



City of  
**LAUNCESTON**

# **COUNCIL AGENDA**

**COUNCIL MEETING  
THURSDAY 19 MARCH 2020  
1.00pm**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 19 March 2020

Time: 1.00pm

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## Certificate of Qualified Advice

### Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

### Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Michael Stretton**  
Chief Executive Officer

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## AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

## RULES FOR PUBLIC COMMENT ON AGENDA ITEMS

Do you wish to speak to an item in the Agenda of the Council Meeting?

- You are invited to speak to an item on the Agenda.
- Please see the form called *Notice of Intention to Speak* (available outside the Council Chambers).
- Write your name and address against the Agenda Item to which you wish to speak.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- When invited by the Meeting's Chairperson, please move to the microphone in the public gallery and state your name and address.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chairperson may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *General Manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the *General Manager* as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

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10 December 2019

Mr Michael Stretton  
Chief Executive Officer  
City of Launceston  
PO Box 396  
**LAUNCESTON TAS 7250**

Dear Michael

### **COUNCIL MEETING**

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

#### **4. Convening council meetings**

- (1) *The mayor of a council may convene -*  
(a) *an ordinary meeting of the council; and*  
(b) *a special meeting of council.*

I request that you make the necessary arrangements for the Ordinary Meetings of Council to be convened on the following Thursdays for 2020:

23 January	6 February	20 February	5 March
19 March	2 April	16 April	30 April
14 May	28 May	11 June	25 June
9 July	23 July	6 August	20 August
3 September	17 September	1 October	15 October
29 October	12 November	26 November	10 December

commencing at 1.00pm in the City of Launceston Council Chambers, Town Hall, St John Street, Launceston.

Yours sincerely



**Councillor A M van Zetten**  
**MAYOR**

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**1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES**

**2 MAYORAL ACKNOWLEDGEMENTS**

**3 DECLARATIONS OF INTEREST**

*Local Government Act 1993 - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)*

**4 CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 5 March 2020 be confirmed as a true and correct record.

**5 DEPUTATIONS**

**No Deputations have been identified as part of this Agenda**

**6 PETITIONS**

*Local Government Act 1993 - sections 57 and 58*

**No Petitions have been identified as part of this Agenda**

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**7 COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)*

**7.1 Ms Chloe McCann (Youth Delegate) - 25<sup>th</sup> Conference of the Parties**

**Ms McCann will provide an acknowledgement of support from the Council and a report on the 25<sup>th</sup> Conference of the Parties held in Madrid, Spain**

**8 PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**8.1 Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

*(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)*

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## 8.1.1 Public Questions on Notice - Mr Robin Smith - Council Meeting - 5 March 2020

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Committee Clerk)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton (Chief Executive Officer)

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### **QUESTIONS and RESPONSES:**

The following question, asked at the Council Meeting on 5 March 2020 by Mr Robin Smith, has been answered by Shane Eberhardt (General Manager Infrastructure and Assets Network).

#### **Questions:**

1. [Regarding the Charles Street end of the Brisbane Street Mall] I have previously asked about rain water runoff at the southern end of the Brisbane Street Mall. Pooling of water on the footpath still remains an issue. Can the Council investigate this matter?

#### **Response:**

*There is no record of this matter being raised with the Council previously. A Customer Service Request has now been raised in the Council's system and will be investigated as soon as possible.*

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**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020****FILE NO:** SF6381**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following answers are presented to the set of questions, submitted to Council on 27 February 2020 by Mr Ray Norman.

**Questions:**

1. Is it the case that, as a consequence of Council's/QVMAG's restructure that there has been a net loss of two full time equivalent staff members - (2 EFTs) - at the QVMAG? Furthermore, that being the case, when were the consequences of this initiative considered by you in open council, and in an transparent way, relative to the institution delivering on whatever 'key performance indicators' (KPI) determined by you? Moreover, in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets, do you acknowledge your obligations as 'trustees'?

**Response:**

*The Council's Chief Executive Officer is responsible for decision making in respect to the operations of the Council. This includes the structuring and staffing of the organisation. Such decisions are made by the Council's Executive Leadership Team. In respect to the staffing at QVMAG, once the positions are fully filled, the FTE count will be 47.45 post the re-structure versus 48.8 pre the re-structure, which is a change of 1.35 FTEs. The main change to the FTE numbers has involved the Building Asset Officer joining the organisation's Building Asset Management Team. The newly formed Building Assets Management Team has assumed responsibility for the management of all of the Council's built assets in a consolidated manner, which has eliminated the previous issues that resulted from having the built asset management functional area being split across the organisation.*

2. Is it the case that the collection conservation section of the institution's operation has been closed down? Additionally, is it the case, that the relative staff positions as 'conservators' have been negotiated terminations? Furthermore, that being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever 'key performance indicators' (KPI) determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
-

**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)**

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**Response:**

*No, this is not the case. Recruitment at QVMAG has not yet been fully completed, including for the conservation function, which now sits within the Knowledge and Content team. It is not appropriate to answer questions relating to specific staffing matters in a public Council meeting.*

3. Is it the case that the Resignation of Database Administrator is no longer on staff at the QVMAG and that there is no intention employ such a person again? Likewise, is it the case that there is a cessation of internal digital support generally and indeed projects?
- Furthermore, that being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever 'key performance indicators' (KPI) determined by you?
  - Likewise, in your capacity as QVMAG's trustees/governors, for a public institution expending public monies when and how did you sanction this significant 'strategic initiative' in an open and transparent way as the custodians of significant cultural, social and scientific assets notional a component of the 'national estate' ?
  - If you have sanctioned this 'strategic shift' where can evidence of this be found?

**Response:**

*No, this is not the case. The Council is currently recruiting to fill a vacancy in the Collections Database Administrator role.*

4. Is it the case that some 'Collection Officers' have been downgraded to 'Museum Assistants'?
- If so, what is the rationale for this strategic action?
  - Indeed, has it got anything to do with their relevant qualifications and professional standing?
  - Likewise, upon what expert advice was this strategic decision initiated?
  - Moreover, what impact does this initiative have relative to KPI and accountability?
  - Furthermore, it being being the case that this is so, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever strategic KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
-

**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)**

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**Response:**

*No, this is not the case. Collections Officers and Museum Assistants are the same grade. The titles reflect the roles more accurately - Collections Officers work with collections, Museum Assistants have more of a focus on developing content.*

5. Is it the case that all 'Curators' have been upgraded to the position of 'Senior Curators'? If so, given that are essentially '*research positions*', on what criteria was this strategic decision taken relative to appointments to these 'new positions'?
- In fact, against what KPI were the decisions taken relative to academic qualifications, professional research experience and/or publication record and/or professional standing?
  - Moreover, was there a process of open competition in regard to the filling of these '*new positions*'?
  - Likewise, upon what expert advice was this strategic decision made and the suitability of the candidates informed by?
  - Furthermore, it being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined/sanctioned by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

**Response:**

*The Senior Curator positions are not new positions. The job titles have been altered to more accurately reflect the scope of the roles. As such, the positions were not subject to a recruitment process.*

6. Is it the case that the staffing the '*art component*' of the QVMAG staffing has seen an increase in FTE despite it being the smallest collection area?
- Indeed, what are the strategic implications of this decision and towards achieving what KPI outcomes in program delivery and publication outcomes - *publication meaning exhibitions curated, journal papers published, conference papers presented, etc.?*
  - Upon what expert advice was this strategic initiative taken, when and in what context?
  - Furthermore, given that it is the case, when were the consequences of this initiative considered/sanctioned by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
-

**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)**

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**Response:**

*No, this is not the case. The staffing levels within the Visual Art and Design team remain the same.*

7. Is it the case that there is an effective decrease by something in the order of one third to staffing of the Natural Sciences collection area?
- Is it also the case that this component of the QVMAG's collection is the largest component?
  - This being so, what are the strategic implications of this managerial outcome in the context of the QVMAG's KPI, programming, research funding opportunities, research outputs in the context of council declaring a climate emergency with intended impacts upon strategic policy determinations going forward?
  - If it is the case that '*management*' has made this determination alone, was it made in the context of what delegated authority and sanctioned by funding agencies - *current and potential*?
  - Indeed, what independent expert advice was considered/sought in the making of this strategic decision, and who might have provided it and in what timeframe?
  - Furthermore, given that it is the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

**Response:**

*No, this is not the case. The Natural Sciences Team currently includes 2.19FTEs and was previously 2.82FTEs. The Team is now receiving additional assistance from an Assistant Curator (for delivering content) and a Registration Assistant (for managing collections).*

8. Is it the case that there has been an addition of two new positions, that have been filled by existing staff - *Assistant Curator to History and Art*?
- Likewise, is it at the expense of the Natural Sciences and/or conservation?
  - Where these positions filled in open competition to ensure the appointees had commensurate qualifications, experience and professional standing?
  - Against what targeted KPI was this strategic decision made and towards achieving what KPI outcomes?
  - Furthermore, given that it is the case, when were the consequences of this initiative considered and sanctioned by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
-

**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)**

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**Response:**

*No, this is not the case. These positions are as a result of the organisational re-structure and replace redundant positions with the same net FTEs from the same areas.*

9. Is it the case that the position of QVMAG Director has been made redundant and that incumbent has now been appointed as a "General Manager"?
- Given that it is the case, what is the function of this General Manager and where is it described in order that relative KPI can be assessed in an open and transparent context?
  - Indeed, against what strategic priority was that decision taken and by whom?
  - Indeed, was that new position openly advertised as a vacancy if different skill sets and qualifications are now required?
  - Furthermore, given that all this is indeed the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever 'key performance indicators' (KPI) determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

**Response:**

*No, this is not the case. The change in title of the position of Director Creative Arts and Cultural Services was altered to General Manager Creative Arts and Cultural Services as it better reflects the scope of the role and to ensure consistency across the City of Launceston's Executive Leadership Team.*

10. Is it the case that there has been a deliberate reduction in public programs; community engagement services; and the number of in-house exhibitions curated/presented?
- Likewise, is it the case that this is due to 'management's perception' that the institution was attempting to achieve 'too much with too little'?
  - If that is indeed a true reflection of the strategic positioning of the institution, what proactive attempts have been made, or are in process, to ensure that the institution generates more income?
  - Furthermore, given that all this is indeed the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the stewards of significant cultural, social and scientific assets?
  - Moreover, when and how has the institution's contribution the city/region's cultural needs and aspirations been taken into account and in the context of who's expert advice - *in particular the institution's relevance to the economic impact of cultural tourism?*
-

**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)**

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**Response:**

*No, this is not the case. Recruitment for the position of Public Programs Officer has been ongoing and an appointment will be announced soon.*

11. Is it the case that despite the consequences of the current '*strategic realignment*' of the QVMAG as an operation, it is proposed that looking ahead the operation undergo yet another review/restructure?
- Moreover, is it the case that this '*strategic repositioning*' is to be focused on the QVMAG becoming more '*commercially viable*'?
  - If that is indeed so, upon what expert advice is this process being driven?
  - Furthermore, if this is so, what meaningful consultation processes are being anticipated to engage with the institution's '*Community of Ownership and Interest*'?

**Response:**

*The organisational review led by the Council's Chief Executive Officer has further identified that the QVMAG is a unique cultural asset which cannot sustainably continue to be operated as a Directorate of a Local Government organisation. There are many reasons for forming this conclusion, but the main reasons are:*

- *The size and complexity of the Museum and Art Gallery necessitates a more complex, skills-based governance framework than can be delivered from within a Local Government organisation;*
- *The Museum and Art Gallery need to be more entrepreneurial and flexible to operate in the contemporary sector; and*
- *The General Manager needs to be focused exclusively on the Museum and Art Gallery.*

*The Council is proposing to transition away from the Directorate-based operational model to a more contemporary management model which is more suited to an cultural entity of the size and scale. This process will involve a future Council decision and community engagement process, however, for the time being, the status quo will remain.*

12. Is it the case that as a consequence of the current '*strategic realignment*' of the QVMAG, the institution no longer has a dedicated site-cum-assets manager?
- If so, and given the vulnerability of '*collected material*' - *accessioned or otherwise* - and other infrastructure - *sensitive and otherwise* - on what expert advice was this strategic initiative taken.
-



**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)**

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- Furthermore, when were the consequences of this initiative considered by you in open council relative the institution's asset management and protection in regard to delivering on whatever KPIs determined by you in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets?

**Response:**

*As previously outlined, the Building Asset Officer has joined the organisation's Building Asset Management Team. The newly formed Building Assets Management Team has assumed responsibility for the management of all of the Council's built assets in a consolidated manner, which has eliminated the previous issues that resulted from having the built asset management functional area being split across the organisation. It was an ineffective use of resources to have a stand-alone asset management officer located at QVMAG.*

13. Is it the case that as a consequence of the current 'audit' "un-accessioned collection material" has been found/discovered/rediscovered - *apparently natural history material* - and deemed to be unworthy of being in the collection and thus accessioned?
- Moreover, is it the case that some of this material has been '*informally disposed of*' - outside the institution and within?
  - In addition, is it the case some of this so-called unworthy material, possibly donated material, is being stored on-site?
  - Given the discovery of this '*unworthy collection material*', and its potential status as a donation, has it been documented in any way?
  - If is being stored on site, for what purpose and under what conditions is it being stored and for what strategic purpose determined by you?
  - In respect to this, what expert advice is being relied upon that this material is indeed unworthy and by whom is it being provided?
  - Furthermore, when were the consequences of this strategic initiative considered by you in open council relative the institution's collections policy and the consequent management protocols, particularly so relative to accessioning and the deaccession of collection material?
  - Likewise, in respect to delivering on whatever KPIs determined by you in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets is all this taking place?

**Response:**

*No, this is not the case. The audit has so far only focussed on the Visual Art and Design collection. The Natural Sciences collection has not yet been audited. It is unclear which material the author is referring to.*

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**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)**

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14. Is it the case that the institution no longer publishes its collection policy online or for that matter anywhere?
- As a consequence of this, is it the case that the '*collection policy*' is under review and informed by what expert advice and towards what end?
  - Indeed, in your capacity as custodians/trustees/governors of a significant public collection, what mechanisms have you put in place to ensure that the policy is appropriate in a 21stC context in the light of the institution's roles community cultural development and a cultural tourism asset?
  - Moreover, what strategies do you as '*trustees and custodians*' of significant cultural property have in place to ensure the security of the collections and that appropriate ethical standards are maintained in regard to appropriate collection management?
  - As the custodians of collections that constitute a significant component of '*the national estate*', what protocols have you put in place to ensure the appropriateness of acquisitions, accessions and deaccessions are documented appropriately?
  - As the custodians of collections are you satisfied that the institute's current collection policy represents '*best practice*' in a 21stC context and that have you formally sanctioned '*the policy*' in the context of accountability and transparency in accord with the trust invested in you?

**Response:**

*No, this is not the case. The Collections Policy is currently under review and the new version will be published as soon as it is available.*

15. Is it the case that as a consequence of staff losses via resignations and/or redundancy core areas of the operation have lost experienced and expert personnel whom it is not intended that they be replaced?
- As a consequence of this strategic initiative, when was this considered or sanctioned by you in open council relative the institution's policy priorities and relative to whatever KPIs determined by you?
  - Indeed, in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets in what context have you formally sanctioned this circumstance in the context of accountability and transparency?
-

**8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)**

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**Response:**

*As mentioned previously, the Council's Chief Executive Officer is responsible for decision making in respect to the operations of the Council. This includes the structuring and staffing of the organisation. Such decisions are made by the Council's Executive Leadership Team. Of course, the Council has been fully consulted and are supportive of the organisational changes which have occurred. The Council has established a clear vision, purpose and values for the organisation through the approval of the Greater Launceston Plan and the Corporate Strategic Plan and it is the responsibility of the Chief Executive Officer to lead the organisation consistent with this strategic direction. Obviously, with the significant organisational re-structure which the organisation is completing, there maybe a resultant period of discomfort and uncertainty, however, in reality, the process has delivered an organisational structure which is fit for the future and which has actually increased the staffing levels where required to better service our community.*

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**ATTACHMENTS:**

1. Public Questions on Notice - Mr Ray Norman - 27 February 2020
-

**Attachment 1 - Public Questions on Notice - Mr Ray Norman - 27 February 2020**

I pose these questions to you in your role as the Queen Victoria Museum and Art Gallery's Trustees/Governors - *the policy determiners and strategic direction determiners relative to the institution*. In brief, this is a public institution expending public monies on the institution's recurrent expenditure. Additionally, over an extended period of time the institution has been **'entrusted'** with donation of significant **'cultural assets'** and monies and consequently you inherited the obligation to be the trustees in respect to these **'assets'**.

Fiscally, that translates in broad terms to the QVMAG holding collections estimated to having a **'money value'** of something in excess **\$2.4Million**. And, currently, a recurrent expenditure of something in the order of **\$7Million PA**.

Essentially, the recurrent budget is funded by

- **'Conscripted funds'** by way of annual rate demands;
- An annual State Govt. grant in the order of **\$1.4Million**; and
- Some income received by way of fees and charges.

In broad terms, **'the public'** has made, and as likely as not will go on making unless **'trust'** in the institution is lost, a significant financial investment in the institution. Beyond that, there are much more significant cultural, social and scientific **'investments'** entrusted to you as the institution's governance body - *the determiners of policy and strategic direction*.

**Against that background, and the information provided to me by a number people of gleaning information from various sources, I pose the following questions:**

- 1 Is it the case that, as a consequence of Council's/QVMAG's restructure that there has been a net loss of two full time equivalent staff members - (**2 EFTs**) - at the QVMAG? Furthermore, that being the case, when were the consequences of this initiative considered by you in open council, and in an transparent way, relative to the institution delivering on whatever **'key performance indicators'** (KPI) determined by you? Moreover, in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets, do you acknowledge your obligations as **'trustees'**?
  - 2 Is it the case that the collection conservation section of the institution's operation has been closed down? Additionally, is it the case, that the relative staff positions as **'conservators'** have been negotiated terminations? Furthermore, that being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever **'key performance indicators'** (KPI) determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
  - 3 Is it the case that the Resignation of Database Administrator is no longer on staff at the QVMAG and that there is no intention employ such a person again? Likewise, is it the case that there is a cessation of internal digital support generally and indeed projects?
    - Furthermore, that being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever **'key performance indicators'** (KPI) determined by you?
    - Likewise, in your capacity as QVMAG's trustees/governors, for a public institution expending public monies when and how did you sanction this significant **'strategic initiative'** in an open and transparent way as the custodians of significant cultural, social and *scientific assets notional a component of the 'national estate'*?
    - If you have sanctioned this **'strategic shift'** where can evidence of this be found?
-

- 4 Is it the case that some '**Collection Officers**' have been downgraded to '**Museum Assistants**'?
    - If so, what is the rationale for this strategic action?
    - Indeed, has it got anything to do with their relevant qualifications and professional standing?
    - Likewise, upon what expert advice was this strategic decision initiated?
    - Moreover, what impact does this initiative have relative to KPI and accountability?
    - Furthermore, it being the case that this is so, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever strategic KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
  
  - 5 Is it the case that all '**Curators**' have been upgraded to the position of '**Senior Curators**'? If so, given that are essentially '**research positions**', on what criteria was this strategic decision taken relative to appointments to these 'new positions'?
    - In fact, against what KPI were the decisions taken relative to academic qualifications, professional research experience and/or publication record and/or professional standing?
    - Moreover, was there a process of open competition in regard to the filling of these '**new positions**'?
    - Likewise, upon what expert advice was this strategic decision made and the suitability of the candidates informed by?
    - Furthermore, it being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined/sanctioned by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
  
  - 6 Is it the case that the staffing the '**art component**' of the QVMAG staffing has seen an increase in FTE despite it being the smallest collection area?
    - Indeed, what are the strategic implications of this decision and towards achieving what KPI outcomes in program delivery and publication outcomes - *publication meaning exhibitions curated, journal papers published, conference papers presented, etc?*
    - Upon what expert advice was this strategic initiative taken, when and in what context?
    - Furthermore, given that it is the case, when were the consequences of this initiative considered/sanctioned by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
  
  - 7 Is it the case that there is an effective decrease by something in the order of one third to staffing of the Natural Sciences collection area?
    - Is it also the case that this component of the QVMAG's collection is the largest component?
    - This being so, what are the strategic implications of this managerial outcome in the context of the **QVMAG's KPI**, programming, research funding opportunities, research outputs in the context of council declaring a **CLIMATE EMERGENCY** with intended impacts upon strategic policy determinations going forward?
    - If it is the case that '**management**' has made this determination alone, was it made in the context of what delegated authority and sanctioned by funding agencies - *current and potential*?
    - Indeed, what independent **expert advice** was considered/sought in the making of this strategic decision, and who might have provided it and in what timeframe?
    - Furthermore, given that it is the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
-

- 8 Is it the case that there has been an addition of **two new positions**, that have been filled by existing staff - **Assistant Curator to History and Art**?
- Likewise, is at the expense of the Natural Sciences and/or conservation?
  - Where these positions filled in open competition to ensure the appointees had commensurate qualifications, experience and professional standing?
  - Against what targeted KPI was this strategic decision made and towards achieving what KPI outcomes?
  - Furthermore, given that it is the case, when were the consequences of this initiative considered and sanctioned by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
- 9 Is it the case that the position of QVMAG Director has been made redundant and that incumbent has now been appointed as a **“General Manager”**?
- Given that it is the case, what is the function of this General Manager and where is it described in order that relative KPI can be assessed in a open and transparent context?
  - Indeed, against what strategic priority was that decision taken and by whom?
  - Indeed, was that new position openly advertised as a vacancy if different skill sets and qualifications are now required?
  - Furthermore, given that all this is indeed the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever **‘key performance indicators’** (KPI) determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
- 10 Is it the case that there has been a deliberate reduction in public programs; community engagement services; and the number of in-house exhibitions curated/presented?
- Likewise, is it the case that this is due to **‘management’s perception’** that the institution was attempting to achieve **‘too much with too little’**?
  - If that is indeed a true reflection of the strategic positioning of the institution, what proactive attempts have been made, or are in process, to ensure that the institution generates more income?
  - Furthermore, given that all this is indeed the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the stewards of significant cultural, social and scientific assets?
  - Moreover, when and how has the institution’s contribution the city/region’s cultural needs and aspirations been taken into account and in the context of who’s expert advice - *in particular the institution’s relevance to the economic impact of cultural tourism*?
- 11 Is it the case that despite the consequences of the current **‘strategic realignment’** of the QVMAG as an operation, it is proposed that looking ahead the operation undergo yet another review/restructure?
- Moreover, is it the case that this **‘strategic repositioning’** is to be focused on the QVMAG becoming more **‘commercially viable’**?
  - If that is indeed so, upon what expert advice is this process being driven?
  - Furthermore, if this is so, what meaningful consultation processes are being anticipated to engage with the institution’s **‘Community of Ownership and Interest’**?
- 12 Is it the case that as a consequence of the current **‘strategic realignment’** of the QVMAG, the institution no longer has a dedicated site-cum-assets manager?
- If so, and given the vulnerability of **‘collected material’** - *accessioned or otherwise* - and other infrastructure - *sensitive and otherwise* - on what expert advice was this strategic initiative taken
  - Furthermore, when were the consequences of this initiative considered by you in open council relative the institution’s asset management and protection in regard to delivering on whatever KPIs determined by you in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets?
-

- 13 Is it the case that as a consequence of the current 'audit' "**un-accessioned collection material**" has been found/discovered/rediscovered - *apparently natural history material* - and deemed to be unworthy of being in the collection and thus accessioned?
- Moreover, is it the case that some of this material has been '**informally disposed of**' - outside the institution and within?
  - In addition, is it the case some of this so-called unworthy material, possibly donated material, is being stored on-site?
  - Given the discovery of this '**unworthy collection material**', and its potential status as a **donation**, has it been documented in any way?
  - If is being stored on site, for what purpose and under what conditions is it being stored and for what strategic purpose determined by you?
  - In respect to this, what expert advice is being relied upon that this material is indeed unworthy and by whom is it being provided?
  - Furthermore, when were the consequences of this strategic initiative considered by you in open council relative the institution's collections policy and the consequent management protocols, particularly so relative to accessioning and the deaccession of collection material?
  - Likewise, in respect to delivering on whatever KPIs determined by you in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets is all this taking place?
- 14 Is it the case that the institution no longer publishes its collection policy online or for that matter anywhere?
- As a consequence of this, is it the case that the '**collection policy**' is under review and informed by what expert advice and towards what end?
  - Indeed, in your capacity as custodians/trustees/governors of a significant public collection, what mechanisms have you put in place to ensure that the policy is appropriate in a 21stC context in the light of the institution's roles community cultural development and a cultural tourism asset?
  - Moreover, what strategies do you as '**trustees and custodians**' of significant cultural property have in place to ensure the **security of the collections** and that appropriate ethical standards are maintained in regard to appropriate collection management?
  - As the custodians of collections that constitute a significant component of '**the national estate**', what protocols have you put in place to ensure the appropriateness of acquisitions, accessions and deaccessions are documented appropriately?
  - As the **custodians of collections** are you satisfied that the institute's current collection policy represents '**best practice**' in a 21stC context and that have you formally sanctioned '**the policy**' in the context of accountability and transparency in accord with the trust invested in you?
- 15 Is it the case that as a consequence of staff losses via resignations and/or redundancy core areas of the operation have lost experienced and expert personnel whom it is not intended that they be replaced?
- As a consequence of this strategic initiative, when was this considered or sanctioned by you in open council relative the institution's policy priorities and relative to whatever KPIs determined by you?
  - Indeed, in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets in what context have you formally sanctioned this circumstance in the context of accountability and transparency?
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**8.2 Public Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

*(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)*

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Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

## **9 PLANNING AUTHORITY**

### **9.1 Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential**

**FILE NO:** SF6960

**AUTHOR:** Luke Rogers (Town Planner)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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#### **DECISION STATEMENT:**

To provide a statement to the Tasmanian Planning Commission, subsequent to the public exhibition period, for an amendment to the Launceston Interim Planning Scheme 2015.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 31 October 2019 - Agenda Item 8.1 - 1A George Town Road, Newnham - Rezone the Land from Recreation to Inner Residential.

