

Flying of Flags Policy

PURPOSE

To determine the manner in which Council will fly flags at its various locations.

SCOPE

This Policy applies to the Council's officers and agents who arrange the flying of flags at the Council's owned locations.

POLICY

Flags are to be flown on each day that the various locations (see locations below) are open for business with the following clarifications:

- Albert Hall - every day
- Carr Villa Memorial Park - weekdays
- Queen Victoria Museum and Art Gallery at Royal Park - every day
- Royal Park (at Cenotaph) - weekdays
- Royal Park (at Home Point) - every day
- Town Hall - every day
- Flags are also to be flown at all locations on ANZAC Day and Remembrance Day.

Flags are to be at half-mast in recognition of the death of the following local dignitaries:

- Mayor
- Councillors
- Former Mayor
- Former Aldermen
- Former Councillors
- Others as approved by the Mayor

Flags are to be lowered to half-mast on the morning of the funeral service or memorial service and are to remain so for the remainder of the day.

The relevant protocol and instructions, in relation to the flying of flags, from the Australian Government and the Tasmanian Government will be observed.

Locations

Flags are to be flown at the following locations:

Albert Hall

Australian Flag, Aboriginal Flag, Tasmanian Flag and City Flag to be flown. The City Flag may be replaced with the Torres Strait Islander Flag as directed by flag protocols.

Carr Villa Crematorium and Memorial Park

Australian Flag to be flown.

Queen Victoria Museum and Art Gallery at Royal Park

Australian Flag, Aboriginal Flag and City Flag to be flown. Requests to fly other flags require individual application and are to be dealt with by the Mayor or her/his delegated officer.

Royal Park (at Cenotaph)

Australian Flag and City Flag to be flown. Requests to fly other flags require individual application and are to be dealt with by the Mayor or her/his delegated officer.

Royal Park (at Home Point)

Australian Flag, Aboriginal Flag and City Flag to be flown.

Town Hall

Australian Flag, Aboriginal Flag, Tasmanian Flag and City Flag to be flown. The City Flag may be replaced with the Torres Strait Islander Flag as directed by flag protocols. A flag recognising a visiting Regal or Vice Regal Dignitary may be flown from the Town Hall on special occasions.

PRINCIPLES

The Council's Organisational Values apply to all activities.

RELATED POLICIES & PROCEDURES

N/A

RELATED LEGISLATION

N/A

REFERENCES

Protocols and instructions from the Australian and Tasmanian Government

DEFINITIONS

N/A

REVIEW

This policy will be reviewed no more than five years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.