



## **ANNUAL GENERAL MEETING**

# **Minutes**

**Submitted to the**

**ONE HUNDRED AND SEVENTH SESSION  
OF THE ASSOCIATION**

**Held on  
3 July 2019**

**Wrest Point Casino  
Hobart**

## TABLE OF CONTENTS

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### FORMAL NOTICE OF MEETING

CONFERENCE PROGRAM	4
1 MINUTES OF 106 <sup>TH</sup> ANNUAL GENERAL MEETING *	5
2 PRESIDENT'S REPORT	5
3 FINANCIAL STATEMENTS TO 30 JUNE 2018 *	10
4 2019/2020 LGAT BUDGET AND SUBSCRIPTIONS *	11
5 PRESIDENT AND VICE PRESIDENT HONORARIUMS	13
6 CHANGE TO THE RULES OF THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA	14
7 LGAT ANNUAL PLAN *	15
8 STRATEGIC PLAN 2017-2020 *	16
9 REPORTS FROM BOARD REPRESENTATIVES *	18
10 CLOSURE	19

\* Denotes Attachment

**Electronic Voting Records for Decision Items only are at the end of the Document**

## **FORMAL NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN THAT**

***The Annual Conference of  
Local Government in Tasmania  
will be held  
commencing  
Wednesday 3 July 2019***

**NOTICE IS ALSO GIVEN THAT THE  
One Hundred and Seventh Annual General Meeting  
of the Association  
will be held on  
3 July 2019  
Commencing at  
11.00am**

**NOTICE IS ALSO GIVEN THAT THE  
Association's General Meeting  
will be held on  
3 July 2019  
To consider  
Local Government Policy and Motions  
from Member Councils**

***Commencing immediately following  
the conclusion of the  
Annual General Meeting  
on Wednesday 3 July 2019***

***All sessions to be held at  
Wrest Point Casino  
Hobart***

***Katrena Stephenson  
CHIEF EXECUTIVE OFFICER***

## **2019 CONFERENCE PROGRAM**

### **WEDNESDAY 3 JULY 2019**

11.00am	AGM	
	General Meeting	Commencing immediately following the conclusion of AGM
12.30pm	Lunch	With thanks to <b>Dial Before you Dig</b>
1.30pm	Meetings continue	
5.00 6.00pm	Welcome Reception	With thanks to <b>Jardine Lloyd Thompson</b>

### **THURSDAY 4 JULY 2019**

8.00am	Conference Registration	
8.45am	Welcome and Opening	
9.05am	Mayor David O'Loughlin	
9.40am	Mayor Tim Shadbolt	
10.30am	Morning Tea	
11.00am	Mat Pinnegar	
11.30	Heather Rose	
12.10	Speed Networking	
12.40pm	Lunch	
1.40pm	World Café Series	
2.40pm	Afternoon Tea	With thanks to <b>Commonwealth Bank</b>
3.15pm	The Panel	
4.30 – 5.30pm	Happy Hour	<i>With thanks to <b>Commonwealth Bank</b></i>
7.15pm	<b>MAV</b> Insurance Conference Dinner	

### **FRIDAY 5 JULY 2019**

8.50am	Welcome Back, Reflections from Day One
9.10am	Symposiums and Workshops
10.30am	Morning Tea
11.10am	2019 Local Government Awards for Excellence
11.55am	Penny Terry
12.50pm	Conference wrap up
1.00pm	Lunch

## 2019 ANNUAL GENERAL MEETING

The President, Mayor Doug Chipman, welcomed Members, declared the Annual General Meeting open and accept apologies from –

Mayor Albert van Zetten	Launceston City Council
Mayor Wayne Johnston	Meander Valley Council
Deputy Mayor Michael Kelly	Meander Valley Council
Mayor Steve Kons	Burnie City Council
D/Mayor Giovanna Simpson	Burnie City Council
Mr Tim Watson	Dorset Council
Mayor Robby Walsh	Waratah Wynyard Council
Mayor Julie Arnold	King Island Council
Ms Kate Mauric	King Island Council
Mayor Tony Foster	Brighton Council

### 1 MINUTES OF 106<sup>TH</sup> ANNUAL GENERAL MEETING \*

#### Circular Head Council/West Coast Council

**That the Minutes of the 106<sup>th</sup> Annual General Meeting, held 25 July 2018 be confirmed.**

**Carried**

The Minutes of the 106<sup>th</sup> Annual General Meeting of the Local Government Association of Tasmania, held in Hobart on 25 July 2018, as circulated, are submitted for confirmation.

The Minutes are at **Attachment to Item 1.**

### 2 PRESIDENT'S REPORT

#### Mayor Doug Chipman/Break O'Day Council

**That the President's report be received.**

**Carried**

I am pleased to be able to present my Annual Report on the activities and achievements of LGAT over the last twelve months. This is my last as your President and it seems fitting, at this point, to congratulate Mayor Christina Holmdahl from West Tamar Council, who has been elected as the new President of our Association.

As always it seems it has been a very busy year! I am very grateful for the support of the General Management Committee and I would like to take a moment to acknowledge and thank them, particularly with some of moving on:

- Vice President Mayor Daryl Quilliam from Circular Head Council who has been re-elected to represent the NW municipalities with a population below 20,000;
- The former Lord Mayor of Hobart, Mr Ron Christie, and the most recently elected Lord Mayor, Councillor Anna Reynolds. Anna remains ex-officio a member of GMC;
- Councillor and former Mayor Tony Bisdee, Southern Midlands Council, to be replaced by Mayor Ben Shaw from Derwent Valley;
- Mayor Christina Holmdahl. Christine has been re-elected, but given her election as President, a by-election will need to be held for a Representative from the northern municipalities with a population greater than 20,000;
- Mayor Jan Bonde from Central Coast Council, to be replaced by Mayor Annette Rockliff from Devonport City Council;
- Mayor Mick Tucker, Break O Day Council who has been re-elected, and
- Alderman Heather Chong from Clarence, to be replaced by Alderman Brendan Blomeley, also from Clarence.

I especially want to thank Vice-President Daryl Quilliam for his outstanding support, and for the times he has acted as President in my occasional absence.

So thank you to all, and congratulations to those recently elected for the first time and re-elected. I wish the new President and members of the General Management Committee all the best and thank them in advance for their commitment to LGAT and hence all Tasmanian councils.

The first half of 2018-19 was dominated by preparation for the 2018 Local Government Elections. Following statewide candidate information sessions held in June and a TV campaign encouraging new candidates, LGAT developed a suite of web-based resources for new councillors including videos and presentations on key elements of the role. LGAT also conducted a media campaign encouraging people to vote in Local Government Elections encompassing traditional and social media.

It was fantastic to see such strong community engagement in the 2018 Local Government elections. A record 481 candidates stood for election, 34% of those women and the voter response rate was the highest since 1996. This significant turnover of elected members ushered in an exciting period of renewal for many councils.

The commencement of the State Government's "roots and branches" Review of the Local Government Act 1993 began a process of building a modern legislative framework for councils to work within. Local Government holds a strong advocacy stance in the Governance structure with the LGAT CEO, former Tasman Mayor Roseanne Heyward and former Meander Valley General Manager Greg Preece on the Steering Committee.

The Project Reference Group also saw strong Local Government representation and as a member of that Group I can be reassured by the effective process undertaken to engage diverse stakeholders in identifying possible ways forward.

We now await the release of a draft Directions Paper and further consultation and I am sure the Minister will talk more on that.

In early 2019 LGAT released our State Budget Priority Statement. Our statement stressed the critical role councils play as place shapers and as essential partners to creating liveable places. It also reiterated that as the level of government closest to communities, Local Government is best placed to work collaboratively with the State in implementing its policy agenda and ultimately improving community outcomes. However, to do this, Local Government requires appropriate funding.

The message was replicated at the national level, where LGAT supported the recent national campaign of the Australian Local Government Association in the lead up to the 2019 Federal Election.

As the State Budget was handed down, LGAT welcomed the allocation for additional resources for the Government's planning agenda. The creation of a State Planning Policy Unit will enable the critical missing pieces of our planning system to finally be put in place, following years of work by councils in progressing the planning reform agenda.

It was disappointing to see no new funding for waste management and resource recovery announced as part of the State Budget, something our sector has been advocating strongly for a long time. However, as you know, in recent weeks we were able to applaud the announcement of a Container Refund Scheme and the commitment to progressing the long-awaited State Waste Action Plan by the end of June. LGAT continue to lobby the State on the myriad of waste issues facing Tasmania, where Local Government has already been leading the way.

The delivery of strong advocacy for our sector is multi-faceted. Under the capable leadership of the CEO Katrena Stephenson and LGAT's Policy Director, Dion Lester, the policy team have prosecuted solid agendas around issues including, housing affordability, heavy vehicles, electricity pricing, emergency management and much more, as well as planning and waste management.

Other highlights this year include:

- Completing the feasibility study into statewide waste management arrangements.
- Completing the statewide community satisfaction survey.

- Successful advocacy to the Australian Energy Regulator on public lighting pricing which has resulted in estimated savings of over \$7million for the sector.
- Agreement on collaboration between LGAT, UTAS, the Department of Health and the EPA to address training, attraction and retention of Environmental Health Officers in Tasmanian councils.
- Providing a range of resources for councils under the Health and Wellbeing Project, including model health and wellbeing plans, and videos about playground and PlaySpace builds.
- We have also started a series of conversations about the future of the sector under the banner of 21<sup>st</sup> Century Councils. Hopefully many of you will engage further as we continue that project.

The range of procurement opportunities for Councils has grown considerably under LGAT's subscription to the National Procurement Network. Councils have spent over \$11 million on contracts or panels over 12 months and we estimate savings to the sector of \$1.11 million during 2018-19. When electricity savings from the whole of sector approach to street lighting contracts are also considered, the sectoral savings are about \$2m, compared to our subscriptions of \$1.245M. In a nutshell, our members can make a profit out of their LGAT membership.

In 2018/2019 LGAT again delivered a strong program of events, training and professional development. To support newly elected Members, LGAT has delivered training and professional development including Local Government 101, and Planning Authority and Audit Panel Training. We also implemented for the first time, the Peer Advisor Program for newly elected councillors which was well received.

Opportunities for all members and staff included our Annual Conference, Elected Member Weekend, Mayors' Professional Development and regional breakfasts. In addition, a number of specialized sessions were delivered including Engaging Champions, Local Government Procurement Training, Results Based Accountability and Performance Measurement.

