



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 6 MARCH 2025
1.00PM**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 6 March 2025

Time: 1:00 pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Sam Johnson OAM
Chief Executive Officer**

VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting was streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen.

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

The Mayor or their representative will provide notice that the meeting will be recorded through live streaming. By attending a Council meeting, attendees will be taken to have consented to their image, speech or statements being live streamed.

For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

The following information was provided to members of the public in respect of attendance at the Council Meeting.

PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

Present:

Mayor Councillor M K Garwood
Councillor D C Gibson
Councillor A E Dawkins
Councillor A G Harris
Councillor T G Walker
Councillor Prof G Razay
Councillor J J Pentridge
Councillor A J Palmer
Councillor L M McMahon
Councillor S Cai
Councillor A J Britton

In Attendance:

Sam Johnson OAM (Chief Executive Officer)
Chelsea van Riet (Executive Leader Community Assets and Design)
Leanne Purchase (Acting Executive Leader Connections and Liveability)
Nathan Williams (Executive Leader Delivery and Performance)
Rosanna Coombes (Acting Executive Leader Strategy and Innovation)
Zara Dawtrey (Senior Communications Officer)
Matt Morgan (Acting Senior Leader Governance)
Kelsey Hartland (Team Leader Governance)
Michelle Ogulin (Senior Leader Liveable Communities) (Agenda Item 17.1)
Maryanne Mitchell (Community Development Officer - Northern Suburbs) (Agenda Item 17.1)
Fintan Langan-Clarke (Senior Town Planner) (Agenda Item 19.1)
Micheal Newby (Senior Leader Infrastructure Planning) (Agenda Item 19.2)
Erica Deegan (Senior Leader Infrastructure and Engineering) (Agenda Items 19.3, 19.4 and 19.5)
Phil Bonney (Senior Technical Projects Advisor) (Agenda Item 19.3)
Samuel Kelty (Senior Leader Finance) (Agenda Item 20.1)
Duncan Campbell (Team Leader Legal Services) (Agenda Item 20.3)
Sharin Imlach (Lease Officer) (Agenda Item 20.3)

Apologies:

Nil

Leave of Absence:

Deputy Mayor Councillor D H McKenzie

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1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor M K Garwood, opened the Meeting at 1.00pm and noted an apology from Deputy Mayor Councillor DH McKenzie.

The Mayor provided an Acknowledgment of Country and also expressed his deepest respect and condolences to the Holbrook family for the loss this week of Aboriginal Elder Aunty Sharon.

2. MAYORAL ACKNOWLEDGEMENTS

No Mayoral Acknowledgements were identified as part of these Minutes

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

No Declarations of Interest were identified as part of these Minutes

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 13 February 2025 be confirmed as a true and correct record.

DECISION: 6 March 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Britton.

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 13 February 2025 be confirmed as a true and correct record.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

5.1. Council Workshops Report - 20 February 2025 and 27 February 2025

FILE NO: SF4401

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 20 February 2025:

Denison Road - One Way Section

Councillors received a presentation about traffic safety on the one way section of Denison Road and workshoped next steps.

Henry to Hoblers Link Road

Councillors were provided a confidential update on the Henry to Hoblers Link Road.

Punchbowl Playground Update

Councillors were provided with an update on the Punchbowl Playground design.

Parking: By-Law No.2 of 2023, Fees & Charges, Operational Matters

Councillors received a presentation regarding the status of the Parking Facilities By-Law No.2 2023 and provided input into updates to the infringement schedule.

Draft Launceston Housing Strategy - Update and Public Exhibition

Councillors received a presentation on the draft Launceston Housing Strategy and the proposed engagement plan for the draft Housing Strategy.

Albert Hall Redevelopment

Councillors were provided with an update on the Albert Hall Redevelopment project.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
Apologies: Councillor A E Dawkins

2. Workshop conducted on 27 February 2025

City of Launceston 10-year Strategic Plan 2025-2034 (DRAFT)

Councillors received a presentation about the Draft 10-year Strategic Plan and led discussion on the strategic directions followed by required revisions and public consultation.

Annual Plan and Budget 2025/2026 Update

Councillors received a briefing on the preparation of the 2025/2026 Budget and Annual Plan.

Parklands Parade

Councillors received a confidential briefing on the proposed amendment to Sealed Plan 164783 - 62 Parklands Parade, Newnham.

Hawthorn Football Club

Councillors received a presentation from Jo Gilbert (Chief Commercial Officer).

Gorge Restaurant, Basin Cafe and Albert Hall Cafe Leases

Councillors were provided an update on the expression of interest campaign for the leases to operate the Gorge Restaurant, First Basin Cafe, and Albert Hall Cafe.

In Attendance: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, and Councillor A J Britton
Apologies: Deputy Mayor Councillor D H McKenzie, Councillor L M McMahon and Councillor S Cai

DECISION: 6 March 2025

MOTION

Moved Councillor A J Britton, seconded Councillor D C Gibson.

That Council, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 20 February 2025:

Denison Road - One Way Section

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In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
Apologies: Councillor A E Dawkins

2. Workshop conducted on 27 February 2025

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Hawthorn Football Club

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Gorge Restaurant, Basin Cafe and Albert Hall Cafe Leases

Councillors were provided an update on the expression of interest campaign for the leases to operate the Gorge Restaurant, First Basin Cafe, and Albert Hall Cafe.

In Attendance: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, and Councillor A J Britton

Apologies: Deputy Mayor Councillor D H McKenzie, Councillor L M McMahon and Councillor S Cai

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS

Councillors' Leave of Absence Applications will be considered in Closed Council at Agenda Item 24.2 - Councillors' Leave of Absence.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors).

No Community Reports were registered with Council as part of these Minutes

8. PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1. Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

8.1.1. Public Questions on Notice - Colin Burns (Chair of Trevallyn Parks and Improvement Association) - Cottage on Trevallyn Parks - 13 February 2025

FILE NO: SF6381, SF2967

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 February 2025 by Colin Burns, have been answered by Michelle Grey (Properties and Legal Officer).

Questions:

1. When will the building report be available for the cottage at 62 Gorge Road?
2. When will structural repairs at 62 Gorge Road occur and be completed?
3. What financial compensation will be provided to the TPIA for loss of rent during the period of vacancy?

Response:

These are matters for discussion in accordance with the terms of the Lease. Council officers will seek to meet with the Trevallyn Parks and Improvement Association.

8.1.2. Public Questions on Notice - Ray Norman - Councils Greening Launceston Policy - 25 February 2025

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 25 February 2025 by Ray Norman, have been answered by Leanne Purchase (Acting Executive Leader Connections and Liveability).

Questions:

1. Will the City of Launceston's Councillors take a leadership role and update Launceston's '**Greening Policy**' and request that the CEO:
 - Provide Councillors with a report on the possible implementation of an offset dollar charge for the removal of any tree in the municipality; and
 - Set out a rate of charges relative to litreage in volume a tree to be removed; and
 - Provide advice on when and where Councillors may reduce these charges and under what circumstances.

Response:

Council's Urban Greening Strategy 2023-2040 was adopted on 30 November 2023. While work on delivering the strategy has commenced, a scoped and costed implementation plan is close to being finalised to inform the allocation of Council resources to the ambitious greening targets proposed by the strategy. Council has a Tree Management Policy 26-Plx-005 which explains Council's approach to tree management for trees that are owned and/or managed by Council. Council does not have general jurisdiction to intervene in relation to trees on private property, except in some circumstances where statutory powers may be, or are required to be, exercised.

2. Will Councillors reconsider requesting the CEO to report to the city's Councillors and ratepayers on the feasibility of:
 1. Establishing *kanamuluka***WOODbank** to serve residents, makers, et al in the region of the valley served as it is by several Councils; and
 2. Council's **WASTE MANAGEMENT CENTRE** being the venue for such an enterprise; and
 3. Such an operation being cost effective.

