



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 19 MARCH 2020
1.06pm**

City of Launceston

COUNCIL MINUTES

Thursday 19 March 2020

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 19 March 2020

Time: 1.06pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the minutes item.



Michael Stretton
Chief Executive Officer

AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

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Present: **Councillor** **A M van Zetten (Mayor)**
 D C Gibson (Deputy Mayor)
 J Finlay
 A E Dawkins
 N D Daking
 D H McKenzie
 K P Stojansek
 R I Soward
 P S Spencer
 J G Cox
 A G Harris
 T G Walker

In Attendance: **Mr M Stretton (Chief Executive Officer)**
 Mrs L Hurst (Community and Place Network)
 Ms L Foster (Organisational Services Network)
 Mr S Eberhardt (Infrastructure and Assets Network)
 Mr S Tennant (Team Leader Communications)
 Mrs K Hartland (Team Leader Governance)
 Mrs A Rooney (Committee Clerk)

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Prior to the official opening of Council, the Mayor, Councillor A M van Zetten, addressed the Meeting as to why the Council Meeting was being held in the Reception Room rather than the normal venue, the Council Chambers. The Mayor noted that the declaration of the coronavirus pandemic is having a profound impact on the lives of all those in the community and around the world and what is being witnessed is unprecedented in our lifetimes. The Mayor noted that, from the perspective of the City of Launceston, it is vital that as a community, we all remain vigilant, not engage in panic buying and hoarding, remaining calm and following the health and safety directions from relevant authorities by washing hands, covering coughs and sneezes and practicing social distancing to protect loved ones and those around us. If these measures are followed, there is a chance that the effects of the COVID-19 virus will be minimised locally.

The Mayor acknowledged the effects the virus is already having and will have on the business community and urged support from within the community. Whilst the State and Federal Governments have both announced stimulus packages to assist workers and business owners, the City of Launceston is fully aware of what is occurring in the community and that the issue will be addressed later in the Meeting.

The Mayor went on to thank the Chief Executive Officer, Michael Stretton and the Executive Leadership Team for their quick response in implementing a best practice pandemic incident action plan and appropriate protocols to protect both the community and the Council's workforce. The Mayor also noted the difficult decisions taken with respect to closing both the Queen Victoria Museum and the Launceston Aquatic Centre saying that health and safety were of utmost importance.

1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor A M van Zetten, opened the Meeting at 1.06pm.

2 MAYORAL ACKNOWLEDGEMENTS

No Mayoral Acknowledgements were identified as part of these Minutes

3 DECLARATIONS OF INTEREST

Local Government Act 1993 - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

Councillor R I Soward declared an interest in Agenda Item 20.1 - Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited

4 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 5 March 2020 be confirmed as a true and correct record.

DECISION: 19 March 2020

MOTION

Moved Councillor D C Gibson, seconded Councillor D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

5 DEPUTATIONS

No Deputations were identified as part of these Minutes

6 PETITIONS

Local Government Act 1993 - sections 57 and 58

No Petitions were identified as part of these Minutes

7 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Minutes Items; that opportunity exists when that Minutes Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

7.1 Ms Chloe McCann (Youth Delegate) - 25th Conference of Parties

Ms McCann provided Council with an acknowledgement of both financial and emotional support and a report on the 25th Conference of the Parties held in Madrid, Spain. Ms McCann noted that the opportunities provided at the Conference were opportune and the opportunity to provide a Tasmanian perspective were welcome.

8 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

8.1.1 Public Questions on Notice - Mr Robin Smith - Council Meeting - 5 March 2020

FILE NO: SF6381

AUTHOR: Anthea Rooney (Committee Clerk)

CHIEF EXECUTIVE OFFICER: Michael Stretton (Chief Executive Officer)

QUESTIONS and RESPONSES:

The following question, asked at the Council Meeting on 5 March 2020 by Mr Robin Smith, has been answered by Shane Eberhardt (General Manager Infrastructure and Assets Network).

Questions:

1. [Regarding the Charles Street end of the Brisbane Street Mall] I have previously asked about rain water runoff at the southern end of the Brisbane Street Mall. Pooling of water on the footpath still remains an issue. Can the Council investigate this matter?

Response:

There is no record of this matter being raised with Council previously. A Customer Service Request has now been raised in the Council's system and will be investigated as soon as possible.

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020**FILE NO:** SF6381**CHIEF EXECUTIVE OFFICER:** Michael Stretton

QUESTIONS and RESPONSES:

The following answers are presented to the set of questions, submitted to Council on 27 February 2020 by Mr Ray Norman.

Questions:

1. Is it the case that, as a consequence of Council's/QVMAG's restructure that there has been a net loss of two full time equivalent staff members - (2 FTEs) - at the QVMAG? Furthermore, that being the case, when were the consequences of this initiative considered by you in open council, and in an transparent way, relative to the institution delivering on whatever 'key performance indicators' (KPI) determined by you? Moreover, in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets, do you acknowledge your obligations as 'trustees'?

Response:

The Council's Chief Executive Officer is responsible for decision making in respect to the operations of the Council. This includes the structuring and staffing of the organisation. Such decisions are made by the Council's Executive Leadership Team. In respect to the staffing at QVMAG, once the positions are fully filled, the FTE count will be 47.45 post the re-structure versus 48.8 pre the re-structure, which is a change of 1.35 FTEs. The main change to the FTE numbers has involved the Building Asset Officer joining the organisation's Building Asset Management Team. The newly formed Building Assets Management Team has assumed responsibility for the management of all of the Council's built assets in a consolidated manner, which has eliminated the previous issues that resulted from having the built asset management functional area being split across the organisation.

2. Is it the case that the collection conservation section of the institution's operation has been closed down? Additionally, is it the case, that the relative staff positions as 'conservators' have been negotiated terminations? Furthermore, that being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever 'key performance indicators' (KPI) determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?
-

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)

Response:

No, this is not the case. Recruitment at QVMAG has not yet been fully completed, including for the conservation function, which now sits within the Knowledge and Content team. It is not appropriate to answer questions relating to specific staffing matters in a public Council meeting.

3. Is it the case that the Resignation of Database Administrator is no longer on staff at the QVMAG and that there is no intention employ such a person again? Likewise, is it the case that there is a cessation of internal digital support generally and indeed projects?
 - Furthermore, that being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever 'key performance indicators' (KPI) determined by you?
 - Likewise, in your capacity as QVMAG's trustees/governors, for a public institution expending public monies when and how did you sanction this significant 'strategic initiative' in an open and transparent way as the custodians of significant cultural, social and scientific assets *notional a component of the 'national estate' ?*
 - If you have sanctioned this 'strategic shift' where can evidence of this be found?

Response:

No, this is not the case. The Council is currently recruiting to fill a vacancy in the Collections Database Administrator role.

4. Is it the case that some 'Collection Officers' have been downgraded to 'Museum Assistants'?
 - If so, what is the rationale for this strategic action?
 - Indeed, has it got anything to do with their relevant qualifications and professional standing?
 - Likewise, upon what expert advice was this strategic decision initiated?
 - Moreover, what impact does this initiative have relative to KPI and accountability?
 - Furthermore, it being being the case that this is so, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever strategic KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)

Response:

No, this is not the case. Collections Officers and Museum Assistants are the same grade. The titles reflect the roles more accurately - Collections Officers work with collections, Museum Assistants have more of a focus on developing content.

5. Is it the case that all 'Curators' have been upgraded to the position of 'Senior Curators'? If so, given that are essentially '*research positions*', on what criteria was this strategic decision taken relative to appointments to these 'new positions'?
 - In fact, against what KPI were the decisions taken relative to academic qualifications, professional research experience and/or publication record and/or professional standing?
 - Moreover, was there a process of open competition in regard to the filling of these '*new positions*'?
 - Likewise, upon what expert advice was this strategic decision made and the suitability of the candidates informed by?
 - Furthermore, it being the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined/sanctioned by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

Response:

The Senior Curator positions are not new positions. The job titles have been altered to more accurately reflect the scope of the roles. As such, the positions were not subject to a recruitment process.

6. Is it the case that the staffing the '*art component*' of the QVMAG staffing has seen an increase in FTE despite it being the smallest collection area?
 - Indeed, what are the strategic implications of this decision and towards achieving what KPI outcomes in program delivery and publication outcomes - *publication meaning exhibitions curated, journal papers published, conference papers presented, etc.*?
 - Upon what expert advice was this strategic initiative taken, when and in what context?
 - Furthermore, given that it is the case, when were the consequences of this initiative considered/sanctioned by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)

Response:

No, this is not the case. The staffing levels within the Visual Art and Design team remain the same.

7. Is it the case that there is an effective decrease by something in the order of one third to staffing of the Natural Sciences collection area?
 - Is it also the case that this component of the QVMAG's collection is the largest component?
 - This being so, what are the strategic implications of this managerial outcome in the context of the QVMAG's KPI, programming, research funding opportunities, research outputs in the context of council declaring a climate emergency with intended impacts upon strategic policy determinations going forward?
 - If it is the case that '*management*' has made this determination alone, was it made in the context of what delegated authority and sanctioned by funding agencies - *current and potential*?
 - Indeed, what independent expert advice was considered/sought in the making of this strategic decision, and who might have provided it and in what timeframe?
 - Furthermore, given that it is the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

Response:

No, this is not the case. The Natural Sciences Team currently includes 2.19FTEs and was previously 2.82FTEs. The Team is now receiving additional assistance from an Assistant Curator (for delivering content) and a Registration Assistant (for managing collections).

8. Is it the case that there has been an addition of two new positions, that have been filled by existing staff - *Assistant Curator to History and Art*?
 - Likewise, is it at the expense of the Natural Sciences and/or conservation?
 - Where these positions filled in open competition to ensure the appointees had commensurate qualifications, experience and professional standing?
 - Against what targeted KPI was this strategic decision made and towards achieving what KPI outcomes?
 - Furthermore, given that it is the case, when were the consequences of this initiative considered and sanctioned by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)

Response:

No, this is not the case. These positions are as a result of the organisational re-structure and replace redundant positions with the same net FTEs from the same areas.

9. Is it the case that the position of QVMAG Director has been made redundant and that incumbent has now been appointed as a "General Manager"?
 - Given that it is the case, what is the function of this General Manager and where is it described in order that relative KPI can be assessed in an open and transparent context?
 - Indeed, against what strategic priority was that decision taken and by whom?
 - Indeed, was that new position openly advertised as a vacancy if different skill sets and qualifications are now required?
 - Furthermore, given that all this is indeed the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever 'key performance indicators' (KPI) determined by you in your capacity as trustees/governors of a public institution expending public monies and the custodians of significant cultural, social and scientific assets?

Response:

No, this is not the case. The change in title of the position of Director Creative Arts and Cultural Services was altered to General Manager Creative Arts and Cultural Services as it better reflects the scope of the role and to ensure consistency across the City of Launceston's Executive Leadership Team.

10. Is it the case that there has been a deliberate reduction in public programs; community engagement services; and the number of in-house exhibitions curated/presented?
 - Likewise, is it the case that this is due to '*management's perception*' that the institution was attempting to achieve '*too much with too little*'?
 - If that is indeed a true reflection of the strategic positioning of the institution, what proactive attempts have been made, or are in process, to ensure that the institution generates more income?
 - Furthermore, given that all this is indeed the case, when were the consequences of this initiative considered by you in open council relative the institution delivering on whatever KPIs determined by you in your capacity as trustees/governors of a public institution expending public monies and the stewards of significant cultural, social and scientific assets?
 - Moreover, when and how has the institution's contribution the city/region's cultural needs and aspirations been taken into account and in the context of who's expert advice - *in particular the institution's relevance to the economic impact of cultural tourism*?

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)

Response:

No, this is not the case. Recruitment for the position of Public Programs Officer has been ongoing and an appointment will be announced soon.

11. Is it the case that despite the consequences of the current '*strategic realignment*' of the QVMAG as an operation, it is proposed that looking ahead the operation undergo yet another review/restructure?
- Moreover, is it the case that this '*strategic repositioning*' is to be focused on the QVMAG becoming more '*commercially viable*'?
 - If that is indeed so, upon what expert advice is this process being driven?
 - Furthermore, if this is so, what meaningful consultation processes are being anticipated to engage with the institution's '*Community of Ownership and Interest*'?

Response:

The organisational review led by the Council's Chief Executive Officer has further identified that the QVMAG is a unique cultural asset which cannot sustainably continue to be operated as a Directorate of a Local Government organisation. There are many reasons for forming this conclusion, but the main reasons are:

- *The size and complexity of the Museum and Art Gallery necessitates a more complex, skills-based governance framework than can be delivered from within a Local Government organization;*
- *The Museum and Art Gallery need to be more entrepreneurial and flexible to operate in the contemporary sector; and*
- *The General Manager needs to be focused exclusively on the Museum and Art Gallery.*

The Council is proposing to transition away from the Directorate-based operational model to a more contemporary management model which is more suited to an cultural entity of the size and scale. This process will involve a future Council decision and community engagement process, however, for the time being, the status quo will remain.

12. Is it the case that as a consequence of the current '*strategic realignment*' of the QVMAG, the institution no longer has a dedicated site-cum-assets manager?
- If so, and given the vulnerability of '*collected material*' - *accessioned or otherwise* - and other infrastructure - *sensitive and otherwise* - on what expert advice was this strategic initiative taken.

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)

- Furthermore, when were the consequences of this initiative considered by you in open council relative the institution's asset management and protection in regard to delivering on whatever KPIs determined by you in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets?

Response:

As previously outlined, the Building Asset Officer has joined the organisation's Building Asset Management Team. The newly formed Building Assets Management Team has assumed responsibility for the management of all of the Council's built assets in a consolidated manner, which has eliminated the previous issues that resulted from having the built asset management functional area being split across the organisation. It was an ineffective use of resources to have a stand-alone asset management officer located at QVMAG.

13. Is it the case that as a consequence of the current 'audit' "un-accessioned collection material" has been found/discovered/rediscovered - *apparently natural history material* - and deemed to be unworthy of being in the collection and thus accessioned?
 - Moreover, is it the case that some of this material has been '*informally disposed of*' - outside the institution and within?
 - In addition, is it the case some of this so-called unworthy material, possibly donated material, is being stored on-site?
 - Given the discovery of this '*unworthy collection material*', and its potential status as a donation, has it been documented in any way?
 - If is being stored on site, for what purpose and under what conditions is it being stored and for what strategic purpose determined by you?
 - In respect to this, what expert advice is being relied upon that this material is indeed unworthy and by whom is it being provided?
 - Furthermore, when were the consequences of this strategic initiative considered by you in open council relative the institution's collections policy and the consequent management protocols, particularly so relative to accessioning and the deaccession of collection material?
 - Likewise, in respect to delivering on whatever KPIs determined by you in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets is all this taking place?

Response:

No, this is not the case. The audit has so far only focussed on the Visual Art and Design collection. The Natural Sciences collection has not yet been audited. It is unclear which material the author is referring to.

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)

14. Is it the case that the institution no longer publishes its collection policy online or for that matter anywhere?
- As a consequence of this, is it the case that the '*collection policy*' is under review and informed by what expert advice and towards what end?
 - Indeed, in your capacity as custodians/trustees/governors of a significant public collection, what mechanisms have you put in place to ensure that the policy is appropriate in a 21stC context in the light of the institution's roles community cultural development and a cultural tourism asset?
 - Moreover, what strategies do you as '*trustees and custodians*' of significant cultural property have in place to ensure the security of the collections and that appropriate ethical standards are maintained in regard to appropriate collection management?
 - As the custodians of collections that constitute a significant component of '*the national estate*', what protocols have you put in place to ensure the appropriateness of acquisitions, accessions and deaccessions are documented appropriately?
 - As the custodians of collections are you satisfied that the institute's current collection policy represents '*best practice*' in a 21stC context and that have you formally sanctioned '*the policy*' in the context of accountability and transparency in accord with the trust invested in you?

