taxable supply under the GST Act, GST is applicable

Specific Comments

Dog Fees

A review of dog registration fees across the state in 2019 identified that the City of Launceston fees are significantly lower on average than other Tasmanian Council areas. A strategy has been implemented to progressively bring Launceston's fees into parity with other Councils, commencing with a recommended 12% increase in total dog registration fees for the 2020/2021 financial year.

Waste Charges

The Launceston Waste Centre (LWC) serves as a regional facility accepting waste from other Councils, and commercial and industrial waste from within and outside the City of Launceston municipal area. In 2012 Council adopted the *Launceston resource recovery and waste management: interim strategy & action plan and Waste Services Costing Principles Policy (33-PI-004)*. The *Strategy* identified a number of issues with the pricing structure at the time as identified below:

- City Of Launceston ratepayers are subsidising regional waste disposal costs.
- there were intergenerational inequities, ie. future generations paying for today's disposal costs.
- there was limited pricing differentiation to encourage recycling and diversion.

Following extensive financial modelling Council adopted an eight year strategy to introduce the new fees which represent full lifecycle costs based on ecological sustainable development principles. The fee increases are currently seven years into an eight year strategy.

Parking Fees

Council prioritises on-street parking for retail customers in the City centre. To provide options for commuters, Council operates a number of off-street car parks around the City centre so commuters can park and walk to work.

All parking fees which have been changed have been raised by a minimum of CPI. However, there are a number of items which have been increased CPI plus an additional amount, these have increased by CPI and then rounded to the nearest 20c, 50c, \$1, \$5 or \$10.

Multi-storey car parks have seen a rise from \$2 per hour to \$2.40 per hour. The rise in this rate was made as these prices had not been increased since 2011. If the price had increased by CPI each year over this period the cost would now be around \$2.50 per hour.

Carr Villa

A new pricing structure was implemented in 2019 which aligns the proposed pricing structure at Carr Villa with the wider industry.

The key elements of the pricing structure are:

- to continue to increase burial pricing by 15% annually (adjusted for rounding), in line with other comparative cemeteries.
- to reduce cremation pricing to meet the market.
- to increase ash placement pricing to match the cost of providing the service.

Environmental Health

A review of fees and charges was undertaken with the purpose of ensuring that Council recovers true costs for services provided in assessments and licencing. The various applications, inspections and licences are now in line with the true cost to council for providing the service to the community.

City Development

The percentage increase applied for City Development fees varies between 3% and 4% due to rounding of fees upwards to the nearest whole dollar. For the Development Fee the amount payable per dollar of development value has remained static, however the minimum and maximum fees chargeable have been increased by 3%.

Building Surveying

It has been necessary to conduct a detailed review of Building Surveying fees to ensure costs are reflective of the broader industry and Council is charging in line with external suppliers. Fees have increased by a minimum of 3% but in many instances, the increase is greater than this.

ECONOMIC IMPACT:

The net economic impact to the community is considered to be marginal as expenditure is switched to cover the increased fees. However, there is some impact as discretionary expenditure is switched to cover these fees.

ENVIRONMENTAL IMPACT:

To the extent to which some fee changes impact behaviour through reduction in waste disposal or increase use of public transport, there is likely to be a positive environmental impact.

SOCIAL IMPACT:

The effect on household's budgets has the potential to have some impact but this is considered to be marginal given the spread of the impact of increased fees across the broader community.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.
5. To maintain a financially sustainable organisation.

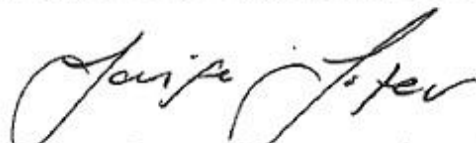
BUDGET & FINANCIAL ASPECTS:

As per report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

19.2 City of Launceston Annual Plan 2020/21**FILE NO:** SF6635 / SF6816**AUTHOR:** Pepper Griffiths (Acting Team Leader Performance and Planning)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider adopting the City of Launceston Annual Plan 2020/21.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 27 February 2020 - Draft 2020/21 Annual Plan and Fees and Charges

Workshop - 21 May 2020 - Long Term Financial Plan - Operational and Capex 2020/21 Budget Discussions and Draft 2020/21 Annual Plan

RECOMMENDATION:

That Council:

1. pursuant to section 71 of the *Local Government Act 1993* (Tas), adopts the City of Launceston Annual Plan 2020/21 (ECM Document Set ID 4310248); and
2. notes that, pursuant to section 71(3) of the *Local Government Act 1993* (Tas), a copy of the City of Launceston Annual Plan 2020/21 adopted at Recommendation 1. will be made available for public inspection, and provided to the Directors of Local Government and Public Health.

REPORT:**Covid-19 Impacts**

The Council had previously determined to initiate a community consultation process prior to the final determination of the City of Launceston Annual Plan 2020/21 and had submitted an agenda item to the 19 March 2020 Council meeting. However, the Covid-19 pandemic escalated through March 2020 which has had a significant impact on the community, the broader region and Tasmania as a whole.

The Council therefore withdrew the agenda item previously submitted to the 19 March 2020 Council meeting and undertook significant revision of the City of Launceston Annual

Plan 2020/21, taking into consideration the impacts of the pandemic. The Chief Executive Officer's Executive Summary on page 2 further details this process.

Annual Plan

Section 71 of the *Local Government Act 1993* (Tas) (the Act), reproduced below for reference, requires Council to prepare an Annual Plan:

71. Annual plan

- (1) A council is to prepare an annual plan for the municipal area for each financial year.*
- (2) An annual plan is to –*
 - (a) be consistent with the strategic plan; and*
 - (b) include a statement of the manner in which the council is to meet the goals and objectives of the strategic plan; and*
 - (c) include a summary of the estimates adopted under section 82 ; and*
 - (d) include a summary of the major strategies to be used in relation to the council's public health goals and objectives.*
- (3) As soon as practicable after a council adopts an annual plan, the general manager is to –*
 - (a) make a copy of the annual plan available for public inspection at the public office during ordinary business hours; and*
 - (b) provide the Director and the Director of Public Health with a copy of the annual plan.*

City of Launceston Annual Plan actions have one or more of the following features:

- close alignment with the strategic intent defined in the City of Launceston Corporate Strategic Plan 2014-2024;
- may include internal and external items;
- any internal and external strategy, key policy or plans due for review;
- any action to do work on advocacy projects;
- any work proposed that has a significant impact on Council or the community.

The 31 actions listed in the City of Launceston Annual Plan 2020/21 are clearly aligned with the Strategic Priorities, 10-Year Goals, and Focus Areas from the Corporate Strategic Plan 2014-2024. This demonstrates consistency with the Corporate Strategic Plan 2014-2024.

The actions detailed in this Annual Plan link to 21 of the 32 Focus Areas in the Corporate Strategic Plan 2014-2024. However, all the Focus Areas will be addressed over the life of the City of Launceston Corporate Strategic Plan.

A statement of the manner in which the Council is to meet the goals and objectives of the Strategic Plan 2014-2024 is included on the inside front cover and is further expanded in the Chief Executive Officer's Executive Summary on page 2.

A summary of the estimates adopted under section 82 of the Act are published at page 21.

City of Launceston's major strategies in relation to public health goals and objectives are published at page 24.

Progress against the City of Launceston Annual Plan 2020/21 actions will be reported quarterly to Council. Summarised progress for the full 2020/21 reporting year will be included in 2020/21 Annual Report.

ECONOMIC IMPACT:

Consideration is contained in the City of Launceston Annual Plan 2020/21.

ENVIRONMENTAL IMPACT:

Consideration is contained in the City of Launceston Annual Plan 2020/21.

SOCIAL IMPACT:

Consideration is contained in the City of Launceston Annual Plan 2020/21.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024.

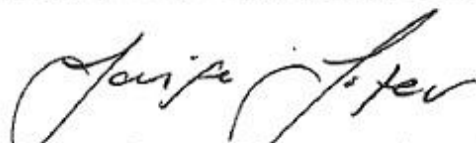
BUDGET & FINANCIAL ASPECTS:

Consideration is contained in the City of Launceston Annual Plan 2020/21.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

ATTACHMENTS:

1. City of Launceston Annual Plan 2020/21 (ECM Document Set ID 4310248) - *(electronically distributed)*
-

19.3 Rates & Charges Policy (23-Plx-010)**FILE NO:** SF6641/SF0521**AUTHOR:** Paul Gimpl (Chief Financial Officer)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the revised Rates and Charges Policy (23-Plx-010) reflecting the treatment of Independent Living Units owned by a charitable organisation operating exclusive for charitable purposes as being exempt for both general rates and any fire service rate.

PREVIOUS COUNCIL CONSIDERATION:

Council - 13 June 2019 - Rates and Charges Policy (23-Plx-010)

RECOMMENDATION:

That Council:

1. pursuant to section 86B of the Local Government Act 1993 (Tas), adopts the revised Rates and Charges Policy (23-Plx-010) as set out below:

Rates and Charges Policy**PURPOSE:**

This Policy provides the rating framework that the Council has adopted for rates and charges.

