



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 25 JUNE 2020
1.00pm**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council was held by video conference:

Date: 25 June 2020

Time: 1.00pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the minutes item.



Michael Stretton
Chief Executive Officer

AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, was made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting was streamed live and can be accessed from: www.launceston.tas.gov.au/Council/Meetings/Listen for a minimum of six months after the date of the Meeting.

PUBLIC ATTENDANCE AT THE COUNCIL MEETING

Public attendance at this Meeting was not permitted. Members of the public were requested to stay home to slow the spread of COVID-19 and the following information was provided for people wishing to speak to an item on the Agenda:

Do you wish to speak to an item in the Agenda of the Council Meeting?

- You are invited to speak to an item on the Agenda by emailing a statement of no more than 300 words. Your statement will be read aloud at the Meeting.

Do you have a question to ask during Public Question Time?

- You are invited to e-mail up to three questions. If accepted, your questions will be read aloud at the Meeting and answered or Taken on Notice. If your questions are not accepted, reasons will be provided.

Questions or statements e-mailed to contactus@launceston.tas.gov.au by 11.00am, Thursday, 25 June 2020 were read out by Council Officers at the appropriate item in the Agenda.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

City of Launceston

COUNCIL MINUTES

Thursday 25 June 2020

Present: Councillor A M van Zetten (Mayor)
D C Gibson (Deputy Mayor)
J Finlay
D H McKenzie
J G Cox
K P Stojansek
A E Dawkins
N D Daking
P S Spencer (until 1.52pm)
A G Harris
T G Walker

In Attendance: Mr M Stretton (Chief Executive Officer)
Mrs L Hurst (Community and Place Network)
Ms L Foster (Organisational Services Network)
Mr S Eberhardt (Infrastructure and Assets Network)
Mr D Ryan (Manager Community Relations)
Mrs L Purchase (Manager Governance)
Mrs K Hartland (Team Leader Governance)

Apologies: Councillor R I Soward

ORDER OF BUSINESS

Item No	Item	Page No
1	OPENING OF MEETING - ATTENDANCE AND APOLOGIES	1
2	MAYORAL ACKNOWLEDGEMENTS	-
3	DECLARATIONS OF INTEREST	1
4	CONFIRMATION OF MINUTES	1
5	DEPUTATIONS	-
6	PETITIONS	-
7	COMMUNITY REPORTS	-
8	PUBLIC QUESTION TIME	2
8.1	Public Questions on Notice	2
8.1.1	Public Questions on Notice - Mr Leigh Murrell - Council Meeting - 25 June 2020	3
8.2	Public Questions Without Notice	4
8.2.1	Ray Norman - Cost recovery levy to UTAS	4
8.2.2	Ray Norman - Availability of QVMAG records to researchers	4
8.2.3	Ray Norman - Acknowledgement policy	5
9	PLANNING AUTHORITY	6
9.1	Launceston Interim Planning Scheme 2015 - Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone	6
10	ANNOUNCEMENTS BY THE MAYOR	8
10.1	Mayor's Announcements	8
11	COUNCILLORS' REPORTS	9

City of Launceston

COUNCIL MINUTES

Thursday 25 June 2020

12	QUESTIONS BY COUNCILLORS	10
12.1	Questions on Notice	10
12.1.1	Councillors' Question on Notice - Councillor T G Walker - Reconciliation Action Plan - 11 June 2020	10
12.2	Questions Without Notice	12
13	COMMITTEE REPORTS	-
14	COUNCIL WORKSHOPS	13
14.1	Council Workshop Report	13
15	NOTICES OF MOTION	-
16	COMMUNITY AND PLACE NETWORK ITEMS	-
17	CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS	-
18	INFRASTRUCTURE AND ASSETS NETWORK ITEMS	17
18.1	Policy for Phasing Out Single Use Plastics on Council Managed / Owned Land and Council Sponsored Events	17
18.2	Concessional Entry to Council's Waste Disposal Facilities	22
19	ORGANISATIONAL SERVICES NETWORK ITEMS	24
19.1	2019/2020 Budget - Chief Executive Officer's Report on Adjustments 1 May 2020 to 31 May 2020	24
19.2	Budget Amendments 2019/2020	25
20	CHIEF EXECUTIVE OFFICER NETWORK ITEMS	27
20.1	Community Care and Recovery Package - Venue and Ground Hire Fees	27
20.2	Lease of Land at 2 Invermay Road to University of Tasmania	29

City of Launceston

COUNCIL MINUTES

Thursday 25 June 2020

21	CLOSED COUNCIL	-
22	MEETING CLOSURE	31

1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor A M van Zetten, opened the Meeting at 1.00pm and noted an apology from Councillor R I Soward.