Response:

No, this is not the case. The Collections Policy is currently under review and the new version will be published as soon as it is available.

15. Is it the case that as a consequence of staff losses via resignations and/or redundancy core areas of the operation have lost experienced and expert personnel whom it is not intended that they be replaced?
- As a consequence of this strategic initiative, when was this considered or sanctioned by you in open council relative the institution's policy priorities and relative to whatever KPIs determined by you?
 - Indeed, in your capacity as custodians/trustees/governors of a public institution holding significant cultural, social and scientific assets in what context have you formally sanctioned this circumstance in the context of accountability and transparency?

8.1.2 Public Questions on Notice - Mr Ray Norman - 27 February 2020 ...(Cont'd)

Response:

As mentioned previously, the Council's Chief Executive Officer is responsible for decision making in respect to the operations of the Council. This includes the structuring and staffing of the organisation. Such decisions are made by the Council's Executive Leadership Team. Of course, the Council has been fully consulted and are supportive of the organisational changes which have occurred. The Council has established a clear vision, purpose and values for the organisation through the approval of the Greater Launceston Plan and the Corporate Strategic Plan and it is the responsibility of the Chief Executive Officer to lead the organisation consistent with this strategic direction. Obviously, with the significant organisational re-structure which the organisation is completing, there maybe a resultant period of discomfort and uncertainty, however, in reality, the process has delivered an organisational structure which is fit for the future and which has actually increased the staffing levels where required to better service our community.

8.2 Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

8.2.1 Mr Robin Smith - COVID-19 Pandemic

1. In light of the current COVID-19 pandemic declaration, would the Council consider suspending the use of the big street sweepers (replacing with the smaller *Glutton* unit), ash trays and drinking fountains?

The Mayor, Councillor A M van Zetten, responded by saying that this question would be Taken on Notice and a response provided in the Council Agenda of 2 April 2020.

2. Is Council in a position to respond to the changing requirements of food businesses and restaurants?

The Mayor, Councillor A M van Zetten, responded by saying that the Council is taking advice from relevant Government agencies and changes would be advised as soon as practical.

3. Is the Council planning to re-consider waste disposal charges within the CBD due to the COVID-19 pandemic?

The Mayor, Councillor A M van Zetten, noted that considerations such as these will be discussed in the Notice of Motion later in the Agenda.

4. Are additional tankers available for street disinfection and can business owners disinfect the street areas outside their own businesses?

The Mayor, Councillor A M van Zetten, responded by saying that this question would be Taken on Notice and a response provided in the Council Agenda of 2 April 2020.

8.2.2 Mr Brian Khan - North-East Railway

1. **Will Council adhere to its Recommendation of 24 September 2018 to convince government to keep the railway line from Turners Marsh to Wyena?**

The Mayor, Councillor A M van Zetten, responded by saying that this issue had already been dealt with in discussions held with the Dorset Council and the State Government. The matter has already been determined.

2. **With reference to my letter in *The Mercury* on 18 March 2020, in light of the stimulus package and advantages for Bridestowe Estate who have a visitation of 85,000 people per year, my question is will Council support the Vice-Chancellor of the University of Tasmania and Mr Robert Raven, owner of Bridestowe Estate, in support of the motion?**

The Mayor, Councillor A M van Zetten, responded by saying that it was unclear what motion was being referred to, however, decisions regarding the management of the North- East Railway were being administered by the Dorset Council with direction from the State Government.

8.2.3 Mr Brian Khan - COVID-19 Measure

1. **Will Council remit charges if I provide three Director's chairs and side tables for the *Relax Coffee Shop* at Newstead, for outside use and separation due to the COVID-19 pandemic?**

The Mayor, Councillor A M van Zetten, noted that issues such as this would be considered once the matter or proposal is submitted to the Council in writing detailing the request and proposal with more information.

The following two procedural motions were required to allow Council to consider Agenda Item 21.1 - Notice of Motion - Councillor A M van Zetten - Community Care and Recovery Package as Urgent Business and to allow Agenda Item 20.1 - Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmanian Limited and 21.1 - Notice of Motion, - Councillor A M van Zetten - Community Care and Recovery Package to be considered early in the Meeting.

DECISION: 19 March 2020

MOTION

Moved Councillor D C Gibson, seconded Councillor J Finlay.

That Council, by absolute majority, agrees that:

- pursuant to Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas), to deal with this matter, being one that was not included on the published Agenda; and
- notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter on the agenda and that the matter is urgent, that advice having been provided to Councillors by email on 18 March 2020 and in the report attached to this matter.

CARRIED BY ABSOLUTE MAJORITY 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

DECISION: 19 March 2020**MOTION**

Moved Councillor D C Gibson, seconded Councillor R I Soward.

That Council move to discuss Agenda Item 21.1 - Notice of Motion - Councillor A M van Zetten - Community Care and Recovery Package and Agenda Item 20.1 - Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited be brought forward in the Agenda.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

Council moved to discuss Agenda Item 21.1 - Notice of Motion - Councillor A M van Zetten - Community Care and Recovery Package.

21.1 Notice of Motion - Councillor A M van Zetten - Community Care and Recovery Package**FILE NO:** SF5547**CHIEF EXECUTIVE OFFICER:** Michael Stretton

DECISION STATEMENT:

To consider a Notice of Motion submitted by the Mayor, Councillor A M van Zetten as a late Council meeting item regarding a Community Care and Recovery Package in respect to the declared COVID-19 pandemic.

RECOMMENDATION:

1. That Council by absolute majority agrees that:
 - pursuant to Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas), to deal with this matter, being one that was not included on the published Agenda; and
 - notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter on the agenda and that the matter is urgent, that advice having been provided to Councillors by email on 18 March 2020 and in the report attached to this matter.
 2. That Council, by simple majority, requests the Chief Executive Officer to work with Council staff, General Managers from the Northern Tasmanian Councils and CEO of the Northern Tasmania Development Corporation, to prepare a Community Care and Recovery Package, which should include the consideration of the following elements:
 - (a) Provision of rates relief for businesses impacted by closure as a result of the pandemic;
 - (b) Development of a Rates Hardship Policy;
 - (c) Provision of fees and charges relief for businesses, community groups, sporting clubs and the like, to assist in managing their response to and recovery to the pandemic;
 - (d) Early payment of creditors by Councils and negotiable terms of payment for debtors;
 - (e) The development of a framework and provision of a one-off special grant round to support business innovation which would include a focus on the development of digital capability (i.e. on-line services) as well as to facilitate opportunities for developing circular economy initiatives;
 - (f) Support for sporting and cultural groups to develop alternate approaches to their activities;
 - (g) Supporting the more vulnerable members of our community;
 - (h) Develop a framework to strengthen the resilience of our community;
 - (i) Negotiated rent relief for the use of Council facilities; and
 - (j) Support for cancelled events to retain grant funding and re-plan events.
-

COUNCIL MINUTES

Thursday 19 March 2020

21.1 Notice of Motion - Councillor A M Van Zetten - Community Care and Recovery Package ...(Cont'd)

3. That the Chief Executive Officer provides a report to the following Council Meeting outlining the package.
 4. Notes, for the avoidance of doubt, Chief Executive Officer means the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).
-

Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.

The Mayor, Councillor A M van Zetten, handed the Chair to the Deputy Mayor, Councillor D C Gibson at 1.15pm.

DECISION: 19 March 2020

MOTION 1

Moved Councillor A M van Zetten, seconded Councillor R I Soward.

That the Motion, as per the Recommendations 2., 3. and 4. to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

COUNCIL MINUTES

Thursday 19 March 2020

21.1 Notice of Motion - Councillor A M Van Zetten - Community Care and Recovery Package ...(Cont'd)

DECISION: 19 March 2020

MOTION 2

Moved Councillor K P Stojansek, seconded Councillor J Finlay.

That an additional three minutes speaking time be granted to Councillor R I Soward.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

DECISION: 19 March 2020

MOTION 3

Moved Councillor D H McKenzie, seconded Councillor A E Dawkins.

That an additional three minutes speaking time be granted to Councillor T G Walker.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

The Mayor, Councillor A M van Zetten, resumed the Chair at 1.58pm.

COUNCIL MINUTES

Thursday 19 March 2020

20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited

FILE NO: SF3249

CHIEF EXECUTIVE OFFICER: Michael Stretton

DECISION STATEMENT:

To consider the leasing or licencing of land at Inveresk currently occupied by the Royal National Agricultural and Pastoral Society of Tasmania Limited.

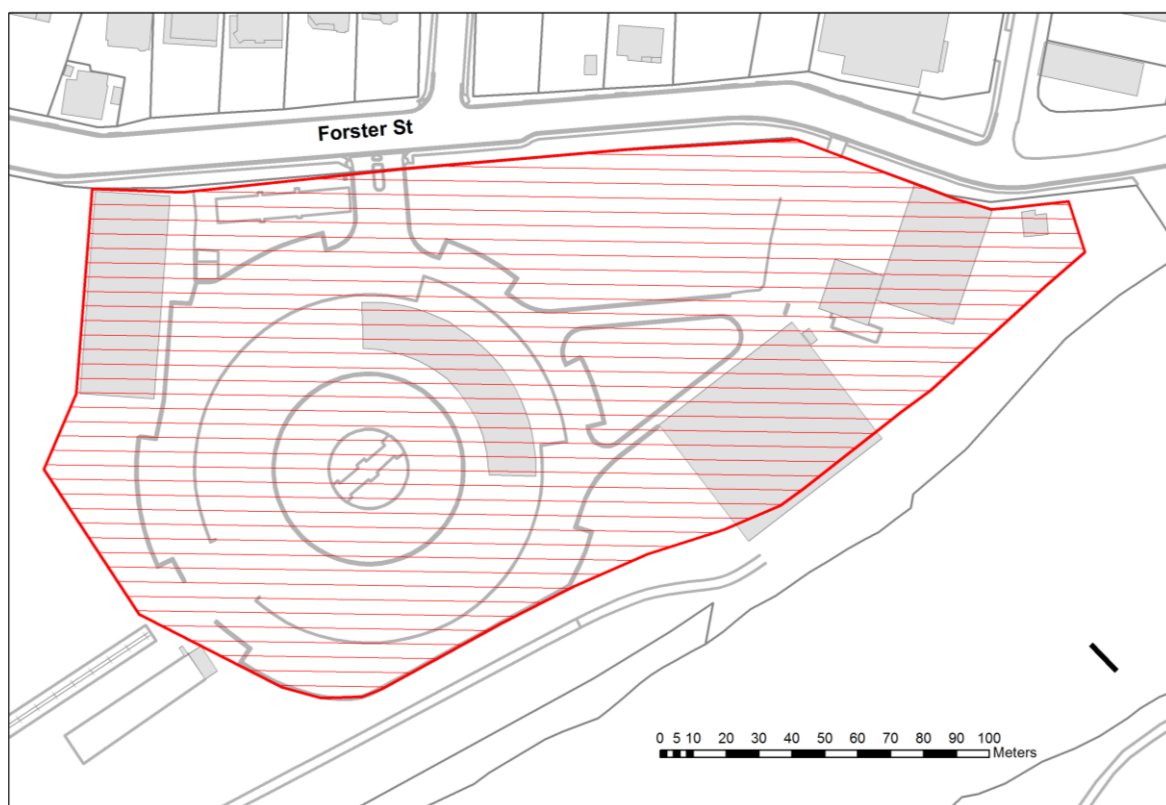
RECOMMENDATION:

That Council:

1. notes the parking arrangements proposed by the University of Tasmania to accommodate the parking demand that will be created by the increase in students as a result of the University relocation to the Inveresk and Willis Street Precinct, together with the public demand which will remain within the precinct;
 2. accepts the surrender of the lease currently existing between the Council and the Royal National Agricultural and Pastoral Society of Tasmania Limited over land at Inveresk with the final terms of the surrender to be agreed by the Chief Executive Officer;
 3. pursuant to section 178 of the *Local Government Act 1993* (Tas), and subject to a Planning Permit being issued for the construction of a car park on the land, resolves by absolute majority to dispose of the public land identified at Recommendation 6 by lease, or otherwise by licence, for a period of 20 years (with an option for a further 20 years) to the University of Tasmania on the following terms:
 - a. the University of Tasmania will be responsible for funding and constructing the private and public car parks on the land.
 - b. the Council will be responsible for the reasonable maintenance of the car parks throughout the relevant period.
 - c. the University of Tasmania will provide the Council with use of the private car park during events outside of the University of Tasmania's ordinary hours of operation.
 - d. the Council will receive all revenue from the public car park at all times and from the private car park during events, with the exception of UTAS staff/students that have a valid parking permit.
 - e. any right, option or discretion available to Council under the lease, licence and or other commercial arrangement may be exercised by the Chief Executive Officer.
 - f. the remaining terms of any lease, licence and or commercial arrangement to be agreed by the Chief Executive Officer.
-

20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)

4. requests the Chief Executive Officer to do anything necessary or convenient to implement the decision to dispose of or deal with the land, noting that a decision to dispose or otherwise deal with the land is subject to a planning permit being issued for the construction of a car park on the land;
5. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council under section 61 of the *Local Government Act 1993* (Tas); and
6. notes that the land mentioned at Recommendation 3. is the land appearing in the following plan:



Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.

Due to a Declaration of Interest in Agenda Item 20.1 - Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited, Councillor R I Soward withdrew from the Meeting at 1.59pm

20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited ...(Cont'd)

Mr Phil Leersen (on behalf of the University of Tasmania) spoke for the Recommendation

Mr David Cox (on behalf of the Hawthorn Football Club) spoke for the Recommendation

Mr Brian Bennett (on behalf of the Royal National Agricultural and Pastoral Society of Tasmania Limited) spoke for the Recommendation

Mr Neil Grose (on behalf of the Launceston Chamber of Commerce) spoke for the Recommendation

DECISION: 19 March 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:1

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

AGAINST VOTE: Councillor P S Spencer

ABSENT DUE to DECLARATION of INTEREST: Councillor R I Soward

The Mayor, Councillor A M van Zetten, handed the Chair to the Deputy Mayor, Councillor D C Gibson at 2.16pm

The Mayor, Councillor A M van Zetten, resumed the Chair at 2.17pm

Councillor R I Soward re-attended the Meeting at 2.18pm

COUNCIL MINUTES

Thursday 19 March 2020

The Mayor, Councillor A M van Zetten, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

9 PLANNING AUTHORITY

9.1 Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential

FILE NO: SF6960

AUTHOR: Luke Rogers (Town Planner)

GENERAL MANAGER: Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To provide a statement to the Tasmanian Planning Commission, subsequent to the public exhibition period, for an amendment to the Launceston Interim Planning Scheme 2015.

PREVIOUS COUNCIL CONSIDERATION:

Council - 31 October 2019 - Agenda Item 8.1 - 1A George Town Road, Newnham - Rezone the Land from Recreation to Inner Residential.

RECOMMENDATION:

That Council:

1. considers the representation received to Amendment 57 of the Launceston Interim Planning Scheme 2015, together with the responses provided;
 2. in accordance with section 39(2) of the *Land Use Planning and Approvals Act 1993*, notifies the Tasmanian Planning Commission that one representation was received during the public exhibition period for Amendment 57; and
 3. provides advice to the Tasmanian Planning Commission that it is the view of the Council that Amendment 57 be approved as certified and exhibited.
-

Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development) and Ms P Glover (Team Leander Planning Assessments) were in attendance to answer questions of Council in respect of this Agenda Item.

