



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
THURSDAY 10 JULY 2025
10:30AM**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 10 July 2025

Time: 10:30 am

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Sam Johnson OAM
Chief Executive Officer**

VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video and audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting will be streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

The Mayor or their representative will provide notice that the meeting will be recorded through live streaming. By attending a Council meeting, attendees will be taken to have consented to their image, speech or statements being live streamed.

For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

PUBLIC QUESTION TIME - AGENDA ITEM 8

A limit of three questions received in writing by Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

ORDER OF BUSINESS

1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES.....	8
2. MAYORAL ACKNOWLEDGEMENTS	8
3. DECLARATIONS OF INTEREST	8
4. CONFIRMATION OF MINUTES.....	9
4.1. Confirmation of Minutes	9
5. COUNCIL WORKSHOPS	10
5.1. Council Workshops Report - 26 June 2025 and 3 July 2025.....	10
6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS	13
7. COMMUNITY REPORTS	14
8. QUESTIONS BY MEMBERS OF THE PUBLIC.....	15
8.1. Questions on Notice by Members of the Public.....	15
8.1.1. Questions on Notice by Members of the Public - Robin Smith - Cityprom Review (September 2020) - 10 June 2025	15
8.1.2. Questions on Notice by Members of the Public - Robin Smith - Parking Feasibility Report - 11 June 2025	17
8.1.3. Questions on Notice by Members of the Public - Ian Goninon - Time Wasting, QVMAG, McWilliams Exhibition, Ikeda Delegation - 19 June 2025	19
8.1.4. Questions on Notice by Members of the Public - Michael French - Item 11.1. 10 Dolerite Drive, Kings Meadows - 19 June 2025	21
8.1.5. Questions on Notice by Members of the Public - Jerome Muir Wilson - Health Hub Fee Waiver - 19 June 2025	22
8.1.6. Questions on Notice by Members of the Public - Tim Shaw - MESH Payment and Efficiency of Council Projects - 19 June 2025	24
8.2. Questions Without Notice by Members of the Public.....	26
9. PETITIONS.....	27
10. DEPUTATIONS	27
11. PLANNING AUTHORITY	27

12. ANNOUNCEMENTS BY THE MAYOR	28
12.1. Mayor's Announcements	28
13. COUNCILLORS' REPORTS	31
14. QUESTIONS BY COUNCILLORS	32
14.1. Councillors' Questions on Notice	32
14.1.1. Questions on Notice by Councillors - Councillor A G Harris - Lindsay Street Traffic Lights - 19 June 2025	32
14.1.2. Questions on Notice by Councillors - Councillor D C Gibson - Officer Name Inclusion, Ikeda Trip and Princess Theatre Redevelopment - 19 June 2025	33
14.2. Questions Without Notice by Councillors	35
15. WRITTEN NOTICES OF MOTION	36
16. COMMITTEE REPORTS	37
16.1. Heritage Advisory Committee Report 3 June 2025	37
17. CONNECTIONS AND LIVEABILITY	39
17.0. No Items - Connections and Liveability	39
18. QUEEN VICTORIA MUSEUM AND ART GALLERY (QVMAG)	39
19. COMMUNITY ASSETS AND DESIGN	40
19.1. Building Assets Portfolio Update	40
20. DELIVERY AND PERFORMANCE	44
20.1. Monthly Financial Performance Report	44
20.2. Albert Hall Cafe - Update	47
20.3. Deputy Municipal Management Coordinator and Municipal Recovery Coordinator Roles	49
20.4. Fees and Charges 2025/2026 Amendments	52
20.5. Fees and Charges 2025/2026 Amendments - Albert Hall	56
21. STRATEGY AND INNOVATION	58
22. CHIEF EXECUTIVE OFFICER NETWORK	59

22.1. Status Report on Notices of Motions as at 3 July 2025.....	59
22.2. Status Report on Council Decisions as at 3 July 2025.....	74
23. LATE ITEMS	118
24. CLOSED COUNCIL	119
24.1. Confirmation of the Minutes.....	119
24.2. Tender - Asphalt Placement Periodic Contract CD014/2025.....	119
24.3. Tender - Plumbing Maintenance Panel of Providers CD003/2024	119
24.4. West Tamar Trail Refurbishment	119
24.5. Redevelopment of 118-122 and 124 Brisbane Street	120
24.6. Princess Theatre Redevelopment Project - Update	120
24.7. Councillors' Leave of Absence Application - Councillor D C Gibson	120
24.8. Notice of Motion - Proposed Change to the Chief Executive Officer's Contract and Performance Review Committee	121
24.9. End of Closed Session	121
25. MEETING CLOSURE.....	122
26. NEXT COUNCIL MEETING DATE.....	122

1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES

2. MAYORAL ACKNOWLEDGEMENTS

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2025 - regulation 41(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 19 June 2025, as circulated, be:

1. Amended at item 19.4 to show that the motion to remit 100% of the fee associated with occupation RDT0703/2023 in the amount of \$44,926 was carried 6:3; and
2. Subject to the above amendment being made, be confirmed as a true and correct record.

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2025 - regulation 10(3)(c)

5.1. Council Workshops Report - 26 June 2025 and 3 July 2025

FILE NO: SF4401

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2025 - Regulation 10(3)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 26 June 2025:

Draft Events Framework

Councillors received a presentation about the Draft Events Framework 2026-2030.

Emergency Management Briefing

Councillors received a briefing about the City of Launceston's Emergency Management Arrangements.

Draft Council Agenda Order of Business and Template

Councillors had the opportunity to provide input into the review of the Order of Business for Council meetings and the proposed Agenda Template.

Redevelopment of 118-122 & 124 Brisbane Street

Councillors were provided with an update and presentations regarding the Request for Proposals process and shortlisted proposals.

Executive Leaders' Updates

Councillors had the opportunity to engage with Executive Leaders regarding strategic matters.

Additional Business

Councillors discussed a personnel matter.

In Attendance: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, and Councillor S Cai

Apologies: Mayor Councillor M K Garwood, Councillor A G Harris, Councillor Prof G Razay, and Councillor A J Britton

2. Workshop conducted on 3 July 2025:

Ravenswood Over 50's Club

Councillors received an update about the Ravenswood Over 50's Club.

Business Events Tasmania (BET) Annual Presentation

BET provided a report to Councillors about their achievements and proposed future funding requests.

Launnie Connecting Community Update

Councillors were provided with an update on Launnie Connecting Community in Waverley.

Petition to Amend Sealed Plan - Junction St South Launceston

Councillors were provided with information regarding a petition to amend a sealed plan in Junction Street, South Launceston.

Redevelopment of 118-122 & 124 Brisbane Street

Councillors received information to assist in identifying their preferred option for the site.

Executive Leaders' Updates

Councillors had the opportunity to engage with Executive Leaders regarding strategic matters.

Additional Business

Councillors discussed a personnel matter.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

Apologies: Councillor Prof G Razay

Absent: Councillor D C Gibson

REPORT:

Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshops held since the last Meeting.

Attendance is recorded for noting and reporting in the Council's Annual Report.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter meets a legislative requirement.

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS

Councillors' Leave of Absence Applications will be considered in Closed Council at Agenda Item 24.7 - Councillors' Leave of Absence.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

No Community Reports have been identified as part of this Agenda

8. QUESTIONS BY MEMBERS OF THE PUBLIC

Local Government (Meeting Procedures) Regulations 2025 - regulations 36 to 38

8.1. Questions on Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 38

8.1.1. Questions on Notice by Members of the Public - Robin Smith - Cityprom Review (September 2020) - 10 June 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 10 June 2025 by Robin Smith, has been answered by the Senior Leader Innovation and Performance.

Question 1:

The council commissioned the CityProm Review as undertaken by the NOA group (Sept 2020) which gave option (4) (to cancel completely) or (5) (move within council) as recommendations for consideration. While neither were selected by council, what were the primary reasons against option (5) as identified by council? Secondly, did council itself, identify particular savings with this option?

Response:

The Cityprom Review, commissioned by Council and undertaken by the NOA Group in September 2020, outlined five potential future directions for the delivery of CBD marketing and activation. Among these, Options 4 and 5 emerged as key recommendations for structural change:

- Option 4 proposed discontinuing Cityprom entirely, without replacing it, and allowing the private sector to organically assume responsibility for CBD marketing and promotion.*
- Option 5 proposed ceasing external funding and bringing marketing and activation functions in-house, under a Council-led model supported by an advisory committee of business and community representatives.*

While both options were considered in detail, Council resolved not to proceed with either.

There were concerns that disbanding the existing structure without a planned alternative could result in a significant loss of capacity for coordinated CBD activation and business engagement. Feedback through the review process highlighted strong support for a dedicated entity with local knowledge and relationships to lead marketing and advocacy for the CBD. There was uncertainty about whether another organisation would step in to fill the gap, which could undermine efforts to support city centre vibrancy.

While the in-house model could potentially offer operational efficiencies and clearer alignment with Council priorities, it also raised the risk of losing the independent, business-led nature of the current arrangement. Stakeholder input indicated that, while Council has strong capabilities in placemaking and strategic planning, an external model may offer greater agility to respond to activation and engagement opportunities in a timely and tailored way.

While the NOA Group's review noted that Option 5 could offer operational efficiencies such as streamlined administration and stronger internal alignment, Council did not quantify specific savings associated with this model at the time. The primary consideration was not cost, but the strategic and functional value of retaining an independent structure that could effectively engage with businesses, respond flexibly to opportunities, and contribute to a vibrant city centre.

Council instead endorsed a modified version of Option 1 - retaining the external structure (now operating as Launceston Central), while strengthening governance, performance accountability, and strategic alignment. This decision was enacted in 2022 and is reflected in the operational agreement commencing 1 July 2025, with a three-year term plus three-year option which includes deliverables and clearer key performance indicators (KPIs).

ATTACHMENTS:

Nil

8.1.2. Questions on Notice by Members of the Public - Robin Smith - Parking Feasibility Report - 11 June 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2025 by Robin Smith, have been answered by the Team Leader Parking.

Question 1:

[With reference to the Council Meeting 27 March 2025 Agenda Item 20.3. Parking Feasibility Report – Provision of Multi-Storey Parking on Boxing Day and Other Public Holidays]. As I understand, and contrary to the above, each day for several years, have not all of the council multi-storey car park roller-doors in question, opened themselves automatically early in the morning allowing vehicles to enter and exit and then close themselves late at night without staff or on-site security present? [Excepting for standard week days when staff arrive later to commission other activities within the buildings.]

Response:

Since 2018, the vehicle access roller doors at Paterson Street East and Paterson Street West car parks have operated on a scheduled system that opens and closes the roller doors at pre-programmed times without the need for on-site staff. However, at the time of Boxing Day 2024, the remaining car park infrastructure, including pay station security enclosures, pedestrian access doors, stairwells, and accessible entry points, still required manual operation. While the roller doors could open and close automatically, the car parks could not have functioned effectively without physical intervention from either contracted security or Parking Officers.

Question 2:

Would this account for why no staff were evidently rostered to work Boxing Day 2024 but the multi-storey car parks were still scheduled to be open?

Response:

No, City of Launceston parking staff are not generally rostered on public holidays with the exception of on-call parking technicians. Due to a technical issue, remote oversight from the external monitoring provider was unavailable, and officers were not available to operate the car parks manually. Without either remote monitoring or on-site staff, the facilities could not be safely operated and were kept closed. This matter has also been addressed in previous Questions on Notice received.

Question 3:

Were staff rostered on any of the 4 low-demand public holidays identified in the feasibility report or indeed the 9 high-demand public holidays the car parks were reported open?

Response:

City of Launceston parking staff are not generally rostered on public holidays. The only exception to this was Easter Tuesday, which is a public service holiday. On that day, all parking infrastructure operated as normal, and consideration was given to maintaining turnover in the central business district through targeted parking compliance to support local businesses.

Since Boxing Day 2024, the City of Launceston has undertaken significant work to address the operational issues identified. A 24/7, year-round external monitoring service has been established, and we continue to work closely with the provider to strengthen service delivery and ensure contingencies are in place for communication failures and technical disruptions. The City has also expanded the scope of automation across its multi-storey car parks, including the integration of pedestrian access doors, pay station security roller doors, and accessible access points. The Elizabeth Street Car Park, which previously relied on manually locked gates and manually operated enclosures, has now transitioned to a fully automated system. While full automation and system standardisation are still underway, our focus remains on delivering a more resilient and reliable parking service. Preventing public disruption remains a core operational priority.

ATTACHMENTS:

1. Questions on Notice - Robin Smith - Parking Feasibility Redacted [8.1.2.1 - 2 pages]

8.1.3. Questions on Notice by Members of the Public - Ian Goninon - Time Wasting, QVMAG, McWilliams Exhibition, Ikeda Delegation - 19 June 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 19 June 2025 by Ian Goninon, have been answered by the Executive Leader Connections and Liveability and the Executive Assistant Community Assets and Design.

Question 1:

Why are Councillors wasting time by regurgitating the same information that the previous Councillor has said [in respect to Agenda Items] during Council Meetings?

Response:

This question should be directed to the individual Councillors for a response as officers cannot comment on individual Councillors' positions.

Question 2:

Regarding the McWilliams exhibition:

- a. What was the budget for the McWilliams Exhibition?
- b. What is the actual cost?

Response:

- a. *The initial budget for the QVMAG McWilliams Exhibition was \$65,000.*
- b. *The total cost of curating, producing and marketing the exhibition was \$124,395.*

In addition to this, \$29,993.21 was spent on the launch of the exhibition.

The associated book production supporting the exhibition was a total cost of \$157,949.77. The total amount relating to the exhibition, launch and book are a combined investment of \$314,690.70.

The Exhibition ran from 14th December 2024 to 25th May 2025 and attracted over 32,000 visits.

What is not included within the numbers above is the cost of associated McWilliams merchandise. Total revenue (including book sales) is not yet fully known.

Question 3:

The Council is increasing rates to cover costs, but QVMAG is delivering an exhibition like that for free. How much does the QVMAG need to lose before the Council does something about it?

Response:

Council is cognisant of the need to balance the ambition of ensuring that Australia's largest regional museum and art gallery maintains a reputation as a leading cultural destination able to attract visitation to Launceston and Northern Tasmania, with a responsible financial commitment.

The overall operational budget deficit for QVMAG in 24/25 was \$6,746,000. The capital budget allocated for QVMAG projects in 24/25 was \$885,000

The overall operational budget deficit for QVMAG in 25/26 is \$7,006,000. The capital budget allocated for QVMAG projects in 25/26 is \$10,000.

Please note that capital budgets do not include works relating to either Royal Park or Inveresk built facilities; these are budgeted within Council's Building Renewals Program.

Question 4:

Why wasn't there anything economically stimulating, such as a food or whisky tasting, or a cultural crossover like an exchange program, included in the Ikeda Delegation Visit?

Response:

The itinerary for the Ikeda Delegation Visit was curated to include valued tourist attractions; meetings with both established and new contacts within our city; engagement with two schools currently participating in active exchange programs; showcasing local produce and a session on tourism data led by local industry experts.

ATTACHMENTS:

Nil

**8.1.4. Questions on Notice by Members of the Public - Michael French - Item 11.1.
10 Dolerite Drive, Kings Meadows - 19 June 2025**

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 19 June 2025 by Michael French, has been answered by the Senior Leader City Development.

Question 1:

How does rezoning align to the greater Launceston Plan of 2014? [In the plan it states that the focus for the Kings Meadows precinct is a retail district area within its centre].

Response:

The proposed combined amendment has provided sufficient information to demonstrate compliance with the Northern Tasmania Regional Land Use Strategy, which was informed by the Greater Launceston Plan. Assessment of the proposal confirms that a small supermarket in this location will predominantly service a small surrounding catchment and will not significantly impact Kings Meadows' position within the retail hierarchy.

ATTACHMENTS:

1. ECM 5240991 v 1 Public question - alignment of rezoning of 10 Dolerite Drive to Greater Launceston P [8.1.4.1 - 1 page]

8.1.5. Questions on Notice by Members of the Public - Jerome Muir Wilson - Health Hub Fee Waiver - 19 June 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 19 June 2025 by Jerome Muir Wilson, have been answered by the Team Leader Executive Support.

Question 1:

[Regarding the retrospective fees incurred by the Health Hub] How do you collaborate with people who are trying to make a difference and not even attempt to have a meeting before it's included in an Agenda?

Response:

In dealing with the matter specifically, it was suggested that the relevant Council officer reach out to Dr Muir Wilson, to ensure that he was aware that the matter was placed on a public agenda for Councils consideration. The Council officer emailed Dr Muir Wilson on Friday 13 June 2025. The email was sent to the email address held by Council, and included the contractor acting for Dr Muir Wilson. The email trail provides evidence that the contractor forwarded the correspondence directly to Dr Muir Wilson, which a response was provided to Council on Friday 13 June 2025 as below.

Information regarding the process for presenting at the 19 June 2025 Council meeting was provided via email to Dr Muir Wilson.

Question 2:

How do we work together in this city? How can you change a work culture so that we work together that you're not fighting me and you're not fighting members?

Response:

In addition to the above actions taken, post the Council Meeting, the Council Chief Executive Officer contacted Dr Muir Wilson to assist. The Council Chief Executive Officer sent an email, which was to confirm a discussion which took place on Thursday 26 June 2025. The discussion was to assist Dr Muir Wilson in understanding the policy, the reasons why Council officers make recommendations consistent with adopted Council policy, and the process moving forward noting the decision of the June meeting was to be reconsidered.

Dr Muir Wilson was also advised via on Friday 20 June 2025 of the outcome of the 19 June 2025 Council meeting.

Question 3:

How do you have a fair discussion? Later on it [Agenda item 19.4.] will come up and the employed officer will have more time than me to talk and I can't refute any of the facts that they say, so the process is flawed.

Response:

The process for public participation at a Council Meeting is defined by the Local Government Act and supporting Regulations. It would be advised to any interested parties to reach out to either relevant Council officers, or, elected members, prior to a meeting to discuss any issues or concerns. Often, and where possible, discussions prior to the meeting can assist all relevant parties in having the clarity and information required to make informed decisions.

In this specific example, the Chief Executive Officer has offered his direct contact details to Dr Muir Wilson to assist in any future matters.