2 MAYORAL ACKNOWLEDGEMENTS

No Mayoral Acknowledgements were identified as part of these Minutes

3 DECLARATIONS OF INTEREST

Local Government Act 1993 - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

No Declarations of Interest were identified as part of these Minutes

4 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 11 June 2020 be confirmed as a true and correct record.

DECISION: 25 June 2020**MOTION**

Moved Councillor P S Spencer, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

5 DEPUTATIONS

No Deputations were identified as part of these Minutes

6 PETITIONS

Local Government Act 1993 - sections 57 and 58

No Petitions were identified as part of these Minutes

7 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Minutes Items; that opportunity exists when that Minutes Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

No Community Reports were registered with Council as part of these Minutes

8 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

8.1.1 Public Questions on Notice - Mr Leigh Murrell - Council Meeting - 25 June 2020**FILE NO:** SF6381**AUTHOR:** Lee Viney (Administration Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton (Chief Executive Officer)

QUESTION and RESPONSE:

The following question, submitted to Council on 14 June 2020 by Mr Leigh Murrell for Council Meeting 25 June 2020, has been answered by Mr P Gimpl (Chief Financial Officer).

Question:

1. Given the ever fragile economic situation both in Australia and internationally, does the Launceston City Council have any involvement/exposure at all with these CLO's [Collateralized Loan Obligation] and the serious risk they pose to the City's finances?

Note:

Mr Murrell provided background information on Collateralized Loan Obligations which cannot be reproduced by the Council without the permission of the copyright holder. The information was sourced from the following websites:

- [https://www.investopedia.com/terms/c/clo.asp#:~:text=A%20collateralized%20loan%20obligation%20\(CLO\)%20is%20a%20single%20security%20backed,by%20a%20pool%20of%20debt.&text=With%20a%20CLO%2C%20the%20investor,the%20event%20that%20borrowers%20default](https://www.investopedia.com/terms/c/clo.asp#:~:text=A%20collateralized%20loan%20obligation%20(CLO)%20is%20a%20single%20security%20backed,by%20a%20pool%20of%20debt.&text=With%20a%20CLO%2C%20the%20investor,the%20event%20that%20borrowers%20default)
- <https://www.smh.com.au/business/banking-and-finance/the-three-letters-sparking-fears-of-another-global-financial-crisis-20190522-p51pyk.html>.

Response:

The Council is not involved or exposed to Collateralized Loan Obligations (CLO's).

Council strictly complies with its Investment Strategy and Investment Policy approved by the Council.

The Council's Investment Strategy stipulates "...to invest only in first ranked deposits with Australian Authorised Deposit Taking Institution's rated Long Term AA".

Currently Council only invests in term deposits with the major four banks (CBA, WBC, ANZ and NAB).

8.2 Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

The following questions, submitted to Council on 25 June 2020, were read aloud by a Council Officer at the Council Meeting on 25 June 2020. Responses were read aloud by the Mayor, Councillor A M van Zetten.

8.2.1 Ray Norman - Cost recovery levy to UTAS

Given that Council has determined to lease 'ex Show Society land' to UTAS to be repurposed as a CAR PARK and that this CAR PARK is intended to be primarily used by UTAS for purposes UTAS determines and over the long term, and given that, it can be expected that there will be significant ongoing and recurrent costs involved as a consequence of this usage to do with surface maintenance, repair and restoration of any consequent damage or vandalism, line marking, lighting, the provision of meters, and other costs anticipated and unanticipated:

- Will Council FORMALLY levy UTAS an appropriate cost recovery levy that will be reviewed annually to fully reflect the actual upkeep costs to ensure that none of these costs, anticipated or unanticipated, ultimately impact in any way upon ratepayers and their rate demands?

