



City of  
**LAUNCESTON**

# **COUNCIL MINUTES**

**COUNCIL MEETING  
THURSDAY 28 MAY 2020  
1.00pm**

The Ordinary Meeting of the City of Launceston Council was held via video conference:

Date: 28 May 2020

Time: 1.00pm

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### Certificate of Qualified Advice

#### Background

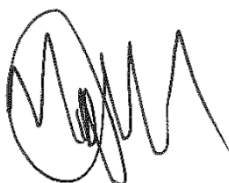
To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

#### Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the minutes item.



**Michael Stretton**  
Chief Executive Officer

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## AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, was made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting was streamed live to and can be accessed from [www.launceston.tas.gov.au/Council/Meetings/Listen](http://www.launceston.tas.gov.au/Council/Meetings/Listen) for a minimum of six months after the date of the meeting.

## PUBLIC ATTENDANCE AT THE COUNCIL MEETING.

Public attendance at this meeting was not permitted. We asked members of the public to stay home to slow the spread of COVID-19 and provided the following information for people wishing to speak to an item in the agenda.

Do you wish to speak to an item in the Agenda of the Council Meeting?

- You are invited to speak to an item on the Agenda by emailing a statement of no more than 300 words. Your statement will be read aloud at the meeting.

Do you have a question to ask during Public Question Time?

- You are invited to email up to three questions. If accepted, your questions will be read aloud at the meeting, and answered or taken on notice. If your questions are not accepted, reasons will be given.

Questions or statements emailed to [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au) by 11am, Thursday 28 May 2020 were read out by Council officers at the appropriate item in the agenda.

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

**At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.**

# City of Launceston

COUNCIL MINUTES

Thursday 28 May 2020

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**Present:**      **Councillor**      **A M van Zetten (Mayor)**  
   **D C Gibson (Deputy Mayor)**  
   **J Finlay**  
   **D H McKenzie**  
   **R I Soward**  
   **J G Cox**  
   **K P Stojansek**  
   **A E Dawkins**  
   **N D Daking (from 1.15pm)**  
   **P S Spencer**  
   **A G Harris**  
   **T G Walker**

**In Attendance:**                      **Mr M Stretton (Chief Executive Officer)**  
   **Mrs L Hurst (Community and Place Network)**  
   **Ms L Foster (Organisational Services Network)**  
   **Mr S Eberhardt (Infrastructure and Assets Network)**  
   **Ms T Puklowski (Creative Arts and Cultural Services Network)**  
   **Mr S Tennant (Team Leader Communications)**  
   **Mrs L Purchase (Manager Governance)**  
   **Mrs K Hartland (Team Leader Governance)**

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## 1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor A M van Zetten, opened the Meeting at 1.00pm and noted there were no apologies.

## 2 MAYORAL ACKNOWLEDGEMENTS

No Mayoral Acknowledgements were identified as part of these Minutes

## 3 DECLARATIONS OF INTEREST

*Local Government Act 1993 - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)*

No Declarations of Interest were identified as part of these Minutes

## 4 CONFIRMATION OF MINUTES

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

### RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 14 May 2020 be confirmed as a true and correct record.

### DECISION: 28 May 2020

### MOTION

Moved Councillor P S Spencer, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

**ABSENT AT TIME OF VOTE:** Councillor N D Daking

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**5 DEPUTATIONS**

**No Deputations were identified as part of these Minutes**

**6 PETITIONS**

*Local Government Act 1993 - sections 57 and 58*

**No Petitions were identified as part of these Minutes**

**7 COMMUNITY REPORTS**

**No Community Reports were registered with Council as part of these Minutes**

**8 PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**8.1 Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

*(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)*

**8.1.1 Public Questions on Notice - Mr Lionel Morrell (President Tasmanian Ratepayers Association Incorporated) - 14 May 2020****FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Committee Clerk)**CHIEF EXECUTIVE OFFICER:** Michael Stretton (Chief Executive Officer)

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**QUESTIONS and RESPONSE:**

The following questions, asked at the Council Meeting on 14 May 2020 by Mr Lionel Morrell (President Tasmanian Ratepayers Association Incorporated), have been answered by Michael Stretton (Chief Executive Officer).

**Questions:**

1. A 60-day priority Notice lodged by Simmonds Wolfhagen on 12 March 2020 on behalf of Launceston City Council for the transfer of titles from Cimitiere Custodians Pty Ltd in relation to property at 118-122 Brisbane Street, Launceston (the former Birchall's premises and adjacent retail shop) is no longer published by the Land Titles Office. Can Council confirm that it is no longer proceeding to purchase these properties or otherwise explain why the Priority Notice has been withdrawn?
2. In partnership with the Tasmanian Government, is Council proceeding to purchase the Paterson Street Central Carpark at 41-45 Paterson Street, Launceston?
3. What is the purpose of purchasing the properties referred to in Questions 1 and 2 above and how does this provide for occupation by Creative Holdings Pty Ltd and/or the education organisations Foundry and Swinburne University?

**Response:**

*A public announcement will be made in respect to these questions prior to the next Council Meeting.*

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**Further to the response provided in the agenda to item 8.1.1, Public Questions on Notice, the Mayor, Councillor A M van Zetten, provided the following information:**

**For some time, the Council has been working on several proposals in respect to higher-order uses for underutilised sites in our CBD.**

**It was intended to make an announcement on these proposals prior to today's Council meeting.**

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However, there are commercial-in-confidence negotiations still occurring in respect to these proposals and unfortunately we have no announcement to make at this time.

We can advise that full details will be released publicly as soon as reasonably possible.

