



City of
LAUNCESTON

COUNCIL AGENDA

**COUNCIL MEETING
THURSDAY 25 JUNE 2026
1:00 PM**

Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 25 June 2026

Time: 1:00 pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Jane Lewis
Chief Executive Officer

VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video and audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting will be streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

The Mayor or their representative will provide notice that the meeting will be recorded through live streaming. By attending a Council meeting, attendees will be taken to have consented to their image, speech or statements being live streamed.

For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

PUBLIC QUESTION TIME - AGENDA ITEM 8

A limit of three questions received in writing by Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- **Each item on the Agenda includes a Recommendation prepared by a Council Officer.**
- **You may speak for up to two minutes, either for or against the Recommendation.**
- **You may not ask questions or enter into debate with Councillors or Council Officers.**
- **Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.**
- **The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.**
- **Audio from our Council Meetings is streamed live via YouTube.**

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

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1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES

Local Government (Meeting Procedures) Regulations 2025 - regulation 8

An audio visual recording is being made of the meeting.

All persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting.

Language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

2. MAYORAL ACKNOWLEDGEMENTS

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

Local Government (Meeting Procedures) Regulations 2025 – regulation 39(1)(f)

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2025 - regulation 41(1)(b)

RECOMMENDATION:

That Council:

1. confirm the Minutes of the Ordinary Meeting of the City of Launceston Council held on 11 June 2026 as a true and correct record; and
2. confirm Minutes of the Special Council Meeting of the City of Launceston Council held on 18 June 2026 as a true and correct record.

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2025 - regulation 10(3)(c)

5.1. Council Workshop Report - 18 June 2026

FILE NO: SF4401

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Jane Lewis (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2025 - Regulation 10(3)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 18 June 2026:

National Automobile Museum Site Visit (NAMT)

Councillors undertook a site visit to the National Automobile Museum Tasmania (NAMT) to inform future decision making.

DA0039/2026 - 540 Lilydale Road, Underwood - Residential - Construction of Alterations and Additions to a Dwelling and an Outbuilding and Construction of a Tennis Court including the Retrospective Clearing of Vegetation

Councillors undertook a site visit to 540 Lilydale Road, Underwood to discuss DA0039/20216 - Residential - Construction of alterations and additions to a dwelling and an outbuilding and construction of a tennis court including the retrospective clearing of vegetation.

Executive Leader Updates and General Business

Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.

Councillor Connect

Councillors were provided the opportunity to raise and discuss matters of concern, share perspectives, and collectively work through issues that may benefit from group discussion.

Service Catalogue - July 2026

City of Launceston's first Service Catalogue supports delivery of Key Service Action 2: Deliver the Service Management Project. It forms part of the broader Integrated Planning and Reporting Framework by strengthening how Council defines and plans its services. The 2026 Community Satisfaction Survey has also now been completed and, as part of the framework's monitoring and reporting elements, its results will be reported to Council in July 2026 to provide further insight into how services are experienced by the community. In the coming months, these insights will be shared with the community and used to inform future service planning and decision-making.

In Attendance: Mayor Councillor Matthew Garwood, Deputy Mayor Councillor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden.

REPORT:

Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshops held since the last Meeting.

Attendance is recorded for noting and reporting in the Council's Annual Report.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS AND PARENTAL LEAVE NOTIFICATIONS

No Councillors' Leave of Absence Applications or Parental Leave Notifications have been identified as part of this Agenda.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

7.1. Community Report - Society of Women Writers Tasmania Incorporated - Rocelyn Ives & Yvonne Gluyas

FILE NO: SF6368

APPROVER: Jane Lewis (Chief Executive Officer)

SUMMARY OF PRESENTATION

Rocelyn Ives and Yvonne Gluyas, members of Society of Women Writers Tasmania and the SWWT Alice Award Sub-Committee will provide an overview of the Alice Award.

The Alice Award is a prestigious National literary award presented biennially to an Australian woman writer whose written work has made a distinguished and long-term contribution to Australian Literature. This year Tasmania is hosting with a few events from 18-20 September. The members will be speaking about the program and how it will raise awareness of, not only women writers, but also the image of Launceston and Tasmania as a beautiful place to be.

8. QUESTIONS BY MEMBERS OF THE PUBLIC

Local Government (Meeting Procedures) Regulations 2025 - regulations 36 to 38

8.1. Questions on Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 38

**8.1.1. Questions on Notice by Members of the Public - Melissa Straughan -
Copyright and Licensing Restrictions on QVMAG Collection - 2 June 2026**

FILE NO: SF6381, SF4607

AUTHOR: Lucas Lim (Team Leader Governance and Information Services)

APPROVER: Jane Lewis (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 2 June 2026 by Melissa Straughan, have been answered by the Director QVMAG.

Question 1:

Given that a faithful digital reproduction of a two-dimensional public domain artwork is widely recognised internationally as not creating a new copyright interest, what is the Council's legal basis for asserting copyright notices, licensing restrictions, or reproduction fees over digital scans of public domain works held by QVMAG?

Response:

QVMAG holds approximately 1.5 million objects in its collection, ranging between the scientific, the artistic and the historic. The copyright and licensing on these objects is itself diverse; many objects are not actually in the public domain. Given the size and diversity of the collection, we cannot offer a convenient 'one size fits all' approach to copyright and licensing for images and scans of works held by QVMAG. It is for this reason that we have a request process for image licenses so that we can give the most accurate response to those making requests on a case-by-case basis. It should also be noted that not every object in the collection has been documented with an image of the necessary quality for every purpose. We are open to requests at any time.

Question 2:

How does the Council reconcile these restrictions with its stated objective of expanding access to culture and promoting Launceston's cultural assets?

Response:

QVMAG is dedicated to making its collection accessible across a number of initiatives, including loaning to other institutions, its exhibits and exhibitions, its collection tours, and by request for individuals. Additionally, QVMAG are continually adding to its collection database, which is accessible via the QVMAG collection section of the website. This is a constant work in progress, and items are added to the database all the time. Copyright and licensing restrictions are a consideration for any public collection, and QVMAG has a strong record of continued and demonstrated commitment to access.

Question 3:

Will the Council commit to reviewing and removing copyright claims, licensing restrictions and reproduction fees applied to digital reproductions of public domain artworks in QVMAG's collection, and instead adopt an open-access approach consistent with leading cultural institutions internationally, so that educators, researchers, historians, writers, artists, tourism operators and the wider community can freely share and promote Launceston's cultural heritage?

Response:

Council and QVMAG cannot make such an expansive and generalised commitment, as we are obliged to follow the copyright and licensing guidelines and instruments as enshrined in policies and laws of Australia. QVMAG is philosophically not against open access, but many of our objects are subject to different kinds of copyright and licensing agreements, and so are handled in a case by case basis. QVMAG has an excellent record of working with educators, researchers, historians, writers, artists, tourism operators and the wider community to make their requests possible to the best of our ability. We are open to requests at any time.

ATTACHMENTS:

1. ECM 5378204 v 1 Questions on Notice - Copyright and licensing restrictions on QVMAG collection - Str [8.1.1.1 - 2 pages]

8.1.2. Questions on Notice by Members of the Public - Robert Calvert - Zegna Trophy - 11 June 2026

FILE NO: SF6381

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Jane Lewis (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2026 by Robert Calvert, have been answered by the Executive Leader Connections and Liveability.

Question 1:

Will Council undertake an independent review of the provenance, ownership history, and entitlement to the insurance proceeds, provide that review to Councillors and the public and commit that the insurance recovery will not be spent, transferred into general revenue, or otherwise appropriated until stakeholder consultation and any independent review are completed?

Response:

Council holds a signed Donation Form dated 14 April 2005 from the Tasmanian Fine Merino Breeders Association confirming the donation of the Zegna Trophy to the Queen Victoria Museum and Art Gallery (QVMAG) collection. The agreement includes a condition that, wherever possible, the trophy continue to be displayed at the Tasmanian Wool Centre.

Since its acquisition, the Trophy has been insured under the City of Launceston's corporate insurance arrangements. The insurance claim relating to the theft has now been finalised, and in line with Council's standard financial management practices, insurance recoveries are allocated to general revenue.

Council does not consider an independent review necessary, as the provenance, ownership, and custodial arrangements are clearly established through the documented donation agreement and collection records.

Question 2:

Upon completion of above mentioned review will council commit to consultation of key stakeholders around the allocation of the \$100,000 insurance recovery with the aim of honouring the legacy of the Zegna trophy and providing a positive and morally just outcome in what is a tragic, and historically significant event for the wool industry nationally?

Response:

Council does not consider a formal independent review necessary, given the clarity of the existing donation agreement and ownership arrangements.

The insurance process has now been finalised. To date, Council has not received a formal approach from the Tasmanian Wool Centre or other stakeholders regarding the allocation of the insurance proceeds.

Notwithstanding this, Council recognises the historical and cultural significance of the Zegna Trophy and the strong interest from the wool industry. Council remains open to engaging with relevant stakeholders to understand their perspectives, noting that the loss of the Trophy from the Tasmanian Wool Centre and the broader industry also represents a significant loss to the artistic and cultural heritage of the City and the QVMAG collection.

ATTACHMENTS:

1. Questions on Notice - Robert Calvert - 11 June 2026 [8.1.2.1 - 1 page]

8.1.3. Questions on Notice by Members of the Public - Robin Smith - St John Street Bus Stop CCTV and Security - 11 June 2026

FILE NO: SF 5511, SF2306, SF4912, SF6381

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2026 by Robin Smith, have been answered by the Team Leader Facilities.

Question 1:

Would Council audit the CCTV cameras at bus stops A1, A2, B1 and B2 in St John Street and make that information available in camera?

Response:

Yes. Council can undertake an audit of CCTV cameras at bus stops A1, A2, B1 and B2 in St John Street to confirm current serviceability. Any release of information will be subject to review.

Question 2:

Is there anything further beyond the current security guard directive at the St John Street bus interchange, given concerns that the approach is displacing antisocial behaviour into the Brisbane Street Mall?

Response:

The current security provision is limited to the scope endorsed by Council. Any expansion of the scope or implementation of additional measures would require formal approval and direction from Council.

ATTACHMENTS:

Nil

- 8.2. Questions Without Notice by Members of the Public**
Local Government (Meeting Procedures) Regulations 2025 - regulation 37

9. PETITIONS

No Petitions have been identified as part of this Agenda

10. DEPUTATIONS

No Deputations have been identified as part of this Agenda

11. PLANNING AUTHORITY

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

11.1. DA0039/2026 - 540 Lilydale Road, Underwood - Residential - Construction of Alterations and Additions to a Dwelling and an Outbuilding and Construction of a Tennis Court including the Retrospective Clearing of Vegetation

FILE NO: DA0039/2026

AUTHOR: Anushka Dissanayake (Town Planner)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

C8.0 Scenic Protection Applicant	Design To Live Pty Ltd
Site	540 Lilydale Road, Underwood
Proposal	DA0039/2026 - Residential - Construction of alterations and additions to a dwelling and an outbuilding and construction of a tennis court including the retrospective clearing of vegetation
Zoning	Rural
Codes	C8.0 Scenic Protection Code C9.0 Attenuation Code
Use Class	Residential
Standards assessed through performance criteria	C8.6.1 Development within a scenic protection area – P1.2 C9.5.2 Sensitive use within an attenuation area - P1
Public Notification	13 May 2026 - 27 May 2026
Representations	3
Deemed Approval	26 June 2026

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for Residential - Construction of alterations and additions to a dwelling and an outbuilding and construction of a tennis court at DA0039/2026 - 540 Lilydale Road, Underwood - subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The development must be substantially in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a. Cover Page, Prepared by Design to Live, Job No. LLY540, Drawing No. 1/12, Rev. R2, Dated 06/05/2026, **Amended Plan Required**
- b. Location Plan, Prepared by Design to Live, Job No. LLY540, Drawing No. 2/12, Rev. R2, Dated 06/05/2026, **Amended Plan Required**
- c. Site Plan 1:500, Prepared by Design to Live, Job No. LLY540, Drawing No. 3/12, Rev. R2, Dated 06/05/2026, **Amended Plan Required**
- d. Site Plan 1:200, Prepared by Design to Live, Job No. LLY540, Drawing No. 4/12, Rev. R2, Dated 06/05/2026, **Amended Plan Required**
- e. Existing Floor Plan, Prepared by Design to Live, Job No. LLY540, Drawing No. 5/12, Rev. R2, Dated 06/05/2026
- f. Demolition Plan, Prepared by Design to Live, Job No. LLY540, Drawing No. 6/12, Rev. R2, Dated 06/05/2026
- g. Proposed Floor Plan, Prepared by Design to Live, Job No. LLY540, Drawing No. 7/12, Rev. R2, Dated 06/05/2026
- h. External Services, Prepared by Design to Live, Job No. LLY540, Drawing No. 8/12, Rev. R2, Dated 06/05/2026
- i. Elevations NE-SW, Prepared by Design to Live, Job No. LLY540, Drawing No. 9/12, Rev. R2, Dated 06/05/2026
- j. Elevations NE-SW, Prepared by Design to Live, Job No. LLY540, Drawing No. 10/12, Rev. R2, Dated 06/05/2026
- k. Pool and Living Elevations, Prepared by Design to Live, Job No. LLY540, Drawing No. 11/12, Rev. R2, Dated 06/05/2026
- l. Bedroom Extension Elevations, Prepared by Design to Live, Job No. LLY540, Drawing No. 12/12, Rev. R2, Dated 06/05/2026
- m. Forest Practices Plan, FPP No GEW0729-02, Created on 20/04/2026, Updated on 07/05/2026, **Amended Plan Required**
- n. Bushfire Hazard Assessment Report and Bushfire Hazard Management Plan, Prepared by Rebecca Green & Associates, Version 1, Dated 20/02/2026

2. AMENDED PLANS REQUIRED

Prior to the commencement of any work, amended plans must be submitted to the satisfaction of the Senior Leader City Development to replace plans annotated as "Amended Plans Required" and attached to the Permit. Once approved, these amended plans will be endorsed and will then form part of the Permit. The amended plans must show:

- a. The area currently annotated as "extent of existing cleared area, to be made into grass area" is to be removed and replaced with a notation identifying the applicable Forest Practices Plan number, and indicating that the area is managed in accordance with the certified Forest Practices Plan.

