



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
THURSDAY 30 MAY 2019
1.00pm**

City of Launceston

COUNCIL AGENDA

Thursday 30 May 2019

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 30 May 2019

Time: 1.00pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Michael Stretton
General Manager

City of Launceston

COUNCIL AGENDA

Thursday 30 May 2019

22 November 2018

Mr Michael Stretton
General Manager
City of Launceston
PO Box 396
LAUNCESTON TAS 7250

Dear Michael

COUNCIL MEETING

In accordance with regulation 4 of the *Local Government (Meeting Regulations) 2015* which states:

4. Convening council meetings

- (1) *The mayor of a council may convene -*
 - (a) *an ordinary meeting of the council; and*
 - (b) *a special meeting of council.*

I request that you make the necessary arrangements for the Ordinary Meetings of Council to be convened on the following Thursdays for 2019: 24 January; 7 and 21 February; 7 and 21 March; 4 and 18 April; 2, 16 and 30 May; 13 and 27 June; 11 and 25 July; 8 and 22 August; 5 and 19 September; 3, 17 and 31 October; 14 and 28 November and 12 December commencing at 1.00pm in the City of Launceston Council Chambers, Town Hall, St John Street, Launceston.

Yours sincerely



Councillor A M van Zetten
MAYOR

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1 OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2 DECLARATIONS OF INTEREST

Local Government Act 1993 - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.)

3 CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 16 May 2019 be confirmed as a true and correct record.

4 DEPUTATIONS

No Deputations have been identified as part of this Agenda

5 PETITIONS

Local Government Act 1993 - sections 57 and 58

No Petitions have been identified as part of this Agenda

6 COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

6.1 Ms Donna Bain (General Manager) - Self Help Workplace

Ms Bain will provide an update to Council regarding Launceston's largest employer of people with a disability.

7 PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

7.1 Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

(Questions on Notice must be in writing and should be received by the General Manager at least seven days before the relevant Council Meeting. Questions on Notice will be researched by Council Officers and both the Question on Notice (as received) and the response will be provided at the Council Meeting and a reply in writing will also be provided.)

No Public Questions on Notice have been identified as part of this Agenda

7.2 Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

(Members of the public who ask Questions without Notice at a meeting will have both the question and any answer provided recorded in the Minutes. Council Officers will endeavour to answer the question asked at the meeting, however, that is not always possible and more research may be required. If an answer cannot be provided at the Meeting, the question will be treated as a Question on Notice. A response will be provided at the next Council Meeting.)

COUNCIL AGENDA

Thursday 30 May 2019

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 8 - Planning Authority.

8 PLANNING AUTHORITY

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots

FILE NO: DA0090/2019

AUTHOR: Maria Chledowska (Town Planner)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant:	6ty° Degrees
Property:	24-26 Montifiore Street, Norwood
Zoning:	General Residential
Receipt Date:	5/03/2019
Validity Date:	3/04/2019
Further Information Request:	N/A
Further Information Received:	N/A
Deemed Approval:	30/05/2019
Representations:	Three

PREVIOUS COUNCIL CONSIDERATION:

Council - 30 January 2012 - DA0563/2011 for Subdivision of Land - Subdivide and Consolidate Land (Boundary Adjustment) at 24 and 26 Montifiore Street, Norwood was refused.

An appeal to the Resource Management and Planning Appeal Tribunal resolved to provide the Manager Planning delegation to enter into a consent agreement to resolve Appeal 29/12S subject to the conditions and notes.

The Resource Management and Planning Appeals Tribunal of Tasmania issued a Consent Agreement that the refusal of the application be set aside and replaced by an approval subject to the conditions and notes.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

As a result of the Tribunal decision a permit was granted on 23 April 2012. The development has not been commenced and the permit lapsed.

STANDARDS REQUIRING COUNCIL DISCRETION

- 10.4.16 Frontage and access
- 10.4.17 Discharge of stormwater

RECOMMENDATION:

In accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Launceston Interim Planning Scheme 2015, a permit be granted for DA0090/2019 Subdivision - Boundary adjustment between two lots at 24-26 Montifiore Street, Norwood subject to the following conditions:

1. ENDORSED PLANS

The development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Proposal Plan, prepared by 6ty°, Project No. 19.058, Drawing No. P01, dated 21/12/2019.

2. FINAL PLAN OF SURVEY

The Final Plan will not be sealed until all conditions have been complied with.

3. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

4. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2019/00304-LCC, dated 26/3/2019 and attached to the permit.

5. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of:

Monday to Friday - 7.00am and 6.00pm

Saturday - 9.00am to 6.00pm

Sundays and Public Holidays - 10.00am to 6.00pm

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

6. AMENITY - COMMERCIAL USE

The construction phase and on-going use on this site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise, artificial light, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

7. DAMAGE TO COUNCIL INFRASTRUCTURE

The developer is liable for all costs associated with damage to Council infrastructure resulting from non-compliance with the conditions of the Planning Permit and any bylaw or legislation relevant to the development activity on the site. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of Technical Services is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

9. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

10. VEHICULAR CROSSINGS

No new vehicular crossing shall be installed, or any existing crossing removed or altered (including but not limited to the alteration of the kerb and channel or the placement of additional concrete segments against the existing apron) without the prior approval of Technical Services.

An application for such work must be lodged electronically via the Council eServices web portal or on the approved hard copy form.

All redundant crossovers and driveways must be removed prior to the occupation of the development.

All new works must be constructed to Council standards and include all necessary alterations to other services including lowering/raising pit levels, upgrading trenches non trafficable trenches to trafficable standard and/or relocation of services. Permission to alter such services must be obtained from the relevant authority (eg. TasWater, Telstra and TasNetworks, etc). The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense.

11. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

12. RETICULATED SERVICES

Prior to the commencement of the use, reticulated water, sewerage and electricity must be available to each lot shown on the endorsed plans.

13. COVENANTS ON SUBDIVISIONS

Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision permitted by this permit unless:

- a. Such covenants or controls are expressly authorised by the terms of this permit; or
 - b. Such covenants or similar controls are expressly authorised by the consent in writing of the Council.
 - c. Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.
-

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

14. EASEMENTS

Easements are required over all Council and third party services located in private property. The minimum width of any easement must be 3m for Council (public) mains. A greater width will be required in line with the LCC document 'How close can I build to a Council Service?' where the internal diameter of the pipe is greater than 475mm or where the depth of the pipe exceeds 2.1m. A lesser width may be approved for a private service prior to the lodgement of a final plan of survey.

15. SEALING PLANS OF SUBDIVISION

No Plan of Survey shall be sealed until the following matters have been completed to the satisfaction of the Director Infrastructure Services:

- a. The satisfactory completion of all public infrastructure works including the provision of engineering certification and as constructed documentation in accordance the Council requirements.
- b. The subsequent issue of a Certificate of Practical Completion by the Director Infrastructure Services.
- c. The lodgement of a bond and bank guarantee/cash deposit for the duration of the Defect Liability Period.

Any other payment or action required by a planning permit condition to occur prior to the sealing of the Final Plan of Survey.

16. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the construction process, to be undertaken on-site. Any such waste materials to be removed to a licensed refuse disposal facility (eg. Launceston Waste Centre), reclaimed or recycled.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0090/2019. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Resource Management and Planning Appeal Tribunal is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

This permit is valid for two years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by a request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquires as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal.

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au <<http://www.rmpat.tas.gov.au>>

REPORT:**1. THE PROPOSAL**

The proposal is for the adjustment of the boundary between two lots. Currently the shared boundary runs underneath an existing dwelling and the two lots appear as one large block. It is proposed to relocate the boundary to the north of its current position. This will create a lot for an existing single dwelling of 939m² (proposed Lot 2), and a vacant lot of 575m² (Proposed Lot 1).

It is also proposed to create a new crossover for Lot 1.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

2. LOCATION AND NEIGHBOURHOOD CHARACTER

The subject site is composed of two lots with a combined area of 1,514m². The site is developed with a single dwelling over the shared boundary subject to the proposal. An outbuilding is located adjacent to the southeast corner of the dwelling at the end of the internal driveway to the rear boundary. The access to the site is from the existing crossover which is located at the southern end of the frontage.

The site falls with 9% slope from its western frontage boundary with Montifiore Street, Norwood in the northeast direction.

Montifiore Street, Norwood and the area surrounding the lot is an established residential area. The lots adjoining the site contain single dwellings. To the north, is the Charlton Street Reserve. It has a pedestrian access lane from the cul-de-sac head of Montifiore Street.

3. PLANNING SCHEME REQUIREMENTS

3.1 Zone Purpose

10.0 General Residential Zone

10.1.1 Zone Purpose Statements

10.1.1.1 To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.

10.1.1.2 To provide for compatible non-residential uses that primarily serve the local community.

10.1.1.3 Non-residential uses are not to adversely affect residential amenity, through noise, activity outside of business hours, traffic generation and movement, or other off site impacts.

10.1.1.4 To encourage residential development that respects the existing and desired neighbourhood character.

10.1.1.5 To encourage residential use and development that facilitates solar access, integrated urban landscapes, and utilisation of public transport, walking and cycling networks.

Consistent

The proposal is for a boundary adjustment between two residential lots. The purpose is to rectify the boundary encroachment created by the location of the existing dwelling and to create a vacant lot that can accommodate residential development. Therefore, the proposal has been considered to meet the zone purpose statements.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

10.4 Development Standards

10.4.15 Lot size and dimensions

Objective:

To ensure the area and dimensions of lots are appropriate for the intended use of the lots.

Consistent

A1.1 Each lot, or a lot proposed in a plan of subdivision, must:

- (a) have a minimum area of no less than 500m² ; and
- (b) be able to contain a rectangle measuring 10m by 15m; or

A1.2 Each lot, or a lot proposed in a plan of subdivision, must:

- (a) be required for public use by the Crown, an agency, or a corporation all the shares of which are held by Councils or a municipality; or
- (b) be required for the provision of public utilities; or
- (c) be for the consolidation of a lot with another lot, provided each lot is within the same zone; and

A1.3 Each lot, or a lot proposed in a plan of subdivision, must have new boundaries aligned from buildings that satisfy the relevant acceptable solutions for setbacks.

Complies

The proposed boundary adjustment will result in Lot 1 having an area of 575m² and Lot 2 having an area of 939m², which complies with A1.1. A rectangle measuring 10m by 15m can be contained within the new lot boundaries.

A1.2 is not applicable in the assessment of the application.

The proposed boundary adjustment will create a 2m side northern setback of the existing dwelling. The existing dwelling, which has a height of 4.7m, will fit within the building envelope as prescribed by clause 10.4.2 A3(a)(ii). The setbacks to other boundaries will not change.

10.4.16 Frontage and access

Objective:

To ensure that lots provide:

- (a) appropriate frontage to a road; and
- (b) safe and appropriate access suitable for the intended use.

Consistent

Consistency with the objective has been achieved as the proposal ensures the lots have appropriate frontage and safe and appropriate access.

A1 Each lot, or a lot proposed in a plan of subdivision, must have a frontage to a road maintained by a road authority of no less than 3.6m.

Complies

Lot 1 will have a frontage width of 13.4m and Lot 2 will have a frontage width of 13.6m. Both lots will have frontage to Montifiore Street, Norwood which is a road maintained by a road authority.

A2 No acceptable solution.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

<p>Relies on Performance Criteria</p> <p>As there are no acceptable solutions specified the proposal must be assessed against the performance criteria.</p>
<p>P2 Each lot, or a lot proposed in a plan of subdivision, is capable of being provided with reasonable vehicular access to a boundary of a lot or building area on the lot, if any, having regard to:</p> <ul style="list-style-type: none"> (a) the topography of the site; (b) the distance between the lot or building area and the carriageway; (c) the nature of the road and the traffic; (d) the character of the area; and (e) the advice of the road authority.
<p>Complies</p> <p>Each lot has vehicular access onto Montifiore Street, Norwood. The advice received from Council's Infrastructure Assets Department raised no concerns to the proposal.</p>

10.4.17 Discharge of stormwater

<p>Objective:</p> <p>To ensure that the subdivision layout, including roads, provides that stormwater is satisfactorily drained and discharged.</p>
<p>A1 Each lot, or a lot proposed in a plan of subdivision, including roads, must be capable of connecting to a public stormwater system.</p>
<p>Complies</p> <p>Each lot is capable of connecting to a public stormwater reticulated system.</p>
<p>A2 The Council's General Manager has provided written advice that the public stormwater system has the capacity to accommodate the stormwater discharge from the subdivision.</p>
<p>Relies on Performance Criteria</p> <p>As no advice has been obtained reliance on the performance criteria is required.</p>
<p>P2 Stormwater discharge flows from the subdivision are mitigated to a level that the public stormwater system can accommodate, having regard to:</p> <ul style="list-style-type: none"> (a) the location of the discharge point (if any); (b) stormwater flow paths both internal and external to the site; (c) the topography of the site; (d) the characteristics of the site, including rainfall; (e) the development of the site; (f) the additional runoff from the subdivision development and likely future development of the land; and (g) any onsite storage devices, detention basins or other water sensitive urban design techniques within the subdivision.
<p>Complies</p> <p>Council's Infrastructure Development Liaison Officer has advised that as there are no changes to the total number of lots as a result of this application there is no issue with stormwater capacity.</p>

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

10.4.18 Water and sewerage services

Objective: To ensure each lot provides for appropriate water supply and wastewater disposal.
Consistent
A1 Each lot, or a lot proposed in a plan of subdivision, must be connected to a reticulated water supply.
Complies Each lot is capable of connecting to a public reticulated water system.
A2 Each lot, or a lot proposed in a plan of subdivision, must be connected to a reticulated sewerage system.
Complies Each lot is capable of connecting to a public reticulated sewerage system.

10.4.19 Integrated urban landscape

Objective: To provide landscaping of lots, roads and public open spaces that contributes to the character and identity of urban places and the character of the surrounding area.
Consistent
A1 Subdivision does not create any new road, public open space or other reserves.
Complies The proposed boundary adjustment does not create any new road, public open space or other reserves.

10.4.20 Walking and cycling network

Objective: To:
(a) provide safe and convenient movement through and between neighbourhoods by pedestrians and cyclists;
(b) design footpaths, shared path and cycle path networks that are safe and accessible; and
(c) accommodate wheelchairs, prams, scooters and other footpath bound vehicles.
Consistent
A1 Subdivision does not create any new road, footpath or public open space.
Complies The proposed boundary adjustment does not create any new road, footpath or public open space.

10.4.21 Lot diversity

Objective: To provide a range and mix of lot sizes to suit a variety of dwelling and household types.
Consistent
A1 Subdivision is for 10 lots or less.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

Not Applicable
No new lots are being created.

10.4.22 Solar orientation of lots

Objective: To provide for solar orientation of lots and solar access for future dwellings.
Consistent
A1 Any lot for residential use with an area of less than 500m ² , in a subdivision of 10 or more lots, must have the long access between 30 degrees west of north and 30 degrees east of north.
Not Applicable No new lots are being created.
Objective: To provide for access to public transport.
Consistent
A1 Subdivision does not create any new road.
Complies No new road is to be created.

E4.0 Road and Railway Assets Code

E4.1 The purpose of this provision is to:
(a) protect the safety and efficiency of the road and railway networks; and
(b) reduce conflicts between sensitive uses and major roads and the rail network.
Consistent

E4.5 Use Standards

E4.5.1 Existing road accesses and junctions

Objective: To ensure that the safety and efficiency of roads is not reduced by increased use of existing accesses and junctions.
Consistent
A3 The annual average daily traffic (AADT) of vehicle movements, to and from a site, using an existing access or junction, in an area subject to a speed limit of 60km/h or less, must not increase by more than 20% or 40 vehicle movements per day, whichever is the greater.
Complies It is expected that Lot 1 will be developed with a single dwelling which would create significantly less than 40 daily vehicle trips per day.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

E4.6 Development Standards

E4.6.2 Road accesses and junctions

Objective:

To ensure that the safety and efficiency of roads is not reduced by the creation of new accesses and junctions.

A2 No more than one access providing both entry and exit, or two accesses providing separate entry and exit, to roads in an area subject to a speed limit of 60km/h or less.

Complies

Each lot will have one access which provides both entry and exit.

E4.6.4 Sight distance at accesses, junctions and level crossings

Objective:

To ensure that accesses, junctions and level crossings provide sufficient sight distance between vehicles and between vehicles and trains to enable safe movement of traffic.

Consistent

A1 Sight distances at:

- (a) an access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.6.4; and
- (b) rail level crossings must comply with AS1742.7 Manual of uniform traffic control devices - Railway crossings, Standards Association of Australia.

Complies

The proposed crossover to Lot 1 has a Safe Intersection Sight Distance of 82m to the junction at Morialta Avenue, Norwood, which complies with the requirements of Table E4.6.4.

E6.0 Parking and Sustainable Transport Code

E6.1 The purpose of this provision is to:

- (a) ensure that an appropriate level of parking facilities are provided to service use and development;
- (b) ensure that cycling, walking and public transport are supported as a means of transport in urban areas;
- (c) ensure access for cars and cyclists and delivery of people and goods is safe and adequate;
- (d) ensure that parking does not adversely impact on the amenity of a locality;
- (e) ensure that parking spaces and accesses meet appropriate standards; and
- (f) provide for the implementation of parking precinct plans.

Consistent

The proposed boundary adjustment will not increase the required car parking for the site and no existing car parking spaces are lost. Increased demand for parking will arise at the time of future development of lot one and will be addressed at that time.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

E6.5 Use Standards

E6.5.1 Car parking numbers

Objective:

To ensure that an appropriate level of car parking is provided to meet the needs of the use.

Consistent

A1 The number of car parking spaces must:

- (a) not be less than 90% of the requirements of Table E6.1 (except for dwellings in the General Residential Zone); or
- (b) not be less than 100% of the requirements of Table E6.1 for dwellings in the General Residential Zone; or
- (c) not exceed the requirements of Table E6.1 by more than two spaces or 5% whichever is the greater, except for dwellings in the General Residential Zone; or
- (d) be in accordance with an acceptable solution contained within a parking precinct plan.