Earlier in the year I was proud to be part of the inaugural Joint Sector International Women's Day Luncheon and Awards for Excellence. LGAT joined with the Tasmanian Council of Social Service and the State Government to sponsor excellence in leadership for women across all three sectors. The keynote address was delivered by Her Excellency Professor the Honourable Kate Warner AC with over 300 guests attending.

Very soon, the new President and GMC will be reviewing LGAT's focus for the next twelve months, but some priorities are already emerging. These include -

- Advocacy to ensure equitable rating outcomes particularly as relate to charitable exemptions;
- The next stage of the review of Local Government legislative framework;
- Further strategic statewide leadership on waste;
- Expanding engagement with councillors and communities as part of the 21<sup>st</sup> Century;
- Further support and advocacy on planning reforms including on the Tasmanian Planning Policies and review of residential provisions; and



- Development of a digital transformation roadmap for Tasmanian councils

I think you would agree, there is plenty to keep the LGAT team busy.

I would like to conclude with some thankyou's.

Firstly, I would like to thank and acknowledge the hard work and strong outcomes delivered by every single staff member at LGAT. For a small team of only 12 staff and only 9.6 Full Time Equivalents, I think LGAT consistently delivers high quality advocacy and services for Members. I would like to thank all LGAT staff for their support over my term as President and for their commitment shown on a daily basis to supporting our sector.

I have been extremely honored to have served the sector as President for the past almost four, at times challenging, years. I am proud of our achievements under my watch, most notably the successful negotiation of a win-win outcome on TasWater and for the sector getting onto the front foot in regard to waste management and Local Government reform. I thank the General Management Committee and LGAT Staff for their unwavering support and assistance through my two terms.

While stepping down from my role with LGAT, I am still committed to Local Government as Mayor of the City of Clarence and as Chief Owner Representative for Taswater. I have also recently been appointed Deputy Chair of RDA (Tas) and look forward to strengthening the links between all three levels of Government.

So, finally, to you as members and stakeholders, thank you for your passion and commitment to the cause of Local Government in Tasmania. Local Government is always exciting, always challenging, never boring. Together we can and do make a huge contribution towards improving the health and well-being of all Tasmanians.

**Clarence City Council/Devonport City Council**

**That the Financial Statements for the period 1 July 2017 to 30 June 2018 be received and adopted.**

**Carried**

The General Management Committee recommends consideration and adoption of the Association's Financial Statements for the period 1 July 2017 to 30 June 2018, an abridged version of which are included at **Attachment to Item 3**.

A full version is available from the Association's offices on request.

A copy of the Association's Profit and Loss report for the period 1 July 2018 to 23 May 2019 is also included at **Attachment to Item 3** to provide members with an indication of the current financial position of the Association.

At the time of preparation of this report five weeks remained to the end of the financial year with year-end adjustments also pending. It is anticipated that there will be an unanticipated surplus (approximately \$190,000) with items below being of note –

- TV advertising funds have not been fully expended and will be carried forward. This has resulted in no call being made on Members for the 2019-20 financial year.
- Additional workshops and training events held during the year, along with new sponsorship arrangements for some of these sessions, saw an increase in overall event income. Additional sessions were largely targeted at newly Elected Member's post-election but, there were also other new offerings including Playground Forums, Audit Panels and an inaugural International Women's Day Luncheon held in conjunction with TasCoss and DPAC.
- There were several staff changes during the year with vacancies during the recruitment periods. This meant a full year was not worked in all positions, resulting in a reduction in overall wages and superannuation expenditure.
- New, one off funding was received in relation to assistance and support for the National Skills Plan Project.
- General under expenditure in areas such as consultants' fees and staff training also contributed to the surplus.

**Clarence City Council/Central Coast Council**

**That the Meeting endorse the adoption of the Budget and Subscriptions as presented.**

**Carried**

**Budget**

- Some significant expenditure items from 2017-18 and 2018-19 are not carried forward in this budget (for example, the community satisfaction survey, advertising and the peer advisor program) and this means, despite appropriate indexation of wages and superannuation (see later dot point) it is anticipated that overall expenditure, excluding advertising funding, will not increase significantly and that overall subscriptions will remain the same (refer below). A new expense item has been introduced to account for the work on Charitable Rating or similar projects. This has been labelled Special Projects – Charitable Rates.
- There will be no call on Members for advertising funds this year. TV advertising has always been accounted for separately to general subscriptions so that no call would be made unless there was a significant program intent.
- Staff outputs and productivity continue to be high and therefore in line with most council EBAs a 2.5% pay increase has been budgeted for across all second year plus staff. Staff in their first year receive a post probation period increment as per their contracts. It should be noted that our two newest recruits are both on two-year contracts (aligned with DHHS funding for ½ a position) and we will revisit the staff requirements at the end of their employment period.
- It should also be noted that we are at a turning point in relation to procurement activities and so we have factored in additional staff time of 7.5 hours a fortnight to allow for closer work with vendors, as well as councils, to allow continued participation in the NPN and the increasing range of contracts/tenders being progressed. One year will be sufficient time to test whether this additional investment reaps benefits for councils.
- LGAT has traditionally paid superannuation above statutory requirements as a mechanism for recruitment and in recognition that we are unable to be highly competitive on salaries. Over time, as the base superannuation percentage has increased, the differential has decreased. This budget provides for a 0.5% increase in superannuation payments in order to maintain competitive advantage, noting the intent to match the increases in the superannuation guarantee over time.
- We have continued to focus on generating our own income and while it remains a relatively small component as compared to subscriptions, it is increasing. A further small but steady increase in income is predicted in relation to our events and commissions.

- Based on 2018-19 financials a small decline in conference registration income but increase in sponsorship and trade income has been contemplated.

The following minor adjustments have also been made:

- A reduction in expense item - Consultants Fees, as some of this expenditure item allows for LGAT to deal with emerging issues, like charitable rates, which has been budgeted for separately.
- An increase in expense item - Public Liability Insurance in line with anticipated market impacts.
- An increase in expense item – Software, which now captures software subscriptions and a corresponding decrease in expense item - Subscriptions. The nature of software purchase models has changed and this will allow us to more accurately reflect such costs.
- An increase in expense item - President Travel, recognising that with an incoming President there will likely be increased intrastate travel costs in the first year, related to council visits.
- With the appointment of a new Launceston based EO for LG Professionals, LG Professionals have given notice they will no longer require rental of the LGAT office.
- Interest rates remain low and projected interest earnings reflect that this is unlikely to change in this financial year.
- We will be undertaking a limited refurbishment of LGAT toilets and bathrooms but as this is an asset renewal it does not go through the budget but is instead funded through our building reserves. There is no significant maintenance anticipated this year.
- The budget anticipates a net result of \$1,616.

### **Subscriptions**

This is the second year of applying our new subscription formula agreed at the 2017 AGM. That formula comprises a flat fee of 40 per cent and population and revenue fees of 30 per cent each, 8 revenue categories and 8 population categories and a 10 per cent collar and cap.

Six councils have moved categories, as a consequence of either population or revenue changes. Derwent Valley, George Town, Glenorchy City and Tasman have all moved up a Category, Sorell has moved up two Categories and West Coast has moved down a Category. The consequence of category movement as well as initial significant use of caps and collars in the first year of transition, means that despite an overall subscription decrease, seven councils will see small increases in subscriptions (ranging from \$181 to \$1984).

As outlined above, there is no change to the overall subscriptions compared to last year and no call on members for advertising, representing a reduction of 4.29% in the call on Members.

A copy of the Budget and Subscriptions for the 2019/20 Financial Year are at **Attachment to Item 4**.

Incoming Presiding, Mayor Christina Holmdahl and Vice President, Mayor Daryl Quilliam left the room prior to discussion of Item 5.

**5 PRESIDENT AND VICE PRESIDENT HONORARIUMS**

**Huon Valley Council/Waratah Wynyard Council**

**That the President's and Vice President's allowance for the period 1 July 2019 to 30 June 2020 be adjusted in accordance with the movement in the Wages Price Index.**

**Carried**

The Rules of the Association provide that the Annual General Meeting will grant an annual allowance to the President and Vice President.

In the past an independent review of allowances was undertaken in the same financial year as the review of allowances for Local Government Elected Members, with the last review undertaken in 2009. The result of that review was to retain the basis of the present allowances unchanged for the two positions with movements to be in conjunction with the wages price index. This brought the escalation factor for allowances in line with Elected Member allowances across councils.

The escalation factor used for elected member allowances remains the wages price index and it is deemed appropriate that the President and Vice President Honorariums continue to escalate on the same basis.

The resultant application of the wages price index has meant allowances for 2018/19 were:

- President allowance \$48,393 per annum.
- Vice President allowance \$12,098 per annum.

GMC sitting fees will also be adjusted by the wages price index.

**Central Coast Council/Southern Midlands Council**

**That the Meeting agree to change the LGAT Rules to enable the outgoing President to Chair both the Annual General Meeting and General Meeting attached to the LGAT Conference, prior to the incoming President taking up the reins.**

**Carried**

**Background**

At the March 2019 General Meeting, Members agreed in principle to the rule change and its application at the July AGM/General Meeting ahead of a formal vote on the change.

At the December 2018 GMC meeting there was discussion around how to enable free participation at the LGAT AGM while still charging, as appropriate for participation at the adjacent General Meeting which comes at some considerable cost to LGAT (room hire, AV, catering). The cost of General Meetings has always been borne by Members on an attendance basis.

One of the difficulties of having the AGM at a set time is that in an election year, the AGM is held after the General Meeting as under the LGAT Rules the incoming President takes up the role at the conclusion of the AGM. It would be unfair to expect a new President to chair the biggest meeting of the year as their first duty.

Section 27 of the LGAT Rules (as adopted July 2018) is as follows:

- a. Subject to Rule 27(d), the President shall take up office at the conclusion of the Annual General Meeting following his or her election and shall hold office for a two year term concluding at the end of the relevant Annual General Meeting.*

Note that 27(d) relates to an election where the President has vacated office for whatever reason.

The rule could be amended as follows:

- a. Subject to Rule 27(d), The President shall take up office at the conclusion of the combined Annual General Meeting and General Meeting which immediately precede the LGAT Conference and .....*

Changing the rules to allow for chairing both meetings means that the AGM could be held first at a clearly advertised time with attendance at no cost (and no significant impact on costs/catering). Subsequently, those who have not registered and paid for the July General Meeting could be asked to leave at the conclusion of the AGM. It makes the AGM more accessible but not at a cost borne by delegates attending the General Meeting/Conference.