The Policy is prepared in accordance with section 86B of the *Local Government Act 1993* (Tas) (LGA 1993) and provides an overview of the rating framework that Council has adopted.

The Policy reflects the fundamental premise as set out in section 86A of the LGA 1993 that:

- (a) rates are a tax and not a fee for service; and
- (b) the value of land is an indicator of the capacity to pay.

The Council through the application of this Policy primarily levies rates based on property values with a contribution through fixed and service charges. The Policy also outlines the Council's approach to the provision of remissions and the management of the rate debt.

SCOPE:

The Policy sets out the Council's rates and charges (taxation) objectives in regard to:

- (a) statutory compliance; and
- (b) discretionary matters.

This document is a statement of policy and intent, it does not supersede or overrule the specific rating resolutions and policies that are determined by resolution of the Council.

POLICY:**Rating Objectives**

To maintain an appropriate distribution of rates and charges consistent with the principles stated in this Policy with the objectives of:

- (a) consistent and equitable treatment of all residents and ratepayers;
- (b) achieving an appropriate mix and distribution of taxation from
 - i. rates based on property values, fixed and service charges and revenue from other sources; and
 - ii. different sectors (including land use categories and localities) within the municipality.
- (c) managing the impact on ratepayers of changes in
 - i. the Council's funding requirements; and
 - ii. property valuations as reflected in municipal revaluations.
- (d) using rate settings to support the achievement of strategic objectives.

Rating Strategies and Methodologies

The strategies and methodologies that have been developed consistent with the principles and rating objectives are as follows.

The valuation methodology is based on assessed annual value.

The inclusion of a general fixed charge (that is not based on a property's value) as a component of the general rate.

The use of service charges for waste management (collection and processing) based on the capacity of the service provided.

Transitional arrangements through the capping of rate increases for residential ratepayers when municipal revaluations occur. Transitional arrangements are also considered in other circumstances where there is the potential for a significant change in rates from a change in the Council's rating structure.

Debt management policies and disincentives intended to encourage the timely payment of rates.

The minimisation of rate remissions to support equitable outcomes for all ratepayers and for the remissions to be strategically targeted to address unintended consequences of legislation and policy.

Exemptions based solely on the legislative provisions of section 87 of the LGA 1993.

Valuation Methodologies

The Council has determined to use assessed annual value (AAV) as the basis of rates (section 89A(2) of the LGA 1993) within the municipality. Valuations are arranged by the Office of the Valuer General. Municipal valuations occur on a six yearly cycle, with indexation adjustments made between the full revaluation every two years.

Supplementary valuations occur when additions or significant alterations are made to a property. The values are determined as though the alterations existed at the date of the last municipal revaluation, with effect from the date the works are completed.

Rating Structures and Differential Rates

The Council uses the power provided by section 107 of the LGA 1993 to vary the rate based on property use and also by location for properties within a defined area of the city centre. The property usage categories are residential, commercial, industrial, primary production, public (community) service, quarrying or mining, sport or recreation and vacant land (non-use).

The location variation or differential is applied to raise an additional rate for promotional activities within the city centre.

Contribution Methodology

AAV is a differential valuation system where the AAV varies with the use and capital value of the property. Through this differential valuation system together with differential rates based on property usage the contribution from sectors of the municipality varies with changes in property values. The use of assessed annual value is consistent with the rating principles contained in section 86A of the LGA 1993.

Fixed Charge

The Council has resolved to impose a fixed charge (section 91 of the LGA 1993) on each rateable property or tenancy, consistent with the legislation a minimum rate is not also levied. The application of a fixed charge recognises that all rateable properties should make a fixed contribution to the cost of the Council's operations and services. The application of a fixed charge reduces the rates that are raised based on property values. The Council recognises the regressive taxation effect of fixed charges and so limits the amount of the fixed charge. The total revenue raised from the fixed charge must not exceed an amount equal to 50% of the Council's general rates in each rating year.

Service Charges

The Council imposes a service charge (section 93(1)(d) of the LGA 1993) for waste management services. Waste management (the collection of waste and recycling materials) is a defined service for which a pay for use charge is appropriate.

Private operators provide specific services to a limited number of organisations where for operational reasons it is not practical or efficient to provide the Council managed service. These organisations may opt out of the Council arranged service.

The Council varies or applies different charges based on the capacity of the bins that are now available, this pricing strategy is intended to provide incentives to reduce waste, encourage recycling and reflect the cost of waste disposal.

Rating Independent Living Units (Retirement Villages)

General Rate

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from the general rate (section 87(1)(d) of the LGA 1993).

Fire Rate

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from being charged the fire rate.

The appropriateness of discretionary remissions is subject to ongoing monitoring by Council.

Residential properties or units owned commercially or by private individuals are not exempt from being charged the general rate or fire rate.

Residential Rate Cap (Transitional Arrangements)

The Council supports the fundamental principle, subject to any differential rating structures and remissions, that properties with the same value (in the same usage category) should pay the same rate.

The Council recognises that the municipal revaluation may produce circumstances where the rates on individual properties increase or decrease significantly. In order to assist residential ratepayers to transition to the new rating levels Council has determined to cap the amount that the general rate (the value based component) can increase at 20 percent per annum following a municipal revaluation.

Debt Management

The Council recognises that some members of the community may not pay the applicable rates and charges either because:

- (a) they choose not to, or
- (b) they are unable to due to financial difficulties.

The Council provides financial disincentives through interest and penalty charges and undertakes commercial debt collection practices to ensure that the payment of rates and charges is given appropriate priority.

The Council seeks to assist those members of the community in genuine financial difficulty through payment arrangements. It also understands that the failure to take appropriate and timely action can have a greater adverse consequence for the ratepayer than the debt collection action.

Unpaid Council rates and charges are a debt that is secured (similarly to a mortgage) against the property (section 119 of the LGA 1993). Thus, any debt must be repaid when the property is sold. The Council has the power to sell a property when debts are outstanding for more than three years (section 137 of the LGA 1993).

Postponement of Payments

Section 125 of the LGA 1993 provides the power for the Council to defer or postpone the payment of rates on the grounds of hardship. The Council has determined that it will not offer this long term debt management facility as there are other commercial facilities that should be used in these circumstances. The Council provides short term payment arrangements.

Rate Remissions

Council has the capacity under section 129 of the LGA 1993 to provide discretionary rating remissions in specific circumstances. The Council is required to exempt under section 87 of the LGA 1993 some properties from rates.

The Council has resolved to provide rating remissions under section 129 of the LGA 1993 in the following situations.

- crown leases/licences for jetties and slipways (Policy 23-PI-008)
- charitable organisations (Policy 23-Pxl-002)
- small balances (Policy 23-PI-006)
- Interim Rates and Charges Hardship (Policy 23-Plx-011)

Other Rates

CBD Promotional Rate

Council, based on the request of the effected businesses, applies a differential rate to properties used for commercial purposes to fund promotional activities within the central business area (details of the area are specified in the annual rates resolution).

The delivery of the promotional outcomes is provided by Cityprom Ltd under a service agreement with the Council.

State Government Departments and Business Enterprises

State Government properties, with some exceptions related to parks and infrastructure, are subject to rates and charges on the same basis as other properties (section 87(1)(b) of the LGA 1993).

Construction Rates

Construction rates can be levied (sections 97 and 98 of the LGA 1993) related to drainage infrastructure works. The Council uses developer contribution arrangements in preference to construction rates due to limitations contained in section 98 regarding the amount that can be charged.

Separate Rates

Separate rates can be levied (section 100 of the LGA 1993) where the Council believes the services provided are of particular benefit to the "affected land; or the owners or occupiers of that land".

There are currently no separate rates.

Fire Service Rates

The Council as required by legislation raises rates on behalf of the State Fire Commission (section 93A of the LGA 1993). The amount of the rate revenue is determined by the State Fire Commission. The Council receives an administrative fee for the provision of the service.

Payments

The Council has spread the payment dates across the year with the instalments due.

- Instalment 1 - 31 August
- Instalment 2 - 30 November
- Instalment 3 - 31 January
- Instalment 4 - 30 April

Penalty charges apply when instalments are not paid by the due date, interest applies on unpaid balances.

Rates can be paid in full, by four instalments or by more frequent payments so long as the instalments are paid by the due date, penalty and interest will not be incurred.

Payment Methods

The Council provides a range of payment facilities that include the use of modern technologies and in person.

Discounts

The Council does not provide payment discounts (section 130 of the LGA 1993) due to the additional cost imposed on those who are unable to take advantage of such a facility (the estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)

Application of Payments

Payments are applied to outstanding debts in accordance with the sequence prescribed in the legislation (section 131 of the LGA 1993).

Objection

Objections to rates notices can only be made based on the grounds specified in section 123 of the LGA 1993. The grounds broadly relate to factual or calculation errors.