COUNCIL MINUTES

Thursday 19 March 2020

9.1 Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential ...(Cont'd)

DECISION: 19 March 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

COUNCIL MINUTES

Thursday 19 March 2020

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision into Three Lots

FILE NO: DA0679/2019

AUTHOR: Duncan Payton (Town Planner)

GENERAL MANAGER: Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To consider and determine a request to enter into a consent agreement pursuant to the *Resource Management and Planning Appeals Tribunal Act 1993*.

PREVIOUS COUNCIL CONSIDERATION:

A number of development approvals have been issued for the site, encompassing, amongst others, the construction of the Centerlink building on Boland Street, the establishment of Hogs Breath Cafe in the Vertical Retort building on Willis Street, extensions to the Horizontal Retort building for Port of Launceston offices.

Most recently:

DA0305/2019 - construction of multi-storey carpark and subdivision - withdrawn following Tasmanian Heritage Council refusal;

DA0306/2019 - construction of art gallery and restaurant, six storeys to a height of 23.74m in the gasometer structure; and

DA0679/2019 – the current proposal for the construction of a multi-storey carpark and subdivision. This proposal was refused by the Planning Authority on 23 January 2020, following refusal by the Tasmanian Heritage Council. The applicants appealed the refusal to the Resource Management and Planning Appeals Tribunal (the Tribunal).

Following the lodgement of the appeal, discussions between the parties have progressed to the current position where the Tasmanian Heritage Council is satisfied with modified plans and has prepared a consent agreement, to be signed by all parties, which will replace the previous refusal with the granting of a permit, subject to conditions and thus resolve the appeal.

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)

RECOMMENDATION:

That Council, authorises the Chief Executive Officer to sign a consent agreement to resolve planning appeal 12/0P by replacing the refusal to grant a permit with the granting of a permit for development application DA0679/2019 for Vehicle Parking - construction of a multi-storey carpark and Subdivision - boundary adjustment and subdivision into three lots at 90-110 Cimitiere Street, 2, 4, 6, 8, 10 and 12 - 18 Willis Street and 8 and 10 Boland Street, Launceston subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Plan of subdivision, prepared by PDA Surveyors, drawing no. 43682J-P05, 90-110 Willis Street, Launceston, dated 22 July 2019
- b. Plan of subdivision, prepared by PDA Surveyors, drawing no. 43682J-P04, 90-110 Willis Street, Launceston, dated 19 June 2019
- c. Location Plan and Ground Floor Plan, prepared by Artas Architects, drawing A7000-Sk17, Proposed Gasworks Multi-Storey Car Park, revision Sk17, dated 20/02/2020
- d. Levels 1-6 Floor Plans, prepared by Artas Architects, drawing A7001-Sk14, Proposed Gasworks Multi-Storey Car Park, revision Sk14, dated 20/02/2020
- e. Sections, prepared by Artas Architects, drawing A7002-DA03, Proposed Gasworks Multi-Storey Car Park, revision DA03, dated 11/11/2019
- f. External Elevations, prepared by Artas Architects, drawing A7003-DA05, Proposed Gasworks Multi-Storey Car Park, revision DA04, dated 18/02/2020
- g. Perspectives, prepared by Artas Architects, drawing A8002-Sk01, Proposed Gasworks Multi-Storey Car Park, revision Sk01, dated 20/02/2020
- h. Sun Study 1, prepared by Artas Architects, drawing A7005-DA01, Proposed Gasworks Multi-Storey Car Park, revision DA01, dated 21/06/2019
- i. Sun Study 2, prepared by Artas Architects, drawing A7006-DA01, Proposed Gasworks Multi-Storey Car Park, revision DA06, dated 21/06/2019
- j. External Finishes Concept, prepared by Artas Architects, drawing 191013 P02, Proposed Gasworks Multi-Storey Car Park, page 1, dated 11/11/2019
- k. External Finishes Concept, prepared by Artas Architects, drawing 191013 P02, Proposed Gasworks Multi-Storey Car Park, page 2, dated 11/11/2019
- l. Planning Submission, prepared by Tasland Developments, 90-110 Willis Street, Launceston, Multi-Storey Car Park, undated
- m. Heritage Impact Assessment, prepared by Plico Design Studio, 90-110 Cimitiere Street, Launceston, Multi-Storey Car Park, dated 30/11/2019
- n. Traffic Impact Assessment (TIA), prepared by Traffic & Civil Services, 90-110 Willis Street, Launceston, Multi-Storey Car Park, dated July 2019

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)

2. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

3. FINAL PLAN OF SURVEY

The Final Plan will not be sealed until all conditions have been complied with.

4. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am to 6.00pm

Saturday - 8.00am to 5.00pm

No works on Sunday or Public Holidays

5. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Amended Submission to Planning Authority Notice, Reference No. TWDA 2019/01789-LCC, dated 06/12/2019 and attached to the permit.

6. AMENDED PLANS REQUIRED

Prior to the commencement of any work and use, amended plans must be submitted to show:

- a. The walkway from Cimitiere Street to the car park is to be redesigned using Crime Prevention Through Environmental Design (CPTED) principles including clear sight lines from each end of the walkway and lighting.
- b. A 1.5m wide footpath from the car park to Willis Street as recommended in the TIA.
- c. Shared zone 10km/h signage in the car park to the north of the proposal.

Once approved by the Manager City Development, these amended plans will be endorsed and will then form part of the Permit and shall supersede the original endorsed plans

7. DAMAGE TO COUNCIL INFRASTRUCTURE

The developer is liable for all costs associated with damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

**9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots
...(Cont'd)**

8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Infrastructure and Engineering is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

9. SINGLE STORMWATER CONNECTIONS

All proposed new pipelines must be connected to the existing internal drainage network for the property. It is not permitted to have multiple connections to the Council's stormwater mains.

10. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

11. VEHICULAR CROSSINGS

No new vehicular crossing shall be installed, or any existing crossing removed or altered (including but not limited to the alteration of the kerb and channel or the placement of additional concrete segments against the existing apron) without the prior approval of Technical Services.

An application for such work must be lodged electronically via the Council's eServices web portal or on the approved hard copy form.

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ...(Cont'd)

All redundant crossovers and driveways must be removed prior to the occupation of the development.

All new works must be constructed to the Council's standards and include all necessary alterations to other services including lowering/raising pit levels, upgrading trenches non trafficable trenches to trafficable standard and/or relocation of services. Permission to alter such services must be obtained from the relevant authority (eg, TasWater, Telstra and TasNetworks, etc). The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense.

12. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

13. OCCUPATION OF ROAD RESERVE (METERED PARKING BAYS)

Prior to the commencement of occupation, the applicant must make application to Council's General Manager Infrastructure and Assets Network for the occupation of the metered parking spaces located along the northern side of Cimitiere Street. The applicant must pay the prescribed daily fee for each occupied metered space for the duration of the occupation, except where the Council's Team Leader Parking permits a variation.

14. CAPPING OF SERVICES

Unused service connections must be capped for possible future use, or permanently sealed with concrete plugs and the disused portion of pipe filled with an approved medium. The location of any capped services must be located on a site plan and provided to the Council.

15. PROTECTION OF PIPELINES

The existing underground Council pipes are to be located, both in alignment and depth, prior to the start of construction and all necessary steps taken to protect these pipes from damage during the construction process, including from vehicular access over the pipes, or from loads transmitted to the pipes from the proposed development. This shall be achieved in the following manner:

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)

- a. Footings must be no closer than 1.5m from the outer edge of the pipe,
- b. Footings must extend below the line of influence, being a line rising at 45 degrees from the invert of the pipe,
- c. There must be a minimum clear space between buildings or substantial structures of at least 3m in width to allow maintenance along the line of the pipe.
- d. Manholes or inspection openings are not to be covered and must remain accessible at all times.

No work over or immediately adjacent to the pipe is to commence without the written permission of the General Manager or his delegate pursuant to section 13 of the *Urban Drainage Act 2013*.

16. SUBMISSION AND APPROVAL OF PLANS

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the General Manager Infrastructure and Assets Network for approval. Such plans and specifications must:

- a. Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
 - i. Electricity infrastructure including street lighting.
 - ii. Communications infrastructure and evidence of compliance with the 'fibre-ready' requirements of National Broadband Network.
 - iii. Evidence of assessment by TasGas Networks re provision of reticulated gas network.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
 - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
 - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion and Final inspections.

17. CONSTRUCTION OF WORKS

Private and public infrastructure works must be constructed in accordance with plans and specification approved by the General Manager Infrastructure and Assets Network.

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- a. Stormwater
 - i. The provision of a DN 150 connection to the lowest point of each lot,
 - ii. Relocation of the existing SEP in Willis Street to accommodate the modified driveway crossover.
- b. Roads
 - i. Modification of the existing driveway crossover in Willis Street at the property frontage for Lot 1,
- c. Electricity, Communications and Other Utilities
 - i. An underground reticulated electricity system and public street lighting scheme must be provided to service all lots and installed to the approval of the Responsible Authority,
 - ii. An underground telecommunications system must be provided to service all lots and installed to the approval of the Responsible Authority,
 - iii. Provision of a suitably sized conduit/corridor for the future provision of broadband internet infrastructure.
 - iv. Provision of reticulated gas network to service all lots and installed to the approval of the Responsible Authority.

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

- a. Construction requirements,
- b. Appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange the Council's Audit inspections and other responsibilities,
- c. Construction Audit inspections,
- d. Practical Completion and after a 12 months defects liability period the Final Inspection and Hand-Over.

18. CONSTRUCTION DOCUMENTATION

At the time of practical completion for the public works, the developer must provide the Council with construction documentation sufficient to show that the works are completed in accordance with the Council's standards and are locatable for maintenance or connection purposes. The construction documentation is to consist of:

- a. An "as constructed" plan in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure and Assets Network.
- b. A Closed Circuit Television inspection report for all sewers or drains constructed or incorporated in the works.

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)

- c. Compaction and soil test results for all earthworks or pavement works.
- d. An engineer's certificate that each component of the works comply with the approved engineering plans and the Council's standards.

19. EASEMENTS

Easements are required over all Council and third party services located in private property. The minimum width of any easement must be 3m for the Council (public) mains. A greater width will be required in line with the LCC document '*How close can I build to a Council Service?*' where the internal diameter of the pipe is greater than 475 mm or where the depth of the pipe exceeds 2.1m. A lesser width may be approved for a private service prior to the lodgement of a final plan of survey.

20. COMPLETION OF WORKS

All works must be carried out to the Council's standards and to the satisfaction of the General Manager Infrastructure and Assets Network and under the direct supervision of a Civil Engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to the Council's standards will be required prior to issue of the Certificate of Practical Completion.

21. AS CONSTRUCTED PLANS

An "as constructed" plan must be provided in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure and Assets Network.

22. AMENITY - COMMERCIAL/INDUSTRIAL USE

The construction phase and on-going use on this site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise, artificial light, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

23. EXTERIOR AND SECURITY LIGHTING PLANNING

Exterior Lighting and Security lighting to comply with the Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting" or any subsequent versions of the document.

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)

24. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

25. CONTAMINATED LAND

The developer must comply with the Soil Contamination Assessment for Planning Approval Report prepared by es&d dated 26/09/17 and letter prepared by es&d dated 9 December 2019 and complete all works required in the recommendations.

Any new information which comes to light during construction works, which has the potential to alter previous conclusions about site contamination and remediation, must be notified to the Council and (Environmental Protection Authority if relevant) immediately upon discovery.

26. SIGNAGE CONTENT

Due to the listing of the site as a Local Heritage Place, any additional signage and any alteration to the content or graphic of approved signs may require separate approval of the Council.

27. SIGN MAINTENANCE

The sign structure and the individual blades must be constructed and maintained in good condition to the satisfaction of the Council.

28. ARCHAEOLOGY

1. Prior to the commencement of works involving ground disturbance:
 - i. An Archaeological Method Statement (AMS) must be prepared by a qualified professional historical archaeologist; and
 - ii. The AMS must include a method for sorting, assessing, discarding, curating and interpreting any identified materials; and
 - iii. The AMS must be submitted to and endorsed by the Manager City Development. Once endorsed, the archaeological processes that are recommended in the AMS will form part of this Planning Permit and must be implemented.
2. Prior to the commencement of bulk excavations for the purpose of building construction, a draft report detailing the findings of the archaeological investigations must be submitted and be to the satisfaction of the Manager City Development.

9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots ... (Cont'd)

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0679/2019. You should contact the Council with any other use or developments, as they may require the separate approval of the Council. The Council's planning staff can be contacted on 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to the Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Contaminated Site

If the use of this site is to change to a sensitive use eg. residential premises a further Environmental Site Assessment in accordance with the requirements of Environmental Management and Pollution Control Act 1994 will be required by council prior to further approvals being granted.

COUNCIL MINUTES

Thursday 19 March 2020

- 9.2 91-110 Cimitiere Street, 2, 4, 6 and 8 Willis Street and 8 and 10 Boland Street, Launceston - Vehicle Parking - Construction of a Multi Storey Car Park and Subdivision - Boundary Adjustment and Subdivision Into Three Lots
...(Cont'd)

D. Local Heritage Place Listings

Please note that all lots affected by the subdivision will remain listed as Local Heritage Places within the current Planning Scheme as part of the original entry for 90-110 Cimitiere Street, Launceston (title no. 175929/2) and that works to the new lots may be subject to the current heritage code. The owner may request to have listings reviewed when the new property titles are sealed.

Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development) and Mr D Payton (Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020

MOTION

Moved Councillor J Finlay, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone - Launceston Interim Planning Scheme 2015

FILE NO: SF7105

AUTHOR: Catherine Mainsbridge (Senior Town Planner)

GENERAL MANAGER: Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To decide whether the Planning Authority will determine to:

1. initiate and certify Amendment 63 to add Clause 9.5 - Access Across Land In Another Zone to Part C Special Provisions of the Launceston Interim Planning Scheme 2015.
2. make a submission to the Tasmanian Planning Commission that, in the opinion of the Planning Authority, the Commission has the power to dispense with the requirements relating to the public exhibition of Amendment 63 in accordance with section 37(1) of the *Land Use Planning and Approvals Act 1993*.

RECOMMENDATION:

That Council:

1. pursuant to the former section 34(1)(b) of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 63 to the Launceston Interim Planning Scheme 2015 to insert an additional Special Provision to Part C Special Provisions with Clause 9.5 - Access Across Land In Another Zone.
 2. pursuant to the former section 35(1) of the *Land Use Planning and Approvals Act 1993*, certifies the draft amendment (ECM Document Reference Number 4257485).
 3. directs the General Manager Community and Place Network to arrange for a submission to be made to the Tasmanian Planning Commission to the effect that, in the opinion of the Planning Authority, the Commission has the power to dispense with the requirements relating to the public exhibition of Amendment 63 in accordance with former section 37(1) of the *Land Use Planning and Approvals Act 1993*.
-

Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development) and Mrs C Mainsbridge (Senior Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.

**9.3 Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone -
Launceston Interim Planning Scheme 2015 ...(Cont'd)**

DECISION: 19 March 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:1

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson,
Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H
McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer,
Councillor J G Cox and Councillor A G Harris**

AGAINST VOTE: Councillor T G Walker

**The Mayor, Councillor A M van Zetten, announced that Council no longer sits as a
Planning Authority.**

10 ANNOUNCEMENTS BY THE MAYOR

10.1 Mayor's Announcements

FILE NO: SF2375

Friday 6 March 2020

- Attended the launch of *Back to the 80s ... the totally awesome musical!*
- Attended the Hawthorn versus Melbourne AFL match at UTAS Stadium

Wednesday 11 March 2020

- Visited the *An Unbroken String* exhibition at Design Tasmania

Sunday 8 March 2020

- Presented trophies at Launceston's Henley Regatta

Thursday 12 March 2020

- Competed in the Mayoral Croquet Doubles Challenge

Saturday 14 March 2020

- Officiated at *Relay for Life*
-

The Mayor, Councillor A M van Zetten reported that he did not attend the Relay for Life event which was cancelled.