ATTACHMENTS:

Nil

8.1.6. Questions on Notice by Members of the Public - Tim Shaw - MESH Payment and Efficiency of Council Projects - 19 June 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 19 June 2025 by Tim Shaw, have been answered by the Team Leader Strategic Land Use Planning, the Senior Leader City Development, and the Senior Leader Infrastructure and Engineering.

Question 1:

[Regarding the MESH tender, Council agreed that MESH were receiving less than \$250,000 and the balance of the \$527,000 was from other consultants who would invoice and City Council directly.] Can we please get the costing to make sure that has stayed within budget?

Response:

The total paid to Mesh for their services as of 30 June 2025 is \$180,000 (excl GST). In addition, a sum of \$284,540 (excl GST) has been paid to Mesh for payment of the engaged subconsultants.

Due to the complexity of the project, as at 30 June 2025, there have been agreed variations to Mesh's scope, which have an additional cost of \$11,310 (excl GST).

Question 2:

Can we get the information on what has been paid to MESH? And given that there has been a 12 month extension granted, will further monies be paid to MESH?

Response:

Refer to Question 1 response.

Question 3:

Does Council consider the costs that flow on from people not delivering the projects they are paid to deliver? What does that cost the city?

Response:

Council officers manage projects and the associated budgets to deliver set objectives, which can be influenced by many internal and external factors.

Question 4:

Can the Council look at the 95m of footpathing going in near Kmart which I estimate will cost \$6700m²? It seems to be inflated ten times what I think it should cost.

Response:

The scope of the project extends beyond 95 metres of footpath. While this is a key element for the grant application, the prepared estimate also includes structural pavement works and resurfacing of approximately 1,300 square metres of road and 200 metres of new kerb and channel, along with the footpath, traffic islands, and supporting signage. If the grant application is approved, the project will be tendered in accordance with Council's procurement policy and processes, with cost considered in the assessment criteria.

ATTACHMENTS:

Nil

8.2. Questions Without Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 37

9. PETITIONS

No Petitions have been identified as part of this Agenda

10. DEPUTATIONS

No Deputations have been identified as part of this Agenda

11. PLANNING AUTHORITY

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

12. ANNOUNCEMENTS BY THE MAYOR

12.1. Mayor's Announcements

FILE NO: SF2375

Thursday 19 June 2025

- Attended Pollies & Pizza, Du Cane

Friday 20 June 2025

- Attended Solstice in the Square, Georgetown

Monday 23 June 2025

- Interviewed on ABC Drive radio station

Tuesday 24 June to Friday 27 June 2025

- Attended 31st National General Assembly of Local Government, Canberra
(Refer to Agenda Item 12.2 Australian Local Government Association National General Assembly 2025 - 24 to 27 June 2025, for more information)

Saturday 28 June 2025

- Attended Hawthorn Football Club President's Function and match, UTAS Stadium

Sunday 29 June 2025

- Officiated at ArtStart Launch, QVMAG Art Gallery, Royal Park

Thursday 3 July 2025

- Attended a tour of the new eastern wing of the Albert Hall

Friday 4 July 2025

- Attended media event with Northern Tasmania Development Corporation relating to state government election
 - Attended Wallaby Walk, Cataract Gorge
 - Attended Launceston Architectural Awards Exhibition Opening, Tasmanian Chapter of the Australian Institute of Architects, Brisbane Street
-

12.2. Australian Local Government Association National General Assembly 2025 - 24 to 27 June 2025

FILE NO: SF2375

AUTHOR: Mayor Councillor M K Garwood

APPROVER: Sam Johnson OAM (Chief Executive Officer)

The 31st Australian Local Government Association 2025 National General Assembly (NGA) was held in Canberra, from 24 – 27 June 2025 and was attended by Mayor Matthew Garwood, Councillor Alan Harris, Councillor Alex Britton, and Chief Executive Officer Sam Johnson.

The theme of the conference was 'National Priorities Need Local Solutions', and with over 1,300 local government delegates in attendance from across Australia, there was acknowledgement from Ministers regarding the role of local governments in supporting their communities, and that this role has significantly expanded increasing the financial pressure on Councils to meet the needs of their communities.

Delegates had the opportunity to engage directly with federal agencies and sector experts on key policy issues including:

- Adapting Together, Local Government Leadership in Climate Change (Report): it is expected that councils will spend more than \$2 billion over the next five (5) years to future-proof their communities with climate resilient infrastructure confirming that sustainable funding from the Federal government is required long-term (summary report attached).
- Housing and community infrastructure: the prohibitive cost of housing infrastructure, ideas around housing and homelessness.
- Emergency management capacity and capability: attendees shared examples of what worked in their communities and highlighted the challenges that remain including the need for long-term funding certainty, and better integration of local knowledge in disaster preparedness and recovery frameworks.
- Local government jobs and skills: key issues highlighted included barriers to attracting workers to regional areas, promoting council careers to young values-led workers, accessibility to local training, cost-shifting concerns, migrant workforce support, and housing shortages.
- Safer roads: discussion included infrastructure funding and general maintenance, speed management, driver behaviour, and the broader questions of regional vs urban specific problems.

Speaker presentations and recordings

The speaker presentations from the 2025 NGA will be published on ALGA's website in the coming weeks.

NGA resolutions

Almost 190 motions were debated across a range of policy areas including financial sustainability, roads, disaster resilience, health, housing, and climate. Motions passed by the NGA will be referred to relevant Ministers for response and also used by the ALGA Board to inform national policy positions. All resolutions that were carried during the 2025 NGA will be published on ALGA's website once they have been considered by the ALGA Board.

ATTACHMENTS:

1. ALGA- Adapting- Together- Local- Government- Leadership-in-a- Changing- Climate- 2025- Summary [12.2.1 - 8 pages]

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

14. QUESTIONS BY COUNCILLORS

Local Government (Meeting Procedures) Regulations 2025 - regulations 34 and 35

14.1. Councillors' Questions on Notice

Local Government (Meeting Procedures) Regulations 2025 - regulation 35

14.1.1. Questions on Notice by Councillors - Councillor A G Harris - Lindsay Street Traffic Lights - 19 June 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 19 June 2025 by Councillor A G Harris, have been answered by Senior Leader Infrastructure and Engineering.

Question 1:

Is the timing of the Lindsay Street lights to be evaluated or is there any finetuning of the sequencing of the traffic lights being planned?

Response:

The primary objective of the signalisation at this intersection was to enhance pedestrian connectivity within the area. When the lights are used for this purpose on a very regular basis, it may affect vehicle movement.

Analysis of data collected over four days in mid-June shows that pedestrian crossings at the intersection (any leg) ranged from 320 to 390 on Tuesday 10 June 2025 to Thursday 12 June 2025, and increased to 834 crossings on Friday, 13 June 2025 (an AFL Game Day).

The City of Launceston and the Department of State Growth are collaborating to review the operations of the Invermay/Lindsay Traffic Signals and surrounding intersections. Changes to timing may be implemented in the upcoming month whilst supporting the aim of supporting safe pedestrian movements.

ATTACHMENTS:

Nil

14.1.2. Questions on Notice by Councillors - Councillor D C Gibson - Officer Name Inclusion, Ikeda Trip and Princess Theatre Redevelopment - 19 June 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 19 June 2025 by Councillor D C Gibson, have been answered by Sam Johnson (Chief Executive Officer).

Question 1:

Regarding questions on notice asked by members of the public, in line with our council values, can we please include officer names?

Response:

Identifying officers risks personalising organisational decisions, exposing officers to unwarranted pressure or scrutiny. Referring to positions rather than officer names, we maintain professional clarity while upholding the principle that responses represent the organisation, rather than any one individual.

We remain committed to open governance and will continue to ensure responses are thorough, timely, and reflect the organisational values:

- *Our people matter*
- *We care about our community*
- *We bring an open mind*
- *We go home safe and well.*

Question 2:

Ikeda Visit:

- a. Are we able to afford our community an opportunity to be part of that planning process?
- b. Can Councillors receive an update on where we're at with that proposed trip?

Response:

a) Broader community involvement has been identified as a consideration in the planning process. Opportunities to incorporate this will depend on available resources and the confirmed scope of the trip.

b) Planning for the proposed Ikeda delegation trip is currently underway. A Council workshop will be scheduled in accordance with the Council decision made on 27 March 2025 (Agenda Item 22.8). In addition to this, Councillors were provided with an update on the Ikeda delegation at the Council workshop (Executive Leaders update) held on the 26th of June 2025 of which Cr Gibson was present.

The resolution passed at the 27 March 2025 Council meeting, was that the nomination of Councillors to form part of the delegation would be discussed in a future workshop and then returned to Council for a formal decision.

This will provide an opportunity for Councillors to provide input and direction on the visit and proposed itinerary, including potential delegates from the City. An economic briefing paper has been developed to support initial planning and assist in identifying potential partnerships and focus areas for the visit.

Question 3:

Are there any unexpected issues concerning the Princess Theatre redevelopment project? If the answer is yes, does this mean potentially that the Princess Theatre will remain open longer than initially touted?

Response:

The project has reached a significant milestone with delivery of 80% design drawings and an associated quantity surveyors report. There are challenges related to project scope and budget. A value management process is required to progress the project. Future council decisions and federal funding requirements may impact timeframes. But at this time, there are no issues associated with project timing; therefore the forecast construction commencement remains January 2026.

ATTACHMENTS:

Nil

14.2. Questions Without Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 34

15. WRITTEN NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2025 - regulation 19

A Notice of Motion from Councillor T G Walker will be considered in Closed Session.

16. COMMITTEE REPORTS

16.1. Heritage Advisory Committee Report 3 June 2025

FILE NO: SF2965

AUTHOR: Sophie Appleby (Place and Heritage Officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To receive a report from the Heritage Advisory Committee.

RECOMMENDATION:

That Council:

1. receives the report from the Heritage Advisory Committee Meeting held on 3 June 2025.
-

REPORT:

The Heritage Advisory Committee met at the Northern Tasmanian Cricket Association (NTCA) Ground on 3 June 2025 to discuss:

- A presentation from the Senior Leader Infrastructure Planning on the plans for the redevelopment of the NTCA Ground, and the heritage significance of the site. The NTCA Ground No. 1 is Australia's oldest first-class cricket ground, hosting the first, first-class cricket match in 1851. The committee suggested that walking tours and heritage interpretation could integrate the site more broadly into the city.
- A presentation from Robert Andrew on the Lilydale Mountain Road, which was built by returned First World War veterans. The committee suggested that the Council interpret the road from a heritage perspective to inform appropriate maintenance, and storytelling for the site.
- An update on the Heritage Review Project, which includes a significant tree register and the development of multiple precincts to progress to planning, and;
- The outcomes of the Longford Academy, Heritage skills grant which was held at Woolmer's Estate. The site is known both nationally and internationally for heritage building, including the production of lime mortar.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025 - 2035

Strategic Pillar 2 - Place

Goal 2.3 Launceston's community is connected to our Aboriginal and built heritage, while growing a city of the future.

Objective 2.3(a)	Encourage and facilitate recognition of Aboriginal cultural heritage as a means of retaining a sense of place and connection to Country
Objective 2.3(b)	Ensure that significant heritage elements are respected while addressing the future housing, commerce and recreational needs of the community.
Objective 2.3(c)	Implement planning guidelines (particularly within the CBD) to encourage adaptive reuse of heritage buildings, and infill development that promotes our city's built heritage character.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. HAC Minutes 3 June 2025 [**16.1.1** - 6 pages]

17. CONNECTIONS AND LIVEABILITY

No items have been identified as part of this Agenda

18. QUEEN VICTORIA MUSEUM AND ART GALLERY (QVMAG)

No items have been identified as part of this Agenda

19. COMMUNITY ASSETS AND DESIGN

19.1. Building Assets Portfolio Update

FILE NO: SF7783

AUTHOR: Ben Ransley (Team Leader Building Asset Management)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To receive the report on the current status of Council's building assets portfolio and note the pause of all building works initiated by third parties.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
National Construction Code

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 5 December 2024 – Building Assets Update

RECOMMENDATION:

That Council:

1. receives the report on the status of the building assets portfolio; and
2. notes the pause of any new, non-Council initiated upgrades funded from external grants (or other means) to building assets.

REPORT:

Council's building asset portfolio includes 321 structures, consisting of storage sheds, picnic shelters, halls, and toilets; through to major buildings like the Launceston Aquatic Centre, QVMAG Royal Park and Inveresk, and the Albert Hall.

Council officers are in the process of assessing the condition of all buildings. As at 30 June 2025, 28% of our buildings have not yet been assessed. Of the buildings assessed, a rating has been given that is reflective of their current condition. The rating scale is based on the IPWEA 1-5 National Condition Grading Scores:

Condition Grading	Description of condition of the Asset	% of Council Buildings with this score
1	Very Good: only planned maintenance required	6%
2	Good: minor maintenance required plus planned maintenance	4%
3	Fair: significant maintenance required	46%
4	Poor: significant renewal/rehabilitation required	11%
5	Very Poor: physically unsound and/or beyond rehabilitation	5%
Unknown	Unknown condition, awaiting assessment	28%

Based on the above, of those building assets in a “known” condition, more than half (54%) require significant maintenance, renewal, rehabilitation, or in extreme circumstances demolition. Officers have completed a high-level estimate for 125 of the building assets (38% of portfolio) that places the cost of repairs, maintenance, and rehabilitation in the range of \$40+ million.

Symptomatic of the issues within the building portfolio was the deficit in 2024-25 operational budget of the Building Asset Maintenance unit. This is a trend, as operational expenses have exceeded the budget for the past 3 years.

Last financial year, a range of unplanned works for compliance and reactive maintenance were undertaken. Examples include:

- Dog exercise yard improvements at the municipal pound facility
- QVMAG Inveresk HVAC parts replacement;
- QVMAG Inveresk Silver Gull deterrent system purchase and installation
- Securing 56 Frederick Street
- Full replacement of floor in Clubrooms at Lilydale Football Club
- Make safe works at Blue Cafe
- Replacement of fire hydrant and water meter – Ravenswood Over 50s Club
- Structural wall repair at QVMAG Inveresk Blacksmith Shop
- Structural wall repair at Dilston Hall
- Replacement of roof at Ravenswood Neighborhood House
- Replacement Fire Indicator Panel at Churchill Park
- Replacement of sub board at NTCA Press Box
- Floorboard repairs at QVMAG Royal Park
- Repairs to leaking roof at Hobblers Bridge Netball Centre
- Replacement of automatic door for emergency exit at QVMAG Inveresk

Leased buildings

Council leases or licenses approximately a third of its buildings to organisations for various purposes. For clarity, a number of our facilities are also hired for sporting purposes on a seasonal basis, e.g. Churchill Park, and they are not captured in the overview below.

Lessee type	Number of buildings leased
Community – Other	35
Community – Sport	26
Commercial	14
Residential	3

Historically, these leases have included inconsistent lessee responsibilities (relating to maintenance, cleaning, and repair) across the portfolio. This is in part due to individual building and lessee needs. The legal services team is updating agreements as they are renewed. Further to this, our approach to monitoring the obligations of lessees and licensees has been historically inconsistent. Council's approach to maintenance has been reactive in the absence of relevant policies and procedures to support a strategic and data-driven approach.

Improvements to building assets by third parties

Lessees have previously been supported ad-hoc via landowner consent to apply for grants to make improvements to community assets. Our approach to supporting these requests in terms of officer resourcing, co-funding, and project management has been inconsistent. There are a number of existing requests that will be finalised and supported, however new requests will be declined. Communication will be sent to lessees noting this position. This pause will also allow officers to spend time finalising condition reporting, preparing a building hierarchy, and prioritising the works required across the portfolio.

Project interdependencies

Buildings are just one asset class but due to their visibility, and the number of users, they attract significant interest from the community. Improving our approach to building asset management is linked to the asset management project being undertaken as 2025/26 Major Operational Budget project. The improvements to governance will benefit this asset class. We also require upgraded software to record and store data for buildings. The corporate application replacement is a separate project being led by Delivery and Performance.

RISK IMPLICATIONS:

The unknown condition of some building assets may pose risks that are as yet unidentified. The completion of building condition reports for all buildings will provide additional information that is essential to manage these risks proactively.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The ongoing operation of building assets in fair, poor, and very poor condition in the absence of planned and budgeted maintenance will result in the ongoing degradation of these assets and potentially negatively impact users.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

As more information become available regarding the condition of the entire building portfolio the costs of operating and maintaining it will be better understood. There is a risk, in the meantime, of ongoing, unplanned expenditure exceeding budgets allocated due to a lack of data regarding building asset condition.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

20. DELIVERY AND PERFORMANCE

20.1. Monthly Financial Performance Report

FILE NO: SF7694

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the May 2025 Capital and Operational financial reports against budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the report outlining both Capital and Operational results to the period ending 31 May 2025.
-

REPORT:

Operational Result May 2025

Details are provided in Attachment 1 - Monthly Financial Performance Report May 2025.

The financial year 2025 year to date (YTD) budget has an underlying deficit of \$1,399,049. The YTD actual underlying deficit is \$5,409,458.

This results in an unfavourable YTD variance of \$4,010,409. This excludes any capital grants received, or loss on disposal of fixed assets and TERHAP contribution.

The main cause of this is a \$2.3M unfavourable variance from the State Government Fire Service Levy as a result of the early settlement of the invoice, this is a temporary variance and has been resolved in June.

Excluding this the remaining unfavourable result is \$1,710,409.

Rates revenue is \$403,631 below budget as a result of objections to revaluations received by the Office of the Valuer General (OVG) following the Municipal Revaluation last year.

Statutory Fees & Charges are favourable to the budget, at \$321,018. The major variance is due to higher Planning and Certificate fees. The Financial Assistance Grant is favourable to budget at \$644,290 due to receiving grant from Treasury and Finance for roads and bridges.

Contributions are favourable to the budget, at \$368,089 due to capital contribution from Tas Water.

Interest revenue to budget is currently unfavorable as cash balances are lower than budgeted. Investment revenue from A.P.A.L. is unfavorable to the budget, falling below projected expectations. TasWater dividends distribution is below budget due to timing differences, with this shortfall being resolved in June.

Employee costs are lower than the budget by \$1.1M due to vacant positions. Material and Services expenses are unfavorable by \$2.5M due to higher contractor, consultant, and Labour hire charges compared to budget.

The State Landfill levy costs show a favorable variance of \$427,821.

Capital Expenditure May 2025

Total capital expenditure budget for 2024/2025 is made up of carried forward budget funds of \$48,237,904, Current Year Council Funds of \$27,314,101 and External Funding of \$19,220,962 for a total budget of \$94,772,967.