Complies

The car parking for the existing dwelling will not change and as no specific use is proposed for the new lot, no additional parking requirement can be calculated.

4. REFERRALS

REFERRAL	COMMENTS
INTERNAL	
Infrastructure Services	Conditional consent provided.
Environmental Health	Conditional consent provided.
Heritage/Urban Design	N/A
Building and Plumbing	Standard notes recommended for the permit.
EXTERNAL	
TasWater	Application referred to TasWater and conditional consent provided by Submission to Planning Authority Notice TWDA 2019/00304-LCC.
State Growth	N/A
TasFire	N/A
Tas Heritage Council	N/A
Crown Land	N/A
TasRail	N/A
EPA	N/A
Aurora	N/A

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

5. REPRESENTATIONS

Pursuant to section 57 of the *Land Use Planning and Approvals Act 1993*, the application was advertised for a 14 day period from 6 April to 24 April 2019. Three representations were received. The issues raised are summarised in the following table. Whilst the summary attempts to capture the essence of each issue raised it should be read in conjunction with the representations received which are attached to this report.

A meeting with the representors was held on the site.

Issue	Comment
The street is narrow and becomes congested. There is not enough parking for when friends and relatives visit.	The properties along the cul de sac have sufficient areas to provide car parking for residents and visitors onsite.
I believe if this application is approved it will de-value my property.	This is not a planning consideration.
There is a Maxi Taxi company that operates 24/7 out of number 28-30. The taxis are lined up on the street, on some occasions both sides of the street. Employees of the Maxi Taxi company use the only parking available outside of 24-26 Montifiore Street.	The traffic impact of the Maxi Taxi Company is a compliance matter which will be followed up by Council separately.
The reduction in land area and the new configuration of the proposed Lot 1, will place limitations on the positioning of any future building which might be proposed for Lot 1. The implication of this will impact on adjoining property owners.	The proposed new boundary alignment meets the requirements of Clause 10.4.15. There is not currently a proposal to build on Lot 1 and consideration of the application cannot have regard to hypotheticals. If a dwelling is proposed in the future, it will be assessed against the relevant provisions of the Scheme at that time.
There is a notation on the Plan referring to "The proposed requirement for Domestic Sewer Pump". What guarantees does Council offer or what regulations are in place to monitor noise levels in regard to such installation.	An amenity condition is included in the permit requiring use to not have an adverse impact on neighbouring properties.
The boundary adjustment will impact and inconvenience at least one adjoining property relative to the Stormwater connection.	In accordance with the Infrastructure Liaison Officer there are no concerns with the stormwater capacity.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

Issue	Comment
The development is not seeking building approval and we note this is not part of the application. It does state the adjustment of boundary is to create a vacant lot that will be capable of accommodating residential development. The boundary adjustment should satisfy Planning Directive Standards.	No additional lots are proposed but the application will provide for another dwelling. No dwelling is currently proposed or considered as part of this application. If a dwelling is proposed in the future, it will be assessed against the relevant provisions of the scheme at that time.
The proposed development for boundary adjustment to make two separate lots is inconsistent with the surrounding area in that it will create a small and irregular lot (Lot 1) which is out of character and not consistent with the streetscape. Streetscape consists of surrounding properties having approximate land areas of: 28 Montifiore Street - 1645m ² , 31 Montifiore Street - 2632m ² , 29 Montifiore Street - 1297m ² , 25 Montifiore Street - 1572m ² , 23 Montifiore Street - 1428m ² .	Mentioned in the representation is five properties which are located at the end of the street and fronting the cul de sac with lot areas over 1200m ² . The remaining lots along Montifiore Street include lots with areas ranging approximately between 500m ² to 700m ² . Therefore, the proposed Lot 1 is consistent with prominent development and character of the area.
Proposed boundary of Lot 1 is setback 2m from existing dwelling on Lot 2 and therefore does not meet regulations of 3m.	The existing dwelling will be contained within the building envelope which is described within Clause 10.4.2.
Under Clause 10.4.6 Privacy for all dwellings, proposed Lot 2 does not meet the standards as the boundary between Lots 1 and 2 is setback only 2m from existing dwelling where a minimum required setback is 3m.	The requirement of 3m side setback relates to the window or glazed door of a habitable room that have a finished floor level more than 1m above natural ground level. The existing dwelling does not have a habitable room with the floor level more than 1m above the natural ground level and therefore complies.
The proposed boundary adjustment does not comply with Clause 10.4.2 - P3 (b) to provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.	The application is not required to be assessed under the performance criteria of Clause 10.4.2.

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

Issue	Comment
The proposal does not comply with Clause 10.4.15 Lot size and dimensions. Each lot, or lot proposed lot of subdivision must have sufficient useable area and dimensions suitable for its intended use, having regard to: (g) the existing pattern of development in the area, which does not conform with the existing pattern of land size of neighbouring properties.	The subclause (g) is a performance criterion that it is not applicable because the proposal complies with the acceptable solutions.
Clause 10.4.15 A1.1 states <i>Each lot proposed in a plan of subdivision must: (b) be able to contain a rectangle measuring 10m by 15m;</i> Proposed Lot 1 plan does not show how this building envelope is able to fit on the proposed lot 1 within the regulations for easements and boundaries. Clause 10.4.15 A1.3 states <i>Each lot or lot proposed in a plan of subdivision must have new boundaries aligned from boundaries that satisfy the relevant solutions for setbacks.</i> The proposed new boundary is setback 2m from the existing dwelling on Lot 2 which does not meet regulations of 3m.	Although not shown on the plan the dimensions of Lot 1 allow to accommodate a rectangle measuring 10m by 15m. As stated above there is no requirement for 3m side setback for a dwelling unless the privacy standard applies. There is no privacy issue in this case.
The cul de sac end of Montifiore Street is already congested with seven existing driveways plus an additional 3m wide walkway to Charlton Street Reserve, all contained within 75m of street frontage. The western side of the cul de sac has mountable kerb and channel which does not allow for any on street parking. The shape of the head of the cul de sac allows for only four on street spaces to service both public parking for access to the council park and properties fronting it. Providing an additional driveway to Lot 1 will both remove on-street parking space and add traffic entering the roadway.	The proposed site is before the head of the cul de sac. Therefore, it is not expected that an addition of one crossover will exacerbate the current situation.

**8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment
Between Two Lots ...(Cont'd)**

6. CONCLUSION

Subject to the recommended conditions, it is considered that the proposal complies with the Scheme and it is appropriate to recommend for approval.

ECONOMIC IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such economic impacts have been considered.

ENVIRONMENTAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such environmental impacts have been considered.

SOCIAL IMPACT:

The Launceston Interim Planning Scheme 2015 contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Launceston Interim Planning Scheme 2015.

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

COUNCIL AGENDA

Thursday 30 May 2019

8.1 24-26 Montifiore Street, Norwood - Subdivision - Boundary Adjustment Between Two Lots ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

ATTACHMENTS:

1. Locality Map (*distributed electronically*)
2. Plans to be Endorsed (*distributed electronically*)
3. TasWater SPAN (*distributed electronically*)
4. Representations (*distributed electronically*)

9 ANNOUNCEMENTS BY THE MAYOR**9.1 Mayor's Announcements****FILE NO:** SF2375

Thursday 16 May 2019

- Attended the Salvation Army business breakfast
- Hosted the Indonesian Ambassador to Australia and Consul General Victoria and Tasmania
- Attended the BOFA Book Week film
- Attended the BOFA After Party

Friday 17 May 2019

- Attended the BOFA Red Carpet Cocktail Party to end the ASEAN Conference
- Attended 1984

Saturday 18 May 2019

- Attended the official opening of the RSL Inc Annual State Conference
- Officiated at the Launceston MS 24 Hour Mega Swim
- Attended the Rocherlea Football Club Marquee function

Tuesday 21 May 2019

- Officiated at the Volunteer Week Awards

Thursday 23 May 2019

- Presented volunteer certificates for the Starting Point Neighbourhood House Inc.
- Officiated at the Science and Engineering Challenge hosted by the University of Tasmania
- Attended the Heritage Awards and Heritage Snap!
- Officiated at the exhibition opening - 2019 Tasmanian Architecture Awards
- Officiated at the Australian Musical Festival Theatre opening night

Friday 24 May 2019

- Attended the State Budget briefing luncheon
-

9.1 Mayor's Announcements ...(Cont'd)

Saturday 25 May 2019

- Attended the Hawthorn versus Port Adelaide AFL game

Tuesday 28 May 2019

- Attended the National Reconciliation Week breakfast

Wednesday 29 May 2019

- Attended *Winterlicious* launch

10 COUNCILLOR'S REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

11 QUESTIONS BY COUNCILLORS**11.1 Questions on Notice**

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the General Manager of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be in writing.)

11.1.1 Councillor's Questions on Notice - Councillor D C Gibson - Installation of Lockers Within the Community - Council Meeting - 16 May 2019**FILE NO:** SF2375**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Michael Stretton (General Manager)

QUESTIONS and RESPONSES:

The following question, asked by Councillor D C Gibson at the Council Meeting on 16 May 2019, has been answered by Leanne Hurst (Director Development Services).

Questions:

1. Due to the approach of winter and evidence of homelessness in the City, could an investigation occur regarding the provision of lockers (similar to those at the Launceston Airport) within the community for use by those who find themselves homeless or for tourists?

Response:

There is no doubt that homelessness is a challenge facing communities around the country, and Launceston is no exception. Whilst support services are predominantly provided by State Government and the non-government sector in Tasmania, there are a number of initiatives that some Councils have undertaken in their communities to fill service gaps. Council officers will investigate and make recommendations regarding what steps this Council (perhaps in partnership with other organisations) may be able to take to provide equitable access to amenities to supplement those services already provided. Facilities such as storage, end of trip, showers, etc. could have a broader benefit for visitors and commuters, as well as meeting the needs of people experiencing homelessness.

There are a number of existing services that support people at risk of or currently experiencing homelessness. Previous advice was provided in response to a separate question from Councillor R I Soward at the Council Meeting of 21 March 2019. The information is reproduced below (in part) for further context:

11.1.1 Councillor's Questions on Notice - Councillor D C Gibson - Installation of Lockers Within the Community - Council Meeting - 16 May 2019 ...(Cont'd)

Public housing is provided by the Housing Tasmania an entity owned and managed by the State Government. Short term homelessness and respite services are provided for by the Not for Profit sector. These types of services are outlined below:

<i>Charity</i>	<i>Accommodates</i>
<i>City Mission</i>	<i>Crisis Accommodations, Long Term Accommodation, Drug and Alcohol recovery services</i>
<i>Anglicare</i>	<i>Accommodation including, 16-24 years, adults over 18</i>
<i>Salvation Army</i>	<i>Variety of accommodation that caters for different needs of homelessness</i>
<i>Karinya Young Women's services</i>	<i>13-20 years of age, single women</i>
<i>Magnolia Place, Launceston Women's Shelter</i>	<i>Women and women with children</i>
<i>Youth Futures</i>	<i>Young single men 13-20 years</i>
<i>Laurel House</i>	<i>Northern Sexual assault support service</i>

11.1.2 Councillor's Questions on Notice - Councillor A E Dawkins - Brisbane Street Mall Winter Solstice Activation Event - Council Meeting - 16 May 2019**FILE NO:** SF2375**AUTHOR:** Anthea Rooney (Committee Clerk)**GENERAL MANAGER:** Michael Stretton (General Manager)

QUESTION and RESPONSE:

The following question, asked at the Council Meeting on 16 May 2019 by Councillor A E Dawkins, has been answered by Matthew Skirving (Acting Director Infrastructure Services).

Questions:

1. With the approach of the Winter solstice and the fact that Cityprom would like to present a Mall activation event, is the Council any closer to approving the *Motilla* sculpture for the Mall?

Response:

Council received the formal proposal from Cityprom regarding the Winter solstice event including the proposed Motilla Sculpture on 21 May 2019. Council Officers will undertake a review of the proposal and provide to feedback to Cityprom and Councillors, cognisant of the anticipated event date.

11.2 Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting.)

12 COMMITTEE REPORTS**12.1 Northern Youth Coordinating Committee Meeting - 7 May 2019****FILE NO:** SF0136**AUTHOR:** Claudia Taylor (Youth Development Officer)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To receive and consider a report from the Northern Youth Coordinating Committee's regular Meeting held on 7 May 2019.

RECOMMENDATION:

That Council receives the report from the Northern Youth Coordinating Committee Meeting held on 7 May 2019.

REPORT:

The Northern Youth Coordinating Committee (NYCC) met on Tuesday, 7 May 2019 and the following business was conducted:

- A presentation by Northern Suburbs Community Centre about the Anticipatory Care Project. The project, *Our Community, Our Care*, is funded by the University of Tasmania. The research project is guided by community consultations and connections. It focuses on lived experiences of people living in the northern suburbs to gain data on the health and wellbeing requirements of residents.
- An update by the peak body the Youth Network of Tasmania (YNOT) on *Upcoming Tasmanian Youth Forum*
A statewide youth forum is to be held in Launceston on 7 June 2019. This is a collaborative event where young people aged 12 - 25 years come together to explore issues impacting young Tasmanians and advocate their solutions to State government. The 2019 forum will focus on the on-line environment where students around Tasmania will explore the use, behaviours and safety of young people online.

Launch of Youth Matter by Department of Communities Tasmania

The Tasmanian Government has officially launched *Youth Matter A Practical Guide to Increase Youth Engagement and Participation in Tasmania*. The guide can be accessed via the Department for Communities website.

12.1 Northern Youth Coordinating Committee Meeting - 7 May 2019 ...(Cont'd)

Youth Week Tasmania

Youth Week Tasmania had another successful delivery in April 2019. Thirteen separate youth events were funded by Tasmanian Government, including NYCC's *Sounds on the Street* Youth Busking Competition. The 2019 theme *Our Future, Our Voice, Our Impact* was witnessed through the positive youth participation during Youth Week Tasmania.

Youth Homelessness Matters Day 17 April 2019

YNOT, as a board member of the National Youth Coalition for Housing, called for the Australian Government to make a plan to end youth homelessness. This was done via an online campaign and local radio interviews to raise awareness of this serious issue.

At the meeting, members agreed:

- To support a funding proposal to support five NYCC membersto attend Lifeline's Youth Mental Health First Aid training on 25 - 26 June 2019 at a cost of \$1,000. It was decided that the remaining \$500 of the Committee's budget would be spent on replacing the Committee's smart television, a resource for all NYCC members for use at youth programs and events.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Consideration contained in Report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 4 - A diverse and welcoming City of Launceston

Ten-year goal - To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities

Key Direction -

4. To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community
-

12.1 Northern Youth Coordinating Committee Meeting - 7 May 2019 ...(Cont'd)

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

12.2 Audit Panel Meeting - 8 May 2019**FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Chief Financial Officer)**DIRECTOR:** Louise Foster (Director Corporate Services)

DECISION STATEMENT:

To receive a report from the Audit Panel following the Meeting held on 8 May 2019.

RECOMMENDATION:

That Council receives the report from the Audit Panel Meeting held on 8 May 2019.

REPORT:

The following is a precis of the substantive Agenda Items dealt with at the Meeting:

6.1 Internal Audit Report

Details The findings from three internal audit reviews were discussed. Two of the reviews relating to Contract Management and QVMAG were follow up reviews to gauge how improvements recommended from previous internal audits had been implemented and sustained. The third review related to Credit Card and Purchase Card Usage - Process and Spending.

Action The Panel resolved that a number of issues identified in the reviews were now completed with any outstanding issues to be carried forward and completed according to the time targets set by relevant Officers.

7.1 External Audit Panel

Details Management's response to the Tasmania Audit Office's (TAO) questionnaire regarding "Identifying and Assessing the Risks of Material Misstatement in the Financial Report" were discussed.

Action The Audit Panel noted the response sent to the TAO.

9.1 Budget Amendments

Details The Panel noted the Budget Amendments.

Action The Budget Amendments are being presented at the Council Meeting scheduled 30 May 2019.

9.3 Financial Statements (Analysis and Commentary)

Details The Panel noted the results for the period ending 31 March 2019.

Action The Financial Statements are being presented at the Council Meeting scheduled 30 May 2019.

12.2 Audit Panel Meeting - 8 May 2019 ...(Cont'd)

13.1 General Manager's Risk Certification

Details The General Manager's priority list of risk issues were presented and discussed.

Action The Audit Panel noted the item and discussed the various issues raised.

13.2 Long Term Financial Plan

Details The Panel received the final draft of the Long Term Financial Plan and elements of the plan were discussed.

Action The Audit Panel noted the item and discussed various issues and assumptions made in the plan.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To communicate and engage consistently and effectively with our community and stakeholders

Key Directions -

6. To maintain a financially sustainable organisation

7. To strengthen our workforce capabilities

BUDGET & FINANCIAL ASPECTS:

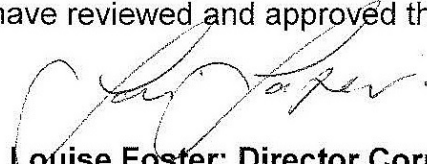
Not considered relevant to this report.

12.2 Audit Panel Meeting - 8 May 2019 ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster: Director Corporate Services

12.3 Heritage Advisory Committee Meeting - 8 May 2019**FILE NO:** SF2965**AUTHOR:** Fiona Ranson (Heritage Planner)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To receive and consider a report from the Heritage Advisory Committee Meeting held on 8 May 2019.

RECOMMENDATION:

That Council receives the report from the Heritage Advisory Committee Meeting held on 8 May 2019.

