



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 19 JUNE 2025
10:30AM**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 19 June 2025

Time: 10:30 am

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Sam Johnson OAM
Chief Executive Officer

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The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

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<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

The following information was provided to members of the public in respect of attendance at the Council Meeting.

PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

Present:

Mayor Councillor M K Garwood
Deputy Mayor Councillor D H McKenzie
Councillor D C Gibson
Councillor A E Dawkins
Councillor A G Harris
Councillor Prof G Razay
Councillor J J Pentridge (retired at 4:50pm)
Councillor A J Palmer
Councillor S Cai (retired at 4:49pm)

In Attendance:

Sam Johnson OAM (Chief Executive Officer)
Chelsea van Riet (Executive Leader Community Assets and Design)
Ali Kemp (Executive Leader Connections and Liveability)
Nathan Williams (Executive Leader Delivery and Performance)
Jane Lewis (Executive Leader Strategy and Innovation)
Zara Dawtrey (Senior Communications Officer)
Leanne Purchase (Senior Leader Governance)
Kelsey Hartland (Team Leader Governance)
Taylor Murphy (Administration Officer - Governance Support)
Phillipa Glover (Team Leader Planning Assessments) (Agenda Item 11.1, 11.2 and 11.3)
Iain More (Senior Town Planner Policy and Projects) (Agenda Item 11.1, 11.2 and 11.3)
Hannah Koch (Arts and Culture Officer) (Agenda Item 17.1)
Michael Attard (Team Leader Sustainability) (Agenda Item 17.2)
Justin Dale (Senior Leader Community Connections) (Agenda Item 17.3)
Eve Gibbons (Business Leader Carr Villa) (Agenda Item 17.3)
Laura Keith (Acting Grants and Sponsorship Officer) (Agenda Item 17.4)
Angie Hart (Team Leader Visitation and Sponsorship) (Agenda Item 17.4)
Michael Newby (Senior Leader Infrastructure Planning) (Agenda Item 19.1)
Claire Fawdry (Principal Town Planner) (Agenda Item 19.2)
Sarah McRobbie (Senior Leader Innovation and Performance) (Agenda Item 21.1, 21.3 and 21.4)
Erica Deegan (Senior Leader Asset Management Project) (19.3 and 19.4)
Ryan Carroll (Road Permits and Investigations Officer) (Agenda Item 19.4)
Samuel Kelty (Senior Leader Finance) (Agenda Item 20.1, 20.2, 20.3, 20.4, 20.5 and 20.6)
Michelle Grey (Properties and Legal Officer) (Agenda Item 20.8)
Karishma Kodavali (Economic Development Officer) (Agenda Item 21.1)
Anna Feldman (Project Manager) (Agenda Item 21.2 and 21.4)

Apologies:

Councillor T G Walker

Councillor L M McMahon

Leave of Absence:

Councillor A J Britton

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1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor M K Garwood, opened the Meeting at 10.30am and noted apologies from Councillor T G Walker, Councillor L M McMahon and Councillor A J Britton.

2. MAYORAL ACKNOWLEDGEMENTS

The Mayor, Councillor M K Garwood, acknowledged the state and national recognition of the Council's sustainability initiatives and thanked the teams at Council for their future-focused innovation.

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

Councillor Deputy Mayor D H McKenzie declared an interest in Agenda Item:

- **17.1 Arts and Culture Grant (Mudlark Theatre Inc.)**

Councillor A J Palmer declared an interest in Agenda Item:

- **17.1 Arts and Culture Grant (Starting Point Neighbourhood House)**
- **17.2 Concessional Entry to Council's Waste Disposal Facilities (Starting Point Neighbourhood House)**

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 29 May 2025 be confirmed as a true and correct record.

DECISION: 19 June 2025

MOTION

Moved Councillor A J Palmer, seconded Councillor A E Dawkins.

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 29 May 2025 be confirmed as a true and correct record.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

5.1. Council Workshop Reports - 5 June 2025 and 12 June 2025

FILE NO: SF4401

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Council Workshop conducted on 5 June 2025:

Parking Facilities By-Law No. 2 of 2023

Councillors received a confidential briefing on proposed amendments to the Parking Facilities By-Law No. 2 of 2023.

A Community Climate Action Plan

Councillors received a presentation about the Community Climate Action Plan which supports the Launceston community in reducing greenhouse gas emissions and achieving net zero emissions by 2050, through coordinated community and Council-led climate action across the key themes: Sustainable Transport, Zero Carbon Energy, Natural Resources, Circular Economy and Key Emitters.

Waste in Launceston

Councillors received a presentation regarding waste in Launceston.

Myriad Launceston Visitation Research Report Findings

Councillors received a presentation about the key findings of the visitor research, conducted by Myriad Research, to support future decision-making for Launceston's visitor economy.

Launceston Central Renewal Agreement Intent and Deliverables

Councillors provided feedback about the Launceston Central Renewal Agreement (3 years + 3 years) - Agreement Intent and Deliverables

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

Apologies: Councillor T G Walker and Councillor Prof G Razay

2. Workshop conducted on 12 June 2025:

South Prospect Update

Councillors received an update about the South Prospect Strategic Planning Project.

City Heart Parking Management

Councillors received a presentation on parking management challenges and opportunities including short stay customer parking within the City Heart and surrounding areas and discussed; parking supply; duration of stay; charge rates and how these directly relate to local business prosperity; walkability; and public amenity.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

Apologies: Councillor Prof G Razay

DECISION: 19 June 2025

MOTION

Moved Councillor D C Gibson, seconded Deputy Mayor Councillor D H McKenzie.

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In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

Apologies: Councillor T G Walker and Councillor Prof G Razay

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In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

Apologies: Councillor Prof G Razay

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS

No Councillors' Leave of Absence Applications were identified as part of these Minutes

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors).

No Community Reports were registered with Council as part of these Minutes

8. PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1. Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

8.1.1. Public Questions on Notice - Robin Smith - Trailers for Unsheltered Rough Sleepers (Homeless) - 22 May 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 22 May 2025 by Robin Smith, has been answered by the Senior Leader Liveable Communities.

Question 1:

Clarification of Request for Facilities on Council Land - appearing Council Meeting Agenda, Thursday 19th September 2024 - Item 17.1.

When considering the suitability of the 348 individual council properties, on which basis did council consider (and refuse) the proposed trailer parking on council property:

- a) permanent parking as a static trailer or
- b) for the trailer(s) to be driven to the property in an evening and removed the following morning?

Response:

The parking of sleeping pod trailers on Council land was a request that required assessment from a number of perspectives including planning, environmental health, compliance and public safety.

The council owned and identified land holdings were assessed based on:

- *Existing use(s) or lease*
- *Suitability of land/building for proposed infrastructure*
- *Size of land (too small or irregular shaped for proposed infrastructure)*
- *Zoning*
- *Location risk e.g flood*
- *Proximity to incompatible surrounding used (schools, houses)*
- *Established users of land/area or building or neighbouring area not compatible.*

Of the documentation received by Strike it Out, the supporting infrastructure for the Sleep Pod project required land use which allowed:

- a) mobile sleep pod trailer (sleeping up to 7) (12.5m x 2.5m);*
- b) a portable shower trailer (two showers and change rooms (5m - 2.5m);*
- c) a forty foot container repurposed as a common area complete with break out space and a kitchenette (12.5m x 2.5m).*

Based on available proposal information, the land required needed to accommodate permanent parking for 2 static trailers (plus water storage and grey water capabilities) and a forty foot shipping container.

It is likely that additional infrastructure would also be required, e.g., fencing. Further, as the mobile sleep pods are classified as a residential use, they must also be situated in a zone that allows this specific use and requires compliance with the Tasmanian Planning scheme. Of the land identified, 80% are parks, where recreation or open space zoning prohibits residence.

Finally, given the proposal included the placement of a shipping container and the potential for grey water management, moving the trailers and containers on and off the land daily is not considered feasible.

8.1.2. Public Questions on Notice - Robin Smith - CBD 'Blockie' Driving - 22 May 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 22 May 2025 by Robin Smith, has been answered by the Team Leader Transport.

Question 1:

Supplementary Question On Notice further to: City of Launceston Council Meeting Agenda Item 8.1 - Questions on Notice, Thursday 13 February 2025

Regarding: Complaints - CBD 'Blockie' Driving

I asked if I could be given an idea of what council holds on complaints relating to vehicles being driven repeatedly around the Launceston CBD core 'blockie route' at the weekends.

Council responded stating:

Customer Service has very limited records of anti-social hooning in the CBD as antisocial behaviour is reported in most cases directly to Tasmania Police.

As I take it that complainants are deflected to Tasmania Police as the responsible agency, is council prepared (in addition to directing such enquiries to police) to develop future capacity to capture any such contacts from the public for future tracking and consideration?

Response:

Given that anti-social behavior is the purview of Tasmania Police, Council does not plan to invest time or resources to change its systems to capture data on a complaint category that is not related to Council's responsibilities. Officers now consider this matter closed. Further queries are best directed to Tasmania Police.

8.1.3. Public Questions on Notice - Ron Baines - Birchalls, Parklets and Councils Shopping Expectations - 29 May 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 29 May 2025 by Ron Baines, have been answered by the Acquisitions and Property Holdings Advisor and the Senior Leader Infrastructure and Engineering.

Question 1:

I was wondering what is happening with Birchalls building?

Response:

The Council recently initiated a Request for Proposals (RFP) process through a third-party, inviting developers to submit ideas that align with the Council's vision for increasing activation in the Central Business District. Several development concepts have been received and are currently under review.

Question 2:

Does the council consider the parklets to be permanent structures?

Response:

No, Council does not consider the parklets to be permanent structures.

The parklets are deliberately designed to be removeable. They are a cost-effective and low-risk way for Council to test ideas, activate public spaces, and gather community feedback before making any decisions about more permanent changes.

This approach aligns with the City Heart Place Plan, which sets out a long-term vision for a more vibrant, welcoming and people-focused city centre. Rather than making large, fixed investments without testing, we are using parklets and other flexible infrastructure to trial improvements in real-world conditions. This helps us learn what works, what doesn't, and what could be improved, before committing ratepayer funds to permanent upgrades.

Question 3:

Would council prefer that we shopped at satellite centres like Kings Meadows and Mowbray, or even online where parking is not required?

Response:

Council's goal is to support a vibrant, accessible and thriving city centre, alongside strong local centres like Kings Meadows, Mowbray and Invermay. Each plays a vital role in our city's economy and community life.

Council does not prefer that people shop online or only in satellite centres. Rather, we are committed to making central Launceston a welcoming, people-friendly place to visit, shop, work and spend time. This includes balancing the needs of drivers, pedestrians, cyclists, public transport users and businesses.

8.1.4. Public Questions on Notice - Ian Goninon - QVMAG Entry Fees, Birchalls and Council Assets, Rates Increase and Japan Meeting - 29 May 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 29 May 2025 by Ian Goninon, have been answered by the Acquisition and Property Holdings Advisor, the Executive Leader Community Assets and Design, the Senior Leader Finance and the Team Leader Executive Support.

Question 1:

The Michael McWilliams exhibition was packed with people from across Australia - why aren't we charging people who are not Launceston local ratepayers to attend events like these?

Response:

QV Gallery has historically provided free access to exhibitions to enable the largest number of people possible to experience the benefits. Public galleries belong to the community and cultivate a richer, more inclusive cultural landscape that benefits everyone. This accessibility promotes a deeper appreciation of the arts and encourages more significant community engagement, ultimately enhancing the fabric of our society.

Exhibitions of significance such as the McWilliam's exhibition that attract visitors also have a positive economic impact with visitors spending money on hotels, restaurants, transport, and shopping. This spending benefits a wide range of businesses. Many of QV MAG's exhibitions, including the McWilliam's exhibition, are made possible through the generosity of philanthropic and private donations. Participation in programs associated with exhibitions such as workshops is often fee-based.

Question 2:

What are Council doing with Birchalls and other derelict Council buildings? I would like to see a document that details what Council does own and what income and return are we getting from the assets.

Response:

The Council recently initiated a Request for Proposals (RFP) process for 118-122 & 124 Brisbane St (Birchalls and Katies buildings) through a third-party, inviting developers to submit ideas that align with the Council's vision for increasing activation in the Central Business District. Several development concepts have been received and are currently under review.

Council owns 321 building assets ranging in size and purpose from the likes of QVMAG Royal Park through to picnic shelters and toilets. Not all of these buildings are designed to be tenanted. Approximately a third of Council's building assets are leased. The majority of these leases are with community organisations and only a small number (less than 20) are leased on a commercial basis. Council officers are currently in the early stages of drafting a hierarchy to categorise building assets and inform future decision making.

Question 3:

With the suggested increase to our rates of 6.7%, would the council consider reducing this to 3.4% to align with the current CPI, to accommodate those who have had to tighten their belts?

Response:

Council has considered its rates increase for the 2025/2026 financial year and is proposing an increase of 5.7% based on Councillor feedback. Council will be further reviewing its annual operating budgets to develop a framework to identify efficiencies during the 2025/2026 year. It is noted, Council officers still believe that a 6.7% rate increase is required to achieve an operating surplus position, oppose to a deficit position. The Long Term Financial Plan will also be updated in the 2025/2026 year to more adequately reflect the current and future position of the council.

Council has faced significant inflationary pressures in recent years, and notes that the Council Cost Index (CCI) is a more accurate measure of costs incurred by council than the Consumer Price Index (CPI). Council modelling shows a shortfall of over 12% between Council rate increases and cumulative CCI since the 2020/2021 financial year.

Question 4:

I understand you had a meeting with Japan, what outcomes came from the meeting to benefit Launceston City Council?

Response:

Council recently hosted a delegation from Ikeda, which had participation from a majority of Councillors and the Mayor. This was an opportunity to showcase the assets of Launceston and the broader region. At the request of the delegation, a number of school visits were also included.

Planning is underway to reciprocate the visit for later this year, as per the invitation received from the Ikeda Mayor. Council has tasked its Economic Development and Community Development Teams to plan the proposed Ikeda trip, ensuring we can maximise benefits to both parties.

In hosting the Ikeda delegation, Council was able to showcase many of the natural sights of the region, further illustrating why Launceston and West Tamar are Lonely Planet #4 destination in the world, as well as our growing assets such as UTAS Stadium and the Launceston Airport. Of particular interest was the City of Gastronomy status that Launceston holds.

8.1.5. Public Questions on Notice - James Carroll - Speed Limit Change, Testing and Provision of Data - 29 May 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 29 May 2025 by James Carroll have been answered by the Engineer - Infrastructure Planning.

Question 1:

Can the City of Launceston please provide the regulations showing that a TIS or a TIA is not required on category 1 roads?

Response:

Under the Road and Railway Assets Code of the Tasmanian Planning Scheme, a Traffic Impact Assessment (TIA) can be provided to address the Performance Criteria for a development that does not meet the Acceptable Solution. A TIA primarily considers the traffic demand generated by a proposed development, and the capacity of the road network to accommodate that traffic.

Road works on behalf of the road authority, including changes to traffic control devices and signs, are exempt from requiring a permit under the Tasmanian Planning Scheme. Speed limit changes are therefore exempt from the requirements of the Planning Scheme. Furthermore, speed limit changes do not involve the development or use of land, they do not increase the traffic demand, and they have a negligible impact on road capacity in an urban "start-stop" environment.

Under the Local Government (Highways) Act 1982 and the Roads and Jetties Act 1935, Local Governments and the State have the care, control, and management of the highways they are responsible to maintain, as they deem appropriate, and that legislation does not specify a requirement for TIAs or the like. All speed limit changes in Tasmania must be approved by the Commissioner for Transport, and a TIA is not required for this process.

As mentioned in the original response, the traffic engineering teams at City of Launceston and the Department of State Growth are responsible for the management of the Launceston transport network. Changes to this network, such as speed limit reductions, require qualified engineering judgement, application of many of the same principles considered in a TIA, as well as balancing the often-competing priorities of traffic efficiency and safety.

Question 2:

Can the City of Launceston please provide a copy of the data for me to review that details the data prior to the speed limit change and after the speed limit change?

Response:

Traffic count data for the State road network is available at
<https://tasmaniatrafficdata.drakewell.com/publicmultinodemap.asp>

Traffic speed and travel-time data comes from State Growth's AddInsight Travel Time Information System, which is not publicly available. The analysis undertaken in response to the original query compared the average schoolday travel-time and speed along Bathurst St and Wellington St (Cimitiere St to Howick St) for January to March for 2023 (prior to speed limit reduction) and 2025 (after speed limit reduction). A summary of this data is provided in the below table.

Table 1: Traffic Data for January to March School Days

	Avg. Travel-Time 6pm-6am (s)	Avg. Travel-Time 6am-6pm (s)	Avg. Speed 6pm-6am (km/h)	Avg. Speed 6am-6pm (km/h)
Wellington St 2023	134.9	178.7	41.3	31.0
Wellington St 2025	139.9	206.2	39.5	26.4
Change 2023-2025	+5.0	+27.5	-1.8	-4.6
Bathurst St 2023	140.1	186.3	48.4	35.2
Bathurst St 2025	147.9	200.6	44.5	32.5
Change 2023-2025	+7.8	+14.3	-3.9	-2.7

8.1.6. Public Questions on Notice - Tim Haab - Street Sweeping and City of Launceston Business Plan - 29 May 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 29 May 2025 by Tim Haab, have been answered by the Senior Leader City Amenities and the Executive Leader Community Assets and Design.

Question 1:

Why has street sweeping in the retail area been stopped? Can the service be reinstated outside Haab Designer Jewellers?

Response:

Council ceased servicing the space as it was identified as privately owned land. As such, the responsibility for maintaining the area lies with the landowner.

Council is prepared to reinstate street sweeping within the privately owned space; however, this will be limited strictly to sweeping activities. Council will not take on responsibility for any maintenance of the area, including maintenance related to or arising from sweeping activities.

Street sweeping will be undertaken on a fortnightly basis. Council will review this level of service every 12 months.

Question 2:

Could a business plan for the Council owned properties be provided, such as Birchalls and other buildings?

Response:

Council does not prepare business plans for properties.

8.1.7. Public Questions on Notice - Rocelyn Ives - Carr Villa Masterplan Revision, Community Representation and Committees - 29 May 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 29 May 2025 by Rocelyn Ives, has been answered by the Business Leader Carr Villa.

Question 1:

Will Council review the design of the Masterplan and consult more vigorously the sound scientific advice from local experts and make the necessary alterations to ensure that this floral reserve survives into the future?

Response:

The City of Launceston believes it has undertaken a thorough, evidence-based, and inclusive approach to developing the Draft Carr Villa Memorial Park Masterplan.

This process has included broad community consultation, targeted engagement with key internal and external stakeholders, and face-to-face meetings with groups such as the Friends of the Carr Villa Flora Reserve, which includes local scientific experts.

Sound scientific advice, particularly through environmental and vegetation assessments, was integral to the planning process and directly informed the identification of low-sensitivity zones for potential future interment. These assessments were supported by a rigorous Multi-Criteria Assessment (MCA) to ensure areas of highest ecological value remain protected. The comprehensive analysis of relevant reports and expert advice has influenced the careful delineation of any proposed expansion areas.

The Council remains committed to safeguarding the long-term future of the Carr Villa Flora Reserve. The Masterplan does not give approval for development, rather, it provides a framework to guide responsible planning over time. Any future use of areas outlined in the Masterplan will be subject to demonstrated community need and further consideration and approval by Council. Any proposed development will require formal approval in accordance with relevant Local and State Government legislative requirements

The plan's intent is not to compromise one set of values for another, but to navigate a respectful, balanced, and inclusive path forward, one that enables Carr Villa to continue fulfilling its primary purpose, while strengthening its environmental stewardship and cultural relevance for generations to come.

8.1.8. Public Questions on Notice - Tim Shaw - St Leonards and Waverley Plan, MESH Payment and Landowner Intentions - 29 May 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 29 May 2025 by Tim Shaw, have been answered by the Principal Planner.

Question 1:

Has the Infrastructure Framework for the St Leonards and Waverley Plan been finalised by 31 May 2025?

Response:

The original project deadline was 31 May 2025. We requested a short extension to finalise the project. Following the engagement period, it became clear that additional time was necessary to deliver the final outputs to the standard required and to properly take into account the feedback received.

The Commonwealth Government has provided us with an extension beyond what we requested. The Commonwealth has nominated 30 May 2026. It is also relevant to note that the funding from the Commonwealth has been very delayed as it had to be arranged with the State Government. The Funding Agreement was only executed on 28 May 2025.

Council officers remain committed to delivering the completed St Leonards and Waverley Neighbourhood Plan and Infrastructure Funding Framework to Council for adoption in 2025.

Question 2:

Will MESH be paid any further monies; or will they not be paid; or can they give us a sizeable discount?

Response:

Mesh will be paid in accordance with the contractual agreement.

Question 3:

Does Council have something from the 112 landowners to say that they intend to develop, sell to developers or turn their land into housing within that time frame?

Response:

During the Stage 2 Engagement period, we wrote to landowners within the growth area and invited them to provide their feedback on the draft Neighbourhood Plan. Landowners of larger parcels of land that are already zoned General Residential or Future Urban, are engaged in ongoing dialogue with the project team. These landowners are well progressed and intend to develop their land. Landowners with larger parcels that are zoned Rural within the growth area have also been involved in conversations with the project team about the future opportunities for their land.

Development within the growth area will be sequenced. There is no expectation that the corridor will be built out immediately. The Neighbourhood Plan will be delivered over a 30+ year timeframe.

8.1.9. Public Questions on Notice - Ray Norman - Disposal of Human Remains - 9 June 2025

FILE NO: SF 6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 9 June 2025 by Ray Norman, have been answered by the Business Leader Carr Villa.

Question 1:

Will the City of Launceston's CEO in accordance with the Land Use Planning and Approvals Act 1993 and the Local Govt Act 1993 and the requirements of the Director of Public Health to facilitate the respectful disposal of the mortal remains of deceased persons in the City of Launceston please provide ratepayers and residents with a position paper setting out:

- The inhibitions preventing the respectful disposal of human remains other than via the established funeral industry;
- The inhibitions preventing relatives et al respectfully and safely transporting the remains of a 'loved one' to mortuary, gravesite, crematorium or some other place for the purpose of then legally and culturally appropriately disposal of human remains;
- The opportunities available to Council to provide information and documentation to assist grieving Launcestonians find ways and means by which they may respectfully dispose of their deceased 'loved ones' unaided by a commercial funeral director;
- The cost to ratepayers et al of Council facilitating natural burials on private land, above ground burials on private land, burials at sea other alternatives like cryogenics;
- The likely and anticipatable costs involved in recovering any of costs to the community when and where Local Govt is in practice providing facilitating services;
- The inhibitions preventing community members working cooperatively and collaboratively in respect to the appropriate and respectful disposal of human remains in the Launceston municipality/city?

Response:

The Tasmanian Burial and Cremation Act 2019 (the Act) is the primary legislation governing the management of cemeteries, crematoria, and handling of human remains in Tasmania. Together with the Burial and Cremation Regulations 2015 (the Regulations), it provides a framework for establishing and operating cemeteries and crematoria, regulates the handling, storage, and transportation of human remains, and ensures compliance with public health and safety standards. Additionally, the Act addresses the sale, transfer, and closure of cemeteries, as well as the management of regulated businesses handling human remains.

The Director of Local Government, through the Office of Local Government within the Department of Premier and Cabinet, acts as the Regulator responsible for:

- Receiving and assessing applications for the sale, transfer, and closure of cemeteries;*
- Ensuring compliance monitoring and enforcement of the Act; and*
- Maintaining a register of cemeteries, crematoria, and regulated businesses.*

The respectful disposal and transportation of human remains must comply with legislative requirements outlined in the Act and Regulations. Individuals or organisations, whether commercial or not-for-profit, can operate within the funeral industry if they meet these regulatory requirements, including becoming a registered business (as outlined in The Act) approved by the Regulator.

The City of Launceston is not the regulator of the industry, therefore we are unable to advise of the inhibitions to the matters raised, including burials on private land, and the handling of human remains, this is the role of the Regulator of the legislative framework, the Director of Local Government, through the Office of Local Government.

