



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 6 AUGUST 2020
1.00pm**

The Ordinary Meeting of the City of Launceston Council was held via video-conference:

Date: 6 August 2020

Time: 1.00pm

Certificate of Qualified Advice

Background

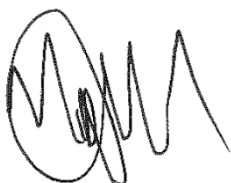
To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the minutes item.



Michael Stretton
Chief Executive Officer

AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting was streamed live and can be accessed from: www.launceston.tas.gov.au/Council/Meetings/Listen for a minimum of six months after the date of the Meeting.

PUBLIC ATTENDANCE AT THE COUNCIL MEETING

Public attendance at this Meeting was not permitted. Members of the public were requested to stay home to slow the spread of COVID-19 and the following information was provided for people wishing to speak to an item on the Minutes.

Do you wish to speak to an item in the Minutes of the Council Meeting?

- You are invited to speak to an item on the Minutes by emailing a statement of no more than 300 words. Your statement will be read aloud at the Meeting.

Do you have a question to ask during Public Question Time?

- You are invited to e-mail up to three questions. If accepted, your questions will be read aloud at the Meeting and answered or Taken on Notice. If your questions are not accepted, reasons will be provided.

Questions or statements e-mailed to contactus@launceston.tas.gov.au by 11.00am, Thursday, 6 August 2020 were read out by Council Officers at the appropriate item in the Minutes.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

City of Launceston

COUNCIL MINUTES

Thursday 6 August 2020

**Present: Councillor A M van Zetten (Mayor)
 D C Gibson (Deputy Mayor)
 J Finlay
 D H McKenzie
 R I Soward (entered the Meeting at 1.35pm)
 J G Cox
 K P Stojansek
 A E Dawkins
 N D Daking
 P S Spencer
 A G Harris
 T G Walker**

**In Attendance: Mr M Stretton (Chief Executive Officer)
 Mrs L Hurst (Community and Place Network)
 Ms T Puklowski (Creative Arts and Cultural Services Network)
 Mr S Tennant (Team Leader Communications)
 Mrs K Hartland (Team Leader Governance)
 Mrs A Rooney (Council and Committees Officer)**

ORDER OF BUSINESS

Item No	Item	Page No
1	OPENING OF MEETING - ATTENDANCE AND APOLOGIES	1
2	MAYORAL ACKNOWLEDGEMENTS	1
	No Mayoral Acknowledgements were identified as part of these Minutes	1
3	DECLARATIONS OF INTEREST	1
4	CONFIRMATION OF MINUTES	2
5	DEPUTATIONS	2
	No Deputations were identified as part of these Minutes	2
6	PETITIONS	2
	No Petitions were identified as part of these Minutes	2
7	COMMUNITY REPORTS	3
	No Community Reports were registered with Council as part of these Minutes	3
8	PUBLIC QUESTION TIME	3
8.1	Public Questions on Notice	3
8.1.1	Public Questions on Notice - Mr Robin Smith - Council Meeting - 23 July 2020	4
8.2	Public Questions Without Notice	5
8.2.1	Mr Ray Norman - Building Better Regions Fund	5
8.2.2	Mr Ray Norman - City of Launceston Cultural Strategy	6
8.2.3	Mr Ray Norman - Waste Management Centre	7

City of Launceston

COUNCIL MINUTES

Thursday 6 August 2020

Item No	Item	Page No
9	PLANNING AUTHORITY	8
9.1	Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston	8
10	ANNOUNCEMENTS BY THE MAYOR	15
10.1	Mayor's Announcements	15
11	COUNCILLORS' REPORTS	16
	No Councillors' Reports were identified as part of these Minutes	16
12	QUESTIONS BY COUNCILLORS	16
12.1	Questions on Notice	16
12.1.1	Councillors' Questions on Notice - Councillor P S Spencer - Installation of Soap Dispensers - Council Meeting - 23 July 2020	17
12.2	Questions Without Notice	18
	No Councillor's Questions Without Notice were identified as part of these Minutes	18
13	COMMITTEE REPORTS	19
13.1	Municipal Emergency Management Committee Meeting - 2 July 2020	19
13.2	Tender Review Committee Meeting - 23 July 2020	20
14	COUNCIL WORKSHOPS	22
14.1	Council Workshop Report	22
15	NOTICES OF MOTION	24
	No Notices of Motion were identified as part of these Minutes	24

City of Launceston

COUNCIL MINUTES

Thursday 6 August 2020

Item No	Item	Page No
16	COMMUNITY AND PLACE NETWORK ITEMS	24
	No Items were identified as part of these Minutes	24
17	CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS	24
	No Items were identified as part of these Minutes	24
18	INFRASTRUCTURE AND ASSETS NETWORK ITEMS	25
18.1	Disposal of an Interest in Land at 66 Victoria Street, Youngtown	25
18.2	Disposal of an Interest in Land at 2 Talbot Road, South Launceston	27
18.3	Launceston Flood Authority Quarterly Report, April to June 2020	29
19	ORGANISATIONAL SERVICES NETWORK ITEMS	30
19.1	Review of Residential Waste Charges Policy	30
20	CHIEF EXECUTIVE OFFICER NETWORK ITEMS	39
	No Items were identified as part of these Minutes	39
21	CLOSED COUNCIL	39
21.1	Confirmation of the Minutes	39
21.2	Annual Remissions, Rates and Charges - Year Ended 30 June 2020	39
21.3	End of Closed Session	40
22	MEETING CLOSURE	40

1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor A M van Zetten, opened the Meeting at 1.00pm.