Objections to valuation can be made under section 28 of the *Valuation of Land Act 2001* (VLA 2001) only on the grounds specified and within 60 days of the date of notice issue. Application can be made for the correction of errors of fact at any time.

Disclaimer

This Policy is a general statement of Council intent it is not a statement of legislative compliance. The Policy provisions do not provide a legal basis for a challenge or objection to any rating matters. The Policy is updated from time to time, consistent with the legislation (section 86B(4) of the LGA 1993).

PRINCIPLES:

The Council's rating policies are formed within a framework that includes:

- (a) the *Local Government Act 1993* (Tas);
- (b) established taxation principles;
- (c) Organisational Values;
- (d) the Council's Long Term Financial Plan; and
- (e) the Council's Rating Resolution.

RELATED POLICIES & PROCEDURES:

23-PI-003 Private Use of Council Land Policy

23-PI-006 Property Debt (Small Charge) Remission Policy

23-PI-008 Rating Exemptions and Remissions for Crown Lease Jetties and Slipways

23-Plx-002 Rating Exemptions and Remissions for Charitable Organisations Policy

23-Plx-011 Interim Rates and Charges Hardship Policy

RELATED LEGISLATION:

Local Government Act 1993 (Tas) (Part 9 - Rates and Charges)

Valuation of Land Act 2001

REFERENCES:

Access Economics/Henry Review (www.taxreview.treasury.gov.au)

Taxation Policy Criteria (Oakes Committee April 1990)

- Equity or Fairness
- Simplicity and Efficiency
- Accountability or Visibility
- Acceptability
- Benefits Derived
- Capacity to Pay

Local Government Rates and Charges - Guidance paper for policy development April 2012.

DEFINITIONS:

Economic Efficiency

- Does the rating methodology distort property ownership and development decisions in a way that results in significant efficiency costs?

Simplicity

- Is the system practical and cost-effective to administer?
 - Is the system simple to understand and comply with?
-

Equity

- Does the tax burden fall appropriately across different classes of ratepayers?

Capacity to Pay (is the tax progressive or regressive?)

- Those with a greater capacity to pay contribute more.

Benefit Principle

- Should those who benefit more, contribute more?

Sustainability

- Does the system generate sustainable and reliable revenues?
- Is it durable and flexible in changing conditions?

Cross-border Competitiveness

- Does the rating system undermine the Council as a business location?

REVIEW:

This Policy will be reviewed as required by legislation. Section 86B(4) of the LGA 1993 requires that:

A Council must review its rates and charges policy -

- (a) by the end of each successive four-year period after 31 August 2012...

There are other provisions in the legislation that trigger a policy review.

REPORT:

The Council's rating structure and policy has been the subject of ongoing review.

The only change in the revision of the Policy, is that Independent Living Units within retirement villages which are owned by charitable organisations and operated exclusively for charitable purposes are classed as exempt for general rates (ie. no remission) and exempt from paying the Fire Service Rate.

Recent legal advice received by another Northern Tasmanian Council has concluded that land which is exempt from the payment of rates pursuant to section 87(1) of the Local Government Act 1993 (Tas), is also exempt from the payment of the Fire Rate. After a recent video discussion with other surrounding Northern Tasmanian Councils it was unanimously agreed that such properties will not be charged a Fire Rate in 2020/2021 to achieve a consistent position. It is therefore recommended that in 2020/2021 the City of Launceston should not charge the Fire Rate to these particular properties.

This policy has been reviewed by a legal practitioner to ensure it complies with the *Local Government Act 1993 (Tas)* and the *Fire Service Act 1979*.

ECONOMIC IMPACT:

The application of sound taxation principles in the formulation of the policy should produce a neutral overall economic impact. The broad alignment of the rating distribution and the valuation of properties underpins this framework.

The investment by the Council of funds raised (not just from rates) in the community, provides an economic stimulus.

ENVIRONMENTAL IMPACT:

The application of the rate revenue rather than the raising of the revenue delivers environmental improvements.

SOCIAL IMPACT:

The application of the taxation principles is key to an equitable outcome for the community.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

BUDGET & FINANCIAL ASPECTS:

This Policy underpins the Council's overall budget.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

19.4 Budget 2020/2021 - City of Launceston Statutory Estimates

FILE NO: SF6816

AUTHOR: Nathan Williams (Manager Finance)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the adoption of the Council's Statutory Estimates for the financial year ending 30 June 2021.

Pursuant to section 82 of the Local Government Act 1993 (Tas) this decision requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

That Council, by absolute majority:

1. pursuant to section 82(3)(a) of the *Local Government Act 1993* (Tas), adopts the Proposed Statutory Estimates for the financial year ending 30 June 2021. The Proposed Statutory Estimates are set out in full in Attachment 1 (ECM Document Set ID 4259818); and
2. pursuant to section 82(2) of the *Local Government Act 1993* (Tas), adopts:

(a) Estimated Income (including Capital Grants)	\$116.832m
(b) Estimated Expenditure	
Operating	\$116.474m
Capital	\$43.929m
(c) Estimated Borrowing	
- Loans - Standard	-
- Loans - Accelerated*	\$20.000m
- Repayments - Standard Loans	-
- Repayments - Accelerated Loans*	-
(d) Estimated Capital Works	
- Council Funded	\$32.269m
Grant Funded	\$11.660m

*State Government Covid-19 Stimulus Package, with interest free and three year repayment terms.

REPORT:

City of Launceston is a large organisation on any scale. With a \$116M annual budget, 550 employees, delivering a constant stream of incredibly varied projects, and services for residents and our regional neighbours our aim is to provide a balanced budget with the underlying principles of affordability and intergenerational equity to the community while delivering quality services and facilities. As a local government authority, it is important that a way to balance the competing needs of maintaining facilities and services is sought, whilst supporting important residential growth, economic development and social inclusion programmes.

The Council had previously determined to initiate a community consultation process prior to the final determination of the Annual Plan, Annual Budget and rating resolution for the 2020/2021 financial year, and had submitted an agenda item to the 19 March 2020 Council meeting. However, the Covid-19 pandemic escalated through March 2020 and significant consequences have been experienced by our community, the broader region and Tasmania as a whole.

The Council therefore withdrew the agenda item previously submitted to the 19 March 2020 Council meeting and undertook significant revision of the Annual Plan and Statutory Estimates (Budget), taking into consideration the impacts of the pandemic.

The revised Draft Operations Budget for 2020/2021 forecasts an Underlying Deficit of \$11.3M. The proposed budget has factored in a freeze on Rates, with the exception of the waste rate which operates on a cost recovery basis. The waste rate has increased by 8.7% consistent with waste industry cost increases. Natural growth in the rate base of 0.5% has been factored in.

Changes from the original draft budget prior to the Covid-19 Pandemic include provision for the Covid-19 Community Care and Recovery Package, allowance for a decrease in fee revenue, a loss of the Airport dividend and a potential decrease in the TasWater dividend. Overall the changes to the proposed 2020/2021 budget resulted in an approximate \$9M increase in our deficit.

Fees and Charges have generally increased by 3%. Some parts of Council have proposed fee changes in line with their individual business plans, such as Carr Villa, Regulations and Parking. The proposed individual Fees and Charges have not changed as a result of Covid-19, however we have reforecast our budgeted revenue as a result of the closure of several facilities.

The Capital Works program has undergone some changes in light of the Covid-19 pandemic. This includes a deferral of the on street parking machine upgrade project (\$1M) and the Town Hall/Annexe refurbishment (\$500K). \$10M has been added for an accelerated capital works program, the specific details of the allocation of this funding is currently underway. Overall the Capital Works program has increased from \$23.769M to

\$32.269M (of Council funded projects). Externally funded projects of \$11.660M bring Council's total Capital Works program to \$43.929M.

The Major Operational program has been reduced from \$1.518 to \$1.295M (of Council funded projects) through a combination of deferral of projects and a reduction in the budget and scope of projects.

In summary the Council remains in a strong financial position, due to prudent and responsible financial management over many years. This has allowed Council to roll out a comprehensive Community Care and Recovery Package to assist our community with the effects of the Covid-19 pandemic. However, this has not been delivered without impact on the organisation's financial position and it will be important to sustainably manage these impacts in the years to come.

To this effect work continues to progress on reviewing our Long Term Financial Plan in light of the impacts of the Covid-19 pandemic - a financially sustainable organisation is key and we are developing our plan to ensure we deliver this goal into the future.

Further detailed commentary can be found in the attached Statutory Estimates.

The following table provides a summary of the Council's Statutory Estimates.

City of Launceston Statutory Estimates 2021	2021 \$m	2020 \$m
Revenue	116.8	116.0
Excluding Capital Funds	105.2	111.0
 Expenditure		
Operating	116.5	112.1
Excluding non-cash costs	94.1	90.5
 Capital (Council and External funded)	43.9	25.4
 Borrowing		
Loans - ALGPC	20.0	4.2
Loans - Standard	-	-
Repayments - ALGPC	-	-
Repayments - Standard	-	-
 Capital Works Funding		
Council Funded	32.2	20.4
Grant Funded	11.7	5.0

ECONOMIC IMPACT:

The Council has a significant economic impact on the region through its revenue raising and spending.