#### **RECOMMENDATION:**

That Council:

1. considers the representation received to Amendment 57 of the Launceston Interim Planning Scheme 2015, together with the responses provided;
  2. in accordance with section 39(2) of the *Land Use Planning and Approvals Act 1993*, notifies the Tasmanian Planning Commission that one representation was received during the public exhibition period for Amendment 57; and
  3. provides advice to the Tasmanian Planning Commission that it is the view of the Council that Amendment 57 be approved as certified and exhibited.
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*Note: Councillors are advised that under Schedule 6 - Savings and transitional provisions of the Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015 - Parts 2A and 3 of the former provisions remain in force until a Local Planning Schedule comes into effect for the municipal area and this application assessment and recommendation has therefore been made under those transitional provisions.*

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## **9.1 Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential ...(Cont'd)**

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### **REPORT:**

#### **1. Purpose of Report**

The Council initiated and certified Amendment 57 of the Launceston Interim Planning Scheme 2015 at its Meeting on 31 October 2019. The draft amendment was then placed on public exhibition from Wednesday, 6 November to Wednesday, 6 December 2019. The amendment appeared in *The Examiner* on two separate occasions - 6 and 9 November 2019. No representations were received during this period. However, this was not a valid public exhibition period as required by section 39(2) of the *Land Use Planning and Approvals Act 1993*, as the adjoining properties were not directly notified as required by Regulation 7 of the *Land Use Planning and Approvals Regulations 2014*.

As such, the application was placed on a subsequent public exhibition period, including neighbouring property notifications, from Saturday, 25 January to Tuesday, 24 February 2020. Notices were sent to neighbouring properties and the amendment appeared in *The Examiner* on two separate occasions - 25 and 29 January 2020. One representation was received during this period.

In accordance with section 39(2) of the *Land Use Planning and Approvals Act 1993*, Council must, within 35 days of the close of the exhibition period, send the Tasmanian Planning Commission the amendment. That report must comprise of a copy of each representation, a statement of the Council's opinion on the merit of the representation and any recommendations in regarding the draft amendment that Council considers necessary.

#### **2. Application**

An application was made under section 33 of the *Land Use Planning and Approvals Act 1993* to City of Launceston for Council to initiate an amendment to the Launceston Interim Planning Scheme 2015.

Amendment 57 is to rezone land from Recreation to Inner Residential zone at 1A George Town Road, Newnham.

#### **3. Representations**

The issues raised in the representation are summarised below. Whilst every effort has been made to accurately summarise the issues, the summaries should be read in conjunction with the full representation (Attachment 3). A statement of opinion on the merit of the issues is provided, including consideration of their impact on the draft amendment and planning permit and any need for modification.

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**9.1 Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential ...(Cont'd)**

**3.1 Representation No. 1**

<p><b>Issue 1:</b>  <b>Zoning Change LPS - The zoning in the area is likely to change with the implementation of the State-wide Planning Scheme from Inner Residential to General Residential. The report suggests that Council will act to rezone 1A George Town Road when this Scheme is adopted. If Council omits the site from the zoning change to General Residential under the State-wide Scheme then the site would allow higher residential density than surrounding sites. The density allowed under the State-wide Planning Scheme for the Inner Residential Zone is 200m<sup>2</sup> per dwelling or less, and this is inappropriate for the site.</b></p>
<p><i>Response 1:</i>  <i>Generally, spot zoning of lots is not supported, particularly of residential zoned lots. At present, the adjoining residential area to the south is within the Inner Residential Zone of the Launceston Interim Planning Scheme 2015. The proposed zoning is a continuation of the current zoning. The residential area to the south is recommended to be within the General Residential Zone in the Local Provision Schedule of the Tasmanian Planning Scheme. The LPS is currently with the TPC for assessment and the timeframe for the implementation of the LPS is currently unknown. It is appropriate for the zoning of the lot to be consistent with the zoning that currently exists in the area. In the instance where the recommended LPS zoning is adopted, the advertising and hearings allow for changes to the recommended draft zoning to ensure 1A George Town Road zoning is consistent with the residential area to the south. Any future development on the lot would be subject to the same provisions as the residential zoned land to the south. This includes any assessment of residential density.</i></p>
<p><b>Issue 2:</b>  <b>Site and Access - The access via Mangin Street is currently blocked and has only been accessed by maintenance staff with 2-4 vehicles max during the operation of the bowling club. Navigating the street and accessing driveways is problematic at present due to the street being narrow with parking on both sides. This will be exacerbated with additional traffic and blocking of the turning area on 1A George Town Road.</b></p>
<p><i>Response 2:</i>  <i>The proposed rezoning does not include an application for use or development on the site. While an indicative plan has been provided, this would need to be assessed against the relevant standards of the Scheme at a time that an application for a planning permit was lodged. This includes the traffic impact of the proposed development, which is generally assessed under the E4 Road and Rail Assets Code. The current traffic issues in the street cannot be addressed through the planning scheme amendment process. However, it is noted that solutions such as removal of some on street parking, or limiting traffic access to Mangin Street through 1A George Town Road may be considered in the instance of a future application.</i></p>

**9.1 Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential ...(Cont'd)**

<p><b>Issue 3: Parking - The submission fails to look at parking requirements and vehicular access. This includes parking requirements for residents and staff as well as larger or specialty vehicles.</b></p>
<p><i>Response 3: The proposed rezoning does not include an application for use or development on the site. While an indicative plan has been provided, this would need to be assessed against the relevant standards of the Scheme at a time that an application for a planning permit was lodged. This would necessarily require significantly more detail, including in the area of parking. Parking cannot be assessed based on assumptions of the future use and development on the site. The site has sufficient area to facilitate the development of car parking and associated facilities which will be assessed at such a time as an application for use and/or development is submitted.</i></p>
<p><b>Issue 4: Notification - I have two properties in the area that will be impacted by the development and Council has chosen not to notify me.</b></p>
<p><i>Response 4: The application was advertised in accordance with section 7 of the Land Use Planning and Approvals Regulations 2014. The legislation requires two notices in the local newspaper, The Examiner, and written notification to the owner of the lot and the owners of any lot with a shared boundary. In addition to these requirements, the application was also included on the Council's website, a notice was placed on the property and additional properties were sent written notifications.</i></p>
<p><b>Issue 5: Possible Use/Development - Determination should not be made on the proposed possible use, but on all possible uses in the zone. There is a lack of detail in the proposal and it could be considerably different. Inner Residential zoning is inappropriate and could be an attempt to have zoning remain Inner Residential under the State-wide Planning Scheme.</b></p>
<p><i>Response 5: The proposed rezoning does not include an application for use or development on the site. While some consideration was given to the suggested future use of the site, the assessment of the proposed rezoning included the full potential development opportunities of the proposed zone. As the adjoining area to the south is zoned Inner Residential it is considered that zoning 1A George Town Road to be consistent would result in development that is in keeping with the area.</i></p>

**CONCLUSION**

The representations have been considered and it has been determined that there are no reasons for Council not to proceed with the draft Amendment 57. The report has provided an assessment of the representations and it is recommended that it be forwarded to the Tasmanian Planning Commission with a recommendation that it be approved without change.

**9.1 Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential ...(Cont'd)**

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**ECONOMIC IMPACT:**

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such economic impacts have been considered.

**ENVIRONMENTAL IMPACT:**

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such environmental impacts have been considered.

**SOCIAL IMPACT:**

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such social impacts have been considered.

**STRATEGIC DOCUMENT REFERENCE:**

*Land Use Planning and Approvals Act 1993*  
Launceston Interim Planning Scheme 2015

**BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Leanne Hurst - General Manager Community and Place Network**

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**9.1 Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential ...(Cont'd)**

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**ATTACHMENTS:**

1. Certified Instrument - Amendment 57 (*electronically distributed*)
  2. Draft Amendment 57 - 31 October 2019 Council Report (*electronically distributed*)
  3. Representations (*electronically distributed*)
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**9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision into Three Lots**

**FILE NO:** DA0679/2019

**AUTHOR:** Duncan Payton (Town Planner)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To consider and determine a request to enter into a consent agreement pursuant to the *Resource Management and Planning Appeals Tribunal Act 1993*.

**PLANNING APPLICATION INFORMATION:**

Applicant: Harrison Group of Companies  
Property: 90-110 Cimitiere Street, Launceston,  
Willis Street Car Park 8-10 Boland Street, Launceston,  
10 Willis Street Launceston, 2 Willis Street, Launceston,  
4 Willis Street, Launceston, 8 Willis Street, Launceston  
Zoning: Urban Mixed Use  
Receipt Date: 2/12/2019  
Validity Date: 5/12/2019  
Representations: None  
THC Refusal: 03/01/2020  
Decision: 23/01/2020 - Refusal  
Notice of Appeal: 07/02/2020

**PREVIOUS COUNCIL CONSIDERATION:**

A number of development approvals have been issued for the site, encompassing, amongst others, the construction of the Centerlink building on Boland Street, the establishment of Hogs Breath Cafe in the Vertical Retort building on Willis Street, extensions to the Horizontal Retort building for Port of Launceston offices.

Most recently:

DA0305/2019 - construction of multi-storey carpark and subdivision - withdrawn following Tasmanian Heritage Council refusal;

DA0306/2019 - construction of art gallery and restaurant, six storeys to a height of 23.74m in the gasometer structure; and

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**9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**

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DA0679/2019 – the current proposal for the construction of a multi-storey carpark and subdivision. This proposal was refused by the Planning Authority on 23 January 2020, following refusal by the Tasmanian Heritage Council. The applicants appealed the refusal to the Resource Management and Planning Appeals Tribunal (the Tribunal).

Following the lodgement of the appeal, discussions between the parties have progressed to the current position where the Tasmanian Heritage Council is satisfied with modified plans and has prepared a consent agreement, to be signed by all parties, which will replace the previous refusal with the granting of a permit, subject to conditions and thus resolve the appeal.

**RECOMMENDATION:**

That Council, authorises the Chief Executive Officer to sign a consent agreement to resolve planning appeal 12/0P by replacing the refusal to grant a permit with the granting of a permit for development application DA0679/2019 for Vehicle Parking - construction of a multi-storey carpark and Subdivision - boundary adjustment and subdivision into three lots at 90-110 Cimitiere Street, 2, 4, 6, 8, 10 and 12 - 18 Willis Street and 8 and 10 Boland Street, Launceston subject to the following conditions:

**1. ENDORSED PLANS & DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Plan of subdivision, prepared by PDA Surveyors, drawing no. 43682J-P05, 90-110 Willis Street, Launceston, dated 22 July 2019
  - b. Plan of subdivision, prepared by PDA Surveyors, drawing no. 43682J-P04, 90-110 Willis Street, Launceston, dated 19 June 2019
  - c. Location Plan and Ground Floor Plan, prepared by Artas Architects, drawing A7000-Sk17, Proposed Gasworks Multi-Storey Car Park, revision Sk17, dated 20/02/2020
  - d. Levels 1-6 Floor Plans, prepared by Artas Architects, drawing A7001-Sk14, Proposed Gasworks Multi-Storey Car Park, revision Sk14, dated 20/02/2020
  - e. Sections, prepared by Artas Architects, drawing A7002-DA03, Proposed Gasworks Multi-Storey Car Park, revision DA03, dated 11/11/2019
  - f. External Elevations, prepared by Artas Architects, drawing A7003-DA05, Proposed Gasworks Multi-Storey Car Park, revision DA04, dated 18/02/2020
  - g. Perspectives, prepared by Artas Architects, drawing A8002-Sk01, Proposed Gasworks Multi-Storey Car Park, revision Sk01, dated 20/02/2020
  - h. Sun Study 1, prepared by Artas Architects, drawing A7005-DA01, Proposed Gasworks Multi-Storey Car Park, revision DA01, dated 21/06/2019
  - i. Sun Study 2, prepared by Artas Architects, drawing A7006-DA01, Proposed Gasworks Multi-Storey Car Park, revision DA06, dated 21/06/2019
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**9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**

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- j. External Finishes Concept, prepared by Artas Architects, drawing 191013 P02, Proposed Gasworks Multi-Storey Car Park, page 1, dated 11/11/2019
- k. External Finishes Concept, prepared by Artas Architects, drawing 191013 P02, Proposed Gasworks Multi-Storey Car Park, page 2, dated 11/11/2019
- l. Planning Submission, prepared by Tasland Developments, 90-110 Willis Street, Launceston, Multi-Storey Car Park, undated
- m. Heritage Impact Assessment, prepared by Plico Design Studio, 90-110 Cimitiere Street, Launceston, Multi-Storey Car Park, dated 30/11/2019
- n. Traffic Impact Assessment (TIA), prepared by Traffic & Civil Services, 90-110 Willis Street, Launceston, Multi-Storey Car Park, dated July 2019

## **2. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

## **3. FINAL PLAN OF SURVEY**

The Final Plan will not be sealed until all conditions have been complied with.

## **4. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am to 6.00pm

Saturday - 8.00am to 5.00pm

No works on Sunday or Public Holidays

## **5. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Amended Submission to Planning Authority Notice, Reference No. TWDA 2019/01789-LCC, dated 06/12/2019 and attached to the permit.

## **6. AMENDED PLANS REQUIRED**

Prior to the commencement of any work and use, amended plans must be submitted to show:

- a. The walkway from Cimitiere Street to the car park is to be redesigned using Crime Prevention Through Environmental Design (CPTED) principles including clear sight lines from each end of the walkway and lighting.
- b. A 1.5m wide footpath from the car park to Willis Street as recommended in the TIA.
- c. Shared zone 10km/h signage in the car park to the north of the proposal.

Once approved by the Manager City Development, these amended plans will be endorsed and will then form part of the Permit and shall supersede the original endorsed plans

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- 9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**
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## **7. DAMAGE TO COUNCIL INFRASTRUCTURE**

The developer is liable for all costs associated with damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

## **8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Infrastructure and Engineering is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

## **9. SINGLE STORMWATER CONNECTIONS**

All proposed new pipelines must be connected to the existing internal drainage network for the property. It is not permitted to have multiple connections to the Council's stormwater mains.

## **10. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS**

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

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- 9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**
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## **11. VEHICULAR CROSSINGS**

No new vehicular crossing shall be installed, or any existing crossing removed or altered (including but not limited to the alteration of the kerb and channel or the placement of additional concrete segments against the existing apron) without the prior approval of Technical Services.

An application for such work must be lodged electronically via the Council's eServices web portal or on the approved hard copy form.

All redundant crossovers and driveways must be removed prior to the occupation of the development.

All new works must be constructed to the Council's standards and include all necessary alterations to other services including lowering/raising pit levels, upgrading trenches non trafficable trenches to trafficable standard and/or relocation of services. Permission to alter such services must be obtained from the relevant authority (eg, TasWater, Telstra and TasNetworks, etc). The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense.

## **12. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

## **13. OCCUPATION OF ROAD RESERVE (METERED PARKING BAYS)**

Prior to the commencement of occupation, the applicant must make application to Council's General Manager Infrastructure and Assets Network for the occupation of the metered parking spaces located along the northern side of Cimitiere Street. The applicant must pay the prescribed daily fee for each occupied metered space for the duration of the occupation, except where the Council's Team Leader Parking permits a variation.

## **14. CAPPING OF SERVICES**

Unused service connections must be capped for possible future use, or permanently sealed with concrete plugs and the disused portion of pipe filled with an approved medium. The location of any capped services must be located on a site plan and provided to the Council.

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- 9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**
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## **15. PROTECTION OF PIPELINES**

The existing underground Council pipes are to be located, both in alignment and depth, prior to the start of construction and all necessary steps taken to protect these pipes from damage during the construction process, including from vehicular access over the pipes, or from loads transmitted to the pipes from the proposed development. This shall be achieved in the following manner:

- a. Footings must be no closer than 1.5m from the outer edge of the pipe,
- b. Footings must extend below the line of influence, being a line rising at 45 degrees from the invert of the pipe,
- c. There must be a minimum clear space between buildings or substantial structures of at least 3m in width to allow maintenance along the line of the pipe.
- d. Manholes or inspection openings are not to be covered and must remain accessible at all times.

No work over or immediately adjacent to the pipe is to commence without the written permission of the General Manager or his delegate pursuant to section 13 of the *Urban Drainage Act 2013*.

## **16. SUBMISSION AND APPROVAL OF PLANS**

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the General Manager Infrastructure and Assets Network for approval. Such plans and specifications must:

- a. Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
    - i. Electricity infrastructure including street lighting.
    - ii. Communications infrastructure and evidence of compliance with the 'fibre-ready' requirements of National Broadband Network.
    - iii. Evidence of assessment by TasGas Networks re provision of reticulated gas network.
  - b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
  - c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
  - d. be accompanied by:
    - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
    - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion and Final inspections.
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**9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**

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## **17. CONSTRUCTION OF WORKS**

Private and public infrastructure works must be constructed in accordance with plans and specification approved by the General Manager Infrastructure and Assets Network.

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- a. Stormwater
  - i. The provision of a DN 150 connection to the lowest point of each lot,
  - ii. Relocation of the existing SEP in Willis Street to accommodate the modified driveway crossover.
- b. Roads
  - i. Modification of the existing driveway crossover in Willis Street at the property frontage for Lot 1,
- c. Electricity, Communications and Other Utilities
  - i. An underground reticulated electricity system and public street lighting scheme must be provided to service all lots and installed to the approval of the Responsible Authority,
  - ii. An underground telecommunications system must be provided to service all lots and installed to the approval of the Responsible Authority,
  - iii. Provision of a suitably sized conduit/corridor for the future provision of broadband internet infrastructure.
  - iv. Provision of reticulated gas network to service all lots and installed to the approval of the Responsible Authority.

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

- a. Construction requirements,
- b. Appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange the Council's Audit inspections and other responsibilities,
- c. Construction Audit inspections,
- d. Practical Completion and after a 12 months defects liability period the Final Inspection and Hand-Over.

## **18. CONSTRUCTION DOCUMENTATION**

At the time of practical completion for the public works, the developer must provide the Council with construction documentation sufficient to show that the works are completed in accordance with the Council's standards and are locatable for maintenance or connection purposes. The construction documentation is to consist of:

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**9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**

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- a. An "as constructed" plan in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure and Assets Network.
- b. A Closed Circuit Television inspection report for all sewers or drains constructed or incorporated in the works.
- c. Compaction and soil test results for all earthworks or pavement works.
- d. An engineer's certificate that each component of the works comply with the approved engineering plans and the Council's standards.

## **19. EASEMENTS**

Easements are required over all Council and third party services located in private property. The minimum width of any easement must be 3m for the Council (public) mains. A greater width will be required in line with the LCC document '*How close can I build to a Council Service?*' where the internal diameter of the pipe is greater than 475 mm or where the depth of the pipe exceeds 2.1m. A lesser width may be approved for a private service prior to the lodgement of a final plan of survey.

## **20. COMPLETION OF WORKS**

All works must be carried out to the Council's standards and to the satisfaction of the General Manager Infrastructure and Assets Network and under the direct supervision of a Civil Engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to the Council's standards will be required prior to issue of the Certificate of Practical Completion.

## **21. AS CONSTRUCTED PLANS**

An "as constructed" plan must be provided in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure and Assets Network.

## **22. AMENITY - COMMERCIAL/INDUSTRIAL USE**

The construction phase and on-going use on this site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise, artificial light, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

## **23. EXTERIOR AND SECURITY LIGHTING PLANNING**

Exterior Lighting and Security lighting to comply with the Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting" or any subsequent versions of the document.

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- 9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**
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## **24. NO BURNING OF WASTE**

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

## **25. CONTAMINATED LAND**

The developer must comply with the Soil Contamination Assessment for Planning Approval Report prepared by es&d dated 26/09/17 and letter prepared by es&d dated 9 December 2019 and complete all works required in the recommendations.

Any new information which comes to light during construction works, which has the potential to alter previous conclusions about site contamination and remediation, must be notified to the Council and (Environmental Protection Authority if relevant) immediately upon discovery.

## **26. SIGNAGE CONTENT**

Due to the listing of the site as a Local Heritage Place, any additional signage and any alteration to the content or graphic of approved signs may require separate approval of the Council.

## **27. SIGN MAINTENANCE**

The sign structure and the individual blades must be constructed and maintained in good condition to the satisfaction of the Council.

## **28. ARCHAEOLOGY**

1. Prior to the commencement of works involving ground disturbance:
    - i. An Archaeological Method Statement (AMS) must be prepared by a qualified professional historical archaeologist; and
    - ii. The AMS must include a method for sorting, assessing, discarding, curating and interpreting any identified materials; and
    - iii. The AMS must be submitted to and endorsed by the Manager City Development. Once endorsed, the archaeological processes that are recommended in the AMS will form part of this Planning Permit and must be implemented.
  2. Prior to the commencement of bulk excavations for the purpose of building construction, a draft report detailing the findings of the archaeological investigations must be submitted and be to the satisfaction of the Manager City Development.
-

- 9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**
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## **Notes**

### **A. General**

*This permit was issued based on the proposal documents submitted for DA0679/2019. You should contact the Council with any other use or developments, as they may require the separate approval of the Council. The Council's planning staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

*This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to the Council.*

### **B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

### **C. Contaminated Site**

*If the use of this site is to change to a sensitive use eg. residential premises a further Environmental Site Assessment in accordance with the requirements of Environmental Management and Pollution Control Act 1994 will be required by council prior to further approvals being granted.*

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**9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**

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**D. Local Heritage Place Listings**

*Please note that all lots affected by the subdivision will remain listed as Local Heritage Places within the current Planning Scheme as part of the original entry for 90-110 Cimitiere Street, Launceston (title no. 175929/2) and that works to the new lots may be subject to the current heritage code. The owner may request to have listings reviewed when the new property titles are sealed.*

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**REPORT:**

**1. THE PROPOSAL**

DA0679/2019 proposed to subdivide the subject land such that 730m<sup>2</sup> would be taken from CT156397/0 and added to CT175929/2. The resulting 6,118m<sup>2</sup> lot would then be divided into three lots: Lot 1 of 2,248m<sup>2</sup> being the site of the proposed car park development; Lot 2 of 1,110m<sup>2</sup> being the site of the previously approved (DA0306/2019) gallery and restaurant redevelopment of the gasometer; and Lot 3 of 2,760m<sup>2</sup>, taking in the frontages of Willis and Cimitiere Streets, remaining for the time being as ground level car parking and a vacant section of the Horizontal Retort building.

The proposed car park, centrally located at the rear (western side) of the old gasworks site, is a concrete structure, providing 288 parking bays over seven levels, including roof parking, with a total height of 22.3m and a footprint on the site of some 1,668m<sup>2</sup> or 74.2%. Access to the car park is gained from Cimitiere and Willis Streets and two egresses are provided to Willis Street.

**BACKGROUND**

DA0679/2019 was a modified version of DA0305/2019, previously refused by the Tasmanian Heritage Council (THC) largely on the grounds that its size and bulk represented an overdevelopment of the site and was not compatible with the historic cultural heritage significance of the site.

Following the refusal by the THC, DA0305/2019 was withdrawn, by the applicant, to enable further analysis of what changes might be possible to the design and supporting arguments to address the concerns of the THC and Council Officers, surrounding scale, bulk and visual impact.

As the proponents maintained that there was no scope for further reduction in the size and scale of the structure, the current proposal (DA0679/2019) was submitted with the proposed car park structure being the same size and bulk, but with some detail changes to soften the visual impact from off-site.

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**9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**

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The new proposal was placed on public exhibition and no representations were received. Nevertheless, the THC, noting that they remained supportive and sympathetic to appropriate redevelopment of the site, including the development of a car park facility, refused the revised proposal, having formed the view that:

*The application in its current form would introduce a building of a massing and form that will to an unacceptable degree detract from the historic cultural heritage values of the Launceston Gas Works complex, and the degree of impact is directly related to the height of the proposed building and its close proximity to two of the heritage buildings at the place. The Heritage Council also considers that the external treatment of the proposed building does not to a sufficient degree positively reflect the built character of the surrounding heritage structures.*

The Council Officer's assessment supported the proposal with regard to its compatibility with the planning scheme, other than with the Local Historic Heritage Code where the comments of the THC were similarly raised.

The planning authority was bound to refuse the proposal pursuant to the requirements of section 39(10) of the *Historic Cultural Heritage Act 1995*.

The applicants lodged an appeal with the Tribunal and concurrently entered into discussions with officers of council and the THC to identify a possible way forward.

Following these discussions, revised plans have been presented that reduce the bulk of the structure such that the eastern side of the roof level is set back 2m, on each level the setback of the north-eastern and north-western walls have been tapered to give an increased setback from the adjoining heritage building and to reduce the visual impact and perception of bulk presented by the structure.

Changes to the north-east and north-west façade treatment include the introduction of new steel vertical sections to be fixed over the north-east exit, consistent with the other proposed entry and exit points. Further, a new painted, perforated metal screen will be attached around the level five and level six north-eastern facade.

It is the position of the THC, with the agreement of Council Officers, that these changes have adequately addressed their concerns and mitigated the potential visual impact of the proposed car park such that the proposal can now be supported.

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- 9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**
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## **2. CONCLUSION**

It is considered that the proposal complies with the Scheme and it is appropriate to recommend entering into the consent agreement for approval.

### **ECONOMIC IMPACT:**

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such economic impacts have been considered.

### **ENVIRONMENTAL IMPACT:**

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such environmental impacts have been considered.

### **SOCIAL IMPACT:**

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such social impacts have been considered.

### **STRATEGIC DOCUMENT REFERENCE:**

Launceston Interim Planning Scheme 2015

### **BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

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- 9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)**
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**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Leanne Hurst - General Manager Community and Place Network**

**ATTACHMENTS:**

1. Locality Map - 91-110 Cimitiere Street, Launceston (*electronically distributed*)
  2. Plans and Reports to be Endorsed - 91-110 Cimitiere Street, Launceston (*electronically distributed*)
  3. TasWater SPAN - 91-110 Cimitiere Street, Launceston (*electronically distributed*)
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**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015****FILE NO:** SF7105**AUTHOR:** Catherine Mainsbridge (Senior Town Planner)**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To decide whether the Planning Authority will determine to:

1. initiate and certify Amendment 63 to add Clause 9.5 - Access Across Land In Another Zone to Part C Special Provisions of the Launceston Interim Planning Scheme 2015.
2. make a submission to the Tasmanian Planning Commission that, in the opinion of the Planning Authority, the Commission has the power to dispense with the requirements relating to the public exhibition of Amendment 63 in accordance with section 37 (1) of the *Land Use Planning and Approvals Act 1993*.