**8.2 Public Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

*(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)*

**The following questions, submitted to Council on 28 May 2020, were read aloud by a Council Officer at the Council Meeting on 28 May 2020. Responses were read aloud by the Mayor, Councillor A M van Zetten.**

**8.2.1 Jim Dickenson - Verge Hotel**

- 1. Most, if not all, councillors would be aware I live in Riverside but nevertheless have a deep ongoing interest and regard for the development of Launceston, especially nowadays with the catchphrase to make Launceston one of the best regional cities of the world.**

**So it is with great dismay and concern to see airconditioning equipment quite strongly visually projecting above the roofline of the brand new Verge Hotel. This totally destroys the roofline, the skyline, the streetscape of an otherwise reasonable new city development.**

**Without going into a lengthy philosophical preamble, quite simply, how could this have been allowed to happen?**

**The Mayor, Councillor A M van Zetten, responded by saying the endorsed plans for the Verge Hotel show the plant and equipment screened from view. The development is still under construction and the screening is yet to be completed. Should the plant and equipment screening differ from the approved plans, Council will contact the developer to investigate further.**

**8.2.2 Jim Dickenson - 14-16 St Georges Square**

- 1. What is the current position regarding the redevelopment of 14-16 St Georges Square? Walking past recently it was noticed the property is in a grossly untidy condition, a disgrace to the city and obviously to the attractive St Georges Square. The barrier fencing [is] not secure so the property is open to vandalism.**

**What attention is council giving to this property?**

**The Mayor, Councillor A M van Zetten, responded by saying all required planning permits have been issued for the redevelopment of the site. The security and maintenance of the property is the responsibility of the owner.**

**8.2.3 Jim Dickenson - Albert Hall**

1. **[I] note in today's The Examiner, Council with financial help from the coalition, is to transform the Albert Hall into a cultural and convention centre. In keeping with the notion to make Launceston one of the best regional cities of the world, the upgrade must include works to make the Albert Hall a truly great concert hall.**

**Are plans for a significant concert hall included in the feasibility study?**

**The Mayor, Councillor A M van Zetten, responded by saying the feasibility study includes a broad range of options for Albert Hall to improve its functionality, which includes improving its capacity to host concerts.**

- 8.2.4 Ray Norman - Community Engagement for 2020/2021 Budget, Capital Works and Corporate Salaries**
- 1. Given the looming financial crisis, the diminishing prospects for a Post COVID-19 ‘Snap Back’, and the impending major shift in economic circumstances facing regional cities;**
- a) Will Council make a concerted effort to consult ‘local experts’ such as ratepayers, young people, entrepreneurs and others when framing Council’s 2020/2021 budget? and**
  - b) Consistent with that, will Council empanel a ‘Citizen’s Assembly’ to explore cost savings and the prioritisation of capital works looking forward two, five years and beyond; and**
  - c) Consistent with that, will Council explore the options available, and that are being canvassed by universities and large corporations, to re-contextualise ‘corporate’ salary levels and job descriptions in the context of local government in order to more equitably meet the rapidly emerging challenges ahead?**

**The Mayor, Councillor A M van Zetten, responded by saying:**

- a) Consultation regarding the 2020/2021 budget is not proposed to occur due to COVID-19 related time restrictions.**
- b) The Tomorrow Together program is our tool for community engagement. A response regarding citizen’s assemblies for community engagement has been previously provided.**
- c) This question has been answered at a previous Council meeting.**

## 8.2.5 Ray Norman - Precinct Management, Strategic Planning and Community Engagement

1. Given the rapidly changing circumstances, economic, cultural and social, will Council now be proactive in engaging with 'local experts' in regard to re-setting planning and development priorities and imperatives relative to:
  - a) Precinct management taking in the context of new and emerging economic opportunities and threats? and
  - b) Consistent with that, will Council establish a series of '*Citizen Reference Groups*' to proactively inform Council's strategic planning? and
  - c) Consistent with that, will Council proactively engage with social media, video conferencing, etc. in a 21stC context to more effectively engage with both constituents and extended communities relative to planning?

The Mayor, Councillor A M van Zetten, responded by saying:

- a) The Council is currently reviewing its annual plan and budget priorities and will release details in June.
- b) No, the Council's strategic plan was reviewed in 2019 and ongoing engagement with the community is undertaken through the Tomorrow Together engagement program, focussed on particular themes. This will continue in the 2020/21 financial year.
- c) The City of Launceston leads the industry in Tasmania in best practice use of multi-platform mediums to proactively engage with its community and stakeholders which we are committed to continuing to do, including constantly identifying new ways to make it easier for people to access information and provide input to the wide variety of services and planning that the Council undertakes.



## 8.2.6 Ray Norman - Queen Victoria Museum and Art Gallery Planning and Review

1. In the context of the dynamic changes now increasingly evident in the ways museum and art galleries engage with exponentially diversifying Communities of Ownership and Interest, and are proactively seeking new *'operational models'*:
  - a) Will Council as QVMAG 'Trustees' establish a series of *'Citizen Advice Networks'* drawn from the institution's Community of Ownership and Interest to better inform strategic planning, policy reviewing, publishing priorities and marketing? and likewise
  - b) Will Council as QVMAG 'Trustees' initiate an *'Expert Network'* to provide financial guidance and overviewing relative to emerging and changing *'postCOVID-19'* circumstances? and likewise
  - c) Will Council as QVMAG 'Trustees' establish a *'College of Associates'* drawn from the institution's Community of Ownership and Interest to promote and facilitate research and publishing in a 21<sup>st</sup> C context[?]

The Mayor, Councillor A M van Zetten, responded by saying the future Governance model for QVMAG is an evolving discussion. The structure and membership of any future governing body will be determined by what QVMAG needs to grow, prosper, and be relevant to our evolving community. Sub-committees will be a matter for further consideration once the governing body is established.

**8.2.7 Lionel Morrell (President Tasmanian Ratepayers Association Incorporated) - 118-122 Brisbane Street and 41-45 Paterson Street**

- 1. On behalf of Tasmanian Ratepayers Association Incorporated, I asked 3 questions at the Meeting held on 14 May 2020, regarding properties at 118-122 Brisbane Street (formerly Birchalls and adjacent retail shop) and 41-45 Paterson Street (Paterson St Carpark).**

**You responded “A public announcement will be made in respect to these questions prior to the next council meeting”, and accordingly Anthea Rooney, Committee Clerk wrote to me on 21 May, providing the information from the May 14 meeting.**

**Public records disclose that on the day of the Council Meeting, 14 May, in fact City of Launceston Council settled the purchase of the properties at 118-122 Brisbane Street Launceston.**

**As this had occurred on the day of the Meeting, why was this truthful fact not disclosed to me and the Ratepayers of Launceston?**

