



City of  
**LAUNCESTON**

# **COUNCIL AGENDA**

**COUNCIL MEETING  
THURSDAY 30 APRIL 2026  
1:00 PM**

**Notice is hereby given that the Ordinary Meeting of the City of Launceston Council will be held at the Council Chambers, Town Hall, St John Street, Launceston:**

**Date: 30 April 2026**

**Time: 1:00 pm**

---

### **Certificate of Qualified Advice**

#### **Background**

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
  - (a) the General Manager certifies, in writing -
    - (i) that such advice was obtained; and
    - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

#### **Certification**

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Sam Johnson OAM  
Chief Executive Officer**

## VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video and audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting will be streamed live to and can be accessed at:  
[www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen](http://www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen)

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

The Mayor or their representative will provide notice that the meeting will be recorded through live streaming. By attending a Council meeting, attendees will be taken to have consented to their image, speech or statements being live streamed.

For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:  
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

## PUBLIC QUESTION TIME - AGENDA ITEM 8

A limit of three questions received in writing by Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at [contactus@launceston.tas.gov.au](mailto:contactus@launceston.tas.gov.au), PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

## PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

## LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

**ORDER OF BUSINESS**

<b>1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES.....</b>	<b>8</b>
<b>2. MAYORAL ACKNOWLEDGEMENTS .....</b>	<b>8</b>
<b>3. DECLARATIONS OF INTEREST .....</b>	<b>8</b>
<b>4. CONFIRMATION OF MINUTES.....</b>	<b>9</b>
<b>4.1. Confirmation of Minutes .....</b>	<b>9</b>
<b>5. COUNCIL WORKSHOPS .....</b>	<b>10</b>
<b>6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS AND PARENTAL LEAVE NOTIFICATIONS .....</b>	<b>13</b>
<b>7. COMMUNITY REPORTS .....</b>	<b>13</b>
<b>8. QUESTIONS BY MEMBERS OF THE PUBLIC.....</b>	<b>13</b>
<b>8.1. Questions on Notice by Members of the Public.....</b>	<b>13</b>
<b>8.2. Questions Without Notice by Members of the Public.....</b>	<b>13</b>
<b>9. PETITIONS .....</b>	<b>13</b>
<b>10. DEPUTATIONS .....</b>	<b>13</b>
<b>11. PLANNING AUTHORITY .....</b>	<b>14</b>
<b>11.1. DA0511/2025 - 52 Frankland Street, Launceston - Hospital Services - Construction of a Building and Associated Works - Northern Mental Health Precinct .....</b>	<b>14</b>
<b>12. ANNOUNCEMENTS BY THE MAYOR.....</b>	<b>40</b>
<b>12.1. Mayor's Announcements.....</b>	<b>40</b>
<b>13. COUNCILLORS' REPORTS .....</b>	<b>43</b>
<b>14. QUESTIONS BY COUNCILLORS .....</b>	<b>43</b>
<b>14.1. Questions on Notice by Councillors .....</b>	<b>43</b>
<b>14.1.1. Questions on Notice by Councillors - Councillor T G Walker - Princes Square - 16 April 2026 .....</b>	<b>43</b>
<b>14.1.2. Questions on Notice by Councillors - Councillor A G Harris - 2025/2026 Budget - Budget Amendment - 16 April 2026.....</b>	<b>43</b>

---

14.2. Questions Without Notice by Councillors .....	45
15. WRITTEN NOTICES OF MOTION .....	46
15.1. Notice of Motion - Councillor A J Britton - 1929 Floods Centenary programme.....	46
16. COMMITTEE REPORTS .....	49
17. CONNECTIONS AND LIVEABILITY (INCLUDING QUEEN VICTORIA MUSEUM AND ART GALLERY) .....	50
17.1. Feature Lighting Policy (05-Plx-025) .....	50
17.2. Business Excellence Awards 2026 - Sponsorship.....	56
17.3. Community Grants Round 2 2025/2026 Council Agenda .....	58
17.4. Major Event Sponsorship Round 1 2026/2027.....	69
17.5. Small Event Sponsorship Round 1 2026/2027.....	83
18. COMMUNITY ASSETS AND DESIGN.....	103
19. DELIVERY AND PERFORMANCE .....	104
19.1. Signing of Council Agreements and Documents Policy (14-Plx-035) .....	104
19.2. 2025/2026 Budget - Budget Amendment.....	108
19.3. Monthly Financial Performance Report - March 2026.....	115
19.4. Request to Convene a Special Meeting - 18 June 2026.....	118
20. STRATEGY AND INNOVATION.....	121
20.1. Public Electric Vehicle Chargers - Future Direction .....	121
20.2. Proposed Temporary Exception to Mobile Food Vendor Policy .....	126
21. CHIEF EXECUTIVE OFFICER NETWORK .....	130
21.1. Status Report on Council Decisions as at 23 April 2026.....	130
21.2. Status Report on Notices of Motion as at 23 April 2026.....	132
22. LATE ITEMS .....	134
23. CLOSED COUNCIL .....	135
23.1. Confirmation of the Minutes.....	135
23.2. Proposed Acquisition of Land at Kings Wharf Road, Invermay .....	135

---

---

23.3. Cataract Gorge Security Services CD060/2025 .....	135
23.4. Launceston Airport Interest Distribution .....	135
23.5. Chief Executive Officer's Contract and Performance Review Committee Report.....	136
23.6. End of Closed Session .....	136
24. NEXT COUNCIL MEETING DATE.....	137
25. MEETING CLOSURE.....	137

**1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 8*

An audio visual recording is being made of the meeting.

All persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting.

Language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

**2. MAYORAL ACKNOWLEDGEMENTS**

**3. DECLARATIONS OF INTEREST**

*Local Government Act 1993 (Tas) - section 48*

*Local Government (Meeting Procedures) Regulations 2025 – regulation 39(1)(f)*

*(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).*

**4. CONFIRMATION OF MINUTES**

**4.1. Confirmation of Minutes**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 41(1)(b)*

**RECOMMENDATION:**

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 16 April 2026 be confirmed as a true and correct record.

**5. COUNCIL WORKSHOPS**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 10(3)(c)*

**5.1. Council Workshop Report - 23 April 2026**

**FILE NO:** SF4401

**AUTHOR:** Keara Downey (Administration Officer- Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

---

**DECISION STATEMENT:**

To consider Council Workshops conducted since the last Council Meeting.

**RELEVANT LEGISLATION:**

*Local Government (Meeting Procedures) Regulations 2025 - Regulation 10(3)(c)*

**RECOMMENDATION:**

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Council Workshop conducted on 23 April 2026:

**DA0511/2025 - 52 Frankland Street, Launceston - Hospital Services - Construction of a Building and Associated Works - Northern Mental Health Precinct**

*Councillors undertook a site visit to 52 Frankland Street, Launceston to discuss DA0511/2025 - Hospital Services – Construction of a building and associated works – Northern Mental Health Precinct.*

**Executive Leader Updates and General Business**

*Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.*

**Councillor Connect**

*Councillors were provided the opportunity to raise and discuss matters of concern, share perspectives, and collectively work through issues that may benefit from group discussion.*

**Princess Theatre Redevelopment Project - Hydraulic Orchestra Pit**

*Officers sought direction regarding the potential upgrade of the orchestra pit as part of the Princess Theatre redevelopment project.*

---

**Review of Parking by-laws**

*A workshop was held to provide Councillors with an overview of the Parking Facilities By-Law No. 2 of 2023 and to seek feedback on key considerations for its review.*

**Community Satisfaction Survey**

*Councillors received a presentation regarding a four-year pilot program to deliver regular, evidence-based Community Satisfaction and Liveability surveys, providing consistent insights into residents' priorities, service satisfaction and perceptions of living in the City of Launceston.*

**Food Security Fellowship and Social Supermarket**

*Councillors received a presentation by Rod Sprinks and Sandy Murray in relation to Food Security Fellowship and Social Supermarket.*

**Swim Club Hire at LAC**

*Councillors considered the proposed changes to lane hire agreements for swim clubs at the Launceston Leisure & Aquatic Centre (LLAC), including a reduction in hire fees and the removal of peak pricing times. The swim club fees will be tabled for decision at a future Council meeting.*

**Draft Alanvale Neighbourhood Plan - Update and Community Consultation**

*Councillors received a presentation on the draft Alanvale Neighbourhood Plan and the proposed engagement plan for community consultation.*

*In Attendance:* Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor L M McMahan, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden.

*Apologies:* Councillor A J Palmer

---

**REPORT:**

Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025* says that the Agenda of an Ordinary Council Meeting is to include the date and purpose of any Council Workshops held since the last Meeting.