Historically, deathcare has been a sensitive and less openly discussed topic. However, over the past year, the Carr Villa Memorial Park Team has actively sought to shift this approach by encouraging community conversations on end-of-life choices. Educational initiatives include face-to-face consultations, telephone advice, site open days, and tours coinciding with events like Seniors Week and Palliative Care Week. Efforts to enhance and expand these educational and informational resources, including online materials, will continue to evolve.

Currently, the City of Launceston manages deathcare services primarily through Carr Villa Memorial Park Cemetery and Crematorium, as well as Lilydale and Bangor Cemeteries. These services operate in alignment with Tasmania's regulatory framework, with fees set annually by the Council to recover associated costs. At this time the City of Launceston is not exploring the introduction of alternative burial practices on private land, the focus is on utilising the existing primary locations dedicated to cemetery purposes.

Question 2:

Given the authority Councillors has apparently delegated to the CEO who in turn has apparently delegated the authority to staff member or an independent service provider, will Council now request the CEO to establish an appropriately qualified network of networkers to advise Council officers in the first instance and ultimately the elected representatives on:

- The most expedient, reliable and appropriately informed mechanism for providing citizens with the sets of advice they need at the time of the death of a member of their community or family; and*
- How to best provide the information people need at such times in an accessible and affordable manner*

Response:

Council recognises the value of residents and families having easy and affordable access to timely, reliable, and sensitive guidance when navigating arrangements following the death of a community or family member. The City of Launceston's Carr Villa Memorial Park team, actively engage with community members seeking information and guidance regarding end-of-life choices and offer ongoing educational resources.

At this time, Council is not considering the establishing of an advisory network; however, we remain committed to enhancing and expanding our existing resources. This will include further development of accessible, comprehensive online information and digital resources, ensuring residents have clear access to guidance and support during times of bereavement.

Question 3:

Will Council now consider being proactive in doing the following:

- Canvassing community groups and community service organisations to enlist a coalition of the willing to design and build a community vehicle to transport deceased people;
- Facilitate there being an interest group coming together and workshopping the options and opportunities relative to providing such a vehicle;
- Provide accessible storage facilities to enable approved and accredited personnel to use such a vehicle or any community vehicle/s for its/their intended purpose?

Response:

Council's current role focuses on supporting the community through the provision of cemetery, cremation, and ash placement services at Carr Villa Memorial Park and associated cemetery facilities. At this time, Council is not exploring extending its service offerings to include the transportation of deceased persons.

However, the proposed Carr Villa Memorial Park Masterplan includes reviewing current service provisions and exploring future opportunities that directly respond to identified community needs. Should there be significant community interest in such initiatives expressed through future engagement processes, Council will appropriately consider this feedback during future reviews of service offerings.

8.1.10. Public Questions on Notice - Robin Smith - Cityprom Review (September 2020) - 10 June 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 10 June 2025 by Robin Smith, has been answered by the Senior Leader Innovation and Performance.

Question 1:

The council commissioned the CityProm Review as undertaken by the noa group (Sept 2020) which gave option (4) (to cancel completely) or (5) (move within council) as recommendations for consideration. While neither were selected by council, what were the primary reasons against option (5) as identified by council? Secondly, did council itself, identify particular savings with this option?

Response:

Thank you for the question.

In line with our Public Question Time Policy, receipt of the questions is acknowledged however, due to the short timeline between receiving the questions and the date for publishing the agenda for the 19 June 2025 Ordinary Council Meeting, a comprehensive response cannot be provided.

Detailed responses to the questions will be published in the Agenda of the 10 July 2025 Ordinary Council Meeting.

**8.1.11. Public Questions on Notice - Robin Smith - GHD Bus Stop Assessment
Review - 11 June 2025**

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2025 by Robin Smith, have been answered by the Senior Leader Infrastructure and Engineering.

Question 1:

[With reference to the Launceston Central Bus Interchange Options Technical Feasibility Assessment 2017] Do I read the report correctly that CBD bus stops A, B and C (now known as A1 & A2 (A1 bus routes to Kings Meadows, Blackstone Heights, Hadsphen, Evandale, Longford, Casino, A2 bus routes to Youngtown, Newstead, Norwood, Prospect Vale & Summerhill), being all those bus stops on the east side of St. John Street between Paterson Street and Brisbane Street, were not considered in the interchange relocation report?

Response:

Yes. As noted in the report, GHD were engaged to assess the feasibility of relocating part of the existing Launceston Central Bus Interchange from St John Street (between York Street and Brisbane Street). These are the stops known at the time as E and F, now known as B1. Other stops were not considered as part of this report.

Question 2:

May I have a copy of Council's instructions to GHD for the bus stops and routes to be considered for relocation under this report?

Response:

No, this is not considered relevant to current Council activities. As part of the Launceston City Heart Place Plan and other Transport objectives, Council Officers will continue to work with the Department of State Growth regarding the future of the bus stops within the Launceston CBD.

8.1.12. Public Questions on Notice - Robin Smith - Peer Review of GHD Report - 11 June 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 11 June 2025 by Robin Smith, has been answered by the Senior Leader Infrastructure and Engineering.

Question 1:

[Referring to previous QoN regarding peer review of GHD Report titled 'City of Launceston, Launceston City Heart Project, Two-way Street Conversion, Preliminary Traffic Assessment', December 2014] Having studied the report, and with respect to Dr Corben, this 'peer review' describes itself as a process of 'interpreting the results' and 'thoughts on the general philosophy and approach'. It, therefore, would never reveal that the literature it relies is based on citing city models that are unrelatable to any part of Launceston, Tasmania, particularly, Charles Street and Paterson Street. Therefore, on this basis, would council consider a peer review?

Response:

No additional peer review of the GHD report titled 'City of Launceston, Launceston City Heart Project, Two-way Street Conversion, Preliminary Traffic Assessment', December 2014, will be considered.

8.1.13. Public Questions on Notice - Robin Smith - Parking Feasibility Report - 11 June 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2025 by Robin Smith, have been answered by the Executive Leader Delivery and Performance

Question 1:

[With reference to the Council Meeting 27 March 2025 Agenda Item 20.3. Parking Feasibility Report – Provision of Multi-Storey Parking on Boxing Day and Other Public Holidays]. As I understand, and contrary to the above, each day for several years, have not all of the council multi-storey car park roller-doors in question, opened themselves automatically early in the morning allowing vehicles to enter and exit and then close themselves late at night without staff or on-site security present? [Excepting for standard week days when staff arrive later to commission other activities within the buildings.]

Question 2:

Would this account for why no staff were evidently rostered to work Boxing Day 2024 but the multi-storey car parks were still scheduled to be open?

Question 3:

Were staff rostered on any of the 4 low-demand public holidays identified in the feasibility report or indeed the 9 high-demand public holidays the car parks were reported open?

Response:

Thank you for the questions.

In line with our Public Question Time Policy, receipt of the questions is acknowledged however, due to the short timeline between receiving the questions and the date for publishing the agenda for the 19 June 2025 Ordinary Council Meeting, a comprehensive response cannot be provided.

Detailed responses to the questions will be published in the Agenda of the 10 July 2025 Ordinary Council Meeting.

8.2. Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

8.2.1. Public Questions Without Notice - Ian Goninon - Time Wasting, QVMAG, McWilliams Exhibition, Ikeda Delegation - 19 June 2025

- 1. Why are Councillors wasting time by regurgitating the same information that the previous Councillor has said [in respect to Agenda Items] during Council Meetings?**
- 2. Regarding the McWilliams exhibition:**
 - a. What was the budget for the McWilliams Exhibition?**
 - b. What is the actual cost?**
- 3. The Council is increasing rates to cover costs, but QVMAG is delivering an exhibition like that for free. How much does the QVMAG need to lose before the Council does something about it?**
- 4. Why wasn't there anything economically stimulating, such as food or whisky tasting, or a cultural crossover like an exchange program, included in the Ikeda Delegation Visit?**

The Mayor, Councillor M K Garwood advised these questions would be Taken on Notice and a response provided in the agenda of 10 July 2025.

8.2.2. Public Questions Without Notice - Michael French - Item 11.1. 10 Dolerite Drive, Kings Meadows - 19 June 2025

- 1. How does rezoning align to the greater Launceston Plan of 2014? [In the plan it states that the focus for the Kings Meadows precinct is a retail district area within its centre].**

The Mayor, Councillor M K Garwood advised this question would be Taken on Notice and a response provided in the agenda of 10 July 2025.

8.2.3. Public Questions Without Notice - Jerome Muir Wilson - Health Hub Fee Waiver - 19 June 2025

- 1. [Regarding the fees incurred by the Health Hub] How do you collaborate with people who are trying to make a difference and not even have a meeting before it's included in an Agenda?**
- 2. How do we work together in this city? How can you change a work culture so that we work together that you're not fighting me and you're not fighting members?**
- 3. How do you have a fair discussion? Later on it [Agenda item 19.4.] will come up and the employed officer will have more time than me to talk and I can't refute any of the facts that they say, so the process is flawed.**

The Mayor, Councillor M K Garwood advised these questions would be Taken on Notice and a response provided in the agenda of 10 July 2025.

8.2.4. Public Questions Without Notice - Tim Shaw - MESH Payment and Efficiency of Council Projects - 19 June 2025

- 1. [Regarding the MESH tender, Council agreed that MESH were receiving less than \$250,000 and the balance of the \$527,000 was from other consultants who would invoice and City Council directly.] Can we please get the costing to make sure that has stayed within budget?**
- 2. Can we get the information on what has been paid to MESH? And given that there has been a 12 month extension granted, will further monies be paid to MESH?**
- 3. Does Council consider the costs that flow on from people not delivering the projects they are paid to deliver? What does that cost the city?**
- 4. Can the Council look at the 95m of footpathing going in near Kmart which is quoted at \$6700m²? It seems to be inflated ten times what I think it should cost.**

The Mayor, Councillor M K Garwood advised these questions would be Taken on Notice and a response provided in the agenda of 10 July 2025.

9. PETITIONS

No Petitions were identified as part of these Minutes

10. DEPUTATIONS

10.1. Deputation - Sawyer Hart - Rostrum Voice of Youth Speech

FILE NO: SF0097

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

SUMMARY OF PRESENTATION

Sawyer was recently shortlisted to represent Launceston Church Grammar School in the Rostrum Voice of Youth public speaking competition on 10 May 2025. One of the suggested topics was *Break the Cycle*, and although public speaking is not something he usually gravitates towards, he wanted to challenge himself and use the opportunity to speak about something important. His speech was a personal pledge to stand against violence and disrespect towards women and children, and a call for boys and men to positively influence one another.

Sawyer attended the Candlelight Vigil which is held annually across Australia to honour those who have lost their lives to intimate partner, domestic, and family violence. He was invited to deliver his speech at the event.

Councillor McMahon heard Sawyer speak at the vigil and asked that he be invited along to a Council Meeting to share his message.

Sawyer presented the speech he made at the candlelight vigil.

11. PLANNING AUTHORITY

The Mayor, Councillor M K Garwood, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

11.1. DA0124/2023 - PSA-LLP0011 - 10 Dolerite Drive, Kings Meadows - Combined 40T Scheme Amendment

FILE NO: DA0124/2023 and PSA-LLP0011

AUTHOR: Iain More (Senior Town Planner Policy and Projects)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To decide whether to reject or initiate and exhibit Combined Scheme Amendment DA0124/2023 (PSA-LLP0011) to the Launceston Local Provisions Schedule of the Tasmanian Planning Scheme.

PLANNING APPLICATION INFORMATION:

Applicant: 6ty° Pty Ltd
Address: 10 Dolerite Drive, Kings Meadows
Existing Zone: Light Industrial
Existing Use: Vacant

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

RECOMMENDATION:

That Council, pursuant to:

1. sections 37, 38, and 40T of the *Land Use Planning and Approvals Act 1993*, agrees to, and initiates scheme amendment PSA-LLP0011 to the Launceston Local Provisions Schedule to:
 - a. Insert a Site Specific Qualification into LAU-Site-Specific Qualifications table within the Local Provisions Schedule to amend the qualification within the use table for General Retail and Hire to allow a supermarket up to 1,000m² in size.
2. section 40F of the *Land Use Planning and Approvals Act 1993*, certifies Draft Amendment PSA-LLP0011 identified in Attachment 1.

3. sections 40G and 40H of the Land Use Planning and Approvals Act 1993, determines the period for public exhibition be 28 days.
4. section 40Y of the *Land Use Planning and Approvals Act 1993*, approve DA0124/2023 - General Retail and Hire - Construction of a new supermarket, car parking, landscaping, and pedestrian access, subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a) Cover Sheet, prepared by 6ty, Project No. 21.281, Drawing No. Ap00, dated 07/01/2025;
- b) Site Plan, prepared by 6ty, Project No. 21.281, Drawing No. Ap01, dated 07/01/2025;
- c) Floor Plan, prepared by 6ty, Project No. 21.281, Drawing No. Ap02, dated 07/01/2025;
- d) Roof Plan, prepared by 6ty, Project No. 21.281, Drawing No. Ap03, dated 07/01/2025;
- e) Elevations, prepared by 6ty, Project No. 21.281, Drawing No. Ap04, dated 07/01/2025;
- f) Sections, prepared by 6ty, Project No. 21.281, Drawing No. Ap05, dated 07/01/2025;
- g) Building Views, prepared by 6ty, Project No. 21.281, Drawing No. Ap06, dated 07/01/2025;
- h) Site Views, prepared by 6ty, Project No. 21.281, Drawing No. Ap07, dated 07/01/2025; and
- i) Traffic Impact Assessment, prepared by Traffic & Civil Services, dated March 2025.

2. ILLUMINATED SIGNAGE

No signage may be illuminated.

3. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

4. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of 7am to 6pm Monday to Friday and 8am to 5pm Saturday and no works on Sunday or Public Holidays.

5. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2025/00467-LCC, dated 12/05/2025 and attached to the permit.

6. DRIVEWAY AND PARKING AREA CONSTRUCTION

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. Be properly constructed to such levels that they can be used in accordance with the plans;
- b. Be surfaced with an impervious all weather seal;
- c. Be adequately drained to prevent stormwater being discharged to neighbouring property;
- d. Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the development.

7. AMENDED PLANS REQUIRED

Prior to the commencement of any work and use, amended plans must be submitted to show:

- a. The provision of access ramps within the car park to facilitate access between the car parking areas and the internal footpaths, such as at the location of the accessible parking spaces and the trolley bay.

Once approved by the Senior Leader City Development, these amended plans will be endorsed and will then form part of the Permit and shall supersede the original endorsed plans.

8. DAMAGE TO COUNCIL INFRASTRUCTURE & ASSETS

The developer is liable for all costs associated with the repair of damage to Council infrastructure and assets resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

9. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of the Executive Leader Community Assets and Design is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

10. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

11. FILLING OF LAND

Site filling that exceeds a depth of 300 mm must comply with the provisions of AS3798 Guidelines on earthworks for commercial and residential developments current at the time of the application. Prior to the use commencing, a Civil Engineer must certify that all the works have been carried out in accordance Australian Standard AS 3798 and the endorsed plan.

12. SUBMISSION AND APPROVAL OF PLANS

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the Executive Leader Community Assets and Design for approval. Such plans and specifications must:

- a. include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
 - i. provision of a 1.5m wide footpath along the Dolerite Drive frontage of the site between the site access and Kings Meadows Link.
 - ii. all alterations to existing services to ensure compliance of the proposed public footpath, including replacement of the existing stormwater V-grate at the southern end of the frontage with a manhole or other pedestrian-appropriate alternative.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
 - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
 - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion & Final inspections.

13. COMPLETION OF WORKS

All works must be carried out to Council standards and under the direct supervision of a suitably qualified and experienced civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion.

14. AS CONSTRUCTED PLANS

An "as constructed" plan must be provided in accordance with Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from Council's Community Assets and Design Team.

15. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.

16. EXTERIOR AND SECURITY LIGHTING

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

17. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (e.g. Launceston Waste Centre), reclaimed or recycled.

18. WASTE MATERIALS

All waste materials generated by the activity are to be disposed of at an approved waste disposal facility or reclaimed/recycled if possible.

19. CONTROL OF DUST EMISSIONS

- a) Dust emissions from the land must be controlled to prevent environmental nuisance beyond the boundary of the land during development and use.
- b) Prior to the use commencing the site must be fully sealed, other than approved landscaping.
- c) The person responsible must maintain the site seal in good condition over the life of the operation.

20. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

21. APPLICATION TO ALTER A STORMWATER SERVICE

An application must be made using the Council's eServices web portal, or on the approved form, and accompanied by the prescribed fee to install a new connection, or physically remove/relocate or alter an existing service connection.

All work must be carried out by a suitably experienced contractor and in accordance with Council standards. All costs associated with these contractors are to be borne by the applicant.

Notes

A. General

This permit was issued based on the proposal documents submitted for (insert application reference). You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Food Businesses

All food businesses must be registered with council in accordance with the Food Act 2003 prior to commencing. Food premises fit out must comply with the National Construction Code TAS Part I4 or any subsequent versions of this document.

**TASMANIAN PLANNING SCHEME -
LAUNCESTON
Amendment PSA-LLP0011**

Amend LAU-Site-Specific Qualifications table within the Launceston Local Provisions Schedule as described below:

Reference Number	Site Reference	Folio of the Register	Description (modification, substitution or additional)	Relevant Clause in State Planning Provisions
18.2	10 Dolerite Drive, Kings Meadows	181165/1	Amend the qualification within the Use Table for General Retail and Hire to allow a supermarket up to 1,000m ² in size	Light Industrial Zone - 18.2 Use Table

THE COMMON SEAL of the
City of Launceston is affixed,
pursuant to the Council's resolution
in the presence of:-

Date:

Sam Johnson OAM
Chief Executive Officer

|

Instrument 1 - Site Specific Qualification

Phillipa Glover (Team Leader Planning Assessments) and Iain More (Senior Town Planner Policy and Projects) were in attendance to answer question in respect of this item.

Councillor A J Palmer withdrew from the Meeting at 11:02 am
Councillor A J Palmer re-attended the Meeting at 11:04 am

George Walker (6ty°) spoke for the Recommendation
David Baxter (IGA) spoke for the Recommendation

DECISION: 19 June 2025

MOTION

Moved Councillor D C Gibson, seconded Deputy Mayor Councillor D H McKenzie.

That Council, pursuant to:

1. sections 37, 38, and 40T of the *Land Use Planning and Approvals Act 1993*, agrees to, and initiates scheme amendment PSA-LLP0011 to the Launceston Local Provisions Schedule to:
 - a. Insert a Site Specific Qualification into LAU-Site-Specific Qualifications table within the Local Provisions Schedule to amend the qualification within the use table for General Retail and Hire to allow a supermarket up to 1,000m² in size.
2. section 40F of the *Land Use Planning and Approvals Act 1993*, certifies Draft Amendment PSA-LLP0011 identified in Attachment 1.
3. sections 40G and 40H of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition be 28 days.
4. section 40Y of the *Land Use Planning and Approvals Act 1993*, approve DA0124/2023 - General Retail and Hire - Construction of a new supermarket, car parking, landscaping, and pedestrian access, subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a) Cover Sheet, prepared by 6ty, Project No. 21.281, Drawing No. Ap00, dated 07/01/2025;
- b) Site Plan, prepared by 6ty, Project No. 21.281, Drawing No. Ap01, dated 07/01/2025;
- c) Floor Plan, prepared by 6ty, Project No. 21.281, Drawing No. Ap02, dated 07/01/2025;

- d) Roof Plan, prepared by 6ty, Project No. 21.281, Drawing No. Ap03, dated 07/01/2025;
- e) Elevations, prepared by 6ty, Project No. 21.281, Drawing No. Ap04, dated 07/01/2025;
- f) Sections, prepared by 6ty, Project No. 21.281, Drawing No. Ap05, dated 07/01/2025;
- g) Building Views, prepared by 6ty, Project No. 21.281, Drawing No. Ap06, dated 07/01/2025;
- h) Site Views, prepared by 6ty, Project No. 21.281, Drawing No. Ap07, dated 07/01/2025; and
- i) Traffic Impact Assessment, prepared by Traffic & Civil Services, dated March 2025.

2. ILLUMINATED SIGNAGE

No signage may be illuminated.

3. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

4. HOURS OF CONSTRUCTION

Construction works must only be carried out between the hours of 7am to 6pm Monday to Friday and 8am to 5pm Saturday and no works on Sunday or Public Holidays.

5. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2025/00467-LCC, dated 12/05/2025 and attached to the permit.

6. DRIVEWAY AND PARKING AREA CONSTRUCTION

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a. Be properly constructed to such levels that they can be used in accordance with the plans;
- b. Be surfaced with an impervious all weather seal;
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- d. Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the development.

7. AMENDED PLANS REQUIRED

Prior to the commencement of any work and use, amended plans must be submitted to show:

- a. The provision of access ramps within the car park to facilitate access between the car parking areas and the internal footpaths, such as at the location of the accessible parking spaces and the trolley bay.

Once approved by the Senior Leader City Development, these amended plans will be endorsed and will then form part of the Permit and shall supersede the original endorsed plans.

8. DAMAGE TO COUNCIL INFRASTRUCTURE & ASSETS

The developer is liable for all costs associated with the repair of damage to Council infrastructure and assets resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

9. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of the Executive Leader Community Assets and Design is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

10. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be

maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

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Site filling that exceeds a depth of 300 mm must comply with the provisions of AS3798 Guidelines on earthworks for commercial and residential developments current at the time of the application. Prior to the use commencing, a Civil Engineer must certify that all the works have been carried out in accordance Australian Standard AS 3798 and the endorsed plan.

12. SUBMISSION AND APPROVAL OF PLANS

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the Executive Leader Community Assets and Design for approval. Such plans and specifications must:

- a. include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
 - i. provision of a 1.5m wide footpath along the Dolerite Drive frontage of the site between the site access and Kings Meadows Link.
 - ii. all alterations to existing services to ensure compliance of the proposed public footpath, including replacement of the existing stormwater V-grate at the southern end of the frontage with a manhole or other pedestrian-appropriate alternative.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
 - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
 - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion & Final inspections.

13. COMPLETION OF WORKS

All works must be carried out to Council standards and under the direct supervision of a suitably qualified and experienced civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion.

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15. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on;

the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.

16. EXTERIOR AND SECURITY LIGHTING

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

17. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (e.g. Launceston Waste Centre), reclaimed or recycled.

18. WASTE MATERIALS

All waste materials generated by the activity are to be disposed of at an approved waste disposal facility or reclaimed/recycled if possible.

19. CONTROL OF DUST EMISSIONS

- a) Dust emissions from the land must be controlled to prevent environmental nuisance beyond the boundary of the land during development and use.
- b) Prior to the use commencing the site must be fully sealed, other than approved landscaping.
- c) The person responsible must maintain the site seal in good condition over the life of the operation.

20. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

21. APPLICATION TO ALTER A STORMWATER SERVICE

An application must be made using the Council's eServices web portal, or on the approved form, and accompanied by the prescribed fee to install a new connection, or physically remove/relocate or alter an existing service connection.

All work must be carried out by a suitably experienced contractor and in accordance with Council standards. All costs associated with these contractors are to be borne by the applicant.

Notes

A. General

This permit was issued based on the proposal documents submitted for (insert application reference). You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

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A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

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D. Permit Commencement.

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Food Businesses

All food businesses must be registered with council in accordance with the Food Act 2003 prior to commencing. Food premises fit out must comply with the National Construction Code TAS Part I4 or any subsequent versions of this document.