REPORT:

The Heritage Advisory Committee, at its Meeting on 8 May 2019, received a presentation by Annita Waghorn and Nic Haygarth from Heritage Tasmania regarding the revised Tasmania Heritage Register listings for Cataract Gorge Reserve (THR#3955), Duck Reach Power Scheme (THR#11976) and Launceston Railway Workshops (THR#4400). Each of these places has already been entered in the Heritage Register, although the Duck Reach power station is currently included in the registration for the Cataract Gorge Reserve.

The revised entries will comprehensively detail the heritage features of each place, as well as their history and significance against the criteria under section 16, *Historic Cultural Heritage Act 1995*. They will also provide a defined statutory boundary for each entry. In addition, the proposed revised entries separate the listing for Cataract Gorge and Duck Reach, which will result in Duck Reach Power Scheme being entered in the Heritage Register in its own right. The Heritage Council felt that this would enable the unique story of the Duck Reach Scheme to be more fully recognised.

The Committee also discussed the following items:

- Terms of Reference and Code of Conduct for Members of Special Committees.
 - All Committee members present noted and agreed to the Terms of Reference and the Code of Conduct for Members of Special Committees.
 - Launceston Heritage Awards 2019 - it was reported that a high standard of entries had been received across all categories and that judging was in progress. The date and timing for the Awards Presentation event was confirmed as 4.00pm, 23 May 2019.
-

12.3 Heritage Advisory Committee Meeting - 8 May 2019 ...(Cont'd)

- Heritage List Review - a progress report was provided including the current investigation of the potential for 'fast tracking' of the work on heritage precincts in response to feedback from the Council Workshop prior to the 18 April 2019 Council Meeting.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To communicate and engage consistently and effectively with our community and stakeholders

Key Direction -

1. To develop and consistently use community engagement processes.

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

13 COUNCIL WORKSHOPS**13.1 Council Workshop Report****FILE NO:** SF4401**AUTHOR:** Anthea Rooney (Committee Clerk)**DIRECTOR:** Louise Foster (Director Corporate Services)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RECOMMENDATION:

That, pursuant to Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015*, Council notes the Council Workshops conducted since the last Council Meeting, for the purposes described:

Workshops conducted on 23 and 30 May 2019:

Tasmanian Plan Update - Hawthorn Football Club

Councillors received an update on Hawthorn Football Club's marketing and communications plans for Tasmania during 2019.

Launceston CBD Building Height and Massing Study Recommendations

City of Launceston City Development and Paul Davies provided Councillors with an update on the revised recommendations from the Launceston CBD Building Height and Massing Study.

Macquarie House Lease

Councillors were provided with proposed details of the Macquarie House lease to the Macquarie House Innovation Hub Sub-Committee.

Draft Operations Budget and Results of Community Consultation and Feedback

Councillors were provided with the 2019-2020 Statutory Budget, rating analysis and public consultation feedback.

Local Government Association of Tasmania - General Management Committee and President Elections

Councillors discussed the Local Government Association of Tasmania's 2019 Elections for the position of President and General Management Committee Member - Northern District (less than 20,000) ahead of considering the City of Launceston vote at the Council Meeting on 30 May 2019.

13.1 Council Workshop Report ...(Cont'd)

University of Tasmania Final Precinct Plan Presentation

Councillors were provided with an update on the Inveresk Precinct Plan - a development as part of the Northern Transformation Program.

Transport Vision

Councillors were updated on the development of a Greater Launceston Transport Vision to align strategic transport planning within the region and inform the development of a Greater Launceston Transport Strategy.

Enterprise Tasmania

Councillors received an overview briefing of Enterprise Tasmania's activities.

Audit Panel Presentation

The Chair of the City of Launceston Audit Panel provided Councillors with an overview of the role and work of the Audit Panel.

Cultural Strategy Update

Councillors were provided with an update on the Cultural Strategy.

REPORT:

Regulation 2(c) of the *Local Government (Meeting Procedures) Regulations 2015* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshop held since the last Meeting.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

13.1 Council Workshop Report ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals -To ensure decisions are made in a transparent and accountable way

Key Direction -

3. To ensure decisions are made on the basis of accurate and relevant information

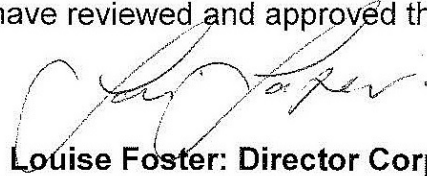
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster: Director Corporate Services

14 NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

14.1 Notice of Motion - Councillor P S Spencer - Tender Review Committee

FILE NO: SF5547

AUTHOR: Anthea Rooney (Committee Clerk)

GENERAL MANAGER: Michael Stretton (General Manager)

DECISION STATEMENT:

To consider a notice of motion submitted by Councillor P S Spencer regarding Council's Tender Review Committee.

RECOMMENDATION:

That Council discuss the abolishment of the current Tender and Expressions of Interest process and the removal and abolishment of all sub-committees.

1. Council abolish all the current committees and tender review committee and processes currently in operation;
 2. This is to include the removal of the Delegate Authority granted to any current Tender and/or Expressions of Interest committee;
 3. Reappoint officer by name to the positions conditional upon the person having the expertise, knowledge and/or professional experience required to exercise the authority, eg. Council Engineer, Work Supervisor, etc;
 4. The full council discuss and/or determine the outcomes of all Tender Contracts and Expressions of Interest leading to a contract; and
 5. Full council to determine all suitable applicants as Council's standard practice.
-

**14.1 Notice of Motion - Councillor P S Spencer - Tender Review Committee
...(Cont'd)**

REPORT:

Councillor P S Spencer will speak to this item.

OFFICER COMMENTS:

(Michael Stretton - General Manager)

Background - Tender Review Committee

The purpose of the Tender Review Committee is to consider and then to accept or reject the recommendations from a Tender Evaluation Panel (TEP) for all advertised tenders.

The purpose and operating intent are provided for in the Tender Review Policy (11-PI-002) (Attachment 2). The policy applies to all advertised tenders for procurement of goods and services:

- by all Launceston City Council Employees; and/or
- by all agents of the Council.

The policy provides that the Committee has the delegated power to accept tenders in accordance with the recommendation of a TEP for:

- projects that are in the current year's budget or are carryover projects from previous years, providing the projects are within budget allocations or conform to the exceedance criteria established in the operating procedures;
- periodic supply tender lists; and
- preferred supplier lists or pre-qualified contractor lists.

For each Agenda Item the TEP submits, a report is signed by all members of the TEP recommending the tender that should be accepted. The evaluation will be based on the policy and guidelines called *Code for Tenders and Contracts (11-HLPr-005)*. Where a TEP is not unanimous, a minority report shall also be tabled. The Committee may accept the majority report or refer the project to Council for final determination. The TEP shall be held fully responsible for the content of the report and the recommendation submitted to the Committee.

The Committee may refer any matter back to a TEP for clarification or reconsideration, however, a particular tender may only be referred back once before needing to be referred to Council. The TEP may, unanimously, review and alter its recommendation at the Meeting provided the review is undertaken formally and an altered recommendation is signed by all members of the original TEP and presented to the Committee.

In all matters the Committee will conduct its business within the guidelines of the *Code for Tenders and Contracts (11-HLPr-005)* and, in particular, the principles established under section 5 of that document and in compliance with the relevant Federal and State statutes including, but not limited to the:

14.1 Notice of Motion - Councillor P S Spencer - Tender Review Committee ...(Cont'd)

- *Local Government Act - State*
- *Trade Practices Act - Federal*
- *Fair Trading Act - State*

The Committee shall conduct its business so that all information supplied by a tenderer, other than its final tender price (not its schedule of rates), is maintained in the strictest confidence and is not made available to any other party. Members of the Committee and any members of a TEP shall likewise protect the security of all information provided by any tenderer.

Comments on Notice of Motion

The Tender Review Committee has operated effectively for a number of years and additionally, from time to time, tenders are referred direct to Council for consideration, for example, the waste management contract.

Council utilises a number of procurement processes:

1. The use of Public Tenders when complying with the Local Government Regulation threshold of >\$250K, or when close thereto. Public Tenders may also be used beneath the regulation threshold if considered the most transparent method. Public Tenders are always advertised and submissions are received through Tenderlink.
2. A Request For Quotation process. This is when a project is clearly defined and will remain beneath the tender threshold and within the \$30K - \$250K range. Internal procedures apply for this range requiring a minimum of three written quotes plus formal evaluation process (\$100 - \$250K range). Occasionally, for values less than \$100K, these same processes apply and depending on the project more quotes may be requested, plus a consideration on how extensively to advertise the project, for example, newspaper, Tenderlink by or directly approaching a number of prospective suppliers.
3. Expression of Interest process. This is when the scope and supply methodology is largely unknown and various ideas and supply possibilities are sought. Dependant on the value, EOIs are usually followed up with either a tender or Request for Quote once a firm scope is determined.

It is important that all procurement processes are conducted in accordance with the legislative requirements utilising a clearly defined procurement process. As part of continually improving and ensuring Council has compliant processes in place, Council Officers are currently seeking quotations for an audit of Council's procurement processes.

14.1 Notice of Motion - Councillor P S Spencer - Tender Review Committee ...(Cont'd)

In determining a position on the Notice of Motion consideration needs to be given to:

- The time that it would take full Council to handle the number of tenders, Requests for Quotation and Expressions of Interest required annually by a business of the Council's size. In 2017/2018 there were approximately 96 procurements that would have required consideration by Council if the Notice of Motion were to be adopted. These determinations would need to be made in Closed Council to maintain the confidentiality of material submitted by tenderers.
- Councillors will need to ensure transparency in managing any Councillors' conflict of interest as part of any determination.
- The *Local Government Act 1993* (Tas), section 65, requires the General Manager to certify that the advice of a qualified person has been sought where required and has been taken into account in providing general advice to Council. If Councillors were conducting tender assessment during the course of the Meeting rather than the tenders being assessed by a TEP, the General Manager will not be able to certify that qualified advice has been sought.
- The TEP is currently determined jointly by the relevant Department Manager and the Procurement Department. It is usually comprised of the relevant Department Manager, a person or persons with related skills, someone from the Procurement Department and someone from outside the relevant Directorate. This is balanced by endeavouring to 'strongly avoid a perception' of any conflict of interest situations. The current Code for Tenders and Contracts and Procurement Policy provides appropriate guidelines for Panel members and the evaluation process.
- Section 28 of the *Local Government Act 1993* (Tas) details some of the collective functions of councillors as follows:

*"... (a) to develop and monitor the implementation of strategic plans and budgets;
(b) to determine and monitor the application of policies, plans and programs for –
(i) the efficient and effective provision of services and facilities; and
(ii) the efficient and effective management of assets; and
(iii) the fair and equitable treatment of employees of the council;
...
(f) to monitor the manner in which services are provided by the council..."*

The operation of the Tender Review Committee as it is currently constituted allows Councillors, when sitting as Council, to focus on those collective strategic functions whilst the Committee provides decision making on operational procurements.

In full consideration of the abovementioned factors it is recommended that the Notice of Motion not be supported, rather that Council progress with an audit of the procurement processes that investigates opportunities for improvement in the processes and identifies any compliance issues with the outcomes of the audit to be reported back to Councillors.

**14.1 Notice of Motion - Councillor P S Spencer - Tender Review Committee
...(Cont'd)**

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To ensure decisions are made in a transparent and accountable way

Key Directions -

3. To ensure decisions are made on the basis of accurate and relevant information

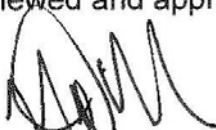
BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Michael Stretton: General Manager

ATTACHMENTS:

1. Notice of Motion - Councillor P S Spencer - Tender Review Committee
 2. Tender Review Committee Policy (11-PI-002)
-

Attachment 1 - Notice of Motion - Councillor P S Spencer - Tender Review Committee

CITY OF LAUNCESTON

MEMORANDUM

FILE NO: SF5547 / SF1057
PS/el
DATE: 15 May 2019

TO: Michael Stretton General Manager
c.c. Committee Clerks

FROM: Paul Spencer Councillor

SUBJECT: Notice of Motion - Tender Review Committee

In accordance with Clause 16 (5) of the *Local Government (Meeting Procedures) Regulations 2015* please accept this Notice of Motion for placement on the agenda of the Meeting of Council to be held on 30 May 2019.

Motion

I move that Council discuss the abolishment of the current Tender and Expressions of Interest process and the removal and abolishment of all sub-committees.

1. Council abolish all the current committees and tender review committee and processes currently in operation;
2. This is to include the removal of the Delegate Authority granted to any current Tender and/or Expressions of Interest committee;
3. Reappoint officer by name to the positions conditional upon the person having the expertise, knowledge and/or professional experience required to exercise the authority, - e.g. Council Engineer, Work Supervisor etc.
4. The full council discuss and/or determine the outcomes of all Tender Contracts and Expressions of Interest leading to a contract.
5. Full council to determine all suitable applicants as Council's standard practice.

Background

Councillor Spencer will speak to this item.

Attachments

Nil



Councillor Paul Spencer

Attachment 2 - Tender Review Committee Policy (11-PI-002)

Launceston City Council
Reference No. 11-PI-002
Version: 28/11/2011
Approved By: Council

Tender Review Committee Policy**PURPOSE:**

To consider and then to accept or reject the recommendations from a Tender Evaluation Panel (TEP) for all advertised tenders.

SCOPE:

This policy applies to all advertised tenders for procurement of goods and services

- by all Launceston City Council Employees and/or
- by all agents of the Council.

POLICY:

1. A Tender Review Committee is established as a special committee under Section 24 of the Local Government Act 1993 pursuant to a Council decision on 25 August, 1997, Agenda Item 16.
2. The Committee consist of a minimum of three Aldermen and a member from the Executive Management Committee. The member from the Executive Management Committee shall be a non-voting member.
3. The Committee has the delegated power to accept tenders in accordance with the recommendation of a Tender Evaluation Panel (TEP) for
 - projects that are in the current year's budget or are carryover projects from previous years, providing the projects are within budget allocations or conform to the exceedence criteria established in the operating procedures.
 - periodic supply tender lists
 - preferred supplier lists or pre-qualified contractor lists.

Membership

The Committee members consists of a minimum of three Aldermen and a member from the Executive Management Committee (EMC). Each Alderman appointee shall remain a member until Council terminates their membership. The member from EMC shall be appointed by EMC from time to time. The committee shall appoint a Chairman and a Deputy Chairman from amongst its members.

The Secretary to the Committee shall be provided by the Infrastructure Services Directorate.

When the EMC member is unavailable the Chairman may select any other Director or the General Manager as a proxy member.

Launceston City Council
Reference No. 11-PI-002
Version: 28/11/2011
Approved By: Council

Tender Review Committee Policy

Authority

The committee has delegated authority from Council to accept recommendations from the Tender Evaluation Panel (TEP) to accept Tenders for projects that are either in the current year's budget or are carryover projects from previous years.

Where the overall project cost is in excess of the budget allocation, the committee has the authority to accept the tender provided that:

- the overall cost estimate does not exceed the figures in the following table:

AND

- the Director responsible for the management of the expenditure programme, of which the project is a part, has accepted that the expenditure programme can fund the over expenditure and has authorised the acceptance.

Budget Allocation	Maximum anticipated over expenditure (whichever is least)
\$0 to \$ 99,999	\$25,000 or 50%
\$100,000 to \$299,999	\$45,000 or 25%
\$300,000 to \$999,999	\$100,000 or 15%
>\$1,000,000	10%

Where the committee is:

- unable to accept the recommendation of the Tender Evaluation Panel and the panel is unable or unwilling to reconsider its evaluation; or
- the project is in excess of the above criteria; or
- the relevant Director is unable or unwilling to absorb the expected over expenditure

then the committee shall refer the project to Council for determination. The committee must make a recommendation to Council and include a copy of any reports from the TEP.

Quorum & Voting

The Quorum of the committee shall be 2 and no business shall be undertaken without a quorum being present. An affirmative vote shall be a majority and at least 2 vote in favour.

Only Aldermen members can vote on any recommendation put before the committee and the Chairman may have a casting vote where the vote is tied.

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Launceston City Council
Reference No. 11-PI-002
Version: 28/11/2011
Approved By: Council

Tender Review Committee Policy

Meetings, Agendas & Minutes

Meetings shall be called by the Secretary of the Committee based on a request from a TEP, a committee member or a Director. The committee may determine such meeting times and venues as it considers necessary.

The committee may establish a Schedule of meetings.

A minimum of seven days written notice of the meeting shall be given to all members of the committee. The written notice shall include an agenda of the business to be discussed at the next meeting. The Agenda will be provided only in a point form, listing those tenders to be determined at the meeting. No recommendation or report need be provided with the agenda.

Tender Reports must be with the Committee Secretary at least 4 clear days prior to the meeting.

Copies of the Agenda will be supplied to Committee Members with supporting tender reports at least 4 clear days prior to the meeting. The Mayor, Aldermen and General Manager will receive a copy of the Agenda without the supporting tender reports.

The Agenda will include an item numbering the tenders approved in that financial year and the value of those tenders.

Members of the committee, the Chairman or the Secretary may determine other matters it wishes to discuss at a meeting to be included in the agenda.

The minutes of the meeting are to be distributed to all members of the committee, the Mayor, Aldermen, General Manager, Directors and Tender Evaluation Panel Leaders.

The Secretary prepares an information item for inclusion in the Aldermen's Weekly Briefing Bulletin following a Tender Review Committee meeting advising of decisions taken, but the price are not disclosed.

The Mayor may make public announcement of the appointment of a Contractor after the information has been noted in an Aldermen's Weekly Bulletin.

Conduct of Business

For each agenda item the Tender Evaluation Panel submit a report signed by all members of the evaluation panel recommending the tender that should be accepted.

The evaluation will be based on the policy and guidelines adopted by Council from time to time and are called "Code for Tenders and Contracts 11-HLPr-005".

Where an evaluation panel is not unanimous a minority report shall also be tabled. The committee may accept the majority report or refer the project to Council for final determination.