**RECOMMENDATION:**

That Council:

1. pursuant to the former section 34(1)(b) of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 63 to the Launceston Interim Planning Scheme 2015 to insert an additional Special Provision to Part C Special Provisions with Clause 9.5 - Access Across Land In Another Zone.
  2. pursuant to the former section 35(1) of the *Land Use Planning and Approvals Act 1993*, certifies the draft amendment (ECM Document Reference Number 4257485).
  3. directs the General Manager Community and Place Network to arrange for a submission to be made to the Tasmanian Planning Commission to the effect that, in the opinion of the Planning Authority, the Commission has the power to dispense with the requirements relating to the public exhibition of Amendment 63 in accordance with former section 37(1) of the *Land Use Planning and Approvals Act 1993*.
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*Note:* Councillors are advised that under Schedule 6 - Savings and transitional provisions of the *Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme Act) 2015* - Parts 2A and 3 of the *former provisions* remain in force until a Local Planning Schedule comes into effect for the municipal area and this application assessment and recommendation has therefore been made under those transitional provisions.

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## **9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

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### **REPORT:**

#### **1. Introduction**

The proposed amendment seeks to add an additional special provision to Part C Special Provisions - 9.5 Access Across Land In Another Zone to allow the planning authority at its discretion to approve an application to utilise an access or the provision of infrastructure over land that has a different zone to the main part of the site and is prohibited by the provisions of the different zone.

#### **2. Background**

There are a number of properties within the Launceston municipality which are internal lots relying on a right of carriageway over an adjoining lot which may be subject to a different zone. Any use or development must also be assessed and comply with the zone provisions for any part of a property or adjoining property it relies on for the use. This would require assessment of the zone provisions for an access on adjoining property which may prohibit the use or development of the site.

The standard clause also relates to infrastructure provisions crossing a zone that may be prohibit the development in the different zone.

The majority of interim Planning Schemes across Tasmania have this Clause or a similar version within their Planning Schemes. Launceston was the first Interim Scheme to be endorsed and this clause had not been included in the template at the time of commencement. The clause that is proposed to be included within the Launceston Interim Planning Scheme 2015 is consistent with the Clause proposed within the draft Tasmanian Planning Scheme.

The amendment would:

1. Provide certainty to owners and developers for the use and development for properties where the access has a different zone; and
2. Limit the need for scheme amendments to allow use and development of such lots.

This report provides an assessment of the requirements of the Act relevant to the proposed amendment and the proposal to make a request to the Commission that it dispenses with the requirements relating to the public exhibition of the draft amendment.

#### **3. Draft Amendment**

The draft amendment seeks to add the following to Part C Special Provisions:

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## 9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)

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### **9.5 Access and Provision of Infrastructure Across Land in Another Zone**

*If an application for use or development includes access or provision of infrastructure across land that is in a different zone to that in which the main part of the use or development is located, and the access or infrastructure is prohibited by the provisions of the different zone, the planning authority may at its discretion approve an application for access or provision of infrastructure over the land in the other zone, having regard to:*

- (a) whether there is no practical and reasonable alternative for providing the access or infrastructure to the site;
- (b) the purpose and provisions of the zone and any applicable code for the land over which the access or provision of infrastructure is to occur; and
- (c) the potential for land use conflict with the use or development permissible under the planning scheme for any adjoining properties and for the land over which the access or provision of infrastructure is to occur.

### **3.1 Scheme Operation**

In determining an application for a permit for use or development the planning authority must have regard to the purpose and provisions of the applicable zone. This includes all properties which the application may impact.

The Clause to be included in the Special Provisions will only relate to properties where the access has a different zone to the location of use and/or development or where infrastructure provisions cross another zone. The amendment does not change the structure or objective of any zone or code. It improves the functionality and operations of the scheme and increases the likelihood that development will occur in line with the scheme intent.

## **4. Requirements of the *Land Use Planning and Approvals Act 1993* (the Act)**

The application is required to be determined in accordance with sections 34(1) and 35(1) of the Act.

### *34. Amendment of planning scheme*

- (1) *A planning authority may –*
    - (a) *in response to a request under section 33; or*
    - (b) *of its own motion –*  
*initiate an amendment of a planning scheme administered by it.*
-

**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

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*35. Certification of draft amendments by planning authorities*

- (1) After preparing a draft amendment of a planning scheme, the planning authority must determine whether the draft amendment meets the requirements specified in section 32 and –*
  - (a) if satisfied that it does, certify the draft amendment as so meeting those requirements; or*
  - (b) if not so satisfied, proceed to modify the draft amendment until it does meet those requirements and then certify the modified draft amendment as so meeting those requirements.*
- (2) For the purposes of subsection (1), the planning authority must certify the draft amendment by instrument in writing affixed with the common seal of the planning authority.*
- (3) . . . . .*
- (4) Within 7 days after certifying under subsection (1) that the draft amendment of a planning scheme meets the requirements specified in section 32, the planning authority must give a copy of the draft amendment and the instrument containing that certification to the Commission.*

The matters which the Planning Authority must consider when making a decision whether to initiate and certify the draft amendment are listed in section 32 of the Act and are set out in the subsequent sections of this report.

In addition to the recommendation to initiate the amendment, a second recommendation is made. It is recommended that Council makes a submission to the Commission that the draft amendment satisfies the relevant requirements of section 37(1) of the Act to dispense with the requirements of section 38, and also sections 39, 40 and 41 relating to the making of representations, consideration by the Commission and modification or rejection of the draft amendment before approval.

Section 37(1) of the Act states the following:

*37. Power of Commission to dispense with certain requirements*

- (1) Where, on the submission to the Commission of a draft amendment of a planning scheme, the Commission is satisfied that -*
  - (a) the draft amendment is for the purpose of -*
    - (i) the correction of any error in the planning scheme; or*
    - (ii) the removal of any anomaly in the planning scheme; or*
    - (iii) clarifying or simplifying the planning scheme; or*
    - (iv) removing any inconsistency between the planning scheme and any Act; or*
    - (v) making procedural changes to the planning scheme; or*
    - (vi) amending the planning scheme to bring it into conformity with the model planning scheme framework; or*



**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

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- (via) the removal or amendment of any local provision of the scheme that is, under section 30EA, inconsistent with another provision; or*
- (vib) ensuring the effective operation of a planning purposes notice; or*
- (vic) ensuring that the local provisions of the scheme are consistent with one another and any planning directive, to the extent that the directive applies in relation to the scheme; or*
- (vid) enabling an alteration of the zoning of land to which an interim planning scheme applies, or has applied, so that the zoning that applied to the land before the interim planning scheme applied (the former zoning) may become the zoning that most closely corresponds to the former zoning; or*
- (vie) implementing an agreed amendment; or*
- (vii) for any other prescribed reason; and*
- (b) the public interest will not be prejudiced - the Commission may, by notice in writing given to the planning authority, dispense with the requirements of sections 38, 39, 40 and 41 in relation to the draft amendment and give its approval to the draft amendment in accordance with section 42.*

The relevant requirements of section 37(1) are addressed in a subsequent section of this report.

**PART A: Considerations for the Amendment****5. Assessment****5.1 City of Launceston Corporate Strategic Plan 2014-2024**

The City of Launceston Corporate Strategic Plan 2014-2024 (the Plan) seeks to provide direction to the range of operations Council undertakes in their role as the major provider of services and facilities for the City of Launceston. The Plan essentially indicates the actions and strategies that the Council will implement to deliver on the Greater Launceston Plan goals. The relevant Strategic Priorities are addressed below.

*Strategic Priority 2 - We facilitate prosperity by seeking out and responding to opportunities for growth and renewal of our regional economy*

The draft amendment will facilitate the development of appropriately zoned land which might otherwise be restricted by the zoning of their access and infrastructure provisions crossing another zone. The amendment will allow the development of a lot which may currently be restricted due to access over an adjoining property.

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**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

Strategic Priority 3 - We are a progressive leader that is accountable to our governance obligations and responsive to our community.

The draft amendment will allow decisions to be evidence based and transparent so that we can be 'ethical, fair and impartial in complying with and enforcing the law' by providing a clear path as to how to deal with potential conflicting zone requirements. The draft also ensures the focus on continuous improvement in efficiency and processing of applications.

Strategic Priority 7 - We are a city planning for our future by ensuring our approach to strategic land use, development and infrastructure investment is coordinated, progressive and sustainable.

The draft amendment directly meets the priority by clarifying the application of the land-use planning system to provide certainty for development and economic investment and to stimulate development and remove a regulatory impediment.

**5.2 Northern Regional Land Use Strategy**

Section 30O(1) of the Act requires the amendment to be, as far as practicable, consistent with the Strategy. The Northern Regional Land Use Strategy was amended and declared by the Minister for Planning on 27 June 2018 pursuant to section 30C(3) of the Act. The regional land use strategy is a policy framework that guides land use, development and infrastructure decisions across the northern region by State and Local Government and other relevant infrastructure providers. The regional land use strategy provided significant guidance for the preparation of the Scheme.

The amendment does not seek to alter the intended outcomes of the scheme nor the degree to which it aligns with this strategy.

**5.3 Section 32 of the Act**

When making a decision whether to initiate and certify an amendment to a planning scheme, sections 33(2B) and 35(1) of the Act requires the Planning Authority to consider and determine whether it meets the following requirements listed in section 32:

*32. Requirements for preparation of amendments*

- (1) A draft amendment of a planning scheme, and an amendment of a planning scheme, in the opinion of the relevant decision-maker within the meaning of section 20(2A) -*
  - (a-d) . . . . .*
  - (e) must, as far as practicable, avoid the potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area; and*
  - (ea) must not conflict with the requirements of section 30O; and*
  - (f) must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.*

## **9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

---

These requirements are addressed below.

### **5.3.1 Land Use Conflict**

The proposed amendment does not seek to modify the underlying zone provisions, which seek to avoid the potential for land use conflict. This amendment is solely about clarifying which zone should apply to the access of a site with a different zone and for allowing the provisions of infrastructure to cross another zone through a discretionary application which may otherwise be prohibited.

### **5.3.2 Section 300**

The relevant sub-sections (1) and (2) in section 300 of the Act allow for an amendment to the Scheme to occur for the purposes of inserting or removing a local provision provided that the amendment:

- is, as far as practicable, consistent with the regional land use strategy;
- is not directly or indirectly inconsistent with a common provision in the Scheme;
- does not revoke or amend an overriding local provision;
- does not result in a conflicting local provision.

The proposed amendment is consistent with the regional land use strategy, as discussed in section 5.2.

The proposed amendment seeks only to clarify the zoning of an access when it is different to the zone of that part of the site supporting a proposed use and/or development, and to allow for infrastructure provisions to cross through another zone to provide services within our municipality.

The proposed amendment therefore will not be inconsistent or in conflict with any other relevant local or common provision in the Scheme. It will not revoke or amend an overriding local provision.

### **5.3.3 Regional Impact**

The proposed amendment will not adversely impact the use and development of the region in environmental, economic and social terms. In reality, any impact will be to facilitate development in accordance with the intents of the planning scheme. The current provisions are not clear and do not provide a clear pathway for future land use. It is clearly desirable to ensure that land available for use and development is not prevented from doing so by an administrative mechanism in the scheme itself.

---

## **9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

---

### **5.4 Objectives of the Resource Management and Planning System**

#### **5.4.2 Schedule 1 – Part 1**

*(a) to promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity; and*

The amendment has no impact on the planning outcomes.

*(b) to provide for the fair, orderly and sustainable use and development of air, land and water; and*

The amendment will facilitate a fair and orderly approach for use and development of the city.

*(c) to encourage public involvement in resource management and planning; and*

The matter subject to the amendment is solely to do with clarifying the zoning of an access where it differs for that of the site proposed for use and or development and to allow the provision of infrastructure to cross through another zone without prohibiting the development.

*(d) to facilitate economic development in accordance with the objectives set out in paragraphs (a), (b) and (c); and*

The draft amendment is designed to remove an administrative problem that is preventing the beneficial use and development of land. The amendment purposes to facilitate economic development in a manner that is consistent with Objectives (a), (b) and (c).

*(e) to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.*

The purpose of the amendment is to provide a clear pathway to facilitate use and/or development of land where the access and provision of services has a different zone.

---

**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

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**Schedule 1 – Part 2**

*(a) to require sound strategic planning and co-ordinated action by State and local government; and*

The proposed amendment has been assessed as consistent with Council's Strategic Plan, the Northern Regional Land Use Strategy, the Scheme and Objectives in Schedule 1 of the Act.

*(b) to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land; and*

The Act sets out an established process which enables planning scheme amendments to be lawfully considered. The proposed amendment will not substantially alter the functionality of the Scheme.

*(c) to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land; and*

The proposed amendment provides clarification of the operation of the scheme and will assist the consideration of social and economic effects of decisions regarding use and development of land.

*(d) to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels; and*

All relevant regional and state policies have been considered in this report.

*(e) to provide for the consolidation of approvals for land use or development and related matters, and to co-ordinate planning approvals with related approvals; and*

This objective is not relevant to the draft amendment.

*(f) to promote the health and wellbeing of all Tasmanians and visitors to Tasmania by ensuring a pleasant, efficient and safe environment for working, living and recreation; and*

The amendment will help promote appropriate land use within the city for residents and visitors to the city.

---

**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

---

*(g) to conserve those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value; and*

The amendment will assist the consideration and conservation of such places where conflicting zones may apply.

*(h) to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community; and*

The amendment does not specifically deal with this objective other than to clarify a zoning conflict where it might occur.

*(i) to provide a planning framework which fully considers land capability.*

This objective is not relevant to the draft amendment.

**State Legislation and Policies****State Policy on the Protection of Agricultural Land 2009**

The amendment has no impact on this policy.

**State Policy on Water Quality Management 1997**

The amendment has no impact on this policy.

**5.5.3 State Coastal Policy 1996**

The amendment has no impact on this policy.

**5.5.4 National Environmental Protection Measures**

National Environmental Protection Measures (NEPMs) are automatically adopted as State Policies. They outline common environmental objectives for managing the environment. Current NEPMs include:

- National Environmental Protection (Used Packaging Materials) Measure
  - National Environmental Protection (Ambient Air Quality) Measure
  - National Environmental Protection (Movement of Controlled Waste Between States and Territories) Measure
  - National Environmental Protection (National Pollutant Inventory) Measure
  - National Environmental Protection (Assessment of Site Contamination) Measure
  - National Environmental Protection (Diesel Vehicle Emissions) Measure
  - National Environmental Protection (Air Toxics) Measure
-

## 9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)

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The NEPMs are either not applicable or will not be impacted upon by the draft amendment.

### 5.5.5 Gas Pipelines Act 2000

The amendment has no impact on this Act.

## PART B: Requirements relating to Public Exhibition of the Amendment

### 5.6 Section 37(1) of the Act

In order to satisfy section 37(1) of the Act, a draft amendment is required to be for one of the purposes listed under sub-section (a)(i)-(vie) and is required to comply with sub-section (b) requiring that the public interest is not to be prejudiced. These matters are addressed separately below.

#### 5.6.1 Purpose of the Amendment

The relevant provisions in section 37 (1)(a) of the Act include:

- (a) *the draft amendment is for the purpose of -*
  - ...
  - (iii) *clarifying or simplifying the planning scheme;*
  - (v) *making procedural changes to the scheme*

#### Clarifying or Simplifying the Scheme

The draft amendment will clarify a procedural matter in the scheme by introducing a clause to cover a possible zoning conflict between a site and its access or the provision of infrastructure.

The proposed clause is common in a number of other interim schemes within the state and is also proposed within the Tasmanian Planning Scheme and therefore not extraordinary to the states planning system.

Currently the zone conflict can prohibit an appropriate use and/or development of land. The amendment will allow for an application to be appropriately considered on its merits against the main zone of the site.

#### 5.6.2 Public Interest

The public interest will not be prejudiced because the matter solely relates to the access or provision of services to the site. The zone currently applying to the site proper remains.

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**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015 ...(Cont'd)**

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**6. Conclusion**

It is recommended that the Planning Authority initiates and certifies an amendment to the Launceston Interim Planning Scheme 2015 to provide clarity where the zoning of an access or the provision of infrastructure crosses another zone.

The amendment is considered to meet all the relevant objective of the Act. It is also recommended that because the proposed amendment satisfies the relevant requirements in section 37(1) of the Act, the Planning Authority makes a submission to the Tasmanian Planning Commission dispensing with the need for public advertising of the amendment.

**ECONOMIC IMPACT:**

No significant economic impacts have been identified.

**ENVIRONMENTAL IMPACT:**

No significant environmental impacts have been identified.

**SOCIAL IMPACT:**

No significant social impacts have been identified.

**STRATEGIC DOCUMENT REFERENCE:**

Launceston Interim Planning Scheme 2015  
*Land Use Planning and Approvals Act 1993*  
City of Launceston Corporate Strategic Plan 2014-2024  
Northern Regional Land Use Strategy

**BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

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**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone -  
Launceston Interim Planning Scheme 2015 ...(Cont'd)**

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**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Leanne Hurst - General Manager Community and Place Network**

**ATTACHMENTS:**

1. Instrument - Amendment 63 - Launceston Interim Planning Scheme 2015 (*distributed electronically*)
-

**10 ANNOUNCEMENTS BY THE MAYOR****10.1 Mayor's Announcements****FILE NO:** SF2375

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**Friday 6 March 2020**

- Attended the launch of *Back to the 80s ... the totally awesome musical!*
- Attended the Hawthorn versus Melbourne AFL match at UTAS Stadium

**Wednesday 11 March 2020**

- Visited the *An Unbroken String* exhibition at Design Tasmania

**Sunday 8 March 2020**

- Presented trophies at Launceston's Henley Regatta

**Thursday 12 March 2020**

- Competed in the Mayoral Croquet Doubles Challenge

**Saturday 14 March 2020**

- Officiated at *Relay for Life*
-

**11 COUNCILLORS' REPORTS**

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)*

**12 QUESTIONS BY COUNCILLORS****12.1 Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)*

**No Councillor's Questions on Notice have been identified as part of this Agenda**

**12.2 Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)*

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**13 COMMITTEE REPORTS****13.1 Heritage Advisory Committee Meeting - 27 February 2020****FILE NO:** SF2965**AUTHOR:** Fiona Ranson (Heritage Planner)**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To receive and consider a report from the Heritage Advisory Committee Meeting held on 27 February 2020.

**RECOMMENDATION:**

That Council receives the report from the Heritage Advisory Committee Meeting held on 27 February 2020.

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**REPORT:**

The Heritage Advisory Committee, at its Meeting on 27 February 2020, discussed the following items:

1. Heritage List Review - Heritage Precincts  
The Cimitiere Street Precinct listing has been included in Launceston's Local Provisions Schedule for the new Tasmanian Planning Scheme, serving as a pilot for the development of documents for further precincts. When this listing is approved by the Tasmanian Planning Commission, the documents for the remaining precincts can be finalised.

In response to concerns regarding the availability of resources to complete the Precinct work, the Heritage Advisory Committee suggested that a University of Tasmania student scholarship could be utilised to assist with this work. A scholarship could be either part or fully sponsored by the City of Launceston if the right candidate can be found.

It was also reported that work on the datasheets for existing and proposed individual Local Heritage Places within the Stage 2 area is practically complete and draft recommendations for Stage 3 Places have been received.

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**13.1 Heritage Advisory Committee Meeting - 27 February 2020 ...(Cont'd)**

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**2. 2020 Heritage Snap! Awards**

Planning for the 2020 Heritage Snap! Awards has ramped up with the launch and opening of the competition dates confirmed. The venue for the presentations and a public exhibition of entries has also been confirmed. Schools have been notified and will be forwarded flyers to encourage students to participate upon the launch. Details are as follows:

Entries Open: Friday, 13 March 2020

Entries Close: 4.00pm on Thursday, 30 April 2020

Awards Presentation Ceremony: 4.00pm - 5.30pm on Thursday, 28 May 2020

Macquarie House (basement level), Civic Square, Launceston

**3. Conservation Work - Terracotta Fountain - City Park**

The Committee agreed \$5,000 of the budget should be made available to assist with the engagement of International Conservation Services (ICS) to prepare conservation and repair guidelines and a budget for the recommended works to the City Park Fountain. ICS' Head of Conservation (Outdoor Heritage), Nicola Ashurst, is recognised as the world leader in terracotta fountain conservation and her engagement was agreed to be the best solution to ensure the future of this highly significant fountain.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

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**13.1 Heritage Advisory Committee Meeting - 27 February 2020 ...(Cont'd)**

---

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Area:

1. To develop and consistently utilise contemporary and effective community engagement processes.


**BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Leanne Hurst - General Manager Community and Place Network**

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**13.2 Tender Review Committee Meeting - 27 February 2020****FILE NO:** SF0100/CD.004/2020**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

---

**DECISION STATEMENT:**

To receive a report from the Tender Review Committee (a delegated Authority Committee).

**RECOMMENDATION:**

That Council notes the decision of the Tender Review Committee to accept the tender submitted by Crossroads Civil Contracting Pty Ltd for the Prossers Forest Road - Road Asset Upgrade, Contract Number CD.004/2020 for \$327,249.20 (exclusive of GST).

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**REPORT:**

The Tender Review Committee Meeting, held on 27 February 2020, determined the following:

That the sum submitted by Crossroads Civil Contracting Pty Ltd for the Prossers Forest Road - Road Asset Upgrade, Contract Number CD.004/2020 for \$327,249.20 (exclusive of GST) be accepted.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

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## 13.2 Tender Review Committee Meeting - 27 February 2020 ...(Cont'd)

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### STRATEGIC DOCUMENT REFERENCE:

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

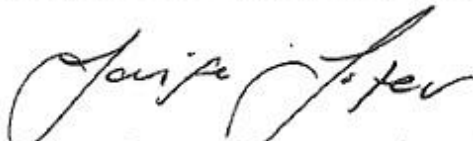
### BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

### DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Louise Foster - General Manager Organisational Services Network**



**13.3 Audit Panel Meeting - 17 February 2020****FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Chief Financial Officer)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To receive a report from the Audit Panel following the Meeting held on 17 February 2020.

**RECOMMENDATION:**

That Council receives the report from the Audit Panel Meeting held on 17 February 2020.

---

**REPORT:**

The following is a precis of the substantive Agenda Items dealt with at the Meeting:

**6.1 Internal Audit Report**

**Details** The revised Strategic Internal Audit Plan - January 2020 to June 2020 was discussed by the Panel. The internal Audit Plan will cover reviews of waste centre weighbridge operations, asset valuation processes, parking infringements, immunisations, delegations register, the Strategic Asset Management Plan and the Long Term Financial Plan and LEAN efficiency.

**Action** The revised Strategic Internal Audit Plan - January 2020 to June 2020 was approved by the Panel.

**7.1 External Audit Report**

**Details** An update was provided by Tasmanian Audit Office (TAO) representatives in regards to the Financial Audit Strategy for the year ending 30 June 2020. It was noted there would be a focus on managing risks, materiality levels for assets and revenues. A new model for financial statements has also been provided by TAO.

**Action:** The Audit Panel noted, as per advice from the Tasmanian Audit Office, that the audit activities scheduled for February 2020 will be postponed until March 2020, as per the Financial Audit Strategy for the year ending 30 June 2020.

**9.1 Budget Amendments**

**Details** The Panel noted the 2019/2020 Budget Amendments.

**Action** The 2019/2020 Budget Amendments were approved at the Council Meeting on 5 March 2020.

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**13.3 Audit Panel Meeting - 17 February 2020 ...(Cont'd)**

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**9.2 Chief Executive Officer's Report on 2019/2020 Budget Adjustments - 1 January to 31 January 2019**

Details The Panel noted the 2019/2020 Budget Adjustments.

Action The 2019/2020 Budget Adjustments were approved at the Council Meeting on 5 March 2020.

**9.4 Financial Statements (Analysis and Commentary)**

Details The Panel noted the results for the quarter ending 31 December 2019.

Action The Financial Statements are presented within this Council Agenda.

**13.1 Chief Executive Officers's Risk Certification**

Details The Chief Executive Officer's priority list of risk issues were presented and discussed.

Action The Audit Panel noted and discussed the various issues raised.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

**BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

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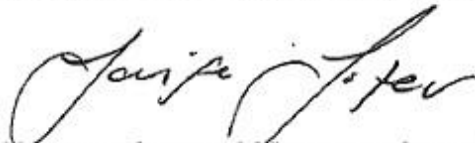
13.3 Audit Panel Meeting - 17 February 2020 ...(Cont'd)

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**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Louise Foster - General Manager Organisational Services Network**

**13.4 Tender Review Committee Meeting - 5 March 2020****FILE NO:** SF0100/CD.055/2019**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

---

**DECISION STATEMENT:**

To receive a report from the Tender Review Committee (a delegated Authority Committee).

**RECOMMENDATION:**

That Council notes the decision of the Tender Review Committee to accept the tender submitted by SAGE Automation for the City of Launceston Smart City Mobility Project, Contract No CD.055/2019 be accepted for a cost to Council of \$800,000 (exclusive of GST).

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**REPORT:**

The Tender Review Committee Meeting, held on 5 March 2020, determined the following:

That the sum submitted by SAGE Automation for the City of Launceston Smart City Mobility Project, Contract No CD.055/2019 be accepted for a cost to Council of \$800,000 (exclusive of GST).

