



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 25 JUNE 2026
1:00 PM**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 25 June 2026

Time: 1:00 pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Jane Lewis
Chief Executive Officer

VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting was streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen.

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

The Mayor or their representative will provide notice that the meeting will be recorded through live streaming. By attending a Council meeting, attendees will be taken to have consented to their image, speech or statements being live streamed.

For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

The following information was provided to members of the public in respect of attendance at the Council Meeting.

PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- **Each item on the Agenda includes a Recommendation prepared by a Council Officer.**
- **You may speak for up to two minutes, either for or against the Recommendation.**
- **You may not ask questions or enter into debate with Councillors or Council Officers.**
- **Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.**
- **The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.**
- **Audio from our Council Meetings is streamed live via YouTube.**

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

Present:

**Mayor Councillor Matthew Garwood
Deputy Mayor Councillor Hugh McKenzie
Councillor Tim Walker
Councillor Joe Pentridge
Councillor Andrew Palmer
Councillor Lindi McMahon
Councillor Alex Britton**

In Attendance:

**Sam Johnson OAM (Chief Executive Officer)
Richard Jamieson (Acting Executive Leader Community Assets and Design)
Ali Kemp (Executive Leader Connections and Liveability)
Sarah McRobbie (Acting Executive Leader Strategy and Innovation)
Lucas Lim (Team Leader Governance and Information Services)
Kelsey Hartland (Policy Project)
Anushka Dissanayake (Town Planner) (Agenda Item 11.1)
Jen Welch (Acting Team Leader Planning Assessments) (Agenda Item 11.2)
Sophie Appleby (Place and Heritage Officer) (Agenda Item 11.2)
Julie Ross (Administration Officer) (Agenda Items 18.1 and 18.2)
Byron Fraser (Senior Leader Finance and Technology) (Agenda Items 19.1, 19.2 and 19.3)
Connie Nix (Strategic Finance Analyst) (Agenda Items 19.1, 19.2 and 19.3)**

Apologies:

**Councillor Alan Harris (ALGA National General Assembly - Canberra)
Councillor Susie Cai (ALGA National General Assembly - Canberra)
Councillor Krista Preece (ALGA National General Assembly - Canberra)
Councillor Ross Marsden (ALGA National General Assembly - Canberra)**

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1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES
Local Government (Meeting Procedures) Regulations 2025 - regulation 8

The Mayor, Councillor Matthew Garwood, opened the meeting at 1.00pm and provided the following statement:

An audio visual recording is being made of the meeting.

All persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting.

Language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

Following the statement the Mayor noted apologies from Councillor Alan Harris, Councillor Susie Cai, Councillor Krista Preece and Councillor Ross Marsden.

2. MAYORAL ACKNOWLEDGEMENTS

No Items were identified as part of these Minutes.

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

Local Government (Meeting Procedures) Regulations 2025 – regulation 39(1)(f)

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

No Declarations of Interest were identified as part of these Minutes

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2025 - regulation 41(1)(b)

RECOMMENDATION:

That Council:

1. confirm the Minutes of the Ordinary Meeting of the City of Launceston Council held on 11 June 2026 as a true and correct record; and
 2. confirm Minutes of the Special Council Meeting of the City of Launceston Council held on 18 June 2026 as a true and correct record.
-

DECISION: 25 June 2026

MOTION

Moved Councillor Andrew Palmer, seconded Councillor Alex Britton.

That Council:

1. confirm the Minutes of the Ordinary Meeting of the City of Launceston Council held on 11 June 2026 as a true and correct record; and
2. confirm Minutes of the Special Council Meeting of the City of Launceston Council held on 18 June 2026 as a true and correct record.

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton

AGAINST VOTE: Nil

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2025 - regulation 10(3)(c)

5.1. Council Workshop Report - 18 June 2026

FILE NO: SF4401

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Jane Lewis (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2025 - Regulation 10(3)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 18 June 2026:

National Automobile Museum Site Visit (NAMT)

Councillors undertook a site visit to the National Automobile Museum Tasmania (NAMT) to inform future decision making.

DA0039/2026 - 540 Lilydale Road, Underwood - Residential - Construction of Alterations and Additions to a Dwelling and an Outbuilding and Construction of a Tennis Court including the Retrospective Clearing of Vegetation

Councillors undertook a site visit to 540 Lilydale Road, Underwood to discuss DA0039/20216 - Residential - Construction of alterations and additions to a dwelling and an outbuilding and construction of a tennis court including the retrospective clearing of vegetation.

Executive Leader Updates and General Business

Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.

Councillor Connect

Councillors were provided the opportunity to raise and discuss matters of concern, share perspectives, and collectively work through issues that may benefit from group discussion.

Service Catalogue - July 2026

City of Launceston's first Service Catalogue supports delivery of Key Service Action 2: Deliver the Service Management Project. It forms part of the broader Integrated Planning and Reporting Framework by strengthening how Council defines and plans its services. The 2026 Community Satisfaction Survey has also now been completed and, as part of the framework's monitoring and reporting elements, its results will be reported to Council in July 2026 to provide further insight into how services are experienced by the community. In the coming months, these insights will be shared with the community and used to inform future service planning and decision-making.

In Attendance: Mayor Councillor Matthew Garwood, Deputy Mayor Councillor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden.

DECISION: 25 June 2026

MOTION

Moved Councillor Alex Britton, seconded Councillor Tim Walker.

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 18 June 2026:

National Automobile Museum Site Visit (NAMT)

Councillors undertook a site visit to the National Automobile Museum Tasmania (NAMT) to inform future decision making.

DA0039/2026 - 540 Lilydale Road, Underwood - Residential - Construction of Alterations and Additions to a Dwelling and an Outbuilding and Construction of a Tennis Court including the Retrospective Clearing of Vegetation

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Executive Leader Updates and General Business

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In Attendance: Mayor Councillor Matthew Garwood*, Deputy Mayor Councillor Hugh McKenzie*, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahan, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden.

**** did not attend site visit for DA0039/2026***

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahan and Councillor Alex Britton
AGAINST VOTE: Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS AND PARENTAL LEAVE NOTIFICATIONS

No Items were identified as part of these Minutes.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

7.1. Community Report - Society of Women Writers Tasmania Incorporated - Rocelyn Ives & Yvonne Gluyas

FILE NO: SF6368

APPROVER: Jane Lewis (Chief Executive Officer)

SUMMARY OF PRESENTATION

Rocelyn Ives and Yvonne Gluyas, members of Society of Women Writers Tasmania and the SWWT Alice Award Sub-Committee provided an overview of the Alice Award.

