



City of
LAUNCESTON

SPECIAL COUNCIL MEETING AGENDA

**COUNCIL MEETING
THURSDAY 1 MAY 2025
1.00PM**

Notice is hereby given that the Special Meeting of the City of Launceston Council will be held at the Town Hall Committee Room, Town Hall, St John Street, Launceston:

Date: 1 May 2025

Time: 1:00 pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Sam Johnson OAM
Chief Executive Officer**

23 April 2025

Sam Johnson OAM
Chief Executive Officer
City of Launceston
PO Box 396
LAUNCESTON TAS 7250

Dear Sam

Special Council Meeting - Thursday 1 May 2025

Regulation 4 of the *Local Government (Meeting Regulations) 2015* (Tas) states:

4. *Convening council meetings*
 - (1) *The mayor of a council may convene -*
 - (a) *an ordinary meeting of the council; and*
 - (b) *a special meeting of council.*

Pursuant to the above, I wish to convene a special council meeting on Thursday 1 May 2025 to discuss the Local Government Association of Tasmania 2025 General Management Committee Election.

I respectfully request that you make the necessary arrangements.

Yours sincerely



Councillor Matthew Garwood
MAYOR

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LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

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1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES

2. COMMENCEMENT TIME OF MEETING

2.1. Commencement Time of Meeting

Local Government (Meeting Procedures) Regulations 2015 - Regulation 6(1) - A meeting is not to start before 5.00pm unless otherwise determined by absolute majority or by the council committee by simple majority.

This decision requires an absolute majority of Council.

RECOMMENDATION:

That Council:

1. by absolute majority, pursuant to regulation 6(1) of the *Local Government (Meeting Procedures) Regulations 2015*, determines that this Special Council Meeting is to start at or as soon as possible after 1 pm on Thursday 1 May 2025.

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

4. CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

4.1. Local Government Association of Tasmania - 2025 General Management Committee Election

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

(g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

4.2. End of Closed Session

To be determined in Closed Council.

5. MEETING CLOSURE