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

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**13.4 Tender Review Committee Meeting - 5 March 2020 ...(Cont'd)**

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**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

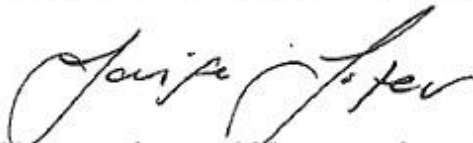
**BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Louise Foster - General Manager Organisational Services Network**

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**14 COUNCIL WORKSHOPS**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 2(c)*

**14.1 Council Workshop Report**

**FILE NO:** SF4401

**AUTHOR:** Anthea Rooney (Committee Clerk)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

**RECOMMENDATION:**

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 12 and 19 March 2020:

**Tasdance and the City of Launceston - Strong Cultural Partners**

*Councillors discussed cultural partnerships with Tasdance.*

**403 Glenwood Road, Relbia**

*Councillors were provided with an update on drainage issues (open drain) at 403 Glenwood Road, Relbia.*

**Building Surveying Fees and Charges 2020/2021**

*Councillors reviewed the proposed Building Surveying Fees and Charges for 2020/2021 in preparation for the 19 March 2020 Council Meeting.*

**Greater Launceston Transformation Plan Update**

*Councillors were provided with an update on the Greater Launceston Transformation Plan.*

**Community Appointments to Advisory Committees Policy and Terms of Reference - Cataract Gorge Reserve Advisory Committee**

*Councillors provided feedback on two policies currently being reviewed.*

**Assessment of Unsolicited Proposals to Develop Council Owned Property**

*Following input from Councillors discussion occurred regarding unsolicited proposals to develop Council owned property.*

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**14.1 Council Workshop Report ...(Cont'd)**

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**Disposal of Easements - Swanston Park, Waverley**

*Councillors engaged in discussion regarding the price to be paid for disposing of the Council's interests in easements over specific land at Waverley.*

**Councillor Engagement Session**

*The Hon Mark Shelton MP held a meet and greet session with Councillors and discussed matters of importance in line with his ministerial role.*

**University of Tasmania Briefing**

*Councillors received a presentation from Professor Rufus Black (Vice-Chancellor).*

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**REPORT:**

Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshop held since the last Meeting.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

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14.1 Council Workshop Report ...(Cont'd)

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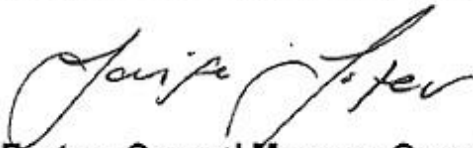
**BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster - General Manager Organisational Services Network

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**15 NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**No Notices of Motion have been identified as part of this Agenda**

**16 COMMUNITY AND PLACE NETWORK ITEMS****16.1 Restricted Areas Under the *Dog Control Act 2000* (Tas)****FILE NO:** SF0079**AUTHOR:** Peter Denholm (Team Leader Regulations Services)**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To consider the declaration of restricted areas for the purposes of the *Dog Control Act 2000* (Tas).

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 6 February 2020 - Agenda Item Number 16.1 - Restricted Areas Under the *Dog Control Act 2000* (Tas)

**RECOMMENDATION:**

That Council:

1. forms the view that the following locations be restricted areas for the purpose of the *Dog Control Act 2000* (Tas) section 23(1)(c):
    - a. Riverbend Park, marked in red on the map appearing at Recommendation 4a. is a restricted area where dogs, other than guide dogs or hearing dogs, are restricted from entering at all times, as shown in Figure 1 below.
    - b. Part of the Heritage Forest off-leash area, marked in blue on the map appearing at Recommendation 4b. is a restricted area, a condition of use of which is that greyhounds are the only dogs permitted in the area, as shown in Figure 2 below.
    - c. Part of the Heritage Forest off-leash area, marked in red on the map appearing at Recommendation 4b. is a restricted area, a condition of use of which is that vulnerable dogs are the only dogs permitted in the area, as shown in Figure 2 below.
  2. acknowledges that the Chief Executive Officer has exercised Council's powers under sections 7 and 24 of the *Dog Control Act 2000* (Tas), to allow consultation with relevant bodies and organisations and by public notice has provided the opportunity for public submissions on the intended declaration and consequent necessary amendments to Council's Dog Management Policy (10-Plx-013).
-

16.1 Restricted Areas Under the *Dog Control Act 2000* (Tas) ...(Cont'd)

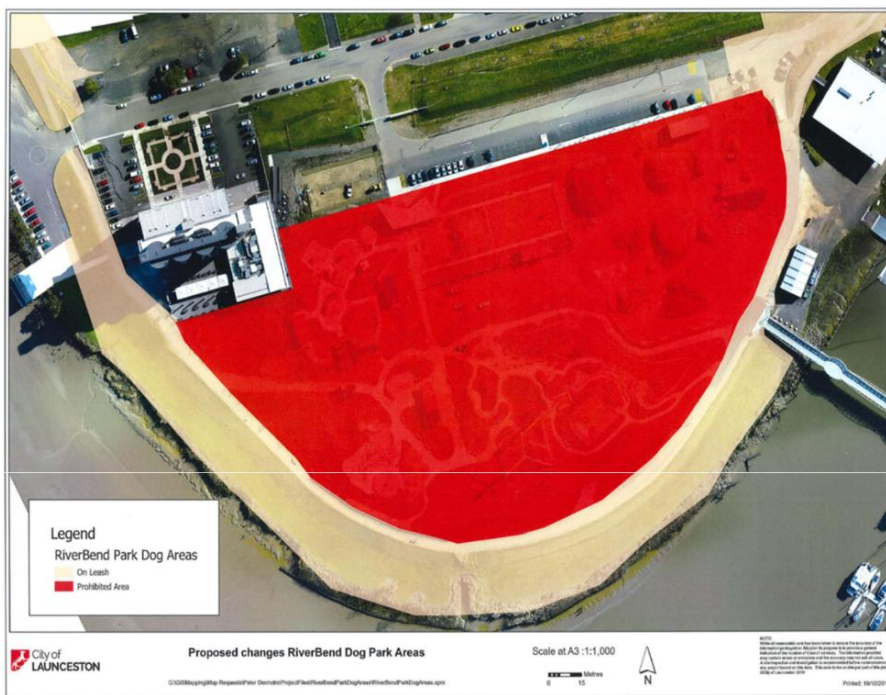


Figure 1

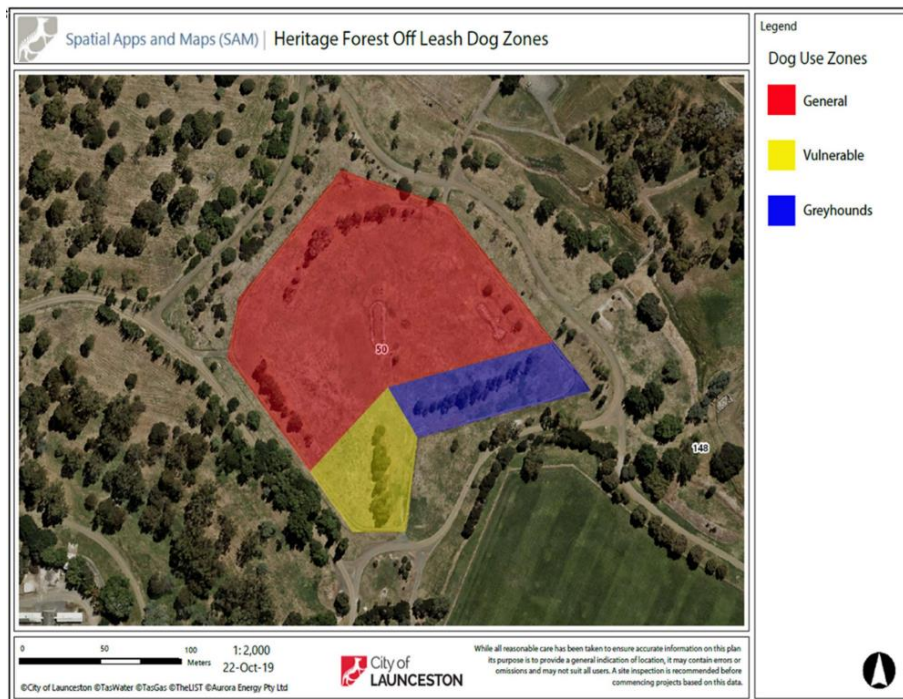


Figure 2

**16.1 Restricted Areas Under the *Dog Control Act 2000* (Tas) ...(Cont'd)**

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**REPORT:**

Section 24 of the *Dog Control Act 2000* (Tas) (the Act) requires that the public are invited to make submissions in relation to the proposed restricted areas. Any declaration made in respect of restricted areas must be incorporated into Council's Dog Management Policy (10-Plx-013). The Council is required to consult with appropriate bodies and organisations before making amendments to the Policy.

Consultation with relevant bodies has occurred and a public notice was advertisement in *The Examiner* on 15 February 2020. Two submissions from the public were received and were not considered to raise significant objections to affect the Recommendation:

1. A suggestion, rather than ban dogs, instead specify dogs must be on a leash and control at all times and not within x metres of playground equipment.
2. A suggestion that the definition of vulnerable dogs should be very explicit on site.

The proposed changes strike a balance between dog owners and non-dog owners use of Council owned facilities.

The Riverbend Park facility is a very busy park and is unsuitable for dogs other than guide or hearing dogs. Restricting dogs from entering the park will provide the greatest utility to members of the public and is in line with the requirements of the Act section 28(1)(e), dogs prohibited in any area within 10m of a children's playground.

The proposed greyhound off leash area at Heritage Forest is to be created in response to recent changes to the Act which allow owners of greyhounds greater freedom in exercising their dogs in public within the already designated off leash area.

The vulnerable dog area will be a restricted area at Heritage Forest and provide facilities for vulnerable dogs to exercise in public with less exposure to larger or stronger dogs that may pose a risk. It is noted that *vulnerable dog* is not defined in the Act. To this end, Council's Dog Management Policy cannot provide definition of what is a vulnerable dog but will provide examples of what a dog owner may provide as reason for their dog to be considered vulnerable, including but not limited to, a dog which is small, geriatric or experiencing or recovering from an injury or illness. The examples will provide guidance to users of the area, but would not be definitive in the case of a prosecution or infringement, and not affect prosecution or infringement for any other offences against the Act.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

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**16.1 Restricted Areas Under the *Dog Control Act 2000* (Tas) ...(Cont'd)**

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**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.


**BUDGET & FINANCIAL ASPECTS:**

Signage installation at Riverbend Park can be accommodated within existing budgets. There is a project in the draft 2020/2021 budget to fence a vulnerable dogs area at Heritage Forest.

**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Leanne Hurst - General Manager Community and Place Network**

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**16.1 Restricted Areas Under The Dog Control Act 2000 (Tas) ...(Cont'd)**

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**ATTACHMENTS:**

1. The Council's Dog Management Policy (10-Plx-013) (*electronically distributed*)
  2. Submissions (*electronically distributed*)
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**17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS**

**No Items have been identified as part of this Agenda**

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**18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS****18.1 Proposed Bus Stop in Ainslie Grove, South Launceston****FILE NO:** SF1076/SF0622/SF0097**AUTHOR:** Michael Newby (Manager Infrastructure and Engineering)**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

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**DECISION STATEMENT:**

To consider objections to a proposed bus stop in Ainslie Grove, South Launceston.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 23 January 2020 - Agenda Item 6.1 - Petition Receipt - Stop the Relocation of Metro Bus Stop into Ainslie Grove, South Launceston

**RECOMMENDATION:**

That Council:

1. does not support the creation of a new bus stop in Ainslie Grove, South Launceston; and
  2. will continue to support all residents in ongoing discussions with the State Government and Metro regarding appropriate bus services to service the municipality, recognising the extent of Council's powers as a Road Authority.
- 

**REPORT:**

On 11 December 2019, the Council received a paper petition containing 29 signatures objecting to the establishment of a bus stop in Ainslie Grove, South Launceston.

The petition stated:

*We petition the Council in accordance with section 57 of the Local Government Act 1993 (Tas) to stop the proposed relocation by Metro of the existing Gascoyne Street stop into and opposite the existing stop in the small residential thru street of Ainslie Grove South Launceston due to the very serious safety concerns of local residents/ratepayers.*

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**18.1 Proposed Bus Stop in Ainslie Grove, South Launceston ...(Cont'd)**

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The new Launceston Bus Network commenced operation on 19 January 2020. The network includes a new service starting and terminating in Ainslie Grove, South Launceston. This service uses the residential streets of South Launceston and Kings Meadows to reach Hobart Road and then proceeds into the Launceston CBD, returning via the same route. It is intended that there are two inbound services and three outbound services operating Monday to Friday utilising the Ainslie Grove, South Launceston location.

The petition highlights the concerns of residents. Council Officers have worked with the State Government and Metro to negotiate a preferred outcome that utilises an existing bus stop on Normanstone Road, South Launceston rather than creating a new bus stop in Ainslie Grove, South Launceston.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 1: We connect with our community and our region through meaningful engagement, cooperation and representation.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities and address the future challenges facing our community and region.

Focus Areas:

3. To advocate and collaborate to enhance regionally significant services and infrastructure for the benefit of our communities.

**BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

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**18.1 Proposed Bus Stop in Ainslie Grove, South Launceston ...(Cont'd)**

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**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Shane Eberhardt - General Manager Infrastructure and Assets Network**

**19 ORGANISATIONAL SERVICES NETWORK ITEMS****19.1 Council Fees 2020/2021****FILE NO:** SF2968**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider Council fees for the 2020/2021 financial year in accordance with the requirements of the *Local Government Act 1993* (Tas).

**PREVIOUS COUNCIL CONSIDERATION:**

Workshop - 27 February 2020 - Draft 2020/2021 Annual Plan and Fees and Charges

Workshop - 12 March 2020 - Building Surveying Fees and Charges 2020/2021

**RECOMMENDATION:**

That Council, pursuant to section 205 of the *Local Government Act 1993* (Tas), sets the fees for the financial year ending 30 June 2021 as detailed below:

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19.1 Council Fees 2020/2021 ...(Cont'd)

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City of  
**LAUNCESTON**

# **Fees and Charges 2020-2021**

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## 19.1 Council Fees 2020/2021 ...(Cont'd)

### Community and Place Network

No.	Fee Name	GST Status	Fee Incl GST
1.	<i>City Development</i>		
2.	<b>Planning Assessments</b>		
3.	Advertising Fee	GST Exempt (Div 81)	348.00
4.	Development Fee (per \$1,000, min \$416, max \$32,450)	GST Exempt (Div 81)	2.25
5.	Retrospective applications except where work was carried out by a previous owner more than 3 years prior to the lodgement of the application (twice the fee calculated above)	GST Exempt (Div 81)	-
6.	Heritage only residential application (where the heritage code is the only trigger for an application) - Advertising Fee only	GST Exempt (Div 81)	-
7.	Subdivision - other than stratum title subdivision (plus \$103 per additional lot created)	GST Exempt (Div 81)	417.00
8.	Minor amendment	GST Exempt (Div 81)	309.00
9.	Extended permit	GST Exempt (Div 81)	252.00
10.	Scanning of plans where electronic copy not provided (per plan, A2 size and larger)	GST Exempt (Div 81)	3.00
11.	Provision of a certificate of title (plus fees as set by The LIST ( <a href="http://www.list.tas.gov.au">www.list.tas.gov.au</a> ))	GST Exempt (Div 81)	21.00
12.	Document Searches and provision of electronic documents (per half hour)	Taxable	47.00
13.	Planning Scheme Amendment (plus Tas Planning Commission Fee)	GST Exempt (Div 81)	4326.00
14.	Tas Planning Commission Fee (set by Tasmanian Planning Commission)	GST Exempt (Div 81)	-
15.	Combined Amendment and Development Application (Planning Scheme Fee + Development Fee (no advertising fee) + Tas Planning Commission Fee)	GST Exempt (Div 81)	-
16.	Examination and certification of a Strata Plan Fee plus \$52 per lot	GST Exempt (Div 81)	253.00
17.	Strata Title inspection (per visit)	GST Exempt (Div 81)	163.00
18.	Examination and sealing of a Final Plan	GST Exempt (Div 81)	485.00
19.	Application for an adhesion order - requirement by Council permit		153.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
20.	Application for an adhesion order - not a requirement by Council permit	GST Exempt (Div 81)	482.00
21.	Application for a Section 71 agreement under LUPAA - requirement by Council permit	GST Exempt (Div 81)	153.00
22.	Application for a Section 71 agreement under LUPAA - not a requirement by Council permit	GST Exempt (Div 81)	482.00
23.	Application for a petition to amend registered plan	GST Exempt (Div 81)	485.00
24.	Amendment to a sealed plan hearing fee	GST Exempt (Div 81)	543.00
25.	Application to amend sealed or strata plan	GST Exempt (Div 81)	320.00
26.	Miscellaneous - anything not listed elsewhere	Taxable	343.00
27.	Staged Development Scheme - <i>Strata Titles Act 1998</i> - up to 5 lots	GST Exempt (Div 81)	726.00
28.	Staged Development Scheme - <i>Strata Titles Act 1998</i> - 6-30 lots	GST Exempt (Div 81)	1453.00
29.	Staged Development Scheme - <i>Strata Titles Act 1998</i> - more than 31 lots	GST Exempt (Div 81)	2898.00
30.	Amendment to a Staged Development Scheme	GST Exempt (Div 81)	726.00
<b>31.</b>	<b>Statutory Services</b>		
<b>32.</b>	<b>Building</b>		
<b>33.</b>	<b>Residential</b>		
34.	Permitted - Minor Structures, swimming pools and Minor Residential (\$50,000 and under)	GST Exempt (Div 81)	206.00
35.	Notifiable - Minor Structures, swimming pools and Minor Residential (\$50,000 and under)	GST Exempt (Div 81)	195.00
36.	Permitted - Major Residential (over \$50,000)	GST Exempt (Div 81)	361.00
37.	Notifiable - Major Residential (over \$50,000)	GST Exempt (Div 81)	338.00
38.	Permitted - Minor / small assembled swimming pools	GST Exempt (Div 81)	0.00
39.	Notifiable - Minor / small assembled swimming pools	GST Exempt (Div 81)	0.00

## 19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
40.	Building Certificate Residential	GST Exempt (Div 81)	195.00
<b>41.</b>	<b>Commercial</b>		
42.	Permitted - Minor Commercial (\$100,000 and under)	GST Exempt (Div 81)	309.00
43.	Notifiable - Minor Commercial (\$100,000 and under)	GST Exempt (Div 81)	261.00
44.	Permitted - Major Commercial (over \$100,000)	GST Exempt (Div 81)	670.00
45.	Notifiable - Major Commercial (over \$100,000)	GST Exempt (Div 81)	583.00
46.	Permitted - Major Commercial (over \$300,000)	GST Exempt (Div 81)	1030.00
47.	Building Certificate Commercial	GST Exempt (Div 81)	261.00
<b>48.</b>	<b>Various</b>		
49.	Permitted - Amendment to Building Permits (per amendment)	GST Exempt (Div 81)	99.00
50.	Notifiable - Amendment to Building Permits (per amendment)	GST Exempt (Div 81)	99.00
51.	Retrieval of Documents (per half hour)	GST Exempt (Div 81)	47.00
52.	Certificate of Substantial Compliance	GST Exempt (Div 81)	0.00
53.	Temporary Occupancy Permits	GST Exempt (Div 81)	157.00
54.	Temporary Occupancy Permit - Non-profit Organisation	GST Exempt (Div 81)	0.00
55.	Extension of Time	GST Exempt (Div 81)	99.00
56.	Low Risk Notification (Form 80)	GST Exempt (Div 81)	99.00
<b>57.</b>	<b>Staged Building Permits Residential / Minor</b>		
58.	Stage 1	GST Exempt (Div 81)	195.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
59.	Stage 2	GST Exempt (Div 81)	99.00
60.	Stage 3	GST Exempt (Div 81)	99.00
<b>61.</b>	<b>Staged Building Permits Residential/Major</b>		
62.	Stage 1	GST Exempt (Div 81)	338.00
63.	Stage 2	GST Exempt (Div 81)	170.00
64.	Stage 3	GST Exempt (Div 81)	170.00
<b>65.</b>	<b>Staged Building Permits Commercial</b>		
66.	Stage 1 (Full PA fee)	GST Exempt (Div 81)	-
67.	Stage 2 (full PA fee)	GST Exempt (Div 81)	-
68.	Stage 3	GST Exempt (Div 81)	-
<b>69.</b>	<b>Levy (Set by State Government)</b>		
70.	Training Levy (set by State Government)		-
71.	Building Levy (set by State Government)		-
<b>72.</b>	<b><i>Carr Villa Cemetery and Crematorium</i></b>		
<b>73.</b>	<b>Burials</b>		
74.	Single Depth (at need)	Taxable	3770.00
75.	Single Depth (when right of burial held)	Taxable	2775.00
76.	Single Depth (at need) Lawn Cemetery Special Feature Tree	Taxable	4310.00
77.	Single Depth (when right of burial held) Lawn Cemetery Special Feature Tree	Taxable	3735.00
78.	Single Depth (free ground)	Taxable	2775.00
79.	Double Depth (at need)	Taxable	4125.00
80.	Double Depth (when right of burial held)	Taxable	3225.00
81.	Interment Fee (at-need or pre-need) - Additional Charges - Casket fee (or oversize coffin) Grave larger than 2,100mm x 700mm	Taxable	375.00
82.	Infant under 12 years (at need)	Taxable	1060.00



**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
83.	Infant under 12 years (when right of burial held)	Taxable	820.00
84.	Pre-purchase of right of burial	Taxable	1835.00
85.	Conversion Free Ground to Private (full size)	Taxable	1835.00
86.	Conversion Free Ground to Private (half size)	Taxable	475.00
<b>87.</b>	<b>Cremations</b>		
88.	Over 16 years of age	Taxable	615.00
89.	Under 16 years of age	Taxable	405.00
90.	Stillborn children and infants under 6 months - no charge	Taxable	0.00
91.	Pathology Launceston - per box	Taxable	88.00
92.	Pathology LGH - per box	Taxable	890.00
<b>93.</b>	<b>Miscellaneous Fees</b>		
94.	Use of Chapel for committal service (up to 30 minutes)	Taxable	62.00
95.	Use of Chapel for a full service (up to 60 minutes)	Taxable	124.00
96.	Saturday morning surcharge - burial	Taxable	785.00
97.	Saturday morning surcharge - cremation	Taxable	785.00
98.	Interment outside business hours	Taxable	225.00
99.	Permit for monumental work	Taxable	180.00
100.	Installation of plaque (includes supply and install of vase)	Taxable	186.00
101.	Exhumation Fee plus digging fee	Taxable	3710.00
102.	Supply and Installation of temporary wooden cross	Taxable	232.00
103.	Memorial position on Cemetery Entrance Chapel Wall	Taxable	225.00
104.	Record search per each half hour	Taxable	49.00
105.	Issue of Cremation Certificate	Taxable	49.00
<b>106.</b>	<b>Preservation of Ashes (excluding cost of memorial plaque)</b>		
107.	Administration for ash records	Taxable	62.00
108.	A' Section Rose Garden first placement	Taxable	1505.00
109.	A' Section Rose Garden each of second and third placements (if required)	Taxable	685.00
110.	B' Section Rose Garden first placement	Taxable	1115.00
111.	B' Section Rose Garden each of second and third placements (if required)	Taxable	545.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
112.	Red Oak Tree position Lawn Cemetery	Taxable	1380.00
113.	Barakee Waters - Placement single depth (each)	Taxable	1505.00
114.	Barakee Waters - 2nd placement at double depth (each)	Taxable	1115.00
115.	Barakee Waters - Cremorial Panel (per niche)	Taxable	1505.00
116.	Clay Grove and Kooyong Garden placement - per placement	Taxable	1115.00
117.	Granite Wall, per single niche	Taxable	1115.00
118.	Northern Wall Main Bay per single niche	Taxable	660.00
119.	Northern Wall Pergola Pillars per single niche	Taxable	885.00
120.	Northern Wall Ex Serviceman - DVA criteria	Taxable	465.00
121.	Lawn and Pergola Walls first placement in niche	Taxable	1115.00
122.	Lawn and Pergola Walls second placement in niche	Taxable	685.00
123.	Colonnade Walls per single niche	Taxable	895.00
124.	Western Wall per single niche	Taxable	895.00
125.	Fence Piers per single niche	Taxable	895.00
126.	Feature Gardens Special Rose per placement	Taxable	1615.00
127.	Feature Gardens Water Feature first placement	Taxable	1615.00
128.	Feature Gardens Water Feature second placement	Taxable	1115.00
129.	Pool of Eternal Memories	Taxable	1115.00
130.	Burial in a grave	Taxable	565.00
131.	Dispatch by mail (plus postage)	Taxable	91.00
132.	Scattering - no charge	Taxable	-
133.	Collection - no charge	Taxable	-
134.	Removal from placement	Taxable	91.00
<b>135.</b>	<b><i>Lilydale Cemetery</i></b>		
<b>136.</b>	<b><i>Cremations</i></b>		
137.	Columbarium - per single niche	Taxable	685.00
<b>138.</b>	<b><i>Business Enterprises</i></b>		
<b>139.</b>	<b><i>Casual Entry</i></b>		
<b>140.</b>	<b><i>Aquatic Entry</i></b>		

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
141.	Adult	Taxable	7.60
142.	Child	Taxable	5.60
143.	Infant (Under 2)	Taxable	-
144.	Toddler (2-4)	Taxable	4.00
145.	Toddler and Supervisor	Taxable	6.00
146.	Family	Taxable	20.80
147.	Concession (includes students)	Taxable	6.00
148.	Non-Swim/Spectator/Supervisor	Taxable	2.00
<b>149.</b>	<b><i>Water Slide</i></b>		
150.	1 Ride	Taxable	1.00
151.	4 Pack	Taxable	4.00
152.	8 Pack	Taxable	6.00
153.	16 Pack	Taxable	10.00
154.	Unlimited rides (per head)	Taxable	10.00
<b>155.</b>	<b><i>Aquatic+Entry</i></b>		
156.	Aquatic+ Visit - Adult	Taxable	13.00
157.	Aquatic+ Visit - Concession	Taxable	10.00
<b>158.</b>	<b><i>Aquarobics Classes (including Aquatic Entry)</i></b>		
159.	Aquarobics	Taxable	16.50
160.	Concession Aqua Classes	Taxable	12.40
<b>161.</b>	<b><i>Supervised Pool Parties</i></b>		
162.	Per Head	Taxable	5.20
163.	Booking Fee	Taxable	75.00
<b>164.</b>	<b><i>Multi Visit Passes</i></b>		
<b>165.</b>	<b><i>Multi Visit Passe</i></b>		
166.	Child 10 Pass	Taxable	50.00
167.	Child 20 Pass	Taxable	90.00
168.	Adult 10 Pass	Taxable	68.00
169.	Adult 20 Pass	Taxable	122.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
170.	Concession 10 Pass	Taxable	54.00
171.	Concession 20 Pass	Taxable	96.00
172.	Family 5 Pass	Taxable	94.00
173.	Family 10 Pass	Taxable	166.00
<b>174.</b>	<b><i>Aquatic+Pass (does not include Aquatic Group Exercise)</i></b>		
175.	Adult 10 Pass	Taxable	117.00
176.	Adult 20 Pass	Taxable	208.00
177.	Concession 10 Pass	Taxable	90.00
178.	Concession 20 Pass	Taxable	160.00
<b>179.</b>	<b><i>Aquarobics Classes</i></b>		
180.	Adult 10 Aquarobics Pass	Taxable	148.50
181.	Concession 10 Aquarobics Pass	Taxable	111.60
<b>182.</b>	<b>Miscellaneous</b>		
183.	Cash Handling - 5% of Gross Turnover	Taxable	0.00
184.	Direct Debit - Cancellation Fee (Centrewide)	Taxable	60.00
185.	Rejection Fee		2.50
186.	User Group Access Card	Taxable	5.00
<b>187.</b>	<b>Memberships</b>		
<b>188.</b>	<b><i>Aquatic Membership</i></b>		
189.	3 Month	Taxable	170.00
190.	12 Month	Taxable	595.00
191.	Direct Debit (fortnightly)	Taxable	24.00
192.	3 Month Concession	Taxable	130.00
193.	12 Month Concession	Taxable	450.00
194.	Direct Debit (fortnightly) Concession	Taxable	18.00
<b>195.</b>	<b><i>Aquatic+Membership</i></b>		
196.	3 Month	Taxable	217.00
197.	12 Month	Taxable	697.00
198.	Direct Debit (fortnightly)	Taxable	28.00