11 COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

11.1 Councillor D C Gibson

- **Noted the impact on the cultural life and Arts section of the community due to the COVID-19 pandemic and the longer term effects that will follow in light of the recently endorsed *City of Launceston Cultural Strategy***
- **Advised that Round 40 of the *Community Funds* is still open to the public**

11.2 Councillor A E Dawkins

- **Endorsed comments regarding the difficulties being faced by Arts community along with those in other sections of the community**
- **Noted that *A Festival Called PANAMA* was held and was well attended**
- **Highlighted the Access Committee's Draft Access Framework due to go out for community consultation**

11.3 Councillor D H McKenzie

- **Highlighted issues facing Theatre North and the Launceston Airport in light of the COVID-19 pandemic**

11.4 Councillor T G Walker

- **Attended *A Festival Called PANAMA* and noted the recycling efforts undertaken at the event**

11.5 Councillor P S Spencer

- **Noted the support Councillors could provide for the local community**

11.6 Councillor J G Cox

- **Attended the recent *Road Safety Symposium* in Melbourne and provided a brief report highlighting issues such as transport challenges, safer and more productive cities and traffic calming measures that were discussed**

12 QUESTIONS BY COUNCILLORS

12.1 Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

No Councillor's Questions on Notice were identified as part of these Minutes

12.2 Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

12.2.1 Councillor A E Dawkins - *Harvest Market* Option

1. In light of the current situation, is there an opportunity to allow a number of food vans from *Harvest Market* to share space with *Flick the Bean*, to ensure they are able to continue to operate, whilst *Harvest Market* moves to an online service?

The Mayor, Councillor A M van Zetten, noted that this question would be Taken on Notice and a response provided in the Council Agenda of 2 April 2020.

13 COMMITTEE REPORTS**13.1 Heritage Advisory Committee Meeting - 27 February 2020****FILE NO:** SF2965**AUTHOR:** Fiona Ranson (Heritage Planner)**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To receive and consider a report from the Heritage Advisory Committee Meeting held on 27 February 2020.

RECOMMENDATION:

That Council receives the report from the Heritage Advisory Committee Meeting held on 27 February 2020.

Mrs L Hurst (General Manager Community and Place Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020**MOTION**

Moved Councillor D H McKenzie, seconded Councillor T G Walker.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

13.2 Tender Review Committee Meeting - 27 February 2020**FILE NO:** SF0100/CD.004/2020**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To receive a report from the Tender Review Committee (a delegated Authority Committee).

RECOMMENDATION:

That Council notes the decision of the Tender Review Committee to accept the tender submitted by Crossroads Civil Contracting Pty Ltd for the Prossers Forest Road - Road Asset Upgrade, Contract Number CD.004/2020 for \$327,249.20 (exclusive of GST).

Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020**MOTION**

Moved Councillor J G Cox, seconded Councillor P S Spencer.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

13.3 Audit Panel Meeting - 17 February 2020**FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Chief Financial Officer)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To receive a report from the Audit Panel following the Meeting held on 17 February 2020.

RECOMMENDATION:

That Council receives the report from the Audit Panel Meeting held on 17 February 2020.

Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020**MOTION**

Moved Councillor D H McKenzie, seconded Councillor J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

13.4 Tender Review Committee Meeting - 5 March 2020**FILE NO:** SF0100/CD.055/2019**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To receive a report from the Tender Review Committee (a delegated Authority Committee).

RECOMMENDATION:

That Council notes the decision of the Tender Review Committee to accept the tender submitted by SAGE Automation for the City of Launceston Smart City Mobility Project, Contract No CD.055/2019 be accepted for a cost to Council of \$800,000 (exclusive of GST).

Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020**MOTION**

Moved Councillor J G Cox, seconded Councillor P S Spencer.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

14 COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 2(c)

14.1 Council Workshop Report

FILE NO: SF4401

AUTHOR: Anthea Rooney (Committee Clerk)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RECOMMENDATION:

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 12 and 19 March 2020:

Tasdance and the City of Launceston - Strong Cultural Partners

Councillors discussed cultural partnerships with Tasdance.

403 Glenwood Road, Relbia

Councillors were provided with an update on drainage issues (open drain) at 403 Glenwood Road, Relbia.

Building Surveying Fees and Charges 2020/2021

Councillors reviewed the proposed Building Surveying Fees and Charges for 2020/2021 in preparation for the 19 March 2020 Council Meeting.

Greater Launceston Transformation Plan Update

Councillors were provided with an update on the Greater Launceston Transformation Plan.

Community Appointments to Advisory Committees Policy and Terms of Reference - Cataract Gorge Reserve Advisory Committee

Councillors provided feedback on two policies currently being reviewed.

Assessment of Unsolicited Proposals to Develop Council Owned Property

Following input from Councillors discussion occurred regarding unsolicited proposals to develop Council owned property.

14.1 Council Workshop Report ...(Cont'd)

Disposal of Easements - Swanston Park, Waverley

Councillors engaged in discussion regarding the price to be paid for disposing of the Council's interests in easements over specific land at Waverley.

Councillor Engagement Session

The Hon Mark Shelton MP held a meet and greet session with Councillors and discussed matters of importance in line with his ministerial role.

University of Tasmania Briefing

Councillors received a presentation from Professor Rufus Black (Vice-Chancellor).

Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020**MOTION**

Moved Councillor A G Harris, seconded Councillor J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

15 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motion were identified as part of these Minutes

16 COMMUNITY AND PLACE NETWORK ITEMS

16.1 Restricted Areas Under the *Dog Control Act 2000* (Tas)

FILE NO: SF0079

AUTHOR: Peter Denholm (Team Leader Regulations Services)

GENERAL MANAGER: Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To consider the declaration of restricted areas for the purposes of the *Dog Control Act 2000* (Tas).

PREVIOUS COUNCIL CONSIDERATION:

Council - 6 February 2020 - Agenda Item Number 16.1 - Restricted Areas Under the *Dog Control Act 2000* (Tas)

RECOMMENDATION:

That Council:

1. forms the view that the following locations be restricted areas for the purpose of the *Dog Control Act 2000* (Tas) section 23(1)(c):
 - a. Riverbend Park, marked in red on the map appearing at Recommendation 4a. is a restricted area where dogs, other than guide dogs or hearing dogs, are restricted from entering at all times, as shown in Figure 1 below.
 - b. Part of the Heritage Forest off-leash area, marked in blue on the map appearing at Recommendation 4b. is a restricted area, a condition of use of which is that greyhounds are the only dogs permitted in the area, as shown in Figure 2 below.
 - c. Part of the Heritage Forest off-leash area, marked in red on the map appearing at Recommendation 4b., is a restricted area, a condition of use of which is that vulnerable dogs are the only dogs permitted in the area, as shown in Figure 2 below.
 2. acknowledges that the Chief Executive Officer has exercised Council's powers under sections 7 and 24 of the *Dog Control Act 2000* (Tas), to allow consultation with relevant bodies and organisations and by public notice has provided the opportunity for public submissions on the intended declaration and consequent necessary amendments to Council's Dog Management Policy (10-Plx-013).
-

16.1 Restricted Areas Under the *Dog Control Act 2000* (Tas) ...(Cont'd)



Figure 1

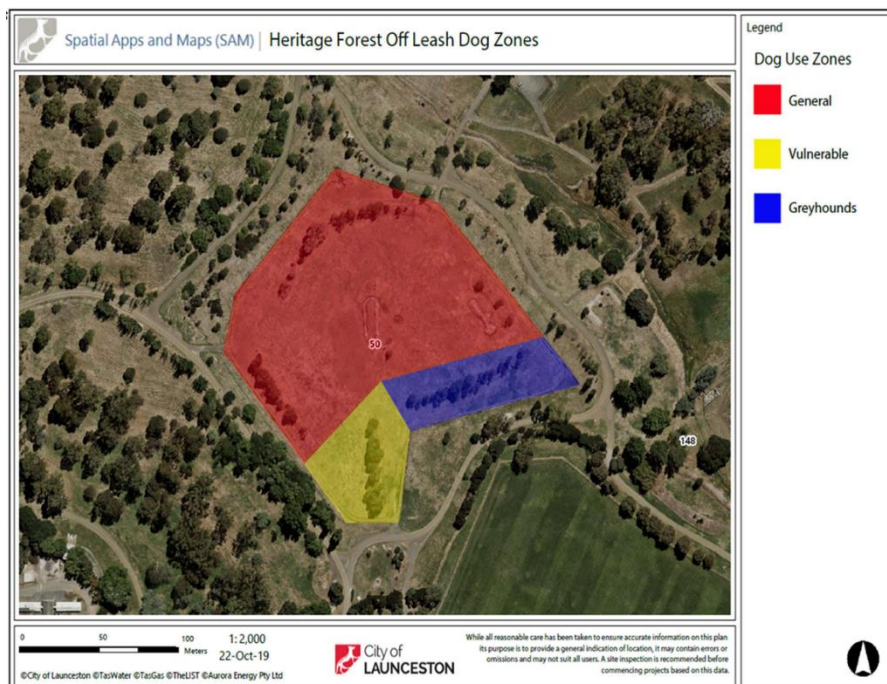


Figure 2

16.1 Restricted Areas Under the *Dog Control Act 2000* (Tas) ...(Cont'd)

Mrs L Hurst (General Manager Community and Place Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020**MOTION**

Moved Councillor A E Dawkins, seconded Councillor T G Walker.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS

No Items were identified as part of these Minutes

18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS**18.1 Proposed Bus Stop in Ainslie Grove, South Launceston****FILE NO:** SF1076/SF0622/SF0097**AUTHOR:** Michael Newby (Manager Infrastructure and Engineering)**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

DECISION STATEMENT:

To consider objections to a proposed bus stop in Ainslie Grove, South Launceston.

PREVIOUS COUNCIL CONSIDERATION:

Council - 23 January 2020 - Agenda Item 6.1 - Petition Receipt - Stop the Relocation of Metro Bus Stop into Ainslie Grove, South Launceston

RECOMMENDATION:

That Council:

1. does not support the creation of a new bus stop in Ainslie Grove, South Launceston; and
 2. will continue to support all residents in ongoing discussions with the State Government and Metro regarding appropriate bus services to service the municipality, recognising the extent of Council's powers as a Road Authority.
-

Mr S Eberhardt (General Manager Infrastructure and Assets Network) was in attendance to answer questions of Council in respect of this Agenda Item.

18.1 Proposed Bus Stop in Ainslie Grove, South Launceston ...(Cont'd)

DECISION: 19 March 2020**MOTION****Moved Councillor D H McKenzie, seconded Councillor J G Cox.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 12:0****FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker**

19 ORGANISATIONAL SERVICES NETWORK ITEMS**19.1 Council Fees 2020/2021****FILE NO:** SF2968**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider Council fees for the 2020/2021 financial year in accordance with the requirements of the *Local Government Act 1993* (Tas).

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 27 February 2020 - Draft 2020/2021 Annual Plan and Fees and Charges

Workshop - 12 March 2020 - Building Surveying Fees and Charges 2020/2021

RECOMMENDATION:

That Council, pursuant to section 205 of the *Local Government Act 1993* (Tas), sets the fees for the financial year ending 30 June 2021 as detailed below:

19.1 Council Fees 2020/2021 ...(Cont'd)



Fees and Charges 2020-2021

19.1 Council Fees 2020/2021 ...(Cont'd)

Community and Place Network

No.	Fee Name	GST Status	Fee Including GST
1.	<i>City Development</i>		
2.	<i>Planning Assessments</i>		
3.	Advertising Fee	GST Exempt (Div 81)	348.00
4.	Development Fee (per \$1,000, min \$416, max \$32,450)	GST Exempt (Div 81)	2.25
5.	Retrospective applications except where work was carried out by a previous owner more than 3 years prior to the lodgement of the application (Twice the fee calculated above)	GST Exempt (Div 81)	-
6.	Heritage only residential application (where the heritage code is the only trigger for an application) - Advertising Fee only	GST Exempt (Div 81)	-
7.	Subdivision - other than stratum title subdivision (plus \$103 per additional lot created)	GST Exempt (Div 81)	417.00
8.	Minor amendment	GST Exempt (Div 81)	309.00
9.	Extended permit	GST Exempt (Div 81)	252.00
10.	Scanning of plans where electronic copy not provided (per plan, A2 size and larger)	GST Exempt (Div 81)	3.00
11.	Provision of a certificate of title (plus fees as set by The LIST (www.list.tas.gov.au))	GST Exempt (Div 81)	21.00
12.	Document Searches and provision of electronic documents (per half hour)	Taxable	47.00
13.	Planning Scheme Amendment (plus Tas Planning Commission Fee)	GST Exempt (Div 81)	4326.00
14.	Tas Planning Commission Fee (set by Tasmanian Planning Commission)	GST Exempt (Div 81)	-
15.	Combined Amendment and Development Application (Planning Scheme Fee + Development Fee (no advertising fee) + Tas Planning Commission Fee)	GST Exempt (Div 81)	-
16.	Examination and certification of a Strata Plan Fee plus \$52 per lot	GST Exempt (Div 81)	253.00
17.	Strata Title inspection (per visit)	GST Exempt (Div 81)	163.00
18.	Examination and sealing of a Final Plan	GST Exempt (Div 81)	485.00
19.	Application for an adhesion order - requirement by Council permit	GST Exempt (Div 81)	153.00
20.	Application for an adhesion order - not a requirement by Council permit	GST Exempt (Div 81)	482.00
21.	Application for a Section 71 agreement under LUPAA - requirement by Council permit	GST Exempt (Div 81)	153.00
22.	Application for a Section 71 agreement under LUPAA	GST Exempt	482.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
	- not a requirement by Council permit	(Div 81)	
23.	Application for a petition to amend registered plan	GST Exempt (Div 81)	485.00
24.	Amendment to a sealed plan hearing fee	GST Exempt (Div 81)	543.00
25.	Application to amend sealed or strata plan	GST Exempt (Div 81)	320.00
26.	Miscellaneous - anything not listed elsewhere	Taxable	343.00
27.	Staged Development Scheme - Strata Titles Act 1998 - up to 5 lots	GST Exempt (Div 81)	726.00
28.	Staged Development Scheme - Strata Titles Act 1998 - 6-30 lots	GST Exempt (Div 81)	1453.00
29.	Staged Development Scheme - Strata Titles Act 1998 - more than 31 lots	GST Exempt (Div 81)	2898.00
30.	Amendment to a Staged Development Scheme	GST Exempt (Div 81)	726.00
31.	Statutory Services		
32.	Building		
33.	Residential		
34.	Permitted - Minor Structures, swimming pools and Minor Residential (\$50,000 and under)	GST Exempt (Div 81)	206.00
35.	Notifiable - Minor Structures, swimming pools and Minor Residential (\$50,000 and under)	GST Exempt (Div 81)	195.00
36.	Permitted - Major Residential (over \$50,000)	GST Exempt (Div 81)	361.00
37.	Notifiable - Major Residential (over \$50,000)	GST Exempt (Div 81)	338.00
38.	Permitted - Minor / small assembled swimming pools	GST Exempt (Div 81)	0.00
39.	Notifiable - Minor / small assembled swimming pools	GST Exempt (Div 81)	0.00
40.	Building Certificate Residential	GST Exempt (Div 81)	195.00
41.	Commercial		
42.	Permitted - Minor Commercial (\$100,000 and under)	GST Exempt (Div 81)	309.00
43.	Notifiable - Minor Commercial (\$100,000 and under)	GST Exempt (Div 81)	261.00
44.	Permitted - Major Commercial (over \$100,000)	GST Exempt (Div 81)	670.00
45.	Notifiable - Major Commercial (over \$100,000)	GST Exempt (Div 81)	583.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
46.	Permitted - Major Commercial (over \$300,000)	GST Exempt (Div 81)	1030.00
47.	Building Certificate Commercial	GST Exempt (Div 81)	261.00
48.	Various		
49.	Permitted - Amendment to Building Permits (per amendment)	GST Exempt (Div 81)	99.00
50.	Notifiable - Amendment to Building Permits (per amendment)	GST Exempt (Div 81)	99.00
51.	Retrieval of Documents (per half hour)	GST Exempt (Div 81)	47.00
52.	Certificate of Substantial Compliance	GST Exempt (Div 81)	0.00
53.	Temporary Occupancy Permits	GST Exempt (Div 81)	157.00
54.	Temporary Occupancy Permit - Non-profit Organisation	GST Exempt (Div 81)	0.00
55.	Extension of Time	GST Exempt (Div 81)	99.00
56.	Low Risk Notification (Form 80)	GST Exempt (Div 81)	99.00
57.	Staged Building Permits Residential / Minor		
58.	Stage 1	GST Exempt (Div 81)	195.00
59.	Stage 2	GST Exempt (Div 81)	99.00
60.	Stage 3	GST Exempt (Div 81)	99.00
61.	Staged Building Permits Residential / Major		
62.	Stage 1	GST Exempt (Div 81)	338.00
63.	Stage 2	GST Exempt (Div 81)	170.00
64.	Stage 3	GST Exempt (Div 81)	170.00
65.	Staged Building Permits Commercial		
66.	Stage 1 (Full PA fee)	GST Exempt (Div 81)	-
67.	Stage 2 (full PA fee)	GST Exempt (Div 81)	-
68.	Stage 3	GST Exempt (Div 81)	-