The Mayor, Councillor A M van Zetten, responded by advising that there is no intention to impose a recovery levy. On 19 March 2020 Council determined that it would be responsible for the reasonable maintenance of the carparks during the lease period. The cost of such maintenance will be factored into the current negotiations in respect to the lease arrangement between UTAS and the Council. This will also be offset by the revenue received from Council's share of the car parking spaces.

8.2.2 Ray Norman - Availability of QVMAG records to researchers

Given that currently the City of Launceston Council is the QVMAG's GOVERNING BODY and therefore the institution's DEFAULT TRUSTEES and by implication the determiners QVMAG COLLECTIONS POLICIES relative to collection material that has immense 'research importance, significance and value' albeit that as consequence of past practices that would not, or could not, or do not, meet current 'best practice museum standards' and that much of the collection remains

unaccessioned and possibly unregistered but are nonetheless of particular importance and significance to a vast range of researchers:

- will Council make ALL collection records available to researchers as a matter of POLICY and likewise ensure that irrespective of the state of record keeping determine that ACCESSION AND REGISTRATION DOCUMENTATION such as it is, and PRIMARY DATA HELD IN TRUST, such as it is, remains UNEDITED and UNALTERED IN ANY WAY, and freely available given the PUBLIC OWNERSHIPS invested in ALL COLLECTION DOCUMENTATION?

The Mayor, Councillor A M van Zetten, advised that QVMAG staff work hard to fulfil requests from researchers. Primary registration documents are not available to the public. They generally contain little if any cultural information and as such are not considered research documents. When the QVMAG collections audit is completed, the information available to the public will be freely available on our website.

8.2.3 Ray Norman - Acknowledgement policy

Given that Council currently and is increasingly is engaged in and involved in enduring publications across a broad spectrum that includes printed hardcopy, digital presentations, on-line publications, video presentations etc. there is a growing and increasing need to ACKNOWLEDGE the work and/or other contributions of CULTURAL PRODUCERS and their FACILITATORS including the use of their work, to be acknowledged:

- will Council initiate an AKNOWLEDGEMENT POLICY and put in place the consequent ACKNOWLEDGEMENT PROTOCOLS to ensure that ALL cultural producers, artists, designers, photographers, videographers, project producers, technology provider various, are both ACKNOWLEDGED and appropriately REWARDED and moreover seek the formal permission of ALL PEOPLE who are used and/or employed or used as SUBJECTS in such publications, presentations and productions irrespective of their employment status?

The Mayor, Councillor A M van Zetten, advised that this is a complex issue for any organisation as it involves ethical and moral rights, as well as law around intellectual property, copyright, and personal information. We are committed to meeting our obligations under Australian and State legislation. We have no plans to develop an acknowledgement policy at this time.

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to Item 9 - Planning Authority.

9 PLANNING AUTHORITY

9.1 Launceston Interim Planning Scheme 2015 - Amendment 63 - Add Clause 9.5 - Access Across Land in Another Zone

FILE NO: SF7105

AUTHOR: Catherine Mainsbridge (Senior Town Planner)

GENERAL MANAGER: Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To consider a statement to the Tasmanian Planning Commission, subsequent to the public exhibition period, for an amendment to the Launceston Interim Planning Scheme 2015.

PREVIOUS COUNCIL CONSIDERATION:

Council - 19 March 2020 - 9.3 - Amendment 63 - Add Clause 9.5 - Access Across Land in Another zone - Launceston Interim Planning Scheme 2015 - Council resolved to initiate and certify Amendment 63 to add Clause 9.5 - Access Across Land In Another Zone to Part C Special Provisions of the Launceston Interim Planning Scheme 2015.