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Launceston City Council
Reference No. 11-PI-002
Version: 28/11/2011
Approved By: Council

Tender Review Committee Policy

The evaluation panel, or its representative, shall be available to support its recommendation and answer any questions from the members. Any Director may also attend any Committee meeting.

The evaluation panel shall be held fully responsible for the content of the Report and the recommendation submitted to the Committee.

The Committee may refer any matter back to a TEP for clarification or reconsideration however a particular tender may only be referred back to a TEP once before needing to be referred to Council. The evaluation panel may, unanimously, review and alter its recommendation at the meeting provided the review is undertaken formally and an altered recommendation is signed by all members of the original panel and presented to the committee.

In all matters the committee will conduct its business within the guidelines of the **Code for Tenders and Contracts – 11-HLPr-005** and in particular the Principles established under Section 5 of that document and in compliance with the relevant Federal and State statutes including, but not limited to the:

Local Government Act - State
Trade Practices Act - Federal
Fair Trading Act - State

The committee shall conduct its business so that all information supplied by a tenderer, other than its final tender price (not its schedule of rates) is maintained in the strictest confidence and is not made available to any other party. Members of the committee and any members of an evaluation panel shall likewise protect the security of all information provided by any tenderer.

Tenders Awarded Subject to Conditions being met:

The Committee will not accept any tender subject to any conditions to be met based on any subsequent product testing or acceptance.

The Committee may consider a condition based on the subsequent issue of a permit by Council but the Tender Review panel may not award the contract until the condition is met.

PRINCIPLES:

The Council's Organisational Values apply to all activities.

RELATED POLICIES & PROCEDURES:

[11-PI-001](#) Procurement Policy
[12-PI-001](#) Budget Amendment Policy
[14-PI-003](#) Dealings with Related Parties Policy
[11-HLPr-005](#) Code for Tenders and Contracts

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Launceston City Council
Reference No. 11-PI-002
Version: 28/11/2011
Approved By: Council

Tender Review Committee Policy

RELATED LEGISLATION:

Local Government Act 1993 (Tas)
Competition and Consumer Act 2010

REFERENCES:

None

DEFINITIONS:

None

REVIEW:

This policy will be reviewed no more than 5 years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

15 DEVELOPMENT SERVICES DIRECTORATE ITEMS**15.1 Community Grants (Round 2A) 2018/2019****FILE NO:** SF6646**AUTHOR:** Cherie Holmes (Grants and Sponsorship Officer)**DIRECTOR:** Leanne Hurst (Director Development Services)**DECISION STATEMENT:**

To consider applications for Community Grants received in Round 2A, 2018/2019.

PREVIOUS COUNCIL CONSIDERATION

Council - 22 October 2019 - Agenda Item 15.2 - Community Grants (Organisations) Policy Review (05-PI-018)

Council - 22 October 2019 - Agenda Item 15.1 - Community Grants (Individuals/Teams/Groups) Policy Review (05-PI-017)

RECOMMENDATION:

That the following organisations receive the recommended grant amounts:

Organisation	Project/Activity	Score	Requested \$	Recommended \$
Stompin'	Primary Stompin': a non-competitive dance creation and performance project for 8 - 13 year olds	83%	\$5,000	\$5,000
Tasmanian Aboriginal Child Care Association	Culturally safe and respectful	81%	\$2,000	\$2,000
Nepali Society of Northern Tasmania Inc.	Bhashalaya	81%	\$5,000	\$5,000
Working It Out Inc.	Making Inclusion Stick (Launceston)	81%	\$4,986	\$4,986
Northern Suburbs Community Centre Inc.	The Shed (Rocherlea) Fresh Food Program	74%	\$5,000	\$3,750
Tamar Churinga Hockey Club	Hockey Goalkeeper Coaching Clinic	71%	\$1,019	\$764

15.1 Community Grants (Round 2A) 2018/2019 ...(Cont'd)

Organisation	Project/Activity	Score	Requested \$	Recommended \$
LGH Historical, Visual and Performing Arts Committee	The Power of Music in the Healing Process - Lecture, Performance and Music on the Move	67%	\$5,000	\$3,750
Norwood Newstead Playgroup (Playgroup Tasmania)	Healthy Eating	66%	\$2,850	\$2,138
	TOTAL REQUESTED		\$30,855	\$27,388

REPORT:**Organisation Applications**

The Community Grants Assessment Panel assessed each application against the assessment criteria (detailed below).

Assessment Points

- Identifies a clear community need for the project;
- Outcomes directly benefit the Launceston Community;
- Outlines clear engagement and collaboration with the community and community participation;
- Project plan demonstrates good organisational planning for the project/activity; and
- Budget for project/activity is realistic and outlines how the City of Launceston funding will be utilised.

The normal distribution of funds (according to score) is as follows:

81 - 100%	=	100% of requested funds
61 - 80%	=	75% of requested funds
50 - 60%	=	50% of requested funds
<50%	=	No funding provided

The total value of eligible requests received for Community Grants Round 2A 2018/2019 is \$30,855. Based on the assessment results, the recommended allocation of funds for Round 2A, 2018/2019 is \$27,388.

Individual/Team/Group Applications

In accordance with the policy for Community Grants (Individuals/Teams/Groups) (05-PI-017), the following Community Grant (Individual/Team/Group) applications have been approved.

COUNCIL AGENDA

Thursday 30 May 2019

15.1 Community Grants (Round 2A) 2018/2019 ...(Cont'd)

Community Grants (Individuals/Teams/Groups) applications approved from 1 February 2019

Individual/Team/Group	Activity	\$ Approved
One group member	UN Youth Australia Aotearoa Leadership Tour - New Zealand, 2 - 16 Jul 2019	\$150
Australian Under 11 Futsal Representative Team (one team member)	Montesilvano Futsal Cup, Italy, 21 Jun - 3 Jul 2019	\$150
Celetas Queechy High School (six team members)	F1 in Schools Challenge National Final - Robert Bosch Centre, Clayton, VIC, 11 - 17 Mar 2019	\$450
Ambition Queechy High School (six team members)	F1 in Schools Challenge National Final - Robert Bosch Centre, Clayton, VIC, 11 - 17 Mar 2019	\$450
Red Sprites (Kings Meadows High School three team members)	F1 in Schools Challenge National Final - Robert Bosch Centre, Clayton, VIC, 11 - 17 Mar 2019	\$225
Paddle Tasmania (four team members)	National Canoe Polo Championships, Penrith, NSW, 20 - 22 Apr 2019	\$300
Australian National Under 11 Futsal Representative Team (one team member)	Pacific Rim Futsal Cup, Hawaii, USA, 21 Nov - 4 Dec 2019	\$150
Northern Tasmania Junior Soccer Association (NTJSA) Under 13 Girls Representative Soccer Team (eight team members)	Oceania Cup, Alstonville, NSW, late Sep 2019	\$450
Tasmanian Little Athletics Team (one team member)	Australian Little Athletics Championships Hobart, TAS, 27 - 28 Apr 2019	\$75
Northern Tasmania Junior Soccer Association (NTJSA) Under 16 Girls Representative Soccer Team (seven team members)	AFS Shepparton Cup, VIC, 25 - 28 Oct 2019	\$450
One individual	National Student Leadership Camp (Burn Bright) in Arcadia, NSW, 11 - 14 Jul 2019	\$100
	TOTAL Approved	\$2,950

15.1 Community Grants (Round 2A) 2018/2019 ...(Cont'd)

ECONOMIC IMPACT:

Approval of the recommended grants will result in a positive economic impact for those individuals/teams/groups and organisations by enabling projects and activities to be undertaken.

ENVIRONMENTAL IMPACT:

Approval of the recommended grants will have minimal impact on the environment.

SOCIAL IMPACT:

Approval of the recommended grants will provide a number of valuable educational, social, health and lifestyle benefits to the Launceston community.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 1 - A creative and innovative city

Ten-year goal - To foster creative and innovative people and industries

Key Directions -

5. To promote the wide variety of learning opportunities within Launceston
6. To contribute towards artistic, cultural and heritage outcomes

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Directions -

3. To contribute to enhanced public health and amenity to promote a safe and secure environment
6. To promote active and healthy lifestyles

Priority Area 4 - A diverse and welcoming City of Launceston

Ten-year goal - To offer access to services and spaces for all community members and to work in partnership with others to address the needs of vulnerable and diverse communities

Key Directions -

1. To understand the needs and requirements of key community service providers and stakeholders
 3. To define and communicate our role in promoting social inclusion and equity
 6. To support the delivery of programs and events for people to connect with each other through participation in community activities and civic life
-

15.1 Community Grants (Round 2A) 2018/2019 ...(Cont'd)

BUDGET & FINANCIAL ASPECTS:

Balance of Funds Round 2 2018/2019	\$4,188
Available Funds Round 2A 2018/2019	\$23,800
Family Fun Day (Mowbray Neighbourhood Watch) cancelled	\$1,500
IT Literacy Project (Self Help) cancelled (from 2017/2018)	\$5,000

Total funding available Round 2 2018/2019 **\$34,488**

Amount approved for funding for Individuals/Teams/Groups from February 2019	\$2,950
Amount recommended for funding for Organisations for Round 2A	\$27,388

BALANCE **\$4,150**

The total budget for Community grants for 2018/2019 is \$71,400. There are three funding rounds per year. As per the Community Grants (Organisations) Policy (05-PI-018), normally no more than one-third of the budget will be recommended for approval in each funding round. Any funds left from one funding round will be allocated in the remaining funding rounds for the financial year.

The Mowbray Neighbourhood Watch received approval for funding of \$1,500 in Round 2 for the Family Fun Day. They did not proceed with the project, so the funds of \$1,500 have been reallocated to Round 2A.

Self Help received funding of \$5,000 in 2017/2018. This project was not able to be undertaken by Self Help. Funds of \$5,000 were returned in 2018/2019 and these funds have been reallocated to Round 2A.

The balance of \$4,150 will be available for any further Community Grant (Individual/Team/Group) applications that are received before the end of the 2018/2019 financial year.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

15.2 Special Event Sponsorship 2019/2020 - Australian Karate Federation 2019 National Karate Championship**FILE NO:** SF5892**AUTHOR:** Cherie Holmes (Grants and Sponsorship Officer)**DIRECTOR:** Leanne Hurst (Director Development Services)**DECISION STATEMENT:**

To consider Special Event Sponsorship for the Australian Karate Federation, 2019 National Karate Championship.

RECOMMENDATION:

That subject to the adoption of the 2019/2020 annual estimates, the following Special Event Sponsorship Application receives the recommended sponsorship amount.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Australian Karate Federation Tasmania Inc.	Australian Karate Federation 2019 National Karate Championship	68%	\$20,000	\$20,000	\$15,000

REPORT:

The Australian Karate Federation, 2019 National Karate Championship is to be held at the Silverdome, Launceston from the 2 - 4 August 2019. The organisers are expecting close to 700 karate competitors from every state in Australia. In addition to the competition there will be a variety of martial art demonstrations.

The full application was considered by the Event Sponsorship Assessment Panel. The Panel assessed the application against the assessment criteria (detailed below).

Assessment Criteria

- **Participation** - Enables social connections to take place within the community, including volunteering and participation opportunities.
- **Creativity and Innovation** - Encourages and supports creativity, innovation and local talent.
- **Community Spirit** - Fosters pride and positivity in our city, building community spirit.
- **Economic** - Demonstrates positive economic benefits through visitor spend, employment and/or investment.

15.2 Special Event Sponsorship 2019/2020 - Australian Karate Federation 2019 National Karate Championship ...(Cont'd)

- **Tourism and profile** - Demonstrates positive tourism benefits, through the promotion of Launceston and the region, building our profile and reputation.
- **Asset Usage** - Utilisation and activation of community assets including cultural, entertainment, sport and recreation venues, including Council owned and operated assets.

The normal distribution of funds (according to score) is as follows:

81-100%	= 100% of requested funds
61-80%	= 75% of requested funds
50-60%	= 50% of requested funds
<50%	= No funding provided

The Australian Karate Federation 2019 National Karate Championship application assessment resulted in a score of 68%.

Using the distribution funds formula for event sponsorship, an application with a score between 61% and 80% is recommended to receive 75% of the amount requested.

ECONOMIC IMPACT:

Approval of the recommended event sponsorship will result in positive economic impact for the Launceston community.

ENVIRONMENTAL IMPACT:

Approval of the recommended event sponsorship funding will have a minimal impact on the environment.

SOCIAL IMPACT:

Approval of the recommended event sponsorship will provide a number of valuable social impacts for the community.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Direction -

6. To promote active and healthy lifestyles

15.2 Special Event Sponsorship 2019/2020 - Australian Karate Federation 2019 National Karate Championship ...(Cont'd)

Priority Area 7 - A city that stimulates economic activity and vibrancy

Ten-year goal - To develop a strategic and dedicated approach to securing economic investment in Launceston

Key Directions -

4. To promote and attract national and international events and support the sector to ensure a diverse annual events calendar
6. To facilitate direct investment in the local economy to support its growth

BUDGET & FINANCIAL ASPECTS:

Proposed 2019/2020 Special Event Sponsorship Budget

Event	\$Pre-committed funds 2019/2020	\$Recommended Funds available 2019/2020	Balance
2019 Australian Veteran Gold Championship	\$15,000	\$70,000	\$55,000
39 th FIPS Mouche World Fly Fishing Championship 2019	\$22,500	\$55,000	\$32,500
Australian Karate Federation 2019 National Karate Championship	\$15,000 (Recommended)	\$32,500	\$17,500
			\$17,500

The proposed budget for 2019/2020 Special Event Sponsorship is \$70,000. Should the recommendation for \$15,000 for the Australian Karate Federation, 2019 National Karate Championship be approved and the funding pre-committed, there will be potentially \$17,500 remaining in the proposed 2019/2020 budget for Special Events Sponsorship.

This budget estimate has been approved by the Director of Corporate Services.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

COUNCIL AGENDA

Thursday 30 May 2019

15.3 Small Event Sponsorship Round 1 2019/2020

FILE NO: SF6825

AUTHOR: Cherie Holmes (Grants and Sponsorship Officer)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider event sponsorship support for Small Events (Round 1) 2019/2020.

PREVIOUS COUNCIL CONSIDERATION:

Council - 24 January 2019 - Agenda Item 15.2 - Event Sponsorship Policy Review (05-PI-012)

RECOMMENDATION:

That Council:

- subject to the adoption of the 2019/2020 annual estimates, recommends the following Small Event Sponsorship Applications receive the listed sponsorship amount:

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Mad Hatters Twilight Festival	Mad Hatters Twilight Festival	83%	\$5,000	\$5,000	\$5,000
Lions Club City of Launceston Inc	Lions Club City of Launceston Inc Christmas Parade	83%	\$5,000	\$5,000	\$5,000
Lifeline Tasmania	Out of the Shadows	81%	\$5,000	\$5,000	\$5,000
Interweave Arts Association	Remade 2019	81%	\$5,000	\$5,000	\$5,000
Launceston Festival of Dance Inc	Launceston Festival of Dance	80%	\$5,000	\$5,000	\$3,750
Northern Tasmanian Junior Soccer Association	Launceston Tournament	73%	\$5,000	\$5,000	\$3,750
Cancer Council Tasmania	Cancer Council Tasmania Women's 5km Walk Run 2019	72%	\$5,000	\$5,000	\$3,750
Tasmanian Poetry Festival Inc	2019 Poetry Festival	68%	\$4,000	\$4,000	\$3,000
Three River Theatre Inc	Who's Afraid of Virginia Woolf?	67%	\$5,000	\$5,000	\$3,750

15.3 Small Event Sponsorship Round 1 2019/2020 ...(Cont'd)

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Launceston Players Society Inc	Picnic at Hanging Rock	65%	\$5,000	\$5,000	\$3,750
St Cecilia Chamber Orchestra	Grand End of Year Concert	64%	\$3,800	\$3,800	\$1,663*
Devil State Derby League	Roller Derby Tournament	64%	\$5,000	\$5,000	\$2,187*
Total			\$77,800		\$45,600

* There are two events with a score of 64% and \$3,850 of the proposed budget remaining. \$3,850 is 0.5833 of what both of these events would be eligible to receive (\$2,850 + \$3,750 = \$6,600). Therefore, these two events have been allocated 0.5833 of what they would have been eligible to receive had the proposed budget permitted.

- subject to the adoption of the 2019/2020 annual estimates, notes the following event sponsorship application not be funded by Council as a result of the Round 1 2019/2020 estimated budget allocation being fully pre-committed

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Ultrain	Launceston Marathon	63%	\$5,000	\$5,000	\$0 budget allocation exhausted
Clifford Craig Foundation	Run and Walk for Your Heart	63%	\$5,000	\$5,000	\$0 due to budget allocation exhausted

- notes the following event sponsorship applications not be funded by Council, as they received a score less than the recommended level for funding (ie. <50%).

Organisation	Event	Score	\$Request	\$Assess	\$Recom
All About Babies Tasmania	All About Babies Tasmanian Showcase Event	48%	\$5,000	\$5,000	\$0
FunSearch and Odonata Pty Ltd	One Day Fun Day (ODFD) Launceston	43%	\$5,000	\$5,000	\$0

REPORT:

Full details of each request for Small Event Sponsorship were considered by the Events Sponsorship Assessment Panel. The Panel assessed each application against the assessment criteria (detailed below).

