



City of  
**LAUNCESTON**

# **COUNCIL MINUTES**

**COUNCIL MEETING  
THURSDAY 20 MAY 2021  
1.00pm**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 20 May 2021

Time: 1.00pm

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### Certificate of Qualified Advice

#### Background

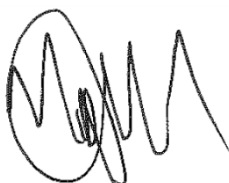
To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

#### Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the minutes item.



**Michael Stretton**  
Chief Executive Officer

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## AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting was streamed live to and can be accessed at:  
[www.launceston.tas.gov.au/Council/Meetings/Listen](http://www.launceston.tas.gov.au/Council/Meetings/Listen) .

The following information was provided to members of the public in respect of attendance at the Council Meeting.

## PUBLIC ATTENDANCE AT THE COUNCIL MEETING

To help keep you safe you must register your attendance at the Council Meeting in advance by telephoning 6323 3000 during business hours by 11.00am on the morning of the Council Meeting. A Council Officer will contact you to confirm attendance details.

At the Council Meeting, please take care to follow signage and the directions of Council Officers to ensure that physical distancing and other COVID-19 safe behaviour is observed.

## PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Minutes of the Council Meeting. Questions may be submitted to the Chief Executive Officer at [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au), PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

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## PUBLIC COMMENT ON AGENDA ITEMS

When you register to attend the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

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## 1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor A M van Zetten, opened the Meeting at 1.00pm and noted apologies from Councillors D C Gibson, R I Soward and T G Walker.

## 2 MAYORAL ACKNOWLEDGEMENTS

The Mayor paid tribute to ex-Councillor Janie Finlay and thanked her for her contribution to the City of Launceston over the past years and wished her well in her new role.

Ms Finlay responded by noting her work with the City of Launceston and acknowledged work and achievements within the community reflecting on significant projects undertaken during her tenure with the Council. Ms Finlay thanked fellow Councillors and City of Launceston staff for their support over the last 21 years.

## 3 DECLARATIONS OF INTEREST

*Local Government Act 1993 (Tas) - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)*

**No Declarations of Interest were identified as part of these Minutes**

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**4 CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 5 May 2021 be confirmed as a true and correct record.

**RECOMMENDATION:**

1. That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 6 May 2021 are amended at item 8.2.2 (page 4) to read:

**8.2.2 Mr Gus Green - Noteworthy Anniversaries for Launceston in 2021**

1. Does anyone realise the history of this City? 2021 is a wonderful opportunity to celebrate the:
  - 130th Anniversary of the Tasmanian Exhibition at the Albert Hall, opened on 26 November 1891. There is a \$10 million project to rejuvenate the hall and we should use this opportunity to celebrate this wonderful hall.
  - 125th Anniversary of Duck Reach Power Station lighting Town Hall and Albert Hall in 1896
  - Brindley organ in Albert Hall turning 160 years old.

The Mayor, Councillor A M van Zetten, responded by saying that these matters would be taken on board.

2. That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 6 May 2021, as amended by 1. above, be confirmed as a true and correct record.

**DECISION: 20 May 2021**

**MOTION**

Moved Councillor N D Daking, seconded Councillor J G Cox.

That the Motion, as per the Recommendation to Council, be adopted.

**CARRIED 8:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris**

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**5 DEPUTATIONS**

**No Deputations were identified as part of these Minutes**

**6 PETITIONS**

*Local Government Act 1993 (Tas) - sections 57 and 58*

**No Petitions were identified as part of these Minutes**

**7 COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Minutes Items; that opportunity exists when that Minutes Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)*

**7.1 Ms Tina Walker (Health Promotion Consultant) - Tasmanian Health Service - Live Well, Live Long: Launceston**

**Ms Walker provided Council with details of an exciting new program and partnership in Launceston aimed at supporting older people with information and strategies to stay independent and manage their health and wellbeing, highlighting the positive results of the current program.**

**7.2 Ms Gabrielle Purcell and Ms Rocelyn Ives (Launceston Amnesty International Action Group) - Amnesty International**

**Ms Purcell (a Launceston College student) provided information to Council on the Launceston based group which, since 2012, has campaigned for defence of those vulnerable to human rights abuses for Amnesty International, the largest global voluntary human rights organisation. Ms Purcell highlighted campaigns undertaken in the local Launceston community. Ms Ives discussed Amnesty's work in Launceston.**

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**8 PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**8.1 Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

*(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)*

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**8.1.1 Public Questions on Notice - Ms Glenda King - Council Meeting - 6 May 2021****FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following questions, asked at the Council Meeting on 6 May 2021 by Ms Glenda King, have been answered by Mrs Leanne Hurst (General Manager Community and Place Network).