**There has been no public announcement made as you said there would be, and today is “the next Council Meeting”.**

**There is nothing noted in the Agenda concerning these matters.**

**Can you explain why that you, as General Manager has not been open, honest and transparent in your communications with your ratepayers[?]**

**The Mayor, Councillor A M van Zetten, responded by saying these matters have been addressed in the revised answer which has now been provided to the questions posed at the previous Council meeting.**

## 9 PLANNING AUTHORITY

**No Development Applications were identified as part of these Minutes**

## 10 ANNOUNCEMENTS BY THE MAYOR

**No Announcements were made by the Mayor**

## 11 COUNCILLORS' REPORTS

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)*

**No Councillor Reports were made by the Councillors.**

**Councillor N D Daking joined the Council Meeting at 1.15pm**

## 12 QUESTIONS BY COUNCILLORS

### 12.1 Questions on Notice

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)*

## **12.1.1 Councillors' Questions on Notice - Councillor T G Walker - Community Care and Recovery Package - Council Meeting - 14 May 2020**

**FILE NO:** SF2375

**AUTHOR:** Anthea Rooney (Committee Clerk)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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### **QUESTION and RESPONSE:**

The following question, asked at the Council Meeting on 14 May 2020 by Councillor T G Walker, has been answered by Louise Foster (General Manager Organisational Services Network).

#### **Questions:**

1. In considering application of the Council's COVID-19 Community Care and Recovery Package, how did Council Officers determine whether a commercial property was vacant?

#### **Response:**

*As part of property records, the Council does not retain any data regarding which details properties that are vacant or occupied. There is no requirement for building owners to advise the Council when their building is vacant and given the high turn-over which occurs in the occupancy of commercial properties, it would be extremely difficult for the Council to ever have a complete and up-to-date record of building vacancies.*

*Fortunately, the Council had limited data available that indicated which commercial properties in the CBD were vacant as at February 2020 and that information was utilised.*

*Officers have done their best to comply with the decision of Council, however, as there are no records of vacancies within Launceston, there will be instances where vacant commercial premises have received an offer of rates remission and there is not a great deal that can be done to prevent this.*

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## 12.2 Questions Without Notice

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)*

### 12.2.1 Councillor P S Spencer - Rates discount for payment in full

1. **Is there any way, if Ratepayers pay all in one hit, if they can get a discount of one or two percent on their rates?**

**The Mayor, Councillor A M van Zetten, indicated that this question would be Taken on Notice and a response provided in the Council Agenda of 11 June 2020.**

## 13 COMMITTEE REPORTS

### 13.1 Audit Panel Meeting - 11 May 2020

**FILE NO:** SF3611

**AUTHOR:** Paul Gimpl (Chief Financial Officer)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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#### **DECISION STATEMENT:**

To receive a report from the Audit Panel following the Meeting held on 11 May 2020.

#### **RECOMMENDATION:**

That Council receives the report from the Audit Panel Meeting held on 11 May 2020.

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**Ms L Foster (General Manager Organisational Services Network) and Mr P Gimpl (Chief Financial Officer) were in attendance to answer questions of Council in respect of this Agenda Item.**

#### **DECISION: 28 May 2020**

#### **MOTION**

**Moved Councillor D H McKenzie, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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## 14 COUNCIL WORKSHOPS

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 2(c)*

### 14.1 Council Workshop Report

**FILE NO:** SF4401

**AUTHOR:** Anthea Rooney (Committee Clerk)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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#### **DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

#### **RECOMMENDATION:**

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 21 May 2020

#### **Councillor Allowances 2020/2021**

*Councillors discussed Local Government Association of Tasmania correspondence regarding 2020/2021 allowances.*

#### **TasTAFE Launceston Update**

*Councillors reviewed an update provided by the CEO from TasTAFE regarding changes occurring with TAFE Launceston.*

#### **Long Term Financial Plan - Operational and Capex and 2020/2021 Budget Discussions and Draft 2020/2021 Annual Plan**

*Councillors reviewed and discussed the Long Term Financial Plan 2020/2021, budget and draft Annual Plan 2020/2021.*

#### **Myrtle Park**

*Councillors reviewed arrangements for the Myrtle Park Camp Ground and Day Use Area.*

#### **Building Heights**

*Councillors were provided with an update on the building heights project.*

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Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.

**DECISION: 28 May 2020**

**MOTION**

Moved Councillor D C Gibson, seconded Councillor D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**



**15 NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**No Notices of Motion were identified as part of these Minutes**

**16 COMMUNITY AND PLACE NETWORK ITEMS**

**No Items were identified as part of these Minutes**

**17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS****17.1 Queen Victoria Museum and Art Gallery Activity Update****FILE NO:** SF5784**GENERAL MANAGER:** Tracy Puklowski (Creative Arts and Cultural Services Network)

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**DECISION STATEMENT:**

To note the Queen Victoria Museum and Art Gallery Activity update.

**RECOMMENDATION:**

That Council receives the report Queen Victoria Museum and Art Gallery Activity Update (ECM Document Set ID 4298372).

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**Ms T Puklowski (General Manager Creative Arts and Cultural Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 28 May 2020****MOTION**

**Moved Councillor D H McKenzie, seconded Councillor D C Gibson.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

## 18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS

### 18.1 Launceston Flood Authority Quarterly Report, January to March 2020

FILE NO: SF4493

**GENERAL MANAGER:** Shane Eberhardt, General Manager Infrastructure & Assets

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#### **DECISION STATEMENT:**

To receive the Launceston Flood Authority Quarterly Report, January to March 2020.

#### **RECOMMENDATION:**

That Council, in accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, January to March 2020 (ECM Document Set ID 4296851).

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**Mr S Eberhardt (General Manager Infrastructure and Assets Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 28 May 2020**

#### **MOTION**

**Moved Councillor D H McKenzie, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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## 19 ORGANISATIONAL SERVICES NETWORK ITEMS

### 19.1 Financial Report to Council - 31 March 2020

**FILE NO:** SF3611

**AUTHOR:** Nathan Williams (Manager Finance)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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#### **DECISION STATEMENT:**

To consider the Council's financial performance for the period ended 31 March 2020.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Audit Panel - 11 May 2020 - Agenda Item 9.4 - Financial Statements and Commentary

#### **RECOMMENDATION:**

That Council adopts the financial report to the period ended 31 March 2020 and notes the report discloses an underlying deficit of \$2.166 million.

