



City of  
**LAUNCESTON**

# **COUNCIL MINUTES**

**COUNCIL MEETING**  
**THURSDAY 2 JUNE 2022**  
**1.00pm**

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The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 2 June 2022

Time: 1.00pm

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### Certificate of Qualified Advice

#### Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

#### Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Michael Stretton**  
Chief Executive Officer

### **AUDIO of COUNCIL MEETINGS**

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting was streamed live to and can be accessed at:  
[www.launceston.tas.gov.au/Council/Meetings/Listen](http://www.launceston.tas.gov.au/Council/Meetings/Listen).

The following information was provided to members of the public in respect of attendance at the Council Meeting.

### **PUBLIC ATTENDANCE AT THE COUNCIL MEETING**

At the Council Meeting, please take care to follow signage and the directions of Council Officers to ensure that physical distancing and other COVID-19 safe behaviour is observed.

### **PUBLIC QUESTION TIME - AGENDA ITEM 8**

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au), PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

## PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

***Present:***

**Councillor A M van Zetten (Mayor)**  
**Councillor D C Gibson (Deputy Mayor)**  
**Councillor R I Soward**  
**Councillor D H McKenzie**  
**Councillor J G Cox**  
**Councillor K P Stojansek**  
**Councillor A E Dawkins**  
**Councillor P S Spencer**  
**Councillor A G Harris**  
**Councillor T G Walker**  
**Councillor K M Preece**

***In Attendance:***

**Michael Stretton (Chief Executive Officer)**  
**Dan Ryan (General Manager Community and Place Network)**  
**Louise Foster (General Manager Organisational Services Network)**  
**Shane Eberhardt (General Manager Infrastructure and Assets Network)**  
**Paul Gimpl (Chief Financial Officer)**  
**Richard Jamieson (Manager City Development) (Agenda Item 9)**  
**Ashley Brooke (Planning Consultant) (Agenda Item 9.1)**  
**Duncan Payton (Town Planner) (Agenda Item 9.2)**  
**Iain Moore (Senior Town Planner Policy and Projects) (Agenda Item 9.3)**  
**Tracey Mallett (Manager Liveable Communities) (Agenda Item 14)**  
**Nathan Williams (Manager Finance) (Agenda Item 16)**  
**Simon Tennant (Team Leader Communications)**  
**Kelsey Hartland (Team Leader Governance)**  
**Anthea Rooney (Council and Committees Officer)**

***Apologies:***

**Councillor N D Daking**

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**1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES**

The Mayor, Councillor A M van Zetten, opened the Meeting at 1.00pm and noted an apology from Councillor N D Daking.

**2. MAYORAL ACKNOWLEDGEMENTS**

There were no Mayoral Acknowledgements for this Meeting

**3. DECLARATIONS OF INTEREST**

*Local Government Act 1993 (Tas) - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).*

**Councillor D H McKenzie declared an interest in Agenda Item 9.1 - DA0722/2021 - 41-55 Paterson Street, Launceston - General Retail and Hire - Construction of a new Mixed Use Building Including Retail, Vehicle Car Parking and Residential**

**Councillor D H McKenzie declared an interest in Agenda Item 9.3 - Amendment 71 - Partial Rezoning of Land at Launceston Golf Club - 27-99 Opossum Road, Kings Meadows from Recreation to General Residential and DA0760/2021 to Subdivide One Lot into Three Including the Construction of a Road**

**Councillor D H McKenzie declared an interest in Agenda Item 14.1 - Small Event Sponsorship Round 1 2022/2023 (*Cancer Council of Tasmania Women's 5km Walk/Run*)**

**Councillor A G Harris declared an interest in Agenda Item 14.2 - Major Event Sponsorship Round 1 2022/2023 (*Tamar Valley Cycle Challenge 2022 (Rotary Club of Central Launceston Incorporated)*)**

**Councillor D C Gibson declared an interest in Agenda Item 14.2 - Major Event Sponsorship Round 1 2022/2023 (*Encore Theatre Company Inc. (Jersey Boys)*)**

**4. CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 19 May 2022 be confirmed as a true and correct record.

**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor P S Spencer, seconded Councillor A G Harris.**

**That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 19 May 2022 be confirmed as a true and correct record.**

**CARRIED 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece**

**AGAINST VOTE: Nil**

**5. COUNCIL WORKSHOPS**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)*

**5.1 Council Workshop Report - 2 June 2022**

**FILE NO:** SF4401

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**GENERAL MANAGER APPROVAL:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

**RELEVANT LEGISLATION:**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)©*

**RECOMMENDATION:**

That, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 26 May 2022:

**City of Launceston Closed Circuit Television Review**

*Councillors received an update on the progress of the City of Launceston Closed Circuit Television Review.*

**Disposals of Interest in the Council's and Public Land**

*Councillors discussed issues relating to disposals of interest in the Council's and public land.*

**Visit Northern Tasmania**

*Councillors received a presentation from Visit Northern Tasmania.*

**Draft Aboriginal Partnership Plan: Community Engagement Strategy**

*Councillors participated in the development of a City of Launceston Launceston Aboriginal Partnership Plan.*

**Property Encroachment Matter**

*Councillors were provided with information regarding an ongoing property encroachment matter.*

**Closed Council Minuting Procedure**

*Councillors were provided with information and options for the recording of voting for Closed Council Minutes.*

**City of Launceston Homeless Response**

*Councillors received an update on the progress of the City of Launceston homeless response including the Homeless Response Committee.*

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**DECISION: 9 June 2022**

**MOTION**

**Moved Deputy Mayor Councillor D C Gibson, seconded Councillor D H McKenzie.**

**That, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:**

**Workshops conducted on 26 May 2022:**

**City of Launceston Closed Circuit Television Review**

*Councillors received an update on the progress of the City of Launceston Closed Circuit Television Review.*

**Disposals of Interest in the Council's and Public Land**

*Councillors discussed issues relating to disposals of interest in the Council's and public land.*

**Visit Northern Tasmania**

*Councillors received a presentation from Visit Northern Tasmania.*

**Draft Aboriginal Partnership Plan: Community Engagement Strategy**

*Councillors participated in the development of a City of Launceston Launceston Aboriginal Partnership Plan.*

**Property Encroachment Matter**

*Councillors were provided with information regarding an ongoing property encroachment matter.*

**Closed Council Minuting Procedure**

*Councillors were provided with information and options for the recording of voting for Closed Council Minutes.*

**City of Launceston Homeless Response**

***Councillors received an update on the progress of the City of Launceston homeless response including the Homeless Response Committee.***

**CARRIED 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece**  
**AGAINST VOTE: Nil**

**6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)*

**Councillors' Leave of Absence Applications will be considered in Closed Council at Agenda Item 17.2 - Councillors' Leave of Absence.**

**7. COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors).*

**7.1 James Rigall (Director) - Bitlink**

**James Rigall will provide Council with information regarding recent *Bitlink* successes, including winning two national NBN Innovation Awards, a trip to Flinders Island to donate a class set of *Bitlink Internet of Things* (IoT) kits to Flinders Island District School and a recent program to support jobseekers develop technical skills, delivered in partnership with National Job Link.**

**8. PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**8.1 Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

**8.1.1 Public Questions on Notice - Paul Mallett - Social Inclusion - 25 May 2022**

**FILE NO:** SF6381

**AUTHOR:** Anthea Rooney (Council and Communities Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following questions, submitted in writing to the Council on 25 May 2022 by Paul Mallett, have been answered by Dan Ryan (General Manager Community and Place Network).

**Questions:**

1. [With reference to Strategic Priority 5 in the *City of Launceston Annual Plan 2021-2022* and the development of a Social Inclusion Framework]. Can the Council detail the output and describe what the 30% complete represents? What is the time line for the appointment of the new officer and what will the new milestones be for the advancement of the development and action on the social inclusion framework?

**Response:**

Some initial work was done with the Senior Leadership Team on developing a Social Inclusion Statement in late 2020, which constitutes the 30% complete. This work included desktop research, workshopping of definitions, best practice framework analysis and internal consultation. The newly appointed responsible officer has been at the Council for a couple of weeks and will soon be briefed with a view to continuing the work in the near future.

2. [With regard to Professor David Adams 2009 Report]. What could be more important than advancing the work of the Council to aid the most vulnerable in our community? Will the Council prioritise action on social inclusion going forward?

**Response:**

The Council already prioritises work with the most vulnerable in our community and has strategies such as *My Place My Future* and the *Access Framework for Action* to aid vulnerable cohorts of the Launceston community. An *Aboriginal Partnership Plan* is also under development. The Social Inclusion Framework will contribute to an expansion of all this work.

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3. In the context of developing the social inclusion framework, has the Council explored *social prescribing*? Will the Council explore *social prescribing*?

**Response:**

Not at this point, however, this can form part of the research and background upskilling for the newly appointed responsible officer.

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**8.1.2 Public Questions on Notice - Lionel Morrell - 41-45 Paterson Street, Launceston**

**FILE NO:** SF6381

**AUTHOR:** Michael Stretton (Chief Executive Officer)

**CHIEF EXECUTIVE OFFICER:** Michael Stretton

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**QUESTIONS and RESPONSES:**

The following questions, submitted in writing to the Council on 25 May 2022 by Lionel Morrell (Tasmanian Ratepayers' Association Inc.) have been answered by Michael Stretton (Chief Executive Officer).

**Questions:**

1. How much of ratepayer's funds has the City of Launceston expended to date to advance a development on land at 41-55 Paterson Street (please provide a full breakdown of each detailed expenditure)?

**Response:**

*The question asks:*

*How much of ratepayer's funds has the City of Launceston Council expended to date to advance a development on land at 41-55 Paterson Street?*

*In the Agenda for the Council Meeting held on 19 May 2022, the question was taken to refer to works to progress the actual development of the site and the following response was provided:*

*Council has previously answered the question in terms of current expenditure for the design of the bus interchange (refer Council Minutes - 10 March 2022).*

*The answer to the relevant question in the 10 March 2022 Council Meeting was as follows:*

*There has been expenditure on the planning for a new bus interchange on the Paterson Street site which has been authorised by a decision of Council. The amount is around \$50,000.*

*This expenditure is broken down as follows:*

*Bus Interchange Functional Needs Report - \$40,515*

*Architectural Services - \$9,700*

*This latest question has been broadened (or clarified) to include the expenditure associated with the Council's involvement in processes to purchase the subject site. It is advised that over the last three years the Council's expenditure has been \$85,430.*

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*This expenditure is broken down as follows:*

*Land Valuations - \$3,300*

*Legal Costs - Conveyancing/Contracts - \$53,418*

*Legal Advice - \$10,330*

*Legal Representation - Federal Court - \$18,382*

2. Why has this question not been answered in any event?

**Response:**

*Refer to Question 1 answer.*

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**8.2 Public Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

**8.2.1 Public Questions Without Notice - Ron Baines - Waste, Parking and Projects**

- 1. I read that the Council is considering a construction and demolition facility in order to divert material currently going to landfill and has been for 10 years that I am aware of. How is this progressing?**

**The Mayor, Councillor A M van Zetten, noted that this issue is a continuing one and a feasibility study is expected to be completed next year.**

- 2. At present I believe the Albert Hall entrance off Cimitiere Street has eight parking areas plus two for the disabled. It seems that, due to the refurbishment process, the eight parking areas will be removed and another area be used instead?**

**The Mayor, Councillor A M van Zetten, advised that according to the plans presented to Council the current parking spaces would be moved.**

- 3. In this calendar year how many projects have been contracted by the City of Launceston Council without going to tender?**

**The Mayor, Councillor A M van Zetten, responded by saying that this question would be Taken on Notice and a response provided in the Council Agenda of 16 June 2022.**

**8.2.2 Public Questions Without Notice - Robin Smith - CBD Issues**

- 1. As Cityprom will cease at the end of this month, is the Council satisfied the conduit between business and the Council will be adequately catered for?**

The Mayor, Councillor A M van Zetten, responded by saying to the best of his knowledge the Council is content with the arrangements.