TASMANIAN PLANNING SCHEME - LAUNCESTON Amendment PSA-LLP0011

Amend LAU-Site-Specific Qualifications table within the Launceston Local Provisions Schedule as described below:

Reference Number	Site Reference	Folio of the Register	Description (modification, substitution or additional)	Relevant Clause in State Planning Provisions
18.2	10 Dolerite Drive, Kings Meadows	181165/1	Amend the qualification within the Use Table for General Retail and Hire to allow a supermarket up to 1,000m ² in size	Light Industrial Zone - 18.2 Use Table

THE COMMON SEAL of the
City of Launceston is affixed,
pursuant to the Council's resolution
in the presence of:-

Date:

Sam Johnson OAM
Chief Executive Officer

|

Instrument 1 - Site Specific Qualification

CARRIED 8:1

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai
AGAINST VOTE: Councillor Prof G Razay

11.2. PSA-LLP0030 - Rezoning - Partial Rezoning from Agriculture to Rural at 43 Los Angeles Road, Swan Bay (also described as 729-739 John Lees Drive)

FILE NO: PSA-LLP0030

AUTHOR: Iain More (Senior Town Planner Policy and Projects)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant: Commercial Project Delivery
Address: 43 Los Angeles Road (also known as 729-739 John Lees Drive, Dilston) CT165889/1
Existing Zone: Agriculture
Existing Use: Rural

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

RECOMMENDATION:

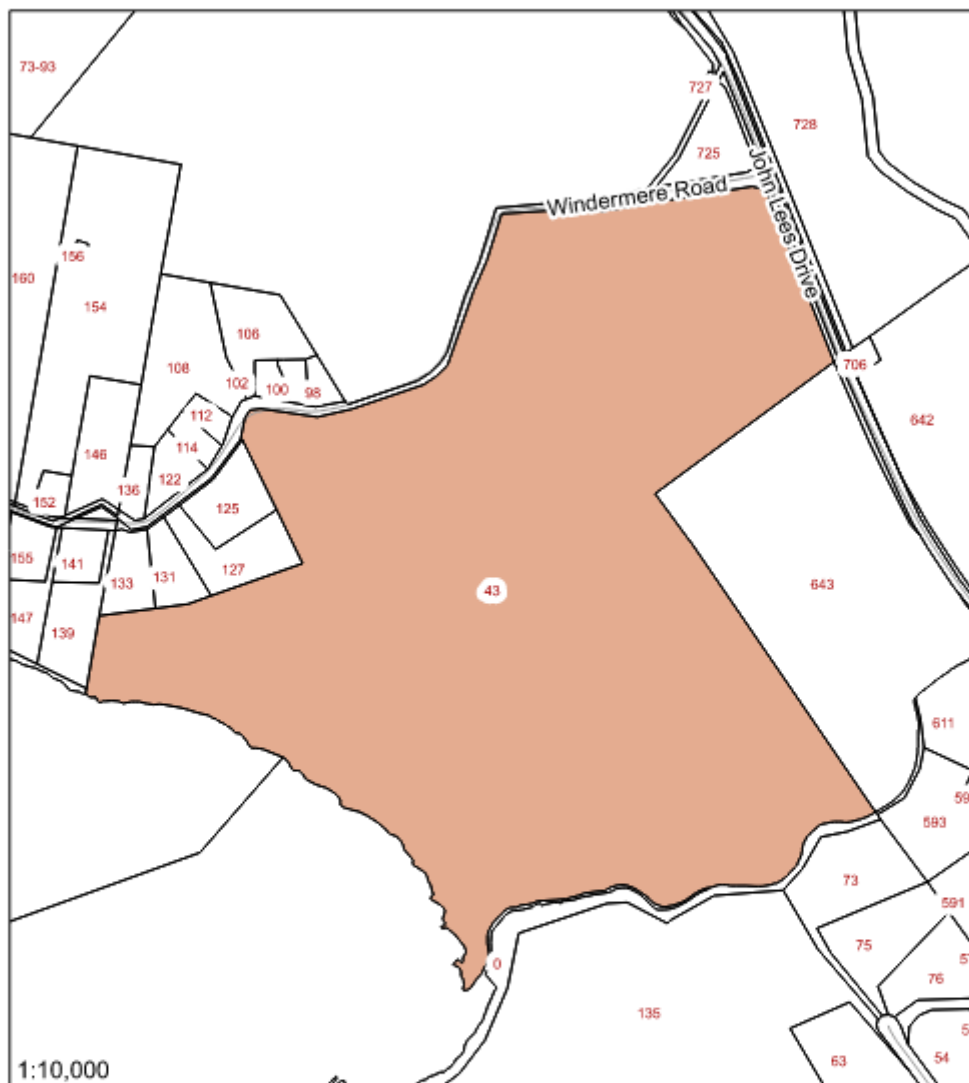
That Council, pursuant to:

1. sections 37 and 38 of the *Land Use Planning and Approvals Act 1993*, agrees to, and initiates scheme amendment PSA-LLP0030 to the Launceston Local Provisions Schedule to:
 - a. rezone the southern portion of land from Agriculture to Rural; and
 - b. apply the Priority Vegetation overlay to the southern portion of the land
2. section 40F of the *Land Use Planning and Approvals Act 1993*, certifies Draft Amendment PSA-LLP0011 identified in Attachment 1.
3. sections 40G and 40H of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition be 28 days.

TASMANIAN PLANNING SCHEME - LAUNCESTON Amendment PSA-LLP0030

Rezoning part of 43 Los Angeles Road, Swan Bay (also described as 729-739 John Lees Drive, Dilston), from Agriculture to Rural, as described below: Title included: 165889/1

Amend the Tasmanian Local Provisions Schedule maps as below:



Zoning



Rural Zone

THE COMMON SEAL
of the City of
Launceston was
hereunto affixed in the
presences of: -

Date

Sam Johnson OAM
Chief Executive Officer

Instrument 1 - Rezoning

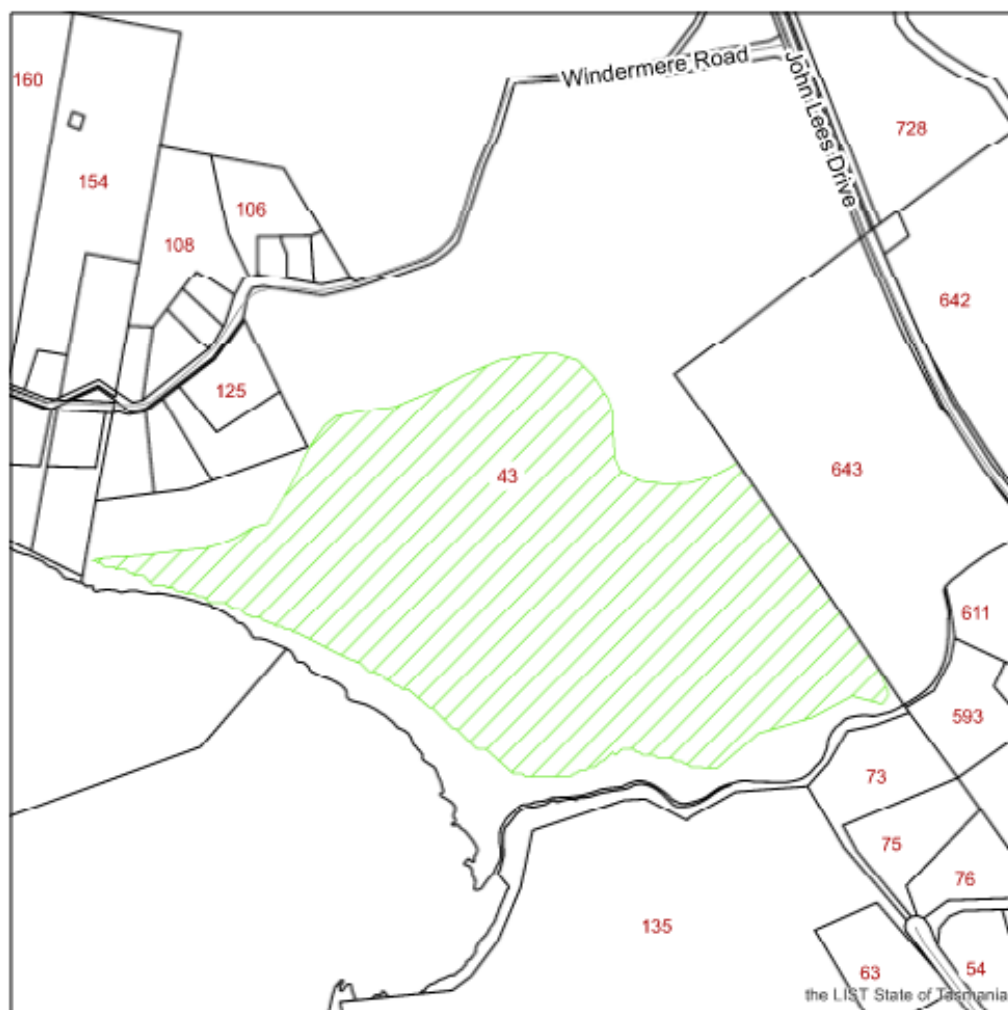
TASMANIAN PLANNING SCHEME - LAUNCESTON

Amendment PSA-LLP0030

Insertion of the Priority Vegetation overlay at 43 Los Angeles Road, Swan Bay (also described as 729-739 John Lees Drive, Dilston) as described below:

Title included: 165889/1

Amend the Tasmanian Local Provisions Schedule maps as below:



Code Overlay



Priority Vegetation Area

THE COMMON SEAL
of the City of
Launceston was
hereunto affixed in the
presences of: -

Date

Sam Johnson OAM
Chief Executive Officer

Instrument 2 - Priority Vegetation Overlay

Phillipa Glover (Team Leader Planning Assessments) and Iain More (Senior Town Planner Policy and Projects) were in attendance to answer questions in respect of this item.

Tom Bertram spoke for the Recommendation
Chloe Lyne spoke for the Recommendation

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

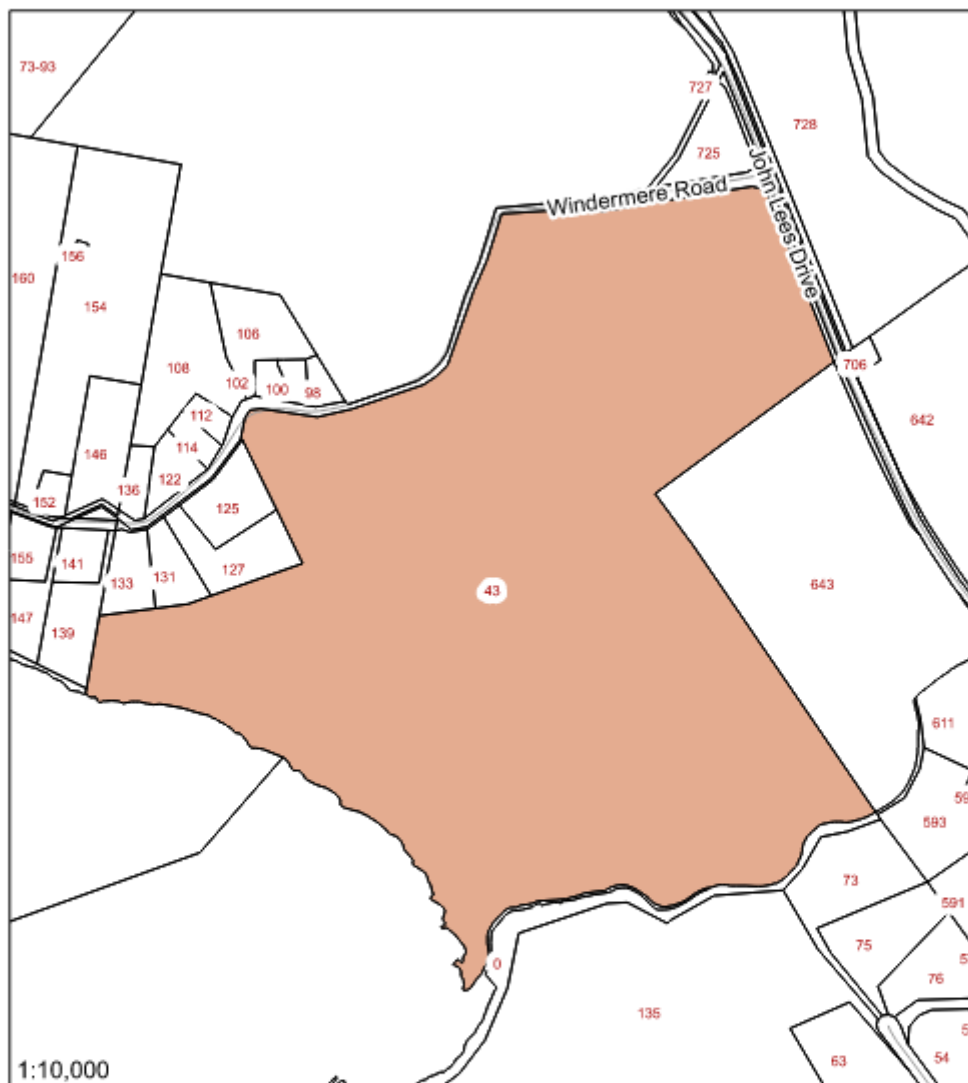
That Council, pursuant to:

1. sections 37 and 38 of the *Land Use Planning and Approvals Act 1993*, agrees to, and initiates scheme amendment PSA-LLP0030 to the Launceston Local Provisions Schedule to:
 - a. rezone the southern portion of land from Agriculture to Rural; and
 - b. apply the Priority Vegetation overlay to the southern portion of the land
2. section 40F of the *Land Use Planning and Approvals Act 1993*, certifies Draft Amendment PSA-LLP0011 identified in Attachment 1.
3. sections 40G and 40H of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition be 28 days.

TASMANIAN PLANNING SCHEME - LAUNCESTON Amendment PSA-LLP0030

Rezoning part of 43 Los Angeles Road, Swan Bay (also described as 729-739 John Lees Drive, Dilston), from Agriculture to Rural, as described below: Title included: 165889/1

Amend the Tasmanian Local Provisions Schedule maps as below:



Zoning



Rural Zone

THE COMMON SEAL
of the City of
Launceston was
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presences of: -

Date

Sam Johnson OAM
Chief Executive Officer

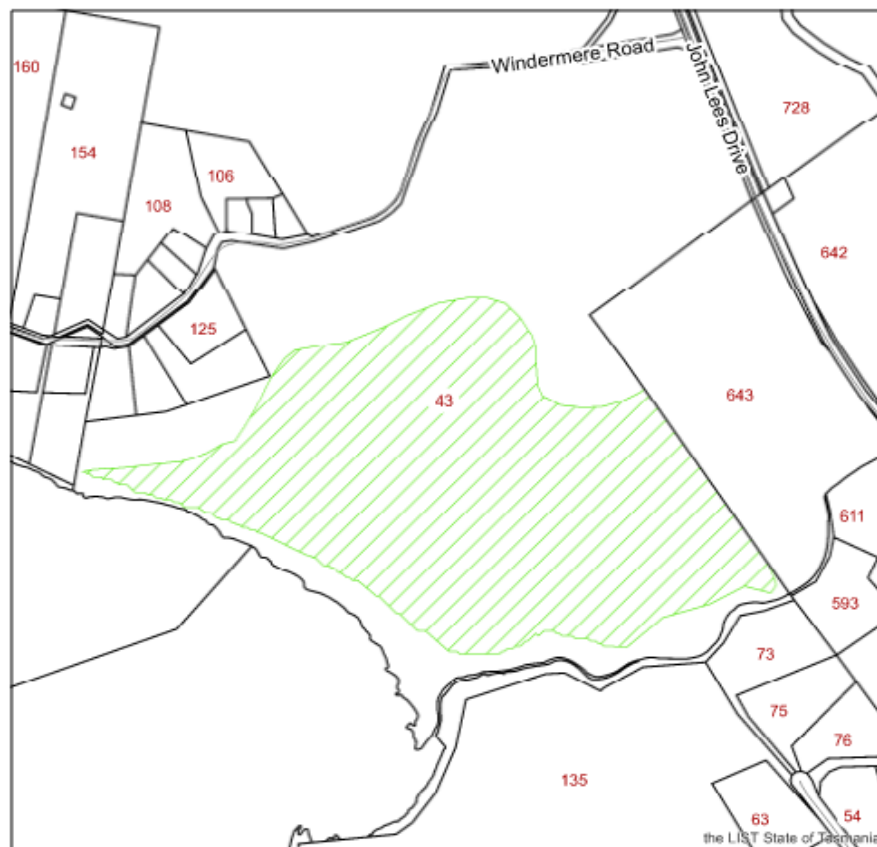
Instrument 1 - Rezoning

TASMANIAN PLANNING SCHEME - LAUNCESTON Amendment PSA-LLP0030

Insertion of the Priority Vegetation overlay at 43 Los Angeles Road, Swan Bay (also described as 729-739 John Lees Drive, Dilston) as described below:

Title included: 165889/1

Amend the Tasmanian Local Provisions Schedule maps as below:



Code Overlay



Priority Vegetation Area

THE COMMON SEAL
of the City of
Launceston was
hereunto affixed in the
presences of: -

Date

Sam Johnson OAM
Chief Executive Officer

Instrument 2 - Priority Vegetation Overlay

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

11.3. DA0143/2025 - 189 George Street, Launceston - Residential - Construction of Alterations and Additions to a Dwelling

FILE NO: DA0143/2025

AUTHOR: Iain More (Senior Town Planner Policy and Projects)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant:	Pippa Jensen
Property:	189 George Street, Launceston
Zoning:	General Residential
Receipt Date:	26/03/2025
Validity Date:	9/04/2025
Further Information Request:	N/A
Further Information Received:	N/A
Deemed Approval:	23/06/2025
Representations:	3

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

DA0503/2024 - Residential - Construction of Alterations and Additions to a Dwelling, Construction of a Garage with a Rooftop Garden Terrace, Pergola and Pool. Withdraw prior to decision

STANDARDS REQUIRING PLANNING DISCRETION:

8.4.2 Setbacks and building envelope for all dwellings - P1 & P3

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for DA0143/2025 - Residential - Construction of alterations and additions to a dwelling, at 189 George Street, Launceston, subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out substantially in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a) Cover Page, prepared by Pippa Architecture, Drawing No. P019-SK00, Revision 1, dated 26/03/2025;
- b) Design Strategy, prepared by Pippa Architecture, Drawing No. P019-SK01, Revision 1, dated 26/03/2025;
- c) Demolition - Site, prepared by Pippa Architecture, Drawing No. P019-SK02, Revision 1, dated 26/03/2025;
- d) Demolition - Notes, prepared by Pippa Architecture, Drawing No. P019-SK03, Revision 1, dated 26/03/2025;
- e) Demolition - Floor Plans, prepared by Pippa Architecture, Drawing No. P019-SK04, Revision 1, dated 26/03/2025;
- f) Site Plan, prepared by Pippa Architecture, Drawing No. P019-SK05, Revision 1, dated 26/03/2025;
- g) Ground Floor, prepared by Pippa Architecture, Drawing No. P019-SK06, Revision 1, dated 26/03/2025;
- h) First Floor, prepared by Pippa Architecture, Drawing No. P019-SK07, Revision 1, dated 26/03/2025;
- i) House - North Elevation, prepared by Pippa Architecture, Drawing No. P019-SK08, Revision 1, dated 26/03/2025;
- j) House - South Elevation, prepared by Pippa Architecture, Drawing No. P019-SK09, Revision 1, dated 26/03/2025;
- k) Garage and streetscape Elevation, prepared by Pippa Architecture, Drawing No. P019-SK10, Revision 1, dated 26/03/2025;
- l) 3D Views, prepared by Pippa Architecture, Drawing No. P019-SK11, Revision 1, dated 26/03/2025;
- m) Shadow Diagrams, prepared by Pippa Architecture, Drawing No. P019-SK12, Revision 1, dated 26/03/2025; and
- n) Shadow Diagrams, prepared by Pippa Architecture, Drawing No. P019-SK13, Revision 1, dated 26/03/2025.

2. POOL SERVICES STRUCTURE

The pool services structure must be no higher than 1.2m above existing ground level.

3. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land.

4. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2025/00378-LCC, dated 06/05/2025 and attached to the permit.

5. HOURS OF CONSTRUCTION

- a) Unless otherwise approved in writing by the Senior Leader Health and Compliance construction activities must only be carried out between the hours of:
 - i. Monday to Friday - 7 am to 6 pm; and
 - ii. Saturday - 8 am to 6 pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

6. HERITAGE

The development must be undertaken in accordance with the conditions included on the Tasmanian Heritage Council 'Notice of Heritage Decision' for THC Application THC works reference no. 8631, File No. 10-16-10 THC, dated 04/06/2025

7. DAMAGE TO COUNCIL INFRASTRUCTURE & ASSETS

The developer is liable for all costs associated with the repair of damage to Council infrastructure and assets resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of the Executive Leader Community Assets and Design is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

9. SINGLE STORMWATER CONNECTIONS

All proposed new pipelines must be connected to the existing internal drainage network for the property. It is not permitted to have multiple connections to Council's stormwater mains.

10. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements and Council policy 27-Rfx-012 Standards for Surface Reinstatement of Works in the Road Service. The asphalt patch is to be placed to ensure a watertight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

11. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

11. FACILITIES AND HIGHWAYS BY-LAW

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). The payment of the scheduled Occupation Fee (comprising a minimum base fee and a square metre weekly rate) is required prior to the occupation commencing. No occupation of the road reserve is permitted without approval.

12. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

13. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0143/2025. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement.

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

Phillipa Glover (Team Leader Planning Assessments) and Iain More (Senior Town Planner Policy and Projects) were in attendance to answer questions in respect of this item.

**Pippa Jensen spoke for the Recommendation
Matt Hurst spoke for the Recommendation**

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor J J Pentridge.

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for DA0143/2025 - Residential - Construction of alterations and additions to a dwelling, at 189 George Street, Launceston, subject to the following conditions:

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If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

The Mayor, Councillor M K Garwood, announced that Council no longer sits as a Planning Authority.

12. ANNOUNCEMENTS BY THE MAYOR

12.1. Mayor's Announcements

FILE NO: SF2375

Thursday 22 May 2025

- Attended the Great Regional City Challenge Auction, EP Studios, Quadrant Mall

Saturday 24 May 2025

- Attended the Young Achievers Awards Gala Presentation Dinner, Hobart

Tuesday 27 May 2025

- Attended Launceston City Mission's Winter Appeal Launch, Frederick Street

Wednesday 28 May 2025

- Attended Aurora Energy's Celebrate the North, Aurora Energy Offices, George Street
- Attended the Induction of Aboriginal Legend Zane Brown to the NTFA, Rocherlea Football Club

Friday 30 May 2025

- Attended The Committee Room Function and Match 2025, Hawthorn Football Club, MCG

Saturday 31 May 2025

- Attended the Gumboot Gala, Inveresk

Sunday 1 June 2025

- Officiated at the McGrath Launceston Running Festival, Riverbend Park

Thursday 5 June 2025

- Officiated at the Launceston Competitions - Music, Earl Arts Centre

Friday 6 June 2025

- Attended Futures with Hope Mocktail Party Fundraiser for Teen Challenge Australia, St Luke's Wellness Centre, Cimitiere Street

Monday 9 June 2025

- Attended Football Tasmania's 2025 Statewide Cup Finals and official opening of the Gordon Rimmer Stand, Devonport

Wednesday 11 June 2025

- Attended the Community Play Date at the Hope Discovery Family Centre for International Day of Play, Launceston Conference Centre

Friday 13 June 2025

- Attended Hawthorn Football Club President's Function and Match, UTAS, Invermay

Monday 16 June 2025

- Officiated at the opening of the Tomorrow Conference, Tramsheds, Inveresk

Wednesday 18 June 2025

- Officiated at Refugee Week reception, Town Hall
-

The Mayor, Councillor M K Garwood, noted that the Councillors will be holding a pop-up stall in the Brisbane Street Mall to encourage conversations with the public. This is to be held Friday, 20 June 2025, from 11am-12pm.

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended).

Councillor S Cai withdrew from the Meeting at 11:45 am

Councillor J J Pentridge withdrew from the Meeting at 11:49 am

Councillor J J Pentridge re-attended the Meeting at 11:49 am

Councillor S Cai re-attended the Meeting at 11:49 am

Councillor Dr G Razay

- **Wednesday, 11 June 2025 - delivered two presentations at the Australian and New Zealand Society for Geriatric Medicine Annual Scientific Meeting 2025**
- **Tuesday, 17 June 2025 - attended Shekinah House and heard about their future visions**

Councillor A G Harris

- **Friday, 30 May 2025 - attended the State Budget function**
- **Sunday, 1 June 2025 - participated in the McGrath Launceston Running Festival**
- **Wednesday, 18 June 2025 - attended a Tasmanian Council of Social Service (TasCOSS) event on behalf of the Council**
- **Tuesday, 17 June 2025 - attended the last meeting of the Council and UTAS Working Group**
- **18 June 2025 - Launch of Rosie's Reading at St Lukes Building, that delivers free books to toddlers under the Dolly Parton Imagination Library Project**

Deputy Mayor Councillor D H McKenzie

- **Friday, 30 May 2025 - attended the State Budget function**
- **Saturday, 31 May 2025 - attended the BAPS Festival at City Park**
- **Tuesday, 17 June 2025 - participated in the Adaptation Game at UTAS**
- **Tuesday, 17 June 2025 - attended the last meeting of the Council and UTAS Working Group**
- **9 June - 15 June 2025 - acknowledged Men's Health Week**

Councillor D C Gibson

- **Stood to recognise that former Mayor, Albert Van Zetten has been recognised for his contributions to local government and community with a Medal of the Order of Australia (OAM).**

Councillor A J Palmer

- **Sunday, 1 June 2025 - attended the McGrath Launceston Running Festival**
- **Sunday, 1 June 2025 - attended the Hawthorn Football Match**
- **Friday, 13 June 2025 - participated in the COTA Tasmania Walk through the City to create awareness about elder abuse**

14. QUESTIONS BY COUNCILLORS

14.1. Councillors' Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be provided in writing).

14.1.1. Councillors' Questions on Notice - Councillor A J Britton - Flood Mitigation Strategy - 29 May 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 29 May 2025 by Councillor A J Britton, has been answered by the Senior Leader Infrastructure and Engineering.