- b. Updates to the cover page of the Forest Practices Plan to include the addition of the Reforestation Assessment for the reserved E. ovata area.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds or a format agreed with the planning officer.

3. NON REFLECTIVE EXTERIOR FINISH

All external finishes, including roofing, must be of a non-reflective nature and finished in muted colours to the satisfaction of the Council.

4. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land.

5. HOURS OF CONSTRUCTION

- a) Unless otherwise approved in writing by the Senior Leader Health and Regulations construction activities must only be carried out between the hours of:
- i. Monday to Friday - 7 am to 6 pm; and
 - ii. Saturday - 8 am to 6 pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

6. DAMAGE TO COUNCIL INFRASTRUCTURE & ASSETS

The developer is liable for all costs associated with the repair of damage to Council infrastructure and assets resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

7. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

8. EXTERIOR AND SECURITY LIGHTING

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

9. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (e.g. Launceston Waste Centre), reclaimed or recycled.

10. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

11. IMPACT OF SHEDS, GARAGES AND OTHER OUTBUILDINGS OR STRUCTURES ON ON-SITE WASTEWATER SYSTEMS

Sheds, garages, decks, driveways or any additional structures must not be located on or over an existing on-site wastewater system, including on the reserve land application areas, or in a location which may affect the operation of the existing on-site wastewater system or land application area.

12. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the *Building Act 2016*.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0039/2026. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement.

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. On-Site Disposal of Effluent (Wastewater)

This permit does not give permission for the installation of an on-site wastewater system on this site. The applicant will need to submit a design report (including site and soil evaluation in accordance with AS/NZS 1547:2012 or any subsequent versions of this document) as well as a plumbing application (for the on-site wastewater system) with their building application. Before occupation of the dwelling, the required system must be commissioned.

F. Fireplace or Woodheater Use

Use of the fireplace/wood heater will be subject to the Environmental Management and Pollution Control (Smoke) Regulations 2019 or any subsequent versions of this regulation.

G. Swimming pools in close proximity to neighbouring properties

- a) *All electrical equipment, including pumps, heat pumps and filters installed in association with the swimming pool must operate in compliance with the Environmental Management & Pollution Control (Noise) Regulations 2016 (or any subsequent versions of the regulations), in particular Section 7 - Fixed equipment; and*
 - b) *Pool treatment chemicals must be stored in a location that will ensure that they are kept dry.*
-

REPORT:

1. THE PROPOSAL

The proposal is for alterations and additions to an existing dwelling at 540 Lilydale Road, Underwood, along with vegetation clearance to facilitate the proposed works and retrospective clearance previously undertaken in the front portion of the site.

The proposed building works include extensions to the living room and bedroom areas, a new pool room, alfresco area and deck, as well as an extension to an existing outbuilding on the site. A tennis court is also proposed as part of the development.

To facilitate the proposed development, vegetation removal is proposed which includes the removal of 14 trees. These trees are located within the Bushfire Hazard Management Area identified in the Bushfire Hazard Assessment Report and associated plans. Accordingly, this component of vegetation removal is considered to satisfy the Table 4.4 vegetation exemption under the Planning Scheme and meets the requirements of section (c) of the relevant clause.

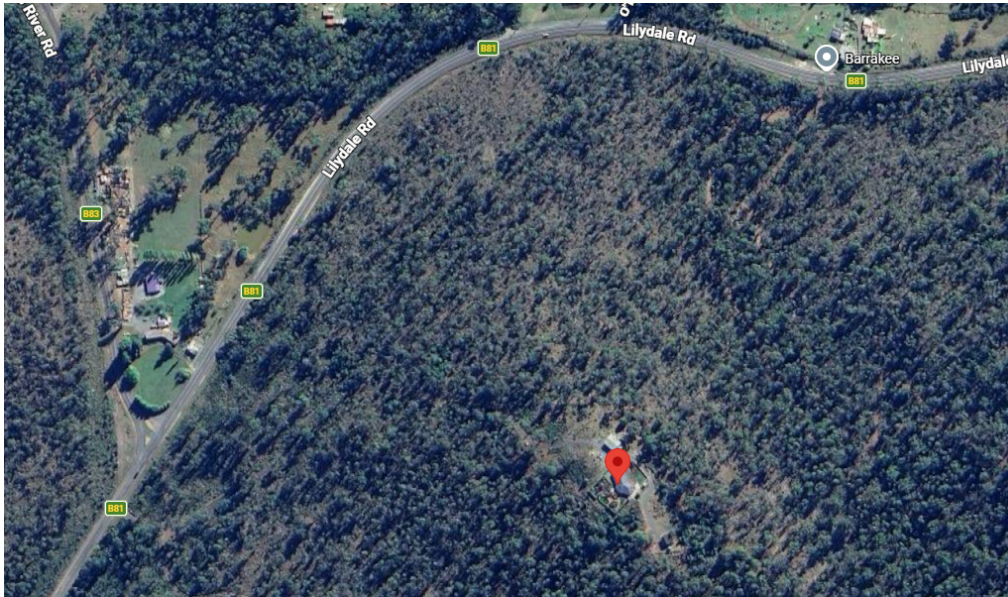
In relation to the retrospective vegetation clearance at the front of the property, following a further information request, the applicant has submitted a certified Forest Practices Plan (FPP), along with a subsequent variation covering the entire site. The Forest Practices Plan also includes a requirement for a Reforestation Assessment for the reserved *E. ovata* area prior to the expiry of the FPP.

Given that the disturbed area is now covered by a Forest Practices Plan certified under the *Forest Practices Act 1985*, the vegetation clearing meets the requirements of section (a) of Table 4.4 vegetation exemptions under the Planning Scheme. The applicable exemption is as follows;

- (a) *harvesting of timber, clearing of trees, clearance and conversion of a threatened native vegetation community, or the disturbance of a vegetation community in accordance with a forest practices plan certified under the Forest Practices Act 1985, unless for the construction of a building or the carrying out of any development associated with the construction of a building;*

Accordingly, this assessment is limited to the proposed alterations and additions to the dwelling only.

2. LOCATION AND NEIGHBOURHOOD CHARACTER



The subject property is located within the Rural Zone and has an approximate site area of 397,800m² (39.78 ha). The current use of the property is Residential and contains a single dwelling and associated development. The surrounding area is predominantly characterised by rural-zoned land. The adjoining property to the south accommodates an Extractive Industry use, comprising a quarry and crushing operation.

3. PLANNING SCHEME REQUIREMENTS

The full assessment against the Tasmanian Planning Scheme - Launceston is detailed in Attachment 1. Standards assessed through performance criteria are addressed in the table below.

C8.0 Scenic Protection Code

The purpose of the Scenic Protection Code is:

C8.1.1 To recognise and protect landscapes that are identified as important for their scenic values.

Consistent

C8.5.1 There are no Use Standards in this code.

C8.6.1 Development within a scenic protection area

That:

- (a) destruction of vegetation does not cause an unreasonable reduction of the scenic value of a scenic protection area; and
- (b) buildings and works do not cause an unreasonable reduction of the scenic value of a scenic protection area.

Consistent

The proposal is assessed as complying with the relevant performance criteria.

A1 Buildings or works, including destruction of vegetation, within a scenic protection area must:

- (a) be on land not less than 50m in elevation below a skyline; and
- (b) not total more than 500m² in extent.

Relies on Performance Criteria

Having regard to the contour information applicable to the property, the proposed alterations and extensions to the dwelling are located within 50m in elevation below the skyline. In addition, the proposed buildings and works will result in a total development area of approximately 1080m². Accordingly, the proposal is unable to satisfy the applicable Acceptable Solution of the clause.

The proposed tree removal is considered to meet the Table 4.4 vegetation exemption under the Planning Scheme and satisfies section (c) of the relevant clause. In relation to the retrospective vegetation clearance, the subject property is now covered by a Forest Practices Plan certified under the Forest Practices Act 1985 and is therefore considered to meet section (a) of Table 4.4 vegetation exemptions.

Accordingly, the proposal does not comply with Acceptable Solution A1(a) and (b) of the clause, and therefore relies on Performance Criteria.

Complies

The proposed buildings and works are considered not to cause an unreasonable reduction in the scenic value of the Scenic Protection Area. The detailed assessment of the clause is provided below.

- (a) The topography of the site varies, with levels ranging from approximately 230m to 280m AHD. The surrounding area contains more elevated peak areas compared to the subject site.
- (b) The proposal does not include any changes to the existing driveway or access tracks, which will remain in their current form and location.
- (c) The proposed external finishes comprise muted, low-reflectance materials, including James Hardie fine texture wall cladding and Custom Orb roof cladding. The finishes are considered appropriate and are designed to complement the existing dwelling. Further, a condition will be recommended on the planning permit requiring all external finishes to be non-reflective and finished in muted colours.
- (d) The proposed alterations and extensions are designed to be consistent with the height and scale of the existing dwelling. The development is located to the rear of the site, in proximity to the existing dwelling, thereby minimising visibility from Lilydale Road and surrounding properties.
- (e) The proposed development is designed to be sympathetic to the existing slope of the site, with the natural topography largely retained and incorporated into the design. As such, no significant cut or fill is proposed to facilitate the development.
- (f) The proposal involves alterations and additions to an existing dwelling. Having regard to the scale of the works (approximately 1000 m²) relative to the total site area of 39.7ha, and the nature of the development, it is not expected to have an unreasonable impact on the skyline. In addition, the subject site is largely vegetated, which further limits potential visibility from surrounding areas.
- (g) The subject development area is largely screened by existing site vegetation, which will assist in limiting visibility of the proposed works from surrounding areas.
- (h) The subject property is located within the 'Rural Hills' Scenic Protection Area. The relevant management objectives for the area are as follows;
 - (i) that development is designed to be consistent with the existing character of the precinct as defined in the area description;
 - (ii) to maintain the cleared rural character on the lower slopes and plains;
 - (ii) to limit destruction of existing vegetation cover, and enhance native forest coverage in hilltop locations;

- (iv) to minimise the visual impact of development on the hillsides, particularly when viewed from public roads and places; and
- (v) to encourage significant community infrastructure to co-locate in existing areas, or be designed to minimise their visual intrusion in the landscape.

The proposal relates to alterations and additions to an existing dwelling, and having regard to the scale, siting, and nature of the development, it is considered consistent with the rural character of the area and the relevant management objectives of the Scenic Protection Area. The works are largely contained within the existing developed footprint and will not introduce a new built form presence within the broader landscape. The development is not expected to result in a significant visual impact on the hillside, particularly when viewed from Lilydale Road, noting that the site is already substantially screened by existing vegetation.

Accordingly, the proposal will not cause an unreasonable impact on the scenic value of the Scenic Protection Area and is assessed as complying with the relevant performance criteria.

C9.0 Attenuation Code

The purpose of the Attenuation Code is:

C9.1.1 To minimise adverse impacts on the health, safety and amenity of sensitive use from activities which have the potential to cause emissions.

C9.1.2 To minimise the likelihood for sensitive use to conflict with, interfere with, or constrain, activities which have the potential to cause emissions.

Consistent

The proposal is assessed as complying with the relevant performance criterion.