ENVIRONMENTAL IMPACT:

The budget contains specific projects and ongoing programs to improve environmental outcomes.

SOCIAL IMPACT:

The budget contains specific projects and ongoing programs to improve social outcomes.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.
5. To maintain a financially sustainable organisation.

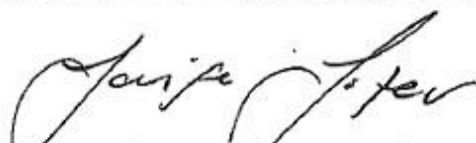
BUDGET & FINANCIAL ASPECTS:

As per the Statutory Estimates.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

ATTACHMENTS:

1. 2020/2021 Proposed Statutory Estimates
 2. 2020/2021 Capital Projects Budget
 3. 2020/2021 Major Operational Projects Budget
-

City of Launceston

**Proposed Statutory Estimates
Year Ending 30 June 2021**

Statements and Schedules

Operating Statement	2021	2020
	\$000	\$000
<u>Revenues (Excluding Capital Revenue)</u>		
Rates and Charges	62,628	61,942
Fire Service Rates	8,310	8,310
Fees and Charges	21,496	25,555
Grants and Contributions - ALGCP Off-set	1,183	304
Grants and Contributions - Other	7,464	7,275
Interest Earnings	738	2,095
Investments	1,362	3,224
Bequests and Donations	80	188
Other Income	1,911	2,118
	<u>105,172</u>	<u>111,011</u>
<u>Expenses</u>		
Labour	44,217	43,539
Materials and Services	23,290	23,327
Depreciation	22,087	21,358
Administrative	5,265	5,104
Combined Drainage - TasWater	1,258	1,509
Electricity and Gas	3,126	3,403
Contributions and Events Support	2,865	3,006
Water, Rent and Land Tax	1,674	1,532
Remissions and Abatements	2,949	240
Fire Commission Levy	8,310	8,310
Interest Expense - ALGCP Loans	1,183	304
Interest Expense - Other Loans	-	-
Rehabilitation Provision	50	318
Asset Disposal Loss	200	200
	<u>116,474</u>	<u>112,150</u>
Underlying Operating Surplus (Deficit)	(11,302)	(1,139)
Add Capital Grants and Interest	11,660	4,967
Operating Surplus (Deficit)	<u>358</u>	<u>3,828</u>

Comparative figures are taken from the previous statutory budget and not updated for budget changes during the year.

Funds (Cash) Statement	2021	2020
	\$000	\$000
<u>Source of Funds</u>		
Net Cash from Operating Activities	22,695	25,704
Loan Proceeds	<u>20,000</u>	<u>4,200</u>
	<u>42,695</u>	<u>29,904</u>
<u>Application of Funds</u>		
Capital Expenditure		
Council Funds	32,269	20,412
Grant Funds	11,660	4,967
Future Works Provision	-	-
	<u>43,929</u>	<u>25,379</u>
Loan Repayments		
Standard Loans	-	-
ALGCP Loans	-	-
	<u>43,929</u>	<u>25,379</u>
Net Cash Generated (Expended)	<u>(1,234)</u>	<u>4,525</u>
Reconciliation of Net Cash from Operating Activities	2021	2020
	\$000	\$000
Underlying Operating Surplus (Deficit)	(11,302)	(1,139)
Asset Disposal Loss	200	200
Grants and Contributions - Capital	11,660	4,967
Change in Net Assets from Operations	<u>558</u>	<u>4,028</u>
Reserves Funding Transfers	-	-
Depreciation and Amortisation		
Infrastructure	14,925	14,561
Buildings	3,596	3,357
Plant and Equipment	2,864	2,820
Data Systems	702	620
Amortised Rehabilitation	50	318
Other	-	-
Net Cash from Operating Activities	<u>22,695</u>	<u>25,704</u>

Expenditure Analysis

Labour

Several new roles were created as part of the Council's Organisational Alignment Project in 2019. As a result, labour costs have increased. The 2020/2021 budget also includes a yet to be determined increase as part of the upcoming Enterprise Agreement negotiations.

Council has an ongoing commitment to workplace health and safety, staff training and professional development which are all included in the overall labour cost.

Workers Compensation Insurance is included in labour costs, and has increased in line with industry trends.

In light of the Covid-19 Pandemic, Council has reforecast for a decrease in casual labour due to various facilities (QVMAG, LAC and the Travel Centre) being anticipated to be closed for some period of time.

Council has also frozen recruitment on various roles which has been factored into the labour budget for 2020/21.

Materials and Services

These costs relate to the operation and maintenance of the Council's facilities; they include labour, plant, contractors and materials.

In response to the Covid-19 Pandemic, and a reduction in Council's revenue base the decision has been made to cut or defer various Major Operational projects. The revised budget proposes a reduction in Materials & Services by \$1.23m from the originally proposed budget. In comparison to the 2019/20 budget, Materials & Services has decreased slightly (\$0.037m).

Depreciation

Depreciation is a significant non-cash expense and will continue to be affected by revaluation changes, revised estimates of the asset useful lives and the creation of new Council or externally funded projects. Given the Council's substantial asset portfolio, depreciation continues to be a significant cost in each operation budget. The increase in budget to \$22.1m (\$21.4m in 2019/20) is reflective of this.

Administrative

	2021	2020
	\$'000	\$'000
General Administration	834	850
Advertising and Promotion	241	249
Computer and Communications	412	358
Election Expense and Roll Maintenance	30	30
Expert Advice	594	677
Insurance (Excludes Workers Comp)	1,036	815
Maintenance	206	190
Payment Fees and Debt Recovery	422	460
Postage, Printing and Stationery	359	354
Councillors	588	573
Audit Fees	99	100
Vehicles	444	448
	<u>5,265</u>	<u>5,104</u>

General Administration includes a range of expenses including committee costs, bank fees, security services and safety services etc. The other sub-categories are self-explanatory. Insurance costs have increased significantly. This is consistent across the Local Government sector.

Combined Drainage - TasWater

	2021	2020
	\$'000	\$'000
Operating Cost Contribution	962	934
Capital Contribution Provision	296	575
	<u>1,258</u>	<u>1,509</u>

On advice from TasWater, we are anticipating a smaller than usual Capital Contribution will be required in 2020/21.

Electricity and Gas

	2021	2020
	\$'000	\$'000
Utilities Gas	726	821
Utilities Electricity	2,400	2,582
	<u>3,126</u>	<u>3,403</u>

The savings in gas expenditure will not be as extensive as first anticipated. Unfortunately as a result of Covid-19 Pandemic, the Launceston Aquatic Centre energy saving project has been delayed until 2021.

Contributions and Events Support

	2021	2020
	\$'000	\$'000
<u>Regional Cooperation</u>		
Northern Tasmania Development Corp	208	209
Tamar Region NRM	128	124
NRM North	64	61
Tourism Northern Tasmania Inc	145	174
	545	568
<u>Internal Service Provision</u>		
Launceston Flood Authority	182	182
	182	182
<u>Provision of Services</u>		
NTCA	330	330
Business Events Tasmania	50	50
Theatre North	110	200
	490	580
<u>Contributions</u>		
L.G.A.T.	72	66
C.B.D. Promotional	533	530
Conference & Business Incentives	31	34
Community & Economic Assistance	252	285
Community Grants	80	80
	968	995
<u>Events Support</u>		
Major Event Sponsorship	210	210
Signature Event Sponsorship	225	215
Small & Celebration Event Sponsorship	129	139
New Years Eve Sponsorship	46	46
Special Event Sponsorship	70	70
	680	680
Total Contributions and Events Support	2,865	3,005

The reduction in the contribution to Theatre North comes as a result of the renegotiated lease agreement as at January 2020. The Council is receiving a reduction in lease income, which exceeds the decrease in the contribution made to Theatre North.

Water, Rent and Land Tax

	2021	2020
	\$'000	\$'000
Water Fixed Charges	766	769
Water Volumetric Charges	387	345
External Rent	34	36
Land Tax	487	382
	<u>1,674</u>	<u>1,532</u>

Remissions and Abatements

	2021	2020
	\$'000	\$'000
Remission Rates	2,399	240
Remission Planning & Development Fees	193	-
Remission Public Health Fees	102	-
Remission Lease Charge	173	-
Remission Parking Fees	82	-
	<u>2,949</u>	<u>240</u>

Increase in Remissions is a result of Council's Community Relief and Care Package.

Council Concessions

	2021	2020
	\$'000	\$'000
Pensioner Concessions		
Garbage Disposal	265	264
Parking, Off Street	161	137
	<u>426</u>	<u>401</u>

The Council provides a range of other concessions through its fee structure which includes free entry to the Museum and the Council's car parks and concessions for the Aquatic Centre and dog licences.

Debt Levels

In February 2017 the Council borrowed \$9m for the CH Smith carpark project as part of the State Government Accelerated Loan Program.