2 MAYORAL ACKNOWLEDGEMENTS

No Mayoral Acknowledgements were identified as part of these Minutes

3 DECLARATIONS OF INTEREST

Local Government Act 1993 - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

Councillor J Finlay declared an interest in Agenda Item - 9.1 - Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston

Councillor A G Harris declared an interest in Agenda Item 21.2 - Annual Remissions, Rates and Charges - Year Ended 30 June 2020

4 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 23 July 2020 be confirmed as a true and correct record.

DECISION: 6 August 2020

MOTION

Moved Councillor P S Spencer, seconded Councillor J G Cox.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

5 DEPUTATIONS

No Deputations were identified as part of these Minutes

6 PETITIONS

Local Government Act 1993 - sections 57 and 58

No Petitions were identified as part of these Minutes

7 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Minutes Items; that opportunity exists when that Minutes Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

No Community Reports were registered with Council as part of these Minutes

8 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

8.1.1 Public Questions on Notice - Mr Robin Smith - Council Meeting - 23 July 2020**FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

QUESTIONS and RESPONSES:

The following question, submitted via e-mail to the Council on 23 July 2020 by Mr Robin Smith, has been answered by Mr Shane Eberhardt (General Manager Infrastructure and Assets Network).

Questions:

1. Would Council kindly consider raising the height of the fence it erects each year around the Brisbane St Mall Christmas tree as it has been too easily scaled by people in recent years?

Response:

Not at this stage. The existing fence surrounding the Brisbane Street Mall Christmas tree is relatively new and was purchased specifically for the Christmas tree. Increasing the height of the fence will increase the risk and detract from the tree display. There would also be a significant cost involved to raise the height of the fence.

8.2 Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

The following questions, submitted to the Council on 6 August 2020, were read aloud by a Council Officer at the Council Meeting on 6 August 2020. Responses were read aloud by the Mayor, Councillor A M van Zetten.

8.2.1 Mr Ray Norman - Building Better Regions Fund

- 1. Given that the Mayor is promoting the assertion that Council applied for drought relief funding in good faith and that the application was/is an operational matter and thus a matter determined away from the involvement of Councillors, will whoever is currently responsible for the matter and who has the authority to act, provide each and every councillor with a copy of the application made to government along with a copy of all guidelines provided to all applicants, in order that councillors can firstly satisfy themselves that the application was indeed made in good faith and based upon the appropriate evidence in order that they, individually and collectively, can assure their constituency that the money coming to the city meets all the appropriate criteria plus meets all appropriate ethical and moral standards, despite the Bureau of Meteorology's published map indicating that not only wasn't the municipality drought effected neither was anywhere else in Tasmania?**

For copyright reasons, an image of the map mentioned above is not reproduced here.

The Mayor, Councillor A M van Zetten, responded by saying the application to the *Building Better Regions* (BBR) fund was lodged in December 2019 and the data provided by the Bureau of Meteorology demonstrates that the City of Launceston had experienced a rainfall deficiency in the 20 months between 1 April 2018 to 30 November 2019. Please refer to the Council's website for a more detailed response on this matter. Staff are currently working through the elements of the funding offer with the Councillors and have previously provided all of the BBR eligibility requirements.

8.2.2 Mr Ray Norman - City of Launceston Cultural Strategy

- 1. Given the increasing indications that the City's Cultural Survey is excluding, or at the very least not being proactive, in engaging with the community's social science, natural science and physical science networks, educators and other cultural and environmental activists and apparently doing so towards developing a platform for somewhat smoothed over story-telling, and an administratively convenient process with anticipated outcomes, despite the City's/regional clear and evident histories of cultural genocide, social dislocations, environmental degradation, etc., will the Council now move proactively to enable the people council conscripts its cultural funding from - ratepayers, residents, funding agencies, donors etc. - to initiate and conduct their own investigation via a Citizen Assembly albeit a process aided by a council funding allocation?**

The Mayor, Councillor A M van Zetten, responded by saying that the question has been previously addressed by the Council. The answer is still no.

8.2.3 Mr Ray Norman - Waste Management Centre

- 1. Against the claim/assertion that it is not feasible for the City of Launceston's Council to reimagine and police its Waste Management Centre as a Resource Recovery Centre and by doing so proactively divert compostable cellulose material, masonry material, plate glass, scrap metal and other identified resources away from landfill while it is at the same time feasible for the Council to proactively police parking and raise revenue, police health inspections to protect public health, police building standards to maintain appropriate standards, police community events to ensure public safety and likewise, where Local Government in other jurisdictions can, and are, achieving such an outcome while delivering better and sustainable outcomes, will the City's Councillors reconsider this unsustainable assertion in the light of current community standards and aspirations?**

The Mayor, Councillor A M van Zetten, responded by saying that the question has been previously addressed by the Council. The answer is still no.