Attendance is recorded for noting and reporting in the Council's Annual Report.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

*Not applicable:*

Council's consideration of this matter meets a legislative requirement.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Chief Executive Officer have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS AND PARENTAL LEAVE NOTIFICATIONS**

**No Councillors' Leave of Absence Applications or Parental Leave Notifications have been identified as part of this Agenda.**

**7. COMMUNITY REPORTS**

*(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)*

**No Community Reports have been identified as part of this Agenda**

**8. QUESTIONS BY MEMBERS OF THE PUBLIC**

*Local Government (Meeting Procedures) Regulations 2025 - regulations 36 to 38*

**8.1. Questions on Notice by Members of the Public**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 38*

**No Questions on Notice by Members of the Public have been identified as part of this Agenda**

**8.2. Questions Without Notice by Members of the Public**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 37*

**9. PETITIONS**

**No Petitions have been identified as part of this Agenda**

**10. DEPUTATIONS**

**No Deputations have been identified as part of this Agenda**

## 11. PLANNING AUTHORITY

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

### 11.1. DA0511/2025 - 52 Frankland Street, Launceston - Hospital Services - Construction of a Building and Associated Works - Northern Mental Health Precinct

**FILE NO:** DA0511/2025

**AUTHOR:** Duncan Payton (Town Planner)

**APPROVER:** Dean Edsall (Acting Executive Leader Community Assets and Design)

#### DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

#### PLANNING APPLICATION INFORMATION:

<b>Applicant</b>	Artas Architects
<b>Site</b>	52 Frankland Street, Launceston
<b>Proposal</b>	DA0511/2025- Hospital Services - Construction of a 3-storey building and associated works for the Northern Mental Health Precinct and link bridge over Frankland Street to the Launceston General Hospital
<b>Zoning</b>	Community Purpose
<b>Codes</b>	Safeguarding of Airports Code Road and Railway Assets Code Parking and Sustainable Transport Code Landslip Hazard Code
<b>Use Class</b>	Hospital Services
<b>Standards assessed through performance criteria</b>	27.2.1 Non-residential use 27.3.1 Building height 27.3.2 Setback C1.6.1 Design and siting of signs C1.6.2 Illuminated signs C1.6.4 Signs on heritage places C3.5.1 Traffic generation C6.6.2 Site Coverage* C6.6.3 Height and bulk of buildings* C6.6.4 Siting of buildings* C6.6.6 Roof form and materials* C6.6.9 Driveways and parking * C15.5.1 Use within landslip hazard area* *Denotes standards that do not have corresponding Acceptable Solutions

<b>Public Notification</b>	14 March 2026 to 30 March 2026
<b>Representations</b>	3
<b>Deemed Approval</b>	30 April 2026 – Extension of time received

**RELEVANT LEGISLATION:**

*Land Use Planning and Approvals Act 1993*  
Tasmanian Planning Scheme - Launceston

**PREVIOUS COUNCIL CONSIDERATION:**

Council - 23 January 2025 - 11.4 - DA0339-2024 - 52 Frankland St, Launceston - Demolition - Demolition of Existing Buildings and Associated Works - Approved

**RECOMMENDATION:**

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for DA0511/2025- Hospital Services - Construction of a 3-storey building and associated works for the Northern Mental Health Precinct and link bridge over Frankland Street to the Launceston General Hospital, subject to the following conditions:

**1. ENDORSED PLANS & DOCUMENTS**

The use and development must be substantially in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Cover Sheet, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision B, page AR000-0001-DA, dated 11/02/2026
- b. Site Demo - Stage 2, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR001-0002-DA, dated 11/02/2026
- c. Site Context Plan - Proposed, prepared by Artas Architects, project no. 241046, Tas - North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR001-0003-DA, dated 11/02/2026
- d. Site Context Elevations, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR002-0001-DA, dated 11/02/2026
- e. Shadow Diagram - December, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR003-0001-DA, dated 11/02/2026
- f. Shadow Diagram - March, prepared by Artas Architects, project no. 241046, Tas - North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR003-0002-DA, dated 11/02/2026
- g. Shadow Diagram - June, prepared by Artas Architects, project no. 241046, Tas - North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR003-0003-DA, dated 11/02/2026
- h. Shadow Diagram - July, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR003-0004-DA, dated 11/02/2026

- i. Site Plan - Ground, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C page AR003-0005-DA, dated 11/02/2026
- j. Site Plan - Roof, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR003-0006-DA, dated 11/02/2026
- k. General Arrangement - Ground Level, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR100-0001-DA, dated 11/02/2026
- l. General Arrangement - Level 1, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR100-0002-DA, dated 11/02/2026
- m. General Arrangement - Level 2, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR100-0003-DA, dated 11/02/2026
- n. General Arrangement - Roof, prepared by Artas Architects, project no. 241046, Tas - North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR100-0004-DA, dated 11/02/2026
- o. Elevations - General Arrangement - North & South, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR200-0001-DA, dated 11/02/2026
- p. Elevations - General Arrangement - East & West, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR200-0002-DA, dated 11/02/2026
- q. Sections 1 to 3, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR210-0001-DA, dated 11/02/2026
- r. Sections 4 to 7, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR210-0002-DA, dated 11/02/2026
- s. Link Bridge - Plans, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR320-0001-DA, dated 11/02/2026
- t. Link Bridge - Long Elevations, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR320-0002-DA, dated 11/02/2026
- u. Link Bridge - 3D Views, prepared by Artas Architects, project no. 241046, Tas -North Mental Health Precinct, 52 Frankland Street, Launceston, revision C, page AR320-0010-DA, dated 11/02/2026
- v. Cover Sheet, prepared by Play St, Northern Mental Health Precinct, Landscape Development Package
- w. Landscape Schematic Design - Ground Floor, prepared by Play St, Northern Mental Health Precinct, 52 Frankland Street, Launceston, revision 2, dated November 2025
- x. Landscape Schematic Design - First Floor, prepared by Play St, Northern Mental Health Precinct, 52 Frankland Street, Launceston, revision 2, dated November 2025
- y. Precedents & Planting Palettes, prepared by Play St, Northern Mental Health Precinct, 52 Frankland Street, Launceston, revision 2, dated November 2025
- z. Signage Cover Sheet, prepared by Futago, North Mental Health Precinct, 52 Frankland Street, Launceston, revision 3, dated 07/10/2025
- aa. External, prepared by Futago, North Mental Health Precinct, 52 Frankland Street, Launceston, revision 3, page 5, dated 07/10/2025

- ab. Sign Allocation - External, prepared by Futago, North Mental Health Precinct, 52 Frankland Street, Launceston, revision 3, page 8, dated 07/10/2025
- ac. Planning Report, prepared by 6ty° Pty Ltd, project no. 23.242, Northern Mental Health Precinct, 52 Frankland Street, Launceston, revision 2, dated 14/11/2025
- ad RFI Response, prepared by Artas Architects, project no. 241046, North Mental Health Precinct, 52 Frankland Street, Launceston, revision P1, dated 02/02/2026
- ae. Traffic Impact Assessment, prepared by GHD, project no. 12656712, Mental Health Precinct, 52 Frankland Street, Launceston, revision 3, dated 13/11/2025
- af. RFI Response - TIA, prepared by GHD, project no. 12556712, Mental Health Precinct, 52 Frankland Street, Launceston, dated 12/02/2026
- ag. Environmental Sampling Report, prepared by Pitt & Sherry, project no. 22.0282, 52 Frankland Street, Launceston, revision 00, dated 14/04/2022
- ag. Waste Management Plan, prepared by GHD, project no. 12655712, Launceston General Hospital Mental Health Precinct, revision 0, dated 13/11/2025
- ai. Preliminary Cranage Report, prepared by Becket Industrial, Northern Mental Health Precinct, revision B, dated 10/10/2025
- aj. Protection of Trees on Development Sites, prepared by Arbscope, 52 Frankland Street, Launceston, dated February 2026

## **2. AMENDED PLANS REQUIRED**

Prior to the commencement of any works, amended plans must be submitted to the satisfaction of the Senior Leader City Development to replace plan sheets AR001-0002-DA, AR001-0003-DA, AR003-0005-DA and AR003-0006-DA, annotated as "Amended Plans Required" and attached to the Permit. Once approved, these amended plans will be endorsed and will then form part of the Permit. The amended plans must show:

- a. The address of the adjoining building on the south-eastern boundary of the site corrected from 50A Frankland Street to 50B Frankland Street.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds or a format agreed with the planning officer.

## **3. BICYCLE PARKING**

Bicycle parking, as shown in the endorsed plans, must be designed and constructed in compliance with Australian Standard AS2890.3-2015 Parking Facilities - Part 3 Bicycle Parking.

## **4. HERITAGE INTERPRETATION**

Prior to the commencement of works, a Heritage Interpretation Plan, as required by condition 2 of DA0339/2024 and to the satisfaction of the Senior Leader City Development, must be provided and must demonstrate how such heritage interpretation will be incorporated into the site.

Prior to the commencement of the approved use, such heritage interpretation must be in place.

## **5. WESTERN ACCESS TO BALFOUR PLACE**

Prior to the commencement of the approved use, the western boundary of the site must be fenced, may include locked gates, and no further vehicular access via Balfour Place, other

than emergency services, be permitted without the prior written consent of the Senior Leader City Development.