C9.5.2 Sensitive use within an attenuation area

That sensitive use located within an attenuation area does not interfere with or constrain the operation of an existing activity listed in Tables C9.1 or C9.2.

Consistent

The proposal is assessed as complying with the relevant performance criterion.

A1 No Acceptable Solution.

Relies on Performance Criteria

Given there is no acceptable solution for this clause, the proposal must be assessed against the relevant performance criteria.

P1 Sensitive use within an attenuation area, must not interfere with or constrain an existing activity listed in Tables C9.1 or C9.2, having regard to:

- (a) the nature of the activity with potential to cause emissions including:
 - (i) operational characteristics of the activity;
 - (ii) scale and intensity of the activity; and
 - (iii) degree of hazard or pollution that may be emitted from the activity;
- (b) the nature of the sensitive use;
- (c) the extent of encroachment by the sensitive use into the attenuation area;
- (d) measures in the design, layout and construction of the development for the sensitive use to eliminate, mitigate or manage effects of emissions of the activity;
- (e) any advice from the Director, Environment Protection Authority; and
- (f) any advice from the Director of Mines.

Complies

The proposed alterations and additions to the sensitive use are not expected to interfere with or constrain the existing attenuation activity, having regard to the following:

- (a) The attenuation activity at 444, 448 and 450 Lilydale Road involves quarry and material handling operations, including crushing, grinding, milling, and separating materials into different sizes (rocks, ores, or minerals). These activities have the potential to generate emissions such as noise, dust, and vibration. The operation is currently authorised under an EPA permit, which includes conditions to manage and mitigate potential emissions from the activity.
- (b) The proposed development is for alterations and additions to an existing single dwelling. The works will increase the gross floor area of the dwelling by approximately 247m².
- (c) The proposed dwelling additions result in only minor encroachment into the attenuation area compared to the existing dwelling layout. The dwelling will maintain a minimum separation distance of approximately 372m from the property containing the attenuation activity. In addition, the varying topography between the properties limits direct line of sight, thereby reducing potential noise impacts.
- (d) The proposal relates to alterations and additions to an existing dwelling, with the residential use already established on the site. The proposed layout maintains the existing level of separation from the attenuation activity through retaining appropriate setback distances.
- (e) The attenuation activity is subject to an EPA permit which includes conditions to manage emissions such as dust, noise, and vibration. No specific additional advice from the Director, EPA has been obtained in relation to the proposal.
- (f) No advice from the Director of Mines has been obtained in relation to the proposal.

The proposal is assessed as complying with the performance criteria, as the alterations and additions to the sensitive use are not expected to interfere with or constrain the existing attenuation activity.

4. REFERRALS

REFERRAL	COMMENTS
INTERNAL	
Development Services	Conditions recommended.
Environmental Health	Conditions recommended.
Heritage/Urban Design	N/A
Building and Plumbing	Standard notes recommended for the permit.
EXTERNAL	
TasWater	N/A
State Growth	N/A
TasFire	N/A
Tas Heritage Council	N/A
Crown Land	N/A
TasRail	N/A
EPA	N/A
TasNetworks	N/A

5. REPRESENTATIONS

Pursuant to section 57 of the *Land Use Planning and Approvals Act 1993*, the application was advertised for a 14 day period from 13 May 2026 to 27 May 2026. Three (3) representations were received. The issues raised are summarised in the following table. All representations received for this application were circulated to Councillors confidentially.

<p>Comment The cleared area is mapped as Priority Vegetation under the Natural Assets Code (C7.0). Representations raise concern that the retrospective approval is inconsistent with the intent of the Code, which seeks to minimise impacts on priority vegetation. It is also questioned whether the exemption relating to certified Forest Practices Plans has been appropriately applied in the circumstances of the clearing. These matters give rise to concerns regarding compliance history and the possibility of unauthorised or unlawful clearing.</p>
<p><i>Response</i> The applicability of the relevant planning scheme provisions is acknowledged. In relation to the retrospective vegetation clearance at the front of the property, following a further information request, the applicant has submitted a certified Forest Practices Plan (FPP), along with a subsequent variation covering the entire site. The Forest Practices Plan also includes a requirement for a Reforestation Assessment for the reserved <i>E. ovata</i> area prior to the expiry of the FPP. Accordingly, as the disturbed area is now subject to a Forest Practices Plan certified under the Forest Practices Act 1985, the proposal is considered to satisfy the requirements of section (a) of Table 4.4 vegetation exemptions under the Planning Scheme. Further, independent legal advice was sought regarding the applicability of the relevant exemption. The advice confirms that, given the property is now covered by a certified Forest Practices Plan, the proposal meets the relevant exemption provisions of the Planning Scheme.</p>
<p>Comment Representations raise concerns that the clearing may have occurred in breach of the Forest Practices Plan. This raises concerns whether appropriate enforcement or corrective action has occurred under the forestry regulatory framework.</p>
<p><i>Response</i> Matters relating to compliance with a certified Forest Practices Plan are administered under the Forest Practices Act 1985 by the Forest Practices Authority. These matters are separate from the assessment of the development application under the Tasmanian Planning Scheme. The planning authority has relied on the submitted Forest Practices documentation, including the approved variation, as part of its assessment of the retrospective component. Further, in response to Council's enquiry regarding the retrospective clearing, the Forest Practices Authority confirmed that compliance and enforcement matters are managed under its regulatory framework.</p>
<p>Comment Concerns are raised that the application does not clearly define the extent of retrospective clearing or provide sufficient analysis against relevant planning scheme provisions, particularly the Natural Assets Code (C7.0) and Scenic Protection Code (C8.0).</p>
<p><i>Response</i> The provided site plan identifies the extent of the retrospective clearing area, labelled as the "extent of cleared area". In relation to the assessment of the relevant planning scheme provisions, the application is assessed following the public advertising period.</p>

<p><i>Accordingly, no formal assessment outcome is available at the time of advertising, as the assessment is undertaken after the close of the exhibition period. In relation to the planning scheme assessment of the relevant Codes, the applicant is not required to demonstrate compliance with these Codes, as the subject retrospective vegetation clearing meets the exemption criteria under Table 4.4 - Vegetation Exemptions, clause 4.4.1(a) of the Tasmanian Planning Scheme.</i></p>
<p>Comment Concerns are raised that, rather than formalising the cleared condition as a grassed area, the site should be rehabilitated to restore native vegetation.</p>
<p><i>Response</i> <i>As per the requirements of the applicable Forest Practices Plan, the subject cleared area is located outside the approved harvest area and is required to be managed to allow natural regeneration to occur. Importantly, following further review by the Forest Practices Authority, an update (administrative correction) was included in the Forest Practices Plan, which now requires a reforestation assessment for the reserved E. ovata area prior to the expiry of the FPP. Accordingly, the cleared area is now subject to the updated requirements of the certified Forest Practices Plan and is to be managed in accordance with those provisions. Further, to avoid confusion in the labelling of the site plan, a condition will be recommended on the planning permit requiring that the annotation "extent of existing cleared area, to be made into grass area" be removed and replaced with a notation identifying the applicable Forest Practices Plan number, and indicating that the area is managed in accordance with the certified Forest Practices Plan.</i></p>
<p>Comment The approval of retrospective clearing may set a precedent, potentially encouraging vegetation clearance followed by retrospective approval applications, thereby undermining environmental protection mechanisms.</p>
<p><i>Response</i> <i>The development application does not involve the approval of retrospective clearing, as the subject property is covered by a certified Forest Practices Plan and is therefore regulated under a separate jurisdiction. Further, as the vegetation clearing meets the relevant exemption provisions under the Tasmanian Planning Scheme and is not subject to further assessment under the applicable Codes. If any retrospective clearing is determined to have contravened the planning scheme, it would be subject to appropriate assessment under the planning scheme and/or addressed through investigation and enforcement action in accordance with the relevant planning legislation.</i></p>

6. CONCLUSION

Subject to the recommended conditions, it is considered that the proposal complies with the Scheme and it is appropriate to recommend for approval.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The Tasmanian Planning Scheme - Launceston contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such the economic, environmental and social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader Community Assets and Design have no interests to declare in this matter.

ATTACHMENTS:

1. DA0039/2026 - 540 Lilydale Road Underwood - Planning Scheme Assessment [11.1.1 - 6 pages]
2. Attachment - Updated FPP [11.1.2 - 4 pages]
3. Plans to be endorsed - 540 Lilydale Road [11.1.3 - 59 pages]

11.2. PSA-LLP0034 Newstead Crescent Local Heritage Precinct

FILE NO: PSA-LLP0034

AUTHOR: Jen Welch (Coordinator Planning Assessments)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To make a recommendation to the Tasmanian Planning Commission subsequent to the public exhibition period for the draft planning scheme amendment PSA-LLP0034 Newstead Crescent Heritage Precinct to the Launceston Local Provisions Schedule of the Tasmanian Planning Scheme.

PLANNING APPLICATION INFORMATION:

Applicant	City of Launceston
Site	As defined by the Newstead Crescent Heritage Precinct

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

Council - 2 April 2026 - Agenda Item 11.1 - 1. Initiated the Draft Amendment PSA-LLP0034 for the Newstead Crescent Heritage Precinct to the Launceston Local Provisions Schedule of the Tasmanian Planning Scheme, in accordance with the requirements of the *Land Use Planning and Approvals Act 1993*.

RECOMMENDATION:

That Council:

1. in accordance with 40K and 42 of the *Land Use Planning and Approvals Act 1993*, considers the merit of any representations received during public exhibition of the planning scheme amendment PSA-LLP0034 for the Newstead Crescent Heritage Precinct.
 2. recommends to the Tasmanian Planning Commission that the draft planning scheme amendment PSA-LLP0034 for the Newstead Crescent Heritage Precinct be approved with minor changes to the documentation as exhibited.
-

REPORT:

1. INTRODUCTION

At its meeting on the 2 April 2026, Council considered an application under Section 37(1) of the *Land Use Planning and Approvals Act 1993* for a scheme amendment to the Local Provisions Schedule. The amendment was for the inclusion of the Newstead Crescent Heritage Precinct in the mapping and tables as a local heritage precinct and to insert the datasheet in the Local Historic Heritage Code.

Council resolved to initiate the amendment. As required by the Act, Council then advertised the rezoning for 28 days between 25 April 2026 and 25 May 2026.

Three (3) representations were received and are discussed below.

2. REPRESENTATION ASSESSMENT

The matters raised in representations received are set out and addressed in the table below. The response has been written in accordance with the format as specified by the Tasmanian Planning Commission.

Representation 1:
Comments: a) Their property adjoins the proposed heritage precinct and there is concern that the heritage precinct will result in planning consequences to the future development works on their property would require heritage related assessment. b) No objection to the heritage precinct.
<i>Response:</i> a) <i>The representors land is outside the precinct and would not be subject to any provisions of the Local Historic Heritage Code.</i> b) <i>The heritage precinct should be recommended for approval.</i> <i>This representation does not merit consideration of a change to the recommendation for the amendment.</i>
Modifications to the draft amendment: No modifications to the amendment are recommended as a consequence of this representation. Updates to the Q&A will be undertaken for clarification of the implications of Local Heritage Precincts to adjoining landowners, refer Attachment 3.
Representation 2:
Comments: a) Previously responded to community consultation requesting follow up and received no further correspondence. b) The buildings in the precinct were not built to current building specifications and upgrades are needed particularly for glazed windows to double glazing. Homeowners should be able to upgrade their homes for energy efficiency, comfort and minimal maintenance. c) Should have same opportunities to renovate the rear of the building, particularly those parts that are at the rear of the property. d) Objects to the proposed heritage precinct.

Response:

- a) *The application was advertised in accordance with the requirements of the Land Use Planning and Approvals Act 1993. The consultation in 2023 was non-statutory; further consultation was undertaken on 10 July 2025 for a month.*
- b) *Updates to the Q&A has been made in Attachment 3 to clarify changes to windows in the precinct. An application may be required for the replacement of windows if they are not 'like for like' and are visible from the street.*
- c) *Renovations that are not visible from the street would not require an application to consider the standards for a heritage precinct.*
- d) *The standards of the Local Historic Heritage Code for Local Heritage Precincts are from the State Planning Provisions. As the precinct has been identified by a suitably qualified person as having local historic heritage significance, the application of the code to the precinct is considered appropriate.*

This representation does not merit consideration of a change to the recommendation for the amendment.

Modifications to the draft amendment:

No modifications to the amendment are recommended as a consequence of this representation.

Updates to the Q&A will be undertaken for clarification of the implications of Local Heritage Precincts for changes to windows, refer to Attachment 3.