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

9 PLANNING AUTHORITY

9.1 Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston

FILE NO: DA0672/2019

AUTHOR: Catherine Mainsbridge (Senior Town Planner)

GENERAL MANAGER: Leanne Hurst (Community and Place)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PREVIOUS COUNCIL CONSIDERATION:

DA0321/2001 - Use existing building for architects office (home occupation) (Heritage Listed Building) - under delegation

DA0172/2007 - Construction of a building - extend rear of dwelling and repaint façade (Heritage Listed Place) Minor Construction - construct garage (vary side and rear setback) - under delegation

RECOMMENDATION:

In accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0672/2019 Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Site Plan, Prepared by Les Penzes Architect, Drawing No. 1119/01A, Scale 1:200, Dated April 2020.
 - b. Site & Ground Floor Plan, Prepared by Les Penzes Architect, Drawing No. 1119/02A, Scale 1:100, Dated April 2020.
 - c. Roof & First Plan, Prepared by Les Penzes Architect, 1119/01A Drawing No. 1119/03A, Scale 1:100, Dated April 2020.
-

9.1 Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston ...(Cont'd)

- d. Elevations, Prepared by Les Penzes Architect, 1119/01A Drawing No. 1119/04A, Scale 1:200, Dated April 2020.

2. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land.

3. WASTE DISPOSAL BINS - DOMESTIC

An area on the subject land must be set aside for the purpose of a waste disposal/collection bins and must meet the following:

- a. An area must have minimum dimensions of 2.4m by 1.8m.
- b. Screened to not be visible from any public road or thoroughfare .
- c. Be located in a convenient position that allows ease of access from the building and moving the bin to the kerbside on collection days.
- d. Be provided prior to the commencement of the use, maintained and used for the duration of the use.

4. SCHEDULE OF MATERIALS/COLOURS

Prior to the commencement of the works, a printed sample and schedule of external building materials, finishes and colours, must be submitted for approval by the Manager City Development. Once approved, the schedule will be endorsed to form part of the planning permit.

5. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No.TWDA 2019/01790-LCC, Dated 19/06/2020 and attached to the permit.

6. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am and 6.00pm

Saturday - 9.00am to 6.00pm

Sundays and Public Holidays - 10.00am to 6.00pm

7. NO VEGETATION REMOVAL

No tree or vegetation is to be felled, lopped, topped, ring-barked, uprooted, or otherwise wilfully destroyed or removed, without the further written consent of the Council.

9.1 Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston ...(Cont'd)

8. FENCING

Prior to the commencement of the use, all side and rear boundaries must be provided with a solid (ie. no gaps) fence to provide full privacy between each dwelling and adjoining neighbours. The fence must be constructed at the developer's cost and to a height of:

- a. 1.2m within 4.5m of the frontage; and
- b. 1.8m - 2.1m elsewhere when measured from the highest finished level on either side of the common boundaries other than the length of the eastern boundary required to maintain full access rights between properties.

9. MULTIPLE DWELLINGS - SERVICE FACILITIES

Prior to the commencement of the use, the following site facilities for the additional multiple dwellings must be installed:

- a. a mail receptacle must be provided and appropriately numbered for each dwelling unit.
- b. the multiple dwelling must be provided with a minimum 6m³ waterproof, lockable storage area or similar easily accessible area within the dwelling.
- c. either internal or external clothes drying facility to be provided for the dwelling to the satisfaction of the Council.

10. DRIVEWAY AND PARKING AREA CONSTRUCTION

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. be properly constructed to such levels that they can be used in accordance with the plans;
- b. be surfaced with an impervious all weather seal;
- c. be adequately drained to prevent stormwater being discharged to neighbouring property;
- d. be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times.

11. DAMAGE TO COUNCIL INFRASTRUCTURE

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

9.1 Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston ...(Cont'd)

12. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Technical Services is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

13. SINGLE STORMWATER CONNECTIONS

All proposed new pipelines must be connected to the existing internal drainage network for the property. It is not permitted to have multiple connections to Council's stormwater mains.

14. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

15. STRATA LOT NUMBERS AND ADDRESSES FOR DWELLINGS

The following number and addressing is to be assigned to the development consistent with the residential addressing standard: Australian Standard AS4819:

Dwelling No	Strata Lot No.	Street Address
1 (new dwelling)	1	59 Frederick Street
2 (existing No 59)	2	1/61 Frederick Street
3 (existing No 61)	3	2/61 Frederick Street

9.1 Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston ...(Cont'd)

The above addresses are to be adhered to when identifying the dwellings and their associated letterboxes.

16. NO BURNING OF WASTE

No burning of any waste materials generated by the construction process, are to be undertaken on-site. Any such waste materials must be disposed of at a licensed refuse disposal facility (eg. Launceston Waste Centre).

17. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0672/2019. You should contact the Council with any other use or developments, as they may require the separate approval of Council. The Council's planning staff can be contacted on 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

9.1 Residential - Construction of an Additional Dwelling with Right of Way Access Over 68 Margaret Street at 59 Frederick Street, Launceston ...(Cont'd)

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au <<http://www.rmpat.tas.gov.au>>

D. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of the Council's Notice to Waive Right of Appeal is attached.

Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development) and Mrs C Mainsbridge (Senior Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.

Due to a Declaration of Interest Councillor J Finlay withdrew from discussion regarding this item.

Written statements, submitted to the Council via e-mail from the people named below, were read aloud by a Council Officer at the Council Meeting on 6 August 2020.

**Mr Marcus Kitto spoke against the Recommendation
Mr Kerry Haywood and Ms Louise Millwood spoke against the Recommendation
Ms Glenda Mahler spoke against the Recommendation
Mr Les Penzes spoke for the Recommendation**

**9.1 Residential - Construction of an Additional Dwelling with Right of Way
Access Over 68 Margaret Street at 59 Frederick Street, Launceston ...(Cont'd)**

DECISION: 6 August 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor P S Spencer.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

ABSENT DUE to DECLARATION of INTEREST: Councillor J Finlay

Councillor J Finlay returned to discussions following this item.

The Mayor, Councillor A M van Zetten, announced that Council no longer sits as a Planning Authority.

10 ANNOUNCEMENTS BY THE MAYOR

10.1 Mayor's Announcements

FILE NO: SF2375

Tuesday 28 July 2020

- Officiated at a Public Citizenship Ceremony

Thursday 30 July 2020

- Chaired the *Friends of Library* Annual General Meeting
-

11 COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

No Councillors' Reports were identified as part of these Minutes

12 QUESTIONS BY COUNCILLORS**12.1 Questions on Notice**

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

12.1.1 Councillors' Questions on Notice - Councillor P S Spencer - Installation of Soap Dispensers - Council Meeting - 23 July 2020**FILE NO:** SF2375**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

QUESTIONS and RESPONSES:

The following question, asked at the Council Meeting on 23 July 2020 by Councillor P S Spencer, has been answered by Shane Eberhardt (General Manager Infrastructure and Assets Network).

Questions:

1. Is it possible to install soap dispensers in toilet facilities operated by the Council?

Response:

In alignment with the principles of Crime Prevention through Environmental Design (CPTED), it has been current practice for the Council not to install soap dispensers in many Council owned public toilet facilities. However, in light of the COVID-19 pandemic and public health recommendations, Building Asset Management is currently undertaking a review of this matter, with a particular focus on public toilets in outer urban areas. Currently, all public toilets in the CBD (aside from City Park) do have soap dispensers.

12.2 Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

No Councillor's Questions Without Notice were identified as part of these Minutes

13 COMMITTEE REPORTS

13.1 Municipal Emergency Management Committee Meeting - 2 July 2020

FILE NO: SF3177

AUTHOR: Stephen Loiterton (Emergency Management Officer)

GENERAL MANAGER: Leanne Hurst (Community and Place Network)

DECISION STATEMENT:

To receive and consider a report from the Municipal Emergency Management Committee.

RECOMMENDATION:

That Council receives the report from the Municipal Emergency Management Committee Meeting held on 2 July 2020.

Mrs L Hurst (General Manager Community and Place Network) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 6 August 2020

MOTION

Moved Councillor J G Cox, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

13.2 Tender Review Committee Meeting - 23 July 2020**FILE NO:** SF0100/CD.019/2020**AUTHOR:** Anthea Rooney (Council and Committees Clerk)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To receive a report from the Tender Review Committee (a delegated Authority Committee).

RECOMMENDATION:

That Council notes the decision of the Tender Review Committee to select the recommended tenderers listed for each schedule in the table below and register each tenderer for the City of Launceston Consultancy Services Panel 2020-2023, Contract Number CD.019/2020.

Recommended Tenderers	
Engineering Services	
1.	GHD Pty Ltd
2.	Pitt and Sherry (Operations) Pty Ltd
3.	Rare Innovation Pty Ltd
4.	Cardno (NSW/ACT) Pty Ltd
5.	WSP Australia Pty Ltd
6.	JMG Engineers and Planners
Architectural Services	
1.	Philip Lighton Architects
2.	ARTAS Architects
3.	Cumulus Studio Pty Ltd
4.	Morrison and Breytenback Architects Pty Ltd

Mr P Gimpl (Chief Financial Officer) was in attendance to answer questions of Council in respect of this Agenda Item.

13.2 Tender Review Committee Meeting - 23 July 2020 ...(Cont'd)

DECISION: 6 August 2020**MOTION****Moved Councillor J G Cox, seconded Councillor P S Spencer.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 11:0****FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

14 COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 2(c)

14.1 Council Workshop Report

FILE NO: SF4401

AUTHOR: Anthea Rooney (Council and Committees Officer)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RECOMMENDATION:

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 30 July and 6 August 2020

Four Year Delivery Plan

Councillors engaged in a discussion of the revised four year delivery plan and provided feedback on the content.

Long Term Financial Plan

Councillors engaged in a discussion on the modelling of future rating scenarios which will form the basis for the review of the long term financial plans.

Ten Days on the Island

Councillors received a presentation from Ten Days on the Island delegates.

Introducing Place Making - The Concept and the Team

Councillors received an overview of the both the place making concept and the newly formed team.

Showcase of Entry in the Tourism Council of Tasmania Top Towns Competition

Councillors viewed the City of Launceston's video entry into the competition.

