



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
THURSDAY 21 AUGUST 2025
10:30 AM**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 21 August 2025

Time: 10:30 am

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Sam Johnson OAM
Chief Executive Officer

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The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video and audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

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The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

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PUBLIC QUESTION TIME - AGENDA ITEM 8

A limit of three questions received in writing by Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

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1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES
Local Government (Meeting Procedures) Regulations 2025 - regulation 8

An audio visual recording is being made of the meeting.

All persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting.

Language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

2. MAYORAL ACKNOWLEDGEMENTS

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

Local Government (Meeting Procedures) Regulations 2025 – regulation 39(1)(f)

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2025 - regulation 41(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 31 July 2025 be confirmed as a true and correct record.

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2025 - regulation 10(3)(c)

5.1. Workshop Report 7 August 2025 and 14 August 2025

FILE NO: SF4401

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2025 - Regulation 10(3)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Council Workshop conducted on 7 August 2025:

Office of Coordinator General

Councillors were provided a briefing by John Perry about matters related to the Office of the Coordinator-General.

Executive Leaders Update and General Business

Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.

North East Rail Trail

Councillors received a presentation about the North East Rail Trail to enable future decision making.

Councillors Connect

Councillors were provided the opportunity to raise and discuss matters of concern, share perspectives, and collectively work through issues that may benefit from group discussion.

Economic Uplift Benefits from Developments

Councillors received a presentation regarding the economic benefits of residential development for the City of Launceston. The presentation included specific analysis on Council's key growth areas in St Leonards and Waverley, Alanvale and South Prospect, as well as housing growth more generally throughout the municipality.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
Apologies: Councillor D C Gibson, Councillor A E Dawkins and Councillor A J Palmer

2. Council Workshop conducted on 14 August 2025:

George Chairlift Redevelopment

Councillors received a presentation about the Gorge Scenic Chairlift redevelopment.

DA0088/2025 - 76 Cimitiere Street, Launceston - Visitor Accommodation - Construction of a Hotel

Councillors undertook a site visit to 76 Cimitiere Street, Launceston to discuss Visitor Accommodation – Construction of a Hotel.

Spirit Preparedness Funding

Councillors received a presentation providing an overview of a funding application submitted to the Tasmanian State Government for financial support to improve motorhome (RV) infrastructure in Launceston in preparation of the new Spirit of Tasmania vessels being commissioned.

QVMAG Marketing Campaign

Councillors received an update on the QVMAG Marketing Campaign.

Sister City Ikeda Visit

Councillors were presented with proposed travel dates and a draft itinerary that has been prepared in consultation with Ikeda.

Executive Leaders Update and General Business

Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.

Redevelopment of 118-122 and 124 Brisbane St - Term Sheet

Councillors reviewed the final draft Term Sheet that will inform Council's decision making at a future Closed Council Meeting.

Councillors Connect

Councillors were provided the opportunity to raise and discuss matters of concern, share perspectives, and collectively work through issues that may benefit from group discussion.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
Apologies: Councillor D C Gibson

REPORT:

Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshops held since the last Meeting.

Attendance is recorded for noting and reporting in the Council's Annual Report.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter meets a legislative requirement.

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

6. COUNCILLORS' LEAVE OF ABSENCE

No Councillors' Leave of Absence Applications have been identified as part of this Agenda.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

No Community Reports have been identified as part of this Agenda.

8. QUESTIONS BY MEMBERS OF THE PUBLIC

Local Government (Meeting Procedures) Regulations 2025 - regulations 36 to 38

8.1. Questions on Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 38

8.1.1. Questions on Notice by Members of the Public - Robin Smith - Traffic Infringements, Parking Feasibility Report and Public Holiday Parking - 22 July 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions have been submitted to Council on 22 July 2025 by Robin Smith, have been answered by the Senior Leader Health and Compliance.

Question 1:

How many traffic infringements did council issue under Road Rule 179 for the single Loading Zone on Paterson Street, Launceston (south-side between St. John St. and Criterion Place) in the two and a half hours between 7.30am and 10am Monday to Friday in 2024 please?

Response:

The City of Launceston issued 306 infringements for the Patterson Street Loading Zones on the south-side between St John Street and Criterion Place in 2024.

Question 2:

With reference to Council Meeting Thursday 27 March 2025 Agenda Item 20.3. Parking Feasibility Report - Provision of Multi-storey Parking on Boxing Day and Other Public Holidays: From what proceeding year(s) were the comparison figures taken for use in the feasibility study to identify the lowest revenue parking days for further consideration?

Response:

The report referenced in Agenda Item 20.3 used financial year 2023-2024 occupancy and revenue data to compare public holiday parking demand against monthly averages. This data set was selected to provide preliminary insights into seasonal patterns, including the impact of retail and hospitality activity on high-demand public holidays such as Boxing Day.

Question 3:

In calculating the Average Daily Revenue from parking as used for comparison in the feasibility study, especially Good Friday at \$309.50 and ANZAC Day at \$153.20;

- (a) were any of the 3 multi-deck car parks closed on those days, or
- (b) operated on reduced hours to those listed, and
- (c) was any free parking offered?

Response:

- (a) *All multi-storey car parks were open on Anzac Day and Good Friday, with the exception of Paterson Street West which was closed prior to the Anzac Parade.*
- (b) *Paterson Steet West was temporarily closed for the Anzac Parade, and was opened at the conclusion of the parade.*
- (c) *On-street parking and open-air car parks operated free parking on Anzac Day and Good Friday.*

Question 4:

While the feasibility report identified the need for a '*strategic approach ... and ... cost effective solutions*', and stated: '*... utilities and running costs remain largely consistent regardless of whether the car parks operate on a standard or public holiday...*' was there any identifiable additional cost in actually opening the 13 public holidays, more than say, keeping them closed?

Response:

The report confirmed that utilities and running costs remain largely consistent regardless of whether the multi-storey car parks operate on a standard day or a public holiday.

The only identifiable additional cost in operating on a public holiday arises if a technical issue or equipment malfunction occurs, requiring an on-call Parking Technician to attend at public holiday rates.

The one-off closure of multi-storey car parks on Boxing Day 2024 was not related to ongoing operational costs. It occurred due to a combination of technical issues and resourcing constraints.

ATTACHMENTS:

1. Robin Smith - Traffic Infringements, Parking Feasibility Report and Public Holiday Parking Attachmen [8.1.1.1 - 1 page]

**8.1.2. Questions on Notice by Members of the Public - Ron Baines - Charles Street
Bunya Tree (Stage of Works) - 31 July 2025**

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 31 July 2025 by Ron Baines, has been answered by the Town Planner.

Question 1:

What stage are the Council at in the removal of the bunya tree on Charles Street?

Response:

The Council is not responsible for the removal of the bunya tree. The planning application was submitted by a member of the public, and approved by Council, as the Planning Authority, on 27 March 2025. The approval permits the removal of the bunya tree to be carried out within two years at the expense of the applicant.

ATTACHMENTS:

Nil

8.1.3. Questions on Notice by Members of the Public - Robert Henley - QVMAG and Harvard Experience - 31 July 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 31 July 2025 by Robert Henley, have been answered by the Executive Leader Chief Executive Officer.

Question 1:

Could we please prepare a profit and loss statement for the exhibition, 'Gentle Protagonist: Art of Michael McWilliams', which clearly shows expenditure for the exhibition, income generated through merchandise and book sales, donations made at the exhibition, as well as money used for grants, bequests and other donations to support the exhibition with an estimate of the economic value to the city from the 32,300 people who attended the exhibition?

Response:

The financial information required to answer this was not available at the time of publication. An answer will be provided in the minutes of this meeting.

Question 2:

What is the Harvard Experience and how does the Council justify spending \$18,000 on the General Manager's professional development in terms of the perceived relevance and value to the City of that investment?

[Mayor, Councillor M K Garwood, noted that this was a Closed Council Item and advised that the question would be Taken on Notice so that an answer could be answered with information that is permitted to be publicly known]

Response:

The City of Launceston, like many organisations, recognises that professional development is an essential component of maintaining effective leadership, ensuring contemporary governance practices, and positioning the organisation to respond to emerging challenges and opportunities.

As part of the Chief Executive Officer's employment contract, Council has a responsibility to provide for ongoing executive-level professional development. This is a common and accepted practice across local government and the broader public sector, reflecting the need for senior executives to remain informed, skilled, and connected to best practice.

The “Harvard Experience” in this instance refers to the CEO’s acceptance into a highly regarded international program run by Harvard University, specifically designed for local and state government executives. The program focuses on advanced leadership, strategic decision-making, and innovation in public administration, drawing on global case studies and the latest research. Participants are selected through a competitive process, with acceptance being an endorsement of both the individual’s leadership calibre and the city they represent.

The investment in this program delivers tangible benefits for the City of Launceston, including:

- *Access to global best practice in local and state government management.*
- *Direct application of learnings to Council’s strategic priorities, governance, and community service delivery.*
- *Enhanced networks with senior public sector leaders from around the world, providing opportunities for knowledge sharing and collaboration.*
- *Strengthened leadership capacity to navigate complex challenges, drive innovation, and deliver value to our community.*

This investment is not only a contractual obligation but a strategic decision to ensure Launceston’s leadership remains at the forefront of excellence in public administration, benefiting the organisation and the community well into the future.

ATTACHMENTS:

Nil

8.1.4. Questions on Notice by Members of the Public - Tim Shaw - MESH and Governance - 31 July 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 31 July 2025 by Tim Shaw, have been answered by the Senior Leader Governance and Senior Leader City Development.

Question 1:

[Regarding MESH] What possible reason could there be for not releasing the draft report which we were told in meetings with the former Chief Executive Officer and former planning staff were developing for us to work with?

Response:

In accordance with our existing contractual obligations with Mesh, the City of Launceston does not have the authority to disclose the draft report at this time.

Question 2:

Why has it taken the Governance team over a month to come back with an answer?

Response:

The City of Launceston has received multiple information requests and remains committed to providing accurate, thorough responses. Coordinating input from several subject matter experts takes time, but ensures each request is properly addressed.

Question 3:

What do we think the cost is to all; the Launceston City Council, the ratepayers, Greater Launceston, for stopping a project that is as big as this?

Response:

Facilitating development in South Prospect has been a Council objective for a number of years. The Council has invested considerable time and resources in the project and continues to do so. A budget allocation of \$200,000 has been made for the 2025/26 financial year to advance the project.

ATTACHMENTS:

Nil

8.1.5. Questions on Notice by Members of the Public - Robin Smith - Parking Infringement - 31 July 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 31 July 2025 by Robin Smith, has been answered by the Senior Leader Health and Compliance.

Question:

Mr Mayor, there is an allegation that you parked a black Mercedes-Benz in a disabled parking bay on Sunday. Will the Council's parking department be issuing an infringement notice to the driver of that vehicle under Road Rules 2019, regulation 203, 'stopping in a parking area for people with disabilities'? I know you were not the driver as it was me.

Response:

Council does not typically issue infringements retrospectively where an alleged offence was not observed by an authorised officer at the time.

Designated parking bays, including disability parking and loading zones, are provided to meet specific community needs and are protected under the Road Rules 2019. Use of these bays without the proper authority can prevent vulnerable community members and businesses from accessing essential services.

Council's approach to parking management prioritises education and encouraging voluntary compliance, with enforcement action taken where breaches are observed, to ensure these spaces remain available for those who need them most.

ATTACHMENTS:

None

**8.1.6. Questions on Notice by Members of the Public - Robin Smith - Parking
December 2024 - 5 August 2025**

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 5 August 2025 by Robin Smith, has been answered by the Senior Leader Health and Compliance.

Question 1:

Further to Agenda item 20.3 of 27th March 2025 - Parking Feasibility Report - Provision of Multi-storey Parking on Boxing Day and Other Public Holidays, I seek to establish any variance in the average length of stay in Council's multi-storey car parks as a result of Council's free (unlimited) parking initiatives of December 2024.

To make a Duration of Stay comparison against revenue days, can you provide the number of users in units of say 60 minutes for the following days?

- 10th, 11th, 17th, and 18th December 2022
- 16th, 17th, 23rd, and 24th December 2023
- 14th, 15th, 21st, and 22nd December 2024

Response:

During December 2024, Council's free parking promotion provided unlimited parking in the Paterson Street East, Paterson Street West, and Elizabeth Street multi-storey car parks during the promotional period. As no ticketing occurred during this time, data on the average length of stay or duration-of-stay distribution for those days was not captured.

This means a direct comparison between the December 2024 promotional days and equivalent revenue days in 2022 and 2023 is not possible.

Following a review of the initiative, Council has since updated the car park access system to enable duration-of-stay data collection during any future free parking promotions, ensuring this information can be captured and compared in subsequent years.

ATTACHMENTS:

None

8.1.7. Questions on Notice by Members of the Public - Robin Smith - Graffiti Litter Offences - 12 August 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 12 August 2025 by Robin Smith, have been deferred by the Senior Leader City Amenities and the Senior Leader Heath and Compliance.

Question 1:

[Referring to political posters adhered to Council property] Would Council consider preserving the CCTV footage from the relevant CBD areas for evidentiary purposes from the night of the 15th July?

Question 2:

As the activity of the 15th July was of such a quantum, the nature of the application of the stickers was of such selfish disregard to the appearance of the city and the fact that so many remain, Council may be of a mind to investigate further. As the stickers bore a name, party and contact address for the political material, will the Council's General Manager - Chief Executive Officer (hereinafter CEO) (ex-officio authorised officer) or authorised officer, seek the names of the depositors of the stickers under the *Litter Act 2007* as follows?

s.15. Distributor must disclose name of depositor

A person who engages another person (whether as an employee or as an agent) to deposit unsolicited documents at premises within an area must, within 7 days after receiving a written request for the information from an authorised officer, give the authorised officer the name and address of that other person. Penalty: Fine not exceeding 20 penalty units.

Question 3:

Will the CEO (or authorised officer) seek to investigate any potential offences under the following?

s.16. Duty of person authorising or arranging for unsolicited document

A person who authorises or arranges for the distribution of an unsolicited document must ensure that the document is distributed in a way that prevents it from becoming litter. Penalty: Fine not exceeding 20 penalty units.

Question 4:

Under the *Litter Act 2007* s.13, will the CEO (or authorised officer) investigate any potential offence as follows?

s.13 Bill-posting without consent

A person must not affix any document on to any fixed structure without the express consent of the owner, occupier or manager of the structure or unless the person affixing the document is exercising a power given to the person under any law. Penalty: Fine not exceeding 20 penalty units.

Response:

Thank you for the questions.

In line with our Public Question Time Policy, receipt of the questions is acknowledged, however, due to the short timeline between receiving the questions and the date for publishing the agenda for the 21 August 2025 Ordinary Council Meeting, a comprehensive response cannot be provided.

Detailed responses to the questions will be published in the Agenda of the 11 September 2025 Ordinary Council Meeting.

ATTACHMENTS:

1. Robin Smith - Public Questions on Notice - 12 August 2025 [8.1.7.1 - 2 pages]

8.2. Questions Without Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 37

9. PETITIONS

No Petitions have been identified as part of this Agenda.

10. DEPUTATIONS

No Deputations have been identified as part of this Agenda.

11. PLANNING AUTHORITY

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

11.1. PSA-LLP0030 - Rezoning - Partial Rezoning from Agriculture to Rural at 43 Los Angeles Road, Swan Bay (also described as 729-739 John Lees Drive)

FILE NO: PSA-LLP0030

AUTHOR: Iain More (Senior Town Planner Policy and Projects)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To make a recommendation to the Tasmanian Planning Commission subsequent to the public exhibition period for a draft planning scheme amendment to the Launceston Local Provisions Schedule.

PLANNING APPLICATION INFORMATION:

Applicant: Commercial Project Delivery
Address: 43 Los Angeles Road (also known as 729-739 John Lees Drive, Dilston) CT165889/1

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

Council Meeting - Thursday 19 June 2025 - Agenda Item 11.2

Initiated Draft Amendment PSA-LLP0030, to rezone the southern portion of land at 43 Los Angeles Road (also known as 729-739 John Lees Drive, Dilston) from Agriculture to Rural, and apply the Priority Vegetation overlay to the southern portion of the land.

RECOMMENDATION:

That Council:

1. In accordance with sections 40K of the *Land Use Planning and Approvals Act 1993*, considers the merit of any representation received during public exhibition of Draft Amendment PSA-LLP0030;
 2. Amend the priority vegetation overlay instrument utilising TASVEG 4.0;
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3. Recommends to the Tasmanian Planning Commission that Draft Amendment PSA-LLP00330 be approved with the recommended changes.

REPORT:

1. BACKGROUND

At its meeting on 19 June 2025 Council considered an application under section 37 of the *Land Use Planning and Approvals Act 1993*, for a rezoning at 43 Los Angeles Road (also known as 729-739 John Lees Drive, Dilson)

The rezoning was to change a portion of land from Agriculture to Rural, and insert the additional priority vegetation overlay to the newly rezoned area.

Council resolved to initiate the rezoning.

As required by the Act, Council then advertised the rezoning for 28 days between Monday 7th July 2025 and Monday 4 August 2025.

2. REPRESENTATION ASSESSMENT

Four (4) representations were received. A discussion on the issues raised is set out below.

Issue 1: The rezoning would allow for the farm to be sold.
<i>Officer Response:</i> <i>The property is currently a single title only, no subdivision is proposed. The owners are within their rights to sell the property if that is their intention.</i>
Issue 2: There is concern around the wetland on the southern portion of the site. It is significant, yet no flora or fauna base line report has been prepared to adequately protect the wetland. It would likely suffer from any intensification of the land. TASVEG 3.0 mapping is out of date. The wetland on the site contains threatened native vegetation community which covers a greater area than shown on the priority vegetation overlay. The proposed priority vegetation overlay is not adequate. There are also listed threatened fauna species, as well as acid sulfate soils. What impact will future more intensive development have on all of these? Council should require a comprehensive, site-specific ecological and bird habitat assessment prior to any consideration of rezoning or subdivision, in line with the Natural Assets Code and international agreements such as JAMBA and CAMBA.
<i>Officer Response:</i> <i>It was not deemed necessary to provide a flora and fauna report. Future development, depending on its location, may require such a report to support any development.</i>

It is acknowledged that the site contains threatened flora and fauna, this is not in contention. However, no development is currently proposed, and any future development of the site would be subject to the assessment of the relevant provisions of the planning scheme at that time, which currently would include the Natural Assets Code. Furthermore, the Environment Protection and Biodiversity Conservation Act 1999 also protects threatened flora and fauna outside of the planning process.

There is no change to the existing situation. The new zone does not make it easier for the wetland to develop. No development is proposed as part of this application. The Rural Zone does not take away any existing protections but increases the protection through the priority vegetation overlay.

Noting the submission however, a revised overlay map utilising TASVEG 4.0 is proposed to be endorsed (Attachment 1).

The wetland in question is within several planning scheme overlays, including Waterway and Coastal Protection, Coastal Inundation, and Flood Prone Hazards. The amendment also introduces a new priority vegetation overlay, offering further protection. Any future development over the wetland would require planning permission against the relevant provisions of the scheme, including overlay provisions.

Issue 3:

There are several tall trees (gums and English oaks) not included in the new priority vegetation area. These trees play an integral part of the wetland and residences to sea eagles, wedge tail eagles, swap barriers and other specifics.

Officer Response:

The priority vegetation overlay proposed as part of this application is from state mapping TASVEG 3.0. This report proposes to amend the overlay to utilise TASVEG 4.0 (Attachment 1).

This is a state vegetation monitoring and mapping program, utilised across the state for the mapping of priority vegetation. No vegetation is proposed to be removed as part of this application. Any vegetation would be subject to the provisions of the scheme. Again, the Environment Protection and Biodiversity Conservation Act 1999 also protects threatened flora and fauna outside of the planning process.

Issue 4:

The environmental zone is deemed unsuitable, what does that mean?

Officer Response:

In order to consider the most appropriate zone for a site, the Tasmanian Planning Commission released a zone and code application guideline. It was deemed that the site better met the Rural Zone guidelines rather than the Environmental Management Zone. For clarity, Attachment 2 outlines how the site responds to the criteria for both the Rural Zone and the Environmental Management Zone.

Issue 5: The rezoning will impact visually and physically on common adjoining lot boundaries.
<i>Officer Response:</i> <i>No development is proposed and accordingly there will be no change to the visual and physical lot boundaries.</i>
Issue 6: There is a small parcel of land in the western corner of the site adjoining several rural living properties. This parcel is only accessible over an adjoining property. Any change to land use (i.e. removing sheep grazing) will create a potential fire hazard. How can this area be rezoned if it can't be accessed?
<i>Officer Response:</i> <i>No development is proposed and accordingly there will be no change to the visual and physical lot boundaries. The maintenance of fire hazards is reliant on the land owner.</i>
Issue 7: What is the endgame of this land being rezoned? Will it eventually be rural residential?
<i>Officer Response:</i> <i>No development is proposed, including no subdivision application. It is not clear what will eventuate on the site. No rural living is proposed.</i>
Issue 8: Reducing the area of agricultural land is likely to make the overall farm unviable.
<i>Officer Response:</i> <i>The change in zoning does result in the farming capabilities being lowered. The land will be classified as rural, and any rural activities occurring on the southern portion of land will be able to continue.</i>
Issue 9: The tidal wetland should be placed into a Landscape Conservation or Environmental Zones due to the waterbirds that frequent this area.
<i>Officer Response:</i> <i>There are existing overlay protections for the tidal wetland area. The Rural zone is the most appropriate zone for the entirety of the southern portion of the lot.</i>
Issue 10: The land south of Windermere Road has 30ha of the most productive land on the farm.
<i>Officer Response:</i> <i>In making its recommendations and decision, the findings of the Agricultural Assessment Report prepared by Pinion Advisory were relied upon. The report concluded that the southern area is constrained for agricultural land use due to land capability, topography, and irrigation practices.</i>
Issue 11: The use of land subject to flooding should not be intensified.
<i>Officer Response:</i> <i>No intensification is proposed. Should the rezoning be approved, any further development would be subject to the constraints of the site and planning scheme overlays, including flooding.</i>

Issue 13:

Rural zone offers more uses to occur on the property then currently allowed. What are these uses and what impact will they have on the wetland? What does future development entail? The current report does not fulfil the obligations under the Australian Government Protection and Biodiversity Conservation Act 1999 and adequately protect the wetland and its inhabitants.

Officer Response:

There are several uses that can occur in the Rural Zone that are not permitted in the Agriculture Zone, such as Sports and Recreation, Custodial Facilities, and Community Meeting and Entertainment use classes. Future development would likely be subject to a planning application.

The scheme offers existing overlays that assist in the protection of threatened communities. The Environment Protection and Biodiversity Conservation Act 1999 is separate to planning requirements, and has its own process of protecting fauna and flora.

A natural values assessment was not considered necessary to assess this application, noting the existing overlays and introduction of the Natural Assets overlay.

Issue 14:

There is landslip potential in the steeper areas below Windermere Road in the gully approximately 1km from John Lees Drive with old landslips recorded in this area. This has not been addressed with a geotechnical report.

Officer Response:

C15.0 Landslip Hazard Code under the planning scheme determines assessment requirements for landslip areas when development is proposed. No geotechnical report is necessary at this stage.

Issue 15:

The Windermere community has not been adequately consulted or had the impacts of this decision explained to them. Community consultation has been severely lacking.

- **No signage has been placed on Windermere Road where the affected residents reside**
- **In the formal notice to adjoining landowners there is no mention of Windermere Road where the most affected residences are. The address of the applicant 43 Los Angeles Road which is according to Google is 4km by road from the effected property, so it is likely to have been ignored. The List Map does not have a 43 Los Angeles Road.**
- **It would be appropriate (though not a legal requirement) to advertise in the local newsletter Smoke Signals, so affected residents are aware of what is being proposed.**

Conclusion, the Council and the Applicant have not sought a social licence for the change of use allowing future development.

Officer Response:

All advertising requirements under relevant legislation have been met. No onsite signage is required to be placed onto the property. Whilst the site is not addressed to Windermere Road, the correct address was included in the public exhibition as required.

Issue 16:

Council reject the proposed rezoning on the grounds that it has not been adequately justified, and that it poses long-term risks to agricultural sustainability and land use integrity in the region.

Officer Response:

A Rural Zoned property still has the ability to operate agricultural uses, similar to an Agriculture Zoned property. Council has relied upon the expert opinion of the supporting agricultural report when making its recommendation.

Issue 17:

Council require a balanced and transparent cost–benefit analysis that equally weighs environmental, economic, and social values, including the impacts on landscape character, biodiversity, and local community wellbeing.

Officer Response:

The rezoning itself will not change the environmental, economic, or landscape character of the area. The implementation of the priority vegetation overlay will in fact offer further protections to the land than what currently exist under the Agriculture Zone.

Issue 18:

Council publicly release all relevant studies and assessments related to this proposal, including environmental and social impact reports, and ensure future amendments are accompanied by full and accessible supporting documentation.

Officer Response:

All supporting documentation has been available during the exhibition period. The proposal is not for development, but for a rezoning of land subject to the requirements of the Land Use Planning and Approvals Act 1993. Any future development of the land will be subject to a more detailed assessment.

Issue 19:

Council give full weight to the lived experience and values of local communities when assessing planning proposals, and protect the rural character and scenic qualities that define the area.

Officer Response:

The proposal is for a change to a Rural Zone, not Rural Living. The site would be heavily constrained for any future residential uses proposed. The Scenic Protection Management Code along with the Natural Assets Code will assist in determining the appropriateness of any future development.

Issue 20:

Council consider this application in the broader context of development pressure in the corridor, and adopt a strategic approach that avoids piecemeal decision-making and ensures long-term ecological integrity. As new subdivisions encroach upon our region (ie. Los Angeles Rd and Millhaven Rd, Swan Bay) beyond visual and ecological losses, infrastructure capacity, especially road access, poses growing concern.

Council should comprehensively assess the cumulative impact of development on both rural character and local infrastructure, particularly road capacity, and give due weight to the lived experience of residents in evaluating effects on increased travel times to the city.

Officer Response:

No subdivision or development is proposed.

3. RECOMMENDED MODIFICATIONS

That the Priority Vegetation Overlay instrument be amended utilising TASVEG 4.0.

4. CONCLUSION

Council are supportive of the application with the recommended changes.

ECONOMIC IMPACT:

The amendment to the Launceston Local Provisions Schedule has been assessed against the requirements of the Act. The Tasmanian Planning Scheme - Launceston, and the Launceston Local Provisions Schedule also contain provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such economic, environmental and social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Land Use Planning and Approvals Act 1993 (the Act)

Tasmanian Planning Scheme - Launceston & Launceston Local Provisions Schedule

Northern Tasmania Regional Land Use Strategy (NTRLUS) 2018

BUDGET & FINANCIAL ASPECTS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this item.

ATTACHMENTS:

1. Attachment 1 - Amended Instrument [**11.1.1** - 1 page]
2. PSA LLP0030 40K Attachment 2 Zone Application Guidelines [**11.1.2** - 3 pages]

11.2. DA0088/2025 - 76 Cimitiere Street Launceston - Visitor Accommodation - Construction of a Hotel

FILE NO: DA0088/2025

AUTHOR: Anushka Dissanayake - Town Planner

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant	NDCO Goulburn Pty Ltd and Stantec Australia Pty Ltd
Site	76 Cimitiere Street, Launceston
Proposal	DA0088/2025 - Visitor Accommodation - Construction of a hotel
Zoning	Urban Mixed Use
Codes	<ul style="list-style-type: none">• Signs Code• Safeguarding of Airports Code• Road and Railway Assets Code• Potentially Contaminated Land Code• Parking and Sustainable Transport Code
Use Class/Category	Visitor Accommodation
Standards assessed through performance criteria	13.3.2 Discretionary uses – P1 13.4.1 Building height – P1 13.4.2 Setback – P1 C14.5.1 Suitability for intended use – P1 C14.6.1 Excavation works, excluding land subject to the Macquarie Point Development Corporation Act 2012 – P1 C1.6.1 Design and siting of signs – P3 C1.6.2 Illuminated signs – P1 C2.5.1 Car Parking numbers – P1.1 C2.6.2 Design and layout of parking areas – P1 C2.6.5 Pedestrian access – P1
Public Notification	12 July 2025 to 28 July 2025
Representations	11
Deemed Approval	16 August 2025 (extension granted until 01 September 2025)

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That Council, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for DA0088/2025 - Visitor Accommodation - Construction of a hotel at 76 Cimitiere Street, Launceston subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Title Sheet, Prepared by adm Architects, Project No. 2024-22, Drawing No A-001, Issue B, Dated March 2025
- b. Site Analysis, Prepared by adm Architects, Project No. 2024-22, Drawing No A-002, Issue A, Dated February 2025
- c. Contextual Analysis, Prepared by adm Architects, Project No. 2024-22, Drawing No A-003, Issue B, Dated March 2025
- d. Contextual Streetscape 01, Prepared by adm Architects, Project No. 2024-22, Drawing No A-004, Issue A, Dated February 2025
- e. Contextual Streetscape 02, Prepared by adm Architects, Project No. 2024-22, Drawing No A-005, Issue B, Dated March 2025
- f. Contextual Streetscape 03, Prepared by adm Architects, Project No. 2024-22, Drawing No A-006, Issue B, Dated March 2025
- g. Contextual Streetscape 04, Prepared by adm Architects, Project No. 2024-22, Drawing No A-007, Issue B, Dated March 2025
- h. Contextual Streetscape 05, Prepared by adm Architects, Project No. 2024-22, Drawing No A-008, Issue B, Dated March 2025
- i. Arial Context 01, Prepared by adm Architects, Project No. 2024-22, Drawing No A-009, Issue B, Dated March 2025
- j. Arial Context 02, Prepared by adm Architects, Project No. 2024-22, Drawing No A-010, Issue B, Dated March 2025
- k. Arial Context 03, Prepared by adm Architects, Project No. 2024-22, Drawing No A-011, Issue B, Dated March 2025
- l. Arial Context 04, Prepared by adm Architects, Project No. 2024-22, Drawing No A-012, Issue B, Dated March 2025
- m. Artist Impression 01, Prepared by adm Architects, Project No. 2024-22, Drawing No A-013, Issue A, Dated March 2025
- n. Artist Impression 02 & 03, Prepared by adm Architects, Project No. 2024-22, Drawing No A-014, Issue A, Dated March 2025
- o. Site/Roof Plan, Prepared by adm Architects, Project No. 2024-22, Drawing No A-101, Issue A, Dated February 2025
- p. Ground Floor Plan, Prepared by adm Architects, Project No. 2024-22, Drawing No A-101, Issue A, Dated February 2025
- q. Level 01 Floor Plan, Prepared by adm Architects, Project No. 2024-22, Drawing No A-103, Issue A, Dated February 2025
- r. Demolition and Site Management Plan, Prepared by adm Architects, Project

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- No. 2024-22, Drawing No A-601, Issue A, Dated February 2025
 - s. Level 02 Floor Plan, Prepared by adm Architects, Project No. 2024-22, Drawing No A-104, Issue A, Dated February 2025
 - t. Level 03 Floor Plan, Prepared by adm Architects, Project No. 2024-22, Drawing No A-105, Issue A, Dated February 2025
 - u. Level 04 Floor Plan, Prepared by adm Architects, Project No. 2024-22, Drawing No A-106, Issue A, Dated February 2025
 - v. Level 05 Floor Plan (Plant), Prepared by adm Architects, Project No. 2024-22, Drawing No A-107, Issue A, Dated February 2025
 - w. South Elevation, Prepared by adm Architects, Project No. 2024-22, Drawing No A-201, Issue B, Dated March 2025
 - x. East Elevation, Prepared by adm Architects, Project No. 2024-22, Drawing No A-202, Issue B, Dated March 2025
 - y. North Elevation, Prepared by adm Architects, Project No. 2024-22, Drawing No A-203, Issue B, Dated March 2025
 - z. West Elevation, Prepared by adm Architects, Project No. 2024-22, Drawing No A-204, Issue A, Dated February 2025
 - aa. Section A-A, Prepared by adm Architects, Project No. 2024-22, Drawing No A-205, Issue A, Dated February 2025
 - bb. Typical Rooms Layout 01, Prepared by adm Architects, Project No. 2024-22, Drawing No A-301, Issue A, Dated February 2025
 - cc. Typical Rooms Layout 02, Prepared by adm Architects, Project No. 2024-22, Drawing No A-302, Issue A, Dated February 2025
 - dd. Accessible Rooms Layout 02, Prepared by adm Architects, Project No. 2024-22, Drawing No A-303, Issue A, Dated February 2025
 - ee. Shadow Analysis 01, Prepared by adm Architects, Project No. 2024-22, Drawing No A-401, Issue A, Dated February 2025
 - ff. Shadow Analysis 02, Prepared by adm Architects, Project No. 2024-22, Drawing No A-402, Issue A, Dated February 2025
 - gg. Shadow Analysis 03, Prepared by adm Architects, Project No. 2024-22, Drawing No A-403, Issue A, Dated February 2025
 - hh. Shadow Analysis 04, Prepared by adm Architects, Project No. 2024-22, Drawing No A-404, Issue A, Dated February 2025
 - ii. Colour and Materials Schedule, Prepared by adm Architects, Project No. 2024-22, Drawing No A-501, Issue B, Dated March 2025
 - jj. External Signage, Issue 2, Prepared by Best, Dated 18 June 2025
 - kk. External Signage, Issue 02, Drawing No. SIG-DRW-GEN-001, Dated 18.06.2025
 - ll. External Signage - Site Plan, Issue 02, Drawing No. SIG-PLN-001-001, Dated 18.06.2025
 - mm. External Signage - East Elevation, Issue 02, Drawing No. SIG-DRW-001-001, Dated 18.06.2025
 - nn. External Signage - North Elevation, Issue 02, Drawing No. SIG-DRW-001-002, Dated 18.06.2025
 - oo. External Signage - West Elevation, Issue 02, Drawing No. SIG-DRW-001-003, Dated 18.06.2025
 - pp. External Signage - Elevation Set outs and view, Issue 02, Drawing No. SIG-DRW-S1.A-001, Dated 18.06.2025
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- qq. External Signage - West Elevation Set out and views, Issue 02, Drawing No. SIG-DRW-S1.A-001, Dated 18.06.2025
- rr. Traffic Impact Assessment, Prepared by pitt & Sherry, Rev00, Dated 26 February 2025
- ss. Flood Hazard Report, Prepared by ROC, Document No 25010-01, Rev A, Dated 24.02.2025
- tt. Environmental Site Assessment, Prepared by abacus environment, Reference ABE0122.01, Dated 29 June 2025
- uu. Ground Floor Plan with parking signage, Prepared by adm, Project No. 2024-22, Drawing No. A102, Issue A, Dated 27/02/2025, **Amended Plans Required**
- vv. Cover Sheet, Prepared by ROC Engineering Design, Job No. 25010, Drawing No.C00, Revision 11, Dated 21.02.2025
- ww. Civil Specification, Prepared by ROC Engineering Design, Job No. 25010, Drawing No.C01, Revision 1, Dated 21.02.2025
- xx. Sediment and Erosion Control Plan, Prepared by ROC Engineering Design, Job No. 25010, Drawing No.C20, Revision 1, Dated 21.02.2025
- yy. Sediment Control Details, Prepared by ROC Engineering Design, Job No. 25010, Drawing No.C25, Revision 1, Dated 21.02.2025
- zz. Stormwater Plan, Prepared by ROC Engineering Design, Job No. 25010, Drawing No.C40, Revision 1, Dated 21.02.2025
- aaa. Site Area Calculations, Prepared by ROC Engineering Design, Job No. 25010, Drawing No.C43, Revision 1, Dated 21.02.2025
- bbb. Waste Management Plan, Prepared by ROC Engineering Design, Document No. 25010 -01, Revision 1, Dated 28.02.2025

2. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

3. ROOFTOP PLANT ROOM SCREENING

The proposed plant room on the rooftop must be appropriately located and screened to minimise views from public viewpoints, to the satisfaction of the Senior Leader City Development.

4. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2025/00228-LCC dated 09/07/2025 and attached to the permit.

5. HOURS OF CONSTRUCTION

- a) Unless otherwise approved in writing by the Senior Leader Health and Compliance construction activities must only be carried out between the hours of:
 - i. Monday to Friday - 7 am to 6 pm; and
 - ii. Saturday - 8 am to 6 pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

6. SIGNAGE CONTENT (STATIC)

Content of the sign may be updated or changed without separate approval of Council, subject to:

- a. The structure, location and size of the signage not changing.
- b. The content of the signage relating to the site.
- c. Compliance with the requirements of the planning scheme.

7. SIGN MAINTENANCE (STATIC)

The sign(s) must be constructed and maintained in good condition to the satisfaction of the Council.

8. SIGN ILLUMINATION (STATIC)

The illuminated signs permitted by this permit must have a maximum illumination level of either 8,000 lux or 3,600 lumens.

Flashing or intermittent lighting must not be used in the signs permitted by this permit.

9. NO FLASHING LIGHT - (ELECTRONIC SIGNS)

Flashing or intermittent lighting must not be used in the signs permitted by this permit.

10. REMOVAL OF REDUNDANT CROSSOVER

All redundant crossover should be removed and replaced with Asphalt footpath and concrete kerb and channel as per IPWEA Tasmanian standard drawings.

11. DRIVEWAY AND PARKING AREA CONSTRUCTION

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a) Be properly constructed to such levels that they can be used in accordance with the plans;
- b) Be surfaced with an impervious all weather seal;
- c) Be adequately drained to prevent stormwater being discharged to neighbouring property;
- d) Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the development.

12. AMENDED PLANS REQUIRED

Prior to the commencement of any work or use, amended plans must be submitted to the satisfaction of the Senior Leader City Development to replace plans annotated as "Amended Plans Required" and attached to the Permit. Once approved, these amended plans will be endorsed and will then form part of the Permit. The amended plans must be submitted to show:

1. Shared zone signage (with an appropriate speed limit) at the entrance to the car park.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds, or a format agreed with the planning officer.

13. DAMAGE TO COUNCIL INFRASTRUCTURE & ASSETS

The developer is liable for all costs associated with the repair of damage to Council infrastructure and assets resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

14. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of the Executive Leader Community Assets and Design is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

15. SINGLE STORMWATER CONNECTIONS

All proposed new pipelines must be connected to the existing internal drainage network for the property. It is not permitted to have multiple connections to Council's stormwater mains.

16. APPLICATION TO ALTER A STORMWATER SERVICE

An application must be made using the Council's eServices web portal, or on the approved form, and accompanied by the prescribed fee to install a new connection, or physically remove/relocate or alter an existing service connection.

All work must be carried out by a suitably experienced contractor and in accordance with Council standards. All costs associated with these contractors are to be borne by the applicant.

17. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements and Council policy 27-Rfx-012 Standards for Surface Reinstatement of Works in the Road Service. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

18. VEHICULAR CROSSINGS (& ASSOCIATED FOOTPATH WORKS)

No works to install, remove or modify a vehicular crossing, are to be undertaken without the issue of a Vehicular Crossing Permit for the works. Modification of a vehicular crossing includes any widening of the kerb layback or the driveway apron, in any form whatsoever.

An application for such work must be lodged electronically via the Council eServices web portal or on the approved hard copy form.

All new works must be constructed to Council standards and include all necessary alterations to other services including lowering/raising pit levels, upgrading non trafficable trenches to a trafficable standard and/or relocation of services.

Permission to alter such services must be obtained from the relevant authority (eg TasWater, Telstra and TasNetworks, etc.). Where applicable, any redundant crossovers and driveways must be removed once the new driveway and/or crossover works have been completed and use has commenced.

The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense. Where the driveway crossing works result in changes to existing parking restrictions (bay markings, linemarking and/or signage) these works must be undertaken by Council under an approved Traffic Facilities Plan with the cost of these works to be invoiced to the applicant/developer for payment.

19. SOIL AND WATER MANAGEMENT control plan

Prior to the commencement of works, a site management plan must be submitted detailing how soil and water must be managed on the site during the construction process. The management plan must include the following:

- a. Allotment boundaries, contours, approximate grades of slope and directions of fall.
- b. Location of adjoining roads, impervious surfaces, underground services and existing drainage.
- c. Location and types of all existing natural vegetation, the proposed location of topsoil stockpiles and the limit of clearing, grading and filling.
- d. Critical natural areas such as drainage lines, cliffs, wetlands and unstable ground.
- e. The estimated dates for the start and finish of the works.
- f. The erosion control practices to be used on the site such as cut off drains, fencing off areas to be undisturbed, revegetation program and so on.

- g. The sediment control practices to be used on site such as silt fencing, stabilised site access, filter screens for inlets to the drainage system, sediment traps and so on.
- h. Timing of the site rehabilitation or landscaping program.
- i. Outline of the maintenance program for the erosion and sediment controls.

Works must not commence prior to the approval of the Soil and Water Management Control Plan by the Executive Leader Community Assets and Design. The Plan must be implemented and maintained during construction to ensure that soil erosion is to be appropriately managed.

20. FACILITIES AND HIGHWAYS BY-LAW

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). The payment of the scheduled Occupation Fee (comprising a minimum base fee and a square metre weekly rate) is required prior to the occupation commencing. No occupation of the road reserve is permitted without approval.

21. AMENITY - COMMERCIAL / INDUSTRIAL USE

The construction phase and on-going use on this site must not adversely affect the amenity of the neighbouring properties and the general locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the works or materials; the emission of noise (including waste collection), artificial light, glare, vibration, odour, smoke, dust, waste water, waste products, oil or any other source of nuisance.

22. EXTERIOR AND SECURITY LIGHTING

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

23. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (e.g. Launceston Waste Centre), reclaimed or recycled.

24. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

25. POTENTIAL SITE CONTAMINATION - NEW INFORMATION

Any new information which comes to light during demolition or construction works that has the potential to alter previous conclusions about site contamination must be notified to Council (and the Environmental Protection Authority if relevant) immediately upon discovery. Works on site must immediately cease until the new information has been assessed. Works can only recommence:

- a) once the site has been assessed by a site contamination practitioner certified under the Environment Institute of Australia and New Zealand Inc's Certified Environmental Practitioners (Site Contamination) scheme; and
- b) in accordance with any additional recommended control measures as specified by the site contamination practitioner.

26. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0088/2025. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Food Businesses

All food businesses must be registered with council in accordance with the Food Act 2003 prior to commencing. Food premises fit out must comply with the National Construction Code TAS Part I4 or any subsequent versions of this document.

F. Noise Nuisance

Noise and odour nuisance is regulated under the Environmental Management and Pollution Control Act 1994. The location of any air extraction, pumping, refrigeration systems, compressors or generators must not be located in such a manner that will cause an environmental nuisance, or unreasonable loss of amenity to residential zones.

REPORT:

1. THE PROPOSAL

The development site is located on the corner lot at 76 Cimitiere Street, Launceston and has frontages to Cimitiere Street and Lawrence Street.

The proposed development, is for a six storey hotel building comprising of sixty one (61) rooms of various sizes, including studio, one, two, and three bedroom apartments.

The ground floor of the building will accommodate ancillary guest services such as a reception, lounge/lobby area, conference room, storage spaces, and staff facilities. Staff facilities at the ground floor level include storage rooms, cleaning and linen rooms, office and reception rooms, and a kitchen. Additional guest facilities on the ground floor level include 'Grab and Go' facilities, toilets, and a conference room.

Additionally, 30 undercover car parking spaces are proposed at ground level, with vehicle access provided via the crossover on Lawrence Street. Vehicle access is not provided to the proposed car park from Cimitiere Street, with the proposed hotel having a continuous frontage to Cimitiere Street. Uses such as the conference room and lounge area have been located along the Cimitiere Street frontage to encourage activation and passive surveillance at street level.

Above the ground floor are four (4) storeys of accommodation units, the sixth floor being the plant room.

The hotel is orientated towards the southeastern corner of the subject site at the intersection of Cimitiere and Lawrence Street. The primary entrance to the hotel is via the reception and lounge area which is accessed from Lawrence Street. Secondary pedestrian entrances are located on both Cimitiere Street and Lawrence Street. Level 1 of the hotel includes a gymnasium and landscaped barbeque area for guests.

All habitable levels of the hotel are serviced by 2 elevators from the lobby and lounge area, and 2 internal staircases accessed from the proposed secondary entrances to the building. No facilities are proposed on the roof of the hotel for guests, other than a plant room.

The overall height of the building is 17.9m from the existing natural ground level. Due to the design of the building and minor earthworks proposed to facilitate development, the building will present varying heights across the lot:

- Approximately 12.5m towards the Cimitiere Street frontage,
- Approximately 16.4m to towards the northern side boundary, and
- Up to 17.9m towards the Lawrence Street frontage.

Materials and finishes for the proposed development include a combination of materials such as cladding, glazing and aluminium screening.

The proposal includes the removal of an existing crossover on the Cimitiere Street frontage and another on the Lawrence Street frontage. Two drop-off bays are proposed within the road reserve, replacing an existing 2P car parking bay. The site contains an existing single storey building that is proposed to be demolished to facilitate the development.

2. LOCATION AND NEIGHBOURHOOD CHARACTER



76 Cimitiere Street Launceston (not to scale)

The subject site is an irregular shaped corner lot with frontages to Cimitiere Street (south) and Lawrence Street (east). The site has an approximate area of 1,524.90m².

The site is currently occupied by a car battery store and associated car park located to the rear accessed via driveways from Cimitiere Street and Lawrence Street. Beyond the existing building, the remainder of the site consists predominantly of hardstand asphalt surfaces. There are no significant trees on the site, and it is not a heritage listed property.

The site adjoins a residential property to the north and the University of Tasmania 'The Shed' building to the west. City Park is located on the opposite side of Cimitiere Street.

The subject site is located on the eastern edge of the city's urban area. The surrounding area is characterised by developments such as UTAS's 'The Shed', City Park, residential buildings, and other mixed uses. The predominant buildings on the opposite side of the subject site are located within the Local Heritage Precinct Overlay.

3. PLANNING SCHEME REQUIREMENTS

Tasmania's planning system is performance-based, to allow site-specific outcomes because every parcel of land is unique.

To provide for the best planning outcomes, the planning scheme includes both acceptable solutions, which provide a standard pathway that works in most cases, and performance criteria, which enables site-specific responses where appropriate.

An application assessed against performance criteria is not inferior to one that meets an acceptable solution.

In some cases, there is no acceptable solution because the complexity or variability of the issues makes it impractical to prescribe a single standard.

The assessment against the Tasmanian Planning Scheme - Launceston is detailed in Attachment 1.

The performance criteria assessment applicable to the proposal is provided below.

13.0 Urban Mixed Use Zone
The purpose of the Urban Mixed Use Zone is: 13.0.1 To provide for a mix of residential, retail, community services and commercial activities in urban locations. 13.0.2 To provide for a diverse range of use or development that are of a type and scale that support and do not compromise or distort the role of surrounding activity centres in the activity centre hierarchy.
Consistent
The proposal is to develop and use the site for a six storey hotel building comprising sixty one (61) rooms of various configurations, including studio, one, two, and three bedroom apartments. The building will also accommodate ancillary guest facilities such as a reception area, lounge/lobby, conference room, storage areas, gymnasium, and staff amenities. The proposal is considered consistent with the purpose of the zone, which supports a diverse range of developments and activities aligned with the activity centre hierarchy,

Launceston is identified as the Principal Activity Centre for Northern Tasmania under the Northern Tasmania Regional Land Use Strategy 2021.
13.3.2 Discretionary uses
That uses listed as Discretionary do not compromise or distort the activity centre hierarchy.
Consistent The proposed development falls under the Visitor Accommodation use class, which is a discretionary use within the zone. The proposal has been assessed as complying with the relevant performance criteria
A1 No Acceptable Solution.
Relies on Performance Criteria As there is no acceptable solution specified for this standard, the proposal is required to be assessed against the applicable performance criteria. Further, it is worth noting that Visitor Accommodation located above the ground floor is a Permitted use within the zone. In this instance, the proposal includes a reception/lobby lounge and conference facilities on the ground floor, which are ancillary to the visitor accommodation use. These elements contribute to an active street frontage, consistent with other Permitted uses in the zone, such as offices, community meeting and entertainment uses and etc.
P1 A use listed as Discretionary must not compromise or distort the activity centre hierarchy, having regard to: (a) the characteristics of the site; (b) the size and scale of the proposed use; (c) the function of the activity centre and the surrounding activity centres; and (d) the extent that the proposed use impacts on the other activity centres
Complies The proposal includes a reception/lobby, lounge and conference facilities on the ground floor, which are ancillary to the visitor accommodation use. These elements contribute to an active street frontage, consistent with other Permitted uses in the zone. Further, the subject site is located in close proximity to key recreational and sporting facilities in Launceston, such as City Park, the Launceston Tennis Centre, NTCA Ground, Elphin Sports Centre, the UTAS building, and UTAS Stadium. These facilities regularly host tournaments, events, conferences, and other activities, which generate an ongoing demand for visitor accommodation in the surrounding area. According to the Northern Tasmania Regional Land Use Strategy 2021, Launceston is identified as the primary hub for Northern Tasmania. As the Principal Activity Centre for the northern region and the Greater Launceston Area, Launceston (the CBD and inner core frame areas) is expected to facilitate business, government administration, leisure, entertainment, and tourism, and to provide a comprehensive range of services and facilities, including access to public transport. Therefore, having regard to the strategic role of Launceston as the Principal Activity Centre, it is considered that the proposed development will support the function of the activity centre. The nature and scale of the proposed use is appropriate for its location and is not expected to adversely impact the role or viability of other surrounding activity centres.

13.4.1 Building height

That building height: (a) is compatible with the streetscape; and (b) does not cause an unreasonable loss of amenity to adjoining residential zones.
Consistent The proposal is assessed as being consistent with the relevant objective and is considered compatible with the existing and emerging streetscape character of the area. As there are no adjoining residential zones to the subject site, section (b) is not applicable to the proposal.
A1 Building height must be not more than 10m.
Relies on Performance Criteria The proposed building height is 17.9m (21.8 AHD) and therefore, the proposal relies on performance criteria.
P1 Building height must be compatible with the streetscape and character of development existing on established properties in the area, having regard to: (a) the topography of the site; (b) the height, bulk and form of existing buildings on the site and adjacent properties; (c) the bulk and form of proposed buildings; (d) the apparent height when viewed from adjoining road and public places; and (e) any overshadowing of public places.
Complies The performance criteria of the standard specifically address the compatibility of the proposed development with the streetscape and the character of development existing on established properties in the area. For the purposes of assessment against this standard, the area is considered to be within the former Riverside Industrial Precinct, where the character is shaped by historic industrial and maritime transport development, along with an emerging character and built form transition to a mix of medium to large scale mixed use developments. The streetscape assessment is undertaken based on views from either side of Lawrence Street within 100m of each side boundary of the site, as defined by the planning scheme. The UTAS 'The Shed' building, located at 80 Cimitiere Street and approximately 19.6m in height, is located within 100m of the western boundary of the subject site and falls within the identified streetscape test area and the proposed development is considered compatible with this building. The eastern side of the lot is separated by Lawrence Street with one double storey building (Gunners Arms Tavern) located directly across the street, while other developments in the vicinity are predominantly single storey, mixed use buildings. (a) The topography of the site The site is relatively flat with a gentle fall from south to north. This ensures the proposed building height is not exaggerated by changes in ground level. The flat land reduces the need for cut or fill and allows the development to integrate well into the surrounding urban form. (b) The height, bulk, and form of existing buildings on the site and adjacent properties The adjacent area comprises a mix of medium to large scale developments that reflect the areas transition toward a denser, mixed use urban form. Particularly, the UTAS

'The Shed' building is located within 100m of the western boundary of the subject site. Other significant developments in the immediate vicinity include:

- Willis Street Multi-Storey Car Park, 16 Willis Street - (under construction) approximately 19.5m above ground level (23m AHD)
- WTC City Park Hotel (approved) , comprising 116-128 Cimitiere Street (including 22 Tamar Street and 130-136 Cimitiere Street) - approved for 11 storeys, approximately 40.3m above ground level (44.3m AHD)
- The Verge Hotel, 50 Tamar Street - 5 storeys – constructed – approximately 23.1 m above ground level
- St Lukes, 89-93 Cimitiere Street - 7 storeys – constructed – approximately 30.7m above ground level

The locations of these buildings are shown in Figure 1.

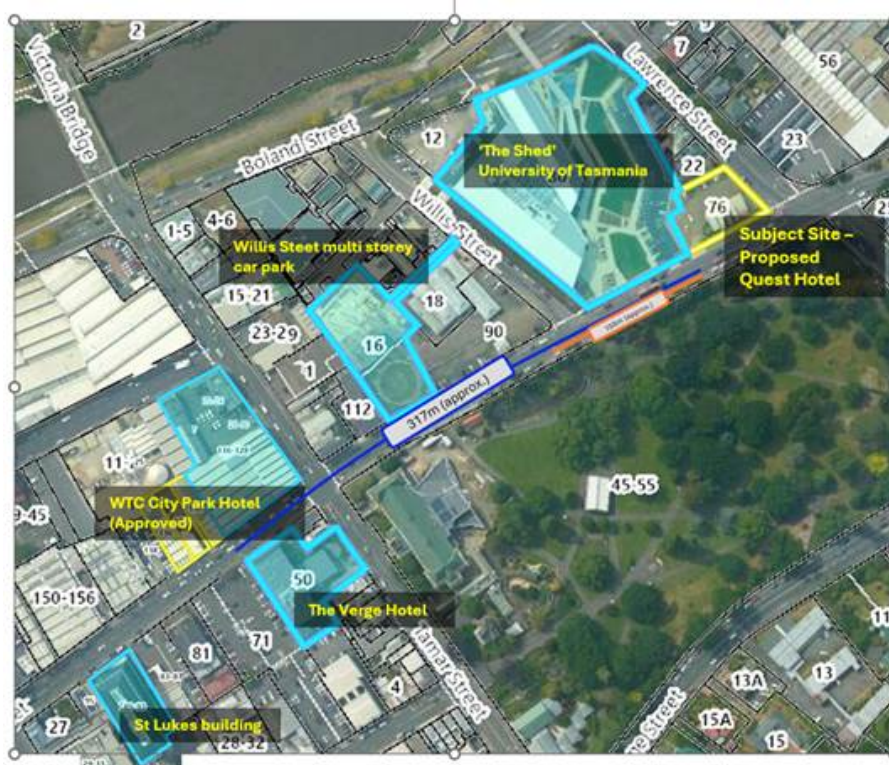


Figure 1: Locations of high-rise developments in the vicinity

These developments clearly establish a context of increasing height and scale, with contemporary built forms contributing to a solid urban character. In this setting, the proposed building height of 17.9m is considered consistent within the range of surrounding development and the precinct's evolving built form and character.

Further, the proposed development is taller than some of the existing buildings, specifically compared to the buildings located along the Lawrance Street. However, when considered the zone provisions applicable to the properties located to the western side of the street including the neighbouring dwelling at 22 Lawrance Street, the acceptable building height is 10m.

Furthermore, having regard to the overall streetscape and surrounding area as illustrated in the contextual streetscape drawings provided, the proposal is considered appropriate.

(c) The bulk and form of proposed buildings

The building form features a stepped profile, with the upper levels (Levels 4 and 5) recessed to reduce the perceived height and bulk when viewed from the surrounding streets and surrounding area.

The massing of the building is varied with the use of setbacks from the front boundary and on the Lawrence Street elevation the orientation of the north wing is different. Furthermore, the variation of window proportions and arrangement, and combination of materials such as cladding, glazing, and aluminium screening is used to break up the façades and is expected to create visual interest and articulation.

At ground level, the development incorporates defined podium elements that enhance street activation and improve the pedestrian experience. These design details are considered to effectively assist in managing building massing and ensure the development presents appropriately to the public realm.

Overall, the proposed bulk and form are considered appropriate to the site's context and contribute positively to the ongoing transformation of the surrounding urban precinct.

(d) The apparent height when viewed from adjoining roads and public places

The proposed development has been designed to minimise the perceived height and scale when viewed from key public interfaces, particularly Cimitiere Street, Lawrence Street, and City Park, although the park does not adjoin the subject lot.

The building includes a stepped built form, with upper levels (Levels 4 and 5) recessed to reduce bulk and provide a more articulated profile. This approach ensures that the upper massing is set back from both frontages, which reduces the building's visual dominance and better integrates it within the surrounding emerging urban context in the area.

At the Cimitiere Street frontage, the wall height is approximately 12.5m. This lower street wall height assists in managing the building's perceived scale and contributes to a more appropriate visual presentation from the surrounding roads. The overall massing is further broken up through variation in materials, and the inclusion of podium elements, which activate the street edge and enhance visual interest at ground level. From Lawrence Street, the proposed building presents a taller edge, with a maximum height of up to 17.9m for an approximate 10m section of the building at this point. However, this frontage incorporates façade modulation, height variation, and a mix of materials, all of which help to reduce the perceived bulk apparent height of the building and enhance its visual appearance.

(e) any overshadowing of public places.

As discussed in the previous sections, the proposed development has been recessed from the Cimitiere Street and Lawrence Street frontages. The additional setback provided to Cimitiere Street reduces overshadowing impacts to the southern footpath of Cimitiere Street and City Park. The submitted shadow diagrams illustrate the appropriate built form in relation to solar access to City Park and the southern footpath of Cimitiere Street.

Further, the submitted solar access modelling demonstrates that the proposed building will not cast a significant shadow onto City Park between 10am and 2pm at the winter solstice. During the spring equinox, the City Park and the southern footpath of Cimitiere Street and maintains access to sunlight 9am to 3pm. This ensures continued enjoyment and amenity of the park and the adjoining pedestrian environment during key periods of the day and year.

In addition, the extent of shadowing to the grass and garden areas south of the internal path network in City Park during only the winter time is considered minor and appropriate, particularly in the context of the overall public benefit and activation that the proposed development brings to the area.

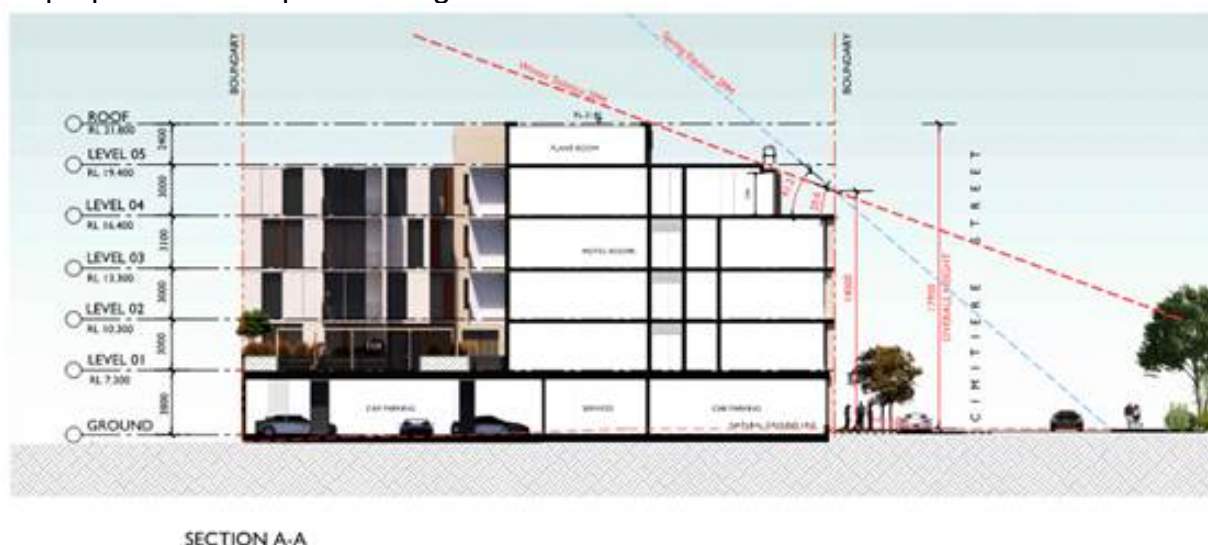


Figure 2: Shadow Analysis

Having regard to the above factors, the proposed building height is considered compatible with the streetscape and surrounding context, including the emerging character and built form of the area, and is assessed to meet the Performance Criteria of the standard.

13.4.2 Setback

That building setback:

- (a) is compatible with the streetscape; and
- (b) does not cause an unreasonable loss of amenity to adjoining residential zones.

Consistent

The proposal has been assessed as complying with the relevant performance criteria.

A1 Buildings must have a setback from a frontage of:

- (a) not less than 3m;
- (b) not less than existing buildings on the site; or
- (c) not more or less than the maximum and minimum setbacks of the buildings on adjoining properties.

Relies on Performance Criteria

The proposed building is to be located on the boundary of both frontages with no setback; therefore, the proposal relies on the performance criteria.

P1 Buildings must have a setback from a frontage that is compatible with the streetscape, having regard to:

- (a) the topography of the site;
- (b) the setback of buildings on adjacent properties;
- (c) the height, bulk and form of existing and proposed buildings; and
- (d) the safety of road users.

Complies

The proposed setback is considered compatible with the surrounding streetscape, having regard to the relevant considerations outlined in the performance criterion.

- (a) The topography of the site is generally flat and does not present any constraints that would necessitate an increased setback.
- (b) The site is located adjacent to the UTAS Launceston Campus, where the 'Shed' building presents a zero setback to Willis Street. Additionally, the adjoining residential dwelling to the north, along with the majority of other buildings fronting Lawrence Street, have little to no setback.

Along Cimitiere Street, most developments similarly feature moderate to no setback from the street frontage. As such, the proposed zero setback is considered consistent with the established pattern of development in the area.

- (c) To address the building's bulk and form, the design includes recessed upper levels. The maximum height towards Cimitiere Street is approximately 12.5m, while the height from Lawrence Street reaches around 18m. These upper level setbacks significantly reduce the perceived height and scale of the building when viewed from the public realm. The building further incorporates varied building heights and façade articulation, helping to break up the massing and deliver a contextually appropriate streetscape outcome.

At ground level, the proposal includes a range of active uses such as a conference room, reception area, lounge, and a 'Grab and Go' desk, which contribute to an activated streetscape and minimise blank or inactive façades.

- (d) The development is not expected to result in adverse impacts on the safety of road users.

Overall, the proposed setback is considered to satisfy the requirements of the relevant performance criteria.

C1.6.1 Design and siting of signs

A3 The number of signs for each business or tenancy on a road frontage of a building must be no more than:

- (a) 1 of each sign type, unless otherwise stated in Table C1.6;
- (b) 1 window sign for each window;
- (c) 3 if the street frontage is less than 20m in length; and
- (d) 6 if the street frontage is 20m or more, excluding the following sign types, for which there is no limit:
 - (i) name plate; and
 - (ii) temporary sign.

<p>Relies on Performance Criteria</p> <p>The proposal includes two building fascia signs on each of the Lawrence Street and Cimitiere Street frontages; therefore, the proposal relies on performance criteria.</p>
<p>P3 The number of signs for each business or tenancy on a street frontage must:</p> <ul style="list-style-type: none"> (a) not unreasonably increase in the existing level of visual clutter in the streetscape, and where possible, reduce any existing visual clutter in the streetscape by replacing existing signs with fewer, more effective signs; and (b) not involve the repetition of messages or information.
<p>Complies</p> <p>The proposed sizes of the signs are considered reasonable given the scale of the development. With the use of a muted colour scheme, the signage is not expected to have an adverse impact on the level of visual clutter in the streetscape. There is no unreasonable repetition of messages or information across the proposed signs.</p> <p>The proposal is assessed as satisfying the performance criteria.</p>

C1.6.2 Illuminated signs

<p>That:</p> <ul style="list-style-type: none"> (a) illuminated signs are compatible with the streetscape; (b) the cumulative impact of illuminated signs on the character of the area is managed, including the need to avoid visual disorder or clutter of signs; and (c) any potential negative impacts of illuminated signs on road safety and pedestrian movement are minimised.
<p>Consistent</p> <p>The proposed illuminated (LEDs inside the letter cans) building fascia signs are considered compatible with the streetscape, with no anticipated cumulative adverse impact on the character of the area. Furthermore, given their proposed locations, the signs are not expected to negatively affect road safety or pedestrian movement.</p>
<p>A1 No Acceptable Solution.</p>
<p>Relies on Performance Criteria</p>
<p>As there is no Acceptable Solution for this standard, the proposal must be assessed against the applicable Performance Criteria.</p>
<p>P1 An illuminated sign must not cause an unreasonable loss of amenity to adjacent properties or have an unreasonable effect on the safety, appearance or efficiency of a road, and must be compatible with the streetscape, having regard to:</p> <ul style="list-style-type: none"> (a) the location of the sign; (b) the size of the sign; (c) the intensity of the lighting; (d) the hours of operation of the sign; (e) the purpose of the sign; (f) the sensitivity of the area in terms of view corridors, the natural environment and adjacent residential amenity; (g) the intended purpose of the changing message of the sign; (h) the percentage of the sign that is illuminated with changing messages; (i) proposed dwell time; and (j) whether the sign is visible from the road and if so the proximity to and impact on an electronic traffic control device.

Complies

The proposed illuminated building fascia signs on Cimitiere Street and Lawrence Street are considered compatible with the streetscape, with no anticipated cumulative adverse impact on the character of the area. Given their proposed locations, the signs are not expected to negatively affect road safety or pedestrian movement.

Given the nature of the development and its location, illumination during night time hours is considered appropriate and acceptable.

A condition will be recommended on the planning permit to limit the maximum illumination level to either 8,000 lux or 3,600 lumens.

The proposal is assessed as satisfying the performance criteria.

C2.5.1 Car parking numbers

That an appropriate level of car parking spaces are provided to meet the needs of the use,

Consistent

The proposal is assessed as satisfying the performance criteria.

A1 The number of on-site car parking spaces must be no less than the number specified in Table C2.1, less the number of car parking spaces that cannot be provided due to the site including container refund scheme space, excluding if:

- (a) the site is subject to a parking plan for the area adopted by council, in which case parking provision (spaces or cash-in-lieu) must be in accordance with that plan;
- (b) the site is contained within a parking precinct plan and subject to Clause C2.7;
- (c) the site is subject to Clause C2.5.5; or
- (d) it relates to an intensification of an existing use or development or a change of use where:
 - (i) the number of on-site car parking spaces for the existing use or development specified in Table C2.1 is greater than the number of car parking spaces specified in Table C2.1 for the proposed use or development, in which case no additional on-site car parking is required; or
 - (ii) the number of on-site car parking spaces for the existing use or development specified in Table C2.1 is less than the number of car parking spaces specified in Table C2.1 for the proposed use or development, in which case on-site car parking must be calculated as follows:

$$N = A + (C - B)$$

N = Number of on-site car parking spaces required
 A = Number of existing on site car parking spaces
 B = Number of on-site car parking spaces required for the existing use or development specified in Table C2.1
 C = Number of on-site car parking spaces required for the proposed use or development specified in Table C2.1.

Relies on Performance Criteria

As per the Table C2.1, the visitor accommodation use is required to provide either 1 car parking space per self-contained accommodation unit, allocated tent or caravan space, or 1 space per 4 beds, whichever is the greater. Given that the proposal includes 61 rooms/units, a minimum of 61 car parking spaces is required. However, the proposal provides only 30 car parking spaces. Therefore, the proposal relies on performance criteria.