While technically the rule could not be changed until this AGM, by securing agreement in principle in March, LGAT minimised any risk of foreshadowing the change in the conference registration forms.

**Budget Impact**

Minimal impact.

**Current Policy**

Currently attendance at the AGM is captured as part of the paid registration for the General Meeting.

**7 LGAT ANNUAL PLAN \***

**Tasman Council/Central Highlands Council**

**That Members note the report against the LGAT Annual Plan.**

**Carried**

**Background**

At **Attachment to Item 7** is a report against the LGAT Annual Plan for consideration.

**Budget Implications.**

Within current budget.

**Central Coast Council/Clarence City Council**

**That Members note the proposed 2019-20 priorities for the LGAT Strategic Plan and that they are invited to provide feedback to LGAT staff or Members of the General Management Committee.**

**Carried**

**Background Comment:**

In early 2017 LGAT developed a new strategic plan for the 2017 – 2020 period. The Strategic Plan contains:

1. A long-term Vision of success for LGAT – *“Vibrant Tasmanian communities”*;
2. LGATs Central Purpose – *“Help Tasmanian Councils to be the best they can be for their communities”*;
3. Our Core Functions (from the Local Government Act);
4. Five proposed Key Focus Areas, which are -
  - a. *Facilitating change across Local Government*;
  - b. *Building Local Government’s reputation*;
  - c. *Fostering collaboration*;
  - d. *Promoting financial sustainability*; and
  - e. *Underpinning Local Government capacity and capability to deliver*.
5. Key performance indicators for each focus area;
6. A short-list of critical priorities for the next twelve months that fulfil our core Purpose and address our Key Focus Areas; and
7. The values LGAT will strive to be known by.

The short list of critical priorities for the 2019 – 20 period require updating in light of the completion of a number of them as well as a changing context. The following draft priorities will be subject to a strategic planning workshop with the newly elected GMC early in the 2019/20 financial year. Once the priorities are signed off by the GMC the Annual Work Plan for the 2019–20 period will be developed.

**Attachment to Item 8** contains a draft updated Strategic Plan. Four new priorities areas are proposed by LGAT staff for 2019-20 and are listed below (the numbers represent how they are listed in the Strategic Plan):

4. Deliver the 21<sup>st</sup> Century Councils Project.
5. Work with councils and stakeholders to address identified workforce capacity gaps.
6. Deliver the Community Health and Wellbeing Project.
8. Deliver equitable rating outcomes through securing legislative amendments



Items 4, 6 and 8 represent LGAT led projects currently underway that are expected to require significant resources over the next 12 – 18 months and all are discussed in other items in the General Meeting Agenda.

Item 5, Work with councils and stakeholders to address identified workforce capacity gaps, recognises the findings of the National and Tasmanian skills workforce reports (see the General Meeting Agenda item on these), the work LGAT is undertaking with others on Environmental Health Officers workforce issues and the support LGAT is providing the Economic Development Officers interest group.

These new priorities replace the following completed priorities from the 2018 – 19 year:

4. Further build sector resources and support, particularly for new Elected members (this work will continue, but is captured by priority 9 below);
5. Position the Tasmanian Local Government agenda in the federal election;
6. Further develop the financial and asset management in councils (this work will continue, but is captured by priority 9 below); and
8. Deliver a refreshed statewide community satisfaction survey.

The following priorities remain unaltered or have been slightly amended in the draft plan to reflect changes in the operating context or have been broadened (e.g. priority 9 below) to capture previous priorities:

1. Lead the waste management reform agenda;
2. Support the sector through the next stages of Local Government legislation reform;
3. Support councils in implementing the planning reform agenda;
7. Promote the good work of Local Government to the broader Community;
9. Deliver a range of high-quality training and events; and
10. Continue to expand the Procurement Program.

### **Budget Impact**

Within current budget.

### **Current Policy**

LGAT Strategic Plan 2017 - 2020

**Circular Head Council/Kentish Council**

- (a) That the reports from representatives on various bodies be received and noted.
- (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

Carried

Listed below are the bodies on which the Association had statutory representation in the 2018/2019 financial year.

Representatives on Bodies are requested to provide a report for Conference and are also requested to provide regular reports back to the Association during the year.

- **Animal Welfare Advisory Committee**  
Clr Rob Churchill , Glamorgan Spring Bay
- **Community Review Committee - Threatened Species Protection Act 1995**  
Nikki Den Exter, Kingborough Council
- **Family Violence Consultative Committee**  
Mayor Mary Knowles OAM, Northern Midlands Council
- **LGAT Assist**  
Mrs Jill Taylor
- **Local Government Board**  
Mr Hadley Sides, former Chair (Acting)
- **State Fire Commission**  
Chris Hughes, Break O'Day Council
- **State Fire Management Council**  
Ms Melanie Kelly, Kingborough Council
- **State Grants Commission**  
Mr Greg Preece and Mr Rodney Fraser
- **State Marine Pollution Committee**  
Mr Andrew Brown, Clarence City Council
- **Tasmanian Heritage Council**  
Ms Danielle Gray, Kingborough Council; Ald Robin McKendrick, City of Launceston
- **Tasmanian Library Advisory Board**  
Ald Tanya Denison, City of Hobart, Clr Dick Adams, Northern Midlands Council; Jackie Merchant, Central Coast Council; Ald Simon Fraser, Glenorchy City Council
- **Tasmanian Planning Commission**  
Mr Michael Stretton, Launceston City Council
- **Tasmanian Suicide Prevention Committee**  
Mayor Annette Rockliff, Devonport City Council

The reports received for presentation are at **Attachment to Item 9.**

## 10 CLOSURE

There being no further business, President Mayor Doug Chipman declared the meeting closed at 11.29am.

## Item 1

### Total Responses: 52

#### 1 Confirmation of Minutes

Circular Head Council/West Coast Council

That the Minutes of the 106<sup>th</sup> Annual General Meeting, held 25 July 2018 be confirmed.

1. For  51  
 2. Against  1  
 3. Abstain  0



#### 1 Confirmation of Minutes

Circular Head Council/West Coast Council

That the Minutes of the 106<sup>th</sup> Annual General Meeting, held 25 July 2018 be confirmed.

1. For  51  
 2. Against  1  
 3. Abstain  0



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	[No Response]	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	For	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	[No Response]	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	Against	1
West Tamar Council 29	For	3

## Item 2

### Total Responses: 50



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	For	1
George Town Council 12	[No Response]	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	[No Response]	1
Latrobe Council 20	[No Response]	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	[No Response]	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

### Item 3

#### Total Responses: 51

3 Financial Statements to 20 June 2018  
 Clarence City Council/Devonport City Council  
 That the Financial Statements for the period 1 July 2017 to 30 June 2018 be received and adopted.

1. For  51  
 2. Against   
 3. Abstain



3 Financial Statements to 20 June 2018  
 Clarence City Council/Devonport City Council  
 That the Financial Statements for the period 1 July 2017 to 30 June 2018 be received and adopted.

1. For  51  
 2. Against   
 3. Abstain



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	For	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	[No Response]	3
King Island Council 19	[No Response]	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2



Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

## Item 4

### Total Responses: 52

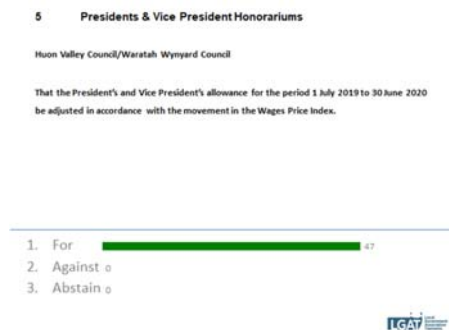


Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	Against	2
Central Coast Council 4	For	3
Central Highlands Council 5	[No Response]	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	Against	1
Flinders Council 11	Against	1
George Town Council 12	[No Response]	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	[No Response]	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

## Item 5

### Total Responses: 47



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	[No Response]	3
Dorset Council 10	For	1
Flinders Council 11	For	1
George Town Council 12	[No Response]	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	[No Response]	3
King Island Council 19	[No Response]	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

## Item 6

Total Responses: 49

6 Change to the Rules of the Local Government Association Tasmania

CENT COAST SOUTHERN MIDLANDS

Central Coast Council/ Southern Midlands Council

That the Meeting agree to change the LGAT Rules to enable the outgoing President to Chair both the Annual General Meeting and General Meeting attached to the LGAT Conference, prior to the incoming President taking up the reins.

1. For  49  
 2. Against   
 3. Abstain



6 Change to the Rules of the Local Government Association Tasmania

CENT COAST SOUTHERN MIDLANDS

Central Coast Council/ Southern Midlands Council

That the Meeting agree to change the LGAT Rules to enable the outgoing President to Chair both the Annual General Meeting and General Meeting attached to the LGAT Conference, prior to the incoming President taking up the reins.

1. For  49  
 2. Against   
 3. Abstain



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	[No Response]	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	For	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	[No Response]	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	[No Response]	3

## Item 7

### Total Responses: 48



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	For	1
George Town Council 12	[No Response]	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	[No Response]	3
King Island Council 19	[No Response]	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2



Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	[No Response]	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

## Item 8

### Total Responses: 54



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	For	1
George Town Council 12	For	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	[No Response]	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

## Item 9

### Total Responses: 53

#### 9 Reports from Board Representatives

Circular Head Council/Kentish Council

- (a) That the reports from representatives on various bodies be received and noted.  
 (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

1. For  53  
 2. Against   
 3. Abstain



#### 9 Reports from Board Representatives

Circular Head Council/Kentish Council

- (a) That the reports from representatives on various bodies be received and noted.  
 (b) That Members acknowledge the time and effort put in by all Association representatives on boards, working parties, advisory groups and committees etc.