Greenhouse Gas Audit

Councillors were provided with an update on the Greenhouse Gas Audit.

14.1 Council Workshop Report ...(Cont'd)

Albert Hall Upgrade Works

Councillors reviewed the proposed works and priorities for the \$10m Australian Government commitment to the Albert Hall.

Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 6 August 2020

MOTION

Moved Councillor A G Harris, seconded Councillor D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

15 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motion were identified as part of these Minutes

16 COMMUNITY AND PLACE NETWORK ITEMS

No Items were identified as part of these Minutes

17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS

No Items were identified as part of these Minutes

18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS**18.1 Disposal of an Interest in Land at 66 Victoria Street, Youngtown****FILE NO:** 131410**AUTHOR:** Wezley Frankcombe (Governance and Legal Officer)**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

DECISION STATEMENT:

To consider disposing of an interest in Council land.

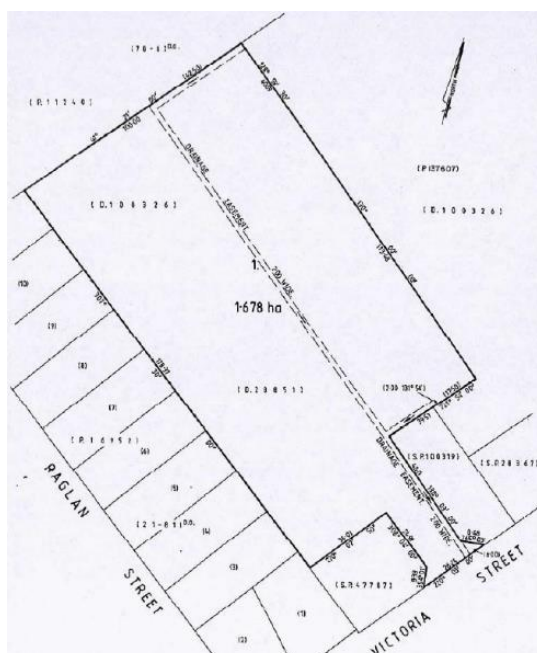
This decision is required to be made by absolute majority according to section 177 of the Local Government Act 1993 (Tas).

RECOMMENDATION:

That Council:

1. notes the valuation advice marked Attachment 1 (ECM Doc Set Id 4346305) concerning the interest in the drainage easement located at 66 Victoria Street, Youngtown. The valuation of the respective easement is \$5,700.00 for 465m² of land.
 2. notes, the interest in land that Council has in the property that is recommended to be sold is a drainage easement created by SP137357.
 3. decides, pursuant to section 177 of the *Local Government Act 1993* (Tas), to dispose of an interest in the relevant land:
 - (a) for nil or the sum of \$1.00 in order to allow the owner/s of the burdened land to consolidate and remove the drainage easement from that portion of land CT137357/1 as identified in the plan below:
-

18.1 Disposal of an Interest in Land at 66 Victoria Street, Youngtown ...(Cont'd)



Mr M Stretton (Chief Executive Officer) and Mr W Frankcombe (Governance and Legal Officer) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 6 August 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor P S Spencer.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED BY ABSOLUTE MAJORITY 11:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

18.2 Disposal of an Interest in Land at 2 Talbot Road, South Launceston**FILE NO:** SF2038**AUTHOR:** Robert Bujnowski (Properties and Legal Officer)**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

DECISION STATEMENT:

To consider disposing of an interest in Council land.

This decision is required to be made by absolute majority according to section 177 of the Local Government Act 1993 (Tas).

PREVIOUS COUNCIL CONSIDERATION:

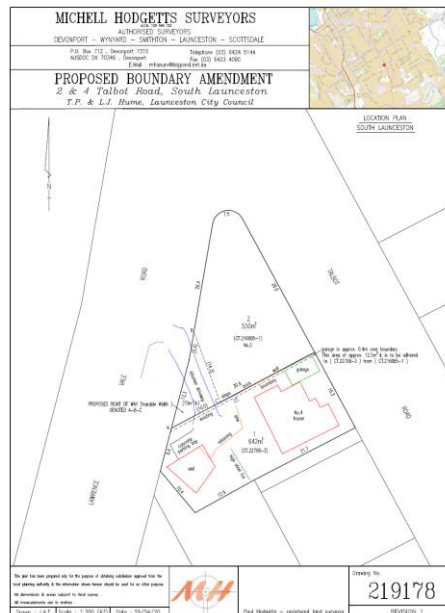
Council - 8 May 1989 - Agenda Item 10 - 2 Talbot Road - Request to Purchase

RECOMMENDATION:

That Council

1. notes the valuation advice marked Attachment 1 (ECM Doc Set ID 4345239) concerning the interests in the relevant land.
 2. decides, pursuant to section 177 of the *Local Government Act 1993* (Tas), to dispose of an interest in the relevant land by:
 - (a) creating a right of way in favour of the purchaser for the sum of \$2,750 (plus any GST), as identified in the plan below; and
 - (b) selling 12.5m² of land to the purchaser for the sum of \$1,500 in order to allow the purchaser to consolidate that portion of land to CT22798/3 as identified in the plan below.
-

18.2 Disposal of an Interest in Land at 2 Talbot Road, South Launceston ...(Cont'd)



Mr M Stretton (Chief Executive Officer) and Mr R Bujnowski (Properties and Legal Officer) were in attendance to answer questions of Council in respect of this Agenda Item.