Response:

At this time, Council has no plans to establish a wood bank. Currently, suitable wood is recovered at the recycling centre, walking floor and the greenwaste area and sold through Uptipity.

3. *Will Councillors please now consider taking a strategic position that requires management to take on positive positions relative to bamboo and **CULTURAL** landscaping and for Council as whole to see bamboo as an environmental asset rather than its current default negative status?*

Response:

To date, Council has not taken any position – positive or negative – in relation to bamboo. Bamboo is used incidentally by Council in landscaping e.g. the City Park Macaque enclosure.

8.1.3. Public Questions on Notice - Robin Smith - Parking Tickets and Infringements - 24 February 2025

FILE NO: SF6381

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 24 February 2025 by Robin Smith have been answered by Lee Simmons (Team Leader Parking) and Kate Woodland (Team Leader Customer Service).

Questions:

1. How many 'warning notice' (in lieu of infringement) were issued by parking officers?

Response:

Assuming the same period from 1st February 2024 to 31st January 2025, there were 1680 warning notices issued.

2. How many completed 'Application to Withdraw Infringement Notice' forms were received by Council?

Response:

There were 2731 Applications to Withdraw Infringement Notices received from 1 February 2024 to 31 January 2025.

3. How many of those applications resulted in withdrawal of the infringement notice?

Response:

Of those applications 1707 resulted in withdrawal of the infringement notice.

4. Is there a 'grace period' after the parking time expires to allow drivers to pay or move their vehicles before an infringement is issued?

Response:

The decision whether to issue an infringement notice is made at the relevant time after considering the relevant facts of each situation. There are many factors that contribute. For example, length of parking control zone, whether payment has been issued, offence history etc.

5. From the time an infringement is to be issued, at what stage during the process does a parking officer have the discretion to 'back-out', withdraw or cancel an infringement, according to council policy or training guidelines?

Response:

A Parking Officer may use their discretion to not issue an infringement notice up until the infringement notice has been served. After this point an application to withdraw the infringement would be required.

6. How many infringements were referred to the Monetary Penalties Enforcement Service?

Response:

4,104 were referred to the Monetary Penalties Enforcement Service.

7. Council's 'Reminder to be Kinder' was a highly successful programme for hospitality and retail staff. That leads to the question: should it be run again; would consideration be given to including other front-line staff such as parking officers too?

Response:

At this time, Council has no plans to re-run the program with the marketing that occurred at its launch. The Reminder to be Kinder campaign information and resources are still available on Council's website for use by local businesses. The program was intended to support people working in any role that involves customer service, including our Parking Officers. Council will consider whether this could be made clearer when the program is reviewed.

8.1.4. Public Questions on Notice - Robin Smith - Active Transport - 26 February 2025

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 26 February 2025 by Robin Smith, has been answered by Steve Tanchik (Team Leader Transport).

Questions:

Clarification - Council General Meeting Questions on Notice - Active Transport For the avoidance of doubt about those answers' council officers provided to council meeting 13 February 2025 (agenda item 8.1.6. Public Questions on Notice), would you please be kind enough as to clarify the following?

I asked in question No 1: 'Are PMD's allowed to be ridden in bicycle lanes on roads in the Launceston area?'. The answer given was: PMDs (Personal Mobility Devices) are currently permitted for use on footpaths, shared paths, bicycle paths and local roads which have a speed limit of 50km/h or less, no dividing lines or median strip and no multiple lanes if a one-way road.

1. Where it is answered 'bicycle paths', did you intend this to mean the same as where I had written 'bicycle lane'?

Response:

For clarification, Personal Mobility Devices (PMD's) are permitted for use on separated bicycle paths. Bicycle lanes on roads are not permitted for PMD's where dividing lines are present, has a median strip or the posted speed is greater than 50kp/h. Bicycle lanes refer to on the roadway and are separated from other vehicles by line marking, bicycle paths refer to a buffered zone setback from vehicles.

2. With question No 3., are we at somewhat cross purposes, as I talk of "bicycle storage areas (painted on-street holding area before traffic lights) or other markings in the city?" whereas, the answer referred to "bike racks and currently offers bicycle cages..."?

Response:

In relation to bicycle boxes, where cyclists are permitted to filter to the front of the traffic at signalised intersections during red light phases. No projects are currently planned with bicycle boxes at this time.

8.2. Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

8.2.1. Public Questions Without Notice - Ron Baines - Division of 2 Invermay Road (DA0562/2024) - 6 March 2025

- 1. Number 2 Invermay Road is to be divided into two lots. I would like to know why and which section of that area is being divided in two?**

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

- 2. Where is the dividing line between No 2 Invermay Road and number 4?**

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

**8.2.2. Public Questions Without Notice - Jim Dickenson - Albert Hall Refurbishment
- 6 March 2025**

- 1. I'm aware that a guaranteed maximum price contract was made with Shape of \$13.3m and it was tailored to minimize the risk of overruns and Council is holding a \$700,000 contingency. The Shape contract is expected to fall within budget with a contract completion date of 27 March 2025 but an extension of time is being considered. The total Albert Hall renewal project contract is \$17m which includes the extra Council funding of \$5.6m.**

Today's agenda includes a closed Council item as it says information that is if disclosed might confer a commercial advantage or disadvantage. So that the closed meeting has been called to discuss business, which in effect to me, is discussing Finance. So something's gone wrong, I've given you all the facts and figures regarding money and finances so what has gone wrong that the financial position needs to be discussed behind closed doors?

The Mayor, Councillor M K Garwood, responded by saying that it is not necessarily that anything has gone wrong. As this is a closed Council agenda item we will not be able to delve into those facts and figures but there could be conversation around extra scope of some additional works that this Council might or might not look to be exploring in the capacity of additional works inside the venue.

- 2. In making the comment about additional work that implies money which implies finances. So all the figures that I've read out, you are not disputing those, that what I have said is correct - \$17m is the total price?**

The Mayor, Councillor M K Garwood, advised that a discussion would be held in closed session and that he would not repeat the figures reported in the Council documents.

- 3. Regarding Albert Hall, the architects and Commercial Project Delivery are rarely mentioned in Council agendas. Commercial Project Delivery were appointed by Council as a specialist building management firm but they never been mentioned in the last couple of years in the agenda. What have they been doing and are assuming they are doing it adequately why is the Albert Hall item in today's meeting in closed session?**

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

- 4. I would also like a reply to what Commercial Project Delivery has been doing?**

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

- 5. There has been little happening at Albert Hall, has Shape shot through?**

The Mayor, Councillor M K Garwood responded by saying that work on the inside of the building may not be visible from the outside but a question around the timeframes in terms of the delivery of the project will be Taken on Notice and a response provided in the agenda of 27 March 2025.

8.2.3. Public Questions Without Notice - Rocelyn Ives - Pesticide Spray, No Spray Register and Development at Lilydale Falls - 6 March 2025

- 1. What training regime and what accountability is in place by council for the contractors using sprays in public spaces and thoroughfares?**

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

- 2. Would Council review the processes required for registration of no spraying of herbicides and consider the sensible practice of Meander council where once registered, registration is ongoing and only when the property owner/s wish to remove the register is notification required? At the very least would COL Council require only bi annual checks to re affirm ongoing no spraying regime?**

The Mayor, Councillor M K Garwood advised that this matter will come to a future Council meetings and would be considered as part of the discussion.

- 3. Would council give consideration to what would be lost by the addition of a food van to this special place of Lilydale Falls Reserve?**

The Mayor, Councillor M K Garwood advised that this matter would be coming back to a further Council meeting and would be considered as part of the discussion.