The Society of Women Writers is a group of women, existing to promote published and unpublished writing, and was developed to encourage writing in all its forms and genres.

The Alice Award is a prestigious National literary award presented biennially to an Australian woman writer whose written work has made a distinguished and long-term contribution to Australian Literature.

This year, Launceston is hosting the awards and events are scheduled from 18-20 September 2026.



The Alice Award

Sept 18-20 2026

FRIDAY 18TH SEPTEMBER
9.30 - 11.00 am
PUBLIC EVENT
Words Alive, St Lukes
5.30 - 6.30 pm
WELCOME RECEPTION
Hosted by City of Launceston, Town Hall

SATURDAY 19TH SEPTEMBER
CELEBRATING DALI'S ALICE
10.00 - 11.00 am
Dada Muse - St John Street - guided tour
AWARD PRESENTATION LUNCHEON
11.45am - 2.45 pm
The Boat House, Lindsay Street, \$45ea
MC Bob Brown

SUNDAY 20TH SEPTEMBER
9.00am - 4.00pm
NORTH EAST EXPERIENCE
BUS TRIP TO: "DUNBARTON" NABOWLA
Travel "Wild Tasmania Tours", morning tea, lunch and soup \$30ea
Garden tour and Talking up Writing and Books with Lyndon Riggall, TVWF Co president.
Visit to **Lilydale Falls**.

SWWT
SOCIETY
WOMEN
WRITERS
TASMANIA
Incorporated



THE ALICE AWARD



"The Alice Award is the Society of Women Writers' equivalent to the Oscar." (Lindsay 2003). In 1975, Kitty Archer Burton, who had held office in the Society of Women Writers in New South Wales for fourteen years, wrote to the committee suggesting that a competition be held for a play by an Australian woman. The idea was taken up and a request was made to the NSW Government for \$1,000 for a prize. A statuette, bronze on a wooden plinth, to accompany the prize was commissioned and designed by Alan Ingham of Newport, based on Henry Lawson's *The Drover's Wife*. The award was named after Alice Booth, a retired teacher, writer and philanthropist, who gave the Society in NSW a bankbook with \$100 in it as a 50th birthday gift.

When the time came to present the award for the first time, the judging panel deemed that no single play deserved the award, or the statuette, therefore the prize money was divided between four women playwrights whose plays were commended.

The Society decided to rethink the terms of the award, deeming that *The Alice* was to be awarded every two years to an Australian woman, who by her written work had made a distinguished and long-term contribution to Australian literature. The award to be non-acquisitive, and no prize money to be attached.

The inaugural award was made to Eleanor Dark in September 1979 at a civic reception given to the Society by the Lord Mayor at Sydney Town Hall.

Until the 1970s, the Society was based in Sydney, using a postal critiquing system to keep in touch. During this decade, branches were established in other Australian states and the first Federal Constitution was adopted, with agreement that Federal responsibility be transferred from state to state every two years. Twenty years later, the decision was made to decentralise, with each state forming its own Society of Women Writers.

The Alice Award is an important event to all the Societies across Australia. Hosting of the Alice Award is rotated around participating states every two years. In 2014, Western Australia hosted the 19th Alice Award and it is our turn again in 2024.

The following women have received the Alice Award:

- 1979 Eleanor Dark
- 1980 Judith Wright
- 1982 Mary Durack
- 1984 Kylie Tennant
- 1986 Ruth Park
- 1988 Nancy Cato
- 1990 Nance Donkin
- 1992 Elizabeth Jolley
- 1994 Mem Fox
- 1996 Patsy Adam-Smith
- 1998 Kathryn Purnell
- 2000 Jill Shearer
- 2002 Kate Grenville
- 2004 Margaret Scott
- 2006 Rosemary Dobson
- 2008 Brenda Niall
- 2010 Christobel Mattingly
- 2012 Susanna de Vries
- 2014 Libby Hathorn
- 2016 Clare Wright
- 2018 Sally Odgers
- 2020 Cancelled/Covid
- 2022 Jackie French
- 2024 Alice Pung

Maria Bonar
Media & Promotions
The Society of Women Writers WA

Reference: Lindsay, H., 2003. History of the Alice Award. Reprinted in IMAGES, Newsletter of the Society of Women Writers NSW. Spring Edition: September-October 2011.

8. QUESTIONS BY MEMBERS OF THE PUBLIC

Local Government (Meeting Procedures) Regulations 2025 - regulations 36 to 38

8.1. Questions on Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 38

**8.1.1. Questions on Notice by Members of the Public - Melissa Straughan -
Copyright and Licensing Restrictions on QVMAG Collection - 2 June 2026**

FILE NO: SF6381, SF4607

AUTHOR: Lucas Lim (Team Leader Governance and Information Services)

APPROVER: Jane Lewis (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 2 June 2026 by Melissa Straughan, have been answered by the Director QVMAG.

Question 1:

Given that a faithful digital reproduction of a two-dimensional public domain artwork is widely recognised internationally as not creating a new copyright interest, what is the Council's legal basis for asserting copyright notices, licensing restrictions, or reproduction fees over digital scans of public domain works held by QVMAG?

Response:

QVMAG holds approximately 1.5 million objects in its collection, ranging between the scientific, the artistic and the historic. The copyright and licensing on these objects is itself diverse; many objects are not actually in the public domain. Given the size and diversity of the collection, we cannot offer a convenient 'one size fits all' approach to copyright and licensing for images and scans of works held by QVMAG. It is for this reason that we have a request process for image licenses so that we can give the most accurate response to those making requests on a case-by-case basis. It should also be noted that not every object in the collection has been documented with an image of the necessary quality for every purpose. We are open to requests at any time.

Question 2:

How does the Council reconcile these restrictions with its stated objective of expanding access to culture and promoting Launceston's cultural assets?