**Questions:**

1. Does the Council have a policy or procedure with regard to enforcing the retention of specific urban habitats, especially trees, that have been identified as being home to endangered or threatened species; what does the Council do, given its wide powers that it possesses, once it has been made aware of such habitats to ensure that these habitats are retained and not destroyed during urban redevelopment?

**Response:**

*The planning Scheme, through its Biodiversity Code, supports the conservation of biodiversity, important habitats, vegetation communities and threatened species. It does this by mapping known values on the planning scheme overlay maps and requiring consideration in decision making. Should the Council become aware of specific values during an application process it has the ability to request information from a suitably qualified person to assess the impact of the proposal.*

*The Biodiversity Code outlines a number of criteria that the Council must consider when assessing the impact of development on priority vegetation communities or habitat areas.*

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**8.1.2 Public Questions on Notice - Ms Glenda King - Council Meeting - 6 May 2021****FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following questions, asked at the Council Meeting on 6 May 2021 by Ms Glenda King, have been answered by Mr Shane Eberhardt (General Manager Infrastructure and Assets Network).

**Questions:**

1. What practical steps has the Council implemented since the endorsement and adoption of climate emergency; what have been these outcomes; what is the Council doing as part of its climate emergency response to counteract the zealous destruction of established aged trees and green cover evidenced by the frenzy of recent subdivisions by developers on older urban properties and is this climate emergency considered an important enough issue for the future of our City that progress is being reviewed by sitting Aldermen [sic] - if so, when was such a review last undertaken?

**Response:**

*Since endorsement of the climate emergency, the Council has adopted and commenced implementation of a Sustainability Strategy. In the coming months Council will consider a Towards Zero Emissions Action Plan to achieve carbon neutrality by 2025, move towards 100% renewable energy use by buildings by 2025 and engage and work with the community, business and not-for-profit sectors to reduce community emissions and transition to renewable energy use.*

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## 8.1.3 Public Questions on Notice - Mr Gus Green - Council Meeting - 6 May 2021

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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### **QUESTIONS and RESPONSES:**

The following question, asked at the Council Meeting on 6 May 2021 by Mr Gus Green, has been answered by Mr Michael Stretton (Chief Executive Officer).

#### **Questions:**

1. [Referring to community palliative care based in Launceston] will Council facilitate a taskforce to open a hospice in 2026?

#### **Response:**

*The Tasmanian Government, through the Department of Health and Human Services (DHHS) and the Tasmanian Health Service (THS) is responsible for the delivery of a Specialist Palliative Care Service. Accordingly, any considerations for a taskforce to open a hospice in Launceston would be more appropriately directed to the DHHS. The Council's officers have taken the liberty of referring your question to the DHHS for consideration.*

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**8.1.4 Public Questions on Notice - Ms Glenda King - Council Meeting - 6 May 2021****FILE NO:** SF6381**AUTHOR:** Anthea Rooney (Council and Committees Officer)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following questions, asked at the Council Meeting on 6 May 2021 by Ms Glenda King, have been answered by Mr Shane Eberhardt (General Manager Infrastructure and Assets Network).

**Questions:**

1. [Referencing spraying that occurred on Easter Tuesday morning in Scott Street, East Launceston], what exactly was being sprayed, not only onto the street but directly onto my property; what is the toxicity of this material and how are such substances dealt with in terms of run off and entry into the storm water system; and why are residents not informed when potentially hazardous substances are being sprayed in their area?

**Response:**

*The City of Launceston operates a seasonal weed spraying program to control weeds in our public spaces, recreation areas and streets.*

*The City of Launceston and its contractors only use those Glyphosate products that are registered with the Australian Pesticides and Veterinary Medicines Authority (APVMA). Weed spraying is only undertaken by trained competent staff in accordance with the label instructions, which complies with the code of practice for spraying in public places.*

*The most recent advice from the APVMA, who is responsible for regulating these chemicals in Australia and is globally renowned for its comprehensive, rigorous, science and evidence-based assessments, has concluded that glyphosate products are safe to use, provided they are used in accordance with the label instructions.*

*Glyphosate degrades rapidly in water and on land, with its bioavailability greatly reduced by absorption to soil or sediment particles.*

*Where practicable, the spray supervisor will inform the public of the impending spray operations through the use of signage which is the case on streets where the vehicle is clearly signed.*

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**8.1.4 Public Questions On Notice - Ms Glenda King - Council Meeting - 6 May 2021  
...(Cont'd)**

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*There are a number of processes in place to reduce potential impacts such as not spraying on windy days and spraying is stopped if a member of the public, or other third party, should approach the area being sprayed.*

*The City of Launceston is constantly reviewing alternative methods to reduce or eliminate the need of chemicals as well as routinely reviewing our programs to ensure they are meeting contemporary community expectations.*

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**8.2 Public Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