15.3 Small Event Sponsorship Round 1 2019/2020 ...(Cont'd)

Assessment Criteria

- **Participation** - Enables special connections to take place within the community, including volunteering and participation opportunities
- **Creativity and Innovation** - Encourages and supports creativity, innovation and local talent
- **Community Spirit** - Fosters pride and positivity in our city, building community spirit
- **Inclusiveness** - Inclusive and accessible to residents within our community; and
- **Asset Usage** - Utilises and activates community assets

The normal distribution of funds (according to score) is as follows:

81-100% = 100% of requested funds

61-80% = 75% of requested funds

50-60% = 50% of requested funds

<50% = No funding provided

The Event Sponsorship Policy (05-Plx-012) states that Round 1 of the Small Event Sponsorship program covers a five month period (1 August - 31 December) and will be allocated 40% of the annual budget. The 2019/2020 budget has not yet been adopted by Council. The proposed available funds for Small Event Sponsorship Round 1 are \$55,600. Due to a pre-commitment made in 2017 for triennial funding of \$10,000 for two events celebrating or commemorating a specific tradition, the actual proposed funds available for new applications for Small Event Sponsorship Round 1 2019/2020 is \$45,600.

The total value of requests for Small Event Sponsorship Round 1 2019/2020 is \$77,800. Based on the assessment results, the recommended allocation of funds is \$45,600 (Recommendation 1).

It is recognised that two applications are recommended not to receive funding due to the proposed event sponsorship funds being exhausted (Recommendation 2).

It is acknowledged that two applications are recommended not to receive funding as they received a score less than the recommended level for funding (ie. <50%) (Recommendation 3).

ECONOMIC IMPACT:

Approval of the recommended event sponsorship will result in a positive economic impact to the Launceston community.

ENVIRONMENTAL IMPACT:

Approval of the recommended event sponsorship funding will have a minimal impact on the environment.

15.3 Small Event Sponsorship Round 1 2019/2020 ...(Cont'd)**SOCIAL IMPACT:**

Approval of the recommended event sponsorship will provide a number of valuable social impacts for our community.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 1 - A creative and innovative city

Ten-year goal - To foster creative and innovative people and industries

Key Direction -

6. To contribute towards artistic, cultural and heritage outcomes

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Directions -

4. To promote Launceston's rich heritage and natural environment

6. To promote active and healthy lifestyles

Priority Area 7 - A city that stimulates economic activity and vibrancy

Ten-year goal - To develop a strategic and dedicated approach to securing economic investment in Launceston

Key Directions -

1. To actively market the City and Region and pursue investment

3. To promote tourism and a quality Launceston tourism offering

6. To facilitate direct investment in the local economy to support its growth

BUDGET & FINANCIAL ASPECTS:

	Proposed Budget \$	Proposed Available Funds Round 1 \$	Proposed Available Funds Round 2 \$	Recom Round 1 \$	Balance \$
Small Events Round 1	\$139,000	\$55,600	\$83,400	\$45,600	\$93,400
Previous pre-commitments made in 2017 for triennial funding of two events celebrating and commemorating a specific tradition				\$10,000	\$83,400
Balance					\$83,400


The budget adjustment consideration of this item has been approved by the Director Corporate Services.

15.3 Small Event Sponsorship Round 1 2019/2020 ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

15.4 Major Event Sponsorship Round 1 2019/2020

FILE NO: SF6823

AUTHOR: Cherie Holmes (Grants & Sponsorship Officer)

DIRECTOR: Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To consider event sponsorship support for Major Events (Round 1) 2019/2020

RECOMMENDATION:

That Council:

- subject to the adoption of the 2019/2020 annual estimates, the following Major Event Sponsorship Applications receive the recommended sponsorship amount.

Organisation	Project/Activity	Score	\$Request	\$Assess	\$Recom
*Encore Theatre Company Inc.	We Will Rock You (Level 1)	87%	\$12,500	\$12,500	\$12,500
MONA	Mofo Sessions 2 (Level 2)	79%	\$20,000	\$20,000	\$15,000
Tamar Community Peace Trust	2019 Tamar Community Peace Festival (Level 1)	74%	\$12,500	\$12,500	\$9,375
Blooming Tasmania Association Inc.	Blooming Tasmania Flower & Garden Festival	70%	\$9,500	\$9,500	\$7,125
S&S Professional Services Pty Ltd	Kid I Am (Level 1)	65%	\$12,500	\$12,500	\$9,375
Josef Chromy Wines Pty Ltd	Effervescence Tasmania (Level 2)	64%	\$20,000	\$20,000	\$15,000
Rotary Club of Central Launceston	Tamar Valley Cycle Challenge (Sally's Ride)	61%	\$10,000	\$10,000	\$6,945
GTR Events	Tour of Tasmania (Level 1)	61%	\$12,500	\$12,500	\$8,680**

Note - there are two levels in this category

Level 1 - \$5,001 up to \$12,500 and Level 2 - \$12,500 up to \$20,000

* Councillor Danny Gibson abstained from assessment of We Will Rock You (Encore Theatre Company Inc.)

** Chris Griffin (Tourism Northern Tasmania) and Neil Grose (Chamber of Commerce) abstained from assessment of Tamar Valley Cycle Challenge (Rotary Club of Central Launceston Inc.).

15.4 Major Event Sponsorship Round 1 2019/2020 ...(Cont'd)

*** There are two events with a score of 61% and \$15,625 remaining. \$15,625 is 0.9259 of what both of these events would be eligible to receive (\$7,500 + \$9,375 = \$16,875). Therefore, these two events have been allocated 0.925 of what they would have been eligible to receive had the budget permitted.

2. subject to the adoption of the 2019/2020 annual estimates, the following event sponsorship application not be funded by Council as a result of the Round 1 2019/2020 estimated budget allocation being fully pre-committed.

Organisation	Project/Activity	Score	\$Request	\$Assess	\$Recom
****Launceston City Cycling	Launceston Christmas Sports Carnival	59%	\$20,000	\$12,500	\$0
Total			\$129,500		\$84,000

**** Application assessed at Level 1 \$12,500, not Level 2 \$20,000, as panel deemed the event to be a Level 1 event.

REPORT:

The Events Sponsorship Assessment Panel assessed each application within the sponsorship levels and against the assessment criteria (detailed below) and provided the recommendations.

Sponsorship Levels

Funding is available under two levels:

- Level 1 \$5,001 up to \$12,500
- Level 2 \$12,501 up to \$20,000

Level 1 would typically be an event held in the Launceston municipality attracting audiences from local and intrastate areas.

Level 2 would typically be an event held in the Launceston Municipality attracting larger audiences from local, intrastate, interstate and/or international areas.

Assessment Criteria

- **Participation** - Enables special connections to take place within the community, including volunteering and participation opportunities
 - **Creativity and Innovation** - Encourages and supports creativity, innovation and local talent
 - **Community Spirit** - Fosters pride and positivity in our city, building community spirit
-

15.4 Major Event Sponsorship Round 1 2019/2020 ...(Cont'd)

- **Economic** - Demonstrates positive economic benefits through visitor spend, employment and/or investment
- **Tourism and profile** - Demonstrates positive tourism benefits, through the promotion of Launceston and the region, building our profile and reputation
- **Progressive** - Demonstrates a future strategic vision for growth and continued sustainability
- **Asset Usage** - Utilisation and activation of community assets including cultural, entertainment, sport and recreation venues including Council owned and operated assets

The normal distribution of funds (according to score) is as follows:

81-100%	= 100% of requested funds
61-80%	= 75% of requested funds
50-60%	= 50% of requested funds
<50%	= No funding provided

The Event Sponsorship Policy (05-Plx-012) states that Round 1 covers a five month period (1 August - 31 December) and will be allocated 40% for the annual budget. The annual budget estimates for 2019/2020 have not yet been adopted. The proposed available funds for Major Event Sponsorship Round 1 2019/2020 is \$84,000.

The total funds requested in Major Event Sponsorship Round 1 2019/2020 is \$129,500. The total recommended allocation of funds is \$84,000 as per the application assessment results.

It is acknowledged that one event is recommended not to receive funding due to the proposed event sponsorship funds being exhausted (Recommendation 2).

ECONOMIC IMPACT:

Approval of the recommended event sponsorship will result in a positive economic impact to the Launceston community.

ENVIRONMENTAL IMPACT:

Approval of the recommended event sponsorship funding will have minimal impact on the environment.

SOCIAL IMPACT:

Approval of the recommended event sponsorship will provide a number of valuable social impacts for our community.

15.4 Major Event Sponsorship Round 1 2019/2020 ...(Cont'd)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 1 - A creative and innovative city

Ten-year goal - To foster creative and innovative people and industries

Key Direction -

6. To contribute towards artistic, cultural and heritage outcomes

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Directions -

4. To promote Launceston's rich heritage and natural environment

6. To promote active and healthy lifestyles

Priority Area 7 - A city that stimulates economic activity and vibrancy

Ten-year goal - To develop a strategic and dedicated approach to securing economic investment in Launceston

Key Directions -

1. To actively market the City and Region and pursue investment

3. To promote tourism and a quality Launceston tourism offering

6. To facilitate direct investment in the local economy to support its growth

BUDGET & FINANCIAL ASPECTS:

The proposed budget for Events Sponsorship Round 1 2019/2020 is:

	Proposed Budget \$	Proposed Available funding Round 1 \$	Proposed Available funding Round 2 \$	Recommended Round 1 \$	Balance \$
Major Events	\$210,000	\$84,000	\$126,000	\$84,000	\$126,000

Available funds as indicated in the report are based on the proposed 2019/2020 budget.

The budget consideration of this item has been approved by the Director Corporate Services.

15.4 Major Event Sponsorship Round 1 2019/2020 ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

15.5 Launceston Building Heights and Massing Study Consultation**FILE NO:** SF6749**AUTHOR:** Damien Fitzgerald (City Development Team Leader Strategic City Planning)**DIRECTOR:** Leanne Hurst (Director Development Services)

DECISION STATEMENT:

To endorse the community consultation findings and recommendations of the draft Paul Davies Launceston CBD Building Height and Massing Study 2018.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 4 June 2018 - Launceston Building Heights and Massing Study

Council - 30 July 2018 - Agenda Item 15.1 - Launceston CBD Building Height and Massing Study

Workshop - 1 October 2018 - Launceston CBD Building Height and Massing Study (Paul Davies Pty Ltd) - Consultation Update

Workshop - 15 November 2018 - Launceston CBD Building Heights

Council - 6 December 2018 - Agenda Item 15.1 - Launceston Building Heights and Massing Study Consultation (withdrawn Agenda Item)

Workshop - 23 May 2019 - Update on Revised Study Recommendations

RECOMMENDATION:

That Council:

1. receives the Launceston Building Heights and Massing Community Consultation report and findings.
2. adopts the recommendations in the report prepared by Paul Davies Pty Ltd:
 1. *Preparation of 'design guidelines' to interpret and support the Planning Scheme.*
 2. *Prepare amendments and provisions for the Planning Scheme (to the study area):*
 - (a) *Retain and amend the Acceptable Solution (AS) and reduce to 9m.*
 - (b) *Introduce a Performance Criteria (PC) for development up to 24m in height.*
 - (c) *Introduce a Performance Criteria (PC) for development over 24m in height.*
 - (d) *Areas that should not be subject to controls in the study area be excised and remain in their current zonings and controls (refer to study mapping for details).*

15.5 Launceston Building Heights and Massing Study Consultation ...(Cont'd)

- (e) *Develop a Special Area Plan (SAP) to address the changes proposed.*
- (f) *Establish design guidelines as part of the discretionary controls.*
- (g) *Undertake separate guidelines that can provide a clear framework for new development in the city.*
- (h) *Establish exemptions for minor works where the application of the design guidelines is not appropriate.*

3. requests the General Manager to prepare relevant draft Planning Scheme provisions to implement the recommendations.

REPORT:

Summary - The Launceston Building Height and Massing Study (Attachment 1)

The City of Launceston (CoL) commissioned Paul Davies Pty Ltd to write the Launceston Building Height and Massing Study, a report/discussion paper analysing existing local context in terms of height and providing potential options to facilitate suitable development in Launceston.

The study area is contained within the Launceston Central Activities District (LCAD) boundary area shown in Figure 1.

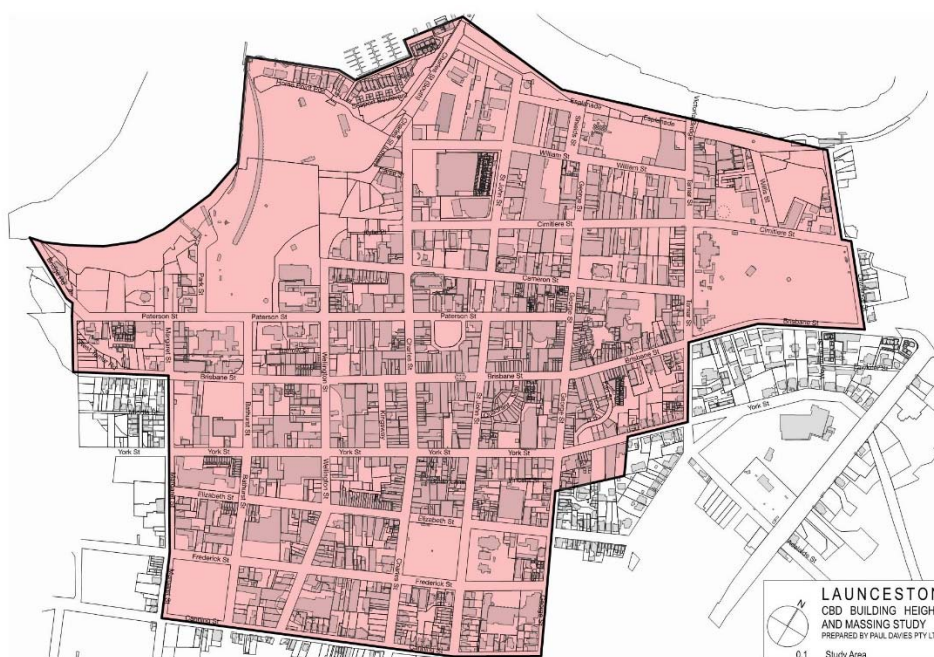


Figure 1 - Launceston Central Activities District Boundary (Paul Davies Study Area)

15.5 Launceston Building Heights and Massing Study Consultation ... (Cont'd)

The study provides clear objectives within four key precinct areas to protect the historic character of Launceston and to manage the potential increase in demand for development that may seek greater height and scale. The study also provided building envelopes that directly responds and respects the fabric of Launceston's streetscape, while giving certainty to future development in the central City area.

The objectives of the study (refer to Attachment 1 for further details) focused on:

- the protection of the historic character of Launceston;
- the protection of amenity and other values set out in the Launceston Planning Scheme;
- the management of the potential increase in demand for development in the City with buildings that may seek greater height and scale; and
- facilitation of appropriate and contextually designed developments.

Building height is one piece of a puzzle. The study provided the Council with a strong starting point to engage directly with the community in regards to future development in Launceston. The consultation process provided opportunity for the broader community to share and discuss what is important to development in Launceston.

Summary - Community Consultation Process (Attachment 2)

Consultation was undertaken from on 31 July to 14 September 2018 (six weeks). The consultation responses raised a diverse range of comments and concerns. The responses were captured and analysed to identify key themes and ideas raised by the community. Refer to Attachment 2 for further details.

Initially, a series of key stakeholder meetings were held, led by report author Paul Davies. These meetings were followed by an open community meeting, with Council officers and Paul Davies in attendance. Over 60 people attended that public meeting.

Further, on 29 January 2019, two information forum sessions were held with the building height representors and the Chamber of Commerce. CoL's General Manager and Paul Davies facilitated the sessions.

From this additional consultation, amendments to the recommendations were required; resulting in the proposed Planning Scheme Amendment process being substituted with the development of Planning Scheme provisions that could deal with building heights over 24m. Refer to Attachment 2 for further details.

Summary - Paul Davies Recommendation Report (Attachment 3)

It is not planned to revise the Launceston Building Height and Massing Study resulting from feedback received during the consultation process. Rather, Paul Davies has provided Council with a supplementary report, addressing the feedback, making recommendations for dealing with building controls and options for planning scheme provisions in the study area.

15.5 Launceston Building Heights and Massing Study Consultation ...(Cont'd)

This report strongly recommends introducing a set of controls and/or guidelines to facilitate new development in the City to achieve good design and urban outcomes. Once completed the guidelines document will support the Planning Scheme provisions.

In summary, the report (refer to Attachment 3 for further details) seeks Council endorsement for the following:

1. preparation of a Specific Area Plan (SAP) for the City, as defined in the attached mapping, to establish the development and heritage controls and framework for the future.
2. adjustment of the study area boundaries to remove small areas of the study area that should not be subject to these controls. This will allow these areas to remain in their current zonings with those more appropriate controls (refer to mapping for details).
3. adoption of the four study precincts that define the four character areas of the City and develop, where appropriate, specific controls for each precinct.
4. establishment of exemptions for minor works where the application of the design guidelines is not appropriate.
5. establishment of an acceptable height solution of 9m consistently across the study area except for recreation and park zones. Retention of the existing height controls in the Scheme for recreation and park zones.
6. establishment of a performance criterion that controls buildings of up to of 24m across the study area.
7. establishment of a performance criterion that controls buildings over 24m across the study area. The provisions are to establish a community, City and economic benefit from undertaking that development. The controls will contrast with a development that complies with the 24m height control.
8. establish street front height controls across the study area.
9. establish street front setbacks for development above the street front height control on all sites.
10. establishment of side and rear setback controls across the study area.
11. establishment of separate heritage controls for the SAP that are specific to the requirements of each precinct and work with the Scheme heritage provisions and controls.
12. ensuring that places identified in the study area and earlier heritage studies as being of heritage significance are included as Local Heritage Places in the Planning Scheme.
13. clearly mapping out heritage place of both State and Local heritage significance and precincts. Identify within the heritage provision that places of State heritage significance are managed separately under the *Tasmanian Cultural Heritage Act*.
14. ensuring that precinct controls and adjacency controls are prepared to address the separate State and local heritage listing framework.
15. preparation of development/design guidelines as set out in the study to inform the SAP.
16. support and incorporation the concepts around design excellence into all future development in the City.