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**Ms L Foster (General Manager Organisational Services Network) and Mr N Williams (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.**

#### **DECISION: 28 May 2020**

#### **MOTION**

**Moved Councillor D H McKenzie, seconded Councillor J Finlay.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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## 19.2 2019/2020 Budget - Chief Executive Officer's Report on Adjustments 1 April to 30 April 2020

**FILE NO:** SF3611

**AUTHOR:** Nathan Williams (Manager Finance)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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### **DECISION STATEMENT:**

To consider adjustments made by the Chief Executive Officer to the 2019/2020 Budget.

### **PREVIOUS COUNCIL CONSIDERATION:**

Audit Panel - 11 May 2020 - Item 9.2 - Budget Reallocations

### **RECOMMENDATION:**

That, pursuant to section 82(7) of the *Local Government Act 1993* (Tas), Council receives the Chief Executive Officer's report on adjustments to the 2019/2020 budget for the period 1 April to 30 April 2020.

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**Ms L Foster (General Manager Organisational Services Network) and Mr N Williams (Manager Finance) were in attendance to answer questions of Council in respect of this Agenda Item.**

### **DECISION: 28 May 2020**

#### **MOTION**

**Moved Councillor D H McKenzie, seconded Councillor J Finlay.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

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**19.3 2019/2020 Budget - Budget Amendments****FILE NO:** SF3641**AUTHOR:** Nathan Williams (Manager Finance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider changes to the Council's 2019/2020 Statutory Estimates.

*A decision for Recommendation 1 requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).*

**PREVIOUS COUNCIL CONSIDERATION:**

Audit Panel - 11 May 2020 - Item 9.1 - Budget Amendments (for Council)

**RECOMMENDATION:**

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2019/2020 Statutory Estimates:
    - (a) Revenue
      - (i) the net increase in revenue from external grants and contributions of \$34,270.
    - (b) Expenses
      - (i) the net increase in operations expenditure of \$89,235.
    - (c) Capital Works Expenditure
      - (i) the net increase in expenditure from external funds of \$34,270.
      - (ii) the decrease in Council funded expenditure of \$89,235.
  2. notes that amendments from Recommendation 1 result in:
    - (a) the operating surplus being amended to \$6,222,175 (including capital grants of \$8,257,145) for 2019/2020.
    - (b) the capital budget being decreased to \$29,549,815 for 2019/2020.
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**Ms L Foster (General Manager Organisational Services Network) and Mr N Williams (Manage Finance) were in attendance to answer questions of Council in respect of this Agenda Item.**

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**DECISION:** 28 May 2020

**MOTION**

Moved Councillor D H McKenzie, seconded Councillor R I Soward.

That the Motion, as per the Recommendation to Council, be adopted.

**CARRIED BY AN ABSOLUTE MAJORITY 12:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

## 19.4 Progress Against 2019/2020 Annual Plan Actions for Period Ending 31 March 2020

**FILE NO:** SF6634

**AUTHOR:** Karen Woolridge (Corporate Planning and Performance Administration Officer)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

### DECISION STATEMENT:

To consider the progress against Council's 2019/2020 Annual Plan Actions for the period ending 31 March 2020 and to consider deferring 6 actions from the 2019/2020 Annual Plan.

### PREVIOUS COUNCIL CONSIDERATION:

Council - 25 July 2019 - Agenda Item 19.1 - Annual Plan 2019/2020

Council - 31 October 2019 - Agenda Item 20.1 - Progress against 2019/2020 Annual Plan Actions for period ending 30 September 2019

Council - 23 January 2020 - Agenda Item 19.1 - Progress against 2019/2020 Annual Plan Actions for period ending 31 December 2019

### RECOMMENDATION:

That Council notes progress against 2019/2020 Annual Plan Actions for the period ending 31 March 2020 and approves the deferral of the actions listed with a % Complete as 'Defer':

**Strategic Priority 1: We *Connect with our Community and our Region*** through meaningful engagement, cooperation and representation.

Our interactions with our community are authentic, timely, accurate and open. We want to build strong and productive relationships with our community and regional partners.

**10-Year Goal:** To seek out and champion positive engagement and collaboration to capitalise on the major opportunities, and address the future challenges facing our community and region.

Action	Network	% Complete
<b>Focus Area:</b> To lead the implementation of the GLP via collaborative and constructive relationships with our regional partners.		
Review the GLP to provide an agreed vision and evidence based plan to guide the	Chief Executive Officer	Defer



sustainable development of the GLP area over the medium and longer term horizons, which is supported by all member councils.		
<b>Comment</b>		
Discussions have been held with the new CEO of the Northern Tasmania Development Corporation (NTDC) in respect to undertaking a coordinating role for this project. A tender package for the project has been finalised, however, it will be necessary to defer this project by 18 months due to the financial impact that the COVID-19 pandemic has had on the Council's operational budget.		
<b>Action</b>	<b>Network</b>	<b>% Complete</b>
<b>Focus Area:</b> To advocate and collaborate to enhance regionally significant services and infrastructure for the benefit of our communities.		
Develop a framework for delivery of a Regional Recreation Strategy (Regional Sports Plan) in conjunction with sporting clubs, the State Government and neighbouring councils.	Infrastructure and Assets	5%
<b>Comment</b>		
The works have been tendered for but an appointment of a consultant to assist in development of the plan has been put on hold due to the fact that the region's sporting associations and teams are currently managing the impacts of the COVID-19 Pandemic and are not well placed to be actively contributing to this process.		
The project will re-commence in 2020/2021.		
<b>Action</b>	<b>Network</b>	<b>% Complete</b>
<b>Focus Area:</b> To develop and consistently utilise contemporary and effective community engagement processes.		
Develop the City of Launceston's capacity to deliver consistent, sustainable and more effective community engagement for our stakeholders.	Chief Executive Officer	70%
<b>Comment</b>		
Our <i>Tomorrow Together</i> Community Engagement Program passed the halfway mark when we launched our fourth of six themes (Mobile and Accessible) in December. The fifth theme (Social, Inclusive and Fair) is ready to launch but is currently on hold due to COVID-19. Our consultation to date has involved both online and face to face consultation - we are reviewing the program to ascertain what this looks like in the future months given the pandemic.		
<b>Action</b>	<b>Network</b>	<b>% Complete</b>
<b>Focus Area:</b> To develop and consistently utilise contemporary and effective community engagement processes.		
Develop a Community Engagement Policy, Strategy, Framework and Toolkit, as well as to provide training to our identified 'Champions' across the City of Launceston.	Chief Executive Officer	Defer
<b>Comment</b>		

The Community Engagement Strategy is complete and specific 'Champion' training has been undertaken with around 25 identified employees. This continues on an ongoing basis. An updated Community Engagement Policy and Toolkit is yet to be completed.

