



City of  
**LAUNCESTON**

# **COUNCIL MINUTES**

**COUNCIL MEETING  
THURSDAY 13 NOVEMBER 2025  
10:30 AM**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 13 November 2025

Time: 10:30 am

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### Certificate of Qualified Advice

#### Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the General Manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

#### Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Sam Johnson OAM**  
**Chief Executive Officer**

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## VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting was streamed live to and can be accessed at:  
[www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen](http://www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen).

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

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For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:  
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

The following information was provided to members of the public in respect of attendance at the Council Meeting.

## PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au), PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting or Taken on Notice and answered at a later Council Meeting.

### **PUBLIC COMMENT ON AGENDA ITEMS**

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

### **LEGISLATIVE TERMINOLOGY - GENERAL MANAGER**

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

***Present:***

Acting Mayor Councillor D H McKenzie  
Councillor D C Gibson  
Councillor A G Harris  
Councillor T G Walker  
Councillor J J Pentridge  
Councillor A J Palmer  
Councillor L M McMahon  
Councillor A J Britton  
Councillor K M Preece  
Councillor R A I Marsden

***In Attendance:***

Sam Johnson OAM (Chief Executive Officer)  
Chelsea van Riet (Executive Leader Community Assets and Design)  
Ali Kemp (Executive Leader Connections and Liveability)  
Nathan Williams (Executive Leader Delivery and Performance)  
Jane Lewis (Executive Leader Strategy and Innovation)  
Zara Dawtrey (Senior Communications Officer)  
Kelsey Hartland (Team Leader Governance)  
Taylor Murphy (Administration Officer - Governance Support)  
Catherine Mainsbridge (Senior Town Planner - Development) (Agenda Item 11.1)  
Jess Horton (Place and Heritage Officer) (Agenda Item 11.1)  
Richard Jamieson (Senior Leader City Development) (Agenda Item 11.1)  
Oscar O'Shea (Community Development Officer) (Agenda Item 17.1)  
Angie Hart (Team Leader Visitation and Sponsorship) (Agenda Item 17.3)  
Lynda Robins (Senior Leader Infrastructure and Engineering) (Agenda Item 19.1 and 19.2)  
Lachlan Peterson (Traffic Engineer) (Agenda Item 19.1)  
Steve Tanchik (Team Leader Transport) (Agenda Item 19.1)  
Leanne Purchase (Senior Leader Governance) (Agenda Item 20.2 and 20.5)  
Sarah McRobbie (Senior Leader Innovation and Performance) (Agenda Item 21.1)

***Apologies:***

Mayor Councillor M K Garwood  
Councillor S Cai

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**1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES**

The Acting Mayor, Councillor D H McKenzie, opened the meeting at 10.30am and noted apologies from the Mayor, Councillor M K Garwood and Councillor S Cai.

**2. MAYORAL ACKNOWLEDGEMENTS**

The Acting Mayor, Councillor D H McKenzie, acknowledged Jane Lewis as the Municipal Emergency Management Deputy and Natasha Tempest as the Municipal Emergency Management Coordinator through the presentation of their certificate and letter of appointment, respectively.

**3. DECLARATIONS OF INTEREST**

*Local Government Act 1993 (Tas) - section 48*

*Local Government (Meeting Procedures) Regulations 2025 – regulation 39(1)(f)*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).*

**Councillor A J Palmer declared an interest in Agenda Item 17.3. Community Grants Round 1 2025/2026 - Rosie's Reading and Stompin'.**

**Councillor A G Harris declared an interest in Agenda Item 17.3. Community Grants Round 1 2025/2026 - Rosie's Reading.**

**Acting Mayor, Councillor D H McKenzie, declared an interest in Agenda Item 24.2 Princess Theatre Redevelopment Project - Main Works Proposal update.**

**Sam Johnson OAM (Chief Executive Officer) declared an interest in Agenda Item - 24.5 Chief Executive Officer's Contract and Performance Review Committee Report - 23 October 2025.**

**4. CONFIRMATION OF MINUTES**

**4.1. Confirmation of Minutes**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 41(1)(b)*

**RECOMMENDATION:**

That Council:

1. notes that there was an error in the response for Agenda Item 14.1.1 Questions on Notice by Councillors – Councillor D C Gibson – Dredging Kanamaluka/Tamar River – October 2025 in the Agenda and the Minutes of the Council Meeting held on 23 October as circulated. Specifically, a reference to a Notice of Motion instead of a Question on Notice submitted by Councillor D C Gibson
  2. amends the Minutes of the Ordinary Meeting of the City of Launceston Council held on 23 October 2025, as circulated, at Item Agenda Item 14.1.1 Questions on Notice by Councillors – Councillor D C Gibson – Dredging Kanamaluka/Tamar River – October 2025, paragraph three, to read:  
  
*City of Launceston staff have contacted the state government seeking an update on the feasibility assessment and to provide responses to the questions included in the Question on Notice.*
  3. confirms the Minutes of the Ordinary meeting of the City of Launceston Council held on 23 October 2025, as amended by 2. above, as a true and correct record.
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**DECISION:** 13 November 2025

**MOTION**

Moved Councillor D C Gibson, seconded Councillor A J Palmer.

That Council:

1. notes that there was an error in the response for Agenda Item 14.1.1 Questions on Notice by Councillors – Councillor D C Gibson – Dredging Kanamaluka/Tamar River – October 2025 in the Agenda and the Minutes of the Council Meeting held on 23 October as circulated. Specifically, a reference to a Notice of Motion instead of a Question on Notice submitted by Councillor D C Gibson
2. amends the Minutes of the Ordinary Meeting of the City of Launceston Council held on 23 October 2025, as circulated, at Item Agenda Item 14.1.1 Questions on Notice by Councillors – Councillor D C Gibson – Dredging Kanamaluka/Tamar River – October 2025, paragraph three, to read:  
  
*City of Launceston staff have contacted the state government seeking an update on the feasibility assessment and to provide responses to the questions included in the Question on Notice.*
3. confirms the Minutes of the Ordinary meeting of the City of Launceston Council held on 23 October 2025, as amended by 2. above, as a true and correct record.

**CARRIED 9:1**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

**ABSTAINED:** Councillor T G Walker

**5. COUNCIL WORKSHOPS**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 10(3)(c)*

**5.1. Council Workshop Report - 6 November 2025**

**FILE NO:** SF4401

**AUTHOR:** Kelsey Hartland (Team Leader Governance)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

**RELEVANT LEGISLATION:**

*Local Government (Meeting Procedures) Regulations 2025 - Regulation 10(3)(c)*

**RECOMMENDATION:**

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshops conducted on 6 November 2025:

**Draft Master Plan - 102-106 Lilydale Road, Rocherlea**

*Councillors received a briefing from Council Officers in relation to a rezoning proposal and draft Masterplan for the Homes Tasmania owned site at 102-106 Lilydale Road, Rocherlea. (Homes Tasmania were unable to attend the Workshop.)*

**Northern Tasmania Development Corporation Membership**

*Councillors had the opportunity to discuss City of Launceston's future membership of the Northern Tasmanian Development Corporation (NTDC).*

**118-122 and 124 Brisbane Street - Development Application Briefing**

*Sam Haberle from S. Group and Birchalls Build Co. presented proposed designs for 118-122 and 124 Brisbane Street for Councillors to review and discuss. The outcomes of the session will inform decision making on landowner approval of the development application*

**Targeted Review of the Local Government Act 1993 (Tas)**

*Councillors were asked to review correspondence received from the Local Government Association of Tasmania and the Minister for Local Government in respect of targeted amendments to the Local Government Act 1993 (Tas) and provide feedback that will be incorporated into a City of Launceston submission.*

**Gorge Scenic Chairlift Update**

*Councillors received an update on the Gorge Scenic Chairlift.*

### **Project Ignite - CD022/2025 ERP Procurement Update**

*Project Ignite (CD022/2025) is a high-priority transformation project to reduce risk, increase efficiency and ensure business continuity by replacing out-of-support applications with a best practice, modern and secure technology solution. Councillors had the opportunity to provide further direction and input regarding the project.*

### **Ikeda Delegate Reports**

*Delegates from the Ikeda visit were invited to share a brief overview of their experiences from the trip to celebrate the 60th Anniversary of the Sister City relationship with Launceston.*

### **Executive Leader's Update and General Business**

*Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.*

### **Councillors' Connect**

*Councillors were provided the opportunity to raise and discuss matters of concern, share perspectives, and collectively work through issues that may benefit from group discussion.*

*In Attendance:* Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor J J Pentridge, Councillor A J Palmer and Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

*Apologies:* Mayor Councillor M K Garwood, Councillor T G Walker, Councillor L M McMahon and Councillor S Cai

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## **DECISION: 13 November 2025**

### **MOTION**

**Moved Councillor A J Britton, seconded Councillor A G Harris.**

**That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:**

#### **1. Workshops conducted on 6 November 2025:**

##### **Draft Master Plan - 102-106 Lilydale Road, Rocherlea**

***Councillors received a briefing from Council Officers in relation to a rezoning proposal and draft Masterplan for the Homes Tasmania owned site at 102-106 Lilydale Road, Rocherlea. (Homes Tasmania were unable to attend the Workshop.)***

##### **Northern Tasmania Development Corporation Membership**

***Councillors had the opportunity to discuss City of Launceston's future membership of the Northern Tasmanian Development Corporation (NTDC).***

**118-122 and 124 Brisbane Street - Development Application Briefing**  
*Sam Haberle from S. Group and Birchalls Build Co. presented proposed designs for 118-122 and 124 Brisbane Street for Councillors to review and discuss. The outcomes of the session will inform decision making on landowner approval of the development application*

**Targeted Review of the Local Government Act 1993 (Tas)**  
*Councillors were asked to review correspondence received from the Local Government Association of Tasmania and the Minister for Local Government in respect of targeted amendments to the Local Government Act 1993 (Tas) and provide feedback that will be incorporated into a City of Launceston submission.*

**Gorge Scenic Chairlift Update**  
*Councillors received an update on the Gorge Scenic Chairlift.*  
**Project Ignite - CD022/2025 ERP Procurement Update**  
*Project Ignite (CD022/2025) is a high-priority transformation project to reduce risk, increase efficiency and ensure business continuity by replacing out-of-support applications with a best practice, modern and secure technology solution. Councillors had the opportunity to provide further direction and input regarding the project.*

**Ikeda Delegate Reports**  
*Delegates from the Ikeda visit were invited to share a brief overview of their experiences from the trip to celebrate the 60th Anniversary of the Sister City relationship with Launceston.*

**Executive Leader's Update and General Business**  
*Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.*

**Councillors' Connect**  
*Councillors were provided the opportunity to raise and discuss matters of concern, share perspectives, and collectively work through issues that may benefit from group discussion.*

**In Attendance:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer and Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden  
**Apologies:** Mayor Councillor M K Garwood, Councillor L M McMahon and Councillor S Cai

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden  
**AGAINST VOTE:** Nil

**6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS AND PARENTAL LEAVE NOTIFICATIONS**

**Councillor Leave of Absence Applications will be considered in closed session at Agenda Items 24.3. Application for Leave by a Councillor - Councillor D C Gibson and 24.4. Application for Leave by a Councillor - Councillor L M McMahon.**

**No Parental Leave Notifications were identified as part of these Minutes.**

**7. COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)*

**No Community Reports were registered with Council as part of these Minutes.**

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**8. QUESTIONS BY MEMBERS OF THE PUBLIC**

*Local Government (Meeting Procedures) Regulations 2025 - regulations 36 to 38*

**8.1. Questions on Notice by Members of the Public**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 38*

**8.1.1. Questions on Notice by Members of the Public - Stuart Alcock - Second Tamar River Bridge/Eastern City Bypass - 21 October 2025**

**FILE NO:** SF6381

**AUTHOR:** Taylor Murphy (Administration Officer - Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**QUESTIONS AND RESPONSES:**

The following questions, submitted to Council on 21 October 2023 by Stuart Alcock, have been answered by the Senior Leader Infrastructure Planning.