A further \$6.0m has been borrowed in the 2019/20 financial year for a property purchase, this loan is from the State Government and has a five year repayment term.

In 2020/2021 the intent is to borrow an additional interest free \$20.0m from the State Government as part of the Covid-19 Stimulus Package, with a three year repayment term. This money will be used for both Capital & Operational purposes.

As these loans incur interest but are reimbursed by the State Government there is no impact from borrowings other than revenue and an equal expense (nil overall impact) for the 2020/2021 budget.

Loan Schedule Extract	Interest	Borrowing	Repayment	Balance
	\$000	\$000	\$000	\$000
30 June 2017 Actual	253	9,000	2,241	12,126
30 June 2018 Actual	441	-	2,357	9,769
30 June 2019 Actual	35	-	769	9,000
30 June 2020 Actual	-	6,000	-	15,000
30 June 2021 Proposed	-	20,000	-	35,000

The Council in 2020/2021 will only have interest free loans. Future loans are only anticipated to be used to fund projects that produce an economic return and/or generate revenue to service any loan funds.

Capital Works Program

The following table provides an extract from the Capital Works Program for 2020/2021.

The Council seeks to prioritise the renewal of existing assets, however, it has been necessary in 2020/2021 to invest in the creation of some new, high value assets including the additional Waste Landfill Cell Liner (\$6m) and the QVMAG Digitisation and Collection Audit (\$400K).

Capital Works Program	2021	
	\$'000	%
Source of Funds		
Council Funds	32,269	73.46%
Grant Funds	11,660	26.54%
Total Funds	<u>43,929</u>	<u>100.00%</u>
Category		
Renewal and Upgrade	36,819	83.81%
Additions	7,110	16.19%
Total Program	<u>43,929</u>	<u>100.00%</u>

	2021	2020
	\$'000	\$'000
OPERATING and CAPITAL Expenditure Summary		
(Excluding Non-Cash Expenses - Depreciation and Asset Disposal Losses)		
Governance	3,747	1,922
Organisational Support	13,686	12,318
Technical & Logistics Support	2,698	3,414
Cultural Facilities	7,690	7,970
Economic Development & Promotion	6,189	4,156
Other Community Amenities	2,341	3,070
Public Order & Safety	780	829
Health	1,299	1,165
Environmental Protection	307	-
Community Development	1,319	1,326
Planning Approvals	2,205	2,649
Building Control	1,055	1,045
Garbage Collection & Disposal	15,420	9,999
Fire Levy	8,319	8,318
Flood Mitigation	1,385	883
Cemetery & Crematoria	1,291	1,448
Recreational Facilities	34,172	30,947
Roads & Traffic	23,121	12,704
Street Lighting	1,178	1,229
Street Cleaning	2,451	2,561
Parking Facilities	2,919	4,575
Stormwater Drainage	3,311	2,822
Interest Expense	1,183	304
Loan Repayments	-	-
Future Works Provision	-	-
	<u>138,066</u>	<u>115,653</u>
Financed by:		
Operating Revenues (Excl Capital)	105,172	111,011
Grants and Contributions - Capital	<u>11,660</u>	<u>4,967</u>
Operating Revenues	116,832	115,978
Prior Year Funding	-	-
Loan Proceeds (Gross)	<u>20,000</u>	<u>4,200</u>
	<u>136,832</u>	<u>120,178</u>
Net Cash Generated (Expended)	<u>(1,234)</u>	<u>4,525</u>

Comparative figures are taken from the previous statutory budget and not updated for budget changes during the year.

	2021	2020
	\$'000	\$'000
OPERATING and CAPITAL Expenditure Detail		
(Excluding Non-Cash Expenses - Depreciation and Asset Disposal Losses)		
Governance	3,747	1,922
Operations Expenditure Other	813	1,086
TRNRM Contribution	128	123
LGAT Contribution	72	66
Election Costs	-	-
Pensioner Concessions-Parking	161	137
Pensioner Concessions-Refuse	265	264
Pensioner Concessions-Waste Levy	21	17
General Rate Remissions	2,287	230
Capital Expenditure	-	-
 Organisational Support	 13,686	 12,318
Operations Expenditure	12,766	11,508
Capital Expenditure	920	810
 Technical & Logistics Support	 2,698	 3,414
Operations Expenditure	592	1,796
Licence Fee Remissions	23	-
Capital Expenditure	2,083	1,618
 Cultural Facilities	 7,690	 7,970
Operations Expenditure Total	6,424	6,909
Capital Expenditure Total	1,266	1,061
 Princess Theatre		
Operations Expenditure Total	379	454
Capital Expenditure Total	-	431
QVMAG		
Operations Expenditure Total	6,027	6,447
Lease Charge Remissions	2	-
Capital Expenditure Total	1,266	629
Auto Museum		
Operations Expenditure Total	9	8
Lease Charge Remissions	7	-
Capital Expenditure Total	-	-
 Economic Development & Promotion	 6,189	 4,156
Operations Expenditure	6,089	4,056
C.B.D. Rate Remissions	100	-
Capital Expenditure	-	100

Other Community Amenities	2,341	3,070
Operations Expenditure Other	1,826	1,701
Public Toilets (Excl Parks Facilities)	289	279
Lease Charge Remissions	11	-
Capital Expenditure	215	1,090
Public Order & Safety	780	829
Operations Expenditure Other	511	497
Pound & RSPCA Funding	269	302
Capital Expenditure	-	30
Health	1,299	1,165
Operations Expenditure Other	1,153	1,102
Immunisations	67	63
Public Health Fee Remissions	79	-
Capital Expenditure	-	-
Environmental Protection	307	-
Operations Expenditure	307	-
Capital Expenditure	-	-
Community Development	1,319	1,326
Operations Expenditure	1,319	1,326
Capital Expenditure	-	-
Planning Approvals	2,205	2,649
Operations Expenditure Other	2,012	2,649
Development Fee Remissions	193	-
Capital Expenditure	-	-
Building Control	1,055	1,045
Operations Expenditure	1,055	1,045
Capital Expenditure	-	-
Garbage Collection & Disposal	15,420	9,999
Garbage Collection	5,521	4,972
Hard Goods Collection	60	60
Garbage Collection Rate Remissions	2	2
Garbage Disposal	3,837	3,464
Lease Charge Remissions	-	-
Capital Expenditure	6,000	1,500
Fire Levy	8,319	8,318
Operations Expenditure	8,310	8,310
Fire Levy Rate Remissions	9	8
Capital Expenditure	-	-

Flood Mitigation	1,385	883
Operations Expenditure	1,385	843
Capital Expenditure	-	40
Cemetery & Crematoria	1,291	1,448
Operations Expenditure	1,236	1,243
Capital Expenditure	55	205
Recreational Facilities	34,172	30,947
Operations Expenditure	19,642	20,067
Capital Expenditure	14,530	10,881
Swimming Pools		
Operations Expenditure Total	4,786	5,124
Lease Charge Remissions	28	-
Capital Expenditure Total	120	370
Community Halls		
Operations Expenditure Total	176	173
Lease Charge Remissions	4	-
Capital Expenditure Total	-	20
Albert Hall		
Operations Expenditure Total	195	200
Lease Charge Remissions	22	-
Capital Expenditure Total	7,035	160
Sporting Grounds		
Operations Expenditure Total	4,770	4,909
Lease Charge Remissions	23	-
Capital Expenditure Total	3,280	9,599
Parks & Gardens		
Operations Expenditure Total	9,563	9,660
Lease Charge Remissions	75	-
Capital Expenditure Total	4,095	732
Roads & Traffic	23,121	12,704
Operations Expenditure Other	2,494	3,071
Bridges	-	-
Urban Roads	3,297	3,413
Rural Roads	-	-
Capital Expenditure	17,330	6,220
Street Lighting	1,178	1,229
Operations Expenditure	1,178	1,229
Capital Expenditure	-	-
Street Cleaning	2,451	2,561
Operations Expenditure	2,451	2,561
Capital Expenditure	-	-

Parking Facilities	2,919	4,575
Operations Expenditure Other	2,548	3,146
Park & Ride (Tiger Bus)	259	263
Off-St Parking Fee Remissions	82	-
Capital Expenditure	30	1,165
Stormwater Drainage	3,311	2,822
Operations Expenditure	1,811	2,162
Capital Expenditure	1,500	660
Interest Expense	1,183	304
Loan Repayments	-	-
Future Works Provision	-	-
	<u>138,066</u>	<u>115,653</u>

Trading & Major Facilities

	2021	2020
	\$'000	\$'000
PARKING FACILITIES		
Income		
Trading & Fee Income	5,169	7,379
Concessions Reinstated	161	137
Other	77	75
	5,407	7,591
Expenses		
Operations	2,977	3,554
Remissions & Abatements	82	-
Depreciation	446	443
Full Cost Attribution	571	571
	4,076	4,568
Net Income/(Expenses)	1,331	3,023
Capital Expenditure	30	1,165