Councillor A J Palmer withdrew from the Meeting at 1:23 pm

8.2.4. Public Questions Without Notice - The Honourable Rosemary Armitage MLC - Brisbane Street Mall Update - 6 March 2025

- 1. Given the length of time the Birchalls and Katies buildings have been empty, can you please provide an update on what progress has been made with regard to development?**
- 2. Has any agreement been entered into or discussions had with Mainland or local developers and if so can you elaborate on these?**

Sam Johnson OAM (Chief Executive Officer) advised that this certainly a very topical discussion around this table and within the community. It is something we have discussed but have to be mindful of some confidentiality arrangements that sit around this particular negotiation when providing an update.

The Chief Executive Officer confirmed that we are out to market for that particular property and we have engaged a third-party property firm, who are negotiating on our behalf, to keep the process transparent. We will be aiming to present a closure of that expression of Interest process to Council at the end of March and Council will then be given an opportunity to consider what has been submitted during that process. Based on feedback from the property firm to date there has been a reasonable interest from a range of property developers for a range of uses for that particular site. We have not been specific in exactly what we want, that has been left up to the proponent to come to us and give us a proposal on what they believe they could put on the Birchalls site.

- 3. Could you confirm that there is no intention for Council to do the development themselves?**

Sam Johnson OAM (Chief Executive Officer) responded by saying that would be a decision of Council and Council has not been put in a position where it would need to consider such proposal at this time. Noting and respecting that it would need to be a decision of the elected Council, a definitive answer cannot be provided.

8.2.5. Public Questions Without Notice - Noel Christensen - Costs Associated With City Park Monkeys - 6 March 2025

- 1. How much has City of Launceston spent on the monkeys to this point what is the current annual budget for upkeep of the monkeys?**
- 2. How much will it cost to implement the extermination plan of them over the next 25 years?**
- 3. How much money so far, currently and in the future will the monkeys cost the City of Launceston?**

The Mayor, Councillor M K Garwood advised that these questions will be Taken on Notice and a response provided in the agenda of 27 March 2025.

Councillor A J Palmer re-attended the Meeting at 1:26 pm

8.2.6. Public Questions Without Notice - Robin Smith - Traffic Study Reports, Swastika Graffiti - Blockie Route Complaints Received By Launceston Safer Communities Partnership - 6 March 2025

1. [Regarding the report City of Launceston, Launceston City Heart Project, Two-way Street Conversion, Preliminary Traffic Assessment]. With regard to the City Heart stage two plan to convert Charles Street from one-way to two-way, would it surprise you that the rush hour, the busiest single hour of traffic during the week is eleven o'clock on a Saturday night and the second busiest hour of the week is eleven o'clock on a Friday night?

Do you think that would have a bearing on the reports, the statistics given to Gehl for the report [Public Spaces Public Life Report] perhaps would not have picked up that 11pm on Saturday night was busy traffic time? If that is what their focus was on, they might not have realised.

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

2. I asked at the City of Launceston Annual General Meeting if the City of Launceston, Launceston City Heart Project, Two-way Street Conversion, Preliminary Traffic Assessment could be peer reviewed. The advice was that it had already been by Dr Bruce Corben of Corben Consulting in 2015. Can this report be made available to me please?

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

3. Have council removed any swastika graffiti from council or private property and if so, from what property, how often and when?

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

4. [Further to item 8.1.5. Public Questions on Notice Thursday 13 February 2025 regarding complaints held by City of Launceston's Customer Service on CBD 'Blockie' driving]. The Launceston Safer Communities Partnership is embedded within Council, are you able to report if they have received any complaints from residents or members of the public about ferocious driving?

The Mayor, Councillor M K Garwood advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

9. PETITIONS

No Petitions were identified as part of these Minutes

10. DEPUTATIONS

No Deputations were identified as part of these Minutes

11. PLANNING AUTHORITY

No Planning Authority Items were identified as part of these Minutes

12. ANNOUNCEMENTS BY THE MAYOR

12.1. Mayor's Announcements

FILE NO: SF2375

Friday, 14 February 2025

- Officiated Civic Function, World Croquet Championship and Shield Presentation

Saturday, 15 February 2025

- Attended Lonely Planet, Region Best in Travel, live cross with Channel 7's Sunrise, Harvest Market
- Attended the TLP18 (Tasmanian Leaders Program) Graduation Celebration

Sunday, 16 February

- Attended World Croquet Federation Event, St Leonards Athletic Centre

Wednesday, 19 February 2025

- Meeting with Minister Bridget Archer and Senator Anne Ruston re: NTCA Redevelopment
- Officiated at the Release of ABCDE Learning Site Social Impact Report

Thursday, 20 February 2025

- Attended the Hot Water Documentary Premiere, Tim Whybrow Star Theatre

Friday, 21 February 2025

- Attended the Tasmania Football Club, Stakeholder Breakfast, Peppers Silo

Saturday, 22 February 2025

- Officiated at the Riverbend Pump Track launch
- Attended the World Croquet Federation Finals, St Leonards Athletic Centre
- Officiated and presented Awards for 2025 Theatre Awards, Princess Theatre

Monday, 24 February 2025

- Attended the National Trust Tasmania Garden Party, Franklin House
- Attended the Northern Focus (Tourism Industry Council Tasmania), Josef Chromy

Tuesday, 25 February 2025

- Attended the 2025 Launceston Cup Eve Party, Boags Brewery

Wednesday, 26 February 2025

- Officiated at the Ladbrokes Launceston Cup Carnival - Mowbray Racecourse
-

Friday, 28 February 2025

- Attended the Cape Hope @ 2025 Launceston Tennis International event

Saturday, 1 March 2025

- Attended the Friends of the Library Book Sale
- Officiated the Queer Market - Max Fry Hall

Sunday, 2 March 2025

- Attended the Cars for Kidz - 20th Anniversary National Automobile Museum of Tasmania

Tuesday, 4 March 2025

- Attended the International Women's Day Lunch - Country Club Casino
- Attended the Jackson KIA Dealership Opening

Wednesday, 5 March

- Attended the IO Performance X by Alistair McDowall - Opening Night
-

The Mayor, Councillor M K Garwood, noted that he was unable to attend the Clifford Craig International Women's Day Lunch at the Country Club Casino.

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended).

Councillor D C Gibson

- **Acknowledged passing of former Mayor of Launceston, Clarry Pryor**

Councillor A G Harris

- **Acknowledged passing of former Mayor of Launceston, Clarry Pryor**
- **30 January 2025 - Attended the opening of Launceston Tennis Centre**
- **22 February 2025 - Attended the Pump Track opening**
- **24 February 2025 - MC at the National Trust Tasmania Garden Party, Franklin House**
- **27 February 2025 - Attended the Hawthorn versus Western Bulldogs game**
- **4 March 2025 - Attended the Jackson KIA Dealership Opening**

Councillor S Cai

- **19 February - Attended the release of ABCDE Learning Site Social Impact Report**

Councillor L M McMahon

- **Acknowledged the work of staff to issue a key to one of our facilities after hours when a member of the public had been unable to collect the key due to a medical emergency**

14. QUESTIONS BY COUNCILLORS

14.1. Councillors' Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be provided in writing).

14.1.1. Councillors' Questions on Notice - Councillor L M McMahon - Carols By Candlelight and Events Sponsorship and Acquittals - 13 February 2025

FILE NO: SF2375

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 February 2025 by Councillor L M McMahon, have been answered by Michelle Ogulin (Senior Leader Liveable Communities).

Questions:

1. What is the process once an applicant has been successful in receiving event funding, how and when the funds are dispersed, and why was no funding allocated to the Carols by Candlelight event?