Council currently has a total of 192 capital projects, with 21% in the Preliminary Design Phase, 54% In Progress and 12% Practically Complete. From a budgetary perspective, this represents 87% of the overall capital budget.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

As per the report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Monthly Financial Performance Report May 2025 [**20.1.1** - 3 pages]

20.2. Albert Hall Cafe - Update

FILE NO: SF2967

AUTHOR: Sharin Imlach (Lease Officer)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To receive an update on the status of the leasing of the Albert Hall Cafe.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council – 12 December 2024 - 20.9 - Intention to Lease Four Hospitality Venues at Launceston Leisure and Aquatic Centre, Gorge Reserve and Albert Hall Cafe.
Workshop – 8 August 2024 – Leases – Albert Hall Cafe, Gorge Restaurant and Cafe.

RECOMMENDATION:

That Council:

1. receives an update on the status of the Albert Hall Cafe leasing campaign.
-

REPORT:

Campaign Overview

In June 2024, three agencies were approached to submit a marketing proposal for the leasing of the Albert Hall Cafe. Howell Property Group was appointed based on the quality of the submission, experience, fees, and market knowledge.

The initial marketing campaign commenced on 18 October 2024 and ended on 3 March 2025. The campaign resulted in three submissions, which were determined to be unsuitable at the time. The campaign was extended until 13 June 2025, which concluded with no submissions. At the expiry of the campaign, a late submission was received, and it was determined that it was not suitable.

The performance of the campaign resulted in a total of 5,254 views, according to realcommercial.com.au, and performed considerably higher than other Launceston advertised tenancies (474 views). This indicates that a broad audience was reached.

Market feedback

The agency provided the following feedback from interested parties:

- the design of the cafe and the kitchen space limit the food that can be prepared
- no gas available in the kitchen is perceived as a negative
- fit-out cost is a barrier
- uncertain market conditions; and
- perceived limited foot traffic.

Status and next steps

The Cafe ceased advertising by Howell Property Group on 26 June 2025. Specialist retail food consultants have been approached to provide proposals, which are under review by officers in line with procurement policy and guidelines. Based on advice from interested parties, the previous agent, and the yet unappointed consultant, officers will consider the requirements to incentivise an operator (e.g. rent-free period, fit-out etc.) and make recommendations to Council at the appropriate time.

RISK IMPLICATIONS:

It is highly unlikely that a lessee will be in place when the Albert Hall is reopened in Spring 2025. To mitigate the lack of activation, officers are exploring alternatives for interim activation, including a temporary mobile food vendor. This approach would require a Development Application.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Given that Albert Hall previously had an operational cafe, there may be a community expectation for a food and beverage outlet to be available upon re-opening. The provision of some temporary activation, if achieved, may help mitigate this impact.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Revenue from any cafe lease would be payable to Council, noting that no revenue is budgeted for the 2025/2026 financial year. However, costs will be incurred that are not budgeted to seek expert advice on the leasing of the cafe.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

20.3. Deputy Municipal Management Coordinator and Municipal Recovery Coordinator Roles

FILE NO: SF0031/SF3177

AUTHOR: Lynda Robins (Emergency Management Advisor)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To obtain council endorsement for nominations to the positions of Deputy Municipal Emergency Management Coordinator and Municipal Recovery Coordinator.

RELEVANT LEGISLATION:

Emergency Management Act 2006 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 7 August 2017 - Agenda Item 21.4 - Deputy Municipal Emergency Management Coordinator

Council - 27 June 2019 - Agenda Item 20.1 - Municipal Emergency Management Coordinator and Deputy Municipal Emergency Management Coordinator Nominations

Council - 20 August 2020 - Agenda Item 18.2 - Deputy Municipal Emergency Management Coordinator

Council – 11 August 2022 – Agenda Item 16.1 - Municipal Emergency Management Coordinator and Deputy Municipal Emergency Management Coordinator Nominations

Council – 28 November 2024 – Agenda Item 17.1 - Municipal Emergency Management Coordinator and Deputy Municipal Emergency Management Coordinator Roles

RECOMMENDATION:

That Council:

1. rescinds the appointment of Michael Newby as Deputy Municipal Emergency Management Coordinator;
2. nominates Jane Lewis as the Deputy Municipal Emergency Management Coordinator, with her name to be forwarded to the Minister Police, Fire and Emergency Services via the State Controller in accordance with section 23 of the *Emergency Management Act 2006 (Tas)*;

3. nominates Natasha Tempest as the Municipal Recovery Coordinator with her name to be forwarded to the Minister Police, Fire and Emergency Services via the State Controller in accordance with section 23 of the *Emergency Management Act 2006* (Tas);
4. if Recommendations 2 and 3 are resolved in the affirmative, recommends to the Minister Police, Fire and Emergency Services that the appointment of both roles above is for a period of (3) years;
5. authorises the Chief Executive Officer to forward nominations and notice of recission to the Minister of Police, Fire and Emergency Management via the State Controller in accordance with section 23 of the *Emergency Management Act 2006* (Tas); and
6. notes that the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).

REPORT:

The *Emergency Management Act 2006* (Tas) (the Act), at section 23(1), requires councils to appoint a Municipal Emergency Management Coordinator and a Deputy Municipal Emergency Management Coordinator for each municipal area. In addition, councils may appoint a Municipal Recovery Coordinator if they consider the role necessary.

In November 2024, the Council appointed Lynda Robins as the Municipal Emergency Management Coordinator and Michael Newby as the Deputy Municipal Emergency Management Coordinator. Michael took on the Deputy's role during a period of organisational change and has provided valuable support throughout his tenure. Michael has now indicated his intention to transition out of the role. The Council acknowledges this planned transition and expresses appreciation for Michael's contribution.

To ensure continuity in emergency management coordination, it is recommended that Jane Lewis, Executive Leader Strategy and Innovation, be nominated for the role of Deputy Municipal Emergency Management Coordinator. In accordance with section 23(8) of the Act, Jane is considered to have the authority and ability to make decisions relating to emergency management coordination during an emergency without requiring prior Council approval.

The role of Municipal Recovery Coordinator has not been formally appointed for several years. However, it is recognised as a critical function in supporting the community following emergencies. It is therefore recommended that Natasha Tempest, Team Leader Environmental Health, be nominated for this role. Under section 24H(e) of the Act, the Recovery Coordinator is empowered to assist and advise the Municipal Emergency Management Coordinator on all matters relating to recovery, and to take any necessary actions to perform their functions.

Both nominees meet legislative requirements and are considered capable of fulfilling the responsibilities associated with their respective roles.

It is also noted that Lynda Robins will continue in the role of Municipal Emergency Management Coordinator for the next 6–12 months, until such time as an Executive Leader is available to assume the position.

RISK IMPLICATIONS:

The roles discussed in this report are critical to ensuring the Launceston municipality is prepared for and can effectively respond to emergencies. The Council's response to an emergency is the local component of the broader Tasmanian emergency management framework. This means it is very important for the roles to be filled in a timely manner, by people with appropriate authority and the support of the Council to fulfil the role requirements.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

These impacts directly speak to outcomes of the role of Municipal Recovery Coordinator, which as explained in the report, has not been formally appointed for several years. Recovery is recognised as a critical function in supporting the community following emergencies.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter meets a legislative requirement.

BUDGET AND FINANCIAL IMPLICATIONS:

Appointees receive annual allowances as follows:

- Municipal Emergency Management Coordinator \$3750
- Deputy Municipal Emergency Management Coordinator \$2500
- Municipal Recovery Coordinator \$2500

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

20.4. Fees and Charges 2025/2026 Amendments

FILE NO: SF2968

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider changes to the adopted Fees and Charges for 2025/2026.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council – 17 April 2025 - 20.4 - Fees and Charges 2025/2026

RECOMMENDATION:

That Council:

1. pursuant to section 205 of the Local Government Act 1993 (Tas), approves the below fees which will change the previously adopted Fees and Charges for 2025/2026:

466	Food business registration - High risk foods, P1 - New registration	GST Exempt (Div 81)	\$441.00
474	Food business supermarket registration - More than 3 food sections - New registration	GST Exempt (Div 81)	\$950.00
348	Community - regular and non regular - Bond for Key	Non Taxable	\$60.00
420	Recreation, Parks & Civic Spaces - key bond	Non Taxable	\$60.00
<u>New</u>	Notifiable - Major Commercial (over \$300,000)	GST Exempt (Div 81)	\$1,261.00
<u>New</u>	Application for Permit of Substantial Compliance		TBC based on class of and estimated cost of works
769	Subdivision including new road (plus \$117 per additional lot created)	GST Exempt (Div 81)	\$944.00

768	Planning Scheme Amendment - Minor Application* (plus Tasmanian Planning Commission Fee) <i>*Includes an application for a minor zone boundary realignment, technical corrections or a rezoning if not affected by a planning overlay/Specific Area Plan (SAP)</i>	GST Exempt (Div 81)	\$5,196.00
<u>New</u>	Planning Scheme Amendment - Major Application* (plus Tasmanian Planning Commission Fee) <i>*Includes any other proposal not outlined within the 'Minor application' category</i>	GST Exempt (Div 81)	\$10,392.00
774	Combined Amendment and Development Application (Planning Scheme Fee (Minor or Major) + Development Fee (no advertising fee) + Tas Planning Commission Fee)	GST Exempt (Div 81)	

REPORT:

The above fees need to be changed from the versions adopted by Council on 17 April 2025 for reasons outlined below. The originally adopted fees are included below, followed by individual reasons for the required changes. Please note some numbering has changed to correct some issues identified with fee numbers.

As adopted:

458	Food business registration - High risk foods, P1 - New registration	GST Exempt (Div 81)	\$442.00
466	Food business supermarket registration - More than 3 food sections - New registration	GST Exempt (Div 81)	\$951.00
348	Community - regular and non regular - Bond for Key	Non Taxable	\$59.00
413	Recreation, Parks & Civic Spaces - key bond	Non Taxable	\$59.00
136	Subdivision including new road (plus \$115 per additional lot created)	GST Exempt (Div 81)	\$944.00
139	Planning Scheme Amendment (plus Tas Planning Commission Fee)	GST Exempt (Div 81)	\$5,196.00
141	Combined Amendment and Development Application (Planning Scheme Fee + Development Fee (no advertising fee) + Tas Planning Commission Fee)	GST Exempt (Div 81)	\$0.00

Fees 458 and 466 of the adopted fees above needed to be amended by \$1 to allow for processing by Council's software system.

Fees 348 and 413 of the adopted fees above have been amended by \$1 to allow for easier processing and refunding during the year as round numbers will allow customers who wish to pay in cash a much easier experience.

While reviewing fees for the upcoming financial year, the City Development team noticed several of the changes they had proposed had not been adopted due to administrative error. Fee 136 in the adopted fees above simply had the description updated to reflect a minor increase in line with other similar fees.

There are some new fee proposals including a Notifiable major commercial fee in line with other commercial fee categories. There is also the introduction of a fee for an Application for Permit of Substantial Compliance to recover the fees associated with processing the application. This fee will be based on the class and cost of the associated works.

The final new fee proposal is to separate planning scheme amendments applications into two categories, minor and major, and to increase the fee for a major application. These changes were proposed following an internal review of the 2024/25 application fees to assess whether they accurately reflect the internal resources required for processing. The review included a comparison of amendment fees (from \$1,474 to \$53,996) across all 29 Tasmanian councils and found that the City of Launceston's current fee structure for planning scheme amendments does not differentiate application complexity and remains well below the median fee for such assessments.

It was determined that re-categorising and increasing planning scheme amendment fees would better reflect the time and resources needed to assess a planning scheme amendment, particularly when compared to development applications. This proposal would also support Launceston's strategic role within the state's urban hierarchy and its capacity for growth in residential, commercial, industrial, and retail sectors.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter meets a legislative requirement.

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

While the majority of these fee amendments are trivial and have no effect on the budgeted income from fees, it is estimated the change to major planning scheme amendments may affect 4 applications a year resulting in an additional \$20,784 in fee revenue per year.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

20.5. Fees and Charges 2025/2026 Amendments - Albert Hall

FILE NO: SF2968

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider changes to the adopted Fees and Charges for 2025/2026

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council – 22 August 2024 - 19.1 - Albert Hall project update and booking arrangements

Council – 17 April 2025 - 20.4 - Fees and Charges 2025/2026

RECOMMENDATION:

That Council:

1. pursuant to section 205 of the Local Government Act 1993 (Tas), formally adopts the Fees and Charges contained in attachment 1 (Doc Set ID 5247937) as determined by Theatre North.

REPORT:

During its meeting on 22 August 2024 Council endorsed the Chief Executive Officer to arrange a booking service contract with Theatre North while an agreement and Lease was still to be finalised. This booking service contract enables Theatre North to arrange bookings ready for the reopening of the Albert Hall.

At this meeting, Council adopted Fees as determined by Theatre North for the use of the Albert Hall venue and it was noted “The fee structure will be reviewed on an ongoing basis, and any proposed changes brought to Council for approval.”

Attachment 1 provides the ability for bookings to be provided for other areas of the venue, while the previously adopted fees apply for the Great Hall area. The existing arrangement of providing community or concessional users a different rate from commercial users has been maintained as consistent with Council’s fee structure for other areas.

The schedules, as prepared by Theatre North, contained in attachment 1 will be affixed as provided to the existing adopted fee schedule from Council.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Allowing Theatre North to manage booking while a management contract is prepared is expected to activate the renovated Albert Hall facility inline with the expectations of the relevant grant deeds.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Revenue is retained by Theatre North in line with the previous Council decisions and the draft Lease agreement which will be formalised shortly.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. ECM 5247937 Fees and Charges 2025-2026 - Albert Hall [**20.5.1** - 18 pages]

- 21. STRATEGY AND INNOVATION**
No Items have been identified as part of this Agenda

22. CHIEF EXECUTIVE OFFICER NETWORK

22.1. Status Report on Notices of Motions as at 3 July 2025

FILE NO: SF5547

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the updated Status Report – Notices of Motions.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report of Notices of Motions as at 19 June 2025.

REPORT:

In accordance with s19(1) of the *Local Government (Meeting Procedures) Regulations 2025*, a Councillor may give to the Chief Executive Officer a written notice of motion, (at least 7 days before a meeting), together with supporting information and reasons, to be included on the agenda of that meeting.

To ensure decisions are made in a transparent and accountable way, updates regarding the Status Report - Notice of Motions will be reported to each Council meeting.

Items marked as 'completed' will be removed from the list following the meeting at which this is reported.

Notices of Motions Status Report

Date	Project/Initiative Notice of Motion	Owner	Progress
11 February 2021 Councillor A E Dawkins	Traffic Calming on Gorge and Trevallyn Roads <i>That Council investigates and implements traffic calming measures, including speed reduction, physical barriers to speeding like speed humps and roundabouts, as well as safe pedestrian crossings on Trevallyn and Gorge Roads.</i>	Chief Executive Officer Executive Leader Community Assets and Design	As per last update, resourcing for the remaining six recommendations will be considered during 2025. The Transport Team currently have two vacancies that occurred in April and are actively recruiting both roles. In the meantime, there are insufficient resources to undertake this work.
10 March 2022 Councillor D C Gibson	Windermere/Swan Bay Roads <i>That Council acknowledges the concerns of the residents and requests the Chief Executive Officer to investigate the issues raised and provide a detailed report to Council for consideration in April 2022.</i>	Chief Executive Officer Executive Leader Community Assets and Design	As per last update, resourcing for the remaining four recommendations will be considered during 2025. The Transport Team currently have two vacancies that occurred in April and are actively recruiting. In the meantime, there are insufficient resources to undertake this work.
11 August 2022 Councillor T G Walker	Suburban Business District Green Spaces <i>In support of, and complimentary to, the City of Launceston's recent Memorandum of Understanding with the Launceston Chamber of Commerce regarding the urban greening of the City, that the Council agrees to pursue the following initiatives:</i> 1. <i>provides its in-principle support for the provision of additional green spaces adjacent to and/or within suburban business districts such as (but not limited to) Kings Meadows, Mowbray,</i>	Executive Leader Connections and Liveability	This motion was incorrectly marked complete as noted in the version of this report that was considered by Council on 6 March 2025. It was subsequently not included in the table considered by the Council on 27 March 2025. Consideration of the motion and discussion that occurred at the Workshop on 20 March 2025 highlighted a disconnect between previously reported commentary and the intent of this motion.