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
199.	3 Month Concession	Taxable	165.00
200.	12 Month Concession	Taxable	536.00
201.	Direct Debit (fortnightly) Concession	Taxable	21.60
<b>202.</b>	<b>Membership Services</b>		
203.	Suspension Fee per week	Taxable	3.50
<b>204.</b>	<b>Facility Hire</b>		
<b>205.</b>	<b>Lap Lane Hire</b>		
<b>206.</b>	<b>Peak Standard Rates (per hour)</b>		
207.	Competition Pool - 50m Lane hire	Taxable	79.00
208.	Competition Pool - 25m Lane hire	Taxable	40.20
209.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	472.00
210.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	242.00
<b>211.</b>	<b>Peak Annual Hire (per hour)</b>		
212.	Competition Pool - 50m Lane hire	Taxable	61.00
213.	Competition Pool - 25m Lane hire	Taxable	31.00
214.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	355.00
215.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	186.00
<b>216.</b>	<b>Off Peak All Hirers Rates (per hour)</b>		
217.	Competition Pool - 50m Lane hire	Taxable	40.20
218.	Competition Pool - 25m Lane hire	Taxable	20.60
219.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	322.00
220.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	165.00
<b>221.</b>	<b>Out of Hours All Hirers Rates (per hour)</b>		
222.	Out of Hours Short Course Exclusive	Taxable	383.00
223.	Out of Hours Long Exclusive	Taxable	543.00
<b>224.</b>	<b>Programs Pool (per hour)</b>		
<b>225.</b>	<b>Annual Hire (per hour)</b>		
226.	Programs Pool Hire (exclusive use)	Taxable	103.00
227.	Programs Pool 1/2 (exclusive use)	Taxable	51.50

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
228.	Programs Pool 1/4 (exclusive use)	Taxable	25.75
<b>229.</b>	<b><i>Outdoor Leisure Pool and Waterslide (per hour)</i></b>		
230.	Waterslide - During public hours	Taxable	50.00
231.	Waterslide - Outside public water slide hours	Taxable	79.00
232.	Outdoor Leisure Pool	Taxable	175.00
233.	Outdoor Pool - 5 lanes exclusive use (off peak)	Taxable	102.00
234.	Outdoor Pool - 5 lanes exclusive use (peak)	Taxable	145.00
<b>235.</b>	<b><i>Room Hire</i></b>		
<b>236.</b>	<b><i>Studio or Group Fitness Room</i></b>		
237.	Hourly Rate	Taxable	56.60
238.	Daily Rate	Taxable	225.00
<b>239.</b>	<b><i>Leisure Package</i></b>		
240.	2 Hours After Hours Use - Outdoor	Taxable	1716.00
241.	2 Hours After Hours Use - Indoor	Taxable	1632.00
242.	2 Hours After Hours Use - Deluxe	Taxable	3310.00
<b>243.</b>	<b><i>Group Hire</i></b>		
244.	Group Child Rec Swims	Taxable	5.00
<b>245.</b>	<b><i>Learn to Swim (per hour)</i></b>		
246.	Learn to Swim Pool - exclusive	Taxable	74.00
247.	Learn to Swim lane hire	Taxable	16.00
<b>248.</b>	<b><i>Miscellaneous</i></b>		
249.	Learn to Swim Instructor or Lifeguard (per hour)	Taxable	55.00
250.	Fitness Instructor (Aqua or Gym) (per hour or class)	Taxable	102.00
251.	Inflatable excluding Operator (per hour)	Taxable	115.00
<b>252.</b>	<b><i>Additional Charges (per hour)</i></b>		
253.	Cleaning	Taxable	40.20
254.	Storage (per m <sup>2</sup> , per year)	Taxable	105.00
<b>255.</b>	<b><i>Swim School</i></b>		
256.	Learn to Swim (Adult/Child) per class	GST Free	18.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
257.	Private Instruction (Adult) - per class	GST Free	53.50
258.	Private Learn to Swim Lesson (Child) - per class	GST Free	46.50
<b>259.</b>	<b><i>Aquatic Education - Holiday Programs (per class)</i></b>		
260.	Holiday Clinic/Program (per class)	GST Free	15.00
261.	Swimming Instructor (per hour)	GST Free	53.50
<b>262.</b>	<b><i>Aquatic Education - Education Department Swimming and Water Safety</i></b>		
263.	Instructor (per class) 8+ students	GST Free	6.80
264.	Without instructor (per class)	GST Free	3.40
265.	Instructor (per class) 8 - students	GST Free	12.20
<b>266.</b>	<b>Memberships</b>		
<b>267.</b>	<b><i>Health and Fitness</i></b>		
268.	Complete Membership - (fortnightly)	Taxable	46.20
269.	Complete Membership Concession - (fortnightly)	Taxable	37.00
270.	Complete Membership - Off Peak (fortnightly)	Taxable	35.80
271.	Complete Membership - Off Peak - Concession (fortnightly)	Taxable	27.80
272.	LAfit Membership (fortnightly)	Taxable	40.20
273.	LAfit Membership Concession (fortnightly)	Taxable	32.20
274.	LAfit Membership Off-Peak (fortnightly)	Taxable	29.50
275.	LAfit Membership Off-Peak Concession (fortnightly)	Taxable	23.60
276.	Complete Corporate (fortnightly)	Taxable	37.00
277.	Complete Health and Fitness Single Visit	Taxable	20.00
278.	Complete Health and Fitness 10 Visit	Taxable	180.00
279.	Group Fitness Class Single Entry	Taxable	17.50
280.	Group Fitness Class 10 Visit	Taxable	157.50
281.	Personal Training Single Session	Taxable	62.00
282.	Personal Training Single Session (2 or more participants) - per person	Taxable	46.00
283.	Personal Training 10 Visit	Taxable	558.00
284.	Personal Training Single Session (2 or more participants non-member) - per person	Taxable	62.00

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
285.	Personal Training Single Session - Non Member	Taxable	80.00
286.	Personal Training 10 Visit - Non Member	Taxable	720.00
<b>287.</b>	<b>Lilydale Pool</b>		
288.	Learn to Swim Instructor or Lifeguard	Taxable	55.00
<b>289.</b>	<b>Health and Compliance</b>		
<b>290.</b>	<b>Compliance</b>		
<b>291.</b>	<b>Plumbing</b>		
292.	Permitted - Assessment Fee (Domestic)	GST Exempt (Div 81)	70.00
293.	Notifiable - Assessment Fee (Domestic)	GST Exempt (Div 81)	70.00
294.	Permitted - Assessment Fee (Commercial)	GST Exempt (Div 81)	153.00
295.	Notifiable - Assessment Fee (Commercial)	GST Exempt (Div 81)	153.00
296.	Permitted - Inspection Fee (including additional inspections)	GST Exempt (Div 81)	153.00
297.	Notifiable - Inspection Fee (including additional inspections)	GST Exempt (Div 81)	153.00
298.	Permitted - Minor plumbing Fee (domestic 1 fixture)	GST Exempt (Div 81)	222.00
299.	Notifiable - Minor plumbing Fee (domestic 1 fixture)	GST Exempt (Div 81)	222.00
300.	Permitted - Minor plumbing Fee (commercial 1 fixture)	GST Exempt (Div 81)	222.00
301.	Notifiable - Minor plumbing Fee (commercial 1 fixture)	GST Exempt (Div 81)	222.00
302.	Permitted - Residential up to 3 fixtures	GST Exempt (Div 81)	465.00
303.	Notifiable - Residential up to 3 fixtures	GST Exempt (Div 81)	465.00
304.	Permitted - Residential up to 6 fixtures	GST Exempt (Div 81)	650.00
305.	Notifiable - Residential up to 6 fixtures	GST Exempt (Div 81)	650.00



**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
306.	Permitted - Residential up to 9 fixtures	GST Exempt (Div 81)	942.00
307.	Notifiable - Residential up to 9 fixtures	GST Exempt (Div 81)	942.00
308.	Residential Units	GST Exempt (Div 81)	650.00
309.	Plus each unit over 1	GST Exempt (Div 81)	305.00
310.	More than 6 units - per inspection	GST Exempt (Div 81)	148.00
311.	Permitted - Outbuilding/Miscellaneous structure	GST Exempt (Div 81)	153.00
312.	Notifiable - Outbuilding/Miscellaneous structure	GST Exempt (Div 81)	153.00
313.	Permitted - Demolition	GST Exempt (Div 81)	251.00
314.	Notifiable - Demolition	GST Exempt (Div 81)	251.00
315.	Permitted - Pool	GST Exempt (Div 81)	261.00
316.	Notifiable - Pool	GST Exempt (Div 81)	261.00
<b>317.</b>	<b><i>Building Surveying</i></b>		
<b>318.</b>	<b>General</b>		
319.	Hourly Rate	Taxable	176.00
320.	Additional Inspections (inspections associated with current Certifications and Permits)	Taxable	176.00
<b>321.</b>	<b>Domestic</b>		
322.	Accredited Practitioner - Demolition (includes up to 1 inspection)	Taxable	770.00
323.	Accredited Practitioner - Underpinning	Taxable	770.00
324.	Accredited Practitioner - Swimming Pool (above ground) (includes 1 inspection - pool fence)	Taxable	351.00
325.	Accredited Practitioner - Swimming Pool (inground) (includes up to 3 inspections)	Taxable	990.00
326.	Accredited Practitioner - Deck	Taxable	880.00

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
	(includes up to 2 inspections)		
327.	Non-Accredited Practitioner - Deck (includes up to 2 inspections)	Taxable	1320.00
328.	Accredited Practitioner - Verandah/Pergola (includes up to 2 inspections)	Taxable	880.00
329.	Non-Accredited Practitioner - Verandah/Pergola (includes up to 2 inspections)	Taxable	1320.00
330.	Accredited Practitioner - Garage/Carport/Shed (includes up to 2 inspections)	Taxable	880.00
331.	Non-Accredited Practitioner - Garage/Carport/Shed (includes up to 2 inspections)	Taxable	1320.00
332.	Accredited Practitioner - Retaining Wall (includes up to 2 inspections)	Taxable	880.00
333.	Non-Accredited Practitioner - Retaining Wall (includes up to 2 inspections)	Taxable	1320.00
334.	Accredited Practitioner - 2 Structures (example deck and garage) (includes up to 3 inspections)	Taxable	1210.00
335.	Non-Accredited Practitioner - 2 Structures (example deck and garage) (includes up to 3 inspections)	Taxable	1650.00
336.	Accredited Practitioner - 3 Structures (example deck, garage and carport) (includes up to 4 inspections)	Taxable	1320.00
337.	Non-Accredited Practitioner - 3 Structures (example deck, garage and carport) (includes up to 4 inspections)	Taxable	1760.00
338.	Accredited Practitioner - Addition/Alteration - Less than 35m <sup>2</sup> (includes up to 3 inspections)	Taxable	990.00
339.	Accredited Practitioner - Addition/Alteration - Over 35m <sup>2</sup> (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
340.	Non-Accredited Practitioner - Addition/Alteration (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
341.	Accredited Practitioner - New Dwelling - (includes up to 4 inspections)	Taxable	1815.00
342.	Accredited Practitioner - New Dwelling and Outbuilding - (includes up to 5 inspections)	Taxable	1991.00
343.	Non-Accredited Practitioner - New Dwelling - (includes up to 4 inspections)	Taxable	2695.00
344.	Non-Accredited Dwelling and Outbuilding	Taxable	2871.00
345.	Accredited Practitioner - Multi Units - 2 Units - If built simultaneously	Taxable	2090.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
	(includes up to 5 inspections)		
346.	Non-Accredited Practitioner - Multi Units - 2 Units - If built simultaneously (includes up to 5 inspections)	Taxable	2970.00
347.	Accredited Practitioner - Multi Units - More than 2 Units (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
348.	Certificate of Substantial Compliance - (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
<b>349.</b>	<b>Commercial</b>		
350.	Accredited Practitioner - Demolition (includes up to 1 inspection)	Taxable	990.00
351.	Accredited Practitioner - Internal Fitout - maximum 250m <sup>2</sup> (includes 2 inspections)	Taxable	1210.00
352.	Accredited Practitioner - Internal Fitout - over 250m <sup>2</sup> (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
353.	Accredited Practitioner - Takeaway/Café Fitout - less than 20 people (includes up to 2 inspections)	Taxable	990.00
354.	Accredited Practitioner - Takeaway/Café Fitout - greater than 20 people (hourly rate only, total fee will be quoted upon inspection))	Taxable	176.00
355.	Accredited Practitioner - Addition/Alteration (hourly rate only, total fee will be quoted upon inspection))	Taxable	176.00
356.	Certificate of Substantial Compliance - (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
<b>357.</b>	<b>Other</b>		
358.	Amended Certifications (Hourly Rate)	Taxable	176.00
359.	Extension of time (12 months) BS Service contract past 2 years	Taxable	351.00
360.	Consultancy Work - Hourly Rate	Taxable	176.00
361.	Re-Open Expired File - Less than 4 years	Taxable	880.00
362.	Re-Open Closed File - Greater than 4 years	Taxable	1320.00
363.	Strata Reports - 1 Unit	Taxable	660.00
364.	Strata Reports - 2 Units or more (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
365.	Access Lift	Taxable	1100.00
366.	Occupancy Permit Class 1	Taxable	528.00
367.	Temporary Occupancy Permit Certificate (New) 12 months	Taxable	770.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
368.	Temporary Occupancy Permit Certificate (New) 3 years	Taxable	1540.00
369.	Temporary Occupancy Permit Certificate (Renew) 12 months	Taxable	528.00
370.	Temporary Occupancy Permit Certificate (Renew) 3 years	Taxable	1056.00
371.	Travel Return to Base (per km and greater than 25km from Launceston CBD)	Taxable	2.20
372.	Occupancy Permit Class 2-9 (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
<b>373.</b>	<b>Environmental Health</b>		
374.	Public Health Risk - Licencing/Annual Renewal of Operator	GST Exempt (Div 81)	128.00
375.	Regulated Systems Licence/Renewal Annual Application Fee (to a maximum of \$135)	GST Exempt (Div 81)	56.00
376.	Public Health Risk - Registration/Annual Renewal of Premise	GST Exempt (Div 81)	176.00
377.	Place of Assembly Application Assessment (per hour)	GST Exempt (Div 81)	156.00
378.	Private Water - Registration / Renewal Annual Application Fee - paid by 15 August	GST Exempt (Div 81)	130.00
379.	New Food Business Application Fee (in addition to applicable food registration fee)	Exempt (Div 81)	175.46
380.	Food Business Registration / Annual Renewal - Schools, Community Groups	GST Exempt (Div 81)	176.00
381.	Food Business Registration / Annual renewal - Low Risk Foods, P3	GST Exempt (Div 81)	176.00
382.	Food Business Registration / Annual renewal - Medium Risk Foods, P2	GST Exempt (Div 81)	197.00
383.	Food Business Registration / Annual renewal - High Risk Foods, P1	GST Exempt (Div 81)	283.00
384.	Food Business Supermarket Registration / Annual renewal - More than 3 food sections	GST Exempt (Div 81)	706.00
385.	Food Business Supermarket Registration / Annual renewal - Up to 3 food sections	GST Exempt (Div 81)	424.00
386.	Food Business Registration / Seasonal renewal - sporting clubs, not-for-profit Organisations	GST Exempt (Div 81)	98.00
387.	Environmental Health Officer request for service - non statutory requirements, (charged per hour)	GST Exempt (Div 81)	156.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
388.	Food Premises Temporary Licence / Renewal - Non-profit Organisation	GST Exempt (Div 81)	-
389.	Food Premises Temporary Licence / Renewal - up to 1 week	GST Exempt (Div 81)	27.00
390.	Food Premises Temporary Licence / Renewal - 1 week to 2 months	GST Exempt (Div 81)	82.00
391.	Food Premises Temporary Licence / Renewal - 2 to 6 months	GST Exempt (Div 81)	128.00
392.	Food Premises Temporary Licence / Renewal - 6 months to 1 year	GST Exempt (Div 81)	197.00
393.	On-Site Wastewater Management Systems - Application Fee	GST Exempt (Div 81)	219.00
394.	On-site Wastewater Management Systems EHO Assessment (per hour)	Taxable	156.00
395.	Water Cartage Tanker Assessment - per hour	Taxable	156.00
396.	Environmental Health Officer Statutory Service Requirements - assessments, reports, inspections (per hour)	GST Exempt (Div 81)	156.00
<b>397.</b>	<b>Late Fees (paid after due date)</b>		
398.	All annual Environmental Health licence renewals - Late Fee - REMOVE IF NEW BUSINESS APPLICATION IS ADOPTED	GST Exempt (Div 81)	55.00
399.	Food Business Temporary Licence / Renewal - application received less than 10 working days prior to event	GST Exempt (Div 81)	65.00
<b>400.</b>	<b>Parking</b>		
<b>401.</b>	<b>Car Parks</b>		
402.	Paterson St East - first hour	Taxable	2.40
403.	Paterson St East - each 30 minutes after that	Taxable	1.20
404.	Paterson St East - Electric Vehicle Charging Station (per kw/hour)	Taxable	0.45
405.	Paterson St West - first hour	Taxable	2.40
406.	Paterson St West - each 30 minutes after that	Taxable	1.20
407.	Elizabeth St - first hour	Taxable	2.40
408.	Elizabeth St - each 30 minutes after that	Taxable	1.20
409.	Elizabeth St - Early Bird (Daily rate)	Taxable	7.00
410.	CH Smith - first hour	Taxable	2.40
411.	CH Smith - each 30 minutes after that	Taxable	1.20

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
412.	York St West - per hour	Taxable	2.50
413.	Bathurst St - 2 hours	Taxable	2.00
414.	Bathurst St - Daily Rate	Taxable	5.00
415.	Inveresk - per hour	Taxable	2.00
416.	Inveresk - per day	Taxable	4.00
417.	Inveresk - exhibition building per day	Taxable	2.00
418.	Inveresk - Forster Street end	Taxable	0.00
419.	Cimitiere / Cameron Street - per hour or part thereof	Taxable	2.00
420.	Cimitiere / Cameron Street - per day	Taxable	7.00
421.	Royal Park - per hour	Taxable	2.00
422.	Royal Park - per day	Taxable	6.00
423.	Park Street - per hour	Taxable	1.50
424.	Willis Street - per hour	Taxable	2.00
425.	Willis Street - per day	Taxable	5.00
426.	Basin - Half Day - 4 hours	Taxable	4.00
427.	Basin - Full Day - 8 hours	Taxable	6.00
428.	River Edge - per hour	Taxable	2.00
429.	River Edge - per day	Taxable	6.00
430.	Home Point - per hour	Taxable	2.00
431.	Windmill Hill - 90 minutes	Taxable	1.00
432.	Windmill Hill - 3 hours	Taxable	2.00
433.	Windmill Hill - 6 hours	Taxable	4.00
<b>434.</b>	<b>On Street Meters</b>		
435.	1 hour meters: per hour	Taxable	3.10
436.	3 hour meters: per hour	Taxable	2.60
437.	9 hour meters: per hour	Taxable	1.10
<b>438.</b>	<b>Car Park Rentals</b>		
439.	York Street West per month	Taxable	165.00
440.	Paterson Street West per month	Taxable	265.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
441.	Bathurst Street Car Park per month	Taxable	175.00
442.	CH Smith - Staff Parking	Taxable	24.00
443.	Cimitiere / Cameron Street per month	Taxable	125.00
444.	Paterson Street East (after hours) per month	Taxable	65.00
445.	Elizabeth Street Car Park per month	Taxable	175.00
446.	CH Smith Car Park per month	Taxable	265.00
447.	Free Tiger Bus Permit per month	Taxable	36.00
<b>448.</b>	<b><i>Other</i></b>		
449.	Meter Hoods: per day	Taxable	28.00
450.	Accessible Parking Permits: per year - Fee is reduced to \$7.00 if Permit is returned	Taxable	23.00
451.	Commercial Vehicle Permits: per year	Taxable	555.00
<b>452.</b>	<b>Regulations</b>		
<b>453.</b>	<b><i>Dog Registrations</i></b>		
454.	Lifelong registration of male or female desexed dog	GST Exempt (Div 81)	133.00
455.	Lifelong registration of male or female entire dog	GST Exempt (Div 81)	448.00
456.	Pensioner, Lifelong registration of male or female desexed dog	GST Exempt (Div 81)	65.00
457.	Pensioner, Lifelong registration of male or female entire dog	GST Exempt (Div 81)	202.00
458.	Male or Female entire dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	60.00
459.	Purebred dog with papers with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
460.	Purebred kept for breeding Greyhound or Working dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
461.	Pensioner, 1 dog (desexed) only with microchip - paid on or before 1 July	GST Exempt (Div 81)	14.00
462.	Pensioner, 1 dog (whole) only with microchip - paid on or before 1 July	GST Exempt (Div 81)	20.00
463.	Sterilised dogs with microchip - paid on or before 1 July	GST Exempt (Div 81)	27.00

**19.1 Council Fees 2020/2021 ...(Cont'd)**

No.	Fee Name	GST Status	Fee Incl GST
464.	Guide and assistance dogs - paid on or before 1 July	GST Exempt (Div 81)	-
465.	Dangerous Dog (Guard) with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
466.	TCA Registered with microchip - paid on or before 1 July	GST Exempt (Div 81)	35.00
467.	Declared Dangerous Dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	580.00
468.	Transfer of Registration (Mutual Recognition)	GST Exempt (Div 81)	-
469.	New Dog Registrations (paid after 1 May)	GST Exempt (Div 81)	8.00
470.	Replacement Dog Tag	GST Exempt (Div 81)	6.00
<b>471.</b>	<b><i>Dangerous Dogs</i></b>		
472.	Dangerous Dog Sign	GST Exempt (Div 81)	90.00
473.	Dangerous Dog Collar - small	GST Exempt (Div 81)	52.00
474.	Dangerous Dog Collar - medium	GST Exempt (Div 81)	60.00
475.	Dangerous Dog Collar - large	GST Exempt (Div 81)	64.00
<b>476.</b>	<b><i>Kennel Licences</i></b>		
477.	Kennel Licence - initial licence fee for 3 - 5 dogs	GST Exempt (Div 81)	118.00
478.	Kennel Licence - initial licence fee for 6 or more dogs	GST Exempt (Div 81)	154.00
479.	Kennel Licence Renewal Fee - all categories	GST Exempt (Div 81)	70.00
<b>480.</b>	<b><i>Impounding Fee</i></b>		
481.	Impounding Fee - first time	GST Exempt (Div 81)	32.00
482.	Second and subsequent impounding	GST Exempt (Div 81)	48.00
483.	Daily Maintenance Fee for impounded dogs	GST Exempt	31.00



19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
		(Div 81)	
484.	Impounding Fee for large animals (horse, cow, sheep, pig, etc)	GST Exempt (Div 81)	25.00
485.	Daily Maintenance Fee for impounded large animals (horse, cow, sheep, pig, etc)	GST Exempt (Div 81)	31.00
486.	Fee to make an official dog barking complaint	GST Exempt (Div 81)	-
487.	Animal Surrender Fee	GST Exempt (Div 81)	51.82
<b>488.</b>	<b>Other</b>		
489.	Fire Hazard / Weed Clearance - Cost recovery of contractor costs (plus Contractor costs)	Taxable	103.00
490.	Abandoned Vehicles - Cost recovery of contractor costs (plus Contractor costs)	Taxable	103.00
<b>491.</b>	<b>Inveresk Precinct</b>		
<b>492.</b>	<b>Invermay Park (per hour)</b>		
<b>493.</b>	<b>Training Fee</b>		
494.	2 hour sessions (minimum fee) - per session	Taxable	95.00
495.	If training exceeds 2 hours, additional charge per hour	Taxable	19.00
<b>496.</b>	<b>Half and Full Day Use</b>		
497.	Half Day Fee - 5 hours (minimum fee)	Taxable	96.00
498.	Full Day Fee (above does not include lights)	Taxable	183.00
<b>499.</b>	<b>Junior Sport - a 50% subsidy for ground hire charges only. Subsidy does not apply to associated infrastructure such as kiosks or change rooms.</b>		
<b>500.</b>	<b>Ancillary Fees</b>		
501.	Change Rooms (per hire)	Taxable	49.00
502.	Kiosk (per hire) (outside of OLFC who have kiosk included in agreement)	Taxable	60.00
<b>503.</b>	<b>Lighting</b>		
504.	Invermay Park (per hour)	Taxable	19.00
<b>505.</b>	<b>Facility Hire</b>		
506.	Railway Workers Hill Toilets	Taxable	108.00
507.	Erection of Signs (advertising)	Taxable	121.00

## 19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
508.	Roundhouse (toilets available for hire through Show Society)	Taxable	180.00
509.	Inveresk Multi Purpose Arena (per full day)	Taxable	231.00
510.	Inveresk Multi Purpose Arena (training charges)	Taxable	74.00
511.	Inveresk Events Area (per day)	Taxable	359.00
512.	Main Carpark (not offered as a hire space)	Taxable	597.00
513.	Old Cycle Track (excludes toilets) (per day)	Taxable	180.00
<b>514.</b>	<b><i>University of Tasmania Stadium</i></b>		
515.	Training Fee (no lights)	Taxable	192.00
516.	Training Fee (with lights)	Taxable	245.00
517.	Change Rooms (per hire)	Taxable	73.00
<b>518.</b>	<b>TSL</b>		
519.	Day Match	Taxable	1124.00
520.	Night Match	Taxable	1873.00
<b>521.</b>	<b><i>Finals - Dependent on number of matches and facilities used</i></b>		
522.	Fun Runs	Taxable	359.00
<b>523.</b>	<b><i>Other events upon negotiation of facilities used</i></b>		
<b>524.</b>	<b>Facility Hire</b>		
525.	RACT Function Centre North	Taxable	537.00
526.	RACT Function Centre South	Taxable	419.00
527.	RACT Function Centre Full	Taxable	836.00
528.	RACT Corporate Suite	Taxable	121.00
529.	UTAS Function Centre Level 2	Taxable	657.00
<b>530.</b>	<b><i>Livable Communities</i></b>		
<b>531.</b>	<b>Community Development</b>		
532.	Street Party Closure	GST Exempt (Div 81)	128.00