Response:

Successful applicants are notified by an email from the Grants and Sponsorship officer. In this email is a funding agreement which formalises the funding. Once signed, the applicant is sent a checklist outlining their sponsorship obligations and is asked to raise an invoice for 80% of the awarded funding. Within 90 days of the event concluding the applicant submits an acquittal report. Once the acquittal is deemed satisfactory the applicant is paid the final 20% of the awarded funding.

A funding agreement was sent to the Carols by Candlelight committee after they secured funding. However, no signed funding agreement was received by Council from the Carols by Candlelight committee and therefore no funding was dispersed.

2. The total event cost was listed on the application as \$60,000 and the organising committee had requested \$20,000 to assist in bringing an event to the community. Did they no longer require funding support, and if so, did they notify Council of this, noting that the Launceston International Bowls Classic didn't receive full funding due to funds being exhausted, and five other events missing out altogether?

Response:

Council was not notified that funding support was no longer required.

3. What checks and balances are in place to ensure successful applicants report back on project plans that are part of their initial application?

Response:

Applicants are required to comply with an acquittal process which seeks to verify that funding has been used in a manner that complies with the funding agreement.

**14.1.2. Councillors' Questions on Notice - Councillor A G Harris - Boxing Day 2024
Non-Operation of Car Parks - 13 February 2025**

FILE NO: SF2375

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 February 2025 by Councillor A G Harris, have been answered by Lee Simmons (Team Leader Parking).

Questions:

[Regarding the response given at Agenda Item 8.1.5 Public Questions on Notice - Robin Smith - Parking Matters including Parking Operations, Christmas Arrangements - 31 January 2025]

1. In regard to the Boxing Day 2024 non-operation of our car parks, where it says that there were several technological issues before it could function independently, as a result the car parks remain closed. Are we able to find out what those issues are and whether they will in fact be able to be resolved?

Response:

Regarding the Boxing Day 2024 non-operation of Council's car parks, the after-hours service provider was engaged but City of Launceston encountered connectivity issues that prevented remote access to the car park management system by our Parking Technicians. As a result, Parking Technicians were unable to reliably connect to the car parks to resolve any issues that may have arisen. This technical issue has since been addressed by our IT team, and the car parks are now fully operational.

2. In reading further into the report, is it normal practice that on a public holiday, Council staff are not used and that an after hours service provider is being used? If so, is that normal business practice?

Response:

With respect to staffing arrangements, it is standard practice for the council-engaged after-hours service provider to manage car park operations outside of Council's standard operating hours. This arrangement has been in place for several years and applies to current public holiday operations.

14.1.3. Councillors' Questions on Notice - Councillor D C Gibson - Event Strategy and Updated Budget Expenditure for Representation at the UNESCO Creative Cities of Gastronomy Annual Conference 2024 - 13 February 2025

FILE NO: SF2375

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 February 2025 by Councillor D C Gibson, have been answered by Leanne Purchase (Acting Executive Leader Connections and Liveability) and Samuel Kelty (Senior Leader Finance).

Questions:

1. Pertaining to our Event Strategy, how far are we and when will we receive the updated event strategy? Any timelines around that piece of work?

Response:

Councillors will receive a draft Events Strategy by 30 April 2025.

2. Noting the great report regarding the Western Australia Council visit, when can Council receive a detailed report on updated budget expenses on the representation this Council endorsed for the Representation at the UNESCO Creative Cities of Gastronomy Annual Conference 2024?

Response:

More time is needed to collate financial information, once gathered these will come back to Council in a report.

14.2. Councillors' Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting).

14.2.1. Councillors' Questions Without Notice - Councillor A E Dawkins - Gender Pay Gap - 6 March 2025

- 1. Do we measure gender pay gap and if it is not measured, is it something we can do and report back to Council?**

Sam Johnson OAM (Chief Executive Officer) advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

14.2.2. Councillors' Questions Without Notice - Councillor D C Gibson - ABCDE Learning Site Report, Committee Review and Federal Funding - 6 March 2025

- 1. Can the recent ABCDE Learning Site report be formally tabled at a future Council meeting?**
- 2. I note that we are still in a formal review of our committees with many committees having been stood down due to the review and other associated reasons, yet some committees are currently advertising for external members whilst others are not able to have a meeting. How is it that some committees are continuing full steam ahead and others are in complete abeyance and are not able to be functional?**
- 3. There have been two announcements recently with regard to funding. One to do with a bridge across the Tamar and the other with regard to the funding of some road works that will link up a strategic goal of Council within the Kate Reed Reserve and making them more pedestrian friendly. How can we seek, as Councillors, to have more information about those things prior to grant requests being made or in the case of the announcement from the feds with regard to the feasibility study of the bridge across the Tamar, given that previously this Council has been in direct opposition to that and the way that we were consulted previously?**

The Mayor, Councillor M K Garwood advised that these questions will be Taken on Notice and a response provided in the agenda of 27 March 2025.

14.2.3. Councillors' Questions Without Notice - Councillor T G Walker - Community Consultation Regarding Paterson Barracks - 6 March 2025

- 1. Why has no public consultation occurred, especially with community groups, around the possible community use of the Paterson Barracks, which is the main criteria for which the Federal Government would consider an arrangement with the Council in terms of disposal of that property?**

Sam Johnson OAM (Chief Executive Officer) advised that this question will be Taken on Notice and a response provided in the agenda of 27 March 2025.

15. NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

No Notices of Motions were identified as part of these Minutes

16. COMMITTEE REPORTS

No Committee Reports were identified as part of these Minutes

17. CONNECTIONS AND LIVEABILITY

17.1. Approval of Grant to City Mission for Community Champions Project

FILE NO: SF7573

AUTHOR: Maryanne Mitchell (Community Development Officer - Northern Suburbs)

APPROVER: Leanne Purchase (Acting Executive Leader Connections and Liveability)

DECISION STATEMENT:

To approve a \$30,000 grant to City Mission to support the implementation of the *Community Champions Project*, with payments to be made in three instalments as required in the grant deed between City Mission and the Tasmanian Community Fund.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. receives the report; and
2. approves a \$30,000 grant to City Mission to support the implementation of the *Community Champions Project*. This amount fulfills the required 10% cash contribution towards the project as stipulated by the Tasmanian Community Fund (TCF) in their grant deed with City Mission and is to be paid in three instalments of \$10,000 per year for three years.

Michelle Ogulin (Senior Leader Liveable Communities) and Maryanne Mitchell (Community Development Officer - Northern Suburbs) were in attendance to answer questions in respect of this agenda item.

Councillor S Cai withdrew from the Meeting at 1:46 pm
Councillor S Cai re-attended the Meeting at 1:48 pm

DECISION: 6 March 2025

MOTION

Moved Councillor D C Gibson, seconded Councillor A E Dawkins.

That Council:

- 1. receives the report; and**
- 2. approves a \$30,000 grant to City Mission to support the implementation of the *Community Champions Project*. This amount fulfills the required 10% cash contribution towards the project as stipulated by the Tasmanian Community Fund (TCF) in their grant deed with City Mission and is to be paid in three instalments of \$10,000 per year for three years.**

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

18. QVMAG (QUEEN VICTORIA MUSEUM AND ART GALLERY)

No Items were identified as part of these Minutes

19. COMMUNITY ASSETS AND DESIGN

19.1. Draft Launceston Housing Plan 2025-2040

FILE NO: SF7000

AUTHOR: Fintan Langan-Clarke (Senior Town Planner)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider the Draft Launceston Housing Plan 2025-2040 for public consultation for a period of 28 calendar days prior to adoption.