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
69.	Levy (Set by State Government)		
70.	Training Levy (set by State Gov)		-
71.	Building Levy (set by State Gov)		-
72.	<i>Carr Villa Cemetery and Crematorium</i>		
73.	Burials		
74.	Single Depth (at need)	Taxable	3770.00
75.	Single Depth (when right of burial held)	Taxable	2775.00
76.	Single Depth (at need) Lawn Cemetery Special Feature Tree	Taxable	4310.00
77.	Single Depth (when right of burial held) Lawn Cemetery Special Feature Tree	Taxable	3735.00
78.	Single Depth (free ground)	Taxable	2775.00
79.	Double Depth (at need)	Taxable	4125.00
80.	Double Depth (when right of burial held)	Taxable	3225.00
81.	Interment Fee (at-need or pre-need) - Additional Charges - Casket fee (or oversize coffin) Grave larger than 2,100mm x 700mm	Taxable	375.00
82.	Infant under 12 years (at need)	Taxable	1060.00
83.	Infant under 12 years (when right of burial held)	Taxable	820.00
84.	Pre-purchase of right of burial	Taxable	1835.00
85.	Conversion Free Ground to Private (full size)	Taxable	1835.00
86.	Conversion Free Ground to Private (half size)	Taxable	475.00
87.	Cremations		
88.	Over 16 years of age	Taxable	615.00
89.	Under 16 years of age	Taxable	405.00
90.	Stillborn children and infants under 6 months - no charge	Taxable	0.00
91.	Pathology Launceston - per box	Taxable	88.00
92.	Pathology LGH - per box	Taxable	890.00
93.	Miscellaneous Fees		
94.	Use of Chapel for committal service (up to 30 minutes)	Taxable	62.00
95.	Use of Chapel for a full service (up to 60 minutes)	Taxable	124.00
96.	Saturday morning surcharge - burial	Taxable	785.00
97.	Saturday morning surcharge - cremation	Taxable	785.00
98.	Interment outside business hours	Taxable	225.00
99.	Permit for monumental work	Taxable	180.00
100.	Installation of plaque (includes supply and install of vase)	Taxable	186.00
101.	Exhumation Fee plus digging fee	Taxable	3710.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
102.	Supply and Installation of temporary wooden cross	Taxable	232.00
103.	Memorial position on Cemetery Entrance Chapel Wall	Taxable	225.00
104.	Record search per each half hour	Taxable	49.00
105.	Issue of Cremation Certificate	Taxable	49.00
106.	Preservation of Ashes (excluding cost of memorial plaque)		
107.	Administration for ash records	Taxable	62.00
108.	A' Section Rose Garden first placement	Taxable	1505.00
109.	A' Section Rose Garden each of second and third placements (if required)	Taxable	685.00
110.	B' Section Rose Garden first placement	Taxable	1115.00
111.	B' Section Rose Garden each of second and third placements (if required)	Taxable	545.00
112.	Red Oak Tree position Lawn Cemetery	Taxable	1380.00
113.	Barakee Waters - Placement single depth (each)	Taxable	1505.00
114.	Barakee Waters - 2nd placement at double depth (each)	Taxable	1115.00
115.	Barakee Waters - Cremorial Panel (per niche)	Taxable	1505.00
116.	Clay Grove and Kooyong Garden placement - per placement	Taxable	1115.00
117.	Granite Wall, per single niche	Taxable	1115.00
118.	Northern Wall Main Bay per single niche	Taxable	660.00
119.	Northern Wall Pergola Pillars per single niche	Taxable	885.00
120.	Northern Wall Ex Serviceman - DVA criteria	Taxable	465.00
121.	Lawn and Pergola Walls first placement in niche	Taxable	1115.00
122.	Lawn and Pergola Walls second placement in niche	Taxable	685.00
123.	Colonnade Walls per single niche	Taxable	895.00
124.	Western Wall per single niche	Taxable	895.00
125.	Fence Piers per single niche	Taxable	895.00
126.	Feature Gardens Special Rose per placement	Taxable	1615.00
127.	Feature Gardens Water Feature first placement	Taxable	1615.00
128.	Feature Gardens Water Feature second placement	Taxable	1115.00
129.	Pool of Eternal Memories	Taxable	1115.00
130.	Burial in a grave	Taxable	565.00
131.	Dispatch by mail (plus postage)	Taxable	91.00
132.	Scattering - no charge	Taxable	-
133.	Collection - no charge	Taxable	-
134.	Removal from placement	Taxable	91.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
135.	<i>Lilydale Cemetery</i>		
136.	Cremations		
137.	Columbarium - per single niche	Taxable	685.00
138.	<i>Business Enterprises</i>		
139.	Casual Entry		
140.	<i>Aquatic Entry</i>		
141.	Adult	Taxable	7.60
142.	Child	Taxable	5.60
143.	Infant (Under 2)	Taxable	-
144.	Toddler (2-4)	Taxable	4.00
145.	Toddler and supervisor	Taxable	6.00
146.	Family	Taxable	20.80
147.	Concession (includes students)	Taxable	6.00
148.	Non-Swim / Spectator / supervisor	Taxable	2.00
149.	<i>Water Slide</i>		
150.	1 Ride	Taxable	1.00
151.	4 Pack	Taxable	4.00
152.	8 Pack	Taxable	6.00
153.	16 Pack	Taxable	10.00
154.	Unlimited rides (per head)	Taxable	10.00
155.	<i>Aquatic+Entry</i>		
156.	Aquatic+ Visit - Adult	Taxable	13.00
157.	Aquatic+ Visit - Concession	Taxable	10.00
158.	<i>Aquarobics Classes (inc Aquatic Entry)</i>		
159.	Aquarobics	Taxable	16.50
160.	Concession Aqua Classes	Taxable	12.40
161.	<i>Supervised Pool Parties</i>		
162.	Per Head	Taxable	5.20
163.	Booking Fee	Taxable	75.00
164.	<i>Multi Visit Passes</i>		
165.	<i>Multi Visit Passes</i>		
166.	Child 10 Pass	Taxable	50.00
167.	Child 20 Pass	Taxable	90.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
168.	Adult 10 Pass	Taxable	68.00
169.	Adult 20 Pass	Taxable	122.00
170.	Concession 10 Pass	Taxable	54.00
171.	Concession 20 Pass	Taxable	96.00
172.	Family 5 Pass	Taxable	94.00
173.	Family 10 Pass	Taxable	166.00
174.	<i>Aquatic+Pass (does not include Aquatic Group Exercise)</i>		
175.	Adult 10 Pass	Taxable	117.00
176.	Adult 20 Pass	Taxable	208.00
177.	Concession 10 Pass	Taxable	90.00
178.	Concession 20 Pass	Taxable	160.00
179.	<i>Aquarobics Classes</i>		
180.	Adult 10 Aquarobics Pass	Taxable	148.50
181.	Concession 10 Aquarobics Pass	Taxable	111.60
182.	<i>Miscellaneous</i>		
183.	Cash Handling - 5% of Gross Turnover	Taxable	0.00
184.	Direct Debit - Cancellation Fee (Centrewide)	Taxable	60.00
185.	Rejection Fee		2.50
186.	User Group Access Card	Taxable	5.00
187.	<i>Memberships</i>		
188.	<i>Aquatic Membership</i>		
189.	3 Month	Taxable	170.00
190.	12 Month	Taxable	595.00
191.	Direct Debit (fortnightly)	Taxable	24.00
192.	3 Month Concession	Taxable	130.00
193.	12 Month Concession	Taxable	450.00
194.	Direct Debit (fortnightly) Concession	Taxable	18.00
195.	<i>Aquatic+Membership</i>		
196.	3 Month	Taxable	217.00
197.	12 Month	Taxable	697.00
198.	Direct Debit (fortnightly)	Taxable	28.00
199.	3 Month Concession	Taxable	165.00
200.	12 Month Concession	Taxable	536.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
201.	Direct Debit (fortnightly) Concession	Taxable	21.60
202.	Membership Services		
203.	Suspension Fee per week	Taxable	3.50
204.	Facility Hire		
205.	Lap Lane Hire		
206.	Peak Standard Rates (per hour)		
207.	Competition Pool - 50m Lane hire	Taxable	79.00
208.	Competition Pool - 25m Lane hire	Taxable	40.20
209.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	472.00
210.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	242.00
211.	Peak Annual Hire (per hour)		
212.	Competition Pool - 50m Lane hire	Taxable	61.00
213.	Competition Pool - 25m Lane hire	Taxable	31.00
214.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	355.00
215.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	186.00
216.	Off Peak All Hirers Rates (per hour)		
217.	Competition Pool - 50m Lane hire	Taxable	40.20
218.	Competition Pool - 25m Lane hire	Taxable	20.60
219.	Competition Pool - Long Course - 8 Lanes Exclusive Use	Taxable	322.00
220.	Competition Pool - Short Course - 8 Lanes Exclusive Use	Taxable	165.00
221.	Out of Hours All Hirers Rates (per hour)		
222.	Out of Hours Short Course Exclusive	Taxable	383.00
223.	Out of Hours Long Exclusive	Taxable	543.00
224.	Programs Pool (per hour)		
225.	Annual Hire (per hour)		
226.	Programs Pool Hire (exclusive use)	Taxable	103.00
227.	Programs Pool 1/2 (exclusive use)	Taxable	51.50
228.	Programs Pool 1/4 (exclusive use)	Taxable	25.75
229.	Outdoor Leisure Pool and Waterslide (per hour)		
230.	Waterslide - During public hours	Taxable	50.00
231.	Waterslide - Outside public water slide hours	Taxable	79.00
232.	Outdoor Leisure Pool	Taxable	175.00
233.	Outdoor Pool - 5 lanes exclusive use (off peak)	Taxable	102.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
234.	Outdoor Pool - 5 lanes exclusive use (peak)	Taxable	145.00
235.	Room Hire		
236.	Studio or Group Fitness Room		
237.	Hourly Rate	Taxable	56.60
238.	Daily Rate	Taxable	225.00
239.	Leisure Package		
240.	2 Hours After Hours Use - Outdoor	Taxable	1716.00
241.	2 Hours After Hours Use - Indoor	Taxable	1632.00
242.	2 Hours After Hours Use - Deluxe	Taxable	3310.00
243.	Group Hire		
244.	Group Child Rec Swims	Taxable	5.00
245.	Learn to Swim (per hour)		
246.	Learn to Swim Pool - exclusive	Taxable	74.00
247.	Learn to Swim lane hire	Taxable	16.00
248.	Miscellaneous		
249.	Learn to Swim Instructor or Lifeguard (per hour)	Taxable	55.00
250.	Fitness Instructor (Aqua or Gym) (per hour or class)	Taxable	102.00
251.	Inflatable excluding Operator (per hour)	Taxable	115.00
252.	Additional Charges (per hour)		
253.	Cleaning	Taxable	40.20
254.	Storage (per square metre, per year)	Taxable	105.00
255.	Swim School		
256.	LTS (Adult/Child) per class	GST Free	18.00
257.	Private Instruction (Adult) - per class	GST Free	53.50
258.	Private LTS Lesson (Child) - per class	GST Free	46.50
259.	Aquatic Education - Holiday Programs (per class)		
260.	Holiday Clinic/Program (per class)	GST Free	15.00
261.	Swimming Instructor (per hour)	GST Free	53.50
262.	Aquatic Education - Education Department Swimming & Water Safety		
263.	Instructor (per class) 8+ students	GST Free	6.80
264.	without instructor (per class)	GST Free	3.40
265.	Instructor (per class) 8- students	GST Free	12.20
266.	Memberships		

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
267.	<i>Health and Fitness</i>		
268.	Complete Membership - (fortnightly)	Taxable	46.20
269.	Complete Membership Concession - (fortnightly)	Taxable	37.00
270.	Complete Membership - Off Peak (fortnightly)	Taxable	35.80
271.	Complete Membership - Off Peak - Concession (fortnightly)	Taxable	27.80
272.	LAfit Membership (fortnightly)	Taxable	40.20
273.	LAfit Membership Concession (fortnightly)	Taxable	32.20
274.	LAfit Membership Off-Peak (fortnightly)	Taxable	29.50
275.	LAfit Membership Off-Peak Concession (fortnightly)	Taxable	23.60
276.	Complete Corporate (fortnightly)	Taxable	37.00
277.	Complete Health and Fitness Single Visit	Taxable	20.00
278.	Complete Health and Fitness 10 Visit	Taxable	180.00
279.	Group Fitness Class Single Entry	Taxable	17.50
280.	Group Fitness Class 10 Visit	Taxable	157.50
281.	Personal Training Single Session	Taxable	62.00
282.	Personal Training Single Session (2 or more participants) - per person	Taxable	46.00
283.	Personal Training 10 Visit	Taxable	558.00
284.	Personal Training Single Session (2 or more participants non-member) - per person	Taxable	62.00
285.	Personal Training Single Session - Non Member	Taxable	80.00
286.	Personal Training 10 Visit - Non Member	Taxable	720.00
287.	<i>Lilydale Pool</i>		
288.	Learn to Swim Instructor or Lifeguard	Taxable	55.00
289.	<i>Health and Compliance</i>		
290.	<i>Compliance</i>		
291.	<i>Plumbing</i>		
292.	Permitted - Assessment Fee (Domestic)	GST Exempt (Div 81)	70.00
293.	Notifiable - Assessment Fee (Domestic)	GST Exempt (Div 81)	70.00
294.	Permitted - Assessment Fee (Commercial)	GST Exempt (Div 81)	153.00
295.	Notifiable - Assessment Fee (Commercial)	GST Exempt (Div 81)	153.00
296.	Permitted - Inspection Fee (including additional inspections)	GST Exempt (Div 81)	153.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
297.	Notifiable - Inspection Fee (including additional inspections)	GST Exempt (Div 81)	153.00
298.	Permitted - Minor plumbing Fee (domestic 1 fixture)	GST Exempt (Div 81)	222.00
299.	Notifiable - Minor plumbing Fee (domestic 1 fixture)	GST Exempt (Div 81)	222.00
300.	Permitted - Minor plumbing Fee (commercial 1 fixture)	GST Exempt (Div 81)	222.00
301.	Notifiable - Minor plumbing Fee (commercial 1 fixture)	GST Exempt (Div 81)	222.00
302.	Permitted - Residential up to 3 fixtures	GST Exempt (Div 81)	465.00
303.	Notifiable - Residential up to 3 fixtures	GST Exempt (Div 81)	465.00
304.	Permitted - Residential up to 6 fixtures	GST Exempt (Div 81)	650.00
305.	Notifiable - Residential up to 6 fixtures	GST Exempt (Div 81)	650.00
306.	Permitted - Residential up to 9 fixtures	GST Exempt (Div 81)	942.00
307.	Notifiable - Residential up to 9 fixtures	GST Exempt (Div 81)	942.00
308.	Residential Units	GST Exempt (Div 81)	650.00
309.	Plus each unit over 1	GST Exempt (Div 81)	305.00
310.	More than 6 units - per inspection	GST Exempt (Div 81)	148.00
311.	Permitted - Outbuilding / Misc. structure	GST Exempt (Div 81)	153.00
312.	Notifiable - Outbuilding / Misc. structure	GST Exempt (Div 81)	153.00
313.	Permitted - Demolition	GST Exempt (Div 81)	251.00
314.	Notifiable - Demolition	GST Exempt (Div 81)	251.00
315.	Permitted - Pool	GST Exempt (Div 81)	261.00
316.	Notifiable - Pool	GST Exempt (Div 81)	261.00
317.	Building Surveying		
318.	General		