**Question 1:**

It has been nearly 56 years since the 2nd Tamar River bridge involving construction of a Paterson St. overpass was opened in 1970. Traffic has markedly increased during this time so that another crossing is badly needed, particularly in peak periods when traffic queues stretch to Legana. Various options have been mooted most of which require State and Federal funding too. An extension of Forster Street across the river would be beneficial but it all seems to have been placed in the 'too hard basket'. When can we see some action on this?

**Response:**

*Council acknowledges the concern regarding traffic congestion on the West Tamar Highway, a State controlled road, and the need for an additional river crossing. The matter is being actively progressed by the Tasmanian and Australian Governments.*

- *The Tasmanian Government has committed \$80 million toward a second Tamar River crossing.*
- *The Australian Government has contributed \$20 million for planning and design.*
- *Five potential crossing locations have been identified, and community consultation was undertaken in April 2025.*

*Community feedback on the options will be compiled into a Consultation Feedback Summary Report and this will be available on the Transport Tasmania website and the Engage with State Growth consultation page by the end of 2025.*

*Further information regarding the project can be found on the State Growth website <https://engage.stategrowth.tas.gov.au/second-kanamaluka-river-tamar-crossing>*

**Question 2:**

The Eastern City Bypass has been designed for about 50 years yet nothing has been done. It is another badly needed project needing to be done. At present, heavy vehicles (B doubles, etc) are forced to travel through the CBD and then proceed slowly up the Southern Outlet, dropping their oil and rubber onto the bitumen surface. Then, when it rains, the road is like a skating rink and serious accidents are common. It is obvious that the Eastern City Bypass would be very costly, probably also involving State and Federal funding but it must happen. The sooner the better! Launceston City Council seems to have millions of dollars to waste on other things, eg Birchalls purchase and beautification works outside the library and Town Hall but there is a dire need to focus on the big picture. When is this going to happen?

**Response:**

Information regarding the Launceston Eastern Bypass can be discovered on the Tasmanian State Government website: [https://www.transport.tas.gov.au/transport-policy-and-planning/transport\\_studies\\_and\\_reports](https://www.transport.tas.gov.au/transport-policy-and-planning/transport_studies_and_reports)

*The Launceston Eastern Bypass Feasibility Study (2022) concludes that:*

- 1. none of the bypass options warrant progression to Stage 2 of the feasibility assessment; and*
- 2. a further study is warranted to investigate options of locating the primary freight handling facility to outside of central Launceston.*

*A feasibility study and business case to investigate point 2 is underway and more information can be discovered on the Northern Tasmania Development Corporation website: <https://www.ntdc.org.au/projects/translink>*

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**8.1.2. Questions on Notice by Members of the Public - Rocelyn Ives - Wildlife at the Gorge - 23 October 2025**

**FILE NO:** SF6381

**AUTHOR:** Taylor Murphy (Administration Officer - Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**QUESTIONS AND RESPONSES:**

The following question, submitted to Council on 23 October 2025 by Rocelyn Ives, has been answered by the Parks Planning Officer.

**Question 1:**

Would all business staff and workers based at or regularly attending the Gorge be able to be made aware through their lease agreements and/ or contracts and sign a declaration that they not to interfere with wildlife through feeding or interfering with any of their movements?

**Response:**

*While Council strongly supports the principle of minimising human interference with wildlife, including feeding, approaching, or disturbing native animals, it would not be practical or legally enforceable for staff or contractors to sign a declaration as part of their lease or employment arrangements. Lease agreements and licences typically outline general behavioural expectations and compliance obligations but they cannot reasonably extend to personal declarations of conduct.*

*That said, there are other mechanisms already in place to promote responsible behaviour and awareness at Cataract Gorge. These include:*

- *Clear signage discouraging the feeding or handling of wildlife*
- *Inclusion of environmental protection clauses within lease and licence agreements, requiring tenants to operate in a manner that protects the natural environment*
- *Ongoing education and engagement with site users and businesses to reinforce appropriate practices*

*Council will continue to explore opportunities to strengthen awareness among Gorge operators and their staff, for example, through seasonal reminders or inclusion of wildlife protection information in induction materials and site communications.*

*Thank you again for your suggestion and your concern for the wellbeing of wildlife at the Gorge.*

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**8.1.3. Questions on Notice by Members of the Public - Peter Griffin - NTCA  
Timeframe - 23 October 2025**

**FILE NO:** SF6381

**AUTHOR:** Taylor Murphy (Administration Officer - Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**QUESTIONS AND RESPONSES:**

The following question, submitted to Council on 23 October 2025 by Peter Griffin, has been answered by the Senior Leader Infrastructure Planning.

**Question:**

Has there been any sort of time frame put forward for the development of the NTCA Ground Project to be completed?

**Response:**

*Three actions were endorsed by Council on 2 October 2025. The timelines associated with each action are outlined below:*

- 1. Submission of a Development Application – Council officers are awaiting consent to lodge the Development Application to be granted by the Crown. There is not a definitive timeline available for this consent and City of Launceston officers last enquired with the Crown regarding this process on 16 October 2025.*
- 2. Progress detailed design for Stages 1,2 and Item C – the project design program is in draft however identifies June 2026 for completion of this task.*
- 3. Advocate for grants and other funding opportunities – this task is ongoing.*

*It should be noted that the City of Launceston will require external funds to undertake the building construction elements of this project, the intent of the actions listed above are to ensure the project is best placed to attract these required funds. As such, a definitive timeframe for completion of this redevelopment project is uncertain due to the requirement for partnership.*

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**8.1.4. Questions on Notice by Members of the Public - Ian Goninon - Ikeda Itinerary  
- 23 October 2025**

**FILE NO:** SF6381

**AUTHOR:** Taylor Murphy (Administration Officer - Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**QUESTIONS AND RESPONSES:**

The following question, submitted to Council on 23 October 2025 by Ian Goninon, has been answered by the Senior Leader Innovation and Performance.

**Question:**

I still have not received a detailed Ikeda itinerary, can this be shared with me?

**Response:**

*The final itinerary for the City of Launceston 2025 Ikeda Delegation was prepared by the Ikeda City Council and is detailed below. Planned itinerary highlights were presented at the Council Meeting held on 11 September 2025 under Agenda Item 21.1.*

*The 2025 delegation representing the City of Launceston in the celebration of the 60th anniversary of the Sister City relationship between Launceston at Ikeda, Japan, comprised of:*

*Mayor Matthew Garwood, Councillor Alan Harris, Councillor Susie Cai, Councillor Andrew Palmer, Councillor Tim Walker, community representative Mr Peter Stackhouse and organisational representatives Chief Executive Officer, Executive Assistant – Office of the Mayor and Senior Communications Officer.*

Day/Date	Start Time	End Time	Itinerary
<b>Tuesday</b> 28/10/2025			Arrive
<b>Wednesday</b> 29/10/2025	9:15	9:30	Welcome performance by Japanese drum group "Kaze" in front of Ikeda City Hall
	9:30	10:00	City Hall, stand-by at Council meeting room
	10:00	11:00	Commemorative Ceremony at City Council Chamber
	11:00	11:30	City Council Chamber. Commemorative photo
	11:30	12:50	City Council's Welcome Lunch
	13:00	15:00	City Facility and Administration Overview
	15:00	17:15	Break and City Hall inspection
	17:30	19:30	Welcome reception at Chamber of Commerce
<b>Thursday</b> 30/10/2025	10:00	11:00	Satsukiyama Zoo
	11:30	12:30	Lunch
	13:00	14:00	City Council General Affairs Committee
	14:30	16:00	Cup Noodle Museum
	16:00	16:45	Strolling around Ikeda station district. Train to dinner
Settlement Committee	17:30	19:00	Dinner
<b>Friday</b> 31/10/2025	9:30	11:00	Daihatsu Motors Co., Ltd main office
	11:30	13:00	School Visit - Compulsory Education School, Ikeda
	13:30	15:30	Toyosu Factory tour
	16:00	17:30	Break at City Hall
	18:00	19:30	Mayor's Welcome Dinner (Japanese Kaiseki) *traditional Japanese multi-course meal
<b>Saturday</b> 01/11/2025	10:00	11:00	Kimono Experience in Chaboen at Sakaemachi shopping street
	11:30	12:30	Lunch
	13:00	13:30	Tea Ceremony Experience at Ichizo Kobayashi Memorial Hall
	13:40	14:30	Commemorative photo at Ikeda Castle Park
	15:00	15:30	Change out of Kimono in Chaboen at Sakaemachi shopping street
	16:00	17:00	Tsunagarie Ishibashi
	17:00	17:30	Stroll around Ishibashi Shopping Street
	17:30	19:30	Dinner Party at Yasubei
<b>Sunday</b> 02/11/2025			Depart

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**8.1.5. Questions on Notice by Members of the Public - Angela Weeden - Mayor's Personal Protection Arrangements - 4 November 2025**

**FILE NO:** SF6381

**AUTHOR:** Kelsey Hartland (Team Leader Governance)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**QUESTIONS AND RESPONSES:**

The following questions, submitted to Council on 4 November 2025 by Angela Weeden, have been answered by the Senior Leader Governance.

***Questions:***

1. Does the City of Launceston currently fund or contribute to any personal protection or security services for the Mayor?
2. If so, what is the nature and scope of this service (for example, a personal security detail, private security contractor, or other arrangement)?
3. What is the total cost to Launceston ratepayers for this arrangement in the current financial year?
4. Under what authority, policy, or decision was this expenditure approved (for example, a Council resolution, administrative decision, or external directive)?
5. Have any formal risk assessments or incident reports been undertaken that justify the provision of this service? If so, when were they conducted and by whom?
6. Have similar security arrangements been provided for previous mayors or elected members, and under what circumstances?
7. Is the Council reviewing, or intending to review, this arrangement to ensure transparency, proportionality, and value for money for ratepayers?
8. Was advice sought from Tasmania Police or any other authority before implementing or continuing such arrangements?