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 20 June 2024 – 1.4 Launceston Future Housing Discussion

Workshop – 14 November 2024 – Launceston Housing Strategy

Council – 14 November 2024 - Agenda Item 17.1 – Launceston Local Housing Strategy Update

RECOMMENDATION:

That Council:

1. endorse the draft Launceston Housing Plan 2025-2040 (ECM Document Set ID 5196825) for a public exhibition period of 28 calendar days.
-

Fintan Langan-Clarke (Senior Town Planner) was in attendance to answer questions in respect of this item.

DECISION: 6 March 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Britton.

That Council:

- 1. endorse the draft Launceston Housing Plan 2025-2040 (ECM Document Set ID 5196825) for a public exhibition period of 28 calendar days.**

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

19.2. Northern Tasmania Cricket Association Sports Complex - Redevelopment Project

FILE NO: SF7448

AUTHOR: Michael Newby (Senior Leader Infrastructure Planning)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To endorse the Northern Tasmania Cricket Association Sports Complex Master Planning Massing Concept and note project progress.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
Local Government (General) Regulations 2015

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 5 September 2024 – NTCA Sports Complex Management
Workshop - 6 June 2024 - NTCA Facility Management Update
Workshop - 23 November 2023 - Councillor site visit NTCA Sports Complex

RECOMMENDATION:

That Council:

1. endorses the Northern Tasmania Cricket Association (NTCA) Sports Complex - Master Planning Massing Concept (ECM Document Set ID 5196948); and
2. notes project progress.

Micheal Newby (Senior Leader Infrastructure Planning) was in attendance to answer questions in respect of this agenda item.

DECISION: 6 March 2025

MOTION 1

Moved Councillor D C Gibson, seconded Councillor T G Walker.

That Council:

- 1. receives the Northern Tasmania Cricket Association (NTCA) Sports Complex - Master Planning Massing Concept (ECM Document Set ID 5196948); and**
- 2. notes project progress.**

LOST 2:9

FOR VOTE: Councillor D C Gibson and Councillor T G Walker

AGAINST VOTE: Mayor Councillor M K Garwood, Councillor A E Dawkins, Councillor A G Harris, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

DECISION: 6 March 2025

MOTION 2

Moved Councillor A G Harris, seconded Councillor A E Dawkins.

That Council:

- 1. endorses the Northern Tasmania Cricket Association (NTCA) Sports Complex - Master Planning Massing Concept (ECM Document Set ID 5196948); and**
- 2. notes project progress.**

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

19.3. Response to Notice of Motion - Councillor J J Pentridge - Emergency Management Response - 19 September 2024

FILE NO: SF7690, SF7692, SF6766

AUTHOR: Debbie Pickett (Personal Assistant)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To note plans for improving backup power provisions at key operational sites.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Emergency Management Act 2006 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 5 December 2024 - Agenda Item 15.2 - Notice of Motion - Emergency Management Response - Councillor J J Pentridge

RECOMMENDATION:

That Council:

1. notes the progress and intended next steps to improve organisational preparedness for power supply interruptions and outages; and
2. notes a funding request will be submitted through appropriate mechanisms to implement actions.

Erica Deegan (Senior Leader Infrastructure and Engineering) and Phil Bonney (Senior Technical Projects Advisor) were in attendance to answer questions in respect of this item.

DECISION: 6 March 2025

MOTION

Moved Councillor J J Pentridge, seconded Councillor T G Walker.

That Council:

- 1. notes the progress and intended next steps to improve organisational preparedness for power supply interruptions and outages; and**
- 2. notes a funding request will be submitted through appropriate mechanisms to implement actions.**

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

19.4. Launceston Flood Authority Quarterly Report - October to December 2024

FILE NO: SF4493

AUTHOR: Debbie Pickett (Personal Assistant)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To receive the Launceston Flood Authority Quarterly Report - October to December 2024.

RELEVANT LEGISLATION:

Launceston Flood Authority Rules, April 2020

RECOMMENDATION:

That Council:

1. in accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, October to December 2024 (ECM Document Set ID 5184371).
-

Erica Deegan (Senior Leader Infrastructure and Engineering) was in attendance to answer questions in respect of this item.

DECISION: 6 March 2025

MOTION

Moved Councillor A J Britton, seconded Councillor A G Harris.

That Council:

1. in accordance with Rule 26 of the *Launceston Flood Authority Rules, April 2020*, receives the Launceston Flood Authority Quarterly Report, October to December 2024 (ECM Document Set ID 5184371).

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

19.5. Vehicular Crossing (Driveway) Policy (27-Plx-013)

FILE NO: SF1051

AUTHOR: Sonia Smith (Team Leader infrastructure Development)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To endorse the Vehicular Crossing (Driveway) Policy (27-Plx-013). (ECM Doc Set ID 5192689)

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Highways) Act 1982 (Tas)

Roads and Jetties Act 1935 (Tas)

Facilities and Highways By-Law Number 1 of 2021 (Tas)

Vehicle and Traffic Act 2001 (Tas)

Road Rules 2019 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 30 January 2025 – Vehicular Crossing (Driveway) Policy

RECOMMENDATION:

That Council:

1. endorses the Vehicular Crossing (Driveway) Policy as follows:

Vehicular Crossing (Driveway) Policy

PURPOSE

To define the responsibilities and design requirements for the construction, maintenance and renewal of vehicular crossings (driveways and property access). This Policy establishes a consistent approach for people wishing to carry out works in the road reserve. The aim is to ensure all vehicular crossings onto City of Launceston (Council) roads are constructed in accordance with Council's Standards and Specifications.

SCOPE

This policy applies to all individuals, builders, contractors, businesses and organisations seeking to undertake works within a road reserve under the ownership, care and/or control of the Council to provide, modify or remove a vehicular crossing to a property boundary from the road.

Council is the authority for local roads throughout the Municipality as governed by the *Local Government (Highways) Act 1982*. Roads maintained by Council are shown on

publicly available maps maintained by Council pursuant to Section 208 of the *Local Government Act 1993*.

Approval is required from Council prior to carrying out works on or occupying a Council road reserve, including for construction works associated with driveways. A Vehicular Crossing Permit is the usual permit/authorisation given, however the works may also be incorporated into a detailed engineering drawing approval. The requirement for a permit or authorisation under the Road, Parks and Public Reserves Occupation Policy (27-Plx-012) does not apply to Private Driveway Permit Vehicular Crossing Works where there is no additional occupation of the roads occurs during the works.

Council requires compliance with specific design and construction criteria to obtain approval. This ensures that the following aspects are addressed:

- **Safety:** Minimise and ensure vehicular crossings over footpaths are safe to reduce pedestrian conflicts, ensure predictable movements for vehicles, pedestrians, and cyclists and provide access to off-street parking areas.
- **Open Spaces / Public Infrastructure:** Minimise the number and width of vehicular crossings to maximise nature strips for streetscape planting and public infrastructure.
- **Street Trees:** Maintain existing street trees without impacting their health, size, stability, or future growth, and avoid locating crossings where they could be affected by the growth of street trees.
- **Character of the Area:** Maintain and enhance the street character.
- **On-Street Parking:** Optimising on-street parking spaces.
- **Drainage:** Maintain existing stormwater drainage functions and minimise runoff from impervious surfaces.

This policy does not apply to roads managed by the Department of State Growth.

POLICY

1. Responsibility for a Vehicular Crossing (Driveway)

Landowners are responsible for vehicular crossings servicing their land pursuant to *Section 35 of the Local Government (Highways) Act 1982*, which empowers Council to require a landowner to undertake works to construct or repair a vehicular crossing from the road carriageway to the property boundary. Further, landowners are responsible for culverts under vehicular crossings pursuant to *Section 44 Roads and Jetties Act 1935*.

Council requires all property owners to meet the full cost of providing any identified works relating to vehicular crossings from the road carriageway to the property boundary. If required works are not completed then the City of Launceston may complete the works and recover the cost from the owner of the land.