Representation 3:

Comments:

- a) **Their property adjoins the heritage precinct and is concerned with the controls would result in additional planning controls, restrictions on alterations extensions and redevelopment. The precinct may limit the representors ability to reasonably use, improve, or adapt their property to meet changing needs, including modernisation, accessibility and energy efficiency.**
- b) **The precinct may lead to increased costs associated with obtaining approvals, complying with heritage requirements and sourcing appropriate materials and designs without clear compensation or financial support for affected property owners.**
- c) **Concerned about the impact on property values and marketability, and the reduced buyer interest due to perceived restrictions and ongoing compliance obligations.**
- d) **The proposed amendment places an unreasonable burden on property owners without sufficient justification or community benefit.**
- e) **Objects to the proposed heritage precinct and requests further consultation and a more targeted approach to heritage protection.**

Response:

- a) *The representors land is outside the precinct and would not be subject to any provisions of the Local Historic Heritage Code.*
- b) *Council has updated its fee schedule to minimise the costs for assessing applications that only need to be assessed under the Local Historic Heritage Code. The standards of the scheme are intended to facilitate any future development to be 'sympathetic to the character of that particular precinct'; this is not considered to be an unreasonable constraint to development.*

- c) *Property values are not a planning matter.*
- d) *The standards of the Local Historic Heritage Code for Local Heritage Precincts are from the State Planning Provisions. The precinct has been identified in previous heritage studies and supported by Council's heritage officers as having local historic heritage significance. The community benefit of recognising and protecting heritage precincts is supported by various strategic documents and the objectives of the Act, as detailed in Attachment 2 of the Section 37 report (agenda 2 April 2026, Item 11.1)*
- e) *As per response to Representation 2 d) above. Early consultation was undertaken and for this application public exhibition has been undertaken in accordance with the requirements of the Land Use Planning and Approvals Act 1993.*

This representation does not merit consideration of a change to the recommendation for the amendment.

Modifications to the draft amendment:

No modifications to the amendment are recommended as a consequence of this representation.

Further to these representations, TasWater issued a Submission to Planning Authority Notice for the proposed amendment (ref: 28/04/2026, TWDA 2026/00421-LCC), they did not have any objections or any formal comments in response to the proposed amendment.

The application has been referred to Heritage Tasmania as the area includes a place listed on the Tasmanian Heritage Register and subject to the *Historic Cultural Heritage Act 1995*.

3. MODIFICATION OF THE DATASHEET

During advertising of the application, it was identified by Council Officers that several minor changes to the datasheet were required, these include the following:

- Minor typographic errors were fixed in the Conservation Policy for Demolition of Buildings and Building Elements to remove ambiguity and improve consistency with the standards of the planning scheme.
- An update to the diagram and associated referencing for improved clarity.
- The definition of Contributory and Non-Contributory was included within the Guidance section of the data sheet for greater clarity. It is recommended that the revised datasheet is inserted within the Launceston Local Provisions Schedule Appendix A: Local Historic Heritage Code Datasheets, as shown in Attachment 2 of this report.

4. CONCLUSION

Representations received during public exhibition do not merit any changes to the recommendation for the amendment or modification to the draft amendment. It is recommended that the minor changes to the datasheet to be included in the amendment.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

The Tasmanian Planning Scheme - Launceston contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such the economic, environmental and social impacts have been considered.

STRATEGIC DOCUMENT REFERENCE:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader Community Assets and Design have no interests to declare in this matter.

ATTACHMENTS:

1. CONFIDENTIAL REDACTED - PSA-LLP0034 - Representations [11.2.1 - 15 pages]
2. PSA-LLP0034 - Revised Datasheet [11.2.2 - 14 pages]
3. PSA-LLP0034 - QandA [11.2.3 - 4 pages]

12. ANNOUNCEMENTS BY THE MAYOR

No Mayor's Announcements have been identified as part of this Agenda

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

14. QUESTIONS BY COUNCILLORS

Local Government (Meeting Procedures) Regulations 2025 - regulation 34 and 35

14.1. Questions on Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 35

14.1.1. Questions on Notice by Councillors - Councillor Lindi McMahon - Anti-social Behaviour in the CBD and Security Guards at the St John Street Bus Stops - 11 June 2026

FILE NO: SF6381, SF6519

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Jane Lewis (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2026 by Councillor Lindi McMahon, have been answered by Mayor Matthew Garwood Question (questions 1 and 2), and question 3 is answered by Senior Leader City Operations.

Question 1:

Will the Mayor commit to initiating and convening a multi-agency roundtable within three months involving relevant stakeholders to develop a co-ordinated response to antisocial behaviour and community safety issues affecting the CBD?

Response:

I remain committed to our community and to initiatives that bring together the right people, expertise and lived experience to improve outcomes.

I'm always open to conversations that help identify practical solutions and stronger partnerships, particularly where they can make a genuine difference to community safety and wellbeing in our CBD.

Question 2:

If not, what specific alternative actions will Council undertake to facilitate a coordinated response and ensure the concerns of the business community and wider public are being actively addressed?

Response:

I remain committed to our community and to initiatives that bring together the right people, expertise and lived experience to improve outcomes. I am always supportive of collaborative approaches that help identify practical solutions and strengthen coordination between the organisations best placed to respond to these challenges.

Improving community safety requires a shared effort, and meaningful outcomes are most likely when agencies work together rather than in isolation.

Question 3:

Will Council undertake a review of the specific roles and expectations of the security guards at the St John Street bus stops?

Response:

Council will continue to monitor and review the operation of security at the St John Street bus stops to ensure they align with Council's endorsed objectives. Any changes to the specific roles, responsibilities, or expectations would be considered as part of this ongoing review process and subject to Council direction where required.

ATTACHMENTS:

Nil

14.1.2. Questions on Notice by Councillors - Councillor Alan Harris - Insurance Recovery Zegna Trophy and Duck Reach Settlement - 11 June 2026

FILE NO: SF2375, SF4919, SF 7739

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Jane Lewis (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2026 by Councillor Alan Harris, have been answered by Executive Leader Delivery and Performance and Senior Leader Finance and Technology.

[Regarding Agenda Item 19.2 Monthly Financial Performance Report - April 2026 in the 11 June 2026 Council Agenda]

Question 1:

What is likely to happen with the \$100,000 insurance recovery relating to the theft of the trophy?

Response:

The insurance claim relating to the theft has now been finalised, and in line with Council's standard financial management practices, insurance recoveries are allocated to general revenue.

Question 2:

What is the additional \$48,000 insurance settlement for Duck Reach Gorge?

Response:

The Duck Reach claim related to the fire in the Gorge on 7 March 2025. Fire and water from the water bombers used to get the fire under control, damaged various wooden pathway walking tracks. The monies relate to the insurance settlement after payment of the excess.

ATTACHMENTS:

Nil

14.2. Questions Without Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 34

15. WRITTEN NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2025 - regulation 19

No Written Notices of Motion have been identified as part of this Agenda

16. COMMITTEE REPORTS

No Committee Reports have been identified as part of this Agenda

17. CONNECTIONS AND LIVEABILITY (INCLUDING QUEEN VICTORIA MUSEUM AND ART GALLERY)

No Items have been identified as part of this Agenda

18. COMMUNITY ASSETS AND DESIGN

18.1. Use of an Existing Street Name - Chapple Street

FILE NO: SF0621, DA0584/2019

AUTHOR: Julie Ross (Administration Officer)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider approval to extend the use of the street name Chapple, resulting from a subdivision between Lambert and Seymour Streets, Ravenswood.

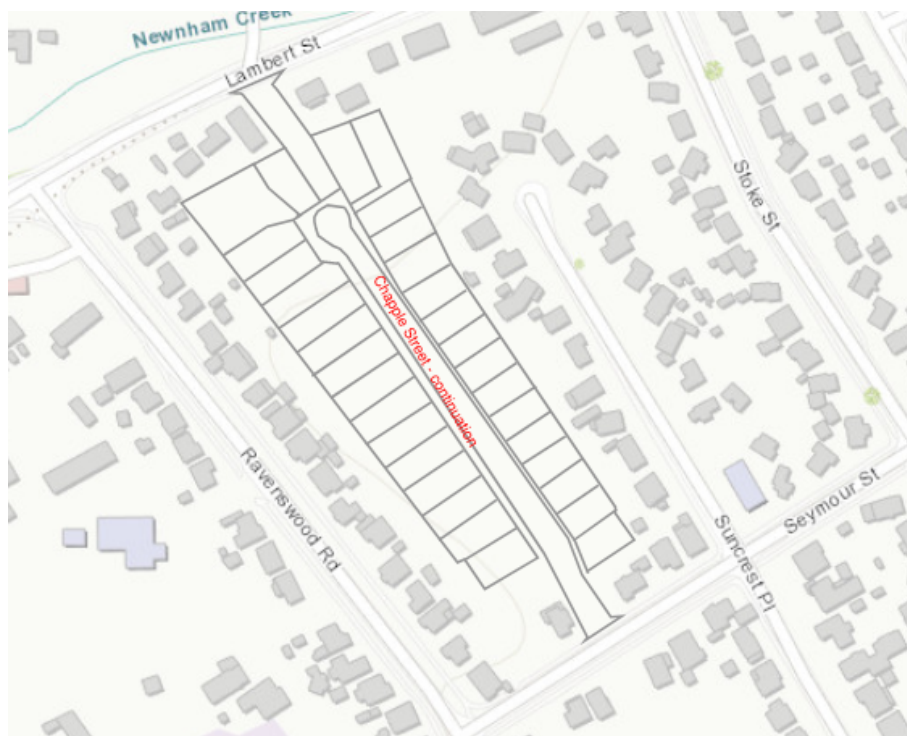
RELEVANT LEGISLATION:

Local Government (Highways) Act 1982

RECOMMENDATION:

That Council:

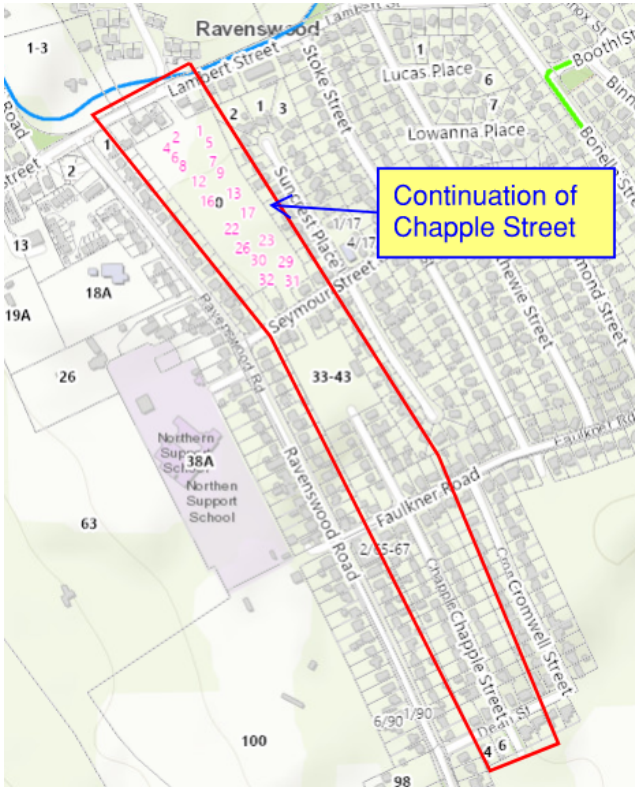
1. pursuant to the provisions of section 54 of the Local Government (Highways) Act 1982, approves the extension of the use of Chapple Street as part of the continuation of the existing Chapple Street.



REPORT:

The developer has requested the use of the name Chapple Street. There are currently two existing sections, located between

- Dean Street and Faulkner Road, Ravenswood
- Faulkner Road and Seymour Street, Ravenswood.



RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Strategic Pillar 2 - Place

Goal 2.1 Plan for current and medium-term housing and infrastructure needs while maintaining a focus on a longer-term growth projection of 100,000 residents.