- 2. [With regard to Agenda Item 9.1 in today's Agenda] Do the Council's two owned car parks in Paterson Street reach capacity?**

The Mayor, Councillor A M van Zetten, responded by saying that capacity is not reached on a regular basis; one of the two car parks is used more than the other, however, peak times, such as Christmas, sees both car parks heavily utilised.

- 3. Is there anything in the Development Application that the Council sees that would effect Myer's access to their loading dock?**

The Mayor, Councillor A M van Zetten, responded by saying that this question has been heard by Councillors and would be discussed during debate on the item in question.

- 4. Does the proposal require any changes to the two-way traffic network?**

The Mayor, Councillor A M van Zetten, responded by saying that this issue would also be discussed during debate on the item if necessary.

## 9. PLANNING AUTHORITY

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

### 9.1 DA0722/2021 - 41-55 Paterson Street Launceston - General Retail and Hire - Construction of a New Mixed Use Building Including Retail, Vehicle Car Parking and Residential

**FILE NO:** DA0722/2021

**AUTHOR:** Ashley Brook (Planning Consultant)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

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#### DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

#### PLANNING APPLICATION INFORMATION:

Applicant:	ARTAS Architects
Property:	41-55 Paterson Street, Launceston
Zoning:	Central Business
Receipt Date:	2/12/2021
Validity Date:	10/01/2022
Further Information Request:	22/12/2021
Further Information Received:	27/04/2022
Deemed Approval:	8/06/2022
Representations:	Four

#### RELEVANT LEGISLATION:

*Land Use Planning and Approvals Act 1993*  
Launceston Interim Planning Scheme 2015

#### PREVIOUS COUNCIL CONSIDERATION:

DA0687/2007 - Major Shop, Car Park and Advertising Signs - approved under delegation

#### STANDARDS REQUIRING PLANNING DISCRETION:

22.4.1 Building height, setback and siting P1  
22.4.3 Active ground floors P1  
E2.5.1 Suitability for intended use P1  
E2.6.2 Excavation P1  
E4.6.4 Sight distance at accesses, junctions and level crossings P1  
E6.5.1 Car parking numbers P1.3

- E6.5.3 Taxi spaces P1
- E6.6.1 Construction of parking areas P1
- E6.6.2 Design and layout of parking areas P1
- E6.6.3 Pedestrian access P1
- E6.6.6 Bicycle parking and storage facilities P2
- E6.7.1.3 P1 Local area provisions

**RECOMMENDATION:**

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be refused for DA0722/2021 - General Retail and Hire, Residential and Vehicle Parking - Construction of a multi-level building and mixed use development involving retail tenancies, dwellings, vehicle parking and associated works at *Paterson Street Central Car Park*, 41-55 Paterson Street, Launceston on the following grounds that the proposal does not comply with the acceptable solution in Clause E6.7.1.3 in the Launceston Interim Planning Scheme 2015 because it will increase parking above existing numbers on a site within an area subject of a parking precinct plan (Launceston Central Business District Parking Exemption Area). It does not comply with the associated performance criteria in Clause E6.7.1.3, having regard to the objective for the standard and the purpose of the Parking and Sustainable Transport Code, because the proposed parking supply is excessive and does not support a limitation on on-site car parking within the parking precinct plan area.

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**Councillor D H McKenzie withdrew from the Meeting at 1:11pm**

**Ron Baines spoke against the Recommendation  
Scott Curran spoke against the Recommendation  
Robin Smith spoke against the Recommendation**

**DECISION: 2 June 2022**

**MOTION 1**

Moved Councillor R I Soward, seconded Councillor A G Harris.

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be refused for DA0722/2021 - General Retail and Hire, Residential and Vehicle Parking - Construction of a multi-level building and mixed use development involving retail tenancies, dwellings, vehicle parking and associated works at *Paterson Street Central Car Park*, 41-55 Paterson Street, Launceston on the following grounds that the proposal does not comply with the acceptable solution in Clause E6.7.1.3 in the Launceston Interim Planning Scheme 2015 because it will increase parking above existing numbers on a site within an area subject of a parking precinct plan (Launceston Central Business District Parking Exemption Area). It does not comply with the associated performance criteria in Clause E6.7.1.3, having regard to the objective for the standard and the purpose of the Parking and Sustainable Transport Code, because the proposed parking supply is excessive and does not support a limitation on on-site car parking within the parking precinct plan area.

**CARRIED 8:2**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor A G Harris and Councillor K M Preece

**AGAINST VOTE:** Councillor P S Spencer and Councillor T G Walker

**ABSENT DUE to DECLARATION of INTEREST:** Councillor D H McKenzie

**DECISION: 2 June 2022**

**MOTION 2**

Moved Councillor J G Cox, seconded Councillor D C Gibson.

That Councillor R I Soward be granted an additional three minutes speaking time.

**CARRIED 10:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece

**AGAINST VOTE:** Nil

**ABSENT DUE to DECLARATION of INTEREST:** Councillor D H McKenzie

During debate Councillor T G Walker foreshadowed an alternate motion

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**DECISION: 2 June 2022**

**MOTION 2**

**Moved Councillor P S Spencer, seconded Councillor A G Harris.**

**That Councillor T G Walker be granted an additional three minutes speaking time.**

**CARRIED 10:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece**

**AGAINST VOTE: Nil**

**ABSENT DUE to DECLARATION of INTEREST: Councillor D H McKenzie**

**Councillor D H McKenzie re-attended the Meeting at 1:53pm**



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**9.2 DA0199/2022 - 29A Longwood Avenue, Newstead with Access Over 22 and 31 Longwood Avenue, Newstead - Residential - Construction of a Dwelling**

**FILE NO:** DA0199/2022

**AUTHOR:** Duncan Payton (Town Planner)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

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**DECISION STATEMENT:**

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

**PLANNING APPLICATION INFORMATION:**

Applicant:	Apogee (TAS) Pty Ltd
Property:	29A Longwood Avenue, Newstead with Access Over 22 Longwood Avenue and 31 Longwood Avenue, Newstead
Zoning:	General Residential, Rural Resource
Receipt Date:	11/04/2022
Validity Date:	21/04/2022
Further Information Request:	14/04/2022
Further Information Received:	20/04/2022
Deemed Approval:	2/06/2022
Representations:	Six

**RELEVANT LEGISLATION:**

*Land Use Planning and Approvals Act 1993*  
Launceston Interim Planning Scheme 2015

**PREVIOUS CONSIDERATION:**

DA0225/2015 - subdivision to create the subject site approved under delegated authority.

**STANDARDS REQUIRING PLANNING DISCRETION:**

10.4.11 Outbuildings, swimming pools and fences  
10.4.12 Earthworks and retaining walls  
10.4.13 Location of car parking  
E5.5.1 Risk to sensitive use

**RECOMMENDATION:**

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0199/2022 - Residential - construction of a dwelling at 29A Longwood Avenue, Newstead with access over 22 Longwood Avenue and 31 Longwood Avenue, subject to the following conditions:

---

## 1. ENDORSED PLANS AND DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Location Plan, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA05, page A01, dated 20/04/2022.
- b. Existing Site Plan, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA05, page A02, dated 20/04/2022.
- c. Site Plan, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA05, page A03, dated 20/04/2022.
- d. Performance Criteria, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA02, page A04, dated 20/04/2022.
- e. Plan: Ground Floor, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA05, page A05, dated 20/04/2022.
- f. Plan: Studio, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA05, page A06, dated 20/04/2022.
- g. Plan: Ground Floor Furniture, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA05, page A07, dated 20/04/2022.
- h. Plan: Roof Ground, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA01, page A08, dated 20/04/2022.
- i. Plan: Roof Studio, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA01, page A09, dated 20/04/2022.
- j. Plan: Drainage Plan, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA01, page A010, dated 20/04/2022.
- k. Elevation, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA02, page A011, dated 20/04/2022.
- l. Elevation, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA02, page A012, dated 20/04/2022.
- m. Elevation 1:200, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA02, page A013, dated 20/04/2022.
- n. Perspectives, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA02, page A014, dated 20/04/2022.
- o. Section, prepared by Apogee Pty Ltd, project no. 2074, dwelling at 29A Longwood Avenue, Newstead, revision DA01, page A015, dated 20/04/2022.

## 2. FLOOD MANAGEMENT PLAN

Prior to commencement of the use, a flood hazard management plan must be prepared by a suitably qualified person and to the satisfaction of the Manager City Development for the future occupants of the development. The flood hazard management plan must address the following:

- a. any particular measures that must be undertaken by future occupants or users of the site in the event of a flood;
- b. any requirements for the use of the site due to flood hazard, including access and egress.

## 3. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light,

vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin or otherwise.

#### **4. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

#### **5. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7am and 6pm

Saturday - 9am to 6pm

Sundays and Public Holidays - 10am to 6pm

#### **6. PROTECTION OF EXISTING TREES**

Suitable measures must be installed in accordance with *Australian Standard 4970 Protection of Trees on Development Sites to Protect Existing Trees* to protect the elm trees on the adjoining properties at 23 and 25 Newstead Crescent, Newstead from damage during site preparation and construction works.

#### **7. DAMAGE TO THE COUNCIL'S INFRASTRUCTURE**

The developer is liable for all costs associated with the repair of damage to the Council's infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to the Council's infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

#### **8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Infrastructure and Engineering is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

## 9. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

## 10. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

## 11. CONTROL OF DUST EMISSIONS

Dust emissions from the land must be controlled to prevent environmental nuisance beyond the boundary of the land during development and use.

## 12. PROTECTION OF STREET TREES

Existing street trees must be satisfactorily protected both by the design of the building and during construction work by barriers and similar devices in accordance with *Australian Standard 4970: Protection of Trees on Development Sites*. The protection works are to be installed prior to the commencement of any other works on the site and are to remain in place until the completion of all other works.

### Notes

#### A. General

*This permit was issued based on the proposal documents submitted for DA0192/2022. You should contact the Council with any other use or developments, as they may require the separate approval of the Council. The Council's planning staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil and Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.*

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal (TASCAT).*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Tasmanian Civil and Administrative Tribunal (TASCAT) website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au) <<http://www.tascat.tas.gov.au>>*

**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of the Council's Notice to Waive Right of Appeal is attached.*

**E. Fireplace/Woodheater Use**

*Use of the fireplace/woodheater will be subject to the Environmental Management and Pollution Control (Smoke) Regulations 2019 or as superseded.*

**F. No Approval for Alterations to Driveway Crossover**

*No approval to install a new, or alter an existing, driveway crossover in any way has been granted or is implied by the issue of this Planning Permit.*

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**Abigail Turner spoke against the Recommendation**

**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor P S Spencer.**

**That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0199/2022 - Residential - construction of a dwelling at 29A Longwood Avenue, Newstead with access over 22 Longwood Avenue and 31 Longwood Avenue, subject to the following conditions:**

## **1. ENDORSED PLANS AND DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

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#### **10. NO BURNING OF WASTE**

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#### **12. PROTECTION OF STREET TREES**

Existing street trees must be satisfactorily protected both by the design of the building and during construction work by barriers and similar devices in accordance with *Australian Standard 4970: Protection of Trees on Development Sites*. The protection works are to be installed prior to the commencement of any other works on the site and are to remain in place until the completion of all other works.