2. New or Modified Vehicular Crossings

An owner can apply to install a new crossing or modify an existing crossing. The application must demonstrate that the crossing achieves the following requirements:

- a) The minimum width is to be 3.6 m and the maximum width for a double crossing is 6 m. Any driveway width over 3.6 m will be classed as a double driveway.

- b) The driveway apron must be a uniform width between the kerb and the property boundary.
- c) The driveway apron must be located a minimum of 1.25 m from the side property boundary.
- d) The driveway apron must be located at least 1 m from any street light, power pole or other above ground infrastructure.
- e) The levels for an internal driveway must match any existing footpath. Footpath levels will not be changed to facilitate an internal driveway.
- f) The vehicular crossing provides access a suitably constructed driveway and/or parking pad with a minimum area of 6 m in length and 3 m wide.

Additional information (e.g. swept paths and design vehicle dimensions in accordance with Australian standards) may be required when considering commercial/industrial vehicular crossings.

Applications for double vehicular crossings for properties with frontages less than 15 m will be required to demonstrate that there is a minimum distance of 8 m between the vehicular crossing and the side boundary of the property when measured across the frontage.

Shared driveways will only be permitted where properties are accessed via a right of carriageway, or the terrain or geometry prevents alternatives.

3. Secondary Crossings

A second crossing will be considered on a case-by-case basis. A minimum distance of 8 m is required between crossovers on the same property frontage to facilitate the provision of an on-street parking space.

For corner lots a minimum distance of 6 m is required from the tangent point of the kerb to the start of the transition wing, to provide a minimum setback of 10 m from the intersecting road.

Requests for a secondary crossing on a property with dual frontage will be evaluated as if the secondary frontage were the sole frontage.

4. Redundant Crossing

A redundant crossing is a crossing that is no longer required as it no longer connects (or will not connect) with an internal driveway. Redundant crossings reduce availability of on street parking and can impact stormwater network function. Where a redundant crossing is present, it must be removed as part of proposed crossing works. The cost of removing the existing crossover and the reinstatement of street assets (i.e. footpath, nature strip, kerb and channel and road pavement) is borne by the property owner.

5. Construction Material

Urban vehicular crossings are to be constructed from broom finished concrete or asphalt over a suitably constructed pavement. It is Council's preference is that the crossing material matches the adjacent footpath, where such exists. In rural areas, the driveway will be constructed from the same material as the intersecting road pavement.

The use of exposed aggregate concrete, pavers, coloured concrete, stencilled or stamped concrete or all other material are not permitted within the road reserve.

6. Street Trees

The installation of vehicular crossings can have a negative impact on street trees. New vehicle crossings will not be permitted within:

- 2 m from the centre of a new tree (planted within the last 18 months), or
- 3 m from the centre of a mature tree.

In addition to this a street tree will not be removed or re-planted to facilitate a new crossover or widening of an existing crossover.

7. Heritage Crossover

Launceston retains many of its historical bluestone gutters. Where bluestone kerb and channel exist, all new or altered crossovers are required to be constructed in matching materials. In areas of high preservation value, Council may seek the advice of Heritage Tasmania to the full extent of construction required.

8. Grades, Crossfall and Sightlines

Topography must be carefully considered in driveway design to ensure pedestrian safety and functional access while minimising impact on the public assets. When situated on hills or bends, driveways need to provide adequate sightlines for drivers to enter and exit safely.

To ensure safe and functional access, the following is required:

- a) Where a footpath longitudinal grade is equal or less than 5% the driveway must match to the existing footpath level.
- b) Where the footpath longitudinal grade is greater than 5%, the accepted grade change to the footpath is within a 2% tolerance of the existing grade.
- c) Where a footpath grade is above 5%, a cross section or existing footpath level must be provided as part of the driveway crossover application.
- d) The crossfall of the footpath must be no more than 2% or must match to the existing footpath levels.
- e) In rural areas, a cross section of the driveway, from the edge of the road pavement to the property boundary, may be required to ensure a functional access.
- f) Sightlines must adhere to Australian Standard AS2890; Parking facilities.

9. Vehicular Crossing Permit

Vehicular Crossing Permit must be obtained prior to construction, alteration or removal of a crossover. An application can be made through the City of Launceston's website or by contacting the Customer Service Centre.

10. Traffic and pedestrian safety management

Any works within the road reserve must be undertaken to ensure the proper management of pedestrian and vehicular traffic to maintain safety. This includes ensuring appropriate and compliant worksite and traffic management is in place during the works.

PRINCIPLES

Council's Organisational Value; *We care about our community* applies to this policy:



**We care about
our community**

- we take pride in our work and pursue a standard of excellence
- we genuinely listen, and value collaborative relationships
- we strive towards the best outcome for our community
- we make responsible and sustainable decisions

RELATED POLICIES & PROCEDURES

- 26-Plx-005 Tree Management Policy
- 26-Plx-019 Nature Strip Policy
- 26-HLPr-005 Guidelines for Nature Strips
- City of Launceston Accessibility Framework 2020-2024

RELATED LEGISLATION

- Local Government Act 1993
- Local Government (Highways) Act 1982
- Roads and Jetties Act 1935
- Facilities and Highways By-Law Number 1 of 2021
- Vehicle and Traffic Act 2001
- Road Rules 2019

REFERENCES

- IPWEA-LGAT Tasmanian Standard Drawings
- Austroads Guide to Temporary Traffic Management
- AS 1742.3:2019 Manual of uniform traffic control devices, Part 3: Traffic control for works on roads
- AS 4970-2009 Protection of trees on development sites
- Traffic Control for Works on Roads – Tasmania Guide (Department of State Growth)

DEFINITIONS

Dual Frontage Lot:

A lot where two boundaries abut a road.

Tangent Point:

The point at which a straight section of road touches, but does not intersect, a curved section of road.

Vehicular Crossing (also known as a driveway):

The constructed access from the carriageway of the street, including the kerb and channel where such exists, to the property boundary. Where the vehicular crossing incorporates (or passes over) a footpath, the footpath forms part of the vehicular crossing.

REVIEW

This policy will be reviewed no more than 5 years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

Erica Deegan (Senior Leader Infrastructure and Engineering) was in attendance to answer questions in respect of this item.

DECISION: 6 March 2025

MOTION

Moved Councillor A J Britton, seconded Councillor A G Harris.

That Council:

1. endorses the Vehicular Crossing (Driveway) Policy as follows:

Vehicular Crossing (Driveway) Policy

PURPOSE

To define the responsibilities and design requirements for the construction, maintenance and renewal of vehicular crossings (driveways and property access). This Policy establishes a consistent approach for people wishing to carry out works in the road reserve. The aim is to ensure all vehicular crossings onto City of Launceston (Council) roads are constructed in accordance with Council's Standards and Specifications.

SCOPE

This policy applies to all individuals, builders, contractors, businesses and organisations seeking to undertake works within a road reserve under the ownership, care and/or control of the Council to provide, modify or remove a vehicular crossing to a property boundary from the road.

Council is the authority for local roads throughout the Municipality as governed by the *Local Government (Highways) Act 1982*. Roads maintained by Council are shown on publicly available maps maintained by Council pursuant to Section 208 of the *Local Government Act 1993*.

Approval is required from Council prior to carrying out works on or occupying a Council road reserve, including for construction works associated with driveways. A Vehicular Crossing Permit is the usual permit/authorisation given, however the

works may also be incorporated into a detailed engineering drawing approval. The requirement for a permit or authorisation under the Road, Parks and Public Reserves Occupation Policy (27-Plx-012) does not apply to Private Driveway Permit Vehicular Crossing Works where there is no additional occupation of the roads occurs during the works.