Objective 2.1(a)

Facilitate an increase in housing supply to meet current demand and align with planned growth, aiming and planning for 4,300 new homes in priority development and infill areas by 2035.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

18.2. New Street Name - Magnolia Place

FILE NO: SF0621 / DA0760/2021

AUTHOR: Julie Ross (Administration Officer)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider approval for a new street name, Magnolia Place, Kings Meadows

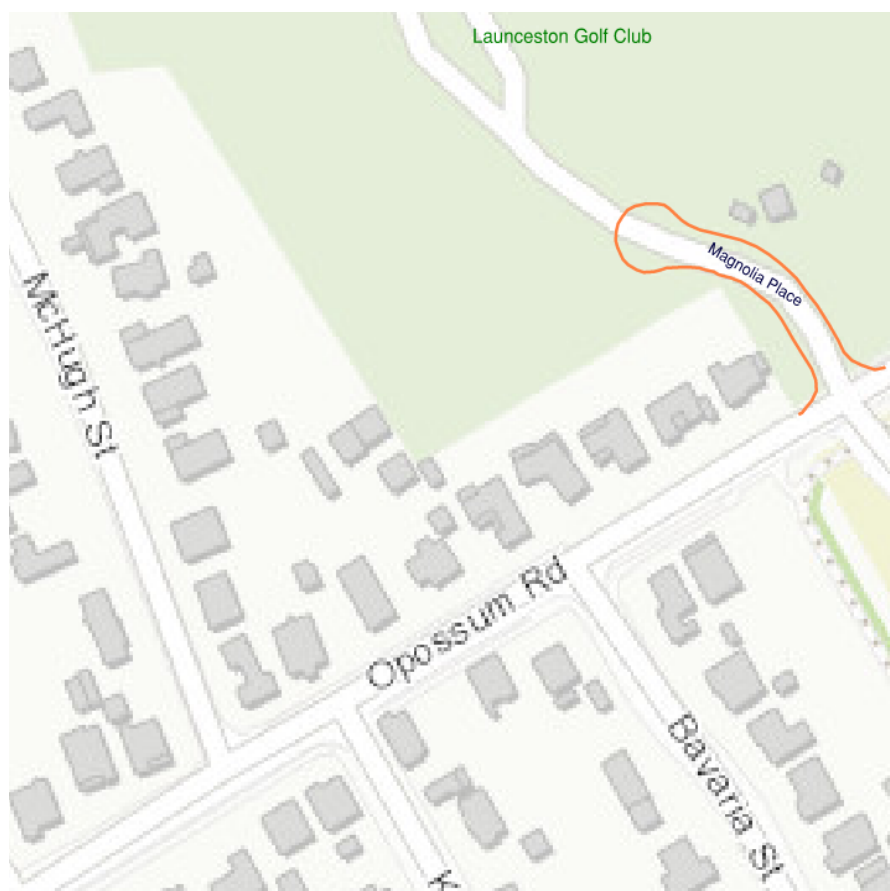
RELEVANT LEGISLATION:

Local Government (Highways) Act 1982

RECOMMENDATION:

That Council:

1. pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982*, approves the name Magnolia Place for the subdivision, accessed from Opossum Road, Kings Meadows.



REPORT:

The proposed street name, Magnolia Court, has been provided by the developer.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Strategic Pillar 2 - Place

Goal 2.1 Plan for current and medium-term housing and infrastructure needs while maintaining a focus on a longer-term growth projection of 100,000 residents.

Objective 2.1(a)	Facilitate an increase in housing supply to meet current demand and align with planned growth, aiming and planning for 4,300 new homes in priority development and infill areas by 2035.
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BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

19. DELIVERY AND PERFORMANCE

19.1. 2026/27 Fees and Charges Amendments

FILE NO: SF2968

AUTHOR: Byron Fraser (Senior Leader Finance and Technology)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider changes to the adopted Fees and Charges for 2026/27

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 12 March 2026 – Budget and Fees & Charges 2026/27
Council - 28 May 2026 - Fees and Charges 2026/27

RECOMMENDATION:

That Council:

1. pursuant to section 205 of the *Local Government Act 1993 (Tas)*, sets the fees as detailed in ECM Document Set ID 5374262 which is attachment 1 to this agenda item for the financial year ending 30 June 2027.
-

REPORT:

Background

Changes are required to the Financial Year 2026/27 fees that were recently adopted in the 28 May 2026 Council Meeting.

Attachment 1 to this agenda item details the complete set of fees and charges for 2026/27 which includes the new changes made. It is provided in this format to present one document containing all the 2026/27 fees for ease of future reference.

The changes to the previously submitted version arise for several reasons and are detailed in the paper below.

Where changes have been made due to a reclassification of GST status, it is important to note that Officers are still liaising with the Australian Tax Office (ATO) to determine if any changes are required to previously submitted tax reporting. It is currently understood, based on conversations with tax advisors and similar situations experienced by other Councils, that no changes will be required. However, this is yet to be confirmed with the

ATO at the time of writing. This issue will be worked out in the short term and does not impact the approval of the fees for the 2026/27 financial year.

Council is investigating the use of specialised software for future annual Fees & Charges updates to manage the administrative workload, assist with compliance and reduce the chance of manual oversight.

Proposed Changes

Table A refers to fee items at Carr Villa which need to be amended following advice from an external tax specialist.

As part of continuous improvement and ensuring compliance with evolving taxation requirements, Council engaged external tax specialists to undertake a review of fees and charges. The review was intended to validate GST treatment, improve consistency of application, and ensure Council's charging practices remain aligned with current regulatory requirements and industry interpretation.

The review was initially scheduled for later in the year but expedited post the 28 May 2026 Council Meeting once it was discovered that changes were required to ensure the accuracy of the 2026/27 fees.

The proposed changes do not represent an increase in fees, but rather a restructuring of existing fees to ensure the correct application of GST and compliance with taxation requirements.

The most significant change relates to the Preservation of Ashes fee. Historically, this fee has incorporated both the preservation component and the future ash placement (interment) component within a single bundled charge, regardless of whether the arrangement was purchased at-need or in advance.

Under the proposed structure, these components will be separated, with the ash placement fee charged only at the time the ashes are interred. This reflects the advice received regarding the taxable status of the placement service and provides greater transparency regarding the services being provided.

While this change will result in a short-term reduction in revenue received from pre-purchased ash placements, as the placement fee will not be collected until the future interment occurs, the overall revenue received across the life of the service remains unchanged.

Families who have already pre-purchased ash placement arrangements prior to 1 July 2026 will not be impacted, as they have already paid the bundled fee, including the future placement component.

Table A shows the amended fee in **red font** and the change to the currently endorsed fee in the last column. In summary:

- Line #N124 - The interment fee of \$235 had been converted into a single separate charge

- Line #N125 has been added to account for pre-purchased interments (prior to 1 July 2026) to confirm that there are no additional charges required
- Line #151 and #157 - Fees have had their GST component removed as they are GST exempt
- The remainder of the fees in Table A have had their interment component of \$235 removed as this is now a separately charged line item.

Table A

Line No.	FEE	TAX	CURRENT ENDORSED FEE	AMENDED FEE	Change
N124	Interment of Ashes Fee into an Ash Placement Garden, Niche or Wall	Taxable	\$ -	\$ 235.00	New fee to show service component
N125	Interment of Ashes Fee into an Ash Placement Garden, Niche or Wall (pre-purchased prior to 1/07/2026)	Taxable	\$ -	\$ -	New fee line to reflect the bundling prior to 1 July 2026
151	Permit for monumental work	GST Exempt	\$ 229.00	\$ 208.00	Now GST Exempt
157	Issue of a Cremation Certificate	GST Exempt	\$ 63.00	\$ 57.00	Now GST Exempt
172	Right of Interment Fee - Preservation of Ashes (excludes cost of memorial plaque and interment of ashes) [Title amendment]				
174	A' Section Rose Garden first placement	GST Exempt	\$ 1,897.00	\$ 1,662.00	-\$235.00
175	A' Section Rose Garden - second and third placements (if required)	GST Exempt	\$ 864.00	\$ 629.00	-\$235.00
176	B' Section Rose Garden first placement	GST Exempt	\$ 1,406.00	\$ 1,171.00	-\$235.00
177	B' Section Rose Garden - second and third placement (if required)	GST Exempt	\$ 688.00	\$ 453.00	-\$235.00
178	Red Oak Tree position Lawn Cemetery	GST Exempt	\$ 1,741.00	\$ 1,506.00	-\$235.00
179	Barakee Waters - Placement single depth	GST Exempt	\$ 1,897.00	\$ 1,662.00	-\$235.00
180	Barakee Waters - 2nd placement at double depth	GST Exempt	\$ 1,406.00	\$ 1,171.00	-\$235.00
181	Barakee Waters - Cremorial Panel (per niche)	GST Exempt	\$ 1,897.00	\$ 1,662.00	-\$235.00
182	Barakee Waters (Bed 9 Only) - Single Depth Placement (each)	GST Exempt	\$ 600.00	\$ 365.00	-\$235.00
183	Claygrove and Kooyong Garden placement - per placement	GST Exempt	\$ 1,406.00	\$ 1,171.00	-\$235.00
184	Coles Bay Wall per single niche	GST Exempt	\$ 700.00	\$ 465.00	-\$235.00
185	Northern Wall Main Bay per single niche	GST Exempt	\$ 385.00	\$ 150.00	-\$235.00
186	Northern Wall Pergola Pillars per single niche	GST Exempt	\$ 1,116.00	\$ 881.00	-\$235.00
187	Lawn and Pergola Walls first placement in niche	GST Exempt	\$ 1,406.00	\$ 1,171.00	-\$235.00
188	Lawn and Pergola Walls second placement in niche	GST Exempt	\$ 864.00	\$ 629.00	-\$235.00
189	Colonnade Walls per single niche	GST Exempt	\$ 700.00	\$ 465.00	-\$235.00
190	Western Wall per single niche	GST Exempt	\$ 700.00	\$ 465.00	-\$235.00
191	Fence Piers per single niche	GST Exempt	\$ 700.00	\$ 465.00	-\$235.00
192	Feature Gardens Special Rose per placement	GST Exempt	\$ 1,940.00	\$ 1,705.00	-\$235.00
193	Feature Gardens Water Feature first placement	GST Exempt	\$ 1,940.00	\$ 1,705.00	-\$235.00
194	Feature Gardens Water Feature second placement	GST Exempt	\$ 1,409.00	\$ 1,171.00	-\$235.00
195	Pool of Eternal Memories	GST Exempt	\$ 1,409.00	\$ 1,171.00	-\$235.00
202	Right of Interment Fee - Ash Placement Garden - Garden of Memories (excludes cost of memorial plaque and interment of ashes) [Title amendment]				
203	Bed 1, 2, 3, 4, 17, and 18 per placement	GST Exempt	\$ 1,785.00	\$ 1,550.00	-\$235.00
204	Bed 5, 6, 14, 19, Tier 2 - Per Placement	GST Exempt	\$ 1,785.00	\$ 1,550.00	-\$235.00
205	Bed 7, 8, 9, 10, 11, 12, 13, 15 and 16 Tier 2 1st Placement	GST Exempt	\$ 1,785.00	\$ 1,550.00	-\$235.00
206	Bed 7, 8, 9, 10, 11, 12, 13, 15 and 16 Tier 2 - 2nd Placement Double Depth	GST Exempt	\$ 1,449.00	\$ 1,214.00	-\$235.00
207	Bed 7, 8, 9, 10, 11, 12, 13, 15 and 16. Tier 2. 3rd and 4th placement when double block reserved	GST Exempt	\$ 1,449.00	\$ 1,214.00	-\$235.00
208	Bed 20, 21, 22, 23, 24 and 25 Tier 3 Per Placement	GST Exempt	\$ 1,785.00	\$ 1,550.00	-\$235.00
209	Right of Interment Fee - Ash Placement Garden - Reflection Walls - Garden of Memories (excludes cost of memorial plaque and interment of ashes) [Title amendment]				
210	Wall 1-11, Tier 4, Per Placement	GST Exempt	\$ 2,318.00	\$ 2,083.00	-\$235.00
211	Right of Interment Fee - Ash Placement Garden - Niche Walls - Garden of Memories (excludes cost of memorial plaque and interment of ashes) [Title amendment]				
212	Wall A. Row A-D per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
213	Wall A. Row E-F per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
214	Wall B. Row A-D per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
215	Wall B. Row E-F per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
216	Wall C. Row A-D per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
217	Wall C. Row E-F per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
218	Wall D. Row A-D per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
219	Wall D. Row E-F per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
220	Wall E. Row A-D per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
221	Wall E. Row E-F per placement	GST Exempt	\$ 1,575.00	\$ 1,340.00	-\$235.00
222	Right of Interment Fee - Lilydale Cemetery Ash Placement (excludes cost of memorial and placement of ashes) [Title amendment]				
224	Columbarium - per niche	GST Exempt	\$ 823.00	\$ 588.00	-\$235.00
225	Lilydale Cemetery Rock As Garden - single depth placement	GST Exempt	\$ 500.00	\$ 265.00	-\$235.00

Table B refers to individual fee items that need to be amended to ensure the correct application of GST and compliance with taxation requirements. There is no change to the pricing compared to the version adopted on 28 May 2026.

The table shows the corrected GST status in red font and the new 2026/27 fee in the last column.