Question 1:

When the flood mitigation strategy was first passed there was about \$1.5 million budgeted. There is a motion in next years budget for a further \$150 000 and so my question is what is that going towards and when can we see that process and strategy be implemented and worked on?

Response:

The Council decision of 31 October 2024 was to endorse the scoping study and include the required additional resourcing in the draft 2025/26 financial year budget. An estimate of approximately \$1.5 million was provided to deliver the entire flood mitigation strategy, including key staff costs.

Recruitment processes are underway to appoint a project manager dedicated to the delivery of the project, this has been included in the operational budget, and the \$150,000 specifically noted in the 2025/26 budget is in addition to this staff resourcing to commence the studies documented in the scoping study. As noted in Agenda Item 19.3 a submission to the Disaster Ready Fund was made during April 2025 in an effort to secure external funding to reduce the overall costs to Council on the project.

Once the recruitment processes are finalised, and an officer is in place, the development of the Flood Mitigation Plan will commence in accordance with the endorsed Scoping Study. It is anticipated that the first few months of the project will include the development of a detailed project plan and methodology, which will be shared in due course.

14.1.2. Councillors' Questions on Notice - Councillor L M McMahon - Fire Panels in Multi-Storey Car Parks - 29 May 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 29 May 2025 by Councillor L M McMahon, has been answered by the Team Leader Building Asset Management.

Question 1:

Do our multi-storey car parks have operation fire panels? If not, why not? If we do, how often are they tested and would it be possible to have a copy of the last report taken?

Response:

Officers are currently reviewing all Council's building assets.

The City of Launceston's multi-storey carparks, align with the legislative requirements at the time of construction or upgrade. This is directly relevant to the type of fire system that was installed.

The fire systems are assessed and tested by an authorised contractor, this contractor has recently (end of May 2025) undertaken their regular testing and reporting regime.

The City of Launceston has not as yet received the latest testing results and assessment report.

**14.1.3. Councillors' Questions on Notice - Deputy Mayor Councillor D H McKenzie -
Urgency of Flood Mitigation Strategy - 29 May 2025**

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 29 May 2025 by Councillor D H McKenzie, has been answered by the Senior Leader Infrastructure and Engineering.

Question 1:

Regarding the flood mitigation strategy, the motion to invest a further \$150,000 in next years budget was put forward some months ago. Should we be reviewing the urgency that we've placed on the motion?

Response:

Over the past six months, efforts have been directed towards progressing the actions outlined in the Annual Plan and other previously agreed priorities. Regarding the flood protection system, focus has been given to improved maintenance and defect repairs, as well as the comprehensive five yearly reporting. Recently, attention has been given to ensuring adequate resource availability by creating a new role and implementing related recruitment processes. This approach aims to effectively commence in the new financial year noting the project will not be successful without a dedicated resource to lead it.

14.1.4. Councillors' Questions on Notice - Councillor T G Walker - Alternative Transport Uses - 29 May 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 29 May 2025 by Councillor T G Walker, has been answered by the Senior Leader Infrastructure and Engineering.

Question 1:

Given the increase in traffic reported in Agenda Item 8.1.3 of Council Meeting 29 May 2025, how effective has council been in encouraging and creating alternative uses of transport?

Response:

Currently, the effectiveness of encouraging and facilitating alternative transportation methods is not being measured. However, this is set to change with the implementation of the upcoming Tomorrow Together census, which aims to capture longitudinal data to assess shifts in transport utilisation. Additionally, the Council is actively exploring other methods to measure utilisation and transport mode shift, enabling better evaluation of alternative transport initiatives.

14.1.5. Councillors' Questions on Notice - Councillor L M McMahon - Current Positions Vacant at City of Launceston - 29 May 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 29 May 2025 by Councillor L M McMahon, has been answered by the Executive Leader Delivery and Performance.

Question 1:

I noticed that the wages are down by \$1.7 million due to vacant positions. How many current vacant positions do we currently have?

Response:

As at 30 May 2025, there were 59.74 FTE equivalent vacancies across the organisation.

Community Connections (Launceston Aquatic Centre, Carr Villa, UTas Stadium), City Amenities and Technology and Information Services recorded the most vacancies, with a number of active recruitments in place.

As per the April 2025 Quarterly People & Culture Report:

"Council's employee turnover is 9.7% for the 24/25 financial year to date, noting this only represents a 9-month period. Over the previous 12 months (January - December) our employee turnover has been 11.8%, which is lower than what it has been in previous years. Our 5-year average is 13.3%. Around nine in ten Australian Councils are now experiencing skill shortages - an increase of 30% from just four years ago - and two thirds of Councils have had local projects impacted or delayed as a result. A statistic published on 9 April 2024 noted that 91% of local governments across Australia reported they had experienced skills shortages in 2021-22. Data from LGNSW's HR Metrics Survey of Councils in 2022-23 found that the total staff turnover rate was 18%, which is above a generally healthy range of 9-12%."

14.1.6. Councillors' Questions on Notice - Councillor S Cai - Scope of Roofing Repairs - 29 May 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 29 May 2025 by Councillor S Cai, has been answered by the Executive Leader Community Assets and Design.

Question 1:

[Regarding Albert Hall] What is the scope of the work needed for the roofing repairs?

Response:

The intended scope (noting subject to change) of roof repairs for Albert Hall is:

Area 1

- *Removal of disused Flag Pole Bracket to North West corner and place parapet cap to stop water ingress*
- *Remove and reinstate access walkway for new roof cladding to be installed*
- *Removal and disposal of existing roof cladding & sisalation*
- *Roof safety mesh to new roof area*
- *55mm Permastop Blanket under new roof sheeting*
- *0.42bmt Colorbond XRW Trimdek Roof Sheeting – to closely match existing*
- *0.55mm Colorbond XRW Flashings to: Valleys, Reglets, Ridges*
- *Colorbond Parapet Caps over the top of Reglets – To help preserve the deterioration of the parapet wall rendering & help stop water ingress through the cracks, as noted in roof report, Parapets 1.3*
- *Clean back and re-silicone seal Box gutters – as noted in roof report 1.4 - Gutters*
- *Edge protection as required with the use of harnesses to undertake our scope of works*
- *EWP Hire*

Area 2

- *Replace existing roof screws to roof area as required*
- *Repair dents and holes to roof cladding – as noted in roof report 2.1 - Roof Cladding*
- *Re-fit Ridge / Hip capping to roof cladding – allowing to replace all existing fixings*
- *Re-fix lead Apron flashing to parapet wall on East elevation of main roof*
- *0.55mm Colorbond XRW Parapet wall capping over the top of Reglets – To help preserve the deterioration of the parapet wall rendering & help stop water ingress through the cracks, as noted in roof report, Parapets 2.3;*

-
- *Clean back and re-silicone seal section of reglets that are not covered by new parapet cap flashing*
 - *Removal of all existing valleys flashing and replace with a re-designed valley flashing to help reduced water run off/back splash to the opposing roof- as noted in Roof report 2.4 - Gutters*
 - *Clean back and re-silicone seal Box gutters – as noted in roof report 2.4 - Gutters*
 - *EWP Hire*

Areas 3 and 4:

- *Sealing works and extra flashing.*
-

14.1.7. Councillors' Questions on Notice - Deputy Mayor Councillor D H McKenzie - Stamp Duty Involved in Land Dealings at 2 Invermay Road and 1 and 5 McGrath Way - 29 May 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 29 May 2025 by Deputy Mayor Councillor D H McKenzie, has been answered by the Governance and Legal Officer.

Question 1:

Is there stamp duty involved in the transfer of this land? If so, is there any deals being made with the government to minimise stamp duty on it?

Response:

Both the Legal Services and Finance Team have advised as follows:

Yes, it is likely that there will be stamp duty involved with the land dealings - ie: both the disposal and purchase transactions. Reason being, there is no duty exemption or concession (as provided under the Duties Act 2001) that is applicable to any of these transactions.

The relevant teams are unaware of any deals being made with the government (ie: State Revenue Office) to minimise the duty payable, and the State Revenue Office has indicated that there is no "special" mechanism that provides for this.

14.1.8. Councillors' Questions on Notice - Councillor D C Gibson - Personal Information Protection Act - 10 June 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 10 June 2025 by Councillor D C Gibson, have been answered by the Governance and Legal Officer, the Senior Leader People and Culture and the Team Leader Governance.

Question 1:

How is the Personal Information Protection (PIP) Act embedded into Council policies and procedures?

Response:

The Council has a Personal Information Protection Policy (17-Plx-005) (Attachment 1) in place to satisfy its privacy obligations under the Personal Information Protection Act 2004 (the PIP Act) and more generally, as a personal information custodian. This policy is currently under review.

Councillors and Council Officers are required to comply with the PIP Act through various mechanisms, including but not limited to the Council's Code of Conduct Policy (22-PI-030) and the Local Government (Code of Conduct) Order 2024. To support compliance with legislation and policy, software permissions control which users, applications, or processes can access specific resources or perform particular actions.

In addition, Simmons Wolfhagen Lawyers have recently been engaged to conduct a training session for various employees of the Council, and one of the topics covered relate to use and management of personal information. From time to time, other training is made available to Council officers and in the past, this has included training offered by the Ombudsman Tasmania and the Integrity Commission.

Question 2:

What training do new staff, including new executive staff, receive on such policies and procedures?

Response:

All new employees, including executive and senior leaders, currently complete an online corporate induction that includes training on City of Launceston's obligations in terms of our policies and procedures.

To further support employee understanding and compliance, the City of Launceston is in the process of implementing a new Learning Management System (LMS). This platform will deliver structured training modules on privacy, information handling, and other corporate and governance requirements as part of both onboarding and ongoing leadership and employee development.

Question 3:

What training do new Councillors, including the Mayor, receive on such policies and procedures?

Response:

Confidentiality and personal information is discussed with Councillors during induction, in the context of the Code of Conduct and the legislative framework within which the Council operates. Part 5 of the Local Government (Code of Conduct) Order 2024 provides clear direction for Councillors regarding the use of information. The draft Local Government (Code of Conduct) Order 2024 was tabled at the Council Meeting on 22 August 2024 and came into effect on 10 September 2024.

City of Launceston's Personal Information Protection Policy (17-Plx-005) is currently under review and has been included as an attachment. Once the policy has been updated and approved, it will be circulated to Councillors for their information.

Additionally, Councillors have access to resources via www.learntolead.tas.gov.au, as well as Council officers who are very willing to provide contextual support.

Question 4:

Are there examples or learnings from past experiences, where Council has identified areas for improvement, regarding adherence to best-practice procedures in this area?

Response:

Yes. Complaints about Council's management of personal information are not common, but we act upon any opportunity to make improvements to the way in which personal information is managed. Council acts on feedback it receives from customers on a case-by-case basis, and works with third party authorities such as the Ombudsman Tasmania and Integrity Commission. An example is a review of the approach Council takes to the publication of representations under Land Use Planning and Approvals Act 1993, to ensure that it takes the best practice approach to manage privacy of all individuals.

The current review of the Personal Information Protection Policy has considered a number of other organisations' policies, and aims to ensure that the management of privacy is in accordance with applicable law. For example, the current draft policy provides for an increased focus on the required purpose for the collection of personal information.

14.2. Councillors' Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting).

14.2.1. Councillors' Questions Without Notice - Councillor A G Harris - Lindsay Street Traffic Lights - 19 June 2025

- 1. Is the timing of the Lindsay Street lights to be evaluated or is there any fine-tuning of the sequencing of the traffic lights being planned?**

The Mayor, Councillor M K Garwood, advised that this question will be Taken on Notice and a response provided in the agenda of 10 July 2025.

14.2.2. Councillors' Questions Without Notice - Councillor D C Gibson - Officer Name Inclusion, Ikeda Trip and Princess Theatre Redevelopment - 19 June 2025

- 1. Regarding questions on notice asked by members of the public, in line with our council values, can we please include officer names?**
- 2. Ikeda Visit:**
 - a. Are we able to afford our community an opportunity to be part of that planning process?**
 - b. Can Councillors receive an update on where we're at with that proposed trip?**
- 3. Are there any unexpected issues concerning the Princess Theatre redevelopment project? If the answer is yes, does this mean potentially that the Princess Theatre will remain open longer than initially touted?**

The Mayor, Councillor M K Garwood, advised that this question will be Taken on Notice and a response provided in the agenda of 10 July 2025.

15. NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motions were identified as part of these Minutes

16. COMMITTEE REPORTS

16.1. Northern Youth Coordinating Committee Report - 6 May 2025

FILE NO: SF0136

AUTHOR: Claudia Taylor (Youth Development Officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To receive a report from the Northern Youth Coordinating Committee's regular meeting held on 6 May 2025.

RECOMMENDATION:

That Council:

1. receives the report from the Northern Youth Coordinating Committee Meeting held on 6 May 2025.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. receives the report from the Northern Youth Coordinating Committee Meeting held on 6 May 2025.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

16.2. Homelessness Advisory Committee Report - 15 April 2025

FILE NO: SF7447

AUTHOR: Wytarna McDonald (Community Development officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To receive a report from the Homelessness Advisory Committee meeting held on 15 April 2025.

RECOMMENDATION:

That Council:

1. receives the report from the Homelessness Advisory Committee meeting held on the 15 April 2025.
-

DECISION: 19 June 2025

MOTION

Moved Councillor Prof G Razay, seconded Councillor S Cai.

That Council:

1. receives the report from the Homelessness Advisory Committee meeting held on the 15 April 2025.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

17. CONNECTIONS AND LIVEABILITY

17.1. Arts and Culture Grant - 2025

FILE NO: SF7770

AUTHOR: Hannah Koch (Arts and Culture Officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider and support the Arts and Culture Grant applications for 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. approves the following Arts and Culture Grant applications to receive the recommended funding from the Arts and Culture Grant budget.

Applicant	Event	Level#	Score	\$ Requested	\$ Recommended
Belinda (Bindy) Stephens	Calm Down Kanga*	2	93%	\$10,000	\$10,000
Starting Point Neighbourhood House	Connecting Community Art Project	2	91%	\$10,000	\$10,000
Mudlark Theatre	Wittenoom*	2	88%	\$10,000	\$10,000
SAWTOOTH ARI INC.	SAW: Sawtooth Artists Workshops	2	87%	\$9,000	\$9,000
ROOKE Productions Ltd	Tendrils - Second Stage Development*	2	86%	\$10,000	\$1,000**
Total				\$49,000	\$40,000

Note - there are two levels in this category: Level 1: up to \$5,000, and Level 2: up to \$5,001 up to \$10,000.

* Relevant Conflict of interest declarations

- Oscar O'Shea (Community Development Officer) abstained from the assessment of Calm Down Kanga
- Amanda Shepherd (Theatre North) abstained from the assessment of Wittenoom and Tendrils – Second Stage Development
- Michelle Ogulin (Senior Leader Liveable Communities) abstained from the assessment of Wittenoom

** Although the Tendrils – Second Stage Development is recommended to receive 100% of funding, there is only \$1,000 of funding remaining in the allocated budget.

2. Acknowledges that the following applications will not be funded by Council under the Arts and Culture Grant program, as the available funding has been fully allocated to higher scoring applications.

Applicant	Event	Level#	Score	\$ Requested	\$ Recommended
Paul Country	FACES FROM OUR TOWN - celebrating difference through portraits and stories	2	84%	\$7,500	\$7,500
Tasmanian Poetry Festival	Tasmanian Poetry festival 2025	1	79%	\$5,000	\$5,000
Tasmanian Youth Orchestra Council Inc.	TYO 60th Anniversary Launceston Concert	2	79%	\$8,425	\$8,425
Women's Legal Service Tasmania	Art for Change - 16 days of Activism Exhibition	2	78%	\$10,000	\$10,000
Racheal Leigh	Tamar Valley Film Festival	1	74%	\$5,000	\$5,000
The North Coast Post Pty Ltd	Telling Launceston's Stories: Expanding The North Coast Post	2	65%	\$10,000	\$7,500
St Andrews Caledonian Pipe Band Inc	Celtic Fusion - bringing community together through the fusion of traditional and contemporary celtic sound	1	63%	\$4,750	\$3,563
Heather Ewings	Publication of Tasmanian Historical Fiction	2	61%	\$9,138	\$6,854
Matthew Taylor	35mm: A musical Exhibition	1	61%	\$5,000	\$3,750
SBLA Studio Pty Ltd	Art With Parks	2	59%	\$8,000	\$6,000
Eleonora Pulcini Fine Art	Art for All: Community Creativity with EP	1	57%	\$5,000	\$3,750
Allison Cornish	Live Music Series in the Quadrant mall	2	55%	\$10,000	\$7,500
Chris Jackson	Big Stages, Local Sounds - Curated programme of live music in Launceston in a large scale venue. *	2	54%	\$10,000	\$7,500
Tamar NRM	Resilient Communities Film Festival	1	49%	\$5,000	\$0
Terry Whidborne	Let me Introduce...	2	48%	\$10,000	\$0
Total				\$112,813	\$82,342

Note - there are two levels in this category: Level 1 up to \$5,000, and Level 2 \$5,001 up to

* Relevant Conflict of interest declarations

- Oscar O'Shea (Community Development Officer) abstained from the assessment of Big Stages, Local Sounds - Curated programme of live music in Launceston in a large scale venue.

Hannah Koch (Arts and Culture Officer) was in attendance to answer question in respect of this item.

Deputy Mayor Councillor D H McKenzie withdrew from the Meeting at 12:12 pm
Councillor A J Palmer withdrew from the Meeting at 12:12 pm

DECISION: 19 June 2025

MOTION 1

Moved Councillor S Cai, seconded Councillor J J Pentridge.

That Council:

1. approves the following Arts and Culture Grant applications to receive the recommended funding from the Arts and Culture Grant budget.

Applicant	Event	Level#	Score	\$ Requested	\$ Recommended
Mudlark Theatre	Wittenoom*	2	88%	\$10,000	\$10,000
Starting Point Neighbourhood House	Connecting Community Art Project	2	91%	\$10,000	\$10,000
Total				\$20,000	\$20,000

Note - there are two levels in this category: Level 1: up to \$5,000, and Level 2: up to \$5,001 up to \$10,000.

* Relevant Conflict of interest declarations

- Amanda Shepherd (Theatre North) abstained from the assessment of Wittenoom and Tendrils – Second Stage Development

CARRIED 7:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge and Councillor S Cai

AGAINST VOTE: Nil

ABSENT DUE TO A DECLARATION OF INTEREST: Deputy Mayor D H McKenzie and Councillor A J Palmer

Deputy Mayor Councillor D H McKenzie re-attended the Meeting at 12:13 pm
Councillor A J Palmer re-attended the Meeting at 12:13 pm

DECISION: 19 June 2025

MOTION 2

Moved Councillor A E Dawkins, seconded Councillor S Cai.

That Council:

1. approves the following Arts and Culture Grant applications to receive the recommended funding from the Arts and Culture Grant budget.

Applicant	Event	Level#	Score	\$ Requested	\$ Recommended
Belinda (Bindy) Stephens	Calm Down Kanga*	2	93%	\$10,000	\$10,000
SAWTOOTH ARI INC.	SAW: Sawtooth Artists Workshops	2	87%	\$9,000	\$9,000
ROOKE Productions Ltd	Tendrils - Second Stage Development*	2	86%	\$10,000	\$1,000**
Total				\$29,000	\$20,000

Note - there are two levels in this category: Level 1: up to \$5,000, and Level 2: up to \$5,001 up to \$10,000.

* Relevant Conflict of interest declarations

- Oscar O'Shea (Community Development Officer) abstained from the assessment of Calm Down Kanga
- Michelle Ogulin (Senior Leader Liveable Communities) abstained from the assessment of Wittenoom

** Although the Tendrils – Second Stage Development is recommended to receive 100% of funding, there is only \$1,000 of funding remaining in the allocated budget.

2. Acknowledges that the following applications will not be funded by Council under the Arts and Culture Grant program, as the available funding has been fully allocated to higher scoring applications.

Applicant	Event	Level#	Score	\$ Requested	\$ Recommended
Paul Country	FACES FROM OUR TOWN - celebrating difference through portraits and stories	2	84%	\$7,500	\$7,500
Tasmanian Poetry Festival	Tasmanian Poetry festival 2025	1	79%	\$5,000	\$5,000
Tasmanian Youth Orchestra Council Inc.	TYO 60th Anniversary Launceston Concert	2	79%	\$8,425	\$8,425
Women's Legal Service Tasmania	Art for Change - 16 days of Activism Exhibition	2	78%	\$10,000	\$10,000

Racheal Leigh	Tamar Valley Film Festival	1	74%	\$5,000	\$5,000
The North Coast Post Pty Ltd	Telling Launceston's Stories: Expanding The North Coast Post	2	65%	\$10,000	\$7,500
St Andrews Caledonian Pipe Band Inc	Celtic Fusion - bringing community together through the fusion of traditional and contemporary celtic sound	1	63%	\$4,750	\$3,563
Heather Ewings	Publication of Tasmanian Historical Fiction	2	61%	\$9,138	\$6,854
Matthew Taylor	35mm: A musical Exhibition	1	61%	\$5,000	\$3,750
SBLA Studio Pty Ltd	Art With Parks	2	59%	\$8,000	\$6,000
Eleonora Pulcini Fine Art	Art for All: Community Creativity with EP	1	57%	\$5,000	\$3,750
Allison Cornish	Live Music Series in the Quadrant mall	2	55%	\$10,000	\$7,500
Chris Jackson	Big Stages, Local Sounds - Curated programme of live music in Launceston in a large scale venue. *	2	54%	\$10,000	\$7,500
Tamar NRM	Resilient Communities Film Festival	1	49%	\$5,000	\$0
Terry Whidborne	Let me Introduce...	2	48%	\$10,000	\$0
Total				\$112,813	\$82,342

Note - there are two levels in this category: Level 1 up to \$5,000, and Level 2 \$5,001 up to

* Relevant Conflict of interest declarations

- Oscar O'Shea (Community Development Officer) abstained from the assessment of Big Stages, Local Sounds - Curated programme of live music in Launceston in a large scale venue.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

17.2. Concessional Entry to Council's Waste Disposal Facilities

FILE NO: SF0628

AUTHOR: Jess Nesbit (Waste and Environment Officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider the value of concessions to approved charitable organisations for waste disposal at the Launceston Waste Centre for the 2025/2026 financial year.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas) - section 205

PREVIOUS COUNCIL CONSIDERATION:

Council - 17 April 2025 - Agenda 17.2 Policy Review - 12-Plx-014 Concessional Entry to the Council's Waste Disposal Facilities

Council - 27 June 2024 - Agenda 14.1 Concessional Waste Disposal 2024/2025 - Charitable Organisations

RECOMMENDATION:

That Council:

1. in respect of clause 4 of the '*Concessional Entry to Council's Waste Disposal Facilities*' policy (12-Plx-014), approves the participating charitable organisations and their recommended concessional entry values for the 2025/2026 financial year, as listed below (Table 1); and
2. approves the budget variation of \$4,844.31, to be sourced from within the Councillor's civic budget.

Table 1. List of charitable organisations which applied for the concessional entry program and their recommended subsidy values, for the 2025/26 financial year.