	<p><i>St Leonards and Newstead; and</i></p> <p>2. <i>requests the Chief Executive Officer to ensure that current review process for the Greater Launceston Plan includes a framework to promote the opportunity and identify suitable spaces for this provision, either currently held land, or prospective sites that may be available for this purpose; and</i></p> <p>3. <i>following the review of the GLP, that the Council develop an implementation plan which identifies and provides the necessary actions and resourcing to deliver the green spaces. The implementation plan would need to include a community engagement process with, amongst other objectives, the need to determine the extent and scope of infrastructure that would be desirable in these spaces; and</i></p> <p>4. <i>that priority be given to maximising the greening of the area, but that additional facilities such as playgrounds or toilets be considered desirable additions if possible.</i></p>		
<p>15 December 2022 Councillors D H</p>	<p>Clean Air Strategy</p>	<p>Executive Leader</p>	<p>The Clean Air Strategy was presented to Councillors for their guidance and direction in November 2024.</p>

McKenzie and A E Dawkins	<p><i>That Council agrees that Launceston City Council develop a Clean Air Strategy, which should not be limited to but will include:</i></p> <ol style="list-style-type: none"> <i>1. review of current State and Federal Government legislation to determine its effectiveness in supporting a clean air strategy and where there are improvements required develop a plan to lobby for change;</i> <i>2. review of the effectiveness of past Council programs to improve air quality outcomes, such as the Wood Heater buy-back program;</i> <i>3. compilation of baseline data to provide a base to measure improvements;</i> <i>4. engagement of Northern Councils to achieve shared actions where possible;</i> <i>5. education of industry and the broader community on better environmental practices;</i> <i>6. investigation of more effective enforcement processes; and</i> <i>7. recommendations to Council regarding means to improve outcomes. Report back to Council should occur in reasonable time outlining next steps and to enable progress to be achieved ahead of next winter.</i> 	Delivery and Performance	<p>The Strategy is likely to be delivered in-house, with a resourcing plan to recruit additional Environmental Health Officers critical to the delivery of this strategy.</p> <p>The Executive Leadership Team have discussed resourcing this strategy development as a priority and it is likely that this resourcing strategy will be approved Q1 of 2025/2026.</p> <p>Pending successful recruitment, and in consideration of the recruits' skillsets and knowledge, we have allowed for a conservative timeline. Importantly, we anticipate completing the strategy and action plan within this indicative timeline as several tasks can be undertaken concurrently:</p> <ul style="list-style-type: none"> • Recruitment of Environmental Health Officer: End June 2025 • Review and finalisation of project plan and stakeholder engagement plan: August 2025 • Review of data and precedent studies: December 2025 • Gap analysis: March 2025 • Stakeholder engagement: June 2026 • Data collation: December 2026 • Draft strategy and action plan: February 2027 • Stakeholder review draft strategy and action plan (incl. Councillor workshops prior to going out to broader stakeholder group): June 2027 • Finalise strategy and action plan (incl. Councillor meeting to endorse): December 2027.
29 June 2023 Councillor L M McMahon	Reinstatement of the State Government's Financial Contribution to the Active Launceston Program	Executive Leader Connections and Liveability	Correspondence was sent to the Premier on 6 July 2023. A response was received by way of a \$20,000 one off grant that Council had been allocated by the State Government, in

	<i>That Council requests the Chief Executive Officer write to the Premier and request the reinstatement of the State Government's financial contribution to the Active Launceston program.</i>		<p>recognition of the Active Launceston Program. The recurring funding that Council previously received has not been reinstated.</p> <p>Active Launceston was established in 2008 through a partnership between the Tasmanian Government, the University of Tasmania, and the City of Launceston. The program framework is underpinned by a Masters Thesis and represents a unique, evidence-based model developed by Healthy Tasmania.</p> <p>The Active Launceston service provider has recently advised that they will no longer deliver the program after 2025 and have asked if Council would be interested in purchasing the brand.</p> <p>The City of Launceston has demonstrated a strong and ongoing commitment to supporting the health and well-being of its community. Transitioning the Active Launceston program in-house would build on that commitment and would strengthen the City of Launceston's leadership in public health.</p> <p>The CaL team recognise the health and well-being benefits of providing affordable options for physical activity, and so is currently reviewing operations to find efficiencies so that the program can continue to be delivered in-house. A report and recommendation will be provided to Council.</p>
21 September 2023 Councillor A E Dawkins	<p>Establishing a Leadership Role for the City of Launceston in the Prevention of Child Sexual Abuse</p> <p><i>To show local community leadership and responsiveness to the revelations of widespread historic and contemporary child sexual abuse in Launceston, as evidenced in the recent Commission of Inquiry* hearings, it is moved that Council:</i></p>	Executive Leader Connections and Liveability	<p>A survey was distributed on 16 June 2025 to local organisations in Launceston working with children and young people. The aim of the survey is to understand how these organisations have progressed with meeting their obligations under the Child and Youth Safe Organisations Framework (CYSOFF). This will help us refine our role as a leader in creating a child safe Launceston and inform the development of Council's Child and Youth Safe Policy. The survey closes on 11 July 2025.</p> <p>Training for leaders and key stakeholders has been completed.</p>

	<ol style="list-style-type: none"> 1. <i>investigates opportunities to acknowledge victim/survivors of child sexual abuse through the inclusion of an appropriate public art installation in the next stage of the City Heart development.</i> 2. <i>engages with the organisers of the National Child Sexual Abuse Survivors Day to support community events planned for the Launceston municipality.</i> 3. <i>includes an assessment criterion for grant applications to the Council requiring respondent entities (clubs, associations, etc.) to demonstrate how they comply with the Child and Youth Safe Standards.</i> 4. <i>requests the Council's Officers report to a future Council Meeting on:</i> <ol style="list-style-type: none"> a) <i>the feasibility of conducting site visits to two peer communities** where the councils have assumed a Child Sexual Abuse Prevention role and make recommendations as to how the City of Launceston can show further leadership***.</i> b) <i>progress against compliance with the National Principles for Child Safe Organisations, including Child Sexual Abuse</i> 		<p>Our internal process for reporting complaints has been established by the People and Culture Team.</p>
--	---	--	---

	<p><i>prevention awareness for Councillors.</i></p> <p>* Commission of Inquiry (COI) into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings.</p> <p>** Possible peer communities include Ballarat, Victoria and Maitland, New South Wales.</p> <p>*** Examples of further leadership roles for local government might include: - Co-delivery of Child Sexual Abuse Prevention Community Awareness Campaigns in conjunction with the Child Safe Regulator. - Co-convening standards compliance workshops for local clubs, associations and businesses with the Regulator. - Auspicing and participating as part of a Launceston consortium of community organisations committed to Child Sexual Abuse prevention in non-institutional settings</p>		
<p>7 March 2024 Councillor A J Britton</p>	<p><i>That Council:</i></p> <p><i>1. Acknowledges the urgent need for a comprehensive flood mitigation strategy that recognises the existential risks associated with major floods and addresses current and future vulnerabilities and risks associated with flooding in our City.</i></p> <p><i>2. Directs the Chief Executive Officer to develop a scope and detailed project plan to deliver a comprehensive Flood Mitigation Report using all available</i></p>	<p>Executive Leader Community Assets and Design</p>	<p>A dedicated role to lead the project, Flood Mitigation Advisor, closed on 13 June 2025 and applications have been reviewed. Next steps are being considered.</p>

	<p><i>research, flood modelling, economic analysis, and historic data, to provide an assessment of potential flood risk mitigation options and their relative costs and benefits within our jurisdiction.</i></p> <p><i>3. The Report is to identify and evaluate these flood mitigation measures, including large scale infrastructure projects (e.g., levees, barrages, drainage improvements), natural solutions (e.g., wetland restoration, riparian buffers), and policy measures (e.g., zoning changes, building codes).</i></p> <p><i>4. The project is to be considered as part of annual plan and budget discussions.</i></p> <p><i>5. a. The Chief Executive Officer is to pursue external funding opportunities, including state and federal grants, to support the implementation of the flood mitigation strategy.</i></p> <p><i>b. Prepare a briefing statement on flood risk – Immediately a briefing paper prepared is sent to all major parties prior to the coming state election asking for their support in the creation of this strategy</i></p> <p><i>6. The council will engage with community stakeholders, including residents, business owners, environmental groups, and indigenous communities, to gather input and ensure a collaborative approach.</i></p>		
--	--	--	--

<p>16 May 2024 Councillor A J Palmer</p>	<p>Family Violence <i>That Council:</i></p> <ol style="list-style-type: none"> <i>1. acknowledges that family and domestic violence has never, and will never be tolerated in our community; and</i> <i>2. recognises the strategies and programs Council has in place to support victims of domestic and family violence; and</i> <i>3. implement a respectful relationships program, for all Staff and Councillors (presently employed), to commence within the 2024/2025 financial year and that it is included as part of the on boarding and induction for new staff and future Councillors, starting July 1 2024.</i> 	<p>Executive Leader Delivery and Performance</p>	<p>1. The City of Launceston acknowledges that family and domestic violence have no place in our community or workplace.</p> <p>2. Community Development works in this space by supporting 16 Days of Activism and other initiatives as they arise. Council's Enterprise Agreement specifically references victims of family violence (section 6.17) and seeks to support impacted employees by way of leave provisions, financial support, access to the Employee Assistance Program, changes to working patterns and contact details.</p> <p>3. Further work is required as to the appropriateness of the respectful relationships program, specifically whether it is trauma informed, and whether there might be more appropriate ways to raise awareness with staff and Councillors. There are survivors of family and domestic violence at council and care needs to be taken not to trigger or retraumatise those who are victim survivors of family and domestic violence.</p> <p>This Notice of Motion is listed on People and Culture Team priorities to progress in 25/26.</p>
<p>13 June 2024 Councillor A E Dawkins</p>	<p>Establishing an Inclusion Action Plan and Community Consultation <i>That Launceston City convene a round table of LGBTIQ+ residents and their allies to discuss and recommend further action by the City to foster LGBTIQ+ equity and inclusion with the goal of developing an Inclusion Action Plan</i></p>	<p>Executive Leader Connections and Liveability</p>	<p>Executive Leader Connections and Liveability has met with LGBTIQ+ advocates on 15 May 2025. From this an engagement plan will be developed.</p> <p>A survey developed of LGBTIQ+ people and allies will be launched at a LGA Pride and Progress Forum on 5th June. The results of this survey will be developed into an Action Plan.</p> <p>Due to strong interest in the LGBTIQ+ survey (over 500 responses to date) the close date has been extended to 20th July to allow some organisations additional time to formulate responses.</p>

			A Diversity, Inclusion and Equity Policy has been drafted for stakeholder input (internally) by the Senior Leader People and Culture.
22 August 2024 Mayor Councillor M K Garwood	Increase Housing Diversity in the Municipality <i>That Council explores an opportunity to increase housing diversity in the municipality by:</i> <ul style="list-style-type: none"> • <i>Investigating the use of a CBD or inner-city landholding for the development of community housing as well as retaining public car parking facilities;</i> • <i>Engage a Registered Community Housing Provider (CHP) or a private developer with demonstrable experience partnering with the community housing sector, following due process, to devise plans for the identified site that result in affordable housing at a high-density in line with desirable heights for the CBD; and</i> • <i>Support the proponent to apply for funding in a future round of the Federal Government's Housing Australia Future Fund to develop the site for affordable housing</i> 	Executive Leader Strategy and Innovation	<p>The Executive Leaders of Community Assets and Design and Strategy and Innovation met to undertake project handover in May. This is now a Strategy and Innovation item for further review and progression.</p> <p>A desktop review of potential sites has been completed, and a project plan is currently being developed. This plan will include a Workshop presentation to Council outlining recommended sites for consideration, along with a proposed approach to progress the project</p>
19 September 2024 Mayor Councillor M K Garwood	CCTV (Closed Circuit Television) System Within Launceston Central Business <i>That Council:</i>	Executive Leader Community Assets and Design	RFQs received are under assessment and officers are considering best way to achieve Notice of Motion with reduced cost.

	<ol style="list-style-type: none"> 1. Undertakes a review of the current CCTV (Closed Circuit Television) system within the Launceston Central Business District, to provide options for system improvement, and a focus on community safety; and 2. A report be presented to Council summarising the review, including any future options for system improvement and investment. 		
12 December 2024 Councillor A G Harris	<p>City of Launceston to Establish a Memorandum of Understanding with Dorset Council to Facilitate the Development of Stage 3 of the North East Rail Trail</p> <p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. Provides in-principle support of the North East Rail Trail Stage 3 – Lilydale Falls to Scottsdale in concept only; 2. approves providing Dorset Council a letter of support outlining Council's in-principle support for the project; and 3. be provided with a project report to better understand implications to Council, such as costs, ownership and technical challenges. 	<p>Executive Leader Connections and Liveability</p>	<p>On 6 May 2025, the City of Launceston (CoL) provided in-principal support for the North East Rail Trail project. Following this, Dorset Council supplied further information on 23 May 2025 to support discussions around CoL's potential involvement. This includes project costs, asset responsibilities, and an implementation timeline. Discussions with Dorset Council occurred on 25 June 2025, covering operational responsibilities, environmental impacts, and broader opportunities for the Lilydale Falls Reserve. To date the following documents have been provided by Dorset Council:</p> <ul style="list-style-type: none"> • Construction Rationale - North East Tasmania Rail Trail - Stage 3: Scottsdale to Lilydale • Trail Design and Development Considerations - North East Tasmania Rail Trail - Stage 3 • CoL Asset List within the Wyena to Lilydale Falls Reserve section • Major Road Crossings - North East Tasmania Rail Trail - Stage 3 • Substantial Fixed Infrastructure - North East Tasmania Rail Trail - Stage 3

			<ul style="list-style-type: none"> • Proposed Car Park Plan - Lilydale Falls Reserve - North East Tasmania Rail Trail - Stage 3 <p>CoL officers met with the Program Manager at Dorset Council, on 25 June 2025. Next steps include:</p> <ul style="list-style-type: none"> • Clarify key responsibilities with Dorset Council regarding project management and maintenance. • Undertake internal consultation with relevant CoL departments to assess operational impacts and preferred delivery models. • Determine preferred partnership model: <ul style="list-style-type: none"> o Full ownership and management of the CoL section; or o Financial contribution to Dorset for full project delivery. <p>Report findings and recommendations will be presented to Council for a formal decision at the August Council meeting.</p> <p>DRAFT Dorset Council timeline Jul - Aug 2025: Project Partner Confirmation (CoL decision) Sep – Dec 2025: MoU Development 2025/2026: Grant Applications and Funding Secured 2026: Approvals and Tendering 2027: Construction Period Early 2028: Trail Opening</p>
12 December 2024 Mayor Councillor M K Garwood	Bicycle Donation to Tasmania Police <i>That Council:</i> <ol style="list-style-type: none"> 1. <i>purchase two (2) fit-for-purpose bicycles, to a combined maximum value of \$15,000 (excluding GST), to be donated to Tasmania Police for the sole purpose of</i> 	Chief Executive Officer	Officers will develop an MOU with Tasmania Police which will set out the expectations for: <ul style="list-style-type: none"> • how often the bicycles will be used • where the bicycles will be used • maintenance responsibilities • ownership of the bikes

	<i>reintroducing the bike patrols within the Launceston Central Business District.</i>		<ul style="list-style-type: none"> transfer of bikes back to CoL in the event the bike patrols are not deemed feasible by TasPol. <p>Work on the MOU is continuing. Council now awaits details from TasPol.</p>
12 December 2024 Mayor Councillor M K Garwood	Mobile LED Screen <i>That Council:</i> <ol style="list-style-type: none"> <i>investigates the procurement of a large mobile LED screen to support City activation, and events; and</i> <i>the project is to be considered as part of annual plan and budget discussions.</i> 	Executive Leader Connections and Liveability	A final report recommending a preferred screen type will be presented to the council in July 2025.
12 December 2024 Mayor Councillor M K Garwood	Street Art Festival and Street Art Laneways <i>That Council:</i> <ol style="list-style-type: none"> <i>pursuant to the City of Launceston Public Art Strategy 2023-2031, prioritises the Opportunity - City Centre Laneways recommendation for a Street Art Laneway Gallery to be developed for delivery in FY2024/2025, and a second gallery for delivery in FY2025/2026; and</i> <i>pursuant to the City of Launceston Public Art Strategy 2023-2031, prioritises the Opportunity - City Centre Laneways recommendation for a Laneway Festival to be developed in conjunction with each gallery described in the above recommendation.</i> 	Executive Leader Connections and Liveability	<p>Work on the 2026 event is progressing, with draft Laneway Festival branding and marketing assets developed. New buildings are also being sought for participation in the larger festival.</p> <p>A project plan for the 2026 event is in development which will ensure the event is delivered as scheduled in early 2026.</p>
12 December 2024 Councillor S Cai	Graffiti Removal from Private Dwellings Within the Launceston Municipality	Executive Leader Community Assets and Design	Officers are researching approaches in other municipalities with a view to re-presenting options to Council.

	<p><i>That Council:</i></p> <p>1. <i>considers expanding graffiti removal to include private dwellings and infrastructure by:</i></p> <ul style="list-style-type: none"> <i>reviewing and amending the City of Launceston's graffiti policy framework to expand to removal of graffiti in all locations throughout the municipality.</i> 		
<p>27 March 2025 Councillor T G Walker and Councillor A J Palmer</p>	<p>Lilydale Falls Reserve <i>That Council:</i></p> <p>1. <i>notes the importance of the Lilydale Falls Reserve, and agrees to public consultation on the future of the Reserve, including the permitting of mobile food vans.</i></p>	<p>Executive Leader Connections and Liveability</p>	<p>An engagement plan is being prepared and the project handed over the new Executive Leader Connections and Liveability to progress.</p> <p>The consultation will focus on broader questions about the future of Lilydale falls, including site infrastructure, accessibility, and overnight camping, and will include questions about food trucks operating at the site.</p>
<p>29 May 2025 Councillor A J Palmer and Councillor A J Britton</p>	<p>Lilydale Football Club <i>That Council:</i></p> <p>1. <i>contributes up to \$6,000 (excluding GST) to the Lilydale football Club to go towards the cost of a building surveyor and drawing.</i></p>	<p>Executive Leader Connections and Liveability</p>	<p>The club will provide copies of quotes and an invoice for payment when they are ready.</p>

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

22.2. Status Report on Council Decisions as at 3 July 2025

FILE NO: SF2346

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the Status Report on Council Decisions made up to, and as at, 3 July 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report on Council Decisions as at 3 July 2025.

REPORT:

It is important that Councillors and community members are informed on an ongoing basis of progress in relation to the implementation of Council decisions and addresses outstanding items.

The Status Report is a document that is used to track the progress of Council decisions, providing a history which can be used for evaluation and reviewing purposes.

The Report will continue to be refined, and items marked as completed within this report will be removed from future reports.