**Response:**

*We take the questions to be asking about the provision of security dedicated to the Mayor rather than general security services provided to, for example, Town Hall and its visitors and occupants.*

1. *No.*
  2. *Not applicable.*
  3. *Not applicable.*
  4. *Not applicable.*
  5. *Not applicable.*
  6. *We have not located any information that indicates personal protection or security services have been provided for previous mayors or elected members.*
  7. *The security of Council owned and/or occupied sites is reviewed from time to time, either in response to particular incidents or to assure the safety of people attending or occupying those sites.*
  8. *Not applicable.*
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**8.2. Questions Without Notice by Members of the Public**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 37*

**8.2.1. Questions Without Notice by Members of the Public - Ian Goninon - Sister City Relationships, QVMAG, Airport Entry Beautification, High/Howick Street Intersection and Campervan Site Options - 13 November 2025**

- 1. Is the Launceston Chamber of Commerce better placed to look at the economic benefits of the Sister City relationship?**
- 2. Can an update be provided on the possibility of transferring QVMAG to the State Government?**
- 3. Can City of Launceston and Northern Midlands Council collaborate to plant some trees to beautify the highway into Launceston from the airport, to replace the broken wattle trees?**
- 4. The intersection of High Street and Howick Street is one of the most dangerous intersections in Launceston, is there any future plans to review and improve this intersection?**
- 5. Did the Council look into better locations for a campervan site, other than the one proposed in the government grant, as \$775,000 seems like a lot of money for only 11 sites?**

**The Acting Mayor, Councillor D H McKenzie, advised that these questions would be Taken on Notice and a response will be provided in the Council Agenda of 11 December 2025.**

**9. PETITIONS**

**No Petitions were identified as part of these Minutes.**

**10. DEPUTATIONS**

**No Deputations were identified as part of these Minutes.**

## 11. PLANNING AUTHORITY

The Acting Mayor, Councillor D H McKenzie, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

### 11.1. PSA-LLP0032 - Planning Scheme Amendment – Local Historic Heritage Code - Place or Precinct of Archaeological Potential

**FILE NO:** PSA-LLP0032

**AUTHOR:** Catherine Mainsbridge (Senior Town Planner - Development)

**APPROVER:** Chelsea van Riet (Executive Leader Community Assets and Design)

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#### DECISION STATEMENT:

To decide whether to reject or agree to initiate and exhibit Amendment PSA-LLP0032 to the Launceston Local Provisions Schedule of the Tasmanian Planning Scheme.

#### PLANNING APPLICATION INFORMATION:

Applicant: City of Launceston  
Address: Mountain Road, Lilydale (adjacent to 346 & 348 Mountain Road, Lilydale) and 148 Vermont Road, Mowbray

#### RELEVANT LEGISLATION:

*Land Use Planning and Approvals Act 1993*  
Tasmanian Planning Scheme - Launceston  
Northern Tasmania Regional Land Use Strategy

#### STANDARDS REQUIRING PLANNING DISCRETION:

N/A

#### RECOMMENDATION:

That Council, pursuant to:

1. Section 40D of the Land Use Planning and Approvals Act 1993, of its own motion initiates Amendment PSA-LLP0032 to the Launceston Local Provisions Schedule to:
  - a. insert two places into *LAU-Table C6.4 Places or Precincts of Archaeological Potential* being Mountain Road, Lilydale (adjacent 346 & 348 Mountain Road, Lilydale) and 148 Vermont Road, Mowbray as shown in Attachment 1 to this report.
  - b. Amend the Tasmanian Local Provisions Schedule maps to include the identified places as shown in Attachment 1 to this report.

2. Section 40F of the *Land Use Planning and Approvals Act 1993*, certifies Draft Amendment PSA-LLP0032 identified below and in Attachment 1.
3. Sections 40G and 40H of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition to be 28 days.

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Richard Jamieson (Senior Leader City Development), Catherine Mainsbridge (Senior Town Planner - Development) and Jess Horton (Place and Heritage Officer) were in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

**DECISION:** 13 November 2025

**MOTION**

Moved Councillor T G Walker, seconded Councillor A G Harris.

That Council, pursuant to:

1. Section 40D of the *Land Use Planning and Approvals Act 1993*, of its own motion initiates Amendment PSA-LLP0032 to the Launceston Local Provisions Schedule to:
  - a. insert two places into *LAU-Table C6.4 Places or Precincts of Archaeological Potential* being Mountain Road, Lilydale (adjacent 346 & 348 Mountain Road, Lilydale) and 148 Vermont Road, Mowbray as shown in Attachment 1 to this report.
  - b. amend the Tasmanian Local Provisions Schedule maps to include the identified places as shown in Attachment 1 to this report.
2. Section 40F of the *Land Use Planning and Approvals Act 1993*, certifies Draft Amendment PSA-LLP0032 identified below and in Attachment 1.
3. Sections 40G and 40H of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition to be 28 days.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden  
**AGAINST VOTE:** Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor T G Walker	Regarding Mountain Road, Lilydale - what process transpired for this road to be recognised and assessed? Was it something that came from the community or was it something Council initiated?	<p><b>Place and Heritage Officer</b> A member of the Lilydale community brought it to the Heritage Team which started the process of assessment to see if it met the criteria for heritage listing.</p> <p><b>Senior Leader City Development</b> Council operations have been aware of the road for the past twenty years and has had special protocols in place regarding use and repair during this time. It is the first time that it is to be recognised as a place of archaeological potential managed under the planning scheme.</p>
	Does Council currently service the road?	<p><b>Senior Town Planner - Development</b> Council maintains this road just after this particular section.</p>
Councillor A G Harris	If there is a significant pot hole, would it be repaired within the heritage requirements? What does that mean for the use of the road, is there to be load limits? Will large heavy vehicles be able to use it?	<p><b>Senior Leader City Development</b> Yes, it would be repaired in such a way that it maintains its heritage listed form. Load limits is not something that is assessed under the planning scheme, things that do not need planning approval will not trigger an amendment.</p>
	Can you explain the relationship between listing it and the consequences that listing it could have on the site.	<p><b>Senior Leader City Development</b> It formally recognises the asset as something of significance, but the planning scheme only deals with what it deals with. Listing would prevent inadvertent issues because it is of significance, but in terms of its practical application on a day-to-day basis, there may be limitations on planning approvals in and around that roadway.</p>
Councillor D C Gibson	Have the landowners of both sites already been notified with regard to the potential listing of said properties and what does that look like, or does that occur in the next process should it go ahead?	<p><b>Place and Heritage Officer</b> As Council own both assets, due process would be notifying neighbours within the next 28 days.</p>

<b>Councillor D C Gibson</b>	In terms of different parts of Council, have there been meetings across Council about our approach to it?	<b>Place and Heritage Officer</b> <i>Both the Roads Teams and Building Asset Management Teams have been consulted. These teams are in charge of maintenance of both sites so it was important that they were across the process.</i>
<b>Councillor A G Harris</b>	There are many heritage houses that probably have things of archaeological significance buried beneath them, and these are not considered within the archaeological component. What is the difference between those physical listings and this road? Because, in reading this, it says that this is the first one that we have actually done? Which I find hard to comprehend.	<b>Senior Leader City Development</b> <i>The first thing to note is that heritage in Launceston has two mechanisms by which it is protected - a state listing and a local listing. Around 85% of heritage places in Launceston are state listed.</i>  <i>The State acts under the Historic Cultural Heritage Act which gives it the ability to look at things like archaeology when doing their assessments.</i>  <i>The Council has a local list of things that are of local significance. The provisions are slightly different to the state provisions. If you want something to have archaeological protection, you need to list it for its archaeology.</i>  <i>It is correct to say that this is the first local provision of archaeology, but it does not mean it is the only place in Launceston where archaeology is a consideration.</i>

The Acting Mayor, Councillor D H McKenzie, announced that Council no longer sits as a Planning Authority.

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## **12. ANNOUNCEMENTS BY THE MAYOR**

### **12.1. Mayor's Announcements**

**FILE NO:** SF2375

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#### **Saturday 18 October 2025**

- Attended Springfest, Launceston
- Attended The Day Everything Changed, at Launceston Improv Theatre, Experienta Populi, Launceston

#### **Sunday 19 October 2025**

- Attended Lilydale Big Day Out, Lilydale

#### **Wednesday 22 October 2025**

- Officiated at Heritage Sketch Awards, Launceston

#### **Friday 24 October 2025**

- Officiated at Civic Reception, 50th Anniversary of Magnolia Place (Launceston Women's Shelter)
- Attended Mudlark Theatre - Wittenoom, Launceston

#### **Saturday 25 October 2025**

- Officiated at the Albert Hall East Wing Opening Launceston
- Officiated and attended the Cancer Council Tasmania's 30th Anniversary Pearl Gala, Launceston

#### **Monday 27 October - 2 November 2025**

- Officiated and attended the Sister City Delegation to Ikeda, Japan

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### **ACTING MAYOR, COUNCILLOR D H MCKENZIE**

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#### **Wednesday 29 October 2025**

- Officiated at Dementia Australia - Launceston Office Official Opening, Launceston

#### **Thursday 6 November 2025**

- Attended the Northern Tasmania Development Corporation Ltd Annual General Meeting, Launceston

#### **Tuesday 11 November 2025**

- Officiated and attended the Remembrance Day Service, Launceston

#### **Wednesday 12 November 2025**

- Officiated at the Citizenship Ceremony, Launceston
-

**The Acting Mayor, Councillor D H McKenzie also noted additional events:**

**Monday 10 November 2025**

- **officiated at the Disability Inclusive Emergency Planning Forum.**

**Tuesday 11 November 2025**

- **met with the Federal Infrastructure Minister, the Honorable Catherine King.**

**Wednesday 12 November 2025**

- **officiated the Citizenship Ceremony, welcoming 84 new citizens to Launceston.**

**Sunday 9 November 2025**

- **spoke on City Park Radio about the re-opening of Albert Hall.**

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**13. COUNCILLORS' REPORTS**

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)*

**13.1. Councillors' Reports**

**Councillor T G Walker**

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**28 October to 2 November 2025**

- Attended Ikeda as part of the Council's Delegation.

**Wednesday 12 November 2025**

- Attended the Citizenship Ceremony and commended the Acting Mayor on making the new citizens feel welcome.

**Councillor A G Harris**

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**28 October to 2 November 2025**

- Attended Ikeda as part of the Council's Delegation.

**Tuesday 4 November 2025**

- Attended the Franklin House as a committee member and noted that due to a lack of volunteers that Franklin House will now be closed on Mondays and will operate on reduced hours, from 12pm to 4pm on weekends.

**Sunday 9 November 2025**

- Attended the Albert Hall Open Day
- Acknowledged the restoration work conducted by Glasgow Engineering in restoring the Children's Jubilee Drinking Fountain in City Park.