P1.1 The number of on-site car parking spaces for uses, excluding dwellings, must meet the reasonable needs of the use, having regard to:

- (a) the availability of off-street public car parking spaces within reasonable walking distance of the site;
- (b) the ability of multiple users to share spaces because of:
 - i. variations in car parking demand over time; or
 - ii. efficiencies gained by consolidation of car parking spaces;
- (c) the availability and frequency of public transport within reasonable walking distance of the site;
- (d) the availability and frequency of other transport alternatives;
- (e) any site constraints such as existing buildings, slope, drainage, vegetation and landscaping;
- (f) the availability, accessibility and safety of on-street parking, having regard to the nature of the roads, traffic management and other uses in the vicinity;
- (g) the effect on streetscape; and
- (h) any assessment by a suitably qualified person of the actual car parking demand determined having regard to the scale and nature of the use and development.

Complies

The proposed development provides 30 on site car parking spaces, which is below the 61 spaces as required under Table C2.1 of the Planning Scheme.

- (a) A multi storey public car park currently under construction on Willis Street will provide an additional 288 bays and is located approximately 185m (5 minute walk) from the subject site, this development is expected to increase the parking capacity of the surrounding area. The council owned car park at 71 Cimitiere Street is within approximately 300m (5-10 minute walk) of the site, providing further off site parking options.
- (b) Guest check in and check out times are generally varied, which helps to spread out parking demand and reduce the likelihood of all spaces being used at the same time. Also, it is considered that not all guests staying at the hotel will have a car, and being the hotel is located in close proximity to the city there is less need for guests to need a vehicle during their stay. Further, having regard to the nature of the use, it is expected that hotel management will be able to manage parking through the booking system to ensure efficient use of the available spaces.
- (c) The site is strategically located in close proximity to the Launceston CBD and is well serviced by public transport, including multiple Metro Tasmania bus stops within approximately 200m of the site.
- (d) Taxis, rideshare services, and e-scooters such are readily available in Launceston and the site falls.
- (e) The size of the site is constrained there is limited space on site to accommodate large volumes of car parking.
- (f) The majority of the surrounding on street parking areas are subject to 2P time restrictions between 9am and 5pm, Monday to Friday, allowing unrestricted parking overnight.

- (g) Provision of adequate parking on site would be detrimental to providing a building form that is appropriate to the streetscape.
- (h) The accompanying Traffic Impact Assessment (TIA) estimates the likely need for parking by room type to be approximately 33 spaces (Table 9 of the TIA). Further, it states the following 'due to the peak period for parking of this development likely being overnight, the existing on-street and off-street parking facilities can be utilised during this time for excess car parking as required. Outside peak periods where the hotel is full, the car park is likely to be suitable to cater for the parking demand'.

Given the site's central location, availability of off street parking options in the surrounding area, the availability of public transport within reasonable walking distance and the availability of other transport alternatives, the reduced provision of on site parking is considered reasonable to meet the needs of the use.
The proposal is assessed as satisfying the performance criteria.

C2.6.2 Design and layout of parking areas

That parking areas are designed and laid out to provide convenient, safe and efficient parking.

Consistent

A1.1 Parking, access ways, manoeuvring and circulation spaces must either:

- (a) comply with the following:
 - (i) have a gradient in accordance with *Australian Standard AS 2890 - Parking facilities, Parts 1-6*;
 - (ii) provide for vehicles to enter and exit the site in a forward direction where providing for more than 4 parking spaces;
 - (iii) have an access width not less than the requirements in Table C2.2;
 - (iv) have car parking space dimensions which satisfy the requirements in Table C2.3;
 - (v) have a combined access and manoeuvring width adjacent to parking spaces not less than the requirements in Table C2.3 where there are 3 or more car parking spaces;
 - (vi) have a vertical clearance of not less than 2.1m above the parking surface level; and
 - (vii) excluding a single dwelling, be delineated by line marking or other clear physical means; or
- (b) comply with *Australian Standard AS 2890- Parking facilities, Parts 1-6*.

Relies on Performance Criteria

The proposal provides access gradient is in accordance with AS 2890 Parts 1-6. The access width exceeds 5.5m and all car parking space dimensions comply with the requirements of Table C2.3. The manoeuvring area is greater than 6.4m, vertical clearance exceeds 2.1m, and all car parking bays are clearly delineated with line markings. These design elements ensure that the majority of the car park functions efficiently and safely.

However, the layout does not clearly demonstrate how all vehicles will be able to enter and exit the site in a forward direction, as required under the Acceptable Solution. As such, the proposal relies on performance criteria.

A1.2 Parking spaces provided for use by persons with a disability must satisfy the following:

- (a) be located as close as practicable to the main entry point to the building;
- (b) be incorporated into the overall car park design; and
- (c) be designed and constructed in accordance with *Australian/New Zealand Standard AS/NZS 2890.6:2009 Parking facilities, Off-street parking for people with disabilities*.

Complies

The accessible parking spaces are integrated into the overall car park layout and are positioned with direct access to the building's lobby. These spaces have been designed in accordance with Australian/New Zealand Standard AS/NZS 2890.6:2009.

The proposal complies.

P1 All parking, access ways, manoeuvring and circulation spaces must be designed and readily identifiable to provide convenient, safe and efficient parking, having regard to:

- (a) the characteristics of the site;
- (b) the proposed slope, dimensions and layout;
- (c) useability in all weather conditions;
- (d) vehicle and pedestrian traffic safety;
- (e) the nature and use of the development;
- (f) the expected number and type of vehicles;
- (g) the likely use of the parking areas by persons with a disability;
- (h) the nature of traffic in the surrounding area;
- (i) the proposed means of parking delineation; and
- (j) the provisions of *Australian Standard AS 2890.1:2004 - Parking facilities, Part 1: Off-street car parking* and *AS 2890.2 -2002 Parking facilities, Part 2: Off-street commercial vehicle facilities*.

Complies

Given the proposed nature of operation of the on site parking, where guests are allocated specific parking spaces, it is unlikely that a vehicle will enter the car park only to find no available spaces. Furthermore, the dedicated loading bay can also be used for vehicle turning when not occupied. On this basis, the absence of a dedicated turning bay is considered acceptable, and the likelihood of vehicles exiting the site in reverse is minimised.

The proposal is assessed as satisfying the performance criteria.

C2.6.5 Pedestrian access

That pedestrian access within parking areas is provided in a safe and convenient manner.

Consistent

The proposal is assessed as complying with the performance criteria.

A1.1 Uses that require 10 or more car parking spaces must:

- (a) have a 1m wide footpath that is separated from the access ways or parking aisles, excluding where crossing access ways or parking aisles, by:
 - (i) a horizontal distance of 2.5m between the edge of the footpath and the access way or parking aisle; or
 - (ii) protective devices such as bollards, guard rails or planters between the footpath and the access way or parking aisle; and
- (b) be signed and line marked at points where pedestrians cross access ways or parking aisles.

Relies on Performance Criteria
The proposal provides 30 car parking spaces and no pedestrian footpaths have been provided within the car park. Therefore, the proposal relies on performance criteria.
A1.2 In parking areas containing accessible car parking spaces for use by persons with a disability, a footpath having a width not less than 1.5m and a gradient not steeper than 1 in 14 is required from those spaces to the main entry point to the building.
Relies on Performance Criteria
The proposal provides three (3) accessible car parking spaces and no footpaths have been provided within the car park. Therefore, the proposal relies on performance criteria.
P1 Safe and convenient pedestrian access must be provided within parking areas, having regard to: <ul style="list-style-type: none"> (a) the characteristics of the site; (b) the nature of the use; (c) the number of parking spaces; (d) the frequency of vehicle movements; (e) the needs of persons with a disability; (f) the location and number of footpath crossings; (g) vehicle and pedestrian traffic safety; (h) the location of any access ways or parking aisles; and (i) any protective devices proposed for pedestrian safety.
Complies
Given the nature and the scale of the use, the vehicle movements within the car park are expected to be low and predominantly in a forward direction, enhancing driver visibility of pedestrians and reducing potential conflicts. The site accommodates 30 standard car parking spaces and 3 accessible car parking spaces. The maximum pedestrian crossing distance spans approximately 12 spaces (around 30m), which is considered acceptable for a car park of this scale and use.
Two accessible parking spaces are proposed near the southern corner of the car park, with the third located in the north-western corner. These locations provide direct and convenient access to the building entrance from the car park and are situated, as far as practicable, in areas with reduced vehicle circulation, supporting safe access for people with disabilities.
To further enhance pedestrian safety, a permit condition will be recommended requiring the installation of shared zone signage, including appropriate speed limits, at the car park entrance.
It is considered that the proposed car park has been designed to facilitate safe and convenient pedestrian movement and considered to satisfy the performance criteria.
C14.0 Potentially Contaminated Land Code
C14.5.1 Suitability for intended use
That potentially contaminated land is suitable for a sensitive use or a Use Class listed in Table C14.1 and is one of the specified uses.
Consistent
The proposed visitor accommodation is classified as a sensitive use and is assessed as complying with the relevant performance criteria.
A1 For a sensitive use, or a specified use listed in Table C14.1, the Director, or a person approved by the Director for the purpose of this code:

<p>(a) certifies that land is suitable for the intended use; or</p> <p>(b) certifies a plan to manage contamination and associated risk to human health or the environment, so that the land is suitable for the intended use, or if in relation to redevelopment on land subject to the Macquarie Point Development Corporation Act 2012, the intended use must be in accordance with a certificate that has been or will be granted by an accredited environmental auditor.</p>
<p>Relies on Performance Criteria</p>
<p>The proposal does not meet the acceptable solution and therefore relies on assessment against the relevant performance criteria.</p>
<p>P1 For a sensitive use, or a specified use listed in Table C14.1, the land is suitable for the intended use, having regard to:</p> <p>(a) an environmental site assessment that demonstrates there is no evidence the land is contaminated;</p> <p>(b) an environmental site assessment that demonstrates that the level of contamination does not present a risk to human health or the environment; or</p> <p>(c) an environmental site assessment that includes a plan, to manage contamination and associated risk to human health or the environment that includes:</p> <p>(i) any specific remediation and protection measures required to be implemented before any use commences; and</p> <p>(ii) a statement that the land will be suitable for the intended use.</p>
<p>Complies</p>
<p>Council records indicate that a service station formerly operated on the site, and given the potential environmental risk associated with underground fuel storage, a field investigation was requested to undertake to assess this risk.</p> <p>The proposed development is supported by an Environmental Site Assessment, which found no significant contamination sources. Ground penetrating radar confirmed that underground storage tanks (USTs) had been removed.</p> <p>Furthermore, the report concludes that the site is not contaminated, does not pose an environmental risk, and requires no further studies, management controls, or recommendations for the proposed development.</p> <p>The proposal is assessed as satisfying the performance criteria.</p>

C14.6.1 Excavation works, excluding land subject to the Macquarie Point Development Corporation Act 2012

<p>That works involving excavation of potentially contaminated land, excluding on land subject to the <i>Macquarie Point Development Corporation Act 2012</i>, do not adversely impact on human health or the environment.</p>
<p>Consistent</p>
<p>The proposal is assessed as complying with the relevant performance criteria.</p>
<p>A1 Excavation, excluding on land subject to the <i>Macquarie Point Development Corporation Act 2012</i>, must involve less than 250m³ of site disturbance.</p>
<p>Relies on Performance Criteria</p>
<p>Given the scale of the development and the proposed average excavation depth, the excavation volume exceeds 250m³. Therefore, the proposal relies on assessment against the relevant performance criteria.</p>

P1 Excavation, excluding on land subject to the *Macquarie Point Development Corporation Act 2012*, must not have an adverse impact on human health or the environment, having regard to:

- (a) an environmental site assessment that demonstrates there is no evidence the land is contaminated;
- (b) an environmental site assessment that demonstrates that the level of contamination does not present a risk to human health or the environment; or
- (c) an environmental site assessment, including a plan to manage contamination and associated risk to human health and the environment, that includes:
 - (i) any specific remediation and protection measures required to be implemented before excavation commences; and
 - (ii) a statement that the excavation does not adversely impact on human health or the environment.

Complies

The proposed development is supported by an Environmental Site Assessment, which found no significant contamination sources. Ground penetrating radar confirmed that underground storage tanks (USTs) had been removed.

Furthermore, the report concludes that the site is not contaminated, does not pose an environmental risk, and requires no further studies, management controls, or recommendations for the proposed development.

The proposal is assessed as satisfying the performance criteria.

4. REFERRALS

REFERRAL	COMMENTS
INTERNAL	
Infrastructure and Assets Network	Conditions recommended.
Environmental Health	Conditions recommended.
Heritage/Urban Design	N/A
Building and Plumbing	Standard notes recommended for the permit.
EXTERNAL	
TasWater	Application referred to TasWater and conditional consent provided by Submission to Planning Authority Notice TWDA 2025/00228-LCC, Dated 09/07/2025.
State Growth	N/A
TasFire	N/A
Tas Heritage Council	N/A
Crown Land	N/A
TasRail	N/A
EPA	N/A
TasNetworks	The application referred to TasNetworks for their review and comments. Following an agreement on the functional specification for the relocation of existing TasNetworks assets, as well as the preparation of a Connection Capability Report for the proposed new connection with the customer, TasNetworks has advised that they are comfortable for the development application to proceed.

5. REPRESENTATIONS

Pursuant to Section 57 of the Land Use Planning and Approvals Act 1993, the application was advertised for a 14 day period from 12 July 2025 to 28 July 2025. Eleven (11) representations were received. The issues raised are summarised in the following table. Whilst the summary attempts to capture the essence of each issue raised it should be read in conjunction with the representations received which are attached to this report.

<u>Building Scale and Urban Design - Building Height</u> Comment - Proposed height of 21.8m significantly exceeds the 10m maximum allowed under the planning scheme. The building is located approximately 10m from Inner Residential Zone properties, adversely impacting residential amenity through visual dominance.
Response <i>The proposed building height is approximately 17.9m from the existing natural ground level and is assessed as compatible with the streetscape and character of development existing on established properties in the area and complying with the 13.4.1 P1 of the zone provisions.</i> <i>The building is not located within 10m of an Inner Residential Zoned property or a General Residential Zoned property, therefore complies with the applicable Acceptable Solution (13.4.2 A2) of the standard. The zoning of the adjoining residential property to the north is Urban Mixed Use.</i>
Comment - Setbacks, streetscape, Visual Bulk and Dominance The massing is overly large, monolithic, and disproportionate to the surrounding low-rise and heritage buildings. Zero setbacks on all frontages result in a 'walled-in' streetscape effect, reducing pedestrian comfort and visual openness. Zero setbacks on Cimitiere and Lawrence Streets contrast with typical 2-3m setbacks in the area, creating a harsh streetscape environment. The design is described as generic, lacking contextual sensitivity, and resembles "cookie-cutter" motel architecture inappropriate for Launceston. Visual intrusion to City Park, The Shed, and along Lawrence Street. Artist impression - not a true representation of what actual streetscape will look like - no traffic lights, footpath not realistic to actual footpath, will trees be planted in front of building on Cimitiere St and Lawrence Street?
Response <i>The building features a stepped profile, with the upper levels (Levels 4 and 5) recessed to reduce the perceived height and bulk when viewed from the surrounding streets and adjoining properties. A combination of materials such as cladding, glazing, and aluminium screening is used to break up the façades and is expected to create visual interest and articulation. At ground level, the development incorporates defined podium elements that enhance street activation and improve the pedestrian experience. Overall, the proposed bulk and form are considered appropriate to the site's context and contribute positively to the ongoing transformation of the surrounding urban precinct. The proposed building heights and setbacks have been assessed as complying with 13.4.1 P1 and 13.4.2 P1 of the zone provisions.</i>

Comment - Unclear whether side windows or balconies overlook neighbours. Concerns about wind tunnel effects and mechanical plant placement.

Response

The proposal includes a roof top mechanical plant and assessed as complying with the acceptable solution of the relevant standard (13.4.3 A1) of the Urban Mixed Use zone provisions. Given that the subject site is located within the Urban Mixed Use Zone, the applicable planning provisions do not include specific provisions to assess impacts on privacy. There are no standards within the Urban Mixed Use Zone to assess wind tunnel effects.

Comment - Landscaping Deficiencies.

No landscaping plan submitted. Rendered trees appear unrealistic given limited available space.

Response

Given that the subject site is located within the Urban Mixed Use Zone, the applicable planning provisions do not include specific provisions on landscaping requirements.

Comment - Construction and Amenity Concerns

Potential pile driving risks damage to nearby homes; requests made for pre- and post-construction condition surveys. Proximity to TasNetworks powerlines may breach clearance standards.

Response

There are no applicable provisions in the planning scheme to assess potential impacts on the adjacent properties during the construction phase of the project. The application was referred to TasNetworks for their review and comments. Following an agreement on the functional specification for the relocation of existing TasNetworks assets, as well as the preparation of a Connection Capability Report for the proposed new connection with the customer, TasNetworks has advised that they are comfortable for the development application to proceed.

Heritage and Cultural Setting

Comment - Adjacency to Heritage Precinct • Immediate proximity to Cimitiere Street Heritage Precinct, including 72 locally listed and 43 state-listed places, raising concerns for heritage impacts. Adjacent heritage assets such as Albert Hall, City Park, and The Shed (UTAS) are potentially affected.

Response

The subject site is not a heritage listed property or in a heritage precinct. Standards of the planning scheme do not include specific provisions to assess concern on nearby heritage listed properties or precincts.

Comment - Lack of Archaeological Assessment. Site overlaps former Main Line Railway station and platform; no archaeological or heritage impact assessment included.

Response

The subject site is not identified in the planning scheme as a 'Place or precinct of archaeological potential', the place is not a heritage place or in a heritage precinct. A heritage impact assessment is not required.

Traffic, Access, and Parking

Comment - Parking Shortfall

Planning scheme requires 61 on-site parking spaces; only 30 proposed. Reliance on nearby public and UTAS parking is inadequate due to restrictions and limited availability. No bicycle parking provided despite references to active transport policies.

Response

Given the site's central location, availability of off-street parking options in the surrounding area, the availability of public transport within reasonable walking distance of the site and the availability of other transport alternatives, the reduced provision of on-site parking is considered reasonable to meet the needs of the use. The proposal is assessed as satisfying the relevant performance criteria (C2.5.1 P.1). The proposal does not rely on nearby UTAS carparking spaces. • As per the Parking and Sustainable transport Code, bicycle parking spaces are not required for the proposed use.

Comment - Accessible Parking Deficiencies

Reduced accessible parking provision (from 8 to 3 spaces) does not meet current standards.

Response

There are no provisions under the planning scheme to assess the number of accessible car parking spaces provided; however, the design and layout of accessible spaces are assessed under Standard C2.6.2 of the Parking and Sustainable Transport Code. The required number of accessible car parking spaces, as set out in the National Construction Code, would require to be addressed at the building approval stage. On this basis, the proposal is considered to comply with C2.6.2 - A1 of the Parking and Sustainable Transport Code.

Comment - Drop-off and Service Vehicle Access

Drop-off bays may obstruct footpaths and pedestrian movement.

Response

As per the advice received from the Council's Infrastructure Development team on this matter, the two drop off bays on Lawrence Street will comply with the standard requirements for on street parking spaces in terms of setback from adjacent intersections etc. They will also function as standard public on street parking spaces, meaning that if they are occupied then waiting vehicles would be expected to move on and park somewhere else, rather than obstructing traffic. It is not anticipated that the proposed parking bays would create any traffic or pedestrian hazards, noting that there is already an existing single parking space in this location.

Comment - Vehicle Manoeuvrability , Insufficient space for vehicles to safely turn and exit in a forward-facing direction when parking is full.

Response

Having regard to the proposed manner of operation of the onsite parking (that is guests are allocated parking spaces) means that it is unlikely that someone will attempt to enter the car park and find no empty spaces. On that basis, the lack of turning bay is acceptable in compliance with performance criteria of the standard C2.6.2 P1.

Comment - Sight Distance Concerns

Access from Lawrence Street offers only 33m sight distance, below the 97m minimum in Austroads standards. Known speeding and red-light breaches at this intersection increase safety risks.

Response

There are no provisions available in the planning scheme to assess Safe Intersection Sight Distance. However, further advice was sought from Council's Infrastructure team in relation to concerns raised and the team advised that the Safe Intersection Sight Distance (SISD) requirements do not need to be met for a driveway.

Driveway sight distance requirements are set out in Australian Standard AS2890.1, which the proposal complies with. The sight distance to the left-turn slip lane on Cimitiere Street is stated as 33m in the TIA, which is less than the minimum 45m required for a road with a speed limit of 50km/h. However, given that the Tasmanian Road Rules limit the speed of traffic turning at a signalised intersection to 20km/h, the traffic speed turning in the slip lane is likely to be in the order of 20km/h. It is also noted that the proposed access to this development is roughly in the same location as an existing driveway. Based on the above, the sight distance for the proposed driveway is considered acceptable.

Comment - Use of Outdated Standards

DA relies on the superseded AS 2890.2-2002 standard rather than the updated 2018 version, missing important updates on vehicle classes and pedestrian safety.

Response

The applicant has confirmed that the submitted Traffic Impact Assessment has been prepared in accordance with the requirements of AS 2890.2:2018.

Comment - Measured widths: Cimitiere Street (3.3m including poles/signs), slip lane corner (1.47m), Lawrence Street (2.6m). · Insufficient pedestrian space given high foot traffic from City Park, UTAS, and markets.

Response

The proposed development is located within the subject property boundaries.

Amenity and Environmental Concerns

Comment - Overshadowing · Winter shadowing of City Park and playground is significant, potentially worsening moss/algae issues. · Sunlight loss modelling is insufficient.

Response

The building features a stepped profile, with the upper levels (Levels 4 and 5) recessed from the Cimitiere Street and Lawrence Street frontages. The additional setback provided to Cimitiere Street reduces overshadowing impacts to the southern footpath of Cimitiere Street and City Park. The submitted shadow diagrams illustrate the appropriateness of built form in relation to solar access to City Park and the southern footpath of Cimitiere Street. The submitted solar access modelling demonstrates that the proposed building will not cast a significant shadow onto City Park between 10am and 2pm at the winter solstice. During the spring equinox, the City Park and the southern footpath of Cimitiere Street maintains access to sunlight between 9am and 3pm. This ensures continued enjoyment and amenity of the park and the adjoining pedestrian environment during key periods of the day and year.

<i>The extent of shadowing to the grass and garden areas south of the internal path network in City Park during only the winter time is considered minor and acceptable, particularly in the context of the overall public benefit and activation that the proposed development brings to the area. The proposal is assessed as complying with the 13.4.1 P1 of the Tasmanian Planning Scheme.</i>
Comment - Noise and Privacy · Mechanical plant noise and gym/BBQ areas adjacent to residences raise noise concerns.
<i>Response</i> <i>The application complies with Setback provisions of 13.4.2 A3 which considers the setback of plant from residential zones. There are no standards to consider the impacts of gym/bbq areas, the use complies with all use standards. However, should any noise complaints arise during the operation of the use, they will be managed in accordance with the provisions of the Environmental Management and Pollution Control Act 1994 (EMPCA).</i>
Comment - Flood Risk · Site lies in flood-prone area; reliance on levee protection without adequate long-term risk or evacuation planning.
<i>Response</i> <i>The subject site is not located within any of the flood overlays. Further, the application was referred to the Launceston Flood Authority (LFA) for their review and comments. The LFA has advised that the proposal is considered appropriate for the site and has no objections to the proposed development.</i>
Comment - Climate and Sustainability · No sustainable design features (solar panels, green roofs, EV charging, passive design). · Development is inconsistent with Council's Draft Community Climate Action Plan.
<i>Response</i> <i>Although sustainable building designs are highly encouraged, there are no planning provisions applicable to the proposed development to incorporate sustainable building features to the design.</i>
Process and Engagement Comment - Lack of Community Engagement · No public consultation by the developer or council.
<i>Response</i> <i>The application was publicly advertised for 14 days in accordance with the requirements of the Land Use Planning and Approvals Act 1993 (LUPAA). During this period, Council also facilitated phone and email enquiries, as well as face-to-face individual meetings with customers.</i>
Comment - Use Class classification · Advertised as a hotel, but some of the supporting documents defines the proposal as a Motel, causing confusion in compliance and parking requirements.
<i>Response</i> <i>The applicable use class for the proposed development is 'Visitor Accommodation', with 'Hotel' considered the most appropriate sub-use class.</i>

6. CONCLUSION

Subject to the recommended conditions, it is considered that the proposal complies with the Scheme and it is appropriate to recommend for approval.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The Tasmanian Planning Scheme - Launceston contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such the economic, environmental and social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. DA0088-2025 - 76 Cimitiere Street Launceston - Plans to be endorsed [11.2.1 - 489 pages]
2. DA0088-2025 - 76 Cimitiere Street Launceston - Planning Scheme Assessment [11.2.2 - 18 pages]
3. DA0088-2025 - 76 Cimitiere Street Launceston - Updated Tas Water SPAN [11.2.3 - 5 pages]

12. ANNOUNCEMENTS BY THE MAYOR

12.1. Mayor's Announcements

FILE NO: SF2375

Friday 25 July 2025

- Attended the Local Government Association Tasmania General Meeting, Invermay, Launceston
- Attended the Local Government Association Tasmania Annual General Meeting, Invermay, Launceston
- Attended Kings Meadows Bowls Club Grand Opening Ceremony, Kings Meadows, Launceston

Saturday 26 July 2025

- Attended the Local Government Association Mayor's and Deputy Mayor's workshop, Invermay, Launceston

Wednesday 30 July 2025

- Attended Newstead College Production, SIX, Newstead, Launceston

Friday 1 August 2025

- Officiated at agriCULTURED, Conversations in the City, Invermay, Launceston
- Facilitated "Ask the Mayor", Ravenswood shopping complex and Skate Park, Ravenswood, Launceston

Saturday 2nd August 2025

- Attended FermentHQ Launch, Legana
- Attended New Horizons Broadway Gala, Riverside

Monday 4 August 2025

- Officiated at Homelessness Week event, Town Hall, Launceston

Wednesday 6 August 2025

- Officiated at Citizenship Ceremony, Invermay, Launceston
- Attended Catholic Education Week Awards at St Thomas More Catholic School Hall, Newstead, Launceston
- Attended Launceston College Production, One More Time, Launceston

Thursday 7 August 2025

- Attended Tas Tafe Trade Excellence Award Ceremony, Launceston

Saturday 9 August 2025

- Attended Drift League, Symmons Plains.
- Attended Tasmanian DanceSport Championships, Launceston

Sunday 10 August 2025

- Officiated at South Esk Sprint Meet, Launceston Aquatic Centre, Launceston

Monday 11 August 2025

- Attended Improv Musical Theatre Launch, Launceston

Tuesday 12 August 2025

- Attended the St Lukes Wellness Hub, Partners Night, Launceston

Wednesday 13 August 2025

- Officiated at Launceston Aquatic Centre visit with Ariane Titmus, Launceston
- Attended Adaptivity Theatre Company, Much Ado About Not(h)ing performance, Launceston

Thursday 14 August 2025

- Officiated at the Grand Opening of the Design 10 showroom, Launceston.
-

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

14. QUESTIONS BY COUNCILLORS

Local Government (Meeting Procedures) Regulations 2025 - regulation 34 and 35

14.1. Questions on Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 35

14.1.1. Questions on Notice by Councillors - Councillor T G Walker - Lindsay Street Traffic Lights - 31 July 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 31 July 2025 by Councillor T G Walker, has been answered by the Engineer- Infrastructure Planning.

Question:

I would like to know what information and statistics we have gained from the traffic light installation at the intersection of Invermay Road and Lindsay Street?

Response:

Since the traffic signals at the intersection of Invermay Road and Lindsay Street were turned on in early June, the pedestrian desire to cross at the intersection has been much higher than expected. This suggests that the intention of the signalisation - to improve the safety and amenity of the intersection and balance the demands for all modes of transport - has been largely successful.

It is noted due to the phasing of the signals and how they work in coordination with the rest of the network, when the pedestrian crossings were called in successive cycles there was not enough time left in the cycle for northbound through-traffic, leading to queues on Tamar Street and Boland Street. This is particularly notable when the crossing over the northern end of Tamar St Bridge (known as P3), is called regularly. These occasional peaks in pedestrian demand throughout the day caused significant spikes in travel times (up to an additional five minutes) on Tamar Street and Boland Street.

Council officers met with the Department of State Growth in mid-June, after being alerted to the congestion issues following the AFL game on Friday 13 June. A number of operational strategies were developed to resolve these issues. On 17 July State Growth implemented some of these changes, primarily the reordering of the signal phases and locking the cycle length at 100 seconds. This means that if the pedestrian crossing at the northern end of Tamar St Bridge is called, then the time is taken out of the Lindsay Street phase rather than the main north-south phase. The congestion on Boland Street and Tamar Street appears to have decreased, as spikes in travel time have become less frequent and less severe.

As per the table following, the pedestrian demand at the intersection roughly doubles on days when there is an AFL game. Before and after these games, the travel times on the surrounding network spike, with additional delays of 3-5 minutes. Similar levels of congestion occurred on AFL game days prior to the installation of the traffic signals at the intersection of Invermay Road and Lindsay Street. However, pedestrian safety at this intersection is considered to have been improved significantly due to the signalisation. State Growth are investigating further traffic signal operational strategies that can be applied specifically for events at Utas Stadium, to further improve efficiency at these times.

It is noted that from 25 - 27 July 2025 a button on the crossing at the northern end of the Tamar Street Bridge was stuck in the "on" position, which resulted in significant congestion over this weekend. State Growth resolved this issue on the Monday, and are investigating a permanent resolution so it doesn't happen again.

Date	Comments	P1	P2	P3	P4
		Barnards Way	Lindsay St	Tamar St Bridge	Invermay Rd
6-Jun		74	91	75	45
10-Jun		82	116	85	37
11-Jun		73	133	81	35
12-Jun		113	127	101	46
13-Jun	AFL night game	248	278	178	130
12-Jul		56	82	97	29
19-Jul	AFL afternoon game	211	215	153	136
25-Jul	P3 button stuck on	67	108	706	31
1-Aug		70	90	91	36

Table 1: Number of times pedestrian phase is called at Invermay Road / Lindsay Street (per day)

ATTACHMENTS:

Nil

**14.1.2. Questions on Notice by Councillors - Councillor T G Walker - State
Government Learn to Swim - 31 July 2025**

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 31 July 2025 by Councillor T G Walker, has been answered by the Senior Leader Community Connections.

Question:

Has there been discussions with the State Government in regards to what we can offer schools in the Learn to Swim space?

Response:

Following the closure of the Glen Dhu Pool, the Education Department engaged with the City of Launceston to secure the Launceston Leisure and Aquatic Centre (LAC) for the continued delivery of its own in-house Swimming and Water Safety Program. The program is fully managed and resourced by the Education Department, with more than 15,000 students participating each year.

Officers are not aware of any school students missing out on swim lessons.

ATTACHMENTS:

Nil

14.2. Questions Without Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 34

15. WRITTEN NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2025 - regulation 19

No Written Notices of Motion have been identified as part of this Agenda.

16. COMMITTEE REPORTS

16.1. Cultural Advisory Committee Report - 4 June 2025 and 6 August 2025

FILE NO: SF7357

AUTHOR: Hannah Koch (Arts and Culture Officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To receive a report from the Cultural Advisory Committee Meeting held on 6 August 2025.

RECOMMENDATION:

That Council:

1. adopts the confirmed minutes from Cultural Advisory Committee Meeting on 4 June 2025.
 2. receives the report from the Cultural Advisory Committee Meeting held on 6 August 2025, and
 3. endorses the Cultural Advisory Committee's recommendation to award the contract to artist Georgia Hill for the installation of the agreed artwork as mural on the Seaport Levee Wall.
-

REPORT:

The Cultural Advisory Committee (CAC) met on 4 June 2025 and discussed the following:

- The potential for an artist in residency at the King's Bridge Cottage. The site and renewed use would assist Launceston's cultural development and provide artists with an opportunity to hone their skills. The committee agreed that given the work required to make the Cottage fit for purpose, a strong proposal would need to be developed.
 - The City's Arts and Culture Grant program, including its popularity, strategic intent for the city, and its potential to focus on areas outside of the CBD.
 - a briefing on the status of the Northern Gateway project. Artist Expressions of Interests (EOI) closed on 6 June 2025.
 - Upcoming street art in the city, including the forthcoming Howick Street and Seaport murals, and street art workshops held in Ravenswood. Discussion took place that public art commissions must be accessible for all artists, and that commissions taking place in locations such as roads make these types of commissions less accessible for artists. The street art workshops will assist artists in developing these skills.
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- The potential for a public art walking tour, and the requirements for a public art audit. The Placemaking team is working with Innovation and Performance to leverage the Council's expertise, systems, and maps to roll out a smartphone friendly trial tour.

The confirmed minutes from the 4 June 2025 meeting are attached.

The CAC met on 6 August 2025 and discussed the following:

- Committee member Dr Abbey McDonald has resigned from her position on the committee. Recruitment will not be immediate but will be considered when new Terms of Reference are endorsed by Council.
- The 2025 round of the Arts and Culture grants have been paid, and a post project review will be undertaken in late 2025. Project delivery phase is an exciting time to watch, and Council officers look forward to sharing acquittal reports with the committee.
- Concept design is underway for the Howick Street mural, with delivery expected by September 2025. Thematic discussion included wellbeing, the hospital, native environment and community/neighbourhood wellbeing. Arts and Culture officers will complete the concept design stage with the selected artist using the advice given by the committee.
- A concept was presented for the Seaport flood levy wall mural. Significant discussion was had around the proposed artwork before a consensus was reached. The Placemaking team will confirm approval from internal stakeholders in transport, roads and flood mitigation. The committee advised that they propose the concept be approved and delivered.
- An update was provided for the Northern Gateway Project and process. A representative from the CAC was on the assessment panel and spoke to the selection process. The assessment panel recommendation is scheduled to go to Council Workshop on 28 August 2025.
- The full agenda was not completed so the following items will be addressed at the next CAC meeting on 1 October 2025:
 - 7.5 General committee administration and status of terms of reference
 - 7.6 Thoroughfare update
 - 8.0 General business
 - 8.1 Action items update.