*(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)*

**8.2.1 Mrs Linda Collier - Amendment 66**

- 1. Does Council realise the considerable amount of emotional and mental distress the Cai family have suffered and does Council believe that the Cai family should be compensated by the Council and the JAC Group in respect of the original [RMPAT] appeal?**
- 2. If Launceston City Council wants to encourage and support small business owners, such as the Cai family, should they not be treated significantly better than they have been?**
- 3. Is the Launceston City Council in collusion with the JAC Group and can you assure the community that no inducements of any kind have been received by elected representatives or the Council's staff?**

**The Mayor, Councillor A M van Zetten, responded to all three questions by saying definitely not from myself and from all of the Councillors around the room. Could I also answer the other questions by stating that we will be discussing this very shortly and the Councillors have heard your questions and will be able to answer any of that in their own speeches if they wish to do so.**

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**8.2.2 Mr Jim Collier - Amendment 66**

1. **With reference to the original Gorge Hotel proposal will Launceston City Council make an ex-gratia payment to the Cai family?**

**The Mayor, Councillor A M van Zetten, responded by saying no.**

2. **Is this Specific Area Plan a typical case of a spoilt child not liking the umpire's decision ... to get what they want?**

**The Mayor, Councillor A M van Zetten, responded by saying no.**

3. **Is Launceston City Council working hand in glove with developers to facilitate a hotel development in Launceston ...?**

**The Mayor, Councillor A M van Zetten, responded by saying no, but he was not in a position to speak for other Councillors and during debate Councillors would have the opportunity to have their say on the matter.**

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The Mayor, Councillor A M van Zetten, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

## 9 PLANNING AUTHORITY

### 9.1 Amendment 66 - Specific Area Plan Over Land at 123 Paterson Street, 125-133 Paterson Street and 270 Brisbane Street (CT151150/3, CT151150/2 and CT175274/1)

**FILE NO:** SF7233

**AUTHOR:** Iain More (Town Planner)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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#### DECISION STATEMENT:

To determine rejection or initiation of Amendment 66 to the Launceston Interim Planning Scheme 2015, to insert a Specific Area Plan over the properties known as 123 Paterson Street, 125-13 Paterson Street and 270 Brisbane Street (CT151150/3, CT151150/2 and CT175274/1).

#### RECOMMENDATION:

That Council, pursuant to the former:

1. section 34(1)(b) of the *Land Use Planning and Approvals Act 1993*, initiate Amendment 66 to insert a Specific Area Plan over the properties known as 123 Paterson Street, 125-13 Paterson Street and 270 Brisbane Street, Launceston (CT151150/3, CT151150/2 and CT175274/1).
  2. section 6(3) of the *Land Use Planning and Approvals Act 1993*, delegates to the Chief Executive Officer its functions under section 35(1) of the *Land Use Planning and Approvals Act 1993*, to certify the draft amendment to the Launceston Interim Planning Scheme 2015.
  3. section 38(1) of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition to be 28 days.
- 

**Mrs L Hurst (General Manager Community and Place Network), Mr R Jamieson (Manager City Development) and Mr I More (Town Planner) were in attendance to answer questions of Council in respect of this Agenda Item.**

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- 9.1 Amendment 66 - Specific Area Plan Over Land at 123 Paterson Street, 125-133 Paterson Street and 270 Brisbane Street (CT151150/3, CT151150/2 and CT175274/1) ...(Cont'd)
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Ms Susan Cai spoke against the Recommendation

Ms Chloe Lyne spoke for the Recommendation

Mr Josef Chromy spoke for the Recommendation

Mr Dean Cocker spoke for the Recommendation

The Mayor, Councillor A M van Zetten, handed the Chair to Councillor J G Cox at 1.43pm.

The Mayor, Councillor A M van Zetten, resumed the Chair at 1.46pm.

**DECISION:** 20 May 2021

**MOTION**

Moved Councillor D H McKenzie, seconded Councillor P S Spencer.

That Council, pursuant to the former:

1. section 34(1)(b) of the *Land Use Planning and Approvals Act 1993*, initiate Amendment 66 to insert a Specific Area Plan over the properties known as 123 Paterson Street, 125-133 Paterson Street and 270 Brisbane Street, Launceston (CT151150/3, CT151150/2 and CT175274/1).
2. section 6(3) of the *Land Use Planning and Approvals Act 1993*, delegates to the Chief Executive Officer its functions under section 35(1) of the *Land Use Planning and Approvals Act 1993*, to certify the draft amendment to the Launceston Interim Planning Scheme 2015.
3. section 38(1) of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition to be 28 days.

**CARRIED 8:0**

FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris

The Mayor, Councillor A M van Zetten, announced that Council no longer sits as a Planning Authority.

