



City of  
**LAUNCESTON**

# **COUNCIL MINUTES**

**COUNCIL MEETING  
THURSDAY 12 NOVEMBER 2020  
1.00pm**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 12 November 2020

Time: 1.00pm

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## Certificate of Qualified Advice

### Background

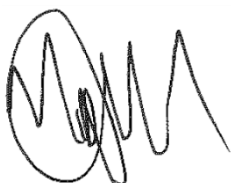
To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

### Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the minutes item.



**Michael Stretton**  
Chief Executive Officer

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## AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting was streamed live to and can be accessed at:  
[www.launceston.tas.gov.au/Council/Meetings/Listen](http://www.launceston.tas.gov.au/Council/Meetings/Listen) .

The following information was provided to members of the public in respect of attendance at the Council Meeting.

## PUBLIC ATTENDANCE AT THE COUNCIL MEETING

To help keep you safe, you must register your attendance at the Council Meeting in advance by telephoning 6323 3145 and leaving a message, or emailing us at [invitation@launceston.tas.gov.au](mailto:invitation@launceston.tas.gov.au) by 11.00am on the morning of the Council Meeting. A Council Officer will contact you to confirm the details of your attendance.

At the Council Meeting, please take care to follow signage and the directions of Council Officers to ensure that physical distancing and other COVID-19 safe behaviour is observed.

## PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Minutes of the Council Meeting. Questions may be submitted to the Chief Executive Officer at [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au), PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

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## PUBLIC COMMENT ON AGENDA ITEMS

When you register to attend the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

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# City of Launceston

**COUNCIL MINUTES**

**Thursday 12 November 2020**

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**Present: Councillor** A M van Zetten (Mayor)  
D C Gibson (Deputy Mayor)  
J Finlay  
R I Soward  
J G Cox (retired at 2.57pm)  
K P Stojansek  
A E Dawkins  
N D Daking  
P S Spencer  
A G Harris  
T G Walker

**In Attendance:** Mr M Stretton (Chief Executive Officer)  
Mrs L Hurst (Community and Place Network)  
Mr S Eberhardt (Infrastructure and Assets Network)  
Mr P Gimpl (Chief Financial Officer)  
Mr S Tennant (Team Leader Communications)  
Mrs K Hartland (Team Leader Governance)  
Mrs A Rooney (Council and Committees Officer)

**Apologies: Councillor** D H McKenzie

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## ORDER OF BUSINESS

| Item No | Item   | Page No |
|---------|--|---------|
| 1       | OPENING OF MEETING - ATTENDANCE AND APOLOGIES                                  | 1       |
| 2       | MAYORAL ACKNOWLEDGEMENTS   | 1       |
| 3       | DECLARATIONS OF INTEREST   | 1       |
| 4       | CONFIRMATION OF MINUTES  | 2       |
| 5       | DEPUTATIONS  | 2       |
|         | No Deputations were identified as part of these Minutes                        | 2       |
| 6       | PETITIONS  | 2       |
|         | No Petitions were identified as part of these Minutes                          | 2       |
| 7       | COMMUNITY REPORTS  | 3       |
|         | No Community Reports were registered with Council as part of these Minutes     | 3       |
| 8       | PUBLIC QUESTION TIME   | 3       |
| 8.1     | Public Questions on Notice   | 3       |
| 8.1.1   | Public Questions on Notice - Ms Helen Tait - Council Meeting - 15 October 2020 | 4       |
| 8.1.2   | Public Questions on Notice - Ms Helen Tait - 3 November 2020                   | 6       |
| 8.2     | Public Questions Without Notice  | 8       |
| 8.2.1   | Ms Rocelyn Ives - Flying of Aboriginal Flag                                    | 8       |

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# City of Launceston

## COUNCIL MINUTES

Thursday 12 November 2020

---

|             |   |           |
|-------------|---|-----------|
| <b>9</b>    | <b>PLANNING AUTHORITY</b>   | <b>9</b>  |
| <b>9.1</b>  | <b>2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works and Consolidation of Three Lots</b> | <b>9</b>  |
| <b>9.2</b>  | <b>2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park</b>  | <b>21</b> |
| <b>9.3</b>  | <b>13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling</b>  | <b>31</b> |
| <b>9.4</b>  | <b>28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding; Construction of Alterations; Additions to Existing Dwelling and New Dwelling</b>   | <b>39</b> |
| <b>9.5</b>  | <b>Amendment 53 - 45-47 Thistle Street, South Launceston</b>  | <b>47</b> |
| <b>9.6</b>  | <b>49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings</b>  | <b>50</b> |
| <b>10</b>   | <b>ANNOUNCEMENTS BY THE MAYOR</b>   | <b>72</b> |
| <b>10.1</b> | <b>Mayor's Announcements</b>  | <b>72</b> |
| <b>11</b>   | <b>COUNCILLORS' REPORTS</b>   | <b>73</b> |
| <b>12</b>   | <b>QUESTIONS BY COUNCILLORS</b>   | <b>74</b> |
| <b>12.1</b> | <b>Questions on Notice</b>  | <b>74</b> |
| <b>12.1</b> | <b>Councillors' Questions on Notice - Councillor P S Spencer - Invermay Traffic Issues - Council Meeting - 29 October 2020</b>  | <b>75</b> |

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# City of Launceston

## COUNCIL MINUTES

Thursday 12 November 2020

---

|        |  |    |
|--------|--|----|
| 12.2   | Questions Without Notice   | 76 |
| 12.2.1 | Councillor P S Spencer - US Presidential Elect Visit                 | 76 |
| 13     | COMMITTEE REPORTS  | 77 |
| 13.1   | Heritage Advisory Committee Meeting - 22 October 2020                | 77 |
| 13.2   | Audit Panel Meeting - 26 October 2020                                | 78 |
| 13.3   | Tender Review Committee Meeting - 5 November 2020                    | 79 |
| 14     | COUNCIL WORKSHOPS  | 80 |
| 14.1   | Council Workshop Report  | 80 |
| 15     | NOTICES OF MOTION  | 82 |
|        | No Notices of Motion were identified as part of these Minutes        | 82 |
| 16     | COMMUNITY AND PLACE NETWORK ITEMS                                    | 83 |
| 16.1   | Update on Impact of COVID-19 Pandemic on Events Sponsorship          | 83 |
| 16.2   | Community Grants 2020/2021 Round 1                                   | 85 |
| 16.3   | Small Event Sponsorship Round 2 2020/2021                            | 85 |
| 16.4   | Special Event Sponsorship 2020/2021                                  | 86 |
| 16.5   | Major Event Sponsorship Round 2 2020/2021                            | 88 |
| 17     | CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS                    | 90 |
|        | No Items were identified as part of these Minutes                    | 90 |
| 18     | INFRASTRUCTURE AND ASSETS NETWORK ITEMS                              | 91 |
| 18.1   | Launceston Flood Authority Quarterly Report - July to September 2020 | 91 |
| 18.2   | Myrtle Park Recreation Ground Re-Opening                             | 92 |

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# City of Launceston

## COUNCIL MINUTES

Thursday 12 November 2020

---

|             |  |            |
|-------------|--|------------|
| <b>19</b>   | <b>ORGANISATIONAL SERVICES NETWORK ITEMS</b>   | <b>94</b>  |
| <b>19.1</b> | <b>Council Appointments to Internal and External Committees</b>                            | <b>94</b>  |
| <b>19.2</b> | <b>Financial Report to Council - 30 September 2020</b>                                     | <b>99</b>  |
| <b>19.3</b> | <b>Annual Financial Statements for Year Ended 30 June 2020</b>                             | <b>100</b> |
| <b>20</b>   | <b>CHIEF EXECUTIVE OFFICER NETWORK ITEMS</b>   | <b>102</b> |
| <b>20.1</b> | <b>Attendance at LGAT One Day Conference 2020 Reconnection - Councillor Andrea Dawkins</b> | <b>102</b> |
| <b>20.2</b> | <b>Council Meeting Schedule 2021</b>   | <b>103</b> |
| <b>21</b>   | <b>CLOSED COUNCIL</b>  | <b>106</b> |
|             | <b>No Closed Items were identified as part of these Minutes</b>                            | <b>106</b> |
| <b>22</b>   | <b>MEETING CLOSURE</b>   | <b>106</b> |

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## **1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES**

The Mayor, Councillor A M van Zetten, opened the Meeting at 1.00pm and noted an apology from Councillor D H McKenzie.

## **2 MAYORAL ACKNOWLEDGEMENTS**

The Mayor announced that Jess Nesbit, a City of Launceston employee, was recently awarded one of the Keep Australia Beautiful Sustainable Communities Awards - *Citizen of the Year Award 2020* - for her work on behalf of the City of Launceston in the waste and sustainability space, as well as her commitment to the annual Keep Australia Beautiful program and community work in Hillwood.

## **3 DECLARATIONS OF INTEREST**

*Local Government Act 1993 - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)*

**Councillor D C Gibson declared an interest in Agenda Item 16.2 - Community Grants 2020/2021 Round 1 (*Launceston Community Reflections 2020* (Rotary Club of Tamar Sunrise)).**

**Councillor A E Dawkins declared in interest in Agenda Item 16.3 - Small Event Sponsorship Round 2 2020/2021 RSPCA's *Million Paws Walk*.**

**Councillor R I Soward declared an interest in Agenda Item - 9.1 - 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works and Consolidation of Three Lots.**

**Councillor R I Soward declared an interest in Agenda Item 9.2 - 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings, Removal of Vegetation and Removal of Car Park.**

**Councillor N D Daking declared in interest in Agenda Item 16.3 - Small Event Sponsorship Round 2 2020/2021 (*Bill Springer Invitational Mad Dog Singles Bowls* (East Launceston Bowling and Community Club)).**

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**4 CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 29 October 2020 be confirmed as a true and correct record.

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor D C Gibson, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

**5 DEPUTATIONS**

**No Deputations were identified as part of these Minutes**

**6 PETITIONS**

*Local Government Act 1993 - sections 57 and 58*

**No Petitions were identified as part of these Minutes**

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**7 COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Minutes Items; that opportunity exists when that Minutes Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)*

**No Community Reports were registered with Council as part of these Minutes**

**8 PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**8.1 Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

*(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)*

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**8.1.1 Public Questions on Notice - Ms Helen Tait - Council Meeting - 15 October 2020****FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following questions, asked at the Council Meeting on 15 October 2020 by Ms Helen Tait, have been answered by Mr Michael Stretton (Chief Executive Officer) and Mr Richard Jamieson (Manager City Development).

**Questions:**

Ms Helen Tait - DA0427/2020 - 65A Bourke Street, Launceston

1. Regarding sunlight provisions - what is it in the administrative demand of the Planning Scheme that gives defining dominance to the application of the spurious test for allowing four hours of mid-winter sun? This stipulation oddly arises above the more meaningful test of reasonable or unreasonable impact on liveability, warmth, solar amenity, outlook, ambience, overwhelming height, interference with local character and conflict with established uses, etc. which are all in the Planning Scheme, but it seems the four hour one is the defining one?
2. Would you give consideration for a review of this dominating provision that is causing so much angst and distress amongst all of us? Might Councillors move to instigate an immediate review of the voracity of the power of that clause?
3. Is there any one on Council who would follow up with me on this issue?

**Response:**

*Mr M Stretton (Chief Executive Officer) responded by saying that the Council, as are all Councils around Tasmania, is in the process of implementing the provisions of the Tasmanian Planning Scheme. We have developed local provisions which are awaiting confirmation from the Planning Commission in order for us to be able to advertise and seek public submissions on those provisions. The sunlight and shading provisions are common around the State and are therefore best addressed through the public consultation process as any changes are now required to be undertaken across the whole State. Mr Stretton also indicated that the Council would advise Ms Tait of the timing of the advertising process for the local provisions.*

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**8.1.1 Public Questions on Notice - Ms Helen Tait - Council Meeting - 15 October 2020 ...(Cont'd)**

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Subsequent to the response provided at the Meeting, the additional information has been provided:

*The planning scheme is a legal document that is written in a format provided to Councils approved by the Tasmanian Planning Commission. Most issues have an objective assessment and a subjective component. In the Inner Residential zone, there is an objective acceptable solution relating the allowable building envelope and a subjective performance criteria (Clause 11.4.3 P1) that outlines sunlight provisions. The effect of this is that buildings outside the acceptable solution envelope may be approved but only where the proposal does not cause:*

*overshadowing and reduction of sunlight to habitable rooms and private open space to less than 3 hours between 9.00am and 5.00pm on June 21 or by increasing existing overshadowing where greater than above.*

*The clause is quantitative in that it determines that development that affords more than three hours of sunlight to habitable rooms and private open space of adjoining residential properties as acceptable, if also meeting the clause other considerations in the performance criteria must also be met such a privacy and visual impacts.*

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**8.1.2 Public Questions on Notice - Ms Helen Tait - 3 November 2020****FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following questions, submitted in writing to Council on 3 November 2020 by Ms Helen Tait, have been answered by Leanne Hurst (General Manager Community and Place Network).

**Questions:**

1. Are Councillors aware that there is wide spread concern about residential planning standards. For example:
  - (a) the Tasmanian Planning Commission's recommendation (9 December 2016) to the State Government that the Residential Provisions should be reviewed as a priority; and
  - (b) the Local Government Association of Tasmania's push for review of the residential standards, which, they say *have led to confusion and anxiety in our communities with overshadowing, loss of privacy, solar access, height, private open space and site coverage to name a few. A review will highlight these concerns across the State and give the community some expectation of change that can ensure their concerns are heard.*

**Response:**

*Council and the Council's Officers are aware of the challenges presented by a planning system that attempts to balance opportunities for growth and development with appropriate checks and balances that consider the impacts of development. The Tasmanian Government initiated the Tasmanian Planning Scheme (TPS) as part of its planning reform agenda to provide for consistency of use and development standards across the local planning schemes. The transition to the TPS requires that each Council prepares local provisions and maps to apply to the State scheme and submit them to the Tasmanian Planning Commission for consideration prior to public advertising. There will be opportunity for submissions to be made during the advertising period.*

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**8.1.2 Public Questions on Notice - Ms Helen Tait - 3 November 2020 ...(Cont'd)**

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2. What is the stance of the Launceston City Council on that concern?

**Response:**

*The City of Launceston participates in, and contributes to, the discussion at the Local Government Association of Tasmania (LGAT) Meetings and contributes to LGAT submissions to the planning reform process. The Council's Officers also liaise regularly at the regional level and with the State Planning Policy Unit, with regard to matters of planning policy and implementation. Whilst planning policy and planning schemes are never perfect and need to be regularly reviewed, the Council's Officers are satisfied that the current TPS strikes a reasonable balance.*

3. Who is the person on Council engaged with monitoring and reviewing the best, the worst and the tricky aspects of the current provisions in the interim State-wide Planning Scheme in the lead up to further consultation on the matter?

**Response:**

*Responsibility for oversight of the land use planning functions of the City of Launceston sits with the City Development team within the Community and Place Network, led by the General Manager, Leanne Hurst.*

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**8.2 Public Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

*(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)*

**8.2.1 Ms Rocelyn Ives - Flying of Aboriginal Flag**

- 1. When is the earliest Launceston City Council will permanently fly the Aboriginal flag above the Town Hall alongside the national Australian flag?**

The Mayor, Councillor A M van Zetten, stated that the Aboriginal flag flies at the QVMAG, which it has done for many years, and also at Home Point. The issue concerning flying the Aboriginal flag is due to return to Council in the new year for further discussion regarding an extension of the policy.

- 2. Does Council agree that there is a difference in reconciliation message and status when the Aboriginal flag is placed alongside the Australian flag and permanently flying at the Town Hall? This would provide a more significant and more official message of acknowledgement than that of the flag at QVMAG or at Home Point.**

The Mayor, Councillor A M van Zetten, stated that QVMAG is the City of Launceston's cultural centre and it is extremely important. Again, the issue concerning flying the Aboriginal flag is due to return to Council in the new year.