Table B

Line No.	Fees Name	GST status (Corrected)	2026/27 Fees
341	Fees associated with the hiring of City of Launceston owned buildings, venues, facilities and or spaces specifically related to the delivery of events that receive Signature Events Sponsorship	Taxable	\$ -
343	Food vendors (Mobile Vans) - 1 day licence (issued to vendor no more than twice per annum)	GST Exempt	\$ 52.50
344	Food vendors (Mobile Vans) - 6 month licence	GST Exempt	\$ 315.00
345	Food vendors (Mobile Vans) - 12 month licence	GST Exempt	\$ 577.50
383	Planetarium Entry Adults	Taxable	\$ 10.00
384	Planetarium Entry Child	Taxable	\$ 7.00
385	Planetarium Entry Family (2 Adults and 2 Children)	Taxable	\$ 30.00
386	Planetarium Entry Concession	Taxable	\$ 8.00
387	Planetarium Group Booking for Registered Training Organisation (minimum group size 10 - maximum 40)	Taxable	\$ 6.00
388	Planetarium Group Booking per Adult (minimum group size 10 - maximum 40)	Taxable	\$ 9.00
412	Planetarium per hour (min 2 hours)	Taxable	\$ 200.00
427	Fee for Council meeting documentation	GST Exempt	\$ 0.30
534	Fire Hazard / Weed Clearance - Administration Fee (plus Contractor costs)	GST Exempt	\$ 150.00
535	Abandoned Vehicles - Administration Fee (plus Contractor costs)	GST Exempt	\$ 252.00
569	Parking permit per day	GST Exempt	\$ 37.00
570	Accessible Parking Permits: per year	GST Exempt	\$ 30.00
571	Commercial Vehicle Permits: per year	GST Exempt	\$ 650.00
576	Residential Parking Permit	GST Exempt	\$ 50.00
582	Reinspections - per hour	GST Exempt	\$ 171.10
591	Permit to Use Vehicles for the Purpose of a Business	GST Exempt	\$ 7,350.00
603	Replacement ecard fee	Taxable	\$ 18.00
717	Copy of Residential Planning, Building & Plumbing Documents - non refundable search fee	GST Exempt	\$ 100.00
718	Copy of Commercial Planning, Building & Plumbing Documents - non refundable search fee PER HOUR	GST Exempt	\$ 250.00
719	Copy of Residential & Commercial Planning, Building & Plumbing Plans - additional fee per copied page, when copy is larger than A3 size	GST Exempt	\$ 50.00
735	Building Surveying		
736	General		
737	Hourly Rate	GST Exempt	\$ 222.60
738	Additional Inspections (inspections associated with current Certifications and Permits)	GST Exempt	\$ 222.60

Table C refers to fee items related to parking that need to be added to the version adopted by Council on 28 May 2026. This amendment is required to address a purely administrative omission, where an existing fee—historically and consistently charged—was inadvertently excluded from the adopted fees schedule. The proposed change reinstates this fee (shown in **red font**) without altering its intent or application and shows the prior year fee in the last column for comparison purposes.

Table C

Line No.	Fees Name	GST status (Corrected)	2026/27 Fees	2025/26 Fees
N115	CBD car park - per day (Cimitiere / Cameron Street)	Taxable	\$ 9.00	\$ 8.50
N116	Fringe car parks - Daily Rate (Bathurst & Royal Park)	Taxable	\$ 7.00	\$ 6.00
N117	Outer car parks - per hour or part there of	Taxable	\$ 1.50	\$ 1.50
N118	Outer car parks - all day	Taxable	\$ 5.00	\$ 4.50
N119	Recreational car parks - Per Hour or part there of	Taxable	\$ 1.00	\$ 1.00
N120	Recreational car park - Per Day (Windmill Hill Memorial Hall)	Taxable	\$ 7.00	\$ 6.00
N121	Tourism - per hour or part there of (Inveresk (Invermay))	Taxable	\$ 3.10	\$ 3.00
N122	Multi-Storey Early Bird (Daily rate) (where applicable) - early bird arrival prior to 09:00 & exit between 15:00 - 00:00	Taxable	\$ 10.00	\$ 8.00
N123	Bond - Paterson street west reserved bay access remote	GST Exempt	\$ 55.00	\$ 50.00

Table D refers to fee items that need to be corrected due to data transfer errors. Specifically, the wording currently contained in Line 423 is to replace Line 421, and the wording in Line 424 is to replace Line 422. Lines 423 and 424 are then to be deleted.

Lines 587, 589, and 590 have been updated to ensure the fee name accurately reflects the price.

This change is administrative in nature only and does not introduce any change to pricing, fee structure, or revenue outcome.

Table D

Line No.	Fees Name (adopted 28/05/26)	Fees Name [Title Amendment]	GST status	2026/27 Fees
421	Ordinary request for the sale, exchange or disposal of an interest in council land or public land (including easements and excluding leases) pursuant to section 177 and 178 of the Local Government Act 1993 (Tas). Applications containing more than one easement will be charged with an extra \$100 for each additional easement within that application.	Ordinary request for the sale, exchange or disposal of an interest in council land or public land (including easements and excluding leases) pursuant to section 177 and 178 of the Local Government Act 1993 (Tas), or a request made under section 75CA of the Conveyancing and Law of Property Act 1884 (Tas). Applications containing more than one easement will be charged with an extra \$105.30 for each additional easement within that application.	Taxable	\$ 1,818.60
422	Complex request for sale, exchange or disposal of an interest in council land or public land (including easements and excluding leases) pursuant to section 177 and 178 of the Local Government Act 1993 (Tas). Applications containing more than one easement will be charged an extra \$100 for each additional easement within that application.	Complex request for the sale, exchange or disposal of an interest in council land or public land (including easements and excluding leases) pursuant to section 177 and 178 of the Local Government Act 1993 (Tas), or a request made under section 75CA of the Conveyancing and Law of Property Act 1884 (Tas). Applications containing more than one easement will be charged with an extra \$105.30 for each additional easement within that application.	Taxable	\$ 3,638.20
423	Ordinary request for the sale, exchange or disposal of an interest in council land or public land (including easements and excluding leases) pursuant to section 177 and 178 of the Local Government Act 1993 (Tas), or a request made under section 75CA of the Conveyancing and Law of Property Act 1884 (Tas). Applications containing more than one easement will be charged with an extra \$105.30 for each additional easement within that application.	Fees and Charges - ITEM REMOVED	GST Exempt	\$ -
424	Complex request for the sale, exchange or disposal of an interest in council land or public land (including easements and excluding leases) pursuant to section 177 and 178 of the Local Government Act 1993 (Tas), or a request made under section 75CA of the Conveyancing and Law of Property Act 1884 (Tas). Applications containing more than one easement will be charged with an extra \$105.30 for each additional easement within that application.	Fees and Charges - ITEM REMOVED	GST Exempt	\$ -
587	Road, Mall, Parks or Reserve Occupation Fee will be calculated with consideration of m2 rate, with a minimum fee (\$165), as well as a maximum weekly fee (\$1000) - daily pro rata if less than seven days duration	Road, Mall, Parks or Reserve Occupation Fee will be calculated with consideration of m2 rate, with a minimum fee (\$173.20), as well as a maximum weekly fee (\$1000) - daily pro rata if less than seven days duration	GST Exempt	\$ 173.20
589	\$4.00 per m2 per week - Occupation fee - outside the CBD	\$4.20 per m2 per week - Occupation fee - outside the CBD	GST Exempt	\$ 4.20
590	\$5.00 per m2 per week - Occupation fee - within the CBD	\$5.20 per m2 per week - Occupation fee - within the CBD	GST Exempt	\$ 5.20

Table E outlines the Fee and Charge items related to the NTCA Sport Complex that require correction due to data transfer errors. The junior concession rate should have been set at 50% of the standard rate. All relevant NTCA Sport Complex items are listed below to support completeness and readiness.

Table E

Line No.	Fees Name	GST status	2026/27 Fee (Adopted)	2026/27 Fee [Amended]
350	Sportsgrounds - NTCA Sports Complex - Casual Bookings			
351	Training - Seniors (users aged 18 years & older)			
352	2 hour sessions (minimum fee) - per session	Taxable	\$ 119.70	no change
353	If training exceeds 2 hours, additional charge per hour	Taxable	\$ 24.10	no change
354	Training - Juniors (users aged up to and including 17 years)			
355	2 hour sessions (minimum fee) - per session	Taxable	\$ 59.85	no change
356	If training exceeds 2 hours, additional charge per hour	Taxable	\$ 12.05	no change
357	Half and Full Day Use- Seniors (users aged 18 years and older)			
358	Up to 4 hours 59 minutes - fee is per booking	Taxable	\$ 120.70	no change
359	5 hours or more - fee is per booking	Taxable	\$ 231.00	no change
360	Half and Full Day Use- Juniors (users aged up to and including 17 years)			
361	Up to 4 hours 59 minutes - fee is per booking	Taxable	\$ 120.70	\$ 60.35
362	5 hours or more - fee is per booking	Taxable	\$ 115.50	no change
363	Indoor Facility - fee per hour (Junior Sport)	Taxable	\$ 65.00	\$ 32.50
364	Indoor Facility - fee per hour (Standard)	Taxable	\$ 32.50	\$ 65.00

RISK IMPLICATIONS:

Failure to update fees and charges to accurately reflect costs and tax status in the next year's budget creates a number of material risks. Incorrect tax treatment (e.g. GST status) may result in compliance risks, including underpayment or overpayment of tax and possible audit findings or penalties. There is also a risk of inequity and reputational impact if users are overcharged or inconsistently charged, alongside reduced transparency and confidence from Councillors and the community in the integrity of Council's financial management. Over time, these issues can undermine financial sustainability and distort decision-making regarding service delivery and investment priorities.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Implementation of the updated Fees and Charges is expected to provide a more accurate and stable revenue base, improving Council's ability to forecast income and manage financial performance within the adopted budget. Where full cost recovery is not appropriate (e.g. community services), the level of subsidy has been explicitly considered and transparently incorporated into budget planning.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Fees and Charges 2026-2027 v 6 (Amendment 2026-06-25) [19.1.1 - 24 pages]

19.2. Monthly Financial Performance Report - May 2026

FILE NO: SF7694

AUTHOR: Zakia Afroz (Team Leader Accounting)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider April 2026 Capital and Operational financial reports against budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the Monthly Financial Performance Report outlining both Capital and Operational results to the period ending 31 May 2026.
-

REPORT:

Details are provided in Attachment 1 - Monthly Financial Performance Report Period 11 - May 2026.pdf.

The YTD result reflects an underlying surplus of \$1.43m, which is \$343k favourable to YTD budget. The large change from the April 2026 result, an underlying surplus of \$3.21m, can be explained by two material timing differences relating to the fire service levy and an additional pay period in the month of May. Both timing differences have been resolved in June and are further explained in the Monthly Financial Performance Report.

Revenue performance shows mixed results across categories. Rates are \$173k unfavourable, mainly due to delays in residential property valuations, although this has been partly offset by stronger results in commercial rates and related charges.

User fees and charges are performing strongly, tracking \$2.3m favourable, driven largely by significant activity at the Waste Centre, including one-off disposal revenue, along with favourable variances at Launceston Aquatic Centre and Carr Villa. These gains have been partially offset by softer performance in areas such as parking, education, and some recreational services.

Statutory fees and charges are \$644k unfavourable. Other income is \$1.3m favourable, supported by government reimbursements, insurance recoveries, and grant funding.

On the expenditure side, Employee Benefits are \$892k unfavourable, primarily driven by Project Shape impacts, an additional payroll cycle, and redundancy-related costs, although some of this has been offset by savings from staff vacancies.

Materials and Services are \$1.1m favourable, largely due to recoveries and timing differences, despite increased spending on key projects, maintenance, and operational activities. State Fire Service Levy is \$2.4m unfavourable due to timing differences.

Depreciation is \$276k favourable, mainly due to differences between budget assumptions and actual asset revaluations. However, Loss on Disposal of Fixed Assets is significantly unfavourable at \$62.6m, largely attributable to the accounting impact of the UTAS Stadium transfer.

Overall, while some timing and one-off factors are influencing results, the underlying operating position remains favourable year-to-date.

Providing a precise year-end forecast has been challenging, given both the scale and complexity of Council's operations and the number of variables currently in play. While the underlying position is trending favourably, several material variances are either timing-related or subject to further movements (particularly grants, landfill levy charges, and project-related expenditure) which limits the reliability of a single-point estimate. In addition, the current resourcing capacity within the finance team, including unplanned leave, has constrained the level of detailed forecasting and validation that would typically support a robust year-end projection.

Based on the information currently available, the underlying result is expected to remain broadly positive, with several favourable trends, such as user fees and other income, likely to continue. However, these will be partially offset by cost pressures in materials and services, depreciation impacts, and known one-off adjustments.

Capital Expenditure May 2026

The total capital expenditure budget for 2025/26 amounts to \$102.62m, comprising \$48.73m in carried forward funds from prior years, \$30.13m in current year Council funding, and \$23.76m in external funding sources. This reflects a significant investment program supported by a combination of internal allocations and externally sourced contributions, ensuring the delivery of key infrastructure and strategic initiatives.