**6. LEGAL TITLE**

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

**7. TASWATER**

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2025/01462-LCC, dated 12/03/2026 and attached to the permit.

**8. HOURS OF CONSTRUCTION**

Unless otherwise approved in writing by the Senior Leader Health and Regulations construction activities must only be carried out between the hours of:

- i. Monday to Friday - 7 am to 6 pm; and
- ii. Saturday - 8 am to 6 pm.

Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

**9. SIGN MAINTENANCE (STATIC)**

The sign(s) must be constructed and maintained in good condition to the satisfaction of the Council.

**10. SIGNAGE CONTENT (STATIC)**

Content of the sign may be updated or changed without separate approval of Council, subject to:

- a. The structure, location and size of the signage not changing.
- b. The content of the signage relating to the site.
- c. Compliance with the requirements of the planning scheme.

**11. SIGN ILLUMINATION (STATIC)**

The illuminated signs permitted by this permit must have a maximum luminance level of 1200 nit.

Flashing or intermittent lighting must not be used in the signs permitted by this permit.

**12. PROTECTION OF EXISTING TREES**

Existing trees identified for retention on the subject land must be retained and must not be damaged, removed, destroyed or lopped without the written consent of the Council.

Such trees must be protected in accordance with the recommendations and requirements outlined in the Arborist Report prepared by ArbScape, dated February 2026 and in accordance with Australian Standard 4970 Protection of Trees on Development Sites to Protect Existing Trees.

All tree protection measures specified in the report, including but not limited to the establishment of Tree Protection Zones (TPZ), installation of protection fencing, approved excavation methods, root management protocols, and arboricultural supervision

requirements, must be implemented prior to the commencement of any works and maintained for the duration of construction.

Any works not consistent with the endorsed Arborist Report must not be undertaken without prior written approval from Council.

**13. SECTION 75CA OF THE CONVEYANCING AND A LAW OF PROPERTY ACT  
1884**

Before the use of the walkway commences, the applicant must obtain the consent of the Council for the walkway to remain in place for as long as the buildings it connects remain.

**14. CONSENT AS HIGHWAY AUTHORITY REQUIRED**

Prior to the commencement of any work on or over the road reserve of Frankland Street, the applicant must secure the consent of Council, as the Road Authority, for the elevated walkway to be constructed between the buildings.

**15. ON-SITE DETENTION (TASWATER ADVICE TO DRAINAGE AUTHORITY)**

Where required as a result of Advice to the Drainage Authority provided on a TasWater Submission to Planning Authority Notice (SPAN), issued for the development, On-site detention storage must be provided to limit the peak rate of piped stormwater discharge and overland flows, from the site to that generated by the site at its current level of development for a 1 in 5 storm event of 1 hour duration. The volume of the detention structure must be the difference between the above discharge (pre-development) and the discharge from the site post development.

Prior to the commencement of works, the plans and calculations must be submitted to the Executive Leader Community Assets and Design for approval. On completion, an "as constructed" plan complete with levels, must be submitted, complete with a certification that the storage and adjacent floor levels have been constructed in accordance with the approved design.

**16. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE**

Prior to commencing any works in (or requiring the occupation of) the Road Reserve the applicant must receive written authorisation from the Road Asset Owner within the City of Launceston.

This includes but is not limited to occupying space with skip bins, construction equipment, hoarding, scaffolding, the use of machinery and facilitating service connections. Any implementation of temporary traffic controls will also require written approval.

**17. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS**

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements and Council policy 27-Rfx-012 Standards for Surface Reinstatement of Works in the Road Service. The asphalt patch is to be placed to ensure a watertight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

## **18. VEHICULAR CROSSINGS (& ASSOCIATED FOOTPATH WORKS)**

No works to install, remove or modify a vehicular crossing, are to be undertaken without the issue of a Vehicular Crossing Permit for the works. Modification of a vehicular crossing includes any widening of the kerb layback or the driveway apron, in any form whatsoever.

An application for such work must be lodged electronically via the Council eServices web portal or on the approved hard copy form.

All new works must be constructed to Council standards and include all necessary alterations to other services including lowering/raising pit levels, upgrading non trafficable trenches to a trafficable standard and/or relocation of services. Permission to alter such services must be obtained from the relevant authority (eg TasWater, Telstra and TasNetworks, etc.). Where applicable, any redundant crossovers and driveways must be removed once the new driveway and/or crossover works have been completed and use has commenced.

The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense. Where the driveway crossing works result in changes to existing parking restrictions (bay markings, linemarking and/or signage) these works must be undertaken by Council under an approved Traffic Facilities Plan with the cost of these works to be invoiced to the applicant/developer for payment.

## **19. SOIL AND WATER MANAGEMENT PLAN**

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

## **20. FACILITIES AND HIGHWAYS BY-LAW**

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). The payment of the scheduled Occupation Fee (comprising a minimum base fee and a square metre weekly rate) is required prior to the occupation commencing. No occupation of the road reserve is permitted without approval.

## **21. CONSTRUCTION NOISE AND VIBRATION MANAGEMENT PLAN**

Prior to the commencement of any demolition, excavation, earthworks, construction or any other redevelopment work on the land, a Construction Noise and Vibration Management Plan (CNVMP) must be prepared by a suitability qualified person. The plan must include:

- a) Identification of sensitive land uses which may be impacted by construction noise. Sensitive use means a residential use or a use involving the presence of people for extended periods such as a caravan park, childcare centre, dwelling, hospital or school. It may also include other uses that may be sensitive to construction noise including, but not limited to, call centres, hospitality venues, temporary accommodation such as hotels, funeral parlours, and television and radio studios;
-

- b) The proposed duration and period when demolition and construction works will be scheduled;
- c) The likely noise impacts from the various demolition and construction processes and equipment on identified sensitive uses;
- d) If blasting is to be undertaken, the likely blast charge, frequency of blasts and discussion of blast effects (ground vibration and air-blast overpressure).
- e) Strategies to mitigate demolition and construction noise on identified sensitive uses; and
- f) Any community notification or engagement about the proposed construction noise.

The CNVMP must be submitted to the satisfaction of the Senior Leader Health and Regulations prior to a Building Permit being issued or any works occurring.

## **22. CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN (CEMP)**

Prior to the commencement of demolition, excavation, earthworks, construction or any other redevelopment work and ongoing until a certificate of occupancy is issued, the owner/occupier of the site must implement and maintain a Construction Environmental Management Plan (CEMP) prepared by a suitability qualified person. The CEMP must address as a minimum:

- a) The management of environmental risk during construction;
- b) How the supervisor will check for odour or soil discolouration;
- c) How the work is to stop if contamination is detected;
- d) The type of protective clothing (disposable) to be used including dust masks (P2); gloves, eye protection etc.
- e) The method for stockpiling and sampling soil to determine disposal process; and
- f) How sediment and dust generation is to be monitored and mitigated.

The CEMP must be submitted to the satisfaction of the Senior Leader Health and Regulations prior to a Building Permit being issued.

## **23. EXTERIOR AND SECURITY LIGHTING**

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

## **24. DEMOLITION**

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

## **25. CONTROL OF DUST EMISSIONS**

Dust emissions from the land must be controlled to prevent environmental nuisance beyond the boundary of the land during development and use.

## 26. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

### Notes

#### A. General

*This permit was issued based on the proposal documents submitted for DA0511/2025. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.*

*This permit takes effect after:*

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

*The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.*

#### B. Restrictive Covenants

*The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.*

*If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.*

#### C. Appeal Provisions

*A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).*

*A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.*

*For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website [www.tascat.tas.gov.au](http://www.tascat.tas.gov.au) <<http://www.tascat.tas.gov.au>>*

#### D. Permit Commencement.

*If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.*

*E. Regulated Systems*

The owner of a cooling tower or warm water system is required to obtain registration with council in accordance with the Public Health Act 1997 and comply with the 'Guidelines for the Control of Legionella in Regulated Systems' or any subsequent versions of the document.

---

**REPORT:**

**1. THE PROPOSAL**

It is proposed to redevelop the now vacant site to provide a three-storey building, 17.3m high, for the purpose of a mental health unit associated with the Launceston General Hospital (LGH).

The proposal includes:

- Demolition of existing car parking and driveways.
- Construction of 35 new external car parking spaces at the rear (north) of the site and an additional 25 car parking spaces are provided at ground level within the proposed building.
- The construction of an overhead link bridge, 5.8m above Frankland Street, to join the mental health building with the LGH.
- Minor works in Frankland Street for widened crossover and improved accessible on-street parking.
- Closure of vehicle access to Balfour Place.
- Retention and protection of the row of 5 Oak trees towards the north of the site.
- Consolidation of CT178414/1 and CT146528/1. The Birthing Centre will remain on its existing title CT118827/1.