- 3. Would you hasten your efforts and proceed with prudence and intent to get it done as soon as possible?**

The Mayor, Councillor A M van Zetten, stated that the Council would consider the matter as soon as possible.

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The Mayor, Councillor A M van Zetten, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

## **9 PLANNING AUTHORITY**

### **9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots**

**FILE NO:** DA0320/2020

**AUTHOR:** John Ayers (Consultant Town Planner)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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#### **DECISION STATEMENT:**

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

#### **RECOMMENDATION:**

In accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0320/2020 - Construction of a tertiary education facility and associated works at 2 Willis Street, 7 Willis Street, 78 Cimitiere Street and 80 Cimitiere Street, Launceston subject to the following conditions:

#### **1. ENDORSED PLANS AND DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Information - Cover Page and Drawing List, John Wardle Architects, Drawing No. DA.0000, UTAS Willis Street Building, Revision D, 07/08/2020.
  - b. Information Perspective Renders, John Wardle Architects, Drawing No. DA.0010, UTAS Willis Street Building, Revision C, 16/06/2020.
  - c. Information Perspective Renders, John Wardle Architects, Drawing No. DA.0011, UTAS Willis Street Building, Revision C, 16/06/2020.
  - d. Information Perspective Renders, John Wardle Architects, Drawing No. DA.0012, UTAS Willis Street Building, Revision C, 16/06/2020.
  - e. Site Plan - John Wardle Architects, Drawing No. DA.0100, UTAS Willis Street Building, Revision D, 07/08/2020.
  - f. Site Plan (L01) - John Wardle Architects, Drawing No. DA.0101, UTAS Willis Street Building, Revision D, 07/08/2020.
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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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- g. Site Survey - John Wardle Architects, Drawing No. DA.0200, UTAS Willis Street Building, Revision B, 12/06/2020.
- h. Existing Conditions, John Wardle Architects, Drawing No. DA.0201, UTAS Willis Street Building, Revision B, 12/06/2020.
- i. Demolition - Demolition Plan, John Wardle Architects, Drawing No. DA.0300, UTAS Willis Street Building, Revision C, Page No. 09, 16/06/2020.
- j. Level L01 Plan, John Wardle Architects, Drawing No. DA.0501, UTAS Willis Street Building, Revision D, 07/08/2020
- k. LEVEL L01 Plan East - John Wardle Architects, Drawing No. DA.0502, UTAS Willis Street, Building Revision D, 07/08/2020.
- l. Level L02, John Wardle Architects, Drawing No. DA.0503, UTAS Willis Street Building, Revision C, 16/06/2020.
- m. Level L02 Plan East, John Wardle Architects, Drawing No. DA.0504, UTAS Willis Street Building, Revision B, 16/06/2020.
- n. Level L03 Plan, John Wardle Architects, Drawing No. DA.0505, UTAS Willis Street Building, Revision B, 16/06/2020.
- o. Roof Plan, John Wardle Architects, Drawing No. DA.0510, UTAS Willis Street Building, Revision C, 16/06/2020.
- p. GFA, John Wardle Architects, Drawing No. DA.0601, UTAS Willis Street Building, Revision C, 04/08/2020.
- q. Shadow Summer Solstice, John Wardle Architects, Drawing No. DA.0605, UTAS Willis Street Building, Revision C, 07/08/2020.
- r. Shadow Analysis - Winter Solstice John Wardle Architects, Drawing No. DA.0606, UTAS Willis Street Building, Revision C, 07/08/2020.
- s. Street Elevations, John Wardle Architects, Drawing No. DA.0700, UTAS Willis Street Building, Revision C, Page No. 18, 16/06/2020.
- t. Major Elevations, John Wardle Architects, Drawing No. DA.0701, UTAS Willis Street Building, Revision C, Page No. 19, 16/06/2020.
- u. Major Elevations, John Wardle Architects, Drawing No. DA.0702, UTAS Willis Street Building, Revision C, Page No. 20, 16/06/2020
- v. Sections, John Wardle Architects, Drawing No. DA.0801, UTAS Willis Street Building, Revision C, Page No. 21, 16/06/2020.
- w. External Finishes Legend, John Wardle Architects, UTAS Willis Street Building, DA 900, Revision B 12/6/2020.

## **2. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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### **3. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am to 6.00pm

Saturday - 8.00am to 5.00pm

No works on Sunday or Public Holidays

### **4. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. 2020/00877-LCC, 3/7/2020 and attached to the permit.

### **5. DRIVEWAY AND PARKING AREA CONSTRUCTION**

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. Be properly constructed to such levels that they can be used in accordance with the plans;
- b. Be surfaced with an impervious all weather seal;
- c. Be adequately drained to prevent stormwater being discharged to neighbouring property;
- d. Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times.

### **6. DAMAGE TO THE COUNCIL'S INFRASTRUCTURE**

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

### **7. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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The explicit permission of Technical Services is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

## **8. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS**

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

## **9. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

## **10. OCCUPATION OF ROAD RESERVE (INCLUDING PROVISION OF TRAFFIC MANAGEMENT PLAN)**

Where it is necessary for works to occur within the road reserve or for the occupation of the road reserve, the express written permission of the General Manager Infrastructure and Assets Network is required. Application for the occupation of the road reserve must be made 14 days prior to date of the scheduled occupation or works and detailing (but not limited to):

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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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- a. the nature, dates and duration of the occupation and/or works;
- b. the contractor's name;
- c. the traffic management works that are must employed to provide for the continued safe use of the road reserve by pedestrians and vehicles (noting that both Boland Street and Cimitiere Street are designated 'Heavy Vehicle' routes);
- d. alternative pedestrian routes to be provided where the existing footpath is unavailable for use due to the delivery of materials such as the precast concrete panels; and
- e. any temporary works required to maintain the serviceability of the road or footpath.

Inspections must be arranged for prior to the commencement of the occupation and at the completion of the works.

## **11. PROTECTION OF PIPELINES**

The Council's existing underground pipes are to be located, both in alignment and depth, prior to the start of construction and all necessary steps taken to protect these pipes from damage during the construction process, including from vehicular access over the pipes, or from loads transmitted to the pipes from the proposed development. This shall be achieved in the following manner:

- a. footings must be no closer than 1.5m from the outer edge of the pipe,
- b. footings must extend below the line of influence, being a line rising at 45 degrees from the invert of the pipe,
- c. there must be a minimum clear space between buildings or substantial structures of at least 3m in width to allow maintenance along the line of the pipe.
- d. manholes or inspection openings are not to be covered and must remain accessible at all times.

No work over or immediately adjacent to the pipe is to commence without the written permission of the Chief Executive Officer or his delegate pursuant to section 13 of the *Urban Drainage Act 2013*.

## **12. SECTION 71 AGREEMENT - PROJECTION OVER WILLIS STREET**

The owner, under section 71 of the *Land Use Planning and Approvals Act 1993*, shall enter into an agreement with the Launceston City Council to the effect that the owner must:

- a. maintain the projection to ensure that structural integrity is maintained and ensure that the protrusion remains current with applicable safety standards.
  - b. permit the Council or its agents, workmen or contractors to have access to the protrusion to determine whether or not this agreement has been complied with.
  - c. comply with any notice issued by the Council under section 52 of the *Local Government (Highways) Act 1982* requiring the protrusion to be repaired/replaced, raised, cut back or removed in its entirety.
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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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- d. indemnify and keep indemnified the Council against all actions, proceedings claims demands costs and expenses whatsoever in respect of or arising out of the awning including all claims for maintenance, replacement or repairs or alteration of the protrusion.

Such agreement shall be placed on the Certificate of Title in accordance with section 78 of the *Land Use Planning and Approvals Act 1993*. All reasonable costs associated with the preparation and registration of the agreement must be met by the applicant.

### **13. SUBMISSION AND APPROVAL OF PLANS**

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the General Manager Infrastructure and Assets Network for approval. Such plans and specifications must:

- a. include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
  - i. Electricity infrastructure including any alterations to the existing street lighting.
  - ii. Communications infrastructure and evidence of compliance with the 'fibre-ready' requirements of National Broadband Network.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
  - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
  - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion and Final inspections.

### **14. CONSTRUCTION OF WORKS**

Private and public infrastructure works must be constructed in accordance with plans and specification approved by the General Manager Infrastructure and Assets Network. The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- a. Stormwater
    - i. provision of a new DN525 public stormwater main from the site to the existing combined pumping station located at the intersection of Boland and Willis Street with the obvert of the new connection entering the overflow weir manhole below the spill weir level (-0.09 m AHD),
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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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- ii. all necessary modifications to the existing pumping station to facilitate the additional volume and maintain the functionality of the station,
- iii. provision of a private gross pollutant trap upstream of the DN525 main within the site of sufficient capacity and efficiency to prevent damage to the pumping station and minimise pollutants discharging to the North Esk River from the site.
- iv. replacement/relocation of the existing stormwater pit in Lawrence Street to facilitate the proposed new access point
- iv. removal of all redundant stormwater connections to public mains.
- b. Roads
  - i. provision new vehicle access points in Lawrence Street, Boland Street, Willis Street and Cimitiere Street,
  - ii. provision of a right turn lane within Boland Street to facilitate service vehicle access to the site
  - iii. removal of all redundant vehicle crossings and driveway aprons and the reinstatement of all kerbs, footpaths and nature strips to match existing adjacent construction.
  - iv. provision of all necessary works to provide for safe designated crossing points across Cimitiere Street for pedestrians and cyclists to access between the site and City Park.
  - v. reinstatement of all trenches for new/upgraded services within the road reserve associated with Council, private or third party services.

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

- a. construction requirements;
- b. appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities;
- c. construction audit inspections; and
- d. Practical Completion and after a 12 months defects liability period the Final Inspection and Hand-Over.

## **15. CONSTRUCTION DOCUMENTATION**

At the time of practical completion for the public works, the developer must provide the Council with construction documentation sufficient to show that the works are completed in accordance with the Council's standards and are locatable for maintenance or connection purposes. The construction documentation is to consist of:

- a. an *as constructed* plan in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from Infrastructure and Assets Network.
  - b. a Closed Circuit Television inspection report for all sewers or drains constructed or incorporated in the works.
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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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- c. compaction and soil test results for all earthworks or pavement works.
- d. an engineer's certificate that each component of the works comply with the approved engineering plans and the Council's standards.

**16. COMPLETION OF WORKS**

All works must be carried out to the Council's standards and to the satisfaction of the General Manager Infrastructure and Assets Network and under the direct supervision of a civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to the Council's standards will be required prior to issue of the Certificate of Practical Completion.

**17. AS CONSTRUCTED PLANS**

An *as constructed* plan must be provided in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure and Assets Network.

**18. STREET LANDSCAPING PLAN**

Prior to the commencement of works, a street tree landscape plan must be prepared by a suitably qualified person and submitted to the Manager Parks and Sustainability. Once approved, it shall form part of this permit. The approved street landscaping plan must:

- a. state the tree species to be installed and their location relative to any existing or proposed underground services.
- b. provide details of the planting methodology and all works necessary to prevent the tree roots from damaging underground assets, including root barriers and tree cells where required.
- c. be installed prior to the occupation of the building.

**19. NO BURNING OF CONSTRUCTION WASTE**

No burning of any waste materials generated by the construction process is to be undertaken on The Land. Any such waste materials are to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre).

**20. CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN**

- a. Prior to the commencement of construction and excavation activities a Construction Environmental Management Plan (Construction EMP) must be submitted to the Manager Health and Compliance, to the satisfaction of the Manager Health and Compliance.
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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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- b. The Construction EMP must be prepared by a suitably qualified and experienced practitioner and contain a detailed description of the proposed timing and sequence of the major construction activities and of the proposed management measures to be implemented to avoid or minimise the environmental impacts during the construction phase, as specified in the Contamination Management Plan dated June 2020, prepared by Geo-Environmental Solutions.
- c. The Construction EMP must include, but not necessarily be limited to, management measures in relation to the following:
  - i. prevention of impacts upon surface water and waterways;
  - ii. noise emissions;
  - iii. dust emissions;
  - iv. contaminated soil;
  - v. environmentally hazardous materials;
  - vi. pests;
  - vii. disposal of construction and excavation waste materials (noting burning waste on the land is not permitted);
  - viii. quality control arrangements including supervision by appropriately qualified and experienced persons, detailed construction specifications for key items of environmental management infrastructure, documented site procedures, quality control testing and the keeping of appropriate records.
- d. Construction activities must be carried out in accordance with the Construction EMP and Contamination Management Plan report dated June 2020 prepared by Geo-Environmental Solutions, or subsequent review of the aforementioned plan.

## **21. PLANT AND EQUIPMENT**

All plant and equipment must be operated in accordance with the manufacturer's specifications and maintained in good condition to the extent necessary to prevent emissions from the plant and equipment causing environmental nuisance beyond the boundary of the land.

## **22. EMERGENCY RESPONSE PLAN**

- a. Prior to the use commencing, a detailed and site-specific Emergency Response Plan (the Plan) must be prepared and submitted to the Manager Health and Compliance. The Plan must be prepared in consultation with, and endorsed by the State Emergency Service (SES) and the Tasmania Fire Service (TFS).
  - b. The plan must, at a minimum, contain the following information:
    - i. identification of potential emergency situations including, but not necessarily limited to, fire and flood;
    - ii. identification of incidents, accidents, power failures and malfunctions with the potential to cause the accumulation of waste materials and emissions which do not comply with these conditions;
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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**

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- iii. management strategies to deal with, and minimise environmental impacts arising from, identified potential emergency situations, incidents, accidents, power failures and malfunctions.
- c. firefighting wastewater must not be discharged from the land, unless it is for the purpose of removal for disposal to a facility approved to receive such material or in accordance with any direction provided by the Manager Health and Compliance.
- d. the activity must be undertaken in accordance with the endorsed Plan, and any subsequent amendment to the Plan endorsed by the TFS and SES.

### **23. INVENTORY OF HAZARDOUS MATERIALS**

An inventory must be kept of all environmentally hazardous materials stored and handled on the land. The inventory must specify the location of storage facilities and the maximum quantities of each environmentally hazardous material likely to be kept in storage and must include safety data sheets for those environmentally hazardous materials. The inventory is to be provided to a Council Officer and the Tasmania Fire Service upon request.