#### **Notes**

##### **A. General**

*This permit was issued based on the proposal documents submitted for DA0192/2022. You should contact the Council with any other use or developments, as they may require the separate approval of the Council. The Council's planning staff can be contacted on 6323 3000.*

*This permit takes effect after:*

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil and Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*



*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.*

**B. Restrictive Covenants**

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

**C. Appeal Provisions**

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil and Administrative Tribunal (TASCAT).*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Tasmanian Civil and Administrative Tribunal (TASCAT) website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au) <<http://www.tascat.tas.gov.au>>*

**D. Permit Commencement**

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of the Council's Notice to Waive Right of Appeal is attached.*

**E. Fireplace/Woodheater Use**

*Use of the fireplace/woodheater will be subject to the Environmental Management and Pollution Control (Smoke) Regulations 2019 or as superseded.*

**F. No Approval for Alterations to Driveway Crossover**

*No approval to install a new, or alter an existing, driveway crossover in any way has been granted or is implied by the issue of this Planning Permit.*

**CARRIED 11:0**

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece  
AGAINST VOTE: Nil

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**9.3 Amendment 71 - Partial Rezoning of Land at Launceston Golf Club, 27-99 Opossum Road, Kings Meadows from Recreation to General Residential and DA0760/2021 to Subdivide One Lot into Three Including the Construction of a Road**

**FILE NO:** DA0760/2021

**AUTHOR:** Iain More (Senior Town Planner - Policy and Projects)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

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**DECISION STATEMENT:**

1. To decide whether to reject or exhibit Amendment 71 for a partial rezoning of land at Launceston Golf Club at 27-99 Opossum Road, King Meadows from Recreation to General Residential of the Launceston Interim Planning Scheme 2015 to allow subdivision and residential use; and
2. To determine Development Application DA0760/2021 to subdivide one lot into three including the construction of a road.

**PLANNING APPLICATION INFORMATION:**

Applicant: Woolcott Surveys  
Area of the Site: 27-99 Opossum Road, King Meadows (CT198059/1)  
Existing Zone: Recreation  
Existing Use: Launceston Golf Club  
Receipt Date: 16 December 2021

**RELEVANT LEGISLATION:**

*Land Use Planning and Approvals Act 1993*  
Launceston Interim Planning Scheme 2015

**PREVIOUS CONSIDERATION:**

Council - 2 December 2021 - Agenda Item 9.1 - Initiated Draft Amendment 68 to the Launceston Interim Planning Scheme 2015, to partially rezone land at Launceston Golf Club at 27-99 Opossum Road, Kings Meadows from Recreation to General Residential, and approve Development Application DA0506/2021 to subdivide two lots into fourteen lots and associated works, road, drainage and electricity infrastructure at 27-99 Opossum Road, Kings Meadows (CT198059/1 and CT4964/1)

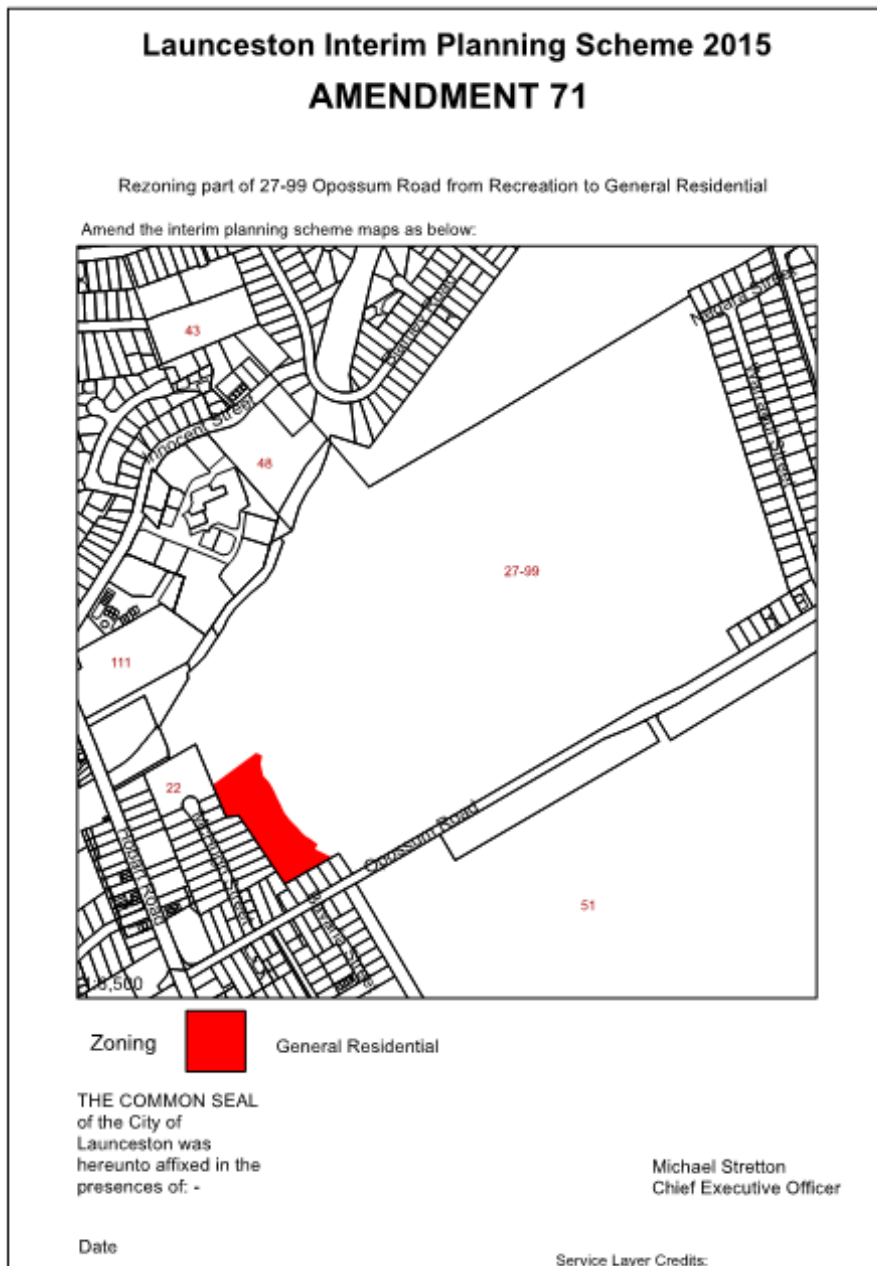
Council - 24 February 2022 - Agenda Item 9.1 - Amendment 68 - Partial Rezoning of Land at Launceston Golf Club - 27-99 Opossum Road, Kings Meadows from Recreation to General Residential Development - Subdivide Two Lots into 14 Lots (SF7379)

*Amendment 68 (DA0506/2021 and SF7379), affecting land on the western side of the Launceston Golf Course accessed off Negara Street, Norwood has been previously initiated and exhibited and is currently with the Tasmanian Planning Commission pending final decision. Other than being located on the site of the golf course these applications are not related.*

**RECOMMENDATION:**

That Council:

1. pursuant to the former sections 33(3) and 34 of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 71 to the Launceston Interim Planning Scheme 2015 for a partial rezoning of land from Recreation to General Residential at 27-99 Opossum Road, King Meadows (CT198059/1) as shown below:



2. pursuant to the former section 35(1) of the *Land Use Planning and Approvals Act 1993*, certifies the draft amendment 71;
3. in accordance with former section 38(1)(a) of the *Land Use Planning and Approvals Act 1993* determines the period for public exhibition to be 28 days;
4. pursuant to the former section 43A of the *Land Use Planning and Approvals Act 1993*, approves DA0760/2021 to subdivide one lot into three including the construction of a road 27-99 Opossum Road, King Meadows (CT198059/1) subject to the following conditions:

#### **1. ENDORSED PLANS AND DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Manager City Development unless modified by a condition of the Permit:

- a. Subdivision Proposal Plan, prepared by Woolcott Surveys, Job No. L191207, Edition V03, Sheet 2/7, dated 07/02/22.
- b. Stage 2: Opossum Road Lot Access Road and Concept Services Plan, prepared by Hydrodynamica, Drawing No. 332.31-SK02, Revision D, dated 23/03/2022.
- c. Stage 2: Opossum Road Lot Access Road & Concept Services Plan, prepared by Hydrodynamica, Drawing No. 332.31-SK03, Revision A, dated 23/03/2022.
- d. Stormwater Report, prepared by Hydrodynamica, dated 31/03/2022.
- e. Traffic Impact Assessment, prepared by AH, Revision B, dated December 2021.
- f. Bushfire Hazard Exemption Report, prepared by Woolcott Surveys, Version 1.0, date 02/12/2021.

#### **2. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

#### **3. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2021/02264-LCC, 06/01/2022 and attached to the permit.

#### **4. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7am and 6pm

Saturday - 9am to 6pm

Sundays and Public Holidays - 10am to 6pm

#### **5. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of the Manager Infrastructure and Engineering is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

## **6. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS**

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements and the Council's policy - 27-Rfx-012 - Standards for Surface Reinstatement of Works in the Road Service. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

## **7. SOIL AND WATER MANAGEMENT CONTROL PLAN**

Prior to the commencement of works, a site management plan must be submitted detailing how soil and water must be managed on the site during the construction process. The management plan must include the following:

- a. allotment boundaries, contours, approximate grades of slope and directions of fall.
- b. location of adjoining roads, impervious surfaces, underground services and existing drainage.
- c. location and types of all existing natural vegetation, the proposed location of topsoil stockpiles and the limit of clearing, grading and filling.
- d. critical natural areas such as drainage lines, cliffs, wetlands and unstable ground.
- e. the estimated dates for the start and finish of the works.
- f. the erosion control practices to be used on the site such as cut off drains, fencing off areas to be undisturbed, revegetation program and so on.
- g. the sediment control practices to be used on site such as silt fencing, stabilised site access, filter screens for inlets to the drainage system, sediment traps and so on.
- h. timing of the site rehabilitation or landscaping program.
- i. outline of the maintenance program for the erosion and sediment controls.

Works must not commence prior to the approval of the Soil and Water Management Control Plan by the General Manager Infrastructure and Assets Network. The Plan must be implemented and maintained during construction to ensure that soil erosion is to be appropriately managed.

## **8. FACILITIES AND HIGHWAYS BY-LAW**

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). No such items are to be placed within the road reserve without approval.

## **9. CONSENT PURSUANT TO SECTION 14 OF THE *URBAN DRAINAGE ACT 2013***

Prior to the commencement of any works, the applicant must apply for, and be issued with the General Manager's consent to undertake works affecting the watercourse being part of the public stormwater system pursuant to section 14 of the *Urban Drainage Act 2013*.

The applicant must provide a written description of the proposed works and any associated plans.

## **10. SUBMISSION AND APPROVAL OF PLANS**

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the General Manager Infrastructure and Assets Network for approval. Such plans and specifications must:

- a. Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
  - i. Electricity infrastructure including street lighting.
  - ii. Communications infrastructure and evidence of compliance with the 'fibre-ready' requirements of National Broadband Network.
  - iii. Evidence of assessment by TasGas Networks re provision of reticulated gas network.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
  - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
  - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion and Final inspections.

## **11. CONSTRUCTION OF WORKS**

Private and public infrastructure works must be constructed in accordance with plans and specification approved by the General Manager Infrastructure and Assets Network.

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- a. Stormwater
  - i. Provision of a public drainage system to drain all roadways, footpaths and nature strips within the road reserves and all land draining onto the road reserve including a gross pollutant trap and all necessary works at the proposed discharge to Kings Meadows Rivulet to prevent erosion and scour,
  - ii. Provision of a suitably sized connection to the lowest point of Lot 1,
  - iii. Provision of an overland flow path for flows up to a 100 year ARI storm event.