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## 10 ANNOUNCEMENTS BY THE MAYOR

### 10.1 Mayor's Announcements

FILE NO: SF2375

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#### Wednesday 12 May 2021

- Attended the Federal Budget breakfast

#### Thursday 13 May 2021

- Attended the Community Leaders' Forum *Stop It At The Start*
- Attended the Salvation Army's *Red Shield Appeal* launch for 2021
- Officiated at the Launceston Competitions Speech and Drama evening at the Earl Arts Centre

#### Friday 14 May 2021

- Attended the *RSL (Tasmania Branch)* Annual State Congress Dinner

#### Saturday 15 May 2021

- Attended the Official opening of the *RSL (Tasmania Branch)* Annual State Congress
- Attended the Hawthorn versus North Melbourne game at UTAS Stadium
- Attended the Vietnam Veterans 40<sup>th</sup> Anniversary dinner

#### Sunday 16 May 2021

- Attended the NTFA *Aboriginal Round 2021* at the Rocherlea Football Club

#### Monday 17 May 2021

- Hosted a Civic Function to mark the 60<sup>th</sup> Anniversary of the Royal Flying Doctor Service Tasmania

#### Tuesday 18 May 2021

- Hosted a Civic Function to mark the 40<sup>th</sup> birthday anniversary of *TasDance*

#### Wednesday 19 May 2021

- Officiated at the Opening Night of the *Australian Musical Theatre Festival* at the Princess Theatre
- 
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**11 COUNCILLORS' REPORTS**

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)*

**11.1 Councillor A E Dawkins**

- **Attended the event to mark the 40<sup>th</sup> birthday anniversary of *TasDance***
- **Highlighted the 45<sup>th</sup> anniversary of *Design Tasmania* and acknowledged Deputy Mayor D C Gibson's work during the fundraising evening**

**11.2 Councillor D H McKenzie**

- **Attended the 60 years anniversary function for the *Royal Flying Doctor Service***
- **Attended the event to mark the 40<sup>th</sup> birthday anniversary of *TasDance***
- **Attended the opening night of the *Australian Musical Theatre Festival* at the Princess Theatre**

**12 QUESTIONS BY COUNCILLORS****12.1 Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)*

**No Councillor's Questions on Notice were identified as part of these Minutes**

**12.2 Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)*

**No Councillor's Questions Without Notice were identified as part of these Minutes**

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**13 COMMITTEE REPORTS****13.1 Northern Youth Coordinating Committee Meeting - 4 May 2021****FILE NO:** SF0136**AUTHOR:** John Davis (Team Leader Community Development)**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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**DECISION STATEMENT:**

To receive and consider a report from the Northern Youth Coordinating Committee Meeting held on 4 May 2021.

**RECOMMENDATION:**

That Council receives the report from the Northern Youth Coordinating Committee Meeting held on 4 May 2021.

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**Mrs L Hurst (General Manager Community and Place Network) and Mr J Davis (Team Leader Community Development) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 20 May 2021****MOTION****Moved Councillor D H McKenzie, seconded Councillor A G Harris.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 8:0****FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris**

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**14 COUNCIL WORKSHOPS**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)*

**14.1 Council Workshop Report**

**FILE NO:** SF4401

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

**RECOMMENDATION:**

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 13 and 20 May 2021

**Accelerated Capital Works Program Community Engagement**

*Councillors received a briefing on the benefits of early community engagement processes.*

**Land Use Planning in Levee-Protected Areas Study**

*Councillors received a briefing on the objectives and intended outcomes of the Land Use Planning in Levee Protected Areas Study in order to foreshadow this year's work plan.*

**Launceston City Mission Safe Places Launceston**

*Councillors received an update on the Safe Places Launceston program.*

**Amendment 66 - Amendment 66 - Specific Area Plan Over Land at 123 Paterson Street, 125-133 Paterson Street and 270 Brisbane Street**

*Councillors discussed issues relating to the proposed Gorge Hotel Specific Area Plan.*

**Blue Café Building**

*Councillors discussed the Blue Café building located within the Inveresk Precinct.*

**Trevallyn Traffic Calming Investigations**

*Councillors received a briefing regarding the safety audit and traffic calming investigation for Trevallyn and Gorge Roads.*

**QVMAG Royal Park Centrepiece Exhibition**

*Councillors received a briefing on the Centrepiece Exhibition at the QVMAG Royal Park.*

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**14.1 Council Workshop Report ...(Cont'd)**

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**2021/2022 Budget and Annual Plan - Rates Modelling and Consideration of Public Feedback**

*Councillors discussed rates modelling and considered public feedback on the 2021/2022 Budget and Annual Plan.*

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**Ms L Foster (General Manager Organisational Services Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 20 May 2021****MOTION**

**Moved Councillor A G Harris, seconded Councillor D H McKenzie.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 8:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris**

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**15 NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**No Notices of Motion were identified as part of these Minutes**

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## 16 COMMUNITY AND PLACE NETWORK ITEMS

### 16.1 Cultural Advisory Committee - Terms of Reference

**FILE NO:** SF3547

**AUTHOR:** Mengda Liu (Cultural Place Development Officer)

**GENERAL MANAGER:** Leanne Hurst (Community and Place Network)

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#### **DECISION STATEMENT:**

To consider the Cultural Advisory Committee's - Terms of Reference and note the intention to seek nominations from community members following endorsement.