#### **Notes**

**A. General**

*This permit was issued based on the proposal documents submitted DA0320/2020. You should contact the Council with any other use or developments, as they may require the separate approval of Council. The Council's Planning Staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.*

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

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**9.1 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works and Consolidation of Three Lots ...(Cont'd)**

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*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au) <<http://www.rmpat.tas.gov.au>>*

**D. Permit Commencement.**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of the Council's Notice to Waive Right of Appeal is attached.*

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**Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development), Ms P Glover (Team Leader Planning Assessments) and Mr J Ayers (Consultant Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Due to a Declaration of Interest in Agenda Item - 9.1 - 2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works and Consolidation of Three Lots Councillor R I Soward withdrew from the Meeting at 1.04pm.**

**Mr Josef Chromy spoke for the Recommendation**

**Mr Sam Tucker (continued reading a statement on behalf of Mr Josef Chromy) for the Recommendation**

**Mr Don Wing spoke for the Recommendation**

**Prof Rufus Black spoke for the Recommendation**

**Mr David Peach spoke for the Recommendation**

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- 9.1 **2 and 7 Willis Street, 78 and 80 Cimitiere Street, Launceston - Educational and Occasional Care, Vehicle Parking, Passive Recreation, Demolition and Subdivision - Construction of Tertiary Education Facility, Associated Works an Consolidation of Three Lots ...(Cont'd)**
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**Ms Catherine Murdoch (on behalf of the Office of the Coordinator General and Coordinator General John Perry) spoke for the Recommendation  
Ms Elizabeth Daly spoke for the Recommendation**

**The Mayor, Councillor A M van Zetten, handed the Chair to the Deputy Mayor, Councillor D C Gibson at 1.33pm**

**The Mayor, Councillor A M van Zetten, resumed the Chair at 1.35pm**

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor J Finlay, seconded Councillor D C Gibson.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 8:2**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking and Councillor A G Harris**

**AGAINST VOTE: Councillor P S Spencer and Councillor T G Walker**

**ABSENT DUE to DECLARATION of INTEREST: Councillor R I Soward**

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**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park**

**FILE NO:** DA0321/2020

**AUTHOR:** John Ayres (Consultant Town Planner)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

**RECOMMENDATION:**

In accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the *Launceston Interim Planning Scheme 2015*, a permit be granted for DA0321/2020 - Educational and occasional care and demolition - Construction of a tertiary education facility (learning and teaching) and associated works, including infrastructure and landscaping, demolition of buildings, removal of vegetation and car park at 2-4 Invermay Road, Invermay subject to the following conditions:

**1. ENDORSED PLANS AND DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Title Sheet - Drawing List, John Wardle Architects, Drawing No. DA.0000, UTAS Inveresk Rivers Edge Inveresk, Revision C, Page No. 01, 18/06/2020.
  - b. Proposed Site Plan, John Wardle Architects, Drawing No. DA.0001, UTAS Rivers Edge Inveresk, Revision C, Page No. 02, 17/06/2020.
  - c. Existing Site Plan - John Wardle Architects, Drawing No. DA.0200, UTAS Rivers Edge Inveresk, Revision c, Page No. 03, 17/06/2020.
  - d. Demolition Plan - John Wardle Architects, Drawing No. DA.0300, UTAS Rivers Edge Inveresk, Revision C, Page No. 04, 17/06/2020.
  - e. Area Plans GFA, John Wardle Architects, Drawing No. DA.0600, UTAS Rivers Edge Inveresk, Revision B, Page No. 05, 12/06/2020.
  - f. Shadow Diagrams, John Wardle Architects, Drawing No. DA.0605, UTAS Rivers Edge Inveresk, Revision B, Page No. 06, 12/06/2020.
  - g. Contextual Elevations - John Wardle Architects, Drawing No. DA.0700, UTAS Rivers Edge Inveresk Revision B, Page No. 07, 12/06/2020.
  - h. Level 01, John Wardle Architects, Drawing No. DA.1001, UTAS Rivers Edge Inveresk, Revision C, Page No. 01, 17/06/2020.
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**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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- i. Level 02 Plan, John Wardle Architects, Drawing No. DA.1003, UTAS Rivers Edge Inveresk, Revision B, Page No. 09, 12/06/2020.
- j. Level 03 Plan, John Wardle Architects, Drawing No. DA.1003, UTAS Rivers Edge Inveresk, Revision B, Page No. 10, 12/06/2020.
- k. Level 04 Plan, John Wardle Architects, Drawing No. DA.1004, UTAS Rivers Edge, Revision B, Page No. 11, 12/06/2020.
- l. Level Roof, John Wardle Architects, Drawing No. DA.1101, UTAS Rivers Edge Inveresk, Revision B, Page No. 12, 12/06/2020.
- m. Level Upper Roof, John Wardle Architects, Drawing No. DA.1002, UTAS Rivers Edge Inveresk, Revision B, Page No. 13, 12/06/2020.
- n. Elevations John Wardle Architects, Drawing No. DA.3000, UTAS Rivers Edge Inveresk, Revision B, Page No. 14, 12/06/2020.
- o. General Arrangement Sections, John Wardle Architects, Drawing No. DA.3500, UTAS Rivers Edge Inveresk, Revision B, Page No. 15, 12/06/2020.
- p. External Finishes Legend, John Wardle Architects, Drawing No. DA.9000, UTAS Rivers Edge Inveresk, Revision B, Page No. 16, 12/06/2020.

## **2. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

## **3. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am to 6.00pm

Saturday - 8.00am to 5.00pm

No works on Sunday or Public Holidays

## **4. HERITAGE**

The development must be undertaken in accordance with the conditions included on the Tasmanian Heritage Council's *Notice of Heritage Decision* for THC Application No. 6294, 05/10/2020 and attached to the permit and specifically:

1. Where potentially significant archaeological features and /or deposits are revealed during excavation works:
    - (a) work in the vicinity must stop immediately and the discovery reported to the archaeological consultant.
    - (b) a report detailing the findings, in digital format, must be submitted to the Heritage Council within six months of the commencement of works involving ground disturbance.
-

**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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**5. CONSTRUCTION MANAGEMENT DOCUMENTATION**

Prior to the commencement of site works for the development of the proposed building the developer shall submit to the Council a detailed Construction Management Plan.

The plan shall include all necessary diagrams and documents to detail of the proposed occupation of the agreed work site and any ancillary use of public land outside of the agreed work site, including the proposed starting date and duration of the occupation.

The plan must detail the works to maintain a safe worksite and provide for the continued use by the public of those areas outside the agreed worksite or those areas subject to temporary occupation.

**6. PROTECTION OF INVERMAY LEVEE**

No works involving the excavation of materials or the placement of temporary structures, building materials or stockpiles is permitted within 5m of the Invermay Levee without the express written permission of the Chief Executive Officer of City of Launceston.

Where it is necessary to undertake works within 5m of the levee such works shall be subject to the conditions imposed by the Chief Executive Officer of the City of Launceston upon any advice received from the Launceston Flood Authority or other expert advice sought.

**7. DAMAGE TO THE COUNCIL'S INFRASTRUCTURE**

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

**8. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

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**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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## **9. PROTECTION OF PIPELINES**

The Council's existing underground pipes are to be located, both in alignment and depth, prior to the start of construction and all necessary steps taken to protect these pipes from damage during the construction process, including from vehicular access over the pipes, or from loads transmitted to the pipes from the proposed development. This shall be achieved in the following manner:

- a. footings must be no closer than 1.5m from the outer edge of the pipe,
- b. footings must extend below the line of influence, being a line rising at 45 degrees from the invert of the pipe,
- c. there must be a minimum clear space between buildings or substantial structures of at least 3m in width to allow maintenance along the line of the pipe.
- d. manholes or inspection openings are not to be covered and must remain accessible at all times.

No work over or immediately adjacent to the pipe is to commence without the written permission of the Chief Executive Officer or his delegate pursuant to section 13 of the *Urban Drainage Act 2013*.

## **10. SUBMISSION AND APPROVAL OF PLANS**

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the General Manager Infrastructure and Assets Network for approval. Such plans and specifications must:

- a. include all new public and shared infrastructure works required by the permit or shown in the endorsed plans and specifications including:
    - i. Electricity infrastructure including public lighting.
    - ii. Communications infrastructure and evidence of compliance with the *fibre-ready* requirements of National Broadband Network.
  - b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
  - c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
  - d. be accompanied by:
    - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
    - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion and Final inspections.
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**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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## **11. CONSTRUCTION OF WORKS**

Public and shared infrastructure works must be constructed in accordance with plans and specification approved by the General Manager Infrastructure and Assets Network.

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- a. Stormwater
  - i. Gravity connection to the existing gravity outfall to the North Esk River.
  - ii. The provision of a suitably sized offline stormwater pumping station to direct flows to the North Esk River designed to operate during high tide events or flooding of the river in accordance with the requirements of the City of Launceston.
- b. Sewerage
  - i. Connection to the existing private sewage pumping station located adjacent to the proposed building.
  - ii. All necessary upgrades to the existing infrastructure to accommodate additional flows from the development.
- c. Water supply
  - i. Provision of a metered connection to the existing shared ring main, with all necessary valves and backflow prevention devices.
- d. Electricity, Communications and Other Utilities
  - i. All necessary upgrades and connections to electricity, communications and other third party utilities installed to the approval of the Responsible Authority.

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

1. construction requirements.
2. appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities.
3. construction Audit inspections.
4. practical completion and after a 12 months defects liability period the Final Inspection and Hand-Over.

## **12. CONSTRUCTION DOCUMENTATION**

At the time of practical completion for the public works, the developer must provide the Council with construction documentation sufficient to show that the works are completed in accordance with the Council's standards and are locatable for maintenance or connection purposes. The construction documentation is to consist of:

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**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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- a. an *as constructed* plan in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from Infrastructure and Assets Network.
- b. a Closed Circuit Television inspection report for all sewers or drains constructed or incorporated in the works.
- c. compaction and soil test results for all earthworks or pavement works.
- d. an engineer's certificate that each component of the works comply with the approved engineering plans and the Council's standards.

### **13. EASEMENTS**

Easements are required over all the Council's and third party services located in private property. The minimum width of any easement must be 3m for the Council's (public) mains. A greater width will be required in line with the LCC document *How close can I build to a Council Service?* where the internal diameter of the pipe is greater than 475mm or where the depth of the pipe exceeds 2.1m. A lesser width may be approved for a private service prior to the lodgement of a final plan of survey.

### **14. COMPLETION OF WORKS**

All works must be carried out to the Council's standards and to the satisfaction of the General Manager Infrastructure and Assets Network and under the direct supervision of a civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to the Council's standards will be required prior to issue of the Certificate of Practical Completion.

### **15. AS CONSTRUCTED PLANS**

An *as constructed* plan must be provided in accordance with the Council's standard requirements for as constructed drawings showing all new public and shared infrastructure. A separate copy of the requirements is available from the Infrastructure and Assets Network.

### **16. PROTECTION OF PUBLIC LAND**

The public land is to be protected from damage during the construction works by ensuring that:

- a. prior to commencing any work on the subject site the owner must erect fencing around the perimeter of the agreed work site.
  - b. no building material, stockpiles, skip bins or machinery are to be stored outside of the agreed work site.
  - c. any and all damage caused to the public land due to the development is to be remediated within the timeframe specified in writing by the Council.
-

**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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**17. CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN**

- a. Prior to the commencement of construction and excavation activities a Construction Environmental Management Plan (Construction EMP) must be submitted to the Manager Health and Compliance, to the satisfaction of the Manager Health and Compliance.
- b. The Construction EMP must be prepared by a suitably qualified and experienced practitioner and contain a detailed description of the proposed timing and sequence of the major construction activities and of the proposed management measures to be implemented to avoid or minimise the environmental impacts during the construction phase, as specified in the Environmental Site Assessment -Rivers Edge, dated April 2020, prepared by Geo-Environmental Solutions.
- c. The Construction EMP must include, but not necessarily be limited to, management measures in relation to the following:
  - i. prevention of impacts upon surface water and waterways;
  - ii. noise emissions;
  - iii. dust emissions;
  - iv. contaminated soil;
  - v. environmentally hazardous materials;
  - vi. pests;
  - vii. disposal of construction and excavation waste materials (noting burning waste on The Land is not permitted);
  - viii. quality control arrangements including supervision by appropriately qualified and experienced persons, detailed construction specifications for key items of environmental management infrastructure, documented site procedures, quality control testing and the keeping of appropriate records.
- d. Construction activities must be carried out in accordance with the Construction EMP and Environmental Site Assessment - Rivers Edge report dated April 2020 prepared by Geo-Environmental Solutions, or subsequent review of the aforementioned plan.

**18. PLANT AND EQUIPMENT**

All plant and equipment must be operated in accordance with the manufacturer's specifications and maintained in good condition to the extent necessary to prevent emissions from the plant and equipment causing environmental nuisance beyond the boundary of The Land.

**19. EMERGENCY RESPONSE PLAN**

- a. Prior to the use commencing, a detailed and site-specific Emergency Response Plan (Plan) must be prepared and submitted to the Manager Health and Compliance. The Plan must be prepared in consultation with, and endorsed by the State Emergency Service (SES) and the Tasmania Fire Service (TFS).
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**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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- b. The Plan must, at a minimum, contain the following information:
  - i. identification of potential emergency situations including, but not necessarily limited to, fire and flood;
  - ii. identification of incidents, accidents, power failures and malfunctions with the potential to cause the accumulation of waste materials and emissions which do not comply with these conditions;
  - iii. management strategies to deal with, and minimise environmental impacts arising from, identified potential emergency situations, incidents, accidents, power failures and malfunctions.
- c. Firefighting wastewater must not be discharged from the land, unless it is for the purpose of removal for disposal to a facility approved to receive such material or in accordance with any direction provided by the Manager Health and Compliance.
- d. The activity must be undertaken in accordance with the endorsed Plan and any subsequent amendment to the Plan endorsed by the TFS and SES.

**20. EXTERIOR AND SECURITY LIGHTING PLANNING**

Exterior Lighting and Security lighting to comply with the Australian Standard AS4282 *Control of the obtrusive effects of outdoor lighting* or any subsequent versions of the document.

**21. NO BURNING OF WASTE**

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

**Notes**

A. General

*This permit was issued based on the proposal documents submitted for (insert application reference). You should contact the Council with any other use or developments, as they may require the separate approval of Council. The Council's Planning Staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. *The 14 day appeal period expires; or*
  - b. *Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
  - c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
  - d. *Any other required approvals under this or any other Act are granted.*
-

**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.*

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au) <<http://www.rmpat.tas.gov.au>>*

**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of the Council's Notice to Waive Right of Appeal is attached.*

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**Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development), Ms P Glover (Team Leader Planning Assessments) and Mr J Ayres (Consultant Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

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**9.2 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park ...(Cont'd)**

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**Due to a Declaration of Interest in Agenda Item 9.2 - 2-4 Invermay Road, Invermay - Educational and Occasional Care and Demolition - Construction of Tertiary Education Facility and Associated Works Including Infrastructure and Landscaping, Demolition of Buildings Removal of Vegetation and Removal of Car Park Councillor R I Soward withdrew from the Meeting.**

**Mr Andy Muller spoke for the Recommendation  
Ms Elizabeth Daly spoke for the Recommendation  
Ms Catherine Murdoch (on behalf of the Office of the Coordinator General and Coordinator General John Perry) spoke for the Recommendation**

**The Mayor, Councillor A M van Zetten, handed the Chair to the Deputy Mayor, Councillor D C Gibson at 1.59pm.**

**The Mayor, Councillor A M van Zetten, resumed the Chair at 2.01pm.**

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor J Finlay, seconded Councillor D C Gibson.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 8:2**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking and Councillor A G Harris**

**AGAINST VOTE: Councillor P S Spencer and Councillor T G Walker**

**ABSENT DUE to DECLARATION of INTEREST: Councillor R I Soward**

**Councillor R I Soward re-attended the Meeting at 2.04pm.**

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**9.3 13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling****FILE NO:** DA0518/2020**AUTHOR:** Laura Small (Town Planner)**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

**RECOMMENDATION:**

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0518/2020 Residential - Construction of an additional dwelling at 13 Como Crescent, Newstead 7250 subject to the following conditions:

**1. ENDORSED PLANS AND DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Manager City Development unless modified by a condition of the Permit:

- a. Cover Page, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P01, Sheet Number 1 of 10, Issue - P2, Dated Sept. 2020.
  - b. Existing Site Plan, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P02, Sheet Number 2 of 10, Issue - P2, Dated Sept. 2020.
  - c. Proposed Site Plan, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P03, Sheet Number 3 of 10, Issue - P2, Dated Sept. 2020 (Amended Plan Required).
  - d. Floor Plans, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P04, Sheet Number 4 of 10, Issue - P2, Dated Sept. 2020.
  - e. Elevations, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P05, Sheet Number 5 of 10, Issue - P2, Dated Sept. 2020.
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**9.3 13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling ...(Cont'd)**

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- f. Landscaping Plan, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P06, Sheet Number 6 of 10, Issue - P2, Dated Sept. 2020 (Amended Plan Required).
- g. Private Open Space, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P07, Sheet Number 7 of 10, Issue - P2, Dated Sept. 2020.
- h. Shadow Diagrams, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P08, Sheet Number 8 of 10, Issue - P2, Dated Sept. 2020.
- i. Crossover Details 1 Infrastructure Details, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P09, Sheet Number 9 of 10, Issue - P2, Dated Sept. 2020.
- j. Crossover Details 2 Infrastructure Details, Prepared by Mark Evans Building Designs & Drafting, Project - Proposed Rear Unit (Strata Dev't) 13 Como Crescent Newstead 7250, Job Number - 20ELL1, Drawing No. P10, Sheet Number 10 of 10, Issue - P2, Dated Sept. 2020.