## 19.1 Council Fees 2020/2021 ...(Cont'd)

### Organisational Services Network

No.	Fee Name	GST Status	Fee Incl GST
533.	<b>Governance</b>		
534.	<b>Council Meeting</b>		
535.	Supply of copy of Council Meeting Recording	Non Taxable	13.00
536.	Public Liability Insurance for Hall Hire	Taxable	26.00

### Infrastructure Asset Network

No.	Fee Name	GST Status	Fee Incl GST
537.	<b>Administration</b>		
538.	<b>Plan Checking and Inspections</b>		
539.	1.5% of the value of the public works for plan checking, construction audit inspection and practical completion and final inspections	GST Exempt (Div 81)	
540.	Reinspections - per hour	Taxable	137.00
541.	<b>Stormwater Connections</b>		
542.	<b>Spatial and Investigations</b>		
543.	Food vendors (Mobile Vans) - 4 hours licence (issued to vendor no more than twice per annum)	Taxable	160.00
544.	GIS Data Processing - per hour	Taxable	158.00
545.	Portable Sign Renewal	GST Exempt (Div 81)	38.00
546.	Application & Assessment of Application for Portable Sign	GST Exempt (Div 81)	38.00
547.	Food vendors (Mobile Vans) - 6 month licence	Taxable	1059.00
548.	GIS Data Extraction, Manipulation and Cartography - per hour	Taxable	146.00
549.	Food vendors (Mobile Vans) - 12 month licence	Taxable	2112.00
550.	Front of Shop Module Licence	GST Exempt (Div 81)	130.00
551.	<b>Reproduction of Paper Prints / Digital Images (per page)</b>		
552.	<b>External Customers</b>		
553.	A4	Taxable	9.00
554.	A3	Taxable	14.00

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
555.	A2	Taxable	17.00
556.	A1	Taxable	21.00
557.	A0	Taxable	30.00
558.	>A0	Taxable	36.00
559.	Planning Scheme Maps. Full set A1 hard copy paper maps (PDFs available for free on CoL website)	Taxable	627.00
560.	<b>Laminating</b>		
561.	<b>External Customers</b>		
562.	A4	Taxable	7.00
563.	A3	Taxable	9.00
564.	A2	Taxable	13.00
565.	A1	Taxable	16.00
566.	A0	Taxable	25.00
567.	>A0	Taxable	32.00
568.	<b>City Services</b>		
569.	<b>Waste Management</b>		
570.	<b>Launceston Waste Centre</b>		
571.	<b>Domestic Waste</b>		
572.	Includes domestic vehicles only disposing of household garbage, concrete/rubble, clean fill, green waste, wood, metal, plastics, etc. and where waste = to 0.75 tonnes		
573.	Domestic entry per tonne (with a \$11.50 minimum charge up to 0.120 tonnes) includes regional waste levy of \$7.50 per tonne or part thereof. The levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	93.50
574.	Refrigerators/air conditioners per tonne (with a \$11.50 minimum charge up to 0.120 tonnes) includes regional waste levy of \$7.50 per tonne or part thereof. The levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	93.50
575.	Mattress Disposal (All mattress sizes) includes \$1.35 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	13.00
576.	Replacement ecard fee	GST Exempt (Div 81)	16.00
577.	<b>Lilydale and Nunamara Waste Transfer Stations</b>		

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
578.	Car / Wagon Includes \$1.20 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	11.50
579.	Ute / Van / Single Axle Trailer Includes \$2.40 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	18.00
580.	Tandem Axle Trailer Includes \$4.80 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	29.00
581.	<b>Tyres</b>		
582.	Car / Motorcycle Tyres - each	Taxable	8.00
583.	Light Truck / 4WD Tyres - each	Taxable	9.00
584.	Truck Tyres - each	Taxable	29.00
585.	<b>Commercial and Trade Waste</b>		
586.	<b>Includes vehicles that are either: 1. greater than 3.0 tonne GVM / GCM and / or skip bins / bulk bins disposing of household garbage, concrete, green waste, wood, metal, plastics etc. OR 2. badged with a commercial logo or are carrying commercial or trade waste OR 3. Disposing =0.75 tonnes of waste whether the service is provided at landfill or waste transfer station.</b>		
587.	Commercial waste (\$11.50 minimum charge / 0.110 tonnes) Includes: • General waste (compacted or loose) • Skip bin / bulk bin • Concrete rubble • Shredded tyres Regional Waste Levy of \$7.50 per tonne or part thereof is included. The Levy is exempt from GST. GST is included in the remainder of the waste charge.	Mixed	105.00
588.	Clean fill - per tonne	Taxable	5.00
589.	<b>Controlled Waste/Controlled Burials</b>		
590.	Controlled Waste (0.5 tonne minimum charge) Includes: • Medical • Asbestos • Quarantine • Low level contaminated soil Controlled waste requires approval from Council prior to disposal Regional Waste Levy of \$7.50 per tonne or part thereof is included. The Levy is exempt from GST. GST is included in the remainder of the waste charge.	Mixed	167.00
591.	Special excavation - (\$900 min charge - 4 hrs) per hour	Taxable	283.00
592.	Special treatments (cost plus 50%)	Taxable	-
593.	<b>Dallas Tag</b>		

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
594.	Initial Tag provided (1 only)	Taxable	0.00
595.	Additional Replacement Cost per tag	Taxable	50.00
596.	<b>Miscellaneous</b>		
597.	Water Charge per kilolitre (charged on maximum capacity of truck)	Taxable	4.00
598.	Charge for delivery which is not weighed or reported	Taxable	2300.00
599.	Public Weighbridge Charge	Taxable	22.00
600.	iWeigh Administration		50.00
601.	<b>Food Organics and Garden Organics</b>		
602.	<b>Commercial loads only</b>		
603.	0 - 5% Contamination per tonne	Taxable	74.00
604.	5.1% -10% Contamination per tonne	Taxable	83.00
605.	10.1% - 20% Contamination per tonne	Taxable	113.00
606.	Greater than 20.1% per tonne	Taxable	146.00
607.	<b>Compost Product</b>		
608.	Wholesale Premium Compost per tonne (assumes density of 850kg/m <sup>3</sup> )	Taxable	49.00
609.	Unscreened Compost per tonne (assumes density of 850kg/m <sup>3</sup> )	Taxable	10.00
610.	<b>Kerbside Collection Service</b>		
611.	Change allocated bin size (Fee plus difference of annual waste charge)	GST Exempt (Div 81)	40.00
612.	Kerbside Food Organics and Garden Organics (FOGO) registration fee	GST Exempt (Div 81)	65.00
613.	Kerbside Food Organics and Garden Organics (FOGO) additional bin fee per annum (does not include registration fee) Includes: - Collection - Processing Fee	GST Exempt (Div 81)	83.00
614.	Hard Waste Collection Charge (per registration)	GST Exempt (Div 81)	10.00
615.	CBD Kerbside collection service annual fee per annum (140L waste, 240L Recycling) Non refundable/ No Pro Rata	GST Exempt (Div 81)	156.40
616.	CBD Kerbside collection service annual fee per annum (240L waste, 240L Recycling) Non Refundable/No Pro Rata	GST Exempt (Div 81)	268.00
617.	Empty a wheelie bin after one days notification - Urban	GST Exempt	25.00

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
		(Div 81)	
618.	Empty a wheelie bin after one days notification - Rural	GST Exempt (Div 81)	25.00
619.	Empty a wheelie bin after one days notification - CBD	GST Exempt (Div 81)	25.00
620.	Cost to Replace 85L bin (with 140L bin)	GST Exempt (Div 81)	80.00
621.	Cost to Replace 140L bin	GST Exempt (Div 81)	80.00
622.	Cost to Replace 240L bin	GST Exempt (Div 81)	85.00
623.	140L Waste Bin CBD Kerbside Collection (includes 240L Recycling Bin)	GST Exempt (Div 81)	156.40
624.	240L Waste Bin CBD Kerbside Collection (includes 240L Recycling Bin)	GST Exempt (Div 81)	268.00
625.	<b>Parks Services</b>		
626.	<b>Halls</b>		
627.	Community - regular and non regular - per hour (min \$10 non-refundable)	Taxable	23.00
628.	Community - regular and non regular - Bond for Key	Non Taxable	52.00
629.	Commercial - regular hire (eg. dance and martial arts classes) - per hour	Taxable	28.00
630.	Commercial - non regular hire (eg. one off events) - per hour	Taxable	45.00
631.	Commercial - regular and non regular hire - Bond	Non Taxable	557.00
632.	Bond - Casual Hire	Non Taxable	103.00
633.	Store Room - Windmill Hill (No 1 and 2) - per user per week	Taxable	4.00
634.	Store Room - St Catherine's (No 1,2,4,5,6 and 7) - per user per week	Taxable	4.00
635.	Store Room - St Catherine's (No 3) - per user per week	Taxable	4.00
636.	Store Room - Soldiers Memorial Hall (No 1) - per user per week	Taxable	4.00
637.	Store Room - Rocherlea Lockers (1,2,3 and 4) - per user per week	Taxable	4.00
638.	Definition: Community - "Benevolent" - an organisation or association that has objects and activities of a charitable nature that holds an Australian Tax Office certificate granting 'benevolent' status. "Community Association" - an incorporated or unincorporated association of members that has objects and activities of a social or recreational nature and openly offers membership to any member of the community reasonably able to participate in that activity.		

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
639.	Definition: Commercial - regular: Cyclic, regular bookings eg. weekly, monthly. Any person, partnership, trust, company or other entity intending to provide goods and/or services for a financial reward.		
640.	Definition: Commercial - non regular: Any person, partnership, trust, company or other entity intending to provide goods and/or services for a financial reward.		
641.	<b>Malls</b>		
642.	<b>Definition: Malls (Civic Square, Brisbane Mall, Quadrant) and Streets</b>		
643.	<b>Hire Charges - Banners (Inclusive of installation and removal)</b>		
644.	Group 1: Charles Street - Paterson Street to Elizabeth Street - 18 single or double sided - Spec. A	Taxable	2764.00
645.	Group 2: Paterson Street - Charles Street to George Street - 11 single or double sided - Spec. A	Taxable	1777.00
646.	Group 3: George Street - Paterson Street to York Street - 9 single or double sided - Spec A	Taxable	1463.00
647.	Group 4: York Street - Charles Street to George Street - 9 single or double sided - Spec A	Taxable	1463.00
648.	Group 5: St John Street - York Street to Cameron Street - 11 single or double sided - Spec A	Taxable	1669.00
649.	Group 6: The Avenue - George Street to St John Street - 7 single or double sided - Spec A	Taxable	1345.00
650.	Group 7: Brisbane Street Mall - St John Street to Charles Street - 16 double sided -Spec B	Taxable	1777.00
651.	Group 8. Kingsway - 3 single or double sided - Spec A	Taxable	543.00
652.	Survey, Membership Drives, Community groups, special interest groups (charities no charge) - non refundable	Taxable	16.00
653.	Raffles - ticket sales (Community groups / charities no charge) - non refundable	Taxable	16.00
654.	Raffles with car / boat	Taxable	37.00
655.	<b>Sports Grounds</b>		
656.	<b>Training Fee</b>		
657.	2 hour sessions (minimum) - per session	Taxable	47.00
658.	If training exceeds 2 hours, additional charge per hour	Taxable	21.00
659.	<b>Half and Full Day Use</b>		
660.	Half Day Fee - 5 hour sessions (minimum)	Taxable	67.00



19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
661.	Sessions: up to midday OR from midday onwards (calculations assume 10 hour day). Can also be used for a night time session of up to 5 hours		
662.	Full Day Fee	Taxable	134.00
663.	10 hour sessions and above in one day. Does not include a night time session		
664.	Junior Sport - a 50% subsidy for ground hire charges only. Subsidy does not apply to associated infrastructure such as kiosks or change rooms		
665.	<b>Ancillary Sports Ground Fees</b>		
666.	Change rooms - Churchill Park, Youngtown Oval, Rocherlea and Royal Park - per hire	Taxable	52.00
667.	Kiosk - Churchill Park and Rocherlea Recreation Ground per hire	Taxable	52.00
668.	Umpires Rooms - Churchill Park - per hire	Taxable	52.00
669.	First Aid Room - Churchill Park - per hire	Taxable	16.00
670.	North Field Meeting Room - Churchill Park - Regular - per hire	Taxable	17.00
671.	North Field Meeting Room - Churchill Park - Casual - per hire	Taxable	33.00
672.	Function Room and Kitchen - Churchill Park - full day hire	Taxable	326.00
673.	Function Room and Kitchen - Churchill Park - half day or night time hire	Taxable	163.00
674.	Function Room and Kitchen - Bond (no alcohol)	Non Taxable	64.00
675.	Function Room and Kitchen - Bond (alcohol)	Non Taxable	564.00
676.	Office - Churchill Park - NTSJA (including power) - per annum	Taxable	335.00
677.	Office - Churchill Park - TSA (including power)	Taxable	168.00
678.	NTSJA and TSA - Function Room - preferred tenant rate per hire	Taxable	73.00
679.	No subsidy available for Function room.		
680.	<b>Sports Ground Lighting</b>		
681.	Rocherlea Recreation Ground - per hour (Casual Hirers Rate Only)	Taxable	17.00
682.	Youngtown Oval - per hour (Casual Hirers Rate Only)	Taxable	17.00
683.	* NB - Commercial and Community Regular hirers will be issued individual FOB keys for meter reading and charges will apply according to usage.		
684.	Royal Park - per hour	Taxable	14.00
685.	Churchill Park - per hour	Taxable	17.00
686.	<b>Reserves and Malls</b>		
687.	<b>(Note: The following are reserve hire fees only and does not include additional costs that may be</b>		

## 19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
	<b>incurred by the hirer, eg. marquee and stage fee, power, etc.)</b>		
688.	<b>Category of Turf</b>		
689.	A - up to 100m <sup>2</sup> - Non commercial rate - per day	Taxable	104.00
690.	A - up to 100m <sup>2</sup> - Commercial rate - per day	Taxable	155.00
691.	B - 101m <sup>2</sup> to 400m <sup>2</sup> - Non commercial rate - per day	Taxable	207.00
692.	B - 101m <sup>2</sup> to 400m <sup>2</sup> - Commercial rate - per day	Taxable	413.00
693.	C - 400m <sup>2</sup> and over - Non commercial rate - per day	Taxable	310.00
694.	C - 400m <sup>2</sup> and over - Commercial rate - per day	Taxable	619.00
695.	<b>Half day or night fees up to and including 5 hours @ 50% of the above. Applies to all parks and reserves. Reserve fees do not include additional costs that may be incurred by the hirer, eg. marquees and stage fees, power, etc.</b>		
696.	<b>Miscellaneous</b>		
697.	Jumping Castle in reserves as commercial operation - per hire	Taxable	169.00
698.	Jumping Castle in reserves as part of a larger park hire - per hire	Taxable	88.00
699.	Mountain Bike Events - half day up to and including 5 hours - per hire	Taxable	88.00
700.	Mountain Bike Events - full day 5 hours and above - per hire	Taxable	169.00
701.	Mountain Bike Training - 2 hour sessions	Taxable	17.00
702.	Sports fields Outdoor Fitness Class Licence eg. Boot Camp - 2 hour sessions	Taxable	17.00
703.	Additional toilet cleaning - events (excludes Macquarie House toilets)	Taxable	67.00
704.	Road Safety Centre - per hire	Taxable	31.00
705.	Road Safety Centre - Bond	Non Taxable	52.00
706.	Reserves Outdoor Fitness Class Licence eg. Boot Camp - 6 months	Taxable	109.09
707.	Reserves Outdoor Fitness Class Licence eg. Boot Camp - per annum	Taxable	217.00
708.	<b>Outdoor Dining</b>		
709.	Central CBD (The area bounded by Cimitiere, George, Charles and Yorks Streets) - per m <sup>2</sup>	GST Exempt (Div 81)	79.00
710.	Outer CBD and District Centres (Launceston City Area excluding the CBD) - per m <sup>2</sup>	GST Exempt (Div 81)	47.00
711.	<b>The following shopping districts: Kings Meadows, Mowbray, Newstead and Invermay Road</b>		
712.	Other minor areas - per m <sup>2</sup>	GST Exempt (Div 81)	23.00

## 19.1 Council Fees 2020/2021 ...(Cont'd)

### Creative Arts and Cultural Services

No.	Fee Name	GST Status	Fee Incl GST
713.	<b>Collections and Research</b>		
714.	<b>Planetarium Entry</b>		
715.	Adults	GST Free	8.00
716.	Children	GST Free	6.00
717.	Family	GST Free	21.00
718.	<b>Graphics / Photography</b>		
719.	Per hour	Taxable	52.00
720.	<b>Photography Prints</b>		
721.	10 x 15cm	Taxable	9.00
722.	15 x 20cm	Taxable	14.00
723.	20 x 30cm	Taxable	21.00
724.	30 x 45cm	Taxable	51.00
725.	<b>Special Scanning Requests</b>		
726.	Images scanned at resolutions beyond standard print quality from QVMAG Collection - Pro Scans	Taxable	38.00
727.	<b>Scanned Images from QVMAG Collection - High Resolution Scans</b>		
728.	20 x 25cm Laser Prints and proofs from digital files	Taxable	14.00
729.	<b>Permission Fees (urgent requests incur 100% surcharge)</b>		
730.	<b>Supply of Scientific Data</b>		
731.	Legal Statements	Taxable	108.00
732.	Conservation quotes for insurance	Taxable	108.00
733.	Fauna identification for legal purposes	Taxable	108.00
734.	<b>Fee to be doubled if statement required within 24 hours</b>		
735.	<b>Book Illustration</b>		
736.	Within text - print run less than 1,000	Taxable	40.00
737.	Within text - print run 1,000 or more	Taxable	78.00
738.	<b>Book/Jacket Cover</b>		
739.	Print run less than 1,000	Taxable	111.00

## 19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
740.	Print run 1,000 or more	Taxable	153.00
741.	Flyer / Brochure	Taxable	40.00
742.	Merchandise (greeting cards, calendars, etc.)	Taxable	250.00
743.	Large prints (A3 and larger), limited editions and wall charts (non-advertising)	Taxable	98.00
744.	Personal and/or research use, scholarly publications	Taxable	17.00
745.	Urgent requests (5 day delivery or less)	Taxable	33.00
746.	Educational text books, scholarly publications, any print run	Taxable	40.00
747.	Unpublished reports to Government Agency	Taxable	7.00
748.	Digital Formats (website)	Taxable	33.00
749.	<b><i>Fees for books apply to one edition only. For each subsequent edition a fee of 50% of the original payment is levied.</i></b>		
750.	<b><i>Prices quoted are for use in Australia only. World rights may be purchased at double prices listed.</i></b>		
751.	Group photography sessions (supervised) in the Blacksmith Shop per hour or part thereof	Taxable	107.00
752.	<b><i>Large orders may involve a reduction in fees.</i></b>		
753.	<b><i>Exhibitions and Conservation</i></b>		
754.	<b><i>Education</i></b>		
755.	General group booking fee (scheduling, booked room access) per group	GST Free	12.00
756.	Instructed sessions with Curator, Education Officer or Guide per child	GST Free	4.00
757.	Playgroup - based on term booking and one free session. (10% Friends discount)	GST Free	10.00
758.	Playgroup - single entry (10% Friends discount)	GST Free	12.00
759.	External groups eg. Aboriginal sharers of knowledge/art teachers/artists using QVMAG facilities to conduct own session (Adult)	GST Free	4.54
760.	External groups (eg. Aboriginal sharers of knowledge/art teachers/artists using QVMAG facilities to conduct own session (Child)	GST Free	2.73
761.	Workshop sessions - per child (materials additional)	GST Free	5.46
762.	<b><i>Visitor Operations</i></b>		
763.	<b><i>Venue Hire</i></b>		
764.	<b><i>Museum Meeting Room</i></b>		
765.	Half Day	Taxable	392.00

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
766.	Full Day and Evening	Taxable	490.00
767.	<b>Museum Auditorium</b>		
768.	Half Day	Taxable	397.00
769.	Full Day and Evening	Taxable	531.00
770.	<b>Museum Learning Centre</b>		
771.	Half Day	Taxable	191.00
772.	Full Day and Evening	Taxable	258.00
773.	<b>Museum Foyer/Phenomena Factory</b>		
774.	Evenings	Taxable	655.00
775.	<b>Museum Foyer/Phenomena Factory and Courtyard</b>		
776.	Evenings	Taxable	1103.00
777.	<b>Museum Temporary Gallery</b>		
778.	Per Day or Evening	Taxable	1262.00
779.	<b>Art Gallery Meeting Room</b>		
780.	Half Day	Taxable	109.00
781.	Full Day and Evening	Taxable	196.00
782.	<b>Art Gallery Creativity Centre</b>		
783.	Half Day	Taxable	248.00
784.	Full Day and Evening	Taxable	371.00
785.	<b>Art Gallery - Gallery 2</b>		
786.	Monday to Friday (Full Day or Evening)	Taxable	969.00
787.	Saturday (Full Day or Evening)	Taxable	1247.00
788.	Sunday / Public Holiday (Full Day or Evening)	Taxable	1381.00
789.	<b>Museum and Art Gallery Out of Hours Staffing Costs</b>		
790.	After 5.30pm to midnight - 1 staff member	Taxable	67.00
791.	After midnight - 1 staff member	Taxable	134.00
792.	Public Holidays - 1 staff member	Taxable	73.00
793.	Between 6.00am and 10.00am - 1 Staff Member	Taxable	42.00
794.	<b>Kings Bridge Cottage</b>		

## 19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Incl GST
795.	1 person (including linen, servicing, Wi-Fi and administration) - first week	Taxable	516.00
796.	1 person (including linen, servicing, Wi-Fi and administration) additional rental - per week	Taxable	310.00

### REPORT:

Fees revenue for 2020/2021 is estimated at 23.2% of operating revenues (excluding capital grant revenue). Not all the fees that comprise this revenue are set through this process, for example certificate fees are set by the State Government.

### Principles for setting fees

The review of fees for 2020/2021 continues to be predicated on the same principles applied in previous years.

- The real value of fees should be maintained over time; must increase annually by at least the consumer price index.
  - In the context of the 2020/2021 budget a general baseline of 3% increase has been applied. This has been affected by rounding in many instances.
- The majority of fees and charges should be commercially appropriate.
  - Competitive in the market (not subsidised by rates).
  - Provide an adequate business return.
- Fees and charges that relate to services provided should be cost reflective.
- Fee concessions should be provided in a consistent and strategic context.
  - Targeted provision of concession.
  - Appropriate relativity between full and concessional fees.
- Structure fees with payment incentives rather than payment penalties (where appropriate).
- Structure fees to assist with the achievement of strategic customer outcomes and behaviours.
- Continued simplification and consolidation of fees wherever possible.
- The appropriate setting of fees is an important way in which the City of Launceston can obtain a wider contribution to regional facilities.

It is essential in the context of the Council's current budget and the underlying operating deficit that every effort is made to maintain and increase fee revenue so as not to increase the reliance on rate revenue.

### Goods and Services Tax

An explanation of the varying GST status' is as follows:

GST Exempt (Div. 81)	Excluded from GST by Division 81
GST Free	Supply is specifically GST Free under the GST Act

**19.1 Council Fees 2020/2021 ...(Cont'd)**

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Mixed	Currently only Waste Centre Entry Fee is mixed - part is subject to GST and part is exempt under Division 81
Non Taxable	Beyond the scope of GST Act, eg payment of bond
Taxable	Represents a taxable supply under the GST Act, GST is applicable

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**19.1 Council Fees 2020/2021 ...(Cont'd)**

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**Specific Comments**Dog Fees

A review of dog registration fees across the state in 2019 identified that the City of Launceston fees are significantly lower on average than other Tasmanian Council areas. A strategy has been implemented to progressively bring Launceston's fees into parity with other Councils, which is consistent with the recommended 12% increase in total dog registration fees for the 2020/2021 financial year.

Waste Charges

The Launceston Waste Centre (LWC) serves as a regional facility accepting waste for other Councils and caters for commercial and industrial waste from within and outside the City of Launceston municipal area. In 2012 Council adopted the *Launceston resource recovery and waste management: interim strategy & action plan and Waste Services Costing Principles Policy (33-PI-004)* (the Strategy). The Strategy identified a number of issues with the pricing structure at the time as identified below:

- City of Launceston ratepayers are subsidising regional waste disposal costs.
- There were intergenerational inequities, ie. future generations paying for today's disposal costs.
- There was limited pricing differentiation to encourage recycling and diversion.

Following extensive financial modelling, the Council adopted an eight year strategy to introduce the new fees which represent full lifecycle costs based on ecological sustainable development principles. The fee increases are currently seven years into an eight year strategy.

Parking Fees

The Council prioritises on-street parking for retail customers in the City centre. To provide options for commuters, the Council operates a number of off-street car parks around the City centre so commuters can park and walk to work.

All parking fees that have been changed, have been raised by a minimum of CPI. However, there are a number of items which have been increased by greater than CPI due to rounding to the nearest 20c, 50c, \$1, \$5 or \$10.

Multi-storey car parks have seen a rise from \$2 per hour to \$2.40 per hour. The rise in this rate is proposed as these prices have not increased since 2011. If the price had increased by CPI each year over this period the cost would now be around \$2.50 per hour.

Carr Villa

A new pricing structure was implemented in 2019 which aligns the proposed pricing structure at Carr Villa with the wider industry.

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**19.1 Council Fees 2020/2021 ...(Cont'd)**

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The key elements of the pricing structure are:

- to continue to increase burial pricing by 15% annually (adjusted for rounding), in line with other comparative cemeteries.
- to reduce cremation pricing to meet the market.
- to increase ash placement pricing to match the cost of providing the service.