Organisation Name	2025/26 Recommendation (\$)
ADRA - Connections Op Shop	\$274.80
Door of Hope Christian Church	\$1,743.66
Launceston City Mission	\$37,349.21
Lions Club of Kings Meadows	\$139.98
New Horizons Club Inc.	\$42.02
Northern Occupational Support Service - Bluegum	\$715.58
PCYC	\$179.20
SelfHelp Workplace	\$8,561.11

Veterans Support Group	\$259.94
Starting Point Neighborhood House	\$86.95
Worldview	\$64.64
Just Cats Tasmania	\$74.34
Community Housing Limited	\$6,783.97
Community Care Tasmania	\$420.49
Punchbowl Community Garden	\$22.40
Karinya Young Women's Service	\$719.48
Launceston VFC Services Inc.	\$361.66
Litter Free Launnie	\$19.39
Launceston Players Society	\$125.00
GroWaverley	\$82.82
Friends of the Library Launceston	\$223.60
Oak Possibility Tasmania	\$2,924.67
Salvos Store	\$1,267.06
St Michaels Association	\$150.00
Life Without Barriers	\$150.00
Launceston Bowls & Community Club Inc.	\$150.00
Teen Challenge Tasmania Inc.	\$73.34
St Giles Society Ltd	\$150.00
JCP Youth Pty	\$150.00
TOTAL	\$63,266.31

Michael Attard (Team Leader Sustainability) was in attendance to answer questions in respect of this item.

Councillor A J Palmer withdrew from the Meeting at 12:14 pm

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Councillor J J Pentridge.

That Council:

1. in respect of clause 4 of the '*Concessional Entry to Council's Waste Disposal Facilities*' policy (12-Plx-014), approves the participating charitable organisations and their recommended concessional entry values for the 2025/2026 financial year, as listed below (Table 1); and
2. approves the budget variation of \$4,844.31, to be sourced from within the Councillor's civic budget.

Table 1. List of charitable organisations which applied for the concessional entry program and their recommended subsidy values, for the 2025/26 financial year.

Organisation Name	2025/26 Recommendation (\$)
ADRA - Connections Op Shop	\$274.80
Door of Hope Christian Church	\$1,743.66
Launceston City Mission	\$37,349.21
Lions Club of Kings Meadows	\$139.98
New Horizons Club Inc.	\$42.02
Northern Occupational Support Service - Bluegum	\$715.58
PCYC	\$179.20
SelfHelp Workplace	\$8,561.11
Veterans Support Group	\$259.94
Starting Point Neighborhood House	\$86.95
Worldview	\$64.64
Just Cats Tasmania	\$74.34
Community Housing Limited	\$6,783.97
Community Care Tasmania	\$420.49
Punchbowl Community Garden	\$22.40
Karinya Young Women's Service	\$719.48
Launceston VFC Services Inc.	\$361.66
Litter Free Launnie	\$19.39
Launceston Players Society	\$125.00
GroWaverley	\$82.82
Friends of the Library Launceston	\$223.60
Oak Possibility Tasmania	\$2,924.67
Salvos Store	\$1,267.06

St Michaels Association	\$150.00
Life Without Barriers	\$150.00
Launceston Bowls & Community Club Inc.	\$150.00
Teen Challenge Tasmania Inc.	\$73.34
St Giles Society Ltd	\$150.00
JCP Youth Pty	\$150.00
TOTAL	\$63,266.31

CARRIED 8:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge and Councillor S Cai

AGAINST VOTE: Nil

ABSENT DUE TO A DECLARATION OF INTEREST: Councillor A J Palmer

17.3. Carr Villa Memorial Park Masterplan

FILE NO: SF7731

AUTHOR: Eve Gibbons (Business Leader Carr Villa)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To adopt the Carr Villa Memorial Park Masterplan

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
Burial and Cremations Act 2019 (Tas)
Burial and Cremation Regulations 2015 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 27 June 2024 - Agenda Item 15.3 - 2024/2025 Statutory Estimates (Budget)
Workshop - 3 October 2024 - Carr Villa Memorial Park Masterplan Development -
Councillor Consultation
Council - 27 March 2025 - Intention to Undertake Community Consultation - Draft Carr
Villa Memorial Park Masterplan
Workshop - 22 May 2025 – Draft Carr Villa Memorial Park Masterplan consultation
outcomes, and draft plan revision

RECOMMENDATION:

That Council:

1. adopts the Carr Villa Memorial Park Masterplan attached to this report; and
2. notes any future development of areas identified in the Masterplan (Option 5A), will be subject to further consideration and approval by Council, including environmental assessments and planning approval.

Justin Dale (Senior Leader Community Connections) and Eve Gibbons (Business Leader Carr Villa) were in attendance to answer questions in respect of this item.

Councillor A J Palmer re-attended the Meeting at 12:20 pm
Councillor A E Dawkins withdrew from the Meeting at 12:49 pm
Councillor A E Dawkins re-attended the Meeting at 12:52 pm

Anna Povey spoke against the Recommendation
Louise Skabo spoke against the Recommendation
Henry Gee spoke against the Recommendation
Rocelyn Ives spoke against the Recommendation

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. adopts the Carr Villa Memorial Park Masterplan attached to this report;
2. notes any future development of areas identified in the Masterplan (Option 5A), will be subject to further consideration and approval by Council, including environmental assessments and planning approval;
3. engages with all relevant stakeholders connected to Carr Villa, including the Friends of Carr Villa Reserve; and
4. receives a further report outlining options for consideration of the identified Carr Villa buffer zones, to become a permanent reserve.

NO VOTE WAS TAKEN AS AN AMENDMENT WAS PUT

DECISION: 19 June 2025

MOTION

Moved Councillor D C Gibson, seconded Councillor J J Pentridge.

That Council:

1. lay the item on the table to allow the wording of the amended motion be provided and adjourn for lunch.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

Meeting was adjourned 1:22 pm
Meeting resumed at 1:55 pm

MOTION TO AMEND

Moved Councillor S Cai, seconded Councillor J J Pentridge.

That the Recommendation is amended to read:

- 1. removes Stage 2 from the Carr Villa Memorial Park Masterplan,**
- 2. adopts the Carr Villa Memorial Park Masterplan as amended by 1 above; and**
- 3. notes any future development of areas identified in the Masterplan (Option 5A, Stage 1), will be subject to further consideration and approval by Council, including environmental assessments and planning approval.**
- 4. engages with all relevant stakeholders connected to Carr Villa, including the Friends of Carr Villa Reserve; and**
- 5. receives a further report outlining options for consideration of the identified Carr Villa buffer zones, to become a permanent reserve.**

CARRIED 7:2

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge and Councillor S Cai

AGAINST VOTE: Councillor D C Gibson

ABSTAINED: Councillor A J Palmer

DECISION: 19 June 2025

MOTION AS AMENDED

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

- 1. removes Stage 2, of Option 5A, from the Carr Villa Memorial Park Masterplan;**
- 2. adopts the Carr Villa Memorial Park Masterplan as amended by 1 above;**
- 3. notes any future development of areas identified in the Masterplan (Option 5A, Stage 1), will be subject to further consideration and approval by Council, including environmental assessments and planning approval;**
- 4. engages with all relevant stakeholders connected to Carr Villa, including the Friends of Carr Villa Reserve; and**
- 5. receives a further report outlining options for consideration of the identified Carr Villa buffer zones, to become a permanent reserve.**

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

17.4. Special Event Sponsorship 2024/2025 - Australian National U15 and U19 Badminton Championships

FILE NO: SF5892

AUTHOR: Laura Keith (Acting Grants and Sponsorship Officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider Special Event Sponsorship for the Australian National U15 and U19 Badminton Championships.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. approves the following Special Event to receive the recommended sponsorship amount from the 2024/2025 Special Event Sponsorship Budget.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Badminton Australia	Australian National U15 and U19 Badminton Championships	83%	\$30,000	\$30,000	\$30,000

Laura Keith (Acting Grants and Sponsorship Officer) and Angie Hart (Team Leader Visitation and Sponsorship) were in attendance to answer questions in respect of this item.

**Deputy Mayor Councillor D H McKenzie withdrew from the Meeting at 2:16pm
Deputy Mayor Councillor D H McKenzie re-attended the Meeting at 2:18pm**

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Councillor J J Pentridge.

That Council:

approves the following Special Event to receive the recommended sponsorship amount from the 2024/2025 Special Event Sponsorship Budget.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Badminton Australia	Australian National U15 and U19 Badminton Championships	83%	\$30,000	\$30,000	\$30,000

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

18. QVMAG (QUEEN VICTORIA MUSEUM AND ART GALLERY)

No Items were identified as part of these Minutes

19. COMMUNITY ASSETS AND DESIGN

19.1. Northern Tasmania Cricket Association Sports Complex Redevelopment Project Update

FILE NO: CD005/2025

AUTHOR: Michael Newby (Senior Leader Infrastructure Planning)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To note the report.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Closed Council Meeting – 27 March 2025 – Item 24.3 - Northern Tasmania Cricket Association Sports Complex – Redevelopment Project – Architectural Services CD005/2025

Council Meeting – 6 March 2025 – Item 19.2 - Northern Tasmania Cricket Association Sports Complex - Redevelopment Project

Workshop - 5 September 2024 – Item 1.1 - NTCA Sports Complex Management

Workshop - 6 June 2024 – Item 1.1 - NTCA Facility Management Update

Workshop - 23 November 2023 - Councillor site visit NTCA Sports Complex

RECOMMENDATION:

That Council:

1. notes the update on the Northern Tasmania Cricket Association Sports Complex – Redevelopment Project.

Michael Newby (Senior Leader Infrastructure Planning) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A E Dawkins.

That Council:

- 1. notes the update on the Northern Tasmania Cricket Association Sports Complex – Redevelopment Project.**

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

19.2. St Leonards and Waverley Neighbourhood Plan - Stage 2 Community Engagement - Feedback Summary

FILE NO: O25375

AUTHOR: Claire Fawdry (Principal Town Planner)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To note the Stage Two Consultation Summary report and written submissions received during the community engagement period for the St Leonards and Waverley Neighbourhood Plan (draft structure plan for community consultation).

PREVIOUS COUNCIL CONSIDERATION:

Council – 27 March 2025 – St Leonards and Waverley Neighbourhood Plan Stage 2 Community Engagement

Workshop – 20 March 2025 – St Leonards and Waverley Neighbourhood Plan – Project update

Council – 13 February 2025 – Agenda Item 19.1 St Leonards and Waverley Neighbourhood Plan – Project Update

Workshop – 30 January 2025 – St Leonards and Waverley Neighbourhood Plan – Project update

Council – 12 December 2024 – Agenda Item 22.2 St Leonards and Waverley Neighbourhood Plan project update

Council – 31 October 2024 – Agenda Item 17.3 St Leonards Structure Plan Update

Council – 8 August 2024 – Agenda Item 17.1 Non-Application of Public Tender Process for the St Leonards Structure Plan and Infrastructure Funding Framework

RECOMMENDATION:

That Council:

1. receives and notes the attached Stage Two Consultation Summary, dated May 2025; and
2. receives and notes the written submissions received during the community consultation period.

Claire Fawdry (Principal Town Planner) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Councillor J J Pentridge.

That Council:

- 1. receives and notes the attached Stage Two Consultation Summary, dated May 2025; and**
- 2. receives and notes the written submissions received during the community consultation period.**

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

19.3. Infrastructure and Engineering - Grant Submissions, April and May 2025

FILE NO: SF0626; SF7756

AUTHOR: Erica Deegan (Senior Leader Asset Management Project)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To receive the report regarding grant submissions submitted by the Infrastructure and Engineering Team during April and May 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 7 March 2024 - Agenda Item 12.1 Notice of Motion - Councillor A J Britton - Establish a Flood Mitigation Strategy - 28 February 2024

Council - 31 October 2024 - Agenda Item 19.2 - Flood Mitigation Strategy - Scoping Study

RECOMMENDATION:

That Council:

1. receives the information contained in this report; and
2. approves Council funding contributions in future budget years if the applications are successful.

Erica Deegan (Senior Leader Asset Management Project) was in attendance to answer questions in respect to this item.

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Deputy Mayor Councillor D H McKenzie.

That Council:

- 1. receives the information contained in this report; and**
- 2. approves Council funding contributions in future budget years if the applications are successful.**

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

19.4. Fee Waiver Request - Road Occupation - Health Hub

FILE NO: SF2145

AUTHOR: Erica Deegan (Senior Leader Asset Management Project)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider an application for the waiver of the Road Occupation Permit fee for regarding the occupation of Cleveland and Wellington Streets due to construction activities related to the Health Hub.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
Local Government (Highways) Act 1982 (Tas)
Roads and Jetties Act 1935 (Tas)
Facilities and Highways By-Law Number 1 of 2021
Parking Facilities By-Law Number 2 of 2023
Vehicle and Traffic Act 1999 (Tas)
Road Rules 2019 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 3 October 2024 - 19.1 - Road Reserves, Parks and Public Reserves Occupation Policy
Council - 3 October 2024 - 19.2 - Fees and Charges Amendment 2023/2024 and Associated Remission of Road Reserves, Parks and Public Reserves Occupation Fees
Workshop - 15 August 2024 - Road Reserves, Parks and Public Reserves Occupation Policy, Guidelines and Fee Capping
Council - 4 April 2024 - 15.3 - Fees and Charges 2024/2025
Workshop - 23 November 2023 - Road Occupation Fee

RECOMMENDATION:

That Council:

1. notes the request from the Launceston Health Hub to waive the road occupation fees associated with the development at 243-247 Wellington Street; and
2. does not agree to remit any fees associated with the road occupation at 243-247 Wellington Street.

Erica Deegan (Senior Leader Asset Management Project) and Ryan Carroll (Road Permits and Investigations Officer) were in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION 1

Moved Councillor J J Pentridge, seconded Councillor S Cai.

That Council:

- 1. notes the request from the Launceston Health Hub to waive the road occupation fees associated with the development at 243-247 Wellington Street; and**
- 2. does not agree to remit any fees associated with the road occupation at 243-247 Wellington Street.**

LOST 4:5

FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins and Councillor A G Harris

AGAINST VOTE: Mayor Councillor M K Garwood, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

DECISION: 19 June 2025

MOTION 2

Moved Councillor J J Pentridge, seconded Councillor S Cai.

That Council:

- 1. notes the request from the Launceston Health Hub to waive the road occupation fees associated with the development at 243-247 Wellington Street; and**
- 2. by absolute majority, agrees to remit 100% of the fee associated with occupation RDT0703/2023 in the amount of \$44,296.**

LOST 6:3

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Councillor D C Gibson, Councillor A E Dawkins and Councillor A G Harris

20. DELIVERY AND PERFORMANCE

20.1. 2024/2025 Budget - Budget Amendments

FILE NO: SF6817/SF7334

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

For Council to:

1. consider changes to the Council's 2024/2025 Statutory Estimates.

A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

2. consider adjustments made during 1 May 2025 to 31 May 2025 by the Chief Executive Officer to the 2024/2025 Budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993 (Tas)* and by an absolute majority, approves the following changes to the 2024/2025 Statutory Estimates:

- (a) Expenses

- i. the net increase in operations expenditure of \$121,591.

- (b) Capital Works Expenditure

- i. the decrease in the Council's funded expenditure of \$121,591.

2. notes that amendments from Recommendation 1. result in:

- (a) the operating deficit being amended to \$1,605,706 (including capital grants of \$19,220,962 and other adjustments of \$5,000,000) for 2024/2025.
- (b) the capital budget being decreased to \$46,535,063 for 2024/2025.

3. pursuant to section 82(7) of the *Local Government Act 1993 (Tas)*, receives the Chief Executive Officer's report on adjustments to the 2024/2025 budget for the period 1 May 2025 to 31 May 2025.
-

Samuel Kelty (Senior Leader Finance) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2024/2025 Statutory Estimates:
 - (a) Expenses
 - i. the net increase in operations expenditure of \$121,591.
 - (b) Capital Works Expenditure
 - i. the decrease in the Council's funded expenditure of \$121,591.
2. notes that amendments from Recommendation 1. result in:
 - (a) the operating deficit being amended to \$1,605,706 (including capital grants of \$19,220,962 and other adjustments of \$5,000,000) for 2024/2025.
 - (b) the capital budget being decreased to \$46,535,063 for 2024/2025.
3. pursuant to section 82(7) of the *Local Government Act 1993* (Tas), receives the Chief Executive Officer's report on adjustments to the 2024/2025 budget for the period 1 May 2025 to 31 May 2025.

CARRIED BY ABSOLUTE MAJORITY 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

20.2. 2025/2026 Fees and Charges Amendments

FILE NO: SF2968

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider changes to the adopted Fees and Charges for 2025/2026

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council – 17 April 2025 - 20.4 - Fees and Charges 2025/2026

Workshop - 22 May 2025 – 1.8 - Rate Modelling 2025 2026

RECOMMENDATION:

That Council:

1. pursuant to section 205 of the Local Government Act 1993 (Tas), approves the below fees which will change the previously adopted Fees and Charges for 2025/2026 as listed below:

624	CBD Kerbside collection service annual fee per annum (140L waste, 240L Recycling) Non refundable	GST Exempt (Div 81)	\$225.00
625	CBD Kerbside collection service annual fee per annum (240L waste, 240L Recycling) Non Refundable	GST Exempt (Div 81)	\$380.50
548	Lost ticket	Taxable	\$19.50
<u>New</u>	Multi-Storey – overnight parking fee	Taxable	\$2.00
155	Permit for monumental work	GST Exempt (Div 81)	\$196.00
169	Use of Chapel for Committal Only (30 minutes)	Taxable	\$75.00
171	Cremation Insertion Viewing	Taxable	\$75.00
629	Special excavation - (\$1,540 min charge - 4 hrs) per hour	Taxable	\$385.00

Samuel Kelty (Senior Leader Finance) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. pursuant to section 205 of the Local Government Act 1993 (Tas), approves the below fees which will change the previously adopted Fees and Charges for 2025/2026 as listed below:

624	CBD Kerbside collection service annual fee per annum (140L waste, 240L Recycling) Non refundable	GST Exempt (Div 81)	\$225.00
625	CBD Kerbside collection service annual fee per annum (240L waste, 240L Recycling) Non Refundable	GST Exempt (Div 81)	\$380.50
548	Lost ticket	Taxable	\$19.50
<u>New</u>	Multi-Storey – overnight parking fee	Taxable	\$2.00
155	Permit for monumental work	GST Exempt (Div 81)	\$196.00
169	Use of Chapel for Committal Only (30 minutes)	Taxable	\$75.00
171	Cremation Insertion Viewing	Taxable	\$75.00
629	Special excavation - (\$1,540 min charge - 4 hrs) per hour	Taxable	\$385.00

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

20.3. 2025/2026 Rating Framework

FILE NO: SF7153/SF0521

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider adoption of the Rating Framework for the financial year ending 30 June 2026.

This decision requires an absolute majority of Council pursuant to Part 9 of the Local Government Act 1993 (Tas), .

RELEVANT LEGISLATION:

*Local Government Act 1993 (Tas)
Valuation of Land Act 2001 (Tas)
Fire Service Act 1979 (Tas)
Waste and Resource Recovery Act 2022 (Tas)*

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 7 November 2024 – LTFP, Budget 2025/2026 & Investment Governance Review
Workshop – 12 December 2024 – 2025/2026 Budget
Workshop - 27 February 2025 – Budget and Annual Plan 2025/2026 Update
Workshop - 13 March 2025 – Fees and Charges 2025/2025
Workshop – 20 March 2025 – Proposed Annual Plan and Budget 2025/2026
Workshop - 15 May 2025 - Budget 2025/2026
Workshop - 22 May 2025 - Annual Plan and Budget 2025/2026 public consultation feedback and review
Workshop - 22 May 2025 - Rates Modelling and Budget 2025/2026
Workshop – 5 June 2025 – Budget and Rates Modelling 2025/2026

RECOMMENDATION:

That Council by absolute majority:

1. pursuant to Part 9 of the *Local Government Act 1993* (Tas), adopts the following Rating Framework for the financial year ending 30 June 2026:

Rating Resolution

1. GENERAL RATE:

1.1 Pursuant to sections 90 and 91 of the *Local Government Act 1993* (Tas), Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of section 87) within the municipal area of Launceston for the period commencing 1 July 2025 and ending 30 June 2026, which consists of two components as follows:

(a) a rate of **5.4088** cents in the dollar of the assessed annual value of the land; and a fixed charge of **\$360.00**.

1.2 Pursuant to section 107(1) and (2) of the *Local Government Act 1993* (Tas), by reason of:

- (a) the use or non-use of any land which is within the municipal area; and
- (b) the locality of the land;

Council declares, by absolute majority, that component 1.1(a) of the General Rate is varied for the financial year as follows:

- (i) for land used for commercial purposes, the rate is varied by **increasing** it by **1.5979** cents in the dollar to **7.0067** cents in the dollar of the assessed annual value of the land;
- (ii) for land used for industrial purposes, the rate is varied by **increasing** it by **0.8926** cents in the dollar to **6.3014** cents in the dollar of the assessed annual value of the land;
- (iii) for land used for public purposes, the rate is varied by **increasing** it by **0.8023** cents in the dollar to **6.2111** cents in the dollar of the assessed annual value of the land;
- (iv) for land used for primary production purposes, the rate is varied by **decreasing** it by **0.3045** cents in the dollar to **5.1043** cents in the dollar of the assessed annual value of the land;
- (v) for land used for sporting or recreation facilities, the rate is varied by **increasing** it by **0.3576** cents in the dollar to **5.7664** cents in the dollar of the assessed annual value of the land;
- (vi) for land used for quarrying or mining, the rate is varied by **decreasing** it by **1.6432** cents in the dollar to **3.7656** cents in the dollar of the assessed annual value of the land; and
- (vii) for land which is vacant land, the rate is varied by **decreasing** it by **1.1700** cents in the dollar to **4.2388** cents in the dollar of the assessed annual value of the land.

MAXIMUM PERCENTAGE INCREASE

1.3 Pursuant to section 88A of the *Local Government Act 1993* (Tas), Council by absolute majority, sets a maximum percentage increase cap on component 1.1(a) of the general rate of 500% where that increase has occurred as a result of municipal revaluation undertaken in accordance with section 20 of the *Valuation of Land Act 2001*.

- 1.4 That pursuant to section 107 of the *Local Government Act 1993* (Tas), Council declares by absolute majority, that the maximum percentage cap referred to in 1.4 above is varied to 20% for all land which is used or predominantly used for residential purposes.

2. SERVICE CHARGES - WASTE MANAGEMENT SERVICE:

Pursuant to section 94, of the *Local Government Act 1993* (Tas), Council makes the following service charges on all rateable land within the municipal area of Launceston (including land which is otherwise exempt from rates pursuant to section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing 1 July 2025 and ending on 30 June 2026, namely:

- 2.1 Service charges for waste management in respect of all land to which the Council supplies different waste management services comprising:
the supply of mobile garbage bins;
the supply of a recycling service;

as follows:

- (i) **\$177.50** for an existing 85 litre mobile garbage bin and one recycle bin;
- (ii) **\$225.00** for a 140 litre mobile garbage bin and one recycle bin;
- (iii) **\$380.50** for a 240 litre mobile garbage bin and one recycle bin; and

- 2.2 In respect of the service charges for waste management:

- (a) if any land to which the waste management service is supplied is the subject of separate rights of occupation which are separately valued by the Valuer-General pursuant to section 11(3)(c) of the *Valuation of Land Act 2001*, then the charge applies to each such separate occupation;
- (b) pursuant to section 94(3) of the *Local Government Act 1993* (Tas), Council by absolute majority, declares that the service charge varies within different parts of the municipal area by reference to the use or predominant use of land as follows:
 - (i) for all land used for residential purposes where there is more than one separate right of occupation which is separately valued in the valuation list prepared under the *Valuation of Land Act 2001*, and where the rate payer has elected by notice in writing delivered to the Chief Executive Officer on or before the 1 July 2025, not to have a waste management service, then the service charge is varied to **Nil**;
 - (ii) for all land which is used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities, quarrying and mining purposes and where the rate payer in respect of that land elects by notice in writing delivered to the Chief Executive Officer on or before the 1st day of July 2025 not to have a waste management service, then the service charge is varied to **Nil**.

- 2.3 A service charge for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (a Waste Management Levy Offset Service Charge) as follows:

\$22.40 in respect of all land to which the service charge for waste management applies pursuant to 2.1 and 2.2(a).