1. For  53  
 2. Against   
 3. Abstain



Participant	Response	Weight
Break O'Day Council 1	For	1
Brighton Council 2	[No Response]	2
Burnie City Council 3	For	2
Central Coast Council 4	For	3
Central Highlands Council 5	For	1
Circular Head Council 6	For	1
Clarence City Council 7	For	4
Derwent Valley Council 8	For	2
Devonport City Council 9	For	3
Dorset Council 10	For	1
Flinders Council 11	For	1
George Town Council 12	[No Response]	1
Glamorgan/Spring Bay Council 13	[No Response]	1
Glenorchy City Council 14	For	4
Hobart City Council 15	For	4
Huon Valley Council 16	For	2
Kentish Council 17	For	1
Kingborough Council 18	For	3
King Island Council 19	[No Response]	1
Latrobe Council 20	For	2
Launceston City Council 21	For	4
Meander Valley Council 22	For	2

Northern Midlands Council 23	For	2
Sorell Council 24	For	2
Southern Midlands Council 25	For	1
Tasman Council 26	For	1
Waratah - Wynyard Council 27	For	2
West Coast Council 28	For	1
West Tamar Council 29	For	3

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA

Statement of Financial Position  
as at 30 June 2019

	Note	Assist 2019 \$	General 2019 \$	Assist 2018 \$	General 2018 \$
<b>Assets</b>					
<b>Current assets</b>					
Cash and cash equivalents	3	810,871	1,015,711	775,593	747,733
Trade and other receivables	4	-	55,348	-	17,043
Financial assets	5	231,430	1,540,000	271,210	1,690,028
Other assets	6	5,195	107,046	4,908	102,399
<b>Total current assets</b>		<b>1,047,496</b>	<b>2,718,105</b>	<b>1,051,711</b>	<b>2,557,203</b>
<b>Non-current assets</b>					
Financial assets	5	21,091	500,000	26,867	500,000
Property, plant and equipment	7	-	968,627	-	902,775
Intangible assets	8	-	7,132	-	5,696
<b>Total non-current assets</b>		<b>21,091</b>	<b>1,475,759</b>	<b>26,867</b>	<b>1,408,471</b>
<b>Total assets</b>		<b>1,068,587</b>	<b>4,193,864</b>	<b>1,078,578</b>	<b>3,965,674</b>
<b>Liabilities</b>					
<b>Current liabilities</b>					
Trade and other payables	9	7,872	348,521	6,328	275,843
Unexpended grant income	10	-	467,298	-	548,804
Provisions	11	-	193,786	-	157,012
<b>Total current liabilities</b>		<b>7,872</b>	<b>1,009,605</b>	<b>6,328</b>	<b>981,659</b>
<b>Non-current liabilities</b>					
Provisions	11	-	43,339	-	24,911
<b>Total non-current liabilities</b>		<b>-</b>	<b>43,339</b>	<b>-</b>	<b>24,911</b>
<b>Total liabilities</b>		<b>7,872</b>	<b>1,052,944</b>	<b>6,328</b>	<b>1,006,570</b>
<b>Net Assets</b>		<b>1,060,715</b>	<b>3,140,920</b>	<b>1,072,250</b>	<b>2,959,104</b>
<b>Equity</b>					
Accumulated surplus		1,060,715	3,090,920	1,072,250	2,959,104
Asset revaluation reserve		-	50,000	-	-
<b>Total Equity</b>		<b>1,060,715</b>	<b>3,140,920</b>	<b>1,072,250</b>	<b>2,959,104</b>

The above statement should be read in conjunction with the accompanying notes.

Notes to the Financial Report  
For the Year Ended 30 June 2019

	General 2019 \$	General Restated 2018 \$
<b>Note 16 Detailed statement of general account - revenue and expenditure</b>		
<b>Revenue</b>		
Government grants	120,142	75,695
Fees and commissions	146,661	126,458
Interest - general account	67,649	64,068
Interest - building proceeds	2,197	2,107
Interest - Government Grants	2,699	3,053
Surplus/(Deficit) on sale of plant and equipment	(510)	(115)
Sponsorship, Professional development	386,669	268,854
Subscriptions	1,245,937	1,205,940
Other subscriptions	55,000	65,004
Rentals	4,275	4,457
Community Satisfaction Survey	28,350	-
Waste Strategy	65,774	-
Other	7,333	-
	<b>2,132,176</b>	<b>1,815,521</b>
<b>Expenditure</b>		
Advertising	4,013	4,752
Accommodation expenses	2,487	656
Accounts administration	12,310	11,935
ALGA	123,443	120,260
Amortisation - computer software	2,549	3,523
Annual conference	147,471	146,053
Auditors' remuneration	14,820	14,250
Catering	1,954	4,534
Cleaning	12,001	9,108
Consultancy fees	52,952	26,329
Council careers and skills shortage	33,816	26,476
Community Satisfaction Survey	28,350	-
Cost Recovery - grant administration	(47,345)	(45,939)
Depreciation - buildings	8,125	12,228
Depreciation - computers	11,145	10,361
Depreciation - motor vehicles	19,402	12,387
Depreciation - furniture and equipment	1,730	2,035
Division 43 Deduction	46	1,526
Fringe benefits tax	12,480	12,786
Land & buildings running costs	3,717	1,984
Insurance	40,230	38,767
Members emoluments	66,677	63,719
Motor Vehicle - running expenses	8,375	7,383
Motor Vehicle - repairs and maintenance	1,748	3,859
Network and internet	8,663	14,519
Other expenses	13,530	11,527

Notes to the Financial Report  
For the Year Ended 30 June 2019

	General 2019 \$	General 2018 \$
Note 16 Detailed statement of general account - revenue and expenditure (cont'd)		
Postage	4,230	4,827
Power	8,818	9,435
Printing and publications	10,196	12,562
Professional Development Activities	77,338	25,447
Rates and taxes	12,933	12,626
Rentals	1,174	1,462
Salaries, wages and employee benefits (incl. Grant Staff)	971,406	859,813
Software	625	860
Sponsorship	-	2,241
Stationery	1,176	886
Subscriptions - general account	11,667	11,064
Superannuation contribution (incl. Grant Staff)	113,565	107,539
Telephone	16,698	17,744
Travelling Expenses	31,959	27,594
Waste strategy	52,367	-
Government grants expenditure (excluding wages and superannuation):		
HW	13,007	13,214
EDRes	-	39,348
DPAC - Good Governance	4,000	-
SES - Disaster Resilience	3,400	-
LG Reform	45,500	-
Liveable Communities	9,587	-
IT Strategies	26,025	38,235
<b>Total expenses</b>	<b>2,000,360</b>	<b>1,699,915</b>
<b>Operating surplus/(deficit) - general account</b>	<b>131,816</b>	<b>115,606</b>

Charges incurred for the administration of both the LGAT Assist account and grant projects have been recharged to LGAT Assist or the specific project. The recovery of these costs is then shown as Cost Recovery so that the expenses on the General Account are more accurately reported.



Notes to the Financial Report  
For the Year Ended 30 June 2019

	Assist 2019	Assist 2018
<b>Note 17 Detailed statement of LGAT Assist account - revenue and expenditure</b>		
<b>Revenue</b>		
Interest on Loans	26,780	28,307
Other Interest Revenue	17,668	16,627
Sponsorship	4,545	-
	<b>48,993</b>	<b>44,934</b>
<b>Expenditure</b>		
LGAT Assist Accounts Administration	38,563	38,232
Auditors Remuneration	4,940	3,500
Bad Debts Written Off/(Recovered)	3,449	4,755
Donations and Research Projects	10,000	11,250
Grants to Members – Welfare	3,500	7,000
Other Expenses – Welfare	76	113
<b>Total Expenses</b>	<b>60,528</b>	<b>64,850</b>
<b>Operating surplus/(deficit) – LGAT Assist</b>	<b>(11,535)</b>	<b>(19,916)</b>

**Note 18 Commitments**

At 30 June 2019 the Association had no outstanding commitments.

**Note 19 Fair Value Measurements**

The Association measures and recognises the following assets and liabilities at fair value on a recurring basis after initial recognition:

- Financial assets at fair value through profit or loss;
- Freehold land and buildings.

**Fair value hierarchy**

AASB13: *Fair Value Measurement* requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurements into one of three possible levels based on the lowest level that an input that is significant to measure can be categorised into as follows:

Level 1	Measured based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.
Level 2	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Measurements based on unobservable inputs for the asset or liability.

The following table provides the fair value of the Association's assets and liabilities measured and recognised on a recurring basis after initial recognition and their categorisation within the fair value hierarchy:

LOCAL GOVERNMENT ASSOCIATION OF TASMANIA

Notes to the Financial Report  
For the Year Ended 30 June 2019

Fair Value Measurements (cont'd)	Level 1	Level 2	Level 3	Total
Financial assets:				
				30/06/2019
Other financial assets	2,040,000	267,571	-	2,307,571
<b>Total financial assets recognised as fair value</b>	<b>2,040,000</b>	<b>267,571</b>	<b>-</b>	<b>2,307,571</b>
Non-financial assets:				
Freehold land	-	550,000	-	550,000
Freehold buidings	-	325,000	-	325,000
<b>Total non-financial assets recognised at fair value</b>	<b>-</b>	<b>875,000</b>	<b>-</b>	<b>875,000</b>
Financial assets:				
				30/06/2018
Other financial assets	2,190,028	313,127	-	2,503,155
<b>Total financial assets recognised as fair value</b>	<b>2,190,028</b>	<b>313,127</b>	<b>-</b>	<b>2,503,155</b>
Non-financial assets:				
Freehold land and buidings	-	825,000	-	825,000
<b>Total non-financial assets recognised at fair value</b>	<b>-</b>	<b>825,000</b>	<b>-</b>	<b>825,000</b>

Amounts disclosed do not include any amortisation, depreciation or impairment and are measured at gross fair value.

Note 20 Related Party Transactions

Key management personnel compensation

The totals of remuneration paid to two key management personnel (KMP) of the Association during the year are as follows:

	2019	2018
Short-term employment benefits	331,444	325,682
Post-employment benefits	38,489	37,628
Other long-term benefits	16,653	(5,637)
	<b>386,586</b>	<b>357,673</b>

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the Association, directly or indirectly, excluding any committee member (whether executive or otherwise) of that entity, is considered key management personnel.

Committee members compensation

The totals of remuneration paid to committee members of the Association during the year are as follows:

	2019	2018
Short-term employment benefits	61,592	63,719
	<b>61,592</b>	<b>63,719</b>

Any committee member (whether executive or otherwise) of that entity, is considered a committee member.