### Environmental Health

A review of fees and charges was undertaken with the purpose of ensuring that the Council recovers true costs for services provided in assessments and licencing. The various applications, inspections and licences are now in line with the true cost to the Council for providing the service to the community.

### City Development

The percentage increase applied for City Development fees varies between 3% and 4% due to rounding of fees upwards to the nearest whole dollar. For the Development Fee the amount payable per dollar of development value has remained static, however, the minimum and maximum fees chargeable have been increased by 3%.

### Building Surveying

It has been necessary to conduct a detailed review of Building Surveying fees to ensure costs remain reflective of the broader industry and the Council is charging in line with external suppliers. Fees have increased by a minimum of 3% but in many instances, the increase is greater than this.

## **ECONOMIC IMPACT:**

The net economic impact to the community is considered to be marginal as expenditure is switched to cover the increased fees. However, there is some economic impact as discretionary expenditure is switched to cover these fees.

## **ENVIRONMENTAL IMPACT:**

To the extent to which some fee changes impact behaviour through reduction in waste disposal or increase use of public transport, there is likely to be a positive environmental impact.

## **SOCIAL IMPACT:**

The effect on household's budgets has the potential to have some impact but this is considered to be marginal given the spread of the impact of increased fees across the broader community.

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**19.1 Council Fees 2020/2021 ...(Cont'd)**

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**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

1. To provide for the health, safety and welfare of the community.
2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
4. To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.
5. To maintain a financially sustainable organisation.

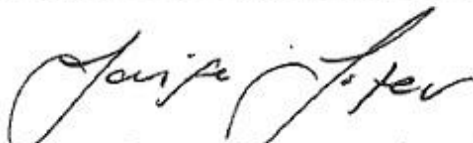
**BUDGET & FINANCIAL ASPECTS:**

As per report.

**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Louise Foster - General Manager Organisational Services Network**

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**19.2 Draft Proposed 2020/2021 Annual Plan and Statutory Estimates (Budget)****FILE NO:** SF6635**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider the release of the draft proposed 2020/2021 Annual Plan and Budget for public comment.

**PREVIOUS COUNCIL CONSIDERATION:**

Workshop - 27 February 2020 - Draft 2020/2021 Annual Plan and Fees and Charges

Workshop - 6 February 2020 - Draft Capital and Major Operations Budgets 2020/2021

Workshop - 5 December 2019 - 2020/2021 Budget Presentation

**RECOMMENDATION:**

That Council:

1. approves the release of the attached proposed 2020/2021 Annual Plan 2020/2021 (ECM Document Set ID 4259234) and proposed Statutory Estimates including the Capital Projects 2020/2021 (ECM Document Set ID 4259258) and Major Operational Projects 2020/2021 (ECM Document Set ID 4259264).
  2. invites submissions from the community on the 2020/2021 Annual Plan and Budget.
  3. determines to close the submission period at 5.00pm on Friday, 17 April 2020.
  4. determines to consider submissions at its Workshop Meeting on Thursday, 21 May 2020.
  5. notes that the Council Meeting of Thursday, 11 June 2020 is the intended date on which the Budget will be adopted and the rate will be set.
-

## **19.2 Draft Proposed 2020/2021 Annual Plan and Statutory Estimates (Budget) ...(Cont'd)**

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### **REPORT:**

The Council has determined to initiate a community consultation process prior to the final determination of the annual plan, annual budget and rating resolution for the 2020/2021 financial year.

The proposed statutory estimates document includes the budget and supporting information. The recommendation is to authorise the release of these documents to the community for the consultation period. The proposed rate increase for 2020/2021 is 3.9% and 2.7% for the CBD promotional rate. Waste rate will increase by 8.7% due to rising recycling commodity prices.

In accordance with section 71 of the *Local Government Act 1993* (Tas), Council is required to prepare an annual plan.

The proposed annual plan actions for 2020/2021 are key actions Council proposes to undertake in 2020/2021 to work toward achieving the goals and strategies in Council's 10-year Corporate Strategic Plan 2014-2024.

Annual plan actions have one or more of the following features:

- Close alignment with the strategic intent defined in the City of Launceston Corporate Strategic Plan 2014-2024.
- May include internal and external items.
- Any internal and external strategy, key policy or plans due for review.
- Any action to do work on advocacy projects.
- Any work proposed that has a significant impact on Council or the community.

Actions are directly linked to the strategic framework delivered in the City of Launceston Corporate Strategic Plan 2014-2024.

The strategic framework takes the form of strategic priority areas, 10-year goals and Focus Areas.

At this stage, the proposed 2020/2021 Annual Plan includes 35 actions that cover all seven priority areas from the City of Launceston Corporate Strategic Plan 2014-2024.

The actions detailed in this Annual Plan link to 21 of the 32 Focus Areas in the Corporate Strategic Plan 2014-2024. However, all the Focus Areas will be addressed over the life of the City of Launceston Corporate Strategic Plan.

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**19.2 Draft Proposed 2020/2021 Annual Plan and Statutory Estimates (Budget)  
...(Cont'd)**

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The proposed structures of the community information and consultation process are:

- 19 March 2020 - Council resolves to approve the release of the proposed annual plan and statutory estimates for comment.
- four week period for comment.
- 17 April 2020 - Submissions close at 5.00pm.
- 21 May 2020 - Submissions will be presented to Councillors for consideration.
- 11 June 2020 - Council adopts the annual plan, determines the rating resolution and adopts the budget.

**ECONOMIC IMPACT:**

The Council has a significant economic impact in the region through revenue raising and expenditure.

**ENVIRONMENTAL IMPACT:**

The budget and annual plan contain specific projects and ongoing programs to improve environmental outcomes.

**SOCIAL IMPACT:**

The budget and annual plan contain specific projects and ongoing programs to improve social outcomes.

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Strategic Plan 2014-2024

Strategic Priority Area 3 - We are a *Progressive Leader* that is accountable to our governance obligations and responsive to our community.

Ten-year goals - To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long term sustainability of our organisation.

Key Direction -

5. To maintain a financially sustainable organisation.

**BUDGET & FINANCIAL ASPECTS:**

As per the attached estimates.

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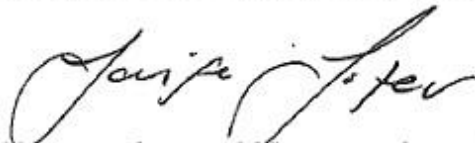
**19.2 Draft Proposed 2020/2021 Annual Plan and Statutory Estimates (Budget)  
...(Cont'd)**

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**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Louise Foster - General Manager Organisational Services Network**

**ATTACHMENTS:**

1. Proposed Statutory Estimates Overview 2020/2021 (*distributed electronically*)
  2. Proposed Statutory Estimates 2020/2021 (*distributed electronically*)
  3. Proposed 2020/2021 Capital Projects
  4. Proposed 2020/2021 Major Operational Projects
  5. Proposed 2020/2021 Annual Plan (*distributed electronically*)
-

## Attachment 2 - Proposed 2020/2021 Capital Projects

Capital Projects 2020/21			
Row Labels	Sum of Council Amount	Sum of Grant Amount	Sum of Total Amount
<b>ADDITION</b>	<b>7,110,000</b>	<b>3,000,000</b>	<b>10,110,000</b>
<b>CORPORATE SERVICES</b>	<b>60,000</b>	<b>0</b>	<b>60,000</b>
Information Technology	60,000	0	60,000
IT Corporate Software Additions 19/20	60,000	0	60,000
<b>CREATIVE ARTS &amp; CULTURAL SERVICES</b>	<b>400,000</b>	<b>1,500,000</b>	<b>1,900,000</b>
Museums	400,000	1,500,000	1,900,000
Digitisation/Collection Audit	400,000	0	400,000
QVMAG Inveresk/Royal Park Redevelopment	0	1,500,000	1,500,000
<b>FACILITIES MANAGEMENT</b>	<b>0</b>	<b>1,500,000</b>	<b>1,500,000</b>
YPIPA Inveresks	0	1,500,000	1,500,000
UTAS Stadium Upgrade & Sports Facility	0	1,500,000	1,500,000
<b>INFRASTRUCTURE SERVICES</b>	<b>6,650,000</b>	<b>0</b>	<b>6,650,000</b>
Parks Improvement	150,000	0	150,000
Heritage Forest Greyhound Off Leash Area	100,000	0	100,000
Crowded Places Protection	50,000	0	50,000
Parks Sporting Facility	500,000	0	500,000
Churchill Park Sports Centre Stage 2	500,000	0	500,000
Wastes	6,000,000	0	6,000,000
LWC Landfill Cell Liner (R3 - R6)	6,000,000	0	6,000,000
<b>RENEWAL</b>	<b>14,348,000</b>	<b>1,460,000</b>	<b>15,808,000</b>
<b>CORPORATE SERVICES</b>	<b>860,000</b>	<b>0</b>	<b>860,000</b>
Information Technology	860,000	0	860,000
IT Corporate Software Renewal 19/20	250,000	0	250,000
IT Infrastructure Renewal Program 20/21	580,000	0	580,000
Multifunction Centre Renewal 20/21	30,000	0	30,000
<b>CREATIVE ARTS &amp; CULTURAL SERVICES</b>	<b>850,000</b>	<b>0</b>	<b>850,000</b>
Museums	850,000	0	850,000
QVMAG Roof Replacement Royal Park	850,000	0	850,000
<b>FACILITIES MANAGEMENT</b>	<b>1,990,000</b>	<b>0</b>	<b>1,990,000</b>
Cemeterys	45,000	0	45,000
CV Crematorium Floor Renewal	45,000	0	45,000
Community Facilities Upgrade	35,000	0	35,000
Albert Hall Key System Replacement	35,000	0	35,000
Fixed Plant Renewal	75,000	0	75,000
CoL Air Con	30,000	0	30,000
Town Hall Plant Replacement	45,000	0	45,000
Parking Sundrys	1,030,000	0	1,030,000
Parking Body Cameras & Docking Station	30,000	0	30,000
On Street Parking Machines Upgrade	1,000,000	0	1,000,000
Swimming Centres	120,000	0	120,000
LA Internal Finishes & Fittings Renewal	60,000	0	60,000
LA Plant & Equipment Renewal	60,000	0	60,000
Town Hall/Annexe Buildings	500,000	0	500,000
Town Hall & Annexe Refurbishment	500,000	0	500,000
YPIPA York Park and Invermay Park	185,000	0	185,000
UTAS Coolroom Renewal & Asbestos Control	35,000	0	35,000
UTAS Eastern Terrace Steelwork	150,000	0	150,000
<b>INFRASTRUCTURE SERVICES</b>	<b>10,648,000</b>	<b>1,460,000</b>	<b>12,108,000</b>
Fleet Replacement	1,878,000	0	1,878,000
Major Plant Replacement 20/21 PURCHASE	1,730,000	0	1,730,000
Minor Plant Replacement 20/21 PURCHASE	150,000	0	150,000
Minor Plant Replacement 20/21 SALE	-2,000	0	-2,000
Light Vehicle Fleet Replacement	205,000	0	205,000
Light Vehicle Purchases 20/21	320,000	0	320,000
Light Vehicle Sales 20/21	-115,000	0	-115,000
Parks Bridge Replacement	200,000	0	200,000
Tamar River Cruises Pontoon 2304	200,000	0	200,000
Parks Improvement	2,680,000	250,000	2,930,000
City Park Play Space & Duck Pond Renewal	150,000	0	150,000
Gorge Cliffgrounds SPS Renewal	900,000	0	900,000
Lilydale Recreation Ground Deck Renewal	20,000	0	20,000
Parks Electrical & Lighting Renewal	100,000	0	100,000
Parks Footpath Reseal Program	50,000	0	50,000
Parks Furniture Replacement Program	30,000	0	30,000
Parks Irrigation System Renewal	100,000	0	100,000
Parks Road & Car Park Reseal Program	50,000	0	50,000
Reimagining the Cataract Gorge 20/21	250,000	250,000	500,000
Road Safety Centre Stabilisation	1,000,000	0	1,000,000
Windmill Hill Semaphore Mast 6006	30,000	0	30,000
Parks Playground	315,000	0	315,000
City Wide Play Space Equipment Renewal	45,000	0	45,000
Punchbowl Reserve Play Space	270,000	0	270,000

Capital Projects 2020/21			
Row Labels	Sum of Council Amount	Sum of Grant Amount	Sum of Total Amount
Roads Bridge Replacement	500,000	0	500,000
Snake Gully Bridge Deck Replacement	150,000	0	150,000
Upper Blessington Rd Bridge (Br#666)	350,000	0	350,000
Roads Footpath	300,000	0	300,000
Footpath Reseal Program 20/21	300,000	0	300,000
Roads Resealing	2,400,000	0	2,400,000
Rural Resheeting Program 20/21	500,000	0	500,000
Rural Road Reseal Program 20/21	400,000	0	400,000
Urban Road Reseal Program 20/21	1,500,000	0	1,500,000
Roads Rural Upgrade	250,000	0	250,000
Windermere Road Reconstruction	250,000	0	250,000
Roads Urban Upgrade	1,920,000	1,210,000	3,130,000
Ashleigh Avenue Rehabilitation	90,000	0	90,000
Ernest St Rehabilitation	90,000	0	90,000
Harrow/Mimosa Place Rehabilitation	165,000	0	165,000
Hillside Cr Pavement Rehabilitation	175,000	0	175,000
Invermay (Foch-Vermont) Rehabilitation	450,000	0	450,000
Invermay (Forster-Mann) Rehabilitation	0	1,075,000	1,075,000
Kings Meadows CBD Road Resurface	420,000	0	420,000
Quarantine Road Rehabilitation	265,000	135,000	400,000
Salisbury Cr Kerb & Channel Replacement	75,000	0	75,000
Talune St Pavement Rehabilitation	90,000	0	90,000
Westbury/Rose Lane Bank Stabilisation	100,000	0	100,000
<b>UPGRADE</b>	<b>2,311,000</b>	<b>7,200,000</b>	<b>9,511,000</b>
<b>CREATIVE ARTS &amp; CULTURAL SERVICES</b>	<b>16,000</b>	<b>0</b>	<b>16,000</b>
Museums	16,000	0	16,000
Electronic Signage Upgrade	16,000	0	16,000
<b>FACILITIES MANAGEMENT</b>	<b>245,000</b>	<b>7,000,000</b>	<b>7,245,000</b>
Cemeterys	10,000	0	10,000
CV Burial Site Preparation	10,000	0	10,000
Community Facilities Upgrade	0	7,000,000	7,000,000
Albert Hall Upgrade and Refurbishment	0	7,000,000	7,000,000
Fixed Plant Renewal	100,000	0	100,000
BAS Buildings Electrical Switchboard	100,000	0	100,000
Town Hall/Annexe Buildings	40,000	0	40,000
CCTV Town Hall Customer Service Area	40,000	0	40,000
YPIPA York Park and Invermay Park	95,000	0	95,000
UTAS Stadium BMS Upgrade	95,000	0	95,000
<b>INFRASTRUCTURE SERVICES</b>	<b>2,050,000</b>	<b>200,000</b>	<b>2,250,000</b>
Roads Blackspot	550,000	200,000	750,000
Golconda Road Safety Improvements	550,000	200,000	750,000
Stormwater Urban Upgrades	1,500,000	0	1,500,000
Prospect Flood Alleviation	1,500,000	0	1,500,000
<b>Grand Total</b>	<b>23,769,000</b>	<b>11,660,000</b>	<b>35,429,000</b>



**Attachment 3 - Proposed 2020/2021 Major Operational Projects**

<b>Major Operational Projects 2020/21</b>			
<b>Corporate Services Directorate</b>	<b>347,000</b>	<b>-</b>	<b>347,000</b>
<b>Information Technology</b>	<b>21,000</b>	<b>-</b>	<b>21,000</b>
DBYD System Health Check and Upgrade	5,000	-	5,000
ESRI Software Professional Services Support	11,000	-	11,000
IoT Supporting Systems Improvement	5,000	-	5,000
<b>Other Corporate Programs</b>	<b>326,000</b>	<b>-</b>	<b>326,000</b>
Critical Safety Improvements	36,000	-	36,000
Enterprise Agreement	40,000	-	40,000
Organisational Cultural Improvement Program	150,000	-	150,000
Business Continuity Planning	100,000	-	100,000
<b>Development Services Directorate</b>	<b>520,000</b>	<b>-</b>	<b>520,000</b>
<b>Other Corporate Programs</b>	<b>180,000</b>	<b>-</b>	<b>180,000</b>
LCH Events and Activation Program	30,000	-	30,000
Northern Suburbs Revitalisation	150,000	-	150,000
<b>Planning Scheme Programs</b>	<b>340,000</b>	<b>-</b>	<b>340,000</b>
Alanvale Open Space & Masterplan	15,000	-	15,000
Launceston Heritage List Review & Precincts	65,000	-	65,000
Launceston Planning Scheme	25,000	-	25,000
Levee Protected Areas Code	30,000	-	30,000
Relbia Area Review & Plan	50,000	-	50,000
South Prospect Residential Growth Strategy & Masterplan	50,000	-	50,000
St Leonards Residential Growth Strategy & Masterplan	80,000	-	80,000
Updated Northern Region Land Use Strategy	25,000	-	25,000
<b>Facilities Management Directorate</b>	<b>93,000</b>	<b>-</b>	<b>93,000</b>
<b>Community Facilities Upgrade Program</b>	<b>8,000</b>	<b>-</b>	<b>8,000</b>
Mowbray Indoor Skate Centre Cladding	8,000	-	8,000
<b>Public Conveniences Upgrade Program</b>	<b>55,000</b>	<b>-</b>	<b>55,000</b>
CBD Public Toilets Painting Program	40,000	-	40,000
York St Toilets Floor Finish Replacement	15,000	-	15,000
<b>Town Hall/Annexe Building Programs</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>
Council Wide Audit of Electrical Switchboards	30,000	-	30,000
<b>General Manager Directorate</b>	<b>247,500</b>	<b>-</b>	<b>247,500</b>
<b>Economic Development Program</b>	<b>47,500</b>	<b>-</b>	<b>47,500</b>
Fugian Provence Visit to Launceston/Tasmania - TBC	10,000	-	10,000
Population Strategy Delivery	37,500	-	37,500
<b>Information Technology</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>
Smart Cities Funding Strategy	50,000	-	50,000
<b>Other Corporate Programs</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>
New Governor Welcome Function	10,000	-	10,000
QVMAG Governance Review	40,000	-	40,000
GLP Review	100,000	-	100,000
<b>Infrastructure Services Directorate</b>	<b>410,000</b>	<b>250,000</b>	<b>660,000</b>
<b>Parks Improvement Program</b>	<b>60,000</b>	<b>250,000</b>	<b>310,000</b>
Hand Dryer Installation	10,000	-	10,000
Parks and Recreation Building 10 Year Painting Program	50,000	-	50,000
Reimaging the Cataract Gorge	-	250,000	250,000
<b>Roads Urban Upgrade Program</b>	<b>350,000</b>	<b>-</b>	<b>350,000</b>
Launceston Traffic Signal Upgrade	350,000	-	350,000
<b>Grand Total</b>	<b>1,617,500</b>	<b>250,000</b>	<b>1,867,500</b>

**19.3 Signing of Council Agreements and Documents Policy - 14-PI-035****FILE NO:** SF0992**AUTHOR:** Leanne Purchase (Manager Governance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider the adoption of the Signing of Council Agreements and Documents Policy - 14-PI-035.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 2 May 2019 - Agenda Item 19.1 - Signing of Council Agreements and Documents Policy 14-PI-035

**RECOMMENDATION:**

That Council adopts the Signing of Council Agreements and Documents Policy - 14-PI-035 as set out below:

**Signing of Council Agreements and Documents Policy*****PURPOSE:***

To define the circumstances in which use of Council's common seal ("the seal") is authorised and to provide guidance around the signing of procedural agreements.

***SCOPE:***

This policy applies to all formal instruments and procedural agreements. It does not apply to correspondence.

***POLICY:***

The seal will be affixed to formal instruments, unless determined otherwise by Council. The holder of the position of Manager Governance, is authorised to keep and use the seal as detailed below.

- The officer responsible for a formal instrument will prepare a memorandum to the Manager Governance attesting to the correctness and accuracy of the instrument and requesting it to be sealed.
  - The Manager Governance will review the instrument for procedural compliance and if satisfied, will arrange for the seal to be attached.
  - The execution of an instrument so sealed is to be attested by the Manager Governance by signing and dating the instrument, on or near the seal.
-

**19.3 Signing of Council Agreements and Documents Policy - 14-PI-035 ...(Cont'd)**

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- The Manager Governance is to arrange for the sealed and executed instrument to be entered in the seal register.
- The officer that requested the formal instrument be sealed is responsible for ensuring it is stored within the corporate information management software with the appropriate details and classifications as required by Legals Index 17-HLPr-005.

The holders of the positions of Chief Executive Officer, General Manager Organisational Services Network, Mayor and Deputy Mayor are authorised to keep and use the seal, and to execute and attest a sealed instrument, to the same extent and in the same manner as the holder of the position of Manager Governance, as detailed above.

The seal cannot be used to sign procedural agreements.

- Procedural agreements will be signed by the Chief Executive Officer, responsible General Manager or officer with delegated authority, as appropriate.
- The person signing a procedural agreement is responsible for ensuring it is stored within the corporate information management software with the appropriate details and classifications as required by Legals Index 17-HLPr-005.

***PRINCIPLES:***

Council's Organisational Values apply to all activities.

In signing any documents officers and Councillors are to avoid any conflict of interest.

Officers are expected to provide evidence that formal instruments and procedural agreements have been subjected to reasonable due diligence before requesting sealing or signing. Reasonable due diligence will vary, depending on the nature of the agreement or document and the consideration at issue.

***RELATED POLICIES & PROCEDURES:***

Information Resource Policy 17-PI-001

Legals Index - Document Management Flowchart 17-HLPr-005

Legals Index - Document Creation and Review Procedure 17-Pr-005

Legals Index - Document Information Sheet 17-Rf-007

***RELATED LEGISLATION:***

*Local Government Act 1993 (Tas) - sections 19 and 20*

***REFERENCES:***

N/A

***DEFINITIONS:*****Manager Governance**

Manager Governance includes a person performing the role of Manager Governance.

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**19.3 Signing of Council Agreements and Documents Policy - 14-PI-035 ...(Cont'd)**

**Formal Instruments**

Those documents that are or evidence a major Council decision that has long term ramifications or are of a 'permanent' nature, or otherwise require the affixing of the Council seal. Examples of this type of document include grant deeds, plans of survey, strata plans, amendments to the planning scheme, contracts for sale or purchase of land, partnership agreements, and delegations from Council to officers or committees.

**Procedural Agreements**

Those documents that are or evidence legal agreements of a relatively short term duration (less than ten years). Examples of this type of document include leases, and contracts for the supply of goods or services.

**REVIEW:**

This policy will be reviewed no more than five years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

**REPORT:**

Council's Signing of Council Agreements and Documents Policy 14-PI-035, last approved on 2 May 2019, requires review because of changes to position titles.

Underlining has been used in the Recommendation to highlight those parts of the policy that are amended. Most changes relate to the updating of position titles to reflect City of Launceston's current structure. Additions to the policy are:

<b>Addition</b>	<b>Explanation</b>
To define the circumstances in which use of Council's common seal ("the seal") is authorised <u>and to provide guidance around the signing of procedural agreements.</u>	Inserted to highlight that the policy applies to the signing of procedural agreements as well as to use of the common seal.
<u>Officers are expected to provide evidence that formal instruments and procedural agreements have been subjected to reasonable due diligence before requesting sealing or signing. Reasonable due diligence will vary, depending on the nature of the agreement or document and the consideration at issue.</u>	Inserted to highlight that the officer presenting the document for sealing or signing is to be fully informed of the matter they are recommending for sealing or signing.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**19.3 Signing of Council Agreements and Documents Policy - 14-PI-035 ...(Cont'd)**

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**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

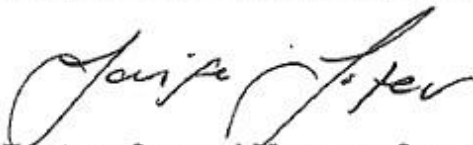
**BUDGET & FINANCIAL ASPECTS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Louise Foster - General Manager Organisational Services Network**

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**19.4 Financial Report to Council - 31 December 2019****FILE NO:** SF3611**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider the Council's financial performance for the six months ended 31 December 2019.

**PREVIOUS COUNCIL CONSIDERATION:**

Audit Panel - 17 February 2020 - Agenda Item 9.4 - Financial Statements and Commentary

**RECOMMENDATION:**

That Council adopts the financial report for the six months ended 31 December 2019. The report discloses an underlying deficit of \$3.158 million after excluding capital grants. After allowing for Financial Assistance Grant revenue received in advance in June 2019 (\$2.261 million), the underlying deficit is \$0.898 million which is slightly more favourable than the year to date budgeted deficit \$0.974 million.

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**REPORT:****Operations Summary**

The Statement of Comprehensive Income for the six months to 31 December 2019 follows this commentary.

Employee costs are \$0.163m over budget, depreciation is \$0.371 over budget, materials and services are \$0.172m over budget.

Revenues are generally better than budget at this stage, except for Financial Assistance Grant (FAG) revenue that was received in June 2019 but relates to the 2019/2020 financial year.

If this anomaly is corrected and capital grant income excluded, the adjusted variance to budget would be \$0.077m favourable.

Please note that an underlying deficit is budgeted and remains forecast for the end of the financial year.