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
319.	Hourly Rate	Taxable	176.00
320.	Additional Inspections (inspections associated with current Certifications and Permits)	Taxable	176.00
321.	Domestic		
322.	Accredited Practitioner - Demolition (includes up to 1 inspection)	Taxable	770.00
323.	Accredited Practitioner - Underpinning	Taxable	770.00
324.	Accredited Practitioner - Swimming Pool (above ground) (includes 1 inspection - pool fence)	Taxable	351.00
325.	Accredited Practitioner - Swimming Pool (inground) (includes up to 3 inspections)	Taxable	990.00
326.	Accredited Practitioner - Deck (includes up to 2 inspections)	Taxable	880.00
327.	Non-Accredited Practitioner - Deck (includes up to 2 inspections)	Taxable	1320.00
328.	Accredited Practitioner - Verandah/Pergola (includes up to 2 inspections)	Taxable	880.00
329.	Non-Accredited Practitioner - Verandah/Pergola (includes up to 2 inspections)	Taxable	1320.00
330.	Accredited Practitioner - Garage/Carport/Shed (includes up to 2 inspections)	Taxable	880.00
331.	Non-Accredited Practitioner - Garage/Carport/Shed (includes up to 2 inspections)	Taxable	1320.00
332.	Accredited Practitioner - Retaining Wall (includes up to 2 inspections)	Taxable	880.00
333.	Non-Accredited Practitioner - Retaining Wall (includes up to 2 inspections)	Taxable	1320.00
334.	Accredited Practitioner - 2 Structures (example deck & garage) (includes up to 3 inspections)	Taxable	1210.00
335.	Non-Accredited Practitioner - 2 Structures (example deck & garage) (includes up to 3 inspections)	Taxable	1650.00
336.	Accredited Practitioner - 3 Structures (example deck, garage & carport) (includes up to 4 inspections)	Taxable	1320.00
337.	Non-Accredited Practitioner - - 3 Structures (example deck, garage & carport) (includes up to 4 inspections)	Taxable	1760.00
338.	Accredited Practitioner - Addition/Alteration - Less than 35m2 (includes up to 3 inspections)	Taxable	990.00
339.	Accredited Practitioner - Addition/Alteration - Over 35m2 (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
340.	Non-Accredited Practitioner - Addition/Alteration (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
341.	Accredited Practitioner - New Dwelling - (includes up to 4 inspections)	Taxable	1815.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
342.	Accredited Practitioner - New Dwelling & Outbuilding - (includes up to 5 inspections)	Taxable	1991.00
343.	Non-Accredited Practitioner - New Dwelling - (includes up to 4 inspections)	Taxable	2695.00
344.	Non-Accredited Dwelling and Outbuilding	Taxable	2871.00
345.	Accredited Practitioner - Multi Units - 2 Units - If built simultaneously (includes up to 5 inspections)	Taxable	2090.00
346.	Non-Accredited Practitioner - Multi Units - 2 Units - If built simultaneously (includes up to 5 inspections)	Taxable	2970.00
347.	Accredited Practitioner - Multi Units - More than 2 Units (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
348.	Certificate of Substantial Compliance - (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
349.	Commercial		
350.	Accredited Practitioner - Demolition (includes up to 1 inspection)	Taxable	990.00
351.	Accredited Practitioner - Internal fitout - maximum 250m2 (includes 2 inspections)	Taxable	1210.00
352.	Accredited Practitioner - Internal fitout - over 250m2 (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
353.	Accredited Practitioner - Takeaway/Café Fitout - less than 20 people (includes up to 2 inspections)	Taxable	990.00
354.	Accredited Practitioner - Takeaway/Café Fitout - greater than 20 people (hourly rate only, total fee will be quoted upon inspection))	Taxable	176.00
355.	Accredited Practitioner - Addition/Alteration (hourly rate only, total fee will be quoted upon inspection))	Taxable	176.00
356.	Certificate of Substantial Compliance - (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
357.	Other		
358.	Amended Certifications (Hourly Rate)	Taxable	176.00
359.	Extension of time (12 months) BS Service contract past 2 years	Taxable	351.00
360.	Consultancy Work - Hourly Rate	Taxable	176.00
361.	Re-Open Expired File - Less than 4 years	Taxable	880.00
362.	Re-Open Closed File - Greater than 4 years	Taxable	1320.00
363.	Strata Reports - 1 Unit	Taxable	660.00
364.	Strata Reports - 2 Units or more (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
365.	Access Lift	Taxable	1100.00
366.	Occupancy Permit Class 1	Taxable	528.00
367.	Temporary Occupancy Permit Certificate (New) 12 months	Taxable	770.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
368.	Temporary Occupancy Permit Certificate (New) 3 years	Taxable	1540.00
369.	Temporary Occupancy Permit Certificate (Renew) 12 months	Taxable	528.00
370.	Temporary Occupancy Permit Certificate (Renew) 3 years	Taxable	1056.00
371.	Travel Return to Base (per km and greater than 25km from Launceston CBD)	Taxable	2.20
372.	Occupancy Permit Class 2-9 (hourly rate only, total fee will be quoted upon inspection)	Taxable	176.00
373.	Environmental Health		
374.	Public Health Risk - Licencing / Annual Renewal of Operator	GST Exempt (Div 81)	128.00
375.	Regulated Systems Licence / Renewal Annual Application Fee (to a maximum of \$135)	GST Exempt (Div 81)	56.00
376.	Public Health Risk - Registration / Annual Renewal of Premise	GST Exempt (Div 81)	176.00
377.	Place of Assembly Application Assessment (per hour)	GST Exempt (Div 81)	156.00
378.	Private Water - Registration / Renewal Annual Application Fee - paid by 15 August	GST Exempt (Div 81)	130.00
379.	New Food Business Application Fee (in addition to applicable food registration fee)	Exempt (Div 81)	175.46
380.	Food Business Registration / Annual Renewal - Schools, Community Groups	GST Exempt (Div 81)	176.00
381.	Food Business Registration/Annual renewal - Low Risk Foods, P3	GST Exempt (Div 81)	176.00
382.	Food Business Registration/Annual renewal - Medium Risk Foods, P2	GST Exempt (Div 81)	197.00
383.	Food Business Registration/Annual renewal - High Risk Foods, P1	GST Exempt (Div 81)	283.00
384.	Food Business Supermarket Registration /Annual renewal - More than 3 food sections	GST Exempt (Div 81)	706.00
385.	Food Business Supermarket Registration/Annual renewal - Up to 3 food sections	GST Exempt (Div 81)	424.00
386.	Food Business Registration/Seasonal renewal - sporting clubs, not-for-profit organisations	GST Exempt (Div 81)	98.00
387.	Environmental Health Officer request for service - non statutory requirements, (charged per hour)	GST Exempt (Div 81)	156.00
388.	Food Premises Temporary Licence/Renewal - Non-profit Organisation	GST Exempt (Div 81)	-
389.	Food Premises Temporary Licence/Renewal - up to 1 week	GST Exempt (Div 81)	27.00
390.	Food Premises Temporary Licence/Renewal - 1 week to 2 months	GST Exempt (Div 81)	82.00

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Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
391.	Food Premises Temporary Licence / Renewal - 2 to 6 months	GST Exempt (Div 81)	128.00
392.	Food Premises Temporary Licence / Renewal - 6 months to 1 year	GST Exempt (Div 81)	197.00
393.	On-Site Wastewater Management Systems - Application Fee	GST Exempt (Div 81)	219.00
394.	On-site Wastewater Management Systems EHO Assessment (per hour)	Taxable	156.00
395.	Water Cartage Tanker Assessment - per hour	Taxable	156.00
396.	Environmental Health Officer Statutory Service Requirements - assessments, reports, inspections (per hour)	GST Exempt (Div 81)	156.00
397.	Late Fees (paid after due date)		
398.	All annual Environmental Health licence renewals - Late Fee - REMOVE IF NEW BUSINESS APPLICATION IS ADOPTED	GST Exempt (Div 81)	55.00
399.	Food Business Temporary Licence/Renewal - application received less than 10 working days prior to event	GST Exempt (Div 81)	65.00
400.	Parking		
401.	Car Parks		
402.	Paterson Street East - first hour	Taxable	2.40
403.	Paterson Street East - each 30 minutes after that	Taxable	1.20
404.	Paterson Street East - Electric Vehicle Charging Station (per kw/hour)	Taxable	0.45
405.	Paterson Street West - first hour	Taxable	2.40
406.	Paterson Street West - each 30 minutes after that	Taxable	1.20
407.	Elizabeth Street - first hour	Taxable	2.40
408.	Elizabeth Street - each 30 minutes after that	Taxable	1.20
409.	Elizabeth Street - Early Bird (Daily rate)	Taxable	7.00
410.	CH Smith - first hour	Taxable	2.40
411.	CH Smith - each 30 minutes after that	Taxable	1.20
412.	York Street West - per hour	Taxable	2.50
413.	Bathurst Street - 2 hours	Taxable	2.00
414.	Bathurst Street - Daily Rate	Taxable	5.00
415.	Inveresk - per hour	Taxable	2.00
416.	Inveresk - per day	Taxable	4.00
417.	Inveresk - exhibition building per day	Taxable	2.00
418.	Inveresk - Forster Street end	Taxable	0.00
419.	Cimitiere/Cameron Street - per hour or part thereof	Taxable	2.00
420.	Cimitiere/Cameron Street - per day	Taxable	7.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
421.	Royal Park - per hour	Taxable	2.00
422.	Royal Park - per day	Taxable	6.00
423.	Park Street - per hour	Taxable	1.50
424.	Willis Street - per hour	Taxable	2.00
425.	Willis Street - per day	Taxable	5.00
426.	Basin - Half Day - 4 hours	Taxable	4.00
427.	Basin - Full Day - 8 hours	Taxable	6.00
428.	River Edge - per hour	Taxable	2.00
429.	River Edge - per day	Taxable	6.00
430.	Home Point - per hour	Taxable	2.00
431.	Windmill Hill - 90 minutes	Taxable	1.00
432.	Windmill Hill - 3 hours	Taxable	2.00
433.	Windmill Hill - 6 hours	Taxable	4.00
434.	On Street Meters		
435.	1 hour meters: per hour	Taxable	3.10
436.	3 hour meters: per hour	Taxable	2.60
437.	9 hour meters: per hour	Taxable	1.10
438.	Car Park Rentals		
439.	York Street West per month	Taxable	165.00
440.	Paterson Street West per month	Taxable	265.00
441.	Bathurst Street Car Park per month	Taxable	175.00
442.	CH Smith - Staff Parking	Taxable	24.00
443.	Cimitiere/Cameron Street per month	Taxable	125.00
444.	Paterson Street East (after hours) per month	Taxable	65.00
445.	Elizabeth Street Car Park per month	Taxable	175.00
446.	CH Smith Car Park per month	Taxable	265.00
447.	Free Tiger Bus Permit per month	Taxable	36.00
448.	Other		
449.	Meter Hoods: per day	Taxable	28.00
450.	Accessible Parking Permits: per year - Fee is reduced to \$7.00 if Permit is returned	Taxable	23.00
451.	Commercial Vehicle Permits: per year	Taxable	555.00
452.	Regulations		
453.	Dog Registrations		