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 26 November 2020 - Agenda Item 17.2 - *City of Launceston Cultural Strategy 2020-2030*

#### **RECOMMENDATION:**

That Council:

1. endorses the Cultural Advisory Committee's - Terms of Reference (ECM Doc Set ID 4526813).
2. seeks nominations for committee members.

#### ***Cultural Advisory Committee - Terms of Reference***

The Cultural Advisory Committee is a Special Committee of Council convened as defined under section 24(1) of the *Local Government Act 1993* (Tas).

#### ***PURPOSE:***

The primary purpose of the Cultural Advisory Committee (the Committee) is to work in collaboration with the Council to provide Councillors and employees with strategic advice and informed feedback on matters pertaining to cultural development in the City of Launceston and the implementation of the Cultural Strategy. It also assists in promoting awareness and understanding of arts and culture in the City.

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**16.1 Cultural Advisory Committee - Terms of Reference ...(Cont'd)**

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**OBJECTIVES:**

Objectives of the Cultural Advisory Committee are to:

- provide advice and support for cultural development within the municipal area, consistent with the Council's strategies and policies, including the implementation of City of Launceston's *Cultural Strategy 2020-2030*.
- advocate for the arts in Launceston.
- facilitate communication and joint initiatives between local business and industry, educational institutions, community groups and the Council in arts and cultural related disciplines.
- provide high-level advice to the Council on matters relating to public art and other commissions in the City of Launceston.
- advise the Council on delivering inclusive and diverse cultural services.
- promote integration across other committees and advisory groups of Council such as, but not limited to, the Heritage Advisory Committee, the Youth Advisory Group, the Access Advisory Committee and Aboriginal Reference Group.

**MEMBERSHIP:**

The Cultural Advisory Committee will consist of the following positions:

- Two City of Launceston Councillors, nominated and endorsed by Council, one of whom will be the Chair. If the Chair is not present at a Meeting, the other Councillor who has been appointed to the Committee shall Chair the Meeting.
- A maximum of up to eight skills-based members appointed by the City of Launceston will reflect:
  - a diverse range of expertise to provide a balance of cultural disciplines.
  - the capacity to consider the direction of cultural opportunities in a fair and equitable manner.
  - the ability to consider issues in a wider community context.
  - the awareness of arts and cultural activities, priorities and organisations in the municipality.
  - a mix of skills and attributes to complement other members of the Committee.
  - the diversity of the broader Launceston community.

All members are expected to use their experience, expertise and influence for the benefit of the wider Launceston community and not for their individual gain or for the gain of a particular organisation.

The Committee will be supported by:

- General Manager Creative Arts and Cultural Services Network;
  - Cultural Place Development Officer; and
  - One administration support staff officer.
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**16.1 Cultural Advisory Committee - Terms of Reference ...(Cont'd)**

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The Council's Officers from the Creative Arts and Cultural Services Network and/or Liveable Communities will provide advice and/or assistance to the Committee. From time to time advice and support may be sought from other officers within the Council when their expertise is required.

***SELECTION CRITERIA:***

Aside from the two Councillors roles, which will be appointed by the Council, eligible members of the Cultural Advisory Committee will be selected based on the following criteria:

- professional experience working in a field such as Cultural Development, Place Making, Cultural Tourism, Cultural Events, Recreation and Leisure, Arts and Culture Marketing and Promotions, Community Arts or Community Engagement.
- practising artist or industry professional.
- a thorough understanding of the key issues and challenges experienced by community based arts and cultural groups and organisations, and local cultural service providers.
- a strong established network in the community.
- knowledge of local social, economic, cultural factors impacting the wider Launceston community.
- ability to work with the Council to shape policy direction and identify opportunities to grow and promote arts and culture across the City of Launceston Council.
- ability to work as part of a team.

***SELECTION PROCESS:***

The selection panel will include the Council's General Manager Creative Arts and Cultural Services, Manager Liveable Communities and the Cultural Place Development Officer. The Committee will assess the nominations against the selection criteria and recommend appointments to Council for endorsement.