Response:

QVMAG is dedicated to making its collection accessible across a number of initiatives, including loaning to other institutions, its exhibits and exhibitions, its collection tours, and by request for individuals. Additionally, QVMAG are continually adding to its collection database, which is accessible via the QVMAG collection section of the website. This is a constant work in progress, and items are added to the database all the time. Copyright and licensing restrictions are a consideration for any public collection, and QVMAG has a strong record of continued and demonstrated commitment to access.

Question 3:

Will the Council commit to reviewing and removing copyright claims, licensing restrictions and reproduction fees applied to digital reproductions of public domain artworks in QVMAG's collection, and instead adopt an open-access approach consistent with leading cultural institutions internationally, so that educators, researchers, historians, writers, artists, tourism operators and the wider community can freely share and promote Launceston's cultural heritage?

Response:

Council and QVMAG cannot make such an expansive and generalised commitment, as we are obliged to follow the copyright and licensing guidelines and instruments as enshrined in policies and laws of Australia. QVMAG is philosophically not against open access, but many of our objects are subject to different kinds of copyright and licensing agreements, and so are handled in a case by case basis. QVMAG has an excellent record of working with educators, researchers, historians, writers, artists, tourism operators and the wider community to make their requests possible to the best of our ability. We are open to requests at any time.

8.1.2. Questions on Notice by Members of the Public - Robert Calvert - Zegna Trophy - 11 June 2026

FILE NO: SF6381

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Jane Lewis (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2026 by Robert Calvert, have been answered by the Executive Leader Connections and Liveability.

Question 1:

Will Council undertake an independent review of the provenance, ownership history, and entitlement to the insurance proceeds, provide that review to Councillors and the public and commit that the insurance recovery will not be spent, transferred into general revenue, or otherwise appropriated until stakeholder consultation and any independent review are completed?

Response:

Council holds a signed Donation Form dated 14 April 2005 from the Tasmanian Fine Merino Breeders Association confirming the donation of the Zegna Trophy to the Queen Victoria Museum and Art Gallery (QVMAG) collection. The agreement includes a condition that, wherever possible, the trophy continue to be displayed at the Tasmanian Wool Centre.

Since its acquisition, the Trophy has been insured under the City of Launceston's corporate insurance arrangements. The insurance claim relating to the theft has now been finalised, and in line with Council's standard financial management practices, insurance recoveries are allocated to general revenue.

Council does not consider an independent review necessary, as the provenance, ownership, and custodial arrangements are clearly established through the documented donation agreement and collection records.

Question 2:

Upon completion of above mentioned review will council commit to consultation of key stakeholders around the allocation of the \$100,000 insurance recovery with the aim of honouring the legacy of the Zegna trophy and providing a positive and morally just outcome in what is a tragic, and historically significant event for the wool industry nationally?

Response:

Council does not consider a formal independent review necessary, given the clarity of the existing donation agreement and ownership arrangements.

The insurance process has now been finalised. To date, Council has not received a formal approach from the Tasmanian Wool Centre or other stakeholders regarding the allocation of the insurance proceeds.

Notwithstanding this, Council recognises the historical and cultural significance of the Zegna Trophy and the strong interest from the wool industry. Council remains open to engaging with relevant stakeholders to understand their perspectives, noting that the loss of the Trophy from the Tasmanian Wool Centre and the broader industry also represents a significant loss to the artistic and cultural heritage of the City and the QVMAG collection.

8.1.3. Questions on Notice by Members of the Public - Robin Smith - St John Street Bus Stop CCTV and Security - 11 June 2026

FILE NO: SF 5511, SF2306, SF4912, SF6381

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2026 by Robin Smith, have been answered by the Team Leader Facilities.

Question 1:

Would Council audit the CCTV cameras at bus stops A1, A2, B1 and B2 in St John Street and make that information available in camera?

Response:

Yes. Council can undertake an audit of CCTV cameras at bus stops A1, A2, B1 and B2 in St John Street to confirm current serviceability. Any release of information will be subject to review.

Question 2:

Is there anything further beyond the current security guard directive at the St John Street bus interchange, given concerns that the approach is displacing antisocial behaviour into the Brisbane Street Mall?

Response:

The current security provision is limited to the scope endorsed by Council. Any expansion of the scope or implementation of additional measures would require formal approval and direction from Council.

8.2. Questions Without Notice by Members of the Public
Local Government (Meeting Procedures) Regulations 2025 - regulation 37

No Items were identified as part of these Minutes.

9. PETITIONS

No Items were identified as part of these Minutes

10. DEPUTATIONS

No Items were identified as part of these Minutes

11. PLANNING AUTHORITY

The Mayor, Councillor Matthew Garwood, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

11.1. DA0039/2026 - 540 Lilydale Road, Underwood - Residential - Construction of Alterations and Additions to a Dwelling and an Outbuilding and Construction of a Tennis Court including the Retrospective Clearing of Vegetation

FILE NO: DA0039/2026

AUTHOR: Anushka Dissanayake (Town Planner)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

C8.0 Scenic Protection Applicant	Design To Live Pty Ltd
Site	540 Lilydale Road, Underwood
Proposal	DA0039/2026 - Residential - Construction of alterations and additions to a dwelling and an outbuilding and construction of a tennis court including the retrospective clearing of vegetation
Zoning	Rural
Codes	C8.0 Scenic Protection Code C9.0 Attenuation Code
Use Class	Residential
Standards assessed through performance criteria	C8.6.1 Development within a scenic protection area – P1.2 C9.5.2 Sensitive use within an attenuation area - P1
Public Notification	13 May 2026 - 27 May 2026
Representations	3
Deemed Approval	26 June 2026