This action is to be carried over to the 2020/2021 financial year.

**Strategic Priority 2: We *Facilitate Prosperity*** by seeking out and responding to opportunities for growth and renewal of our regional economy.

We use our influence and resources to deliver the foundations for ongoing economic development. We want Launceston to be the heart of a thriving regional economy.

**10-Year Goal:** To have realised opportunities that grow and sustain our economy, and foster creative and innovative people and industries.

Action	Network	% Complete
<b>Focus Area:</b> To provide an environment that is supportive to business and development within the municipality.		
Cultural Strategy <ul style="list-style-type: none"> <li>Complete and commence implementation of a Cultural Strategy for the City of Launceston</li> </ul>	Creative Arts and Cultural Services	90%
<b>Comment</b>		
The Draft Cultural Strategy was endorsed by Council to go to community consultation. The Draft is now available on Your Voice Your Launceston. The deadline has been extended in the wake of COVID-19 disruptions which will have an inevitable impact on the timing for analysis of feedback and the development and adoption of the final Strategy.		

**Strategic Priority 3: We are a *Progressive Leader*** that is accountable to our governance obligations and responsive to our community.

Our decision-making and actions are evidence-based, strategic, transparent and considered. We are ethical, fair and impartial in complying with, and enforcing the law.

**10-Year Goal:** To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Action	Network	% Complete
<b>Focus Area:</b> To ensure decisions are made on the basis of accurate and relevant information.		
Level of Service Planning Stage 1 <ul style="list-style-type: none"> <li>Commence planning to document service levels, review appropriateness of services, and engage with the community around expectations.</li> </ul>	Organisational Services	Defer
<b>Comment</b>		

<p>The intention was to commence in May 2020 once a dedicated project resource was employed, however, the project is currently on hold and to commence in 2020/2021.</p>		
Action	Network	% Complete
<p><b>Focus Area:</b> To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains, and adopting technological and other process innovations.</p>		
<p>Organisational Alignment Project</p> <ul style="list-style-type: none"> <li>Implement outcomes of the Organisational Alignment Project.</li> </ul>	<p>Chief Executive Officer</p>	<p>95%</p>
<p><b>Comment</b></p> <p>The Organisational Alignment project has been substantially completed. Work will continue on the revised governance structures for UTAS Stadium and QVMAG over the next two-three years, however, these elements of the project will be separately reported moving forward.</p>		
Action	Network	% Complete
<p><b>Focus Area:</b> To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains, and adopting technological and other process innovations.</p>		
<p>Organisational Cultural Development Roadmap</p> <ul style="list-style-type: none"> <li>Continue to implement an organisational development program, with a focus on organisational culture, Lean and leadership development.</li> </ul>	<p>Organisational Services</p>	<p>60%</p>
<p><b>Comment</b></p> <p>The Cultural Roadmap contains seven Focus areas for improvement including the Organisational Alignment Project (OAP), Cultural Action Planning and Embedding our Values and Behaviours. All of these things have been progressing steadily and simultaneously, with some areas more advanced along the timeline with an increased focus on developing our leaders and setting them up to succeed in our revised organisational structure. Through the OAP, a number of other opportunities for improvement were identified and these have been incorporated into the Cultural Roadmap: for example, the need for a greater focus on professional and skill development and more accountable, inclusive and collaborative leadership. Our Cultural Roadmap already included a focus on many of these items, and the OAP feedback has reinforced their importance and helped us to identify areas of priority.</p> <p>The implementation of actions which form part of our Cultural Roadmap will progress over a number of years - the actions are currently planned out until June 2021. Roll out of leadership development training is on hold due to COVID-19 but other elements are progressing.</p>		
Action	Network	% Complete
<p><b>Focus Area:</b> To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains, and adopting technological and other process innovations.</p>		
<p>Review organisational Information and Communications Technology (ICT) Strategy.</p>	<p>Organisational Services</p>	<p>Defer</p>

<b>Comment</b>		
The current strategy is due for review and will commence once the Organisational Alignment Project embeds new resources to support a holistic review. This action is to be delivered in 2020/2021.		
<b>Action</b>	<b>Network</b>	<b>% Complete</b>
<b>Focus Area:</b> To maintain a financially sustainable organisation.		
Diversifying our Income Streams <ul style="list-style-type: none"> <li>Conduct a feasibility study on diversifying income streams for Creative Arts and Cultural Services</li> </ul>	Creative Arts and Cultural Services	Deferred by Council on 31 October 2019
<b>Comment</b>		
The action will become part of governance review for Creative Arts and Cultural Services.		
<b>Action</b>	<b>Network</b>	<b>% Complete</b>
<b>Focus Area:</b> To provide for the health, safety and welfare of the community.		
Workplace Health and Safety <ul style="list-style-type: none"> <li>Review Safety Management System and commence implementation of review findings.</li> </ul>	Organisational Services	50%
<b>Comment</b>		
Project is underway and an external consultant has completed a draft Workplace Health and Safety Management Plan.		
Some components of the developed safety improvement plan will roll over to the 2020/2021 financial year.		
<b>Action</b>	<b>Network</b>	<b>% Complete</b>
<b>Focus Area:</b> To fairly and equitably discharge our statutory and governance obligations.		
Commence renegotiation of the City of Launceston Enterprise Agreement.	Organisational Services	10%
<b>Comment</b>		
Planning for negotiations is being undertaken - formal negotiations are currently on hold due to COVID-19.		