**Councillor A J Britton**

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**Thursday 6 November 2025**

- Attended the opening of Newstead College Pre-Tertiary Art Exhibition and congratulated Lilly Round on winning the People's Choice Award.

**Councillor R A I Marsden**

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**Sunday 9 November 2025**

- Attended the Thai Food and Cultural Festival in Civic Square.

**Tuesday 11 November 2025**

- Attended the Remembrance Day Service at the Launceston Cenotaph and commended the Acting Mayor on his address to the service.

**Councillor K M Preece**

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**Thursday 30 October 2025**

- Attended the Visit Northern Tasmania's Champions of Tourism Awards at the Albert Hall.

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**Councillor A J Palmer**

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**Sunday 19 October 2025**

- Attended the Lilydale Big Day Out and commended Jenny Story for all her hard work putting the event together.

**Sunday 9 November 2025**

- Attended the Albert Hall Open Day.
- Attended the Thai Food and Culture Festival.

**Tuesday 11 November 2025**

- Attended the Remembrance Day Service at the Launceston Cenotaph.

**28 October to 2 November**

- Attended Ikeda as part of the Council's Delegation.

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**13.2. Councillor A J Palmer - Report - Ikeda Visit - 29 October to 1 November 2025**

**FILE NO:** SF3168

**AUTHOR:** Councillor A J Palmer

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I wanted to share a summary and some reflections from my recent visit to Ikeda City, Japan — our sister city and an extraordinary example of community spirit, innovation, and cultural pride.

***Day 1 – Arrival and Official Welcome***

Our visit began with a warm and unforgettable welcome at Ikeda City Hall, where we were greeted by the Kaze Drummers and the entire Ikeda City Council team, including councillors and staff who made us feel immediately at home.

We then met with Mayor Tomoko Takizawa for a commemorative ceremony, followed by a series of informative briefings covering education, business and industry, waste management, artificial intelligence, and disaster prevention. Each session highlighted Ikeda's forward-thinking approach to governance and innovation.

The day concluded with a Welcome Reception hosted by the Ikeda Chamber of Commerce, where we connected with local leaders and business representatives. The warmth, hospitality, and respect shown to us set the tone for an incredible journey ahead.

***Day 2 – Governance, Industry and Local Culture***

Our second day offered an inspiring blend of learning and cultural experiences. We began with a visit to Satsukiyama Zoo, which is currently undergoing major renovations ahead of its reopening in 2027. It's home to the world-famous wombat, Wain, and will soon feature new facilities designed to enhance education and conservation. At the Ikeda City Council General Affairs Committee, we gained valuable insights into local governance and community participation.

A visit to the Cup Noodles Museum offered a fun, hands-on experience — making our own noodles while learning about one of Japan's most iconic exports.

We then explored local businesses throughout Ikeda. One thing that really stood out was how clean the streets were — there's virtually no litter anywhere. In Japan, children learn about cleanliness and responsibility as part of their school curriculum, and that shared sense of care is reflected in every community space.

We ended the evening with an authentic dinner at a local chicken skewer restaurant, where the hospitality and generosity of our hosts were second to none.

Later, I visited Tsuiji Dance Studio in Osaka on my own. It was a pleasure meeting the dancers and their teacher, Shohei Tsuiji, whose passion and energy were truly inspiring. One of the dancers even lives in Ikeda and studies mechanics there — a wonderful reminder of how connected these communities are.

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### ***Day 3 – Education, Innovation and Industry***

This was one of the most rewarding days of the trip.

We began with a visit to Daihatsu Motors, where we met Mr. Hiromasa Hoshika, Vice President of the company. Daihatsu sells over 4.8 million vehicles annually and attributes its success to innovation and close relationships with customers. Their dedication to understanding their community and continuously improving their products was impressive.

At Hosogo Compulsory Education School, we were welcomed with music, dancing, and traditional games by the students. We shared lunch together and joined their art class, learning the art of Japanese calligraphy painting. We also discussed potential future student and teacher exchange programs to strengthen our educational and cultural ties.

To finish the day, we toured the Toyosu rice cracker factory, which exports its products to over 500 locations across Japan and internationally.

### ***Day 4 – Tradition, Culture and Connection***

Our final day in Ikeda was focused on culture and reflection.

We began with a Kimono Experience, learning about the Japanese tradition of celebrating the ages of 3, 5, 7, and 20 — milestones that mark important stages of life. It was a beautiful reminder of how Japan values heritage and family connection.

We then participated in a traditional tea ceremony at the Ichizo Kobayashi Memorial Hall — a peaceful, mindful experience that embodies Japanese grace and precision.

A walk through Ikeda Castle Park offered a moment of calm and appreciation for the beauty and history surrounding us.

We later visited the Ikeda Diversity Centre (Tsunagarie Ishibashi), formerly the Multicultural Centre. This space brings together international students to learn about Japanese culture and language while contributing to local industry — a wonderful example of global collaboration.

That evening, I had the honour of dining with Mayor Takizawa at Yasubei restaurant. I asked her about her hopes for the future of our sister city relationship, and she shared three key goals:

- Strengthen the friendship between our two cities.
- Expand exchange student programs.
- Develop teacher exchange programs.

Her vision perfectly captures the spirit of partnership and shared learning that defines our connection with Ikeda.

### ***Reflections***

This trip was an unforgettable experience — a journey filled with learning, respect, and meaningful connection.

The Japanese people showed us extraordinary hospitality and respect at every turn. From spotless streets to cutting-edge innovation, Ikeda's balance of tradition and progress is truly inspiring.

I'm deeply grateful for the opportunity to represent our city and to strengthen our relationship with our friends and partners in Ikeda. There's much we can learn from their approach to education, community, and collaboration, and I look forward to continuing to build on this partnership in the future.

### ***What's Next***

Tangible outcomes from this visit include:

- I have spoken with the Superintendent of Education, and we will stay in contact to build a relationship around potential **student and teacher exchange opportunities**.
- I also met with an Ikeda Councillor to explore the **possibility of future trade collaborations** — including the exchange of locally crafted products such as **beer, gin, and whiskey**.
- Inspired by Ikeda's exceptional approach to **environmental stewardship**, we'll explore how their model of education-driven community pride could inform our own sustainability and waste reduction initiatives. In Ikeda, despite there being virtually **no public rubbish bins**, the streets remain spotless because **children are taught from an early age to take their rubbish home** — a simple yet powerful reflection of personal responsibility and civic pride.

These early discussions and learnings mark the beginning of what could become exciting cultural, educational, environmental, and economic partnerships between our communities.

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Palmer, seconded Councillor T G Walker.**

**That Council:**

- 1. receives Councillor A J Palmer's Report on the Ikeda Visit from 29 October 2025 to 1 November 2025.**

**CARRIED 10:0**

**FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden**

**AGAINST VOTE: Nil**

**14. QUESTIONS BY COUNCILLORS**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 34 and 35*

**14.1. Questions on Notice by Councillors**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 35*

**14.1.1. Questions on Notice by Councillors - Councillor S Cai - Children's Week and Birchalls Apartments - 23 October 2025**

**FILE NO:** SF2375

**AUTHOR:** Taylor Murphy (Administration Officer - Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**QUESTIONS AND RESPONSES:**

The following questions, submitted to Council on 23 October 2025 by Councillor S Cai, have been answered by the Community Development Officer (Question 1) and Project Manager (Question 2).

***Question 1:***

Are there going to be any other events during Children's Week?

***Response:***

*Children's Week 2025 took place from 18 to 26 October. The theme for this year was "Everyone should know that children have rights". Events undertaken by Council officers as part of Children's week included:*

- *15 and 16 September – Children's Commissioner schools visit and child rights discussion – precursor to Civic Square event - 90 participants*
- *12 October - Let's Fly Together – Intergenerational kite flying day – football oval UTas Newnham Campus – 350 attendees*
- *21 October - East Tamar Primary School – After school snag chat activity – 500 attendees*
- *22 October - Heritage Sketch – Launch event and exhibition at Library – 100 attendees at launch*
- *23 October - Children's Rights Declaration – Civic Square - 180 attendees*
- *18 to 23 October – various QVMAG programs alongside the regular school holiday program – including 'toddler science' and 'toddler art' - 59 people*

*In summary, officers partnered with more than 12 community organisations to deliver more than a dozen events and programs to more than 1200 community participants.*

**Question 2:**

Regarding the apartments that are proposed as part of the Birchalls development, is there anything we can do to prevent these apartments becoming Airbnbs?

**Response:**

*Visitor accommodation, including short-stay use such as Airbnb, is regulated through the Tasmanian Planning Scheme and State legislation. Council's ability to prohibit it outright is limited, particularly where dwellings are otherwise permitted. Any attempt to restrict future use must have a strong statutory basis to withstand appeal.*

*The Birchalls building and site of the future apartments, 118-122 and 124 Brisbane Street, is designated as Central Business Zone where visitor accommodation is a permitted use under the Tasmanian Planning Scheme. This means an application for visitor accommodation must be submitted to Council as the planning authority, but must be approved provided it satisfies the relevant acceptable solutions. Such applications are not subject to public consultation, and while Council can apply permit conditions, they cannot be used to prohibit a permitted land use.*

*There are potential mechanisms that could be explored, including strata by-laws and legislative agreement conditions. However, these options are unlikely to be effective. Imposing Strata by-laws and covenants could be overturned by a majority of owners within the Strata, and a section 71 agreement with Council would likely be challenged and set aside by the Tasmanian Civil and Administrative Tribunal (TASCAT), given visitor accommodation is permitted use in this zone.*

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**14.2. Questions Without Notice by Councillors**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 34*

**14.2.1. Questions Without Notice by Councillors - Councillor A G Harris - Parenting Room Paterson Street West - 13 November 2025**

- 1. The parenting room in the Paterson Street West Car Park is only accessible Monday to Friday as it relies on customer service staff to answer the door bell to the room to permit parents access to the facility. As the Launceston Visitor Information Centre is now located in Town Hall, and open on the weekend, is this something that this team can manage to enable parents access over the weekend?**

**The Acting Mayor, Councillor D H McKenzie, advised that this question would be Taken on Notice and a response will be provided in the Council Agenda of 11 December 2025.**

**14.2.2. Questions Without Notice by Councillors - Councillor D C Gibson - York Park Memorial Garden - 13 November 2025**

- 1. Regarding the status of Macquarie House and our relationship with the Enterprize Centre. Where are we at with the future modelling and future use of Macquarie House and what is the current and anticipated future use with regard to the Enterprize Centre?**

Sam Johnson OAM (Chief Executive Officer) responded by saying that in terms of Macquarie House, Council does have an active lease that has 3 to 4 years to run with Enterprize. As Enterprize is growing, space is becoming very important. As such, Enterprize does not just occupy Macquarie House, they also occupy a good portion of Henty House as well. It is understood that they are in discussions with a developer in terms of a new site, however, no decision has been made.