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
454.	Lifelong registration of male or female desexed dog	GST Exempt (Div 81)	133.00
455.	Lifelong registration of male or female entire dog	GST Exempt (Div 81)	448.00
456.	Pensioner, Lifelong registration of male or female desexed dog	GST Exempt (Div 81)	65.00
457.	Pensioner, Lifelong registration of male or female entire dog	GST Exempt (Div 81)	202.00
458.	Male or Female entire dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	60.00
459.	Purebred dog with papers with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
460.	Purebred kept for breeding Greyhound or Working dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
461.	Pensioner, 1 dog (desexed) only with microchip - paid on or before 1 July	GST Exempt (Div 81)	14.00
462.	Pensioner, 1 dog (whole) only with microchip - paid on or before 1 July	GST Exempt (Div 81)	20.00
463.	Sterilised dogs with microchip - paid on or before 1 July	GST Exempt (Div 81)	27.00
464.	Guide and assistance dogs - paid on or before 1 July	GST Exempt (Div 81)	-
465.	Dangerous Dog (Guard) with microchip - paid on or before 1 July	GST Exempt (Div 81)	41.00
466.	TCA Registered with microchip - paid on or before 1 July	GST Exempt (Div 81)	35.00
467.	Declared Dangerous Dog with microchip - paid on or before 1 July	GST Exempt (Div 81)	580.00
468.	Transfer of registration (Mutual Recognition)	GST Exempt (Div 81)	-
469.	New Dog Registrations (paid after 1 May)	GST Exempt (Div 81)	8.00
470.	Replacement Dog Tag	GST Exempt (Div 81)	6.00
471.	<i>Dangerous Dogs</i>		
472.	Dangerous Dog Sign	GST Exempt (Div 81)	90.00
473.	Dangerous Dog Collar - small	GST Exempt (Div 81)	52.00
474.	Dangerous Dog Collar - medium	GST Exempt (Div 81)	60.00
475.	Dangerous Dog Collar - large	GST Exempt (Div 81)	64.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
476.	<i>Kennel Licences</i>		
477.	Kennel Licence - initial licence fee for 3 - 5 dogs	GST Exempt (Div 81)	118.00
478.	Kennel Licence - initial licence fee for 6 or more dogs	GST Exempt (Div 81)	154.00
479.	Kennel Licence Renewal Fee - all categories	GST Exempt (Div 81)	70.00
480.	<i>Impounding Fee</i>		
481.	Impounding Fee - first time	GST Exempt (Div 81)	32.00
482.	Second and subsequent impounding	GST Exempt (Div 81)	48.00
483.	Daily Maintenance Fee for impounded dogs	GST Exempt (Div 81)	31.00
484.	Impounding Fee for large animals (horse, cow, sheep, pig, etc.)	GST Exempt (Div 81)	25.00
485.	Daily Maintenance Fee for impounded large animals (horse, cow, sheep, pig, etc.)	GST Exempt (Div 81)	31.00
486.	Fee to make an official dog barking complaint	GST Exempt (Div 81)	-
487.	Animal Surrender Fee	GST Exempt (Div 81)	51.82
488.	<i>Other</i>		
489.	Fire Hazard / Weed Clearance - Cost recovery of contractor costs (plus Contractor costs)	Taxable	103.00
490.	Abandoned Vehicles - Cost recovery of contractor costs (plus Contractor costs)	Taxable	103.00
491.	<i>Inveresk Precinct</i>		
492.	<i>Invermay Park (per hour)</i>		
493.	<i>Training Fee</i>		
494.	2 hour sessions (minimum fee) - per session	Taxable	95.00
495.	If training exceeds 2 hours, additional charge per hour	Taxable	19.00
496.	<i>Half and Full Day Use</i>		
497.	Half Day Fee - 5 hours (minimum fee)	Taxable	96.00
498.	Full Day Fee (above does not include lights)	Taxable	183.00
499.	Junior Sport - a 50% subsidy for ground hire charges only. Subsidy does not apply to associated infrastructure such as kiosks or change rooms		
500.	<i>Ancillary Fees</i>		
501.	Change Rooms (per hire)	Taxable	49.00
502.	Kiosk (per hire) (outside of OLFC who have kiosk included in agreement)	Taxable	60.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
503.	<i>Lighting</i>		
504.	Invermay Park (per hour)	Taxable	19.00
505.	<i>Facility Hire</i>		
506.	Railway Workers Hill Toilets	Taxable	108.00
507.	Erection of Signs (advertising)	Taxable	121.00
508.	Roundhouse (toilets available for hire through Show Society)	Taxable	180.00
509.	Inveresk Multi Purpose Arena (per full day)	Taxable	231.00
510.	Inveresk Multi Purpose Arena (training charges)	Taxable	74.00
511.	Inveresk Events Area (per day)	Taxable	359.00
512.	Main Carpark (not offered as a hire space)	Taxable	597.00
513.	Old Cycle Track (excludes toilets) (per day)	Taxable	180.00
514.	<i>University of Tasmania Stadium</i>		
515.	Training Fee (no lights)	Taxable	192.00
516.	Training Fee (with lights)	Taxable	245.00
517.	Change Rooms (per hire)	Taxable	73.00
518.	<i>TSL</i>		
519.	Day Match	Taxable	1124.00
520.	Night Match	Taxable	1873.00
521.	<i>Finals - Dependent on number of matches and facilities used</i>		
522.	Fun Runs	Taxable	359.00
523.	<i>Other events upon negotiation of facilities used</i>		
524.	<i>Facility Hire</i>		
525.	RACT Function Centre North	Taxable	537.00
526.	RACT Function Centre South	Taxable	419.00
527.	RACT Function Centre Full	Taxable	836.00
528.	RACT Corporate Suite	Taxable	121.00
529.	UTAS Function Centre Level 2	Taxable	657.00
530.	<i>Livable Communities</i>		
531.	<i>Community Development</i>		
532.	Street Party Closure	GST Exempt (Div 81)	128.00

19.1 Council Fees 2020/2021 ...(Cont'd)

Organisational Services Network

No.	Fee Name	GST Status	Fee Including GST
533.	<i>Governance</i>		
534.	<i>Council Meeting</i>		
535.	Supply of copy of Council Meeting Recording	Non Taxable	13.00
536.	Public Liability Insurance for Hall Hire	Taxable	26.00

Infrastructure Asset Network

No.	Fee Name	GST Status	Fee Including GST
537.	<i>Administration</i>		
538.	<i>Plan Checking and Inspections</i>		
539.	1.5% of the value of the public works for plan checking, construction audit inspection and practical completion and final inspections	GST Exempt (Div 81)	
540.	Reinspections - per hour	Taxable	137.00
541.	<i>Stormwater Connections</i>		
542.	<i>Spatial and Investigations</i>		
543.	Food vendors (Mobile Vans) - 4 hours licence (issued to vendor no more than twice per annum)	Taxable	160.00
544.	GIS Data Processing - per hour	Taxable	158.00
545.	Portable Sign Renewal	GST Exempt (Div 81)	38.00
546.	Application and Assessment of Application for Portable Sign	GST Exempt (Div 81)	38.00
547.	Food vendors (Mobile Vans) - 6 month licence	Taxable	1059.00
548.	GIS Data Extraction, Manipulation and Cartography - per hour	Taxable	146.00
549.	Food vendors (Mobile Vans) - 12 month licence	Taxable	2112.00
550.	Front of Shop Module licence	GST Exempt (Div 81)	130.00
551.	<i>Reproduction of Paper Prints / Digital Images (per page)</i>		
552.	<i>External Customers</i>		
553.	A4	Taxable	9.00
554.	A3	Taxable	14.00
555.	A2	Taxable	17.00
556.	A1	Taxable	21.00
557.	A0	Taxable	30.00
558.	>A0	Taxable	36.00

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Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
559.	Planning Scheme Maps. Full set A1 hard copy paper maps (PDFs available for free on CoL website)	Taxable	627.00
560.	Laminating		
561.	External Customers		
562.	A4	Taxable	7.00
563.	A3	Taxable	9.00
564.	A2	Taxable	13.00
565.	A1	Taxable	16.00
566.	A0	Taxable	25.00
567.	>A0	Taxable	32.00
568.	City Services		
569.	Waste Management		
570.	Launceston Waste Centre		
571.	Domestic Waste		
572.	Includes domestic vehicles only disposing of household garbage, concrete/rubble, clean fill, green waste, wood, metal, plastics, etc. and where waste = to 0.75 tonnes		
573.	Domestic entry per tonne (with a \$11.50 minimum charge up to 0.120 tonnes) includes regional waste levy of \$7.50 per tonne or part thereof. The levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	93.50
574.	Refrigerators/air conditioners per tonne (with a \$11.50 minimum charge up to 0.120 tonnes) includes regional waste levy of \$7.50 per tonne or part thereof. The levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	93.50
575.	Mattress Disposal (All mattress sizes) includes \$1.35 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge.	Mixed	13.00
576.	Replacement ecard fee	GST Exempt (Div 81)	16.00
577.	Lilydale and Nunamara Waste Transfer Stations		
578.	Car / Wagon Includes \$1.20 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	11.50
579.	Ute / Van / Single Axle Trailer Includes \$2.40 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	18.00
580.	Tandem Axle Trailer Includes \$4.80 Regional Waste Levy. The Levy is exempt from GST. GST is included in the remainder of the waste disposal charge	Mixed	29.00
581.	Tyres		
582.	Car/Motorcycle Tyres - each	Taxable	8.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
583.	Light Truck/4WD Tyres - each	Taxable	9.00
584.	Truck Tyres - each	Taxable	29.00
585.	Commercial and Trade Waste		
586.	Includes vehicles that are either: 1. Greater than 3.0 tonne GVM / GCM and/or skip bins/bulk bins disposing of household garbage, concrete, green waste, wood, metal, plastics etc. OR 2. Badged with a commercial logo or are carrying commercial or trade waste OR 3. Disposing = 0.75 tonnes of waste whether the service is provided at landfill or waste transfer station.		
587.	Commercial waste (\$11.50 minimum charge/0.110 tonnes) Includes: • General waste (compacted or loose) • Skip bin / bulk bin • Concrete rubble • Shredded tyres Regional Waste Levy of \$7.50 per tonne or part thereof is included. The Levy is exempt from GST. GST is included in the remainder of the waste charge.	Mixed	105.00
588.	Clean fill - per tonne	Taxable	5.00
589.	Controlled Waste/Controlled Burials		
590.	Controlled Waste (0.5 tonne minimum charge) Includes: • Medical • Asbestos • Quarantine • Low level contaminated soil Controlled waste requires approval from Council prior to disposal Regional Waste Levy of \$7.50 per tonne or part thereof is included. The Levy is exempt from GST. GST is included in the remainder of the waste charge.	Mixed	167.00
591.	Special excavation - (\$900 min charge - 4 hrs) per hour	Taxable	283.00
592.	Special treatments (cost plus 50%)	Taxable	-
593.	Dallas Tag		
594.	Initial Tag provided (1 only)	Taxable	0.00
595.	Additional Replacement Cost per tag	Taxable	50.00
596.	Miscellaneous		
597.	Water Charge per kilolitre (charged on maximum capacity of truck)	Taxable	4.00
598.	Charge for delivery which is not weighed or reported	Taxable	2300.00
599.	Public Weighbridge Charge	Taxable	22.00
600.	iWeigh Administration		50.00
601.	Food Organics and Garden Organics		
602.	Commercial loads only		
603.	0 - 5% Contamination per tonne	Taxable	74.00
604.	5.1% -10% Contamination per tonne	Taxable	83.00
605.	10.1% - 20% Contamination per tonne	Taxable	113.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
606.	Greater than 20.1% per tonne	Taxable	146.00
607.	Compost Product		
608.	Wholesale Premium Compost per tonne (assumes density of 850 kg/m ³)	Taxable	49.00
609.	Unscreened Compost per tonne (assumes density of 850 kg/m ³)	Taxable	10.00
610.	Kerbside Collection Service		
611.	Change allocated bin size (Fee plus difference of annual waste charge)	GST Exempt (Div 81)	40.00
612.	Kerbside Food Organics and Garden Organics (FOGO) registration fee	GST Exempt (Div 81)	65.00
613.	Kerbside Food Organics and Garden Organics (FOGO) additional bin fee per annum (does not include registration fee) Includes: - Collection - Processing Fee	GST Exempt (Div 81)	83.00
614.	Hard Waste Collection Charge (per registration)	GST Exempt (Div 81)	10.00
615.	CBD Kerbside collection service annual fee per annum (140L waste, 240L Recycling) Non refundable/No Pro Rata	GST Exempt (Div 81)	156.40
616.	CBD Kerbside collection service annual fee per annum (240L waste, 240L Recycling) Non Refundable/No Pro Rata	GST Exempt (Div 81)	268.00
617.	Empty a wheelie bin after one days notification - Urban	GST Exempt (Div 81)	25.00
618.	Empty a wheelie bin after one days notification - Rural	GST Exempt (Div 81)	25.00
619.	Empty a wheelie bin after one days notification - CBD	GST Exempt (Div 81)	25.00
620.	Cost to Replace 85 Litre bin (with 140 Litre bin)	GST Exempt (Div 81)	80.00
621.	Cost to Replace 140 Litre bin	GST Exempt (Div 81)	80.00
622.	Cost to Replace 240 Litre bin	GST Exempt (Div 81)	85.00
623.	140 Litre Waste Bin CBD Kerbside Collection (includes 240 Litre Recycling Bin)	GST Exempt (Div 81)	156.40
624.	240 Litre Waste Bin CBD Kerbside Collection (includes 240 Litre Recycling Bin)	GST Exempt (Div 81)	268.00
625.	Parks Services		
626.	Halls		
627.	Community - regular and non regular - per hour (min \$10 non-refundable)	Taxable	23.00
628.	Community - regular and non regular - Bond for Key	Non Taxable	52.00
629.	Commercial - regular hire (eg. dance and martial arts classes) - per hour	Taxable	28.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
630.	Commercial - non regular hire (eg. one off events) - per hour	Taxable	45.00
631.	Commercial - regular and non regular hire - Bond	Non Taxable	557.00
632.	Bond - Casual Hire	Non Taxable	103.00
633.	Store Room - Windmill Hill (No 1 and 2) - per user per week	Taxable	4.00
634.	Store Room - St Catherine's (No 1,2,4,5,6 and 7) - per user per week	Taxable	4.00
635.	Store Room - St Catherine's (No 3) - per user per week	Taxable	4.00
636.	Store Room - Soldiers Memorial Hall (No 1) - per user per week	Taxable	4.00
637.	Store Room - Rocherlea Lockers (1,2,3 and 4) - per user per week	Taxable	4.00
638.	Definition: Community - "Benevolent" - an organisation or association that has objects and activities of a charitable nature that holds an Australian Tax Office certificate granting 'benevolent' status. "Community Association" - an incorporated or unincorporated association of members that has objects and activities of a social or recreational nature and openly offers membership to any member of the community reasonably able to participate in that activity.		
639.	Definition: Commercial - regular: Cyclic, regular bookings eg. weekly, monthly. Any person, partnership, trust, company or other entity intending to provide goods and/or services for a financial reward.		
640.	Definition: Commercial - non regular: Any person, partnership, trust, company or other entity intending to provide goods and/or services for a financial reward.		
641.	Malls		
642.	Definition: Malls (Civic Square, Brisbane Mall, Quadrant) & Streets		
643.	Hire Charges - Banners (Inclusive of installation and removal)		
644.	Group 1: Charles Street - Paterson Street to Elizabeth Street - 18 single or double sided - Spec. A	Taxable	2764.00
645.	Group 2: Paterson Street - Charles Street to George Street - 11 single or double sided - Spec. A	Taxable	1777.00
646.	Group 3: George Street - Paterson Street to York Street - 9 single or double sided - Spec A	Taxable	1463.00
647.	Group 4: York Street - Charles Street to George Street - 9 single or double sided - Spec A	Taxable	1463.00
648.	Group 5: St John Street - York Street to Cameron Street - 11 single or double sided - Spec A	Taxable	1669.00
649.	Group 6: The Avenue - George Street to St John Street - 7 single or double sided - Spec A	Taxable	1345.00
650.	Group 7: Brisbane Street Mall - St John Street to Charles Street - 16 double sided -Spec B	Taxable	1777.00
651.	Group 8: Kingsway - 3 single or double sided - Spec A	Taxable	543.00
652.	Survey, Membership Drives, Community groups, special interest groups (charities no charge) - non refundable	Taxable	16.00
653.	Raffles - ticket sales (Community groups/charities no charge) - non refundable	Taxable	16.00
654.	Raffles with car/boat	Taxable	37.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
655.	Sports Grounds		
656.	Training Fee		
657.	2 hour sessions (minimum) - per session	Taxable	47.00
658.	If training exceeds 2 hours, additional charge per hour	Taxable	21.00
659.	Half and Full Day Use		
660.	Half Day Fee - 5 hour sessions (minimum)	Taxable	67.00
661.	Sessions: up to midday OR from midday onwards (Calculations assume 10 hour day) Can also be used for a night time session of up to 5 hours		
662.	Full Day Fee	Taxable	134.00
663.	10 hour sessions and above in one day. Does not include a night time session		
664.	Junior Sport - a 50% subsidy for ground hire charges only. Subsidy does not apply to associated infrastructure such as kiosks or change rooms		
665.	Ancillary Sports Ground Fees		
666.	Change rooms - Churchill Park, Youngtown Oval, Rocherlea and Royal Park - per hire	Taxable	52.00
667.	Kiosk - Churchill Park and Rocherlea Recreation Ground per hire	Taxable	52.00
668.	Umpires Rooms - Churchill Park - per hire	Taxable	52.00
669.	First Aid Room - Churchill Park - per hire	Taxable	16.00
670.	North Field Meeting Room - Churchill Park - Regular - per hire	Taxable	17.00
671.	North Field Meeting Room - Churchill Park - Casual - per hire	Taxable	33.00
672.	Function Room and Kitchen - Churchill Park - full day hire	Taxable	326.00
673.	Function Room and Kitchen - Churchill Park - half day or night time hire	Taxable	163.00
674.	Function Room and Kitchen - Bond (no alcohol)	Non Taxable	64.00
675.	Function Room and Kitchen - Bond (alcohol)	Non Taxable	564.00
676.	Office - Churchill Park - NTSJA (including power) - per annum	Taxable	335.00
677.	Office - Churchill Park - TSA (including power)	Taxable	168.00
678.	NTSJA and TSA - Function Room - preferred tenant rate per hire	Taxable	73.00
679.	No subsidy available for Function room.		
680.	Sports Ground Lighting		
681.	Rocherlea Recreation Ground - per hour (Casual Hirers Rate Only)	Taxable	17.00
682.	Youngtown Oval - per hour (Casual Hirers Rate Only)	Taxable	17.00
683.	* NB - Commercial and Community Regular hirers will be issued individual FOB keys for meter reading and charges will apply according to usage.		
684.	Royal Park - per hour	Taxable	14.00
685.	Churchill Park - per hour	Taxable	17.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
686.	Reserves and Malls		
687.	(Note: The following are reserve hire fees only and does not include additional costs that may be incurred by the hirer, eg. marquee and stage fee, power, etc.)		
688.	Category of Turf		
689.	A - up to 100m ² - Non commercial rate - per day	Taxable	104.00
690.	A - up to 100m ² - Commercial rate - per day	Taxable	155.00
691.	B - 101m ² to 400m ² - Non commercial rate - per day	Taxable	207.00
692.	B - 101m ² to 400m ² - Commercial rate - per day	Taxable	413.00
693.	C - 400m ² and over - Non commercial rate - per day	Taxable	310.00
694.	C - 400m ² and over - Commercial rate - per day	Taxable	619.00
695.	Half day or night fees up to and including 5 hours @ 50% of the above. Applies to all parks and reserves. Reserve fees do not include additional costs that may be incurred by the hirer, eg. marquees and stage fees, power, etc		
696.	Miscellaneous		
697.	Jumping Castle in reserves as commercial operation - per hire	Taxable	169.00
698.	Jumping Castle in reserves as part of a larger park hire - per hire	Taxable	88.00
699.	Mountain Bike Events - half day up to and inc 5 hours - per hire	Taxable	88.00
700.	Mountain Bike Events - full day 5 hours and above - per hire	Taxable	169.00
701.	Mountain Bike Training - 2 hour sessions	Taxable	17.00
702.	Sports fields Outdoor Fitness Class Licence, eg. Boot Camp - 2 hour sessions	Taxable	17.00
703.	Additional toilet cleaning - events (excludes Macquarie House toilets)	Taxable	67.00
704.	Road Safety Centre - per hire	Taxable	31.00
705.	Road Safety Centre - Bond	Non Taxable	52.00
706.	Reserves Outdoor Fitness Class Licence, eg. Boot Camp - 6 months	Taxable	109.09
707.	Reserves Outdoor Fitness Class Licence, eg. Boot Camp - per annum	Taxable	217.00
708.	Outdoor Dining		
709.	Central CBD (The area bounded by Cimitiere, George, Charles and Yorks Streets) - per m ²	GST Exempt (Div 81)	79.00
710.	Outer CBD and District Centres (Launceston City Area excluding the CBD) - per m ²	GST Exempt (Div 81)	47.00
711.	The following shopping districts: Kings Meadows, Mowbray, Newstead and Invermay Road		
712.	Other minor areas - per m ²	GST Exempt (Div 81)	23.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