The agenda for the 6 August 2025 meeting is attached. The minutes from the 6 August 2025 meeting will be presented to Council following confirmation of the minutes at the next CAC meeting on 1 October 2025.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Strategic Pillar 1 - Prosperity

Goal 1.1 Launceston is a premier visitor destination, celebrated for its natural beauty, creative and historic city centre, welcoming community and rich food culture.

Objective 1.1(c)

Expand Launceston's position as an arts and cultural hub by providing an environment for creative industries to thrive.

Strategic Pillar 3 - People

Goal 3.2 Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

Objective 3.2(b)

Broaden and increase participation in arts, cultural, and community events to foster community identity, leadership and capacity building, resilience, pride and a sense of belonging.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Cultural Advisory Committee Meeting Mins June 2025 [**16.1.1** - 6 pages]
2. 2025 08 06 CAC Meeting Agenda v1 [**16.1.2** - 3 pages]
3. 2025 08 06 CAC Meeting DETAILED Agenda v2 [**16.1.3** - 2 pages]

17. CONNECTIONS AND LIVEABILITY

17.1. City of Mandurah Youth Services

FILE NO: SF0134

AUTHOR: Claudia Taylor (Youth Development Officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To receive a report on City of Mandurah's youth engagement model and consider potential implementation at City of Launceston.

RELEVANT LEGISLATION:

N/A

PREVIOUS COUNCIL CONSIDERATION:

Council - 13 February 2025 - Agenda Item 12.2 - Mayoral Report – Western Australia Visit – 2024

RECOMMENDATION:

That Council:

1. receives the report in response to the Mayoral Report on Thursday 13 February 2025 regarding the City of Mandurah's youth engagement model.
2. considers Mandurah's youth engagement model for potential implementation in Launceston.

REPORT:

The purpose of this report is to provide a summary of the City of Mandurah's youth engagement model in response to the Mayoral Report on Thursday 13 February 2025, specifically recommendation 1, that council:

- Consider Mandurah's youth engagement model for potential implementation in Launceston.

To provide this comparative report, details were provided by City of Mandurah's Coordinator of Youth Development.

The City of Mandurah has established a comprehensive and well-resourced youth engagement model. It provides an example of how a local government can integrate strategic planning, direct service delivery and youth leadership into a single coordinated framework. The following outlines key similarities and differences between Mandurah's approach and the City of Launceston's current youth development work.

Youth demographics and key concerns

Both cities define the youth demographic as aged 12–25 and acknowledge two key life stages: secondary education (12–17) and tertiary education/training/employment (18–25).

Measure	City of Launceston	City of Mandurah
Youth population (12–24)	11,223 (2021), (16% of LGA population)	12,006 (2016) (12.1% of LGA population)
Youth unemployment (15–24)	13.9%	15.8%
Common concerns	Education, employment, safety, training	Education, employment, safety, training

Youth engagement and leadership models

Both Council's offer some similar engagement and leadership, with Mandurah's offering being larger than the City of Launceston's.

City of Mandurah

- **Youth Advisory Group (YAG):** Provides formal advice to council, co-designs programs and events with dedicated budget.
- **Junior Council:** Year 6 students from each school elect representatives, Junior Mayor and Deputy. They advocate for school-based issues and present these to council (e.g., racism, cyberbullying).
- **Youth Development Model:** Supports strategic partnerships with youth organisations.
- **Direct Service Programs:** Including after-school activities, Young Yorgas (100% Aboriginal-run), boxing, music, game club, mentoring, job readiness and outreach run from their own facility.

City of Launceston

- **Youth Advisory Group (YAG):** Provides formal advice to council, co-designs programs and events with dedicated budget.
- **Youth Development Model:** Supports strategic partnerships with youth organisations.
- **Youth programs:** are typically co-designed and delivered in collaboration with sector partners and young volunteers.

Service Coordination

Both councils facilitate interagency committees to coordinate service delivery across federal and state government, and community-based youth service providers. Both cities also benefit from a similar number of active youth support organisations in areas like mental health, education, culture and safety.

Infrastructure: Billy Dower Youth Centre (Mandurah)

Mandurah has a dedicated space for youth which is operated by the council and includes the following:

- Purpose-built youth hub where all youth staff operate from
- Hosts co-located organisations that lease space (e.g., barista training, flexible learning school-based programs)
- Provides a wide range of cultural, recreational and support services
- Generates income through space hire, supporting financial sustainability

The City of Launceston currently does not have a comparable youth-specific facility.

Staffing and budget comparison

Category	Mandurah	Launceston
Total budget	Over \$1,000,000 (inclusive of staff wages)	\$62,875.00 + 1 FTE (\$96,791) Total = \$159,666
Staff	8+ total incl. Coordinator, Youth Development Officers, Youth Officers, Aboriginal Trainee, Facility Officer, casuals	1 FTE Youth Development Officer

The City of Launceston's financial resources are currently 15% of the City of Mandurah's youth budget expenditure. Mandurah's higher investment supports direct service delivery and enables a greater scope of internal programming.

Key considerations for launceston

To replicate the exact outputs of Mandurah, Launceston would require:

- Increased staffing and budget allocation
- Consideration of physical infrastructure (e.g., youth centre or shared space)
- A shift from largely a development-only work to a more mixed development and service delivery model.

Next steps

The City of Launceston is currently reviewing its youth engagement framework. As part of this review officers can:

- Identify potential funding options and resourcing models to expand capacity to align with the City of Mandurah model given similar numbers of young people in both municipalities.
- Explore feasibility of a centralised youth facility or shared space and partnerships to replicate some elements of Mandurah's infrastructure.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Consideration contained in Report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Strategic Pillar 3 - People

Goal 3.1 Community members have access to green, diverse, and inclusive open spaces and facilities enabling them to lead active lives, enjoy nature, and connect with others.

Objective 3.1(c)	Ensure neighbourhoods are well-served through community activity hubs that are accessible and inclusive, provide a range of amenities, create opportunities for a diverse range of community activities and support Launceston's diverse cultural, economic, and age groups.
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Strategic Pillar 3 - People

Goal 3.2 Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

Objective 3.2(a)	Achieve an improvement in health and wellbeing through addressing barriers to inclusion and promotion of physical and social activity such as community arts, sports and recreation.
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BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

17.2. Major Event Sponsorship Round 2 2025/2026

FILE NO: SF7671

AUTHOR: Angie Hart (Team Leader Visitation and Sponsorship)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider event sponsorship support for major events (round 2) in 2025/2026.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. approves the following major event sponsorship applications to receive the recommended sponsorship amount from the 2025/2026 major event sponsorship budget.

Organisation	Event	Level assessed #	Score	\$Request	\$Assess	\$Recom
Launceston Ukulele Jamboree	Launceston Ukulele Jamboree	Level 2	76%	\$20,000	\$20,000	\$15,000
Fungi The Festival	Fungi the Festival	Level 2	75%	\$17,000	\$17,000	\$12,750
Golf Australia	2026 Men's & Women's Tasmanian Open & Inclusive Championships	Level 2	73%	\$20,000	\$20,000	\$15,000
Tasmanian Turf Club Inc.	Ladbrokes Launceston Cup*	Level 2	73%	\$20,000	\$20,000	\$15,000
Launceston BMX Club Inc.	Tassie Thunder 2026	Level 2	68%	\$20,000	\$20,000	\$15,000
Total				\$97,000	\$97,000	\$72,750

Note that there are two levels in this category - Level 1: up to \$12,500; and Level 2: between \$12,501 and \$20,000.

* Alina Bain (Chamber of Commerce) abstained from the assessment of Ladbrokes Launceston Cup

REPORT:

Sponsorship program structure and funding

The annual major events sponsorship program provides funding to major events held in the Launceston municipality where local, intrastate, interstate and international attendees are the main audience. The program has an annual total funding pool in 2025/2026 of \$185,000.

Funding is allocated through two rounds covering two distinct periods each year. The *Event Sponsorship Policy (05-PI-012)* states that Round 2 covers a seven-month period (1 January - 31 July) and will be allocated 60% for the annual budget. The available funds for Round 2 of the 2025/2026 major event sponsorship program is \$111,000.

Two levels of funding are available under the major event sponsorship program:

1. **Level 1** - up to \$12,500 for an event held in the Launceston municipality attracting audiences from local and intrastate areas.
2. **Level 2** - up to \$20,000 for an event held in the Launceston municipality attracting larger audiences from local, intrastate, interstate and/or from overseas.

Round 2 of the 2025/2026 program is undersubscribed with funding requests totaling \$97,000. The panel has recommended allocating \$72,750 of sponsorship in line with the Event Sponsorship Policy round 2 budget. The recommendation for which events should receive sponsorship was made based on scoring against the assessment criteria (recommendation 1).

Program governance

The Event Sponsorship Assessment Panel is a Special Committee of Council, established under section 24 of the *Local Government Act 1993* (Tas). The panel consists of three Councillors, who are nominated by the Council, in addition to external stakeholder representatives. The current panel members are:

- Cr Lindi McMahon (Chair)
- Cr Andrew Palmer (acting Chair for this meeting)
- Cr Alan Harris
- Tracey Mallett, Visit Northern Tasmania CEO
- Alina Bain, Launceston Chamber of Commerce CEO
- Gabrielle Dicarlantonio, Launceston Central Executive Officer

The role of the panel is to consider, review and assess each application within the sponsorship levels and against the assessment criteria (detailed below) and provide recommendations. The Chair has the additional responsibility of managing any conflicts of interest of panel members. The following conflicts of interest were declared by panel members, which relate to any sponsorship application they may be involved in assessing:

Panel member	Conflict of interest
Cr Lindi McMahon	
Cr Andrew Palmer	
Cr Alan Harris	
Tracey Mallett	
Alina Bain	Ladbroke's Launceston Cup
Gabrielle Dicarlantonio	

The Grants and Sponsorship Officer supports the process but does not make recommendations. The officer considers applications ineligible for assessment if they are not received on time, are not submitted correctly, are missing information, or do not align with the criteria. Additionally, the assessment panel has the authority to deem an application ineligible based on the criteria.

Assessment process

The following steps form the assessment process for applications:

1. The Grants and Sponsorship Officer receives applications through SmartyGrants (an online portal)
2. All applications are reviewed by the Grants and Sponsorship Officer to confirm eligibility and to ensure all relevant information has been provided. Applicants may be asked to provide additional information.
3. The Events Sponsorship Assessment Panel assesses and pre-scores eligible applications based on their merit against the criteria. The panel then convenes a meeting for score moderation.
4. The assessment score informs the panel's recommendation to Council for funding and these recommendations are subject to the available budget.
5. All funding decisions for assessed applications are made by the full Council via a report to a Council Meeting.

Assessment criteria

The panel assesses each application against the assessment criteria:

Participation	Enables social connections to take place within the community, including volunteering and participation opportunities.
Creativity and innovation	Encourages and supports creativity, innovation and local talent.
Community spirit	Builds community spirit, fosters pride and a sense of place.
Economic	Demonstrates positive economic benefits through visitor spend, employment and/or investment.
Tourism and profile	Demonstrates positive tourism benefits, through the promotion of Launceston and the region, building our profile and reputation.
Asset usage	Utilisation and activation of community facilities including cultural, entertainment, sport and recreation venues, including Council owned and managed facilities.
*New events	Demonstrate strategies for sustainability and a vision for growth. <i>*Note: To encourage new events (events that have not been held in the City of Launceston municipality previously) there is an additional question in the application. Answers to the additional question enable bonus points to be awarded to applications proposing new events</i>

Distribution of funding

The level of funding recommended for events relates to the score an event receives based on the assessment criteria. The typical distribution of funds based on scores received is as follows:

Score	Funding amount
81 – 100%	100% of requested funds
61 – 80%	75% of requested funds
50 – 60%	50% of requested funds
< 50%	No funding provided.

Aggregated scores of assessment criteria

Each member of the assessment panel scores the assessment criteria for each event on a scale of 0 to 5. The individual scores are then combined, and the total scores for each criterion are multiplied by the respective criterion's weighting. This weighted total is divided by the number of panel members who provided the assessment, resulting in a final percentage. Below are the aggregated scores of the assessment criteria for each application.

Ladbroke's Launceston Cup			
Launceston's week-long racing carnival featuring major race days, yearling sales, a cup eve luncheon, and a new food and wine festival. Launceston Cup week is expected to draw 14,000 attendees and boost local tourism.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	3	57	75
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	3	48	75
Community Spirit - Building community spirit, pride and a sense of place	4	68	100
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	4	92	100
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation	3	57	75
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	3	45	75
Total		367	500
Panel Members		5	
% Score		73.40	

Tassie Thunder 2026			
A four-day BMX event with elite coaching, races, time trials, and a female-only clinic, promoting inclusivity and tourism, and attracting 300 attendees from Tasmania and interstate.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	3	60	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	3	60	90
Community Spirit - Building community spirit, pride and a sense of place	4	84	120
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	4	84	120
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation	3	60	90
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	3	60	90
Total		408	600
Panel Members		6	
% Score		68.00%	

2026 Men's & Women's Tasmanian Open & Inclusive Championships			
Tasmania's premier golf event attracts 900 attendees to Launceston, including 200 visitors, for men's, women's, and inclusive championships, with community activations that boost tourism, participation, and economic impact.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	3	63	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	3	60	90
Community Spirit - Building community spirit, pride and a sense of place	4	88	120
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	4	104	120
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation	3	75	90
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	3	48	90
Total		438	600
Panel Members		6	
% Score		73.00%	

Fungi The Festival			
A month-long winter festival in Launceston celebrating fungi through tastings, foraging tours, art, films, and expert panels, attracting 2,500 attendees, including 1,000 visitors, and activating venues across city and wilderness.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	3	60	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	3	75	90
Community Spirit - Building community spirit, pride and a sense of place	4	88	120
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	4	96	120
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation	3	75	90
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	3	57	90
Total		451	600
Panel Members		6	
% Score		75.17%	

Launceston Ukulele Jamboree			
A four-day celebration of ukulele with 600 participants, including 150 visitors, featuring workshops, concerts, and performances that foster creativity, connection, and musical exploration across Launceston venues.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	3	75	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	3	69	90
Community Spirit - Building community spirit, pride and a sense of place	4	88	120
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	4	92	120
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation	3	60	90
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	3	72	90
Total		456	600
Panel Members		6	
% Score		76.00%	

RISK IMPLICATIONS:

There is limited financial risk if sponsored events do not fully meet contractual obligations and these risks are mitigated through funding agreements. There may be reputational risks to Council if sponsored events do not deliver intended outcomes or fail to meet community expectations.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Approval of the recommended event sponsorship will:

- result in a positive economic impact to the Launceston community through delivering tourism and economic returns to the Launceston community, building the city's profile and reputation as a great place to live, visit and invest.
- will have minimal negative impact on the environment.
- provide a number of valuable social impacts for our community through community participation, building of community spirit and inclusiveness.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Strategic Pillar 1 - Prosperity

Goal 1.1 Launceston is a premier visitor destination, celebrated for its natural beauty, creative and historic city centre, welcoming community, and rich food culture.

Objective 1.1(a)	Grow and celebrate our identity as a UNESCO Creative City of Gastronomy.
Objective 1.1(b)	Enhance Launceston's reputation nationally and internationally as a leading host city for events and festivals, while leveraging our history and natural beauty to encourage extended and expanded stays.
Objective 1.1(c)	Expand Launceston's position as an arts and cultural hub by providing an environment for creative industries to thrive.

Strategic Pillar 1 - Prosperity

Goal 1.2 Launceston's economy is resilient and sustainable, with significant growth in its gross regional product (GRP) through a diverse economic base supported by a skilled workforce, enabling business environment, and facilitation of investment opportunities.

Objective 1.2(a)	Capitalise on our competitive advantages by focusing on key sectors including food and agricultural innovation, research & development, advanced manufacturing, healthcare and circular economy initiatives.
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Strategic Pillar 1 - Prosperity

Goal 1.3. Launceston's attractive employment opportunities, enviable lifestyle and our reputation as a forward-thinking city make it the destination of choice for professionals, entrepreneurs and innovators.

Objective 1.3(b)	Attract and retain young professionals (25 - 34 year-olds) to Launceston.
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Strategic Pillar 3 - People

Goal 3.1 Community members have access to green, diverse, and inclusive open spaces and facilities enabling them to lead active lives, enjoy nature, and connect with others.

Objective 3.1(c)	Ensure neighbourhoods are well-served through community activity hubs that are accessible and inclusive, provide a range of amenities, create opportunities for a diverse range of community activities and support Launceston's diverse cultural, economic, and age groups.
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Strategic Pillar 3 - People

Goal 3.2 Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

Objective 3.2(b)	Broaden and increase participation in arts, cultural, and community events to foster community identity, leadership and capacity building, resilience, pride & a sense of belonging.
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Objective 3.2(c)	Leverage the City of Gastronomy designation to foster a sense of shared identity, enhance understanding of cultural diversity, promote grassroots food culture, and enhance food security.
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Strategic Pillar 3 - People

Goal 3.3 As northern Tasmania's cultural and commercial centre, Launceston's historic city heart is buzzing with activity throughout the day and into the night.

Objective 3.3(b)	Implement bold initiatives that increase nighttime activity, optimise dwell time, maximise appeal to locals and visitors, and add to the City's vibrancy and safety.
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BUDGET AND FINANCIAL IMPLICATIONS:

The proposed budget for Round 2 of the 2025/2026 major events sponsorship program is as follows:

Event	Proposed budget	Pre-committed	Recommendation for Round 2	Balance for round 2
2025/2026 Major event sponsorship budget – Round 2	\$111,000	\$0	\$72,750	\$38,250

The budget consideration of this item has been approved by the Executive Leader Connections and Liveability

The proposed 2025/2026 Round 2 budget for major event sponsorship is \$111,000. Should the recommendation of \$72,750 be approved, the major event sponsorship budget for Round 2 will not be fully expended, leaving \$38,250 (20.7% of total budget) after round 2 with no further rounds proposed for the financial year.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. CONFIDENTIAL REDACTED - MES P 00217- Ladbrokes Launceston Cup (redacted) [17.2.1 - 18 pages]
2. CONFIDENTIAL REDACTED - MES P 00218- Tassie Thunder 2026 (redacted) [17.2.2 - 25 pages]
3. CONFIDENTIAL REDACTED - MES P 00221- Open & Inclusive Championships (redacted) [17.2.3 - 26 pages]
4. CONFIDENTIAL REDACTED - MES P 00222- Launceston Ukulele Jamboree (redacted) [17.2.4 - 23 pages]
5. CONFIDENTIAL REDACTED - MES P 00223- Fungi the Festival (redacted) [17.2.5 - 27 pages]

17.3. Small Event Sponsorship Round 2 2025 2026

FILE NO: SF7672

AUTHOR: Laura Keith (Grants and Sponsorship Officer)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider event sponsorship support for small events (round 2) in 2025/2026.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. approves the following small event sponsorship applications to receive the recommended sponsorship amount from the 2025/2026 small event sponsorship budget.

Organisation	Event	Score*	\$Request	\$Assess	\$Recom
Cancer Council Tasmania	Launceston Relay For Life 2026	79%	\$5,000	\$5,000	\$3,750
Launceston Lions Sport Club Inc.	Sri Lankan New Year Festival 2026	78%	\$5,000	\$5,000	\$3,750
World Street Eats	World Street Eats	78%	\$5,000	\$5,000	\$3,750
Tasmanian Brick Enthusiasts Inc.	Brixhibition Launceston 2026	76%	\$5,000	\$5,000	\$3,750
Circlarity	Small Steps with Sustainability	70%	\$5,000	\$5,000	\$3,750
Community of St Patricks River District (Tas) Inc.	St Patricks River District Day	69%	\$5,000	\$5,000	\$3,750
Northern Tasmanian Croquet Centre Inc.	Northern Tasmanian Easter Croquet Tournament 2026	69%	\$1,000	\$1,000	\$750
Launceston and Henley Regatta Association	The Launceston and Henley Regatta	68%	\$5,000	\$5,000	\$3,750
Friends of the Library Launceston Inc.	Live at the Library (LatL)	66%	\$3,000	\$3,000	\$2,250
South Esk Amateur Swimming Club Inc.	South Esk Swimming Sprint Meet 2026	64%	\$4,747	\$4,747	\$3,561
Run Launnie	Run Launnie	64%	\$2,274	\$2,274	\$1,706
Tas Crackers	Launceston Community Cracker Night	60%	\$5,000	\$5,000	\$2,500
Katie Barron	Wobble	58%	\$2,920	\$2,920	\$1,460
Launceston Walking Club	Walking Wild Tasmania	56%	\$5,000	\$5,000	\$2,500
Total			\$58,941	\$58,941	\$40,977

*Scores have been rounded to the nearest whole number.

REPORT:

Sponsorship program structure and funding

The annual small event sponsorship program provides funding to small events held in the Launceston municipality where the local community is the main audience.

The small event sponsorship program has an annual total value of \$100,000. Funding is allocated through two rounds covering two distinct periods each year. The *Event Sponsorship Policy (05-PI-012)* states that round 2 of the small event sponsorship program covers a seven-month period (1 January - 31 July) and will be allocated 60% of the annual budget. The available budget for round 2 of the 2025/2026 small event sponsorship program is \$60,000.

Round 2 of the 2025/2026 program is undersubscribed with funding requests totaling \$58,941. The panel has recommended allocating \$40,977 of sponsorship in line with the Event Sponsorship Policy round 2 budget. The recommendation of events to receive sponsorship was made based on scoring against the assessment criteria (Recommendation 1).

Program governance

The Event Sponsorship Assessment panel is a Special Committee of Council, established under section 24 of the *Local Government Act 1993* (Tas). The panel consists of three Councillors, who are nominated by the Council, in addition to external stakeholder representatives. The current panel members are:

- Cr Lindi McMahon (Chair)
- Cr Andrew Palmer (acting Chair for this meeting)
- Cr Alan Harris
- Tracey Mallett, Visit Northern Tasmania CEO
- Alina Bain, Launceston Chamber of Commerce CEO
- Gab Dicarlantonio, Launceston Central Executive Officer

The role of the panel is to consider, review and assess each application within the sponsorship levels and against the assessment criteria (detailed below) and provide recommendations. The chair has the additional responsibility of managing the conflicts of interest of panel members. On this occasion, no conflicts of interests were declared:

Panel member	Conflict of interest
Cr Lindi McMahon	Nil
Cr Andrew Palmer	Nil
Cr Alan Harris	Nil
Tracey Mallett	Nil
Alina Bain	Nil
Gab Dicarlantonio	Nil

The Grants and Sponsorship Officer supports the process but does not make recommendations. The officer considers applications ineligible for assessment if they are not received on time, are not submitted correctly, are missing information, or do not align with the criteria. Additionally, the assessment panel has the authority to deem an application ineligible based on the criteria.

Assessment process

The following steps form the assessment process for applications:

1. The Grants and Sponsorship Officer receives applications through SmartyGrants (an online portal).
2. All applications are reviewed by the Grants and Sponsorship Officer to confirm eligibility and to ensure all relevant information has been provided. Applicants may be asked to provide additional information.
3. The Events Sponsorship Assessment Panel assesses and pre-scores eligible applications based on their merit against the criteria. The panel then convenes a meeting for score moderation.
4. The assessment score informs the panel's recommendation to Council for funding and these recommendations are subject to the budget available.
5. All funding decisions for assessed applications are made by the full Council via a report to a Council Meeting.

Assessment criteria

The panel assesses each application against the assessment criteria:

Participation	Enables social connections to take place within the community, including volunteering and participation opportunities.
Creativity and innovation	Encourages and supports creativity, innovation and local talent.
Community Spirit	Builds community spirit, fosters pride and a sense of place.
Inclusiveness	Inclusive and accessible to residents within our community.
Asset usage	Utilisation and activation of community facilities including cultural, entertainment, sport and recreation venues, including Council owned and managed facilities.
*New events	Demonstrate strategies for sustainability and a vision for growth. <i>*Note: To encourage new events (events that have not been held in the City of Launceston municipality previously) there is an additional question in the application. Answers to the additional question enable bonus points to be awarded to applications proposing new events.</i>

Distribution of funding

The level of funding recommended for events relates to the score an event receives based on the assessment criteria. The typical distribution of funds that are based on the score is as follows:

Score	Funding amount
81 – 100%	100% of requested funds
61 – 80%	75% of requested funds
50 – 60%	50% of requested funds
< 50%	No funding provided.

Aggregated scores of assessment criteria

Each member of the assessment panel scores the assessment criteria for each event on a scale of 0 to 5. The individual scores are then combined, and the total scores for each criterion are multiplied by the respective criterion's weighting. This weighted total is divided by the number of panel members who provided the assessment, resulting in a final percentage. Below are the aggregated scores of the assessment criteria for each application.

Sri Lankan New Year Festival 2026			
A Sri Lankan Cultural Festival held at Royal Park, featuring cultural performances, food, games, and workshops to celebrate Sri Lankan heritage, promote inclusion, and connect diverse communities. An estimated 750 people are expected to attend.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	120	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	80	120
Community Spirit - Building community spirit, pride and a sense of place	5	130	150
Inclusiveness - Inclusive and accessible to residents within our community	4	92	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	44	60
Total		466	600
Panel Members		6	
% Score		77.67%	

Live at the Library (LatL)			
A free live music series held twice monthly at Launceston Library, showcasing local and emerging musicians. Running since 2022, the event supports artists with paid performance opportunities and enriches community wellbeing through accessible, inclusive cultural experiences in a relaxed setting.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	105	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	72	120
Community Spirit - Building community spirit, pride and a sense of place	5	100	150
Inclusiveness - Inclusive and accessible to residents within our community	4	84	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	34	60
Total		395	600
Panel Members		6	
% Score		65.83%	

Walking Wild Tasmania			
A long-running film event by Launceston Walking Club, showcasing Tasmania's natural beauty through locally made films and photography. It promotes environmental awareness, outdoor activity, and community wellbeing, while encouraging participation, volunteering, and appreciation of the wilderness.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	95	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	60	120
Community Spirit - Building community spirit, pride and a sense of place	5	95	150
Inclusiveness - Inclusive and accessible to residents within our community	4	60	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	26	60
Total		336	600
Panel Members		6	
% Score		56.00%	

Northern Tasmanian Easter Croquet Tournament 2026			
A four-day Easter golf croquet event with singles and doubles across divisions, open to local and interstate players, featuring referees, media coverage, live scores, and prizes.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	100	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	76	120
Community Spirit - Building community spirit, pride and a sense of place	5	110	150
Inclusiveness - Inclusive and accessible to residents within our community	4	88	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	40	60
Total		414	600
Panel Members		6	
% Score		69.00%	

Launceston Relay For Life 2026			
A community-driven event where community joins together to walk, celebrate, remember, and fundraise to support cancer research, prevention, and those affected across Tasmania.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	130	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	84	120
Community Spirit - Building community spirit, pride and a sense of place	5	130	150
Inclusiveness - Inclusive and accessible to residents within our community	4	92	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	38	60
Total		474	600
Panel Members		6	
% Score		79.00%	

St Patricks River District Day			
A community celebration honouring Nunamara's pioneering role in Launceston's history. With food, music, woodchopping, markets, and heritage displays, the event raises funds for the local hall and brings together locals and visitors for a relaxed, family-friendly rural experience.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	105	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	72	120
Community Spirit - Building community spirit, pride and a sense of place	5	115	150
Inclusiveness - Inclusive and accessible to residents within our community	4	84	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	40	60
Total		416	600
Panel Members		6	
% Score		69.33%	

The Launceston and Henley Regatta			
An inclusive rowing event on the Tamar River, supporting junior, school, club, and masters rowers. It encourages local participation, celebrates Launceston's rowing heritage, and promotes long-term community engagement with the river through sport and volunteering.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	95	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	68	120
Community Spirit - Building community spirit, pride and a sense of place	5	120	150
Inclusiveness - Inclusive and accessible to residents within our community	4	80	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	46	60
Total		409	600
Panel Members		6	
% Score		68.17%	

World Street Eats			
A monthly multicultural food and cultural market in Civic Square, running for 7 years. It celebrates global cuisines, local performers, and community connection, aiming to expand with workshops and cultural showcases. The event activates civic square and supports Launceston's diverse, gastronomic identity.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	115	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	84	120
Community Spirit - Building community spirit, pride and a sense of place	5	125	150
Inclusiveness - Inclusive and accessible to residents within our community	4	96	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	46	60
Total		466	600
Panel Members		6	
% Score		77.67%	

Brixhibition Launceston 2026			
Tasmania's premier Lego exhibition held thrice yearly in Launceston, Ulverstone, and Sorell, featuring large-scale Lego displays and a statewide primary school Lego building competition, inspiring creativity and supporting local community charities through donations and engagement.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	100	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	104	120
Community Spirit - Building community spirit, pride and a sense of place	5	120	150
Inclusiveness - Inclusive and accessible to residents within our community	4	100	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	32	60
Total		456	600
Panel Members		6	
% Score		76.00%	

South Esk Swimming Sprint Meet 2026			
A high-energy swimming event drawing over 200 competitors and spectators from across Tasmania and interstate. Featuring fast-paced 25–50m races, relays like the iconic Curran Cup, and fun team-building activities, it celebrates local talent, attracts visitors, and strengthens Launceston’s vibrant swimming community.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	95	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	72	120
Community Spirit - Building community spirit, pride and a sense of place	5	95	150
Inclusiveness - Inclusive and accessible to residents within our community	4	76	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	46	60
Total		384	600
Panel Members		6	
% Score		64.00%	

Launceston Community Cracker Night			
A new, family-friendly event, featuring food vans, live music, and a professional fireworks display. It offers a safe, inclusive celebration for those unable to host private fireworks, aiming to foster community spirit and local engagement.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	95	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	68	120
Community Spirit - Building community spirit, pride and a sense of place	5	90	150
Inclusiveness - Inclusive and accessible to residents within our community	4	76	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	26	60
New Event - Demonstrate strategies for sustainability and a vision for growth.	1	20	30
Total		375	630
Panel Members		6	
% Score		59.52%	

Run Launnie			
A free weekly social running event for locals and visitors, showcasing Launceston's landmarks. Running from January to April 2026, it promotes health, tourism, and community connection through guided routes, volunteer involvement, and inclusive participation.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	95	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	76	120
Community Spirit - Building community spirit, pride and a sense of place	5	105	150
Inclusiveness - Inclusive and accessible to residents within our community	4	64	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	44	60
New Event - Demonstrate strategies for sustainability and a vision for growth.	1	18	30
Total		402	630
Panel Members		6	
% Score		63.81%	

Small Steps with Sustainability			
A free, family-friendly event promoting accessible, low-waste living through workshops, stalls, and demos. Led by local business Circlarity, it fosters community connections and supports Launceston's climate goals by making sustainable choices joyful, inclusive, and achievable.			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	105	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	92	120
Community Spirit - Building community spirit, pride and a sense of place	5	115	150
Inclusiveness - Inclusive and accessible to residents within our community	4	92	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	38	60
New Event - Demonstrate strategies for sustainability and a vision for growth.	1	21	30
Total		442	630
Panel Members		6	
% Score		70.16%	

Wobble			
A free, immersive art and food event celebrating jelly through vibrant paintings, retro-inspired decor, and innovative jellied dishes. Set in a playful mid-century-style venue, visitors are encouraged to dress up, enjoy edible art, and experience a fun, multisensory celebration of creativity			
Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	85	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	88	120
Community Spirit - Building community spirit, pride and a sense of place	5	95	150
Inclusiveness - Inclusive and accessible to residents within our community	4	76	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets	2	24	60
New Event - Demonstrate strategies for sustainability and a vision for growth.	1	18	30
Total		368	630
Panel Members		6	
% Score		58.41%	

RISK IMPLICATIONS:

There is limited financial risk if sponsored events do not fully meet contractual obligations and these risks are mitigated through funding agreements. There may be reputational risk to Council if sponsored events do not deliver intended outcomes or fail to meet community expectations.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Approval of the recommended event sponsorship will:

- result in a positive economic impact to the Launceston community through delivering tourism and economic returns to the Launceston community, building the city's profile and reputation as a great place to live, visit and invest.
- have minimal negative impact on the environment.
- provide a number of valuable social impacts for our community through community participation, building of community spirit and inclusiveness.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Strategic Pillar 1 - Prosperity

Goal 1.1 Launceston is a premier visitor destination, celebrated for its natural beauty, creative and historic city centre, welcoming community, and rich food culture.

Objective 1.1(a)	Grow and celebrate our identity as a UNESCO Creative City of Gastronomy.
Objective 1.1(b)	Enhance Launceston's reputation nationally and internationally as a leading host city for events and festivals, while leveraging our history and natural beauty to encourage extended and expanded stays.
Objective 1.1(c)	Expand Launceston's position as an arts and cultural hub by providing an environment for creative industries to thrive.

Strategic Pillar 1 - Prosperity

Goal 1.2 Launceston's economy is resilient and sustainable, with significant growth in its gross regional product (GRP) through a diverse economic base supported by a skilled workforce, enabling business environment, and facilitation of investment opportunities.

Objective 1.2(a)	Capitalise on our competitive advantages by focusing on key sectors including food and agricultural innovation, research & development, advanced manufacturing, healthcare and circular economy initiatives.
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Strategic Pillar 1 - Prosperity

Goal 1.3. Launceston's attractive employment opportunities, enviable lifestyle and our reputation as a forward-thinking city make it the destination of choice for professionals, entrepreneurs and innovators.

Objective 1.3(b)	Attract and retain young professionals (25 - 34 year-olds) to Launceston.
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Strategic Pillar 3 - People

Goal 3.1 Community members have access to green, diverse, and inclusive open spaces and facilities enabling them to lead active lives, enjoy nature, and connect with others.