- 2. What is happening in the basement space of Macquarie House?**

Sam Johnson OAM (Chief Executive Officer) responded by saying that when the lease was renewed 18 months ago, the basement section was put as an exclusion to the lease, so Council still has access to it. Council has run at least two expression of interests processes to try and find someone to occupy the space, but has been unsuccessful.

- 3. Where are we at with the Memorial Garden at York Park?**

Sam Johnson OAM (Chief Executive Officer) advised that this question would be Taken on Notice and a response will be provided in the Council Agenda.

**14.2.3. Questions Without Notice by Councillors - Councillor T G Walker - Albert Hall Gangway and Airbnb Regulations - 13 November 2025**

- 1. Regarding the gangway that joins the front of Albert Hall to the back - I thought that it was originally proposed to be glass? What happened and when did that change occur?**
- 2. Are there any mechanisms, by-laws or fees that could be introduced to reduce or prevent Airbnbs being put into the Birchalls building. Can a more comprehensive response be provided about regulations surrounding Airbnbs in general?**

**The Acting Mayor, Councillor D H McKenzie advised that these questions would be Taken on Notice and a response will be provided in the Council Agenda.**

**15. WRITTEN NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 19*

**No Notices of Motions were identified as part of these Minutes.**

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**16. COMMITTEE REPORTS**

**16.1. Heritage Advisory Committee Meeting Report - 7 October 2025**

**FILE NO:** SF2965

**AUTHOR:** Jess Horton (Place and Heritage Officer)

**APPROVER:** Ali Kemp (Executive Leader Connections and Liveability)

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**DECISION STATEMENT:**

To receive a report from the Heritage Advisory Committee meeting held on 7 October 2025.

**RECOMMENDATION:**

That Council:

1. adopts the confirmed minutes from the Heritage Advisory Committee Meeting on 5 August 2025; and
  2. receives the report from the Heritage Advisory Committee meeting held on 7 October 2025.
- 

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor T G Walker, seconded Councillor A J Britton.**

**That Council:**

1. adopts the confirmed minutes from the Heritage Advisory Committee Meeting on 5 August 2025; and
2. receives the report from the Heritage Advisory Committee meeting held on 7 October 2025.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden  
**AGAINST VOTE:** Nil

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**16.2. Cultural Advisory Committee Report - 1 October 2025**

**FILE NO:** SF7357

**AUTHOR:** Hannah Koch (Arts and Culture Officer)

**APPROVER:** Ali Kemp (Executive Leader Connections and Liveability)

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**DECISION STATEMENT:**

To receive a report from the Cultural Advisory Committee Meeting held on 1 October 2025.

**RECOMMENDATION:**

That Council:

1. adopts the confirmed minutes from Cultural Advisory Committee Meeting on 6 August 2025; and
  2. receives the report from the Cultural Advisory Committee Meeting held on 1 October 2025; and
  3. receives the unconfirmed minutes from the Cultural Advisory Committee Meeting held on 1 October 2025.
- 

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor T G Walker, seconded Councillor A J Britton.**

**That Council:**

1. adopts the confirmed minutes from Cultural Advisory Committee Meeting on 6 August 2025; and
2. receives the report from the Cultural Advisory Committee Meeting held on 1 October 2025; and
3. receives the unconfirmed minutes from the Cultural Advisory Committee Meeting held on 1 October 2025.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden  
**AGAINST VOTE:** Nil

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**16.3. Homelessness Advisory Committee Report - 21 October 2025**

**FILE NO:** SF7447

**AUTHOR:** Billie Hapiak (Community Development Officer - Inclusion)

**APPROVER:** Ali Kemp (Executive Leader Connections and Liveability)

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**DECISION STATEMENT:**

To receive a report from the Homelessness Advisory Committee Meeting held on 21 October 2025 and adopt the minutes from the meetings held on 17 June and 19 August 2025.

**RECOMMENDATION:**

That Council:

1. adopts the confirmed minutes from the Homelessness Advisory Committee Meetings held on 17 June 2025 and 19 August 2025; and
  2. receives the unconfirmed minutes from the Homelessness Advisory Committee meeting held on 21 October 2025.
- 

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor T G Walker, seconded Councillor L M McMahon.**

**That Council:**

1. **adopts the confirmed minutes from the Homelessness Advisory Committee Meetings held on 17 June 2025 and 19 August 2025; and**
2. **receives the unconfirmed minutes from the Homelessness Advisory Committee meeting held on 21 October 2025.**

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

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**17. CONNECTIONS AND LIVEABILITY**

**17.1. Longford Academy Sponsorship 2025**

**FILE NO:** SF2965

**AUTHOR:** Jess Horton (Place and Heritage Officer)

**APPROVER:** Ali Kemp (Executive Leader Connections and Liveability)

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**DECISION STATEMENT:**

To note the testimonials provided by the Council sponsored participants in the Longford Skills Academy.

**RELEVANT LEGISLATION:**

N/A

**RECOMMENDATION:**

That Council:

1. notes the testimonials from Council sponsored participants in the Longford Skills Academy.
- 

Oscar O'Shea (Community Development Officer) was in attendance to answer questions in respect of this item.

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A G Harris, seconded Councillor T G Walker.**

**That Council:**

1. notes the testimonials from Council sponsored participants in the Longford Skills Academy.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

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**17.2. Partnership Agreement - Beacon Foundation**

**FILE NO:** SF0134

**AUTHOR:** Oscar O'Shea (Community Development Officer)

**APPROVER:** Ali Kemp (Executive Leader Connections and Liveability)

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**DECISION STATEMENT:**

To endorse the investment of \$10,000 (inc. GST) in the Beacon Foundation High Impact Program.

**RELEVANT LEGISLATION:**

N/A

**RECOMMENDATION:**

That Council:

1. approves the \$10,000 (inc. GST) investment in the Beacon Foundation's program for the 2025-2026 financial year.
- 

**Oscar O'Shea (Community Development Officer) was in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.**

**Councillor A J Britton withdrew from the Meeting at 11.49 am  
Councillor A J Britton re-attended the Meeting at 11.54 am**

**MOTION 1**

**Moved Councillor J J Pentridge, seconded Councillor T G Walker.**

**That Council:**

1. approves the \$10,000 (inc. GST) investment in the Beacon Foundation's program for the 2025-2026 financial year.

**NO VOTE WAS TAKEN AS AN AMENDMENT WAS PUT**

**DECISION: 13 November 2025**

**AMENDMENT**

**Moved Councillor T G Walker, seconded Councillor A G Harris.**

**That the Motion be amended as follows:**

**That Council:**

- 1. approves the \$10,000 (inc. GST) investment in the Beacon Foundation's program for the 2025-2026 financial year and,**
- 2. an update to be provided through the Quarterly Report by the Executive Leader Connections and Liveability.**

**CARRIED 10:0**

**FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden**

**AGAINST VOTE: Nil**

**THE MOTION AS AMENDED IS THE SUBSTANTIVE MOTION**

**DECISION:** 13 November 2025

**MOTION 1**

Moved Councillor J J Pentridge, seconded Councillor T G Walker.

**RECOMMENDATION:**

That Council:

1. approves the \$10,000 (inc. GST) investment in the Beacon Foundation's program for the 2025-2026 financial year and,
2. an update to be provided through the Quarterly Report by the Executive Leader Connections and Liveability.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor A G Harris	Why has this grant fallen outside the normal grant process?	<b>Executive Leader Connections and Liveability</b> <i>This is not a grant. It was put forward as a partnership agreement with the Beacon Foundation. They have reached out to Council to ask for support in delivering their program.</i>
	Is this a specific partnership with Kings Meadows High, or will it be \$10,000 per school?	<b>Community Development Officer</b> <i>This \$10,000 will assist in delivering the program municipality wide. It will include Kings Meadows but also further into the northern suburbs.</i>
Councillor T G Walker	Are we setting a precedent here? There are many organisations that are doing great things? Why this one?	<b>Executive Leader Connections and Liveability</b> <i>This one is different as it supports the foundational work of our Youth Team. The team is very small and there are a number of areas that Council work to support. The Beacon Foundation delivers on a number of activities that the Youth Team also deliver on. This partnership will maximise the capacity of the Youth Team to deliver on what has been agreed to as part of the community partnership approach.</i>
Councillor A G Harris	Has Council been supportive of the Beacon Program before and at what level?	<b>Community Development Officer</b> <i>Not in the 18 months I have been with Council.</i> <b>Acting Mayor</b> <i>Not that I am aware of.</i>

### 17.3. Community Grants Round 1 2025/2026

**FILE NO:** SF7670

**AUTHOR:** Roshani Hamal (Acting Grants and Sponsorship Officer)

**APPROVER:** Ali Kemp (Executive Leader Connections and Liveability)

#### **DECISION STATEMENT:**

To consider applications for Community Grants received in Round 1, 2025/2026

#### **RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

#### **RECOMMENDATION:**

That Council:

1. approves the following Community Grant program applications to receive the recommended grant amounts as printed below:

Organisation	Project/Activity	Score	\$Request	\$Recom
Rosie's Reading	Dolly Parton's Imagination Library for Waverley Families*	88.50%	\$5,000	\$5,000
All Stitched Up (ASU)	Santa Sacks - ASU	82.25%	\$5,000	\$5,000
Just Cats Inc.	Last Litters Program	85.25%	\$5,000	\$5,000
Launceston Community FM Group Inc operating as City Park Radio	40 Voices	79.75%	\$5,000	\$3,750
ParaQuad Association of Tasmania Inc	River Rollers - Monthly Social Club	76.00%	\$2,450	\$1,838
Launceston Women in Business	Hot Desk Summer: Women Working Together	75.25%	\$5,000	\$3,750
Makers at the Courthouse / Upper Piper Arts and Crafts	Threads of Connection - strengthening Launceston city to Lilydale township through art, connection and workshop.	72.50%	\$3,000	\$2,250
Launceston Hazara Community	Launceston Hazara Unity Cup	69.50%	\$5,000	\$3,750
Wildlife Network Tasmania	Building Wildlife Volunteer Skills – Launceston Training Series	66.25%	\$5,000	\$3,750
<b>Total</b>			<b>\$40,450</b>	<b>\$34,088</b>
<b>2025-2026 Community Grant (Organisations) Budget - Round 1</b>				<b>\$35,000</b>
<b>Balance</b>				<b>\$ 912</b>

*\* Councillor Palmer and Councillor Harris abstained from assessing Rosie's Reading - Dolly Parton's Imagination Library for Waverley Families.*

2. determines the following Community Grant program applications will not be funded by Council as the applications received were deemed ineligible by the assessment panel.