**2. AMENDED PLANS REQUIRED**

Prior to the commencement of any work, amended plans must be submitted to the satisfaction of the Manager City Development to replace plans annotated as *Amended Plans* Required and attached to the Permit. Once approved, these amended plans will be endorsed by the Council and will then form part of the Permit. The amended plans must show:

- a. the dwelling to have a minimum setback to the southern side boundary of 1.6m; and
- b. the frontage fence to have a maximum height of 1.8m with a uniform transparency of 50% to the section of the fence above 1.2m.

**3. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

**4. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2020/01390-LCC, 02/10/2020 and attached to the permit.

**5. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am and 6.00pm

Saturday - 9.00am to 6.00pm

Sundays and Public Holidays - 10.00am to 6.00pm

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**9.3 13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling ...(Cont'd)**

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**6. SITE LANDSCAPING**

The landscaping must be:

- a. installed in accordance with the endorsed plan; and
- b. completed prior to the use commencing; and
- c. maintained as part of the residential development. It must not be removed, destroyed or lopped without the written consent of the Council.

**7. FENCING**

Prior to the commencement of the use, all side and rear boundaries must be provided with a solid (ie. no gaps) fence to provide full privacy between each dwelling and adjoining neighbours. The fence must be constructed at the developer's cost and to a height of 1.8m when measured from the highest finished level on either side of the common boundaries.

**8. MULTIPLE DWELLINGS - SERVICE FACILITIES**

Prior to the commencement of the use, the following site facilities for multiple dwellings must be installed:

- a. mail receptacles must be provided and appropriately numbered for each dwelling unit.
- b. each multiple dwelling must be provided with a minimum 6m<sup>3</sup> exterior waterproof, lockable storage area or similar easily accessible area within the dwelling.
- c. either internal or external clothes drying facility to be provided for each dwelling to the satisfaction of the Council.

**9. DRIVEWAY AND PARKING AREA CONSTRUCTION**

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. be properly constructed to such levels that they can be used in accordance with the plans;
- b. be surfaced with an impervious all weather seal;
- c. be adequately drained to prevent stormwater being discharged to neighbouring property;
- d. be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times.

**10. DAMAGE TO THE COUNCIL'S INFRASTRUCTURE**

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

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**9.3 13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling ...(Cont'd)**

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**11. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Technical Services is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

**12. VEHICULAR CROSSINGS (AND ASSOCIATED FOOTPATH WORKS)**

No works to install, remove or modify a vehicular crossing, are to be undertaken without the issue of a Vehicular Crossing Permit for the works. Modification of a vehicular crossing includes any widening of the kerb layback or the driveway apron, in any form whatsoever.

An application for such work must be lodged electronically via the Council eServices web portal or on the approved hard copy form.

All new works must be constructed to the Council's standards and include all necessary alterations to other services including lowering/raising pit levels, upgrading non trafficable trenches to trafficable standard and/or relocation of services. Permission to alter such services must be obtained from the relevant authority (eg. TasWater, Telstra and TasNetworks, etc.). All redundant crossovers and driveways must be removed prior to the occupation of the development. The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense.

**13. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

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## 9.3 13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling ...(Cont'd)

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### 14. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin or otherwise.

### 15. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials are to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

### 16. DEMOLITION

The Developer must:

- a. carry out all demolition work in accordance with Safe Work Australia *Demolition Work Code of Practice* or any subsequent versions of the document;
- b. protect property and services which are to either remain on or adjacent to the site from interference or damage and erect dust screens as necessary;
- c. not undertake any burning of waste materials on site;
- d. remove all rubbish from the site for disposal at a licensed refuse disposal site;
- e. dispose of any asbestos found during demolition in accordance with the Safe Work Australia *How to Safely Remove Asbestos Code of Practice* or any subsequent versions of the document

### 17. PROTECTION OF STREET TREES

Existing street trees must be satisfactorily protected both by the design of the building and during construction work by barriers and similar devices in accordance with *Australian Standard 4970: Protection of Trees on Development Sites*. The protection works are to be installed prior to the commencement of any other works on the site and are to remain in place until the completion of all other works.

### Notes

#### A. General

*This permit was issued based on the proposal documents submitted for DA0518/2020. You should contact the Council with any other use or developments, as they may require the separate approval of Council. The Council's Planning Staff can be contacted on 6323 3000.*

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**9.3 13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling ...(Cont'd)**

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*This permit takes effect after:*

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.*

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au) <<http://www.rmpat.tas.gov.au>>*

**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of the Council's Notice to Waive Right of Appeal is attached.*

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**9.3 13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling ...(Cont'd)**

**E. Heat Pump Use**

*Use of the heat pump will be subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or as amended.*

**F. Street addresses for Multiple Dwellings**

*Residential addressing is undertaken in accordance with Australian Standard AS4819. The development has been assessed according to the standard and the following addresses allocated:*

| <i>Dwelling No.</i> | <i>Strata Lot No.</i> | <i>Street Address</i>               |
|---------------------|-----------------------|-------------------------------------|
| <i>Proposed</i>     | <i>1</i>              | <i>1/13 Como Crescent, Newstead</i> |
| <i>Existing</i>     | <i>2</i>              | <i>2/13 Como Crescent, Newstead</i> |

*The above addresses are to be adhered to when identifying the dwellings and their associated letterboxes.*

**Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development), Ms P Glover (Team Leader Team Leader Planning Assessments), Mr M Stretton (Chief Executive Officer) and Ms L Small (Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

- Ms Pat Corkery spoke against the Recommendation**
- Mr John Corkery spoke against the Recommendation**
- Ms Peta Corkery spoke against the Recommendation**
- Mr Barry Corkery spoke against the Recommendation**
- Mr Brian Khan spoke against the Recommendation**
- Ms Belinda Tipper spoke against the Recommendation**
- Mr Mark Evans (on behalf of the proponents) spoke for the Recommendation**
- Mr Donald Corkery spoke against the Recommendation**
- Ms Patricia Doyle spoke against the Recommendation**

**9.3 13 Como Crescent, Newstead - Residential - Construction of an Additional Dwelling ...(Cont'd)**

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**DECISION: 12 November 2020**

**MOTION 1**

**Moved Councillor A G Harris, seconded Councillor J Finlay.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 9:2**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking and Councillor A G Harris**  
**AGAINST VOTE: Councillor P S Spencer and Councillor T G Walker**

**DECISION: 12 November 2020**

**MOTION 2**

**Moved Councillor K P Stojansek, seconded Councillor N D Daking.**

**That an additional three minutes speaking time be granted to Councillor R I Soward.**

**CARRIED 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**9.4 28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding;  
Construction of Alterations; Additions to Existing Dwelling and New Dwelling****FILE NO:** DA0543/2020**AUTHOR:** Catherine Mainsbridge (Senior Town Planner)**DIRECTOR:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

**RECOMMENDATION:**

In accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0543/2020 Residential - Demolition of an outbuilding; Construction of alterations and additions to existing dwelling and a new dwelling at 28 Denman Road, Trevallyn subject to the following conditions:

**1. ENDORSED PLANS AND DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Cover page, Prepared by Plans to Build, Project No. 19030, Drawing No. A00, 1 of 12, Revision No. 2, Dated 23.09.2020.
  - b. Existing Condition Plan, Prepared by Plans to Build, Project No. 19030, Drawing No. A01, 2 of 12, Scale 1:200@A3, Revision No. 2, Dated 23.09.2020.
  - c. Strata Plan, Prepared by Plans to Build, Project No. 19030, Drawing No. A02, 3 of 12, Scale 1:200@A3, Revision No. 2, Dated 23.09.2020.
  - d. Site Plan, Prepared by Plans to Build, Project No. 19030, Drawing No. A03, 4 of 12, Scale 1:200@A3, Revision No. 2, Dated 23.09.2020.
  - e. Landscaping, Parking and Shadow Plan, Prepared by Plans to Build, Project No. 19030, Drawing No. A05, 6 of 12, Scale 1:200@A3, Revision No. 3, Dated 27.10.2020. *Amended Plans Required.*
  - f. Existing Residence Floor Plans, Prepared by Plans to Build, Project No. 19030, Drawing No. A06, 7 of 12, Scale 1:100@A3, Revision No. 2, Dated 23.09.2020.
  - g. Existing Residence Part Elevations, Prepared by Plans to Build, Project No. 19030, Drawing No. A07, 8 of 12, Scale 1:100@A3, Revision No. 2, Dated 23.09.2020.
  - h. Ground Floor Plan, Prepared by Plans to Build, Project No. 19030, Drawing No. A08, 9 of 12, Scale 1:100@A3, Revision No. 2, Dated 23.09.2020.
  - i. First Floor Plan, Prepared by Plans to Build, Project No. 19030, Drawing No. A09, 10 of 12, Scale 1:100@A3, Revision No. 2, Dated 23.09.2020.
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**9.4 28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding; Construction of Alterations; Additions to Existing Dwelling and New Dwelling ... (Cont'd)**

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- j. Elevations, Prepared by Plans to Build, Project No. 19030, Drawing No. A10, 11 of 12, Scale 1:100@A3, Revision No. 2, Dated 23.09.2020.
- k. Elevations, Prepared by Plans to Build, Project No. 19030, Drawing No. A11, 12 of 12, Scale 1:100@A3, Revision No. 2, Dated 23.09.2020.

**2. AMENDED PLANS REQUIRED**

Prior to the commencement of any work, amended plans must be submitted to the satisfaction of the Manager City Development to replace plans annotated as *Amended Plans Required* and attached to the Permit. Once approved, these amended plans will be endorsed by the Council and will then form part of the Permit. The amended plans must show:

- a. relocation of the waste bins to the rear of the existing dwelling; and
- b. shadow lines proposed to be cast by the new dwelling.

**3. AMENDED PLANS**

The plan required by condition H1, stamped as *Amended plan required*, is replaced by A05. This plan is 27/10/2020 and forms part of the endorsed plans of the Permit.

**4. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land.

**5. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am to 6.00pm

Saturday - 8.00am to 5.00pm

No works on Sunday or Public Holidays

**6. NON REFLECTIVE EXTERIOR FINISH**

All external cladding and roofing of the building(s) must be of a non-reflective nature and must be finished in muted colours to the satisfaction to the Council.

**7. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2020/01396-LCC, Dated 14/09/2020 and attached to the permit.

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**9.4 28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding; Construction of Alterations; Additions to Existing Dwelling and New Dwelling ... (Cont'd)**

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## **8. SITE LANDSCAPING**

The landscaping must be:

- a. installed in accordance with the endorsed plan; and
- b. completed prior to the use commencing; and
- c. maintained as part of the residential development. It must not be removed, destroyed or lopped without the written consent of the Council.

## **9. NO FURTHER VEGETATION REMOVAL**

Tree and vegetation removal must be limited to those specifically notated on the approved plan(s) as *tree to be removed*.

No other tree or vegetation is to be felled, lopped, topped, ring-barked, uprooted, or otherwise wilfully destroyed or removed, without the further written consent of the Council.

## **10. FENCING**

Prior to the commencement of the use, all side and rear boundaries must be provided with a solid (ie. no gaps) fence to provide full privacy between each dwelling and adjoining neighbours. The fence must be constructed at the developer's cost and to a height of 1.8m - 2.1m when measured from the highest finished level on either side of the common boundaries.

## **11. DRIVEWAY AND PARKING AREA CONSTRUCTION**

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. be properly constructed to such levels that they can be used in accordance with the plans;
- b. be surfaced with an impervious all weather seal;
- c. be adequately drained to prevent stormwater being discharged to neighbouring property;
- d. be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times.

## **12. DAMAGE TO THE COUNCIL'S INFRASTRUCTURE**

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

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**9.4 28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding; Construction of Alterations; Additions to Existing Dwelling and New Dwelling ... (Cont'd)**

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### **13. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Technical Services is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

### **14. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS**

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

### **15. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

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**9.4 28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding; Construction of Alterations; Additions to Existing Dwelling and New Dwelling ... (Cont'd)**

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**16. AMENITY**

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin or otherwise.

**17. NO BURNING OF WASTE**

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

**18. DEMOLITION**

The Developer must:

- a. carry out all demolition work in accordance with Safe Work Australia *Demolition Work Code of Practice* or any subsequent versions of the document;
- b. protect property and services which are to either remain on or adjacent to the site from interference or damage and erect dust screens as necessary;
- c. not undertake any burning of waste materials on site;
- d. remove all rubbish from the site for disposal at a licensed refuse disposal site;
- e. dispose of any asbestos found during demolition in accordance with the Safe Work Australia *'How to Safely Remove Asbestos'* Code of Practice or any subsequent versions of the document

**Notes**

A. General

*This permit was issued based on the proposal documents submitted for DA0543/2020. You should contact the Council with any other use or developments, as they may require the separate approval of the Council. The Council's Planning Staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. *The 14 day appeal period expires; or*
  - b. *Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
  - c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
  - d. *Any other required approvals under this or any other Act are granted.*
-

**9.4 28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding;  
Construction of Alterations; Additions to Existing Dwelling and New Dwelling  
...(Cont'd)**

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*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.*

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au) <<http://www.rmpat.tas.gov.au>>*

**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of the Council's Notice to Waive Right of Appeal is attached.*

**E. Heat Pump Use**

*Use of the heat pump will be subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or as amended.*

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**9.4 28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding; Construction of Alterations; Additions to Existing Dwelling and New Dwelling ... (Cont'd)**

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**F. Street addresses for Multiple Dwellings**

*Residential addressing is undertaken in accordance with Australian Standard AS4819. The development has been assessed according to the standard and the following addresses allocated:*

| <i>Dwelling No.</i> | <i>Strata Lot No.</i> | <i>Street Address</i>   |
|---------------------|-----------------------|-------------------------|
| <i>1 (Existing)</i> | <i>1</i>              | <i>1/28 Denman Road</i> |
| <i>2 (Proposed)</i> | <i>2</i>              | <i>2/28 Denman Road</i> |

*The above addresses are to be adhered to when identifying the dwellings and their associated letterboxes.*

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**Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development), Ms P Glover (Team Leader Planning Assessments) and Ms C Mainsbridge (Senior Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Ms Susan Henshaw spoke against the Recommendation  
Ms Robyn Barnes spoke against the Recommendation  
Mr Col Edwards spoke for the Recommendation**

**Councillor J C Cox retired from the Meeting at 2.57pm.**

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- 9.4 28 Denman Road, Trevallyn - Residential - Demolition of an Outbuilding; Construction of Alterations; Additions to Existing Dwelling and New Dwelling ... (Cont'd)
- 

**DECISION:** 12 November 2020

## MOTION

Moved Councillor D C Gibson, seconded Councillor J Finlay.

That, in accordance with sections 51 and 57 of the Land Use Planning and Approvals Act 1993 and the Launceston Interim Planning Scheme 2015, a permit be refused for DA0543/2020 Residential - Demolition of an outbuilding; Construction of alterations and additions to existing dwelling and a new dwelling at 28 Denman Road, Trevallyn, on the following grounds:

Clause 10.4.2 *Setbacks and building envelope for all dwellings* - P3:

- (a) The proposed addition will cause an unreasonable visual impact when viewed from the adjoining properties, causing an unreasonable loss of amenity.
- (b) The separation between the proposed dwelling and dwellings on adjoining lots is not considered compatible with the surrounding area.

**CARRIED 10:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

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**9.5 Amendment 53 - 45-47 Thistle Street, South Launceston****FILE NO:** SF6903/DA0049/2019**AUTHOR:** Catherine Mainsbridge (Senior Town Planner)**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To provide a report, pursuant to section 39(2) and 43F (6) of the former provisions *Land Use and Approvals Act 1993* to the Tasmanian Planning Commission, regarding a draft amendment to the Launceston Interim Planning Scheme 2015.