**2. LOCATION AND NEIGHBOURHOOD CHARACTER**



52 Frankland Street, Launceston (not to scale)

The subject site is an irregularly shaped parcel consisting of three titles:

- 178414/1 - a 6203m<sup>2</sup> lot rising by some 6m from Frankland Street to the centre of the site before falling northwards a similar amount. The lot previously contained a multi-storey building, recently demolished.
- Additionally, there are five (5) significant Oak trees within the existing car park on the northern side of the site, and these are to be retained and protected.
- The existing car park will be removed and replaced with new parking for 35 vehicles.
- 118827/1 - a 507m<sup>2</sup> lot, located on the western side of the site, with access from Frankland Rise as well as the main lot to the east. The lot contains the Launceston Birth Centre building which will be retained.
- 146528/1 - a vacant 470m<sup>2</sup> lot, located in the south-west corner of the site.

As the proposal includes the construction of a link bridge from the proposed building to the LGH, the LGH site (CT164790/1) known as 280 Charles Street, also forms part of the subject site.

Access to the 52 Frankland Street site is currently available from Frankland Street and Balfour Place.

Reticulated services, such as water, sewer and stormwater are available to the site.

The 52 Frankland Street site is surrounded by a range of dwelling types, including multiple and single dwellings. A number of the surrounding buildings are used for professional services. Opposite the site, on the southern side of Frankland Street is the Launceston General Hospital.

### 3. PLANNING SCHEME REQUIREMENTS

The assessment against the Tasmanian Planning Scheme - Launceston is detailed in Attachment 1.

#### 3.1 Zone Purpose

##### 27.0 Community Purpose Zone

The purpose of the Community Purpose Zone is:

27.0.1 To provide for key community facilities and services including health, educational, government, cultural and social facilities.

27.0.2 To encourage multi-purpose, flexible and adaptable social infrastructure.

##### **Consistent**

The proposal is to develop and use the site for the Northern Mental Health Precinct and is consistent with the purpose of the zone to provide for community facilities and services, including health facilities.

##### 27.3.1 Non-residential use

That non-residential use does not cause an unreasonable loss of amenity to residential zones.

##### **Consistent**

A2 External lighting for a use, excluding Natural and Cultural Values Management, Passive Recreation and Utilities and flood lighting of Sports and Recreation facilities, on a site

<p>within 50m of a General Residential Zone, Inner Residential Zone, or Low Density Residential Zone, must:</p> <ul style="list-style-type: none"><li>(a) not operate between 9:00pm and 6:00am, excluding any security lighting; and</li><li>(b) if for security lighting, must be baffled so that direct light does not extend into the adjoining property.</li></ul>
<p><b>Relies on Performance Criteria</b></p> <p>The site is adjoined by land zoned General Residential and Inner Residential to the north and west, and performance criteria are relied upon. Land to the east is zoned Urban Mixed Use, whilst, to the south, the land is zoned Community Purpose.</p>
<p>P2 External lighting for a use, excluding Natural and Cultural Values Management, Passive Recreation and Utilities and flood lighting of Sports and Recreation facilities, within 50m of a General Residential Zone, Inner Residential Zone, and Low Density Residential Zone, must not cause an unreasonable loss of amenity to the residential zones, having regard to:</p> <ul style="list-style-type: none"><li>(a) the level of illumination and duration of lighting; and</li><li>(b) distance to habitable rooms of an adjacent dwelling.</li></ul>
<p><b>Complies</b></p> <p>Having regard to the prescribed matters, the external lighting associated with the use will not cause an unreasonable loss of amenity to the adjoining residential zones.</p> <ul style="list-style-type: none"><li>(a) Given the 24 hour operation of the proposed hospital facility, it is not practicable to restrict the hours within which the external car parking or other areas may be illuminated. Nevertheless, the proponents advise that the lighting will be designed in accordance with the applicable Australian Standard, <i>AS 4282:2019 Control of the obtrusive effects of outdoor lighting</i>, and <i>AS/NZS 1158 Series: Lighting for roads and public places</i>, to minimise any off-site impact. Compliance with this Australian Standard is included as a permit condition.</li><li>(b) The distance to habitable buildings from the likely source of external lighting will vary from dwellings at the western end of Balfour Place located quite closely to the adjoining site boundary to dwellings on Balfour Street presenting their rear yards and 15m or more separation from the northern boundary of the site. There are limited windows on the closest residential buildings and a standard condition requiring lighting to comply with the applicable Australian Standard, thus limiting off-site impact, is proposed.</li></ul> <p>Existing fencing, vegetation and window placement will also contribute to minimising any adverse lighting impact.</p> <p>Given the above, the performance criteria are considered to be satisfied.</p>

#### 27.4.1 Building height

<p>That building height:</p> <ul style="list-style-type: none"><li>(a) is compatible with the streetscape; and</li><li>(b) does not cause an unreasonable loss of amenity to adjoining residential properties.</li></ul>
<p><b>Consistent</b></p>
<p>A1 Building height must be not more than 10m.</p>
<p><b>Relies on Performance Criteria</b></p> <p>The proposed building has a maximum height of 17.5m and performance criteria are relied upon.</p>
<p>P1 Building height must be compatible with the streetscape and character of development existing on established properties in the area, having regard to:</p> <ul style="list-style-type: none"><li>(a) the topography of the site;</li></ul>

- (b) the height, bulk and form of existing buildings on the site and adjacent properties;
- (c) the bulk and form of proposed buildings;
- (d) the apparent height when viewed from the road and public places;
- (e) any overshadowing of adjoining properties or public places; and
- (f) the need to locate the building on the site.

**Complies**

Having regard to the prescribed matters, the height of the proposed building at up to 17.5m, is considered to be compatible with the streetscape and character of established properties in the area.

- (a) the topography of the site;

Currently the site rises from Frankland Street by around 6m to a high point some 35m and then falls around 6m over the 65m to the rear boundary. The proposal is to excavate up around 5.2m of that elevated portion and thus locate the building much closer to the Frankland Street level. The reduction in height will have the effect of reducing the apparent height of the building to that of the previous two storey building on the site.

- (b) the height, bulk and form of existing buildings on the site and adjacent properties;  
The site is surrounded to the east, north and south by dwellings, many of which are single storey, with some being two storey. To the south of the site, over Frankland Street, is the LGH building which dominates the Frankland streetscape with a multi-faceted and multi-storey facade.

- (c) the bulk and form of proposed buildings

It is proposed to construct a three storey building to a maximum height of 17.5m. Due to excavation, the building will be set lower, and the design incorporates angled roof lines with a level internal section to reduce visibility of plant, and a multi angled facade to Frankland Street.

The sloping roof lines and various angles in the facade, combined with the overall height reduction following site excavation, will lead to a significant reduction in apparent bulk and scale when viewed from adjoining properties. The side setbacks of 7.2m and 11m, east and west respectively plus 42m setback from the northern boundary, and the inclusion of various windows and courtyards, will also serve to lessen any sense of imposing bulk to those adjoining properties.

- (d) the apparent height when viewed from the road and public places;  
The sloping roof lines and various angles in the facade, plus the increasing setback and the proposed bridge over Frankland Street to the LGH, combine to reduce the apparent height of the building when viewed from the street.

- (e) any overshadowing of adjoining properties or public places;  
The accompanying shadow diagrams demonstrate that the combined effect of the site's orientation, proposed building setbacks and sloping roof lines will minimise the overshadowing impact to adjoining properties.

Frankland Street is located to the south of the site. It experiences overshadowing from buildings along the northern side of the road throughout the day, particularly during winter. The proposal will not significantly increase the overshadowing of the road.

(f) the need to locate the building on the site

The location and scale of the building reflect the contemporary range of mental health care and services it will provide and presents the opportunity for a close, secure and private link for patients with services at the LGH. The proposal is consistent with the Master Planning of the overall LGH and the proposal addresses the identified need for improved mental health services.

The performance criteria are thus considered to be met.

#### 27.4.2 Setback

That building setback:

- (a) is compatible with the streetscape; and
- (b) does not cause an unreasonable loss of residential amenity to adjoining residential zones.

#### **Consistent**

A1 Buildings must have a setback from a frontage of:

- (a) not less than 5m; or
  - (b) not more or less than the maximum and minimum setbacks of the buildings on adjoining properties,
- whichever is the lesser.

#### **Relies on Performance Criteria**

Whilst part of the faceted facade is setback only 4.5m, it remains within the range of the maximum and minimum setbacks of the buildings on the adjoining properties and satisfies A1(b). However, the proposal includes a link bridge over Frankland Street and requires assessment under the performance criteria.

P1 Buildings must have a setback from a frontage that is compatible with the streetscape, having regard to:

- (a) the topography of the site;
- (b) the setbacks of buildings on adjacent properties;
- (c) the height, bulk and form of existing and proposed buildings; and
- (d) the safety of road users.

#### **Complies**

By its very nature, the link bridge extends over Frankland Street and is a one of a kind within the streetscape. Having regard to the prescribed matters, the link bridge is not considered to be incompatible with the existing streetscape, dominated by the LGH buildings multi-storey boundary facades.