Objective 3.1(c)	Ensure neighbourhoods are well-served through community activity hubs that are accessible and inclusive, provide a range of amenities, create opportunities for a diverse range of community activities and support Launceston's diverse cultural, economic, and age groups.
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Strategic Pillar 3 - People

Goal 3.2 Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

Objective 3.2(b)	Broaden and increase participation in arts, cultural, and community events to foster community identity, leadership and capacity building, resilience, pride & a sense of belonging.
Objective 3.2(c)	Leverage the City of Gastronomy designation to foster a sense of shared identity, enhance understanding of cultural diversity, promote grassroots food culture, and enhance food security.

Strategic Pillar 3 - People

Goal 3.3 As northern Tasmania's cultural and commercial centre, Launceston's historic city heart is buzzing with activity throughout the day and into the night.

Objective 3.3(b)	Implement bold initiatives that increase nighttime activity, optimise dwell time, maximise appeal to locals and visitors, and add to the City's vibrancy and safety.
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BUDGET AND FINANCIAL IMPLICATIONS:

The proposed budget for Round 2 of the 2025/2026 small events sponsorship program is as follows:

Event	Proposed budget	Pre-committed	Recommendation for Round 2	Balance for round 2
2025/2026 Small event sponsorship budget – Round 2	\$60,000	\$0	\$40,977	\$19,023

The budget consideration of this item has been approved by the Executive Leader Connections and Liveability

The proposed 2025/2026 Round 2 budget for small event sponsorship is \$60,000. Should the recommendation of \$40,977 be approved, the small event sponsorship budget for Round 2 will not be fully expended, leaving \$19,023 (31.7% of total round 2 budget) after round 2 with no further rounds proposed for the financial year.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. CONFIDENTIAL REDACTED - SES P 00292 - application - 13441243 - Small Event Sponsors Redacted [17.3.1 - 22 pages]
2. CONFIDENTIAL REDACTED - SES P 00293 - application - 13612343 - Small Event Sponsors Redacted [17.3.2 - 15 pages]
3. CONFIDENTIAL REDACTED - SES P 00297 - application - 13519671 - Small Event Sponsors Redacted [17.3.3 - 19 pages]
4. CONFIDENTIAL REDACTED - SES P 00298 - application - 13520572 - Small Event Sponsors Redacted [17.3.4 - 18 pages]
5. CONFIDENTIAL REDACTED - SES P 00300 - application - 13543733 - Small Event Sponsors Redacted [17.3.5 - 17 pages]
6. CONFIDENTIAL REDACTED - SES P 00301 - application - 13545497 - Small Event Sponsors Redacted [17.3.6 - 18 pages]
7. CONFIDENTIAL REDACTED - SES P 00302 - application - 13551387 - Small Event Sponsors Redacted [17.3.7 - 16 pages]
8. CONFIDENTIAL REDACTED - SES P 00303 - application - 13559534 - Small Event Sponsors Redacted [17.3.8 - 15 pages]
9. CONFIDENTIAL REDACTED - SES P 00304 - application - 13572728 - Small Event Sponsors Redacted [17.3.9 - 18 pages]
10. CONFIDENTIAL REDACTED - SES P 00305 - application - 13575521 - Small Event Sponsors Redacted [17.3.10 - 17 pages]
11. CONFIDENTIAL REDACTED - SES P 00283 - application - 13293884 - Small Event Sponsors Redacted [17.3.11 - 24 pages]
12. ECM 3414369 v 11 05- Plx-018 Event Sponsorship Assessment Panel - Terms of Reference [17.3.12 - 3 pages]
13. CONFIDENTIAL REDACTED - SES P 00289 - application - 13415110 - Small Event Sponsors Redacted [17.3.13 - 17 pages]
14. CONFIDENTIAL REDACTED - SES P 00290- application - Run Launnie Redacted [17.3.14 - 18 pages]
15. CONFIDENTIAL REDACTED - SES P 00291 - application - 13431582 - Small Event Sponsors Redacted [17.3.15 - 17 pages]

18. QUEEN VICTORIA MUSEUM AND ART GALLERY (QVMAG)

No items have been identified as part of this Agenda.

19. COMMUNITY ASSETS AND DESIGN

19.1. Urban and Rural Road Weed Management - CD008/2025

FILE NO: CD008/2025

AUTHOR: Dean Edsall (Senior Leader City Amenities)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider the recommendation to award the contract in respect of CD008/2025 - Urban Rural Road Weed Management

RELEVANT LEGISLATION:

Local Government (General) Regulations 2025

RECOMMENDATION:

That Council:

1. accepts the tender submitted by All Weed Solutions for the Urban and Rural Road Weed Management, Contract No. CD008/2025 be accepted at a cost of \$176,680 (exclusive of GST) per year for two (2) years from 1 September 2025 – 30 August 2027, with an option to renew for up to a further two (2) years.
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REPORT:

A public tender process was undertaken to find a suitable contractor to perform weed management spraying on the City of Launceston Urban and Rural Road network. The tender period ran from 21 June 2025 to 16 July 2025. During this period, the tender document was downloaded by 12 contractors. One contractor reached out during this time and sought further clarifications. Questions and answers were then loaded on to Tenderlink for all prospective contractors to access.

The contract that is being asked to be awarded today, is aimed at controlling the weeds in and around the Council's assets. These assets include urban and rural roads, footpaths, open drains and in and around street furniture.

The Tender Evaluation Panel reviewed the submission put forward by All Weed Solutions and unanimously agreed that they have the capability and expertise to complete the works that make up this contract. Tender criteria were addressed clearly and concisely.

RISK IMPLICATIONS:

Contractors undertaking this project must hold current ChemCert licences. Chemicals which are proposed to be used are approved by the City of Launceston and the Australian Pesticides and Veterinary Medicines Authority (APVMA)

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

All chemicals used by the contractor must be inspected and approved by the Australian Pesticides and Veterinary Medicines Authority (APVMA)

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter meets a legislative requirement.

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Financial impacts have been considered in the report. This contract is funded from the Roads and Bridge Maintenance budget.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Tender Report CD008 2025 [19.1.1 - 14 pages]

20. DELIVERY AND PERFORMANCE

20.1. 2024/2025 Budget - Budget Amendments

FILE NO: SF6817/SF7334

AUTHOR: Pieta Sinfield (Acting Senior Leader Finance)

APPROVER: Roxanne Chugg (Executive Leader Delivery and Performance)

DECISION STATEMENT:

For Council to:

1. consider changes to the Council's 2024/2025 Statutory Estimates.

A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

2. consider adjustments made during 1 June 2025 to 30 June 2025 by the Chief Executive Officer to the 2024/2025 Budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2024/2025 Statutory Estimates:
 - (a) Revenue
 - i. the net decrease in the revenue from external grants and contributions of \$7,866,610.
 - (b) Expenses
 - i. the net increase in operations expenditure of \$1,443,763.
 - (c) Capital Works Expenditure
 - i. the decrease in the Council's funded expenditure of \$1,363,088
 - ii. the net decrease in expenditure from external funds of \$7,947,285.
2. notes that amendments from Recommendation 1. result in:
 - (a) the operating deficit being amended to \$3,125,361 (including capital grants of \$11,430,244 and other adjustments of \$5,000,000) for 2024/2025.
 - (b) the capital budget being decreased to \$37,224,690 for 2024/2025.

3. pursuant to section 82(7) of the *Local Government Act 1993* (Tas), receives the Chief Executive Officer's report on adjustments to the 2024/2025 budget for the period 1 June 2025 to 30 June 2025.

REPORT:

1. Budget Amendments

The budget amendments are changes to the Statutory Estimates which require a Council decision. The changes relate to external grant revenue and transfers between Operations and Capital projects.

	Operations \$'000	Capital \$'000
Statutory Budget as 01/07/2024	(3,065)	26,911
Adjustments Approved by Council to 31/05/2025	15,680	19,624
Balance Previously Advised as at 31/05/2025	12,615	46,535
<u>Amendments</u>		
Additional Council Funds	0	0
Capital to Operations	(1,943)	(1,943)
Operations to Capital	580	580
Operations	(81)	0
External Funds	328	247
External Funds Not Received	(8,194)	(8,194)
Statutory Budget as at 30/06/2025	3,305	37,225

Underlying Results Adjustment

Deduct Capital Grants and Contributions	(11,430)
Deduct Tamar Estuary River Health Action Plan	5,000
Underlying Operating Budget Surplus/(Deficit)	(3,125)

The table summarises all other Budget Agenda Items and includes reconciliations of the budgeted operating results and capital expenditure.

Details of the amendments are as follows:

1(a) The following items need to be reallocated from Capital to Operations:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24127	Paterson Street Central Redevelopment	\$6,000,000	\$148,614	\$0	\$5,851,386
OP25477	Paterson Street Central Redevelopment	\$0	\$0	\$148,614	\$148,614
	TOTALS	\$6,000,000	\$148,614	\$148,614	\$6,000,000

The project scope of works:

Works will no longer be proceeding on the Paterson Street Central Redevelopment project; costs to date have been for initial feasibility work and have not resulted in any assets. Therefore, costs need to be transferred across to operations, and a matching budget needs to be transferred from this budget amendment request.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24689	Town Hall & Annexe Refurbishment 24/25	\$404,020	\$92,890	\$0	\$311,130
OP25481	Town Hall & Annexe Refurbishment 24/25	\$0	\$0	\$92,890	\$92,890
	TOTALS	\$404,020	\$92,890	\$92,890	\$404,020

The project scope of works:

Concept designs have been developed for the Town Hall building refurbishment; however, the works within the design will not be proceeding. Therefore, as these costs have not resulted in the creation of any assets, these costs are required to be moved from the capital project to operations, and the budget is therefore requested to match the transfer cost.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24400	LWC Construction/Demolition Sort Pad	\$65,000	\$65,000	\$0	\$0
OP25479	OPM2025 LWC Construction/Demolition Sort Pad	\$0	\$0	\$65,000	\$65,000
CP24633	City Wide Play Space Equipment 24/25	\$100,170	\$9,775	\$0	\$90,395
CP24306	Recreation & Parks Design Program 21/22	\$75,025	\$75,025	\$0	\$0
OP25473	OPM2025 Parks Transfers from Capital	\$0	\$0	\$84,800	\$84,800
	TOTALS	\$240,195	\$149,800	\$149,800	\$240,195

The project scope of works:

CP24400 LWC Construction/Demolition Sort Pad

A feasibility report was undertaken for a Construction/Demolition Sort Pad at the Launceston Waste Centre. This work is not capital in nature and requires transfer to an operational expenditure account. This budget amendment moves matching budget with the expenditure which has been transferred.

CP24633 City Wide Play Space Equipment 24/25

Repairs were undertaken on the playground equipment at Torrens St Park due to vandalism. This work is not capital in nature and requires transfer to an operational expenditure account. This budget amendment moves matching budget with the expenditure which has been transferred.

CP24306 Recreation & Parks Design Program 21/22

A feasibility study was undertaken for the NTCA ground; this work is not capital in nature and requires transfer to an operational expenditure account. This budget amendment moves matching budget with the expenditure which has been transferred.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24711	LA Substation Upgrade Final Connection	\$61,062	\$61,062	\$0	\$0
CP24688	Lilydale Pool Refurbishment Scoping	\$40,000	\$13,500	\$0	\$26,500
OPM25482	OPM2025 LA CLT Community Connections	\$0	\$0	\$74,562	\$74,562
	TOTALS	\$101,062	\$74,562	\$74,562	\$101,062

The project scope of works:

The work associated with Project CP24711 has been successfully completed. However, as the asset in question is owned by TAS Networks, the project costs will be reclassified and treated as a major operational expense rather than capital. Under Project CP24664 LA Internal Finishes & Fittings 24/25, the installation of the pool exit door has been completed. However, the total cost of this work falls below the minimum threshold set by Council's Capitalisation Framework. As such, it does not meet the criteria for capitalisation and will be reclassified and treated as a major operational expense. We have identified funds in CP24688 Lilydale Pool Refurbishment Scoping which can be used.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24657	QVMAG Plant and Equipment 24/25	\$200,000	\$24,184	\$0	\$175,816
OP25497	OPM2025 QVMAG Transfer from Capital	\$0	\$0	\$24,184	\$24,184
	TOTALS	\$200,000	\$24,184	\$24,184	\$200,000

The project scope of works:

In conjunction with the end of financial year review of capital expenditure, it has been determined that several purchases made within the capital project QVMAG Plant and Equipment 24/25 have not met the threshold requirements for financial recognition. Therefore, these costs need to be moved along with a matching budget to an operational project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24440	LCH City Heart Design	\$450,000	\$450,000	\$0	\$0
OP25500	OPM2025 LCH City Heart Design	\$0	\$0	\$450,000	\$450,000
	TOTALS	\$450,000	\$450,000	\$450,000	\$450,000

The project scope of works:

In conjunction with the end of financial year review of capital expenditure, it has been determined that the costs on the LCH City Heart Design project are not capital in nature and do not meet the requirements for financial recognition. The works undertaken were a feasibility study and an urban design framework. Therefore, these costs need to be moved along with a matching budget to an operational project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24531	Invermay Rd/Lindsay St Traffic Signals	\$3,025,114	\$524,128	\$0	\$2,500,986
CP24702	Cavalry Road Reconstruction	\$740,014	\$67,740	\$0	\$672,274
OPM25468	OPM2025 Roads Transfers from Capital	\$499,681	\$0	\$591,868	\$1,091,549
	TOTALS	\$4,264,809	\$591,868	\$591,868	\$4,264,809

The project scope of works:

Project CP24531 - Invermay Rd/Lindsay St Traffic Signals costs associated with the: Department of State Growth owned traffic signal installation at the Boland St/ Esplanade intersection and the Invermay Rd/Lindsay St traffic signals; and work undertaken on the southern end of the Department of State Growth owned Tamar Street bridge does not meet the Council's Capitalisation Framework and will be transferred to OPM25468 - OPM2025 Roads Transfers from Capital.

A portion of costs for Project CP24702 - Cavalry Road Reconstruction do not meet Council's Capitalisation Framework and will be transferred to OPM25468 - OPM2025 Roads Transfers from Capital.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24577	Stormwater Main Renewal 23/24	\$457,532	\$97,047	\$0	\$360,485
OP25469	OPM2025 Road & Stormwater Tsfn from Cap	\$159,158	\$0	\$97,047	\$256,205
	TOTALS	\$616,690	\$97,047	\$97,047	\$616,690

The project scope of works:

Project CP24577 - Stormwater Main Renewal 23/24 works are complete. A portion of the works do not meet the requirements under the Council's Capitalisation Framework and will be transferred to Operations Project 25469 - OPM2025 Road & Stormwater Tsfn from Cap.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24579	Edinburgh Street Renewal	\$642,000	\$66,927	\$0	\$575,073
CP24423	Forster Street Bike Path	\$260,000	\$36,521	\$0	\$223,479
CP24703	Upper York Street Reconstruction	\$87,738	\$6,803	\$0	\$80,935
OP25468	OPM2025 Roads Transfers from Capital	\$1,091,549	\$0	\$110,251	\$1,201,800
	TOTALS	\$2,081,287	\$110,251	\$110,251	\$2,081,287

The project scope of works:

CP24423 - Forster Street Bike Path, CP24703 - Upper York Street Reconstruction and CP24579 - Edinburgh Street Renewal are now completed. A portion of the works do not meet the requirements under the Council's Capitalisation Framework and will be transferred to Operating Project 25468 - Roads Transfers from Capital.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24200	CBD Two Way Traffic	\$200,000	\$138,287	\$0	\$61,713
OPM25468	OPM2025 Roads Transfers from Capital	\$1,201,800	\$0	\$138,287	\$1,337,087
	TOTALS	\$1,401,800	\$138,287	\$138,287	\$1,398,800

The project scope of works:

Project CP24200 - CBD Two Way Traffic costs do not meet Council's Capitalisation Framework and will be transferred to OPM25468 - OPM2025 Roads Transfers from Capital.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24317	CBD Road Upgrade Design Works	\$190,000	\$65,426	\$0	\$124,574
OP25468	OPM2025 Roads Transfers from Capital	\$1,337,087	\$0	\$65,426	\$1,402,513
	TOTALS	\$1,527,087	\$65,426	\$65,426	\$1,527,087

The project scope of works:

Project CP24317 – CBD Road Upgrade Design Work costs do not meet Council's Capitalisation Framework and will be transferred to OPM25468 - OPM2025 Roads Transfers from Capital.

Capital to Operations	Operations	Capital
Paterson Street Central Redevelopment	\$148,614	(\$148,614)
Town Hall & Annexe Refurbishment 24/25	\$92,890	(\$92,890)
OPM2025 LWC Construction/Demolition Sort Pad	\$65,000	(\$65,000)
City Wide Play Space Equipment 24/25	\$9,775	(\$9,775)
Recreation & Parks Design Program 21/22	\$75,025	(\$75,025)
LA Substation Upgrade Final Connection	\$61,062	(\$61,062)
Lilydale Pool Refurbishment Scoping	\$13,500	(\$13,500)
QVMAG Plant and Equipment 24/25	\$24,184	(\$24,184)
OPM2025 LCH City Heart Design	\$450,000	(\$450,000)
Invermay Rd/Lindsay St Traffic Signals	\$524,128	(\$524,128)
Cavalry Road Reconstruction	\$67,740	(\$67,740)
Stormwater Main Renewal 23/24	\$97,047	(\$97,047)
Edinburgh Street Renewal	\$66,927	(\$66,927)
Forster Street Bike Path	\$36,521	(\$36,521)
Upper York Street Reconstruction	\$6,803	(\$6,803)
CBD Road Upgrade Design Works	\$65,426	(\$65,426)
CBD Two Way Traffic	\$138,287	(\$138,287)
TOTAL	\$1,942,929	(\$1,942,929)

1(b) The following items need to be reallocated from Operations to Capital:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24747	Tranquilizer Kit	\$0	\$0	\$6,000	\$6,000
OP20570	Regulations - Abatements	\$13,200	\$4,000	\$0	\$9,200
OP20568	Regulations - Community Education	\$2,000	\$2,000	\$0	\$0
	TOTALS	\$15,200	\$6,000	\$6,000	\$15,200

The project scope of works:

The current tranquilizer gun used by the regulations team is coming to it's end of life and it is becoming difficult to source parts for repairs when they are needed. A new tranquilizer kit has been investigated, and an alternative model has been found which is lighter and easier for team members to use. As this is an equipment asset which fits within the requirements of Council's Capitalisation Framework, this item is being purchased within a capital project and applicable budget has been sourced from within the regulations team to undertake this purchase.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24784	QVMAG Collection Purchases 24/25	\$0	\$0	\$50,000	\$50,000
GL10.0.4315.1000.61366	QVMAG Ralph Bequest Expenditure	\$0	\$50,000	\$0	(\$50,000)
	TOTALS	\$0	\$50,000	\$50,000	\$0

The project scope of works:

During the 2024/2025 financial year, a QVMAG Collection Purchase has been made from Ralph Bequest funds within the Museum's operational accounts. This was for the first installment for a commission of a Sam Jinks Artwork. This purchase has been identified to be capital in nature and has, therefore, been transferred from the Museum's operational accounts to the capital project for capitalisation. This requires a matching budget to be transferred.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OPM25402	OPM2025 All Weather Bus Stop Grants Rnd 2	\$157,283	\$108,104	\$0	\$49,179
CP24614	Bus Stop Upgrade Project 2024	\$100,000	\$0	\$108,104	\$208,104
	TOTALS	\$257,283	\$108,104	\$108,104	\$257,283

The project scope of works:

Remaining grant funds in OPM 25402 All Weather Bus Stop Grants Round 2 will be allocated to CP24614 Bus Stop Upgrade Program 2024 - Under scoping of works has led to cost overruns for Project CP24614 - Bus Stop Upgrade Project 2024. Additional funding was sourced from Project OPM25296 - I&E Traffic Management and Project OPM25296 - OPM2024 Bus Stop Upgrade Program.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP22869	Heritage Advisory	\$20,000	\$7,000	\$0	\$13,000
OP22870	Place Making Studies	\$25,000	\$3,000	\$0	\$22,000
CP24655	Cataract Gorge Rotunda Toilet 24/25	\$250,000	\$0	\$10,000	\$260,000
	TOTALS	\$295,000	\$10,000	\$10,000	\$295,000

The project scope of works:

Approval was obtained at a meeting with the Heritage Advisory Committee on 1 April 2025, for the transfer of \$10,000 to the Cataract Gorge Rotunda Toilet 24/25 project including the bandstand's heritage value (the money is set towards the removal of dated, existing heritage glass screens and the subsequent repair of the timber floor caused by or due to these panel screens). The Heritage Communication aspects will be modernised under the Re-imaging the Gorge activation program. We have identified funds within the Place Making team's operational budget. These funds would come from OP22869 Heritage Advisory and OP22870 Place Making Studies.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OPM25403	Transport Data Performance Plan	\$40,000	\$40,000	\$0	\$0
CP24739	Development Co-Contributions - Roads	\$0	\$0	\$40,000	\$40,000
	TOTALS	\$40,000	\$40,000	\$40,000	\$40,000

The project scope of works:

Project 24739 - Development Co-Contributions - Roads, will receive a budget transfer from Operations Project 25403 - Transport Data Performance Plan. Once the transfer is complete, Operations Project 25403 will be closed. Funds are to be reallocated to ensure effective management of road assets.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP45968	I&E Street Lighting Management	\$1,187,822	\$96,645	\$0	\$1,091,178
CP24741	Streetlight Pole Replacement 24/25	\$0	\$0	\$96,645	\$96,645
	TOTALS	\$1,187,822	\$96,645	\$96,645	\$1,187,822

The project scope of works:

Project CP24741 - Streetlight Pole Replacement 24/25 was created to capitalise the installation of street lighting poles. Budget will be reallocated from Operational Project 45968 - I&E Street Lighting Management.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP25368	OPM2024 Mulgrave Street Black Spot	\$124,000	\$71,203	\$0	\$52,797
CP24678	Black Spot Program 24/25	\$50,000	\$0	\$71,203	\$121,203
	TOTALS	\$174,000	\$71,203	\$71,203	\$174,000

The project scope of works:

Project OP25368 – OPM2024 Mulgrave Street Black Spot includes work that meets the requirements under the Council's Capitalisation Framework. As these costs can be capitalised, actual expenditure will be transferred to Capital Project CP24678 - Black Spot Program 24/25.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP22527	I&E Traffic Management	\$269,085	\$146,269	\$0	\$122,816
OPM25296	OPM2024 Bus Stop Upgrade Program	\$79,167	\$25,720	\$0	\$53,447
CP24614	Bus Stop Upgrade Project 2024	\$208,104	\$0	\$171,989	\$380,093
	TOTALS	\$556,356	\$171,989	\$171,989	\$556,356

The project scope of works:

Under scoping of works has led to cost overruns for Project CP24614 - Bus Stop Upgrade Project 2024. Additional funding will be sourced from Project OPM25296 - I&E Traffic Management and Project OPM25296 - OPM2024 Bus Stop Upgrade Program.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP22546	I&E Pump Station Management	\$98,529	\$25,900	\$0	\$72,629
CP24750	Cataract Cliffgrounds Pump renewal	\$0	\$0	\$25,900	\$25,900
	TOTALS	\$98,529	\$25,900	\$25,900	\$98,529

The project scope of works:

Project OP22546 - I&E Pump Station Management funding to be transferred to Project CP24750 - Cataract Cliff Grounds Pump Renewal for the replacement of a failed pump unit.

Operations to Capital	Operations	Capital
Tranquilizer Kit	(\$6,000)	\$6,000
QVMAG Collection Purchases 24/25	(\$50,000)	\$50,000
Bus Stop Upgrade Project 2024	(\$108,104)	\$108,104
Cataract Gorge Rotunda Toilet 24/25	(\$10,000)	\$10,000
Development Co-Contributions - Roads	(\$40,000)	\$40,000
Streetlight Pole Replacement 24/25	(\$96,645)	\$96,645
Black Spot Program 24/25	(\$71,203)	\$71,203
Bus Stop Upgrade Project 2024	(\$171,989)	\$171,989
Cataract Cliff Grounds Pump Renewal	(\$25,900)	\$25,900
TOTAL	(\$579,841)	\$579,841

1(c) The following items have been affected by external funding changes and affect both the Capital and Operations budgets:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL10.0.1075. 1000.12731	All Access All Weather Bus Stop Upgrade Program Funding, round 3 - Instalment 1	\$0	\$207,000	\$0	(\$207,000)
CP24748	All Weather Bus Stop Upgrade Round 3	\$0	\$0	\$207,000	\$207,000
	TOTALS	\$0	\$207,000	\$207,000	\$0

The project scope of works:

Grant Funding for the All-Weather Bus Stop Upgrade Program Funding, round 3 - Instalment 1, was received from the Tasmanian Government and requires a budget transfer to Project CP24748 - All Weather Bus Stop Upgrade Round 3.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL10.0.1067. 1000.12733	Grants Cap - Cap State Park	\$0	\$40,000	\$0	(\$40,000)
CP24751	Lilydale Facilities Connectivity Upgrade	\$0	\$0	\$40,000	\$40,000
	TOTALS	\$0	\$40,000	\$40,000	\$0

The project scope of works:

The Council has received funding as part of Election Commitments from the Federal Government towards the improvement of integration between existing pool, playground, toilet and BBQ amenities within Lilydale township. Capital Project 24751 has been set up for work to be carried out, and this fund needs to be transferred to the project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL10.0.4400.1000.12764	QVT Miscellaneous Operational Contributions	\$0	\$80,675	\$0	(\$80,675)
PL22626.010.60	Publication Purchases - QVMAG	\$20,000	\$0	\$80,675	\$100,675
	TOTALS	\$20,000	\$80,675	\$80,675	\$20,000

The project scope of works:

This amendment reallocates funds from the bequest provided by the estate of the late Tidey. The purpose is to cover the cost of the publication produced for the Michael McWilliams Exhibition. Allocating these funds ensures publication expense is funded from the bequest. This amendment increases operational expenditure and external funding budgets, however had a nil effect overall.

External Funding	Operations	Capital
All Weather Bus Stop Upgrade Round 3	(\$207,000)	\$207,000
Lilydale Facilities Connectivity Upgrade	(\$40,000)	\$40,000
Publication Purchases - QVMAG	(\$0)	\$0
TOTAL	(\$247,000)	\$247,000

1(d) The following items have been affected by external funding not received in 2024/25 that are now expected to be received in 2025/26:

Project Number	Project Description	External Funds
CP24686	Northern Gateway Project	\$875,000
CP23705	Alexandra Suspension Bridge	\$37,022
CP24565	Royal Park Skate Park	\$60,000
CP24669	Hoblers Bridge Netball Court Renewal 24/25	\$580,000
CP24143	Reimagining the Cataract Gorge	\$530,000
CP24056	Tennis Centre Upgrade	\$117,673
CP24693	Flood Intelligence System 24/25	\$100,250
CP24140	Albert Hall Upgrade	\$5,500,000
CP24603	North Lilydale Road Guard Rail	\$9,461
CP24613	Lilydale & Golconda Road Safety Improvement Program State	\$100,000
CP24613	Lilydale & Golconda Road Safety Improvement Program Federal	\$190,311
CP24701	Johnston Road Reconstruction	\$54,568
CP24703	Upper York Street Reconstruction	\$10,000
CP24737	Prossers Forrest Road Pedestrian Crossing	\$30,000
TOTAL		\$8,194,285

The project scope of works:

For the projects listed, the Council had budgeted for and expected to receive external funding in 2024/2025. These funds are now expected to be received in 2025/2026. This amendment removes the budget from 2024/2025, with the budget being updated accordingly in the 2024/2025 budget amendment Agenda Item.

2. Chief Executive Officer's Report on Adjustments

Pursuant to section 82(6) of the *Local Government Act 1993* (Tas), Council has authorised the General Manager (Chief Executive Officer) to adjust budgets up to \$500,000 so long as the adjustments do not alter revenue, expenditure, borrowings or capital works estimates in total. The Budget Management Policy (12-PI-001), adopted by Council on 13 October 2014, refers to section 82(7) of the *Local Government Act 1993* (Tas) which requires the Chief Executive Officer to report any adjustment and an explanation of the adjustment at the first Ordinary Meeting of the Council following the adjustment.

Project Number	Project Description	Budget Before This Adjustment	Adjustment	Revised Budget	Type of Change
CP24576	On Street Parking Machines Upgrade 23/24	\$186,701	(\$17,500)	\$169,201	Decrease
CP24301	Multi-Storey CP Access Management System	\$600,000	\$169,201	\$769,201	Increase
CP24680	LCH - Construction	\$1,339,686	(\$500,000)	\$839,686	Decrease
CP24740	Town Hall, Annexe & Council Office Refurbishments	\$0	\$500,000	\$500,000	Increase
CP24680	LCH - Construction	\$839,686	(\$48,000)	\$791,686	Decrease
CP24742	Light Vehicle Purchases 25/26	\$604,000	\$48,000	\$652,000	Increase
CP24507	IT Corporate Software Renewal 23/24	\$283,939	(\$283,939)	\$0	Decrease
CP24749	IT Infrastructure Renewal Program 25/26	\$0	\$283,939	\$283,939	Increase
CP24680	LCH - Construction	\$791,686	(\$100,000)	\$691,686	Decrease
CP24622	Major Plant Replacement 24/25 PURCHASE	\$3,980,994	\$100,000	\$4,080,994	Increase
CP24679	LCH - Investigations & Design	\$637,738	(\$300,000)	\$337,738	Decrease

CP24168	Punchbowl Reserve Play Space	\$310,000	\$200,000	\$510,000	Increase
CP24565	Royal Park Skate Park Upgrade	\$620,000	\$100,000	\$720,000	Increase
CP24738	Wall Mounted Breathalyzer	\$0	\$17,500	\$17,500	Increase
CP24576	On Street Parking Machines Upgrade 23/24	\$169,201	(\$169,201)	\$0	Decrease
CP24683	LWC Green Waste Area Resurfacing	\$60,000	(\$60,000)	\$0	Decrease
CP24568	LWC R1/R5a Liner Design	\$240,000	(\$68,000)	\$172,000	Decrease
CP23570	LWC Western Extension Temp Capping	\$412,303	(\$200,000)	\$212,303	Decrease
CP24622	Major Plant Replacement 24/25 PURCHASE	\$4,080,994	\$328,000	\$4,408,994	Increase
CP24664	LA Internal Finishes & Fittings 24/25	\$97,181	(\$15,457)	\$81,724	Decrease
CP24499	LA Water UV Treatment	\$125,000	\$15,457	\$140,457	Increase
CP24200	CBD Two Way Traffic	\$61,713	(\$61,713)	\$0	Decrease
CP24614	Bus Stop Upgrade Project 2024	\$380,093	\$61,713	\$441,806	Increase
CP24673	Resheeting Program 24/25	\$700,000	(\$206,000)	\$494,000	Decrease
CP24317	CBD Road Upgrade Design Works	\$124,574	(\$124,574)	\$0	Decrease
CP24729	South Esk Road Guardrail Replacement	\$0	\$330,574	\$330,574	Increase
CP24389	LA Heated Water Distribution 23/24	\$48,566	(\$10,231)	\$38,335	Decrease
CP24525	LA LAfit Strength Equipment Replacement	\$100,000	(\$6,715)	\$93,285	Decrease
CP24639	LA Plant & Equipment Renewal 24/25	\$70,653	(\$18,758)	\$51,895	Decrease
CP24664	LA Internal Finishes & Fittings 24/25	\$81,724	(\$39,296)	\$42,428	Decrease
CP24726	LA Efficient Electrification	\$0	\$75,000	\$75,000	Increase

CP24556	Blackspot Program 23/24	\$51,207	(\$51,207)	\$0	Decrease
CP24678	Black Spot Program 24/25	\$121,203	\$51,207	\$172,410	Increase
	TOTALS	\$17,118,842	\$0	\$17,118,842	

The following capital project adjustments have occurred in the period 1 June 2025 to 30 June 2025:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24576	On Street Parking Machines Upgrade 23/24	\$169,201	\$169,201	\$0	\$0
CP24301	Multi-Storey CP Access Management System	\$600,000	\$0	\$169,201	\$769,201
	TOTALS	\$769,201	\$169,201	\$169,201	\$769,201

The project scope of works:

Works are complete on the on-street parking machines upgrade project. It is requested that the remaining funds from this project are transferred to the Multi-Storey car park access management system project. It is anticipated that this project will require additional funds over several stages to allow all the Multi-Storey car parks to be upgraded to a standard access management system.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24680	LCH - Construction	\$1,339,686	\$500,000	\$0	\$839,686
CP24740	Town Hall, Annexe & Council Office Refurbishments	\$0	\$0	\$500,000	\$500,000
	TOTALS	\$1,339,686	\$500,000	\$500,000	\$1,339,686

The project scope of works:

Analysis has been undertaken of refurbishment works which are still outstanding at end of financial year, and what budget is required to complete these works. It has been determined to finish the works which have been requested within the Town Hall, Town Hall Annexe, Carr Villa and Remount Road Depot the project will require an estimated additional \$500,000 on top of the \$500,000 budget already approved in 2025/26 financial year. With the LCH construction project set to close at the end of the financial year due to expected incoming funds in the 2025/26 financial year, it is requested that the unused funds on this project are transferred to the above projects to fund this budget request.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24680	LCH - Construction	\$839,686	\$48,000	\$0	\$791,686
CP24742	Light Vehicle Purchases 25/26	\$604,000	\$0	\$48,000	\$652,000
	TOTALS	\$1,443,686	\$48,000	\$48,000	\$1,443,686

The project scope of works:

After the Council meeting held on the 1st of May 2025, we have been directed to offer an agreement to participating businesses allowing retention of the dining decks for 12 months (with fee waived). A recent risk assessment has identified the need for a suitable vehicle to safely carry out this task. A quote of \$48,000 has been provided for a single cab flat tray with a mounted water tank, which would be a capital expense. To ensure the required funding is rolled over from this year's City Heart budget allocation, we have identified to move funds from CP24680.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24507	IT Corporate Software Renewal 23/24	\$283,939	\$283,939	\$0	\$0
CP24749	IT Infrastructure Renewal Program 25/26	\$0	\$0	\$283,939	\$283,939
	TOTALS	\$283,939	\$283,939	\$283,939	\$283,939

The project scope of works:

Funds have been held within the IT Corporate Software Renewal project to allow for any software renewals which were required as part of our corporate software renewal program, CARP and now Project Ignite. It has been identified that hardware upgrades are also required across the council network and that these budget funds can be utilised to undertake these works. Therefore, these funds are requested to be reallocated to the IT Infrastructure Renewal Program for 25/26 which will then carry the budget over into next year to allow these works to occur.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24680	LCH - Construction	\$791,686	\$100,000	\$0	\$691,686
CP24622	Major Plant Replacement 24/25 PURCHASE	\$3,980,994	\$0	\$100,000	\$4,080,994
	TOTALS	\$4,772,680	\$100,000	\$100,000	\$4,772,680

The project scope of works:

Due to the transfer of York Park to Stadiums Tasmania and the corresponding transfer of the assets currently utilised across the whole Inveresk Precinct Site, it has been identified that a number of major plant assets will be required to be purchased by City Amenities to undertake ongoing maintenance of the facilities that will remain with Council. Funds have been identified within the Launceston City Heart Construction project to transfer for the plant purchase to proceed, as this project will be closed at the end of the financial year due to expected incoming funds in the 2025/26 financial year.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24679	LCH - Investigations & Design	\$637,738	\$300,000	\$0	\$337,738
CP24168	Punchbowl Reserve Play Space	\$310,000	\$0	\$200,000	\$510,000
CP24565	Royal Park Skate Park Upgrade	\$620,000	\$0	\$100,000	\$720,000
	TOTALS	\$1,567,738	\$300,000	\$300,000	\$1,567,738

The project scope of works:

The Punchbowl Reserve Play Space project is currently underway, however additional stages to the project have been identified and it has been determined that the Council would be well placed to undertake this work in the current project. Therefore, additional funding is being requested for \$200,000 for these additional staged works. This project will be treated as public open space improvements under the requirements of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and will be offset against the Council's Public Open Space Contributions reserve.