3. SERVICE RATES - FIRE SERVICE:

- 3.1 Pursuant to section 93A of the *Local Government Act 1993* (Tas), Council makes the following service rates in respect of the fire service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)) for the period commencing 1 July 2025 and ending on 30 June 2026, as follows:

DISTRICT	CENTS IN THE DOLLAR OF Assessed Annual Value
Launceston Permanent Brigade Rating District	1.01110
Lilydale Volunteer Brigade Rating District	0.27418
General Land	0.24551

- 3.2 Pursuant to section 93(3) of the *Local Government Act 1993* (Tas), Council sets a minimum amount payable in respect of this service rate of **\$50.00** for each rateable parcel of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)).

4. SEPARATE LAND:

- 4.1 Except where it is expressly provided to the contrary, for the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

5. ADJUSTED VALUES:

- 5.1 For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993* (Tas).

6. INSTALMENT PAYMENT:

- 6.1 Pursuant to section 124 of the *Local Government Act 1993* (Tas), Council:
- (a) decides that all rates are payable by all rate payers by four instalments which must be of approximately equal amounts.
 - (b) determines that the dates by which instalments are to be paid shall be as follows:
 - (i) the first instalment on or before 31 August, 2025;
 - (ii) the second instalment on or before 30 November, 2025;
 - (iii) the third instalment on or before 31 January, 2026; and
 - (iv) the fourth instalment on or before 30 April, 2026 .
 - (c) if a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

7. PENALTY AND INTEREST:

- 7.1 Pursuant to section 128 of the *Local Government Act 1993* (Tas), if any rate or instalment is not paid on or before the date it falls due then:
- (a) there is payable a penalty of **3.0%** of the unpaid rate or instalment; and
 - (b) there is payable a daily interest charge of **0.02054795% (7.5% per annum)** in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. WORDS AND EXPRESSIONS:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* (Tas) or the *Fire Service Act 1979*, have in these resolutions the same respective meanings as they have in those Acts.

Samuel Kelty (Senior Leader Finance) was in attendance to answer questions in respect of this item.

**Council adjourned for a break at 3:40pm
Council resumed following the break at 3:47 pm**

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council by absolute majority:

1. pursuant to Part 9 of the *Local Government Act 1993* (Tas), adopts the following Rating Framework for the financial year ending 30 June 2026:

Rating Resolution

1. GENERAL RATE:

1.1 Pursuant to sections 90 and 91 of the *Local Government Act 1993* (Tas), Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of section 87) within the municipal area of Launceston for the period commencing 1 July 2025 and ending 30 June 2026, which consists of two components as follows:

- (a) a rate of 5.4088 cents in the dollar of the assessed annual value of the land; and a fixed charge of \$360.00.

1.2 Pursuant to section 107(1) and (2) of the *Local Government Act 1993* (Tas), by reason of:

- (a) the use or non-use of any land which is within the municipal area; and
- (b) the locality of the land;

Council declares, by absolute majority, that component 1.1(a) of the General Rate is varied for the financial year as follows:

- (i) for land used for commercial purposes, the rate is varied by increasing it by 1.5979 cents in the dollar to 7.0067 cents in the dollar of the assessed annual value of the land;
- (ii) for land used for industrial purposes, the rate is varied by increasing it by 0.8926 cents in the dollar to 6.3014 cents in the dollar of the assessed annual value of the land;
- (iii) for land used for public purposes, the rate is varied by increasing it by 0.8023 cents in the dollar to 6.2111 cents in the dollar of the assessed annual value of the land;
- (iv) for land used for primary production purposes, the rate is varied by decreasing it by 0.3045 cents in the dollar to 5.1043 cents in the dollar of the assessed annual value of the land;
- (v) for land used for sporting or recreation facilities, the rate is varied by increasing it by 0.3576 cents in the dollar to 5.7664 cents in the dollar of the assessed annual value of the land;
- (vi) for land used for quarrying or mining, the rate is varied by decreasing it by 1.6432 cents in the dollar to 3.7656 cents in the dollar of the assessed annual value of the land; and
- (vii) for land which is vacant land, the rate is varied by decreasing it by 1.1700 cents in the dollar to 4.2388 cents in the dollar of the assessed annual value of the land.

MAXIMUM PERCENTAGE INCREASE

- 1.3 Pursuant to section 88A of the *Local Government Act 1993* (Tas), Council by absolute majority, sets a maximum percentage increase cap on component 1.1(a) of the general rate of 500% where that increase has occurred as a result of municipal revaluation undertaken in accordance with section 20 of the *Valuation of Land Act 2001*.
- 1.4 That pursuant to section 107 of the *Local Government Act 1993* (Tas), Council declares by absolute majority, that the maximum percentage cap referred to in 1.4 above is varied to 20% for all land which is used or predominantly used for residential purposes.

2. SERVICE CHARGES - WASTE MANAGEMENT SERVICE:

Pursuant to section 94, of the *Local Government Act 1993* (Tas), Council makes the following service charges on all rateable land within the municipal area of Launceston (including land which is otherwise exempt from rates pursuant to section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing 1 July 2025 and ending on 30 June 2026, namely:

- 2.1 Service charges for waste management in respect of all land to which the Council supplies different waste management services comprising:
the supply of mobile garbage bins;
the supply of a recycling service;

as follows:

- (i) \$177.50 for an existing 85 litre mobile garbage bin and one recycle bin;
- (ii) \$225.00 for a 140 litre mobile garbage bin and one recycle bin;
- (iii) \$380.50 for a 240 litre mobile garbage bin and one recycle bin; and

- 2.2 In respect of the service charges for waste management:

- (a) if any land to which the waste management service is supplied is the subject of separate rights of occupation which are separately valued by the Valuer-General pursuant to section 11(3)(c) of the *Valuation of Land Act 2001*, then the charge applies to each such separate occupation;
- (b) pursuant to section 94(3) of the *Local Government Act 1993* (Tas), Council by absolute majority, declares that the service charge varies within different parts of the municipal area by reference to the use or predominant use of land as follows:
 - (i) for all land used for residential purposes where there is more than one separate right of occupation which is separately valued in the valuation list prepared under the *Valuation of Land Act 2001*, and where the rate payer has elected by notice in writing delivered to the Chief Executive Officer on or before the 1 July 2025, not to have a waste management service, then the service charge is varied to Nil;

- (ii) for all land which is used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities, quarrying and mining purposes and where the rate payer in respect of that land elects by notice in writing delivered to the Chief Executive Officer on or before the 1st day of July 2025 not to have a waste management service, then the service charge is varied to Nil.

- 2.3 A service charge for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (a Waste Management Levy Offset Service Charge) as follows:

\$22.40 in respect of all land to which the service charge for waste management applies pursuant to 2.1 and 2.2(a).

3. SERVICE RATES - FIRE SERVICE:

- 3.1 Pursuant to section 93A of the *Local Government Act 1993* (Tas), Council makes the following service rates in respect of the fire service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)) for the period commencing 1 July 2025 and ending on 30 June 2026, as follows:

DISTRICT	CENTS IN THE DOLLAR OF Assessed Annual Value
Launceston Permanent Brigade Rating District	1.01110
Lilydale Volunteer Brigade Rating District	0.27418
General Land	0.24551

- 3.2 Pursuant to section 93(3) of the *Local Government Act 1993* (Tas), Council sets a minimum amount payable in respect of this service rate of \$50.00 for each rateable parcel of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)).

4. SEPARATE LAND:

- 4.1 Except where it is expressly provided to the contrary, for the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

5. ADJUSTED VALUES:

- 5.1** For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993* (Tas).

6. INSTALMENT PAYMENT:

- 6.1** Pursuant to section 124 of the *Local Government Act 1993* (Tas), Council:
- (a)** decides that all rates are payable by all rate payers by four instalments which must be of approximately equal amounts.
 - (b)** determines that the dates by which instalments are to be paid shall be as follows:
 - (i)** the first instalment on or before 31 August, 2025;
 - (ii)** the second instalment on or before 30 November, 2025;
 - (iii)** the third instalment on or before 31 January, 2026; and
 - (iv)** the fourth instalment on or before 30 April, 2026 .
 - (c)** if a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

7. PENALTY AND INTEREST:

- 7.1** Pursuant to section 128 of the *Local Government Act 1993* (Tas), if any rate or instalment is not paid on or before the date it falls due then:
- (a)** there is payable a penalty of 3.0% of the unpaid rate or instalment; and
 - (b)** there is payable a daily interest charge of 0.02054795% (7.5% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. WORDS AND EXPRESSIONS:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* (Tas) or the *Fire Service Act 1979*, have in these resolutions the same respective meanings as they have in those Acts.

NO VOTE WAS TAKE AS AN AMENDMENT WAS PUT

DECISION: 19 June 2025

MOTION TO AMEND

Moved Councillor S Cai, seconded Councillor J J Pentridge.

The Recommendation is amended to read:

1. that Council by absolute majority adopts a Rating Framework consistent with a general rate increase of 4.9% for the financial year ending 30 June 2026.

LOST 2:7

FOR VOTE: Councillor J J Pentridge and Councillor S Cai

AGAINST VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council by absolute majority:

1. pursuant to Part 9 of the *Local Government Act 1993* (Tas), adopts the following Rating Framework for the financial year ending 30 June 2026.

Rating Resolution

1. GENERAL RATE:

1.1 Pursuant to sections 90 and 91 of the *Local Government Act 1993* (Tas), Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provisions of section 87) within the municipal area of Launceston for the period commencing 1 July 2025 and ending 30 June 2026, which consists of two components as follows:

- (a) a rate of 5.4088 cents in the dollar of the assessed annual value of the land; and a fixed charge of \$360.00.**

1.2 Pursuant to section 107(1) and (2) of the *Local Government Act 1993* (Tas), by reason of:

- (a) the use or non-use of any land which is within the municipal area; and**
- (b) the locality of the land;**

Council declares, by absolute majority, that component 1.1(a) of the General Rate is varied for the financial year as follows:

- (i) for land used for commercial purposes, the rate is varied by increasing it by 1.5979 cents in the dollar to 7.0067 cents in the dollar of the assessed annual value of the land;
- (ii) for land used for industrial purposes, the rate is varied by increasing it by 0.8926 cents in the dollar to 6.3014 cents in the dollar of the assessed annual value of the land;
- (iii) for land used for public purposes, the rate is varied by increasing it by 0.8023 cents in the dollar to 6.2111 cents in the dollar of the assessed annual value of the land;
- (iv) for land used for primary production purposes, the rate is varied by decreasing it by 0.3045 cents in the dollar to 5.1043 cents in the dollar of the assessed annual value of the land;
- (v) for land used for sporting or recreation facilities, the rate is varied by increasing it by 0.3576 cents in the dollar to 5.7664 cents in the dollar of the assessed annual value of the land;
- (vi) for land used for quarrying or mining, the rate is varied by decreasing it by 1.6432 cents in the dollar to 3.7656 cents in the dollar of the assessed annual value of the land; and
- (vii) for land which is vacant land, the rate is varied by decreasing it by 1.1700 cents in the dollar to 4.2388 cents in the dollar of the assessed annual value of the land.

MAXIMUM PERCENTAGE INCREASE

- 1.3 Pursuant to section 88A of the *Local Government Act 1993* (Tas), Council by absolute majority, sets a maximum percentage increase cap on component 1.1(a) of the general rate of 500% where that increase has occurred as a result of municipal revaluation undertaken in accordance with section 20 of the *Valuation of Land Act 2001*.
- 1.4 That pursuant to section 107 of the *Local Government Act 1993* (Tas), Council declares by absolute majority, that the maximum percentage cap referred to in 1.4 above is varied to 20% for all land which is used or predominantly used for residential purposes.

2. SERVICE CHARGES - WASTE MANAGEMENT SERVICE:

Pursuant to section 94, of the *Local Government Act 1993* (Tas), Council makes the following service charges on all rateable land within the municipal area of Launceston (including land which is otherwise exempt from rates pursuant to section 87 but excluding land owned by the Crown to which the Council does not supply any of the following services) for the period commencing 1 July 2025 and ending on 30 June 2026, namely:

- 2.1 Service charges for waste management in respect of all land to which the Council supplies different waste management services comprising:**
the supply of mobile garbage bins;
the supply of a recycling service;

as follows:

- (i) \$177.50 for an existing 85 litre mobile garbage bin and one recycle bin;
- (ii) \$225.00 for a 140 litre mobile garbage bin and one recycle bin;
- (iii) \$380.50 for a 240 litre mobile garbage bin and one recycle bin; and

- 2.2 In respect of the service charges for waste management:**

- (a) if any land to which the waste management service is supplied is the subject of separate rights of occupation which are separately valued by the Valuer-General pursuant to section 11(3)(c) of the *Valuation of Land Act 2001*, then the charge applies to each such separate occupation;
- (b) pursuant to section 94(3) of the *Local Government Act 1993* (Tas), Council by absolute majority, declares that the service charge varies within different parts of the municipal area by reference to the use or predominant use of land as follows:
 - (i) for all land used for residential purposes where there is more than one separate right of occupation which is separately valued in the valuation list prepared under the *Valuation of Land Act 2001*, and where the rate payer has elected by notice in writing delivered to the Chief Executive Officer on or before the 1 July 2025, not to have a waste management service, then the service charge is varied to Nil;
 - (ii) for all land which is used or predominantly used for commercial or industrial purposes, public purposes, primary production, sporting or recreation facilities, quarrying and mining purposes and where the rate payer in respect of that land elects by notice in writing delivered to the Chief Executive Officer on or before the 1st day of July 2025 not to have a waste management service, then the service charge is varied to Nil.

- 2.3 A service charge for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (a Waste Management Levy Offset Service Charge) as follows:**

\$22.40 in respect of all land to which the service charge for waste management applies pursuant to 2.1 and 2.2(a).

3. SERVICE RATES - FIRE SERVICE:

- 3.1 Pursuant to section 93A of the *Local Government Act 1993* (Tas), Council makes the following service rates in respect of the fire service contributions it must collect under the *Fire Service Act 1979* for the rateable parcels of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)) for the period commencing 1 July 2025 and ending on 30 June 2026, as follows:**

DISTRICT	CENTS IN THE DOLLAR OF Assessed Annual Value
Launceston Permanent Brigade Rating District	1.01110
Lilydale Volunteer Brigade Rating District	0.27418
General Land	0.24551

- 3.2 Pursuant to section 93(3) of the *Local Government Act 1993* (Tas), Council sets a minimum amount payable in respect of this service rate of \$50.00 for each rateable parcel of land within the municipal area of Launceston (excluding land which is exempt pursuant to the provisions of section 87 of the *Local Government Act 1993* (Tas)).**

4. SEPARATE LAND:

- 4.1 Except where it is expressly provided to the contrary, for the purposes of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.**

5. ADJUSTED VALUES:

- 5.1 For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993* (Tas).**

6. INSTALMENT PAYMENT:

- 6.1 Pursuant to section 124 of the *Local Government Act 1993* (Tas), Council:**
- (a) decides that all rates are payable by all rate payers by four instalments which must be of approximately equal amounts.**
 - (b) determines that the dates by which instalments are to be paid shall be as follows:**

- (i) the first instalment on or before 31 August, 2025;
- (ii) the second instalment on or before 30 November, 2025;
- (iii) the third instalment on or before 31 January, 2026; and
- (iv) the fourth instalment on or before 30 April, 2026 .
- (c) if a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

7. PENALTY AND INTEREST:

7.1 Pursuant to section 128 of the *Local Government Act 1993* (Tas), if any rate or instalment is not paid on or before the date it falls due then:

- (a) there is payable a penalty of 3.0% of the unpaid rate or instalment; and
- (b) there is payable a daily interest charge of 0.02054795% (7.5% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.

8. WORDS AND EXPRESSIONS:

Words and expressions used both in these resolutions and in the *Local Government Act 1993* (Tas) or the *Fire Service Act 1979*, have in these resolutions the same respective meanings as they have in those Acts.

CARRIED BY ABSOLUTE MAJORITY 7:2

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer
AGAINST VOTE: Councillor J J Pentridge and Councillor S Cai

20.4. 2025/2026 Statutory Estimates (Budget)

FILE NO: SF7154

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the adoption of the Council's Statutory Estimates for the financial year ending 30 June 2026.

This decision requires an absolute majority of Council pursuant to section 82(2) of the Local Government Act 1993 (Tas).

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 7 November 2024 – LTFP, Budget 2025/2026 & Investment Governance Review

Workshop – 12 December 2024 – 2025/2026 Budget

Workshop - 27 February 2025 – Budget and Annual Plan 2025/2026 Update

Workshop - 13 March 2025 – Fees and Charges 2025/2025

Workshop – 20 March 2025 – Proposed Annual Plan and Budget 2025/2026

Workshop - 15 May 2025 - Budget 2025/2026

Workshop - 22 May 2025 - Annual Plan and Budget 2025/2026 public consultation feedback and review

Workshop - 22 May 2025 - Rates Modelling and Budget 2025/2026

Workshop – 5 June 2025 – Budget and Rates Modelling 2025/2026

RECOMMENDATION:

That Council, by absolute majority:

1. pursuant to section 82(2) of the *Local Government Act 1993* (Tas), adopts:
 - (a) Estimated Revenue (including Capital Grants) \$150.3m
 - (b) Estimated Expenditure
 - Operating \$148.2m
 - Capital \$34.0m
 - (c) Estimated Borrowings
 - Loans - LGLP \$0.0m
 - (d) Estimated Capital Works
 - Council Funded \$31.1m
 - Externally Funded \$2.9m

2. pursuant to section 82(3)(a) of the *Local Government Act 1993* (Tas), adopts the Proposed Statutory Estimates for the financial year ending 30 June 2026 as detailed in Attachment 1 (Doc Set ID 5237174).

	2026 (\$m)	2025 (\$m)
Revenue	150.3	144.4
Revenue (excluding Capital Funds)	147.4	141.9
Expenditure	148.2	147.5
Expenditure (excluding non-cash costs)	120.7	120.4
Capital Funds (Council and External funded)	34.0	26.9
Council Funded Capital Works	31.1	24.4
External Funded Capital Works	2.9	2.6
Loan Borrowings (LGLP)	0.0	0.0
Loan Repayments (LGLP)	0.0	6.0

3. pursuant to section 82(3)(a) of the *Local Government Act 1993* (Tas), adopts the Proposed Capital Projects and Major Operational Projects for the financial year ending 30 June 2026 as detailed in Attachment 2 (Doc Set ID 5237213) and Attachment 3 (Doc Set ID 5237236) respectively.

Samuel Kelty (Senior Leader Finance) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council, by absolute majority:

1. pursuant to section 82(2) of the *Local Government Act 1993* (Tas), adopts:

(a) Estimated Revenue (including Capital Grants)	\$150.3m
(b) Estimated Expenditure	
- Operating	\$148.2m
- Capital	\$34.0m
(c) Estimated Borrowings	
- Loans - LGLP	\$0.0m
(d) Estimated Capital Works	
- Council Funded	\$31.1m
- Externally Funded	\$2.9m

2. pursuant to section 82(3)(a) of the *Local Government Act 1993* (Tas), adopts the Proposed Statutory Estimates for the financial year ending 30 June 2026 as detailed in Attachment 1 (Doc Set ID 5237174).

	2026 (\$m)	2025 (\$m)
Revenue	150.3	144.4
Revenue (excluding Capital Funds)	147.4	141.9
Expenditure	148.2	147.5
Expenditure (excluding non-cash costs)	120.7	120.4
Capital Funds (Council and External funded)	34.0	26.9
Council Funded Capital Works	31.1	24.4
External Funded Capital Works	2.9	2.6
Loan Borrowings (LGLP)	0.0	0.0
Loan Repayments (LGLP)	0.0	6.0

3. pursuant to section 82(3)(a) of the *Local Government Act 1993* (Tas), adopts the Proposed Capital Projects and Major Operational Projects for the financial year ending 30 June 2026 as detailed in Attachment 2 (Doc Set ID 5237213) and Attachment 3 (Doc Set ID 5237236) respectively.

CARRIED BY ABSOLUTE MAJORITY 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

20.5. 2025/2026 Rates and Charges Policy 23-Plx-010

FILE NO: SF7153/SF0521

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the revised Rates and Charges Policy (23-Plx-010).

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Valuation of Land Act 2001 (Tas)

Fire Services Act 1979 (Tas)

Waste and Resource Recovery Act 2022 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Considered annually.

RECOMMENDATION:

That Council:

1. pursuant to section 86B of the *Local Government Act 1993* (Tas), adopts the revised Rates and Charges Policy (23-Plx-010) as set out below:

Rates and Charges Policy

PURPOSE:

This Policy provides the rating framework that the Council has adopted for rates and charges.

The Policy is prepared in accordance with section 86B of the *Local Government Act 1993* (Tas) (LGA 1993) and provides an overview of the rating framework that Council has adopted.

The Policy reflects the fundamental premise as set out in section 86A of the LGA 1993 that:

- (a) rates are a tax and not a fee for service; and
- (b) the value of land is an indicator of the capacity to pay.

The Council through the application of this Policy primarily levies rates based on property values with a contribution through fixed and service charges. The Policy also outlines the Council's approach to the provision of remissions and the management of the rate debt.

SCOPE:

The Policy sets out the Council's rates and charges (taxation) objectives in regard to:

- (a) Statutory compliance; and
- (b) Discretionary matters.

This document is a statement of policy and intent, it does not supersede or overrule the specific rating resolutions and policies that are determined by resolution of the Council.

POLICY:

Rating Objectives

To maintain an appropriate distribution of rates and charges consistent with the principles stated in this Policy with the objectives of:

- (a) Consistent and equitable treatment of all residents and ratepayers;
- (b) Achieving an appropriate mix and distribution of taxation from
 - i. rates based on property values, fixed and service charges and revenue from other sources; and
 - ii. different sectors (including land use categories and localities) within the municipality.
- (c) Managing the impact on ratepayers of changes in
 - i. the Council's funding requirements; and
 - ii. property valuations as reflected in municipal revaluations.
- (d) Using rate settings to support the achievement of strategic objectives.

Rating Strategies and Methodologies

The strategies and methodologies that have been developed consistent with the principles and rating objectives are as follows.

- The valuation methodology is based on assessed annual value.
- The inclusion of a general fixed charge (that is not based on a property's value) as a component of the general rate.
- The use of service charges for waste management (collection and processing) based on the capacity of the service provided.
- Transitional arrangements through the capping of rate increases for residential ratepayers when municipal revaluations occur. Transitional arrangements are also considered in other circumstances where there is the potential for a significant change in rates from a change in the Council's rating structure.
- Debt management policies and disincentives intended to encourage the timely payment of rates.
- The minimisation of rate remissions to support equitable outcomes for all ratepayers and for the remissions to be strategically targeted to address unintended consequences of legislation and policy.
- Exemptions based solely on the legislative provisions of section 87 of the LGA 1993.

Valuation Methodologies

The Council has determined to use assessed annual value as the basis of rates (section 89A(2) of the LGA 1993) within the municipality. Valuations are arranged by the Office of the Valuer General. Municipal valuations occur on a six yearly cycle, with indexation adjustments made between the full revaluation every two years.

Supplementary valuations occur when additions or significant alterations are made to a property. The values are determined as though the alterations existed at the date of the last municipal revaluation, with effect from the date the works are completed.

Rating Structures and Differential Rates

The Council uses the power provided by section 107 of the LGA 1993 to vary the rate based on property use. The property usage categories are residential, commercial, industrial, primary production, public (community) service, quarrying or mining, sport or recreation and vacant land (non-use).

Contribution Methodology

Assessed annual value (AAV) is a differential valuation system where the AAV varies with the use and capital value of the property. Through this differential valuation system together with differential rates based on property usage the contribution from sectors of the municipality varies with changes in property values. The use of assessed annual value is consistent with the rating principles contained in section 86A of the LGA 1993.

Fixed Charge

The Council has resolved to impose a fixed charge (section 91 of the LGA 1993) on each rateable property or tenancy, consistent with the legislation a minimum rate is not also levied. The application of a fixed charge recognises that all rateable properties should make a fixed contribution to the cost of the Council's operations and services. The application of a fixed charge reduces the rates that are raised based on property values. The Council recognises the regressive taxation effect of fixed charges and so limits the amount of the fixed charge. The total revenue raised from the fixed charge must not exceed an amount equal to 50% of the Council's general rates in each rating year.