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for Residential - Construction of alterations and additions to a dwelling and an outbuilding and construction of a tennis court at DA0039/2026 - 540 Lilydale Road, Underwood - subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The development must be substantially in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a. Cover Page, Prepared by Design to Live, Job No. LLY540, Drawing No. 1/12, Rev. R2, Dated 06/05/2026, **Amended Plan Required**
- b. Location Plan, Prepared by Design to Live, Job No. LLY540, Drawing No. 2/12, Rev. R2, Dated 06/05/2026, **Amended Plan Required**
- c. Site Plan 1:500, Prepared by Design to Live, Job No. LLY540, Drawing No. 3/12, Rev. R2, Dated 06/05/2026, **Amended Plan Required**
- d. Site Plan 1:200, Prepared by Design to Live, Job No. LLY540, Drawing No. 4/12, Rev. R2, Dated 06/05/2026, **Amended Plan Required**
- e. Existing Floor Plan, Prepared by Design to Live, Job No. LLY540, Drawing No. 5/12, Rev. R2, Dated 06/05/2026
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- h. External Services, Prepared by Design to Live, Job No. LLY540, Drawing No. 8/12, Rev. R2, Dated 06/05/2026
- i. Elevations NE-SW, Prepared by Design to Live, Job No. LLY540, Drawing No. 9/12, Rev. R2, Dated 06/05/2026
- j. Elevations NE-SW, Prepared by Design to Live, Job No. LLY540, Drawing No. 10/12, Rev. R2, Dated 06/05/2026
- k. Pool and Living Elevations, Prepared by Design to Live, Job No. LLY540, Drawing No. 11/12, Rev. R2, Dated 06/05/2026
- l. Bedroom Extension Elevations, Prepared by Design to Live, Job No. LLY540, Drawing No. 12/12, Rev. R2, Dated 06/05/2026
- m. Forest Practices Plan, FPP No GEW0729-02, Created on 20/04/2026, Updated on 07/05/2026, **Amended Plan Required**
- n. Bushfire Hazard Assessment Report and Bushfire Hazard Management Plan, Prepared by Rebecca Green & Associates, Version 1, Dated 20/02/2026

2. AMENDED PLANS REQUIRED

Prior to the commencement of any work, amended plans must be submitted to the satisfaction of the Senior Leader City Development to replace plans annotated as "Amended Plans Required" and attached to the Permit. Once approved, these amended plans will be endorsed and will then form part of the Permit. The amended plans must show:

- a. The area currently annotated as "extent of existing cleared area, to be made into grass area" is to be removed and replaced with a notation identifying the applicable Forest Practices Plan number, and indicating that the area is managed in accordance with the certified Forest Practices Plan.

- b. Updates to the cover page of the Forest Practices Plan to include the addition of the Reforestation Assessment for the reserved E. ovata area.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds or a format agreed with the planning officer.

3. NON REFLECTIVE EXTERIOR FINISH

All external finishes, including roofing, must be of a non-reflective nature and finished in muted colours to the satisfaction of the Council.

4. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land.

5. HOURS OF CONSTRUCTION

- a) Unless otherwise approved in writing by the Senior Leader Health and Regulations construction activities must only be carried out between the hours of:
- i. Monday to Friday - 7 am to 6 pm; and
 - ii. Saturday - 8 am to 6 pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

6. DAMAGE TO COUNCIL INFRASTRUCTURE & ASSETS

The developer is liable for all costs associated with the repair of damage to Council infrastructure and assets resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

7. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

8. EXTERIOR AND SECURITY LIGHTING

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

9. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (e.g. Launceston Waste Centre), reclaimed or recycled.

10. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

11. IMPACT OF SHEDS, GARAGES AND OTHER OUTBUILDINGS OR STRUCTURES ON ON-SITE WASTEWATER SYSTEMS

Sheds, garages, decks, driveways or any additional structures must not be located on or over an existing on-site wastewater system, including on the reserve land application areas, or in a location which may affect the operation of the existing on-site wastewater system or land application area.

12. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the *Building Act 2016*.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0039/2026. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement.

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. On-Site Disposal of Effluent (Wastewater)

This permit does not give permission for the installation of an on-site wastewater system on this site. The applicant will need to submit a design report (including site and soil evaluation in accordance with AS/NZS 1547:2012 or any subsequent versions of this document) as well as a plumbing application (for the on-site wastewater system) with their building application. Before occupation of the dwelling, the required system must be commissioned.

F. Fireplace or Woodheater Use

Use of the fireplace/wood heater will be subject to the Environmental Management and Pollution Control (Smoke) Regulations 2019 or any subsequent versions of this regulation.

G. Swimming pools in close proximity to neighbouring properties

- a) *All electrical equipment, including pumps, heat pumps and filters installed in association with the swimming pool must operate in compliance with the Environmental Management & Pollution Control (Noise) Regulations 2016 (or any subsequent versions of the regulations), in particular Section 7 - Fixed equipment; and*
- b) *Pool treatment chemicals must be stored in a location that will ensure that they are kept dry.*

Jen Welch (Acting Team Leader Planning Assessments) and Anushka Dissanayake (Town Planner) were in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 25 June 2026

MOTION

Moved Councillor Joe Pentridge, seconded Deputy Mayor Hugh McKenzie.

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for Residential - Construction of alterations and additions to a dwelling and an outbuilding and construction of a tennis court at DA0039/2026 - 540 Lilydale Road, Underwood - subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The development must be substantially in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a. **Cover Page, Prepared by Design to Live, Job No. LLY540, Drawing No. 1/12, Rev. R2, Dated 06/05/2026, Amended Plan Required**
- b. **Location Plan, Prepared by Design to Live, Job No. LLY540, Drawing No. 2/12, Rev. R2, Dated 06/05/2026, Amended Plan Required**
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3. NON REFLECTIVE EXTERIOR FINISH

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12. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the *Building Act 2016*.

Notes

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This permit takes effect after:

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Use of the fireplace/wood heater will be subject to the Environmental Management and Pollution Control (Smoke) Regulations 2019 or any subsequent versions of this regulation.

G. Swimming pools in close proximity to neighbouring properties

- a) *All electrical equipment, including pumps, heat pumps and filters installed in association with the swimming pool must operate in compliance with the Environmental Management & Pollution Control (Noise) Regulations 2016 (or any subsequent versions of the regulations), in particular Section 7 - Fixed equipment; and*
- b) *Pool treatment chemicals must be stored in a location that will ensure that they are kept dry.*