	2021	2020
	\$'000	\$'000
LAUNCESTON WASTE CENTRE		
Income		
Trading & Fee Income	6,689	6,628
Concessions Reinstated	265	264
	6,954	6,892
Expenses		
Operations	2,117	2,073
Rehabilitation Interest	50	318
Depreciation	646	643
Full Cost Attribution	234	234
	3,047	3,268
Net Income/(Expenses)	3,907	3,624
Capital Expenditure	6,000	1,500

	2021	2020
QUEEN VICTORIA MUSEUM and ART GALLERY	\$'000	\$'000
Income		
Trading & Fee Income	261	494
Grants & Donations	1,685	1,786
	<u>1,946</u>	<u>2,280</u>
Expenses		
Operations	6,027	6,447
Remissions & Abatements	2	-
Depreciation	962	876
Full Cost Attribution	366	366
	<u>7,357</u>	<u>7,689</u>
Net Income/(Expenses)	<u>(5,411)</u>	<u>(5,409)</u>
Capital Expenditure	1,266	629

	2021	2020
LAUNCESTON AQUATIC CENTRE	\$'000	\$'000
Income		
Trading & Fee Income	2,839	4,344
	<u>2,839</u>	<u>4,344</u>
Expenses		
Operations	4,728	5,075
Remissions & Abatements	28	-
Depreciation	849	798
Full Cost Attribution	168	168
	<u>5,773</u>	<u>6,041</u>
Net Income/(Expenses)	<u>(2,934)</u>	<u>(1,697)</u>
Capital Expenditure	120	370

	2021	2020
	\$'000	\$'000
YORK PARK and INVERESK PRECINCT		
Income		
Trading & Fee Income	2,032	2,336
Other	68	68
	<u>2,100</u>	<u>2,404</u>
Expenses		
Operations	4,129	4,318
Remissions & Abatements	43	-
Depreciation	1,174	1,160
Full Cost Attribution	164	164
	<u>5,510</u>	<u>5,642</u>
Net Income/(Expenses)	<u>(3,410)</u>	<u>(3,238)</u>
Capital Expenditure	3,280	4,750

	2021	2020
	\$'000	\$'000
CARR VILLA CEMETERY and CREMATORIA		
Income		
Trading & Fee Income	1,358	1,247
	<u>1,358</u>	<u>1,247</u>
Expenses		
Operations	1,236	1,243
Depreciation	134	135
Full Cost Attribution	73	73
	<u>1,443</u>	<u>1,451</u>
Net Income/(Expenses)	<u>(85)</u>	<u>(204)</u>
Capital Expenditure	55	205

	2021	2020
	\$'000	\$'000
VISITOR INFORMATION CENTRE		
Income		
Trading & Fee Income	108	125
Grants & Donations	120	123
	<u>228</u>	<u>248</u>
Expenses		
Operations	527	532
Depreciation	3	3
Full Cost Attribution	48	48
	<u>578</u>	<u>583</u>
Net Income/(Expenses)	<u>(350)</u>	<u>(335)</u>
Capital Expenditure	-	-

<u>Valuation and Rating Details</u>	2021	2020
	\$'000	\$'000
The Assessed Annual Value (AAV) upon which the Estimates are calculated:		
<i>Based on values from 1st July, 2016</i>	629,109	629,109
<i>Adjusted AAV from 1 July, 2016</i>	696,068	689,864
	Cents/	Cents/
	\$AAV	\$AAV
<u>General Rates applied to AAV</u>		
General	6.7654	6.7654
Residential	6.7654	6.7654
Commercial	7.8384	7.8384
Commercial (CBD)	9.3823	9.3823
Industrial	7.8436	7.8436
Primary Production	7.5215	7.5215
Public Service	7.8384	7.8384
Quarry and Mining	6.1270	6.1270
Sport and Recreation	7.8384	7.8384
Vacant (non-use)	6.8554	6.8554
 <u>Service Rates on behalf of State Fire Commission</u>		
Urban Fire Levy	1.3958	1.3869
Lilydale Country Fire District Levy	0.3781	0.3781
Rural Fire Levy	0.3364	0.3378
 <u>Other Rates Charges</u>	\$	\$
Fixed General Rates	290.60	290.60
Fire Levy Minimum Charge	41.00	41.00
 <u>Service Charges</u>	\$	\$
Waste Management - per 85 litre bin	114.20	105.00
Waste Management - per 140 litre bin	156.40	145.70
Waste Management - per 240 litre bin	268.00	249.75

As of the 2016/2017 year the 85 litre bin is no longer available

	2021	2020
	\$'000	\$'000
<u>Rates and Charges Summary</u>		
General Rate		
Residential	28,606	28,470
Commercial	9,974	9,927
Industrial	3,043	3,029
Public Service	3,008	2,994
Primary Production	965	960
Quarry and Mining	6	6
Sport and Recreation	247	246
Vacant (non-use)	609	606
General Charge	<u>10,363</u>	<u>10,314</u>
	56,821	56,552
Waste Management Charge	4,967	4,569
CBD Promotional Services	533	530
Budgeted Growth	<u>307</u>	<u>290</u>
	62,628	61,941
Fire Levy	<u>8,310</u>	<u>8,310</u>
Total Rates and Charges	<u>70,938</u>	<u>70,251</u>
<u>Rate Remissions</u>		
	\$'000	\$'000
General	2,290	232
C.B.D.	100	-
Fire General	<u>8</u>	<u>8</u>
Total Rate Remissions	<u>2,398</u>	<u>240</u>
<u>CBD Promotional Budget</u>		
	\$'000	\$'000
Income		
City Rates (Differential Component)	533	530
Expenses		
Operations	<u>533</u>	<u>530</u>
Surplus/(Deficit)	<u>-</u>	<u>-</u>

	2021	2020
	Cents/ \$AAV	Cents/ \$AAV
<u>Variation in General Rate (cents per \$AAV)</u>		
Commercial CBD From Residential	2.6169	2.6169
Commercial CBD From Commercial	1.5439	1.5439
<u>State Fire Commission</u>	\$'000	\$'000
Income		
Fire Rate	8,310	8,310
Interest	16	16
	<u>8,326</u>	<u>8,326</u>
Expenses		
Fire Levy	8,310	8,310
Remissions	9	9
	<u>8,319</u>	<u>8,319</u>
Surplus/(Deficit)	<u>7</u>	<u>7</u>

The Council is required under legislation to collect fire rates on behalf of the State Fire Commission.