Organisation	Project/Activity	\$Request	\$Recom
Tasmanian Art Teachers Association (TATA)	Faces From Our Town-celebrating difference through portraits and stories	\$5,000	\$0
Gateway Baptist Church Launceston Inc	Repairs to 140-year-old Church Steeple Clock	\$5,000	\$0
Cancer Patients Foundation	Look Good Feel Better	\$5,000	\$0
Baby Walk Org Ltd	Baby Walk Launceston	\$5,000	\$0
Cancer Council Tasmania	Cancer support and prevention- awareness and education	\$5,000	\$0
Stompin	Laps Around the Sun	\$5,000	\$0
Mental Health Families and Friends Tasmania	Mental Health First Aid for families and friends in Launceston	\$5,000	\$0
Able Australia	Launceston Community Connections: Health, Movement & Inclusion for People with Complex Disabilities	<b>\$5,000</b>	<b>\$0</b>
<b>Total</b>		<b>\$40,000</b>	<b>\$0</b>

**Due to a declaration of interest in Agenda Item 17.3 Community Grants Round 1 2025/2026 - Rosie's Reading, Councillor A G Harris withdrew from the Meeting at 12:11 pm.**

**Due to a declaration of interest in Agenda Item 17.3 Community Grants Round 1 2025/2026 - Rosie's Reading and Stompin', Councillor A J Palmer withdrew from the Meeting at 12:11 pm.**

**Angie Hart (Team Leader Visitation and Sponsorship) was in attendance to answer questions in respect of this item.**

**DECISION:** 13 November 2025

**MOTION**

Moved Councillor L M McMahon, seconded Councillor T G Walker.

That Council:

1. approves the following Community Grant program applications to receive the recommended grant amounts as printed below:

Organisation	Project/Activity	Score	\$Request	\$Recom
Rosie's Reading	Dolly Parton's Imagination Library for Waverley Families*	88.50%	\$5,000	\$5,000

*\* Councillor Palmer and Councillor Harris abstained from assessing Rosie's Reading - Dolly Parton's Imagination Library for Waverley Families.*

**CARRIED 8:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor T G Walker, Councillor J J Pentridge, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

**ABSENT DUE TO A DECLARATION OF INTEREST:** Councillor A G Harris and Councillor A J Palmer

Councillor A G Harris re-attended the Meeting at 12:13 pm

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**DECISION:** 13 November 2025

**MOTION**

Moved Councillor L M McMahon, seconded Councillor A J Britton.

That Council:

1. determines the following Community Grant program applications will not be funded by Council as the applications received were deemed ineligible by the assessment panel.

Organisation	Project/Activity	\$Request	\$Recom
Stompin	Laps Around the Sun	\$5,000	\$0

**CARRIED 9:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

**ABSENT DUE TO A DECLARATION OF INTEREST:** Councillor A J Palmer

Councillor A J Palmer re-attended the Meeting at 12:13 pm

**DECISION:** 13 November 2025

**MOTION**

Moved Councillor L M McMahon, seconded Councillor A J Palmer.

That Council:

1. approves the following Community Grant program applications to receive the recommended grant amounts as printed below:

Organisation	Project/Activity	Score	\$Request	\$Recom
All Stitched Up (ASU)	Santa Sacks - ASU	82.25%	\$5,000	\$5,000
Just Cats Inc.	Last Litters Program	85.25%	\$5,000	\$5,000
Launceston Community FM Group Inc operating as City Park Radio	40 Voices	79.75%	\$5,000	\$3,750
ParaQuad Association of Tasmania Inc	River Rollers - Monthly Social Club	76.00%	\$2,450	\$1,838
Launceston Women in Business	Hot Desk Summer: Women Working Together	75.25%	\$5,000	\$3,750
Makers at the Courthouse / Upper Piper Arts and Crafts	Threads of Connection - strengthening Launceston city to Lilydale township through art, connection and workshop.	72.50%	\$3,000	\$2,250
Launceston Hazara Community	Launceston Hazara Unity Cup	69.50%	\$5,000	\$3,750
Wildlife Network Tasmania	Building Wildlife Volunteer Skills – Launceston Training Series	66.25%	\$5,000	\$3,750
<b>Total</b>			<b>\$35,450</b>	<b>\$29,088</b>
<b>Balance</b>				<b>\$ 912</b>

*\* Councillor Palmer and Councillor Harris abstained from assessing Rosie's Reading - Dolly Parton's Imagination Library for Waverley Families.*

2. determines the following Community Grant program applications will not be funded by Council as the applications received were deemed ineligible by the assessment panel.

Organisation	Project/Activity	\$Request	\$Recom
Tasmanian Art Teachers Association (TATA)	Faces From Our Town-celebrating difference through portraits and stories	\$5,000	\$0
Gateway Baptist Church Launceston Inc	Repairs to 140-year-old Church Steeple Clock	\$5,000	\$0
Cancer Patients Foundation	Look Good Feel Better	\$5,000	\$0
Baby Walk Org Ltd	Baby Walk Launceston	\$5,000	\$0
Cancer Council Tasmania	Cancer support and prevention-awareness and education	\$5,000	\$0
Mental Health Families and Friends Tasmania	Mental Health First Aid for families and friends in Launceston	\$5,000	\$0
Able Australia	Launceston Community Connections: Health, Movement & Inclusion for People with Complex Disabilities	\$5,000	\$0
Total		\$35,000	\$0

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden  
**AGAINST VOTE:** Nil

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**18. QUEEN VICTORIA MUSEUM AND ART GALLERY (QVMAG)**

**18.1. QVMAG Museum Governance Advisory Board Meeting - 15 October 2025**

**FILE NO:** SF2244

**AUTHOR:** Janelle Middleton (Acting Director QVMAG)

**APPROVER:** Ali Kemp (Executive Leader Connections and Liveability)

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**DECISION STATEMENT:**

To adopt the minutes from the Museum Governance Advisory Board (MGAB) held on 15 October 2025.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. adopts the confirmed minutes from the Museum Governance Advisory Board (MGAB) meeting on 15 October 2025.
- 

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Britton, seconded Councillor A J Palmer.**

**That Council:**

1. adopts the confirmed minutes from the Museum Governance Advisory Board (MGAB) meeting on 15 October 2025.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

**18.2. QVMAG Annual Report 2024-2025**

**FILE NO:** SF0958

**AUTHOR:** Janelle Middleton (Acting Director QVMAG)

**APPROVER:** Ali Kemp (Executive Leader Connections and Livability)

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**DECISION STATEMENT:**

To receive and consider adoption of the 2024/2025 Queen Victoria Museum and Art Gallery Annual Report.

**RELEVANT LEGISLATION:**

*Local Government Act 1993* (Tas)

**RECOMMENDATION:**

That Council:

1. receives and adopts the Queen Victoria Museum and Art Gallery Annual Report 2024/2025 (ECM Doc Set ID 5297639); and
  2. pursuant to section 333 of the *Local Government Act 1993* (Tas), submits the Queen Victoria Museum and Art Gallery Annual Report 2024/2025 to the Minister for the Arts, Tasmanian State Government, to be laid before Parliament.
-

**DECISION:** 13 November 2025

**MOTION**

Moved Councillor A J Britton, seconded Councillor A G Harris.

That Council:

1. receives and adopts the Queen Victoria Museum and Art Gallery Annual Report 2024/2025 (ECM Doc Set ID 5297639); and
2. pursuant to section 333 of the *Local Government Act 1993* (Tas), submits the Queen Victoria Museum and Art Gallery Annual Report 2024/2025 to the Minister for the Arts, Tasmanian State Government, to be laid before Parliament.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

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**19. COMMUNITY ASSETS AND DESIGN**

**19.1. Response to Notice of Motion - Councillor D C Gibson - Windermere/Swan Bay Roads**

**FILE NO:** SF5547

**AUTHOR:** Lachlan Peterson (Traffic Engineer)

**APPROVER:** Chelsea van Riet (Executive Leader Community Assets and Design)

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**DECISION STATEMENT:**

To consider the Notice of Motion – Windermere/Swan Bay actions.

**RELEVANT LEGISLATION:**

*Road Rules Act 2019 (Tas)*

*Traffic Act 1925 (Tas)*

*Vehicle & Traffic Act 1999 (Tas)*

*Local Government Highways Act 1982 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Council – 10 March 2022 - 15.1 - Windermere/Swan Bay Roads

Workshop – 14 April 2022 and 5 May 2022

**RECOMMENDATION:**

That Council endorses:

1. installation of a welcome sign on the Swan Bay side of Windermere
2. installation of a 'next 4km' (or similar) supplementary boards on pedestrian warning signs; and
3. no further actions to be undertaken in response to this Notice of Motion and that it is considered completed.

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**Lynda Robins (Senior Leader Infrastructure and Engineering), Steve Tanchik (Team Leader Transport) and Lachlan Peterson (Traffic Engineer) were in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.**

**Councillor L M McMahon withdrew from the Meeting at 12:26 pm**

**Councillor R A I Marsden withdrew from the Meeting at 12:26 pm**

**Councillor R A I Marsden re-attended the Meeting at 12:27 pm**

**Councillor L M McMahon re-attended the Meeting at 12:28 pm**

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor D C Gibson, seconded Councillor A G Harris.**

**That Council endorses:**

- 1. installation of a welcome sign on the Swan Bay side of Windermere**
- 2. installation of a 'next 4km' (or similar) supplementary boards on pedestrian warning signs; and**
- 3. no further actions to be undertaken in response to this Notice of Motion and that it is considered completed.**

**CARRIED 10:0**

**FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden**

**AGAINST VOTE: Nil**

COUNCILLOR	QUESTION	RESPONSE
Councillor A G Harris	What other options were investigated?	<b>Traffic Engineer</b> <i>The options within the original notice of motion were investigated which included targeted geometric improvements and some broader pieces around the future of developments in rural areas. Officers are currently reviewing the 50km speed limit in a report that is to come to Council soon.</i>
	Did you consider the installation of an edge lane road with a 30km zone for trial in this area?	<b>Traffic Engineer</b> advised that the question would be Taken on Notice and response will be provided in the Council Agenda of 11 December 2025.
Councillor T G Walker	In the years since this motion, have we had meetings in Windermere, community consultations, letters dropped out to residents? Or have we just done a desktop review of the road and done our assessments on that level?	<b>Team Leader Transport</b> <i>Officers are conscious of the bigger picture and how it aligns directly with Council's Transport Strategy. Drilling down to such finite treatments in these rural regions, Council needs to be cautious about setting a precedent. If Council sets the precedent here, we need to ensure that it is strategically aligned across the whole organisation because we are looking at many millions of dollars to implement this everywhere.</i>

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**19.2. Launceston Flood Authority Quarterly Report - July to September 2025**

**FILE NO:** SF4493

**AUTHOR:** Alison Flood (Executive Assistant - Community Assets and Design)

**APPROVER:** Chelsea van Riet (Executive Leader Community Assets and Design)

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**DECISION STATEMENT:**

To receive the Launceston Flood Authority Quarterly Report - July to September 2025.