15.5 Launceston Building Heights and Massing Study Consultation ...(Cont'd)

Next Steps - Indicative Milestones:

- Council endorsement - Release the findings of the community consultation process on *Your Voice Your Launceston*. Individual written submissions will receive individual responses - June/July 2019.
- To continue with the development of Planning Scheme draft provisions to inform a Special Area Plan (SAP) - June/July 2019.
- Tasmanian Planning Commission briefing and feedback on draft SAP (Structure and Draft Provisions) - August 2019 (TBC).
- Council Workshop to update on SAP and guidelines development - August/September (TBC).
- Community Consultation on the SAP - October/November - 2019 (TBC).
- Completion of an accompanying guidance document to support the relevant Planning Scheme provisions (development guidelines) - completion by October/November 2019 (TBC).
- Representation Workshop and Report to Council February 2020 (TBC).
- Submission of report (Planning Scheme) to the Tasmanian Planning Commission - February/March 2020 (TBC).
- Tasmanian Planning Commission to consider representation and hold hearings - February - May 2020 (TBC).

ECONOMIC IMPACT:

Considered in this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 2 - A city where people choose to live

Ten-year goal - To promote Launceston as a unique place to live, work, study and play

Key Direction -

4. To promote Launceston's rich heritage and natural environment

15.5 Launceston Building Heights and Massing Study Consultation ...(Cont'd)

Priority Area 6 - A city building its future

Ten-year goal - To drive appropriate development opportunities as well as infrastructure, land use planning and transport solutions

Key Directions -

2. To develop and take a strategic approach to development sites to maximise public benefits of development
3. To ensure that the planning system at a local and regional level is effective and efficient

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Leanne Hurst: Director Development Services

ATTACHMENTS:

1. Launceston Building Heights and Massing Study - July 2018 (*distributed electronically*)
2. CoL Building Heights Consultation Report - October 2018 (*distributed electronically*)
3. Paul Davies Recommendation Report - May 2019 (*distributed electronically*)

16 FACILITIES MANAGEMENT DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

17 CREATIVE ARTS AND CULTURAL SERVICES DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

18 INFRASTRUCTURE SERVICES DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

19 CORPORATE SERVICES DIRECTORATE ITEMS**19.1 Proposed Budget 2019/2020 Consultation Responses****FILE NO:** SF6641**AUTHOR:** Paul Gimpl (Chief Financial Officer)**DIRECTOR:** Louise Foster (Director Corporate Services)

DECISION STATEMENT:

To consider the 2019/2020 Budget public consultation process and the responses submitted.

RECOMMENDATION:

That Council:

1. receives and agrees on responses to the submissions received, as follows:
 - (a) Mr Ian Routley
 - (b) Mr Ted Sands
 - (c) Treva Alen (x3)
 2. notes that the Council Meeting of 13 June 2019 is the intended date on which the budget will be adopted and the rate will be set.
-

REPORT:

On 21 March 2019 Council approved the release of the Proposed 2019/2020 Annual Plan, Proposed Statutory Estimates including the Capital Program and Major Operational Projects.

Council invited submissions from the community on the 2019/2020 Proposed Annual Plan and Budget. The submissions period closed at 5.00pm on Thursday, 18 April 2019. The City of Launceston (CoL) issued a specific media release regarding the submission period and uploaded the documents to the Council website.

Five submissions were received - they are attached for information. Three of the submissions were from Treva Alen - they are essentially a list of comprehensive questions. If Council officers were to respond to each question it would take a substantial amount of time - the proposed response is a statement rather than a response to the individual questions posed.

19.1 Proposed Budget 2019/2020 Consultation Responses ...(Cont'd)

Submission 1 - Mr Ian Routley

In summary, Mr Routley raises concerns regarding:

1. The increasing waste costs and the impact on local government of the collapse of the recycling market overseas.
2. Why is resurfacing of UTAS Stadium necessary?
3. The level of ongoing investment in UTAS Stadium and whether it is sustainable for the Council to absorb all the costs of ownership.

Response:

1. The 2019/2020 budget has been formulated on the basis of 100% cost recovery - the increased kerbside collection costs and recycling processing costs will mean increased waste charges per household.
2. UTAS Stadium has developed into a nationally recognised sporting venue, hosting five AFL matches per year, growing top-tier cricket content and occasionally holding national- and international-level soccer and rugby. A \$28 million benefit to the northern region has been provided by the ability of UTAS Stadium to host AFL games. The playing surface has been regarded as one of the best of all the AFL venues, consistently rating high in player surveys.

As content at the stadium grows, so too have the standards been raised for a safe workplace for participants. The sand based surface currently at UTAS Stadium was constructed in 1998 - 1999 with the normal life for a surface of this type and volume of usage approximately 10 years. By the time the surface is replaced it will be 20 years old and, only through the skill and dedication of our ground staff, has Council managed to maintain the surface at the standard required. The surface is fast reaching the end of its useful life and an increasing amount of time and money is needed to keep the surface at a high standard. In the near future an increasing amount of time and money will need to be spent to achieve an ever reducing surface quality, until the surface no longer meets the requirements for AFL play.

3. During the development of the CoL Long Term Financial Plan a number of improvement actions have been identified - one of those actions was to review the current ownership models of assets such as UTAS Stadium.

Submission 2 - Mr Ted Sands

Mr Sands requested Council consider an upgrade of two bus shelters in Hobart Road, Kings Meadows. He identifies the bus shelter outside Shiploads and the other outside Woolworths as being too abstract in design and in need of replacement as they do not provide good shelter for users.

19.1 Proposed Budget 2019/2020 Consultation Responses ...(Cont'd)

This matter has been previously raised with the Built Environment Team. They have identified that the existing shelters were provided by the School of Architecture in the past so respect is needed regarding their removal, however, the shelters no longer provide adequate protection for the community.

Discussions have commenced with Metro who have agreed to fund the replacement of the shelters. Council will be responsible for any civil works which includes the cost of removal of the existing shelters and any slab works required. These costs can be met from current operational budget allocation so do not require an amendment to the draft budget. It is expected that the work will occur within the next 12 months.

Submission 3 - Treva Alen

Three of the submissions were from Treva Alen - they are a list of questions rather than a submission on the proposed budget. A number of the questions relate to decisions made by the organisation over a number of years and some questions seek to understand how operational decisions are made.

The questions are around the following themes:

1. Expert advice.
2. Staffing levels in city development and marketing, public order and safety and community amenities.
3. Funding for the cultural unit.

Expert Advice

In a budgetary sense, the Council seeks to maintain a sufficient resource to call upon external, expert advice when necessary. Expert advice is provided to the Council on a broad range of matters and is only sought where Council Officers either do not have the expertise to provide the necessary advice or do not have the resources to provide the advice. The determination on the need for external advice is made by Managers, Directors and/or the General Manager in accordance with the Council's procurement policies and procedures and, in each case, will be specific to the required skills and expertise which is sought. Upon review of the questions, there is no identified need to alter the draft Annual Plan or budget.

19.1 Proposed Budget 2019/2020 Consultation Responses ...(Cont'd)

City Development and Marketing

The City Development and Marketing expenditure includes seven full-time and 16 part-time employees (15.07 full-time Equivalents) to deliver this broad range of services to the community. The City Development and Marketing budget descriptor involves Tourism and Events, Economic Development, Communications, the Visitor Information Centre and Regional Development. The funding for this service is not collected by a *hidden and conscripted levy* as suggested in the questions, rather, it is included in the rates and charges collected and is, therefore, fully transparent. The majority of the questions asked relate to operational matters which have no bearing on either the draft annual plan or budget, and therefore, they are not directly addressed. No changes are proposed to be made to draft annual plan or budget as a result of these questions.

Public Order and Services

The Public Order and Services includes Animal Control and regulations of by-laws (and a broad range of legislation), the management of the Council's dog pound as well as contributions to the regional dog and cat shelters respectively. The service includes four full-time employees and is positioned within the Council's Development Services Directorate. The Council is budgeting on receiving \$160,000 from dog registrations and a further \$100,000 from fines and infringements with the balance of the funding for this service included within the General rates collected. The majority of the questions asked relate to operational matters which have no bearing on either the draft annual plan or budget, and therefore, they are not directly addressed. No changes are proposed to be made to draft annual plan or budget as a result of these questions.

Culture

The Culture line item of the budget includes the operation of the Princess Theatre and Queen Victoria Museum and Art Gallery (QVMAG), together with the broader Arts and Culture Unit and minor funding towards the National Automotive Museum of Tasmania. The Council receives an annual contribution from the State Government for the operation of the QVMAG and is budgeting on receiving \$1,471,000 for 2019/2020. Additionally, the Council is budgeting on receiving a further \$461,000 in fees and \$314,000 in additional grants and donations. The employee status for the services include: QVMAG 27 full-time and 36 part-time employees (46.8 full-time Equivalents); Princess Theatre has one full-time employee and the Cultural Unit has one full time employee. It needs to be understood that the Council's services and structure in the Creative Arts and Cultural Directorate are unique and it is not possible to directly compare and contrast against other Councils in this respect. That said, the Council benchmarks itself against Tasmanian and mainland Councils across its overall function. The Council reports its performance in annual reports, both specifically for the QVMAG and for the overall Council itself. The majority of the questions asked relate to operational matters which have no bearing on either the draft annual plan or budget, and therefore, they are not directly addressed. No changes are proposed to be made to the draft annual plan or budget as a result of these questions.

19.1 Proposed Budget 2019/2020 Consultation Responses ...(Cont'd)

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To continue to ensure the long-term sustainability of our Organisation

Key Direction -

6. To maintain a financially sustainable organisation

BUDGET & FINANCIAL ASPECTS:

Feedback from community consultation informs the Council's ongoing budget processes.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster: Director Corporate Services

ATTACHMENTS:

1. Submission 1 - Mr Ian Routley
2. Submission 2 - Mr Ted Sands
3. Submission 3 - Treva Alen

Attachment 1 - Submission 1 - Mr Ian Routley

Dear Paul,

Revenues, Rates & Charges

The increase of 5.1% is noted and understood that waste costs is a significant portion. With the collapse of the recycling market in both China and now India it is no longer feasible or financially acceptable for Local Government to prop up the recycling industry and therefore this issue has to be seriously addressed.

York Park Resurfacing

I have not sighted any document as to why this work is required. If this significant amount of money is really necessary, the cost should be met by the AFL and State Government. This facility has become a noose around the necks of the city ratepayers.

These two examples are why Council must make some hard decisions to reduce the burden to ratepayers, which would then rebuild trust and respect, as in my opinion the Budget is found wanting across a number of areas.

The economic conditions that have generally prevailed in Launceston ,over the past 5-7 years, have been tight and you only need to refer to **property costs – land tax** in the Budget Papers as proof.

Paul, through you it would be appreciated that this is accepted as a formal representation, as these were the two critical matters that we discussed.

Kind Regards,

Ian Routly.

Attachment 2 - Submission 2 - Mr Ted Sands

Hi Michael, with the budget sessions about to begin in earnest i would like to ask that consideration be given to upgrading the above. The two shelters in question are outside Shiploads and the other is across the road on the Woolworth side of Hobart Rd.

These shelters I think were built and designed with all good intent some 25 years ago, but they do not afford any shelter to those who wish to use them from the elements. They are too abstract in design and are in desperate need of being replaced to afford those in the community with winter approaching shelter.

MTT have just installed a new shelter outside Liv Eat on Hobart Rd at a cost of about \$8000, could the COL contact MTT with a view to perhaps sharing the cost of replacing these two redundant shelters?

There are many ageing residents in South Launceston and the bus stops are extremely important to ensure that they are functional, meet modern standards, and are relevant in the settings in which they have been placed.

I would ask that perhaps Barry Pickett Mgr of built environment could look at both shelters and report a considered opinion of their worthiness and retention.

many in KM have approached me asking for assistance, I live in the suburb and have a passion for seeing progress and upgrades.

I am grateful with what has occurred recently but there is more to be done, KM is a very busy suburb now, each day is busy, there are no down times, with only two empty shops it has demonstrated resilience when a business closes, and that empty space is soon filled by another business.

I would hope that the Councillors of the city would be in favour of an upgrade as requested, it is a small amount in reality, but the run on effects would be well received.

Considering the 3% rise in rates last year which equates to approximately \$1.2 million dollars in a full year, this capital expenditure is well and truly achievable in my view.

I look forward to comments at your convenience.

Perhaps the two sites could be placed on the bus trip, hopefully the Mayor may accede to my request.

Attachment 3 - Submission 3 - Treva Alen

PLEASE CIRCULATE



Mayor van Zette tells us that "[he] encourages all ratepayers to read over the budget proposal and make a submission to our engagement process. It's important that, as a Council, we understand what matters to the community," We are doing so and posting questions as people in the network raise an issue.

Administration Costs

	2019/20 \$'000	2018/19 \$'000	2017/18 \$'000	2016/17 \$'000
General Administration	849	872	705	869
Advertising and Promotion	249	252	250	234
Computer and Communications	358	398	348	328
Election Expenses and Electoral Roll Maintenance	30	310	29	29
Expert Advice	677	632	719	624
Insurance (excl Workers Comp'n)	815	805	637	636
Maintenance	188	190	201	162
Payment Fees and Debt Recovery	460	540	446	446
Postage, Printing and Stationery	357	366	378	377
Councillors	573	558	537	518
Audit Fees	100	98	105	104
Vehicles	448	420	493	398
APPROX \$13,000 Per Week?	5,104	5,441	4,848	4,725

[click on the image to enlarge](#)

1

To support a citizens review process the following questions arise relative "Expert Advice"

QUESTIONS

1. Given the allocation, how is this 'expert advice' provided and under what circumstances?
2. Given the allocation, on average, how many 'experts' per annum – presumably not on staff at CoL – are consulted/commissioned/appointed per annum?
3. Given the unavoidable subjectivity involved in determining 'expertise' who determines that an 'expert' is indeed an 'expert' and the veracity of the claimed expertise?
4. How is the appropriateness of 'an expert's' qualifications/skills/experience determined and by whom?
5. Given the allocation, and the specific sum, how many 'experts' are being budgeted for, in what fields and for what purpose/projects?
6. When seeking an 'expert' are 'expressions of interest' and/or 'applications' sought, and if so when and where is the process recorded?
7. Are 'experts' formally briefed in regard to the advice they are being 'commissioned' to provide? If not why not? If so where are these briefs held? Who has access to them and when?
8. Who are commissioned 'experts' appointed by and who do they report to and/or are they accountable to?
- 9.

PLEASE CIRCULATE



#2 Mayor van Zette tells us that "[he] encourages all ratepayers to read over the budget proposal and make a submission to our engagement process. It's important that, as a Council, we understand what matters to the community," We are doing so and posting questions as people in the network raise an issue.

CITY OF LAUNCESTON		Statutory Estimates 2019-2020	
Approx \$80,000 per week		2020	2019
City Development & Marketing		4,120	3,931
Operations Expenditure		4,020	3,931
Capital Expenditure		100	0
Other Community Amenities		3,770	5,647
Operations Expenditure Other		1,701	1,850
Public Toilets (Excl. Parks Facilities)		279	242
Capital Expenditure		1,790	3,555
Public Order & Safety		828	605
Operations Expenditure Other		496	514
Dog & Cat Management Funding		302	91
Capital Expenditure		30	0
APPROX \$ 15,500 plus per week			

1

To support a citizens review process the following questions arise relative "Development & Marketing" along with " Public Order & Safety"

QUESTIONS M&D – Given the budget allocation of \$4.1Million or approx \$80K per week:

1. How many staff are employed full-time and part-time in this operational area?
2. What range of services does the staff in this division/area deliver?
3. To whom do employees deliver their services to, when and how?
4. To whom do employees in this area report, when and how?
5. What qualifications and/or specialist skills do these 'staffers' hold?
6. What is the salary/wage range for council employees in this area of the operation?
7. What skills and/or experience do employees in this area need to have that **cannot** be provided in a timely way via an outside provider?
8. How widely throughout the 'Council operation' are the services of this unit/team/division employed?
9. Given that the metrics suggest that every rateable property contributes, via means of a hidden and conscripted levy, something in the order of **\$130-PLUS** towards funding this component of the city's recurrent budget, what benefits and/or dividends does the unit/team/division deliver as an outcome?

QUESTIONS PO&S – Given the budget allocation of \$828K or approx \$80K per week:

1. Who leads the team/unit/division that provides the services implied in this allocation?
2. Who does she/he report to and in what context?
3. How many staff are employed full-time and part-time in this operational area?
4. What range of services does the staff in this division/area deliver?
5. To whom do employees deliver their services to, when and how?
6. What special skills and qualifications are employees in this 'area' required to have?
7. How many volunteers are there who are in this area and what training are required to undertake?
8. Quite apart from rates, what sources of funding and in-kind support is available to this area of the councils's recurrent budget?



#3 Mayor van Zette tells us that "[he] encourages all ratepayers to read over the budget proposal and make a submission to our engagement process. It's important that, as a Council, we understand what matters to the community," We are doing so and posting questions as people in the network raise an issue.

CITY OF LAUNCESTON		Statutory Estimates 2019-2020	
	2020	2019	
OPERATING and CAPITAL Expenditure	7,879	6,640	
Culture	6,510	6,320	
Operations Expenditure Total	960	320	
Capital Expenditure Total			
Princess Theatre			
Operations Expenditure Total	454	420	
Capital Expenditure Total	431	175	
QVMAG			
Operations Expenditure Total	6,206	5,759	
Capital Expenditure Total	529	145	
Arts & Culture Unit			
Operations Expenditure Total	242	133	
Capital Expenditure Total	0	0	
Auto Museum			
Operations Expenditure Total	8	8	
Capital Expenditure Total	0	0	

CLICK ON THE IMAGE TO ENLARGE

CITY OF LAUNCESTON		Statutory Estimates 2019-2020	
	2020	2019	
OPERATING and CAPITAL Expenditure	7,879	6,640	
Culture			
Queen Victoria Museum and Art Gallery			
Income			
Fees	494	406	
Grants and Donations	1,786	1,760	
	2,280	2,166	
Less Expenses			
Operations	6,447	5,892	
Depreciation	876	886	
Full Cost Attribution	366	357	
	7,689	7,135	
Net Income (Expenses)	(5,409)	(4,969)	
Capital Works	529	145	

To support a citizens review process the following questions arise relative "Cultural Funding"

QUESTIONS – Given the budget allocation of \$7.9Million, or approx \$151K per week , that is largely funded from rate demands meaning that ratepayers are being 'conscripted' to pay up something in the order of \$200 per annum per rateable property within the budget.