**Strategic Priority 4:** We value our *City's Unique* Identity by celebrating our special heritage and culture, and building on our competitive advantages to be a place where people choose to live, work and visit.

We facilitate our community's sense of place by enhancing local identity. We want people to be proud to say that Launceston is "my city".

**10-Year Goal:** To sustain and promote Launceston as a unique place to live, work, learn and play.

<b>Action</b>	<b>Network</b>	<b>% complete</b>
<b>Focus Area:</b> To promote and enhance Launceston's rich heritage, culture and natural environment.		

Launceston City Heart - Wayfinding and Connectivity Implementation - City Deal Agreement <ul style="list-style-type: none"> <li>Implementation of wayfinding treatments in the CBD (Launceston City Heart area).</li> </ul>	Infrastructure and Assets	25%
<b>Comment</b>		
A number of trial wayfinding signs have been installed around the City and Seaport area. Remaining signage will be installed from June through to September 2020.		
<b>Action</b>	<b>Network</b>	<b>% complete</b>
<b>Focus Area:</b> To promote and enhance Launceston's rich heritage, culture and natural environment.		
Launceston Heritage List Review and Precincts <ul style="list-style-type: none"> <li>A review of the City of Launceston's local heritage list.</li> </ul>	Community and Place	40%
<b>Comment</b>		
This project is on track and in the third year of a five-year review.		
<b>Action</b>	<b>Network</b>	<b>% complete</b>
<b>Focus Area:</b> To promote and enhance Launceston's rich heritage, culture and natural environment.		
Collection Audit <ul style="list-style-type: none"> <li>As part of the Digital Cultural Experience migrate QVMAG collection information onto new platform.</li> </ul>	Creative Arts and Cultural Services	50%
<b>Comment</b>		
The first collections are now complete and ready for the data to be migrated within the Digital Cultural Experience (DCE) project. However, progress has now been significantly impacted by COVID-19.		
<b>Action</b>	<b>Network</b>	<b>% complete</b>
<b>Focus Area:</b> To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.		
St John Street Redevelopment - City Deal Agreement <ul style="list-style-type: none"> <li>Commence the redevelopment of St John Street (Central North and Central South) as part of Stage 1 of the Launceston City Heart Masterplan.</li> </ul>	Infrastructure and Assets	10%
<b>Comment</b>		
Work is nearing completion on the identification of future arrangements for re-locating the bus interchange from St John Street. Once complete, the St John Street Redevelopment Plan will be reviewed and refined, with work expected to commence on the re-development in 2020.		
<b>Action</b>	<b>Network</b>	<b>% complete</b>
<b>Focus Area:</b> To support the central business district (CBD) and commercial areas as activity places during day and night.		
Launceston City Heart <ul style="list-style-type: none"> <li>Implement Stage 2 Implementation Planning.</li> </ul>	Infrastructure and Assets	Defer
<b>Comment</b>		

This project will not commence until the review of the St John Street redevelopment has been completed and once the Organisational Alignment Project provides additional resources in the Place Making/Project Management teams.

**Strategic Priority 5:** We *Serve and Care* for our Community by providing equitable and efficient services that reflects needs and expectations of our community.

We are invested in our community's long term health, well-being, safety and resilience. We want to be trusted and respected by our community.

**10-Year Goal:** To offer access to services and spaces for all community members, and to work in partnership with stakeholders to address the needs of vulnerable communities.

Action	Network	% complete
<b>Focus Area:</b> To develop and manage infrastructure and resources to protect our community from natural and other hazards.		
Review and implement planning controls to align with 2018 River Flood Study.	Community and Place	50%
<b>Comment</b>		
A draft discussion paper has been prepared which has been workshopped with Councillors and key stakeholders.		
The project has been placed on hold due to the uncertainty created by the COVID-19 pandemic. It is likely to be commenced in the final quarter of 2020.		
Action	Network	% complete
<b>Focus Area:</b> To develop and manage infrastructure and resources to protect our community from natural and other hazards.		
Stormwater Management Plans <ul style="list-style-type: none"> <li>Analyse results of hydraulic modelling developed over the past three years to finalise stormwater management plans for key urban catchments.</li> </ul>	Infrastructure and Assets	Complete
<b>Comment</b>		
The Stormwater Management Plan was adopted by Council at its Meeting held on 28 November 2019.		
Action	Network	% complete
<b>Focus Area:</b> To plan for and provide services and facilities that recognise the changing demographics and needs of our community.		
<i>My Place My Future</i> (Northern Suburbs Revitalisation Strategy) <ul style="list-style-type: none"> <li>Stage 2 Implementation.</li> </ul>	Community and Place	60%
<b>Comment</b>		
The <i>My Place My Future</i> Plan was successfully launched in August 2019 with the next stage of this project to be implementation and delivery of the plan. This implementation Plan has been finalised and prior to its release, was going to go through another period of community consultation. This did not happen due to COVID-19, so implementation is progressing through all levels of government. Local government led projects have		

commenced in the areas of a social enterprise toolkit, neighbourhood leadership program, and a Mowbray industrial precinct revitalisation study.		
Action	Network	% complete
<b>Focus Area:</b> To plan for and provide services and facilities that recognise the changing demographics and needs of our community.		
Review Council's Access Action Plan.	Community and Place	80%
<b>Comment</b>		
The review is on track, with extensive consultation occurring at present. The first draft has been workshopped with the Access Advisory Committee and various external stakeholders. It was scheduled for Council Workshop in April, which was postponed due to COVID-19. Upon rescheduling, this can progress to development of the final plan and adoption.		
Action	Network	% complete
<b>Focus Area:</b> To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.		
Continue to roll out the <i>ABCDE</i> Learning Sites approach to Mowbray.	Community and Place	95%
<b>Comment</b>		
The consultation, workshops, project planning, and delivery of the Mowbray Learning Site has been completed with an asset map delivered, project list being refined and the launch of the <i>Dear Mowbray</i> video completed. The final report is currently being prepared.		
Action	Network	% complete
<b>Focus Area:</b> To define and communicate our role in promoting social inclusion and equity.		
Develop a Social Inclusion Framework.	Community and Place	20%
<b>Comment</b>		
This project has commenced, with extensive research and benchmarking. Internal consultation is now underway with a draft framework being developed to aid in external consultation.		