- b. Roads
  - i. Provision of a fully constructed road 8.9m wide (measured from the face of kerb to the face of kerb) for the entire length of all the property frontages with a constructed turning head, complete with KC type kerb and channel,
  - ii. Provision of a 1,500mm wide footpath located on one side of the road and all necessary pedestrian kerb ramps,
  - iii. Provision of a single vehicular crossing for each lot within the subdivision,
  - iv. Provision of all necessary line marking, signage and other traffic control devices.
- c. Electricity, Communications and Other Utilities
  - i. An underground reticulated electricity system and public street lighting scheme must be provided to service all lots and installed to the approval of the Responsible Authority,
  - ii. An underground telecommunications system must be provided to service all lots and installed to the approval of the Responsible Authority,

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

- a. Construction requirements,
- b. Appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities,
- c. Construction Audit inspections,
- d. Practical Completion and after a 12 months defects liability period the Final Inspection and Hand-Over.

## 12. EASEMENTS

Easements are required over all the Council's and third party services located in private property. The minimum width of any easement must be 3m for the Council's (public) mains. A greater width will be required in line with the LCC document *How close can I build to a Council Service?* where the internal diameter of the pipe is greater than 475mm or where the depth of the pipe exceeds 2.1m. A lesser width may be approved for a private service prior to the lodgement of a final plan of survey.

## 13. CONVEYANCE OF ROADS

All roads in the Subdivision must be conveyed to the Council upon the issue by the General Manager Infrastructure and Assets Network, of the Certificate under section 10(7) of the *Local Government (Highways) Act 1962*. All costs involved in this procedure must be met by the subdivider.

## 14. COMPLETION OF WORKS

All works must be carried out to the Council's standards and to the satisfaction of the General Manager Infrastructure and Assets Network and under the direct supervision of a civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to the Council's standards will be required prior to issue of the Certificate of Practical Completion.

#### **15. AS CONSTRUCTED PLANS**

An *as constructed* plan must be provided in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure and Assets Network.

#### **16. NO BURNING OF WASTE**

No burning of any waste materials, including removed vegetation, generated by the development process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

#### **17. PROTECTION OF PUBLIC OPEN SPACE**

The Public Open Space is to be protected from damage during the construction works by ensuring that:

- a. prior to commencing any work on the subject site the owner must erect fencing on the boundary between the Public Open Space and the subject site.
- b. no building material, stockpiles, skip bins or machinery are to be stored on the Public Open Space.
- c. no excavation or fill works within the subject site are permitted to extend into, impact upon the stability of, or reduce the ability of the Council to maintain, the Public Open Space.
- d. no access to the subject site is permitted via the Public Open Space without express written consent from the General Manager Infrastructure and Assets Network.
- e. where permission is granted to access subject site via the Public Open Space, any and all damage caused to the Public Open Space is to be remediated within the timeframe specified in the written consent to access.

#### **18. PAYMENT IN LIEU OF PUBLIC OPEN SPACE**

Prior to the sealing of the Final Plan of Survey, the developer must pay to the Council a sum equivalent to 5% of the unimproved value of the approved lots (Lot 1) shown on the final plan. The valuation shall be determined by a registered land valuer and must be not more than 12 months old at the time of the sealing of the final plan. Valuations are to be procured at the subdivider's expense.

#### **19. STREET LANDSCAPING PLAN**

Prior to the commencement of works, a landscape plan must be prepared by a suitably qualified person and submitted to the Council. Once approved by the Council, it will form part of this permit. The approved landscaping of the site must:

- a. be completed prior to the sealing of the Final plan of Survey.
- b. provide shade trees on one side of the road of an approved species with a minimum planted height of 2.5m, a minimum trunk diameter of 25mm (measured 1m above the surface) and at an average spacing of one per 20m of frontage.
- c. have each shade tree provided with a means of irrigation, a root guard to prevent damage to adjoining infrastructure and an anti-vandalism tie down to prevent removal.
- d. be coordinated with the construction plans of underground services and pavement works so as to provide sufficient clearances around each shade tree.

#### **20. FINAL PLAN OF SURVEY**

The Final Plan will not be sealed until all conditions have been complied with.



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**Notes**

A. General

*This permit was issued based on the proposal documents submitted for DA0760/2021. You should contact the Council with any other use or developments, as they may require the separate approval of the Council. The Council's planning staff can be contacted on 6323 3000.*

*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.*

B. Restrictive Covenants

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

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**Councillor D H McKenzie withdrew from the Meeting at 2:04pm**

**James Stewart (on behalf of Woolcott Surveys) spoke for the Recommendation**

**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor A G Harris, seconded Councillor P S Spencer.**

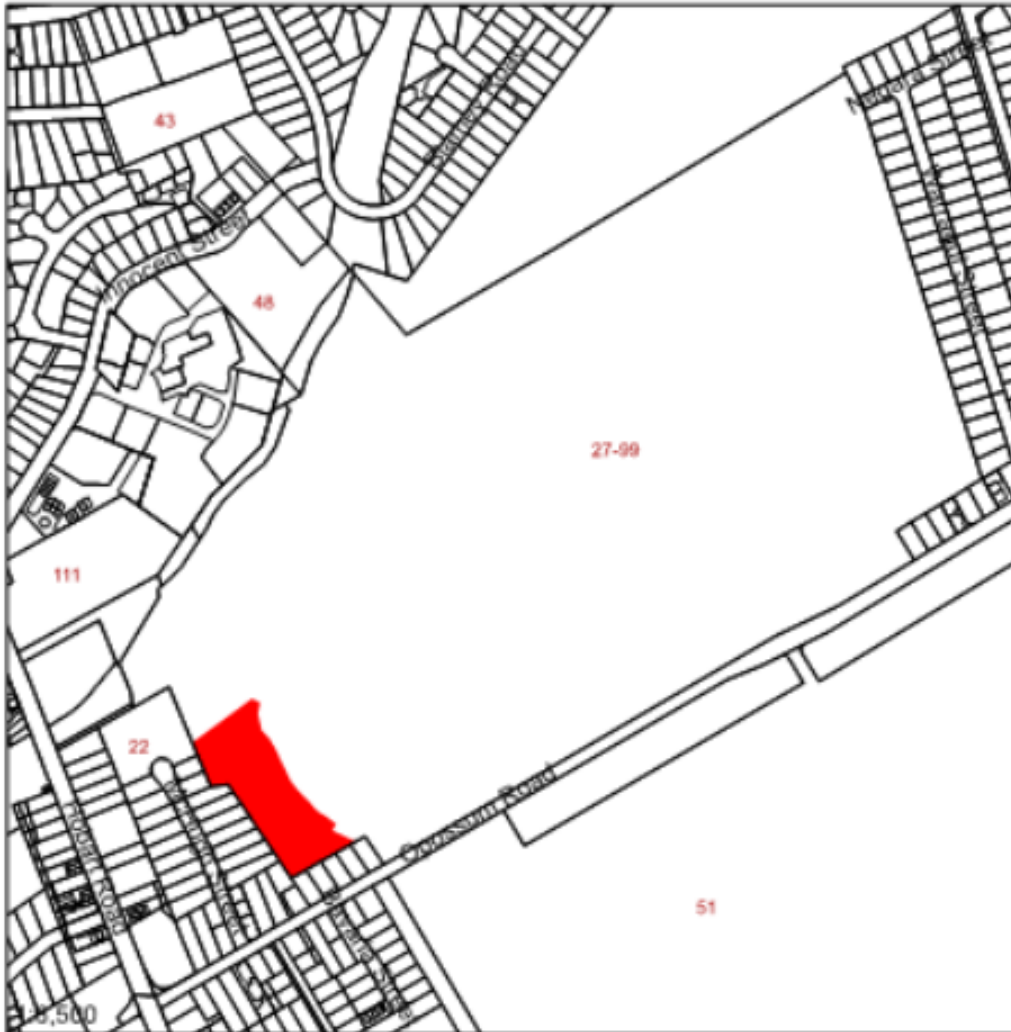
**That Council:**

- 1. pursuant to the former sections 33(3) and 34 of the *Land Use Planning and Approvals Act 1993*, initiates Amendment 71 to the Launceston Interim Planning Scheme 2015 for a partial rezoning of land from Recreation to General Residential at 27-99 Opossum Road, King Meadows (CT198059/1) as shown below:**

# Launceston Interim Planning Scheme 2015 AMENDMENT 71

Rezoning part of 27-99 Opossum Road from Recreation to General Residential

Amend the interim planning scheme maps as below:



Zoning  General Residential

THE COMMON SEAL  
of the City of  
Launceston was  
hereunto affixed in the  
presences of: -

Michael Stretton  
Chief Executive Officer

Date

Service Layer Credits:

2. pursuant to the former section 35(1) of the *Land Use Planning and Approvals Act 1993*, certifies the draft amendment 71;
3. in accordance with former section 38(1)(a) of the *Land Use Planning and Approvals Act 1993* determines the period for public exhibition to be 28 days;
4. pursuant to the former section 43A of the *Land Use Planning and Approvals Act 1993*, approves DA0760/2021 to subdivide one lot into three including the construction of a road 27-99 Opossum Road, King Meadows (CT198059/1) subject to the following conditions:

**1. ENDORSED PLANS AND DOCUMENTS**

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Manager City Development unless modified by a condition of the Permit:

- a. Subdivision Proposal Plan, prepared by Woolcott Surveys, Job No. L191207, Edition V03, Sheet 2/7, dated 07/02/22.
- b. Stage 2: Opossum Road Lot Access Road and Concept Services Plan, prepared by Hydrodynamica, Drawing No. 332.31-SK02, Revision D, dated 23/03/2022.
- c. Stage 2: Opossum Road Lot Access Road & Concept Services Plan, prepared by Hydrodynamica, Drawing No. 332.31-SK03, Revision A, dated 23/03/2022.
- d. Stormwater Report, prepared by Hydrodynamica, dated 31/03/2022.
- e. Traffic Impact Assessment, prepared by AH, Revision B, dated December 2021.
- f. Bushfire Hazard Exemption Report, prepared by Woolcott Surveys, Version 1.0, date 02/12/2021.

**2. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

**3. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2021/02264-LCC, 06/01/2022 and attached to the permit.

**4. HOURS OF CONSTRUCTION**

Construction works must only be carried out between the hours of:

Monday to Friday - 7am and 6pm

Saturday - 9am to 6pm

Sundays and Public Holidays - 10am to 6pm

**5. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of the Manager Infrastructure and Engineering is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

#### **6. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS**

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements and the Council's policy - 27-Rfx-012 - Standards for Surface Reinstatement of Works in the Road Service. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

#### **7. SOIL AND WATER MANAGEMENT CONTROL PLAN**

Prior to the commencement of works, a site management plan must be submitted detailing how soil and water must be managed on the site during the construction process. The management plan must include the following:

- a. allotment boundaries, contours, approximate grades of slope and directions of fall.
- b. location of adjoining roads, impervious surfaces, underground services and existing drainage.
- c. location and types of all existing natural vegetation, the proposed location of topsoil stockpiles and the limit of clearing, grading and filling.
- d. critical natural areas such as drainage lines, cliffs, wetlands and unstable ground.
- e. the estimated dates for the start and finish of the works.
- f. the erosion control practices to be used on the site such as cut off drains, fencing off areas to be undisturbed, revegetation program and so on.
- g. the sediment control practices to be used on site such as silt fencing, stabilised site access, filter screens for inlets to the drainage system, sediment traps and so on.
- h. timing of the site rehabilitation or landscaping program.
- i. outline of the maintenance program for the erosion and sediment controls.

Works must not commence prior to the approval of the Soil and Water Management Control Plan by the General Manager Infrastructure and Assets Network. The Plan must be implemented and maintained during construction to ensure that soil erosion is to be appropriately managed.