Meeting Date/Item	Council Decision	Owner/ Network	Status																																																						
19 June 2025																																																									
17.1. Arts and Culture Grant - 2025	<p>MOTION 1</p> <p>That Council:</p> <p>1. approves the following Arts and Culture Grant applications to receive the recommended funding from the Arts and Culture Grant budget.</p> <table><tr><th>Applicant</th><th>Event</th><th>Level#</th><th>Score</th><th>\$ Requested</th><th>\$ Recommended</th></tr><tr><td>Mudlark Theatre</td><td>Wittenoom*</td><td>2</td><td>88%</td><td>\$10,000</td><td>\$10,000</td></tr><tr><td>Starting Point Neighbourhood House</td><td>Connecting Community Art Project</td><td>2</td><td>91%</td><td>\$10,000</td><td>\$10,000</td></tr><tr><td>Total</td><td></td><td></td><td></td><td>\$20,000</td><td>\$20,000</td></tr></table> <p># Note - there are two levels in this category: Level 1: up to \$5,000, and Level 2: up to \$5,001 up to \$10,000.</p> <p>* Relevant Conflict of interest declarations</p> <p>- Amanda Shepherd (Theatre North) abstained from the assessment of Wittenoom and Tendrils – Second Stage Development</p> <p>MOTION 2</p> <p>That Council:</p> <p>1. approves the following Arts and Culture Grant applications to receive the recommended funding from the Arts and Culture Grant budget.</p> <table><tr><th>Applicant</th><th>Event</th><th>Level#</th><th>Score</th><th>\$ Requested</th><th>\$ Recommended</th></tr><tr><td>Belinda (Bindy) Stephens</td><td>Calm Down Kanga*</td><td>2</td><td>93%</td><td>\$10,000</td><td>\$10,000</td></tr><tr><td>SAWTOOTH ARI INC.</td><td>SAW: Sawtooth Artists Workshops</td><td>2</td><td>87%</td><td>\$9,000</td><td>\$9,000</td></tr><tr><td>ROOKE Productions Ltd</td><td>Tendrils - Second Stage Development*</td><td>2</td><td>86%</td><td>\$10,000</td><td>\$1,000**</td></tr><tr><td>Total</td><td></td><td></td><td></td><td>\$29,000</td><td>\$20,000</td></tr></table> <p># Note - there are two levels in this category: Level 1: up to \$5,000, and Level 2: up to \$5,001 up to \$10,000.</p>	Applicant	Event	Level#	Score	\$ Requested	\$ Recommended	Mudlark Theatre	Wittenoom*	2	88%	\$10,000	\$10,000	Starting Point Neighbourhood House	Connecting Community Art Project	2	91%	\$10,000	\$10,000	Total				\$20,000	\$20,000	Applicant	Event	Level#	Score	\$ Requested	\$ Recommended	Belinda (Bindy) Stephens	Calm Down Kanga*	2	93%	\$10,000	\$10,000	SAWTOOTH ARI INC.	SAW: Sawtooth Artists Workshops	2	87%	\$9,000	\$9,000	ROOKE Productions Ltd	Tendrils - Second Stage Development*	2	86%	\$10,000	\$1,000**	Total				\$29,000	\$20,000	Executive Leader Connections and Liveability	Complete. These approved grants are being managed through an established administrative process and this item is considered complete for the purposes of this report.
Applicant	Event	Level#	Score	\$ Requested	\$ Recommended																																																				
Mudlark Theatre	Wittenoom*	2	88%	\$10,000	\$10,000																																																				
Starting Point Neighbourhood House	Connecting Community Art Project	2	91%	\$10,000	\$10,000																																																				
Total				\$20,000	\$20,000																																																				
Applicant	Event	Level#	Score	\$ Requested	\$ Recommended																																																				
Belinda (Bindy) Stephens	Calm Down Kanga*	2	93%	\$10,000	\$10,000																																																				
SAWTOOTH ARI INC.	SAW: Sawtooth Artists Workshops	2	87%	\$9,000	\$9,000																																																				
ROOKE Productions Ltd	Tendrils - Second Stage Development*	2	86%	\$10,000	\$1,000**																																																				
Total				\$29,000	\$20,000																																																				

- * *Relevant Conflict of interest declarations*
- Oscar O'Shea (Community Development Officer) abstained from the assessment of Calm Down Kanga
 - Michelle Ogulin (Senior Leader Liveable Communities) abstained from the assessment of Wittenoom
- ** *Although the Tendrils – Second Stage Development is recommended to receive 100% of funding, there is only \$1,000 of funding remaining in the allocated budget.*

2. Acknowledges that the following applications will not be funded by Council under the Arts and Culture Grant program, as the available funding has been fully allocated to higher scoring applications.

Applicant	Event	Level#	Score	\$ Requested	\$ Recommended
Paul Country	FACES FROM OUR TOWN - celebrating difference through portraits and stories	2	84%	\$7,500	\$7,500
Tasmanian Poetry Festival	Tasmanian Poetry festival 2025	1	79%	\$5,000	\$5,000
Tasmanian Youth Orchestra Council Inc.	TYO 60th Anniversary Launceston Concert	2	79%	\$8,425	\$8,425
Women's Legal Service Tasmania	Art for Change - 16 days of Activism Exhibition	2	78%	\$10,000	\$10,000
Racheal Leigh	Tamar Valley Film Festival	1	74%	\$5,000	\$5,000
The North Coast Post Pty Ltd	Telling Launceston's Stories: Expanding The North Coast Post	2	65%	\$10,000	\$7,500
St Andrews Caledonian Pipe Band Inc	Celtic Fusion - bringing community together through the fusion of traditional and	1	63%	\$4,750	\$3,563

		contemporary celtic sound						
	Heather Ewings	Publication of Tasmanian Historical Fiction	2	61%	\$9,138	\$6,854		
	Matthew Taylor	35mm: A musical Exhibition	1	61%	\$5,000	\$3,750		
	SBLA Studio Pty Ltd	Art With Parks	2	59%	\$8,000	\$6,000		
	Eleonora Pulcini Fine Art	Art for All: Community Creativity with EP	1	57%	\$5,000	\$3,750		
	Allison Cornish	Live Music Series in the Quadrant mall	2	55%	\$10,000	\$7,500		
	Chris Jackson	Big Stages, Local Sounds - Curated programme of live music in Launceston in a large scale venue. *	2	54%	\$10,000	\$7,500		
	Tamar NRM	Resilient Communities Film Festival	1	49%	\$5,000	\$0		
	Terry Whidborne	Let me Introduce...	2	48%	\$10,000	\$0		
	Total				\$112,813	\$82,342		
	<p># Note - there are two levels in this category: Level 1 up to \$5,000, and Level 2 \$5,001 up to \$10,000</p> <p>* Relevant Conflict of interest declarations</p> <p>Oscar O'Shea (Community Development Officer) abstained from the assessment of Big Stages, Local Sounds - Curated programme of live music in Launceston in a large scale venue.</p>							
17.2. Concessional Entry to Council's Waste Disposal Facilities	<p>That Council:</p> <ol style="list-style-type: none"> in respect of clause 4 of the 'Concessional Entry to Council's Waste Disposal Facilities' policy (12-Plx-014), approves the participating charitable organisations and their recommended concessional entry values for the 2025/2026 financial year, as listed below (Table 1); and approves the budget variation of \$4,844.31, to be sourced from within the Councillor's civic budget. 						Executive Leader Connections and Liveability	

Table 1. List of charitable organisations which applied for the concessional entry program and their recommended subsidy values, for the 2025/26 financial year.			
Organisation Name	2025/26 Recommendation (\$)		
ADRA - Connections Op Shop	\$274.80		
Door of Hope Christian Church	\$1,743.66		
Launceston City Mission	\$37,349.21		
Lions Club of Kings Meadows	\$139.98		
New Horizons Club Inc.	\$42.02		
Northern Occupational Support Service - Bluegum	\$715.58		
PCYC	\$179.20		
SelfHelp Workplace	\$8,561.11		
Veterans Support Group	\$259.94		
Starting Point Neighborhood House	\$86.95		
Worldview	\$64.64		
Just Cats Tasmania	\$74.34		
Community Housing Limited	\$6,783.97		
Community Care Tasmania	\$420.49		
Punchbowl Community Garden	\$22.40		
Karinya Young Women's Service	\$719.48		
Launceston VFC Services Inc.	\$361.66		
Litter Free Launnie	\$19.39		
Launceston Players Society	\$125.00		
GroWaverley	\$82.82		
Friends of the Library Launceston	\$223.60		
Oak Possibility Tasmania	\$2,924.67		
Salvos Store	\$1,267.06		
St Michaels Association	\$150.00		
Life Without Barriers	\$150.00		

		Launceston Bowls & Community Club Inc.	\$150.00																		
		Teen Challenge Tasmania Inc.	\$73.34																		
		St Giles Society Ltd	\$150.00																		
		JCP Youth Pty	\$150.00																		
		TOTAL	\$63,266.31																		
17.3.	Carr Villa Memorial Park Masterplan	That Council: 1. removes Stage 2, of Option 5A, from the Carr Villa Memorial Park Masterplan; 2. adopts the Carr Villa Memorial Park Masterplan as amended by 1 above; 3. notes any future development of areas identified in the Masterplan (Option 5A, Stage 1), will be subject to further consideration and approval by Council, including environmental assessments and planning approval; 4. engages with all relevant stakeholders connected to Carr Villa, including the Friends of Carr Villa Reserve; and 5. receives a further report outlining options for consideration of the identified Carr Villa buffer zones, to become a permanent reserve.						Executive Leader Connections and Liveability													
17.4.	Special Event Sponsorship 2024/2025 - Australian National U15 and U19 Badminton Championships	That Council: 1. approves the following Special Event to receive the recommended sponsorship amount from the 2024/2025 Special Event Sponsorship Budget. <table><tr><td>Organisation</td><td>Event</td><td>Score</td><td>\$Request</td><td>\$Assess</td><td>\$Recom</td></tr><tr><td>Badminton Australia</td><td>Australian National U15 and U19 Badminton Championships</td><td>83%</td><td>\$30,000</td><td>\$30,000</td><td>\$30,000</td></tr></table>						Organisation	Event	Score	\$Request	\$Assess	\$Recom	Badminton Australia	Australian National U15 and U19 Badminton Championships	83%	\$30,000	\$30,000	\$30,000	Executive Leader Connections and Liveability	Complete. This approved grant is being managed through an established administrative process and this item is considered complete for the purposes of this report.
Organisation	Event	Score	\$Request	\$Assess	\$Recom																
Badminton Australia	Australian National U15 and U19 Badminton Championships	83%	\$30,000	\$30,000	\$30,000																
19.4.	Fee Waiver Request - Road Occupation - Health Hub	To be confirmed						Executive Leader	A decision regarding the minutes of the item considered												

		Community Assets and Design	on 19 June 2025 will be put to the Council Meeting on 10 July 2025.																
20.1. 2024/2025 Budget - Budget Amendments	<p>That Council:</p> <ol style="list-style-type: none"> pursuant to section 82(4) of the Local Government Act 1993 (Tas) and by an absolute majority, approves the following changes to the 2024/2025 Statutory Estimates: <ol style="list-style-type: none"> Expenses <ol style="list-style-type: none"> the net increase in operations expenditure of \$121,591. Capital Works Expenditure <ol style="list-style-type: none"> the decrease in the Council's funded expenditure of \$121,591. notes that amendments from Recommendation 1. result in: <ol style="list-style-type: none"> the operating deficit being amended to \$1,605,706 (including capital grants of \$19,220,962 and other adjustments of \$5,000,000) for 2024/2025. the capital budget being decreased to \$46,535,063 for 2024/2025. pursuant to section 82(7) of the Local Government Act 1993 (Tas), receives the Chief Executive Officer's report on adjustments to the 2024/2025 budget for the period 1 May 2025 to 31 May 2025. 	Executive Leader Delivery and Performance	Complete.																
20.2 2025/2026 Fees and Charges Amendments	<p>That Council:</p> <ol style="list-style-type: none"> pursuant to section 205 of the Local Government Act 1993 (Tas), approves the below fees which will change the previously adopted Fees and Charges for 2025/2026 as listed below: <table border="1"> <tbody> <tr> <td>624</td><td>CBD Kerbside collection service annual fee per annum (140L waste, 240L Recycling) Non refundable</td><td>GST Exempt (Div 81)</td><td>\$225.00</td></tr> <tr> <td>625</td><td>CBD Kerbside collection service annual fee per annum (240L waste, 240L Recycling) Non Refundable</td><td>GST Exempt (Div 81)</td><td>\$380.50</td></tr> <tr> <td>548</td><td>Lost ticket</td><td>Taxable</td><td>\$19.50</td></tr> <tr> <td>New</td><td>Multi-Storey – overnight parking fee</td><td>Taxable</td><td>\$2.00</td></tr> </tbody> </table>	624	CBD Kerbside collection service annual fee per annum (140L waste, 240L Recycling) Non refundable	GST Exempt (Div 81)	\$225.00	625	CBD Kerbside collection service annual fee per annum (240L waste, 240L Recycling) Non Refundable	GST Exempt (Div 81)	\$380.50	548	Lost ticket	Taxable	\$19.50	New	Multi-Storey – overnight parking fee	Taxable	\$2.00	Executive Leader Delivery and Performance	Complete
624	CBD Kerbside collection service annual fee per annum (140L waste, 240L Recycling) Non refundable	GST Exempt (Div 81)	\$225.00																
625	CBD Kerbside collection service annual fee per annum (240L waste, 240L Recycling) Non Refundable	GST Exempt (Div 81)	\$380.50																
548	Lost ticket	Taxable	\$19.50																
New	Multi-Storey – overnight parking fee	Taxable	\$2.00																

	155	Permit for monumental work	GST Exempt (Div 81)	\$196.00			
	169	Use of Chapel for Committal Only (30 minutes)	Taxable	\$75.00			
	171	Cremation Insertion Viewing	Taxable	\$75.00			
	629	Special excavation - (\$1,540 min charge - 4 hrs) per hour	Taxable	\$385.00			
20.3	2025/2026 Rating Framework	<p>That Council by absolute majority:</p> <ol style="list-style-type: none"> pursuant to Part 9 of the <i>Local Government Act 1993</i> (Tas), adopts the following Rating Framework for the financial year ending 30 June 2026. <p><i>Rating Resolution</i></p> <ol style="list-style-type: none"> GENERAL RATE: <ol style="list-style-type: none"> Pursuant to sections 90 and 91 of the <i>Local Government Act 1993</i> (Tas), Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of section 87) within the municipal area of Launceston for the period commencing 1 July 2025 and ending 30 June 2026, which consists of two components as follows: <ol style="list-style-type: none"> a rate of 5.4088 cents in the dollar of the assessed annual value of the land; and a fixed charge of \$360.00. <ol style="list-style-type: none"> Pursuant to section 107(1) and (2) of the <i>Local Government Act 1993</i> (Tas), by reason of: <ol style="list-style-type: none"> the use or non-use of any land which is within the municipal area; and the locality of the land; <p>Council declares, by absolute majority, that component 1.1(a) of the General Rate is varied for the financial year as follows:</p> <ol style="list-style-type: none"> for land used for commercial purposes, the rate is varied by increasing it by 1.5979 cents in the dollar to 7.0067 cents in the dollar of the assessed annual 				Executive Leader Delivery and Performance	Complete

	<p>value of the land;</p> <p>(ii) for land used for industrial purposes, the rate is varied by increasing it by 0.8926 cents in the dollar to 6.3014 cents in the dollar of the assessed annual value of the land;</p> <p>(iii) for land used for public purposes, the rate is varied by increasing it by 0.8023 cents in the dollar to 6.2111 cents in the dollar of the assessed annual value of the land;</p> <p>(iv) for land used for primary production purposes, the rate is varied by decreasing it by 0.3045 cents in the dollar to 5.1043 cents in the dollar of the assessed annual value of the land;</p> <p>(v) for land used for sporting or recreation facilities, the rate is varied by increasing it by 0.3576 cents in the dollar to 5.7664 cents in the dollar of the assessed annual value of the land;</p> <p>(vi) for land used for quarrying or mining, the rate is varied by decreasing it by 1.6432 cents in the dollar to 3.7656 cents in the dollar of the assessed annual value of the land; and</p> <p>(vii) for land which is vacant land, the rate is varied by decreasing it by 1.1700 cents in the dollar to 4.2388 cents in the dollar of the assessed annual value of the land.</p> <p>MAXIMUM PERCENTAGE INCREASE</p> <p>1.2 Pursuant to section 88A of the <i>Local Government Act 1993</i> (Tas), Council by absolute majority, sets a maximum percentage increase cap on component 1.1(a) of the general rate of 500% where that increase has occurred as a result of municipal revaluation undertaken in accordance with section 20 of the <i>Valuation of Land Act 2001</i>.</p> <p>1.2 That pursuant to section 107 of the <i>Local Government Act 1993</i> (Tas), Council declares by absolute majority, that the maximum percentage cap referred to in 1.4 above is varied to 20% for all land which is used or predominantly used for residential purposes.</p>		
--	--	--	--

	<p>2. SERVICE CHARGES - WASTE MANAGEMENT SERVICE:</p> <p>Pursuant to section 94, of the <i>Local Government Act 1993</i> (Tas), Council makes the following service charges on all rateable land within the municipal area of Launceston (including land which is otherwise exempt from rates pursuant to section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing 1 July 2025 and ending on 30 June 2026, namely:</p> <p>2.1 Service charges for waste management in respect of all land to which the Council supplies different waste management services comprising: the supply of mobile garbage bins; the supply of a recycling service; as follows:</p> <ul style="list-style-type: none"> (i) \$177.50 for an existing 85 litre mobile garbage bin and one recycle bin; (ii) \$225.00 for a 140 litre mobile garbage bin and one recycle bin; (iii) \$380.50 for a 240 litre mobile garbage bin and one recycle bin; and <p>2.2 In respect of the service charges for waste management:</p> <ul style="list-style-type: none"> (a) if any land to which the waste management service is supplied is the subject of separate rights of occupation which are separately valued by the Valuer-General pursuant to section 11(3)(c) of the <i>Valuation of Land Act 2001</i>, then the charge applies to each such separate occupation; (b) pursuant to section 94(3) of the <i>Local Government Act 1993</i> (Tas), Council by absolute majority, declares that the service charge varies within different parts of the municipal area by reference to the use or predominant use of land as follows: <ul style="list-style-type: none"> (i) for all land used for residential purposes where there is more than one separate right of occupation which is separately valued in the valuation list prepared under the <i>Valuation of Land Act 2001</i>, and where the rate payer has elected by notice in writing delivered to the Chief Executive Officer on or before the 1 July 2025, not to have a waste management service, then the service charge is varied to Nil; 		
--	--	--	--

	<p>(ii) for all land which is used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities, quarrying and mining purposes and where the rate payer in respect of that land elects by notice in writing delivered to the Chief Executive Officer on or before the 1st day of July 2025 not to have a waste management service, then the service charge is varied to Nil.</p> <p>2.3 A service charge for waste management services to offset a levy payable by the Council to the State Government under the <i>Waste and Resource Recovery Act 2022</i> (a Waste Management Levy Offset Service Charge) as follows:</p> <p>\$22.40 in respect of all land to which the service charge for waste management applies pursuant to 2.1 and 2.2(a).</p> <p>3. SERVICE RATES - FIRE SERVICE:</p> <p>3.1 Pursuant to section 93A of the <i>Local Government Act 1993</i> (Tas), Council makes the following service rates in respect of the fire service contributions it must collect under the <i>Fire Service Act 1979</i> for the rateable parcels of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the <i>Local Government Act 1993</i> (Tas)) for the period commencing 1 July 2025 and ending on 30 June 2026, as follows:</p> <table><tr><td colspan="2">DISTRICT CENTS IN THE DOLLAR OF</td></tr><tr><td></td><td>Assessed Annual Value</td></tr><tr><td>Launceston Permanent Brigade Rating District</td><td>1.01110</td></tr><tr><td>Lilydale Volunteer Brigade Rating District</td><td>0.27418</td></tr><tr><td>General Land</td><td>0.24551</td></tr></table> <p>3.2 Pursuant to section 93(3) of the <i>Local Government Act 1993</i> (Tas), Council</p>	DISTRICT CENTS IN THE DOLLAR OF			Assessed Annual Value	Launceston Permanent Brigade Rating District	1.01110	Lilydale Volunteer Brigade Rating District	0.27418	General Land	0.24551		
DISTRICT CENTS IN THE DOLLAR OF													
	Assessed Annual Value												
Launceston Permanent Brigade Rating District	1.01110												
Lilydale Volunteer Brigade Rating District	0.27418												
General Land	0.24551												