**PLANNING APPLICATION INFORMATION:**

Applicant: PDA Surveyors  
Property: 1/45-51 Thistle Street, South Launceston  
Zoning: Light Industrial and General Residential  
Receipt Date: 7 February 2020  
Validity Date: 10 June 2020

**PREVIOUS COUNCIL CONSIDERATION:**

S52/98 - Subdivision - subdivide land into 9 lots (only two lots created) - Permit issued 3 February 1999.

Council - 2 December 2002 - Agenda Item 12.1 - DA0473/2002 - Amendment 77 Launceston Planning Scheme 1996 - Combined Re-Zoning and Development Application - Western Title - Coats Patons.

DA0246/2005 - Construction of a caretakers dwelling - Permit issued 17 June 2005.

Council - 23 July 2020 - Agenda item 9.1 - Amendment 53 SF6903 to initiate rezone part of the site known as 1/45-51 Thistle Street, South Launceston from the Light Industrial Zone to the General Residential Zone; and to make a decision on Development Application DA0049/2019 - Subdivision - subdivide land to create an additional lot at 1/45-51 Thistle Street, South Launceston.

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**9.5 Amendment 53 - 45-47 Thistle Street, South Launceston ...(Cont'd)**

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**RECOMMENDATION:**

That Council, in accordance with the former sections 39(2) and 43F(6) of the *Land Use Planning and Approvals Act 1993*:

1. notifies the Tasmanian Planning Commission that no representations were received during the public exhibition period for Amendment 53 and DA0049/2019;
2. recommends to the Tasmanian Planning Commission that Amendment 53 be approved with minor change to location of the future zone boundary.
3. pursuant to the former section 6(3) of the *Land Use Planning and Approvals Act 1993*, delegates to the Mayor and the Chief Executive Officer its functions under section 35(1) of the *Land Use Planning and Approvals Act*, to certify Amendment 53 to the Launceston Interim Planning Scheme 2015,
4. recommends to the Tasmanian Planning Commission that DA0049/2019 be modified by an alteration to the proposed Plan of subdivision and adding the following condition to the permit.

**PART 5 (SECTION 71) AGREEMENTS**

Prior to sealing of a final plan of survey, the property owner is to enter an agreement with the Launceston City Council with the objective of preventing activity on Lot 1 that may undermine the structural integrity of the building marked SELF STORAGE UNITS on plan L18023-P01C and the retaining walls marked EXISTING RETAINING WALL HEIGHT 2-7.5m and EXISTING RETAINING WALL - height 2-5m" on plan L18023-P01C. The agreement must:

- be prepared in accordance with Part 5 of the *Land Use Planning and Approvals Act 1993*;
  - bind all present and future owners and must be registered with the Land Titles Office on the affected titles;
  - clearly define the area of influence behind the retaining walls and self storage units and must designate that area as a "controlled area";
  - identify the property owners responsible for management and maintenance of the retaining walls and the controlled areas;
  - provide a finite and specific list of permitted activities within the controlled area to the exclusion of all other activity;
  - provide measures for the establishment and maintenance of physical barriers to prevent prohibited activity within the controlled area;
  - be certified to be in accordance with the objectives stated herein by an appropriately qualified engineer;
  - be prepared, certified by an engineer and registered on title at the developer's cost;
-

**9.5 Amendment 53 - 45-47 Thistle Street, South Launceston ...(Cont'd)**

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- be to the Council's satisfaction including as to its certainty and operability.

Once executed, the agreement must be lodged and registered in accordance with section 78 of the *Land Use Planning and Approvals Act 1993*.

All costs associated with preparing and registering the Agreement must be borne by the applicant.

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**Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development), Ms P Glover (Team Leader Planning Assessments) and Ms C Mainsbridge (Senior Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor A G Harris, seconded Councillor J Finlay.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings**

**FILE NO:** DA0412/2020

**AUTHOR:** Maria Lasso (Graduate Town Planner)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

1. To decide whether to reject or exhibit Amendment 65 to the Launceston Interim Planning Scheme 2015, to insert a site specific qualification for Assisted Housing at 49 Amy Road, Newstead and 18-20 Ellison Street, Newstead under the discretionary use class column of the Community Purpose Zone.
2. To determine Development Application DA0412/2020 for the construction of 15 housing units, a multi-purpose building, an administration building, extension of an existing crossover and to consolidate four lots into three.

**PLANNING APPLICATION INFORMATION:**

|                               |  |
|-------------------------------|--|
| Applicant:                    | 6ty Pty Ltd  |
| Property:                     | 49 Amy Road Newstead<br>and 18-20 Ellison Street, Newstead |
| Zoning:                       | Community Purpose  |
| Receipt Date:                 | 21/07/2020   |
| Validity Date:                | 21/08/2020   |
| Further Information Request:  | 30/07/2020   |
| Further Information Received: | 05/10/2020   |
| Deemed Approval:              | 16/11/2020   |

**RECOMMENDATION:**

That Council, pursuant to:

1. the former section 33(3) and Section 34 of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 65 to insert a site specific qualification for Assisted Housing at 49 Amy Road and 18-20 Ellison Street, Newstead under the discretionary use class column of the Community Purpose Zone.
-

**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

2. the former section 6(3) of the *Land Use Planning and Approvals Act 1993*, delegates to the Mayor and the Chief Executive Officer its functions under section 35(1) of the *Land Use Planning and Approvals Act*, to certify Amendment 65 to the Launceston Interim Planning Scheme 2015, as shown below:

|  |   |
|--|---|
| <b>LAUNCESTON INTERIM PLANNING SCHEME 2015</b>   |   |
| <b><u>AMENDMENT 65</u></b>   |   |
| The text provisions of the Community Purpose Zone Use Table (17.2) are to be amended to insert a site specific qualification under the Residential use class for Assisted Housing at 49 Amy Road and 18-20 Ellison Street, Newstead. |   |
| Discretionary  |   |
| Use Class  | Qualification   |
| Residential  | If for Assisted Housing* at 22 Hoblers Bridge Road, Newstead<br><b>If for Assisted Housing* at 49 Amy Road and 18-20 Ellison Street, Newstead.</b><br>*means housing provided by an organisation for higher needs tenants or residents, including those with physical or intellectual disabilities, and may include associated support services |

3. the former section 38(1)(a) of the *Land Use Planning and Approvals Act 1993*, determine the period for public exhibition to be 28 days.
4. the former section 43A of the *Land Use Planning and Approvals Act 1993*, approves DA0412/2020 for the construction of 15 housing units, a multi-purpose building, an administration building, extension of an existing crossover and to consolidate four lots into three at 49 Amy Road and 18-20 Ellison Street, Newstead subject to the following conditions:

**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

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**1. ENDORSED PLANS AND DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Part Site Plan, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. Ap01, Revision A, Dated 23.09.20.
- b. Unit type 1 & 1A Plans and elevations, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. Ap02, Revision A, Dated 23.09.20.
- c. Unit type 2 & 2A Plans and elevations, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. Ap03, Revision A, Dated 23.09.20.
- d. Unit type 3 & 3A Plans and elevations, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. Ap04, Revision A, Dated 23.09.20.
- e. Staff & Multi-use buildings plans and elevations, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. Ap05, Revision A, Dated 23.09.20.
- f. Site elevations & Sections, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. Ap06, Revision A, Dated 23.09.20.
- g. Proposed subdivision Plan, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. CP01, Dated 21.09.20.
- h. Proposed subdivision Plan - Services Layout Plan, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. CP02, Revision B, Dated 21.09.20.
- i. Proposed subdivision 8.8m Service Vehicle Turn Paths, Prepared by 6ty Pty Ltd, Project No. 19.257, Drawing No. CP03, Dated 21.09.20.

**2. FOOTPATH WIDTH**

The section of the footpath providing access to Unit 4 from the nearest accessible space must have a minimum width of at least 1.5m in accordance with A1.2 under clause E6.6.3.

**3. BICYCLE PARKING - LIGHTING**

Bicycle parking must be available and adequately lit during the times they will be used, in accordance with Table 2.3 of AS/NZS 1158.3.1: 2005 Lighting for roads and public spaces - Pedestrian area (Category P) lighting - Performance and design requirements.

**4. BICYCLE PARKING - DIMENSIONS**

Bicycle parking spaces must:

- (a) have minimum dimensions of: 1.7m in length; 1.2m in height; and 0.7m in width at the handlebars.
  - (b) have unobstructed access with a width of at least 2m and a gradient of no more 5% from a road, cycle path, bicycle lane, shared path or access way; and
  - (c) include a rail or hoop to lock a bicycle to that meets AS 2890.3 1993 Parking facilities - Bicycle parking facilities.
-

**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

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**5. CAR PARKING**

Prior to the commencement of the use, areas set aside for parking vehicles and access lanes must be constructed as shown on the endorsed plans.

**6. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

**7. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA2020/01104-LCC and attached to the permit.

**8. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am and 6.00pm

Saturday - 9.00am to 6.00pm

Sundays and Public Holidays - 10.00am to 6.00pm

**9. AMENDED PLAN - FLOODING IMPACTS**

Prior to the commencement of any work on the site, amended plans must be submitted to show detailing of the shaping of the internal driveway and communal area as outlined in the planning submission. This documentation must include the approximate boundaries of the revised flood extent and FFLs of the buildings. Once approved by the Manager City Development, these amended plans will be endorsed and will then for part of the Permit and shall supersede the original endorsed plans.

**10. DRIVEWAY AND PARKING AREA CONSTRUCTION**

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. Be properly constructed to such levels that they can be used in accordance with the plans with specific reference to AS2890.1 Clause 6.6.2;
- b. Be surfaced with an impervious all weather seal;
- c. Be adequately drained to prevent stormwater being discharged to neighbouring property; and
- d. Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times.

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**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

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**11. REFUSE AND RECYCLING COLLECTION ARRANGEMENT**

Prior to the commencement of works, the applicant must provide written evidence of an agreement between the owner and a relevant contractor for the collection of refuse and recycling from the site. The relevant contractor may be the Council appointed contractor for refuse and recycling collection or other contractor engaged in the collection of refuse and/or recycling.

Collection will not be permitted to occur directly from Amy Road and bins must be located within the property boundary in the areas set aside for collection.

**12. DAMAGE TO THE COUNCIL'S INFRASTRUCTURE**

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

**13. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Technical Services is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

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**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

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**14. SINGLE STORMWATER CONNECTIONS**

A single stormwater connection is permitted for each of the resultant lots of the final plan of survey. All proposed new pipelines within a lot are to be connected to the existing internal drainage network for that lot. It is not permitted to have multiple connections to Council's stormwater mains without the express written permission of the Chief Executive Officer.

**15. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS**

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

**16. VEHICULAR CROSSINGS (AND ASSOCIATED FOOTPATH WORKS)**

No works to install, removal or modify a vehicular crossing, are to be undertaken without the issue of a Vehicular Crossing Permit for the works. Modification of a vehicular crossing includes any widening of the kerb layback or the driveway apron, in any form whatsoever.

An application for such work must be lodged electronically via the Council's eServices web portal or on the approved hard copy form.

All new works must be constructed to the Council's standards and include all necessary alterations to other services including lowering/raising pit levels, upgrading non trafficable trenches to trafficable standard and/or relocation of services. Permission to alter such services must be obtained from the relevant authority (eg. TasWater, Telstra and TasNetworks, etc.). All redundant crossovers and driveways must be removed prior to the occupation of the development. The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense.

**17. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

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**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

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**18. PROTECTION OF PIPELINES (GENERAL)**

The Council's existing underground pipes are to be located, both in alignment and depth, prior to the start of construction and all necessary steps taken to protect these pipes from damage during the construction process, including from vehicular access over the pipes, or from loads transmitted to the pipes from the proposed development. This shall be achieved in the following manner:

- a. footings must be no closer than 1.5m from the outer edge of the pipe,
- b. footings must extend below the line of influence, being a line rising at 45 degrees from the invert of the pipe,
- c. there must be a minimum clear space between buildings or substantial structures of at least 3m in width to allow maintenance along the line of the pipe.
- d. manholes or inspection openings are not to be covered and must remain accessible at all times.

No work over or immediately adjacent to the pipe is to commence without the written permission of the Chief Executive Officer or his delegate pursuant to section 13 of the *Urban Drainage Act 2013*.

**19. SUBMISSION AND APPROVAL OF PLANS**

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the General Manager Infrastructure and Assets Network for approval. Such plans and specifications must:

- a. include all public infrastructure works required by the permit or shown in the endorsed plans and specifications.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
  - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
  - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion and Final inspections.

**20. CONSTRUCTION OF WORKS**

Private and public infrastructure works must be constructed in accordance with plans and specification approved by the General Manager Infrastructure and Assets Network.

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

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**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

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- a. Stormwater
  - i. All necessary alterations to existing stormwater manhole levels to suit the design levels of the development,
  - ii. Upgrading of all trenches that are to be subject to vehicle loading due to the construction and ongoing use of the development
  - iii. Provision of an overland flow path for flows up to a 100 year ARI storm event.
- b. Road/Access
  - i. Widening of the existing vehicle access to proposed Lot 3 including kerb layback and upgrading of the footpath to driveway apron standard,
  - ii. Reinstatement of all new service trenches within the road pavement and footpath.

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

- a. construction requirements.
- b. appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities,
- c. construction Audit inspections.
- d. practical Completion and after a 12 months defects liability period the Final Inspection and Hand-Over.

## **21. CONSTRUCTION DOCUMENTATION**

At the time of practical completion for the public works, the developer must provide the Council with construction documentation sufficient to show that the works are completed in accordance with the Council's standards and are locatable for maintenance or connection purposes. The construction documentation is to consist of:

- a. an *as constructed* plan in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from Infrastructure and Assets Network.
- b. a Closed Circuit Television inspection report for all sewers or drains constructed or incorporated in the works.
- c. compaction and soil test results for all earthworks or pavement works.
- d. an engineer's certificate that each component of the works comply with the approved engineering plans and Council standards.

## **22. AMENITY - COMMERCIAL/INDUSTRIAL USE**

The construction phase and on-going use on this site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise, artificial light, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

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**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

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## **Notes**

### **A. General**

*This permit was issued based on the proposal documents submitted for DA0412/2020. You should contact the Council with any other use or developments, as they may require the separate approval of Council. The Council's Planning Staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.*

### **B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

### **C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au) <<http://www.rmpat.tas.gov.au>>*

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**9.6 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Associated Buildings ...(Cont'd)**

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**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of the Council's Notice to Waive Right of Appeal is attached.*

**E. Heat Pump Use**

*Use of the heat pump will be subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or as amended.*

**F. Inner City Residential Design Consideration**

*Inner city residential use may be subject to background noise and/or odour associated with commercial activity. It is recommended that consideration be given to appropriate measures being incorporated in the design of the development to minimise such intrusions.*

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**Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development), Ms P Glover (Team Leader Planning Assessments) and Ms M Lasso (Graduate Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor A G Harris, seconded Councillor P S Spencer.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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The Mayor, Councillor A M van Zetten, announced that Council no longer sits as a Planning Authority.

The Council adjourned for a break at 3.04pm.

The Council resumed following the break at 3.15pm.

**DECISION:** 12 November 2020

## **MOTION**

Moved Councillor D C Gibson, seconded Councillor R I Soward.

That Council move to discuss Agenda Item 16.2 - Community Grants 2020/2021 Round 1 and Agenda Item 16.3 - Small Event Sponsorship Round 2 2020/2021.

**CARRIED 10:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

Council moved to Agenda Item 16.2 - Community Grants 2020/2021 Round 1.

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## 16.2 Community Grants 2020/2021 Round 1

**FILE NO:** SF6941

**AUTHOR:** Stephanie Berns (Grants and Sponsorship Officer)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

### DECISION STATEMENT:

To consider applications for Community Grants received in Round 1, 2020/2021.