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton
AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
<p>Deputy Mayor Councillor Hugh McKenzie</p>	<p>What is the interaction between the Forest Practices Code, the clearing of the property and the issues raised in the representations, and how do we deal with it as a Council?</p>	<p>Acting Executive Leader Community Assets and Design <i>This matter is set out in the report on page 25 but to summarise, an application was made that sought retrospective approval for removal of trees. A further information request was made and a Forest Practices Plan (FPP) was entered into covering the area of the site including the area of retrospective removal.</i></p> <p><i>The planning scheme is clear that if you do your forest practices in accordance with a FPP, you are exempt from the planning scheme for that element. Whilst it has been a dynamic process, a FPP covers those aspects of the work and therefore those matters are exempt from today's decision.</i></p>
<p>Councillor Tim Walker</p>	<p>Specifically, what items are being sought retrospectively?</p>	<p>Town Planner <i>The application was taken as retrospective vegetation clearance because it was not exempt at that stage. A FPP was provided and then the application assessment process was queried because it included the retrospective element that was exempt. We sought legal advice which confirmed the proposal meets the exemption of the planning scheme so no further assessment of that element is required. The recommendation doesn't include the retrospective part.</i></p> <p>Acting Executive Leader Community Assets and Design <i>The fact that it was done without permission to start with is a matter that is dealt with by the FPP and the Forest Practices Authority.</i></p>

11.2. PSA-LLP0034 Newstead Crescent Local Heritage Precinct

FILE NO: PSA-LLP0034

AUTHOR: Jen Welch (Coordinator Planning Assessments)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To make a recommendation to the Tasmanian Planning Commission subsequent to the public exhibition period for the draft planning scheme amendment PSA-LLP0034 Newstead Crescent Heritage Precinct to the Launceston Local Provisions Schedule of the Tasmanian Planning Scheme.

PLANNING APPLICATION INFORMATION:

Applicant	City of Launceston
Site	As defined by the Newstead Crescent Heritage Precinct

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

Council - 2 April 2026 - Agenda Item 11.1 - 1. Initiated the Draft Amendment PSA-LLP0034 for the Newstead Crescent Heritage Precinct to the Launceston Local Provisions Schedule of the Tasmanian Planning Scheme, in accordance with the requirements of the *Land Use Planning and Approvals Act 1993*.

RECOMMENDATION:

That Council:

1. in accordance with 40K and 42 of the *Land Use Planning and Approvals Act 1993*, considers the merit of any representations received during public exhibition of the planning scheme amendment PSA-LLP0034 for the Newstead Crescent Heritage Precinct.
2. recommends to the Tasmanian Planning Commission that the draft planning scheme amendment PSA-LLP0034 for the Newstead Crescent Heritage Precinct be approved with minor changes to the documentation as exhibited.

Jen Welch (Acting Team Leader Planning Assessments) and Sophie Appleby (Place and Heritage Officer) were in attendance to answer questions in respect of this item.

DECISION: 25 June 2026

MOTION

Moved Deputy Mayor Hugh McKenzie, seconded Councillor Tim Walker.

That Council:

- 1. in accordance with 40K and 42 of the *Land Use Planning and Approvals Act 1993*, considers the merit of any representations received during public exhibition of the planning scheme amendment PSA-LLP0034 for the Newstead Crescent Heritage Precinct.**
- 2. recommends to the Tasmanian Planning Commission that the draft planning scheme amendment PSA-LLP0034 for the Newstead Crescent Heritage Precinct be approved with minor changes to the documentation as exhibited.**

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton

AGAINST VOTE: Nil

The Mayor, Councillor Matthew Garwood, announced that Council no longer sits as a Planning Authority.

12. ANNOUNCEMENTS BY THE MAYOR

The Mayor noted the that the St Leonards and Waverley Neighbourhood Plan received an honourable mention in the Productivity Through Infrastructure category at the 2026 National Awards for Local Government. He acknowledged the forward thinking and strategy processes of City of Launceston officers and congratulated the team involved.

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

Deputy Mayor Councillor Hugh McKenzie

- Met with Cecily Rosol, Greens Member for Bass and discussed Council-related and local issues
- 18 June 2026 - Attended the opening of Welcome Cultural Services Acknowledged the organisation's role supporting the immigrant community
- 25 June 2026 - Attended the TasWater General Meeting

Councillor Tim Walker

- 3 June 2026 - Attended and was an invited speaker at Reconciliation Tasmania Annual Breakfast in Launceston. Key themes were:
 - Importance of reconciliation being led by non-Aboriginal people
 - Recognition of Tasmania's strong and active Aboriginal community
 - Support for - returning land, restoring Aboriginal place names and recognising Aboriginal authority over heritage

14. QUESTIONS BY COUNCILLORS

Local Government (Meeting Procedures) Regulations 2025 - regulation 34 and 35

14.1. Questions on Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 35

14.1.1. Questions on Notice by Councillors - Councillor Lindi McMahon - Anti-social Behaviour in the CBD and Security Guards at the St John Street Bus Stops - 11 June 2026

FILE NO: SF6381, SF6519

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Jane Lewis (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2026 by Councillor Lindi McMahon, have been answered by Mayor Matthew Garwood Question (questions 1 and 2), and question 3 is answered by Senior Leader City Operations.

Question 1:

Will the Mayor commit to initiating and convening a multi-agency roundtable within three months involving relevant stakeholders to develop a co-ordinated response to antisocial behaviour and community safety issues affecting the CBD?

Response:

I remain committed to our community and to initiatives that bring together the right people, expertise and lived experience to improve outcomes.

I'm always open to conversations that help identify practical solutions and stronger partnerships, particularly where they can make a genuine difference to community safety and wellbeing in our CBD.

Question 2:

If not, what specific alternative actions will Council undertake to facilitate a coordinated response and ensure the concerns of the business community and wider public are being actively addressed?

Response:

I remain committed to our community and to initiatives that bring together the right people, expertise and lived experience to improve outcomes. I am always supportive of collaborative approaches that help identify practical solutions and strengthen coordination between the organisations best placed to respond to these challenges.

Improving community safety requires a shared effort, and meaningful outcomes are most likely when agencies work together rather than in isolation.

Question 3:

Will Council undertake a review of the specific roles and expectations of the security guards at the St John Street bus stops?

Response:

Council will continue to monitor and review the operation of security at the St John Street bus stops to ensure they align with Council's endorsed objectives. Any changes to the specific roles, responsibilities, or expectations would be considered as part of this ongoing review process and subject to Council direction where required.

14.1.2. Questions on Notice by Councillors - Councillor Alan Harris - Insurance Recovery Zegna Trophy and Duck Reach Settlement - 11 June 2026

FILE NO: SF2375, SF4919, SF 7739

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Jane Lewis (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 11 June 2026 by Councillor Alan Harris, have been answered by Executive Leader Delivery and Performance and Senior Leader Finance and Technology.