#### **8. FACILITIES AND HIGHWAYS BY-LAW**

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). No such items are to be placed within the road reserve without approval.

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Prior to the commencement of any works, the applicant must apply for, and be issued with the General Manager's consent to undertake works affecting the watercourse being part of the public stormwater system pursuant to section 14 of the *Urban Drainage Act 2013*.

The applicant must provide a written description of the proposed works and any associated plans.

#### **10. SUBMISSION AND APPROVAL OF PLANS**

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the General Manager Infrastructure and Assets Network for approval. Such plans and specifications must:

- a. Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
  - i. Electricity infrastructure including street lighting.
  - ii. Communications infrastructure and evidence of compliance with the 'fibre-ready' requirements of National Broadband Network.
  - iii. Evidence of assessment by TasGas Networks re provision of reticulated gas network.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
  - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
  - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion and Final inspections.

#### **11. CONSTRUCTION OF WORKS**

Private and public infrastructure works must be constructed in accordance with plans and specification approved by the General Manager Infrastructure and Assets Network.

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- a. Stormwater
  - i. Provision of a public drainage system to drain all roadways, footpaths and nature strips within the road reserves and all land draining onto the road reserve including a gross pollutant trap and all necessary works at the proposed discharge to Kings Meadows Rivulet to prevent erosion and scour,
  - ii. Provision of a suitably sized connection to the lowest point of Lot 1,
  - iii. Provision of an overland flow path for flows up to a 100 year ARI storm event.
- b. Roads
  - i. Provision of a fully constructed road 8.9m wide (measured from the face of kerb to the face of kerb) for the entire length of all the property frontages with a constructed turning head, complete with KC type kerb and channel,
  - ii. Provision of a 1,500mm wide footpath located on one side of the road and all necessary pedestrian kerb ramps,
  - iii. Provision of a single vehicular crossing for each lot within the subdivision,
  - iv. Provision of all necessary line marking, signage and other traffic control devices.
- c. Electricity, Communications and Other Utilities
  - i. An underground reticulated electricity system and public street lighting scheme must be provided to service all lots and installed to the approval of the Responsible Authority,
  - ii. An underground telecommunications system must be provided to service all lots and installed to the approval of the Responsible Authority,

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

- a. Construction requirements,
- b. Appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities,
- c. Construction Audit inspections,
- d. Practical Completion and after a 12 months defects liability period the Final Inspection and Hand-Over.

## 12. EASEMENTS

Easements are required over all the Council's and third party services located in private property. The minimum width of any easement must be 3m for the Council's (public) mains. A greater width will be required in line with the LCC document *How close can I build to a Council Service?* where the internal diameter of the pipe is greater than 475mm or where the depth of the pipe exceeds 2.1m. A lesser width may be approved for a private service prior to the lodgement of a final plan of survey.

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All roads in the Subdivision must be conveyed to the Council upon the issue by the General Manager Infrastructure and Assets Network, of the Certificate under section 10(7) of the *Local Government (Highways) Act 1962*. All costs involved in this procedure must be met by the subdivider.

### **14. COMPLETION OF WORKS**

All works must be carried out to the Council's standards and to the satisfaction of the General Manager Infrastructure and Assets Network and under the direct supervision of a civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to the Council's standards will be required prior to issue of the Certificate of Practical Completion.

### **15. AS CONSTRUCTED PLANS**

An *as constructed* plan must be provided in accordance with the Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure and Assets Network.

### **16. NO BURNING OF WASTE**

No burning of any waste materials, including removed vegetation, generated by the development process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

### **17. PROTECTION OF PUBLIC OPEN SPACE**

The Public Open Space is to be protected from damage during the construction works by ensuring that:

- a. prior to commencing any work on the subject site the owner must erect fencing on the boundary between the Public Open Space and the subject site.
- b. no building material, stockpiles, skip bins or machinery are to be stored on the Public Open Space.
- c. no excavation or fill works within the subject site are permitted to extend into, impact upon the stability of, or reduce the ability of the Council to maintain, the Public Open Space.
- d. no access to the subject site is permitted via the Public Open Space without express written consent from the General Manager Infrastructure and Assets Network.
- e. where permission is granted to access subject site via the Public Open Space, any and all damage caused to the Public Open Space is to be remediated within the timeframe specified in the written consent to access.

### **18. PAYMENT IN LIEU OF PUBLIC OPEN SPACE**

Prior to the sealing of the Final Plan of Survey, the developer must pay to the Council a sum equivalent to 5% of the unimproved value of the approved lots (Lot 1) shown on the final plan. The valuation shall be determined by a registered land valuer and must be not more than 12 months old at the time of the sealing of the final plan. Valuations are to be procured at the subdivider's expense.

#### 19. STREET LANDSCAPING PLAN

Prior to the commencement of works, a landscape plan must be prepared by a suitably qualified person and submitted to the Council. Once approved by the Council, it will form part of this permit. The approved landscaping of the site must:

- a. be completed prior to the sealing of the Final plan of Survey.
- b. provide shade trees on one side of the road of an approved species with a minimum planted height of 2.5m, a minimum trunk diameter of 25mm (measured 1m above the surface) and at an average spacing of one per 20m of frontage.
- c. have each shade tree provided with a means of irrigation, a root guard to prevent damage to adjoining infrastructure and an anti-vandalism tie down to prevent removal.
- d. be coordinated with the construction plans of underground services and pavement works so as to provide sufficient clearances around each shade tree.

#### 20. FINAL PLAN OF SURVEY

The Final Plan will not be sealed until all conditions have been complied with.

#### Notes

##### A. General

*This permit was issued based on the proposal documents submitted for DA0760/2021. You should contact the Council with any other use or developments, as they may require the separate approval of the Council. The Council's planning staff can be contacted on 6323 3000.*

*The permit lapses after a period of two years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to the Council.*

##### B. Restrictive Covenants

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

**CARRIED 10:0**

FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece

AGAINST VOTE: Nil

ABSENT DUE to DECLARATION of INTEREST: Councillor D H McKenzie



**Councillor D H McKenzie re-attended the Meeting at 2:11pm**

**The Mayor, Councillor A M van Zetten, announced that Council no longer sits as a Planning Authority**

## 10. ANNOUNCEMENTS BY THE MAYOR

### 10.1 Mayor's Announcements

FILE NO: SF2375

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#### Thursday 19 May 2022

- Attended the *Song for a Better World* with the Australian Musical Theatre Festival at the Princess Theatre

#### Friday 20 May 2022

- Attended the *2022 Women's Art Prize Tasmania* at the Queen Victoria Museum and Art Gallery, Inveresk

#### Saturday 21 May 2022

- Attended the Northern Tasmanian Football Association's Aboriginal Round at Rocherlea

#### Sunday 22 May 2022

- Attended the Australian Football League's Hawthorn versus Brisbane match at the University of Tasmania Stadium

#### Friday 27 May 2022

- Attended the *2022 State Budget* lunch in Launceston
- Attended the *40<sup>th</sup> Anniversary of the Country Club Tasmania* at Prospect

#### Sunday 29 May 2022

- Officiated at and participated in the *MS Walk Run and Roll* at the Inveresk Railway Turntable and Roundhouse

#### Wednesday 1 June 2022

- Attended the *Working in the Disability Sector Graduation* at the Door of Hope Conference Centre
-

## 11. COUNCILLORS' REPORTS

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended).*

### 11.1.1 Councillor A G Harris

- Participated in the *MS Walk Run and Roll*
- Attended the State Government Budget luncheon
- Attended the Local Government Association of Tasmania's Climate Change Conference
- Attended the opening of the *ABCDE* mural painted at the Kings Meadows High School

### 11.1.2 Councillor A E Dawkins

- Attended the *Women's Art Prize* and noted that voting is still open for the People's Choice Award

### 11.1.3 Councillor D H McKenzie

- Attended the *Simultaneous Storytime* at the Northern Suburbs Community Centre

## 12. QUESTIONS BY COUNCILLORS

### 12.1 Councillors' Questions on Notice

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 30*

*(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be provided in writing).*

**No Councillors' Questions on Notice were identified as part of these Minutes**

### 12.2 Councillors' Questions Without Notice

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 29*

*(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting).*

**No Councillors' Questions Without Notice were identified as part of these Minutes**

**13. COMMITTEE REPORTS**

**13.1 Cataract Gorge Reserve Advisory Committee Meeting - 12 April 2022**

**FILE NO:** SF0839

**AUTHOR:** Anthea Rooney (Council and Committees Officer)

**GENERAL MANAGER APPROVAL:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To receive a report from the Cataract Gorge Reserve Advisory Committee Meeting held on 12 April 2022.

**RECOMMENDATION:**

That Council receives the report from the Cataract Gorge Reserve Advisory Committee Meeting held on 12 April 2022.

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**DECISION:** 2 June 2022

**MOTION**

**Moved Councillor T G Walker, seconded Councillor A G Harris.**

**That Council receives the report from the Cataract Gorge Reserve Advisory Committee Meeting held on 12 April 2022.**

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece

**AGAINST VOTE:** Nil

**13.2 Northern Youth Coordinating Committee Meeting - 3 May 2022**

**FILE NO:** SF0136

**AUTHOR:** Claudia Taylor (Youth Development Officer)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

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**DECISION STATEMENT:**

To receive a report from the Northern Youth Coordinating Committee's regular Meeting held on 3 May 2022.

**RECOMMENDATION:**

That Council receives the report from the Northern Youth Coordinating Committee Meeting held on 3 May 2022.

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**DECISION: 2 June 2022**

**MOTION**

**Moved Deputy Mayor Councillor D C Gibson, seconded Councillor A G Harris.**

**That Council receives the report from the Northern Youth Coordinating Committee Meeting held on 3 May 2022.**

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece

**AGAINST VOTE:** Nil

**13.3 Heritage Advisory Committee Meeting - 11 May 2022**

**FILE NO:** SF2965

**AUTHOR:** Tracey Mallett (Manager Liveable Communities)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

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**DECISION STATEMENT:**

To receive a report from the Heritage Advisory Committee Meeting held on 11 May 2022.

**RECOMMENDATION:**

That Council receives the report from the Heritage Advisory Committee Meeting held on 11 May 2022.

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**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor T G Walker.**

**That Council receives the report from the Heritage Advisory Committee Meeting held on 11 May 2022.**

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece  
**AGAINST VOTE:** Nil

**13.4 Audit Panel Meeting - 20 May 2022**

**FILE NO:** SF3611

**AUTHOR:** Paul Gimpl (Chief Financial Officer)

**GENERAL MANAGER APPROVAL:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To receive a report from the Audit Panel Meeting held on 20 May 2022.

**RECOMMENDATION:**

That Council receives the report from the Audit Panel Meeting held on 20 May 2022.

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**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor T G Walker.**

**That Council receives the report from the Audit Panel Meeting held on 20 May 2022.**

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece  
**AGAINST VOTE:** Nil

**14. COMMUNITY AND PLACE NETWORK**

**14.1 Small Event Sponsorship Round 1 2022/2023**

**FILE NO:** SF7403

**AUTHOR:** Stephanie Berns (Grants and Sponsorship Officer)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

**DECISION STATEMENT:**

To consider pre-committing event sponsorship support for Small Events (Round 1) 2022/2023.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

**RECOMMENDATION:**

That Council approves the following Small Event Sponsorship Applications to receive the recommended sponsorship amounts.