Council requires compliance with specific design and construction criteria to obtain approval. This ensures that the following aspects are addressed:

- **Safety:** Minimise and ensure vehicular crossings over footpaths are safe to reduce pedestrian conflicts, ensure predictable movements for vehicles, pedestrians, and cyclists and provide access to off-street parking areas.
- **Open Spaces / Public Infrastructure:** Minimise the number and width of vehicular crossings to maximise nature strips for streetscape planting and public infrastructure.
- **Street Trees:** Maintain existing street trees without impacting their health, size, stability, or future growth, and avoid locating crossings where they could be affected by the growth of street trees.
- **Character of the Area:** Maintain and enhance the street character.
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Council requires all property owners to meet the full cost of providing any identified works relating to vehicular crossings from the road carriageway to the property boundary. If required works are not completed then the City of Launceston may complete the works and recover the cost from the owner of the land.

2. New or Modified Vehicular Crossings

An owner can apply to install a new crossing or modify an existing crossing. The application must demonstrate that the crossing achieves the following requirements:

- a) The minimum width is to be 3.6 m and the maximum width for a double crossing is 6 m. Any driveway width over 3.6 m will be classed as a double driveway.
- b) The driveway apron must be a uniform width between the kerb and the property boundary.

- c) The driveway apron must be located a minimum of 1.25 m from the side property boundary.
- d) The driveway apron must be located at least 1 m from any street light, power pole or other above ground infrastructure.
- e) The levels for an internal driveway must match any existing footpath. Footpath levels will not be changed to facilitate an internal driveway.
- f) The vehicular crossing provides access a suitably constructed driveway and/or parking pad with a minimum area of 6 m in length and 3 m wide.

Additional information (e.g. swept paths and design vehicle dimensions in accordance with Australian standards) may be required when considering commercial/industrial vehicular crossings.

Applications for double vehicular crossings for properties with frontages less than 15 m will be required to demonstrate that there is a minimum distance of 8 m between the vehicular crossing and the side boundary of the property when measured across the frontage.

Shared driveways will only be permitted where properties are accessed via a right of carriageway, or the terrain or geometry prevents alternatives.

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A second crossing will be considered on a case-by-case basis. A minimum distance of 8 m is required between crossovers on the same property frontage to facilitate the provision of an on-street parking space.

For corner lots a minimum distance of 6 m is required from the tangent point of the kerb to the start of the transition wing, to provide a minimum setback of 10 m from the intersecting road.

Requests for a secondary crossing on a property with dual frontage will be evaluated as if the secondary frontage were the sole frontage.

4. Redundant Crossing

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5. Construction Material

Urban vehicular crossings are to be constructed from broom finished concrete or asphalt over a suitably constructed pavement. It is Council's preference is that the crossing material matches the adjacent footpath, where such exists. In rural areas, the driveway will be constructed from the same material as the intersecting road pavement.

The use of exposed aggregate concrete, pavers, coloured concrete, stencilled or stamped concrete or all other material are not permitted within the road reserve.

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8. Grades, Crossfall and Sightlines

Topography must be carefully considered in driveway design to ensure pedestrian safety and functional access while minimising impact on the public assets. When situated on hills or bends, driveways need to provide adequate sightlines for drivers to enter and exit safely.

To ensure safe and functional access, the following is required:

- a) Where a footpath longitudinal grade is equal or less than 5% the driveway must match to the existing footpath level.
- b) Where the footpath longitudinal grade is greater than 5%, the accepted grade change to the footpath is within a 2% tolerance of the existing grade.
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- d) The crossfall of the footpath must be no more than 2% or must match to the existing footpath levels.
- e) In rural areas, a cross section of the driveway, from the edge of the road pavement to the property boundary, may be required to ensure a functional access.
- f) Sightlines must adhere to Australian Standard AS2890; Parking facilities.

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Vehicular Crossing Permit must be obtained prior to construction, alteration or removal of a crossover. An application can be made through the City of Launceston's website or by contacting the Customer Service Centre.

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Any works within the road reserve must be undertaken to ensure the proper management of pedestrian and vehicular traffic to maintain safety. This

includes ensuring appropriate and compliant worksite and traffic management is in place during the works.

PRINCIPLES

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- 26-Plx-019 Nature Strip Policy
- 26-HLPr-005 Guidelines for Nature Strips
- City of Launceston Accessibility Framework 2020-2024

RELATED LEGISLATION

- Local Government Act 1993
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The constructed access from the carriageway of the street, including the kerb and channel where such exists, to the property boundary. Where the vehicular crossing incorporates (or passes over) a footpath, the footpath forms part of the vehicular crossing.

REVIEW

This policy will be reviewed no more than 5 years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

20. DELIVERY AND PERFORMANCE

20.1. Monthly Financial Performance Report

FILE NO: SF7694

AUTHOR: Samuel Kelty (Senior Leader Finance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the January 2025 Capital and Operational financial reports against budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the report outlining both Capital and Operational results to the period ending 31 January 2025.
-

Samuel Kelty (Senior Leader Finance) was in attendance to answer questions in respect of this item.

DECISION: 6 March 2025

MOTION

Moved Councillor A J Britton, seconded Councillor A G Harris.

That Council:

1. notes the report outlining both Capital and Operational results to the period ending 31 January 2025.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

20.2. Delegation of Mayoral Duties 12 to 19 March 2025

FILE NO: SF0113

AUTHOR: Matt Morgan (Acting Senior Leader Governance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To note the delegation of functions of Mayor from 12 to 19 March 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas) - Section 27 (2A)

RECOMMENDATION:

That Council:

1. notes in the absence of the Mayor and Deputy Mayor;
 2. pursuant to section 27 (2A) of the *Local Government Act 1993* (Tas) the Mayor delegates the functions described at section 27(1)(e) and (f) of the Act to Councillor Alan Harris, for the period 12 March 2025 to 19 March 2025.
-

Matt Morgan (Senior Leader Governance) was in attendance to answer questions in respect of this item.

DECISION: 6 March 2025

MOTION

Moved Councillor T G Walker, seconded Councillor D C Gibson.

That Council:

- 1. notes in the absence of the Mayor and Deputy Mayor;**
- 2. pursuant to section 27 (2A) of the *Local Government Act 1993* (Tas) the Mayor delegates the functions described at section 27(1)(e) and (f) of the Act to Councillor Alan Harris, for the period 12 March 2025 to 19 March 2025.**

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

20.3. Intention to Lease Basement Level of Macquarie House 92 to 94 Cameron Street, Launceston

FILE NO: SF2967

AUTHOR: Sharin Imlach (Lease Officer)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider forming an intention to lease Part of Macquarie House

This decision requires an absolute majority of Council.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council – 22 August 2019 – 16.1 - Lease of basement – Macquarie House

RECOMMENDATION:

That Council:

1. pursuant to section 178 of the *Local Government Act 1993* and by absolute majority, forms the intention to lease the basement level in the property known as Macquarie House, located within Civic Square at 92-94 Cameron Street, Launceston, part of Certificate Title 118059/1, for a period of up to ten years as identified on the plan below:



2. requires that formal notice is given of the intention to lease the property, as required by section 178(4) of the *Local Government Act 1993* (Tas);
3. notes that, following the statutory objection period and completion of expression of interest processes, the selection of the lessee for the property listed above will be made at a future Council meeting, along with the terms upon which the lease will be offered.

Duncan Campbell (Team Leader Legal Services) and Sharin Imlach (Lease Officer) were in attendance to answer questions in respect of this item.

DECISION: 6 March 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Britton.