As of the current reporting period, the Council is managing 154 capital projects across its portfolio. Of these, 9 projects (5.84%) have not started, indicating a high level of project activity and progress overall. This represents an improvement from the April reporting period, where 148 projects were in progress and 11 projects (7.43%) had not started. The increase in the number of active projects, alongside the reduction in the proportion of projects not commenced, highlights continued momentum in project delivery and improved mobilisation across the capital works program.

RISK IMPLICATIONS:

Council operates within a constrained financial environment with an approved deficit operating budget for 2025/2026.

Ensuring that Councilors and the public are provided with timely monthly information regarding Council's financial performance on a regular basis is critical to transparency and informed decision making.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

As per the report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

1. Monthly Financial Performance Report Period 11 - May 2026 v 1 [19.2.1 - 10 pages]

19.3. 2025/2026 Budget - Budget Amendment

FILE NO: SF7769/SF7514

AUTHOR: Zakia Afroz (Team Leader Accounting)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

For Council to:

1. consider changes to the Council's 2025/2026 Statutory Estimates.

A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

2. consider adjustments made during 1 May 2026 to 31 May 2026 by the Chief Executive Officer to the 2025/2026 Budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2025/2026 Statutory Estimates:
 - (a) Revenue
 - i. the net increase in revenue from external grants and contributions of \$123,045
 - (b) Expenses
 - i. the net increase in operations expenditure from external funds of \$68,045
 - ii. the net increase in the Council's funded expenditure of \$99,608, including the increase in additional Council's funds required expenditure of \$181,713
 - (c) Capital Works Expenditure
 - i. the net increase in the expenditure from external funds of \$55,000
 - ii. the net increase in the Council's funded expenditure of \$82,105
2. notes that amendments from Recommendation 1. result in:
 - (a) the operating deficit being amended to \$2,012,804 (including capital grants of \$23,758,650) for 2025/2026.
 - (b) the capital budget being increased to \$53,890,193 for 2025/2026.

3. pursuant to section 82(7) of the *Local Government Act 1993* (Tas), receives the Chief Executive Officer's report on adjustments to the 2026 budget for the period 1 May 2026 to 31 May 2026.

REPORT:

1. Budget Amendments

The budget amendments are changes to the Statutory Estimates which require a Council decision. The changes relate to external grant revenue and transfers between Operations and Capital projects.

	Operations \$'000	Capital \$'000
Statutory Budget as 01/07/2025	2,097	34,007
Adjustments Approved by Council to 30/04/2026	19,693	19,746
Balance Previously Advised as at 30/04/2026	21,790	53,753
<u>Amendments</u>		
Additional Council Funds	(182)	0
Capital to Operations	(300)	(300)
Operations to Capital	383	383
External Funds	55	55
External Funds Not Received	0	0
Statutory Budget as at 31/05/2026	21,746	53,890
Deduct Capital Grants and Contributions	(23,759)	
Underlying Operating Budget Surplus/(Deficit)	(2,013)	

The table summarises all other Budget Agenda Items and includes reconciliations of the budgeted operating result and capital expenditure.

Details of the amendments are as follows:

1(a) The following items need to be allocated additional Council funding:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
	Council Reserves	\$0	\$181,713	\$0	(\$181,713)
OP25352	Sustainability Levy (\$5) Funded Project Initiative	\$148,000	\$0	\$181,713	\$329,713
	TOTALS	\$148,000	\$181,713	\$181,713	\$148,000

The project scope of works:

The Sustainability Levy Funded Project Initiative (OP25352) is funded through sustainability levy fees collected at the waste centre and allocated to approved sustainability projects, assessed by an internal working group through an assessment matrix. At present, there is insufficient budget in 2025/2026 within OP25352 to

accommodate the increased project costs, as the additional requirements outlined below were not anticipated at the time of budgeting. The Sustainability Fund is currently in surplus built up from previous financial years and funds are being reallocated to this financial year's budget from Council Reserves.

In response to the current fuel supply challenges and in line with the Light Fleet Vehicle Management Policy and Usage Guidelines which prioritises the use of electric and hybrid fleet vehicles, the Executive Leadership Team has requested prioritisation of projects approved under the Sustainability Fund, including the CH Smith EV Chargers project. This project was originally allocated \$230,000 for the current financial year. Since commencement, additional scope has been identified, including fire safety compliance measures and associated civil, and building works necessary to enable delivery. As a result, the total estimated project cost has increased to approximately \$450,000.

Project Delivery has assumed responsibility for the project and is currently preparing tender documentation. The project will be delivered via a head contractor to manage and execute all work packages. To proceed, confirmation is required that the full project budget of up to \$450,000 is available.

Currently, OP25352 holds approximately \$148,000. Of this, \$109,713 has already been identified for another sustainability initiative, leaving an available balance of \$38,287. Based on the revised project cost, this results in an additional funding requirement of \$181,713.

Accordingly, we seek approval for a budget amendment to transfer \$181,713 from Council reserves to the Sustainability Levy Funded Project (OP25352) to ensure sufficient funding is available to deliver the CH Smith EV Chargers project. Please refer to item 1c for the transfer from OP25352 Sustainability Levy (\$5) Funded Project Initiative to CP24823 Installation of Electric Vehicle (EV) Chargers.

Additional Council Funding	Operations	Capital
Sustainability Levy (\$5) Funded Project Initiative	\$181,713	\$ -
TOTAL	\$181,713	\$ -

1(b) The following items need to be reallocated from Capital to Operations:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24440	LCH City Heart	\$1,844,000	\$30,522	\$0	\$1,813,478
GL10.0.1610.1000.32005	Strategic Projects - Salaries	\$543,612	\$0	\$21,553	\$565,165
GL10.0.1610.1000.36205	Strategic Projects - Annual Leave	\$49,451	\$0	\$2,127	\$51,578
GL10.0.1610.1000.36215	Strategic Projects - Sick Leave	\$11,528	\$0	\$457	\$11,985
GL10.0.1610.1000.36210	Strategic Projects - Long Services Leave	\$18,012	\$0	\$715	\$18,727

GL10.0.1610. 1000.38435	Strategic Projects - Superannuation	\$91,561	\$0	\$3,633	\$95,194
GL10.0.1610. 1000.38555	Strategic Projects - Payroll Tax	\$42,465	\$0	\$1,694	\$44,159
GL10.0.1610. 1000.38785	Strategic Projects - Workers Comp & Professional Indemnity	\$8,585	\$0	\$343	\$8,928
	TOTALS	\$2,609,214	\$30,522	\$30,522	\$2,609,214

The project scope of works:

A total budget of \$5.5 million for the 2025/2026 financial year has been allocated to the City Heart project to facilitate the implementation of actions from the Launceston City Heart Place Plan 2024-2029 in accordance with the 5-year Implementation Plan and Council's 2025/2026 Annual Plan.

As projects which address the actions under the plans are reviewed and approved by the City Heart Project Steering Group budget amendments will be undertaken to move funds across to projects for work to be undertaken.

The Executive Leadership Team has approved a temporary 2 year contract role of City Heart Engagement and Communications Officer. As this is a new role and there is no budget in the current year, it has been determined that this role will be funded for the remainder of the 2025/26 financial year from the City Heart budget. It has been estimated that the role will require approximately \$30,522 for the period 13th April to 30th June 2026.

The City Heart Project Steering Group has assessed the proposal and agreed that it will address deliverables under the City Heart Place Plan.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24440	LCH City Heart	\$693,332	\$50,000	\$0	\$643,332
OP25601	LCH Little Food Festival	\$0	\$0	\$50,000	\$50,000
	TOTALS	\$693,332	\$50,000	\$50,000	\$693,332

The project scope of works:

A total budget of \$5.5 million for the 2025/2026 financial year has been allocated to the City Heart project to facilitate the implementation of actions from the Launceston City Heart Place Plan 2024-2029 in accordance with the 5-year Implementation Plan and Council's 2025/2026 Annual Plan.

As projects which address the actions under the plans are reviewed and approved by the City Heart Project Steering Group budget amendments will be undertaken to move funds across to projects for work to be undertaken.

A project submission has been made to the City Heart Project Steering Group to undertake a Little Food Festival with funding to be provided during 25/26 of \$50,000. The aim is to deliver an accessible and impactful food festival that brings people into the city

centre and inspires a healthier, more connected and food-confident community. The project will be planned during 2025/26 and then delivered during 2026/27, with additional funds to be sourced during 2026/27.

The City Heart Project Steering Group has assessed the projects plan on a page and agreed that it will address deliverables under the City Heart Place Plan.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24440	LCH City Heart	\$643,332	\$25,000	\$0	\$618,332
OP25515	OPM2026 Onstreet Events Space LCH S9-7	\$0	\$0	\$25,000	\$25,000
	TOTALS	\$643,332	\$25,000	\$25,000	\$643,332

The project scope of works:

A total budget of \$5.5 million for the 2025/2026 financial year has been allocated to the City Heart project to facilitate the implementation of actions from the Launceston City Heart Place Plan 2024-2029 in accordance with the 5-year Implementation Plan and Council's 2025/2026 Annual Plan.

As projects which address the actions under the plans are reviewed and approved by the City Heart Project Steering Group budget amendments will be undertaken to move funds across to projects for work to be undertaken.

A project submission has been made to the City Heart Project Steering Group, to enable the identification of a new long-term location for the Harvest Market that meets its operational needs and supports future growth. The project aim is to increase visitation to the city by establishing a vibrant, fit for purpose location for the Harvest Market:

- Enhancing visitor experience
- Grow and celebrate our gastronomy identity
- Support a more vibrant city centre and local economy
- Foster a welcoming and inclusive community

The project will be undertaken during 2025/26 and 2026/27, with additional funds to be sourced during 2026/27 from the City Heart budget.

The City Heart Project Steering Group has assessed the projects plan on a page and agreed that it will address deliverables under the City Heart Place Plan.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24440	LCH City Heart	\$618,332	\$100,000	\$0	\$518,332
OP25518	OPM2026 Line Marking Program 25/26	\$0	\$0	\$100,000	\$100,000
	TOTALS	\$618,332	\$100,000	\$100,000	\$618,332

The project scope of works:

A total budget of \$5.5 million for the 2025/2026 financial year has been allocated to the City Heart project to facilitate the implementation of actions from the Launceston City Heart Place Plan 2024-2029 in accordance with the 5-year Implementation Plan and Council's 2025/2026 Annual Plan.

As projects which address the actions under the plans are reviewed and approved by the City Heart Project Steering Group budget amendments will be undertaken to move funds across to projects for work to be undertaken.

Capital Project 24440 LCH City Heart budget to be transferred to Major Operational Project 2026 Line Marking Program 25/26 to facilitate line marking maintenance within the Central Business District.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24769	Building Renewal Project 25/26	\$1,001,022	\$15,000	\$0	\$986,022
OP25610	OPM2026 Macquarie House Sewer Diversion	\$0	\$0	\$15,000	\$15,000
	TOTALS	\$1,001,022	\$15,000	\$15,000	\$1,001,022

The project scope of works:

The transfer to funds from Capital Project 24769 Building Renewal Project 25/26 to Operational Project 25610 Macquarie House sewer diversion, is required to address the ongoing fault of the sewer pump in this building that is caused by the public amenities. When the sewer pump fails, it floods the basement with raw sewerage waste creating a health hazard.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24769	Building Renewal Project 25/26	\$986,022	\$80,000	\$0	\$906,022
OP25611	62 Gorge Rd Removal	\$0	\$0	\$80,000	\$80,000
	TOTALS	\$986,022	\$80,000	\$80,000	\$986,022

The project scope of works:

The transfer of funds to Operational Project – 62 Gorge Road Removal will facilitate the dismantling of the existing cottage, the removal of associated paths and driveway, disposal of demolition materials, and restoration of the site to a greenfield condition.

Capital to Operations	Operations	Capital
LCH Engagement and Comms officer role	\$30,522	(\$30,522)
LCH Little Food Festival	\$50,000	(\$50,000)
OPM2026 Onstreet Events Space LCH S9-7	\$25,000	(\$25,000)
OPM2026 Macquarie House sewer diversion	\$15,000	(\$15,000)
OPM2026 62 Gorge Rd Removal	\$80,000	(\$80,000)
OPM2026 Line Marking Program 25/26	\$100,000	(\$100,000)
TOTAL	\$300,522	(\$300,522)

1(c) The following items need to be reallocated from Operations to Capital:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP25352	Sustainability Levy (\$5) Funded Project Initiative	\$329,713	\$220,000	\$0	\$109,713
CP24823	Installation of Electric Vehicle (EV) Ch	\$230,000	\$0	\$220,000	\$450,000
	TOTALS	\$559,713	\$220,000	\$220,000	\$559,713

The project scope of works:

In response to the current fuel supply challenges and in line with the Light Fleet Vehicle Management Policy and Usage Guidelines which prioritises the use of electric and hybrid fleet vehicles, the Executive Leadership Team has requested prioritisation of projects approved under the Sustainability Fund, including the CH Smith EV Chargers project. This project was originally allocated \$230,000 for the current financial year. Since commencement, additional scope has been identified, including fire safety compliance measures and associated civil and building works necessary to enable delivery. As a result, the total estimated project cost has increased to approximately \$450,000.