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## 19.4 Financial Report to Council - 31 December 2019 ...(Cont'd)

**CITY OF LAUNCESTON**  
**Statement of Comprehensive Income**  
**For Year to Date 31 December 2019**

	2019/20 YTD \$ Actual	2019/20 YTD \$ Budget	Variance YTD \$ Fav/(Unfav)
<b>REVENUES FROM ORDINARY ACTIVITIES</b>			
Rates	35,224,901	35,125,714	99,187
Fees and Charges	13,515,030	12,865,380	649,651
Revenue Grants			
Financial Assistance	1,055,509	3,289,908	(2,234,400)
Other Grants	1,101,918	695,086	406,832
Interest	864,619	1,047,412	(182,793)
Interest Committed	-	-	-
Investment Revenue	595,695	470,695	125,000
Bequests	50,470	107,003	(56,533)
Other Income	1,364,374	1,205,616	158,758
	<u>53,772,516</u>	<u>54,806,814</u>	<u>(1,034,297)</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>			
Maintenance of Facilities and Provision of Services			
Employee Benefits	21,130,502	20,967,073	(163,429)
Materials and Services	19,697,644	19,524,941	(172,704)
Impairment of Debts	15,748	12,750	(2,998)
Finance Costs			
Interest on Loans	50,422	50,422	(0)
Provision for Rehabilitation	159,177	159,177	-
Change in Rehabilitation Provision	-	-	-
Depreciation	11,050,113	10,678,981	(371,132)
State Government Fire Service Levy	4,154,861	4,154,861	(0)
Rate Remissions and Abatements	240,061	233,089	(6,972)
Write Down of Assets Held For Sale	-	-	-
	<u>56,498,528</u>	<u>55,781,293</u>	<u>(717,234)</u>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(2,726,012)</b>	<b>(974,480)</b>	<b>(1,751,532)</b>
Capital Grants	147,708	65,000	82,708
Infrastructure Take Up	-	-	-
Other Comprehensive Income	-	-	-
	<u>147,708</u>	<u>65,000</u>	<u>82,708</u>
<b>Non-Operating Expenses</b>			
Loss on Disposal of Fixed Assets	432,790	-	(432,790)
<b>Comprehensive Result</b>	<b>(3,011,093)</b>	<b>(909,480)</b>	<b>(2,101,613)</b>
<b>Underlying Result (excl Capital Grants)</b>	<b>(3,158,801)</b>	<b>(974,480)</b>	<b>(2,184,322)</b>

## 19.4 Financial Report to Council - 31 December 2019 ...(Cont'd)

**CITY OF LAUNCESTON  
STATEMENT OF FINANCIAL POSITION  
As at 31 December 2019**

	2019/20	2018/19	2017/18
	YTD	YTD	YTD
	\$	\$	\$
<b>EQUITY</b>			
Capital Reserves	213,757,950	199,658,861	185,016,410
Revenue Reserves	1,020,966,286	1,017,401,548	1,012,752,386
Asset Revaluation Reserves	655,175,927	663,164,898	622,605,640
Investment Reserves	19,084,960	(15,478,099)	(18,188,202)
Trusts and Bequests	2,356,681	2,196,206	1,953,156
Operating Surplus	(3,011,093)	3,360,682	6,817,064
<b>TOTAL EQUITY</b>	<u>1,908,330,710</u>	<u>1,870,304,096</u>	<u>1,810,956,453</u>
Represented by:-			
<b>CURRENT ASSETS</b>			
Cash at Bank and on Hand	3,274,345	2,713,861	1,994,840
Rate and Sundry Receivables	30,823,756	27,922,766	28,827,205
Less Rates not yet Recognised	(35,061,006)	(33,732,404)	(32,473,572)
Short Term Investments	71,905,300	69,113,170	71,928,103
Inventories	730,787	690,218	617,626
Assets Held for Sale	3,401,885	4,242,217	840,329
	<u>75,075,066</u>	<u>70,949,827</u>	<u>71,734,531</u>
<b>NON-CURRENT ASSETS</b>			
Deferred Receivables	257,556	257,556	257,556
Investments	272,195,078	237,631,020	234,923,274
Superannuation Surplus	-	622,000	-
Intangibles	4,949,315	4,732,134	4,398,904
Infrastructure and Other Assets	1,333,583,730	1,351,178,108	1,293,665,004
Museum Collection	257,630,036	237,624,029	237,490,778
	<u>1,868,615,715</u>	<u>1,832,044,845</u>	<u>1,770,735,516</u>
<b>TOTAL ASSETS</b>	<u>1,943,690,782</u>	<u>1,902,994,672</u>	<u>1,842,470,047</u>
<b>CURRENT LIABILITIES</b>			
Deposits and Prepayments	537,741	614,717	869,096
Employee Provisions	7,100,427	6,945,449	6,682,498
Rehabilitation Provision	-	-	-
Interest-bearing Liabilities	-	390,467	2,356,885
Lease Liabilities	-	-	-
Sundry Payables and Accruals	5,506,380	6,927,592	5,569,138
	<u>13,144,549</u>	<u>14,878,225</u>	<u>15,477,618</u>
<b>NON-CURRENT LIABILITIES</b>			
Employee Provisions Non Current	790,709	919,357	988,864
Superannuation Obligation	1,814,000	-	461,080
Interest-bearing Liabilities Non Current	9,000,000	9,000,000	8,605,781
Lease Liabilities	-	-	-
Rehabilitation Provision	10,610,814	7,892,995	5,980,250
	<u>22,215,523</u>	<u>17,812,352</u>	<u>16,035,975</u>
<b>TOTAL LIABILITIES</b>	<u>35,360,071</u>	<u>32,690,576</u>	<u>31,513,594</u>
<b>NET ASSETS</b>	<u>1,908,330,710</u>	<u>1,870,304,096</u>	<u>1,810,956,453</u>



**19.4 Financial Report to Council - 31 December 2019 ...(Cont'd)**

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**Loan Balances**

The loan balance as at 31 December 2019 is \$9.0m in respect of the interest free loan provided by State Government's Accelerated Local Government Capital Program (ALGCP).

The State Government offered an interest free loan facility as part of an economic stimulus package to Northern Tasmania. The Council made submissions under this program for \$19.5m in loan funding (\$9.0m was borrowed in 2016/2017 for the CH Smith car park project) and the loan is due to be repaid on 28 February 2022 from cash the Council has available now.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.
3. To ensure decisions are made on the basis of accurate and relevant information.
5. To maintain a financially sustainable organisation.

**BUDGET & FINANCIAL ASPECTS:**

As per agenda item.

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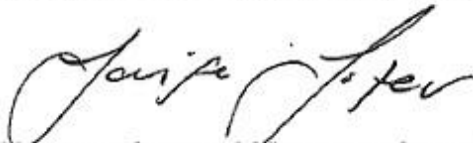
19.4 Financial Report to Council - 31 December 2019 ...(Cont'd)

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**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



**Louise Foster - General Manager Organisational Services Network**

**20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS****20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited****FILE NO:** SF3249**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**DECISION STATEMENT:**

To consider the leasing or licencing of land at Inveresk currently occupied by the Royal National Agricultural and Pastoral Society of Tasmania Limited.

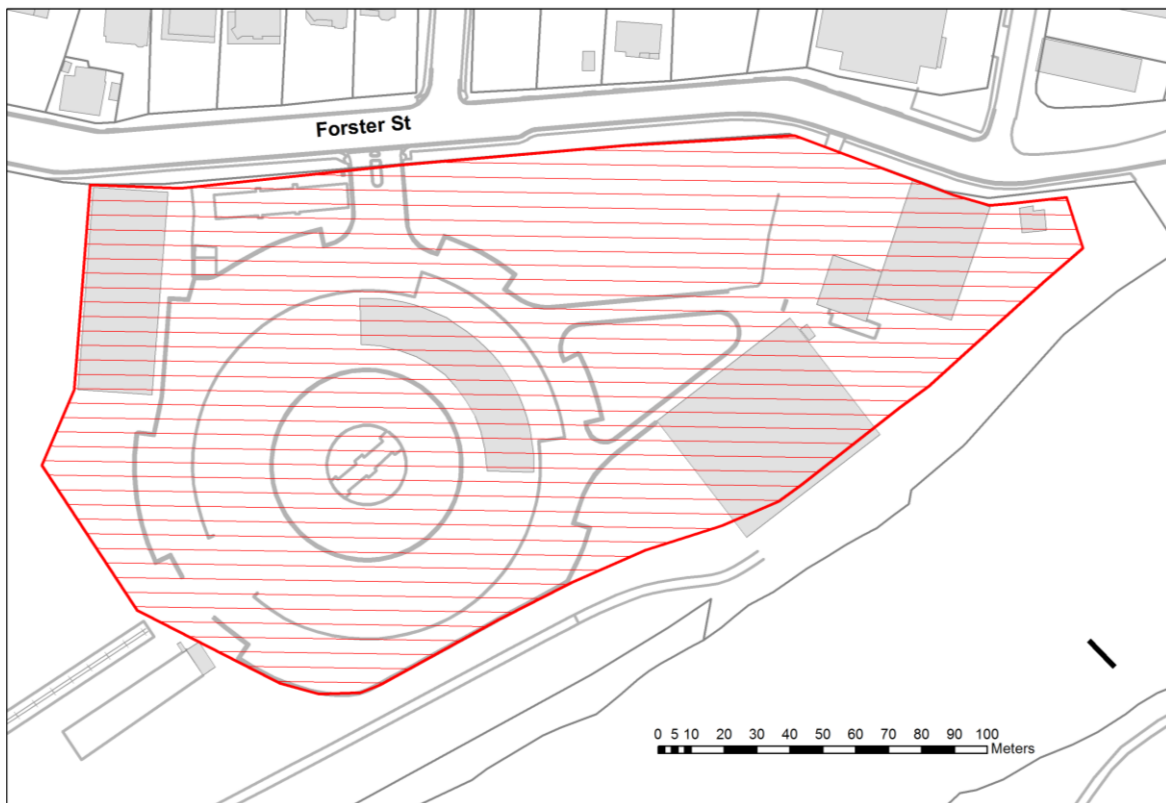
**RECOMMENDATION:**

That Council:

1. notes the parking arrangements proposed by the University of Tasmania to accommodate the parking demand that will be created by the increase in students as a result of the University relocation to the Inveresk and Willis Street Precinct, together with the public demand which will remain within the precinct;
  2. accepts the surrender of the lease currently existing between the Council and the Royal National Agricultural and Pastoral Society of Tasmania Limited over land at Inveresk with the final terms of the surrender to be agreed by the Chief Executive Officer;
  3. pursuant to section 178 of the *Local Government Act 1993* (Tas), and subject to a Planning Permit being issued for the construction of a car park on the land, resolves by absolute majority to dispose of the public land identified at Recommendation 6 by lease, or otherwise by licence, for a period of 20 years (with an option for a further 20 years) to the University of Tasmania on the following terms:
    - a. the University of Tasmania will be responsible for funding and constructing the private and public car parks on the land.
    - b. the Council will be responsible for the reasonable maintenance of the car parks throughout the relevant period.
    - c. the University of Tasmania will provide the Council with use of the private car park during events outside of the University of Tasmania's ordinary hours of operation.
    - d. the Council will receive all revenue from the public car park at all times and from the private car park during events, with the exception of UTAS staff/students that have a valid parking permit.
    - e. any right, option or discretion available to Council under the lease, licence and or other commercial arrangement may be exercised by the Chief Executive Officer.
    - f. the remaining terms of any lease, licence and or commercial arrangement to be agreed by the Chief Executive Officer.
-

**20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)**

4. requests the Chief Executive Officer to do anything necessary or convenient to implement the decision to dispose of or deal with the land, noting that a decision to dispose or otherwise deal with the land is subject to a planning permit being issued for the construction of a car park on the land;
5. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council under section 61 of the *Local Government Act 1993* (Tas); and
6. notes that the land mentioned at Recommendation 3. is the land appearing in the following plan:



## 20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)

### REPORT:

Since the development of its Precinct Plan (pictured below) for the re-location of the University of Tasmania (UTAS) to the Inveresk Precinct last year, UTAS has been working on finalising parking arrangements to cater for the parking demand which will be created by the increase in University students, together with the public demand which will remain within the precinct. The public demand includes attendees and visitors to the Queen Victoria Museum and Art Gallery and other businesses within the precinct such as the Tramsheds Meeting and Convention Centre, Blue Café, Launceston Tramway Museum, visitors to the University itself, Tiger Bus users, recreational visitors such as parkrun participants, together with parking when events are held at UTAS Stadium (etc).



UTAS Inveresk Precinct Plan

In developing its parking arrangements, UTAS has considered a number of sites including the Inveresk and Willis Street sites together with the Glebe Farm site. The Glebe Farm site was ruled out last year for a variety of reasons and does not form part of the proposed parking arrangements.

## 20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)

At this stage, the proposed parking arrangements have been submitted to the Council for its preliminary consideration and for it to consider matters relating to land under its ownership. A parking plan will be formally submitted to the Council as an element of a Planning Scheme amendment application which is required to facilitate UTAS's re-location to the precinct. Additionally, the car park itself will require a separate Development Application. Council will formally consider the parking plan through these applications in its role as Planning Authority.

UTAS expects that by 2032, 10,000 students (or 5,400 full-time equivalent students) will be engaged in education within the precinct. A range of short courses, pathway courses and full degree courses will be offered which will increase staffing levels to 490 (FTEs).

As a result, the parking demand within the precinct will increase from the current level of 527 car parking spaces, to a maximum of 1,373 spaces by 2032.

The following table provides an overview of the current occupancy rates for the car parks within the precinct (including Willis Street), which is based on previous parking surveys and the Council's car park utilisation data. The data indicates that the public parking demand is generally 60% of the available parking on Inveresk and over 90% at Willis Street. The exception to these rates is when AFL/Big Bash cricket games are being held at UTAS Stadium.

Location	Capacity	Typical Maximum Occupancy	Typical Maximum Occupancy %
Roundhouse car park	192 spaces	58 spaces	30%
Architecture car park	102 spaces	61 spaces	60%
Main car park	310 spaces	186 spaces	60%
Willis St car park	165 spaces	150 spaces	91%
QVMAG	33 spaces	12 spaces	35%
UTAS parking	51 spaces	38 spaces	75%
Tramway museum parking	12 spaces	4 spaces	35%
<b>Precinct Total</b>	<b>865 spaces</b>	<b>509 spaces</b>	<b>59%</b>

Inveresk and Willis Street Car Parking Demand

**20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)**

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In order to cater for the parking demand, UTAS has developed a multi-location response that accommodates the current and future needs across the precinct. The proposed parking areas will meet combined public and UTAS parking demand, with parking spaces available on both sides of the river to service both ends of the precinct. It is proposed that parking will be provided on the Willis Street site to cater for UTAS staff/students only, with public parking supply provided at either end of Inveresk precinct.

A large percentage of UTAS and public parking demand on the Inveresk Precinct is proposed to be located on the site which is currently leased by Council to the Royal National Agricultural and Pastoral Society of Tasmania Limited (the Society). That lease covers land on the north-east corner of the precinct, broadly including the areas around the pavilions. This site has become available following an approach from the Society's Chief Executive Officer to UTAS in August 2019 requesting an opportunity to discuss the potential for a parking development to occur on the site.

Subsequently, UTAS and the Society have entered into an Agreement which will surrender the Society's lease to the City of Launceston (CoL) and the Society has written to the Council requesting its consent for the surrender. The Society is eager to finalise this arrangement and plan for their last show to occur on site in 2020, with the arrangements for future shows and the Esk Market to be announced by the Society in due course.

This agreement would enable the construction of a significant car park at the northern end of the precinct, with 852 spaces proposed. During normal operations (Monday - Friday) 484 of these car spaces are proposed to be reserved for UTAS staff and students with enough spaces available to preserve the current level of public parking in the Precinct (527). UTAS proposes to develop the car park at an anticipated cost of between \$4m - 4.5m and will request to enter into a long-term licence with the CoL to gain access to the car spaces it develops on the land. It is anticipated that boom gates will restrict entry to the reserved UTAS car park. The CoL will continue to receive the car parking revenue generated by the public area and from parking charges during sporting, entertainment and other events. A concept plan of the Northern Roundhouse Car Park is shown below.

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20.1 Lease Surrender - Royal National Agricultural And Pastoral Society Of Tasmania Limited ...(Cont'd)

- PLAN LEGEND**
- Existing street trees along Forster Street to be retained.
  - Additional *Fragaria* (Ash) street trees to be planted to further strengthen the street address of the car park.
  - Liquidation (Fulg Tree) shade trees to car park island to provide shade on summer, seasonal colour in Autumn and sun during winter.
  - Feature Acer (Maple Tree) shade trees to highlight the railway turntable and to provide shade in summer, seasonal colour in Autumn and sun during winter.
  - Feature *Pinus* (Ornamental Pear) to highlight the car park, protect entry points, and to add additional colour around the railway turntable.
  - Hardy groundcover species up to a maximum height of 1m to provide an understorey that defines the parking bays and lane ways.
  - Proposed car parking bays.

- NUMBER LEGEND**
- 1 Primary entry into the car park precinct consisting of a separation traffic island for inbound / outbound traffic.
  - 2 Feature trees (Ornamental Pear) to provide a strong entry avenue leading into the car park precinct. The understorey of the feature trees will consist of a mass planted single species groundcover shrub for uniformity.
  - 3 1.8m (6') Coloured concrete pedestrian pathway connecting Forster street with the car park precinct.
  - 4 Feature trees (Maple) to highlight the train turntable area, the understorey of the feature trees will consist of a mass planted single species groundcover shrub for uniformity.
  - 5 Contrasting coloured pavement treatments to highlight the pedestrian crossing nodes.
  - 6 Proposed bus stop shelter.
  - 7 Existing bitumen surface to be retained as part of the new car park work.
  - 8 1.8m (6') Coloured concrete pedestrian pathway and ramp access to allow pedestrian movement through the centre of the train turntable area. An additional 1.8m (6') Coloured concrete footpath provides access to parking bays that surround the train turntable.
  - 9 Existing building to be demolished.
  - 10 Existing pavement to be retained.
  - 11 New shade trees (Fulg Tree) provide shade to the extensive hardstand of the train turntable area. The understorey of the shade trees will consist of a mass planted single species groundcover shrub for uniformity.
  - 12 Coloured concrete pavement to match proposed overall UAS Precinct pavement treatments. The new pavement shall incorporate existing stone blocks to retain the fabric references to the industry that once occupied inewesk.
  - 13 Feature trees (Ornamental Pear) further strengthen the ring of Maple trees around the train turntable area.
  - 14 Root barrier to be installed around the trees closest to the existing levee to maintain the structural integrity of the levee.
  - 15 Low planting buffer consisting of Tasmanian native hedges, small shrubs and groundcovers provide a transition from the carpark hardstand area to the Levee.
  - 16 Existing building to be demolished to make way for new car park works.
  - 17 Existing retaining wall to be retained.
  - 18 1.8m (6') Coloured concrete pedestrian pathway connecting the northern section of the car park with the southern precinct.
  - 19 Feature trees (Ornamental Pear) to provide a strong entry avenue leading into the car park precinct. The understorey of the feature trees will consist of a mass planted single species groundcover shrub for uniformity.
  - 20 Secondary entry into the car park precinct consisting of separation traffic island for inbound / outbound traffic.
  - 21 Additional *Fragaria* street trees (Ash) to be planted to fill in the gaps of the existing street trees along Forster Street.
  - 22 New shade trees (Fulg Tree) provide shade to the extensive hardstand of the train turntable area. The understorey of the shade trees will consist of a mass planted single species groundcover shrub for uniformity.
  - 23 Existing street trees to be retained.



ARTISTS IMPRESSIONS



Maple trees and understorey planting to train turntable.

Tram approaching the turntable under trees.

**INVERESK CAR PARK REDEVELOPMENT** Draft Landscape Concept Plan 0 5 10 20m 24 February 2020 Issue C **LANGE design** landscape architecture

Proposed Northern Roundhouse Inveresk Car Park

In return for UTAS funding the development of the car park, the CoL would be responsible for the maintenance costs of the car park throughout the licence period. If approved and constructed, the Council will continue to fund the *Tiger Bus* and the journey will originate from the Roundhouse Car Park, dropping passengers to the half circle and Willis Street before journeying into the City.

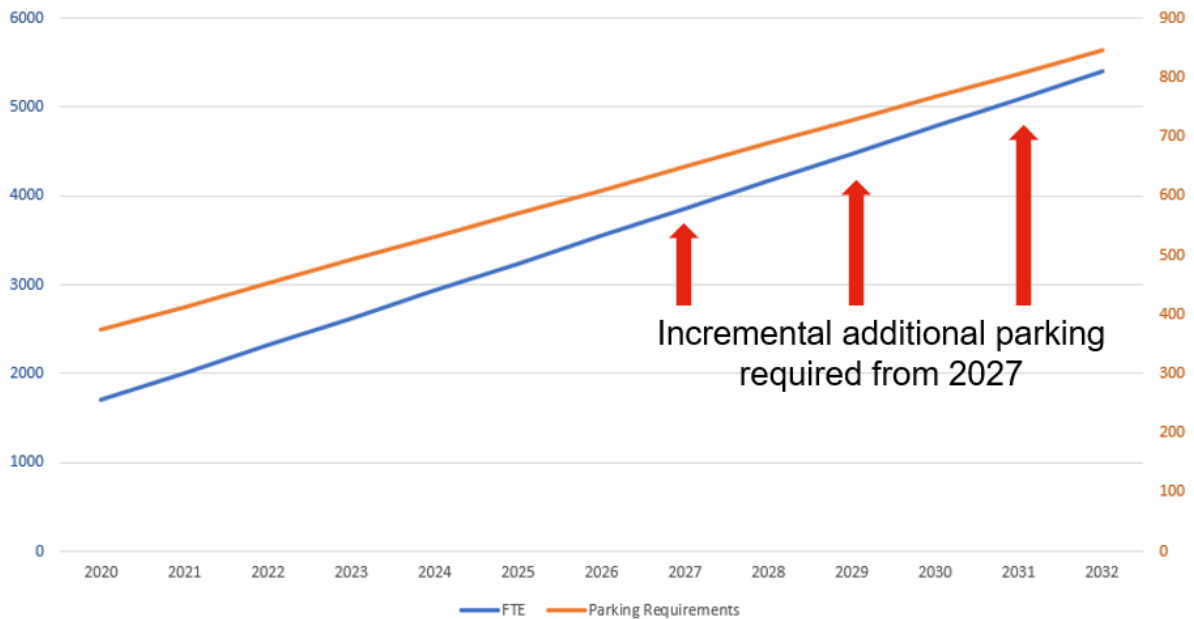
In addition to the Northern Roundhouse Car Park, UTAS has reached an agreement to utilise additional land adjacent to Willis Street on the Mitre 10 site, which along with the Willis Street site, will facilitate the provision of 90 car parking spaces to service this locality.

UTAS proposes to provide car parking spaces at a time-scale which is commensurate with the increasing demand within the precinct. Subject to attaining the necessary permits and approvals, UTAS has advised that it is their intention to construct the Northern Roundhouse Car Park from November 2020, following the final Show on the site in October. This car park will cater for the parking demand on the precinct until 2027, following which, further parking spaces will be constructed, provided there is a demonstrable demand for the additional car parking spaces.



**20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)**

It is proposed that additional parking of up to 272 spaces would be provided in 2027 and would include the construction of a second level over a portion of the Northern Roundhouse Car Park or alternatively, UTAS may elect to purchase an appropriately located adjoining site on which to provide the additional car parking spaces.



UTAS Proposed Car Parking Provision Schedule

The number and location of car parking spaces to be provided by UTAS under its parking plan are illustrated in the following table:

Car park	Number of Spaces
<b>CURRENT CAPARKING PROVISION</b>	
Roundhouse	192
Architecture School	102
Main Car Park	310
Willis Street	165
QVMAG	33
UTAS Car Park	51
Tramway Museum	12
<b>TOTAL</b>	<b>865</b>

## 20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)

Car park	Number of Spaces
<b>PROPOSED CAR PARKING PROVISION TO 2027</b>	
Roundhouse - <i>Public Parking (New)</i>	368
Roundhouse - <i>UTAS Parking (New)</i>	484
Willis Street and Mitre 10 - <i>UTAS Parking (New)</i>	90
Main Car Park - <i>Public Parking (Existing)</i>	159
<b>UTAS AND PUBLIC SUB TOTAL</b>	<b>1,101</b>
QVMAG ( <i>Existing non-public parking</i> )	33
Tramway Museum ( <i>Existing non-public parking</i> )	12
<b>PRECINCT TOTAL</b>	<b>1,146</b>
<b>PROPOSED CAR PARKING PROVISION - POST 2027</b>	
Roundhouse - <i>UTAS Parking (New)</i>	272*
Roundhouse - <i>Public Parking (Existing)</i>	368
Roundhouse - <i>UTAS Parking (Existing)</i>	484
Main Car Park - <i>Public Parking (Existing)</i>	159
Willis Street and Mitre 10 - <i>UTAS Parking (Existing)</i>	90
<b>UTAS AND PUBLIC SUB TOTAL</b>	<b>1,373</b>
QVMAG ( <i>Existing non-public parking</i> )	33
Tramway Museum ( <i>Existing non-public parking</i> )	12
<b>PRECINCT TOTAL</b>	<b>1,418</b>

\* = Subject to additional demand being demonstrated

As mentioned earlier in this report, Council currently has a lease with the Society over the land proposed to be utilised by UTAS for the construction of the Northern Roundhouse Car Park and Council Officers are in negotiations with UTAS regarding future use of the site.

The Council has received correspondence from the Society requesting that it consents to the proposed surrender of its lease of the land. Under the terms of the lease, the Society will need to re-pay an outstanding debt to the Council concerning the use of the site.

The land in question is public land within the meaning of section 177A of the *Local Government Act 1993* (Tas) (the Act).

*If the land is to be disposed of by lease, the requirements of section 178 of the Act must be met, which requires the Chief Executive Officer to publish the intention to dispose of the land twice in a newspaper, to display a copy of such notice on any boundary of the land abutting a highway and to notify the public that objections can be made to the disposal within 21 days of the first publication.*

**20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)**

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Once notification requirements are met, and if no objections to the leasing of the land are made to the Council, the Chief Executive Officer can enter into a lease for the land with UTAS in accordance with the Recommendations. If objections are received, the matter will return to Council for determination.

A planning permit is required for the leasing of land for a period exceeding ten years, and for the development of the car parks on the land. A decision to dispose of the land in no way fetters or binds Council's role as a planning authority.

**ECONOMIC IMPACT:**

Not considered relevant to this report.

**ENVIRONMENTAL IMPACT:**

Not considered relevant to this report.

**SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

City of Launceston Corporate Strategic Plan 2014-2024

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

**BUDGET & FINANCIAL ASPECTS:**

The Royal National Agricultural and Pastoral Society of Tasmania Limited currently have a debt to the Council of \$151,736.55 in respect to the subject land. This debt would need to be paid to the Council as part of the proposed surrender of the lease.

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**20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)**

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**DISCLOSURE OF INTERESTS:**

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Michael Stretton - Chief Executive Officer

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**21 URGENT BUSINESS**

*Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Agenda.*

**22 CLOSED COUNCIL**

**No Closed Items have been identified as part of this Agenda**

**23 MEETING CLOSURE**

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