- How many staff are employed full-time and part-time in this area of activity overall and within the aegis of the 'Cultural Unit'?
- How many staff are employed full-time and part-time at the QVMAG?
- How many staff are employed full-time and part-time Princess Theatre?
- How many staff are employed full-time and part-time in Cultural Unit?
- Given that the QVMAG BUDGET represents something in the order of 5.5% [\$6.2Mil] of the city's recurrent budget, how does this component of 'the cultural spend' compare with comparable cities elsewhere?
- Similarly, how does Launceston's total 'cultural spend' [\$7,9 Mil ... 7%] – plus \$644K events spend – compare with comparable jurisdictions elsewhere in Australia.
- Given that the Cultural Unit has been envisioned as a 'purposeful operation', going forward what are current outcomes that would be its measures of success in 1 year, 2 years, 3 years 5 years?
- Given the additional \$400K plus in the QVMAG'S recurrent budget allocation and the proposed \$5.3K Capital expenditure, what are the anticipatable and measurable outcome flowing from this expenditure?
- What specific 'productivity dividends' can be expected for cultural outputs in the Municipality as a consequence of the implementation of the 'Cultural Unit' and other efficiencies being implemented? How and when are the 'dividends' going to be accessed and by whom?
- What grant funds and/or sponsorships going forward are being sought in this area for cultural production, publications and/or research, and from whom?
- What research projects are currently in place and when is it anticipated that there will be an outcome or interim report?
- What strategies are in place, and anticipated, towards developing incoming generative initiatives via, or by, the city's cultural producers et al via the 'Cultural Unit'.
- Given the relative magnitude of the proposed operational budget/s what is the proposed reporting schedule to Council?

19.2 Corporate Strategic Plan 2014-2024: 2019 Review**FILE NO:** SF6089**AUTHOR:** Leanne Purchase (Acting Manager Corporate Strategy)**DIRECTOR:** Louise Foster (Director Corporate Services)

DECISION STATEMENT:

To consider adoption of the Corporate Strategic Plan 2014-2024: 2019 Review.

PREVIOUS COUNCIL CONSIDERATION:

Council - 24 November 2014 - Agenda Item 19.1 - City of Launceston Strategic Plan 2014-2024

Workshop - 18 April 2019 - Review of 2019 Draft Corporate Strategic Plan

RECOMMENDATION:

That, pursuant to sections 66 and 70E(1)(a) of the *Local Government Act 1993* (Tas), Council adopts the Corporate Strategic Plan 2014-2024: 2019 Review (ECM Document ID 4676639).

REPORT:

The City of Launceston's Strategic Plan 2014-2024 was adopted on 24 November 2014, following Council's endorsement of the Greater Launceston Plan (GLP) on 10 June 2014.

Section 70E of the *Local Government Act 1993* (Tas) requires Council to review its strategic plan at least every four years. The review of the Strategic Plan 2014-2024 commenced in 2018. As explained by the General Manager (*page 4 of the Corporate Strategic Plan 2014-2024: 2019 Review*):

Towards the conclusion of their term in office, our 2014-2018 Council was engaged in the review of our Strategic Plan 2014-2024, using the opportunity to reflect on both the structure and content of the plan with a view to laying foundations upon which our 2018-2022 Council will build. Our review identified that the Strategic Plan 2014-2024 was so closely aligned to the GLP that there was little room for us to reflect strategically on service delivery and respond thoughtfully to new challenges and opportunities.

19.2 Corporate Strategic Plan 2014-2024: 2019 Review ...(Cont'd)

As a consequence, Council undertook a process of repositioning the strategic plan to make it clear that the plan is the City of Launceston's response to the community's vision for Launceston as expressed in the GLP. This was achieved by considering the City of Launceston's role as a Council alongside the GLP's overarching goals, from which seven themes developed:

- **We Connect with our Community and our Region** through meaningful engagement, cooperation and representation.
- **We Facilitate Prosperity** by seeking out and responding to opportunities for growth and renewal of our regional economy.
- **We are a Progressive Leader** that is accountable to our governance obligations and responsive to our community.
- **We value our City's Unique Identity** by celebrating our special heritage and culture, and building on our competitive advantages to be a place where people choose to live, work and visit.
- **We Serve and Care for our Community** by providing equitable and efficient services that reflects needs and expectations of our community.
- **We Protect our Environment** by caring for our unique natural assets and amenity, and sensitively managing future development opportunities.
- **We are a City Planning for our Future** by ensuring our approach to strategic land-use, development and infrastructure investment is coordinated, progressive, and sustainable.

The links between the role of Local Government, the GLP and the seven strategic themes are tabled on page 8 of the Corporate Strategic Plan 2014-2024: 2019 Review.

Each theme has a 10-year goal (from the GLP) and a set of focus areas to which key indicators are attached, for the purposes of monitoring and assessing performance.

Alongside the activity around revision of Council's Strategic Plan, City of Launceston employees and Councillors were engaged in a project to refresh corporate values and behaviours, culminating in a new organisational vision and purpose. It is against this renewed clarity of purpose that the Corporate Strategic Plan 2014-2024: 2019 Review is framed.

Importantly, the conversations that will be undertaken with the community as part of the *Tomorrow Together* community consultation program will inform the content of future iterations of the Corporate Strategic Plan. The next review of the Corporate Strategic Plan will be timed so as to benefit from the 12-18 month program of engagement with the community.

19.2 Corporate Strategic Plan 2014-2024: 2019 Review ...(Cont'd)

ECONOMIC IMPACT:

Consideration contained in the report and attachment.

ENVIRONMENTAL IMPACT:

Consideration contained in the report and attachment.

SOCIAL IMPACT:

Consideration contained in the report and attachment.

STRATEGIC DOCUMENT REFERENCE:

Strategic Plan 2014-2024

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster: Director Corporate Services

ATTACHMENTS:

1. Corporate Strategic Plan 2014-2024: 2019 Review (*distributed electronically*)

19.3 2019/2020 Draft Annual Plan

FILE NO: SF3611

DIRECTOR: Louise Foster (Director Corporate Services)

DECISION STATEMENT:

To consider adopting the 2019/2020 Annual Plan.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 23 May 2019

RECOMMENDATION:

That Council, pursuant to section 71 of the *Local Government Act 1993* (Tas), endorses the following actions for inclusion in the City of Launceston's 2019/2020 Annual Plan.

- 1. We connect with our Community and our Region through meaningful engagement, cooperation and representation.**

Action	Directorate
Review the Greater Launceston Plan (GLP) to provide an agreed vision and evidence based plan to guide the sustainable development of the GLP area over the medium and longer term horizons, which is supported by all member councils.	General Manager
Develop a framework for delivery of a Regional Recreation Strategy (Regional Sports Plan) in conjunction with sporting clubs, the State Government and neighbouring councils.	Infrastructure Services
Develop the City of Launceston's (CoL) capacity to deliver consistent, sustainable and more effective Community Engagement for our stakeholders.	General Manager
Develop a Community Engagement - Policy, Strategy, Framework, and Toolkit, as well as to provide training to our identified 'Champions' across the CoL.	General Manager

19.3 2019/2020 Draft Annual Plan ...(Cont'd)

2. We facilitate prosperity by seeking out and responding to opportunities for growth and renewal of our regional economy.

Action	Directorate
Cultural Strategy <ul style="list-style-type: none"> Complete and commence implementation of a Cultural Strategy for the CoL. 	Creative Arts & Cultural Services

3. We are a progressive leader that is accountable to our governance obligations and responsive to our community.

Action	Directorate
Level of Service Planning Stage 1 <ul style="list-style-type: none"> Commence planning to document service levels, review appropriateness of services, and engage with the community around expectations. 	Corporate Services
Organisational Alignment Project <ul style="list-style-type: none"> Implement outcomes of the Organisational Alignment Project. 	General Manager
Diversifying our Income Streams <ul style="list-style-type: none"> Conduct a feasibility study on diversifying income streams for Creative Arts and Cultural Services. 	Creative Arts & Cultural Services
Organisational Cultural Development Roadmap <ul style="list-style-type: none"> Continue to implement an organisational development program, with a focus on organisational culture, Lean and leadership development. 	Corporate Services
Review organisational Information and Communications Technology (ICT) Strategy.	Corporate Services
Workplace Health and Safety <ul style="list-style-type: none"> Review Safety Management System and commence implementation of review findings. 	Corporate Services
Commence renegotiation of CoL Enterprise Agreement.	Corporate Services

19.3 2019/2020 Draft Annual Plan ...(Cont'd)

4. **We value our City's Unique Identity by celebrating our special heritage and culture, and building on our competitive advantages to be a place where people choose to live, work and visit.**

Action	Directorate
Launceston City Heart - Wayfinding and Connectivity Implementation - City Deal Agreement <ul style="list-style-type: none"> Implementation of wayfinding treatments in the CBD (Launceston City Heart area). 	Infrastructure Services
St John Street Redevelopment - City Deal Agreement <ul style="list-style-type: none"> Commence the redevelopment of St John Street (Central North and Central South) as part of Stage 1 of the Launceston City Heart Masterplan. 	Infrastructure Services
Launceston City Heart <ul style="list-style-type: none"> Implement Stage 2 Implementation Planning. 	Infrastructure Services
Launceston Heritage List Review and Precincts <ul style="list-style-type: none"> A review of the CoL's local heritage list. 	Development Services
Collection Audit <ul style="list-style-type: none"> As part of the Digital Cultural Experience migrate QVMAG collection information onto new platform. 	Creative Arts & Cultural Services

5. **We Serve and Care for our Community by providing equitable and efficient services that reflects needs and expectations of our community.**

Action	Directorate
Review and implement planning controls to align with 2018 River Flood Study.	Infrastructure Services
Stormwater Management Plans <ul style="list-style-type: none"> Analyse results of hydraulic modelling developed over the past three years to finalise stormwater management plans for key urban catchments. 	Infrastructure Services
<i>My Place My Future</i> (Northern Suburbs Revitalisation Strategy) <ul style="list-style-type: none"> Stage 2 Implementation. 	Development Services
Continue to roll out the ABCDE Learning Sites approach to Mowbray.	Development Services
Develop a Social Inclusion Framework.	Development Services
Review Councils Access Action Plan.	Development Services

19.3 2019/2020 Draft Annual Plan ...(Cont'd)

6. We Protect our environment by caring for our unique natural assets and amenity, and sensitively managing future development opportunities.

Action	Directorate
<p>River Health Action Plan - Implementation</p> <ul style="list-style-type: none"> The project will include the implementation of the River Health Action Plan (catchment management and combined system improvements, public education and policy development) and management of the sediment raking program (data review, hydrological modelling and community). 	Infrastructure Services
<p>Sustainability Strategy</p> <p>Commence development of a sustainability strategy that will:</p> <ul style="list-style-type: none"> Identify actions and strategic projects to improve resource recovery and diversion away from landfill. Outline an energy and greenhouse gas reduction action plan to enable CoL to reduce its carbon footprint. Identify actions to build community and infrastructure resilience in light of the potential impacts of future climate change. 	Infrastructure Services

7. We are a City Planning for our Future by ensuring our approach to strategic land-use, development and infrastructure investment is coordinated, progressive, and sustainable.

Action	Directorate
<p>University of Tasmania (UTAS) Relocation - City Deal Agreement.</p> <ul style="list-style-type: none"> Engage with the UTAS on the project to relocate to Inveresk to ensure it integrates with the precinct and City in a planned manner. 	General Manager
<p>City Deal Agreement</p> <ul style="list-style-type: none"> Continue to work with the Commonwealth and State Governments to successfully implement all of the CoL's commitments under the City Deal program to deliver a range of economic and social benefits to the City. 	General Manager

19.3 2019/2020 Draft Annual Plan ...(Cont'd)

Action	Directorate
<p>Launceston Transport Strategy</p> <ul style="list-style-type: none"> Develop a Transport Strategy for the municipality that captures the challenges and opportunities that come with the growth and development across the City, the relocation of the UTAS to Inveresk and the trends and technological advances in sustainable transport planning and operation. 	Infrastructure Services
<p>Traffic Signal Project</p> <ul style="list-style-type: none"> Upgrade of the City's aging traffic signal infrastructure (owned by State Growth), targeted improvement of intersections, implementation of data capture technology and data analytics, and provide a framework to encourage more sustainability transport options. 	Infrastructure Services
St Leonards Residential Growth Strategy and Masterplan.	Development Services
South Prospect Residential Growth Strategy and Masterplan.	Development Services
<p>Launceston Planning Scheme</p> <ul style="list-style-type: none"> Finalise the local provisions of the Launceston Planning Scheme for translation to the new state-wide planning scheme framework. 	Development Services

REPORT:

Pursuant to section 71 of the *Local Government Act 1993* (Tas), the Council is required to prepare an Annual Plan.

The proposed Annual Plan Actions for 2019/2020 are Key Actions the Council is undertaking in 2019/2020 to work toward achieving the goals and strategies from the Council's 10-year Corporate Strategic Plan 2014-2024: 2019 Review.

Annual Plan Actions have one or more of the following features:

- Close alignment with the strategic intent defined in the Corporate Strategic Plan 2014-2024: 2019 Review
- Significant interest to the community
- A need for cross-directorate collaboration
- Resource-intensive
- Delivery of outcomes that will significantly benefit the community
- Demonstrate compliance with legislation, especially around governance

19.3 2019/2020 Draft Annual Plan ...(Cont'd)

Actions are directly linked to the strategic framework delivered in the Corporate Strategic Plan 2014-2024: 2019 Review. The strategic framework takes the form of strategic priorities, 10-year goals and focus areas.

The proposed 2019/2020 Annual Plan includes 32 Actions that cover all of the seven themes from the Corporate Strategic Plan 2014-2024: 2019 Review.

The published version of the 2019/2020 Corporate Annual Plan will include the information as it appears in the table in the Recommendation.

ECONOMIC IMPACT:

There are planned actions in 2019/2020 that would deliver positive economic benefits for the community.

ENVIRONMENTAL IMPACT:

There are planned actions in 2019/2020 that would lead to positive environmental outcomes for the community.

SOCIAL IMPACT:

There are planned actions in 2019/2020 that would deliver positive social outcomes for the community.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024: 2019 Review

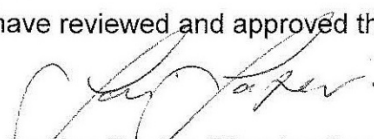
BUDGET & FINANCIAL ASPECTS:

Budget impacts have been considered in developing the 2019/2020 annual budget.

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster: Director Corporate Services

19.4 Budget Amendments 2018/2019**FILE NO:** SF6610**AUTHOR:** Paul Gimpl (Chief Financial Officer)**DIRECTOR:** Louise Foster (Director Corporate Services)

DECISION STATEMENT:

To consider changes to the Council's 2018/2019 Statutory Estimates.

This decision requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

RECOMMENDATION:

That Council, by absolute majority, pursuant to section 82(4) of the *Local Government Act 1993* (Tas):

1. approves the following amendments to the 2018/2019 Statutory Estimates:
 - (a) Revenue
 - (i) the net increase in revenue from external grants and contributions of \$207,039.
 - (b) Expenses
 - (i) The net increase in operations expenditure of \$161,670.
 - (c) Capital Works Expenditure
 - (i) the net increase in expenditure from external funds of \$207,039.
 - (ii) the decrease in Capital expenditure of \$161,670.
 2. notes that amendments from item 1. result in:
 - (a) the operating surplus being amended to \$14,373,670 (including capital grants of \$16,512,506) for 2018/2019.
 - (b) the capital budget being increased to \$35,863,762 for 2018/2019.
-

REPORT:

The budget amendments are changes to the Statutory Estimates requiring a Council decision. The changes relate to external grant revenue and transfers between Operations and Capital projects.

19.4 Budget Amendments 2018/2019 ...(Cont'd)

	Operations \$'000	Capital \$'000
Statutory Budget as at 1/07/2018	1,181	20,695
Adjustments approved by Council to 31/01/2019	13,147	15,124
Balance Previously Advised as at 31/01/2019	<u>14,328</u>	<u>35,819</u>
<u>Amendments</u>		
Capital to Operations	(162)	(162)
External Funds	207	207
Statutory Budget as at 31/03/2019	<u>14,373</u>	<u>35,864</u>
Deduct Capital Grants and Contributions	<u>(16,513)</u>	
Underlying Operating Budget Deficit	<u>(2,139)</u>	

The table summarises all other budget agenda items and includes reconciliations of the budgeted operating result and capital expenditure. Details of the amendments are as follows:

1(a) The following items need to be reallocated from Capital to Operations.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23880	Town Hall External Fabric Refurbishment	\$120,000	\$55,000	\$0	\$65,000
OP22732	Town Hall External Painting	\$100,000	\$0	\$55,000	\$155,000
	Totals	\$220,000	\$55,000	\$55,000	\$220,000

The project scope of works:

External painting has been undertaken on the Town Hall. The scope of this work was increased to include the Town Hall Annexe Building at a cost of \$55,000 due to available funds within the original capital project for the Town Hall External Fabric refurbishment. Painting works are not capital in nature and therefore all of these works have been undertaken under an operational project requiring a budget transfer for the additional \$55,000.