DECISION: 6 August 2020

MOTION

Moved Councillor J G Cox, seconded Councillor D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED BY ABSOLUTE MAJORITY 11:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

18.3 Launceston Flood Authority Quarterly Report, April to June 2020**FILE NO:** SF4493**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

DECISION STATEMENT:

To receive the Launceston Flood Authority Quarterly Report, April to June 2020.

RECOMMENDATION:That Council, in accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, April to June 2020 (ECM Document Set ID 4346399).

Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**DECISION: 6 August 2020****MOTION****Moved Councillor D H McKenzie, seconded Councillor P S Spencer.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 11:0****FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker**

19 ORGANISATIONAL SERVICES NETWORK ITEMS

19.1 Review of Residential Waste Charges Policy

FILE NO: SF1047

AUTHOR: Rachael Eberhardt (Waste Management Officer - Operations)

GENERAL MANAGER: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the changes proposed to be made to the current Residential Waste Charges Policy.

PREVIOUS COUNCIL CONSIDERATION:

Council - 11 July 2019 - Agenda Item 19.4 - Residential Waste Charges Policy

Workshop - 20 June 2020 - Draft Residential Waste Charges Policy

RECOMMENDATION:

That Council approves the changes made to the Residential Waste Charges Policy (33-Plx-005) as set out below:

Residential Waste Charges Policy

PURPOSE:

To detail the waste collection services available for residential properties including unit developments and to specify the Council's policy in relation to the collection of waste services fees and charges.

SCOPE:

The policy describes the extent of waste collection services and the Council's policy in relation to the collection of applicable waste services fees and charges that apply to:

- (a) domestic rateable properties; and
- (b) small commercial rateable properties.

POLICY:

1. General

All domestic and small commercial rateable properties within the Launceston municipality (including Council owned properties), are liable to pay any applicable fee adopted by Council pursuant to the *Local Government Act 1993* (Tas).

19.1 Review of Residential Waste Charges Policy ...(Cont'd)

2. Standard Residential Service

All residential rateable properties, and small commercial/other rateable properties under special arrangement, that are paying the relevant waste management fee for that service will receive as standard a kerbside:

- 140 litre waste bin, collected weekly; or
- 240 litre recycling bin collected fortnightly.

Single residential rateable properties cannot opt out of the kerbside recycling or garbage service. Multiple unit dwellings may have a service amended as shown in section 4.

If, in the opinion of the General Manager Organisational Services, a property cannot be serviced due to the condition of the road (including practicability to use by collection vehicles), status/limitation given non-public roads, or due to commercial considerations (including unreasonable cost to provide the service) the ratepayer can choose to either:

- (a) provide their own service, and have the waste charge removed from their annual rates bill, or
- (b) pay the waste charge and move their bins to the nearest serviceable road on each collection day.

3. Service Upgrades and Additions

Individual rateable properties can increase/reduce the size of the waste bin for an additional fee/reduction in fee or pay for additional waste bins, in accordance with any fee structure determined by Council. Adjustments to the waste charge on your rates account for those reducing bin size will only be altered for the current rating year and up until 31 August of the same year. No alteration to the waste charge will be made where a request for a reduction in bin size following this date is received. The waste charge will be amended to reflect the change the following year. A change allocated bin size fee applies for any alterations to bins which is reflective of the contractor fee for collection and change of the bin.

4. Multiple Unit Developments (MUDs) - Special Collections

For multiple unit developments (MUDs) where there is insufficient kerbside space for each unit to place a 140 litre waste bin and a 240 litre recycling bin out for collection safely or practically, Council must apply one of the following options:

- (a) The Council's kerbside collection contractor may enter the property to provide a kerbside service for individual mobile garbage bins (MGBs) as follows:
 - i. An off-street collection agreement will be required between the property owner/body corporate and the Council's waste contractor which protects the contractor from damage and provides consent for the contractor's collection vehicles to enter the property.
-

19.1 Review of Residential Waste Charges Policy ...(Cont'd)

- ii. Multiple dwelling properties will be required to provide appropriate and accessible off-street storage of waste and recycling MGBs for an off-street collection of waste and recyclables from residents.
 - iii. Waste collection will occur weekly.
 - iv. Recycling collection will occur fortnightly.
- (b) A shared service may be provided where fewer bins with larger capacity than standard MGBs are provided and collected by the Council's kerbside collection contractor as follows:
- i. An off-street collection agreement will be required between the property owner/body corporate and the Council's waste contractor which protects the contractor from damage and provides consent for the contractor's collection vehicles to enter the property.
 - ii. For waste collection, a minimum airspace of 120 litres per unit will be provided.
 - For recycling collection, a minimum airspace of 240 litres per unit will be provided.
 - Waste collection will occur weekly.
 - Recycling collection will occur fortnightly.
- (c) A private contractor is engaged to provide garbage and recycling collection services; and
- i. Before the private contractor has commenced the service, the Council must receive documentation to its satisfaction from the owner/body corporate demonstrating that a weekly garbage and fortnightly recycling service will be provided to residents. The Council may request the owner/body corporate provides annual documentation confirming the ongoing provision of a private waste collection service; and
 - ii. then relevant Council waste management collection fees and charges will not be collected from that MUD while a satisfactory private waste collection service is provided.