	<p>sets a minimum amount payable in respect of this service rate of \$50.00 for each rateable parcel of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the <i>Local Government Act 1993</i> (Tas).</p> <p>4. SEPARATE LAND:</p> <p>4.1 Except where it is expressly provided to the contrary, for the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the <i>Valuation of Land Act 2001</i>.</p> <p>5. ADJUSTED VALUES:</p> <p>5.1 For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the <i>Local Government Act 1993</i> (Tas).</p> <p>6. INSTALMENT PAYMENT:</p> <p>6.1 Pursuant to section 124 of the <i>Local Government Act 1993</i> (Tas), Council:</p> <p>(a) decides that all rates are payable by all rate payers by four instalments which must be of approximately equal amounts.</p> <p>(b) determines that the dates by which instalments are to be paid shall be as follows:</p> <p>(i) the first instalment on or before 31 August, 2025;</p> <p>(ii) the second instalment on or before 30 November, 2025;</p> <p>(iii) the third instalment on or before 31 January, 2026; and</p> <p>(iv) the fourth instalment on or before 30 April, 2026 .</p> <p>(c) if a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.</p>		
--	---	--	--

	<p>7. PENALTY AND INTEREST:</p> <p>7.1 Pursuant to section 128 of the <i>Local Government Act 1993</i> (Tas), if any rate or instalment is not paid on or before the date it falls due then:</p> <p>(a) there is payable a penalty of 3.0% of the unpaid rate or instalment; and</p> <p>(b) there is payable a daily interest charge of 0.02054795% (7.5% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.</p> <p>8. WORDS AND EXPRESSIONS:</p> <p>Words and expressions used both in these resolutions and in the <i>Local Government Act 1993</i> (Tas) or the <i>Fire Service Act 1979</i>, have in these resolutions the same respective meanings as they have in those Acts.</p>								
20.4. 2025/2026 Statutory Estimates (Budget)	<p>That Council, by absolute majority:</p> <p>1. pursuant to section 82(2) of the <i>Local Government Act 1993</i> (Tas), adopts:</p> <p>(a) Estimated Revenue \$150.3m (including Capital Grants)</p> <p>(b) Estimated Expenditure</p> <p>- Operating \$148.2m</p> <p>- Capital \$34.0m</p> <p>(c) Estimated Borrowings</p> <p>- Loans - LGLP \$0.0m</p> <p>(d) Estimated Capital Works</p> <p>- Council Funded \$31.1m</p> <p>- Externally Funded \$2.9m</p> <p>2. pursuant to section 82(3)(a) of the <i>Local Government Act 1993</i> (Tas), adopts the Proposed Statutory Estimates for the financial year ending 30 June 2026 as detailed in Attachment 1 (Doc Set ID 5237174).</p> <table><tr><td></td><td>2026 (\$m)</td><td>2025 (\$m)</td></tr><tr><td>Revenue</td><td>150.3</td><td>144.4</td></tr></table>		2026 (\$m)	2025 (\$m)	Revenue	150.3	144.4	Executive Leader Delivery and Performance	Complete
	2026 (\$m)	2025 (\$m)							
Revenue	150.3	144.4							

		<table><tr><td>Revenue (excluding Capital Funds)</td><td>147.4</td><td>141.9</td></tr><tr><td>Expenditure</td><td>148.2</td><td>147.5</td></tr><tr><td>Expenditure (excluding non-cash costs)</td><td>120.7</td><td>120.4</td></tr><tr><td>Capital Funds (Council and External funded)</td><td>34.0</td><td>26.9</td></tr><tr><td>Council Funded Capital Works</td><td>31.1</td><td>24.4</td></tr><tr><td>External Funded Capital Works</td><td>2.9</td><td>2.6</td></tr><tr><td>Loan Borrowings (LGLP)</td><td>0.0</td><td>0.0</td></tr><tr><td>Loan Repayments (LGLP)</td><td>0.0</td><td>6.0</td></tr></table> <p>3. pursuant to section 82(3)(a) of the <i>Local Government Act 1993</i> (Tas), adopts the Proposed Capital Projects and Major Operational Projects for the financial year ending 30 June 2026 as detailed in Attachment 2 (Doc Set ID 5237213) and Attachment 3 (Doc Set ID 5237236) respectively.</p>	Revenue (excluding Capital Funds)	147.4	141.9	Expenditure	148.2	147.5	Expenditure (excluding non-cash costs)	120.7	120.4	Capital Funds (Council and External funded)	34.0	26.9	Council Funded Capital Works	31.1	24.4	External Funded Capital Works	2.9	2.6	Loan Borrowings (LGLP)	0.0	0.0	Loan Repayments (LGLP)	0.0	6.0		
Revenue (excluding Capital Funds)	147.4	141.9																										
Expenditure	148.2	147.5																										
Expenditure (excluding non-cash costs)	120.7	120.4																										
Capital Funds (Council and External funded)	34.0	26.9																										
Council Funded Capital Works	31.1	24.4																										
External Funded Capital Works	2.9	2.6																										
Loan Borrowings (LGLP)	0.0	0.0																										
Loan Repayments (LGLP)	0.0	6.0																										
20.5	2025/2026 Rates and Charges Policy 23-Plx-010	<p>That Council:</p> <p>1. pursuant to section 86B of the <i>Local Government Act 1993</i> (Tas), adopts the revised Rates and Charges Policy (23-Plx-010) as set out below:</p> <p><i>Rates and Charges Policy</i></p> <p>PURPOSE:</p> <p>This Policy provides the rating framework that the Council has adopted for rates and charges.</p> <p>The Policy is prepared in accordance with section 86B of the <i>Local Government Act 1993</i> (Tas) (LGA 1993) and provides an overview of the rating framework that Council has adopted.</p> <p>The Policy reflects the fundamental premise as set out in section 86A of the LGA 1993 that:</p> <p>(a) rates are a tax and not a fee for service; and</p> <p>(b) the value of land is an indicator of the capacity to pay.</p>	Executive Leader Delivery and Performance	Complete																								

	<p>The Council through the application of this Policy primarily levies rates based on property values with a contribution through fixed and service charges. The Policy also outlines the Council's approach to the provision of remissions and the management of the rate debt.</p> <p><i>SCOPE:</i> The Policy sets out the Council's rates and charges (taxation) objectives in regard to:</p> <ul style="list-style-type: none"> (a) Statutory compliance; and (b) Discretionary matters. <p>This document is a statement of policy and intent, it does not supersede or overrule the specific rating resolutions and policies that are determined by resolution of the Council.</p> <p><i>POLICY:</i> <u>Rating Objectives</u> To maintain an appropriate distribution of rates and charges consistent with the principles stated in this Policy with the objectives of:</p> <ul style="list-style-type: none"> (a) Consistent and equitable treatment of all residents and ratepayers; (b) Achieving an appropriate mix and distribution of taxation from <ul style="list-style-type: none"> i. rates based on property values, fixed and service charges and revenue from other sources; and ii. different sectors (including land use categories and localities) within the municipality. (c) Managing the impact on ratepayers of changes in <ul style="list-style-type: none"> i. the Council's funding requirements; and ii. property valuations as reflected in municipal revaluations. (d) Using rate settings to support the achievement of strategic objectives. <p><u>Rating Strategies and Methodologies</u> The strategies and methodologies that have been developed consistent with the principles and rating objectives are as follows.</p> <ul style="list-style-type: none"> • The valuation methodology is based on assessed annual value. 		
--	---	--	--

	<ul style="list-style-type: none"> • The inclusion of a general fixed charge (that is not based on a property's value) as a component of the general rate. • The use of service charges for waste management (collection and processing) based on the capacity of the service provided. • Transitional arrangements through the capping of rate increases for residential ratepayers when municipal revaluations occur. Transitional arrangements are also considered in other circumstances where there is the potential for a significant change in rates from a change in the Council's rating structure. • Debt management policies and disincentives intended to encourage the timely payment of rates. • The minimisation of rate remissions to support equitable outcomes for all ratepayers and for the remissions to be strategically targeted to address unintended consequences of legislation and policy. • Exemptions based solely on the legislative provisions of section 87 of the LGA 1993. <p><u>Valuation Methodologies</u> The Council has determined to use assessed annual value as the basis of rates (section 89A(2) of the LGA 1993) within the municipality. Valuations are arranged by the Office of the Valuer General. Municipal valuations occur on a six yearly cycle, with indexation adjustments made between the full revaluation every two years.</p> <p>Supplementary valuations occur when additions or significant alterations are made to a property. The values are determined as though the alterations existed at the date of the last municipal revaluation, with effect from the date the works are completed.</p> <p><u>Rating Structures and Differential Rates</u> The Council uses the power provided by section 107 of the LGA 1993 to vary the rate based on property use. The property usage categories are residential, commercial, industrial, primary production, public (community) service, quarrying or mining, sport or recreation and vacant land (non-use).</p> <p><u>Contribution Methodology</u> Assessed annual value (AAV) is a differential valuation system where the AAV varies with the use and capital value of the property. Through this differential valuation</p>		
--	--	--	--

	<p>system together with differential rates based on property usage the contribution from sectors of the municipality varies with changes in property values. The use of assessed annual value is consistent with the rating principles contained in section 86A of the LGA 1993.</p> <p><u>Fixed Charge</u> The Council has resolved to impose a fixed charge (section 91 of the LGA 1993) on each rateable property or tenancy, consistent with the legislation a minimum rate is not also levied. The application of a fixed charge recognises that all rateable properties should make a fixed contribution to the cost of the Council's operations and services. The application of a fixed charge reduces the rates that are raised based on property values. The Council recognises the regressive taxation effect of fixed charges and so limits the amount of the fixed charge. The total revenue raised from the fixed charge must not exceed an amount equal to 50% of the Council's general rates in each rating year.</p> <p><u>Service Charges</u> The Council imposes a service charge (section 94(1) of the LGA 1993) for waste management services. Waste management (the collection of waste and recycling materials) is a defined service for which a pay for use charge is appropriate.</p> <p>Private operators provide specific services to a limited number of organisations where for operational reasons it is not practical or efficient to provide the Council managed service. These organisations are able to opt out of the Council arranged service.</p> <p>The Council varies or applies different charges based on the capacity of the bins that are now available, this pricing strategy is intended to provide incentives to reduce waste, encourage recycling and reflect the cost of waste disposal.</p> <p>The Council also imposes a service charge (section 94(1) of the LGA 1993) for waste management services to offset a levy payable by the Council to the State Government under the <i>Waste and Resource Recovery Act 2022</i> (the Waste Management Levy Offset Service Charge). The State Government imposed levy commenced in 2022/2023 at \$20.00 per tonne of waste disposed to the Council's operated landfill facilities. In 2024/2025, the levy will increase to \$40.00 per tonne. From 2026/2027,</p>		
--	--	--	--

	<p>the levy will be \$60.00 per tonne. These amounts are subject to annual indexation increases, linked to the Consumer Price Index for Hobart and Fee Units as determined by the State Government.</p> <p>The Council's methodology when calculating the Waste Management Levy Offset Service Charge is to use the average weight of landfill disposed of per property annually in the municipality, multiplied by the landfill levy which is published by the State Government annually. The City of Launceston will impose the Waste Management Levy Offset Service Charge on each property that has one or more bins on a per property basis only. Data collected indicates that on average, each property disposes 0.49 tonnes to landfill per year and at \$45.84 per tonne (as advised by the State Government) this equates to a charge of \$22.40 per property with one or more bins for 2025/2026. This amount is disclosed separately on rates notices for properties to which this Waste Management Levy Offset Service Charge applies.</p> <p><u>Rating Independent Living Units (Retirement Villages)</u></p> <p><i>General Rate</i></p> <p>Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from the general rate (section 87(1)(d) of the LGA 1993).</p> <p><i>Fire Rate</i></p> <p>Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes will have the Fire Rate charged on their property. Council has obtained independent legal advice on the matter and is of the view that by spreading the total fire levy to be raised amongst the community achieves a more equitable outcome. The total funds to be raised and remitted to the Tasmanian Fire Service is unchanged as a result of this.</p> <p>The appropriateness of discretionary remissions is subject to ongoing monitoring by Council.</p> <p>Residential properties or units owned commercially or by private individuals are not exempt from being charged the general rate or fire rate.</p>		
--	--	--	--

	<p><u>Residential Rate Cap (Transitional Arrangements)</u> The Council supports the fundamental principle, subject to any differential rating structures and remissions, that properties with the same value (in the same usage category) should pay the same rate.</p> <p>The Council recognises that the municipal revaluation may produce circumstances where the rates on individual properties increase or decrease significantly. In order to assist residential ratepayers to transition to the new rating levels Council has determined to cap the amount that the general rate (the value based component) can increase at 20 percent per annum following a municipal revaluation.</p> <p><u>Debt Management</u> The Council recognises that some members of the community may not pay the applicable rates and charges either because</p> <ul style="list-style-type: none"> (a) they choose not to, or (b) they are unable to due to financial difficulties. <p>The Council provides financial disincentives through interest and penalty charges and undertakes commercial debt collection practices to ensure that the payment of rates and charges is given appropriate priority.</p> <p>The Council seeks to assist those members of the community in genuine financial difficulty through payment arrangements. It also understands that the failure to take appropriate and timely action can have a greater adverse consequence for the ratepayer than the debt collection action.</p> <p>Unpaid Council rates and charges are a debt that is secured (similarly to a mortgage) against the property (section 119 of the LGA 1993). Thus, any debt must be repaid when the property is sold. The Council has the power to sell a property when debts are outstanding for more than three years (section 137 of the LGA 1993).</p> <p><u>Postponement of Payments</u> Section 125 of the LGA 1993 provides the power for the Council to defer or postpone the payment of rates on the grounds of hardship. The Council has determined that it will not offer this long term debt management facility as there are other commercial</p>		
--	---	--	--

	<p>facilities that should be used in these circumstances. The Council provides short term payment arrangements.</p> <p><u>Rate Remissions</u> Under section 129 of the LGA 1993 the Council by absolute majority, may grant a remission of all or part of any rates, penalty or interest paid or payable by the ratepayer and/or class of ratepayers. The Interim Rates and Charges Hardship Policy (23-Plx-011) sets out the process for applications in respect of remissions or postponement of rates, penalties or interest on the basis of financial hardship.</p> <p>The Council is also required to exempt under section 87 of the LGA 1993 some properties from rates.</p> <p>Without limiting the application of section 129 of the LGA the Council has resolved to provide rating remissions via the following policy documents:</p> <ul style="list-style-type: none"> • Crown leases/licences for jetties and slipways (Policy 23-PI-008) • Charitable organisations (Policy 23-Pxl-002) • Small balances (Policy 23-PI-006) • Interim Rates and Charges Hardship (Policy 23-Plx-011) <p><u>Other Rates</u> <u>State Government Departments and Business Enterprises</u> State Government properties, with some exceptions related to parks and infrastructure, are subject to rates and charges on the same basis as other properties (section 87(1)(b) of the LGA 1993).</p> <p><u>Construction Rates</u> Construction rates can be levied (sections 97 and 98 of the LGA 1993) related to drainage infrastructure works. The Council uses developer contribution arrangements in preference to construction rates due to limitations contained in section 98 regarding the amount that can be charged.</p> <p><u>Separate Rates</u> Separate rates can be levied (section 100 of the LGA 1993) where the Council believes the services provided are of particular benefit to the <i>affected land; or the owners or occupiers of that land</i>.</p>		
--	--	--	--

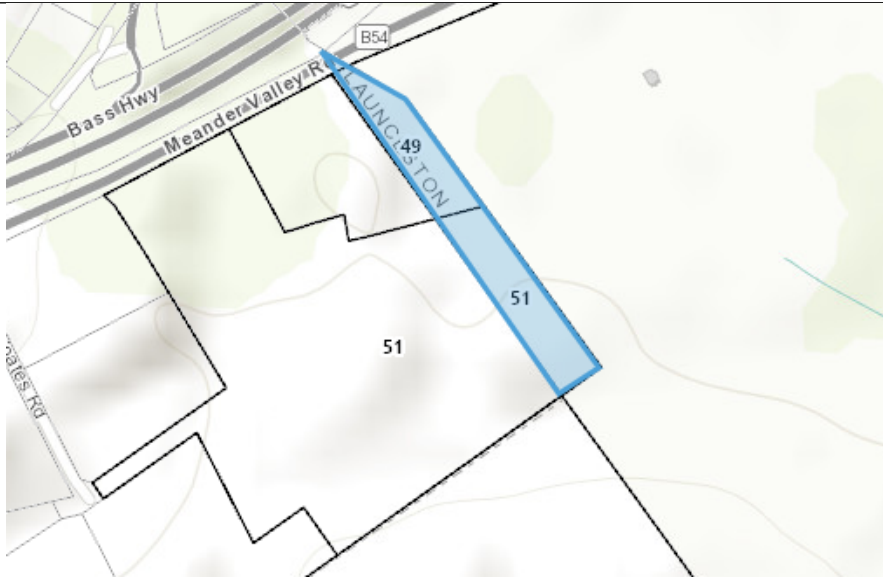
	<p>There are currently no separate rates.</p> <p><u>Fire Service Rates</u> The Council as required by legislation raises rates on behalf of the State Fire Commission (section 93A of the LGA 1993). The amount of the rate revenue is determined by the State Fire Commission. The Council receives an administrative fee for the provision of the service.</p> <p><u>Payments</u> The Council has spread the payment dates across the year with the instalments due. Instalment 1 - 31 August Instalment 2 - 30 November Instalment 3 - 31 January Instalment 4 - 30 April</p> <p>Penalty charges apply when instalments are not paid by the due date, interest applies on unpaid balances.</p> <p>Rates can be paid in full, by four instalments or by more frequent payments so long as the instalments are paid by the due date, penalty and interest will not be incurred.</p> <p><u>Payment Methods</u> The Council provides a range of payment facilities that include the use of modern technologies and in person.</p> <p><u>Discounts</u> The Council does not provide payment discounts (section 130 of the LGA 1993) due to the additional cost imposed on those who are unable to take advantage of such a facility (the estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)</p> <p><u>Application of Payments</u></p>		
--	---	--	--