RECOMMENDATION:

That Council:

1. in accordance with section 39(2) of the former provisions of the *Land Use Planning and Approvals Act 1993*, notifies the Tasmanian Planning Commission that no representations were received during the public exhibition period for Amendment 63; and
 2. provides advice to the Tasmanian Planning Commission that it is the view of the Council that Amendment 63 be approved as exhibited.
-

Mrs L Hurst (General Manager Community and Place Network) and Mrs C Mainsbridge (Senior Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 25 June 2020

MOTION

Moved Councillor P S Spencer, seconded Councillor J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

10 ANNOUNCEMENTS BY THE MAYOR

10.1 Mayor's Announcements

FILE NO: SF2375

Monday 15 June 2020

- Officiated at traditional welcome to acknowledge reopening of QVMAG Inveresk
- Officiated at Talk Against Elder Abuse via Zoom

Wednesday 17 June 2020

- Conducted individual Citizenship Ceremonies

Sunday 21 June 2020

- Laid a wreath at Boer War Commemorative Day Ceremony
-

11 COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

11.1 Councillor A E Dawkins

- **Noted that \$10M in crisis relief, recovery and renewal programs for regional arts is available via the Regional Arts Fund, delivered in Tasmania by RANT Arts Ltd, with other funding announced by the Federal Government today**

11.2 Councillor D C Gibson

- **Noted the reopening of QVMAG at Inveresk and the traditional welcome lead by Aunty Patsy Cameron and David Gough, and acknowledged the work of General Manager Tracy Puklowski and the QVMAG team**
- **Acknowledged the high regard in which Youth Development Officer Claudia Taylor is held by her peers, by the sector, and by Youth Advisory Group members past and present, and wished Claudia and Max well**

11.3 Councillor D H McKenzie

- **Noted that some of Council's special committees are active again; the Heritage Advisory Committee met last week to work through topical matters, and will report to Council soon**
- **A sub-committee of the Heritage Advisory Committee is planning to progress the photo competition that had been in place prior to COVID-19**
- **The Princess Theatre and the Theatre North committee have been working to get activity back in the theatres as soon as possible; hats off to General Manager Mandy Shepherd and team for their work during a difficult time for the Arts. Next week, they will be meeting with organisations that work through the Princess Theatre and Earl Arts Centre to give a progress report and see how they are travelling**

11.4 Councillor A G Harris

- **The Tasmanian Active Living Coalition is calling for Active Living proposals by 30 June 2020**

12 QUESTIONS BY COUNCILLORS**12.1 Questions on Notice**

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

12.1.1 Councillors' Question on Notice - Councillor T G Walker - Reconciliation Action Plan - 11 June 2020

FILE NO: SF2375

AUTHOR: Lee Viney (Administration Officer)

CHIEF EXECUTIVE OFFICER: Michael Stretton

QUESTIONS and RESPONSES:

The following question, asked at Council on 11 June 2020 by Councillor T G Walker, has been answered by Michael Stretton (Chief Executive Officer).

Questions:

1. In delaying the Reconciliation Action Plan, the Council agreed to commence a broad consultation with the Aboriginal Community of Launceston. Has that process commenced?

Response:

In framing up a revised proposal to deliver a Reconciliation Action Plan, Council officers have held meetings with representatives of the Aboriginal Land Council (ALC) as well as the Chief Executive of the Aboriginal Land Council and have received recommendations in respect to the manner in which the Council could progress this important work. Staff have also engaged with various Councils and institutions to learn about how they have successfully developed Reconciliation Action Plans, 'Aboriginal Partnership Plans' or 'Aboriginal Commitment & Action Plans' which is the terminology being utilised by some Councils.

The Councillors are aware that a proposal had been developed to work with Reconciliation Tasmania to develop a plan for the City of Launceston as this organisation has the necessary experience and resources to assist the Council in its delivery. Without this external resource, the process has been slowed as it is being completed off the side of officer desks and has obviously been impacted by the

COVID-19 pandemic. A revised proposal to deliver a Plan will be presented to the Council as soon as resources allow.

12.2 Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

13 COMMITTEE REPORTS

No Committee Reports were identified as part of these Minutes

14 COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 2(c)

14.1 Council Workshop Report

FILE NO: SF4401

AUTHOR: Lee Viney (Administration Officer)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RECOMMENDATION:

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 18 June 2020:

Riverbend Park Project Management

Councillors received information on Project Management Performance review.

Discussion on Draft Access Framework

Councillors considered and provided feedback on the draft Access Framework.

Mowbray ABCDE Learning Site Report 2019/2020

Councillors received a presentation of the Mowbray ABCDE Learning Site Report.

**Tasmanian Cricket Association Season Closure Report -
WBBL/BBL 2019-20**

Councillors received the Season Closure Report for Season 2019-20 for the WBBL and BBL games played in Launceston.