A determination to allow special collections for MUDs should generally be made following review and inspection of the property concerned by the Council's officers.

A service is defined as removing waste from the property and disposing of it to a permitted receiver for the waste services type being collected.

5. Small Commercial Rateable Properties and Schools

Small commercial rateable properties and schools can request a waste and recycling service. For small commercial properties, this service is available for properties that produce only domestic-type waste and recycling.

19.1 Review of Residential Waste Charges Policy ...(Cont'd)

Small commercial rateable properties and schools can discontinue the service at any time. The waste service charge and the bins will be removed from the property at the cancellation of the service.

6. Central Business District (CBD) Waste and Recycling Service

Those properties both residential and commercial located within the CBD collection area are eligible for an opt-in service for a 140 litres or 240 litres waste and a 240 litres recycling mobile bin for a weekly waste collection and a fortnightly recycling collection. Additional services can be requested and each new service paid for.

Annual servicing costs are as per Council's annual adopted fees and charges. The annual service fee is paid in advance irrespective of whether you utilise the service for the whole or part of the billing period. There will be no refund if the service is cancelled, however, a service can be transferred to a new party or premises.

7. Waste Management Fee Opt Out Register

A register is to be kept of all rateable properties currently not paying a waste management service fee.

An annual audit of the properties is to be completed to ensure those not paying the waste management charge are still adhering to the policy.

The audit consists of a letter requesting the owner to send evidence of a collection service such as receipts or service agreements and site visits if necessary.

PRINCIPLES:

To provide standard and equitable kerbside waste collection services to the community.

RELATED POLICIES & PROCEDURES:

33-Fmx-177 Agreement - Off-Street Waste/Recycling Collection Service ... 2163982

RELATED LEGISLATION:

Local Government Act 1993 (Tas) sections 22, 93, 94, 100, 107 and 205 (Fees and Charges)

REFERENCES:

Not Applicable

DEFINITIONS:

'Commercial rateable property' - for this policy shall be a non-residential property, from which a business is conducted.

19.1 Review of Residential Waste Charges Policy ...(Cont'd)

REVIEW:

This policy will be reviewed no more than one year after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

Mr M Stretton (Chief Financial Officer) and Ms R Eberhardt (Waste and Environment Officer - Operations) were in attendance to answer questions of Council in respect of this Agenda Item.

Councillor R I Soward entered the Meeting at 1.35pm

DECISION: 6 August 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor A G Harris.

That Council approves the changes made to the Residential Waste Charges Policy (33-Plx-005) as set out below:

Residential Waste Charges Policy

PURPOSE:

To detail the waste collection services available for residential properties including unit developments and to specify the Council's policy in relation to the collection of waste services fees and charges.

SCOPE:

The policy describes the extent of waste collection services and the Council's policy in relation to the collection of applicable waste services fees and charges that apply to:

- (a) domestic rateable properties; and**
 - (b) small commercial rateable properties.**
-

19.1 Review of Residential Waste Charges Policy ...(Cont'd)

POLICY:

1. General

All domestic and small commercial rateable properties within the Launceston municipality (including Council owned properties), are liable to pay any applicable fee adopted by Council pursuant to the *Local Government Act 1993* (Tas).

2. Standard Residential Service

All residential rateable properties, and small commercial/other rateable properties under special arrangement, that are paying the relevant waste management fee for that service will receive as standard a kerbside:

- 140 litre waste bin, collected weekly; and
- 240 litre recycling bin collected fortnightly.

Single residential rateable properties cannot opt out of the kerbside recycling or garbage service. Multiple unit dwellings may have a service amended as shown in section 4.

If, in the opinion of the General Manager Organisational Services, a property cannot be serviced due to the condition of the road (including practicability to use by collection vehicles), status/limitation given non-public roads, or due to commercial considerations (including unreasonable cost to provide the service) the ratepayer can choose to either:

- (a) provide their own service, and have the waste charge removed from their annual rates bill, or
- (b) pay the waste charge and move their bins to the nearest serviceable road on each collection day.

3. Service Upgrades and Additions

Individual rateable properties can increase/reduce the size of the waste bin for an additional fee/reduction in fee or pay for additional waste bins, in accordance with any fee structure determined by Council. Adjustments to the waste charge on your rates account for those reducing bin size will only be altered for the current rating year and up until 31 August of the same year. No alteration to the waste charge will be made where a request for a reduction in bin size following this date is received. The waste charge will be amended to reflect the change the following year. A change allocated bin size fee applies for any alterations to bins which is reflective of the contractor fee for collection and change of the bin.