Project Delivery has assumed responsibility for the project and is currently preparing tender documentation. The project will be delivered via a head contractor to manage and execute all work packages. To proceed, confirmation is required that the full project budget of up to \$450,000 is available.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP25508	OPM2026 Faraday Bridge SW Works	\$50,000	\$22,627	\$0	\$27,373
CP24833	Distillery Creek Stormwater Outlet Extension	\$0	\$0	\$22,627	\$22,627
	TOTALS	\$50,000	\$22,627	\$22,627	\$50,000

The project scope of works:

Major operational project 25508 - Faraday Bridge SW Works budget to be transferred to Capital Project CP24833 Distillery Creek SW Outlet Extension to facilitate the installation of capitalizable stormwater Outflow infrastructure at Distillery Creek Bridge.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP45968	I&E Street Lighting Management	\$1,129,227	\$140,000	\$0	\$989,227
CP24796	Streetlight Pole Replacement	\$109,990	\$0	\$140,000	\$249,990
	TOTALS	\$1,239,217	\$140,000	\$140,000	\$1,239,217

The project scope of works:

Operations Project OP45968 I&E Street Lighting Management budget to be transferred to Capital Project 24796- Streetlight Pole Replacement to complete delivery of the streetlight upgrade/replacement program.

Operations to Capital	Operations	Capital
Installation of Electric Vehicle (EV) CH Smith	(\$220,000)	\$220,000
Distillery Creek Stormwater Outlet Extension	(\$22,627)	\$22,627
Streetlight Pole Replacement	(\$140,000)	\$140,000
TOTAL	(\$382,627)	\$382,627

1(d) The following items have been affected by external funding changes and affect both the Capital and Operations budgets:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL 10.0.1048.1 000.12736	Other Community Amenities - STATE	(\$126,220)	\$55,000	\$0	(\$181,220)
CP24832	Myrtle Park Dump Facility	\$0	\$0	\$55,000	\$55,000
	TOTALS	(\$126,220)	\$55,000	\$55,000	(\$126,220)

The project scope of works:

The budget amendment is submitted to recognize the grant funding received from the State for the construction of a dump facility. The inclusion of this funding ensures accurate financial reporting and supports the delivery of this important infrastructure project.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL 10.0.6890.1 000.12753	Water - STATE Other	\$0	\$54,000	\$0	(\$54,000)
OP25422	OPM2026 Flood Mitigation Plan	\$150,000	\$0	\$54,000	\$204,000
	TOTALS	\$150,000	\$54,000	\$54,000	\$150,000

The project scope of works:

This budget amendment recognises receipt of the \$54,000 first grant instalment received from the Department of Premier and Cabinet under the Disaster Ready Fund Round 3. The grant supports delivery of the Flood Mitigation Program and preparation of a comprehensive Launceston Flood Mitigation Plan to address current and future flood vulnerabilities. Three other instalments, totaling \$486,000, are expected in future financial years, subject to the requirements of the Deed being met.

External Funding	Operations	Capital
Myrtle Park Dump Facility	(\$55,000)	\$55,000
OPM2026 Flood Mitigation Plan	\$0	\$0
TOTAL	(\$55,000)	\$55,000

Note:

According to the Budget Management Policy (12-PI-001), expenditure of new grants acquired requires Council approval unless the amount is less than \$10,000.

Therefore, the budget amendments of external funds received for OPM2026 Flood Mitigation Plan of \$54,000 has been included in this agenda. This budget amendment will not result in any increase or decrease in the net budget due to the operational nature of both the grants income and the budgeted expense, which offset against each other, resulting in \$0 net changes presented in the above table.

2. Chief Executive Officer's Report on Adjustments

Pursuant to section 82(6) of the *Local Government Act 1993* (Tas), Council has authorised the General Manager (Chief Executive Officer) to adjust budgets up to \$500,000 so long as the adjustments do not alter revenue, expenditure, borrowings or capital works estimates in total. The Budget Management Policy (12-PI-001), adopted by Council on 13 October 2014, refers to section 82(7) of the *Local Government Act 1993* (Tas) which requires the Chief Executive Officer to report any adjustment and an explanation of the adjustment at the first Ordinary Meeting of the Council following the adjustment.

Project Number	Project Description	Budget Before This Adjustment	Adjustment	Revised Budget	Type of Change
CP24766	Resheeting Program 25/26	\$700,000	(\$400,000)	\$300,000	Decrease
CP24742	Light Vehicle Replacement Program	\$652,000	\$120,000	\$772,000	Increase
CP24829	Kings Bridge Strengthening Project	\$0	\$280,000	\$280,000	Increase
CP24669	Hoblers Bridge Netball Court Renewal 24/25	\$1,030,000	(\$315,623)	\$714,377	Decrease
CP24606	Hoblers Bridge Netball Court Lighting	\$100,000	\$62,375	\$162,375	Increase
CP24762	Hoblers Bridge Netball Court Remediation	\$450,00	\$253,248	\$703,248	Increase
	TOTALS	\$2,932,000	\$0	\$2,932,000	

The following capital project adjustments occurred in the period 01 May 2026 to 31 May 2026:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24766	Resheeting Program 25/26	\$700,000	\$120,000	\$0	\$580,000
CP24742	Light Vehicle Replacement Program	\$652,000	\$0	\$120,000	\$772,000
	TOTALS	\$1,352,000	\$120,000	\$120,000	\$1,352,000

The project scope of works:

Capital Project 24766 - Resheeting Program 25/26 budget to be transferred to Capital Project 24742 - Light Vehicle Replacement Program for the procurement of fit for purpose Utility Vehicles for the Road Services Team internal traffic management operations.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24766	Resheeting Program 25/26	\$580,000	\$280,000	\$0	\$300,000
CP24829	Kings Bridge Strengthening Project	\$0	\$0	\$280,000	\$280,000
	TOTALS	\$280,000	\$280,000	\$280,000	\$580,000

The project scope of works:

Capital Project 24766 - Resheeting Program 25/26 budget to be transferred to Capital Project 24829 - Kings Bridge Strengthening Project to Provide City of Launceston's contribution to the Department of State Growth's Kings Bridge Strengthening Project. Council funds will enable the installation of road safety pedestrian crossing treatments and lighting.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24669	Hoblers Bridge Netball Court Renewal 24/25	\$1,030,000	\$315,623	\$0	\$714,377
CP24606	Hoblers Bridge Netball Court Lighting	\$100,000	\$0	\$62,375	\$162,375
CP24762	Hoblers Bridge Netball Court Remediation	\$450,00	\$0	\$253,248	\$703,248
	TOTALS	\$1,580,000	\$315,623	\$315,623	\$1,580,000

The project scope of works:

The budget transfers are required to cover the lighting component of the project and to separate the two projects for grant reporting and delivery purposes. This will allow the works to progress with the correct budget structure in place and ensure compliance with grant reporting requirements.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL ASPECTS:

As per the report.

DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

ATTACHMENTS:

Nil

20. STRATEGY AND INNOVATION

No Items have been identified as part of this Agenda

21. CHIEF EXECUTIVE OFFICER NETWORK

21.1. Status Report on Council Decisions as at 18 June 2026

FILE NO: SF2346

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the Status Report on Council Decisions made up to, and as at, 18 June 2026.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report on Council Decisions as at 18 June 2026 (Attachment 1).
-

REPORT:

It is important that Councillors and community members are informed on an ongoing basis of progress in relation to the implementation of Council decisions and addresses outstanding items.

The Status Report is a document that is used to track the progress of Council decisions, providing a history which can be used for evaluation and reviewing purposes.

The Report will continue to be refined, and items marked as completed within this report will be removed from future reports.

RISK IMPLICATIONS:

Tracking Council decisions will also identify potential risks ensuring strategies can be put in place to manage them.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

This has already been considered when the individual items were presented to Council.

STRATEGIC DOCUMENT REFERENCE:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

1. Status Report on Council Decisions as at 11 June 2026 [21.1.1 - 20 pages]

21.2. Status Report on Notices of Motion as at 18 June 2026

FILE NO: SF5547

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the updated Status Report on Notices of Motion.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report on Notices of Motion as at 18 June 2026 (Attachment 1).
-

REPORT:

In accordance with regulation 19(1) of the *Local Government (Meeting Procedures) Regulations 2025*, a Councillor may give to the Chief Executive Officer a written notice of motion, (at least 7 days before a meeting), together with supporting information and reasons, to be included on the agenda of that meeting.

To ensure decisions are made in a transparent and accountable way, updates regarding the status of Notices of Motion will be reported to each Council meeting.

Items marked as 'completed' will be removed from the list following the meeting at which this is reported.

RISK IMPLICATIONS:

Not considered relevant to this report.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Not considered relevant to this report.

STRATEGIC DOCUMENT REFERENCE:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

Not considered relevant to this report.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

1. Status of Notices of Motion as at 18 June 2026 [21.2.1 - 7 pages]

21.3. Mayoral Attendance at Gala Dinner to Commemorate 50th Anniversary of the Basic Treaty of Friendship and Cooperation between Australia and Japan 30 June 2026

FILE NO: SF7937

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Jane Lewis (Chief Executive Officer)

DECISION STATEMENT:

To consider Mayoral Attendance at Gala Dinner to Commemorate 50th Anniversary of the Basic Treaty of Friendship and Cooperation between Australia and Japan 30 June 2026, in Canberra.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. approves the attendance of Mayor Matthew Garwood at the 50th Anniversary of the Basic Treaty of Friendship and Cooperation between Australia and Japan.
 2. approves the payment of flights, and accommodation for the Mayor with reimbursement for incidental expenses.
-

REPORT:

An invitation was extended from Dr Steven Phipps to Mayor Garwood to attend a Gala Dinner to commemorate the 50th anniversary of the Basic Treaty of Friendship and Cooperation between Australia and Japan in Canberra on 30 June 2026 to be held at the Great Hall of Parliament House.

The Mayor's presence demonstrates recognition of the importance of cultural diplomacy and international understanding.

This event is expected to bring together senior representatives from government, diplomacy, business, education and community organisations involved in Australia–Japan relations, providing the opportunity for several strong strategic, economic, diplomatic, and community benefits including:

- Development of relationships with Japanese diplomatic representatives.
 - Promotion of Northern Tasmania as a destination for investment, education and tourism.
 - Exploration of future partnerships that may benefit the region.
-

Mayoral participation signals that Launceston is actively engaged in national and international conversations and benefits could include:

- Raising the City's profile among federal decision-makers.
- Demonstrating leadership beyond municipal boundaries.
- Supporting the City's reputation as a regional capital.
- Reinforcing Launceston's role in international engagement and regional diplomacy.

This can assist when seeking future federal support, grants, partnerships and investment opportunities.

RISK IMPLICATIONS:

The most significant risk is public perception and ratepayer scrutiny as attendance may not be viewed as a legitimate civic responsibility.

ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:

Japan remains one of Australia's most important economic partners, with extensive investment and trade links. The treaty has underpinned decades of economic cooperation and continues to support investment and commercial relationships.

Further, a major theme of the anniversary celebrations is recognising the people-to-people relationships that have sustained Australia–Japan relations over the past fifty years, including cultural exchange, education, sister-city programs and community initiatives.

STRATEGIC DOCUMENT REFERENCE:

City of Launceston Strategic Plan 2025-2035

Not applicable:

Council's consideration of this matter supports delivery of a core service or function.

BUDGET AND FINANCIAL IMPLICATIONS:

There is no cost to Council for the registration however, cost to Council relates to flights and accommodation and is in the order of:

Flights - up to \$2120

Accommodation: \$366 to \$569 for two nights accommodation (the night before and the night of the event)

Incidentals which will require reimbursement on return.

DISCLOSURE OF INTERESTS:

The Author and Chief Executive Officer have no interests to declare in this matter.

ATTACHMENTS:

1. Invitation to Mayor Matthew Garwood [21.3.1 - 1 page]

22. LATE ITEMS

Local Government (Meeting Procedures) Regulations 2025 – regulation 10(7)

No Items have been identified as part of this Agenda

23. CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2025 – regulation 17(1)

No Items have been identified as part of this Agenda

24. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 1.00pm on 9 July 2026 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.

25. MEETING CLOSURE