### PREVIOUS COUNCIL CONSIDERATION:

Council - 22 October 2019 - Agenda Item 15.2 - Community Grants (Organisations) Policy Review (05-PI-018)

Council - 22 October 2019 - Agenda Item 15.1 - Community Grants (Individuals/Teams/Groups) Policy Review (05-PI-017)

### RECOMMENDATION:

1. That the following organisations receive the recommended grant amounts:

| Organisation                                     | Project/Activity                             | Score | Requested \$ | Recommended \$ |
|--|--|-------|--------------|----------------|
| Migrant Resource Centre Northern Tasmania (MRCN) | <i>Playing Up</i>                            | 92%   | \$4,348      | \$4,348        |
| Nepali Society of Northern Tasmania Incorporated | <i>Active and Creative Kids Launceston</i>   | 84%   | \$5,000      | \$5,000        |
| Pet Health and Family Planning                   | <i>Pets In The Park</i>                      | 80%   | \$5,000      | \$3,750        |
| Rotary Club of Tamar Sunrise                     | <i>Launceston Community Reflections 2020</i> | 77%   | \$5,000      | \$3,750        |
| Cancer Patients Foundation                       | <i>Look Good Feel Better</i>                 | 75%   | \$5,000      | \$3,750        |
| Tamar Bicycle Users Group (TBUG)                 | <i>Bike Week March 2021</i>                  | 73%   | \$4,000      | \$3,000        |

16.2 Community Grants 2020/2021 Round 1 ...(Cont'd)

| Organisation                                  | Project/Activity                                      | Score | Requested \$    | Recommended \$  |
|---|---|-------|-----------------|-----------------|
| Launceston Field Naturalist Club Incorporated | Launceston Field Naturalist Club - Loop Track Upgrade | 72%   | \$5,000         | \$3,750         |
| Reclink Australia                             | Reclink Bike Riding Confidence Program                | 68%   | \$5,000         | \$3,750         |
| Edmund Rice Camps Tasmania                    | Eddie Rice Camps Northern Tasmania                    | 62%   | \$5,000         | \$3,750         |
| <b>TOTAL</b>                                  |   |       | <b>\$43,384</b> | <b>\$34,848</b> |
| <b>TOTAL AVAILABLE</b>                        |   |       |                 | <b>\$35,000</b> |
| <b>BALANCE</b>                                |   |       |                 | <b>\$152</b>    |

\* Deputy Mayor Gibson abstained from assessment of Launceston Community Reflections 2020 (Rotary Club of Tamar Sunrise).

\*\* Ella Dixon abstained from assessment of Playing up (Migrant Resource Centre Northern Tasmania (MRCN)).

2. notes the following Community Grant application will not be funded by Council, as the application received a score less than the recommended level for funding (ie. <50%).

| Organisation                      | Event                     | Score | Requested \$   | Recommended \$ |
|-----------------------------------|---------------------------|-------|----------------|----------------|
| Gateway Baptist Church Launceston | Community Arts Experience | 48%   | \$5,000        | \$0            |
| <b>Total</b>                      |                           |       | <b>\$5,000</b> | <b>\$0</b>     |

Mrs L Hurst (General Manager Community and Place Network), Ms T Mallett (Manager Liveable Communities) and Ms S Berns (Grants and Sponsorship Officer) were in attendance to answer questions of Council in respect of this Agenda Item.

Mr Jack Prosser (on behalf of the Edmund Rice Camps) spoke for the Recommendation

Mr Prem Bhattarai (on behalf of the Nepali Society of Northern Tasmania Incorporated) spoke for the Recommendation

16.2 Community Grants 2020/2021 Round 1 ...(Cont'd)

Due to a Declaration of Interest in Agenda Item 16.2 - Community Grants 2020/2021 Round 1 (*Launceston Community Reflections 2020 (Rotary Club of Tamar Sunrise)*) - Councillor D C Gibson withdrew from the Meeting at 3.18pm.

**DECISION:** 12 November 2020

**MOTION 1**

Moved Councillor R I Soward, seconded Councillor A G Harris.

That the following organisation receives the recommended grant amount:

| Organisation                 | Project/Activity                             | Score | Requested \$   | Recommended \$  |
|------------------------------|--|-------|----------------|-----------------|
| Rotary Club of Tamar Sunrise | <i>Launceston Community Reflections 2020</i> | 77%   | \$5,000        | \$3,750         |
| <b>TOTAL</b>                 |  |       | <b>\$5,000</b> | <b>\$3,750</b>  |
| <b>TOTAL AVAILABLE</b>       |  |       |                | <b>\$35,000</b> |
| <b>BALANCE</b>               |  |       |                | <b>\$31,250</b> |

\* *Deputy Mayor Gibson abstained from assessment of Launceston Community Reflections 2020 (Rotary Club of Tamar Sunrise).*

**CARRIED 9:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker  
**ABSENT DUE to DECLARATION of INTEREST:** Deputy Mayor Councillor D C Gibson

Councillor D C Gibson re-attended the Meeting at 3.19pm.



16.2 Community Grants 2020/2021 Round 1 ...(Cont'd)

**DECISION:** 12 November 2020

**MOTION 2**

Moved Councillor D C Gibson, seconded Councillor R I Soward.

That the following organisations receive the recommended grant amounts:

| Organisation                                     | Project/Activity                                      | Score | Requested \$    | Recommended \$  |
|--|---|-------|-----------------|-----------------|
| Migrant Resource Centre Northern Tasmania (MRCN) | <i>Playing Up</i>                                     | 92%   | \$4,348         | \$4,348         |
| Nepali Society of Northern Tasmania Incorporated | <i>Active and Creative Kids Launceston</i>            | 84%   | \$5,000         | \$5,000         |
| Pet Health and Family Planning                   | <i>Pets In The Park</i>                               | 80%   | \$5,000         | \$3,750         |
| Cancer Patients Foundation                       | <i>Look Good Feel Better</i>                          | 75%   | \$5,000         | \$3,750         |
| Tamar Bicycle Users Group (TBUG)                 | <i>Bike Week March 2021</i>                           | 73%   | \$4,000         | \$3,000         |
| Launceston Field Naturalist Club Incorporated    | Launceston Field Naturalist Club - Loop Track Upgrade | 72%   | \$5,000         | \$3,750         |
| Reclink Australia                                | Reclink Bike Riding Confidence Program                | 68%   | \$5,000         | \$3,750         |
| Edmund Rice Camps Tasmania                       | Eddie Rice Camps Northern Tasmania                    | 62%   | \$5,000         | \$3,750         |
| <b>TOTAL</b>                                     |   |       | <b>\$38,384</b> | <b>\$31,098</b> |
| <b>TOTAL AVAILABLE</b>                           |   |       |                 | <b>\$31,250</b> |
| <b>BALANCE</b>                                   |   |       |                 | <b>\$152</b>    |

\*\* *Ella Dixon abstained from assessment of Playing up (Migrant Resource Centre Northern Tasmania (MRCN)).*

16.2 Community Grants 2020/2021 Round 1 ...(Cont'd)

2. notes the following Community Grant application will not be funded by Council, as the application received a score less than the recommended level for funding (ie. <50%).

| Organisation                      | Event                     | Score | Requested \$   | Recommended \$ |
|-----------------------------------|---------------------------|-------|----------------|----------------|
| Gateway Baptist Church Launceston | Community Arts Experience | 48%   | \$5,000        | \$0            |
| <b>Total</b>                      |                           |       | <b>\$5,000</b> | <b>\$0</b>     |

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

## 16.3 Small Event Sponsorship Round 2 2020/2021

**FILE NO:** SF6943

**AUTHOR:** Stephanie Berns (Grants and Sponsorship Officer)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

### DECISION STATEMENT:

To consider event sponsorship support for Small Events (Round 2) 2020/2021.

### PREVIOUS COUNCIL CONSIDERATION:

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

### RECOMMENDATION:

That Council:

1. approves the following Small Event Sponsorship Applications to receive the recommended sponsorship amount, from the 2020/2021 Small and Celebratory Event Sponsorship Budget.

| Organisation                     | Event                               | Score | Requested<br>\$ | Assessed<br>\$ | Recommended<br>\$ |
|----------------------------------|-------------------------------------|-------|-----------------|----------------|-------------------|
| Tasmanian Brick Enthusiasts Inc. | <i>Brixhibition</i> Launceston 2021 | 85%   | \$5,000         | \$5,000        | \$5,000           |
| Van Diemens Street Rod Club Inc. | Launceston City Car Show            | 81%   | \$5,000         | \$5,000        | \$5,000           |
| Tasmanian Poetry Festival Inc    | Tasmanian Poetry Festival 2021      | 76%   | \$5,000         | \$5,000        | \$3,750           |
| Cancer Council Tasmania          | <i>Relay For Life</i> Launceston    | 76%   | \$5,000         | \$5,000        | \$3,750           |

## 16.3 Small Event Sponsorship Round 2 2020/2021 ...(Cont'd)

| Organisation                                 | Event   | Score | Requested<br>\$ | Assessed<br>\$  | Recommended<br>\$ |
|--|---|-------|-----------------|-----------------|-------------------|
| Harvest Launceston Community Farmers' Market | <i>Celebrating Tasmanian Women</i>                | 75%   | \$5,000         | \$5,000         | \$3,750           |
| S & I Styling                                | <i>Autumn Fashion Festival</i>                    | 74%   | \$12,500        | \$5,000         | \$3,750           |
| Jackie Anifandis                             | <i>Launceston Ukulele Jamboree</i>                | 73%   | \$5,000         | \$5,000         | \$3,750           |
| RSPCA Tasmania                               | <i>Million Paws Walk 2021</i>                     | 71%   | \$5,000         | \$5,000         | \$3,750           |
| Little Italy Festival - Marcel Ritchie       | <i>Little Italy</i>                               | 70%   | \$5,000         | \$5,000         | \$3,750           |
| Jeremy Torr, Storylocker                     | <i>Tasmanian Storytelling Festival</i>            | 64%   | \$5,000         | \$5,000         | \$3,750           |
| Launceston and Henley Regatta Association    | Launceston and Henley Regatta                     | 63%   | \$5,000         | \$5,000         | \$3,750           |
| Launceston Alive Ltd                         | <i>Launceston Alive Easter Community Festival</i> | 60%   | \$5,000         | \$5,000         | \$2,500           |
| Northern Tasmanian Croquet Centre Inc.       | NTCC Easter Croquet Tournament                    | 51%   | \$1,250         | \$1,250         | \$625             |
| Pony Club Tasmania Northern Zone             | State 3 day Event Championships (State Trials)    | 50%   | \$12,500        | \$5,000         | \$2,500           |
| <b>Total</b>                                 |   |       | <b>\$81,250</b> | <b>\$66,250</b> | <b>\$49,375</b>   |

\* Applications assessed as Small Events, not Major Events Level 1 (\$12,500) as the Panel deemed the events to be Small Events.

## 16.3 Small Event Sponsorship Round 2 2020/2021 ...(Cont'd)

2. notes the following event sponsorship applications will not be funded by Council, as the applications received a score less than the recommended level for funding (ie. <50%).

| Organisation  | Event   | Score | \$Request      | \$Assess       | \$Recom    |
|---|---|-------|----------------|----------------|------------|
| East Launceston Bowling and Community Club          | Bill Springer Invitational <i>Mad Dog</i> Singles Bowls | 48%   | \$2,000        | \$2,000        | \$0        |
| Vietnam Veterans' Association Launceston Sub-Branch | Forty Years of Supporting Each Other                    | 36%   | \$5,000        | \$5,000        | \$0        |
| <b>Total</b>  |   |       | <b>\$7,000</b> | <b>\$7,000</b> | <b>\$0</b> |

\*\* Councillor Daking abstained from assessment of Bill Springer Invitational Mad Dog Singles Bowls (East Launceston Bowling and Community Club).

Mrs L Hurst (General Manager Community and Place Network), Ms T Mallett (Manager Liveable Communities) and Ms S Berns (Grants and Sponsorship Officer) were in attendance to answer questions of Council in respect of this Agenda Item.

Mr Marcel Ritchie (on behalf of the company *Campani*) spoke for the Recommendation  
 Mr Jeremy Torr spoke for the Recommendation

Due to a declaration of interest in Agenda Item 16.3 - Small Event Sponsorship Round 2 2020/2021 (*Bill Springer Invitational Mad Dog Singles Bowls* (East Launceston Bowling and Community Club), Councillor N D Daking withdrew from the Meeting at 3.26pm.

Due to a declaration of interest in Agenda Item 16.3 - Small Event Sponsorship Round 2 2020/2021 (*RSPCA Million Paws Walk*), Councillor A E Dawkins withdrew from the Meeting at 3.26pm.

16.3 Small Event Sponsorship Round 2 2020/2021 ...(Cont'd)

**DECISION:** 12 November 2020

**MOTION 1**

Moved Councillor R I Soward, seconded Councillor D C Gibson.

That Council:

1. approves the following Small Event Sponsorship Application to receive the recommended sponsorship amount, from the 2020/2021 Small and Celebratory Event Sponsorship Budget:

| Organisation   | Event                         | Score | Requested<br>\$ | Assessed<br>\$ | Recommended<br>\$ |
|----------------|-------------------------------|-------|-----------------|----------------|-------------------|
| RSPCA Tasmania | <i>Million Paws Walk 2021</i> | 71%   | \$5,000         | \$5,000        | \$3,750           |
| <b>Total</b>   |                               |       | <b>\$5,000</b>  | <b>\$5,000</b> | <b>\$3,750</b>    |

2. notes the following event sponsorship application will not be funded by Council, as the application received a score less than the recommended level for funding (ie. <50%):

| Organisation                               | Event   | Score | \$Request      | \$Assess       | \$Recom    |
|--|---|-------|----------------|----------------|------------|
| East Launceston Bowling and Community Club | <i>Bill Springer Invitational Mad Dog Singles Bowls</i> | 48%   | \$2,000        | \$2,000        | \$0        |
| <b>Total</b>                               |   |       | <b>\$2,000</b> | <b>\$2,000</b> | <b>\$0</b> |

**CARRIED 8:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker  
**ABSENT DUE to DECLARATION of INTEREST:** Councillor N D Daking and Councillor A E Dawkins

Councillor N D Daking re-attended the Meeting at 3.27pm.

Councillor A E Dawkins re-attended the Meeting at 3.27pm

## 16.3 Small Event Sponsorship Round 2 2020/2021 ...(Cont'd)

**DECISION:** 12 November 2020**MOTION 2**

Moved Councillor D C Gibson, seconded Councillor R I Soward.