<b>Organisation</b>	<b>Event</b>	<b>Score</b>	<b>\$Request</b>	<b>\$Assess</b>	<b>\$Recom</b>
Youth Spectacular Inc.	<i>Youth Spectacular</i>	82%	\$5,000	\$5,000	\$5,000
Lions Club, City of Launceston	<i>Lions Club City of Launceston Christmas Parade</i>	82%	\$5,000	\$5,000	\$5,000
Beaker Street Ltd.	<i>Beaker Street Festival Fermentation Trail</i>	81%	\$5,000	\$5,000	\$5,000
Launceston Festival of Dance Inc.	<i>Launceston Festival of Dance</i>	81%	\$5,000	\$5,000	\$5,000
Tasmanian Poetry Festival Inc.	<i>Tasmanian Poetry Festival</i>	81%	\$4,000	\$4,000	\$4,000
MOOD Launceston	<i>MOOD Launceston: a queer community event</i>	73%	\$5,000	\$5,000	\$3,750



Organisation	Event	Score	\$Request	\$Assess	\$Recom
The Launceston Players Society (Inc.)	<i>The Complete Works of William Shakespeare (Abridged)</i>	70%	\$5,000	\$5,000	\$3,750
Storylocker	<i>Tasmanian Storytelling Festival</i>	69%	\$5,000	\$5,000	\$3,750
Cancer Council Tasmania	<i>Women's 5km Walk/Run</i>	65%	\$5,000	\$5,000	\$3,750
Clifford Craig Foundation	<i>Run and Walk for your Heart</i>	64%	\$5,000	\$5,000	\$3,750
Emerge Productions	<i>Killers with Benefits</i>	63%	\$5,000	\$5,000	\$3,750
Aeroplane Agency Pty Ltd.	<i>Guts Touring - Launceston leg</i>	58%	\$5,000	\$5,000	\$2,500
<b>Total</b>			<b>\$59,000</b>	<b>\$59,000</b>	<b>\$49,000</b>
<b>2022/2023 Small and Celebratory Event Sponsorship Budget - Round 1</b>					<b>\$43,600</b>
<b>Balance</b>					<b>-\$5,400</b>

Councillor D H McKenzie withdrew from the Meeting at 2:26pm

**DECISION: 9 June 2022**

**MOTION 1**

Moved Councillor K P Stojansek, seconded Councillor A G Harris.

That Council approves the following Small Event Sponsorship Application to receive the recommended sponsorship amount.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Cancer Council of Tasmania	<i>Women's 5km Walk/Run</i>	65%	\$5,000	\$5,000	\$3,750

**CARRIED 10:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece

**AGAINST VOTE:** Nil

**ABSENT DUE to DECLARATION of INTEREST:** Councillor D H McKenzie

Councillor D H McKenzie re-attended the Meeting at 2:26pm

**DECISION:** 2 June 2022

**MOTION 2**

Moved Councillor K P Stojansek, seconded Councillor D C Gibson.

That Council approves the following Small Event Sponsorship Applications to receive the recommended sponsorship amounts.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Youth Spectacular Inc.	<i>Youth Spectacular</i>	82%	\$5,000	\$5,000	\$5,000
Lions Club, City of Launceston	<i>Lions Club City of Launceston Christmas Parade</i>	82%	\$5,000	\$5,000	\$5,000
Beaker Street Ltd.	<i>Beaker Street Festival Fermentation Trail</i>	81%	\$5,000	\$5,000	\$5,000
Launceston Festival of Dance Inc.	<i>Launceston Festival of Dance</i>	81%	\$5,000	\$5,000	\$5,000
Tasmanian Poetry Festival Inc.	<i>Tasmanian Poetry Festival</i>	81%	\$4,000	\$4,000	\$4,000
MOOD Launceston	<i>MOOD Launceston: a queer community event</i>	73%	\$5,000	\$5,000	\$3,750
The Launceston Players Society (Inc.)	<i>The Complete Works of William Shakespeare (Abridged)</i>	70%	\$5,000	\$5,000	\$3,750
Storylocker	<i>Tasmanian Storytelling Festival</i>	69%	\$5,000	\$5,000	\$3,750
Clifford Craig Foundation	<i>Run and Walk for your Heart</i>	64%	\$5,000	\$5,000	\$3,750
Emerge Productions	<i>Killers with Benefits</i>	63%	\$5,000	\$5,000	\$3,750
Aeroplane Agency Pty Ltd.	<i>Guts Touring - Launceston leg</i>	58%	\$5,000	\$5,000	\$2,500
<b>Total</b>			<b>\$59,000</b>	<b>\$59,000</b>	<b>\$49,000</b>
<b>2022/2023 Small and Celebratory Event Sponsorship Budget - Round 1</b>					<b>\$43,600</b>
<b>Balance</b>					<b>-\$5,400</b>

**CARRIED 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece**

**AGAINST VOTE: Nil**

**14.2 Major Event Sponsorship Round 1 2022/2023**

**FILE NO:** SF7404

**AUTHOR:** Stephanie Berns (Grants and Sponsorship Officer)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

**DECISION STATEMENT:**

To consider pre-committing event sponsorship support for Major Events (Round 1) 2022/2023.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

**RECOMMENDATION:**

That Council approves the following Major Event Sponsorship Applications to receive the recommended sponsorship amounts.

<b>Organisation</b>	<b>Event</b>	<b>Score</b>	<b>\$Request</b>	<b>\$Assess</b>	<b>\$Recom</b>
Launceston Musical Society	<i>Elf - The Musical</i> (Level 1)	86%	\$12,500	\$12,500	\$12,500
Encore Theatre Company Inc.	<i>Jersey Boys</i> (Level 2)	83%	\$15,000	\$15,000	\$15,000
Tasmanian AgriFood Network	<i>agriCULTURED</i> (Level 1)^	81%	\$12,500	\$12,500	\$12,500
Veterans Cricket Tasmania (Inc.)	Veterans Cricket Australia Over 70s National Championships (Level 1)	78%	\$11,000	\$11,000	\$8,250
GTR Events	<i>Tour of Tasmania 2022</i> (Level 1)	73%	\$12,500	\$12,500	\$9,375
Rotary Club of Central Launceston	<i>Tamar Valley Cycle Challenge 2022</i> (Level 1)^	73%	\$12,500	\$12,500	\$9,375
Thai Association of Tasmania Inc.	Thai Food and Culture 2022 Festival (Level 1)	69%	\$10,000	\$10,000	\$7,500

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Launceston International Bowls Classic by East Launceston Bowling and Community Club	Launceston International Bowls Classic (Level 1)**	69%	\$17,860	\$12,500	\$9,375
Tamar Community Peace Trust	2022 Tamar Valley Peace Festival (Level 1)	63%	\$12,500	\$12,500	\$9,375
Tassie Trail Fest	Tassie Trail Fest 2022 (Level 1)	59%	\$12,500	\$12,500	\$6,250
Launceston City Cycling Club	Launceston City Cycling Club 2 Day Classic (Level 1)	55%	\$12,500	\$12,500	\$6,250
<b>Total</b>			<b>\$141,360</b>	<b>\$136,000</b>	<b>\$105,750</b>
<b>2022/2023 Major Event Sponsorship Budget - Round 1</b>					<b>\$84,000</b>
<b>Balance</b>					<b>-\$21,750</b>

Note - there are two levels in this category

Level 1 - \$5,001 up to \$12,500 and Level 2 - \$12,500 up to \$20,000

^ Chris Griffin (Tourism Northern Tasmania) abstained from assessment of Tamar Valley Cycle Challenge 2022 (Rotary Club of Central Launceston Incorporated) and AgriCULTURED (Tasmanian AgriFood Network).

^^ Councillor Alan Harris abstained from assessment of Tamar Valley Cycle Challenge 2022 (Rotary Club of Central Launceston Incorporated)

\*\* Application assessed at Level 1 \$12,500, not Level 2 \$20,000 as the panel deemed the event to be a Level 1 event.

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**Councillor A G Harris withdrew from the Meeting at 2:32pm**

**DECISION: 2 June 2022**

**MOTION 1**

Moved Councillor K P Stojansek, seconded Councillor P S Spencer.

That Council approves the following Major Event Sponsorship Applications to receive the recommended sponsorship amount.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Rotary Club of Central Launceston	<i>Tamar Valley Cycle Challenge 2022 (Level 1)</i> <sup>^^</sup>	73%	\$12,500	\$12,500	\$9,375

**CARRIED 10:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor T G Walker and Councillor K M Preece

**AGAINST VOTE:** Nil

**ABSENT DUE to DECLARATION OF INTEREST:** Councillor A G Harris

Deputy Mayor Councillor D C Gibson withdrew from the Meeting at 2:34pm

**DECISION: 9 June 2022**

**MOTION 2**

Moved Councillor K P Stojansek, seconded Councillor P S Spencer.

That Council approves the following Major Event Sponsorship Applications to receive the recommended sponsorship amount.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Encore Theatre Company Inc.	<i>Elf - The Musical (Level 1)</i>	86%	\$12,500	\$12,500	\$12,500

**CARRIED 9:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece

**AGAINST VOTE:** Nil

**ABSENT DUE to DECLARATION OF INTEREST:** Deputy Mayor Councillor D C Gibson

**ABSENT at TIME of VOTE:** Councillor A G Harris

**Deputy Mayor Councillor D C Gibson re-attended the Meeting at 2:34 pm  
Councillor A G Harris re-attended the Meeting at 2:34 pm**

**DECISION: 9 June 2022**

**MOTION 3**

Moved Councillor K P Stojansek, seconded Councillor A G Harris.

That Council approves the following Major Event Sponsorship Applications to receive the recommended sponsorship amounts.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Launceston Musical Society	<i>Elf - The Musical</i> (Level 1)	86%	\$12,500	\$12,500	\$12,500
Tasmanian AgriFood Network	<i>agriCULTURED</i> (Level 1)^	81%	\$12,500	\$12,500	\$12,500
Veterans Cricket Tasmania (Inc.)	Veterans Cricket Australia Over 70s National Championships (Level 1)	78%	\$11,000	\$11,000	\$8,250
GTR Events	<i>Tour of Tasmania 2022</i> (Level 1)	73%	\$12,500	\$12,500	\$9,375
Thai Association of Tasmania Inc.	Thai Food and Culture 2022 Festival (Level 1)	69%	\$10,000	\$10,000	\$7,500
Launceston International Bowls Classic by East Launceston Bowling and Community Club	Launceston International Bowls Classic (Level 1)**	69%	\$17,860	\$12,500	\$9,375
Tamar Community Peace Trust	<i>2022 Tamar Valley Peace Festival</i> (Level 1)	63%	\$12,500	\$12,500	\$9,375
Tassie Trail Fest	<i>Tassie Trail Fest 2022</i> (Level 1)	59%	\$12,500	\$12,500	\$6,250
Launceston City Cycling Club	Launceston City Cycling Club 2 Day Classic (Level 1)	55%	\$12,500	\$12,500	\$6,250
<b>Total</b>			<b>\$141,360</b>	<b>\$136,000</b>	<b>\$105,750</b>
<b>2022/2023 Major Event Sponsorship Budget - Round 1</b>					<b>\$84,000</b>
<b>Balance</b>					<b>-\$21,750</b>



*Note - there are two levels in this category*

*Level 1 - \$5,001 up to \$12,500 and Level 2 - \$12,500 up to \$20,000*

*^ Chris Griffin (Tourism Northern Tasmania) abstained from assessment of Tamar Valley Cycle Challenge 2022 (Rotary Club of Central Launceston Incorporated) and AgriCULTURED (Tasmanian AgriFood Network).*

*^^ Councillor Alan Harris abstained from assessment of Tamar Valley Cycle Challenge 2022 (Rotary Club of Central Launceston Incorporated)*

*\*\* Application assessed at Level 1 \$12,500, not Level 2 \$20,000 as the panel deemed the event to be a Level 1 event.*

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece  
**AGAINST VOTE:** Nil

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**14.3 Special Event Sponsorship - 2022/2023**

**FILE NO:** SF5892

**AUTHOR:** Stephanie Berns (Grants and Sponsorship Officer)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

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**DECISION STATEMENT:**

To consider Special Event Sponsorship for *Launnie Can Dance*.