2020-21 Capital Projects				
Row Labels	Sum of Council Amount	Sum of Grant Amount	Sum of Total Amount	
ADDITION	7,110,000	-	7,110,000	
CREATIVE ARTS AND CULTURAL SERVICES NETWORK				
Museums	400,000	-	400,000	
Digitisation/Collection Audit	400,000	-	400,000	
INFRASTRUCTURE AND ASSETS NETWORK				
Parks Improvement	150,000	-	150,000	
Crowded Places Protection	50,000	-	50,000	
Heritage Forest Greyhound Off Leash Area	100,000	-	100,000	
Parks Sporting Facility	500,000	-	500,000	
Churchill Park Sports Centre Stage 2	500,000	-	500,000	
Wastes	6,000,000	-	6,000,000	
LWC Landfill Cell Liner (R3 - R6)	6,000,000	-	6,000,000	
ORGANISATIONAL SERVICES NETWORK				
Information Technology	60,000	-	60,000	
IT Corporate Software Additions 19/20	60,000	-	60,000	
RENEWAL	22,848,000	4,460,000	27,308,000	
COMMUNITY AND PLACE NETWORK				
Cemeterys	45,000	-	45,000	
CV Crematorium Floor Renewal	45,000	-	45,000	
Parking Sundries	30,000	-	30,000	
Parking Body Cameras & Docking Station	30,000	-	30,000	
Swimming Centres	120,000	-	120,000	
LA Internal Finishes & Fittings Renewal	60,000	-	60,000	
LA Plant & Equipment Renewal	60,000	-	60,000	
YPIPA York Park and Invermay Park	185,000	3,000,000	3,185,000	
UTAS Coolroom Renewal & Asbestos Control	35,000	-	35,000	
UTAS Eastern Terrace Stairwork	150,000	-	150,000	
UTAS Stadium Upgrade & Sports Facility	-	3,000,000	3,000,000	
CREATIVE ARTS AND CULTURAL SERVICES NETWORK				
Museums	850,000	-	850,000	
QVMAG Roof Replacement Royal Park	850,000	-	850,000	
INFRASTRUCTURE AND ASSETS NETWORK				
Community Facilities Upgrade	35,000	-	35,000	
Albert Hall Key System Replacement	35,000	-	35,000	
Fixed Plant Renewal	75,000	-	75,000	
Co2 Air Con	30,000	-	30,000	
Town Hall Plant Replacement	45,000	-	45,000	
Fleet Replacement	1,878,000	-	1,878,000	
Major Plant Replacement 20/21 PURCHASE	1,730,000	-	1,730,000	
Minor Plant Replacement 20/21 PURCHASE	150,000	-	150,000	
Minor Plant Replacement 20/21 SALE	2,000	-	2,000	
Light Vehicle Fleet Replacement	205,000	-	205,000	
Light Vehicle Purchases 20/21	320,000	-	320,000	
Light Vehicle Sales 20/21	115,000	-	115,000	
Parks Bridge Replacement	200,000	-	200,000	
Tamar River Cruises Pontoon 2304	200,000	-	200,000	
Parks Improvement	2,680,000	250,000	2,930,000	
City Park Play Space & Duck Pond Renewal	150,000	-	150,000	
Gorge Cliffgrounds SPS Renewal	900,000	-	900,000	
Lilydale Recreation Ground Deck Renewal	20,000	-	20,000	
Parks Electrical & Lighting Renewal	100,000	-	100,000	
Parks Footpath Reseal Program	50,000	-	50,000	
Parks Furniture Replacement Program	30,000	-	30,000	
Parks Irrigation System Renewal	100,000	-	100,000	
Parks Road & Car Park Reseal Program	50,000	-	50,000	
Reimagining the Cataract Gorge 20/21	250,000	250,000	500,000	
Road Safety Centre Stabilisation	1,000,000	-	1,000,000	
Windmill Hill Semaphore Mast 6006	30,000	-	30,000	
Parks Playground	315,000	-	315,000	
City Wide Play Space Equipment Renewal	45,000	-	45,000	
Punchbowl Reserve Play Space	270,000	-	270,000	
Roads Bridge Replacement	500,000	-	500,000	
Snake Gully Bridge Deck Replacement	150,000	-	150,000	
Upper Blessington Rd Bridge (BR#666)	350,000	-	350,000	
Roads Footpath	300,000	-	300,000	
Footpath Reseal Program 20/21	300,000	-	300,000	
Roads Resealing	2,400,000	-	2,400,000	
Rural Resheeting Program 20/21	500,000	-	500,000	
Rural Road Reseal Program 20/21	400,000	-	400,000	
Urban Road Reseal Program 20/21	1,500,000	-	1,500,000	
Roads Rural Upgrade	250,000	-	250,000	
Windemere Road Reconstruction	250,000	-	250,000	
Roads Urban Upgrade	1,920,000	1,210,000	3,130,000	
Ashleigh Avenue Rehabilitation	90,000	-	90,000	
Ernest St Rehabilitation	90,000	-	90,000	
Harrow/Mimosa Place Rehabilitation	165,000	-	165,000	
Hillside Cr Pavement Rehabilitation	175,000	-	175,000	
Invermay (Foch-Vermont) Rehabilitation	450,000	-	450,000	
Invermay (Forster-Mann) Rehabilitation	-	1,075,000	1,075,000	
Kings Meadows CBD Road Resurface	420,000	-	420,000	
Quarantine Road Rehabilitation	265,000	135,000	400,000	
Salisbury Cr Kerb & Channel Replacement	75,000	-	75,000	
Talune St Pavement Rehabilitation	90,000	-	90,000	
Westbury/Rose Lane Bank Stabilisation	100,000	-	100,000	
Accelerated Capital Works	10,000,000	-	10,000,000	
Various Capital Works TBD	10,000,000	-	10,000,000	
ORGANISATIONAL SERVICES NETWORK				
Information Technology	860,000	-	860,000	
IT Corporate Software Renewal 19/20	250,000	-	250,000	
IT Infrastructure Renewal Program 20/21	580,000	-	580,000	
Multifunction Centre Renewal 20/21	30,000	-	30,000	
UPGRADE	2,311,000	7,200,000	9,511,000	
COMMUNITY AND PLACE NETWORK				
Cemeterys	10,000	-	10,000	
CV Burial Site Preparation	10,000	-	10,000	
YPIPA York Park and Invermay Park	95,000	-	95,000	
UTAS Stadium BMS Upgrade	95,000	-	95,000	
CREATIVE ARTS AND CULTURAL SERVICES NETWORK				
Museums	16,000	-	16,000	
Electronic Signage Upgrade	16,000	-	16,000	
INFRASTRUCTURE AND ASSETS NETWORK				
Community Facilities Upgrade	-	7,000,000	7,000,000	
Albert Hall Upgrade and Refurbishment	-	7,000,000	7,000,000	
Fixed Plant Renewal	100,000	-	100,000	
BAS Buildings Electrical Switchboard	100,000	-	100,000	
Roads Blackspot	550,000	200,000	750,000	
Golconda Road Safety Improvements	550,000	200,000	750,000	
Stormwater Urban Upgrades	1,500,000	-	1,500,000	
Prospect Flood Alleviation	1,500,000	-	1,500,000	
Town Hall/Annexe Buildings	40,000	-	40,000	
CCTV Town Hall Customer Service Area	40,000	-	40,000	
Grand Total	32,269,000	11,660,000	43,929,000	

Major Operational Projects 2020/21			
Row Labels	Sum of Council Funds	Sum of Grants Funds	Sum of Total Funds
Organisational Services Network	242,000	-	242,000
Information Technology	16,000	-	16,000
DBYD System Health Check and Upgrade	5,000	-	5,000
ESRI Software Professional Services Support	11,000	-	11,000
Other Corporate Programs	226,000	-	226,000
Critical Safety Improvements	36,000	-	36,000
Enterprise Agreement	40,000	-	40,000
Organisational Cultural Improvement Program	100,000	-	100,000
Business Continuity Planning	50,000	-	50,000
Community and Place Network	390,000	-	390,000
Other Corporate Programs	180,000	-	180,000
LCH Events and Activation Program	30,000	-	30,000
Northern Suburbs Revitalisation	150,000	-	150,000
Planning Scheme Programs	210,000	-	210,000
Alanvale Open Space & Masterplan	15,000	-	15,000
Launceston Heritage List Review & Precincts	65,000	-	65,000
Launceston Planning Scheme	25,000	-	25,000
Levee Protected Areas Code	30,000	-	30,000
Relbia Area Review & Plan	25,000	-	25,000
South Prospect Residential Growth Strategy & Masterplan	25,000	-	25,000
Updated Northern Region Land Use Strategy	25,000	-	25,000
Infrastructure and Assets Network	663,000	250,000	913,000
Community Facilities Upgrade Program	8,000	-	8,000
Mowbray Indoor Skate Centre Cladding	8,000	-	8,000
Parks Improvement Program	60,000	250,000	310,000
Reimagining the Cataract Gorge	-	250,000	250,000
Sports Facility Plan	60,000	-	60,000
Public Conveniences Upgrade Program	15,000	-	15,000
York St Toilets Floor Finish Replacement	15,000	-	15,000
Roads Urban Upgrade Program	550,000	-	550,000
Launceston Traffic Signal Upgrade	350,000	-	350,000
Parking/Transport Strategy	200,000	-	200,000
Town Hall/Annexe Building Programs	30,000	-	30,000
Council Wide Audit of Electrical Switchboards	30,000	-	30,000
Grand Total	1,295,000	250,000	1,545,000

19.5 Budget 2020/2021 - City of Launceston Rating Framework

FILE NO: SF6641/SF0521

AUTHOR: Paul Gimpl (Chief Financial Officer)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the adoption of the Council's Rating Framework for the financial year ending 30 June 2021.

Pursuant to Part 9 of the Local Government Act 1993 (Tas), this decision requires an absolute majority of Council.

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

That Council, by absolute majority, pursuant to Part 9 of the *Local Government Act 1993* (Tas), adopts the following Rating Framework for the financial year ending 30 June 2021.

Rating Resolution

1. General Rate:

1.1 Pursuant to sections 90 and 91 of the *Local Government Act 1993* (Tas), the Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of section 87) within the municipal area of Launceston for the period commencing 1 July 2020 and ending 30 June 2021, which consists of two components as follows:

- (a) a rate of **6.7654** cents in the dollar of the assessed annual value of the land; and
- (b) a fixed charge of **\$290.60**.

1.2 Pursuant to section 107(1) and (2) of the *Local Government Act 1993* (Tas), by reason of:

- (a) the use or non-use of any land which is within the municipal area; and
- (b) the locality of the land;

The Council declares by absolute majority that component 1.1(a) of the General Rate is varied for the financial year as follows:

- (i) for land used for commercial purposes, that is not located within the area known as the CBD Rate Variation Locality, the rate is varied by **increasing** it
-

- by **1.073** cents in the dollar to **7.8384** cents in the dollar of the assessed annual value of the land;
- (ii) for land used for commercial purposes and which is located within the area known as the CBD Rate Variation Locality, the rate is varied by **increasing** it by **2.6169** cents in the dollar to **9.3823** cents in the dollar of the assessed annual value of the land;
 - (iii) for land used for industrial purposes, the rate is varied by **increasing** it by **1.0782** cents in the dollar to **7.8436** cents in the dollar of the assessed annual value of the land;
 - (iv) for land used for public purposes, the rate is varied by **increasing** it by **1.073** cents in the dollar to **7.8384** cents in the dollar of the assessed annual value of the land;
 - (v) for land used for primary production purposes, the rate is varied by **increasing** it by **0.7561** cents in the dollar to **7.5215** cents in the dollar of the assessed annual value of the land;
 - (vi) for land used for sporting or recreation facilities, the rate is varied by **increasing** it by **1.073** cents in the dollar to **7.8384** cents in the dollar of the assessed annual value of the land;
 - (vii) for land used for quarrying or mining, the rate is varied by **decreasing** it by **0.6384** cents in the dollar to **6.1270** cents in the dollar of the assessed annual value of the land; and
 - (viii) for land which is vacant land, the rate is varied by **increasing** it by **0.0900** cents in the dollar to **6.8554** cents in the dollar of the assessed annual value of the land.