That Council:

1. approves the following Small Event Sponsorship Applications to receive the recommended sponsorship amount, from the 2020/2021 Small and Celebratory Event Sponsorship Budget.

| Organisation                                 | Event                               | Score | Requested<br>\$ | Assessed<br>\$ | Recommended<br>\$ |
|--|-------------------------------------|-------|-----------------|----------------|-------------------|
| Tasmanian Brick Enthusiasts Inc.             | <i>Brixhibition Launceston 2021</i> | 85%   | \$5,000         | \$5,000        | \$5,000           |
| Van Diemens Street Rod Club Inc.             | Launceston City Car Show            | 81%   | \$5,000         | \$5,000        | \$5,000           |
| Tasmanian Poetry Festival Inc                | Tasmanian Poetry Festival 2021      | 76%   | \$5,000         | \$5,000        | \$3,750           |
| Cancer Council Tasmania                      | <i>Relay For Life Launceston</i>    | 76%   | \$5,000         | \$5,000        | \$3,750           |
| Harvest Launceston Community Farmers' Market | <i>Celebrating Tasmanian Women</i>  | 75%   | \$5,000         | \$5,000        | \$3,750           |
| S & I Styling                                | <i>Autumn Fashion Festival</i>      | 74%   | \$12,500        | \$5,000        | \$3,750           |
| Jackie Anifandis                             | <i>Launceston Ukulele Jamboree</i>  | 73%   | \$5,000         | \$5,000        | \$3,750           |
| Little Italy Festival - Marcel Ritchie       | <i>Little Italy</i>                 | 70%   | \$5,000         | \$5,000        | \$3,750           |

## 16.3 Small Event Sponsorship Round 2 2020/2021 ...(Cont'd)

| Organisation                                       | Event   | Score | Requested<br>\$ | Assessed<br>\$  | Recommended<br>\$ |
|--|---|-------|-----------------|-----------------|-------------------|
| Jeremy Torr,<br>Storylocker                        | <i>Tasmanian<br/>Storytelling<br/>Festival</i>                | 64%   | \$5,000         | \$5,000         | \$3,750           |
| Launceston<br>and Henley<br>Regatta<br>Association | Launceston<br>and Henley<br>Regatta                           | 63%   | \$5,000         | \$5,000         | \$3,750           |
| Launceston<br>Alive Ltd                            | <i>Launceston<br/>Alive Easter<br/>Community<br/>Festival</i> | 60%   | \$5,000         | \$5,000         | \$2,500           |
| Northern<br>Tasmanian<br>Croquet<br>Centre Inc.    | NTCC Easter<br>Croquet<br>Tournament                          | 51%   | \$1,250         | \$1,250         | \$625             |
| Pony Club<br>Tasmania<br>Northern<br>Zone          | State 3 day<br>Event<br>Champion-<br>ships (State<br>Trials)  | 50%   | \$12,500        | \$5,000         | \$2,500           |
| <b>Total</b>                                       |   |       | <b>\$81,250</b> | <b>\$61,250</b> | <b>\$46,625</b>   |

\* *Applications assessed as Small Events, not Major Events Level 1 (\$12,500) as the Panel deemed the events to be Small Events.*

2. notes the following event sponsorship application will not be funded by Council, as the application received a score less than the recommended level for funding (ie. <50%).

| Organisation  | Event                                      | Score | \$Request      | \$Assess       | \$Recom    |
|---|--|-------|----------------|----------------|------------|
| Vietnam<br>Veterans'<br>Association<br>Launceston<br>Sub-Branch | Forty Years of<br>Supporting<br>Each Other | 36%   | \$5,000        | \$5,000        | \$0        |
| <b>Total</b>  |  |       | <b>\$5,000</b> | <b>\$5,000</b> | <b>\$0</b> |

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor N D Daking, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**



## 10 ANNOUNCEMENTS BY THE MAYOR

### 10.1 Mayor's Announcements

FILE NO: SF2375

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#### **Saturday 31 October 2020**

- Attended the *Thrills and Spills* Roller Derby at the Elphin Sports Centre
- Participated in the Remade 2020 - *Main Event* at the Albert Hall

#### **Thursday 5 November 2020**

- Presented awards at Launceston College Special Awards evening

#### **Friday 6 November 2020**

- Welcomed delegates to the 41<sup>st</sup> Lions Convention

#### **Monday 9 November 2020**

- Attended the *2020 Christmas Appeal* launch for City Mission
- Officiated at the NAIDOC flag raising ceremony at Tasmanian Aboriginal Centre

#### **Wednesday 11 November 2020**

- Officiated at the Remembrance Day Service, Launceston Cenotaph
- 

**The Mayor, Councillor A M van Zetten, noted that, due to alternate COVID-19 arrangements, he did not attend Launceston College's Special Awards evening on Thursday, 5 November 2020 which should have been listed as being held on Wednesday, 4 November 2020.**

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**11 COUNCILLORS' REPORTS**

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)*

**11.1 Councillor D C Gibson**

- **Attended the very successful Interweave Art's event *Remade***
- **Mentioned that *Harvest Festival* was successful in receiving two Tasmanian Community Achievement Awards**
- **Due to COVID-19 restrictions was not able to attend the Launceston College's Special Awards Ceremony but congratulated the recipients and the College**
- **Noted that the Council's Youth Advisory Group would be attending the Council Meeting of 10 December 2020**
- **Attended the Remembrance Day ceremony and acknowledged the Mayor's speech**
- **Noted the Princess Theatre's 50<sup>th</sup> Anniversary of live performances was to be held on 16 November 2020**

**11.2 Councillor T G Walker**

- **Attended the flag raising ceremony at the Tasmanian Aboriginal Centre**
- **Attended the Remembrance Day ceremony and acknowledged the Mayor's speech**
- **Noted that petroglyphs held by the City of Launceston have been formally acknowledged as being returned to their place of origin**

**11.3 Councillor A G Harris**

- **Attended the launch of *Sally's Ride* and thanked the Mayor for his speech at the launch event**
  - **Attended the Remembrance Day ceremony and acknowledged Mayor's speech**
  - **Participated in Tamar NRM's *Clean Up the Catchment***
-

**12 QUESTIONS BY COUNCILLORS****12.1 Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)*

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**12.1 Councillors' Questions on Notice - Councillor P S Spencer - Invermay Traffic Issues - Council Meeting - 29 October 2020****FILE NO:** SF2375**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following question, asked at the Council Meeting on 29 October 2020 by Councillor P S Spencer, has been answered by Mr Shane Eberhardt (General Manager Infrastructure and Assets Network).

**Questions:**

1. Would it be possible to open up Gleadow Street, Invermay off the new traffic lights?

**Response:**

*The connection of Gleadow Street to Goderich Street, Invermay from the eastern approach was considered as part of investigations for the Invermay Traffic Plan. Technically this can be achieved, however, it was not included in the plan because:*

- *facilitated turns at this location would result in a decline of level of service for Goderich Street; and*
  - *there would be a significant impact on amenity of Gleadow Street due to the additional traffic.*
-

**12.2 Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)*

**12.2.1 Councillor P S Spencer - US Presidential Elect Visit**

- 1. Is it possible to invite the President Elect of the USA to visit the Cataract Gorge and Launceston next year?**

**The Mayor, Councillor A M van Zetten, noted that this question would be Taken on Notice and a response provided in the Council Agenda of 26 November 2020.**

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**13 COMMITTEE REPORTS****13.1 Heritage Advisory Committee Meeting - 22 October 2020****FILE NO:** SF2965**AUTHOR:** Fiona Ranson (Heritage Planner)**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To receive and consider a report from the Heritage Advisory Committee Meeting held on 22 October 2020.

**RECOMMENDATION:**

That Council receives the report from the Heritage Advisory Committee Meeting held on 22 October 2020.

---

**Mrs L Hurst (General Manager Community and Place Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020****MOTION**

**Moved Councillor T G Walker, seconded Councillor J Finlay.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**13.2 Audit Panel Meeting - 26 October 2020****FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Chief Financial Officer)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To receive a report from the Audit Panel Meeting held on 26 October 2020.

**RECOMMENDATION:**

That Council receives the report from the Audit Panel Meeting held on 26 October 2020.

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**Mr P Gimpl (Chief Financial Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020****MOTION**

**Moved Councillor J Finlay, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**13.3 Tender Review Committee Meeting - 5 November 2020****FILE NO:** SF0100/024/2020/043/2020**AUTHOR:** Anthea Rooney (Council and Committees Officer)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To receive a report from the Tender Review Committee (a delegated Authority Committee).

**RECOMMENDATION:**

That Council notes the decision of the Tender Review Committee to accept the tender submitted by:

1. BridgePro Engineering Pty Ltd for the Upper Blessington Bridge 666 - Design and Construct, Contract Number CD.024/2020 for \$261,800.00 (exclusive of GST); and
  2. Terrior for the Architectural Professional Services Macquarie House Stage 2 Development, Contract Number 043/2020 for \$418,954.00 (exclusive of GST).
- 

**Mr S Eberhardt (General Manager Infrastructure and Assets Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020****MOTION**

**Moved Councillor P S Spencer, seconded Councillor N D Daking.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**14 COUNCIL WORKSHOPS**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 2(c)*

**14.1 Council Workshop Report**

**FILE NO:** SF4401

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

**RECOMMENDATION:**

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 5 and 12 November 2020

**Regional Collaboration Framework**

*Councillors received a presentation on the draft Regional Collaboration Framework and its objectives.*

**Launceston CBD Bus Exchange**

*Councillors received a briefing on the Launceston CBD Bus Interchange.*

**Royal Park Exhibitions Program**

*Councillors received information regarding the forward exhibition program at Royal Park.*

**Planning Scheme Area Specific Plan**

*Councillors received a briefing on the Planning Scheme specific area plan process.*

**Albert Hall Renewal Project**

*Councillors discussed the Albert Hall Renewal Project and future operating model.*

**Launceston North East Rail Proposed Projects**

*Councillors were provided with an update on Launceston and North East Rail proposed projects.*

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**14.1 Council Workshop Report ...(Cont'd)**

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**University of Tasmania Newnham Masterplan**

*Councillors were provided with an update on the development of the University of Tasmania's Masterplan for the Newnham campus.*

**Launceston Airport Update**

*The Chief Executive Officer of the Launceston Airport provided Councillors with a business and recovery status update for the Launceston Airport.*

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**Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020****MOTION**

**Moved Councillor A G Harris, seconded Councillor D C Gibson.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**15 NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**No Notices of Motion were identified as part of these Minutes**

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## 16 COMMUNITY AND PLACE NETWORK ITEMS

### 16.1 Update on Impact of COVID-19 Pandemic on Events Sponsorship

**FILE NO:** SF5892/SF6823/SF6825

**AUTHOR:** Tracey Mallett (Manager Liveable Communities)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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#### **DECISION STATEMENT:**

To receive a report on the COVID-19 pandemic related impacts on events facilitation and events sponsorship.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 2 April 2020 - Agenda Item 21.1 - Notice of Motion - Councillor A M van Zetten - Community Care and Recovery Package

#### **RECOMMENDATION:**

That Council agrees to support organisers of events by authorising the General Manager Community and Place to implement the following actions:

1. Not seeking reimbursement of sponsorship funds for events that have already been sponsored but rescheduled for another date in 2020/2021.
  2. Seeking a return of uncommitted sponsorship funds only for events that have already been sponsored but the event has not yet been rescheduled, and encouraging the event organiser to reapply for event sponsorship in the appropriate future round.
  3. Showing flexibility for events that have already been (or are about to be) sponsored but have needed to adapt the event as a result of COVID-19 pandemic, and request that the organiser submit a proposal for revised event and budget, addressing the following criteria:
    - Community Participation
      - this should indicate that the event will provide a meaningful experience based on Department of Health attendance requirements. The event organiser should provide a measure of that *meaningful experience* which may include online events in lieu of the original in-person event.
    - Economic
      - flow on effect to local businesses - to demonstrate that suppliers are still being engaged in the modified event.
-

**16.1 Update on Impact of COVID-19 Pandemic on Events Sponsorship ...(Cont'd)**

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- Tourism
    - this should include a local marketing plan for the currently approved Department of Health attendance guidelines.
- 

**Mrs L Hurst (General Manager Community and Place Network) and Ms T Mallett (Manager Liveable Communities) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor P S Spencer, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**16.2 Community Grants 2020/2021 Round 1**

**A motion was passed to bring this item forward in the Agenda. It was considered after Agenda Item 9.6 - 49 Amy Road and 18-20 Ellison Street, Newstead - Planning Scheme Text Amendment to Include Site Specific Qualification for Assisted Living; Construction of 15 Housing Units and Association Buildings on page 61 of these Minutes.**

**16.3 Small Event Sponsorship Round 2 2020/2021**

**A motion was passed to bring this item forward in the Agenda. It was considered after Agenda Item 16.2 - Community Grants 2020/2021 Round 1 - on page 66 of these Minutes.**

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## 16.4 Special Event Sponsorship 2020/2021

**FILE NO:** SF5892

**AUTHOR:** Stephanie Berns (Grants and Sponsorship Officer)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

### DECISION STATEMENT:

To consider Special Event Sponsorship for the *Gorge by Night* - light and sound installation at Cataract Gorge (Mona Foma) and Ten Days on the Island events.

### PREVIOUS COUNCIL CONSIDERATION:

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

### RECOMMENDATION:

That Council approves the following Special Event Sponsorship Applications to receive the recommended sponsorship amount, from the 2020/2021 Special Event Sponsorship Budget and \$80,000 of un-utilised funds remaining in the Major Event Sponsorship 2020/2021 budget.

| Organisation                                     | Event  | Score | \$Request        | \$Assess         | \$Recom          |
|--|--|-------|------------------|------------------|------------------|
| Mona (a trading name of Moorilla Estate Pty Ltd) | <i>Gorge by Night</i> - light and sound installation at Cataract Gorge | 94%   | \$50,000         | \$50,000         | \$50,000         |
| Ten Days on the Island                           | Ten Days on the Island   | 84%   | \$50,000         | \$50,000         | \$50,000         |
| <b>Total</b>                                     |  |       | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> |

**Mrs L Hurst (General Manager Community and Place Network), Ms T Mallett (Manager Liveable Communities) and Ms S Berns (Grants and Sponsorship Officer) were in attendance to answer questions of Council in respect of this Agenda Item.**

**16.4 Special Event Sponsorship 2020/2021 ...(Cont'd)**

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**DECISION: 12 November 2020****MOTION****Moved Councillor D C Gibson, seconded Councillor J Finlay.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 10:0****FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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## 16.5 Major Event Sponsorship Round 2 2020/2021

**FILE NO:** SF6942

**AUTHOR:** Stephanie Berns (Grants and Sponsorship Officer)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

### DECISION STATEMENT:

To consider event sponsorship support for Major Events (Round 2) 2020/2021.

### PREVIOUS COUNCIL CONSIDERATION:

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

### RECOMMENDATION:

That Council approves the following Major Event Sponsorship Applications to receive the recommended sponsorship amount, from the 2020/2021 Major Event Sponsorship Budget.

| Organisation       | Event  | Score | \$Request       | \$Assess        | \$Recom         |
|--------------------|--|-------|-----------------|-----------------|-----------------|
| Panama Productions | <i>A Festival Called PANAMA 2021</i><br>(Level 1)                      | 81%   | \$12,500        | \$12,500        | \$12,500        |
| BOFA Ltd           | <i>Tasmanian Breath of Fresh Air</i> (BOFA) Film Festival<br>(Level 2) | 69%   | \$20,000        | \$20,000        | \$15,000        |
| Bass Radio Pty Ltd | <i>Chilli Skylight</i><br>(Level 1)*                                   | 69%   | \$20,000        | \$12,500        | \$9,375         |
| <b>Total</b>       |  |       | <b>\$52,500</b> | <b>\$45,000</b> | <b>\$36,875</b> |

*Note: there are two levels in this category*

*Level 1 - \$5,001 up to \$12,500 and Level 2 - \$12,500 up to \$20,000*

\* *Application assessed at Level 1 \$12,500, not Level 2 \$20,000 as the panel deemed the event to be a Level 1 event.*

**16.5 Major Event Sponsorship Round 2 2020/2021 ...(Cont'd)**

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**Mrs L Hurst (General Manager Community and Place Network), Ms T Mallett (Manager Liveable Communities) and Ms S Berns (Grants and Sponsorship Officer) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor D C Gibson, seconded Councillor N D Daking.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS**

**No Items were identified as part of these Minutes**

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**18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS****18.1 Launceston Flood Authority Quarterly Report - July to September 2020****FILE NO:** SF4493**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

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**DECISION STATEMENT:**

To receive the Launceston Flood Authority Quarterly Report - July to September 2020.

**RECOMMENDATION:**

That Council, in accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, July to September 2020 (ECM Document Set ID 4439476).

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**Mr S Eberhardt (General Manager Infrastructure and Assets Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020****MOTION**

**Moved Councillor A G Harris, seconded Councillor D C Gibson.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**18.2 Myrtle Park Recreation Ground Re-Opening****FILE NO:** SF0895/SF0896**AUTHOR:** Phil Bonney (Manager Parks and Sustainability Manager)**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

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**DECISION STATEMENT:**

To consider the proposal to re-open the Myrtle Park Recreation Ground for camping in Summer 2020/2021 as an interim option.