[Regarding Agenda Item 19.2 Monthly Financial Performance Report - April 2026 in the 11 June 2026 Council Agenda]

Question 1:

What is likely to happen with the \$100,000 insurance recovery relating to the theft of the trophy?

Response:

The insurance claim relating to the theft has now been finalised, and in line with Council's standard financial management practices, insurance recoveries are allocated to general revenue.

Question 2:

What is the additional \$48,000 insurance settlement for Duck Reach Gorge?

Response:

The Duck Reach claim related to the fire in the Gorge on 7 March 2025. Fire and water from the water bombers used to get the fire under control, damaged various wooden pathway walking tracks. The monies relate to the insurance settlement after payment of the excess.

14.2. Questions Without Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 34

14.2.1. Questions Without Notice by Councillor Tim Walker - Planning Scheme and Endangered Animals - 25 June 2026

Question 1:

Consideration for endangered species might be of a concern to development. My understanding is that a local council can refer things to the EPBC for consideration but there are mixed messages. I'm seeking a definitive answer about the Council's role in the referral process, when there is a question mark over endangered species or environment?

Question 2:

Have we made a referral before?

Response:

The Mayor, Councillor Matthew Garwood, advised that the questions would be taken on notice and responses provided in the Agenda for the 9 July Council Meeting.

15. WRITTEN NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2025 - regulation 19

No Items were identified as part of these Minutes.

16. COMMITTEE REPORTS

No Items were identified as part of these Minutes.

17. CONNECTIONS AND LIVEABILITY (INCLUDING QUEEN VICTORIA MUSEUM AND ART GALLERY)

No Items were identified as part of these Minutes.

18. COMMUNITY ASSETS AND DESIGN

18.1. Use of an Existing Street Name - Chapple Street

FILE NO: SF0621, DA0584/2019

AUTHOR: Julie Ross (Administration Officer)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider approval to extend the use of the street name Chapple, resulting from a subdivision between Lambert and Seymour Streets, Ravenswood.

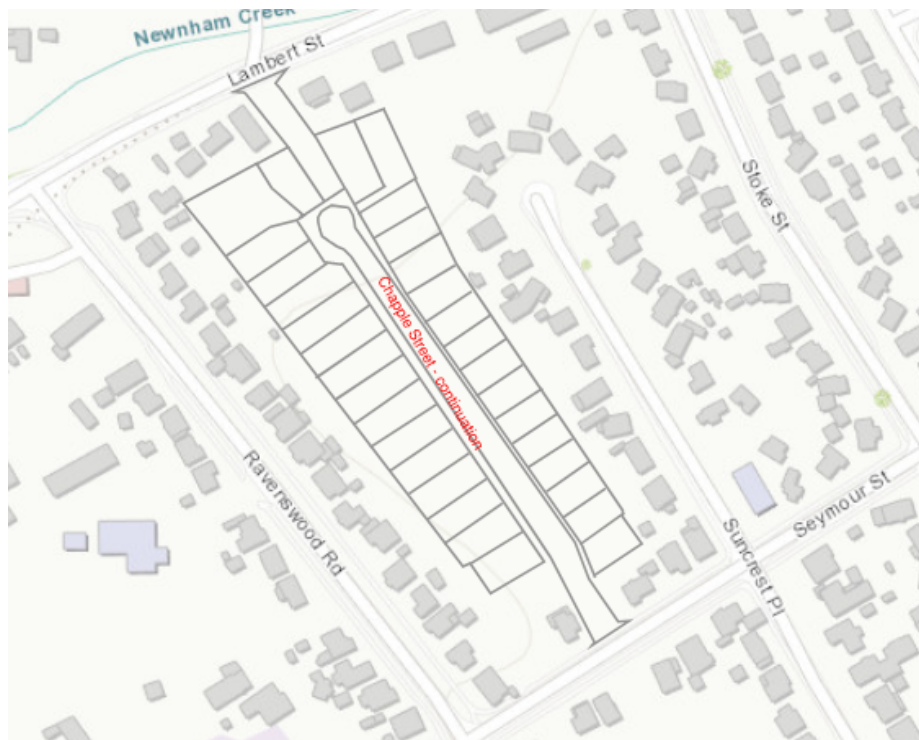
RELEVANT LEGISLATION:

Local Government (Highways) Act 1982

RECOMMENDATION:

That Council:

1. pursuant to the provisions of section 54 of the Local Government (Highways) Act 1982, approves the extension of the use of Chapple Street as part of the continuation of the existing Chapple Street.



Julie Ross (Administration Officer) was in attendance to answer questions in respect of this item.

DECISION: 25 June 2026

MOTION

Moved Councillor Alex Britton, seconded Deputy Mayor Hugh McKenzie.

That Council:

1. pursuant to the provisions of section 54 of the Local Government (Highways) Act 1982, approves the extension of the use of Chapple Street as part of the continuation of the existing Chapple Street.



CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton

AGAINST VOTE: Nil

18.2. New Street Name - Magnolia Place

FILE NO: SF0621 / DA0760/2021

AUTHOR: Julie Ross (Administration Officer)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider approval for a new street name, Magnolia Place, Kings Meadows