**Strategic Priority 6:** We *Protect our Environment* by caring for our unique natural assets and amenity, and sensitively managing future development opportunities.

We strive to minimise the impact of our actions on the environment, while planning for, adapting to and managing the impact of climate change. We want to protect the special character and values of our city for future generations.

**10-Year Goal:** To enhance the unique natural character, values, and amenity of our city by minimising the impacts of our organisation's and our community's activities in the environment.

Action	Network	% complete
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<b>Focus Area:</b> To contribute to air and river quality improvements in Launceston.		
River Health Action Plan - Implementation. The project will include the implementation of the River Health Action Plan (catchment management and combined system improvements, public education and policy development) and management of the sediment raking program (data review, hydrological modelling and community).	Infrastructure and Assets	75%
<b>Comment</b>		
<ul style="list-style-type: none"> <li>• The Council has been working closely with TasWater to develop the implementation plan for the combined drainage works.</li> <li>• The 12 month program delivered by the Council to remove cross connections from separated sewer systems into stormwater in Trevallyn and Riverside is on track.</li> <li>• Significant work has been undertaken on sediment management within the Estuary with the intent to discuss options with the community when suitable.</li> <li>• Detailed communications strategy has been developed and implementation commenced.</li> <li>• Continuation of Tamar Action Grants process, with further rounds of funding for land holders to be released.</li> </ul>		
<b>Action</b>	<b>Network</b>	<b>% complete</b>
<b>Focus Area:</b> To reduce our and the community's impact on the natural environment.		
Sustainability Strategy Commence development of a Sustainability Strategy that will: <ul style="list-style-type: none"> <li>• Identify actions and strategic projects to improve resource recovery and diversion away from landfill.</li> <li>• Outline an energy and greenhouse gas reduction action plan to enable the City of Launceston to reduce its carbon footprint.</li> <li>• Identify actions to build community and infrastructure resilience in light of the potential impacts of future climate change.</li> </ul>	Infrastructure and Assets	90%
<b>Comment</b>		
The Sustainability Strategy was adopted by Council on 3 October 2019. A greenhouse gas audit has commenced and will be completed in 2020.		

**Strategic Priority 7:** We are a *City Planning for our Future* by ensuring our approach to strategic land-use, development and infrastructure investment is coordinated, progressive, and sustainable.

We play a leading role in balancing the enviable amenity of our municipality with the needs of future development and growth. We want to influence the delivery of the right investment for our City and Region.



**10-Year Goal:** To facilitate appropriate development via integrated land-use planning, infrastructure investment, and transport solutions within our municipality and region.

Action	Network	% complete
<b>Focus Area:</b> To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.		
University of Tasmania (UTAS) Relocation - City Deal Agreement <ul style="list-style-type: none"> <li>Engage with UTAS on the project to relocate to Inveresk to ensure it integrates with the precinct and City in a planned manner.</li> </ul>	Chief Executive Officer	60%
<b>Comment</b>		
Construction of the Library and Student Experience building and bridge to Willis Street have commenced.		
The parking plan for the Inveresk precinct has been completed and presented to the Council. UTAS is currently preparing a Development Application for a carpark on the northern round-house site and work is underway for UTAS to lease the land from the Council following the request from the Royal National Agricultural and Pastoral Society of Tasmania Limited (RNAPS) to surrender their current lease.		
Action	Network	% complete
<b>Focus Area:</b> To ensure our suite of strategic planning initiatives are coordinated, and representative of our community's needs and aspirations.		
City Deal Agreement <ul style="list-style-type: none"> <li>Continue to work with the commonwealth and state governments to successfully implement all of the City of Launceston's commitments under the City Deal program to deliver a range of economic and social benefits to the City.</li> </ul>	Chief Executive Officer	75%
<b>Comment</b>		
Work on Launceston City Deal projects is continuing. The Regional Economic Development Strategy was approved by the Council 1 December 2019, and this follows the delivery of the <i>My Place My Future</i> Plan, River Health Action Plan, Greater Launceston Transformation Project and City Heart projects. This Inaugural Launceston City Cultural Strategy is currently undergoing public consultation with this process having been extended to accommodate the impacts from the COVID-19 Pandemic.		
Action	Network	% complete
<b>Focus Area:</b> To improve and maintain accessibility, transport options, and infrastructure within the Launceston area, including its rural areas.		

<p>Launceston Transport Strategy</p> <ul style="list-style-type: none"> <li>Develop a Transport Strategy for the municipality that captures the challenges and opportunities that come with the growth and development across the city, the relocation of UTAS to Inveresk and the trends and technological advances in sustainable transport planning and operation.</li> </ul>	<p>Infrastructure and Assets</p>	<p>95%</p>
<p><b>Comment</b></p>		
<p>The State Government and Northern Councils are collaboratively working on a Transport Vision for the Greater Launceston Area. This vision will include an action plan which identifies the primary investigations and/or on-the-ground works which are needed to understand and address the challenges and opportunities which exist throughout the transport network.</p>		
<p>The Vision has been endorsed by Council for Consultation which will progress when suitable.</p>		
<p><b>Action</b></p>	<p><b>Network</b></p>	<p><b>% complete</b></p>
<p><b>Focus Area:</b> To improve and maintain accessibility, transport options, and infrastructure within the Launceston area, including its rural areas.</p>		
<p>Traffic Signal Project</p> <ul style="list-style-type: none"> <li>Upgrade of the City’s aging traffic signal infrastructure (owned by State Growth), targeted improvement of intersections, implementation of data capture technology and data analytics, and provide a framework to encourage more sustainability transport options.</li> </ul>	<p>Infrastructure and Assets</p>	<p>75%</p>
<p><b>Comment</b></p>		
<p>The first year of the three year project is on track.</p>		
<p><b>Action</b></p>	<p><b>Network</b></p>	<p><b>% complete</b></p>
<p><b>Focus Area:</b> To improve and maintain accessibility, transport options, and infrastructure within the Launceston area, including its rural areas.</p>		
<p>St Leonards Residential Growth Strategy and Masterplan.</p>	<p>Community and Place</p>	<p>Defer</p>
<p><b>Comment</b></p>		
<p>Significant consultation and investigation activity has been completed. Long term financial plan modelling will now be undertaken. Regional transport network impacts will further inform the draft strategy and masterplan.</p>		
<p><b>Action</b></p>	<p><b>Network</b></p>	<p><b>% complete</b></p>
<p><b>Focus Area:</b> To improve and maintain accessibility, transport options, and infrastructure within the Launceston area, including its rural areas.</p>		
<p>South Prospect Residential Growth Strategy and Master plan.</p>	<p>Community and Place</p>	<p>60%</p>
<p><b>Comment</b></p>		

A concept site development plan has been prepared for the purposes of discussion and feasibility analysis.