That Council:

1. pursuant to section 178 of the *Local Government Act 1993* and by absolute majority, forms the intention to lease the basement level in the property known as Macquarie House, located within Civic Square at 92-94 Cameron Street, Launceston, part of Certificate Title 118059/1, for a period of up to ten years as identified on the plan below:



2. requires that formal notice is given of the intention to lease the property, as required by section 178(4) of the *Local Government Act 1993* (Tas);

3. notes that, following the statutory objection period and completion of expression of interest processes, the selection of the lessee for the property listed above will be made at a future Council meeting, along with the terms upon which the lease will be offered.

CARRIED BY ABSOLUTE MAJORITY 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

21. STRATEGY AND INNOVATION

No Items were identified as part of these Minutes

22. CHIEF EXECUTIVE OFFICER NETWORK

22.1. Status Report on Council Decisions

FILE NO: SF2346

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the Status Report on Council Decisions made up to, and as at, 13 February 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2015

RECOMMENDATION:

That Council:

1. receives the Status Report on Council Decisions made as at 13 February 2025.
-

DECISION: 6 March 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Britton.

That Council:

1. receives the Status Report on Council Decisions made as at 13 February 2025.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

22.2. Status Report on Notices of Motions

FILE NO: SF5547

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the updated Status Report – Notices of Motion.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2015

RECOMMENDATION:

That Council:

1. receives the Status Report of Notices of Motions.
-

DECISION: 6 March 2025

MOTION

Moved Councillor D C Gibson, seconded Councillor A J Britton.

That Council:

1. receives the Status Report of Notices of Motions.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

22.3. Attendance of Councillor Tim Walker at the Local Government Tech Leadership Summit in Sydney 12 March 2025

FILE NO: SF0121

AUTHOR: Liz Lynch (Personal Assistant – Councillor Rooms)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider the attendance of Councillor Tim Walker at the Local Government Tech Leadership Summit in Sydney, 12 March 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. approve the attendance of Councillor Tim Walker at the Local Government Tech Leadership Summit in Sydney, 12 March 2025.
-

DECISION: 6 March 2025

MOTION

Moved Councillor J J Pentridge, seconded Councillor A G Harris.

That Council:

1. approve the attendance of Councillor Tim Walker at the Local Government Tech Leadership Summit in Sydney, 12 March 2025.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

**22.4. Correspondence - Minister for Local Government - Call for Comment -
Tasmanian Government's Local Government Electoral Bill**

FILE NO: SF7493

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To note the correspondence from the Minister for Local Government Hon. Kerry Vincent MLC regarding the availability of the discussion paper for reforms to the Local Government Electoral Bill.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the correspondence from Minister for Local Government Hon. Kerry Vincent MLC regarding the availability of the discussion paper for reforms to the Local Government Electoral Bill.
-

Councillor A J Britton withdrew from the Meeting at 2:50 pm

Councillor A J Britton re-attended the Meeting at 2:54 pm

DECISION: 6 March 2025

MOTION

Moved Councillor D C Gibson, seconded Councillor A G Harris.

That Council:

1. **notes the correspondence from Minister for Local Government Hon. Kerry Vincent MLC regarding the availability of the discussion paper for reforms to the Local Government Electoral Bill.**

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

22.5. Correspondence - Standing Committee on Regional Development, Infrastructure and Transport's Interim Report for the Inquiry into Local Government Sustainability

FILE NO: SF4814

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider the Standing Committee on Regional Development, Infrastructure and Transport's interim report for the inquiry into local government sustainability.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the Standing Committee on Regional Development, Infrastructure and Transport's interim report for the inquiry into local government sustainability

Councillor L M McMahon withdrew from the Meeting at 3:04 pm

DECISION: 6 March 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Britton.

That Council:

1. notes the Standing Committee on Regional Development, Infrastructure and Transport's interim report for the inquiry into local government sustainability

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor A J Britton

ABSENT AT TIME OF VOTE: Councillor L M McMahon

22.6. Northern Tasmania Regional Land Use Strategy Review Steering Committee

FILE NO: SF5468

AUTHOR: Debbie Pickett (Personal Assistant)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider the nomination of the Executive Leader Community Assets and Design as the City of Launceston's representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee (NTRLUS).

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council

1. endorses the nomination of the Executive Leader Community Assets and Design, Chelsea van Riet, as the City of Launceston's representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee as its first preference.
 2. endorses the nomination of Councillor Walker as the second preference as its representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee as its first preference.
-

Councillor L M McMahon re-attended the Meeting at 3:06 pm

DECISION: 6 March 2025

MOTION 1

Moved Councillor A G Harris, seconded Councillor A E Dawkins.

That Council

1. endorses the nomination of the Executive Leader Community Assets and Design, Chelsea van Riet, as the City of Launceston's representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee as its first preference.
-

2. endorses the nomination of the Mayor, Councillor M K Garwood, as the second preference as its representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee as its first preference.

LOST 2:9

FOR VOTE: Councillor D C Gibson and Councillor A G Harris

AGAINST VOTE: Mayor Councillor M K Garwood, Councillor A E Dawkins, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

ABSTAINED FROM VOTE: Councillor T G Walker

During debate Councillor A J Britton foreshadowed moving the motion as published in the agenda.

DECISION: 6 March 2025

MOTION 2

Moved Councillor A J Britton, seconded Councillor S Cai.

That Council

1. endorses the nomination of the Executive Leader Community Assets and Design, Chelsea van Riet, as the City of Launceston's representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee as its first preference.
2. endorses the nomination of Councillor Walker as the second preference as its representative on the Northern Tasmania Regional Land Use Strategy Review Steering Committee as its first preference.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

23. LATE ITEMS

No Items were identified as part of these Minutes

24. CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

24.1. Confirmation of the Minutes

REASON FOR CLOSED COUNCIL:

Regulation 35(6) of the Local Government (Meeting Procedures) Regulations 2015 states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

24.2. Albert Hall Redevelopment Project

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation (15(2)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

(b) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business

24.3. Councillors' Leave of Absence - Councillor A G Harris

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 15(2) (h) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

(h) applications by councillors for a leave of absence.

24.4. Response to Notice of Motion Councillor T G Walker - Paterson Barracks - 23 March 2023

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 15(2) (f) of the *Local Government (Meeting Procedures) Regulations 2015*, which permits the meeting to be closed to the public for business relating to the following:

- (f) proposals for the council to acquire land or an interest in land or for the disposal of land.

24.5. End of Closed Session

DECISION: 6 March 2025

MOTION

Moved Councillor A J Palmer, seconded Councillor A J Britton.

That Council moves into Closed Session.

CARRIED BY ABSOLUTE MAJORITY 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

**Council moved into Closed Session at 3.22 pm.
Council returned to Open Session at 5.02 pm.**

24.5. End of Closed Session

DECISION: 6 March 2025

MOTION

Moved Councillor J J Pentridge, seconded Councillor A G Harris.

That Council:

1. pursuant to Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Minutes Item	Matter	Brief Description
24.1	<i>Closed Council Minutes – 23 January 2025.</i>	<i>Confirmation of the Minutes of the Closed Meeting of the City of Launceston Council held on 23 January 2025.</i>
24.2	<i>Councillors' Leave of Absence - Councillor A G Harris</i>	<i>Council Considered a Leave of Absence application.</i>
24.3	<i>Albert Hall Redevelopment Project</i>	<i>Council considered and approved the allocation of additional funding to the Albert Hall redevelopment and authorised the Chief Executive Officer to release to the public, where appropriate, the cost and scope of works for the project.</i>
24.4	<i>Response to Notice of Motion Councillor T G Walker - Paterson Barracks - 23 March 2023</i>	<i>Council considered the Draft Paterson Barracks Pre-Feasibility Study.</i>

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

25. MEETING CLOSURE

The Mayor, Councillor M K Garwood, closed the Meeting at 5.03pm.

26. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 1.00pm on 27 March 2025 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.