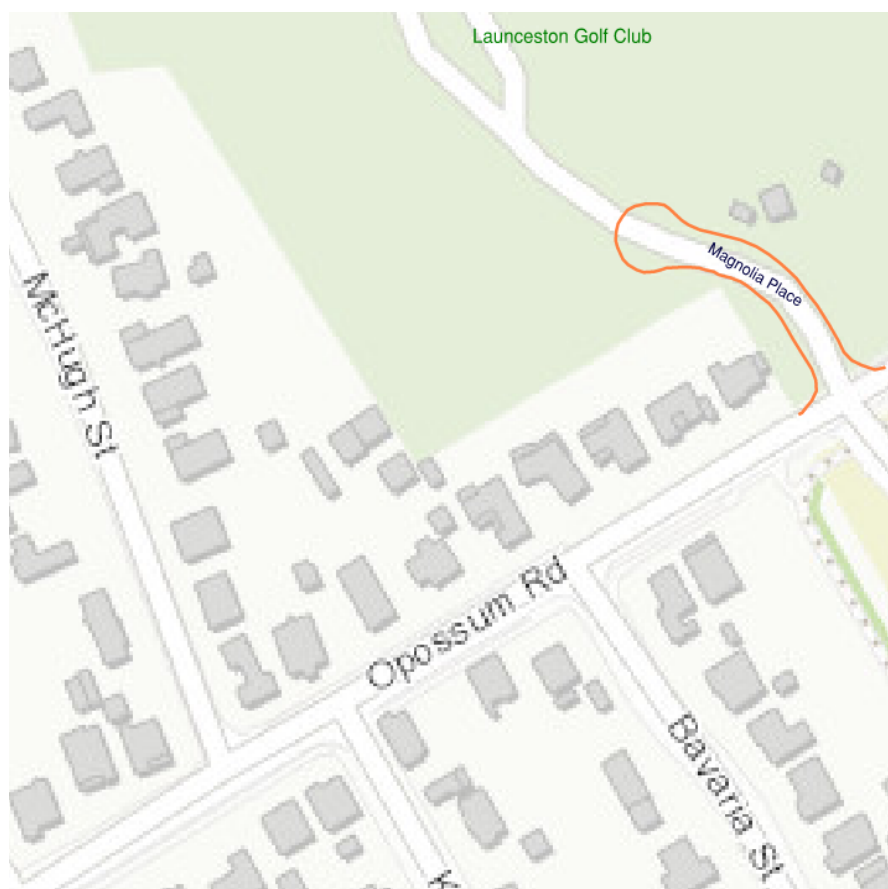
RELEVANT LEGISLATION:

Local Government (Highways) Act 1982

RECOMMENDATION:

That Council:

1. pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982*, approves the name Magnolia Place for the subdivision, accessed from Opossum Road, Kings Meadows.



Julie Ross (Administration Officer) was in attendance to answer questions in respect of this item.

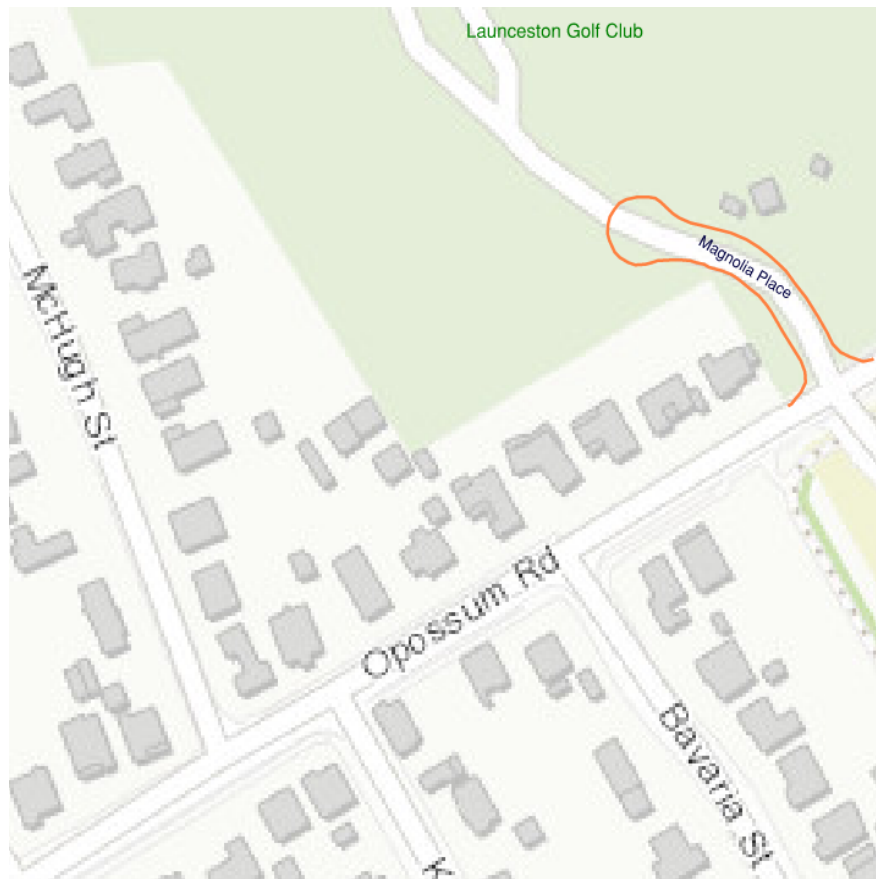
DECISION: 25 June 2026

MOTION

Moved Councillor Andrew Palmer, seconded Councillor Alex Britton.

That Council:

1. pursuant to the provisions of section 54 of the *Local Government (Highways) Act 1982*, approves the name Magnolia Place for the subdivision, accessed from Opossum Road, Kings Meadows.



CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton
AGAINST VOTE: Nil

19. DELIVERY AND PERFORMANCE

19.1. 2026/27 Fees and Charges Amendments

FILE NO: SF2968

AUTHOR: Byron Fraser (Senior Leader Finance and Technology)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider changes to the adopted Fees and Charges for 2026/27

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 12 March 2026 – Budget and Fees & Charges 2026/27
Council - 28 May 2026 - Fees and Charges 2026/27

RECOMMENDATION:

That Council:

1. pursuant to section 205 of the *Local Government Act 1993 (Tas)*, sets the fees as detailed in ECM Document Set ID 5374262 which is attachment 1 to this agenda item for the financial year ending 30 June 2027.
-

Byron Fraser (Senior Leader Finance and Technology) and Connie Nix (Senior Financial Analyst) were in attendance to answer questions in respect of this item.

DECISION: 25 June 2026

MOTION

Moved Deputy Mayor Hugh McKenzie, seconded Councillor Alex Britton.

That Council:

- 1. pursuant to section 205 of the *Local Government Act 1993* (Tas), sets the fees as detailed in ECM Document Set ID 5374262 which is attachment 1 to this agenda item for the financial year ending 30 June 2027.**

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton

AGAINST VOTE: Nil

19.2. Monthly Financial Performance Report - May 2026

FILE NO: SF7694

AUTHOR: Zakia Afroz (Team Leader Accounting)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider April 2026 Capital and Operational financial reports against budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the Monthly Financial Performance Report outlining both Capital and Operational results to the period ending 31 May 2026.

Byron Fraser (Senior Leader Finance and Technology) and Connie Nix (Senior Financial Analyst) were in attendance to answer questions in respect of this item.