(a) the topography of the site

Effectively, Frankland Street is level between the two sites and falls from east to west. The link bridge will extend from a non-public corridor at Level 1 of the proposed NMHP, above ground level at the front part of the site. It will provide a secure linkage with the Emergency Department, connecting directly with the ICU lift core at LGH Level 4

(b) the setbacks of buildings on adjacent properties

The adjoining buildings to the east and west of the 52 Frankland Street site have setbacks of 5.5m and 3.5m respectively, whilst the LGH buildings are effectively built to the boundary.

(c) the height, bulk and form of existing and proposed buildings  
The buildings to which the link bridge will join both extend above the bridge structure. The LGH is a substantial hospital building and the proposed mental health building, whilst smaller, is also substantial in its own right. The proposed link bridge, whilst prominent because of its nature and required location, is of itself a relatively small structure.

(d) the safety of road users  
The proposed link bridge will maintain a minimum clearance of 5.4m from the Frankland Street road reserve and is not considered to present any safety concerns for road users.

Given the above, and considering the function of the proposed link bridge and its association with relatively substantial hospital buildings, the proposal will be compatible with the streetscape and the performance criteria are satisfied.

### C1.0 Signs Code

The purpose of the Signs Code is:

C1.1.1 To provide for appropriate advertising and display of information for business and community activity.

C1.1.2 To provide for well-designed signs that are compatible with the visual amenity of the surrounding area.

C1.1.3 To ensure that signage does not disrupt or compromise safety and efficiency of vehicular or pedestrian movement.

#### **Consistent**

The proposal includes a number of signs, most of which are not visible, or intended to be visible, from public places off-site, and are therefore not subject to the provisions of the code pursuant to clause C1.4.2. The code applies to the proposed Blade and Transom signs, both located and clearly intended to attract public attention to both the site and the public access to the building.

### C1.6.1 Design and siting of signs

That:

- (a) signage is well designed and sited; and
- (b) signs do not contribute to visual clutter or cause an unreasonable loss of visual amenity to the surrounding area.

#### **Consistent**

A1 A sign must:

- (a) be located within the applicable zone for the relevant sign type set out in Table C1.6; and
- (b) meet the sign standards for the relevant sign type set out in Table C1.6, excluding for the following sign types, for which there is no Acceptable Solution:
  - (i) roof sign;
  - (ii) sky sign; and
  - (iii) billboard.

#### **Relies on Performance Criteria**

Both the Blade sign and the Transom sign are allowable signs within the Community Purpose Zone. Whilst the proposal plans and planning report indicate that the Transom sign will satisfy the prescribed standards, the proposed Blade sign is described as 3.6m high x 1.3m wide, which exceeds the prescribed width by 0.1m and relies upon performance criteria.

P1.1 A sign must:

- (a) be located within an applicable zone for the relevant sign type as set out in Table C1.6; and
- (b) be compatible with the streetscape or landscape, having regard to:
  - (i) the size and dimensions of the sign;
  - (ii) the size and scale of the building upon which the sign is proposed;
  - (iii) the amenity of surrounding properties;
  - (iv) the repetition of messages or information;
  - (v) the number and density of signs on the site and on adjacent properties; and
  - (vi) the impact on the safe and efficient movement of vehicles and pedestrians.

**Complies**

- (a) The sign is an allowable sign type in the Community Purpose Zone.
- (b) Having regard to the prescribed matters, the proposed Blade sign is considered to be compatible with the streetscape.
  - (i) At 3.6m x 1.3m, the proposed Blade sign is only 0.1m wider than the prescribed width.
  - (ii) The Blade sign is proposed to be located on the frontage of the site with the proposed 3-storey hospital building behind it.
  - (iii) The amenity of the surrounding properties will not be impacted by the proposed sign, located 13m to the west of the adjoining property boundary.
  - (iv) There is only one Blade sign proposed, and repetition of message is not considered applicable.
  - (v) There are only two applicable signs proposed for the site that will be visible from off-site.
  - (vi) The proposed signage advises patrons of the location of the site and access and will have no adverse impact on the safe movement of vehicles or pedestrians.

Given the scale of the sign and surrounding buildings, the small increase in size above the prescribed width is considered negligible, and the performance criteria are considered to be met.

C1.6.2 Illuminated signs

That:

- (a) illuminated signs are compatible with the streetscape;
- (b) the cumulative impact of illuminated signs on the character of the area is managed, including the need to avoid visual disorder or clutter of signs; and
- (c) any potential negative impacts of illuminated signs on road safety and pedestrian movement are minimised.

**Consistent**

A1 No Acceptable Solution.

**Relies on Performance Criteria**

P1 An illuminated sign must not cause an unreasonable loss of amenity to adjacent properties or have an unreasonable effect on the safety, appearance or efficiency of a road, and must be compatible with the streetscape, having regard to:

- (a) the location of the sign;
- (b) the size of the sign;
- (c) the intensity of the lighting;
- (d) the hours of operation of the sign;
- (e) the purpose of the sign;

- (f) the sensitivity of the area in terms of view corridors, the natural environment and adjacent residential amenity;
- (g) the intended purpose of the changing message of the sign;
- (h) the percentage of the sign that is illuminated with changing messages;
- (i) proposed dwell time; and
- (j) whether the sign is visible from the road and if so the proximity to and impact on an electronic traffic control device.

**Complies**

The Blade sign will be illuminated and having regard to the prescribed matters, this will not cause an unreasonable loss of amenity to adjacent properties or have an unreasonable effect on the safety, appearance or efficiency of the road and will be compatible with the streetscape.

- (a) the location of the sign

The Blade sign will be located at the front of the site adjacent to Frankland Street and the pedestrian access to the site. It will be some 13m west of the closest adjoining site.

- (b) the size of the sign

The Blade sign is proposed to be 3.6m high and 1.3m wide.

- (c) the intensity of the lighting

The intensity of the lighting will be conditioned not to exceed 1200 nits.

- (d) the hours of operation of the sign

As the hospital operates 24 hours per day, and there is no direct impact upon any adjoining property, no limitation on the hours of illumination is proposed.

- (e) the purpose of the sign

The sign is designed to identify the building and advise patrons of the services provided.

- (f) the sensitivity of the area in terms of view corridors, the natural environment and adjacent residential amenity

This section of Frankland Street is dominated by the LGH and the proposed sign will not impact on views or residential amenity.

- (g) the intended purpose of the changing message

Not applicable - the sign is static.

- (h) the percentage of the sign that is illuminated with changing messages

Not applicable - the sign is static.

- (i) proposed dwell time

Not applicable - the sign is static

- (j) whether the sign is visible from the road and if so the proximity to and impact on an electronic traffic control device

Not applicable - there are no nearby electronic traffic control devices.

The performance criteria are considered to be met.

C1.6.4 Signs on local heritage places and in local heritage precincts and local historic landscape precincts

P1 A third party sign must be compatible with the natural and built environment of the surrounding area, having regard to:

- (a) the content of the sign;
- (b) the necessity for the advertisement to be in the location;
- (c) opportunities for alternative locations or other methods to achieve the intended purpose (e.g. eligibility for Tasmanian Visitor Information System (TVIS) signs); and
- (d) the likely impact on the operation and safety of a railway, road, footpath, or navigable water; and
- (e) any advice from a State authority.

**Consistent**

A1 A sign located on a site that is a local heritage place, in a local heritage precinct or local historic landscape precinct listed under the Local Historic Heritage Code, must:

- (a) be not more than 0.2m<sup>2</sup>;
- (b) not be an illuminated sign; and
- (c) there must be not more than 1 sign per site.

**Relies on Performance Criteria**

The proposed Blade sign is greater than 0.2m<sup>2</sup> and is illuminated.

P1 A sign located on a site that is a local heritage place, in a local heritage precinct or local historic landscape precinct listed under the Local Historic Heritage Code must be located in a manner that does not have an unacceptable impact on the local heritage significance of the place or precinct, having regard to:

- (a) placement to allow the architectural details of the building to remain prominent;
- (b) the size and design not substantially diminishing the local historic heritage significance of the place or precinct;
- (c) where relevant, placement in a location on the building that would traditionally have been used as an advertising area;
- (d) any domination or obscuring of any historic signs forming an integral part of a building's architectural detailing or local historic heritage significance;
- (e) using fixtures that do not and are not likely to damage building fabric;
- (f) not projecting above a parapet or roof line if such a projection impacts on the local historic heritage significance of the building; and
- (g) not using internal illumination in a sign on a local heritage place unless it is demonstrated that such illumination will not detract from the local historic heritage significance of the place or precinct.

**Complies**

The proposed sign is to be located at the front of the site and is not considered to have any impact on the remnant historic heritage values of the site represented by the lot size and the row of Oak trees at the rear of the site.

C3.0 Road and Railway Assets Code

The purpose of the Road and Railway Assets Code is:

C3.1.1 To protect the safety and efficiency of the road and railway networks; and

C3.1.2 To reduce conflicts between sensitive uses and major roads and the rail network.

**Consistent**

C3.5.1 Traffic generation at a vehicle crossing, level crossing or new junction

To minimise any adverse effects on the safety and efficiency of the road or rail network from vehicular traffic generated from the site at an existing or new vehicle crossing or level crossing or new junction.