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

**RECOMMENDATION:**

That Council approves the following Special Event Sponsorship application to receive the recommended sponsorship amount as detailed below:

<b>Organisation</b>	<b>Event</b>	<b>Score</b>	<b>\$Request</b>	<b>\$Assess</b>	<b>\$Recom</b>
Assembly 197 (Tasdance)	<i>Launnie Can Dance</i>	76%	\$40,000	\$30,000	\$22,500
<b>Total</b>			<b>\$40,000</b>	<b>\$30,000</b>	<b>\$22,500</b>

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**DECISION:** 2 June 2022

**MOTION**

Moved Councillor K P Stojansek, seconded Councillor A G Harris.

That Council approves the following Special Event Sponsorship application to receive the recommended sponsorship amount as detailed below:

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Assembly 197 (TasDance)	<i>Launnie Can Dance</i>	76%	\$40,000	\$30,000	\$22,500
Total			\$40,000	\$30,000	\$22,500

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece  
**AGAINST VOTE:** Nil

#### 14.4 Community Grants 2021/2022 Round 2

**FILE NO:** SF7273

**AUTHOR:** Stephanie Berns (Grants and Sponsorship Officer)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

#### DECISION STATEMENT:

To consider applications for Community Grants received in Round 2, 2021/2022.

#### PREVIOUS COUNCIL CONSIDERATION:

Council - 22 October 2019 - Agenda Item 15.2 - Community Grants (Organisations) Policy Review (05-PI-018)

Council - 22 October 2019 - Agenda Item 15.1 - Community Grants (Individuals/Teams/Groups) Policy Review (05-PI-017)

#### RECOMMENDATION:

That Council approves the following organisations receive the recommended grant amounts:

Organisation	Project/Activity	Score	Requested \$	Recommended \$
The Men's Table Ltd.	<i>The David Peach Fund - Men's Tables</i>	85%	\$5,000	\$5,000
Just Cats Inc.	<i>Closing the Colony Project</i>	84%	\$5,000	\$5,000
Thai Association of Tasmania Inc.	Traditional Thai Performing Arts Training	82%	\$2,500	\$2,500
Reclink Australia	Reclink Youth - Adventure, Resilience and Wellbeing	81%	\$4,968	\$4,968
Stompin'	<i>Small But Mighty - Primary Stompin' Project</i>	81%	\$5,000	\$5,000
Launceston Improvised Music Association (LIMA)	LIMA Improvised Music Workshops	61%	\$5,000	\$3,750
Citizen Tasmania	<i>None a Week</i>	73%	\$5,000	\$3,750
St John Ambulance Tasmania	St John Ambulance CPR Awareness and DRSABCD Visual Action Place	72%	\$4,185	\$3,139

Multicultural Council of Tasmania	Community Forum - Launceston	65%	\$5,000	\$3,750
<b>TOTAL</b>			<b>\$41,653</b>	<b>\$36,857</b>
<b>TOTAL AVAILABLE</b>				<b>\$37,091*</b>
<b>BALANCE</b>				<b>\$234</b>

\* Includes available budget of \$2,091 remaining from Round 1 2021/2022.

**DECISION: 2 June 2022**

**MOTION**

Moved Councillor K P Stojansek, seconded Councillor P S Spencer.

That Council approves the following organisations receive the recommended grant amounts:

Organisation	Project/Activity	Score	Requested \$	Recommended \$
The Men's Table Ltd.	The <i>David Peach Fund</i> - Men's Tables	85%	\$5,000	\$5,000
Just Cats Inc.	<i>Closing the Colony Project</i>	84%	\$5,000	\$5,000
Thai Association of Tasmania Inc.	Traditional Thai Performing Arts Training	82%	\$2,500	\$2,500
Reclink Australia	Reclink Youth - Adventure, Resilience and Wellbeing	81%	\$4,968	\$4,968
Stompin'	<i>Small But Mighty</i> - Primary Stompin' Project	81%	\$5,000	\$5,000
Launceston Improvised Music Association (LIMA)	LIMA Improvised Music Workshops	61%	\$5,000	\$3,750
Citizen Tasmania	<i>None a Week</i>	73%	\$5,000	\$3,750
St John Ambulance Tasmania	St John Ambulance CPR Awareness and DRSABCD Visual Action Place	72%	\$4,185	\$3,139

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Organisation	Project/Activity	Score	Requested \$	Recommended \$
Multicultural Council of Tasmania	Community Forum - Launceston	65%	\$5,000	\$3,750
<b>TOTAL</b>			<b>\$41,653</b>	<b>\$36,857</b>
<b>TOTAL AVAILABLE</b>				<b>\$37,091*</b>
<b>BALANCE</b>				<b>\$234</b>

\* *Includes available budget of \$2,091 remaining from Round 1 2021/2022.*

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece  
**AGAINST VOTE:** Nil

## 14.5 Review of Terms of Reference for Community Grants Assessment Panel

**FILE NO:** SF0488

**AUTHOR:** Tracey Mallett (Manager Liveable Communities)

**GENERAL MANAGER APPROVAL:** Dan Ryan (Community and Place Network)

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### **DECISION STATEMENT:**

To consider adoption of the Terms of Reference for the Community Grants Assessment Panel.

### **RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas) - section 24*

### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 7 February 2019 - Agenda Item 15.1 - Community Grants Assessment Panel Terms of Reference Update

### **RECOMMENDATION:**

That Council approves the Terms of Reference for the Community Grants Assessment Panel as detailed below:

### ***Community Grants Assessment Panel Terms of Reference***

#### ***PURPOSE:***

The primary purpose of the City of Launceston Community Grants Assessment Panel (the Panel) is to review and assess grant applications in accordance with the Community Grants Policy and Guidelines. The Panel recommendations allow for informed decision making by Council when approving funding allocation for projects.

#### ***OBJECTIVES:***

The primary role of the Panel is to:

- consider the clear community need that may benefit from a grant application.
- review and assess applications on the potential social connection and community participation.
- consider whether the project for which the grant is sought includes clear engagement and collaboration with the community.
- provide recommendations to Council on grants to be approved for funding.

Councillors appointed to the Panel will have a secondary role by providing input into the annual recommendation to Council for community organisations seeking assistance via the Concessional Entry to the Council's Waste Disposal Facilities.

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**MEMBERSHIP:**

The Panel will consist of representatives from the City of Launceston and external stakeholder representatives.

- City of Launceston Councillors (three), nominated and appointed by Council.
- External stakeholder representatives (three), nominated through an Expression of Interest process and appointed by Council.

The Panel will include the Manager Liveable Communities and the Grants and Sponsorship Officer, however, these Officers will not have scoring rights.

**SELECTION CRITERIA:**

Aside from the three Councillors' roles, which will be appointed by Council, eligible external stakeholder representatives of the Panel will be selected based on the following criteria:

- a diverse range of expertise to provide a balance of community experience.
- ability to consider issues in a wider community context.
- good understanding of the key issues and challenges currently facing the community.
- ability to work as part of a team.

**SELECTION PROCESS:**

The Selection Panel for external stakeholder representatives will include the General Manager Community and Place Network, Manager Liveable Communities and the Grants and Sponsorship Officer. This Selection Panel will assess the nominations against the selection criteria and recommend appointment to Council for endorsement.

**TERMS OF APPOINTMENT:**

- The term of appointment will be for a two year period.
- Members completing a two-year term may re-apply for a further two-year term.
- Members can serve a maximum of three terms (six years).
- Members are appointed following a publicly advertised Expressions of Interest process, which will be open for a minimum of 14 days.
- Any member may resign at any time by advising of their resignation to the Committee in writing.
- If a Panel member is absent without notification for two consecutive meetings, the Panel can request that Council declare the position vacant. When a vacancy occurs, the Chair is to report this to the Chief Executive Officer, who will determine the process for filling the vacancy.
- Members are not remunerated for their service to the Panel.

**MEETING ARRANGEMENTS:**

The Panel will meet at least twice a year to coincide with the two grant rounds and at other times as necessary. All grant applications will be assessed in the first instance via an online assessment process, within the time frames nominated below. Panel meetings will provide an opportunity for discussion and review of assessments and to confirm recommendations to Council.

**MEETING QUORUM:**

An absolute majority of four members is considered a quorum for meetings of the Panel, regardless of the number of Councillors and external stakeholder representatives in attendance.



**MEETING NOTICES:**

All Panel members will be provided a secure login to the online grants management software. Applications can be read and assessed within this platform.

Meeting Agendas will be distributed to all Panel members electronically, at least four clear days, ahead of the scheduled meeting.

**HOW THE PANEL WILL OPERATE:**

The Grants and Sponsorship Officer will coordinate the community grants assessment process:

- The Panel will assess all grant applications through an online assessment process prior to a Panel meeting;
- All Panel members will independently review and assess each grant application in accordance with the Community Grant assessment criteria;
- All Panel members will enter their scores online at least four days before the Panel meeting;
- Once applications have been pre-scored, the Panel will meet to finalise assessment scoring which will determine the applicant's eligibility for funding and form the Panel's recommendation to Council; and
- All final decisions on Community Grant funding will be made by Council and are subject to the available budget for that round.

**CODE OF CONDUCT:**

All Panel members must adhere to the Code of Conduct for Committees. Councillors and the Council's Officers must also adhere to their own relevant Codes of Conduct.

**CONFLICT OF INTEREST:**

If a Panel member has a declared interest in an event or a project, they must declare prior to assessment of the application. Interests will be managed in a way that respects the Panel member and the operation of the Panel. In the event of a conflict of interest, the Panel member with that declared interest will not be required to score that project and will be required to withdraw from the Meeting during the discussions of that project. The declaration of interest will be noted in the report outlining the Panel's recommendation to Council.

**RESOURCES:**

The Grants and Sponsorship Officer will coordinate the assessment process; ensuring Panel members have all the necessary support to undertake the assessment process.

**REVIEW:**

The Terms of Reference, including membership, will be reviewed at least every two years from the date of adoption of this version.

**RELATED POLICIES AND PROCEDURES:**

14-Plx-033 Code of Conduct for Members of Special Committees

22-PI-030 Code of Conduct Policy

14-Plx-029 Community Appointments to Advisory Committees Policy

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**DECISION:** 2 June 2022

**MOTION**

Moved Councillor K P Stojansek, seconded Councillor D H McKenzie.

That Council approves the Terms of Reference for the Community Grants Assessment Panel as detailed below:

***Community Grants Assessment Panel Terms of Reference***

***PURPOSE:***

The primary purpose of the City of Launceston Community Grants Assessment Panel (the Panel) is to review and assess grant applications in accordance with the Community Grants Policy and Guidelines. The Panel recommendations allow for informed decision making by Council when approving funding allocation for projects.

***OBJECTIVES:***

The primary role of the Panel is to:

- consider the clear community need that may benefit from a grant application.
- review and assess applications on the potential social connection and community participation.
- consider whether the project for which the grant is sought includes clear engagement and collaboration with the community.
- provide recommendations to Council on grants to be approved for funding.

Councillors appointed to the Panel will have a secondary role by providing input into the annual recommendation to Council for community organisations seeking assistance via the Concessional Entry to the Council's Waste Disposal Facilities.

***MEMBERSHIP:***

The Panel will consist of representatives from the City of Launceston and external stakeholder representatives.

- City of Launceston Councillors (three), nominated and appointed by Council.
- External stakeholder representatives (three), nominated through an Expression of Interest process and appointed by Council.