DECISION: 25 June 2026

MOTION

Moved Councillor Alex Britton, seconded Deputy Mayor Hugh McKenzie.

That Council:

1. **notes the Monthly Financial Performance Report outlining both Capital and Operational results to the period ending 31 May 2026.**

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton
AGAINST VOTE: Nil

19.3. 2025/2026 Budget - Budget Amendment

FILE NO: SF7769/SF7514

AUTHOR: Zakia Afroz (Team Leader Accounting)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

For Council to:

1. consider changes to the Council's 2025/2026 Statutory Estimates.

A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

2. consider adjustments made during 1 May 2026 to 31 May 2026 by the Chief Executive Officer to the 2025/2026 Budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2025/2026 Statutory Estimates:
 - (a) Revenue
 - i. the net increase in revenue from external grants and contributions of \$123,045
 - (b) Expenses
 - i. the net increase in operations expenditure from external funds of \$68,045
 - ii. the net increase in the Council's funded expenditure of \$99,608, including the increase in additional Council's funds required expenditure of \$181,713
 - (c) Capital Works Expenditure
 - i. the net increase in the expenditure from external funds of \$55,000
 - ii. the net increase in the Council's funded expenditure of \$82,105
2. notes that amendments from Recommendation 1. result in:
 - (a) the operating deficit being amended to \$2,012,804 (including capital grants of \$23,758,650) for 2025/2026.
 - (b) the capital budget being increased to \$53,890,193 for 2025/2026.

3. pursuant to section 82(7) of the *Local Government Act 1993* (Tas), receives the Chief Executive Officer's report on adjustments to the 2026 budget for the period 1 May 2026 to 31 May 2026.
-

Byron Fraser (Senior Leader Finance and Technology) and Connie Nix (Senior Financial Analyst) were in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 25 June 2026

MOTION

Moved Deputy Mayor Hugh McKenzie, seconded Councillor Andrew Palmer.

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2025/2026 Statutory Estimates:
 - (a) Revenue
 - i. the net increase in revenue from external grants and contributions of \$123,045
 - (b) Expenses
 - i. the net increase in operations expenditure from external funds of \$68,045
 - ii. the net increase in the Council's funded expenditure of \$99,608, including the increase in additional Council's funds required expenditure of \$181,713
 - (c) Capital Works Expenditure
 - i. the net increase in the expenditure from external funds of \$55,000
 - ii. the net increase in the Council's funded expenditure of \$82,105
2. notes that amendments from Recommendation 1. result in:
 - (a) the operating deficit being amended to \$2,012,804 (including capital grants of \$23,758,650) for 2025/2026.
 - (b) the capital budget being increased to \$53,890,193 for 2025/2026.

3. pursuant to section 82(7) of the *Local Government Act 1993 (Tas)*, receives the Chief Executive Officer's report on adjustments to the 2026 budget for the period 1 May 2026 to 31 May 2026.

CARRIED BY ABSOLUTE MAJORITY 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton
AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Deputy Mayor Councillor Hugh McKenzie	Are we still predicting that we will break even?	Senior Leader Finance and Technology <i>Yes. The strong performance in the fees and charges is still very apparent. The live system is showing that a number of the timing issues have resolved themselves and we are looking at break even or slightly better position.</i>
Councillor Tim Walker	There is a figure of \$80,000 for the demolition and removal of 62 Gorge Road. The original quote provided was for \$64,000. Can the difference be explained?	Mayor <i>Taken on notice.</i>

20. STRATEGY AND INNOVATION

No Items were identified as part of these Minutes.

21. CHIEF EXECUTIVE OFFICER NETWORK

21.1. Status Report on Council Decisions as at 18 June 2026

FILE NO: SF2346

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the Status Report on Council Decisions made up to, and as at, 18 June 2026.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report on Council Decisions as at 18 June 2026 (Attachment 1).
-

DECISION: 25 June 2026

MOTION

Moved Councillor Alex Britton, seconded Councillor Andrew Palmer.

That Council:

1. **receives the Status Report on Council Decisions as at 18 June 2026 (Attachment 1).**

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton

AGAINST VOTE: Nil

21.2. Status Report on Notices of Motion as at 18 June 2026

FILE NO: SF5547

AUTHOR: Kelsey Hartland (Policy Project)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the updated Status Report on Notices of Motion.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report on Notices of Motion as at 18 June 2026 (Attachment 1).
-

DECISION: 25 June 2026

MOTION

Moved Councillor Tim Walker, seconded Councillor Andrew Palmer.

That Council:

1. **receives the Status Report on Notices of Motion as at 18 June 2026 (Attachment 1).**

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton

AGAINST VOTE: Nil

21.3. Mayoral Attendance at Gala Dinner to Commemorate 50th Anniversary of the Basic Treaty of Friendship and Cooperation between Australia and Japan 30 June 2026

FILE NO: SF7937

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Jane Lewis (Chief Executive Officer)

DECISION STATEMENT:

To consider Mayoral Attendance at Gala Dinner to Commemorate 50th Anniversary of the Basic Treaty of Friendship and Cooperation between Australia and Japan 30 June 2026, in Canberra.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. approves the attendance of Mayor Matthew Garwood at the 50th Anniversary of the Basic Treaty of Friendship and Cooperation between Australia and Japan.
 2. approves the payment of flights, and accommodation for the Mayor with reimbursement for incidental expenses.
-

DECISION: 25 June 2026

MOTION

Moved Deputy Mayor Hugh McKenzie, seconded Councillor Alex Britton.

That Council:

- 1. approves the attendance of Mayor Matthew Garwood a the 50th Anniversary of the Basic Treaty of Friendship and Cooperation between Australia and Japan.**
- 2. approves the payment of flights, and accommodation for the Mayor with reimbursement for incidental expenses.**

CARRIED 7:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon and Councillor Alex Britton

AGAINST VOTE: Nil

22. LATE ITEMS

Local Government (Meeting Procedures) Regulations 2025 – regulation 10(7)

No Items were identified as part of these Minutes.

23. CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2025 – regulation 17(1)

No Items were identified as part of these Minutes.

24. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 1.00pm on 9 July 2026 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.

25. MEETING CLOSURE

The Mayor, Councillor Matthew Garwood, closed the Meeting at 1.35pm.