Transactions with Related Parties

*Purchase of goods and services*

Slick Promotions controlled by Lord Mayor Sue Hickey, a committee member provided advertising material during the year

	2019	2018
	-	473
	<b>-</b>	<b>473</b>

**Profit & Loss [Budget Analysis]**

July 2019 To June 2020

		<b>Selected Period</b>	<b>Budgeted</b>	<b>\$ Difference</b>	<b>% Difference</b>
4-0000	Income				
4-0500	Annual Conf & Gen Sponsorship	\$141,154.58	\$145,000.00	-\$3,845.42	(2.7)%
4-0501	Annual Conference - Rego's	\$116,120.51	\$115,000.00	\$1,120.51	1.0%
4-1000	Professional DMent Activities	\$54,705.47	\$64,000.00	-\$9,294.53	(14.5)%
4-1500	Cost Recoveries	-\$488.12	\$0.00	-\$488.12	NA
4-1505	Deposits Paid	-\$2,369.99	\$0.00	-\$2,369.99	NA
4-2000	Fees & Commissions	\$138,414.53	\$124,000.00	\$14,414.53	11.6%
4-3000	Interest	\$36,557.24	\$66,000.00	-\$29,442.76	(44.6)%
4-3100	Interest - building proceeds	\$1,159.48	\$2,500.00	-\$1,340.52	(53.6)%
4-5000	Profit Sale on Plant/Equip.	-\$1,308.40	\$0.00	-\$1,308.40	NA
4-5600	Waste Strategy	\$19,392.00	\$0.00	\$19,392.00	NA
4-6000	Subscriptions	\$1,245,793.58	\$1,245,937.00	-\$143.42	0.0%
4-6115	Subs Comm Satisfaction Survey	\$12,000.00	\$12,000.00	\$0.00	0.0%
	<b>Total Income</b>	<b>\$1,761,130.88</b>	<b>\$1,774,437.00</b>	<b>-\$13,306.12</b>	<b>(0.7)%</b>
	<b>Gross Profit</b>	<b>\$1,761,130.88</b>	<b>\$1,774,437.00</b>	<b>-\$13,306.12</b>	<b>(0.7)%</b>
6-0000	Expenses				
6-1050	Accomm exp - GMC	\$1,639.52	\$3,000.00	-\$1,360.48	(45.3)%
6-1100	Accounts Administration	\$10,282.50	\$15,500.00	-\$5,217.50	(33.7)%
6-1200	Advertising	\$5,835.84	\$7,000.00	-\$1,164.16	(16.6)%
6-1250	ALGA - Meeting expenses	\$13,816.74	\$22,000.00	-\$8,183.26	(37.2)%
6-1300	ALGA Subscription	\$97,329.00	\$97,421.00	-\$92.00	(0.1)%
6-1350	Annual Conference	\$146,004.94	\$175,000.00	-\$28,995.06	(16.6)%
6-1400	Auditors Remuneration	\$0.00	\$15,500.00	-\$15,500.00	(100.0)%
6-1450	Bank Fees & Gov. Charges	\$867.30	\$3,000.00	-\$2,132.70	(71.1)%
6-1500	Catering / Entertainment	\$1,372.78	\$4,000.00	-\$2,627.22	(65.7)%
6-1600	Cleaning and Supplies	\$9,354.21	\$11,000.00	-\$1,645.79	(15.0)%
6-1650	Professional Dev Activities	\$41,266.34	\$30,000.00	\$11,266.34	37.6%
6-1700	Consultants Fees	\$15,096.33	\$10,000.00	\$5,096.33	51.0%
6-1701	Consultants - Special Projects	\$26,241.68	\$40,000.00	-\$13,758.32	(34.4)%
6-1705	Consult Fees - HR/IR	\$5,500.00	\$6,000.00	-\$500.00	(8.3)%
6-1710	Council Advert/Better Councils	\$7,193.15	\$0.00	\$7,193.15	NA
6-1850	Elections - GMC Bi-annual	\$176.75	\$0.00	\$176.75	NA
6-1900	Fringe Benefits Tax	\$9,402.00	\$13,000.00	-\$3,598.00	(27.7)%
6-2000	Depreciation Expense				
6-210	Depreciation - Buildings	\$6,105.00	\$0.00	\$6,105.00	NA
6-220	Depreciation - Computers	\$7,885.00	\$10,000.00	-\$2,115.00	(21.2)%
6-230	Depreciation - Furn & Fittings	\$1,068.00	\$1,500.00	-\$432.00	(28.8)%
6-240	Depreciation - Motor Vehicles	\$11,970.00	\$16,000.00	-\$4,030.00	(25.2)%
6-250	Amortisation Computer S/Ware	\$2,331.00	\$2,000.00	\$331.00	16.6%
6-260	Division 43 Deduction	\$207.00	\$200.00	\$7.00	3.5%
6-3100	Insurance				
6-315	Crime Insurance	\$2,065.83	\$1,400.00	\$665.83	47.6%
6-316	General Insurance - LGAT	\$17,237.96	\$14,000.00	\$3,237.96	23.1%
6-317	Public Liab & Prof Indem	\$20,470.00	\$19,000.00	\$1,470.00	7.7%
6-318	Workers Compensation	\$8,334.95	\$9,000.00	-\$665.05	(7.4)%
6-3200	Land & Buildings Running Costs	\$1,260.56	\$5,000.00	-\$3,739.44	(74.8)%
6-3400	Members Emoluments	\$63,277.82	\$65,600.00	-\$2,322.18	(3.5)%
6-3410	President travel expenses	\$5,685.00	\$9,000.00	-\$3,315.00	(36.8)%
6-3500	Network & Internet	\$7,939.93	\$10,000.00	-\$2,060.07	(20.6)%
6-3580	Office Requisites	\$1,518.49	\$1,750.00	-\$231.51	(13.2)%

**Profit & Loss [Budget Analysis]**

July 2019 To June 2020

		Selected Period	Budgeted	\$ Difference	% Difference
6-3600	Other & Miscellaneous	\$1,125.90	\$800.00	\$325.90	40.7%
6-3800	Other Employment Entitlements	\$14,655.00	\$15,000.00	-\$345.00	(2.3)%
6-3900	Postage	\$3,108.58	\$4,000.00	-\$891.42	(22.3)%
6-4000	Power	\$7,748.91	\$12,800.00	-\$5,051.09	(39.5)%
6-4100	Printing & Publications	\$5,171.35	\$8,000.00	-\$2,828.65	(35.4)%
6-4300	Rates & Land Tax	\$13,442.52	\$12,800.00	\$642.52	5.0%
6-4310	Rentals	\$1,674.16	\$1,550.00	\$124.16	8.0%
6-4350	Repairs & Maintenance	\$1,889.17	\$4,000.00	-\$2,110.83	(52.8)%
6-4400	Salaries & Wages	\$896,041.30	\$946,000.00	-\$49,958.70	(5.3)%
6-4500	Software	\$8,073.17	\$8,000.00	\$73.17	0.9%
6-4600	Stationery	\$1,599.12	\$1,500.00	\$99.12	6.6%
6-4700	Subscriptions - Membership etc	\$6,527.79	\$12,000.00	-\$5,472.21	(45.6)%
6-4800	Superannuation	\$116,206.09	\$123,000.00	-\$6,793.91	(5.5)%
6-4900	Sponsorship/Research/Donations	\$3,550.00	\$2,500.00	\$1,050.00	42.0%
6-5100	Telephone	\$6,482.24	\$10,000.00	-\$3,517.76	(35.2)%
6-5190	Travelling Expenses				
6-520	Travel - Interstate	\$14,498.78	\$14,000.00	\$498.78	3.6%
6-520	Travel - Intrastate	\$5,034.59	\$6,000.00	-\$965.41	(16.1)%
6-5250	Staff Training	\$7,624.18	\$10,000.00	-\$2,375.82	(23.8)%
6-5600	Waste Strategy	\$30,004.27	\$0.00	\$30,004.27	NA
6-7000	Motor Vehicle Expense				
6-735	Hyundai Tucson H 03 QS				
6-73	Repairs and Maint H 03 QS	\$555.28	\$800.00	-\$244.72	(30.6)%
6-73	Running Costs H 03 QS	\$1,822.07	\$2,500.00	-\$677.93	(27.1)%
6-738	Hyundai Tucson - E 35 TW exCEO				
6-73	R & M Hyundai E 35 TW	\$0.00	\$400.00	-\$400.00	(100.0)%
6-73	Run Costs Hyundai E 35 TW	\$1,353.37	\$1,500.00	-\$146.63	(9.8)%
6-740	VW Wagon H 92 HC				
6-74	R & M VW Wagon H 92 HC	\$0.00	\$800.00	-\$800.00	(100.0)%
6-74	Run Costs VW Wagon H 92 HC	\$3,745.02	\$4,000.00	-\$254.98	(6.4)%
6-7960	Grant Cost Recoveries				
6-796	Cost Recovs - Grant Admin	-\$11,695.00	-\$5,000.00	-\$6,695.00	(133.9)%
6-796	Motor Vehicle - Cost Recovery	-\$825.00	-\$400.00	-\$425.00	(106.3)%
6-796	Network etc. Cost Recoveries	\$0.00	-\$3,800.00	\$3,800.00	100.0%
6-796	Stationary - Cost Recovery	-\$285.00	-\$400.00	\$115.00	28.8%
6-796	Telephone - Cost Recovery	-\$450.00	-\$400.00	-\$50.00	(12.5)%
6-7970	LGAT ASSIST - Cost recoveries	-\$29,670.00	-\$36,000.00	\$6,330.00	17.6%
	<b>Total Expenses</b>	<b>\$1,657,743.48</b>	<b>\$1,772,821.00</b>	<b>-\$115,077.52</b>	<b>(6.5)%</b>
	<b>Operating Profit</b>	<b>\$103,387.40</b>	<b>\$1,616.00</b>	<b>\$101,771.40</b>	<b>6,297.7%</b>
8-0000	Government Grants Income				
8-1000	Enviro Dispute Resolution	\$11,615.98	\$0.00	\$11,615.98	NA
8-1025	DPAC - STEWE	\$6,000.00	\$0.00	\$6,000.00	NA
8-1500	Coastal Adaption	\$13,946.79	\$0.00	\$13,946.79	NA
8-1600	SES - Disaster Resilience	\$21,600.00	\$0.00	\$21,600.00	NA
8-2150	LG Reform Fund	\$173,274.38	\$0.00	\$173,274.38	NA
8-3000	Healthy Communities	\$16,278.96	\$0.00	\$16,278.96	NA
8-3150	DHHS 1 - Health & Wellbeing				
8-315	DHHS 1 - Grant Funding	\$221,757.82	\$0.00	\$221,757.82	NA
8-316	DHHS 1 - Interest	\$721.26	\$0.00	\$721.26	NA
8-316	DHHS 1 - Healthy Comm Residual	\$16,278.96	\$0.00	\$16,278.96	NA