***TERMS OF APPOINTMENT:***

- The term of appointment will be for a two year period.
  - Members completing a two year term may re-apply for a further two year term.
  - Members are appointed following a publicly advertised Expressions of Interest process, which will be advertised for a minimum of 14 days.
  - Any member may resign at any time by advising their resignation to the Committee in writing.
  - If a Committee member is absent without notification for two consecutive meetings, the Committee can request that Council declare the position vacant. When a vacancy occurs, the Chair is to report this to the Chief Executive Officer, who will determine the process for filling the vacancy.
  - Members are not remunerated for their service to the Committee.
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**16.1 Cultural Advisory Committee - Terms of Reference ...(Cont'd)**

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***MEETING ARRANGEMENTS:***

- The Cultural Advisory Committee will meet every two months and other times as required according to arrangements agreed to by the Committee. The schedule will be published following this agreement.
- Critical non-scheduled Meetings may take place if the matter warrants the urgency. The Committee will be notified of these as soon as possible by the Committee Officer/s. These Meetings should meet quorum requirements to proceed.
- Meetings will not exceed two hours in duration, unless otherwise advised.
- Agendas will be forwarded to members at least three working days prior to each Meeting.
- Minutes of the Meeting will be circulated to all members within 10 working days of each Meeting.

***MEETING QUORUM:***

An absolute majority, including at least one Councillor, is considered a quorum for Meetings of the Cultural Advisory Committee.

***MEETING NOTICES:***

Meeting Agendas, Minutes and Meeting papers will be distributed to all Committee members electronically at least four clear days of the scheduled Meeting.

***HOW THE COMMITTEE WILL OPERATE:***

The Cultural Advisory Committee:

- is an advisory body only that provides non-binding strategic guidance to the Council. The Committee does not have delegated authority from Council.
- will be coordinated by the Cultural Place Development Officer.
- may establish working groups as needed to address specific projects and may include additional people from the community where there is a specific need. Meetings for these groups will be held when required.

***CODE OF CONDUCT:***

All Committee members must adhere to the Code of Conduct for Committees. Councillors and the Council's Officers must also adhere to their relevant Code of Conduct. Members will demonstrate our values in actions. City of Launceston is a values-based organisation and we expect the members of our advisory committees to support our values.

***CONFLICT OF INTEREST:***

If a Committee member has an actual or perceived interest in a matter to be considered by the Committee, they must declare that interest prior to any discussion of the matter. Interests will be managed in a way that respects the Committee member and the operation of the Committee. In some circumstances, this will mean that a Committee member with a declared interest will be required to withdraw from the Meeting during the discussions of the matter.

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**16.1 Cultural Advisory Committee - Terms of Reference ...(Cont'd)**

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The declaration of interest will be noted in the report outlining the Committee's Recommendation to Council.

**RESOURCES:**

The Council will provide an officer to organise meetings, take minutes and distribute follow-up actions to other officers.

**REVIEW:**

The Terms of Reference, including membership, will be reviewed at least every two years from the date of adoption of this version.

**RELATED POLICIES AND PROCEDURES:**

14-Plx-033 Code of Conduct for Members of Special Committees

22-PI-030 Code of Conduct Policy

14-Plx-029 Community Appointments to Advisory Committees Policy

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**Mrs L Hurst (General Manager Community and Place Network) and Mr M Liu (Cultural Place Development Officer) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 20 May 2021****MOTION**

**Moved Councillor A E Dawkins, seconded Councillor D H McKenzie.**

**That the Motion, as per the Recommendation to Council with the addition of the nominations of names of Councillor D C Gibson and Councillor A E Dawkins to Recommendation 2., be adopted.**

**CARRIED 8:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris**

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**17 CREATIVE ARTS AND CULTURAL SERVICES NETWORK ITEMS****17.1 Planetarium - Fees and Charges****FILE NO:** SF2968**AUTHOR:** Katrina Ross (Acting Team Leader Learning)**GENERAL MANAGER:** Tracy Puklowski (Creative Arts and Cultural Services Network)

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**DECISION STATEMENT:**

To consider a new fee structure for Planetarium shows.

**RECOMMENDATION:**

That Council:

1. pursuant to section 205 of the *Local Government Act 1993* (Tas) set fees at \$12 per adult, \$9 per child and \$30 per family of four tickets (all being GST free) for dual Planetarium Entry for the period ending 30 June 2021.
  2. notes that Council's Fees and Charges 2020-2021 and relevant signage at QVMAG will be updated to reflect the fees determined at Recommendation 1.
- 

**Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION:** 20 May 2021**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 8:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris

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**18 INFRASTRUCTURE AND ASSETS NETWORK ITEMS****18.1 Launceston Flood Authority Quarterly Report - January to March 2021****FILE NO:** SF4493**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

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**DECISION STATEMENT:**

To receive the Launceston Flood Authority Quarterly Report - January to March 2021.

**RECOMMENDATION:**

That Council, in accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, January to March 2021 (ECM Document Set ID 4538415).