	<p>Payments are applied to outstanding debts in accordance with the sequence prescribed in the legislation (section 131 of the LGA 1993).</p> <p><u>Notification</u> Within 21 days of making any rates and charges, Council will;</p> <ul style="list-style-type: none"> • Circulate notice of the making, along with a summary of rates and charges made, in a daily newspaper circulated in the municipality; and • Provide the Director for Local Government with a copy of the resolution relating to that making. <p><u>Rates Notice</u> Council will send each ratepayer a notice stating all requirements specified in section 122 of the LGA 1993</p> <p><u>Objection</u> Objections to rates notices can only be made based on the grounds specified in section 123 of the LGA 1993. The grounds broadly relate to factual or calculation errors.</p> <p>Objections to valuation can be made under section 28 of the <i>Valuation of Land Act 2001</i> (VLA 2001) only on the grounds specified and within 60 days of the date of notice issue. Application can be made for the correction of errors of fact at any time.</p> <p><u>Disclaimer</u> This Policy is a general statement of Council intent, it is not a statement of legislative compliance. The Policy provisions do not provide a legal basis for a challenge or objection to any rating matters. The Policy is updated from time to time, consistent with the legislation (section 86B(4) of the LGA 1993).</p> <p>PRINCIPLES: The Council's rating policies are formed within a framework that includes:</p> <ul style="list-style-type: none"> (a) The <i>Local Government Act 1993</i> (Tas); (b) Established taxation principles; (c) Organisational Values; (d) The Council's Long Term Financial Plan; and (e) The Council's Rating Resolution. 		
--	---	--	--

	<p><i>RELATED POLICIES & PROCEDURES:</i></p> <p>23-PI-003 Private Use of Council Land Policy 23-PI-006 Property Debt (Small Charge) Remission Policy 23-PI-008 Rating Exemptions and Remissions for Crown Lease Jetties and Slipways 23-Plx-002 Rating Exemptions and Remissions for Charitable Organisations Policy 23-Plx-011 Interim Rates and Charges Hardship Policy</p> <p><i>RELATED LEGISLATION:</i></p> <p>Local Government Act 1993 (Tas) (Part 9 - Rates and Charges) Valuation of Land Act 2001 Fire Services Act 1979 (Tas) Waste and Resource Recovery Act 2022 (Tas)</p> <p><i>REFERENCES:</i></p> <p>Access Economics/Henry Review (www.taxreview.treasury.gov.au) Taxation Policy Criteria (Oakes Committee April 1990)</p> <ul style="list-style-type: none"> • Equity or Fairness • Simplicity and Efficiency • Accountability or Visibility • Acceptability • Benefits Derived • Capacity to Pay <p>Local Government Rates and Charges - Guidance paper for policy development April 2012.</p> <p><i>DEFINITIONS:</i></p> <p>Economic Efficiency</p> <ul style="list-style-type: none"> • Does the rating methodology distort property ownership and development decisions in a way that results in significant efficiency costs? <p>Simplicity</p>		
--	---	--	--

		<ul style="list-style-type: none"> Is the system practical and cost-effective to administer? Is the system simple to understand and comply with? <p>Equity</p> <ul style="list-style-type: none"> Does the tax burden fall appropriately across different classes of ratepayers? <p>Capacity to Pay (is the tax progressive or regressive?)</p> <ul style="list-style-type: none"> Those with a greater capacity to pay contribute more. <p>Benefit Principle</p> <ul style="list-style-type: none"> Should those who benefit more, contribute more? <p>Sustainability</p> <ul style="list-style-type: none"> Does the system generate sustainable and reliable revenues? Is it durable and flexible in changing conditions? <p>Cross-border Competitiveness</p> <ul style="list-style-type: none"> Does the rating system undermine the Council as a business location? <p>REVIEW:</p> <p>This Policy will be brought for approval as part of the annual budgeting and planning cycle.</p> <p>This Policy is required to be at a minimum reviewed as required by legislation. Section 86B(4) of the LGA 1993 requires that:</p> <p>A Council must review its rates and charges policy -</p> <p>(a) by the end of each successive four-year period after 31 August 2012.</p> <p>There are other provisions in the legislation that trigger a policy review.</p>		
20.6	Related Party Disclosure Policy 12-Plx-031	<p>That Council:</p> <ol style="list-style-type: none"> adopts the Related Party Disclosure Policy 12-Plx-031, included as attachment 1 (ECM Doc Set ID 5235916). 	Executive Leader Delivery and Performance	Complete. The policy has been added to the Council's policy suite and is in use.
20.7	Memorandum of Understanding between State Emergency Service and	<p>That Council:</p> <ol style="list-style-type: none"> notes that a payment of \$51,793.64 (excluding GST) for the 2024/25 financial year will be made to the State Emergency Service before 30 June 2025 pursuant to section 47 of the <i>Emergency Management Act</i> 2006 (Tas); 	Executive Leader Delivery and Performance	<ol style="list-style-type: none"> Complete. In progress. At the time of writing, the Memorandum of Understanding is

City of Launceston	<ol style="list-style-type: none"> 2. authorises the Chief Executive Officer to execute a Memorandum of Understanding between the Council and the State Emergency Service, the terms of which will be substantially consistent with the draft Memorandum of Understanding included as attachment 1 (Doc Set ID 5237304) to this report; 3. notes that the execution of the Memorandum of Understanding pre-commits the Council to payments in the 2025/26, 2026/27 and 2027/28 financial years, as follows: <ol style="list-style-type: none"> (i) the payment for the 2025/26 financial year will be \$51,793.64 (ex GST) plus CPI, based on Hobart CPI for the preceding 12 months for the March quarter; (ii) the payment for the 2026/27 financial year will be the 2025/26 payment plus CPI as described above; and (iii) the payment for the 2027/28 financial year will be the 2026/27 payment plus CPI as described above; and 4. notes that the term Chief Executive Officer is a term of reference for the General Manager as defined by the <i>Local Government Act 1993 (Tas)</i>. 		with the State Emergency Service for their review. Items 3 and 4 are considered complete as they have been noted by Council.
20.8 Minor Municipal Boundary Adjustment - Meander Valley Road, Travellers Rest	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the decision of Meander Valley Council at its meeting on 21 January 2025, at Attachment 1 (ECM Doc Set ID 5207396); 2. pursuant to section 16(4A) of the <i>Local Government Act 1993 (Tas)</i>, notes the affected owners' application and agrees to support an application for a minor municipal boundary adjustment for 25 and 51 Meander Valley Road, shown in blue on the plan below to be within the Meander Valley Council area; 	Executive Leader Delivery and Performance	In progress.

	 <p>3. Pursuant to section 16(5A) of the <i>Local Government Act 1993</i>, agrees to pay half the cost of producing Central Plan Register plans;</p> <p>4. requests the Chief Executive Officer to exercise Council's powers in respect of the <i>Local Government Act 1993</i> to carry through with the decisions at Recommendations 2 and 3; and</p> <p>5.. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the <i>Local Government Act 1993</i> (Tas).</p>		
<p>21.1 Launceston Central Inc. - Services Agreement</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. approves entering into a Service Agreement with Launceston Central Inc. for the provision of services on the following basis: <ol style="list-style-type: none"> a. the services to be provided by Launceston Central Inc. are detailed in Schedule 1 of the Agreement, which include: 	<p>Executive Leader Executive Leader Strategy and Innovation</p>	<p>1. Work is in progress to give effect to the Council resolution.</p>

	<ul style="list-style-type: none"> • Implement destination marketing campaigns to promote the Launceston city centre. • Activate key precincts through events, installations, and seasonal programming. • Support business engagement through collaborative initiatives and communications. <p>Provide data insights and reporting to inform Council decision-making.</p> <ul style="list-style-type: none"> • Advocate for the city centre and support stakeholder relationships. <p>b. the Agreement is to commence on or about 1 July 2025 for a term of 3 years with a 3-year option.</p> <p>c. payment is to be \$589,236 per annum (excluding GST), indexed to CPI (Hobart), and paid in two instalments per year in accordance with performance reporting and delivery.</p> <p>d. governance and reporting mechanisms are outlined in Schedule 3 of the Agreement which includes;</p> <ul style="list-style-type: none"> • Establishment of a joint steering committee comprising representatives from Launceston Central Inc. and the City of Launceston. • Biannual performance reporting aligned to KPIs set out in Schedule 1. • Regular meetings between City officers and Launceston Central Inc. to review progress and discuss strategic priorities. • Clear mechanisms for feedback, issue resolution, and continuous improvement. • End-of-year summary to inform Council of outcomes achieved and areas for refinement. <p>e. deliverables will be reviewed annually to ensure relevance and may be amended as required.</p> <p>2. requests the Chief Executive Officer to:</p> <p>a. determine all remaining terms and conditions for the Services Agreement; and</p> <p>b. exercise any of the Council's rights, options, or discretions necessary for the proper administration of the Service Agreement.</p> <p>3. notes, for the avoidance of doubt that Chief Executive Officer is a term of reference for the General Manager within the meaning of the <i>Local Government Act 1993</i>.</p>		<p>2. The Services Agreement and Schedules are being finalised following feedback from Launceston Central and will be completed w/c 11 July 2025 for execution by the CEO.</p>
--	---	--	--

<p>21.2 City of Launceston 10-year Strategic Plan (2025-2035)</p>	<p>That Council:</p> <ol style="list-style-type: none"> adopts the City of Launceston 10-year Strategic Plan 2025-2035 (ECM Doc Set Id: 5236972). 	<p>Executive Leader Strategy and Innovation</p>	<p>1. Complete. (In accordance with the <i>Local Government Act 1993</i> (Tas) section 69.(b) the Strategic Plan has been sent to the Department of Premier and Cabinet, is publicly available via the City of Launceston website and in print-form through our Customer Service Centre.)</p>
<p>21.3 City of Launceston Annual Plan 2024/2025 - Progress Against Annual Plan Actions for Period Ending 31 March 2025 (Quarter 3)</p>	<p>That Council:</p> <ol style="list-style-type: none"> receives and notes the progress against the 2024/2025 Annual Plan Actions for the period 1 January 2025 to 31 March 2025. 	<p>Executive Leader Strategy and Innovation</p>	<p>1. Complete – noted at Council Meeting 19/06/2025</p>

21.4 City of Launceston Annual Plan 2025/2026	<p>That Council:</p> <ol style="list-style-type: none"> 1. adopts the City of Launceston Annual Plan 2025/2026 (ECM Doc Set ID 5235667) pursuant to section 71 of the <i>Local Government Act 1993</i> (Tas); noting that the Budget 2025/2026 documents, including the Statutory Estimates, will be inserted into the Annual Plan following the adoption of the City of Launceston 2025/2026 Budget being presented to Council for adoption as a separate item at Council Meeting on 19 June 2025; and 2. notes that, pursuant to section 71(3) of the <i>Local Government Act 1993</i> (Tas), a copy of the City of Launceston Annual Plan 2025/2026 adopted at Recommendation 1 will be made available for public inspection and provided to the Director of Local Government and the Director of Public Health following insertion of the Summary of Statutory Estimates. 	Executive Leader Strategy and Innovation	<ol style="list-style-type: none"> 1. Complete - adopted at Council Meeting on 19/06/2025. The adopted Annual Plan and Budget 2025/2026 will be published on the City of Launceston website on 1 July 2025, printed copies are now available at the Customer Service Centre 2. A copy of the Annual Plan will be provided to the Director of Department of Premier and Cabinet and the Director of Public Health on 1 July 2025 by our Corporate Planning Officer.
---	---	--	--

23.2	Voting Directions - ALGA 2025 National General Assembly, Canberra 24-27 June 2025	That Council, in respect of the Australian Local Government Association (ALGA) 2025 National General Assembly and Regional Forum in Canberra 24-27 June 2025: 1. receives the Business Papers included as attachment 1 to this report (ECM Doc Set ID 5239603); and 2. appoints Mayor Matthew Garwood, Councillor A G Harris and Councillor A J Britton to be the City of Launceston's voting delegates, subject to their availability; and 3. directs the voting delegate present at each debating session to vote in the manner indicated in the table that appears under the heading Voting Directions in the report below.	Executive Leader Delivery and Performance	Complete.
29 May 2025				
15.1	Notice of Motion - Lilydale Football Club - Councillor A J Palmer and Councillor A J Britton	That Council: 1. contributes up to \$6,000 (excluding GST) to the Lilydale Football Club to go towards the cost of a building surveyor and drawing.	Executive Leader Connections and Liveability	Club has been advised to send quote and invoice for payment when they are ready.
20.6.	Lease - Rocherlea Scout Group and Northern Tasmania Amateur Radio Club	That Council: 1. pursuant to sections 179 of the Local Government Act 1993 (Tas), decides to lease part of the land situated at 23 - 41 Archer Street, Rocherlea (CT50434/1), known as the Rocherlea Scout Hall, as identified on the plan below: <i>(Image as Minuted)</i> 2. requires that the lease is on the following basis: a. the lease is to commence on 30 May 2025 for a period of 5 years; b. the commencing rent is to be \$340.34 per year; c. the lessee is to be responsible for: i. energy costs; ii. volumetric and connection charges for water; iii. contents insurance; and iv. other service charges if any. d. the lessee is to continuously: i. maintain building in good and reasonable order; ii. keep clear all noxious growth from premises; iii. hold public liability insurance of at least \$20 million; 3. the Council is to be responsible for structural maintenance;	Executive Leader Delivery and Performance	Complete. A lease was signed 3 July 2025.

	<ol style="list-style-type: none"> 4. requests the Chief Executive Officer to: <ol style="list-style-type: none"> a. determine the exact dimensions of the land to be leased and all remaining terms and conditions; b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; and 5. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the Local Government Act 1993. 		
20.7. Lease - Old Launcestonians Football Club	<p>That Council:</p> <ol style="list-style-type: none"> 1. pursuant to section 179 of the Local Government Act 1993 (Tas), decides to lease part of 2 Invermay Road, Invermay (CT Volume 180240 Folio 2), known as Invermay Park, as identified on the plan below: <i>(Image as Minuted)</i> 2. requires that the lease is on the following basis: <ol style="list-style-type: none"> a. the lease is to commence on 1 June 2025 for a period of 5 years; b. the commencing rent is to be \$340.34 per year; c. the lessee is to be responsible for: <ol style="list-style-type: none"> i. energy costs; ii. contents insurance; iii. other service charges if any. d. the lessee is required to continuously: <ol style="list-style-type: none"> i. maintain the building in good and reasonable order; ii. keep clear all noxious growth from premises; iii. hold public liability insurance of at least \$20 million; 3. the Council is to be responsible for structural maintenance; 4. requests the Chief Executive Officer to: <ol style="list-style-type: none"> a. determine the exact dimensions of the land to be leased and all remaining terms and conditions; b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; and 5. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the Local Government Act 1993. 	Executive Leader Delivery and Performance	A lease has been prepared and is with the Old Launcestonians Football Club for review and signing.

<p>20.8. Lease - Albert Hall - Theatre North</p>	<p>That Council</p> <ol style="list-style-type: none"> 1. approves the lease of Albert Hall on the following basis: <ol style="list-style-type: none"> a. Property is Albert Hall b. Lessee is to be Theatre North Inc. c. Lease is to commence on 1 October 2025 or on issue of the Certificate of Practical Completion under DA0108/2022 d. Term is to be 2 years with a 2-year option e. Lease amount is to be \$1 per year f. Lessee is to be paid three amounts, which are: <ol style="list-style-type: none"> (i) A payment of \$294,000 per full year to manage the venue and booking system from the commencement of the lease, payable on a monthly or quarterly basis (ii) A compensation payment of up to \$100,000 per quarter for the first eight quarters during the shutdown of the Princess Theatre and Earl Arts Centre, estimated to commence in January 2026 (iii) A cash subsidy of up to \$132,500 per year, adjusted for CPI, dependent on the financial performance of the Lessee during the term of the lease 2. Accepts the surrender of the Princess Theatre lease. 3. Forms the intention to lease the Princess Theatre and Earl Arts Centre to Theatre North Inc. on the following basis: <ol style="list-style-type: none"> a. Property is Princess Theatre and Earl Arts Centre b. Lessee is to be Theatre North Inc. c. Lease is to commence on the issue of the Certificate of Practical Completion under DA0424/2024, estimated to be 1 February 2028 d. Term is to be 5 years with a 5-year option e. Lease amount is to be \$1 per year. 4. Approves the lease of the Princess Theatre and Earl Arts Centre on the terms above, provided that no objections are received during the applicable public objection period. 5. Notes that the payment for managing the booking system referred to at Recommendation 1(f)(i) exceeds \$250,000 and accordingly: <ol style="list-style-type: none"> a. Resolves, by absolute majority, that the payment is required to ensure that Theatre North can continue to provide theatre and cultural services 	<p>Executive Leader Delivery and Performance</p>	<p>Negotiations are in progress. A draft lease has been provided to Theatre North for their review.</p>
--	---	--	---

	<p>during the redevelopment of the Princess Theatre, and a satisfactory result would not be achieved by inviting tenders because of -</p> <p>(i) extenuating circumstances.</p> <p>6. requests the Chief Executive Officer to:</p> <p>a. determine the exact dimensions of the land and all remaining lease and contractual terms and conditions; and</p> <p>b. exercise any of the Council's rights, options or discretions necessary for the proper administration of the leases and contracts.</p>		
20.9. Land dealings at 2 Invermay Road and 1 and 5 McGrath Way	<p>That Council</p> <p>1. Pursuant to section 177 of the Local Government Act 1993, approves the disposal of approximately 267m2 of land indicated as 'Lot 1b' in the plan below: (image as Minuted)</p> <p>2. Pursuant to section 177 of the Local Government Act 1993, approves the disposal of the land necessary for 'R.O.W and Services Easements for Lot 1' and 'Service Easement in favour of TasNetworks' as identified on the plan at Recommendation 1.</p> <p>3. Pursuant to section 175 of the Local Government Act 1993, approves the purchase of approximately 7559m2 of land identified as 'Balance of SP.174633/1' on the plan at Recommendation 1.</p> <p>4. Approves each of the land transfers to occur for nominal consideration.</p> <p>5. Pursuant to section 207 of the Local Government Act 1993, remits the Council's application fees applying to requests to dispose of interests in the relevant land.</p> <p>6. Notes the valuation advice obtained for each of the pieces of land, provided at Attachment 1, 2 and 3 respectively.</p>	Executive Leader Delivery and Performance	Still in progress: the Council is liaising with the University of Tasmania on the most appropriate documentation to give effect to the land dealings. Settlement of the transactions is planned to occur following the finalisation of the subdivision of 2 Invermay Road under DA0562/2024
17 April 2025			
20.5. Lilydale Hall	<p>That Council:</p> <p>1. notes that the Lilydale District Progress Association (LDPA) has proposed a lease that is not consistent with the Council's Lease and Licence Policy.</p> <p>2. authorises the continuation of negotiations with the LDPA without meeting all of the standard requirements of the Council's Lease and Licence Policy, provided that the resultant draft lease is consistent with the principles of the Policy objectives.</p>	Executive Leader Delivery and Performance	Negotiations with the LDPA are ongoing.