**Profit & Loss [Budget Analysis]**

July 2019 To June 2020

		Selected Period	Budgeted	\$ Difference	% Difference
8-4000	RFDS - Obesity & Moving	\$13,636.36	\$0.00	\$13,636.36	NA
	Total Government Grants Income	\$495,110.51	\$0.00	\$495,110.51	NA
9-0000	Government Grants Expenditure				
9-1025	DPAC - STEWE				
9-102	STEWE General Exp	\$1,000.00	\$0.00	\$1,000.00	NA
9-1500	Coastal Adaptation Pathways Pr				
9-152	CAP Project Management	\$2,000.00	\$0.00	\$2,000.00	NA
	Total Coastal Adaptation Pathways Pr	\$2,000.00	\$0.00	\$2,000.00	NA
9-1600	SES -Disaster Resilience				
9-160	SES - General	\$20,400.00	\$0.00	\$20,400.00	NA
9-2150	LG Reform Fund				
9-215	LG Reform - Consultant	\$15,000.00	\$0.00	\$15,000.00	NA
	Total LG Reform Fund	\$15,000.00	\$0.00	\$15,000.00	NA
9-3000	Healthy Communities				
9-300	H/Comm - Admin	\$16,278.96	\$0.00	\$16,278.96	NA
9-3150	DHHS 1 - Health & Wellbeing				
9-315	DHHS 1 - Accounts/Audit	\$500.00	\$0.00	\$500.00	NA
9-315	DHHS 1 - Wages	\$44,816.09	\$0.00	\$44,816.09	NA
9-315	DHHS 1 - Superannuation	\$6,056.62	\$0.00	\$6,056.62	NA
9-315	DHHS 1 - Other	\$17,363.97	\$0.00	\$17,363.97	NA
9-6000	LG IT Strategies				
9-601	Internet Access	\$24,654.45	\$0.00	\$24,654.45	NA
	Total Government Grants Expenditure	\$148,070.09	\$0.00	\$148,070.09	NA
	Net Profit/(Loss)	\$450,427.82	\$1,616.00	\$448,811.82	27,773.0%

**LOCAL GOVERNMENT ASSOCIATION OF TASMANIA  
ESTIMATES OF INCOME & EXPENDITURE  
FOR FINANCIAL YEAR ENDED 30 JUNE 2021**

	2019/20	2020/21	Comparison
<b>Income</b>			
Annual Conference Registrations	115,000	0	-115,000
Annual Conference Trade and General Sponsorship	145,000	10,000	-135,000
Professional Development Activities	64,000	20,000	-44,000
Fees and Commissions	124,000	50,000	-74,000
Fees & Commissions - Procurement	0	60,000	60,000
Interest (Excl. Interest on grants)	66,000	45,000	-21,000
Interest on Capital from Building	2,500	2,000	-500
Profit on Sale of Plant & Equip			0
Project Admin/Cost Recovery	10,000	10,000	0
Assist Revenue	36,000	36,000	0
Rentals	0		0
Subscriptions	1,245,937	1,245,937	0
Community Satisfaction Survey	12,000	12,000	0
Southern Councils Waste	0	75,000	75,000
TV Advertising		0	0
<b>Total Income</b>	<b>1,820,437</b>	<b>1,565,937</b>	<b>-254,500</b>

<b>Expenditure</b>			
GMC Meeting Expenses	3,000	3,000	0
Accounts Administration	15,500	15,500	0
Advertising	7,000	2,000	-5,000
ALGA Subscriptions	97,421	98,000	579
Auditors' Remuneration	15,500	16,500	1,000
Special Projects (Charitable Rates)	40,000	0	-40,000
Bank Fees and Govt Charges	3,000	2,000	-1,000
Catering, receptions, etc	4,000	2,000	-2,000
Cleaning and Supplies	11,000	11,000	0
Community Satisfaction Survey	0	0	0
Annual Conference	175,000	0	-175,000
Seminars - Other	30,000	30,000	0
HR/IR Service	6,000	6,000	0
Consultants' Fees	10,000	8,000	-2,000
Depreciation Building	200	4,500	4,300
Computers	10,000	9,000	-1,000
Furniture & Equip	1,500	1,000	-500
Motor Vehicles	16,000	16,000	0
Amortisation	2,000	2,000	0
Donations/Research/Scholarships	2,500	0	-2,500
Fringe Benefits Tax	13,000	13,000	0
GMC Elections - Bi-annual	0	2,500	2,500
Insurance Crime Insurance	1,400	2,000	600
General	14,000	17,000	3,000
Public Liability and PI	19,000	22,800	3,800
Workers Compensation	9,000	9,000	0

Land & Building Running Costs	5,000	4,000	-1,000
Members Emoluments	65,600	65,600	0
Motor Vehicles - Running Costs	8,000	8,000	0
Repairs and Maintenance	2,000	2,000	0
Lease Hire			0
Network and Internet	10,000	10,000	0
Office Requisites	1,750	1,750	0
Other and Miscellaneous	800	600	-200
Other Employee Entitlements	15,000	15,000	0
Postage	4,000	3,500	-500
Power	12,800	13,000	200
Printing and Publications	8,000	4,000	-4,000
Procurement	0	18,000	18,000
Rates and Land Tax	12,800	13,500	700
Rentals	1,550	1,550	0
Repairs and maintenance	4,000	3,000	-1,000
Salaries (exc Grant Staff) 1.5%	946,000	977,100	31,100
Software	8,000	10,000	2,000
Stationery	1,500	1,500	0
Subscriptions - membership etc	12,000	11,000	-1,000
Superannuation	123,000	127,000	4,000
Telephone	10,000	7,000	-3,000
Training	10,000	10,000	0
Travelling expenses ALGA	22,000	20,000	-2,000
Intrastate	6,000	5,500	-500
Interstate	14,000	9,000	-5,000
President	9,000	6,000	-3,000
TTC Subscription (inc in General Subscriptions)			0
<b>Total Expenditure</b>	<b>1,818,821</b>	<b>1,640,400</b>	<b>-178,421</b>
<b>Net Result</b>	<b>1,616</b>	<b>-74,463</b>	<b>-76,079</b>

All figures are ex GST

**LGAT ASSIST**  
**ESTIMATES OF INCOME & EXPENDITURE**  
**FOR THE FINANCIAL YEAR TO 30 JUNE 2021**

	2019/20	2020/21	Comparison
<b>Income</b>			
Interest	14,000	10,000	-4,000
Interest on loans	27,000	25,000	-2,000
Assist Loan Application Fees	1,000	1,000	0
Tasplan Sponsorship	5,000	0	-5,000
<b>Total Income</b>	<b>47,000</b>	<b>36,000</b>	<b>-11,000</b>
<b>Expenditure</b>			
Accommodation Expenses			0
Accounts Administration	40,000	40,000	0
Advertising			0
Auditors' Remuneration	5,000	5,500	500
Bad Debts	6,000	6,000	0
Bank Fees and Govt Charges	250	250	0
Donations/Research/Scholarships	10,000	0	-10,000
Grants to members	10,500	10,500	0
Other and Miscellaneous	250	250	0
Printing and Publications			0
Welfare Write Offs	200	200	0
Special Projects			0
<b>Total Expenditure</b>	<b>72,200</b>	<b>62,700</b>	<b>-9,500</b>
<b>Change in net assets from operations</b>	<b>-\$25,200</b>	<b>-\$26,700</b>	<b>-\$1,500</b>


All figures are ex GST




## LGAT 2020/2021 Subscriptions

Council	Previous year subs	Cap/Collar	2020/2021 Subs overall	Adjust	Final Subs Due	\$ Diff from Last FY	% Diff from Last FY
Break O'Day	35,239.46	As Calculated	35,842.53	128.76	35,713.77	474.31	1.71
Brighton	46,380.22	As Calculated	43,390.15	155.87	43,234.28	-3,145.94	-6.45
Burnie	51,224.03	As Calculated	52,069.92	187.05	51,882.87	658.83	1.65
Central Coast	51,224.03	As Calculated	52,069.92	187.05	51,882.87	658.83	1.65
Central Highlands	21,415.98	As Calculated	21,690.74	77.92	21,612.82	196.84	1.28
Circular Head	38,928.21	As Calculated	39,427.65	141.64	39,286.01	357.80	1.28
Clarence	70,226.67	As Calculated	71,316.35	256.19	71,060.16	833.49	1.55
Derwent Valley	37,102.47	As Calculated	35,465.15	127.40	35,337.75	-1,764.72	-4.41
Devonport	58,676.05	As Calculated	59,334.50	213.15	59,121.36	445.31	1.12
Dorset	33,314.82	As Calculated	33,766.93	121.30	33,645.63	330.81	1.36
Flinders Island	19,552.97	Cap	21,508.27	77.92	21,430.35	1,877.38	10.00
George Town	35,239.46	As Calculated	33,766.93	121.30	33,645.63	-1,593.83	-4.18
Glamorgan Spring Bay	35,811.17	Collar	32,230.05	100.97	32,129.08	-3,682.08	-10.00
Glenorchy	66,500.66	As Calculated	67,542.54	242.63	67,299.91	799.25	1.57
Hobart	67,245.86	As Calculated	68,297.30	245.34	68,051.96	806.10	1.56
Huon Valley	51,224.03	As Calculated	52,069.92	187.05	51,882.87	658.83	1.65
Kentish	33,339.20	As Calculated	33,766.93	121.30	33,645.63	306.43	1.28
King Island	21,415.98	As Calculated	21,690.74	77.92	21,612.82	196.84	1.28
Kingborough	62,774.66	As Calculated	63,674.39	228.74	63,445.65	670.99	1.43
Latrobe	37,055.14	Cap	40,760.65	147.74	40,612.92	3,557.78	10.00
Launceston	70,971.87	As Calculated	72,071.11	258.90	71,812.21	840.34	1.55
Meander Valley	46,380.22	As Calculated	46,975.27	168.75	46,806.52	426.30	1.28
Northern Midlands	40,791.21	As Calculated	41,125.86	147.74	40,978.13	186.92	0.82
Sorell	46,380.22	As Calculated	46,975.27	168.75	46,806.52	426.30	1.28
Southern Midlands	35,710.98	As Calculated	33,766.93	121.30	33,645.63	-2,065.35	-5.44
Tasman	25,148.30	Collar	22,633.47	77.92	22,555.55	-2,592.75	-10.00
Waratah Wynyard	40,791.21	As Calculated	41,125.86	147.74	40,978.13	186.92	0.82
West Coast	26,504.47	As Calculated	26,030.62	93.51	25,937.11	-567.35	-1.79
West Tamar	51,224.03	As Calculated	52,069.92	187.05	51,882.87	658.83	1.65
	<b>1,257,793.59</b>		<b>1,262,455.88</b>	<b>4,518.88</b>	<b>1,257,937.00</b>		