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**Mr S Eberhardt (General Manager Infrastructure and Assets Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION:** 20 May 2021**MOTION**

**Moved Councillor A G Harris, seconded Councillor N D Daking.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 8:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris

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**18.2 Petition Response - Removal of a Single Lane Connection - Pinot Parade, Relbia****FILE NO:** SF0097/SF0608/SF5483**AUTHOR:** Nigel Coates (Engineering Officer Traffic)**GENERAL MANAGER:** Shane Eberhardt (Infrastructure and Assets Network)

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**DECISION STATEMENT:**

To consider the issues around the request to close Pinot Parade, Relbia to through traffic and endorse the recommendation for signage and consideration after current house construction is complete.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 11 March 2021 - Agenda Item 6.1 - Receipt of Petition - Removal of Single Lane Connection Joining Pinot Parade, Relbia Cul de Sacs

Council - 22 April 2021 - Agenda Item 18.2 - Petition - Removal of Single Lane Connection Joining Pinot Parade, Relbia Cul de Sacs

**RECOMMENDATION:**

That Council:

1. agrees to the installation of appropriate signage to highlight the risks associated with a single lane in accordance with Australian Standards.
  2. on the completion of the majority of house construction in Pinot Parade, Relbia, in approximately a year, review the appropriateness of traffic management in the street.
- 

**Mr S Eberhardt (General Manager Infrastructure and Assets Network) was in attendance to answer questions of Council in respect of this Agenda Item.**

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**18.2 Petition Response - Removal of a Single Lane Connection - Pinot Parade, Relbia ...(Cont'd)**

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**DECISION: 20 May 2021**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED 8:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris**

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## 19 ORGANISATIONAL SERVICES NETWORK ITEMS

### 19.1 Lease - Mowbray Cricket Club Inc.

**FILE NO:** SF0857

**AUTHOR:** Tricia De Leon-Hillier (Lease and Licencing Officer)

**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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#### **DECISION STATEMENT:**

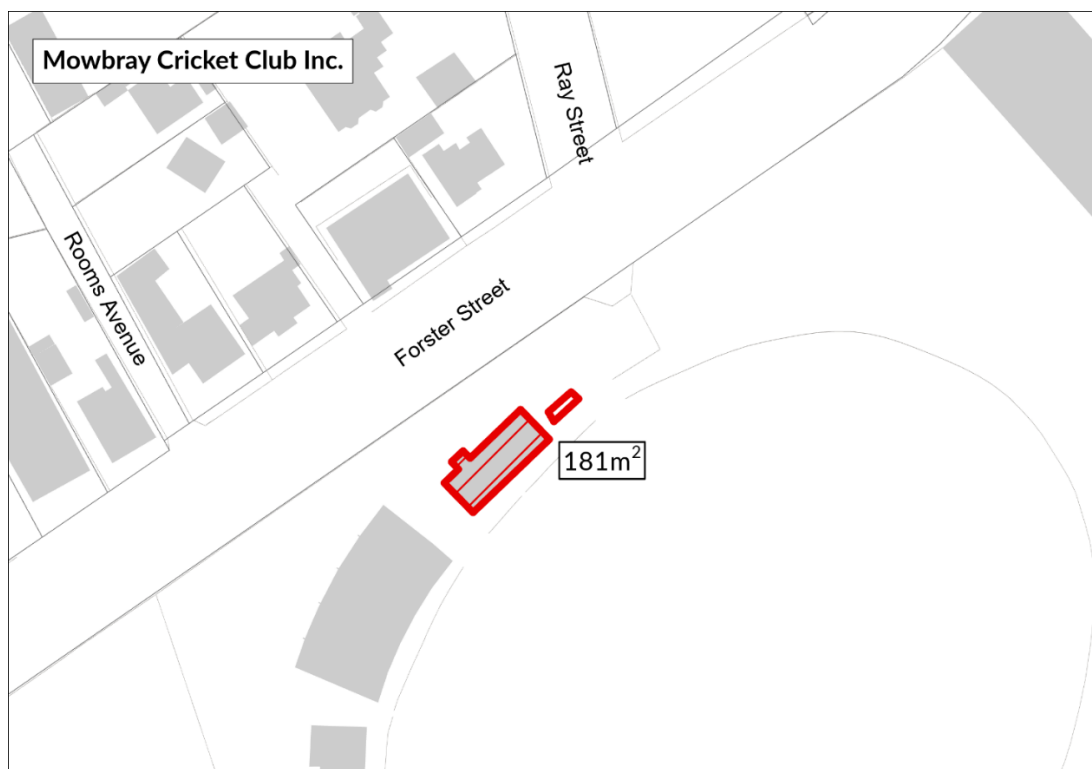
To consider leasing part of an area of land situated at 2 Invermay Road, Invermay (PID 3583475) known as Invermay Park to the Mowbray Cricket Club Inc.