University of Tasmania Development Update

Councillors were briefed on the University of Tasmania Newnham Master Plan and were presented with building plans for the Inveresk development.

QVMAG Collection Update

Councillors were updated on the QVMAG Audit.

Partnership with the Australian Wine Research Institute (AWRI)

Councillors received a briefing on the next use of the Sydney Cove yeast strain.

Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 25 June 2020**MOTION**

Moved Councillor D C Gibson, seconded Councillor D H McKenzie.

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 18 June 2020 -

Riverbend Park Project Management

Councillors received information on Project Management Performance review.

Discussion on Draft Access Framework

Councillors considered and provided feedback on the draft Access Framework.

Mowbray ABCDE Learning Site Report 2019/2020

Councillors received a presentation of the Mowbray ABCDE Learning Site Report.

**Tasmanian Cricket Association Season Closure Report -
WBBL/BBL 2019-20**

Councillors received the Season Closure Report for Season 2019-20 for the WBBL and BBL games played in Launceston.

University of Tasmania Development Update

Councillors were provided with an update on the Inveresk precinct.

QVMAG Collection Update

Councillors were updated on the QVMAG Audit.

Partnership with the Australian Wine Research Institute (AWRI)

Councillors received a briefing on the next use of the Sydney Cove yeast strain.

CARRIED 11:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

15 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motion were identified as part of these Minutes

16 COMMUNITY AND PLACE NETWORK ITEMS

No Items were identified as part of these Minutes

17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS

No Items were identified as part of these Minutes

18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS

18.1 Policy for Phasing Out Single Use Plastics on Council Managed / Owned Land and Council Sponsored Events

FILE NO: SF1048 / SF0630

AUTHOR: Michelle Ogulin (Team Leader Environmental Health) and Michael Attard (Team Leader Sustainability)

GENERAL MANAGER: Shane Eberhardt (General Manager Infrastructure and Assets Network)

DECISION STATEMENT:

To consider the draft Policy for Phasing Out Single Use (Disposable) Plastics at Events, Markets and Other Activities on Council Managed / Owned Land and Council Sponsored Events.

PREVIOUS COUNCIL CONSIDERATION:

Council - 21 March 2019 - 14.1 - Notice of Motion - Councillor A E Dawkins - Investigation of Single Use Plastics

Workshop - 4 June 2020 - Presented draft Single Use Plastic Policy

RECOMMENDATION:

That Council adopts the Policy for Phasing Out Single Use (Disposable) Plastics at Events, Markets and Other Activities on Council Managed / Owned Land and Council Sponsored Events (33-Pix-006, ECM Doc Set ID 4314656) as follows:

Phasing out Single Use (Disposable) Plastics at Events, Markets and Other Activities on Council Managed/Owned Land and Council Sponsored Events

PURPOSE

To outline the procedures to phase out single use (disposable) plastics at events (sponsored and non-sponsored), markets and other activities on council controlled land, by 2022.

OBJECTIVES

To provide a framework to phase out the use of single use plastic packaging within the City of Launceston to:

- *Minimise the negative impacts of plastic litter on river, estuarine and marine environments, and to reduce the incidence of litter on land.*
-

COUNCIL MINUTES

Thursday 25 June 2020

- *Support sustainable procurement, along with economic, environmental and social initiatives within Launceston.*
- *Help Council take a leadership role through using only compostable or reusable packaging in all its occupied buildings, including when ordering catering.*
- *Ensure all Council leases where the lessee provides take away food/beverages include a clause prohibiting the use of single use plastic packaging on council controlled land.*
- *Ensure all events, markets and other activities on council controlled land, whether sponsored or not, are prohibited from using single use plastic packaging.*

SCOPE

This policy applies to:

- *Council controlled buildings including:*
 - *Carr Villa*
 - *Launceston Aquatic Centre*
 - *Launceston Information Centre*
 - *Launceston Waste Centre*
 - *Premises that may be leased by Council (i.e. for Council use) for time to time*
 - *QVMAG*
 - *Remount Road Depot*
 - *Town Hall and Annex*
 - *UTAS Stadium*
- *Council leases where the lessee is operating a take away food and/or beverage service.*
- *Events, markets and other activities (including food vans) on council controlled land, whether sponsored by council or not.*

