

'COVID-19 Financial Hardship - Individual

Application Information

In this form you are required to answer questions by ticking the appropriate box or by providing a written answer. The questions are designed to provide the Council with as much information as possible to assist in the application assessment process. Please note that you should provide any documentation that you feel may support your application for Hardship. The Council reserves the right to request further supporting information should they require it for assessment of Hardship.

Upon assessment of this application, the Council may choose to offer:

- Deferral of Rates payment
- Remission of Interest and/or Penalties
- Remission of Rates (partial or full)

NOTE: Processing times may vary based on the level of information provided and the amount of follow up required with applicants. You will receive an acknowledgement email confirming receipt of your application as confirmation that we have received it.

The questions marked with an * are compulsory and must be answered.

Applicant

The property owner(s) should complete this form as the applicant(s). Please complete details based as applicable below:

Individual

Given Names* _____

Surname* _____

Address Details _____

Suburb* _____

Postcode* _____

Contact Person:

Home Phone _____

Work Phone _____

Mobile Phone _____

Email Address* _____

Residential Property Details

Applications for financial hardship under the *Rates and Charges Hardship Policy* will be considered for an individual's principal place of residence **only** (where they live).

Please enter the Address and Account Number (as appears on your rates notice):

Account Number	_____
Unit Number	_____
House Number*	_____
Street Name*	_____
Suburb*	_____
Postcode*	_____

Application Details

Reason for experiencing hardship;

Loss, reduction or change of income	<input type="checkbox"/>
Inability due to illness	<input type="checkbox"/>
Death in the family	<input type="checkbox"/>
Business closure	<input type="checkbox"/>

Please provide in as much detail as possible, more detail about the reason(s) for this application. You should provide as much information as possible in support of your application.*

Current Weekly Income Details

Pension or other government benefit (complete details below) \$ _____

Compensation/Superannuation/Insurance or Retirement Income \$ _____

Spouse or partners income (if applicable) \$ _____

Other income (rental income, child support) \$ _____

Interest from banks and financial institutions \$ _____

Total Weekly Income \$ _____

Pension/Benefit details (if applicable)

Type of Pension/Benefit _____

DVA or CRN Number _____

Date of Issue _____

Expiry _____

Do you have a current pensioner remission on your City of Launceston rates? Yes No

Previous Weekly Income Details (prior to experiencing Hardship resulting from Covid-19 Pandemic)

Pension or other government benefit \$ _____

Compensation/Superannuation/Insurance or Retirement Income \$ _____

Spouse or partners income (if applicable) \$ _____

Other income (rental income, child support) \$ _____

Interest from banks and financial institutions \$ _____

Total weekly income* \$ _____

Current Weekly Expenses

Mortgage(s)	\$	_____
Other loans/ credit cards	\$	_____
Utilities (power, phone, water, rates)	\$	_____
Insurance(s)	\$	_____
Other Living expenses (food, petrol)	\$	_____
Total weekly expenses current	\$	_____

Terms and Conditions

Additional Information:

The Council and its officers reserve the right to request further information in order to assess Financial Hardship. In addition, as much supporting documentation as possible should be provided with this application which could include:

- Details about loss of employment - including Government enforced closure resulting from Covid-19
- Termination notice
- Statutory Declaration
- Statement or documentation from Financial Counsellor or Accountant

Personal Information Protection Statement:

The personal information that Council is collecting from you is deemed personal information for the purposes of the Personal Information Protection Act 2004. The intended recipients of personal information collected by Launceston City Council may be: • Officers within Launceston City Council; • Data service providers engaged by Council from time to time; • Any other agent/contractor of Launceston City Council; The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, Launceston City Council may be unable to process your application or request. Council is collecting this personal information from you for the purposes of managing, assessing, advising upon and determining the relevant application, or other Council related matters. You may make application for access or amendment to your personal information held by the Council. Enquiries concerning this matter can be addressed to: Chief Executive Officer Launceston City Council PO Box 396 LAUNCESTON TAS 7250

Disclaimers

PLEASE NOTE: Please carefully read the terms and conditions for the application type that you wish to lodge with the Council. By ticking and agreeing to the terms and conditions, you are accepting the terms and conditions that are specific to your application type.

I agree to terms and conditions*

Signature of applicant* _____

Date* _____