



City of  
**LAUNCESTON**

# **ANNUAL GENERAL MEETING AGENDA**

**THURSDAY 1 DECEMBER 2022  
5.30PM**

Notice is hereby given that the Annual General Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 1 December 2022

Time: 5.30pm

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### Certificate of Qualified Advice

#### Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the general manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

#### Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Michael Stretton**  
Chief Executive Officer

## PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

**ORDER OF BUSINESS**

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<b>5.</b>	<b>NOTICES OF MOTION .....</b>	<b>3</b>
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**1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES**

**2. DECLARATIONS OF INTEREST**

*Local Government Act 1993 (Tas) - section 48*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).*

**3. CONFIRMATION OF MINUTES**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Annual General Meeting of the City of Launceston Council held on 2 December 2021 be confirmed as a true and correct record.

**4. PUBLIC QUESTION TIME**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31*

**4.1 Public Questions on Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)*

**No Public Questions on Notice have been identified as part of this Agenda**

**4.2 Public Questions Without Notice**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)*

5. **NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)*

**No Notices of Motion have been identified as part of this Agenda**

**6. ANNUAL REPORTS**

**6.1 City of Launceston Annual Reports for the Year Ended 30 June 2022**

**FILE NO:** SF0098

**CHIEF EXECUTIVE OFFICER APPROVAL:** Michael Stretton

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**DECISION STATEMENT:**

To receive the City of Launceston's Annual Report for the year ended 30 June 2022 and note the Annual Reports for the following City of Launceston entities and Authorities:

- (a) Queen Victoria Museum and Art Gallery; and
- (b) Launceston Flood Authority.

**RECOMMENDATION:**

That Council:

1. receives the City of Launceston Annual Report for the year ended 30 June 2022 and pursuant to section 72(2)(a) of the *Local Government Act 1993* (Tas) and submits one copy of the Annual Report to the Director of Local Government and one to the Director of Public Health.
  2. notes the Queen Victoria Museum and Art Gallery Annual Report 2021/2022 was received by the Council at its Meeting on 17 November 2022 and Launceston Flood Authority Annual Report for the period ended 30 June 2022 was received by the Council at its Meeting on 1 December 2022.
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**REPORT:**

The Annual Reports provide an overview of the City of Launceston's operational and financial performance for the year ended 30 June 2022.

Pursuant to section 72(2)(d) of the *Local Government Act 1993* (Tas), the City of Launceston's Annual Report for the year ended 30 June 2022 was advertised in *The Examiner* and published on the City of Launceston's web-site [www.launceston.tas.gov.au](http://www.launceston.tas.gov.au) for members of the public to lodge submissions by 12pm Monday, 21 November 2022.

No submissions were received.

The version of the City of Launceston's Annual Report being received by Council at today's Annual General Meeting is the version of the document published to [www.launceston.tas.gov.au](http://www.launceston.tas.gov.au) for public review, with a minor amendment to page 20. At page 20, the wording under the *Outstanding Loans - \$m* graph has been changed from *Tasmanian Government Accelerated Local Government Capital Program Interest Only Loans* to *Tasmanian Government Interest Only Loans*. The report published to [www.launceston.tas.gov.au](http://www.launceston.tas.gov.au) will be updated to reflect this change following today's Annual General Meeting.

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The Queen Victoria Museum and Art Gallery Annual Report 2021/2022 was published to [www.launceston.tas.gov.au](http://www.launceston.tas.gov.au) on 5 November 2022.

The Launceston Flood Authority Annual Report for the period ending 30 June 2022 was published to [www.launceston.tas.gov.au](http://www.launceston.tas.gov.au) on 24 November 2022, after being adopted by the Launceston Flood Authority on 15 November 2022.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Corporate Strategic Plan 2014 - 2024*

Strategic Priority 3: We are a progressive leader that is accountable to our governance obligations and responsive to our community.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation

Focus Areas:

2. To fairly and equitably discharge our statutory and governance obligations.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Chief Executive Officer has no interests to declare in this matter.

**ATTACHMENTS:**

1. City of Launceston Annual Report 2021/2022 [6.1.1 - 160 pages]
2. Queen Victoria Museum and Art Gallery Annual Report 2021/2022 [6.1.2 - 74 pages]
3. Launceston Flood Authority Annual Report 2021/2022 [6.1.3 - 24 pages]

**7. MEETING CLOSURE**