Definition CBD Rate Variation Locality

- 1.3 That pursuant to section 107(1)(c) of the *Local Government Act 1993* (Tas), the Council declares by absolute majority that the location of any land which is within the following parts of the municipal area shall be defined as within the **CBD Rate Variation Locality** for the purposes of clause 1.2 above, namely:
- (a) that portion of the City of Launceston as is bounded by Wellington, Cameron, George and York Streets;
 - (b) those properties having a frontage on the Eastern side of George Street from numbers 37 to 115 (both inclusive);
 - (c) those properties having a frontage on the Southern side of York Street from numbers 45 to 123 (both inclusive);
 - (d) those properties having a frontage on the Northern side of Cameron Street from numbers 44 to 70 (both inclusive) and on the Southern side of that Street from numbers 41 to 93 (both inclusive);
 - (e) those properties having a frontage on the Eastern side of St John Street from numbers 119 to 153 (both inclusive) and on the Western side of that Street from numbers 116 to 128 (both inclusive);
 - (f) those properties having a frontage on the Eastern side of Charles Street from numbers 179 to 205 (both inclusive) and on the Western side of that Street from numbers 126 to 156 (both inclusive); and
 - (g) those properties having a frontage on the Northern side of Brisbane Street from
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numbers 36 to 60 (both inclusive) and those having a frontage on the Southern side of that Street from numbers 43 to 65 (both inclusive).

Maximum Percentage Increase

- 1.4 Pursuant to section 88A of the *Local Government Act 1993* (Tas), the Council by absolute majority, sets a maximum percentage increase cap on component 1.1(a) of the general rate of 500% where that increase has occurred as a result of municipal revaluation undertaken in accordance with section 20 of the *Valuation of Land Act 2001*.
- 1.5 That pursuant to section 107 of the *Local Government Act 1993* (Tas), the Council declares by absolute majority that the maximum percentage cap referred to in 1.4 above is varied to 20% for all land which is used or predominantly used for residential purposes.

2. Service Charges – Waste Management Service:

Pursuant to section 94, of the *Local Government Act 1993* (Tas), the Council makes the following service charges on all rateable land within the municipal area of Launceston (including land which is otherwise exempt from rates pursuant to section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing 1 July 2020 and ending on 30 June 2021, namely:

- 2.1 Service charges for waste management in respect of all land to which the Council supplies different waste management services comprising:

- (i) the supply of mobile garbage bins;
- (ii) the supply of a recycling service;

as follows:

- (a) **\$114.20** for an existing 85 litre mobile garbage bin and one recycle bin;
- \$156.40** for a 140 litre mobile garbage bin and one recycle bin;
- \$268.00** for a 240 litre mobile garbage bin and one recycle bin; and

- 2.2 Pursuant to section 94(3) of the *Local Government Act 1993* (Tas), the Council by absolute majority varies each of the charges at clause 2.1(a) above within different parts of the municipal area for land used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities and/or quarrying or mining purposes as follows:

- (i) **\$114.20** for an existing 85 litre mobile garbage bin;
- (ii) **\$156.40** for a 140 litre mobile garbage bin;
- (iii) **\$268.00** for a 240 litre mobile garbage bin.

- 2.3 In respect of the service charges for waste management:

- (a) if any land to which the waste management service is supplied is the subject of separate rights of occupation which are separately valued by the Valuer-General
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pursuant to section 11(3)(c) of the *Valuation of Land Act 2001*, then the charge applies to each such separate occupation;

- (b) pursuant to section 94(3) of the *Local Government Act 1993* (Tas), the Council by absolute majority declares that the service charge varies within different parts of the municipal area by reference to the use or predominant use of land as follows:
- (i) for all land used for residential purposes where there is more than one separate right of occupation which is separately valued in the valuation list prepared under the *Valuation of Land Act 2001*, and where the rate payer has elected by notice in writing delivered to the General Manager on or before the 1 July 2020, not to have a waste management service, then the service charge is varied to **Nil**;
 - (ii) for all land which is used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities, quarrying and mining purposes and where the rate payer in respect of that land elects by notice in writing delivered to the General Manager on or before the 1st day of July 2020 not to have a waste management service, then the service charge is varied to **Nil**.

3. Service Rates - Fire Service:

- 3.1 Pursuant to section 93A of the *Local Government Act 1993* (Tas), the Council makes the following service rates in respect of the fire service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)) for the period commencing 1 July 2020 and ending on 30 June 2021, as follows:

District	Cents in the dollar of Assessed Annual Value
Launceston Permanent Brigade Rating District	1.3958
Lilydale Volunteer Brigade Rating District	0.3781
General Land	0.3364

- 3.2 Pursuant to section 93(3) of the *Local Government Act 1993* (Tas), the Council sets a minimum amount payable in respect of this service rate of **\$41.00** for each rateable parcel of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)).

4. Separate Land:

- 4.1 Except where it is expressly provided to the contrary, for the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

5. Adjusted Values:

5.1 For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993 (Tas)*.

6. Instalment Payment:

- 6.1 Pursuant to section 124 of the *Local Government Act 1993 (Tas)*, the Council:
- (a) decides that all rates are payable by all rate payers by four instalments which must be of approximately equal amounts.
 - (b) determines that the dates by which instalments are to be paid shall be as follows:
 - (i) the first instalment on or before 31 August, 2020;
 - (ii) the second instalment on or before 30 November, 2020;
 - (iii) the third instalment on or before 31 January, 2021; and
 - (iv) the fourth instalment on or before 30 April, 2021.
 - (c) if a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

7. Penalty and Interest:

- 7.1 Pursuant to section 128 of the *Local Government Act 1993 (Tas)*, if any rate or instalment is not paid on or before the date it falls due then:
- (a) there is payable a penalty of **3.0%** of the unpaid rate or instalment; and
 - (b) there is payable a daily interest charge of **0.02054795% (7.5% per annum)** in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. Words and Expressions:

Words and expressions used both in these resolutions and in the *Local Government Act 1993 (Tas)* or the *Fire Service Act 1979*, have in these resolutions the same respective meanings as they have in those Acts

REPORT:

This resolution has the purpose of translating budgeted rate revenue into rates and charges.

In 2020/2021 the Council has approved a general rate freeze as part of a COVID-19 Pandemic - Community Care and Recovery Package. The Waste Management Service Charge and Fire Service Rate Charge are not included in the Package and continue to recover the cost of these two services to the Council.

Recent legal advice received by another Northern Tasmanian Council has concluded that land which is exempt from the payment of rates pursuant to section 87(1) of the Local Government Act 1993 (Tas), is also exempt from the payment of the Fire Rate. After a

recent video discussion with other surrounding Northern Tasmanian Councils it was unanimously agreed that such properties will not be charged a Fire Rate in 2020/2021. It is therefore recommended that in 2020/2021 the City of Launceston should not charge the Fire Rate to these particular properties.

This Agenda Item has been reviewed by a legal practitioner to ensure it complies with the *Local Government Act 1993 (Tas)* and the *Fire Service Act 1979*.

ECONOMIC IMPACT:

The Council has a significant economic impact in the region through its revenue raising and spending.

ENVIRONMENTAL IMPACT:

The budget contains specific projects and ongoing programs to improve environmental outcomes.

SOCIAL IMPACT:

The budget contains specific projects and ongoing programs to improve social outcomes. The structure distributes the rates accordingly to property values.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

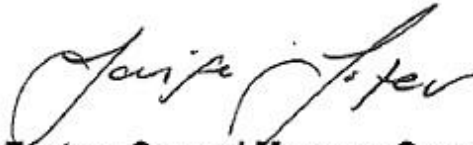
BUDGET & FINANCIAL ASPECTS:

The rate resolution provides the legal authority to levy the rates as detailed in the Council's Statutory Estimates.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS

No Items have been identified as part of this Agenda

21 CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

21.1 Confirmation of the Minutes

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

21.2 Lease of Blue Cafe

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

(c) commercial information of a confidential nature that, if disclosed, is likely to –

- (i) prejudice the commercial position of the person who supplied it; or
- (ii) confer a commercial advantage on a competitor of the council; or
- (iii) reveal a trade secret;

(f) proposals for the council to acquire land or an interest in land or for the disposal of land;

21.3 End of Closed Session

To be determined in Closed Council.

22 MEETING CLOSURE