*This decision requires an absolute majority of Council.*

#### **RECOMMENDATION:**

That Council, by absolute majority, pursuant to section 178 of the *Local Government Act 1993* (Tas):

1. leases a parcel of land situated at 2 Invermay Road, Invermay (PID 3583475) known as Invermay Park to the Mowbray Cricket Club Inc. as marked on the plan below:



**19.1 Lease - Mowbray Cricket Club Inc. ...(Cont'd)**

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2. authorises the Chief Executive Officer to enter into a formal lease under the following terms:
    - the term shall be five years commencing on 1 July 2021 or as determined by the Chief Executive Officer.
    - the lease amount shall be \$3,098 plus GST with annual CPI increases;
    - tenant to be responsible for:
      - contents insurance; and
      - other service charges if any.
    - tenant shall continuously maintain:
      - any infrastructure or any infrastructure installed by the tenant or council in relation to the tenants occupation;
      - and keep clear all noxious growth from premises;
      - building in good and reasonable order; and
      - public liability insurance of at least \$20 million.
    - the exact dimensions of land to be leased and all remaining terms to be determined by the Chief Executive Officer.
  3. authorises the Chief Executive Officer to exercise any right, option or discretion exercisable by Council under the lease.
  4. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).
- 

**Ms L Foster (General Manager Organisational Services Network) and Ms T De Leon-Hillier (Lease and Licencing Officer) were in attendance to answer questions of Council in respect of this Agenda Item.**

**DECISION: 20 May 2021**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor A G Harris.**

**That the Motion, as per the Recommendation to Council, be adopted.**

**CARRIED BY ABSOLUTE MAJORITY 8:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris**

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**19.2 UNESCO Creative City of Gastronomy Bid****FILE NO:** SF0797**AUTHOR:** James McKee (Manager Innovation and Performance)**GENERAL MANAGER:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider the proposal to submit an application for Greater Launceston to be designated as a *UNESCO Creative City of Gastronomy* and related financial support.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 10 December - Agenda Item 19.5 - UNESCO Creative City of Gastronomy

**RECOMMENDATION:**

That Council:

1. approves the request for financial support of \$25,000 for the *UNESCO Creative City of Gastronomy* program in 2021/2022, subject to the final approval of the City of Launceston 2021/2022 Annual Plan and Budget.
2. agrees that the funding for 2021/2022 is provided on the basis of any future funding for the program being dependent upon reporting against a suite of Key Performance Indicators and metrics to be agreed between the applicant and the Council and demonstrating success against the agreed Key Performance Indicators.
3. endorses the submission of the bid to seek City of Gastronomy designation as part of the UNESCO Creative Cities program.

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**Ms L Foster (General Manager Organisational Services Network) and Mr J McKee (Manager Innovation and Performance) were in attendance to answer questions of Council in respect of this Agenda Item.**

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**19.2 UNESCO Creative City of Gastronomy Bid ...(Cont'd)**

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**DECISION: 20 May 2021****MOTION****Moved Councillor D H McKenzie, seconded Councillor A E Dawkins.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 8:0****FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris**

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**20 CHIEF EXECUTIVE OFFICER NETWORK ITEMS****20.1 Launceston Flood Authority - Appointment of Directors****FILE NO:** SF4493**AUTHOR:** Leanne Purchase (Manager Governance)**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**DECISION STATEMENT:**

To consider the appointment of Chair for the Launceston Flood Authority.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 16 April 2020 - Agenda Item 18.1 - Adoption of the Launceston Flood Authority Rules 2020

Council - 25 July 2019 - Agenda Item 20.2 - Launceston Flood Authority - Appointment of Directors

Council - 8 October 2018 - Agenda Item 20.2 - Launceston Flood Authority - Appointment of Director

**RECOMMENDATION:**

That Council, pursuant to:

1. clause 13.1 of the *Launceston Flood Authority Rules 2020* (ECM Doc Set ID 4273563), appoints Mr Greg Preece to the vacant position of Chair on the Board of Directors until 5 August 2023.
  2. clause 15 of the *Launceston Flood Authority Rules 2020*, approves an annual remuneration of \$5,000 to Mr Greg Preece as Chair of the Launceston Flood Authority.
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**Mr M Stretton (Chief Executive Officer) was in attendance to answer questions of Council in respect of this Agenda Item.**

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**20.1 Launceston Flood Authority - Appointment of Directors ...(Cont'd)**

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**DECISION: 20 May 2021****MOTION****Moved Councillor D H McKenzie, seconded Councillor A G Harris.****That the Motion, as per the Recommendation to Council, be adopted.****CARRIED 8:0****FOR VOTE: Mayor Councillor A M van Zetten, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor N D Daking, Councillor P S Spencer and Councillor A G Harris**

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**21 CLOSED COUNCIL**

**No Closed Items were identified as part of these Minutes**

**22 MEETING CLOSURE**

**The Mayor, Councillor A M van Zetten, closed the Meeting at 2.11pm.**

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