**Consistent**

A1.4 Vehicular traffic to and from the site, using an existing vehicle crossing or private level crossing, will not increase by more than:

- (a) the amounts in Table C3.1; or
- (b) allowed by a licence issued under Part IVA of the *Roads and Jetties Act 1935* in respect to a limited access road.

**Relies on Performance Criteria**

Table C3.1 envisages an increase of up to 20% or 40 vehicle movements, whichever is the greater. The TIA has estimated that the current average daily average number of vehicle movements is 264 and that this will increase to 423 and rely upon performance criteria.

P1 Vehicular traffic to and from the site must minimise any adverse effects on the safety of a junction, vehicle crossing or level crossing or safety or efficiency of the road or rail network, having regard to:

- (a) any increase in traffic caused by the use;
- (b) the nature of the traffic generated by the use;
- (c) the nature of the road;
- (d) the speed limit and traffic flow of the road;
- (e) any alternative access to a road;
- (f) the need for the use;
- (g) any traffic impact assessment; and
- (h) any advice received from the rail or road authority.

**Complies**

Having regard to the prescribed matters, it is considered that the vehicular traffic to and from the site will have minimal impact on the safety of the vehicle crossing or the safety and efficiency of the road network.

- (a) any increase in traffic caused by the use

The TIA anticipates around 149 additional vehicle movements per day and up to 14 additional movements in the afternoon peak hour and expects that this will be readily absorbed by the surrounding road network.

- (b) the nature of the traffic generated by the use;

The traffic generated by the proposed use will be mainly light passenger vehicles and some small commercial vehicles, including ambulances and waste collection.

- (c) the nature of the road;

Frankland Street is a local road providing a link between Wellington Street and Charles Street and providing access to LGH facilities as well as local residences and businesses.

- (d) the speed limit and traffic flow of the road;

Frankland Street is a 50kph street. The TIA suggests that future consideration should be given to reducing this to 40kph.

(e) any alternative access to a road;

It is considered that reliance on the Frankland Street access, rather than continuing to use the Balfour Place access, provides a greater community benefit and improved outcome for adjoining residents in Balfour Place.

(f) the need for the use;

The need for the upgraded mental health facility has been identified by the Department of Health and included in the LGH Masterplan.

(g) any traffic impact assessment;

The TIA concludes that the proposal appropriately minimises any adverse impacts from the additional traffic movements.

(h) any advice received from the rail or road authority

Council is the road authority and Council's Infrastructure officers are satisfied that there will be no unreasonable impacts from the increased traffic movements.

Given the above, the performance criteria are considered to be satisfied.

#### C6.0 Local Historic Heritage Code

The purpose of the Local Historic Heritage Code is:

C6.1.1 To recognise and protect:

- (a) the local historic heritage significance of local places, precincts, landscapes and areas of archaeological potential; and
- (b) significant trees.

C6.1.2 This code does not apply to Aboriginal heritage values.

#### **Consistent**

Relevantly, the site remains on the Local Historic Heritage Code despite the buildings having been demolished recently, with the only potential significant features being retained being the size of the lot and the row of five Oak trees.

#### C6.6.2 Site coverage

That site coverage is compatible with the local historic heritage significance of local heritage places.

#### **Consistent**

A1 No Acceptable Solution.

#### **Relies on Performance Criteria**

P1 The site coverage must be compatible with the local historic heritage significance of a local heritage place, having regard to:

- (a) the topography of the site; and
- (b) the historic heritage values of the local heritage place as identified in the relevant Local Provisions Schedule, or if there are no historic heritage values identified in the relevant Local Provisions Schedule, the historic heritage values as identified in a report prepared by a suitably qualified person.

#### **Complies**

Relevantly, the heritage assessment presented to support the demolition of the previous heritage listed concluded that was not sufficient historic merit to warrant retention of the previous building.

The proposed building has a site coverage of around 2000m<sup>2</sup> or around 35% of the 7189m<sup>2</sup> site. The site coverage does not adversely impact upon the remnant heritage values of the lot size and the Oak trees.

#### C6.6.3 Height and bulk of buildings

That the height and bulk of buildings are compatible with the local historic heritage significance of local heritage places.

##### **Consistent**

A1 No Acceptable Solution

##### **Relies on Performance Criteria**

P1 The height and bulk of buildings must be compatible with the local historic heritage significance of a local heritage place, having regard to:

- (a) the historic heritage values of the local heritage place as identified in the relevant Local Provisions Schedule, or if there are no historic heritage values identified in the relevant Local Provisions Schedule, the historic heritage values as identified in a report prepared by a suitably qualified person;
- (b) the character and appearance of the existing building or place;
- (c) the height and bulk of other buildings in the surrounding area; and
- (d) the setting of the local heritage place

##### **Complies**

The proposed setback of the building and link bridge do not detract from the remnant heritage values represented by the lot size and row of Oak trees.

#### C6.6.4 Siting of buildings and structures

That the siting of buildings is compatible with the local historic heritage significance of local heritage places.

##### **Consistent**

A1 No Acceptable Solution

##### **Relies on Performance Criteria**

P1 The front, side and rear setbacks of a building must be compatible with the local historic heritage significance of the place, having regard to:

- (a) the historic heritage values of the local heritage place as identified in the relevant Local Provisions Schedule, or if there are no historic heritage values identified in the relevant Local Provisions Schedule, the historic heritage values as identified in a report prepared by a suitably qualified person;
- (b) the topography of the site;
- (c) the size, shape, and orientation of the lot; and
- (d) the setbacks of other buildings in the surrounding area.

##### **Complies**

The proposed siting of the building and link bridge does not detract from the remnant heritage values represented by the lot size and row of Oak trees.

#### C6.6.6 Roof form and materials

That roof form and materials are compatible with the local historic heritage significance of local heritage places.

##### **Consistent**

A1 Replacement roofs on local heritage places which will be visible from any road or public open space adjoining the site, must be of a form and material to match the existing roof being replaced.

<b>Relies on Performance Criteria</b> The previous buildings have been demolished, and a new building is proposed.
P1 Roof form and materials must be compatible with the local historic heritage significance of a local heritage place, having regard to: (a) the historic heritage values of the local heritage place as identified in the relevant Local Provisions Schedule, or if there are no historic heritage values identified in the relevant Local Provisions Schedule, the historic heritage values as identified in a report prepared by a suitably qualified person; (b) the design, period of construction and materials of the building on the site that the roof directly relates to; (c) the dominant roofing style and materials in the setting; and (d) the streetscape.
<b>Complies</b> The proposed roof form and materials do not detract from the remnant heritage values represented by the lot size and row of Oak trees.

#### C6.6.9 Driveways and parking for non-residential purposes

That driveways and parking for non-residential purposes are compatible with the local historic heritage significance of local heritage places.
<b>Consistent</b>
A1 Driveways and parking areas for non-residential purposes on local heritage places must be located behind the building line of buildings located or proposed on a site.
<b>Relies on Performance Criteria</b> The driveway is located in front of the proposed building.
P1 Driveways and parking areas for non-residential purposes must be compatible with the local historic heritage significance of a local heritage place, having regard to: (a) the historic heritage values of the local heritage place as identified in the relevant Local Provisions Schedule, or if there are no historic heritage values identified in the relevant Local Provisions Schedule, the historic heritage values as identified in a report prepared by a suitably qualified person; (b) the loss of any building fabric; (c) the removal of gardens or vegetated areas; (d) parking availability in the surrounding area; (e) vehicle and pedestrian traffic safety; and (f) the streetscape.
<b>Complies</b> Relevantly, the proposed driveway is located in front of the building and accessed from Frankland Street, as was the previous driveway. Parking remains behind the building line. The proposed driveway location does not detract from the remnant heritage values represented by the lot size and row of Oak trees.

#### C15.0 Landslip Hazard Code

The purpose of the Landslip Hazard Code is: C15.1.1 To ensure that a tolerable risk can be achieved and maintained for the type, scale and intensity and intended life of use or development on land within a landslip hazard area.
<b>Consistent</b> Hospital Services are considered to be a critical use and the use provisions apply. The proposal is exempt from the development provisions pursuant to clause C15.4.1 as building approval will be required and regard is given to landslip through the engineering design at that stage.

C15.5.1 Use within a landslip hazard area

That uses, including critical, hazardous or vulnerable use, can achieve and maintain a tolerable risk from exposure to a landslip for the nature and intended duration of the use.

**Consistent**

Hospital Services are considered to be a critical use.

A1 No Acceptable Solution.

**Relies on Performance Criteria**

P1.1 A use, including a critical use, hazardous use, or vulnerable use, within a landslip hazard area achieve and maintain a tolerable risk from exposure to landslip, having regard to:

- (a) the type, form and duration of the use; and
- (b) a landslip hazard report that demonstrates that:
  - (i) any increase in the level of risk from landslip does not require any specific hazard reduction or protection measure; or
  - (ii) the use can achieve and maintain a tolerable risk for the intended life of the use.