This policy initially does not apply to the following, but may be considered in the future:

- *Incidental bookings of Council-owned/managed halls and venues*
- *Other leases managed by council*
- *Vending machines*
- *Bottled Beverages (glass/plastic/metal)*
- *Plastic pre-wrapped chocolate bars/lollies/biscuits/chips/ice creams*

Plastics to be phased out under this policy include single use plastic:

- *plates, bowls and other plastic dishes*
- *cups and lids*
- *cutlery*
- *stirrers*
- *straws*
- *food and beverage packaging including, but not limited to, bottled water and polystyrene containers.*

There are some circumstances where single use plastics might not be avoidable. Such circumstances include the following:

- *a person with a disability may require a single use plastic straw. The use of a single use plastic straw in this circumstance is permitted.*
-

- *in an emergency situation.*
- *where public health risks are possible, i.e. the need to use plastic cling wrap to cover food.*

POLICY

- *The Council will cease purchasing single use plastics by 1 July 2020 at all Council operated buildings as listed in the scope.*
- *The council will stipulate to caterers that all catering brought onto council occupied premises must be in reusable or compostable packaging by 1 January 2022.*
- *The Council will, as leases expire, update leases where the lessee offers take away food/beverages to include the following clause: "single use plastics are not to be used on the premises and are to be substituted with approved compostable or reusable packaging alternatives".*
- *The Council will mandate that no single use plastics are used at both sponsored and non-sponsored events from 1 January 2022 onwards. Approved single use compostable packaging or reusable packaging will be permitted. All sponsorship agreements from 1 January 2022 will include the following clause: "single use plastics are not to be used during the event and are to be substituted with approved compostable or reusable packaging alternatives".*
- *The Council will, after 2022, work with event holders to transition to more sustainable event management, specifically facilitating the move away from compostable single use packaging to reusable packaging.*
- *The Council will encourage food vans operating on council land to move away from using single use plastics. The council will ask all food van operators to join into a memorandum of understanding which will ask that, when operating on council land or public roads, single use plastics not be used and are instead substituted with compostable or reusable packaging alternatives.*
- *The Council will stipulate that the public bars at UTAS stadium will no longer be able to use disposable alcohol beverage packaging. The following clause will be inserted into the agreement with the public bar operator: "single use plastics are not to be used and are to be substituted with approved reusable packaging alternatives by 1 January 2022."*
- *All general managers and senior leaders will support and implement appropriate processes to ensure operation and compliance to this policy and associated procedures.*

PRINCIPLES

Single use plastics are a staple at many events and activities within the municipality due to their cheap cost and ease of disposal. It is estimated there will be more plastics than fish in the world's oceans by 2050. This policy will minimise the impact of single use plastics on our marine environments, especially the iconic kanamaluka/River Tamar and Cataract Gorge.

Council's Organisational Values apply to all activities.

RELATED POLICIES & PROCEDURES

11-Plx-004 Code for Tenders and Contracts

05-PI-012 Event Sponsorship Policy

32-Plx-005 Mobile Food Vendors Operating on Public Roads Policy

11-Plx-001 Procurement Policy

11-HLPr-001 Purchasing (Non-Tendered) Procedure

05-Rfx-020 Signature Event Sponsorship Guidelines

11-Rf-011 Standard Terms and Conditions of Purchase Orders

RELATED LEGISLATION

Public Health Act 1997

REFERENCES

Revised Regulatory Impact Statement: Single-use Plastics By-law, City of Hobart, 2019

DEFINITIONS**Single use plastics**

Single use plastics are plastic items used for food and beverages which are not designed or intended for multiple use or to be returned to the retailer for refill or reuse for the same purposes for which it was conceived. The following single use plastic items are covered by this policy:

- a) crockery (plates, bowls, other plastic dishes)
- b) cups and lids (including non-compostable plastic lined coffee cups)
- c) cutlery
- d) stirrers
- e) straws
- f) food and beverage packaging including, but not limited to, bottled water and polystyrene containers.

Compostable packaging

Compostable packaging (when used in relation to bioplastic) means, when treated in an industrial composting facility, the following requirements are met:

- a) 60% decomposition (aerobic) within 180 days
- b) 90% disintegration to less than 2mm in 84 days, and
- c) is non-toxic.