Creative Arts and Cultural Services

No.	Fee Name	GST Status	Fee Including GST
713.	<i>Collections and Research</i>		
714.	<i>Planetarium Entry</i>		
715.	Adults	GST Free	8.00
716.	Children	GST Free	6.00
717.	Family	GST Free	21.00
718.	<i>Graphics / Photography</i>		
719.	Per hour	Taxable	52.00
720.	<i>Photography Prints</i>		
721.	10 x 15cm	Taxable	9.00
722.	15 x 20cm	Taxable	14.00
723.	20 x 30cm	Taxable	21.00
724.	30 x 45cm	Taxable	51.00
725.	<i>Special Scanning Requests</i>		
726.	Images scanned at resolutions beyond standard print quality from QVMAG Collection - Pro Scans	Taxable	38.00
727.	<i>Scanned Images from QVMAG Collection - High Resolution Scans</i>		
728.	20 x 25 cm Laser Prints and proofs from digital files	Taxable	14.00
729.	<i>Permission Fees (urgent requests incur 100% surcharge)</i>		
730.	<i>Supply of Scientific Data</i>		
731.	Legal Statements	Taxable	108.00
732.	Conservation quotes for insurance	Taxable	108.00
733.	Fauna identification for legal purposes	Taxable	108.00
734.	<i>Fee to be doubled if statement required within 24 hours</i>		
735.	<i>Book Illustration</i>		
736.	Within text - print run less than 1,000	Taxable	40.00
737.	Within text - print run 1,000 or more	Taxable	78.00
738.	<i>Book/Jacket Cover</i>		
739.	Print run less than 1,000	Taxable	111.00
740.	Print run 1,000 or more	Taxable	153.00
741.	Flyer / Brochure	Taxable	40.00
742.	Merchandise (greeting cards, calendars etc.)	Taxable	250.00
743.	Large prints (A3 and larger), limited editions and wall charts (non-advertising)	Taxable	98.00
744.	Personal and/or research use, scholarly publications	Taxable	17.00

COUNCIL MINUTES

Thursday 19 March 2020

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
745.	Urgent requests (5 day delivery or less)	Taxable	33.00
746.	Educational text books, scholarly publications, any print run	Taxable	40.00
747.	Unpublished reports to Government Agency	Taxable	7.00
748.	Digital Formats (website)	Taxable	33.00
749.	<i>Fees for books apply to one edition only. For each subsequent edition a fee of 50% of the original payment is levied.</i>		
750.	<i>Prices quoted are for use in Australia only. World rights may be purchased at double prices listed.</i>		
751.	Group photography sessions (supervised) in the Blacksmith Shop per hour or part thereof	Taxable	107.00
752.	<i>Large orders may involve a reduction in fees.</i>		
753.	<i>Exhibitions and Conservation</i>		
754.	<i>Education</i>		
755.	General group booking fee (scheduling, booked room access) per group	GST Free	12.00
756.	Instructed sessions with Curator, Education Officer or Guide per child	GST Free	4.00
757.	Playgroup - based on term booking and one free session. (10% Friends discount)	GST Free	10.00
758.	Playgroup - single entry (10% Friends discount)	GST Free	12.00
759.	External groups e.g. Aboriginal sharers of knowledge / art teachers / artists using QVMAG facilities to conduct own session (Adult)	GST Free	4.54
760.	External groups (e.g. Aboriginal sharers of knowledge / art teachers / artists using QVMAG facilities to conduct own session (Child)	GST Free	2.73
761.	Workshop sessions - per child (materials additional)	GST Free	5.46
762.	<i>Visitor Operations</i>		
763.	<i>Venue Hire</i>		
764.	<i>Museum Meeting Room</i>		
765.	Half Day	Taxable	392.00
766.	Full Day and Evening	Taxable	490.00
767.	<i>Museum Auditorium</i>		
768.	Half Day	Taxable	397.00
769.	Full Day and Evening	Taxable	531.00
770.	<i>Museum Learning Centre</i>		
771.	Half Day	Taxable	191.00
772.	Full Day and Evening	Taxable	258.00
773.	<i>Museum Foyer / Phenomena Factory</i>		
774.	Evenings	Taxable	655.00

19.1 Council Fees 2020/2021 ...(Cont'd)

No.	Fee Name	GST Status	Fee Including GST
775.	Museum Foyer / Phenomena Factory and Courtyard		
776.	Evenings	Taxable	1103.00
777.	Museum Temporary Gallery		
778.	Per Day or Evening	Taxable	1262.00
779.	Art Gallery Meeting Room		
780.	Half Day	Taxable	109.00
781.	Full Day and Evening	Taxable	196.00
782.	Art Gallery Creativity Centre		
783.	Half Day	Taxable	248.00
784.	Full Day and Evening	Taxable	371.00
785.	Art Gallery - Gallery 2		
786.	Monday to Friday (Full Day or Evening)	Taxable	969.00
787.	Saturday (Full Day or Evening)	Taxable	1247.00
788.	Sunday / Public Holiday (Full Day or Evening)	Taxable	1381.00
789.	Museum and Art Gallery Out of Hours Staffing Costs		
790.	After 5.30pm to midnight - 1 staff member	Taxable	67.00
791.	After midnight - 1 staff member	Taxable	134.00
792.	Public Holidays - 1 staff member	Taxable	73.00
793.	Between 6.00am and 10.00am - 1 Staff Member	Taxable	42.00
794.	Kings Bridge Cottage		
795.	1 person (including linen, servicing, Wi-Fi and administration) - first week	Taxable	516.00
796.	1 person (including linen, servicing, Wi-Fi and administration) additional rental - per week	Taxable	310.00

This Agenda Item was withdrawn by the Chief Executive Officer prior to the commencement of the Meeting.

19.2 Draft Proposed 2020/2021 Annual Plan and Statutory Estimates (Budget)**FILE NO:** SF6635**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the release of the draft proposed 2020/2021 Annual Plan and Budget for public comment.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 27 February 2020 - Draft 2020/2021 Annual Plan and Fees and Charges

Workshop - 6 February 2020 - Draft Capital and Major Operations Budgets 2020/2021

Workshop - 5 December 2019 - 2020/2021 Budget Presentation

RECOMMENDATION:

That Council:

1. approves the release of the attached proposed 2020/2021 Annual Plan 2020/2021 (ECM Document Set ID 4259234) and proposed Statutory Estimates including the Capital Projects 2020/2021 (ECM Document Set ID 4259258) and Major Operational Projects 2020/2021 (ECM Document Set ID 4259264).
2. invites submissions from the community on the 2020/2021 Annual Plan and Budget.
3. determines to close the submission period at 5.00pm on Friday, 17 April 2020.
4. determines to consider submissions at its Workshop Meeting on Thursday, 21 May 2020.
5. notes that the Council Meeting of Thursday, 11 June 2020 is the intended date on which the Budget will be adopted and the rate will be set.

This Agenda Item was withdrawn by the Chief Executive Officer prior to the commencement of the Meeting.

19.3 Signing of Council Agreements and Documents Policy - 14-PI-035**FILE NO:** SF0992**AUTHOR:** Leanne Purchase (Manager Governance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the adoption of the Signing of Council Agreements and Documents Policy - 14-PI-035.

PREVIOUS COUNCIL CONSIDERATION:

Council - 2 May 2019 - Agenda Item 19.1 - Signing of Council Agreements and Documents Policy 14-PI-035

RECOMMENDATION:

That Council adopts the Signing of Council Agreements and Documents Policy - 14-PI-035 as set out below:

Signing of Council Agreements and Documents Policy**PURPOSE:**

To define the circumstances in which use of Council's common seal ("the seal") is authorised and to provide guidance around the signing of procedural agreements.

SCOPE:

This policy applies to all formal instruments and procedural agreements. It does not apply to correspondence.

POLICY:

The seal will be affixed to formal instruments, unless determined otherwise by Council. The holder of the position of Manager Governance, is authorised to keep and use the seal as detailed below.

- The officer responsible for a formal instrument will prepare a memorandum to the Manager Governance attesting to the correctness and accuracy of the instrument and requesting it to be sealed.
 - The Manager Governance will review the instrument for procedural compliance and if satisfied, will arrange for the seal to be attached.
 - The execution of an instrument so sealed is to be attested by the Manager Governance by signing and dating the instrument, on or near the seal.
-

19.3 Signing of Council Agreements and Documents Policy - 14-PI-035 ...(Cont'd)

- The Manager Governance is to arrange for the sealed and executed instrument to be entered in the seal register.
- The officer that requested the formal instrument be sealed is responsible for ensuring it is stored within the corporate information management software with the appropriate details and classifications as required by Legals Index 17-HLPr-005.

The holders of the positions of Chief Executive Officer, General Manager Organisational Services Network, Mayor and Deputy Mayor are authorised to keep and use the seal, and to execute and attest a sealed instrument, to the same extent and in the same manner as the holder of the position of Manager Governance, as detailed above.

The seal cannot be used to sign procedural agreements.

- Procedural agreements will be signed by the Chief Executive Officer, responsible General Manager or officer with delegated authority, as appropriate.
- The person signing a procedural agreement is responsible for ensuring it is stored within the corporate information management software with the appropriate details and classifications as required by Legals Index 17-HLPr-005.

PRINCIPLES:

Council's Organisational Values apply to all activities.

In signing any documents officers and Councillors are to avoid any conflict of interest.

Officers are expected to provide evidence that formal instruments and procedural agreements have been subjected to reasonable due diligence before requesting sealing or signing. Reasonable due diligence will vary, depending on the nature of the agreement or document and the consideration at issue.

RELATED POLICIES & PROCEDURES:

Information Resource Policy 17-PI-001

Legals Index - Document Management Flowchart 17-HLPr-005

Legals Index - Document Creation and Review Procedure 17-Pr-005

Legals Index - Document Information Sheet 17-Rf-007

RELATED LEGISLATION:

Local Government Act 1993 (Tas) - sections 19 and 20

REFERENCES:

N/A

DEFINITIONS:

Manager Governance

Manager Governance includes a person performing the role of Manager Governance.

19.3 Signing of Council Agreements and Documents Policy - 14-PI-035 ...(Cont'd)

Formal Instruments

Those documents that are or evidence a major Council decision that has long term ramifications or are of a 'permanent' nature, or otherwise require the affixing of the Council seal. Examples of this type of document include grant deeds, plans of survey, strata plans, amendments to the planning scheme, contracts for sale or purchase of land, partnership agreements, and delegations from Council to officers or committees.

Procedural Agreements

Those documents that are or evidence legal agreements of a relatively short term duration (less than ten years). Examples of this type of document include leases, and contracts for the supply of goods or services.

REVIEW:

This policy will be reviewed no more than five years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020**MOTION 1**

Moved Councillor D H McKenzie, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

19.4 Financial Report to Council - 31 December 2019**FILE NO:** SF3611**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the Council's financial performance for the six months ended 31 December 2019.

PREVIOUS COUNCIL CONSIDERATION:

Audit Panel - 17 February 2020 - Agenda Item 9.4 - Financial Statements and Commentary

RECOMMENDATION:

That Council adopts the financial report for the six months ended 31 December 2019. The report discloses an underlying deficit of \$3.158 million after excluding capital grants. After allowing for Financial Assistance Grant revenue received in advance in June 2019 (\$2.261 million), the underlying deficit is \$0.898 million which is slightly more favourable than the year to date budgeted deficit \$0.974 million.

Ms L Foster (General Manager Organisational Services Network) and Mr N Williams (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 19 March 2020**MOTION 1**

Moved Councillor D H McKenzie, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor A E Dawkins, Councillor N D Daking, Councillor D H McKenzie, Councillor K P Stojansek, Councillor R I Soward, Councillor P S Spencer, Councillor J G Cox, Councillor A G Harris and Councillor T G Walker

20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS**20.1 Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited**

A motion was passed to bring this item forward in the Agenda. It was considered after Agenda Item 21.1 - Notice of Motion - Councillor A M van Zetten - Community Care and Recovery Package on page 24 of these Minutes.

Council returned to the published order of business at Agenda Item 9.1 - Amendment 57 - 1A George Town Road, Newnham - Rezone Land from Recreation to Inner Residential

21 URGENT BUSINESS

Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Minutes.

21.1 Notice of Motion - Councillor A M van Zetten - Community Care and Recovery Package

A motion was passed to bring this item forward in the Agenda. It was considered after Agenda Item 8.2 - Public Questions Without Notice on page 21 of these Minutes.

22 CLOSED COUNCIL

No Closed Items were identified as part of these Minutes

23 MEETING CLOSURE

The Mayor, Councillor A M van Zetten, closed the Meeting at 3.11pm.