Service Charges

The Council imposes a service charge (section 94(1) of the LGA 1993) for waste management services. Waste management (the collection of waste and recycling materials) is a defined service for which a pay for use charge is appropriate.

Private operators provide specific services to a limited number of organisations where for operational reasons it is not practical or efficient to provide the Council managed service. These organisations are able to opt out of the Council arranged service.

The Council varies or applies different charges based on the capacity of the bins that are now available, this pricing strategy is intended to provide incentives to reduce waste, encourage recycling and reflect the cost of waste disposal.

The Council also imposes a service charge (section 94(1) of the LGA 1993) for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (the Waste Management Levy Offset Service Charge). The State Government imposed levy commenced in 2022/2023 at \$20.00 per tonne of waste disposed to the Council's operated landfill facilities. In 2024/2025, the levy will increase to \$40.00 per tonne. From 2026/2027, the levy will be \$60.00 per tonne. These amounts are subject to annual indexation increases, linked to the Consumer Price Index for Hobart and Fee Units as determined by the State Government.

The Council's methodology when calculating the Waste Management Levy Offset Service Charge is to use the average weight of landfill disposed of per property annually in the municipality, multiplied by the landfill levy which is published by the State Government annually. The City of Launceston will impose the Waste Management Levy Offset Service Charge on each property that has one or more bins on a per property basis only. Data collected indicates that on average, each property disposes 0.49 tonnes to landfill per year and at \$45.84 per tonne (as advised by the State Government) this equates to a charge of \$22.40 per property with one or more bins for 2025/2026. This amount is disclosed separately on rates notices for properties to which this Waste Management Levy Offset Service Charge applies.

Rating Independent Living Units (Retirement Villages)

General Rate

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from the general rate (section 87(1)(d) of the LGA 1993).

Fire Rate

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes will have the Fire Rate charged on their property. Council has obtained independent legal advice on the matter and is of the view that by spreading the total fire levy to be raised amongst the community achieves a more equitable outcome. The total funds to be raised and remitted to the Tasmanian Fire Service is unchanged as a result of this.

The appropriateness of discretionary remissions is subject to ongoing monitoring by Council.

Residential properties or units owned commercially or by private individuals are not exempt from being charged the general rate or fire rate.

Residential Rate Cap (Transitional Arrangements)

The Council supports the fundamental principle, subject to any differential rating structures and remissions, that properties with the same value (in the same usage category) should pay the same rate.

The Council recognises that the municipal revaluation may produce circumstances where the rates on individual properties increase or decrease significantly. In order to assist residential ratepayers to transition to the new rating levels Council has determined to cap the amount that the general rate (the value based component) can increase at 20 percent per annum following a municipal revaluation.

Debt Management

The Council recognises that some members of the community may not pay the applicable rates and charges either because

- (a) they choose not to, or
- (b) they are unable to due to financial difficulties.

The Council provides financial disincentives through interest and penalty charges and undertakes commercial debt collection practices to ensure that the payment of rates and charges is given appropriate priority.

The Council seeks to assist those members of the community in genuine financial difficulty through payment arrangements. It also understands that the failure to take appropriate and timely action can have a greater adverse consequence for the ratepayer than the debt collection action.

Unpaid Council rates and charges are a debt that is secured (similarly to a mortgage) against the property (section 119 of the LGA 1993). Thus, any debt must be repaid when the property is sold. The Council has the power to sell a property when debts are outstanding for more than three years (section 137 of the LGA 1993).

Postponement of Payments

Section 125 of the LGA 1993 provides the power for the Council to defer or postpone the payment of rates on the grounds of hardship. The Council has determined that it will not offer this long term debt management facility as there are other commercial facilities that should be used in these circumstances. The Council provides short term payment arrangements.

Rate Remissions

Under section 129 of the LGA 1993 the Council by absolute majority, may grant a remission of all or part of any rates, penalty or interest paid or payable by the ratepayer and/or class of ratepayers. The Interim Rates and Charges Hardship Policy (23-Plx-011) sets out the process for applications in respect of remissions or postponement of rates, penalties or interest on the basis of financial hardship.

The Council is also required to exempt under section 87 of the LGA 1993 some properties from rates.

Without limiting the application of section 129 of the LGA the Council has resolved to provide rating remissions via the following policy documents:

- Crown leases/licences for jetties and slipways (Policy 23-PI-008)
- Charitable organisations (Policy 23-Pxl-002)
- Small balances (Policy 23-PI-006)
- Interim Rates and Charges Hardship (Policy 23-Plx-011)

Other Rates

State Government Departments and Business Enterprises

State Government properties, with some exceptions related to parks and infrastructure, are subject to rates and charges on the same basis as other properties (section 87(1)(b) of the LGA 1993).

Construction Rates

Construction rates can be levied (sections 97 and 98 of the LGA 1993) related to drainage infrastructure works. The Council uses developer contribution arrangements in preference to construction rates due to limitations contained in section 98 regarding the amount that can be charged.

Separate Rates

Separate rates can be levied (section 100 of the LGA 1993) where the Council believes the services provided are of particular benefit to the *affected land; or the owners or occupiers of that land*.

There are currently no separate rates.

Fire Service Rates

The Council as required by legislation raises rates on behalf of the State Fire Commission (section 93A of the LGA 1993). The amount of the rate revenue is determined by the State Fire Commission. The Council receives an administrative fee for the provision of the service.

Payments

The Council has spread the payment dates across the year with the instalments due.

Instalment 1 - 31 August

Instalment 2 - 30 November

Instalment 3 - 31 January

Instalment 4 - 30 April

Penalty charges apply when instalments are not paid by the due date, interest applies on unpaid balances.

Rates can be paid in full, by four instalments or by more frequent payments so long as the instalments are paid by the due date, penalty and interest will not be incurred.

Payment Methods

The Council provides a range of payment facilities that include the use of modern technologies and in person.

Discounts

The Council does not provide payment discounts (section 130 of the LGA 1993) due to the additional cost imposed on those who are unable to take advantage of such a facility (the estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)

Application of Payments

Payments are applied to outstanding debts in accordance with the sequence prescribed in the legislation (section 131 of the LGA 1993).

Notification

Within 21 days of making any rates and charges, Council will;

- Circulate notice of the making, along with a summary of rates and charges made, in a daily newspaper circulated in the municipality; and
- Provide the Director for Local Government with a copy of the resolution relating to that making.

Rates Notice

Council will send each ratepayer a notice stating all requirements specified in section 122 of the LGA 1993

Objection

Objections to rates notices can only be made based on the grounds specified in section 123 of the LGA 1993. The grounds broadly relate to factual or calculation errors.

Objections to valuation can be made under section 28 of the *Valuation of Land Act 2001* (VLA 2001) only on the grounds specified and within 60 days of the date of notice issue. Application can be made for the correction of errors of fact at any time.

Disclaimer

This Policy is a general statement of Council intent, it is not a statement of legislative compliance. The Policy provisions do not provide a legal basis for a challenge or objection to any rating matters. The Policy is updated from time to time, consistent with the legislation (section 86B(4) of the LGA 1993).

PRINCIPLES:

The Council's rating policies are formed within a framework that includes:

- (a) The *Local Government Act 1993* (Tas);
- (b) Established taxation principles;
- (c) Organisational Values;
- (d) The Council's Long Term Financial Plan; and
- (e) The Council's Rating Resolution.

RELATED POLICIES & PROCEDURES:

23-PI-003 Private Use of Council Land Policy
23-PI-006 Property Debt (Small Charge) Remission Policy
23-PI-008 Rating Exemptions and Remissions for Crown Lease Jetties and Slipways
23-Plx-002 Rating Exemptions and Remissions for Charitable Organisations Policy
23-Plx-011 Interim Rates and Charges Hardship Policy

RELATED LEGISLATION:

Local Government Act 1993 (Tas) (Part 9 - Rates and Charges)
Valuation of Land Act 2001
Fire Services Act 1979 (Tas)
Waste and Resource Recovery Act 2022 (Tas)

REFERENCES:

Access Economics/Henry Review (www.taxreview.treasury.gov.au)

Taxation Policy Criteria (Oakes Committee April 1990)

- Equity or Fairness
- Simplicity and Efficiency
- Accountability or Visibility
- Acceptability
- Benefits Derived
- Capacity to Pay

Local Government Rates and Charges - Guidance paper for policy development April 2012.

DEFINITIONS:

Economic Efficiency

- Does the rating methodology distort property ownership and development decisions in a way that results in significant efficiency costs?

Simplicity

- Is the system practical and cost-effective to administer?
- Is the system simple to understand and comply with?

Equity

- Does the tax burden fall appropriately across different classes of ratepayers?

Capacity to Pay (is the tax progressive or regressive?)

- Those with a greater capacity to pay contribute more.

Benefit Principle

- Should those who benefit more, contribute more?

Sustainability

- Does the system generate sustainable and reliable revenues?
- Is it durable and flexible in changing conditions?

Cross-border Competitiveness

- Does the rating system undermine the Council as a business location?

REVIEW:

This Policy will be brought for approval as part of the annual budgeting and planning cycle.

This Policy is required to be at a minimum reviewed as required by legislation. Section 86B(4) of the LGA 1993 requires that:

A Council must review its rates and charges policy -

(a) by the end of each successive four-year period after 31 August 2012.

There are other provisions in the legislation that trigger a policy review.

Samuel Kelty (Senior Leader Finance) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. pursuant to section 86B of the *Local Government Act 1993* (Tas), adopts the revised Rates and Charges Policy (23-Plx-010) as set out below:

Rates and Charges Policy

PURPOSE:

This Policy provides the rating framework that the Council has adopted for rates and charges.

The Policy is prepared in accordance with section 86B of the *Local Government Act 1993* (Tas) (LGA 1993) and provides an overview of the rating framework that Council has adopted.

The Policy reflects the fundamental premise as set out in section 86A of the LGA 1993 that:

- (a) rates are a tax and not a fee for service; and
- (b) the value of land is an indicator of the capacity to pay.

The Council through the application of this Policy primarily levies rates based on property values with a contribution through fixed and service charges. The Policy also outlines the Council's approach to the provision of remissions and the management of the rate debt.

SCOPE:

The Policy sets out the Council's rates and charges (taxation) objectives in regard to:

- (a) Statutory compliance; and
- (b) Discretionary matters.

This document is a statement of policy and intent, it does not supersede or overrule the specific rating resolutions and policies that are determined by resolution of the Council.

POLICY:

Rating Objectives

To maintain an appropriate distribution of rates and charges consistent with the principles stated in this Policy with the objectives of:

- (a) Consistent and equitable treatment of all residents and ratepayers;
- (b) Achieving an appropriate mix and distribution of taxation from
 - i. rates based on property values, fixed and service charges and revenue from other sources; and
 - ii. different sectors (including land use categories and localities) within the municipality.
- (c) Managing the impact on ratepayers of changes in
 - i. the Council's funding requirements; and
 - ii. property valuations as reflected in municipal revaluations.
- (d) Using rate settings to support the achievement of strategic objectives.

Rating Strategies and Methodologies

The strategies and methodologies that have been developed consistent with the principles and rating objectives are as follows.

- The valuation methodology is based on assessed annual value.
- The inclusion of a general fixed charge (that is not based on a property's value) as a component of the general rate.
- The use of service charges for waste management (collection and processing) based on the capacity of the service provided.
- Transitional arrangements through the capping of rate increases for residential ratepayers when municipal revaluations occur. Transitional arrangements are also considered in other circumstances where there is the potential for a significant change in rates from a change in the Council's rating structure.
- Debt management policies and disincentives intended to encourage the timely payment of rates.
- The minimisation of rate remissions to support equitable outcomes for all ratepayers and for the remissions to be strategically targeted to address unintended consequences of legislation and policy.
- Exemptions based solely on the legislative provisions of section 87 of the LGA 1993.

Valuation Methodologies

The Council has determined to use assessed annual value as the basis of rates (section 89A(2) of the LGA 1993) within the municipality. Valuations are arranged by the Office of the Valuer General. Municipal valuations occur on a six yearly cycle, with indexation adjustments made between the full revaluation every two years.

Supplementary valuations occur when additions or significant alterations are made to a property. The values are determined as though the alterations existed at the date of the last municipal revaluation, with effect from the date the works are completed.

Rating Structures and Differential Rates

The Council uses the power provided by section 107 of the LGA 1993 to vary the rate based on property use. The property usage categories are residential, commercial, industrial, primary production, public (community) service, quarrying or mining, sport or recreation and vacant land (non-use).

Contribution Methodology

Assessed annual value (AAV) is a differential valuation system where the AAV varies with the use and capital value of the property. Through this differential valuation system together with differential rates based on property usage the contribution from sectors of the municipality varies with changes in property values. The use of assessed annual value is consistent with the rating principles contained in section 86A of the LGA 1993.

Fixed Charge

The Council has resolved to impose a fixed charge (section 91 of the LGA 1993) on each rateable property or tenancy, consistent with the legislation a minimum rate is not also levied. The application of a fixed charge recognises that all rateable properties should make a fixed contribution to the cost of the Council's operations and services. The application of a fixed charge reduces the rates that are raised based on property values. The Council recognises the regressive taxation effect of fixed charges and so limits the amount of the fixed charge. The total revenue raised from the fixed charge must not exceed an amount equal to 50% of the Council's general rates in each rating year.

Service Charges

The Council imposes a service charge (section 94(1) of the LGA 1993) for waste management services. Waste management (the collection of waste and recycling materials) is a defined service for which a pay for use charge is appropriate.

Private operators provide specific services to a limited number of organisations where for operational reasons it is not practical or efficient to provide the Council managed service. These organisations are able to opt out of the Council arranged service.

The Council varies or applies different charges based on the capacity of the bins that are now available, this pricing strategy is intended to provide incentives to reduce waste, encourage recycling and reflect the cost of waste disposal.

The Council also imposes a service charge (section 94(1) of the LGA 1993) for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (the Waste Management Levy Offset Service Charge). The State Government imposed levy commenced in 2022/2023 at \$20.00 per tonne of waste disposed to the Council's operated landfill facilities. In 2024/2025, the levy will increase to \$40.00 per tonne. From 2026/2027, the levy will be \$60.00 per tonne. These amounts are subject to annual indexation increases, linked to the Consumer Price Index for Hobart and Fee Units as determined by the State Government.

The Council's methodology when calculating the Waste Management Levy Offset Service Charge is to use the average weight of landfill disposed of per property annually in the municipality, multiplied by the landfill levy which is published by the State Government annually. The City of Launceston will impose the Waste Management Levy Offset Service Charge on each property that has one or more bins on a per property basis only. Data collected indicates that on average, each property disposes 0.49 tonnes to landfill per year and at \$45.84 per tonne (as advised by the State Government) this equates to a charge of \$22.40 per property with one or more bins for 2025/2026. This amount is disclosed separately on rates notices for properties to which this Waste Management Levy Offset Service Charge applies.

Rating Independent Living Units (Retirement Villages)

General Rate

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes are exempt from the general rate (section 87(1)(d) of the LGA 1993).

Fire Rate

Residential Independent Living Units within retirement villages which are owned by a charitable organisation and operated exclusively for charitable purposes will have the Fire Rate charged on their property. Council has obtained independent legal advice on the matter and is of the view that by spreading the total fire levy to be raised amongst the community achieves a more equitable outcome. The total funds to be raised and remitted to the Tasmanian Fire Service is unchanged as a result of this.

The appropriateness of discretionary remissions is subject to ongoing monitoring by Council.

Residential properties or units owned commercially or by private individuals are not exempt from being charged the general rate or fire rate.

Residential Rate Cap (Transitional Arrangements)

The Council supports the fundamental principle, subject to any differential rating structures and remissions, that properties with the same value (in the same usage category) should pay the same rate.

The Council recognises that the municipal revaluation may produce circumstances where the rates on individual properties increase or decrease significantly. In order to assist residential ratepayers to transition to the new rating levels Council has determined to cap the amount that the general rate (the value based component) can increase at 20 percent per annum following a municipal revaluation.

Debt Management

The Council recognises that some members of the community may not pay the applicable rates and charges either because

- (a) they choose not to, or
- (b) they are unable to due to financial difficulties.

The Council provides financial disincentives through interest and penalty charges and undertakes commercial debt collection practices to ensure that the payment of rates and charges is given appropriate priority.

The Council seeks to assist those members of the community in genuine financial difficulty through payment arrangements. It also understands that the failure to take appropriate and timely action can have a greater adverse consequence for the ratepayer than the debt collection action.

Unpaid Council rates and charges are a debt that is secured (similarly to a mortgage) against the property (section 119 of the LGA 1993). Thus, any debt must be repaid when the property is sold. The Council has the power to sell a property when debts are outstanding for more than three years (section 137 of the LGA 1993).

Postponement of Payments

Section 125 of the LGA 1993 provides the power for the Council to defer or postpone the payment of rates on the grounds of hardship. The Council has determined that it will not offer this long term debt management facility as there are other commercial facilities that should be used in these circumstances. The Council provides short term payment arrangements.

Rate Remissions

Under section 129 of the LGA 1993 the Council by absolute majority, may grant a remission of all or part of any rates, penalty or interest paid or payable by the ratepayer and/or class of ratepayers. The Interim Rates and Charges Hardship Policy (23-Plx-011) sets out the process for applications in respect of remissions or postponement of rates, penalties or interest on the basis of financial hardship.

The Council is also required to exempt under section 87 of the LGA 1993 some properties from rates.

Without limiting the application of section 129 of the LGA the Council has resolved to provide rating remissions via the following policy documents:

- Crown leases/licences for jetties and slipways (Policy 23-PI-008)
- Charitable organisations (Policy 23-Pxl-002)
- Small balances (Policy 23-PI-006)
- Interim Rates and Charges Hardship (Policy 23-Plx-011)

Other Rates

State Government Departments and Business Enterprises

State Government properties, with some exceptions related to parks and infrastructure, are subject to rates and charges on the same basis as other properties (section 87(1)(b) of the LGA 1993).

Construction Rates

Construction rates can be levied (sections 97 and 98 of the LGA 1993) related to drainage infrastructure works. The Council uses developer contribution arrangements in preference to construction rates due to limitations contained in section 98 regarding the amount that can be charged.

Separate Rates

Separate rates can be levied (section 100 of the LGA 1993) where the Council believes the services provided are of particular benefit to the *affected land; or the owners or occupiers of that land*.

There are currently no separate rates.

Fire Service Rates

The Council as required by legislation raises rates on behalf of the State Fire Commission (section 93A of the LGA 1993). The amount of the rate revenue is determined by the State Fire Commission. The Council receives an administrative fee for the provision of the service.

Payments

The Council has spread the payment dates across the year with the instalments due.

- Instalment 1 - 31 August
- Instalment 2 - 30 November
- Instalment 3 - 31 January
- Instalment 4 - 30 April

Penalty charges apply when instalments are not paid by the due date, interest applies on unpaid balances.

Rates can be paid in full, by four instalments or by more frequent payments so long as the instalments are paid by the due date, penalty and interest will not be incurred.

Payment Methods

The Council provides a range of payment facilities that include the use of modern technologies and in person.

Discounts

The Council does not provide payment discounts (section 130 of the LGA 1993) due to the additional cost imposed on those who are unable to take advantage of such a facility (the estimated cost of discount significantly exceeds the additional interest earnings that would result from the take up of the discount.)

Application of Payments

Payments are applied to outstanding debts in accordance with the sequence prescribed in the legislation (section 131 of the LGA 1993).

Notification

Within 21 days of making any rates and charges, Council will;

- Circulate notice of the making, along with a summary of rates and charges made, in a daily newspaper circulated in the municipality; and
- Provide the Director for Local Government with a copy of the resolution relating to that making.

Rates Notice

Council will send each ratepayer a notice stating all requirements specified in section 122 of the LGA 1993

Objection

Objections to rates notices can only be made based on the grounds specified in section 123 of the LGA 1993. The grounds broadly relate to factual or calculation errors.

Objections to valuation can be made under section 28 of the *Valuation of Land Act 2001* (VLA 2001) only on the grounds specified and within 60 days of the date of notice issue. Application can be made for the correction of errors of fact at any time.

Disclaimer

This Policy is a general statement of Council intent, it is not a statement of legislative compliance. The Policy provisions do not provide a legal basis for a challenge or objection to any rating matters. The Policy is updated from time to time, consistent with the legislation (section 86B(4) of the LGA 1993).

PRINCIPLES:

The Council's rating policies are formed within a framework that includes:

- (a) The *Local Government Act 1993* (Tas);
- (b) Established taxation principles;
- (c) Organisational Values;
- (d) The Council's Long Term Financial Plan; and
- (e) The Council's Rating Resolution.

RELATED POLICIES & PROCEDURES:

23-PI-003 Private Use of Council Land Policy

23-PI-006 Property Debt (Small Charge) Remission Policy

23-PI-008 Rating Exemptions and Remissions for Crown Lease Jetties and Slipways

23-Plx-002 Rating Exemptions and Remissions for Charitable Organisations Policy

23-Plx-011 Interim Rates and Charges Hardship Policy

RELATED LEGISLATION:

Local Government Act 1993 (Tas) (Part 9 - Rates and Charges)

Valuation of Land Act 2001

Fire Services Act 1979 (Tas)

Waste and Resource Recovery Act 2022 (Tas)

REFERENCES:

Access Economics/Henry Review (www.taxreview.treasury.gov.au)

Taxation Policy Criteria (Oakes Committee April 1990)

- Equity or Fairness
- Simplicity and Efficiency
- Accountability or Visibility
- Acceptability
- Benefits Derived
- Capacity to Pay

Local Government Rates and Charges - Guidance paper for policy development
April 2012.

DEFINITIONS:

Economic Efficiency

- Does the rating methodology distort property ownership and development decisions in a way that results in significant efficiency costs?

Simplicity

- Is the system practical and cost-effective to administer?
- Is the system simple to understand and comply with?

Equity

- Does the tax burden fall appropriately across different classes of ratepayers?

Capacity to Pay (is the tax progressive or regressive?)

- Those with a greater capacity to pay contribute more.

Benefit Principle

- Should those who benefit more, contribute more?

Sustainability

- Does the system generate sustainable and reliable revenues?
- Is it durable and flexible in changing conditions?

Cross-border Competitiveness

- Does the rating system undermine the Council as a business location?

REVIEW:

This Policy will be brought for approval as part of the annual budgeting and planning cycle.

This Policy is required to be at a minimum reviewed as required by legislation.

Section 86B(4) of the LGA 1993 requires that:

A Council must review its rates and charges policy -

(a) by the end of each successive four-year period after 31 August 2012.

There are other provisions in the legislation that trigger a policy review.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

20.6. Related Party Disclosure Policy 12-Plx-031

FILE NO: SF7767

AUTHOR: Leanne Purchase (Executive Leader Connections and Liveability)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the adoption of a new policy.

RELEVANT LEGISLATION:

Audit Act 2008 (Tas)

Local Government Act 1993 (Tas)

Australian Accounting Standard AASB 124 Related Party Disclosures

RECOMMENDATION:

That Council:

1. adopts the Related Party Disclosure Policy 12-Plx-031, included as attachment 1 (ECM Doc Set ID 5235916).
-

Samuel Kelty (Senior Leader Finance) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. adopts the Related Party Disclosure Policy 12-Plx-031, included as attachment 1 (ECM Doc Set ID 5235916).

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

20.7. Memorandum of Understanding between State Emergency Service and City of Launceston

FILE NO: SF2653

AUTHOR: Lynda Robins (Emergency Management Advisor)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider a Memorandum of Understanding between the Council and the State Emergency Service.