REVIEW

This policy will be reviewed no more than two years after the date of approval or more frequently, if dictated by operational demands and with Council's approval.

Mr S Eberhardt (General Manager Infrastructure and Assets Network), Ms M Ogulin (Team Leader Environmental Health) and Mr M Attard (Team Leader Sustainability) were in attendance to answer questions of Council in respect of this Agenda Item.

Written statements, submitted to Council via email from the people named below, were read aloud by a Council Officer at the Council Meeting on 25 June 2020:

**Trish Haeusler (Plastic Free Launceston), for the Recommendation
Malcolm Cowan, for the Recommendation**

DECISION: 25 June 2020

MOTION

Moved Councillor A E Dawkins, seconded Councillor T G Walker.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson,
Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P
Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer,
Councillor A G Harris and Councillor T G Walker**

18.2 Concessional Entry to Council's Waste Disposal Facilities

FILE NO: SF0628

AUTHOR: Jess Nesbit (Waste and Environment Officer)

GENERAL MANAGER: Shane Eberhardt (General Manager Infrastructure and Assets)

DECISION STATEMENT:

To determine the value of concessions to approved charitable organisations for waste disposal to the Launceston Waste Centre for the 2020/2021 financial year.

PREVIOUS COUNCIL CONSIDERATION:

Council - 27 June 2019 - Agenda 18.2 Concessional Entry to Council's Waste Disposal Facilities 2019/2020

RECOMMENDATION:

That Council, in respect of clause 4(e) of the 'Concessional Entry to Council's Waste Disposal Facilities' policy (12-Plx-014), approves the organisations and concessional entry values for the financial year 2020/2021, as shown below:

Table 1: Recommended concessional entry values, 2020/2021

Organisation Name	2020/2021 recommendation \$
Connections Op Shop Inc	314.94
Door of Hope Christian Church	618.62
Launceston Benevolent Society Inc	326.46
Launceston City Mission	15,508.16
Launceston Legacy Inc	19.34
Lions Club of Kings Meadows	65.30
New Horizons Club Inc	43.13
Northern Occupational Support Service - Bluegum	728.94
PCYC	120.95
Salvos Store	482.89
Self Help Workplace	2,654.29
St Michaels Association	445.94
St Vincent de Paul Society	4,893.64
Veterans Support Group	432.68
Shekinah House	91.24
Veterans & Community Wood Centre Inc	25.14

COUNCIL MINUTES

Thursday 25 June 2020

Dogs Home of Tasmania	250.00
Starting Point Neighbourhood House	150.08
Just Cats Tasmania	250.00
Community Housing	5,500.00
Community Care Tasmania	1,250.00
TOTAL	\$34,171.74

Mr S Eberhardt (General Manager Infrastructure and Assets Network) and Ms J Nesbit (Waste and Environment Officer) were in attendance to answer questions of Council in respect of this Agenda Item.

Councillor P S Spencer withdrew from the Council Meeting at 1.52pm.

DECISION: 25 June 2020

MOTION

Moved Councillor D C Gibson, seconded Councillor J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor A G Harris and Councillor T G Walker

19 ORGANISATIONAL SERVICES NETWORK ITEMS**19.1 2019/2020 Budget - Chief Executive Officer's Report on Adjustments 1 May 2020 to 31 May 2020****FILE NO:** SF3611**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (General Manager Organisational Services)

DECISION STATEMENT:

To consider adjustments made by the Chief Executive Officer to the 2019/2020 Budget.

RECOMMENDATION:

That, pursuant to section 82(7) of the Local Government Act 1993 (Tas), Council receives the Chief Executive Officer's report on adjustments to the 2019/2020 budget for the period 1 May 2020 to 31 May 2020.

Ms L Foster (General Manager Organisational Services Network), Mr N Williams (Manager Finance) and Mr P Gimpl (Chief Financial Officer) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 25 June 2020**MOTION**

Moved Councillor D H McKenzie, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor A G Harris and Councillor T G Walker

19.2 Budget Amendments 2019/2020**FILE NO:** SF6641**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (General Manager Organisations Services)

DECISION STATEMENT:

To consider changes to the Council's 2019/2020 Statutory Estimates.