The Panel will include the Manager Liveable Communities and the Grants and Sponsorship Officer, however, these Officers will not have scoring rights.

***SELECTION CRITERIA:***

Aside from the three Councillors' roles, which will be appointed by Council, eligible external stakeholder representatives of the Panel will be selected based on the following criteria:

- a diverse range of expertise to provide a balance of community experience.
- ability to consider issues in a wider community context.
- good understanding of the key issues and challenges currently facing the community.
- ability to work as part of a team.

***SELECTION PROCESS:***

The Selection Panel for external stakeholder representatives will include the General Manager Community and Place Network, Manager Liveable Communities and the Grants and Sponsorship Officer. This Selection Panel will assess the nominations against the selection criteria and recommend appointment to Council for endorsement.

***TERMS OF APPOINTMENT:***

- The term of appointment will be for a two year period.
- Members completing a two-year term may re-apply for a further two-year term.
- Members can serve a maximum of three terms (six years).
- Members are appointed following a publicly advertised Expressions of Interest process, which will be open for a minimum of 14 days.
- Any member may resign at any time by advising of their resignation to the Committee in writing.
- If a Panel member is absent without notification for two consecutive meetings, the Panel can request that Council declare the position vacant. When a vacancy occurs, the Chair is to report this to the Chief Executive Officer, who will determine the process for filling the vacancy.
- Members are not remunerated for their service to the Panel.

***MEETING ARRANGEMENTS:***

The Panel will meet at least twice a year to coincide with the two grant rounds and at other times as necessary. All grant applications will be assessed in the first instance via an online assessment process, within the time frames nominated below. Panel meetings will provide an opportunity for discussion and review of assessments and to confirm recommendations to Council.

***MEETING QUORUM:***

An absolute majority of four members is considered a quorum for meetings of the Panel, regardless of the number of Councillors and external stakeholder representatives in attendance.

***MEETING NOTICES:***

All Panel members will be provided a secure login to the online grants management software. Applications can be read and assessed within this platform.

Meeting Agendas will be distributed to all Panel members electronically, at least four clear days, ahead of the scheduled meeting.

***HOW THE PANEL WILL OPERATE:***

The Grants and Sponsorship Officer will coordinate the community grants assessment process:

- The Panel will assess all grant applications through an online assessment process prior to a Panel meeting;
- All Panel members will independently review and assess each grant application in accordance with the Community Grant assessment criteria;
- All Panel members will enter their scores online at least four days before the Panel meeting;

- Once applications have been pre-scored, the Panel will meet to finalise assessment scoring which will determine the applicant's eligibility for funding and form the Panel's recommendation to Council; and
- All final decisions on Community Grant funding will be made by Council and are subject to the available budget for that round.

***CODE OF CONDUCT:***

All Panel members must adhere to the Code of Conduct for Committees. Councillors and the Council's Officers must also adhere to their own relevant Codes of Conduct.

***CONFLICT OF INTEREST:***

If a Panel member has a declared interest in an event or a project, they must declare prior to assessment of the application. Interests will be managed in a way that respects the Panel member and the operation of the Panel. In the event of a conflict of interest, the Panel member with that declared interest will not be required to score that project and will be required to withdraw from the Meeting during the discussions of that project. The declaration of interest will be noted in the report outlining the Panel's recommendation to Council.

***RESOURCES:***

The Grants and Sponsorship Officer will coordinate the assessment process; ensuring Panel members have all the necessary support to undertake the assessment process.

***REVIEW:***

The Terms of Reference, including membership, will be reviewed at least every two years from the date of adoption of this version.

***RELATED POLICIES AND PROCEDURES:***

14-Plx-033 Code of Conduct for Members of Special Committees

22-PI-030 Code of Conduct Policy

14-Plx-029 Community Appointments to Advisory Committees Policy

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece

**AGAINST VOTE:** Nil

**15. INFRASTRUCTURE AND ASSETS NETWORK**

**15.1 Launceston Flood Authority - Appointment of Directors**

**FILE NO:** SF4493

**AUTHOR:** Debbie Pickett (Personal Assistant - Infrastructure & Assets)

**GENERAL MANAGER APPROVAL:** Shane Eberhardt (Infrastructure and Assets Network)

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**DECISION STATEMENT:**

To consider the appointment of a Director to the Launceston Flood Authority.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas) - section 30*

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 16 April 2020 - Agenda Item 18.1 - Adoption of the Launceston Flood Authority Rules 2020

Council - 25 July 2019 - Agenda Item 20.2 - Launceston Flood Authority - Appointment of Directors

**RECOMMENDATION:**

That Council, pursuant to:

1. clause 12.1 of the *Launceston Flood Authority Rules 2020* (ECM Doc Set ID 4273563), appoints Mr Robin McKendrick to the vacant position of Director on the Board of Directors until 25 July 2026.
  2. clause 15 of the *Launceston Flood Authority Rules 2020* approves an annual remuneration of \$3,000 to Mr Robin McKendrick as Director of the Launceston Flood Authority.
-

**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor J G Cox.**

**That Council, pursuant to:**

- 1. clause 12.1 of the *Launceston Flood Authority Rules 2020* (ECM Doc Set ID 4273563), appoints Mr Robin McKendrick to the vacant position of Director on the Board of Directors until 25 July 2026.**
- 2. clause 15 of the *Launceston Flood Authority Rules 2020* approves an annual remuneration of \$3,000 to Mr Robin McKendrick as Director of the Launceston Flood Authority.**

**CARRIED 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece**

**AGAINST VOTE: Nil**

## 16. ORGANISATIONAL SERVICES NETWORK

### 16.1 Public Consultation Feedback - 2022/2023 Budget and Annual Plan

**FILE NO:** SF6939/SF5669

**AUTHOR:** Nathan Williams (Manager Finance)

**GENERAL MANAGER APPROVAL:** Louise Foster (Organisational Services Network)

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#### **DECISION STATEMENT:**

To consider the 2022/2023 proposed budget and annual plan public consultation process, the responses submitted and Council's response to each submission.

#### **RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 21 April 2022 - Agenda Item 14.1 - Draft Proposed 2022/2023 Annual Plan and Statutory Estimates (Budget)

Workshop - 12 May 2022 - Budget, Rate Modeling and Public Consultation Feedback.

#### **RECOMMENDATION:**

That Council:

1. receives the submissions from:
    - (a) John Cashion
    - (b) Anne Veldhuis
    - (c) Wayne Anderson
    - (d) Leigh Murrell
    - (e) David Hamilton
  2. notes that no amendments are proposed to the Draft 2022/2023 Annual Plan or Statutory Estimates (Budget) as a result of the submissions received;
  3. notes that the Council Meeting of 16 June 2022 is the intended date on which the budget will be adopted and the rate will be set.
-

**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor R I Soward, seconded Councillor D H McKenzie.**

**That Council:**

- 1. receives the submissions from:
  - (a) John Cashion**
  - (b) Anne Veldhuis**
  - (c) Wayne Anderson**
  - (d) Leigh Murrell**
  - (e) David Hamilton****
- 2. notes that no amendments are proposed to the Draft 2022/2023 Annual Plan or Statutory Estimates (Budget) as a result of the submissions received;**
- 3. notes that the Council Meeting of 16 June 2022 is the intended date on which the budget will be adopted and the rate will be set.**

**CARRIED 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece**  
**AGAINST VOTE: Nil**



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**16.2 Financial Report to Council - 31 March 2022**

**FILE NO:** SF3611

**AUTHOR:** Nathan Williams (Manager Finance)

**GENERAL MANAGER APPROVAL:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider Council's financial performance for the period ended 31 March 2022.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Audit Panel - 20 May 2022 - Agenda Item 9.1 - Capital Report

Audit Panel - 20 May 2022 - Agenda Item 9.3 - Financial Statements  
(Analysis and Commentary)

**RECOMMENDATION:**

That Council adopts the operational and capital financial reports for the period ended 31 March 2022 and notes that the operational report discloses an underlying surplus of \$1.997m, which is a favourable variance of \$6.603m as compared to the budgeted underlying deficit of \$4.607m.

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**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor D H McKenzie, seconded Councillor A G Harris.**

**That Council adopts the operational and capital financial reports for the period ended 31 March 2022 and notes that the operational report discloses an underlying surplus of \$1.997m, which is a favourable variance of \$6.603m as compared to the budgeted underlying deficit of \$4.607m.**

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece  
**AGAINST VOTE:** Nil

**Councillor R I Soward withdrew from the Meeting at 2.57pm**

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**16.3 Amendment to Fees - Section 205 - *Local Government Act 1993* (Tas) - Public Art**

**FILE NO:** SF5547

**GENERAL MANAGER APPROVAL:** Louise Foster (Organisational Services Network)

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**DECISION STATEMENT:**

To consider an amendment to the development application fees set under section 205 of the *Local Government Act 1993* (Tas) in relation to public art.

**RELEVANT LEGISLATION:**

*Local Government Act 1993* (Tas) - section 205 - Fees and Charges

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 5 May 2022 - Agenda Item 13.2 - Notice of Motion - Councillor A G Harris - Waiving of Development Application Fees for Public Art

**RECOMMENDATION:**

That Council amend the fees set under section 205 of the *Local Government Act 1993* (Tas) to reflect that the fees for development applications, the application fees and the advertising fees, related to public art installations are \$0.

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**Councillor R I Soward re-attended the Meeting at 2.58pm**

**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor A G Harris, seconded Councillor R I Soward.**

**That Council amend the fees set under section 205 of the *Local Government Act 1993* (Tas) to reflect that the fees for development applications, the application fees and the advertising fees, related to public art installations are \$0.**

**CARRIED 11:0**

**FOR VOTE:** Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece  
**AGAINST VOTE:** Nil

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**17. CLOSED COUNCIL**

*This decision requires an absolute majority of Council*

**RECOMMENDATION:**

That Council moves into Closed Session to consider the following matters:

**17.1 Confirmation of the Minutes**

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

**17.2 Councillor's Leave of Absence**

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

(h) applications by councillors for a leave of absence.

**DECISION: 2 June 2022**

**MOTION**

**Moved Councillor R I Soward, seconded Councillor J G Cox.**

**That Council moves into Closed Session.**

**CARRIED BY ABSOLUTE MAJORITY 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece**  
**AGAINST VOTE: Nil**

**Council moved into Closed Session at 3.01pm**

**Council returned to Open Session at 3.04pm**

**17.3 End of Closed Session**

**RECOMMENDATION:**

That, pursuant to Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, resolves to report in Open Session that it has considered the following matters in Closed Session.

<b>Agenda Item</b>	<b>Matter</b>	<b>Brief Description</b>
21.1	<i>Closed Council Minutes - 7 April 2022</i>	<i>Confirmation of the Minutes of the Closed Meeting of the City of Launceston Council held on 7 April 2022.</i>
21.2	<i>Councillor's Leave of Absence</i>	<i>Councillors endorsed a personal leave application.</i>

**DECISION: 2 June 2022**

**MOTION**

Moved Councillor R I Soward, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

**CARRIED 11:0**

**FOR VOTE: Mayor Councillor A M van Zetten, Deputy Mayor Councillor D C Gibson, Councillor R I Soward, Councillor D H McKenzie, Councillor J G Cox, Councillor K P Stojansek, Councillor A E Dawkins, Councillor P S Spencer, Councillor A G Harris, Councillor T G Walker and Councillor K M Preece**  
**AGAINST VOTE: Nil**

**18. MEETING CLOSURE**

The Mayor, Councillor A M van Zetten, closed the Meeting at 3.04pm.

**19. NEXT COUNCIL MEETING DATE**

The next Ordinary Meeting of Council will be held at 1.00pm on 16 June 2022 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.