**Complies**

The Landslip Hazard Report, prepared by suitably qualified persons, concludes that there is a tolerable risk to the proposed use.

A2 No Acceptable Solution.

**Relies on Performance Criteria**

P2 In addition to the requirements in clause C15.5.1 P1.1, a critical use within a landslip hazard area must achieve and maintain a tolerable risk from landslip, having regard to:

- (a) the impact on the ability of the use to respond to a landslip event;
- (b) the impact on ability of the use to function and maintain service during the landslip and recovery period;
- (c) any interruption to the operation of the critical use in locations external to the immediate impact of the landslip event;
- (d) the creation of risk to the health or safety of people from damage or disruption to:
  - (i) a water supply service;
  - (ii) an energy supply; or
  - (iii) the drainage and treatment of waste water;
- (e) any advice contained in a landslip hazard report; and
- (f) any advice from a State authority, regulated entity or a council.

**Complies**

The Landslip Hazard Report, prepared by suitably qualified persons, concludes that there is a tolerable risk to the proposed use.

#### 4. REFERRALS

REFERRAL	COMMENTS
<b>INTERNAL</b>	
Development Services	Conditions recommended.
Environmental Health	Conditions recommended.
Heritage/Urban Design	No Objection
Building and Plumbing	Standard notes recommended for the permit.
<b>EXTERNAL</b>	
TasWater	Application referred to TasWater and conditional consent provided by Submission to Planning Authority Notice TWDA 2025/01462-LCC.
State Growth	N/A
TasFire	N/A
Tas Heritage Council	N/A
Crown Land	N/A
TasRail	N/A
EPA	N/A
Aurora	N/A

#### 5. REPRESENTATIONS

Pursuant to section 57 of the *Land Use Planning and Approvals Act 1993*, the application was advertised for a 14 day period from 14 March 2026 to 30 March 2026. Three (3) representations were received. The issues raised are summarised in the following table. All representations received for this application were circulated to Councillors.

<p><b>Matter</b> The representors have expressed concern regarding the potential impacts, such as noise, dust and vibration, during the construction process. Excavation and piling were noted and pre and post construction condition assessments of neighbouring properties were requested.</p>
<p><i>Response</i> These issues are addressed in conditions proposed for the permit and will be covered in the required Construction and Environmental Management Plan required prior to commencement of works. Such a plan cannot be provided prior to approval as it will be prepared by the construction firm to whom the construction contract is awarded. The applicants have advised that the tender documents will include a requirement for dilapidation reports of adjoining properties as determined by a vibration specialist.</p>
<p><b>Matter</b> The representors have raised concerns with traffic and safety in Balfour Place which currently has two way traffic in a narrow street. Would like to see all construction traffic restricted to Frankland Street only.</p>
<p><i>Response</i> Notwithstanding it is a small two way street, Balfour Place remains a public road. It is not considered reasonable to deny access via this road during the construction period. Nevertheless, use of Balfour Place during this period must be addressed within the required Traffic Management Plan to ensure minimal disruption to</p>

<p><i>surrounding residents. Relevantly, the Department of Health have advised that ultimately this access will be fenced closed.</i></p>
<p><b>Matter</b> <b>The existing historically significant Oak trees at the rear of the site should be retained and protected, particularly during the construction works.</b></p>
<p><i>Response</i> <i>Whilst initial proposals included the removal of the western-most Oak tree and earthworks in close proximity to the remaining trees, further discussions were held with the proponents in regard to the significance of the trees and their need for protection in accordance with best practice and the applicable Australian Standard. As a result, amended plans were prepared and submitted prior to exhibition showing the retention of all of the row of Oak trees. Suitable conditions are proposed requiring additional detail of protection works and compliance with Australian Standard AS4970-2025</i></p>
<p><b>Matter</b> <b>There is some confusion through conflicting information regarding the Oak trees and access to Balfour Place. Updated and consistent plans and reports should be required.</b></p>
<p><i>Response</i> <i>The proposed redevelopment of this site has been a relatively long process and included various iterations following discussion with Council officers. Specifically, the Oak trees will be retained and protected and the access to Balfour Place will be fenced closed. Whilst it is unfortunate that some of the application reports do not reflect this, these are overridden by specific conditions. To require those reports to be rewritten would add unnecessary cost and further time delays.</i></p>
<p><b>Matter</b> <b>There is a concern that key construction methodologies will be determined later by the relevant contractor and thus make it difficult for residents and Council to assess the impacts. It is suggested that approval should be delayed until all such documents are available.</b></p>
<p><i>Response</i> <i>Essentially, the information considered to be outstanding is the documentation usually contained in the Construction and Environmental Management Plan. This document is prepared by the approved contractor and covers the details of their methodology during the construction process. The planning scheme provides for conditions to protect against unreasonable impacts, and these are imposed. It does not provide for regulation of the specific construction method.</i></p>

## 6. CONCLUSION

Subject to the recommended conditions, it is considered that the proposal complies with the Scheme and it is appropriate to recommend for approval.

### RISK IMPLICATIONS:

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

The Tasmanian Planning Scheme - Launceston contains provisions intended to implement the objectives of the Resource Management Planning System. The application has been assessed using these provisions and as such the economic, environmental and social impacts have been considered.

**STRATEGIC DOCUMENT REFERENCE:**

*Land Use Planning and Approvals Act 1993*  
Tasmanian Planning Scheme - Launceston

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader Community Assets and Design have no interests to declare in this matter.

**ATTACHMENTS:**

1. DA0511 2025 52 Frankland Street Planning Scheme Assessment [11.1.1 - 18 pages]
2. D A 0511-2025 - Plans to be endorsed 1 of 4 - 52 Frankland Street Launceston [11.1.2 - 28 pages]
3. D A 0511-2025 - Plans to be endorsed 2 of 4 - 52 Frankland Street Launceston [11.1.3 - 161 pages]
4. D A 0511-2025 - Plans to be endorsed 3 of 4 - 52 Frankland Street Launceston [11.1.4 - 183 pages]
5. D A 0511-2025 - Plans to be endorsed 4 of 4 - 52 Frankland Street Launceston [11.1.5 - 32 pages]
6. D A 0511-2025 - Tas Water SPAN - 52 Frankland Street Launceston [11.1.6 - 4 pages]

## 12. ANNOUNCEMENTS BY THE MAYOR

### 12.1. Mayor's Announcements

FILE NO: SF2375

---

#### **Saturday 14 March 2026**

- Officiated and participated in Cancer Council Tasmania Launceston Relay for Life, Launceston

#### **Sunday 15 March 2026**

- Attended St Patrick's River District Day, Nunamara
- Attended NTJFA Footy Fest 2026, Prospect

#### **Wednesday 18 March 2026**

- Meeting with Metro Tasmania - CEO Jessica Paton
- Media - Throughfare Street Art Festival, Launceston
- Officiated Epilepsy Tasmania Purple Lunch, Launceston

#### **Thursday 19 March 2026**

- Electorate Meeting - Jess Teesdale MP, Launceston

#### **Friday 20 March 2026**

- Media - Tasmanian Jack Jumpers, Launceston
- Attended NTFA 2026 Season Launch, Launceston
- Attended and Participated in Community Trivia Night Supporting Tassie Mums, Launceston

#### **Saturday 21 March 2026**

- Attended GSMC Biker's Memorial Run, Launceston
- Attended Motor Neurone Disease Fundraising Luncheon, Prospect

#### **Tuesday 24 March 2026**

- Attended Legacy House: Benefactors Appreciation Function, Launceston

#### **Wednesday 25 March 2026**

- Media - Launceston Monopoly Edition Launch, Launceston
  - Attended Tas Water Council Connect, Launceston
  - Meeting - Ikeda Modern Ballet Group, Launceston
  - Community meeting, Launceston Church Grammar Student
  - Officiated Rotary Club of West Tamar Meeting, Exeter
-

**Thursday 26 March 2026**

- Officiated Australian Coastal Councils Network Conference, Launceston
- Media - Lamont House, Launceston

**Friday 27 March 2026**

- Officiated and participated in YNOT - Northern Youth Forum, George Town

**Saturday 28 March 2026**

- Officiated Northern Suburbs Community Recreation Hub Opening, Launceston
- Officiated and participated in Thoroughfare Street Art Festival, Launceston

**Sunday 29 March 2026**

- Participated in Dementia Walking Day, Launceston

**Monday 30 March 2026**

- Media - Gorge Restaurant - Renovations

**Tuesday 31 March 2026**

- Media - ABC Radio - Wood Smoke

**Wednesday 1 April 2026**

- Meeting Hawks Football Club - Launceston
- Officiated Northern Suburbs Community Centre Peace Garden, Launceston
- Officiated Complete Care - Health Hub Official Opening, Launceston
- Attended NTDC Board meeting, Launceston

**Sunday 5 April 2026**

- Attended World Street Eats at Riverbend Park, Launceston

**Wednesday 8 April 2026**

- Media - LAFM radio
- Attended Federal Government Community Information Session – Divestment of Defence Sites in Tasmania, Launceston
- Media - ABC Radio - Rates