A decision for Recommendation 1 requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2019/20 Statutory Estimates:
 - a. Expenses
 - i. the net increase in operations expenditure of \$16,939.
 - b. Capital Works Expenditure
 - i. the decrease in Council funded expenditure of \$16,939.
 2. notes that amendments from Recommendation 1 result in:
 - a. the operating surplus being amended to \$6,205,236 (including capital grants of \$8,257,145) for 2019/2020.
 - b. the capital budget being decreased to \$29,532,876 for 2019/2020.
-

Ms L Foster (General Manager Organisational Services Network), Mr N Williams (Manager Finance) and Mr P Gimpl (Chief Financial Officer) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 25 June 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor A G Harris and Councillor T G Walker

20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS**20.1 Community Care and Recovery Package - Venue and Ground Hire Fees****FILE NO:** SF7108 / SF3805 / SF0811**CHIEF EXECUTIVE OFFICER:** Michael Stretton

DECISION STATEMENT:

To consider the waiver of hire fees for local community and sporting groups to utilise Council controlled grounds and public halls until 2 October 2020.

PREVIOUS COUNCIL CONSIDERATION:

Council - 19 March 2020 - Agenda Item 21.1 - Notice of Motion A M van Zetten
Community Care and Recovery Package
Workshop - 26 March - Community Care and Recovery Package
Council - 2 April 2020 - Agenda item 7.1 -Community Care and Recovery Package -
COVID-19 Pandemic

RECOMMENDATION:

That Council:

1. Waive the venue and ground hire fees for Council managed grounds and public halls for local community and sporting groups until 2 October 2020, consistent with the intent of the Council's Community Care and Recovery Package approved on 2 April 2020;
 2. Not apply the fee waiver to:
 - Council owned buildings that are managed via committee or lease arrangements;
 - use of the Launceston Aquatic Centre;
 - activities that are commercial in nature i.e profit making;
 - ad hoc and/or non regular user groups.
 3. Any additional costs associated with hirers of facilities complying with Covid-19 restrictions will be at the hirer's expense.
-

Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 25 June 2020**MOTION**

Moved Councillor D H McKenzie, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor A G Harris and Councillor T G Walker

20.2 Lease of Land at 2 Invermay Road to University of Tasmania**FILE NO:** SF6660**AUTHOR:** Duncan Campbell (Team Leader Legal Services)**CHIEF EXECUTIVE OFFICER:** Michael Stretton (Chief Executive Officer)

DECISION STATEMENT:

To consider objections received in relation to land intended to be leased at 2 Invermay Road, Invermay.

PREVIOUS COUNCIL CONSIDERATION:

Council - 19 March 2020 - Agenda Item 20.1 - Lease Surrender - Royal National Agricultural and Pastoral Society of Tasmania Limited

RECOMMENDATION:

That Council

1. Notes its decision on 19 March 2020 that it intended to lease or licence public land located at 2 Invermay Road, Invermay TAS 7248 to University of Tasmania (UTAS) for a period of twenty plus twenty years.
 2. Considers each of the five attached objections that were received against the leasing of part of 2 Invermay Road, Invermay TAS 7248 to UTAS as advertised in the Examiner newspaper on 13 May 2020 and 18 May 2020.
 3. Endorses the assessment of each of those objections as contained in the report.
 4. Requests the Chief Executive Officer to enter the lease of the public land in accordance with the decision of Council on 19 March 2020 and the consequent published and displaced notices, but only when the relevant restrictions on taking action applying by reason of s 178(7) of the *Local Government Act 1993* (Tas) are no longer applicable.
 5. Notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas)
-
-

Ms L Foster (General Manager Organisational Services Network) and Mr D Campbell (Team Leader Legal Services) were in attendance to answer questions of Council in respect of this Agenda Item.

A written statement submitted to Council via email from Bruce Pike, against the Recommendation, was read aloud by a Council Officer at the Council Meeting on 25 June 2020.

DECISION: 25 June 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor J Finlay.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor A G Harris and Councillor T G Walker

21 CLOSED COUNCIL

No Closed Items were identified as part of these Minutes

22 MEETING CLOSURE

The Mayor, Councillor A M van Zetten, closed the Meeting at 2.15pm.