Royal Park Skate Park Upgrade recently requested additional budget; however, it has since been identified that an additional \$100,000 will be required to construct a road into the park to enable works to be undertake onsite and not damage the surrounding parkland. It has been identified that a budget is available from LCH - Investigations & Design.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24738	Wall Mounted Breathalyzer	\$0	\$0	\$17,500	\$17,500
CP24576	On Street Parking Machines Upgrade 23/24	\$186,701	\$17,500	\$0	\$169,201
	TOTALS	\$186,701	\$17,500	\$17,500	\$186,701

The project scope of works:

Council has undertaken a recent seriously entertained change around Alcohol and Other Drugs Management in the workplace. In preparation for implementation of the revised process, there is a need to purchase five walls mounted breathalyzer units to support the new policy and procedure. Budget funds have been identified within the On Street Parking Machine Upgrades project for transfer to the capital project to undertake this purchase.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24683	LWC Green Waste Area Resurfacing	\$60,000	\$60,000	\$0	\$0
CP24568	LWC R1/R5a Liner Design	\$240,000	\$68,000	\$0	\$172,000
CP23570	LWC Western Extension Temp Capping	\$412,303	\$200,000	\$0	\$212,303
CP24622	Major Plant Replacement 24/25 PURCHASE	\$3,980,994	\$0	\$328,000	\$4,308,994
	TOTALS	\$4,693,297	\$328,000	\$328,000	\$4,693,297

The project scope of works:

It has been identified that an additional Hook Lift Truck, is required for the Launceston Waste Centre Operation as the current truck is the only one in the Council fleet that has the capability of lifting skip bins for transportation from the transfer station to the landfill. The truck is also used for transporting skip bins to Nunamara, Lilydale and scrap metal recyclers and carting a water tank to assist with small fires and dust suppression. There is more work than one truck can handle, and any downtime can have a huge impact on Waste Centre operations. Downtime can be due to regular maintenance and damage, with random repairs sometimes taking days to complete. As the truck is also utilised on weekends, mechanical workshop staff are not always able to attend to carry out repairs on the truck. It is costly and difficult to hire a truck on a contract. To not have a truck may result in the temporary closure of the Waste Centre, due to all the skip bins and walking floor being at capacity. Sufficient funds are available in other budgets to make up the amount required to fund the truck.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24664	LA Internal Finishes & Fittings 24/25	\$97,181	\$15,457	\$0	\$81,724
CP24499	LA Water UV Treatment	\$125,000	\$0	\$15,457	\$140,457
	TOTALS	\$222,181	\$15,457	\$15,457	\$222,181

The project scope of works:

The upgrade of the water UV treatment at the Launceston Aquatic Centre has been completed. To support the delivery of the project, additional funds were required. Suitable funding was identified within LA Internal Finishes & Fittings 24/25 to cover the budget overspend.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24200	CBD Two Way Traffic	\$61,713	\$61,713	\$0	\$0
CP24614	Bus Stop Upgrade Project 2024	\$380,093	\$0	\$61,713	\$441,806
	TOTALS	\$441,806	\$61,713	\$61,713	\$441,806

The project scope of works:

Project CP24200 - CBD Two Way Traffic costs do not meet Council's Capitalisation Framework for capitalisation and part of the budget was transferred to OPM25468 - OPM2025 Roads Transfers from Capital. The remaining budget from the project will be transferred to CP24614 Bus Stop Upgrade Project 2024.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24673	Resheeting Program 24/25	\$700,000	\$206,000	\$0	\$494,000
CP24317	CBD Road Upgrade Design Works	\$124,574	\$124,574	\$0	\$0
CP24729	South Esk Road Guardrail Replacement	\$0	\$0	\$330,574	\$330,574
	TOTALS	\$824,574	\$330,574	\$330,574	\$824,574

The project scope of works:

Project 24729 - South Esk Road Guardrail Replacement, requires additional funding for repairs to the retaining wall structure and guardrail following an accident. Upon completion, an insurance claim will be made to recoup project costs.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24389	LA Heated Water Distribution 23/24	\$48,566	\$10,231	\$0	\$38,335
CP24525	LA LAfit Strength Equipment Replacement	\$100,000	\$6,715	\$0	\$93,285
CP24639	LA Plant & Equipment Renewal 24/25	\$70,653	\$18,758	\$0	\$51,895
CP24664	LA Internal Finishes & Fittings 24/25	\$81,724	\$39,296	\$0	\$42,428
CP24726	LA Efficient Electrification	\$0	\$0	\$75,000	\$75,000
	TOTALS	\$300,943	\$75,000	\$75,000	\$300,943

The project scope of works:

The Sustainability team was successful in a grant application for the centre to upgrade pool pumps, our BMS and to do power factor correction. The total project is approximately \$150,000 and the grant is for 50% funding over two years. The original deadline for the first 2 stages (pumps & BMS) was 30 June 2025; however, we are still waiting for the executed agreement from the government. This is now not achievable operationally as there are large lead times on the pumps. This grant will become available part way through this year, so we have found our portion of funding out of our existing capital projects which have been completed, and the remaining budget can be used to fund CP24726 LA Efficient Electrification.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24556	Blackspot Program 23/24	\$51,207	\$51,207	\$0	\$0
CP24678	Black Spot Program 24/25	\$121,203	\$0	\$51,207	\$172,410
	TOTALS	\$172,410	\$51,207	\$51,207	\$172,410

The project scope of works:

Project OP25368 – OPM2024 Mulgrave Street Black Spot includes work that meets the requirements under the Council's Capitalisation Framework Document. As these costs can be capitalised, actual expenditure will be transferred to Capital Project CP24678 - Black Spot Program 24/25. Project CP24556 Blackspot Program 23/24 budget will be transferred as well to meet the cost associated with this project.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL ASPECTS:

As per the report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interest to declare in this matter.

ATTACHMENTS:

Nil

20.2. Audit Panel Meeting - 19 May 2025

FILE NO: SF3618

AUTHOR: Emily Causley (Executive Assistant - Delivery and Performance)

APPROVER: Roxanne Chugg (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To receive a report from the Audit Panel for the meeting held on 19 May 2025.

RECOMMENDATION:

That Council:

1. receives the report from the Audit Panel Meeting held on 19 May 2025.

REPORT:

The full Audit Panel Agenda and Minutes from the 19 May 2025 are available for Councillors in Docs On Tap.

The following is a precis of the substantive Agenda Items dealt with at the meeting:

6.1	Internal Audit Report
Details:	The internal auditors provided an update and members discussed the rates framework, risk mitigation strategies and A.I.
Action:	The Audit Panel noted the item.
7.1	External Audit Report
	External Auditors attended to discuss the Audit Outcomes Report. The report had not been circulated and therefore could not be discussed. Other matters discussed include CARP, third party IT software and cloud backups.
Action:	The Audit Panel noted the item. The report was circulated out of session and is on the next agenda.
7.2	Previous External Audit Finding – Business Continuity Plan
	The Audit Panel reviewed outstanding items and noted that further updates are to come.
Action:	The Audit Panel noted the outstanding external audit items.
8.1	Capital Report
	The Panel considered the Capital Report for the period ended 31 March 2025
Action:	The Audit Panel received the Capital Report for the period ended 31 March 2025.
8.2	Budget Amendments for Audit Panel
	The Panel considered changes to the Council's 2024/25 financial year which were approved by Council.
Action:	The Panel noted the item.

8.3	Financial Statements (Analysis and Commentary) The Panel considered the Operations, Balance Sheet and Loan Balance reports for the quarter ending 31 March 2025. Action: The Panel noted the reports for the quarter ending 31 March 2025.
9.1	Investment Returns and Balances A review of the progress of investment returns and balances including for reserves and capital programs. Action: The Audit Panel noted the item.
10.1	Risk Report The panel received an update on the Risk Management Framework. Action: The Audit Panel noted the item.
10.2	Work Health and Safety The Panel received the Work Health and Safety report dated January – March 2025. Action: The Audit Panel noted the item.
10.3	Annual Plan Quarterly Progress Report The Panel received the Annual Plan 2024/2025 Quarterly Progress Report for the period from 1 October – 31 December 2024, which was received and noted at the 27 March 2025 Council Meeting Action: The Audit Panel noted the item.
11.1	Draft Bank Signatories Policy The panel received a draft copy of the bank signatories policy to review and provide feedback on. Action: The Audit Panel noted the updated draft Bank Signatories Policy.
12.1	Chief Executive Officer's Risk Certificate The Panel received the Chief Executive Officer's Risk Certification dated 11 May 2025. Action: The Panel noted the Chief Executive Officer's Risk Certification.
12.2	Legal and Insurance Matter Update The panel received an update on the status of legal and insurance matters with cost implications as required by the annual work plan. Action: The Panel noted the status of legal and insurance matters.
13.1	Asset Management Health Check Findings The Panel received the report regarding the Asset Management Health Check Findings. Action: The Panel noted the report.
13.2	Strategic Plan, Long Term Financial Plan and Asset Management Planning The Panel received updates on the Strategic Plan, Long Term Financial Plan and Asset Management Planning. Action: The Panel noted the update.
13.3	2025/26 Annual Plan The Panel received the proposed 2025/2026 Annual Plan and Statutory Estimates, which were also released for public consultation. Action: The panel noted the 2025/2026 Annual Plan and Statutory Estimates.

13.4 Skeletal Financial Statements

The Panel received the Skeletal Financial Statements for the year ending 30 June 2025.

Action: The Panel noted the Skeletal Financial Statements for the year ending 30 June 2025.

13.8 Audit Panel Charter Review

The Panel received the Audit Panel Charter to review.

Action: The Panel reviewed the Audit Panel Charter. Time has been added to the next agenda for further discussion.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter meets a legislative requirement.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

20.3. Disposal of Council's Interest in Easement in SP141649 at 76 Cimitiere Street, Launceston

FILE NO: MISC0010/2025

AUTHOR: Michelle Grey (Properties and Legal Officer)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design) and Roxanne Chugg (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the disposal of Council's interest in an easement in Sealed Plan SP141649.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 17 July 2025 – Amendment of Sealed Plan – 76 Cimitiere Street

RECOMMENDATION:

That Council:

1. notes the Valuer-General's Land Valuation for the land and the approximate value of the relevant easement existing in Sealed Plan SP 141649 calculated based on the land area (Doc Set ID 5265324, Attachment 1);

An extract of the relevant easement is shown in the plan below:



2. pursuant to section 177 of the *Local Government Act 1993* (Tas), decides, by absolute majority, to dispose of its interest in the easement affected by the petition to amend Sealed Plan SP141649 (ECM Doc Set ID 5218443, Attachment 2) for up to \$1.00, plus all relevant costs including the Council's fee on disposal of \$1,732.00 plus GST;
3. notes that the consequent amendment to Sealed Plan SP141649 will be made by the Council's officers under delegated authority, or otherwise by Council or Council Committee if any person asks to be heard;
4. authorises the Chief Executive Officer to do all things and exercise all functions and/or powers necessary to cause the easement to be disposed of in accordance with these recommendations; and
5. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the *Local Government Act 1993* (Tas).

REPORT:

The Council received an application from Woolcott Land Services (Woolcott) (MISC0010/2025) on behalf of NDCO Goulburn Pty Ltd (ABN 82 669 723 120) to amend Sealed Plan 141649 by removing the easement from Lot 3 on the Plan.

In March 2025 Woolcott applied for approval to construct a hotel on the property (DA0088/2025). The Development Application Report refers to a decommissioned sewer which runs through the property.

In April 2025, the Council received a petition to amend Sealed Plan SP141649. The proposed amendments are to:

- A. Remove "DRAINAGE EASEMENT 2.00 WIDE" from within Lot 3 on SP141649.
- B. Delete reference to "Drainage Easement 2.00 metres wide" from the schedule of easement.

The petition includes marked copies of the plan and schedule of easements incorporating the proposed amendments that the petitioner has identified. The petition, without relevant attachments, is included at Attachment 2.

Notwithstanding the approximate value in Attachment 1, it is recommended that the easement is disposed of for nil or \$1 consideration for the following reasons:

- TasWater as the asset owner of the sewer has advised that the sewer is no longer in use.
- The easement in question is redundant, and accordingly the Council loses no practical benefit in disposing of its relevant interest.
- No Council infrastructure would be affected by disposal of the relevant easement interest.

RISK IMPLICATIONS:

There are no risks associated with the recommendations.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The risk of the easement remaining on the property is that the owner will not be able to develop the land as proposed.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Council's consideration of this matter meets a legislative requirement.

BUDGET AND FINANCIAL IMPLICATIONS:

There are no budget or financial implications associated with the recommendations.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Attachment 1 [20.3.1 - 1 page]
2. Attachment 2 [20.3.2 - 2 pages]

20.4. Committee Membership and Terms of Reference for the Chief Executive Officer's Contract and Performance Review Committee

FILE NO: SF5695

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Roxanne Chugg (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the appointment of all Councillors as members of the Chief Executive Officer's Contract and Performance Review Committee and approval of the updated Chief Executive Officer's Contract and Performance Review Committee.

Pursuant to regulation 22 of the Local Government (General) Regulations 2025, Recommendation 1 of this decision requires an absolute majority of Council.

RELEVANT LEGISLATION:

*Local Government Act 1993 (Tas)
Local Government (Meeting Procedures) Regulations 2025*

PREVIOUS COUNCIL CONSIDERATION:

Council - 17 October 2024 - Agenda Item 20.4. Chief Executive Officer's Contract and Performance Review Committee Terms of Reference

Closed Council - 10 July 2025 - Agenda Item 24.8 Notice of Motion - Proposed Change to the Chief Executive Officer's Contract and Performance Review Committee

RECOMMENDATION:

That Council:

1. pursuant to regulation 22 of the *Local Government (Meeting Procedures) Regulations 2025* and by absolute majority, rescinds the decision made at the Council Meeting on 17 October 2024 to appoint Councillor A G Harris, Councillor A J Palmer and Councillor A E Dawkins as Committee members for the Chief Executive Officer's Contract and Performance Review Committee, in addition to Mayor, Councillor M K Garwood and Deputy Mayor, Councillor D H McKenzie.
2. approves the appointment of all Councillors as members of the Chief Executive Officer's Contract and Performance Review Committee.
3. approves the updated Chief Executive Officer's Contract and Performance Review Committee Terms of Reference (14-ToRx-004) (ECM Doc Set Id 5138238) as follows:

Chief Executive Officer's Contract and Performance Review Committee Terms of Reference

The Chief Executive Officer's Contract and Performance Review Committee is a council committee established pursuant to section 23(1) of the *Local Government Act 1993* (Tas).

For the avoidance of doubt, that Chief Executive Officer is a term of reference for General Manager within the meaning of the *Local Government Act 1993* (Tas) (the Act).

PURPOSE

The purpose of the Chief Executive Officer's Contract and Performance Review Committee (Committee) is to uphold the requirements of the Act in relation to performance management of the Chief Executive Office (CEO) as per the CEO's employment contract.

The Committee will undertake an annual performance review of the Chief Executive Officer's performance against planned objectives in accordance with the employment agreement.

The Committee will obtain and consider the advice of an appropriately qualified person to support the establishment of performance objectives, and the conduct of the remuneration review, as described in the *Local Government (Appointment and Performance of General Managers) Order 2024*.

ROLE AND RESPONSIBILITIES

- Annual review is completed, no later than 31 July
- The review of the CEO's performance will be conducted in a manner determined and agreed between the CEO and the Committee. The review must:
 - be conducted in accordance with the relevant legislation and employee agreements, and, performance criteria;
 - measure the CEO's achievement of performance against the annual performance agreement process;
 - evaluate the CEO's adherence to the Position Description; and
 - conduct remuneration review in accordance with the CEO's employment agreement
- The Council and CEO will discuss the outcomes of the performance review and a record of the performance review and discussion will be placed on the CEO's personnel file
- Review the remuneration and any other conditions of employment of the CEO
- Ensure that the CEO is provided with 28-day' notice, prior to any performance review meetings that the CEO is required to attend
- Council is to ensure the CEO is treated fairly, equitably, and without discrimination in the conduct of the annual performance review cycle
- If required, Councillors are to provide feedback on the CEO's performance by submitting it in writing to the chair, who will ensure it is considered at the committee meeting

The Committee will undertake the CEO's annual performance review in accordance with the following process:

Council:

- Engage a suitably qualified and experienced external person to conduct the CEO's performance review, and commence setting of new annual key performance indicators;
- Engage a suitably qualified and experienced external person to facilitate a 360-degree appraisal of the CEO's performance, annually, and 360 participants must be mutually agreed;
- Instigate, if necessary, the update of the CEO's Position Description, personal performance agreement expectations, and employment contract by mutual agreement; and
- Consider whether the CEO's Position Description, performance agreement expectations, and employment contract require amendments to ensure alignment with the Council's strategic objectives

CEO:

- If required, the CEO may provide feedback on matters to be considered at the performance review in writing to the Chair, who will ensure it is considered at the committee meeting;
- That Council is to provide the CEO with the opportunity to present outcomes achieved against the performance agreement, as a component of the performance review process; and
- Ensure that administrative support is provided by an appropriate Council Officer

DELEGATED AUTHORITY

The Council will engage at least one individual who is not a councillor and who, may at the Council's discretion, be appointed to conduct the performance assessment. The individual is to provide guidance to the Council on contemporary human resource practices and procedure in relation to this work. The appointed person must;

- I. hold experience in the recruitment of senior management personnel; and
- II. hold relevant qualifications in contemporary human resource practices and procedures

The Mayor is the responsible liaison, on behalf of the Council, with the CEO in relation to the performance. The mayor may delegate these functions to the deputy mayor, as outlined in section 27 (1)(g) of the Act.

MEMBERSHIP

The Committee is comprised of all Councillors, including the Mayor, and Deputy Mayor.

TERMS OF APPOINTMENT

- Excluding the membership of the Mayor and Deputy Mayor, the Committee's membership will be reviewed every two years.
- Where a Councillor has resigned from office, the newly elected member will assume the roles and responsibilities as outlined in the relevant section of this Terms of Reference.

CHAIR OF THE COMMITTEE

- The Mayor is the Chair of the Committee.
- If the Mayor is absent from a meeting or part of a meeting, the Deputy Mayor as assume the role of Chair for the absence.
- The role of the Chair is to facilitate the conduct of meetings in accordance with the *Local Government (Meeting Procedures) Regulations 2025 (the Regulations)*.

MEETING ARRANGEMENTS

The Committee will meet annually or as required at the discretion of the Committee following consultation with the CEO, on days and times to be determined by the Committee at its first meeting for the performance review cycle.

A meeting is not to start before 5.00pm unless determined by simple majority of the Committee.

The days and times of meetings will be published in keeping with the requirements for a council committee, as detailed in the Regulations.

MEETING QUORUM

A quorum is seven Councillors, at least one of whom must be the Mayor or Deputy Mayor. If a quorum cannot be achieved, the meeting is to be postponed and reconvened at a later date. If at any time during a meeting the required quorum is no longer present, the Chair is to adjourn the meeting until the quorum is present or until a later date, unless the quorum is likely to be present at the next item of business, pursuant to section 13 of the Regulations.

MEETING NOTICES

- Notice of meetings will be issued as required by the Regulations.
- Meeting minutes will be presented at the next ordinary council meeting in closed session for transparency and completeness.
- Meeting Agendas, Minutes and meeting papers will be distributed to all Committee members via email at least four clear days of the scheduled Meeting.
- A Committee Member may request an item to be included on the Agenda by advising the Chair at least eight working days prior to a Meeting.
- Minutes of Committee meetings will be kept in accordance with the Regulations and circulated to Committee Members following the Meeting.

MEETING PROCEDURES

The meeting procedures for the Committee are set out in the Regulations.

PUBLIC ACCESS TO MEETINGS AND DOCUMENTS

Subject to a decision of the Committee by simple majority at each of its meetings, meetings of the Chief Executive Officer's Contract and Performance Review Committee will be held in closed session pursuant to regulation 15(2)(a) of the Regulations.

As is required by the Regulations, the Committee will consider while in closed session whether any discussions, decisions reports or documents are to remain confidential or released to the public, taking into account privacy and confidentiality issues.

AMENDMENT TO THE TERMS OF REFERENCE

The Committee and the Chief Executive Officer will be invited to comment on any amendment to these terms of reference that may be proposed by the Council.

INTERPRETATION

Any disputes in relation to the interpretation or application of these terms of reference that are not able to be resolved by the Committee will be determined by the Council.

CODE OF CONDUCT

All Committee members must adhere to the Code of Conduct for Councillors.

ORGANISATIONAL VALUES

The Committee will conduct itself in a manner that supports the City of Launceston's organisational values.



**Our people
matter**



**We care about
our community**



**We bring an
open mind**



**We go home
safe and well**

CONFLICT OF INTEREST

If a committee member has an interest in any matter to be discussed in the meeting, they must declare a conflict of interest in it at the commencement of the meeting. A declared interest will result in the inability for that member to be involved in the discussion of that matter. The committee member must withdraw from the meeting during the discussion of the matter and can return to the meeting at the conclusion of the item.

Declarations of interest will be minuted and the times that committee members are absent from the meeting due to a declaration of interest will also be recorded at the appropriate item in the minutes.

OTHER MATTERS

The Committee will have reasonable access to resources to meet its purpose, with due regard to the budgetary and other resourcing constraints of Council.

The Committee will consider relevant laws, regulations and guidelines in its approach to monitoring the performance of the Chief Executive Officer.

The Committee and the Chief Executive Officer will approach negotiations on matters within the Committee's remit in good faith.

The Office of the Mayor will provide administrative support to the Committee, including coordination of agendas and minutes, and will act as a point of contact to all Committee members and the qualified independent person.

CONTACT WITH THE COMMITTEE

Members of the public who wish to make contact with the Committee may address correspondence to:

Chief Executive Officer's Contract and Performance Review Committee

In person: Town Hall, St John Street, Launceston

Email: contactus@launceston.tas.gov.au

Via Post: PO Box 396, Launceston TAS 7250.

RELATED POLICIES AND PROCEDURES

[**Code of Conduct Framework for Tasmanian councillors**](#)

REVIEW

These Terms of Reference will be reviewed each time there is a change in membership of the Committee, or earlier if determined by Council.

REPORT:

The Chief Executive Officer's Contract and Performance Review Committee is a council committee established pursuant to section 23(1) of the *Local Government Act 1993* (Tas).

At the Council Meeting of 17 October 2024, Council approved the Chief Executive Officer's Contract and Performance Review Committee Terms of Reference (14-ToR-004) and appointed Councillor A G Harris, Councillor A J Palmer and Councillor A E Dawkins as Committee members, in addition to Mayor, Councillor M K Garwood and Deputy Mayor, Councillor D H McKenzie.

On 2 July 2025, a Notice of Motion was received from Councillor T G Walker requesting that the membership of the Chief Executive Officer's Contract and Performance Review Committee be extended to include all Councillors. Pursuant to section regulation 17(2)(a) of the *Local Government (Meeting Procedures) Regulations 2025*, the Notice of Motion was tabled as an item in closed session as the discussion related to personnel matters.

Matters relating to the establishment or amendment of committees and their terms of reference are usually dealt with in open session. It is appropriate for the outcome of Council's consideration of this matter on 10 July 2025 in closed session to be publicly reported, with the contextual discussion to remain confidential.

Relevant legislation

In accordance with regulation 22 of the *Local Government (Meeting Procedures) Regulations 2025*, a decision to now rescind the Council's earlier decision would require an absolute majority.

Local Government (Meeting Procedures) Regulations 2025 – regulation 22(3)

- (3) *Any report given by the general manager to a council in respect of a proposed motion to overturn a decision of the council, or that will result in the overturning of a decision of the council, wholly or partly, is to include –*
- (a) a statement that the proposed motion, if resolved in the affirmative, would overturn that previous decision or part of that previous decision; and*
 - (b) the details of that previous decision, or the part of that previous decision, that would be overturned; and*
 - (c) advice as to whether or not that previous decision, or that part of that previous decision, directed that certain action be taken; and*
 - (d) if that previous decision, or that part of that previous decision, directed that certain action be taken, advice as to whether or not that action has been wholly or substantially carried out.*

For the purpose of regulation 22(3) the following statements are made:

- (a) If Recommendation 1 is resolved in the affirmative, Decision 2 of Agenda Item 20.4. Chief Executive Officer's Contract and Performance Review Committee Terms of Reference made on the 17 October 2024 would be overturned.
- (b) Decision 2 appointed Councillor A G Harris, Councillor A J Palmer and Councillor A E Dawkins as Committee members, in addition to Mayor, Councillor M K Garwood and Deputy Mayor, Councillor D H McKenzie.
- (c) Mayor, Councillor M K Garwood and Deputy Mayor, Councillor D H McKenzie, Councillor A G Harris, Councillor A J Palmer and Councillor A E Dawkins became Committee Members.
- (d) The appointed members attended Chief Executive Officer's Contract and Performance Review Committee Meetings.

RISK IMPLICATIONS:

The inclusion of all Councillors as members of the Chief Executive Officer's Contract and Performance Review Committee provides an opportunity for all Councillors to be actively involved in the review process. It will allow for clear communication between Councillors and the Chief Executive Officer, however, having a larger representation of Councillors on the committee could lead to increased logistical challenges, slower decision-making, and a greater potential for conflict or disagreement. While a larger committee might offer broader representation, it could also become unwieldy and less efficient.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter meets a legislative requirement.

BUDGET AND FINANCIAL IMPLICATIONS:

Costs associated with the Committee will come from existing budget lines. It is not anticipated that endorsing the appointment of all Councillors to the Chief Executive Officer's Contract and Performance Review Committee or approving the updated Terms of Reference for the Committee (14-ToRx-004) will have a significant impact on budget.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Council Minutes - 17 October 2024 - Agenda Item 20.4 Chief Executive Officer's Contract and Performance [20.4.1 - 11 pages]

21. STRATEGY AND INNOVATION

21.1. Non-Application of Public Tender Process - Procurement of ESRI ArcGIS Software

FILE NO: SF2577

AUTHOR: Alexander Crothers (Team Leader Strategy, Economic Development and Analytics)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To consider action in respect of the procurement of ESRI ArcGIS software through renewal of a three year ESRI Local Government Enterprise Agreement (LGEA).

Pursuant to regulation 28 of the Local Government (General) Regulations 2025, Recommendation 1 of this decision requires an absolute majority of Council.

RELEVANT LEGISLATION:

Local Government (General) Regulations 2025

PREVIOUS COUNCIL CONSIDERATION:

Council - 16 November 2023 - 15.4 - Non-Application of Public Tender Process

RECOMMENDATION:

That Council:

1. pursuant to section 28(i) of the *Local Government (General) Regulations 2025* resolves by absolute majority that the public tender process not be applied to the procurement of ESRI ArcGIS software for the following reasons:
 - (i) the procurement relates to the continuation of an existing service which City of Launceston has sourced from ESRI Australia Pty Ltd since 1999.
 - (ii) the ESRI ArcGIS software underpins many services delivered daily by City of Launceston, including property, mapping, location and planning services.
 - (iii) City of Launceston has invested significantly in the development of business processes and in the customisation of linked software.
 - (iv) City of Launceston officers regard the ESRI ArcGIS software as fit-for-purpose and are of the view that the acquisition of alternative software will incur significant additional expenditure in the development of business processes and the customisation of linked software without commensurate improvement to efficiency and effectiveness.
 2. approves the renewal for ArcGIS Software under the ESRI Local Government Enterprise Agreement (LGEA) which expires on 5th of November 2025. Cost \$399,749 (ex GST) over three years.
-

REPORT:

Continuation of Existing Software Service

The procurement relates to the continuation of an existing service which the City of Launceston has sourced from ESRI Australia Pty Ltd since 1999. The long-standing relationship and the proven track record of ESRI Australia in providing reliable GIS software solutions supports the continuation of this service.

Spatial Services & Geographic Information System (GIS)

At the City of Launceston spatial information is used extensively across the organisation from spatial data embedded into core business systems to providing the foundation for decision making.

Over 150 Officers from across the organisation rely on the Spatial Team and the Geographic Information System (GIS) to help them effectively complete their tasks and projects on a daily basis. For 100 of these Officers, the GIS is a critical tool to complete their daily work (2025 staff survey).

Externally, the community, including residents, developers, and businesses rely on Council's GIS services for Before You Dig enquiries, Self-service mapping tools and general GIS requests, which average 5,000 interactions per month.

ESRI ArcGIS software underpins many of the mapping services delivered by the Spatial Team.

Investment in Business Processes

The City of Launceston has invested significantly in the development of business processes and the customisation including integration with corporate applications. This investment has resulted in a highly tailored and efficient system that meets the specific needs of the City.

Transitioning to an alternative GIS software would require substantial additional expenditure to redevelop these business processes and customise new software to the same level of functionality.

Fit-for-Purpose Software

Council Officers have assessed and regard the ESRI ArcGIS software as fit-for-purpose. The acquisition of alternative software would incur significant additional expenditure in the redevelopment of business processes, the customisation of new products and integration with business systems. For Geospatial Professionals, ESRI software is the industry standard and the risk of disrupting critical services and the potential costs associated with transitioning to a new system outweigh any perceived benefits of seeking alternative solutions.

Reasons for non-application of public tender process

Relevant legislation

Section 333A of the *Local Government Act 1993* (Tas) requires Council to invite tenders for any contract it intends to enter for the supply or provision of goods or services valued at or above \$250,000.

Regulation 28 of the *Local Government (General) Regulations 2025* provides for the non-application of the public tender process in particular circumstances:

28. Non-application of public tender process

The following situations and contracts are prescribed for the purposes of *section 333A(3) of the Local Government Act 1993 (Tas)*:

- (i) *a contract for goods or services, if the council resolves by absolute majority and states the reasons for the decision, being that a satisfactory result would not be achieved by inviting tenders because of –*
 - (i) *extenuating circumstances; or*
 - (ii) *the remoteness of the locality; or*
 - (iii) *the unavailability of competitive or reliable tenderers;*

The reasons for the non-application of public tender process have been included in Recommendation 1.

RISK IMPLICATIONS:

The GIS software and systems provide critical functions for the business.

Transitioning to an alternative GIS would introduce operational risks, potential service disruptions during the redevelopment phase and reduction in service offering to users.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The Spatial Team and GIS support critical business functions and provide essential spatial information to the community. These services support effective infrastructure management, informed planning decisions, and timely responses to community needs.

The Spatial Team and the Geographic Information System:

- facilitates development activities by providing accurate property and infrastructure data to investors and developers.
- supports the Council to plan and monitor, helping the organisation to manage assets.
- enhances transparency and accessibility of information for residents with tools such as self-service mapping and “Before You Dig” services, contributing to public safety.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Cost Schedule

The cost schedule for the ESRI Local Government Enterprise Agreement (LGEA) pricing (ex GST) is as follows:

LGEA Pricing (ex GST):	Year 1 2026	Year 2 2027	Year 3 2028	Total
Esri EA	\$129,331	\$133,211	\$137,207	\$399,749

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interest to declare in this matter.

ATTACHMENTS:

Nil

21.2. City of Launceston Annual Plan 2024/2025 - Progress Against Annual Plan Actions for Period Ending 30 June 2025 (Quarter 4)

FILE NO: SF6938

AUTHOR: Emily Lewis (Corporate Planning Officer)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To receive and consider the progress against Council's 2024/2025 Annual Plan Actions for the quarter four period from 1 April 2025 through to 30 June 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas): Part 7 – Division 2

PREVIOUS COUNCIL CONSIDERATION:

Council - 19 June 2025 - Agenda Item 21.3 - City of Launceston Annual Plan 2024/2025 - Progress Against Annual Plan Actions for Period Ending 31 March 2025 (Quarter 3).

Council – 12 December 2024 – Agenda Item 20.1 - City of Launceston Annual Plan 2024/2025 - Progress Against Annual Plan Actions for Period Ending 30 September 2024.

Council – 27 June 2024 – Agenda Item 15.5 - City of Launceston Annual Plan 2024/2025.