## LGAT Work Plan 2019 – 20 Progress Report

 Not yet commenced

 Unable to progress due to others

 Ongoing

 Completed

No.	Priorities	Outcome/Output Measures	Progress	Comment
1.	<b>Lead the Waste Management Reform Agenda</b>	<p>State Government support of the State-wide waste arrangements.</p> <p>Final Waste Action Plan adopts sector suggestions.</p>		<p>LGAT has continued to advocate for adoption of the State-wide waste arrangements at a Department and Ministerial level. For example, LGAT recently presented the State-wide waste arrangements as a potential project for Commonwealth funding as part of the COAG waste export ban. This involved direct advocacy to the Commonwealth Department, Premier, DPAC and EPA. All project funding decisions by the Commonwealth were delayed as a result of the COVID-19 outbreak.</p> <p>The State Government is still actively considering the State-wide waste arrangements as part of the finalisation of the Waste Action Plan (WAP).</p> <p>To support finalisation of the WAP and then its implementation, the State Government has formed an Interdepartmental Committee, of which LGATs Policy Director has been invited to participate. This recently involved review of a discussion paper on a Container Refund Scheme (CRS) and feedback on the most appropriate governance model for Tasmania.</p>
	<b>Deliver the 21<sup>st</sup> Century Project</b>	Determination of the best reform options for councils so they can service the needs of modern Tasmanian Communities		Sector consultation, via the 'round table conversations' has been completed. The key stakeholder interviews were delayed as a result of COVID-19, but are now scheduled to commence this month.
2.	<b>Support councils in Implementing The Planning Reform Agenda</b>	LGAT's recommendations accepted by the State Government.		With the majority of councils having completed the drafting of their Local Provision Schedules. While in recent weeks, the Government has been focussed on Major Projects Legislation and "red tape reduction", work is almost close to complete on the Tasmanian Planning Policies (TPPs) scoping document. This will kick off the important next tranche of strategic reforms sought by the sector.

No.	Priorities	Outcome/Output Measures	Progress	Comment
3.	<b>Continue to Expand The Procurement Program</b>	Growth in sectoral procurement savings		The past two quarters has been very successful for procurement, with a record number of Requests for Quotation being lodged by Tasmanian councils in the December quarter and a record spend by councils in the first quarter of 2020. Purchasing through these arrangements saves councils time and money, in both the purchasing, but also the procurement process itself. As in many instances councils were able to purchase goods and services using a simple process and legitimately avoid the \$15,000 - \$60,000 estimated costs associated with individual tenders.
4.	<b>Support Councils' Health And Wellbeing Outcomes Through The Health &amp; Wellbeing Project</b>	Informed local strategic planning and actions for health and wellbeing.		<p>The Community Health and Wellbeing Project is nearing the end of the initial 3-year funding agreement, although due to the prudent use of funding there is still significant resources available for on-going activities.</p> <p>The Department of Health (DOH) has indicated that an additional \$300,000 will be provided for the next 2 years – a strong endorsement of our work to date with this project.</p> <p>LGAT is currently working with DOH on finalising the project plan for the next funding agreement. Please refer to the General Meeting Agenda Item for further information.</p>
5.	<b>Support the Sector Through the Next Stages of Local Government Legislative Reform</b>	LGAT's recommendations accepted by the State Government.		Please refer to the General Meeting Agenda item for an update.

No.	Priorities	Outcome/Output Measures	Progress	Comment
6.	<b>Deliver Equitable Rating Outcomes Through Securing Legislative Amendments</b>	Secure sector supported changes to the Local Government Act for charitable rating.		This issue has been put on hold by the State Government and will be dealt with as part of the Review of the Local Government Act.
7.	<b>Work With Councils and Stakeholders to Address Workforce Capacity Gaps</b>	Improved understanding of workforce capacity issues.		<p>LGATs main activity is seeking to address workforce capacity challenges with Environmental Health Officers (EHOs). The University of Tasmania has been undertaking the stakeholder engagement and analysis, with a draft report provided in mid April.</p> <p>The Steering Committee, which consists of LGAT, the EPA, Department of Health, and Environmental Health Australia, Tasmania (EHOs peak body), are working with Utas to finalise the report.</p> <p>Once complete work will commence on scoping a similar piece of work with other workforce capacity gaps (likely to be planners or development engineers).</p>



**REPORTS FROM LOCAL GOVERNMENT REPRESENTATIVES**

**to be presented to the**

**ANNUAL GENERAL MEETING OF THE ASSOCIATION**

**Wednesday 22 July, 2020**

**INDEX**

<b>TASMANIAN PLANNING COMMISSION .....</b>	<b>2</b>
<b>STATE FIRE MANAGEMENT COUNCIL.....</b>	<b>3</b>
<b>FAMILY AND SEXUAL VIOLENCE CONSULTATIVE GROUP (FSVCG) .....</b>	<b>4</b>
<b>TASMANIAN ANIMAL WELFARE COMMITTEE .....</b>	<b>5</b>
<b>TASMANIAN LIBRARY ADVISORY BOARD (TLAB).....</b>	<b>6</b>
<b>STATE GRANTS COMMISSION .....</b>	<b>7</b>
<b>STATE FIRE COMMISSION .....</b>	<b>9</b>

## TASMANIAN PLANNING COMMISSION

**REPRESENTATIVE:** Michael Stretton, City of Launceston

**NUMBER OF MEETINGS HELD DURING 2019-20** 12

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### **OBJECTIVES OF THE COMMITTEE/BOARD:**

The Commission's role includes:

- Assessing interim planning schemes
- Providing planning advice to the Minister for Planning and Local Government
- Assessing projects of regional and State significance
- Reporting on draft State Policies
- Assessing planning schemes
- Assessing planning directives
- Inquiring into the future use of public land, and
- Reviewing reports and representations on draft management plans.

The Commission's main responsibilities are set out in the following Acts:

- [Land Use Planning and Approvals Act 1993](#)
- [State Policies and Projects Act 1993](#)
- [National Parks and Reserves Management Act 2002](#)
- [Water Management Act 1999](#)
- [Wellington Park Act 1993](#)
- [Public Land \(Administration and Forests\) Act 1991](#)

### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- Considered and determined many applications for Planning scheme amendments
- Continued process of receiving and assessing of draft Local Planning Scheme provisions
- Approved Macquarie Point Specific Area Plan
- Approved a new Commissioner Code of Conduct
- Approved a Policy for Commissioners and delegate submissions to an appearance before the Commission
- Made submissions in the ongoing Review of the Tasmanian Planning commission
- Completed COVID-19 Pandemic Business Continuity Planning
- Reviewed and made recommendations for State of the Environment reporting requirements

## STATE FIRE MANAGEMENT COUNCIL

**REPRESENTATIVE:** Mel Kelly

**NUMBER OF MEETINGS HELD DURING 2019-20** 4

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### **OBJECTIVES OF THE COMMITTEE/BOARD:**

**Mission:** To enhance the efficient management of bushfire related risk in Tasmania in order to protect life, property and significant community values.

### **Strategies:**

- Support and promote bushfire research and innovation
- Provide evidence based public policy advice and information
- Build community capacity and awareness to support bushfire resilient communities
- Build and support public and private sector partnerships and collaboration
- Enable strategic, effective and collaborative vegetation fire management planning in Tasmania
- Facilitate efficient and effective governance and resource management

### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- Red Hot Tips: State Government funding received and project roll-out is underway with recruitment for the Coordinator & Facilitators due for completion by end-July 2020 and the program to commence engagement with landholders from August 2020.
- Bushfire Protection Planning Project: Progressing well. Project aims to improve bushfire risk planning undertaken by Fire Management Area Committees (FMACs). Local councils are legislated members of all FMACs. An important role of the FMACs is to identify the priorities for bushfire risk mitigation in their areas, along with facilitating collaboration between member organisations to develop mitigation plans. The project will assist FMACs by providing a risk management framework, tools, education and support for bushfire risk planning. Mitigation activities include; fuel reduction burning, fuel breaks, fire trails, community education and response planning.
- Royal Commission into National Natural Disaster Arrangements submission collated and provided from SFMC.
- Environmental Scan: The Council has recently completed an environmental scan of vegetation fire management research being undertaken in Australia. This information will guide a stakeholder research forum which will identify research priorities and gaps within Tasmania.
- Network Event: A networking event on bushfire risk was held in Launceston covering what is bushfire risk and how do we identify and manage bushfire risk, with over 70 people attending.



## FAMILY AND SEXUAL VIOLENCE CONSULTATIVE GROUP (FSVCG)

**REPRESENTATIVE:** Mayor Mary Knowles OAM

**NUMBER OF MEETINGS HELD DURING 2019-20** 2 plus online consultations

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### **OBJECTIVES OF THE COMMITTEE/BOARD:**

Since 2015 the FSVCG has consulted and supported the State Government to develop a Family Violence Action Plan, support the 'Our Watch', 'Let's Stop it at the Start' programs, White Ribbon and the National Plan to Reduce Violence Against Women and their Children.

### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- Launched Safe Homes, Families, Communities Tasmania's Action Plan for Family and Sexual Violence 2019-2022
- Update on the National Action Plan to reduce Violence against Women and their children
- Addressing Family Violence additional \$2.7M to fund direct actions to address family violence in Tasmania
- 'Let's Stop it at the Start' program update
- New Family and Sexual Violence website considerations
- COVID-19 relevance – research show there is often a spike in violence against women during major crises and disasters.