Further work is necessary to develop the concepts into rezoning's and planning scheme amendments for inclusion in the Launceston Local provision schedules later in 2020.

Action	Network	% complete
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<b>Focus Area:</b> To ensure that our application of the land-use planning system at a local and regional level is effective and efficient.		
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Launceston Planning Scheme <ul style="list-style-type: none"> <li>Finalise the local provisions of the Launceston Planning Scheme for translation to the new State-wide planning scheme framework.</li> </ul>	Community and Place	90%
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**Comment**

Local provisions have been endorsed by Council and submitted to the Tasmanian Planning Commission for consideration prior to the formal public advertising process.

Awaiting Planning Commission decision. Progress on consultation has been delayed due to uncertainty created by COVID-19 pandemic.

**Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**During discussion of this item Councillor A G Harris asked the following questions relating to Strategic Priority 7:**

- 1. The Traffic Signal Project shows as 75% completed, what does that mean in terms of the number of traffic signals that have been upgraded around Launceston?**
- 2. Which signals are working under the new system and which ones are on the old system?**

**The Mayor advised that these questions would be Taken on Notice.**

**DECISION:** 28 May 2020

**MOTION**

Moved Councillor D H McKenzie, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

**CARRIED 12:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

## 20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS

### 20.1 Accelerated Capital Works Program

**FILE NO:** SF7114

**AUTHOR:** Shane Eberhardt (General Manager Infrastructure and Assets Network)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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#### **DECISION STATEMENT:**

To consider funding an accelerated capital works program.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 2 April 2020 - Agenda Item 7.1 - Community Care and Recovery Package - COVID-19

Workshop - 7 May 2020 - Care and Recovery Package - Proposed Accelerated Capital Works Program

#### **RECOMMENDATION:**

That Council adopts in principle a \$40m Accelerated Capital Works Program to bring forward works to deliver \$20 million to market by 30 December 2020 and a further \$20 million by 30 April 2021, comprising the following components:

- *Accelerated Capital Works Program Policy* (Agenda Item 20.2 of this Agenda - Document Set ID 4276139) to identify projects to be delivered as part of the Program.
  - Reflect the moving forward of capital works in the Strategic Asset Management Plan and Long Term Financial Plan.
  - Reflect the adoption of this Program in the 2020/2021 Statutory Estimates.
-

**Mr S Eberhardt (General Manager Infrastructure and Assets Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 28 May 2020**

## **MOTION**

**Moved Councillor J Finlay, seconded Councillor A E Dawkins.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

## 20.2 Accelerated Capital Works Program Policy

**FILE NO:** SF7114

**AUTHOR:** Shane Eberhardt (General Manager Infrastructure and Assets Network)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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### **DECISION STATEMENT:**

To consider the adoption of the Accelerated Capital Works Program Policy (30-Plx-007).

### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 2 April 2020 - Agenda Item 7.1 - Community Care and Recovery Package - COVID-19

Workshop - 7 May 2020 - Care and Recovery Package - Proposed Accelerated Capital Works Program.

### **RECOMMENDATION:**

That Council adopts the Accelerated Capital Works Program Policy (30-Plx-007) as set out below:

## **Accelerated Capital Works Program Policy**

### **PURPOSE**

The purpose of this Policy is to establish the principles to select projects that are delivered through Council's \$40m Accelerated Capital Works Program.

### **SCOPE**

This policy is to be adhered to for selection of projects and only applies to those projects being delivered through the \$40m Accelerated Works Program.

### **POLICY**

The Policy is required to ensure that the Accelerated Works Program:

- Supports financially sustainable investment that is consistent with our Strategic Asset Management Plan and Long Term Finance Plan.
- Provides an efficient and transparent approach to fast track capital projects.

### **PRINCIPLES**

The following criteria applies to the selection of projects:

- Expenditure must be 80% asset renewal.\*
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- Expenditure by program should be in line with the Long Term Finance Plan of approximately:
  - 60% to 70% transportation
  - 4% to 10% drainage
  - 5 to 10% recreation
  - 3% to 8% buildings
  - 12% to 20% waste management
  - 0% to 5% other
- Projects are required to be delivered in the next four years (2021 - 2025) due to capacity, condition and/or compliance.
- Can be delivered to market by 30 April 2021.
- *Roads to Recovery* minimum expenditure is to be met.

\* Rehabilitation and liner development expenditure at the Launceston Waste Centre and expansion of the ash placement area are considered renewal from an asset management perspective and in application of this criteria because they provide for a continuation of an existing service.

Reporting on compliance with the Policy and project status will be to Council on a six-weekly schedule.

Adjustments to budgets and Statutory Estimate will occur in line with Council's current process.

## **RELATED POLICIES & PROCEDURES**

Tender Review Committee Terms of Reference  
Code for Tenders and Contracts

## **RELATED LEGISLATION**

*Local Government Act 1993* (Tas)  
Local Government Tendering Regulations

## **REFERENCES**

Not applicable

## **DEFINITIONS**

Not applicable

## **REVIEW**

This policy is only valid until the completion of the Accelerated Capital Works Program.

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**Mr S Eberhardt (General Manager Infrastructure and Assets Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 28 May 2020**

## **MOTION**

**Moved Councillor J Finlay, seconded Councillor D C Gibson.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 12:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

**21 CLOSED COUNCIL**

**No Closed Items were identified as part of these Minutes**

**22 MEETING CLOSURE**

**The Mayor, Councillor A M van Zetten, closed the Meeting at 1.59pm.**