Workshop – 23 May 2024 - Annual Plan and Budget 2024/2025 - Public Consultation Feedback.

Council - 4 April 2024 – Agenda Item 15.4 - Proposed 2024/2025 Annual Plan and Statutory Estimates.

Workshop – 29 February 2024 - Draft Budget and Annual Plan 2024/25.

RECOMMENDATION:

That Council:

1. receives and notes the progress against the 2024/2025 Annual Plan Actions for the period 1 April 2025 through to 30 June 2025; and
2. notes that this is the final reporting period for the 2024/2025 Annual Plan.

REPORT:

Progress against the 2024/2025 Annual Plan for the period ending 30 June 2025 (fourth and final quarter of the Plan period) is provided in the attached progress report.

The following section provides a summary of the status of the Actions in the 2024/2025 Annual Plan. For full details on the status, progress comments, and activities completed for our Actions, Councillors should refer to the progress report provided.

Status overview:

The table below is an extract from page one of the progress report summarising the final status of the 51 Actions included in the 2024/2025 Annual Plan:

Action Status	Actions in this status (count)	Percentage of Actions in this status
Complete	24	47.06%
On track	0	0.00%
Not started	1	1.96%
Delayed	23	45.10%
On hold	2	3.92%
Cancelled	1	1.96%
Recommended for deferral	0	0.00%
Total Actions	51	100%
Total Actions "Not Completed" this plan period =		27 (52.94%)

Completed Actions from the 2024/2025 Annual Plan:

As at the end of the Plan period, or financial year, 24 out of 51 Actions have been completed (47.06%).

Completed Actions saw the City of Launceston continue to support and advocate projects such as the *Tamar Estuary Management Taskforce* (Action ID 6.1), *delivering an entry statement at the Southern Outlet in partnership with the Department of State Growth* (Action ID 4.2), and *ongoing participation in the Northern Regional Land Use Strategy Review* (Action ID 7.3).

At the close of the 2024/25 Plan period, the *transfer of UTAS Stadium to Stadiums Tasmania* (Action ID 3.2) was completed, as well as the progress planned to the multi-year project to *develop 118-124 Brisbane Street with Council announcing a preferred developer for the project* (Action ID 4.8).

Ongoing works embedding *Storytelling and Engagement with our Community* were carried out (Action ID's 1.4 and 1.5), and *community focused activities through our ABCDE sites* (Action ID 5.3), *My Place My Future Plan* (Action ID 5.1) and outputs relating to the *implementation of the Homelessness Statement of Commitment* (Action ID 5.4) were all completed, and will continue into future years as business as usual activities to support our community.

Completion of Action ID 3.6 saw the Councillors endorse the new *City of Launceston 10-year Strategic Plan: 2025 – 2035*, introducing the new Pillars – Prosperity, Place, People, that will guide the strategic direction of the City of Launceston for the next 10 years.

Incomplete Actions from the 2024/2025 Annual Plan:

Upon conclusion of the 2024/2025 financial year, 27 Actions from the Annual Plan have been identified as incomplete with a status of either Not started, Delayed, On Hold or Cancelled. The attached progress report provides further detail against each Action providing the reason for the incomplete status along with how these Actions will be progressing.

The table below provides a list of Actions with an incomplete status as a quick reference guide for Councillors.

23 out of 51 Actions are Delayed (45.10%). When looking at the percentage status, 13 of the Delayed Actions are well progressed between 75% and 95%.

There are 3 Actions that are just 5% from completion. The *Implementation of the Organisational Cultural Development Roadmap* (Action ID 3.4) will be finalised and embedded in business as usual; the report for the *Review of the future of waste management infrastructure for the Launceston municipality* (Action ID 6.4) is due for completion of the by 31 July 2025; and the action to *Continue the Albert Hall Renewal program including the establishment and delivery of an operational model that will increase usage of the facility* (Action ID 4.6) is scheduled for completion during Spring 2025.

Actions with 15% outstanding included progress for the action to *Continue to implement the Aboriginal Partnership Plan*.(Action ID 1.3), with the an outstanding initiative to promote employment opportunities for Aboriginal People already underway.

The action to *Progress the Launceston City Heart* (Action ID 4.1) delivered the City Heart Place Plan, 5-year implementation plan and dining deck trial. This multi-year project and the delayed item will be progressed and reported under Action ID S9.

Action Item ID	Action Item Description	Page reference within Progress Report
1.2	Deliver identified actions in the Northern Tasmanian Sports Facility Plan.	4-5
1.3	Continue to implement the Aboriginal Partnership Plan.	5-6
3.1	Implement recommendations of the QVMAG Futures Plan.	16-17
3.3	Continue to explore opportunities for shared services and/ or resource sharing in the local government sector.	17-18
3.4	Implement the Organisational Cultural Development Roadmap.	18-19
3.5	Continue delivery of the Corporate Application Replacement Program (CARP).	19-20
4.1	Progress the Launceston City Heart Project.	23-24
4.3	Launceston Heritage List Review and Precincts - continuing the review of the City of Launceston's local heritage list: Creation of any outstanding precinct datasheets.	25-26
4.4	Continue to implement actions within the Cultural and Public Art Strategies.	27-28

4.5	Finalise and commence delivery of the Recreation and Open Space Strategy.	28
4.6	Continue the Albert Hall Renewal program including the establishment and delivery of an operational model that will increase usage of the facility.	28-29
4.7	Develop and commence staged implementation of an improvement plan for the for the Princess Theatre and Earl Arts Centre upgrade. This a multi-year project with main renewal works planned for 2026.	29-30
5.2	Review the Access Framework.	33-34
5.5	Develop the Community Health and Wellbeing Strategy.	37
5.6	Embed the Child and Youth Safe Organisations Framework as required by the Child and Youth Safe Organisations Act 2023.	38-40
5.7	Implement Flood Intelligence System Improvements.	40
6.2	Flood focused emergency management planning.	42-43
6.4	Review the future of waste management infrastructure for the Launceston municipality.	44
6.6	Implement the City of Launceston Urban Greening Implementation Plan.	45-46
6.7	Continue to implement the City of Launceston Sustainability Action Plan.	46
6.8	Ongoing implementation of the Stormwater System Management Plan.	47
7.2	Continue work on St Leonards Residential Growth Strategy and Masterplan.	50
7.4	Complete municipality specific strategic planning projects.	51-52
7.5	Finalise the Structure Plan for Alanvale and progress appropriate rezonings.	52-53
7.8	Action the 2022-2025 Launceston Transport Strategy Implementation Plan.	54-56
7.9	Determine a project approach to clarify the vision for the future use of the Russells Plains land owned by City of Launceston and the opportunity that provides for the Northern Suburbs.	56

Cancelled Actions from the 2024/2025 Annual Plan:

One Action has been cancelled throughout the course of the Plan period for 2024/2025. For ease of reference for Councillors, this Action Item is stated below along with the extracted comment as provided in the progress report showing the reason for cancellation:

Action Item ID	Action Item Description	Reason for cancellation	Page number in report
2.5	Seek to understand community perspectives regarding opportunities to increase utilisation of public transport in the Launceston municipality and advocate to the State Government for change in the service model.	<i>This Action will no longer be completed as a standalone project. Engagement relating to public transport will be considered alongside relevant engagement required in future years. A key objective has been included within the draft Strategic Plan relating to reliable and frequent public transport. City of Launceston Officers will revisit the need for any additional engagement following the adoption of the strategic plan.</i>	15-16

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter meets a legislative requirement.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. v 5- A P 24-25 Q 4 PRCLR [21.2.1 - 56 pages]

21.3. NTDC Quarterly Report for Quarter 4 - April to June 2025

FILE NO: SF0793

AUTHOR: Alexander Crothers (Team Leader Strategy, Economic Development and Analytics)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To receive Northern Tasmania Development Corporation Ltd. (NTDC) Quarter 4 2025 Report.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. receives the Northern Tasmania Development Corporation LTD Report (NTDC) Quarter Four Report April – June 2025.
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REPORT:

Northern Tasmania Development Corporation Ltd (NTDC) is the Regional Development Body for Northern Tasmania funded by seven northern councils: City of Launceston, Dorset, Northern Midlands, Meander Valley, West Tamar, George Town and Break O'Day.

NTDC is tasked with growing Northern Tasmanian prosperity through: Economic Development, Regional Collaboration, Advocacy and Communications.

The Quarterly Report – *Finding True North* for Quarter 4 April – June 2025 is attached (Attachment 1) and provides an update on their achievements across the six strategic priority areas along with an Annual Workplan Update and sharing information about Northern Tasmania in the News.

Council, at its meeting on 23 March 2023, resolved to enter into a Members Agreement 2023 – 2026. The current Members Agreement will expire on 30 June 2026. Strategy and Innovation staff are in the early stages of engaging with NTDC to discuss what a future agreement may look like and include.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Strategic Pillar 1 - Prosperity

Goal 1.1 Launceston is a premier visitor destination, celebrated for its natural beauty, creative and historic city centre, welcoming community, and rich food culture.

Objective 1.1(a)	Grow and celebrate our identity as a UNESCO Creative City of Gastronomy.
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Strategic Pillar 1 - Prosperity

Goal 1.2 Launceston's economy is resilient and sustainable, with significant growth in its gross regional product (GRP) through a diverse economic base supported by a skilled workforce, enabling business environment, and facilitation of investment opportunities.

Objective 1.2(a)	Capitalise on our competitive advantages by focusing on key sectors including food and agricultural innovation, research & development, advanced manufacturing, healthcare and circular economy initiatives.
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Strategic Pillar 1 - Prosperity

Goal 1.3. Launceston's attractive employment opportunities, enviable lifestyle and our reputation as a forward-thinking city make it the destination of choice for professionals, entrepreneurs and innovators.

Objective 1.3(a)	Position Launceston as a national testbed for urban innovation (e.g., pilot smart city projects, future mobility solutions, and climate-adaptive urbanism).
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Strategic Pillar 3 - People

Goal 3.2 Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

Objective 3.2(c)	Leverage the City of Gastronomy designation to foster a sense of shared identity, enhance understanding of cultural diversity, promote grassroots food culture, and enhance food security.
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BUDGET AND FINANCIAL IMPLICATIONS:

The City of Launceston, along with the other partner councils, through a Members Agreement provide annual funding to contribute the the work of NTDC. This is a budgeted service - 21236-Eco Dev - Subscriptions (NTDC) and funded in the current 2025/26 budget.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. NTDC Quarterly Report Apr- Jun 2025 [**21.3.1** - 13 pages]

22. CHIEF EXECUTIVE OFFICER NETWORK

22.1. Status Report on Council Decisions as at 14 August 2025

FILE NO: SF2346

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the Status Report on Council Decisions made up to, and as at, 14 August 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report on Council Decisions as at 14 August 2025.

REPORT:

It is important that Councillors and community members are informed on an ongoing basis of progress in relation to the implementation of Council decisions and addresses outstanding items.

The Status Report is a document that is used to track the progress of Council decisions, providing a history which can be used for evaluation and reviewing purposes.

The Report will continue to be refined, and items marked as completed within this report will be removed from future reports.

Meeting Date/Item	Council Decision	Owner/Network	Status
31 July 2025			
17.2. Tiger Bus	<p>That Council:</p> <ol style="list-style-type: none"> approves not renewing the Tiger Bus Service Agreement with Metro Tasmania at the conclusion of the current Deed of Variation which expires on 31 October 2025. 	Executive Leader Connections and Liveability	Metro has been notified and a Notice of Intention not to renew the contract has been issued. A project plan, including a communications plan is being prepared to discontinue the service in October.
18.1. Delegation of Power to Acquire Contents for Queen Victoria Museum and Art Gallery	<p>That Council:</p> <ol style="list-style-type: none"> defers the matter and brings it back to a future Council Meeting. 	Executive Leader Connections and Liveability	As per Council meeting.
19.2. Fee Waiver Request - Road Occupation - Health Hub	<p>That Council:</p> <ol style="list-style-type: none"> confirms that its decision made on 19 June 2025 to remit 100% of the fee associated with occupation RDT0703/2023 in the amount of \$44,296 was carried by a simple majority, notwithstanding the vote being declared to have been lost (which was due to a misunderstanding that an absolute majority was required for the decision to be made); to avoid any doubt, affirms that the remission of 100% of the fee associated with occupation RDT0703/2023 has been granted, pursuant to section 207 of the Local Government Act 1993 (Tas). 	Executive Leader Community Assets and Design	Completed.
19.4. Launceston Flood Authority - Re-appointment of Director	<p>That Council, pursuant to:</p> <ol style="list-style-type: none"> clause 13.1 of the Launceston Flood Authority Rules 2020 (ECM Doc Set ID 4273563), reappoints 	Executive Leader Community Assets and Design	Completed.

	<p>Greg Preece to position of Chair on the Board of Directors until 5 August 2027.</p> <p>2. clause 15 of the Launceston Flood Authority Rules 2020, approves an annual remuneration of \$6,000 to Greg Preece as Chair of the Launceston Flood Authority.</p> <p>3. clause 12.1 of the Launceston Flood Authority Rules 2020 (ECM Doc Set ID 4273563) reappoints Ed Henty as a Director on the Board until 18 November 2029.</p> <p>4. clause 15 of the Launceston Flood Authority Rules 2020, approves an annual remuneration of \$3,000 to Ed Henty as a Director of the Launceston Flood Authority.</p>		
19.5. Response to Notice of Motion - Councillor S Cai - That Council Considers Expanding Graffiti Removal	<p>That Council:</p> <p>1. reviews the 2013 Graffiti Policy to ensure it is contemporary, to assess its effectiveness, and identify areas for improvement.</p> <p>2. reviews and enhances the Cleansing Team's activity in the Launceston CBD, to increase proactive graffiti response in high-visibility public areas.</p> <p>3. endorses a community led clean up using free graffiti removal kits (Option 2 in the report) as the preferred approach commencing next financial year.</p> <p>4. commits to evaluating the effectiveness of the option implemented after 12 months.</p>	Executive Leader Community Assets and Design	Report was provided to Council on 31 July, 2025.

<p>20.2. Petition to Amend Sealed Plan - 32 Junction Street, Newstead</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. pursuant to section 103(1)(a) of the Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas), proposes that Sealed Plan No 182552 ("the Plan") (in Attachment 1) be amended in the following terms: <ol style="list-style-type: none"> (a) Amending the Plan, by deleting the description "PIPELINE AND SERVICES EASEMENT 'B' 3.00 WIDE" and replacing it with the correct description being "DRAINAGE EASEMENT 'B' 3.00 WIDE"; (b) Amending the Schedule of Easements (SP182552) by: <ol style="list-style-type: none"> i. Deleting the following easement: <p>"Lots 1 and 2 are each subject to a Pipeline & Services Easement (as defined herein) in gross in favour of Tasmanian Water and Sewerage Corporation Pty Ltd (its successors and assigns) over the "Pipeline & Services Easement 'B' 3.00 wide" passing through such Lots ("the Easement Land")"; and</p> ii. Insertion of the following easement and definition: <p>"Easement Lots 1 and 2 are subject to a Drainage Easement (as defined herein) in favour of Launceston City Council over the land marked "DRAINAGE</p> 	<p>Executive Leader Delivery and Performance</p>	<p>Work in progress.</p>
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	<p>EASEMENT 'B' 3.00 WIDE" as shown on the Plan.</p> <p>Definition "Drainage Easement" means a right of drainage in gross in favour of Launceston City Council ("the Council") and in conjunction with the exercise of that right the Council will have the power set out in the statutory definition of a "right of drainage" in Schedule 8 of the Conveyancing and Law of Property Act 1884."</p> <p>An extract of the relevant easement referred to above is shown in the plan below.</p> <p><i>(Image as Minuted)</i></p> <ol style="list-style-type: none"> 2. requests the Chief Executive Officer to give notice of the proposed amendment to all relevant persons as required by section 103(2) of the Local Government (Building and Miscellaneous Provisions) Act 1993 (Tas). 3. authorises the Chief Executive Officer to do all things and exercise all functions and/or powers necessary to give effect to the Recommendations above. 4. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the Local Government Act 1993 (Tas). 		
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10 July 2025			
<p>20.3. Deputy Municipal Management Coordinator and Municipal Recovery Coordinator Roles</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. rescinds the appointment of Michael Newby as Deputy Municipal Emergency Management Coordinator; 2. nominates Jane Lewis as the Deputy Municipal Emergency Management Coordinator, with her name to be forwarded to the Minister Police, Fire and Emergency Services via the State Controller in accordance with section 23 of the <i>Emergency Management Act 2006</i> (Tas); 3. nominates Natasha Tempest as the Municipal Recovery Coordinator with her name to be forwarded to the Minister Police, Fire and Emergency Services via the State Controller in accordance with section 23 of the <i>Emergency Management Act 2006</i> (Tas); 4. if Recommendations 2 and 3 are resolved in the affirmative, recommends to the Minister Police, Fire and Emergency Services that the appointment of both roles above is for a period of (3) years; 5. authorises the Chief Executive Officer to forward nominations and notice of recission to the Minister of Police, Fire and Emergency Management via the State Controller in accordance with section 23 of the <i>Emergency Management Act 2006</i> (Tas); and 6. notes that the title Chief Executive Officer is a term of reference for the General Manager as appointed 	<p>Executive Leader Delivery and Performance</p>	<p>We have written to the Tasmanian Government.</p> <p>Appointments are expected to be confirmed upon confirmation of a new Tasmanian Government being formed.</p>

	by Council pursuant to section 61 of the <i>Local Government Act 1993</i> (Tas).		
23.3. Advocating for Northern Tasmania's Future	<p>That Council</p> <ol style="list-style-type: none"> 1. approves the advocacy campaign to seek funding for the Utas Stadium: Elevating and Activating the Inveresk Precinct; and 2. approves the advocacy campaign to seek funding for the Launceston Convention Centre: A Catalyst for Growth. 	Chief Executive Officer	Completed (election has concluded).
19 June 2025			
17.3. Carr Villa Memorial Park Masterplan	<p>That Council:</p> <ol style="list-style-type: none"> 1. removes Stage 2, of Option 5A, from the Carr Villa Memorial Park Masterplan; 2. adopts the Carr Villa Memorial Park Masterplan as amended by 1 above; 3. notes any future development of areas identified in the Masterplan (Option 5A, Stage 1), will be subject to further consideration and approval by Council, including environmental assessments and planning approval; 4. engages with all relevant stakeholders connected to Carr Villa, including the Friends of Carr Villa Reserve; and 5. receives a further report outlining options for consideration of the identified Carr Villa buffer zones, to become a permanent reserve. 	Executive Leader Connections and Liveability	<ol style="list-style-type: none"> 1. Completed 2. Completed 3. Noted 4. Ongoing
19.4.Fee Waiver Request - Road Occupation - Health Hub	That Council:	Executive Leader Delivery	Completed as per decision during the 31 July 2025 Council Meeting.

	<ol style="list-style-type: none"> notes the request from the Launceston Health Hub to waive the road occupation fees associated with the development at 243-247 Wellington Street; and by absolute majority, agrees to remit 100% of the fee associated with occupation RDT0703/2023 in the amount of \$44,296. 	and Performance	
20.7 Memorandum of Understanding between State Emergency Service and City of Launceston	<p>That Council:</p> <ol style="list-style-type: none"> notes that a payment of \$51,793.64 (excluding GST) for the 2024/25 financial year will be made to the State Emergency Service before 30 June 2025 pursuant to section 47 of the <i>Emergency Management Act 2006</i> (Tas); authorises the Chief Executive Officer to execute a Memorandum of Understanding between the Council and the State Emergency Service, the terms of which will be substantially consistent with the draft Memorandum of Understanding included as attachment 1 (Doc Set ID 5237304) to this report; notes that the execution of the Memorandum of Understanding pre-commits the Council to payments in the 2025/26, 2026/27 and 2027/28 financial years, as follows: <ol style="list-style-type: none"> the payment for the 2025/26 financial year will be \$51,793.64 (ex GST) plus CPI, based on Hobart CPI for the preceding 12 months for the March quarter; the payment for the 2026/27 financial year will be the 2025/26 payment plus CPI as described above; and the payment for the 2027/28 financial year will be the 2026/27 payment plus CPI as described above; and 	Executive Leader Delivery and Performance	<ol style="list-style-type: none"> Complete. In progress. At the time of writing, the Memorandum of Understanding is with the State Emergency Service for their review. <p>Items 3 and 4 are considered complete as they have been noted by Council.</p>

	4. notes that the term Chief Executive Officer is a term of reference for the General Manager as defined by the <i>Local Government Act 1993 (Tas)</i> .		
20.8 Minor Municipal Boundary Adjustment - Meander Valley Road, Travellers Rest	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the decision of Meander Valley Council at its meeting on 21 January 2025, at Attachment 1 (ECM Doc Set ID 5207396); 2. pursuant to section 16(4A) of the <i>Local Government Act 1993 (Tas)</i>, notes the affected owners' application and agrees to support an application for a minor municipal boundary adjustment for 25 and 51 Meander Valley Road, shown in blue on the plan below to be within the Meander Valley Council area; (Image as Minuted) 3. Pursuant to section 16(5A) of the <i>Local Government Act 1993</i>, agrees to pay half the cost of producing Central Plan Register plans; 4. requests the Chief Executive Officer to exercise Council's powers in respect of the <i>Local Government Act 1993</i> to carry through with the decisions at Recommendations 2 and 3; and 5. notes, for the avoidance of doubt, Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the <i>Local Government Act 1993 (Tas)</i>. 	Executive Leader Delivery and Performance	In progress.
21.1 Launceston Central Inc. - Services Agreement	<p>That Council:</p> <ol style="list-style-type: none"> 1. approves entering into a Service Agreement with Launceston Central Inc. for the provision of services on the following basis: 	Executive Leader Strategy and Innovation	<ol style="list-style-type: none"> 1. Complete 2. Complete

	<p>a. the services to be provided by Launceston Central Inc. are detailed in Schedule 1 of the Agreement, which include:</p> <ul style="list-style-type: none"> • Implement destination marketing campaigns to promote the Launceston city centre. • Activate key precincts through events, installations, and seasonal programming. • Support business engagement through collaborative initiatives and communications. • Provide data insights and reporting to inform Council decision-making. • Advocate for the city centre and support stakeholder relationships. <p>b. the Agreement is to commence on or about 1 July 2025 for a term of 3 years with a 3-year option.</p> <p>c. payment is to be \$589,236 per annum (excluding GST), indexed to CPI (Hobart), and paid in two instalments per year in accordance with performance reporting and delivery.</p> <p>d. governance and reporting mechanisms are outlined in Schedule 3 of the Agreement which includes;</p> <ul style="list-style-type: none"> • Establishment of a joint steering committee comprising representatives from Launceston Central Inc. and the City of Launceston. • Biannual performance reporting aligned to KPIs set out in Schedule 1. • Regular meetings between City officers and Launceston Central Inc. to review progress and discuss strategic priorities. • Clear mechanisms for feedback, issue resolution, and continuous improvement. • End-of-year summary to inform Council of outcomes achieved and areas for refinement. 		<p>The Services Agreement between the City of Launceston and Launceston Central Inc was finalised and signed by the respective Executive Officer and Chief Executive Officer on 25 July 2025.</p> <p>This action is now completed.</p>
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	<ul style="list-style-type: none"> e. deliverables will be reviewed annually to ensure relevance and may be amended as required. <ul style="list-style-type: none"> 2. requests the Chief Executive Officer to: <ul style="list-style-type: none"> a. determine all remaining terms and conditions for the Services Agreement; and b. exercise any of the Council's rights, options, or discretions necessary for the proper administration of the Service Agreement. 3. notes, for the avoidance of doubt that Chief Executive Officer is a term of reference for the General Manager within the meaning of the <i>Local Government Act 1993</i>. 		
29 May 2025			
20.7. Lease - Old Launcestonians Football Club	<p>That Council:</p> <ul style="list-style-type: none"> 1. pursuant to section 179 of the Local Government Act 1993 (Tas), decides to lease part of 2 Invermay Road, Invermay (CT Volume 180240 Folio 2), known as Invermay Park, as identified on the plan below: (Image as Minuted) 2. requires that the lease is on the following basis: <ul style="list-style-type: none"> a. the lease is to commence on 1 June 2025 for a period of 5 years; b. the commencing rent is to be \$340.34 per year; c. the lessee is to be responsible for: <ul style="list-style-type: none"> i. energy costs; ii. contents insurance; iii. other service charges if any. d. the lessee is required to continuously: <ul style="list-style-type: none"> i. maintain the building in good and reasonable order; ii. keep clear all noxious growth from premises; iii. hold public liability insurance of at least \$20 million; 	Executive Leader Delivery and Performance	A lease has been prepared and is with the Old Launcestonians Football Club for review and signing.

	<ol style="list-style-type: none"> 3. the Council is to be responsible for structural maintenance; 4. requests the Chief Executive Officer to: <ol style="list-style-type: none"> a. determine the exact dimensions of the land to be leased and all remaining terms and conditions; b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; and 5. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the Local Government Act 1993. 		
20.8. Lease - Albert Hall - Theatre North	<p>That Council</p> <ol style="list-style-type: none"> 1. approves the lease of Albert Hall on the following basis: <ol style="list-style-type: none"> a. Property is Albert Hall b. Lessee is to be Theatre North Inc. c. Lease is to commence on 1 October 2025 or on issue of the Certificate of Practical Completion under DA0108/2022 d. Term is to be 2 years with a 2-year option e. Lease amount is to be \$1 per year f. Lessee is to be paid three amounts, which are: <ol style="list-style-type: none"> (i) A payment of \$294,000 per full year to manage the venue and booking system from the commencement of the lease, payable on a monthly or quarterly basis (ii) A compensation payment of up to \$100,000 per quarter for the first eight quarters during the shutdown of the Princess Theatre and Earl Arts Centre, estimated to commence in January 2026 (iii) A cash subsidy of up to \$132,500 per year, adjusted for CPI, dependent on the financial performance of the Lessee during the term of the lease 	Executive Leader Delivery and Performance	Still in progress: lease continues to be negotiated with Theatre North.

	<p>2. accepts the surrender of the Princess Theatre lease.</p> <p>3. forms the intention to lease the Princess Theatre and Earl Arts Centre to Theatre North Inc. on the following basis:</p> <ul style="list-style-type: none"> a. Property is Princess Theatre and Earl Arts Centre b. Lessee is to be Theatre North Inc. c. Lease is to commence on the issue of the Certificate of Practical Completion under DA0424/2024, estimated to be 1 February 2028 d. Term is to be 5 years with a 5-year option e. Lease amount is to be \$1 per year. <p>4. approves the lease of the Princess Theatre and Earl Arts Centre on the terms above, provided that no objections are received during the applicable public objection period.</p> <p>5. notes that the payment for managing the booking system referred to at Recommendation 1(f)(i) exceeds \$250,000 and accordingly:</p> <ul style="list-style-type: none"> a. Resolves, by absolute majority, that the payment is required to ensure that Theatre North can continue to provide theatre and cultural services during the redevelopment of the Princess Theatre, and a satisfactory result would not be achieved by inviting tenders because of <ul style="list-style-type: none"> (i) extenuating circumstances. <p>6. requests the Chief Executive Officer to:</p> <ul style="list-style-type: none"> a. determine the exact dimensions of the land and all remaining lease and contractual terms and conditions; and b. exercise any of the Council's rights, options or discretions necessary for the proper administration of the leases and contracts. 		
17 April 2025			

20.5. Lilydale Hall	<p>That Council:</p> <ol style="list-style-type: none"> notes that the Lilydale District Progress Association (LDPA) has proposed a lease that is not consistent with the Council's Lease and Licence Policy. authorises the continuation of negotiations with the LDPA without meeting all of the standard requirements of the Council's Lease and Licence Policy, provided that the resultant draft lease is consistent with the principles of the Policy objectives. <ol style="list-style-type: none"> To optimise the use of Council facilities to the mutual benefit of the community and Council To achieve fair and equitable access to facilities To achieve a transparent system requires that once negotiations are finalised, the draft lease is provided to Council for formal consideration, in accordance with the requirements of Part 12 of the Local Government Act 1993 (Tas). 	Executive Leader Delivery and Performance	Negotiations with the LDPA are ongoing.
20.6. Council Committees	<p>That Council:</p> <ol style="list-style-type: none"> receives the Review of Council Committees Report (ECM Document Set ID 5213817). pursuant to section 24 of the Local Government Act 1993 (Tas) dissolves the following Council Committees: <ul style="list-style-type: none"> • Cataract Gorge Advisory Committee • Launceston Access Advisory Committee • Launceston City Heart Reference Group • Launceston Sister City Committee • Tender Review Committee (attended to in Closed Council meetings) • Transport Committee notes that Mayor Councillor M K Garwood resigned from the Events Sponsorship Assessment Panel and Community Grants (Organisations) Program committee, effective 21 March 2025. 	Executive Leader Delivery and Performance	<p>Points 1 – 5 & 8 complete.</p> <p>Points 6 & 7 ongoing, with a Council Workshop upcoming to discuss the future of committees.</p>

	<p>4. in respect of the Events Sponsorship Assessment Panel, a special committee convened pursuant to section 24 of the Local Government Act 1993 (Tas):</p> <ul style="list-style-type: none"> (i) notes that the Panel's terms of reference call for a Councillor to chair the Panel and two additional Councillors to be appointed by Council; (ii) calls for nominations, noting that Councillor L M McMahon (as Chair) and Council A J Palmer are currently committee members and these appointments remain unchanged. (iii) appoints Councillor A G Harris as Committee member. <p>5. in respect of the Community Grants (Organisations) Program committee, a special committee convened pursuant to section 24 of the Local Government Act 1993 (Tas):</p> <ul style="list-style-type: none"> (i) notes that the Panel's terms of reference call for a Councillor to chair the Panel and two additional Councillors to be appointed by Council; (ii) calls for nominations, noting that Councillor L M McMahon (as Chair) and Councillor A J Palmer are committee members and these appointments remain unchanged. (iii) appoints Councillor A G Harris as Committee member. <p>6. notes that appointments for all Council Committees will be brought to an upcoming Council meeting, following a call for nominations at Council workshop.</p> <p>7. endorses that Terms of Reference be introduced for each committee within three months and is the responsibility of the Executive Leader whose team oversees each committee.</p> <p>8. endorses the recommendations, stemming from the review process and noted in the report below, be considered for each committee and implemented</p>		
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	where deemed appropriate in consultation between the Chair and relevant Executive Leader.		
27 March 2025			
18.1. State Government Endowment Queen Victoria Museum and Art Gallery	That Council: 1. receive and note the report providing comparative analysis of State and Local Government funding provisions for Queen Victoria Museum and Art Gallery (QVMAG); and 2. authorises the Chief Executive Officer to liaise with the State Government around future funding models (endowment) of the Queen Victoria Museum and Art Gallery, consistent with Section 332 of the Local Government Act 1993.	Director Queen Victoria Museum and Art Gallery Director Queen Victoria Museum and Art Gallery	In progress Meeting held with the relevant Minister to discuss options for us moving forward. Post the current 2025 State election, a meeting will be requested with the new Government to continue discussions.
18.2. Regional Precincts Partnership Program Submission	That Council: 1. approves the preparation and submission of a City of Launceston/QVMAG application for funds under the Australian Government's Regional Precincts and Partnerships Program (Stream One).	Director Queen Victoria Museum and Art Gallery	In progress.
20.7. Memorandum of Understanding - Provision of Bikes to Tasmania Police	That Council: 1. notes its 12 December 2024 decision to purchase two fit-for-purpose bicycles, to be provided to Tasmania Police for the purpose of reintroducing bike patrols within the Launceston Central Business District, supported by a Memorandum of Understanding (MOU). 2. authorises the Chief Executive Officer to continue negotiations with Tasmania Police, so that a finalised draft the MOU can be presented to Council for formal approval.	Chief Executive Officer	Commenced. Provision of a draft MOU to Tasmania Police for consideration and feedback has occurred. Additional feedback has been provided by TasPol, who remain very supportive, and are keen to use Launceston as a trial. Council is awaiting TasPol to advance – update sought on 13 May 2025. Council still awaits an update.

			The staff member assigned to this project is currently on annual leave, and will provide further updates in September 2025.
20.9. Proposed Amendment to Sealed Plan 164783, 62 Parklands Parade	That Council, by absolute majority: 1. rescinds its 17 October 2024 decision made in respect of Item 20.1 of the Agenda to the Council Meeting on 17 October 2024; and, 2. requires that the statutory notices provided in accordance with that 17 October 2024 decision be withdrawn.	Executive Leader Delivery and Performance	In progress. The objector has been advised that the Council is not progressing with its 17 October 2024 decision. Formal withdrawal notices will be issued by 30 June 2025.
13 February 2025			
12.2. Mayoral Report - Western Australia Visit - December 2024	That Council: 1. Consider Mandurah's youth engagement model for potential implementation. 2. Explore differential rating systems for holiday accommodation. 3. Review parking technology solutions implemented by City of Perth. 4. Note successful regional collaboration approaches for advocacy. 5. Undertake a review of the previous work undertaken to consider Mandurah and Launceston as working relationships. 6. Engage with the project team working on the Perth Concert Hall redevelopment, to further support the Princess Theatre and Earls Arts Centre redevelopment.	Executive Leader Connections and Liveability Executive Leader Delivery and Performance Executive Leader Community Assets and Design	Item 1: Information has been prepared by council's youth officers and will be presented in a council report on August 21. Item 3: Senior Leader Health and Compliance collaborating with the Mayor on initiatives. Item 6: Given no response has as yet been received, and the stage of the Princess Theatre, this item is considered finalised and no further action will be undertaken.