Other meetings included

- 'SHE' (now Engender Equality) Coercive Control Workshop
- International Women's Day Focus on Family Violence Governor's Event
- 'eSafety Workshop for Women

Other actions:-

- Forwarded relevant information to all councils
- Successful funding application for Sexual Assault Support Service preventative posters for all councils – posters distributed
- Supported Engender Equality in seeking funding for a Women's Refuge in rural Tasmania - ongoing

## TASMANIAN ANIMAL WELFARE COMMITTEE

**REPRESENTATIVE:** Cllr Rob Churchill, Glamorgan Spring Bay Council

**NUMBER OF MEETINGS HELD DURING 2019-20** 3

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### **OBJECTIVES OF THE COMMITTEE/BOARD:**

- To draft the Tasmanian Animal Welfare framework and 3 year plan
- To address issues of animal welfare (complaints/investigations) and to communicate this to the broader community
- Agenda themes to be conducted under the headings of: LEGISLATION, EDUCATION and COLLABORATION

### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

#### **Legislation**

Draft Tasmanian Animal Welfare framework to be finalised in 2020.

#### **Animal Welfare Standards various issues**

- Mulesing lambs between 14 days and 6 months of age and concurrent pain relief.
- Bow Hunting considered for banning or registering of bows.
- Animal Welfare Standards and Guidelines for saleyards and depots.
- Bobby calf time off feed.
- Poultry standards and guidelines.
- Rodeo animal welfare concerns.
- Compliance statistics and reporting to RSPCA 2018/19 (noted 51% of all complaints related to dogs and puppies).

#### **Education**

Request to the Minister re funding for Animal Welfare Education initiatives in schools for all student age groups and the possibility of funding a consultant from the Animal Welfare Fund. Linkages established between RSPCA and Tasmanian schools.

Proposal by RSPCA to develop a communications strategy for the Tasmanian Animal Welfare (Dogs) Regulations 2016.

#### **Collaboration**

Presentation from the Tasmanian Salmonid Growers Association. Animal welfare in the farmed salmon industry including the effects of increased water temperatures, seals and their interaction with salmon farms and their associated welfare concerns. The industry claims to be well aware of its 'social licence'.

## TASMANIAN LIBRARY ADVISORY BOARD (TLAB)

**REPRESENTATIVE:** Ald Simon Fraser, Glenorchy City Council

**NUMBER OF MEETINGS HELD DURING 2019-20** 4

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### **OBJECTIVES OF THE COMMITTEE/BOARD:**

The Tasmanian Library Advisory Board (TLAB) is a voluntary, independent advisory group established under the *Libraries Act 1984*.

TLAB provides the Minister for Education and the Secretary of the Department of Education (DoE) with objective, community-based advice on issues concerning the delivery of statewide library services in Tasmania; in particular, the public's right of access to information and ideas. TLAB's scope covers contemporary library services, which includes learning, reference and information services, computers and internet access, adult learning and literacy programs, and care of Tasmania's documentary heritage and the State Archives.

These functions are provided by Libraries Tasmania, a part of DoE, reporting to the Minister for Education and guided by Libraries Tasmania's *Strategic Directions 2018-2020*. TLAB provides strong support to Libraries Tasmania's strategic purpose, to connect Tasmanians to knowledge, ideas and community through our libraries and archives.

LGAT nominates four representatives to TLAB, whose 13 members, including the LGAT nominees, provide a wide representation from the Tasmanian community, comprising a mix of rural and urban interests. TLAB meets four times a year. The term for the current board is 1 March 2019 until 31 December 2021.

### ***LGAT nominees to TLAB***

Mr Dick Adams OAM (Northern Midlands Council)

Ms Tanya Denison (Hobart City Council) – resigned 11 February 2020

Alderman Simon Fraser (Glenorchy City Council)

Ms Jackie Merchant (Central Coast Council)

Ms Yolanda Sam (Hobart City Council) – appointed 29 May 2020 to replace Ms Tanya Denison.

### ***Remaining TLAB members***

Ms Mary Bent PSM, Chair; Ms Kim Boyer; Ms Jan Butler; Ms Liz Jack, Executive Director Libraries Tasmania; Mr Alistair Scott; Dr Dianne Snowden AM; Mr Daryl Connelly; Ms Mary Lijnzaad

### ***TLAB's work in the past 12 months, focussed on three key areas:***

#### ***1. Increasing funding for Contemporary Library Resources***

TLAB acknowledged the four-year State Government funding for the purchase of contemporary library resources, which responded to TLAB's submissions for increased funding to support what has previously been known as the 'Book Vote'. In 2019-20, TLAB advocated for ongoing funding, noting Libraries Tasmania's use of the funds to improve client experiences, including expanding

and refreshing the lending collection and investigating the use of wayfinding technology to help clients navigate on-site collections.

**2. *Advocating for the State Library and Tasmanian Archives as an important cultural institution and the need for a redeveloped Hobart building***

In 2019-20, TLAB continued to advocate, at all levels of government and business, for the State Library and Tasmanian Archives to be recognised as a significant cultural institution, and to build support for the need to redevelop the 91 Murray Street building in Hobart. Redevelopment would transform Libraries Tasmania's flagship site from a 1960s public library building into a contemporary, future-focused library, archive and community learning space.

**3. *Preservation and digitisation of the state audio-visual collection***

TLAB recognised the critical need to preserve the state's audio-visual collection through an accelerated digitisation program to ensure clients could continue to access this collection, much of which is stored in increasingly obsolete media formats. TLAB members supported the urgent need to advocate for government investment in digitisation; particularly in light of the fact that by 2025 there is a very real possibility that any remaining non-digitised items will no longer be accessible.

## STATE GRANTS COMMISSION

**REPRESENTATIVE:** Mr Greg Preece and Mr Rod Fraser

**NUMBER OF MEETINGS HELD DURING 2019-20**

**11 Meetings plus council hearings and visit two planning sessions**

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**OBJECTIVES OF THE COMMITTEE/BOARD:**

The State Grants Commission is an independent statutory body responsible for recommending the distribution of Australian Government Financial Assistance Grant funding to Tasmanian councils. The decisions of the Commission are guided by a set of national principles that are prescribed under the Australian Government *Local Government (Financial Assistance) Act 1995*. The Commission also recommends the distribution of the amount allocated by the Tasmanian Government to councils from heavy vehicle motor tax revenues.

To provide some structure in its Financial Assistance Grant distribution methods the Commission has traditionally operated a triennial review policy whereby major changes to methodology are only introduced every three years. During the year, the Commission decided, with immediate effect, to cease its practice of trienniums for adopting methodology changes. The Commission will now adopt methodology changes as and when the Commission deems appropriate. Data updates continue to be applied each year or as soon as new data becomes available.

To ensure the available funds are allocated on a horizontal fiscally equalised and equitable basis the Commission continually monitors council practices and updates its assessment methods and data as appropriate. The Commission operates a mathematical model to apply its assessment methods. During the year the Commission, with the assistance of Treasury, completed a review and redesign of its electronic model to increase its efficiency and integrity. The Commission also reviews its own operations through formal planning meetings and during the 2019-20 year adopted a Strategic and Operational Planning Framework after discussions with councils at the hearings and visits.

### **Membership**

The State Grants Commission consists of three members. Two of those members are nominated from Local Government and the third is an independent chairperson nominated by the Department of Treasury and Finance and approved by the Treasurer.

Current members of the Commission are David Hudson (Independent Chairman), Greg Preece and Rod Fraser (both representing Local Government).

### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

For the 2019-20 financial year, Tasmania's estimated base grant entitlement was \$37.1 million from a national pool of \$1.8 billion, being a 3.58% increase on the finalised 2018-19 year entitlement, and an estimated road grant entitlement of \$41.3 million from a national pool of \$780 million, being a 4.1 per cent increase on the 2018-19 entitlement. The Australian Government decided to pay approximately 50 per cent of this funding to councils as an advance payment in June 2019, with the balance of the 2019-20 entitlement payable in the 2019-20 year. The Commission submitted its recommended allocation of 2019-20 grants to the Treasurer on 18 July 2019.

The Commission has had a practice of releasing discussion papers each year for discussion at the annual hearings and visits with councils. Prior to the 2020 hearings and visits, the Commission issued the following papers:

- Discussion Paper DP20-01 – *Regional Responsibility and Non-resident Impacts*
- Information Paper IP20-01 – *Strategic and Operational Planning Framework*
- Commission Decision CD20-01 – *Socio-Economic Factors in the Base Grant Model - Replacement of the Unemployment Cost Adjustor with a SEIFA based Cost Adjustor -*

The Commission prepared these flyers to act as thought provokers and conversation starters with councils in order to support and facilitate discussions on how the Commission progresses its work program. The intention of this approach is to gain council input early in the process of formulating any reviews to help the Commission determine the potential direction of its research on these topics. The 2019-20 papers addressed the next phase of the Commission's consideration of the issues and cost implications of councils providing services to non-residents,

communicated decisions made to date and outlined the Commission's recently adopted strategic framework.

In February and March 2020 the Commission completed its latest round of council hearings and visits where it discussed these papers with councils. The Commission is reviewing its work program and work cycles accordingly. The Commission also had valuable discussions with councils in relation to the accuracy of the Consolidated Data Collection (CDC) returns submitted by councils. The CDC returns are the primary data source used by the Commission for determining the distribution of the financial assistance grant funding pools. The Commission had useful discussions with councils on how councils might best ensure the accuracy and consistency of those returns and how the Commission might assist.

The Commission appreciated the welcome shown from those councils it visited and was also very pleased with the contributions, submissions and level of engagement it received on its discussion papers at the 2020 Hearings and Visits.

## STATE FIRE COMMISSION

**REPRESENTATIVE:** Cllr Graeme Brown & Chris Hughes

**NUMBER OF MEETINGS HELD DURING 2019-20**                      **12 Board Meetings**  
**12 Pre Board Meetings**

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### **OBJECTIVES OF THE COMMITTEE/BOARD:**

The Commission's primary responsibility is one of governance of the Tasmanian Fire Service (TFS) on behalf of the community, ensuring that the TFS, remains viable and effective in the present and for the future. The Commission is ultimately accountable for all organisation matters.

### **MAJOR ISSUES DEALT WITH AND DECISIONS MADE:**

- Review of the Fire Service Act Review – currently in progress
- Fire Levy retained at existing rate – no increase for 2020-2021 financial year
- Adoption of a Corporate Plan for 2020-2021
- Volunteers and paid fire fighters were an integral part in the Covid 19 process – assisting Tasmania Police and the State Emergency Service
- Fire season – TFS firefighters (including volunteers) again did an amazing job on the frontline protecting lives and properties in Fingal and Collinsvale and surrounds.
- The SFC is operating in direct support of social distancing requirements.
- The Commission as the PCBU received a briefing regarding COVID-19
- The Commission received a presentation on TFS/SES training reform