**RELEVANT LEGISLATION:**

*Launceston Flood Authority Rules, April 2020*

**RECOMMENDATION:**

That Council:

1. in accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, July to September 2025 (ECM Document Set ID 5298741).
- 

**Lynda Robins (Senior Leader Infrastructure and Engineering) was in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.**

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Britton, seconded Councillor T G Walker.**

**That Council:**

1. In accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, July to September 2025 (ECM Document Set ID 5298741).

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

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COUNCILLOR	QUESTION	RESPONSE
Councillor A J Britton	The completion of the 5 year comprehensive reporting - what is that?	<b>Senior Leader Infrastructure and Engineering</b> <i>Launceston's levees are classed as dams, and as part of the state's legislative requirements, we are required to do a comprehensive inspection of our dams. This requires a consultant, with relevant qualifications, to come and undertake the inspections and provide a report to the Launceston Flood Authority.</i>

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**20. DELIVERY AND PERFORMANCE**

**20.1. Audit Panel Report 2025**

**FILE NO:** SF3611

**AUTHOR:** Emily Causley (Executive Assistant - Delivery and Performance)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

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**DECISION STATEMENT:**

To consider the 2025 Audit Panel Annual Report.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. receives the 2025 Audit Panel Annual Report (Doc Set ID No. 5299669).
- 

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor T G Walker, seconded Councillor A G Harris.**

**That Council:**

1. receives the 2025 Audit Panel Annual Report (Doc Set ID No. 5299669).

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden  
**AGAINST VOTE:** Nil

## 20.2. Child and Youth Safety Policy

**FILE NO:** SF7601

**AUTHOR:** Leanne Purchase (Senior Leader Governance)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

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### **DECISION STATEMENT:**

To consider the adoption of a Child and Youth Safety Policy.

### **RELEVANT LEGISLATION:**

*Child and Youth Safe Organisations Act 2023 (Tas)*

### **PREVIOUS COUNCIL CONSIDERATION:**

Council – 21 September 2023 - Item 14.2 - Notice of Motion - Councillor A E Dawkins - Establishing a Leadership Role for City of Launceston in the Prevention of Child Sexual Abuse

Workshop - 4 July 2024 - An update on the City of Launceston's approach to becoming a child and youth safe organisation

Council – 5 September 2024 – Item 17.1 - To Consider the Adoption of a Statement of Commitment to Becoming a Child Safe Organisation

Workshop – 10 April 2025 – Child and Youth Safe Organisations Framework progress update and outline of consultation process for discussion

### **RECOMMENDATION:**

That Council:

1. adopts the Child and Youth Safety Policy as it appears in attachment 1 to this report (ECM Doc Set ID 5300524).

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**Leanne Purchase (Senior Leader Governance) and Colin James (Community Development Officer) in attendance to answer questions in respect of this item.**

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A G Harris, seconded Councillor J J Pentridge.**

**That Council:**

- 1. adopts the Child and Youth Safety Policy as it appears in attachment 1 to this report (ECM Doc Set ID 5300524).**

**CARRIED 10:0**

**FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden**

**AGAINST VOTE: Nil**

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**20.3. Tender - Insurance Brokerage Services CD063/2025**

**FILE NO:** CD063/2025

**AUTHOR:** Kelsey Hartland (Team Leader Governance)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

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**DECISION STATEMENT:**

To consider the recommendation to award a tender in respect of the Contract No. CD063/2025 Insurance Brokerage Services.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. accepts the tender submitted by JLT Risk Solutions Pty Ltd (Trading as JLT Public Sector) for Insurance Brokerage Services, Contract No CD063/2025 for \$78,515.50 over three years as shown below:

YEAR	ANNUAL BROKERAGE FEE (Ex GST)
1	\$25,000.00
2	\$26,250.00
3	\$27,562.50

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**A table of questions asked by Councillors during debate is provided after the decision.**

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**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Britton, seconded Councillor A G Harris.**

**That Council:**

- 1. accepts the tender submitted by JLT Risk Solutions Pty Ltd (Trading as JLT Public Sector) for Insurance Brokerage Services, Contract No CD063/2025 for \$78,515.50 over three years as shown below:**

<b>YEAR</b>	<b>ANNUAL BROKERAGE FEE (Ex GST)</b>
<b>1</b>	<b>\$25,000.00</b>
<b>2</b>	<b>\$26,250.00</b>
<b>3</b>	<b>\$27,562.50</b>

**CARRIED 10:0**

**FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden**

**AGAINST VOTE: Nil**

COUNCILLOR	QUESTION	RESPONSE
Councillor A J Britton	Is JLT a local Company?	<b>Executive Leader Delivery and Performance</b> <i>No, it is a mainland company, with local support.</i>
	Is there any reason why we are not using a Tasmanian Company?	<b>Executive Leader Delivery and Performance</b> <i>There is no one of that scale in Tasmania.</i>
	There was a tender process though?	<b>Executive Leader Delivery and Performance</b> <i>Yes, however JLT were the only applicant.</i>
Councillor A G Harris	Why is this tender in open session?	<b>Executive Leader Delivery and Performance</b> <i>There was only one tender.</i>
Councillor J J Pentridge	Why was there only one tenderer? Why didn't we put in more effort into finding the best deal? We could have asked them to look at our excesses and negotiate a better deal?	<b>Executive Leader Delivery and Performance</b> <i>We do not negotiate during the tender process but we do value manage all of our contracts. If we are not getting the level of service that we want, we will put the pressure back onto the provider.</i>
Councillor T G Walker	Do we have a process through the audit panel where we can assess the performance of our insurance model? Or are we completely reliant on the broker?	<b>Executive Leader Delivery and Performance</b> <i>Council does have a full-time insurance officer who is part of the Governance Team. They manage the day-to-day and have their eye firmly across any excesses that Council are paying and all the claims which are going on.</i>  <i>A recent example of when Council saw significant benefit from this role is after the transfer of UTAS Stadium to the state government. We were successful in receiving over \$100,000 back from what we had paid in insurances.</i>

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**20.4. Response to Notice of Motion - Councillor A J Palmer - Family Violence**

**FILE NO:** SF5547

**AUTHOR:** Roxanne Chugg (Senior Leader People and Culture)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

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**DECISION STATEMENT:**

That Council notes action taken in respect of Councillor Palmer's Notice of Motion about Family Violence.

**RELEVANT LEGISLATION:**

*Work Health and Safety Act 2012 (Tas)*

*Anti-Discrimination Act 1998 (Tas)*

*Fair Work Act 2009 (Cth)*

*Family Violence Act 2004 (Tas)*

**PREVIOUS COUNCIL CONSIDERATION:**

Council – 16 May 2024 – 13.1 - Notice of Motion – Family Violence – Councillor A J Palmer

**RECOMMENDATION:**

That Council:

1. notes the completion of the program development phase of the training program as moved in the Notice of Motion; and
  2. endorses the outlined respectful relationships training approach, acknowledging its alignment with the Notice of Motion and commitment to employee wellbeing and safety.
-

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Palmer, seconded Councillor A G Harris.**

**That Council:**

- 1. notes the completion of the program development phase of the training program as moved in the Notice of Motion; and**
- 2. endorses the outlined respectful relationships training approach, acknowledging its alignment with the Notice of Motion and commitment to employee wellbeing and safety**

**CARRIED 10:0**

**FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden**

**AGAINST VOTE: Nil**

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**20.5. Local Government Amendment (Targeted Reform) Bill 2025 - City of Launceston Submission**

**FILE NO:** SF0081

**AUTHOR:** Leanne Purchase (Senior Leader Governance)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

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**DECISION STATEMENT:**

To consider making a City of Launceston submission in respect of the *Local Government Amendment (Targeted Reform) Bill 2025*.

**RELEVANT LEGISLATION:**

*Local Government Act 1993* (Tas)

*Local Government Amendment (Targeted Reform) Bill 2025 – Consultation Draft*

**PREVIOUS COUNCIL CONSIDERATION:**

Workshop – 6 November 2025 – Targeted Review of the *Local Government Act 1993* (Tas)

**RECOMMENDATION:**

That Council:

1. indicates its support for the *Local Government (Targeted Reform) Amendment Bill 2025 – Consultation Draft* by requesting the Chief Executive Officer to submit the following comments to the Office of Local Government before 5pm 17 November 2025:

**i. Introducing serious Councillor misconduct provisions**

Supported, noting that costs have the potential to be significant as a party may be represented by an Australian legal practitioner. Would the Director of Local Government seek to recover costs from the relevant Council in any matter for which the Director is the applicant?

**ii. Broadening performance improvement direction provisions**

Supported.

**iii. Introducing temporary advisors for Councils**

Supported. We note that the detail of this reform provides clarity around the respective roles of the Minister for Local Government and the Director of Local Government and are keen to see this delineation extended to other roles, responsibilities and appointment triggers.

**iv. Mandating Council learning and development obligations**

Supported. The manner in which mandated learning and development is implemented is as important as the content. We ask that consideration be given to ensuring that implementation is congenial and considers the range of professional development needs within the Councillor cohort.

**v. Introducing a contemporary role statement and a charter for local government**

Supported.

**vi. Improving the strategic planning and reporting frameworks**

Supported.

**vii. Improving consistency in data collection and reporting methodologies**

Supported.

**viii. Enhanced transparency of information in Council rates notices**

Supported.

**ix. Mandating internal audit for Councils**

Supported.

**x. Miscellaneous amendments**

Supported, however, face-to-face attendance should be encouraged, perhaps through conditions on remote attendance, to enhance communication and strong team bonds.

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**Leanne Purchase (Senior Leader Governance) was in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.**

**Councillor A J Palmer withdrew from the Meeting at 1:00 pm**

**Councillor A J Palmer re-attended the Meeting at 1:03 pm**

**Councillor R A I Marsden withdrew from the Meeting at 1:03 pm**

**Councillor R A I Marsden re-attended the Meeting at 1:04 pm**

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor T G Walker, seconded Councillor A G Harris.**

**That Council:**

- 1. indicates its support for the *Local Government (Targeted Reform) Amendment Bill 2025 – Consultation Draft* by requesting the Chief Executive Officer to submit the following comments to the Office of Local Government before 5pm 17 November 2025:**
  - i. Introducing serious councillor misconduct provisions**  
Supported, noting that costs have the potential to be significant as a party may be represented by an Australian legal practitioner. Would the Director of Local Government seek to recover costs from the relevant Council in any matter for which the Director is the applicant?
  - ii. Broadening performance improvement direction provisions**  
Supported.
  - iii. Introducing temporary advisors for Councils**  
Supported. We note that the detail of this reform provides clarity around the respective roles of the Minister for Local Government and the Director of Local Government and are keen to see this delineation extended to other roles, responsibilities and appointment triggers.
  - iv. Mandating Council learning and development obligations**  
Supported. The manner in which mandated learning and development is implemented is as important as the content. We ask that consideration be given to ensuring that implementation is congenial and considers the range of professional development needs within the Councillor cohort.
  - v. Introducing a contemporary role statement and a charter for local government**  
Supported.
  - vi. Improving the strategic planning and reporting frameworks**  
Supported.
  - vii. Improving consistency in data collection and reporting methodologies**  
Supported.
  - viii. Enhanced transparency of information in Council rates notices**  
Supported.
  - ix. Mandating internal audit for Councils**  
Supported.