23 January 2025			
21.3. Notice of Motion - Annual General Meeting - Robin Smith - Signage for Personal Mobility Devices - 3 December 2024	That City of Launceston Council: 1. review the rules and signage as they relate to the operation of PMDs (e-scooters) in the Launceston Central Business District.	Executive Leader Community Assets and Design	The Transport Team currently has one active vacancy progressing through recruitment, and another role set to commence in late September 2025. In the interim, available resources are insufficient to undertake this work.
12 December 2024			
19.2. Action in Respect of a Grant from the Tasmanian Government for Projects in Lilydale	That Council: 1. determines to: I. decline the component of the grant related to Clause 1.1 (a): the design and construction of a pedestrian and cycle pathway between Lilydale Falls and Lilydale; II. accept the component of the grant related to Clause 1.1 (b): council-led improvements to better integrate the Lilydale pool, playground, toilet and BBQ areas. III. write to the State Government seeking to purpose the remaining funds for the purpose of the Lilydale community.	Executive Leader Connections and Liveability	In progress: awaiting a response from the Office of the Premier in relation to point III. Agreement on purpose of funds has been reached. Awaiting on funding agreement. Timeframes may be impacted due the Government in caretaker mode.
19.3. City Park Macaques	That Council: 1. receives and notes the report; 2. determines that in respect of the reproductive, genetic and social management of the City Park Japanese macaques, action is to be taken to prevent all breeding within the troop; 3. if recommendation 2 above is resolved in the affirmative: a. notes that a consequence of that resolution will be that attrition will occur over an estimated 20-25 years, until no Japanese macaques remain in City Park; and	Executive Leader Connections and Liveability 3.b. Chief Executive Officer	Item 1 – Complete. Item 2 – First stage complete. Second stage timing to be confirmed. Item 3a – Complete. Item 3b – Complete.

	b. requests the Mayor communicates the Council decision to the Mayor of Ikeda, Japan.		
21.1. Proposal to Establish a Public Register of Interests	<p>That Council:</p> <ol style="list-style-type: none"> 1. Indicates its support for the development of a policy, which may be similar to the proposed policy outline document which is attachment 1 (ECM Doc Set ID 5162592) to this report, requiring: <ol style="list-style-type: none"> 1.1 the Chief Executive Officer to maintain a publicly available register containing details of certain interests of Councillors; and 1.2 Councillors to proactively disclose outside interests to the Chief Executive Officer for the purpose of inclusion in that register; 2. Instructs the Chief Executive Officer to: <ol style="list-style-type: none"> 2.1 convene a workshop or workshops at which the Councillors may engage in discussion and provide comments and guidance regarding the development of the policy described above; 2.2 bring to a future meeting of the Council, after those workshop/s, a proposed policy which the Council may adopt. 	Executive Leader Delivery and Performance	In progress. Workshop item scheduled in October 2025 regarding the development of the policy.
31 October 2024			
19.2. Flood Mitigation Strategy - Scoping Study	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorses the Flood Mitigation Strategy - Scoping Strategy (ECM Doc Set ID 5145101); and 2. includes the required additional resourcing in the draft 2025/26 financial year budget. 	Executive Leader Community Assets and Design	Recruitment remains underway for a resource to lead the project.
19.3. Queen Victoria Jubilee Drinking Fountain	That Council:	Executive Leader	Restoration work is almost complete and appropriate paint finishes have been

<p>Restoration Project - Non Application of Public Tender Process</p>	<ol style="list-style-type: none"> 1. notes the Conservation Report for the Children's Jubilee Drinking Fountain (ECM Doc Set ID 5138081), included as attachment 1 to this report; 2. pursuant to regulation 27(i)(iii) of the Local Government (General) Regulations 2015, resolves by absolute majority that: <ol style="list-style-type: none"> a. it is highly desirable that restoration of the Queen Victoria Jubilee Drinking Fountain takes place within Tasmania to avoid the expense and risk associated with custom crating and shipping of component parts to a location outside Tasmania b. City of Launceston has an interest in ensuring local contractors are supported to develop and use the specialised skills required for cast iron repair c. Glasgow Engineering has incurred costs of \$99,193.64 to date, to progress restoration of the Queen Victoria Jubilee Drinking Fountain to a point where the balance of work required to complete the restoration can be communicated to the Council d. The nature of the work still to be done on the Queen Victoria Jubilee Drinking Fountain is such that a final cost cannot be estimated, and it seems possible that the total cost of the project will approximate our tender threshold of \$250,000 e. with reference to the reasons listed at 2a-d above, a satisfactory result will not 	<p>Connections and Liveability</p>	<p>selected. Reconstruction and installation of the fountain is expected in October 2025 with a launch being planned to coincide with Children's Week. The fountain was originally gifted to the city by the Children of Launceston.</p> <p>Ongoing.</p>
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	<p>be achieved by inviting tenders for the restoration of the Queen Victoria Jubilee Drinking Fountain because of extenuating circumstances and the unavailability of competitive or reliable tenderers</p> <p>3. authorises the Chief Executive Officer to engage Glasgow Engineering to complete the restoration of the Queen Victoria Jubilee Drinking Fountain, with a final report on outcomes including cost to be prepared for the Council on completion of the works.</p>		
2 May 2024			
14.1. Cataract Gorge Chairlift Renewal Request	<p>That Council:</p> <ol style="list-style-type: none"> 1. Provides in principle support for the renewal of the Gorge Chairlift and welcomes the proponents to work with the Council to obtain: <ol style="list-style-type: none"> a. Disposal of an interest in land under section 178 of the <i>Local Government Act 1993</i>. b. A new licence or easement for operation of the site. c. Provision of consent under section 52(1B)(b) of the <i>Land Use Planning and Approval Act 1993</i> to lodge a development application on Council managed land. 1. Notes the land owner consent, disposal of an interest in land and licence all require separate decisions of Council. 	Executive Leader Delivery and Performance	In progress – discussions are ongoing with proponent. Workshop is scheduled for August.

21 March 2024			
15.1. Transfer of York Park to Stadiums Tasmania	<p>That Council:</p> <ol style="list-style-type: none"> 1. notes the intention that it formed on 15 December 2022 to transfer York Park and associated land and assets at 2 Invermay Road, Invermay to Stadiums Tasmania for nominal consideration. 2. considers each of the three objections appearing at Attachments 1, 2 and 3, received as part of the public advertising process commencing on 18 November 2023, noting the officer response to each of the three objections as documented as part of the report to this agenda item. 3. by absolute majority, pursuant to section 178 of the Local Government Act 1993, approves the transfer of York Park and associated land and assets at 2 Invermay Road, Invermay to Stadiums Tasmania for nominal consideration, with the dimensions of that land being set out at Attachment 4 and the following plan. (Image removed) 4. notes that the transfer of the land pursuant to these Recommendations, will not occur until each of the following events has occurred: a) where an appeal is made by an objector to the Tasmanian Civil and Administrative Appeals Tribunal, the determination of such appeal; and, b) a planning permit has been issued by the Council in its capacity as Planning Authority to subdivide the relevant land; and, c) the exact dimensions of the land have been confirmed by way of final survey. 5. requests the Chief Executive Officer to determine the exact dimensions and parameters of the land and assets to be transferred and to exercise Council's powers in respect of the Local Government Act 1993 and the Stadiums Tasmania Act 2022 in order to facilitate the transfer to Stadiums Tasmania. 6. Requests the Chief Executive Officer to negotiate a term sheet with Stadiums Tasmania which is consistent with the letter of intent received on 2 February 2024 and attached to 	Chief Executive Officer	Complete.

	<p>this report (ECM Doc Set ID 5020948), which will require a further specific decision of the Council.</p> <p>7. notes that the term Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the Local Government Act 1993.</p>		
5 October 2023			
18.1. 126-128 Russells Plains Road, Rocherlea	<p>MOTION 1 That Council:</p> <ol style="list-style-type: none"> determines that the dwelling at 126-128 Russells Plains Road, Rocherlea not be made available for leasing due to safety concerns that exist for tenants from persons regularly trespassing on the site; and given the extensive theft and damage that has occurred to the dwelling on the site, that it be demolished. <p>MOTION 2 That Council:</p> <ol style="list-style-type: none"> prioritises making a decision on whether the site at 126-128 Russells Plains Road, Rocherlea will be required to house a new landfill site once the current landfill at the Remount Road site is closed; and in the event that it is determined that the site is not required for a future landfill, undertake a land use study to investigate options for its potential development. 	<p>Executive Leader Delivery and Performance</p> <p>Chief Executive Officer</p>	<p>Re: Motion 2, Item 2, ELT received a briefing on this property from a land use perspective on 8 April 2025. Awaiting further advice from the Open Spaces and Sustainability Team.</p>

RISK IMPLICATIONS:

Tracking Council decisions will also identify potential risks ensuring strategies can be put in place to manage them.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

This has already been considered when the individual items were presented to Council.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

22.2. Status Report on Notices of Motions as at 14 August 2025

FILE NO: SF5547

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the updated Status Report – Notices of Motions.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report of Notices of Motions as at 14 August 2025.
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REPORT:

In accordance with s19(1) of the *Local Government (Meeting Procedures) Regulations 2025*, a Councillor may give to the Chief Executive Officer a written notice of motion, (at least 7 days before a meeting), together with supporting information and reasons, to be included on the agenda of that meeting.

To ensure decisions are made in a transparent and accountable way, updates regarding the Status Report - Notice of Motions will be reported to each Council meeting.

Items marked as 'completed' will be removed from the list following the meeting at which this is reported.

Notices of Motions Status Report

Date	Project/Initiative Notice of Motion	Owner	Progress
11 February 2021 Councillor A E Dawkins	Traffic Calming on Gorge and Trevallyn Roads <i>That Council investigates and implements traffic calming measures, including speed reduction, physical barriers to speeding like speed humps and roundabouts, as well as safe pedestrian crossings on Trevallyn and Gorge Roads.</i>	Executive Leader Community Assets and Design	In line with our previous update, consideration of resourcing for the remaining six recommendations remains on target for the second half of 2025. The Transport Team has just completed recruitment for their first vacancy and once onboarding is finalised, will task this item for review in the coming weeks.
10 March 2022 Councillor D C Gibson	Windermere/Swan Bay Roads <i>That Council acknowledges the concerns of the residents and requests the Chief Executive Officer to investigate the issues raised and provide a detailed report to Council for consideration in April 2022.</i>	Executive Leader Community Assets and Design	As noted previously, resourcing for the remaining six recommendations is scheduled for consideration in the second half of 2025. The Transport Team has just completed recruitment for their first vacancy and once onboarding has been completed, will task this item for review in the near future.
11 August 2022 Councillor T G Walker	Suburban Business District Green Spaces <i>In support of, and complimentary to, the City of Launceston's recent Memorandum of Understanding with the Launceston Chamber of Commerce regarding the urban greening of the City, that the Council agrees to pursue the following initiatives:</i> 1. <i>provides its in-principle support for the provision of additional green spaces adjacent to and/or within suburban business districts such as (but not limited to) Kings Meadows, Mowbray,</i>	Executive Leader Connections and Liveability	<p>This motion was incorrectly marked complete as noted in the version of this report that was considered by Council on 6 March 2025. It was subsequently not included in the table considered by the Council on 27 March 2025.</p> <p>Consideration of the motion and discussion that occurred at the Workshop on 20 March 2025 highlighted a disconnect between previously reported commentary and the intent of this motion.</p>

	<p><i>St Leonards and Newstead; and</i></p> <ol style="list-style-type: none"><i>2. requests the Chief Executive Officer to ensure that current review process for the Greater Launceston Plan includes a framework to promote the opportunity and identify suitable spaces for this provision, either currently held land, or prospective sites that may be available for this purpose; and</i><i>3. following the review of the GLP, that the Council develop an implementation plan which identifies and provides the necessary actions and resourcing to deliver the green spaces. The implementation plan would need to include a community engagement process with, amongst other objectives, the need to determine the extent and scope of infrastructure that would be desirable in these spaces; and</i><i>4. that priority be given to maximising the greening of the area, but that additional facilities such as playgrounds or toilets be considered desirable additions if possible.</i>		
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<p>15 December 2022 Councillors D H McKenzie and A E Dawkins</p>	<p>Clean Air Strategy <i>That Council agrees that Launceston City Council develop a Clean Air Strategy, which should not be limited to but will include:</i></p> <ol style="list-style-type: none"> <i>1. review of current State and Federal Government legislation to determine its effectiveness in supporting a clean air strategy and where there are improvements required develop a plan to lobby for change;</i> <i>2. review of the effectiveness of past Council programs to improve air quality outcomes, such as the Wood Heater buy-back program;</i> <i>3. compilation of baseline data to provide a base to measure improvements;</i> <i>4. engagement of Northern Councils to achieve shared actions where possible;</i> <i>5. education of industry and the broader community on better environmental practices;</i> <i>6. investigation of more effective enforcement processes; and</i> <i>7. recommendations to Council regarding means to improve outcomes. Report back to Council should occur in reasonable time outlining next steps and to enable progress to be achieved ahead of next winter.</i> 	<p>Executive Leader Delivery and Performance</p>	<p>Recent public attention on Launceston's air quality has further elevated this work as an organisational priority. In response, preliminary internal discussions have explored progressing a more immediate report focused on seasonal issues such as wood smoke, while reviewing the development of a broader strategic framework in line with Council's resolution.</p> <p>The development of a Wood Smoke Plan has commenced and is being led by an Environmental Health Officer at the City of Launceston.</p>
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<p>29 June 2023 Councillor L M McMahon</p>	<p>Reinstatement of the State Government's Financial Contribution to the Active Launceston Program <i>That Council requests the Chief Executive Officer write to the Premier and request the reinstatement of the State Government's financial contribution to the Active Launceston program.</i></p>	<p>Executive Leader Connections and Liveability</p>	<p>Correspondence was sent to the Premier on 6 July 2023. A response was received by way of a \$20,000 one off grant that Council had been allocated by the State Government, in recognition of the Active Launceston Program. The recurring funding that Council previously received has not been reinstated.</p> <p>Active Launceston was established in 2008 through a partnership between the Tasmanian Government, the University of Tasmania, and the City of Launceston. The program framework is underpinned by a Masters Thesis and represents a unique, evidence-based model developed by Healthy Tasmania.</p> <p>The Active Launceston service provider has recently advised that they will no longer deliver the program after 2025 and have asked if Council would be interested in purchasing the brand.</p> <p>The City of Launceston has demonstrated a strong and ongoing commitment to supporting the health and well-being of its community. Transitioning the Active Launceston program in-house would build on that commitment and would strengthen the City of Launceston's leadership in public health.</p> <p>The CaL team recognise the health and well-being benefits of providing affordable options for physical activity, and so is currently reviewing operations to find efficiencies so that the program can continue to be delivered in-house. A report and recommendation will be provided to Council.</p>
<p>21 September 2023 Councillor A E Dawkins</p>	<p>Establishing a Leadership Role for the City of Launceston in the Prevention of Child Sexual Abuse <i>To show local community leadership and responsiveness to the revelations of widespread historic and</i></p>	<p>Executive Leader Connections and Liveability</p>	<p>A survey of organisations working with children and young people closed on 18 July. The survey findings will be reviewed and will be critical for informing the development of the Child and Youth Safe policy, particularly with regards to framing the role of Council in leading the community's approach to becoming a city safe for children and young people.</p>

	<p><i>contemporary child sexual abuse in Launceston, as evidenced in the recent Commission of Inquiry* hearings, it is moved that Council:</i></p> <ol style="list-style-type: none"> <i>1. investigates opportunities to acknowledge victim/survivors of child sexual abuse through the inclusion of an appropriate public art installation in the next stage of the City Heart development.</i> <i>2. engages with the organisers of the National Child Sexual Abuse Survivors Day to support community events planned for the Launceston municipality.</i> <i>3. includes an assessment criterion for grant applications to the Council requiring respondent entities (clubs, associations, etc.) to demonstrate how they comply with the Child and Youth Safe Standards.</i> <i>4. requests the Council's Officers report to a future Council Meeting on:</i> <ol style="list-style-type: none"> <i>a) the feasibility of conducting site visits to two peer communities** where the councils have assumed a Child Sexual Abuse Prevention role and make recommendations as to how the City of Launceston can show further leadership***.</i> 		<p>Council's working group met on 7 August to discuss progress of and finalise the approach to developing the Child and Youth Safe Policy. The officers agreed to use the Derwent Council policy as a basis for the City of Launceston policy and to use information gathered through our community consultation to tailor the policy to reflect the Launceston community's lived experiences and expectations.</p> <p>On July 26 and August 10, Community Development supported by Laurel House and in partnership with local arts therapist Sarah Poulton, hosted art workshops with young people to explore their understanding of safety in Launceston. The artwork created and conversations recorded present powerful imagery and intelligently articulated expressions of what safety means to young people at this time and in this place. This artwork and messaging will guide, contextualise and enrich elements of the CYSOF policy.</p> <p>The final element of the consultation will be interviews in the coming weeks with adults with lived experience of child sexual abuse. The interviews will seek to identify any systemic elements that may have enabled abuse or been a barrier to reporting, investigation or recovery. Methods to avoid repeating these issues can then be articulated in Councils Child and Youth Safe policy.</p>
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	<p>b) <i>progress against compliance with the National Principles for Child Safe Organisations, including Child Sexual Abuse prevention awareness for Councillors.</i></p> <p>* Commission of Inquiry (COI) into the Tasmanian Government's Responses to Child Sexual Abuse in Institutional Settings.</p> <p>** Possible peer communities include Ballarat, Victoria and Maitland, New South Wales.</p> <p>*** Examples of further leadership roles for local government might include: - Co-delivery of Child Sexual Abuse Prevention Community Awareness Campaigns in conjunction with the Child Safe Regulator. - Co-convening standards compliance workshops for local clubs, associations and businesses with the Regulator. - Auspicing and participating as part of a Launceston consortium of community organisations committed to Child Sexual Abuse prevention in non-institutional settings</p>		
<p>7 March 2024 Councillor A J Britton</p>	<p><i>That Council:</i></p> <p><i>1. Acknowledges the urgent need for a comprehensive flood mitigation strategy that recognises the existential risks associated with major floods and addresses current and future vulnerabilities and risks associated with flooding in our City.</i></p>	<p>Executive Leader Community Assets and Design</p>	<p>Recruitment is currently underway for a dedicated role to lead this project, following an unsuccessful initial campaign. The position has been re-advertised for a second time using a different recruitment method to try and attract suitable candidates.</p>

	<p><i>2. Directs the Chief Executive Officer to develop a scope and detailed project plan to deliver a comprehensive Flood Mitigation Report using all available research, flood modelling, economic analysis, and historic data, to provide an assessment of potential flood risk mitigation options and their relative costs and benefits within our jurisdiction.</i></p> <p><i>3. The Report is to identify and evaluate these flood mitigation measures, including large scale infrastructure projects (e.g., levees, barrages, drainage improvements), natural solutions (e.g., wetland restoration, riparian buffers), and policy measures (e.g., zoning changes, building codes).</i></p> <p><i>4. The project is to be considered as part of annual plan and budget discussions.</i></p> <p><i>5. a. The Chief Executive Officer is to pursue external funding opportunities, including state and federal grants, to support the implementation of the flood mitigation strategy.</i></p> <p><i>b. Prepare a briefing statement on flood risk – Immediately a briefing paper prepared is sent to all major parties prior to the coming state election asking for their support in the creation of this strategy</i></p> <p><i>6. The council will engage with community stakeholders, including residents, business owners,</i></p>		
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	<i>environmental groups, and indigenous communities, to gather input and ensure a collaborative approach.</i>		
16 May 2024 Councillor A J Palmer	Family Violence <i>That Council:</i> <ol style="list-style-type: none"> <i>1. acknowledges that family and domestic violence has never, and will never be tolerated in our community; and</i> <i>2. recognises the strategies and programs Council has in place to support victims of domestic and family violence; and</i> <i>3. implement a respectful relationships program, for all Staff and Councillors (presently employed), to commence within the 2024/2025 financial year and that it is included as part of the on boarding and induction for new staff and future Councillors, starting July 1 2024.</i> 	Executive Leader Delivery and Performance	<ol style="list-style-type: none"> 1. The City of Launceston acknowledges that family and domestic violence have no place in our community or workplace. 2. Community Development works in this space by supporting 16 Days of Activism and other initiatives as they arise. Council's Enterprise Agreement specifically references victims of family violence (section 6.17) and seeks to support impacted employees by way of leave provisions, financial support, access to the Employee Assistance Program, changes to working patterns and contact details. 3. Training by our OD Team within People and Culture has been scheduled and is underway or been completed as follows: <ul style="list-style-type: none"> • Mandatory Sexual Harassment training module is accessible via our corporate Learning Management system. • Child and Youth Safe Framework (training for HR, leaders and employees has been completed with more scheduled) • Cultural Awareness training (completed for the Senior Leadership Team and Engagement Champions Group with further training planned for 2025-26) • Mental Health First Aid training continues to be scheduled (new and refresher) • Psychosocial Training continues to be scheduled • EAP is offered, including on an on site session each month spread across our sites 4. The City of Launceston have Family Violence Leave and a Loan Scheme for employees affected by family violence.

			<p>5. Research has commenced as to the appropriateness of the Respectful Relationships program, specifically whether it is trauma informed, and whether there might be more appropriate ways to raise awareness with employees and Councillors. There are survivors of family and domestic violence who work at the City of Launceston and care needs to be taken not to trigger or re-traumatise those who are victim survivors of family and domestic violence.</p> <p>This Notice of Motion is a priority within the People and Culture Team Plan 2025-2026 to progress.</p>
<p>13 June 2024 Councillor A E Dawkins</p>	<p>Establishing an Inclusion Action Plan and Community Consultation <i>That Launceston City convene a round table of LGBTIQ+ residents and their allies to discuss and recommend further action by the City to foster LGBTIQ+ equity and inclusion with the goal of developing an Inclusion Action Plan</i></p>	<p>Executive Leader Connections and Liveability</p>	<p>Executive Leader Connections and Liveability has met with LGBTIQ+ advocates on 15 May 2025. A survey was developed by residents and representatives of Equality Tasmania. The survey ran from 5th June to 20th July and received 625 responses. Procurement for services to analyse the data is underway, and membership of an expanded and representative working group is being established.</p>
<p>22 August 2024 Mayor Councillor M K Garwood</p>	<p>Increase Housing Diversity in the Municipality <i>That Council explores an opportunity to increase housing diversity in the municipality by:</i></p> <ul style="list-style-type: none"> <i>Investigating the use of a CBD or inner-city landholding for the development of community housing as well as retaining public car parking facilities;</i> <i>Engage a Registered Community Housing Provider (CHP) or a private developer with demonstrable experience</i> 	<p>Executive Leader Strategy and Innovation</p>	<p>The Executive Leaders of Community Assets and Design and Strategy and Innovation met to undertake project handover in May. This is now a Strategy and Innovation item for further review and progression.</p> <p>A desktop review of potential sites has been completed, and a project plan is currently being developed. In progressing this project plan it has been identified that an anchor project sits above this work, the Carpark Reallocation Study, which will assess the highest and best use of Council-owned carparks in and around the City Heart.</p>

	<p><i>partnering with the community housing sector, following due process, to devise plans for the identified site that result in affordable housing at a high-density in line with desirable heights for the CBD; and</i></p> <ul style="list-style-type: none"> • <i>Support the proponent to apply for funding in a future round of the Federal Government's Housing Australia Future Fund to develop the site for affordable housing</i> 		<p>A briefing paper is being presented to ELT on September 1, 2025 outlining the anchor project and subprojects including this NOM.</p> <p>Once the Carpark Reallocation study is completed it will ensure coordination of sub-projects and consideration of all relevant strategic objectives.</p> <p>Once this work is completed, we will provide a Workshop presentation to Council with a proposed approach to progress this motion.</p>
<p>19 September 2024 Mayor Councillor M K Garwood</p>	<p>CCTV (Closed Circuit Television) System Within Launceston Central Business <i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>Undertakes a review of the current CCTV (Closed Circuit Television) system within the Launceston Central Business District, to provide options for system improvement, and a focus on community safety; and</i> 2. <i>A report be presented to Council summarising the review, including any future options for system improvement and investment.</i> 	<p>Executive Leader Community Assets and Design</p>	<p>Report provided and endorsed by Council on 31 July 2025</p>
<p>12 December 2024 Councillor A G Harris</p>	<p>City of Launceston to Establish a Memorandum of Understanding with Dorset Council to Facilitate the Development of Stage 3 of the North East Rail Trail <i>That Council:</i></p>	<p>Executive Leader Connections and Liveability</p>	<ol style="list-style-type: none"> 1. Completed 2. Completed 3. Completed <p>CoL officers have presented project background, details of the opportunity and potential commitment required to a Councillor</p>

	<ol style="list-style-type: none"> <i>Provides in-principle support of the North East Rail Trail Stage 3 – Lilydale Falls to Scottsdale in concept only;</i> <i>approves providing Dorset Council a letter of support outlining Council's in-principle support for the project; and</i> <i>be provided with a project report to better understand implications to Council, such as costs, ownership and technical challenges.</i> 		<p>workshop. Work will now be done to address further questions before returning a report to Council for decision to fund.</p> <p>This NoM is now complete.</p>
<p>12 December 2024 Mayor Councillor M K Garwood</p>	<p>Bicycle Donation to Tasmania Police <i>That Council:</i></p> <ol style="list-style-type: none"> <i>purchase two (2) fit-for-purpose bicycles, to a combined maximum value of \$15,000 (excluding GST), to be donated to Tasmania Police for the sole purpose of reintroducing the bike patrols within the Launceston Central Business District.</i> 	Chief Executive Officer	<p>Officers will develop an MOU with Tasmania Police which will set out the expectations for:</p> <ul style="list-style-type: none"> • how often the bicycles will be used • where the bicycles will be used • maintenance responsibilities • ownership of the bikes • transfer of bikes back to CoL in the event the bike patrols are not deemed feasible by TasPol. <p>Work on the MOU is continuing. Council now awaits details from TasPol.</p> <p>The relevant council officer managing this project has been on annual leave, and will provide further updates on this project in September 2025.</p>
<p>12 December 2024 Mayor Councillor M K Garwood</p>	<p>Mobile LED Screen <i>That Council:</i></p> <ol style="list-style-type: none"> <i>investigates the procurement of a large mobile LED screen to support City activation, and events; and</i> <i>the project is to be considered as part of annual plan and budget discussions.</i> 	Executive Leader Connections and Liveability	<p>Investigations into screen options are complete. Officers are presenting their findings to a council workshop on 25 September 2025.</p>

<p>12 December 2024 Mayor Councillor M K Garwood</p>	<p>Street Art Festival and Street Art Laneways <i>That Council:</i></p> <ol style="list-style-type: none"> <i>pursuant to the City of Launceston Public Art Strategy 2023-2031, prioritises the Opportunity - City Centre Laneways recommendation for a Street Art Laneway Gallery to be developed for delivery in FY2024/2025, and a second gallery for delivery in FY2025/2026; and</i> <i>pursuant to the City of Launceston Public Art Strategy 2023-2031, prioritises the Opportunity - City Centre Laneways recommendation for a Laneway Festival to be developed in conjunction with each gallery described in the above recommendation.</i> 	<p>Executive Leader Connections and Liveability</p>	<p>Work on the 2026 event is progressing. Officers provided a brief update to the Cultural Advisory Committee on 6 August 2025 and a detailed project plan has been provided to Executive Leader for approval 12.8.25.</p>
<p>12 December 2024 Councillor S Cai</p>	<p>Graffiti Removal from Private Dwellings Within the Launceston Municipality <i>That Council:</i></p> <ol style="list-style-type: none"> <i>considers expanding graffiti removal to include private dwellings and infrastructure by:</i> <ul style="list-style-type: none"> <i>reviewing and amending the City of Launceston's graffiti policy framework to expand to removal of graffiti in all locations throughout the municipality.</i> 	<p>Executive Leader Community Assets and Design</p>	<p>Report provided to Council on 31 July 2025</p>

27 March 2025 Councillor T G Walker and Councillor A J Palmer	Lilydale Falls Reserve <i>That Council:</i> 1. <i>notes the importance of the Lilydale Falls Reserve and agrees to public consultation on the future of the Reserve, including the permitting of mobile food vans.</i>	Executive Leader Connections and Liveability	Project plan currently being developed.
10 July 2025 Councillor T G Walker	Proposed Change to the Chief Executive Officer's Contract and Performance Review Committee <i>(Closed Council Item)</i>	Executive Leader Delivery and Performance	

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

22.3. Determination Report - Code of Conduct Complaint - Councillor D C Gibson

FILE NO: SF2213

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider a Code of Conduct Determination Report.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. pursuant to section 28ZK(4) of the Local Government Act 1993 (Tas), receives the Code of Conduct Panel Determination Report dated 8 July 2025 (ECM Doc Set ID 5253864) in relation to a complaint against Councillor Danny Gibson.
-

REPORT:

The Local Government Code of Conduct Panel's Determination Report was issued on 8 July 2025. As per section 28ZK(2) of the *Local Government Act 1993 (Tas)* (the Act), copies were also provided to the complainant, the respondent councillor and to the Director of Local Government by the Local Government Code of Conduct Panel.

Section 28ZK(4) of the Act requires the Chief Executive Officer to table the Determination Report at the first open meeting of the Council at which it is practicable to do so. However, pursuant to section 28ZK(6) of the Act, section 28ZK(4) does not apply until the expiry of the period during which a person may apply to the Magistrates Court for a review of the determination and if an application for review is made, the review is completed or dismissed; or the application is withdrawn.

A person aggrieved by the determination of the Code of Conduct Panel, on the ground that the Panel failed to comply with the rules of natural justice, is entitled under section 28ZP of the Act to apply to the Tasmanian Civil and Administrative Tribunal for a review of the determination on that ground. An application for review may only be made within 28 days of the date of notification of the determination.

As this period has concluded, the Determination Report can now be included in the agenda.

RISK IMPLICATIONS:

It is a legislative requirement that the Determination Report is tabled.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter meets a legislative requirement.

BUDGET AND FINANCIAL IMPLICATIONS:

Costs associated with the Code of Conduct Panel in relation to this matter were not available at the time of writing. Total costs met by the Council in relation to Code of Conduct complaints in the 2025/2026 financial year will be published in the 2025/2026 Annual Report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

1. Determination Report - Code of Conduct complaint - Launceston City Council - Ms Jessica Hoyle against [22.3.1 - 3 pages]

22.4. Resignations of Councillor G Razay and Councillor A E Dawkins

FILE NO: SF0106

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To acknowledge the resignations of Councillor George Razay and Councillor Andrea Dawkins and note the process being undertaken to fill the vacancies.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council notes:

1. the resignation of George Razay from his role of Councillor submitted on 4 August 2025 and acknowledges his service to the Council and community during his term of office;
 2. the resignation of Andrea Dawkins from their role of Councillor submitted on 7 August 2025 and acknowledges their service to the Council and community during their term of office;
 3. that the Tasmanian Electoral Commission has contacted all eligible unelected councillor candidates from the 2022 election to confirm if they would like to be included in the recount of votes; and
 4. the Tasmanian Electoral Commission anticipates that the recount will be completed on 18 August 2025.
-

REPORT:

Councillor Professor George Razay tendered his resignation as a Councillor on 4 August 2025 after being successfully elected as an Independent Member of Parliament for the state seat of Bass in the recent State Election.

Councillor and Clinical Professor Razay was elected in October 2022. His campaign goals included promoting a healthy and active community, combating traffic congestion and air pollution, supporting the homeless people, improving the Tamar River, revitalising the city centre, promoting respect for our seniors and supporting the young generation. His commitment to our community has been greatly valued.

Councillor Dawkins was first elected to the Council in 2014, and has been a passionate advocate for key progressive policy, environmental sustainability, social equity and community wellbeing. Their Council service was complemented by a term in the Tasmanian Parliament from 2015 to 2018.

Throughout their time in local government, Councillor Dawkins championed initiatives to reduce waste and pollution, improve air quality, promote responsible pet ownership, and phase out single-use plastics. They were instrumental in the Council's development of a Clean Air Strategy and has consistently advocated for stronger environmental protections and sustainable practices across the city. Equally committed to social issues, Councillor Dawkins led calls for a city-wide Inclusion Strategy, promoted the integration of child safety principles into Council operations, and brought a community-first perspective to the Council table. In 2023, Councillor Dawkins was inducted into the Tasmanian Honour Roll of Women for their service to community, advocacy and inclusion, and their contributions to government and public service

The Tasmanian Electoral Commission (TEC) were advised of the resignations and commenced the period of recount for both vacancies on 8 August 2025. As part of this process, the TEC contact all eligible unelected councillor candidates from the 2022 election to confirm if they consent to both, one or none of the recount processes. The recount is scheduled to occur on 18 August 2025. The TEC will provide a certificate of election once the recount processes have been finalised.

The successful candidates elected are required to make a Declaration of Office prior to acting in the office of councillor. The dates for the elected candidates to make their declarations and to undertake Councillor will be set in consultation with the candidates.

RISK IMPLICATIONS:

New Councilors will require an induction to the role and responsibilities of a Councillor under the *Local Government Act 1993*, *Local Government (Code of Conduct) Order 2024*, *Local Government (Meeting Procedures) Regulations 2025*, *Local Government General Regulations 2025* and Council policies and processes to ensure that risks are managed or mitigated.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The addition of two newly elected local government councillors to a 12-member council brings a range of social implications, both within the council and in the broader community. These can be positive or negative, depending on context and how the transition is managed.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

The cost of the recount process by the Tasmanian Electoral Commission is not yet known. If required, a budget adjustment will be made to accommodate the cost from existing budgets.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

23. LATE ITEMS

Local Government (Meeting Procedures) Regulations 2025 – regulation 10(7)

No Late Items have been identified as part of this Agenda.

24. CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2025 – regulation 17(1)

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

24.1. Confirmation of the Minutes

REASON FOR CLOSED COUNCIL:

Regulation 40(6) of the *Local Government (Meeting Procedures) Regulations 2025* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

24.2. Chief Executive Officer's Contract and Performance Review Committee Report

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(a) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters, including complaints against an employee of the council.

24.3. End of Closed Session

25. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 10.30am on 11 September 2025 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.

26. MEETING CLOSURE