19.1 Review of Residential Waste Charges Policy ...(Cont'd)

4. Multiple Unit Developments (MUDs) - Special Collections

For multiple unit developments (MUDs) where there is insufficient kerbside space for each unit to place a 140 litre waste bin and a 240 litre recycling bin out for collection safely or practically, Council must apply one of the following options:

- (a) The Council's kerbside collection contractor may enter the property to provide a kerbside service for individual mobile garbage bins (MGBs) as follows:**
 - i. An off-street collection agreement will be required between the property owner/body corporate and the Council's waste contractor which protects the contractor from damage and provides consent for the contractor's collection vehicles to enter the property.**
 - ii. Multiple dwelling properties will be required to provide appropriate and accessible off-street storage of waste and recycling MGBs for an off-street collection of waste and recyclables from residents.**
 - iii. Waste collection will occur weekly.**
 - iv. Recycling collection will occur fortnightly.**

 - (b) A shared service may be provided where fewer bins with larger capacity than standard MGBs are provided and collected by the Council's kerbside collection contractor as follows:**
 - i. An off-street collection agreement will be required between the property owner/body corporate and the Council's waste contractor which protects the contractor from damage and provides consent for the contractor's collection vehicles to enter the property.**
 - ii. For waste collection, a minimum airspace of 120 litres per unit will be provided.**
 - For recycling collection, a minimum airspace of 240 litres per unit will be provided.**
 - Waste collection will occur weekly.**
 - Recycling collection will occur fortnightly.**

 - (c) A private contractor is engaged to provide garbage and recycling collection services; and**
 - i. Before the private contractor has commenced the service, the Council must receive documentation to its satisfaction from the owner/body corporate demonstrating that a weekly garbage and fortnightly recycling service will be provided to residents. The Council may request the owner/body corporate provides annual documentation confirming the ongoing provision of a private waste collection service; and**
 - ii. then relevant Council waste management collection fees and charges will not be collected from that MUD while a satisfactory private waste collection service is provided.**
-

19.1 Review of Residential Waste Charges Policy ...(Cont'd)

A determination to allow special collections for MUDs should generally be made following review and inspection of the property concerned by the Council's officers.

A service is defined as removing waste from the property and disposing of it to a permitted receiver for the waste services type being collected.

5. Small Commercial Rateable Properties and Schools

Small commercial rateable properties and schools can request a waste and recycling service. For small commercial properties, this service is available for properties that produce only domestic-type waste and recycling.

Small commercial rateable properties and schools can discontinue the service at any time. The waste service charge and the bins will be removed from the property at the cancellation of the service.

6. Central Business District (CBD) Waste and Recycling Service

Those properties both residential and commercial located within the CBD collection area are eligible for an opt-in service for a 140 litres or 240 litres waste and a 240 litres recycling mobile bin for a weekly waste collection and a fortnightly recycling collection. Additional services can be requested and each new service paid for.

Annual servicing costs are as per Council's annual adopted fees and charges. The annual service fee is paid in advance irrespective of whether you utilise the service for the whole or part of the billing period. There will be no refund if the service is cancelled, however, a service can be transferred to a new party or premises.

7. Waste Management Fee Opt Out Register

A register is to be kept of all rateable properties currently not paying a waste management service fee.

An annual audit of the properties is to be completed to ensure those not paying the waste management charge are still adhering to the policy.

The audit consists of a letter requesting the owner to send evidence of a collection service such as receipts or service agreements and site visits if necessary.

PRINCIPLES:

To provide standard and equitable kerbside waste collection services to the community.

19.1 Review of Residential Waste Charges Policy ...(Cont'd)

RELATED POLICIES & PROCEDURES:

33-Fmx-177 Agreement - Off-Street Waste/Recycling Collection Service - 2163982

RELATED LEGISLATION:

Local Government Act 1993 (Tas) sections 22, 93, 94, 100, 107 and 205 (Fees and Charges)

REFERENCES:

Not Applicable

DEFINITIONS:

'Commercial rateable property' - for this policy shall be a non-residential property, from which a business is conducted.

REVIEW:

This policy will be reviewed no more than one year after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS

No Items were identified as part of these Minutes

21 CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

21.1 Confirmation of the Minutes

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

21.2 Annual Remissions, Rates and Charges - Year Ended 30 June 2020

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:
(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

DECISION: 6 August 2020**MOTION**

Moved Councillor A G Harris, seconded Councillor J G Cox.

That Council moves into Closed Session.

CARRIED BY ABSOLUTE MAJORITY 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

**Council moved into Closed Session at 1.37pm.
Council returned to Open Session at 1.44pm.**

21.3 End of Closed Session

RECOMMENDATION:

That, pursuant to Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, resolves to report in Open Session that it has considered the following matters in Closed Session.

Minutes Item	Matter	Brief Description
21.1	<i>Closed Council Minutes - 11 June 2020</i>	<i>Minutes of the Closed Meeting of the City of Launceston Council held on 11 June 2020.</i>
21.2	<i>Annual Remissions, Rates and Charges - Year Ended 30 June 2020</i>	<i>Councillors considered annual remissions, rates and charges for the year ended 30 June 2020.</i>

DECISION: 6 August 2020

MOTION

Moved Councillor D H McKenzie, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 12:0

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor J Finlay, Councillor D H McKenzie, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer, Councillor A G Harris and Councillor T G Walker

22 MEETING CLOSURE

The Mayor, Councillor A M van Zetten, closed the Meeting at 1.44pm.