19.4 Budget Amendments 2018/2019 ...(Cont'd)

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23761	Frederick Street Bluestone Kerb Renewal	\$4,000	\$4,000	\$0	\$0
OP22803	Built Environment Transfers from Capital	\$0	\$0	\$4,000	\$4,000
	Totals	\$4,000	\$4,000	\$4,000	\$4,000

The project scope of works:

The above capital expenditure does not meet the requirements under the Capitalisation Framework document. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project. It is anticipated that the project will be reconsidered with a varied scope of work in a future budget bid.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP23710	Broadland Drive Stormwater Pump Station	\$50,000	\$50,000	\$0	\$0
CP23620	Churchill Park Stormwater Pump Station	\$52,670	\$52,670	\$0	\$0
OP22803	Built Environment Transfers from Capital	\$4,000	\$0	\$102,670	\$106,670
	Totals	\$106,670	\$102,670	\$102,670	\$106,670

The project scope of works:

The above capital expenditure does not meet the requirements under the Capitalisation Framework Document. As these costs cannot be capitalised, actuals have been moved to operations and requires the matching budget amount to be transferred to the applicable operations project. Both projects have had concept design work completed, and no further action will be taken until 2026.

Summary Table

Capital to Operations	Operations	Capital
Town Hall External Painting	\$55,000	(\$55,000)
Frederick Street Bluestone Kerb Renewal	\$4,000	(\$4,000)
Broadland Drive Stormwater Pump Station	\$50,000	(\$50,000)
Churchill Park Stormwater Pump Station	\$52,670	(\$52,670)
TOTAL	\$161,670	(\$161,670)

19.4 Budget Amendments 2018/2019 ...(Cont'd)

1(b) The following items have been affected by external funding changes and affect both the Capital and Operations budgets.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10059.12517	Cultural Contributions	\$0	\$44,750	\$0	(\$44,750)
G10059.12160	Cultural Capital Grants	\$0	\$53,374	\$0	(\$53,374)
CP23955	Graeme Murphy Exhibition	\$0	\$0	\$98,124	\$98,124
	Totals	\$0	\$98,124	\$98,124	\$0

The project scope of works:

To assist Audience Engagement with the development of a travelling exhibition in recognition of Graeme Murphy AO lifetime achievements from ballet to being an internationally renowned choreographer of contemporary dance.

Graeme Murphy has a strong connection with Tasmania and the Launceston Region, where he grew up and later returned.

The exhibition will be the first ever major survey of Murphy's works and will add to the cultural archive of Australian performing arts not only through the touring component of the show which is set to tour to Adelaide, Sydney and Melbourne but in perpetuity via an online website and catalogue that will be a comprehensive research and learning tool for generations to come. The project has received external grant funding from Visions of Australia, the Tasmanian Community Fund and WD Booth Charitable Trust. The exhibition infrastructure, display furniture, intellectual property and website will be developed by Queen Victoria Museum and Art Gallery (QVMAG) staff in conjunction with the guest curator and external contractors and are being designed for the purpose of an Australian tour from early 2021 onwards. The tour component will attract further funding as well as generate an income via exhibition loan fees. Work on the project involves staff across the Creative Arts and Cultural Services Directorate in Audience Engagement, Collections and Research and Media and Marketing and is being costed to the Audience Engagement Department and the incoming grants.

The Exhibition working title is *Opening Pandora's Box: Exploring 5 decades of Dance Making - Graeme Murphy AO and his Muse, Janet Vernon AM*.

19.4 Budget Amendments 2018/2019 ...(Cont'd)

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10059.12517	Grants Cultural	(\$44,750)	\$95,415	\$0	(\$140,165)
CP23956	Bea Maddock Online Raisonnee Vol II	\$0	\$0	\$95,415	\$95,415
	Totals	(\$44,750)	\$95,415	\$95,415	(\$44,750)

The project scope of works:

To assist Collections and Research in the preparation and release of an online Catalogue Raisonnee Vol II featuring a detailed listing of the works of 20th century contemporary artist Bea Maddock, so as production of the Online Raisonnee will be fully externally funded.

Bea was a contemporary artist with connections in Launceston and Tasmania. QVMAG was proudly involved with the development and release of the Bea Maddock Raisonnee Vol I (a hardcover book).

The Online Raisonnee Vol II will be owned and managed by Creative Arts and Cultural Services and provide researchers and interested parties with a comprehensive and documented listing of Bea's art works, and at a lower production cost in comparison to publication of a book.

Funding has been provided from several sources including:

Gordon Darling Foundation	\$28,880 (Website Development)
Beth Parsons	\$59,680 (External researcher/CCD direct labour costs)
Drypoint sales (incl. Book Sales)	\$6,855 (Professional photography costs)

The Plomley Foundation has unspent funds carried over in respect of photography of the Bea Maddock Raisonnee Vol I, to the value of \$4,395. This unspent amount will also be allocated towards the photography costs of Bea Maddock Vol II.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
G10150.12565	York Park Capital Contribution	\$0	\$13,500	\$0	(\$13,500)
CP23926	Turf Practice Wickets	\$330,000	\$0	\$13,500	\$343,500
	Totals	\$330,000	\$13,500	\$13,500	\$330,000

19.4 Budget Amendments 2018/2019 ...(Cont'd)

The project scope of works:

The project scope of works and business case did not include the cost of the netting system. The \$13,500 contribution from Cricket Australia Infrastructure Fund will now be added for the netting system.

Summary Table

External Funding	Operations	Capital
Graeme Murphy Exhibition	(\$98,124)	\$98,124
Bea Maddock Online Raisonee Vol II	(\$95,415)	\$95,415
Turf Practice Wickets	(\$13,500)	\$13,500
TOTAL	(\$207,039)	\$207,039

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024

Priority Area 8 - A secure, accountable and responsive Organisation

Ten-year goals - To continue to ensure the long-term sustainability of our Organisation

Key Direction -

6. To maintain a financially sustainable organisation

BUDGET & FINANCIAL ASPECTS:

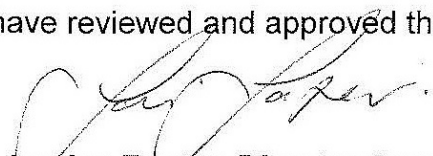
The budget adjustment consideration of this item has been noted by the Audit Panel.

19.4 Budget Amendments 2018/2019 ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.



Louise Foster: Director Corporate Services

19.5 Financial Report to Council - 31 March 2019**FILE NO:** SF3611**AUTHOR:** Paul Gimpl (Chief Financial Officer)**DIRECTOR:** Louise Foster (Director Corporate Services)

DECISION STATEMENT:

To consider the Council's financial performance for the nine months ended 31 March 2019.

PREVIOUS COUNCIL CONSIDERATION:

Audit Panel - 8 May 2019 - Agenda Item 9.4 - Financial Statements - Analysis and Commentary

RECOMMENDATION:

That Council adopts the financial report for the nine months ended 31 March 2019 which shows an overall surplus of \$11.06m and an underlying surplus (after excluding capital grants) of \$1.32m.

REPORT:

The Council continues to be in a strong financial position at 31 March 2019 showing a favourable operating variance of \$2.3m.

The budget amendments, to be approved by Council, mean the underlying operating result for 2018/2019 will become a deficit of \$2.139m, offsetting the 2017/2018 actual underlying surplus of \$3.297m, but still achieving the Council's Long Term Financial Plan goal of achieving small operational surpluses over time so that the Council remains sustainable.

Operations Summary

The Statement of Comprehensive Income and Statement of Financial Position for the nine months ended 31 March 2019 follows this commentary.

19.5 Financial Report to Council - 31 March 2019 ...(Cont'd)

The key variances for the first nine months are:

Revenue Variances	Variance \$'000 Favourable/ (Unfavourable)
Rate Revenue	410
Fees and Charges	22
Financial Assistance Grants (shows an unfavourable variance but was received in June 2018)	(2,057)
Other Grants (mainly Greater Launceston Transformation Project funds received)	657
Interest	41
Investment Revenue	468
Bequests	(23)
Other Income	216
Total Revenue Variance	(265)
Expense Variances	
Labour (as a result of staff vacancies)	1,926
Materials and Services	265
Debt Impairment	(16)
Loan Interest	116
Depreciation	54
Rate Remissions and Abatements	(50)
Loss on disposal of fixed assets	(316)
Total Expense Variance	1,978
Underlying Operating Result Variance	1,713
Capital Grants	585
Overall Variance	2,298

The result for the nine months to 31 March 2019 has a number of elements that confuse the result shown at 31 March 2019.

19.5 Financial Report to Council - 31 March 2019 ...(Cont'd)

Analysis of the 31 March 2019 result shows that some variances are of a temporary nature, in that spending will occur in the last three months to reduce the variance. When only variances that are more permanent for 2018/2019 are factored in, the underlying result for the Council is projected to be an underlying deficit of \$0.48m. One factor that may affect this outcome is the Greater Launceston Transformation Project grant funding of \$2.08m which will be received by 30 June 2019 and will most likely not be spent in 2018/2019. This will impact the 2018/2019 year favourably but the spending in 2019/2020 will cause an unfavourable impact in that year. Overall of course, we will only spend what we receive (it will merely be spread over two financial years). The Financial Assistance Grant Funding received in June 2018 is another example of this anomaly and a summary of the projected result is shown in the following table:

	2018/19 Budget \$'000	Permanent Adjustments Favourable / (Unfavourable) \$'000	2018/19 Projected Final Result \$'000
Revenue			
Rates	67,449	457	67,906
Fees	24,739	0	24,739
FAG Grant	4,231	133	4,364
Operations Grants	2,928	2,080	5,008
Interest	1,970	37	2,007
Investment	3,174	527	3,701
Other	2,111	0	2,111
Bequest	182	0	182
Total Revenue	106,784	3,234	110,018
Expenses			
Labour	42,053	472	41,581
Material and Services	35,930	(2,113)	38,043
Bad Debts	31	0	31
Loan Interest	491	116	375
Rehabilitation Interest	311	0	311
Asset Disposal Loss	520	0	520
Levies	7,959	0	7,959
Remissions & Abatements	940	(50)	990
Depreciation	20,688	0	20,688
Total Expenses	108,923	(1,575)	110,498
Underlying Result Surplus/(Deficit)	(2,139)	1,659	(480)
Add			
Capital Grants	16,531	0	16,531
Operating Result	14,392	1,659	16,051

19.5 Financial Report to Council - 31 March 2019 ...(Cont'd)

Loan Balances

The loan balance as at 31 March 2019 is \$9.390m.

The State Government offered an interest free loan facility as part of an economic stimulus package to Northern Tasmania. The Council made submissions under this program for \$19.5m in loan funding (\$9m was borrowed in 2016/2017 for the CH Smith car park project and the loan is due to be repaid in five years (28 February 2022)) from cash the Council has available now.

All interest bearing loans will be paid out by 30 June 2019. The only borrowings then remaining will be an interest free loan (reimbursed by the State Government under their Accelerated Local Government Capital Program (ALGCP)). Currently, the Council has a loan for \$9m as part of this interest free program relating to the CH Smith Car Park and it also plans to borrow \$4.2m in 2019/2020 under the ALGCP for 18 months for the St John Street Redevelopment project (again interest free). These loans will be paid out from funds the Council has available now.

ECONOMIC IMPACT:

Not considered relevant to this report.

ENVIRONMENTAL IMPACT:

Not considered relevant to this report.

SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2014-2024
Priority Area 8 - A secure, accountable and responsive Organisation
Ten-year goals - To continue to ensure the long-term sustainability of our Organisation
Key Direction -
6. To maintain a financially sustainable organisation

BUDGET & FINANCIAL ASPECTS:

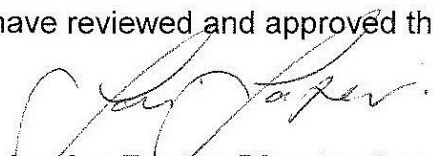
As per the report.

19.5 Financial Report to Council - 31 March 2019 ...(Cont'd)

DISCLOSURE OF INTERESTS:

The officer has no conflict of interest in this item.

I certify that I have reviewed and approved this advice and recommendation.


Louise Foster: Director Corporate Services**ATTACHMENTS:**

1. Statement of Comprehensive Income
2. Statement of Financial Position

Attachment 1 - Statement of Comprehensive Income

CITY OF LAUNCESTON
Statement of Comprehensive Income
For Year to Date 31 March 2019

	2018/19 YTD \$ Actual	2018/19 YTD \$ Budget	Variance YTD \$ Fav/(Unfav)
REVENUES FROM ORDINARY ACTIVITIES			
Rates	50,996,740	50,586,758	409,982
Fees and Charges	18,648,064	18,625,613	22,451
Revenue Grants			
Financial Assistance	1,642,815	3,700,519	(2,057,704)
Other Grants	3,160,437	2,503,151	657,286
Interest	1,524,577	1,487,734	36,844
Interest Committed	4,262	-	4,262
Investment Revenue	2,103,000	1,634,852	468,148
Bequests	113,559	136,562	(23,003)
Other Income	1,797,099	1,580,754	216,345
	<u>79,990,552</u>	<u>80,255,943</u>	<u>(265,391)</u>
EXPENSES FROM ORDINARY ACTIVITIES			
Maintenance of Facilities and Provision of Services			
Employee Benefits	29,572,759	31,499,454	1,926,695
Materials and Services	25,852,266	26,117,117	264,851
Impairment of Debts	24,481	8,038	(16,443)
Finance Costs			-
Interest on Loans	255,598	371,361	115,763
Provision for Rehabilitation	232,943	232,943	-
Change in Rehabilitation Provision	-	-	-
Depreciation	15,462,511	15,516,576	54,065
State Government Fire Service Levy	5,968,971	5,968,971	-
Rate Remissions and Abatements	985,138	935,145	(49,993)
Write Down of Assets Held For Sale	-	-	-
	<u>78,354,666</u>	<u>80,649,604</u>	<u>2,294,937</u>
OPERATING SURPLUS / (DEFICIT)	1,635,886	(393,660)	2,029,546
Capital Grants	9,739,091	9,154,301	584,790
Infrastructure Take Up	-	-	-
Other Comprehensive Income	-	-	-
	<u>9,739,091</u>	<u>9,154,301</u>	<u>584,790</u>
Non-Operating Expenses			
Loss on Disposal of Fixed Assets	316,417	-	(316,417)
Comprehensive Result	<u>11,058,560</u>	<u>8,760,641</u>	<u>2,297,920</u>

Unaudited - Internal Use Only

COUNCIL AGENDA

Thursday 30 May 2019

Attachment 2 - Statement of Financial Position
**CITY OF LAUNCESTON
STATEMENT OF FINANCIAL POSITION
As at 31 March 2019**

	2018/19 YTD \$	2017/18 YTD \$	2016/17 YTD \$
EQUITY			
Capital Reserves	199,658,861	185,016,410	171,941,773
Revenue Reserves	1,017,401,548	1,012,752,386	910,522,714
Asset Revaluation Reserves	663,164,898	622,605,640	606,133,192
Investment Reserves	(15,478,099)	(18,188,202)	(19,625,561)
Trusts and Bequests	2,196,206	1,953,156	2,202,292
Operating Surplus	11,058,560	17,737,336	9,424,335
TOTAL EQUITY	1,878,001,974	1,821,876,725	1,680,598,745
Represented by:-			
CURRENT ASSETS			
Cash at Bank and on Hand	2,910,143	752,320	1,698,439
Rate and Sundry Receivables	19,679,253	20,455,374	16,009,388
Less Rates not yet Recognised	(16,866,202)	(16,236,786)	(15,814,983)
Short Term Investments	71,558,091	74,305,496	76,757,239
Inventories	695,146	617,163	630,570
Assets Held for Sale	4,242,217	840,329	-
	82,218,649	80,733,895	79,280,652
NON-CURRENT ASSETS			
Deferred Receivables	257,556	257,556	255,310
Investments	237,631,020	234,923,274	233,483,915
Superannuation Surplus	622,000	-	-
Intangibles	4,585,256	4,440,054	4,198,697
Infrastructure and Other Assets	1,350,049,901	1,297,751,132	1,157,962,807
Museum Collection	237,624,029	237,492,778	237,111,940
	1,830,769,761	1,774,864,793	1,633,012,670
TOTAL ASSETS	1,912,988,410	1,855,598,689	1,712,293,322
CURRENT LIABILITIES			
Deposits and Prepayments	596,020	970,312	1,512,547
Employee Provisions	6,755,570	6,498,031	5,886,667
Rehabilitation Provision	-	-	-
Interest-bearing Liabilities	390,467	1,193,253	2,241,370
Lease Liabilities	-	-	-
Sundry Payables and Accruals	9,354,381	7,784,635	3,368,357
	17,096,437	16,446,231	13,008,941
NON-CURRENT LIABILITIES			
Employee Provisions Non Current	919,357	988,864	1,777,114
Superannuation Obligation	-	461,080	247,080
Interest-bearing Liabilities Non Current	9,000,000	9,769,414	11,017,442
Lease Liabilities	-	-	-
Rehabilitation Provision	7,970,643	6,056,375	5,644,000
	17,889,999	17,275,733	18,685,636
TOTAL LIABILITIES	34,986,436	33,721,963	31,694,576
NET ASSETS	1,878,001,974	1,821,876,725	1,680,598,745

Unaudited - Internal Use Only

20 GENERAL MANAGER'S DIRECTORATE ITEMS

No Items have been identified as part of this Agenda

21 URGENT BUSINESS

Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, states that a council, by absolute majority at an ordinary council meeting, may decide to deal with a matter that is not on the Agenda.

22 CLOSED COUNCIL**RECOMMENDATION:**

That Council moves into Closed Session to consider the following matters:

22.1 Confirmation of the Minutes

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

22.2 Local Government Association of Tasmania - 2019 Elections

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

22.3 Councillor's Leave of Absence

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (h) applications by councillors for a leave of absence.

22.4 Lease - National Automobile Museum of Tasmania

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

22.5 University of Tasmania Draft Northern Transformation: Inveresk Precinct Plan

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

22.6 End of Closed Session

RECOMMENDATION:

To be determined in Closed Council.

23 MEETING CLOSURE