**x. Miscellaneous amendments**

**Supported, however, face-to-face attendance should be encouraged, perhaps through conditions on remote attendance, to enhance communication and strong team bonds.**

**CARRIED 9:1**

**FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden**

**AGAINST VOTE: Councillor J J Pentridge**

COUNCILLOR	QUESTION	RESPONSE
Councillor A G Harris	With the two reforms put to Council recently - has the consultation on the reduction of Councillor numbers been finalised?	<b>Senior Leader Governance</b> <i>Consultation around the reduction of Councillor numbers concluded on 7 November 2025 and an update is yet to be provided. As soon as that information is available, Councillors will be informed.</i>
	So, this is not about the reduction in numbers?	<b>Senior Leader Governance</b> <i>No.</i>

**21. STRATEGY AND INNOVATION**

**21.1. Northern Tasmania Development Corporation Ltd. (NTDC) Quarterly Report - July-September 2025**

**FILE NO:** SF0793

**AUTHOR:** Sarah McRobbie (Senior Leader Innovation and Performance)

**APPROVER:** Jane Lewis (Executive Leader Strategy and Innovation)

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**DECISION STATEMENT:**

To receive Northern Tasmania Development Corporation Ltd. (NTDC) Quarter 1 progress report for the financial year 2025/2026.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. receives the Northern Tasmania Development Corporation LTD Report (NTDC) for Quarter 1, July - September 2025.
- 

**Sarah McRobbie (Senior Leader Innovation and Performance) was in attendance to answer questions in respect of this item.**

**Councillor T G Walker withdrew from the Meeting at 1:11 pm**  
**Councillor T G Walker re-attended the Meeting at 1:13 pm**

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Britton, seconded Councillor A G Harris.**

**That Council:**

- 1. receives the Northern Tasmania Development Corporation LTD Report (NTDC) for Quarter 1, July - September 2025.**

**CARRIED 9:1**

**FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden**

**AGAINST VOTE: Councillor J J Pentridge**

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**22. CHIEF EXECUTIVE OFFICER NETWORK**

**22.1. Status Report on Council Decisions as at 6 November 2025**

**FILE NO:** SF2346

**AUTHOR:** Taylor Murphy (Administration Officer - Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**DECISION STATEMENT:**

To receive the Status Report on Council Decisions made up to, and as at, 6 November 2025.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

*Local Government (Meeting Procedures) Regulations 2025*

**RECOMMENDATION:**

That Council:

1. receives the Status Report on Council Decisions as at 6 November 2025 (Attachment 1).
- 

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Palmer, seconded Councillor A J Britton.**

**That Council:**

1. receives the Status Report on Council Decisions as at 6 November 2025 (Attachment 1).

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

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**22.2. Status Report on Notices of Motion as at 6 November 2025**

**FILE NO:** SF5547

**AUTHOR:** Lorraine Wyatt (Team Leader Executive Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**DECISION STATEMENT:**

To receive the updated Status Report on Notices of Motion.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

*Local Government (Meeting Procedures) Regulations 2025*

**RECOMMENDATION:**

That Council:

1. receives the Status Report on Notices of Motion as at 6 November 2025 (Attachment 1).
- 

**A table of questions asked by Councillors during debate is provided after the decision.**

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Britton, seconded Councillor A G Harris.**

**That Council:**

1. receives the Status Report on Notices of Motion as at 6 November 2025 (Attachment 1).

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor L M McMahon	Regarding the Street Art Festival and the Street Art Laneways project, were any young people invited to be part of the selection process?	<b>Executive Leader Connections and Liveability</b> advised that the question would be Taken on Notice and a response will be provided in the Council Agenda of 11 December 2025.
	If they were not involved in the initial process, can I ask that they be given the opportunity to sit in on the final selection panel and perhaps we could ask somebody from the Youth Advisory Group?	<b>Executive Leader Connections and Liveability</b> Yes, great idea.
Councillor D C Gibson	The response regarding the bicycle donation to Tas Police says that it is not a priority for Tas Police at the moment - is that the end of the Notice of Motion?	<b>Chief Executive Officer</b> Until we get formal closure or response from Tas Police, I am not comfortable to close it out at the point in time. Council has made a couple of attempts to follow up over a period of probably 6 months now and will endeavour to do so for a period of time.
Councillor J J Pentridge	Are you saying that police wanted this motion put forward, to which we agreed for the benefit of the community, and the police are no longer interested?	<b>Acting Mayor</b> advised that the question would be Taken on Notice and response will be provided in the Council Agenda of 11 December 2025.

### **22.3. LGAT Annual Conference 2025**

**FILE NO:** SF2218 / SF0121

**AUTHOR:** Liz Lynch (Executive Assistant - Councillor Rooms)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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#### **DECISION STATEMENT:**

To consider the attendance of Mayor Matthew Garwood and Councillor Ross Marsden at the Local Government Association of Tasmania (LGAT) Annual Conference in Hobart 20-21 November 2025.

#### **RECOMMENDATION:**

That Council:

1. approves the attendance of Mayor Matthew Garwood and Councillor Ross Marsden at the Local Government Association of Tasmania (LGAT) Annual Conference in Hobart 20-21 November 2025.

---

#### **DECISION: 13 November 2025**

#### **MOTION**

**Moved Councillor T G Walker, seconded Councillor D C Gibson.**

**That Council:**

1. **approves the attendance of Mayor Matthew Garwood and Councillor Ross Marsden at the Local Government Association of Tasmania (LGAT) Annual Conference in Hobart 20-21 November 2025.**

**CARRIED 9:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton and Councillor K M Preece

**AGAINST VOTE:** Nil

**ABSTAINED:** Councillor R A I Marsden

**22.4. Mayor's Attendance at the Australian Local Government Association Local Government Housing Forum 27 November 2025**

**FILE NO:** SF0121

**AUTHOR:** Leanne Purchase (Senior Leader Governance)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

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**DECISION STATEMENT:**

To consider the attendance of Mayor Matthew Garwood at the Australian Local Government Association's Local Government Housing Forum.

**RECOMMENDATION:**

That Council:

1. approves the attendance of Mayor Matthew Garwood at the Australian Local Government Association's Local Government Housing Forum on Thursday 27 November 2025 at the Australian Parliament House Theatre, Canberra.

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A table of questions asked by Councillors during debate is provided after the decision.

**DECISION: 13 November 2025**

**MOTION**

Moved Councillor A J Britton, seconded Councillor R A I Marsden.

That Council:

1. approves the attendance of Mayor Matthew Garwood at the Australian Local Government Association's Local Government Housing Forum on Thursday 27 November 2025 at the Australian Parliament House Theatre, Canberra.

**CARRIED 8:2**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden  
**AGAINST VOTE:** Councillor D C Gibson and Councillor J J Pentridge

COUNCILLOR	QUESTION	RESPONSE
Councillor A J Britton	If the forum only goes for three hours, it is quite an expensive trip. Are we planning on doing anything else up there?	<b>Chief Executive Officer</b> <i>I can confirm we are working with Jess Teesdale's office on the 27th to meet with ministers and advisors. That was always the intention before the forum was even proposed. If we do not get a good contingent for the day, I will not travel to Canberra for the reasons that you just outlined.</i>
Councillor A G Harris	So if you do not get the meetings, you will not attend, but will the Mayor still attend?	<b>Chief Executive Officer</b> <i>This decision will enable him to travel regardless of the meetings. If it is the will of the Council that it be otherwise, I would encourage that it is expressed now.</i>
	Is the conference about homelessness or about housing in general and what we need to build for the future?	<b>Acting Mayor</b> <i>It is understood that it will cover housing more broadly.</i>

**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A J Palmer, seconded Councillor T G Walker.**

**That Council:**

1. adjourns the meeting for a comfort break.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

**Council adjourned for a comfort break at 1.27pm.**

**Council resumed following the comfort break at 1.46pm.**

**23. LATE ITEMS**

*Local Government (Meeting Procedures) Regulations 2025* – regulation 10(7)

**No Late Items were identified as part of these Minutes.**

**24. CLOSED COUNCIL**

*Local Government (Meeting Procedures) Regulations 2025* – regulation 17(1)

**RECOMMENDATION:**

That Council moves into Closed Session to consider the following matters:

**24.1. Confirmation of the Minutes**

**REASON FOR CLOSED COUNCIL:**

Regulation 40(6) of the *Local Government (Meeting Procedures) Regulations 2025* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

**24.2. Princess Theatre Redevelopment Project - Main Works Proposal update**

**REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

**24.3. Application for Leave by a Councillor - Councillor D C Gibson**

**REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with section 17(2)(i) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

(i) requests by councillors for leave of absence.

**24.4. Application for Leave by a Councillor - Councillor L M McMahon**

**REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with section 17(2)(i) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

(i) requests by councillors for leave of absence.

**24.5. Chief Executive Officer's Contract and Performance Review Committee Report - 23 October 2025**

**REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(a) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

(a) personnel matters, including complaints against an employee of the council.

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**DECISION: 13 November 2025**

**MOTION**

**Moved Councillor A G Harris, seconded Councillor L M McMahon.**

**That Council moves into Closed Session.**

**CARRIED BY ABSOLUTE MAJORITY 9:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

**ABSENT AT TIME OF VOTE:** Councillor A J Palmer

**Council moved into Closed Session at 1.46 pm.**

**Council returned to Open Session at 4.22 pm.**

**24.6. End of Closed Session**

**DECISION:** 13 November 2025

**MOTION**

Moved Councillor J J Pentridge, seconded Councillor A J Britton.

That Council:

1. pursuant to regulation 40(1)(b) of the *Local Government (Meeting Procedures) Regulations 2025*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Minutes Item	Matter	Brief Description
24.1	<i>Closed Council Minutes - 23 October 2025</i>	<i>Confirmation of the Minutes of the Closed Meeting of the City of Launceston Council held on 23 October 2025.</i>
24.2	<i>Princess Theatre Redevelopment Project - Main Works Proposal update</i>	<i>Councillors considered the Princess Theatre Redevelopment Project - Main Works Proposal.</i>
24.3	<i>Application for Leave by a Councillor - Councillor D C Gibson</i>	<i>Councillors considered an Application of Leave by a Councillor.</i>
24.4	<i>Application for Leave by a Councillor - Councillor L M McMahon</i>	<i>Councillors considered an Application of Leave by a Councillor.</i>
24.5	<i>Chief Executive Officer's Contract and Performance Review Committee Report - 23 October 2025</i>	<i>Councillors received a report and considered recommendations from the Chief Executive Officer's Contract and Performance Review Committee.</i>

2. moves out of Closed Session.

**CARRIED 10:0**

**FOR VOTE:** Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

**AGAINST VOTE:** Nil

**25. NEXT COUNCIL MEETING DATE**

The next Ordinary Meeting of Council will be held at 10.30am on 11 December 2025 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.

**26. MEETING CLOSURE**

The Acting Mayor, Councillor D H McKenzie, closed the Meeting at 4.22pm.