RELEVANT LEGISLATION:

Emergency Management Act 2006 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 12 September 2011 - Agenda Item 14.1 - SES Service Agreement

Council - 28 April 2014 - Agenda Item 15.2 - State Emergency Service – Service Agreement

Council – 5 June 2017 – Agenda Item 16.1 State Emergency Service – Service Agreement

RECOMMENDATION:

That Council:

1. notes that a payment of \$51,793.64 (excluding GST) for the 2024/25 financial year will be made to the State Emergency Service before 30 June 2025 pursuant to section 47 of the *Emergency Management Act 2006 (Tas)*;
2. authorises the Chief Executive Officer to execute a Memorandum of Understanding between the Council and the State Emergency Service, the terms of which will be substantially consistent with the draft Memorandum of Understanding included as attachment 1 (Doc Set ID 5237304) to this report;
3. notes that the execution of the Memorandum of Understanding pre-commits the Council to payments in the 2025/26, 2026/27 and 2027/28 financial years, as follows:
 - (i) the payment for the 2025/26 financial year will be \$51,793.64 (ex GST) plus CPI, based on Hobart CPI for the preceding 12 months for the March quarter;
 - (ii) the payment for the 2026/27 financial year will be the 2025/26 payment plus CPI as described above; and
 - (iii) the payment for the 2027/28 financial year will be the 2026/27 payment plus CPI as described above; and

-
4. notes that the term Chief Executive Officer is a term of reference for the General Manager as defined by the *Local Government Act 1993* (Tas).
-

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Deputy Mayor Councillor D H McKenzie.

That Council:

1. notes that a payment of \$51,793.64 (excluding GST) for the 2024/25 financial year will be made to the State Emergency Service before 30 June 2025 pursuant to section 47 of the *Emergency Management Act 2006* (Tas);
2. authorises the Chief Executive Officer to execute a Memorandum of Understanding between the Council and the State Emergency Service, the terms of which will be substantially consistent with the draft Memorandum of Understanding included as attachment 1 (Doc Set ID 5237304) to this report;
3. notes that the execution of the Memorandum of Understanding pre-commits the Council to payments in the 2025/26, 2026/27 and 2027/28 financial years, as follows:
 - (i) the payment for the 2025/26 financial year will be \$51,793.64 (ex GST) plus CPI, based on Hobart CPI for the preceding 12 months for the March quarter;
 - (ii) the payment for the 2026/27 financial year will be the 2025/26 payment plus CPI as described above; and
 - (iii) the payment for the 2027/28 financial year will be the 2026/27 payment plus CPI as described above; and
4. notes that the term Chief Executive Officer is a term of reference for the General Manager as defined by the *Local Government Act 1993* (Tas).

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

20.8. Minor Municipal Boundary Adjustment - Meander Valley Road, Travellers Rest

FILE NO: SF4548

AUTHOR: Michelle Grey (Properties and Legal Officer)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider adjusting the municipal boundary for 49 and 51 Meander Valley Road, Travellers Rest.

RELEVANT LEGISLATION:

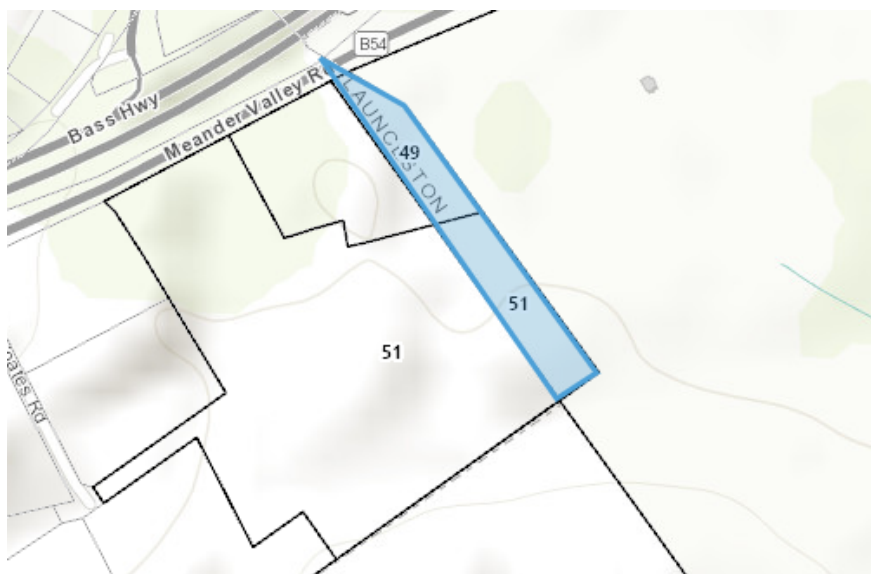
Local Government (Highways) Act 1982 (Tas)

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the decision of Meander Valley Council at its meeting on 21 January 2025, at Attachment 1 (ECM Doc Set ID 5207396);
2. pursuant to section 16(4A) of the *Local Government Act 1993 (Tas)*, notes the affected owners' application and agrees to support an application for a minor municipal boundary adjustment for 25 and 51 Meander Valley Road, shown in blue on the plan below to be within the Meander Valley Council area;



3. Pursuant to section 16(5A) of the *Local Government Act 1993*, agrees to pay half the cost of producing Central Plan Register plans;
4. requests the Chief Executive Officer to exercise Council's powers in respect of the *Local Government Act 1993* to carry through with the decisions at Recommendations 2 and 3; and
5. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).

Michelle Grey (Properties and Legal Officer) was in attendance to answer questions in respect of this item.

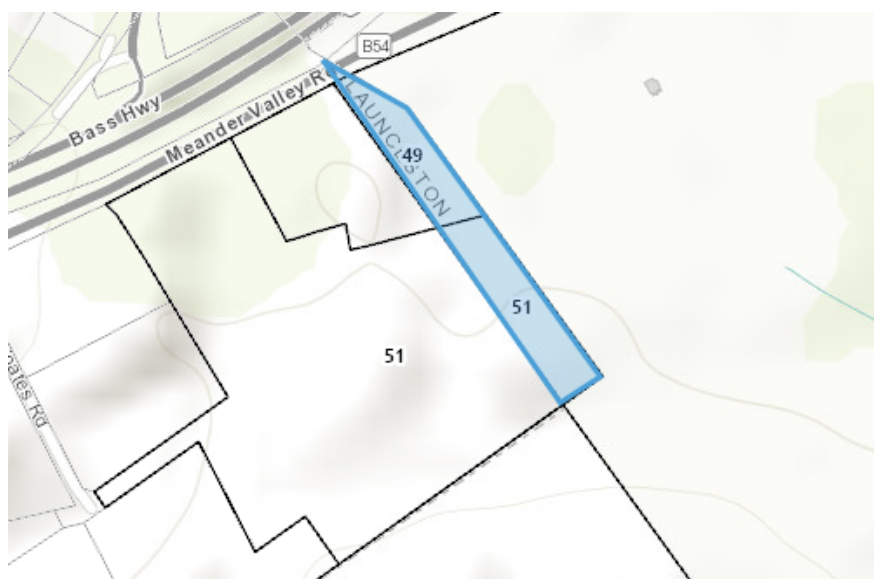
DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Deputy Mayor Councillor D H McKenzie.

That Council:

1. **notes the decision of Meander Valley Council at its meeting on 21 January 2025, at Attachment 1 (ECM Doc Set ID 5207396);**
2. **pursuant to section 16(4A) of the *Local Government Act 1993 (Tas)*, notes the affected owners' application and agrees to support an application for a minor municipal boundary adjustment for 25 and 51 Meander Valley Road, shown in blue on the plan below to be within the Meander Valley Council area;**



3. Pursuant to section 16(5A) of the *Local Government Act 1993*, agrees to pay half the cost of producing Central Plan Register plans;
4. requests the Chief Executive Officer to exercise Council's powers in respect of the *Local Government Act 1993* to carry through with the decisions at Recommendations 2 and 3; and
5. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer and Councillor S Cai

AGAINST VOTE: Nil

21. STRATEGY AND INNOVATION

21.1. Launceston Central Inc. - Services Agreement

FILE NO: SF0016, SF0801

AUTHOR: Sarah McRobbie (Senior Leader Innovation and Performance)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To consider approval of the proposed Services Agreement between the City of Launceston and Launceston Central Inc. Including the deliverables for the period 2025–2028.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015

PREVIOUS COUNCIL CONSIDERATION:

Council Meeting - 16/06/2022 - Agenda Item 15.6 Cityprom Reform - Central Launceston Marketing Inc. - Operational Agreement

Workshop - 29/08/2024 - Launceston Central Marketing - 3 Year Agreement Review
Council Meeting - 3/10/2024 - Agenda Item 20.3. Launceston Central Inc. - 3 Year Agreement Review

Workshop - 5/06/2025 - Launceston Central Renewal Agreement (3 years + 3 years) - Agreement Intent & Deliverables

RECOMMENDATION:

That Council:

1. approves entering into a Service Agreement with Launceston Central Inc. for the provision of services on the following basis:
 - a. the services to be provided by Launceston Central Inc. are detailed in Schedule 1 of the Agreement, which include:
 - Implement destination marketing campaigns to promote the Launceston city centre.
 - Activate key precincts through events, installations, and seasonal programming.
 - Support business engagement through collaborative initiatives and communications.
 - Provide data insights and reporting to inform Council decision-making.
 - Advocate for the city centre and support stakeholder relationships.
 - b. the Agreement is to commence on or about 1 July 2025 for a term of 3 years with a 3-year option.
 - c. payment is to be \$589,236 per annum (excluding GST), indexed to CPI (Hobart), and paid in two instalments per year in accordance with performance reporting and delivery.
-

- d. governance and reporting mechanisms are outlined in Schedule 3 of the Agreement which includes;
 - Establishment of a joint steering committee comprising representatives from Launceston Central Inc. and the City of Launceston.
 - Biannual performance reporting aligned to KPIs set out in Schedule 1.
 - Regular meetings between City officers and Launceston Central Inc. to review progress and discuss strategic priorities.
 - Clear mechanisms for feedback, issue resolution, and continuous improvement.
 - End-of-year summary to inform Council of outcomes achieved and areas for refinement.
 - e. deliverables will be reviewed annually to ensure relevance and may be amended as required.
2. requests the Chief Executive Officer to:
 - a. determine all remaining terms and conditions for the Services Agreement; and
 - b. exercise any of the Council's rights, options, or discretions necessary for the proper administration of the Service Agreement.
 3. notes, for the avoidance of doubt that Chief Executive Officer is a term of reference for the General Manager within the meaning of the *Local Government Act 1993*.
-

Sarah McRobbie (Senior Leader Innovation and Performance) and Karishma Kodavali (Economic Development Officer) were in attendance to answer questions in respect of this item.

**Alina Bain (Launceston Chamber of Commerce) spoke for the Recommendation
Robin Smith spoke against the Recommendation**

DECISION: 19 June 2025

MOTION

Moved Councillor D C Gibson, seconded Councillor A E Dawkins.

That Council:

1. approves entering into a **Service Agreement** with Launceston Central Inc. for the provision of services on the following basis:
 - a. the services to be provided by Launceston Central Inc. are detailed in Schedule 1 of the Agreement, which include:
 - Implement destination marketing campaigns to promote the Launceston city centre.
 - Activate key precincts through events, installations, and seasonal programming.
 - Support business engagement through collaborative initiatives and communications.

- Provide data insights and reporting to inform Council decision-making.
 - Advocate for the city centre and support stakeholder relationships.
 - b. the Agreement is to commence on or about 1 July 2025 for a term of 3 years with a 3-year option.
 - c. payment is to be \$589,236 per annum (excluding GST), indexed to CPI (Hobart), and paid in two instalments per year in accordance with performance reporting and delivery.
 - d. governance and reporting mechanisms are outlined in Schedule 3 of the Agreement which includes;
 - Establishment of a joint steering committee comprising representatives from Launceston Central Inc. and the City of Launceston.
 - Biannual performance reporting aligned to KPIs set out in Schedule 1.
 - Regular meetings between City officers and Launceston Central Inc. to review progress and discuss strategic priorities.
 - Clear mechanisms for feedback, issue resolution, and continuous improvement.
 - End-of-year summary to inform Council of outcomes achieved and areas for refinement.
 - e. deliverables will be reviewed annually to ensure relevance and may be amended as required.
2. requests the Chief Executive Officer to:
- a. determine all remaining terms and conditions for the Services Agreement; and
 - b. exercise any of the Council's rights, options, or discretions necessary for the proper administration of the Service Agreement.
3. notes, for the avoidance of doubt that Chief Executive Officer is a term of reference for the General Manager within the meaning of the *Local Government Act 1993*.

CARRIED 7:2

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer

AGAINST VOTE: Councillor J J Pentridge and Councillor S Cai

21.2. City of Launceston 10-year Strategic Plan (2025-2035)

FILE NO: SF7593

AUTHOR: Anna Feldman (Project Manager)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To consider the City of Launceston 10-year Strategic Plan 2025-2035 for adoption.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas) Part 7, Division 2

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 27 February 2025 - Councillors received a presentation about the Draft 10-year Strategic Plan and provided feedback on the strategic directions.

Workshop – 22 May 2025 – Councillors received a presentation and update on the results of public engagement and provided feedback on proposed amendments to the Draft 10-year Strategic Plan.

RECOMMENDATION:

That Council:

1. adopts the City of Launceston 10-year Strategic Plan 2025-2035 (ECM Doc Set Id: 5236972).
-

Anna Feldman (Project Manager) was in attendance to answer questions in respect of this item.

Councillor S Cai retired from the Meeting at 4:49 pm

Councillor J J Pentridge retired from the Meeting at 4:50 pm

DECISION: 19 June 2025

MOTION

Moved Councillor D C Gibson, seconded Deputy Mayor Councillor D H McKenzie.

That Council:

- 1. adopts the City of Launceston 10-year Strategic Plan 2025-2035 (ECM Doc Set Id: 5236972).**

CARRIED 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer

AGAINST VOTE: Nil

21.3. City of Launceston Annual Plan 2024/2025 - Progress Against Annual Plan Actions for Period Ending 31 March 2025 (Quarter 3)

FILE NO: SF6938

AUTHOR: Emily Lewis (Corporate Planning Officer)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To consider the progress against Council's 2024/2025 Annual Plan Actions for the quarter Three period ending 31 March 2025.

RELEVANT LEGISLATION:

The *Local Government Act 1993* (Tas): Part 7 – Administration, Division 2 – Plans and reports.

PREVIOUS COUNCIL CONSIDERATION:

Council – 12 December 2024 – Agenda Item 20.1 - City of Launceston Annual Plan 2024/2025 - Progress Against Annual Plan Actions for Period Ending 30 September 2024. Council – 27 June 2024 – Agenda Item 15.5 - City of Launceston Annual Plan 2024/2025. Workshop – 23 May 2024 - Annual Plan and Budget 2024/2025 - Public Consultation Feedback. Council - 4 April 2024 – Agenda Item 15.4 - Proposed 2024/2025 Annual Plan and Statutory Estimates. Workshop – 29 February 2024 - Draft Budget and Annual Plan 2024/25.

RECOMMENDATION:

That Council:

1. receives and notes the progress against the 2024/2025 Annual Plan Actions for the period 1 January 2025 to 31 March 2025.

Sarah McRobbie (Senior Leader Innovation and Performance) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Deputy Mayor Councillor D H McKenzie.

That Council:

- 1. receives and notes the progress against the 2024/2025 Annual Plan Actions for the period 1 January 2025 to 31 March 2025.**

CARRIED 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer
AGAINST VOTE: Nil

21.4. City of Launceston Annual Plan 2025/2026

FILE NO: SF7151

AUTHOR: Emily Lewis (Corporate Planning Officer)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To consider adoption of the City of Launceston Annual Plan 2025/2026.

RELEVANT LEGISLATION:

The Local Government Act 1993 (Tas): Part 7 – Administration, Division 2 – Plans and report, section 71.

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 22/05/2025 - Annual Plan and Budget 2025/2026 - Public Consultation Feedback and Review

Workshop - 20/03/2025 – Budget and Annual Plan 2025/2026 Update

Workshop - 27/02/2025 – Budget and Annual Plan 2025/2026 Update

Workshop - 12/12/2024 – Budget and Annual Plan 2025/2026 Update

RECOMMENDATION:

That Council:

1. adopts the City of Launceston Annual Plan 2025/2026 (ECM Doc Set ID 5235667) pursuant to section 71 of the *Local Government Act 1993* (Tas); noting that the Budget 2025/2026 documents, including the Statutory Estimates, will be inserted into the Annual Plan following the adoption of the City of Launceston 2025/2026 Budget being presented to Council for adoption as a separate item at Council Meeting on 19 June 2025; and
2. notes that, pursuant to section 71(3) of the *Local Government Act 1993* (Tas), a copy of the City of Launceston Annual Plan 2025/2026 adopted at Recommendation 1 will be made available for public inspection and provided to the Director of Local Government and the Director of Public Health following insertion of the Summary of Statutory Estimates.

Sarah McRobbie (Senior Leader Innovation and Performance) was in attendance to answer questions in respect of this item.

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Deputy Mayor Councillor D H McKenzie.

That Council:

- 1. adopts the City of Launceston Annual Plan 2025/2026 (ECM Doc Set ID 5235667) pursuant to section 71 of the *Local Government Act 1993* (Tas); noting that the Budget 2025/2026 documents, including the Statutory Estimates, will be inserted into the Annual Plan following the adoption of the City of Launceston 2025/2026 Budget being presented to Council for adoption as a separate item at Council Meeting on 19 June 2025; and**
- 2. notes that, pursuant to section 71(3) of the *Local Government Act 1993* (Tas), a copy of the City of Launceston Annual Plan 2025/2026 adopted at Recommendation 1 will be made available for public inspection and provided to the Director of Local Government and the Director of Public Health following insertion of the Summary of Statutory Estimates.**

CARRIED 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer
AGAINST VOTE: Nil

22. CHIEF EXECUTIVE OFFICER NETWORK

22.1. Status Report on Council Decisions as at 12 June 2025

FILE NO: SF2346

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the Status Report on Council Decisions made up to, and as at, 12 June 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2015

RECOMMENDATION:

That Council:

1. receives the Status Report on Council Decisions as at 12 June 2025.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. receives the Status Report on Council Decisions as at 12 June 2025.

CARRIED 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer
AGAINST VOTE: Nil

22.2. Status Report on Notices of Motions as at 12 June 2025

FILE NO: SF5547

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the updated Status Report – Notices of Motions.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2015

RECOMMENDATION:

That Council:

1. receives the Status Report of Notices of Motions as at 22 May 2025.
-

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A E Dawkins.

That Council:

1. receives the Status Report of Notices of Motions as at 12 June 2025.

CARRIED 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer

AGAINST VOTE: Nil

23. LATE ITEMS

**23.1. Acceptance of Late and Urgent Items - Voting Directions - ALGA 2025
National General Assembly, Canberra 24-27 June 2025 and the Aurora Energy
Streetlight Contract**

FILE NO: SF2346

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider accepting two late and urgent agenda items relating to the Voting Directions - ALGA 2025 National General Assembly, Canberra 24-27 June 2025 and the Aurora Energy Streetlight Contract.

This decision requires an absolute majority of Council.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015 – section 8(6)

RECOMMENDATION(S):

That Council:

1. That Council:

- a. by absolute majority and pursuant to Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas):
 - i. determines to deal with a late and urgent item for the Voting Directions - ALGA 2025 National General Assembly, Canberra 24-27 June 2025; and
 - ii. notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter in the Agenda and that the matter is urgent, that advice having been provided to Councillors by email on 18 June 2025 and in the report attached as Agenda Item 23.2.

2. That Council:

- a. by absolute majority and pursuant to regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas):
 - i. determines to deal with a late and urgent item for the Aurora Energy Streetlight Contract; and

- ii. notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter in the Agenda and that the matter is urgent, that advice having been provided to Councillors by email on 18 June 2025.
- b. by absolute majority and pursuant to regulation 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas), determines to consider this item in closed session as it relates to a contract for the provision of electricity, terms and conditions, for a three-year period.
- c. notes that, if accepted as a late and urgent item to be considered in closed session, the item will be minuted as Item 24.4 Aurora Energy Streetlight Contract and the item regarding the End of Closed Session will be renumbered to Item 24.5.

DECISION: 19 June 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. That Council:

- a. by absolute majority and pursuant to Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas):
 - i. determines to deal with a late and urgent item for the Voting Directions - ALGA 2025 National General Assembly, Canberra 24-27 June 2025; and
 - ii. notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter in the Agenda and that the matter is urgent, that advice having been provided to Councillors by email on 18 June 2025 and in the report attached as Agenda Item 23.2.

2. That Council:

- a. by absolute majority and pursuant to regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas):
 - i. determines to deal with a late and urgent item for the Aurora Energy Streetlight Contract; and
 - ii. notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter in the Agenda and that the matter is urgent, that advice having been provided to Councillors by email on 18 June 2025.

- b. by absolute majority and pursuant to regulation 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015* (Tas), determines to consider this item in closed session as it relates to a contract for the provision of electricity, terms and conditions, for a three-year period.
- c. notes that, if accepted as a late and urgent item to be considered in closed session, the item will be minuted as Item 24.4 Aurora Energy Streetlight Contract and the item regarding the End of Closed Session will be renumbered to Item 24.5.

CARRIED BY ABSOLUTE MAJORITY 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer

AGAINST VOTE: Nil

23.2. Voting Directions - ALGA 2025 National General Assembly, Canberra 24-27 June 2025

FILE NO: SF0325

AUTHOR: Leanne Purchase (Senior Leader Governance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider voting directions for the Australian Local Government Association's 2025 National General Assembly.

PREVIOUS COUNCIL CONSIDERATION:

Council – 27 March 2025 – Agenda Item 20.8 - The Australian Local Government Association (ALGA) Motions for the 2025 National General Assembly

Council – 27 March 2025 – Agenda Item 22.6 - Representation at the Australian Local Government Association's 2025 National General Assembly

RECOMMENDATION:

That Council, in respect of the Australian Local Government Association (ALGA) 2025 National General Assembly and Regional Forum in Canberra 24-27 June 2025:

1. receives the Business Papers included as attachment 1 to this report (ECM Doc Set ID 5239603); and
 2. appoints Mayor Matthew Garwood, Councillor A G Harris and Councillor A J Britton to be the City of Launceston's voting delegates, subject to their availability; and
 3. directs the voting delegate present at each debating session to vote in the manner indicated in the table that appears under the heading **Voting Directions** in the report below.
-

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Palmer.

That Council, in respect of the Australian Local Government Association (ALGA) 2025 National General Assembly and Regional Forum in Canberra 24-27 June 2025:

- 1. receives the Business Papers included as attachment 1 to this report (ECM Doc Set ID 5239603); and**
- 2. appoints Mayor Matthew Garwood, Councillor A G Harris and Councillor A J Britton to be the City of Launceston's voting delegates, subject to their availability; and**
- 3. directs the voting delegate present at each debating session to vote in the manner indicated in the table that appears under the heading Voting Directions in the report below.**

CARRIED 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer
AGAINST VOTE: Nil

24. CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

24.1. Confirmation of the Minutes

REASON FOR CLOSED COUNCIL:

Regulation 35(6) of the Local Government (Meeting Procedures) Regulations 2015 states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

24.2. LGAT (Local Government Association Tasmania) Election of President

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

24.3. Annual Write Off of Non-Recoverable and Non-Rating Debts - 30 June 2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 15(2) (g) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

24.4. Aurora Energy Streetlight Contract

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- (d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal..

DECISION: 19 June 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Palmer.

That Council moves into Closed Session.

CARRIED BY ABSOLUTE MAJORITY 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer
AGAINST VOTE: Nil

Council moved into Closed Session at 5:05pm.
Council returned to Open Session at 5:33pm.

24.5. End of Closed Session

DECISION: 19 June 2025

MOTION

Moved Councillor A J Palmer, seconded Councillor A E Dawkins.

That Council:

1. pursuant to Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Minutes Item	Matter	Brief Description
24.1	<i>Closed Council Minutes – 29 May 2025</i>	<i>Confirmation of the Minutes of the Closed Meeting of the City of Launceston Council held on 29 May 2025.</i>
24.2	<i>LGAT (Local Government Association Tasmania) Election of President</i>	<i>Councillors determined preferred candidates for the Local Government Association of Tasmania 2025 election.</i>
24.3	<i>Annual Write Off of Non-Recoverable and Non-Rating Debts - 30 June 2025</i>	<i>Councillors considered the write off of uncollectable debts of the Council in accordance with section 76 of the Local Government Act 1993 (Tas).</i>
24.4	<i>Aurora Energy Streetlight Contract</i>	<i>Councillors considered non-application of a public tender process in relation to electricity supply for streetlighting.</i>

2. moves out of Closed Session.

CARRIED 7:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay and Councillor A J Palmer
AGAINST VOTE: Nil

25. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 10.30am, 10 July 2025 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.

26. MEETING CLOSURE

The Mayor, Councillor M K Garwood, closed the Meeting at 5:35pm