**PREVIOUS COUNCIL CONSIDERATION:**

Workshop - 10 September 2020 - Myrtle Park

**RECOMMENDATION:**

That Council:

1. makes Myrtle Park Recreational Ground available for camping only between December 2020 to March 2021.
  2. supports Myrtle Park Recreational Ground day use and Hall use to remain unavailable.
  3. under section 205 of the *Local Government Act 1993* (Tas), approves a fee of \$20 a night per site, with a limit of 10 patrons.
  4. considers a budget adjustment for the 2020/2021 financial year at a future Meeting for additional expenditure of \$60,206.
- 

**Mr S Eberhardt (General Manager Infrastructure and Assets Network) and Mr P Bonney (Manager Parks and Sustainability) were in attendance to answer questions of Council in respect of this Agenda Item.**

**Councillor N D Daking withdrew from the Meeting at 3.59pm.**

**Councillor N D Daking re-attended the Meeting at 4.04pm.**

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**18.2 Myrtle Park Recreation Ground Re-Opening ...(Cont'd)**

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**DECISION: 12 November 2020****MOTION****Moved Councillor T G Walker, seconded Councillor R I Soward.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 10:0****FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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## 19 ORGANISATIONAL SERVICES NETWORK ITEMS

### 19.1 Council Appointments to Internal and External Committees

**FILE NO:** SF0106/SF0095/SF2233

**AUTHOR:** Kelsey Hartland (Team Leader Governance)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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#### **DECISION STATEMENT:**

To approve Council appointments in respect of committees, authorities, specific purpose committees and external organisations.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Workshop - 22 October 2020 - Councillor Committee Representation on Internal and External Committees - 2020-2022

#### **RECOMMENDATION:**

That Council:

1. pursuant to section 23(2) of the *Local Government Act 1993* (Tas), makes the following appointments:

**COUNCIL COMMITTEE**  
*established under section 23(1) of the Local Government Act 1993 (Tas)*

| <b>Committee</b>  | <b>Number of Vacancies</b>        | <b>Nominations</b>  |
|---|-----------------------------------|---|
| Chief Executive Officer's Contract and Performance Review Committee | 5<br>(including Mayor of the Day) | Councillor A M van Zetten<br>Councillor J G Cox<br>Councillor P S Spencer<br>Councillor D C Gibson<br>Councillor T G Walker |

2. pursuant to section 24(2) of the *Local Government Act 1993* (Tas), makes the following appointments:
-

19.1 Council Appointments to Internal and External Committees ...(Cont'd)

**SPECIAL COMMITTEES**  
established under section 24(1) of the *Local Government Act 1993 (Tas)*

| <b>Committee</b>   | <b>Number of Vacancies</b>   | <b>Nominations</b>   |
|--|--|--|
| Access Advisory Committee  | 1  | Councillor A E Dawkins   |
| Cataract Gorge Reserve Advisory Committee                          | 2  | Councillor T G Walker<br>Councillor A G Harris   |
| Community Grants (Organisations) Program                           | 3  | Councillor T G Walker<br>Councillor K P Stojansek<br>Councillor P S Spencer  |
| Community Recognition Awards (formerly Australia Day Committee)    | 3  | Councillor R I Soward<br>Councillor D C Gibson<br>Councillor A E Dawkins   |
| Events Sponsorship Assessment Panel                                | 3  | Councillor N D Daking<br>Councillor K P Stojansek<br>Councillor A G Harris   |
| Heritage Advisory Committee  | 2  | Councillor T G Walker<br>Councillor D H McKenzie   |
| Launceston City Heart Reference Group                              | 3<br>(including one as Chair)  | Councillor A M van Zetten<br>Councillor N D Daking<br>Councillor A G Harris<br>Councillor K P Stojansek<br>Councillor J Finlay |
| Launceston Sister City Committee                                   | 3  | Councillor D C Gibson<br>Councillor R I Soward<br>Councillor J G Cox<br>Councillor K P Stojansek                               |
| Northern Youth Coordinating Committee                              | 1  | Councillor D C Gibson  |
| NTCA Ground Management Committee                                   | 1<br>(Mayor of the Day)  | Councillor A M van Zetten  |
| Pedestrian and Bike Committee (to be known as Transport Committee) | 2  | Councillor A G Harris<br>Councillor D H McKenzie   |
| Queen Victoria Museum and Art Gallery Governance Advisory Board    | 2<br>(including Mayor of the Day and Deputy Mayor of the Day (proxy with voting rights)) | Councillor A M van Zetten<br>Councillor D C Gibson   |
| Scholarships and Bursary Committee                                 | 2  | Councillor A E Dawkins<br>Councillor D C Gibson  |



## 19.1 Council Appointments to Internal and External Committees ...(Cont'd)

| <b>Committee</b>        | <b>Number of Vacancies</b>    | <b>Nominations</b>   |
|-------------------------|-------------------------------|--|
| Tender Review Committee | 4<br>(including one as Chair) | Councillor J G Cox<br>Councillor N D Daking<br>Councillor P S Spencer<br>Councillor D H McKenzie |
| Youth Advisory Group    | Up to 3                       | Councillor D C Gibson<br>Councillor N D Daking   |

3. pursuant to order 5(4) of the *Local Government (Audit Panels) Order 2014*, makes the following appointments:

**AUDIT PANEL**  
established under section 85(1) of the *Local Government Act 1993 (Tas)*

|             |   |  |
|-------------|---|--|
| Audit Panel | 2 | Councillor D H McKenzie<br>Councillor J Finlay |
|-------------|---|--|

4. pursuant to section 21(2) of the *Emergency Management Act 2006 (Tas)*, makes the following appointment:

**MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE**  
established under section 20(A) of the *Emergency Management Act 2006 (Tas)*

| <b>Committee</b>                         | <b>Number of Vacancies</b>    | <b>Nomination</b>  |
|--|-------------------------------|--------------------|
| Municipal Emergency Management Committee | 1<br>as Municipal Chairperson | Councillor J G Cox |

5. makes the following appointments to committees and organisations external to the Council:

**COUNCILLORS' EXTERNAL COMMITTEE MEMBERSHIP**  
from resolutions of Council

| <b>Committee</b>                             | <b>Number of Vacancies</b> | <b>Nomination</b>  |
|--|----------------------------|--|
| Australian Pacific Airports Launceston Board | 1                          | Nominations through the Chief Executive Officer Australian Pacific Airports Launceston;<br>Councillor D H McKenzie currently holds this position |

19.1 Council Appointments to Internal and External Committees ...(Cont'd)

| <b>Committee</b>   | <b>Number of Vacancies</b>                                     | <b>Nomination</b>  |
|--|--|--|
| Cityprom Limited   | 1  | Councillor N D Daking  |
| Design Tasmania  | 1  | Councillor A E Dawkins   |
| Economic Development Working Group                                   | 4  | Councillor J Finlay<br>Councillor N D Daking<br>Councillor D H McKenzie<br>Councillor T G Walker |
| Enterprize Tasmania Limited Board                                    | 1  | Nominated Council Representative to be Chief Executive Officer                                   |
| Franklin House Management Committee                                  | 1  | Councillor A G Harris  |
| Launceston College Association                                       | 1  | Councillor D C Gibson  |
| Launceston Safer Communities Partnership                             | 2  | Councillor J Finlay<br>Councillor P S Spencer  |
| Launceston Tamar Valley Communities for Children Council             | 1  | Councillor D C Gibson  |
| Local Government Association of Tasmania                             | 2<br>(Mayor of the Day and Deputy Mayor of the Day (as proxy)) | Councillor A M van Zetten<br>Councillor D C Gibson   |
| Newstead College Association   | 1  | Councillor A G Harris  |
| Ravenswood Action Group  | 1  | Councillor K P Stojansek   |
| Tamar NRM Reference Group  | 1  | Councillor T G Walker  |
| TasWater Owners Representative                                       | 1<br>(Mayor of the Day)  | Councillor A M van Zetten  |
| Theatre North Inc.   | 1  | Councillor D H McKenzie  |
| University of Tasmania Northern Campus Engagement and Advisory Group | 3  | Councillor J Finlay<br>Councillor D H McKenzie<br>Councillor A G Harris                          |

6. notes that the appointments made at Recommendations 1-5. above will be incorporated in the Committee Representation Details Procedure 14-HLPrx-012.

**19.1 Council Appointments to Internal and External Committees ...(Cont'd)**

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7. notes that the appointments made at Recommendations 1-5. will next be reviewed following the Local Government elections in 2022.
  8. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).
- 

**Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor A G Harris, seconded Councillor A E Dawkins.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**19.2 Financial Report to Council - 30 September 2020****FILE NO:** SF3611**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider the Council's financial performance for the period ended 30 September 2020.

**PREVIOUS COUNCIL CONSIDERATION:**

Audit Panel - 26 October 2020 - Agenda Item 9.4 - Financial Statements Analysis and Commentary

**RECOMMENDATION:**

That Council adopts the financial report for the period ended 30 September 2020 and notes the report discloses an underlying deficit of \$4.574 million, of which \$2.235 million relates to a timing variance of a Financial Assistance Grant.

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**Mr P Gimpl (Chief Financial Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020****MOTION**

**Moved Councillor J Finlay, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**19.3 Annual Financial Statements for Year Ended 30 June 2020****FILE NO:** SF2633**AUTHOR:** Paul Gimpl (Chief Financial Officer)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To receive the annual financial statements for the year ended 30 June 2020.

**PREVIOUS COUNCIL CONSIDERATION:**

Audit Panel - 26 October 2020 - Agenda Item 7.1 - External Audit Report (acceptance of final audited financial statements for year ended 30 June 2020)

**RECOMMENDATION:**

That Council, pursuant to:

1. section 84(4) of the *Local Government Act 1993* (Tas), receives the audited financial statements for the year ended 30 June 2020 and notes that:
  - (a) the Acting Chief Executive Officer has certified the financial statements (ECM Document Set ID 4424328) in accordance with section 84(3); and
  - (b) the financial statements have been audited by the Auditor General (ECM Document Set ID 4427401) in accordance with section 84(1) and the statements have received an unqualified audit opinion.
2. section 72 of the *Local Government Act 1993* (Tas), notes the financial statements will be included in the Annual Report.

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**Mr P Gimpl (Chief Financial Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

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**19.3 Annual Financial Statements for Year Ended 30 June 2020 ...(Cont'd)**

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**DECISION: 12 November 2020****MOTION****Moved Councillor A G Harris, seconded Councillor J Finlay.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 10:0****FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS****20.1 Attendance at LGAT One Day Conference 2020 *Reconnection* - Councillor Andrea Dawkins**

FILE NO: SF0121

CHIEF EXECUTIVE OFFICER: Michael Stretton

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**DECISION STATEMENT:**

To consider a request from Councillor Andrea Dawkins to attend the LGAT one day conference *Reconnection* in Hobart on 3 December 2020.

**RECOMMENDATION:**

That Council agrees to Councillor Andrea Dawkins' request to attend the LGAT One Day Conference *Reconnection* in Hobart on 3 December 2020.

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**Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020****MOTION**

**Moved Councillor A G Harris, seconded Councillor D C Gibson.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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## 20.2 Council Meeting Schedule 2021

**FILE NO:** SF0095

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

### DECISION STATEMENT:

To consider the Council Meeting, Workshop and Annual General Meeting Schedule for 2021.

*Pursuant to Regulation 6(1) of the Local Government (Meeting Procedures) Regulations 2015 Recommendation 2. requires an absolute majority of Council.*

### RECOMMENDATION:

That Council:

1. approves the following Council Meeting, Workshop and Annual General Meeting Schedule for 2021:

| DAY   | DATE        | MEETING  | TIME   |
|---|-------------|----------|--------|
| <b>Council in Recess from 11 December 2020 to 27 January 2021</b>   |             |          |        |
| <b>JANUARY</b>  |             |          |        |
| Thursday  | 28 January  | Council  | 1.00pm |
| <b>FEBRUARY</b>   |             |          |        |
| Thursday  | 4 February  | Workshop | 9.15am |
| Thursday  | 11 February | Council  | 1.00pm |
| Thursday  | 18 February | Workshop | 9.15am |
| Thursday  | 25 February | Council  | 1.00pm |
| <b>MARCH</b>  |             |          |        |
| Thursday  | 4 March     | Workshop | 9.15am |
| Thursday  | 11 March    | Council  | 1.00pm |
| Thursday  | 18 March    | Workshop | 9.15am |
| Thursday  | 25 March    | Council  | 1.00pm |
| <b>APRIL</b>  |             |          |        |
| Thursday  | 1 April     | Workshop | 9.15am |
| <b>Friday 2 April to Tuesday 6 April - PUBLIC HOLIDAYS - Easter</b> |             |          |        |
| Thursday  | 8 April     | Council  | 1.00pm |
| Thursday  | 15 April    | Workshop | 9.15am |
| Thursday  | 22 April    | Council  | 1.00pm |
| Thursday  | 29 April    | Workshop | 9.15am |
| <b>MAY</b>  |             |          |        |
| Thursday  | 6 May       | Council  | 1.00pm |
| Thursday  | 13 May      | Workshop | 9.15am |
| Thursday  | 20 May      | Council  | 1.00pm |
| Thursday  | 27 May      | Workshop | 9.15am |



## 20.2 Council Meeting Schedule 2021 ...(Cont'd)

| JUNE  |              |                        |        |
|---|--------------|------------------------|--------|
| Thursday  | 3 June       | Council                | 1.00pm |
| Thursday  | 10 June      | Workshop               | 9.15am |
| Thursday  | 17 June      | Council                | 1.00pm |
| Thursday  | 24 June      | Workshop               | 9.15am |
| JULY  |              |                        |        |
| Thursday  | 1 July       | Council                | 1.00pm |
| Thursday  | 8 July       | Workshop               | 9.15am |
| Thursday  | 15 July      | Council                | 1.00pm |
| Thursday  | 22 July      | Workshop               | 9.15am |
| Thursday  | 29 July      | Council                | 1.00pm |
| AUGUST  |              |                        |        |
| Thursday  | 5 August     | Workshop               | 9.15am |
| Thursday  | 12 August    | Council                | 1.00pm |
| Thursday  | 19 August    | Workshop               | 9.15am |
| Thursday  | 26 August    | Council                | 1.00pm |
| SEPTEMBER   |              |                        |        |
| Thursday  | 2 September  | Workshop               | 9.15am |
| Thursday  | 9 September  | Council                | 1.00pm |
| Thursday  | 16 September | Workshop               | 9.15am |
| Thursday  | 23 September | Council                | 1.00pm |
| Thursday  | 30 September | Workshop               | 9.15am |
| OCTOBER   |              |                        |        |
| Wednesday   | 6 October    | Council                | 1.00pm |
| <b>7 October - PUBLIC HOLIDAY - Launceston Show Day</b> |              |                        |        |
| Thursday  | 14 October   | Workshop               | 9.15am |
| Thursday  | 21 October   | Council                | 1.00pm |
| Thursday  | 28 October   | Workshop               | 9.15am |
| NOVEMBER  |              |                        |        |
| Thursday  | 4 November   | Council                | 1.00pm |
| Thursday  | 11 November  | Workshop               | 9.15am |
| Thursday  | 18 November  | Council                | 1.00pm |
| Thursday  | 25 November  | Workshop               | 9.15am |
| DECEMBER  |              |                        |        |
| Thursday  | 2 December   | Council                | 1.00pm |
| Thursday  | 2 December   | Annual General Meeting | 5.30pm |
| Thursday  | 9 December   | Workshop               | 9.15am |
| Thursday  | 16 December  | Council                | 1.00pm |

- pursuant to regulation 6(1) of the *Local Government (Meeting Procedures) Regulations 2015*, determines by absolute majority that the start time of Council Meetings is 1.00pm.

**20.2 Council Meeting Schedule 2021 ...(Cont'd)**

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3. notes that the Council Meeting Schedule for 2021 has been prepared in keeping with the Council Meetings Policy (Frequency and Commencement Time) 14-Plx-001, with the exception of the Council Meeting to be held on 6 October 2021 as discussed at the Workshop on 22 October 2020.
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**Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 12 November 2020**

**MOTION**

**Moved Councillor D C Gibson, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED BY ABSOLUTE MAJORITY 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor R I Soward, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**21 CLOSED COUNCIL**

**No Closed Items were identified as part of these Minutes**

**22 MEETING CLOSURE**

**The Mayor, Councillor A M van Zetten, closed the Meeting at 4.10pm.**

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