	<p>a. To optimise the use of Council facilities to the mutual benefit of the community and Council</p> <p>b. To achieve fair and equitable access to facilities</p> <p>c. To achieve a transparent system</p> <p>3. requires that once negotiations are finalised, the draft lease is provided to Council for formal consideration, in accordance with the requirements of Part 12 of the Local Government Act 1993 (Tas).</p>		
20.6. Council Committees	<p>That Council:</p> <p>1. receives the Review of Council Committees Report (ECM Document Set ID 5213817).</p> <p>2. pursuant to section 24 of the Local Government Act 1993 (Tas) dissolves the following Council Committees:</p> <ul style="list-style-type: none"> • Cataract Gorge Advisory Committee • Launceston Access Advisory Committee • Launceston City Heart Reference Group • Launceston Sister City Committee • Tender Review Committee (attended to in Closed Council meetings) • Transport Committee <p>3. notes that Mayor Councillor M K Garwood resigned from the Events Sponsorship Assessment Panel and Community Grants (Organisations) Program committee, effective 21 March 2025.</p> <p>4. in respect of the Events Sponsorship Assessment Panel, a special committee convened pursuant to section 24 of the Local Government Act 1993 (Tas):</p> <ul style="list-style-type: none"> (i) notes that the Panel's terms of reference call for a Councillor to chair the Panel and two additional Councillors to be appointed by Council; (ii) calls for nominations, noting that Councillor L M McMahon (as Chair) and Council A J Palmer are currently committee members and these appointments remain unchanged. (iii) appoints Councillor A G Harris as Committee member. <p>5. in respect of the Community Grants (Organisations) Program committee, a special committee convened pursuant to section 24 of the Local Government Act 1993 (Tas):</p> <ul style="list-style-type: none"> (i) notes that the Panel's terms of reference call for a Councillor to chair the Panel and two additional Councillors to be appointed by Council; 	Executive Leader Delivery and Performance	<p>Points 1 – 5 & 8 complete.</p> <p>Points 6 & 7 ongoing, pending approval of the updated Strategic Plan.</p>

	<p>(ii) calls for nominations, noting that Councillor L M McMahon (as Chair) and Councillor A J Palmer are committee members and these appointments remain unchanged.</p> <p>(iii) appoints Councillor A G Harris as Committee member.</p> <p>6. notes that appointments for all Council Committees will be brought to an upcoming Council meeting, following a call for nominations at Council workshop.</p> <p>7. endorses that Terms of Reference be introduced for each committee within three months and is the responsibility of the Executive Leader whose team oversees each committee.</p> <p>8. endorses the recommendations, stemming from the review process and noted in the report below, be considered for each committee and implemented where deemed appropriate in consultation between the Chair and relevant Executive Leader.</p>		
27 March 2025			
17.2. Intention to Undertake Community Consultation - Draft Carr Villa Memorial Park Masterplan	<p>That Council:</p> <ol style="list-style-type: none"> 1. receives the Draft Carr Villa Memorial Park Masterplan; 2. approves public consultation on the Draft Carr Villa Memorial Park Masterplan for a period of 4 weeks; and 3. a summary of the community consultation including any proposed changes to the Draft Carr Villa Memorial Park Masterplan will be provided to Council in a further report for consideration. 	Executive Leader Connections and Liveability	Completed.
18.1. State Government Endowment Queen Victoria Museum and Art Gallery	<p>That Council:</p> <ol style="list-style-type: none"> 1. receive and note the report providing comparative analysis of State and Local Government funding provisions for Queen Victoria Museum and Art Gallery (QVMAG); and 2. authorises the Chief Executive Officer to liaise with the State Government around future funding models (endowment) of the Queen Victoria Museum and Art Gallery, consistent with Section 332 of the Local Government Act 1993. 	<p>Chief Executive Officer</p> <p>Director Queen Victoria Museum and Art Gallery</p>	<p>In progress</p> <p>Meeting held with the relevant Minister to discuss options for us moving forward.</p> <p>Post the current 2025 State election, a meeting will be requested with</p>

			the new Government to continue discussions.
18.2. Regional Precincts Partnership Program Submission	That Council: 1. approves the preparation and submission of a City of Launceston/QVMAG application for funds under the Australian Government's Regional Precincts and Partnerships Program (Stream One).	Director Queen Victoria Museum and Art Gallery	In progress
20.7. Memorandum of Understanding - Provision of Bikes to Tasmania Police	That Council: 1. notes its 12 December 2024 decision to purchase two fit-for-purpose bicycles, to be provided to Tasmania Police for the purpose of reintroducing bike patrols within the Launceston Central Business District, supported by a Memorandum of Understanding (MOU). 2. authorises the Chief Executive Officer to continue negotiations with Tasmania Police, so that a finalised draft the MOU can be presented to Council for formal approval.	Chief Executive Officer	Commenced Provision of a draft MOU to Tasmania Police for consideration and feedback has occurred. Additional feedback has been provided by TasPol, who remain very supportive, and are keen to use Launceston as a trial. Council is awaiting TasPol to advance – update sought on 13 May 2025. Council still awaits an update.

20.9. Proposed Amendment to Sealed Plan 164783, 62 Parklands Parade	That Council, by absolute majority: 1. rescinds its 17 October 2024 decision made in respect of Item 20.1 of the Agenda to the Council Meeting on 17 October 2024; and, 2. requires that the statutory notices provided in accordance with that 17 October 2024 decision be withdrawn.	Executive Leader Delivery and Performance	In progress. The objector has been advised that the Council is not progressing with its 17 October 2024 decision. Formal withdrawal notices will be issued by 30 June 2025.
13 February 2025			
12.2. Mayoral Report - Western Australia Visit - December 2024	That Council: 1. Consider Mandurah's youth engagement model for potential implementation. 2. Explore differential rating systems for holiday accommodation. 3. Review parking technology solutions implemented by City of Perth. 4. Note successful regional collaboration approaches for advocacy. 5. Undertake a review of the previous work undertaken to consider Mandurah and Launceston as working relationships. 6. Engage with the project team working on the Perth Concert Hall redevelopment, to further support the Princess Theatre and Earls Arts Centre redevelopment.	Executive Leader Connections and Liveability Executive Leader Delivery and Performance Executive Leader Community Assets and Design	For item 1, Information has been prepared by council's youth officers and will be presented in a council report in late July. Item 6: Given no response has as yet been received, and the stage of the Princess Theatre, this item is considered finalised and no

			further action will be undertaken.
23 January 2025			
21.3. Notice of Motion - Annual General Meeting - Robin Smith - Signage for Personal Mobility Devices - 3 December 2024	That City of Launceston Council: 1. review the rules and signage as they relate to the operation of PMDs (e-scooters) in the Launceston Central Business District.	Executive Leader Community Assets and Design	Currently on hold due to staffing vacancies (Traffic Engineer) and existing commitments. We currently are advertising and working to recruit for a new Traffic Engineer. Due to this and other vacancies within the team it has resulted in a number of critical items being placed on hold until suitably qualified staff are hired.
21.5. Notice of Motion - Annual General Meeting - Robin Smith - Free Parking Promotion Advertised Available Seven	That City of Launceston: 1. establish a consistent approach to its promotion of offering free parking 3.30pm-5.30pm	Executive Leader Delivery and Performance	Online information – newsletter and website – has been updated. We are working with our supplier to update

Days Per Week - 3 December 2024			existing signage in July 2025.
12 December 2024			
19.2. Action in Respect of a Grant from the Tasmanian Government for Projects in Lilydale	That Council: 1. determines to: I. decline the component of the grant related to Clause 1.1 (a): the design and construction of a pedestrian and cycle pathway between Lilydale Falls and Lilydale; II. accept the component of the grant related to Clause 1.1 (b): council-led improvements to better integrate the Lilydale pool, playground, toilet and BBQ areas. III. (iii) write to the State Government seeking to purpose the remaining funds for the purpose of the Lilydale community.	Executive Leader Connections and Liveability	In progress: awaiting a response from the Office of the Premier in relation to point iii. Agreement on purpose of funds has been reached. Awaiting on funding agreement.
19.3. City Park Macaques	That Council: 1. receives and notes the report; 2. determines that in respect of the reproductive, genetic and social management of the City Park Japanese macaques, action is to be taken to prevent all breeding within the troop; 3. if recommendation 2 above is resolved in the affirmative: a. notes that a consequence of that resolution will be that attrition will occur over an estimated 20-25 years, until no Japanese macaques remain in City Park; and b. requests the Mayor communicates the Council decision to the Mayor of Ikeda, Japan.	Executive Leader Connections and Liveability 3.b. Chief Executive Officer	Item 1 – Complete. Item 2 – First stage complete. Second stage timing to be confirmed. Item 3a – Complete. Item 3b – to be confirmed.
21.1. Proposal to Establish a Public Register of Interests	That Council: 1. Indicates its support for the development of a policy, which may be similar to the proposed policy outline document which is attachment 1 (ECM Doc Set ID 5162592) to this report, requiring: 1.1 the Chief Executive Officer to maintain a publicly available register containing details of certain interests of Councillors; and	Executive Leader Delivery and Performance	Ongoing and forms part of the overall policy review currently being developed

	<ol style="list-style-type: none"> 1.2 Councillors to proactively disclose outside interests to the Chief Executive Officer for the purpose of inclusion in that register; 2. Instructs the Chief Executive Officer to: <ol style="list-style-type: none"> 2.1 convene a workshop or workshops at which the Councillors may engage in discussion and provide comments and guidance regarding the development of the policy described above; 2.2 bring to a future meeting of the Council, after those workshop/s, a proposed policy which the Council may adopt. 		for the organisation.
31 October 2024			
19.2. Flood Mitigation Strategy - Scoping Study	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorses the Flood Mitigation Strategy - Scoping Strategy (ECM Doc Set ID 5145101); and 2. Includes the required additional resourcing in the draft 2025/26 financial year budget. 	Executive Leader Community Assets and Design	Resourcing to lead the project, Flood Mitigation Advisor, closed on 13 June 2025. Next steps are currently being considered.
19.3. Queen Victoria Jubilee Drinking Fountain Restoration Project - Non Application of Public Tender Process	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the Conservation Report for the Children's Jubilee Drinking Fountain (ECM Doc Set ID 5138081), included as attachment 1 to this report; 2. pursuant to regulation 27(i)(iii) of the Local Government (General) Regulations 2015, resolves by absolute majority that: <ol style="list-style-type: none"> a. it is highly desirable that restoration of the Queen Victoria Jubilee Drinking Fountain takes place within Tasmania to avoid the expense and risk associated with custom crating and shipping of component parts to a location outside Tasmania b. City of Launceston has an interest in ensuring local contractors are supported to develop and use the specialised skills required for cast iron repair c. Glasgow Engineering has incurred costs of \$99,193.64 to date, to progress restoration of the Queen Victoria Jubilee Drinking Fountain to a point where the balance of work required to complete the restoration can be communicated to the Council 	Executive Leader Connections and Liveability	Restoration work is almost complete and appropriate paint finishes have been selected. Reconstruction and installation of the fountain is expected in October 2025 with a launch being planned to coincide with Children's Week. The

	<ul style="list-style-type: none"> d. The nature of the work still to be done on the Queen Victoria Jubilee Drinking Fountain is such that a final cost cannot be estimated, and it seems possible that the total cost of the project will approximate our tender threshold of \$250,000 e. with reference to the reasons listed at 2a-d above, a satisfactory result will not be achieved by inviting tenders for the restoration of the Queen Victoria Jubilee Drinking Fountain because of extenuating circumstances and the unavailability of competitive or reliable tenderers <p>3. authorises the Chief Executive Officer to engage Glasgow Engineering to complete the restoration of the Queen Victoria Jubilee Drinking Fountain, with a final report on outcomes including cost to be prepared for the Council on completion of the works.</p>		<p>fountain was originally gifted to the city by the Children of Launceston.</p> <p>Ongoing.</p>
2 May 2024			
14.1. Cataract Gorge Chairlift Renewal Request	<p>That Council:</p> <ul style="list-style-type: none"> 1. Provides in principle support for the renewal of the Gorge Chairlift and welcomes the proponents to work with the Council to obtain: <ul style="list-style-type: none"> a. Disposal of an interest in land under section 178 of the <i>Local Government Act 1993</i>. b. A new licence or easement for operation of the site. c. Provision of consent under section 52(1B)(b) of the <i>Land Use Planning and Approval Act 1993</i> to lodge a development application on Council managed land. 2. Notes the land owner consent, disposal of an interest in land and licence all require separate decisions of Council. 	Executive Leader Delivery and Performance	In progress – discussions are ongoing with proponent. Workshop is scheduled for August.
21 March 2024			
15.1. Transfer of York Park to Stadiums Tasmania	<p>That Council:</p> <ul style="list-style-type: none"> 1. notes the intention that it formed on 15 December 2022 to transfer York Park and associated land and assets at 2 Invermay Road, Invermay to Stadiums Tasmania for nominal consideration. 2. considers each of the three objections appearing at Attachments 1, 2 and 3, received as part of the public advertising process commencing on 18 November 2023, noting the officer response to each of the three objections as documented as part of the report to this agenda item. 3. by absolute majority, pursuant to section 178 of the Local Government Act 1993, approves the transfer of York Park and associated land and assets at 2 Invermay 	Chief Executive Officer	Ongoing with the formal process under way. After the sub-division process is completed, this will allow for formal transfer

	<p>Road, Invermay to Stadiums Tasmania for nominal consideration, with the dimensions of that land being set out at Attachment 4 and the following plan. (Image removed)</p> <ol style="list-style-type: none">notes that the transfer of the land pursuant to these Recommendations, will not occur until each of the following events has occurred: a) where an appeal is made by an objector to the Tasmanian Civil and Administrative Appeals Tribunal, the determination of such appeal; and, b) a planning permit has been issued by the Council in its capacity as Planning Authority to subdivide the relevant land; and, c) the exact dimensions of the land have been confirmed by way of final survey.requests the Chief Executive Officer to determine the exact dimensions and parameters of the land and assets to be transferred and to exercise Council's powers in respect of the Local Government Act 1993 and the Stadiums Tasmania Act 2022 in order to facilitate the transfer to Stadiums Tasmania.Requests the Chief Executive Officer to negotiate a term sheet with Stadiums Tasmania which is consistent with the letter of intent received on 2 February 2024 and attached to this report (ECM Doc Set ID 5020948), which will require a further specific decision of the Council.notes that the term Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the Local Government Act 1993.		<p>of property and assets.</p>
--	---	--	--------------------------------

5 October 2023			
<p>18.1. 126-128 Russells Plains Road, Rocherlea</p>	<p>MOTION 1 That Council:</p> <ol style="list-style-type: none"> determines that the dwelling at 126-128 Russells Plains Road, Rocherlea not be made available for leasing due to safety concerns that exist for tenants from persons regularly trespassing on the site; and given the extensive theft and damage that has occurred to the dwelling on the site, that it be demolished. <p>MOTION 2 That Council:</p> <ol style="list-style-type: none"> prioritises making a decision on whether the site at 126-128 Russells Plains Road, Rocherlea will be required to house a new landfill site once the current landfill at the Remount Road site is closed; and in the event that it is determined that the site is not required for a future landfill, undertake a land use study to investigate options for its potential development. 	<p>Executive Leader Delivery and Performance</p> <p>Chief Executive Officer</p>	<p>Re: Motion 2, Item 2, ELT received a briefing on this property from a land use perspective on 8 April 2025. Awaiting further advice from the Open Spaces and Sustainability Team.</p>

RISK IMPLICATIONS:

Tracking Council decisions will also identify potential risks ensuring strategies can be put in place to manage them.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

This has already been considered when the individual items were presented to Council.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

23. LATE ITEMS

No Items have been identified as part of this Agenda

24. CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

24.1. Confirmation of the Minutes

REASON FOR CLOSED COUNCIL:

Regulation 40(6) of the Local Government (Meeting Procedures) Regulations 2025 states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

24.2. Tender - Asphalt Placement Periodic Contract CD014/2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(d) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that, if disclosed, is likely to –
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council; or
 - (iii) reveal a trade secret

24.3. Tender - Plumbing Maintenance Panel of Providers CD003/2024

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(d) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that, if disclosed, is likely to –
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council; or
 - (iii) reveal a trade secret

24.4. West Tamar Trail Refurbishment

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2) (d) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that, if disclosed, is likely to –
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council; or
 - (iii) reveal a trade secret.

24.5. Redevelopment of 118-122 and 124 Brisbane Street

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(c) and 17(2)(g) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business
 - and
- (g) proposals for the council to acquire land or an interest in land or for the disposal of land

24.6. Princess Theatre Redevelopment Project - Update

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business

24.7. Councillors' Leave of Absence Application - Councillor D C Gibson

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with section 17(2)(i) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (i) requests by councillors for leave of absence.

24.8. Notice of Motion - Proposed Change to the Chief Executive Officer's Contract and Performance Review Committee

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(a) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters, including complaints against an employee of the council.

24.9. End of Closed Session

25. MEETING CLOSURE

26. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 10.30am on 10 July 2025 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.