**Thursday 9 April 2026**

- Attended LGAT Mayors workshop, Devonport

**Friday 10 April 2026**

- Attended LGAT General Meeting, Devonport

**Saturday 11 April 2026**

- Attended Northern Tasmanian Junior Soccer - Season Opening, Launceston
- Attended 2026 Archery Australia National Youth Championships, Launceston
- Officiate Vida Medical Anniversary celebration, Launceston

**Sunday 12 April 2026**

- Officiate Nepali New Year Festival 2083, Launceston

**Monday 13 April 2026**

- Attended Enabling Innovation Roundtable with NBN Co CEO Ellie Sweeney, Launceston
- Officiated Civic Reception: City Park Radio 40th year of broadcasting Community Radio, Launceston

**Tuesday 14 April 2026**

- Media - ABC Radio - Brickfields Park

**Wednesday 15 April 2026**

- Community meeting - Youth Coordinator, Andy Beaston, Launceston
- Attended Tasmania Police Crowded Police Exercise, Launceston

**Friday 17 April 2026**

- Officiated Youth Manage Space Launceston Library Opening, Launceston
- Attended World Street Eats - Friday Night, Launceston
- Attended The Racquet Collective Official Opening, Launceston

**Saturday 19 April 2026**

- Attended Launceston Airport presents TSO Live Sessions, Launceston
-

**13. COUNCILLORS' REPORTS**

*(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)*

**14. QUESTIONS BY COUNCILLORS**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 34 and 35*

**14.1. Questions on Notice by Councillors**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 35*

**14.1.1. Questions on Notice by Councillors - Councillor T G Walker - Princes Square  
- 16 April 2026**

**FILE NO:** SF2375

**AUTHOR:** Anne Hemingway (Executive Assistant - Connections and Liveability)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

---

**QUESTIONS and RESPONSES:**

The following question, submitted to Council on 16 April by Councillor T G Walker, has been answered by the Senior Leader Community Place and Wellbeing.

**Question 1:**

In relation to the proposed works at Princes Square, can Council clarify how this can be considered operational given it will trigger known heritage concerns from the community. I'd like to know what the process is and how we can call it operational?

**Response:**

*The Launceston City Heart Princes Square Activation project aims to improve the amenity of and activate Princes Square and vibrancy of surrounding area, to attract visitation to surrounding businesses and maximise the potential of open space for enhanced liveability.*

*The project will be achieved by considered and designed horticultural improvements in line with Council's Princes Square Conservation Management Plan (PSCMP). The project will focus on enhancing garden displays at entry points, such as the inclusion of additional annual flower beds as recommended in Council's PSCMP. The project will also focus on improvements to the existing perimeter landscaping, using horticultural techniques to reduce some sections of dense vegetation to improve passive surveillance.*

*The project will be delivered with CoL internal resources.*

---

**ATTACHMENTS:**

Nil

**14.1.2. Questions on Notice by Councillors - Councillor A G Harris - 2025/2026  
Budget - Budget Amendment - 16 April 2026**

**FILE NO:** SF2375

**AUTHOR:** Keara Downey (Administration Officer- Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

---

**QUESTIONS AND RESPONSES:**

The following question, submitted to Council on 16 April 2026 by Councillor A G Harris, has been answered by the Acting Team Leader Project Management Office.

**Question 1:**

The bus interchange from City Heart was \$5 million, we have a bus interchange transfer of \$620,000 and the City Heart two-way streets costing \$690,000. I would imagine that is not sufficient. Is that what is simply going to be spent on these projects?

**Response:**

*The CBD Bus Interchange and Two-Way Streets projects are both being delivered as multi-year programs with total costs yet to be scoped. The current work is at the preliminary stages with a range of investigations being undertaken.*

*The amounts referenced from the City Heart budget (\$620,000 for the bus interchange and \$690,000 for two-way streets) represent allocations for the current financial year only and do not reflect the total anticipated investment required to complete either project.*

*This year's funding will be used to progress early project stages, including technical investigations, planning, analysis and design. Construction and delivery costs will be brought forward for consideration in future budgets once the preferred scope, staging and cost estimates are confirmed.*

*For the CBD Bus Interchange in particular, additional funding beyond the original transfer has been sought to address recent changes to project scope. These include assessment of a third design option and the delivery of interim measures aimed at improving passenger comfort, accessibility and safety ahead of the final interchange solution.*

---

**ATTACHMENTS:**

Nil

**14.2. Questions Without Notice by Councillors**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 34*

**15. WRITTEN NOTICES OF MOTION**

*Local Government (Meeting Procedures) Regulations 2025 - regulation 19*

**15.1. Notice of Motion - Councillor A J Britton - 1929 Floods Centenary programme**

**FILE NO:** SF5547

**AUTHOR:** Vanessa Holloway (Executive Assistant - Councillor Rooms)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

---

**DECISION STATEMENT:**

To consider a Notice of Motion submitted by Councillor A J Britton regarding the centenary of the 1929 floods in Launceston.

**RELEVANT LEGISLATION:**

*Local Government (Meeting Procedures) Regulations 2025 - Regulation 19.*

**RECOMMENDATION:**

That Council:

1. authorises Council officers to work in partnership with the 1929 Floods Centenary Working Group to plan and develop the proposed 1929 Floods Centenary programme.
    - a. including stakeholder engagement,
    - b. funding strategy development and
    - c. preparation of a detailed project plan, and
    - d. keeps Council informed of progress.
- 

**REPORT:**

In April 1929, Launceston experienced one of the most significant natural disasters in Tasmanian history. More than 1,000 homes and buildings were inundated and approximately 3,500–4,000 people were evacuated from Invermay, Inveresk and the Margaret Street area. These events shaped our city's identity, our planning systems, and our understanding of what it means to live at the confluence of the South Esk, North Esk and Kanamaluka/Tamar Estuary.

The centenary in 2029 is not simply an anniversary. It is a once-in-a-generation opportunity to honour the hardship and courage of those who lived through the floods, while using that history to strengthen our community's preparedness for the future.

A working group that I have been a part of, led by community members with deep expertise has already done the groundwork to start planning for a centenary celebration that will showcase our city and build community identity, leadership, capacity, resilience, pride and a sense of belonging.

---

This is exactly the kind of work that aligns with our Strategic Plan pillars of Prosperity, Place and People. It supports cultural tourism, intergenerational learning, emergency management literacy, and regional collaboration. It also positions Launceston as a city that values its stories and uses them to shape a stronger future.

What they need now is our support to move from concept to coordinated planning. That includes partnership development, funding pathways, stakeholder engagement, and the structuring of a programme that will run across 2026 to 2029.

This motion is deliberately simple. It does not commit Council to specific projects or budgets today. Instead, it authorises our officers to work alongside the Working Group so that a fully developed plan can be developed alongside community.

This is prudent, strategic and timely. If we want a high-quality centenary programme that honours our past and strengthens our future, we must begin now.

**OFFICER COMMENTS:**

***Ali Kemp (Executive Leader Connections and Liveability)***

*Officers support the intent of the Notice of Motion.*

*The proposed action is consistent with Council's strategic objectives, particularly in relation to community wellbeing, liveability and events.*

*Subject to Council endorsement, officers consider the motion to be achievable within existing operational frameworks. Any further detailed planning, resourcing or implementation considerations would be addressed through standard reporting processes and brought back to Council where required.*

*Officers will continue to work collaboratively with stakeholders to ensure outcomes are practical, sustainable and deliver benefit to the community.*

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

**Strategic Pillar 3 - People**

**Goal 3.2** Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

**Objective 3.2(b)**

Broaden and increase participation in arts, cultural, and community events to foster community identity, leadership and capacity building, resilience, pride & a sense of belonging.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Chief Executive Officer have no interests to declare in this matter.

**ATTACHMENTS:**

1. Notice of Motion 1929 Floods Centenary programme CB 08042026 [15.1.1 - 2 pages]

**16. COMMITTEE REPORTS**

**No Committee Reports have been identified as part of this Agenda**

**17. CONNECTIONS AND LIVEABILITY (INCLUDING QUEEN VICTORIA MUSEUM AND ART GALLERY)**

**17.1. Feature Lighting Policy (05-Plx-025)**

**FILE NO:** SF7037

**AUTHOR:** Fleur Marshall (Senior Leader Stakeholder Experience)

**APPROVER:** Matthew Jordan (Acting Executive Leader Connections and Liveability)

---

**DECISION STATEMENT:**

To consider adoption of the new Feature Lighting Policy (05-Plx-025) as a replacement to the current Town Hall Floodlighting Policy (24-Plx-007).

**RELEVANT LEGISLATION:**

N/A

**RECOMMENDATION:**

That Council:

1. adopts the Feature Lighting Policy (05-Plx-025) as set out below.

**Feature Lighting Policy**

***PURPOSE***

This Policy outlines the assessment criteria for people or groups seeking permission to use feature lighting at the Town Hall or other city feature lighting to recognise significant events or awareness campaigns. It also details the application and assessment processes to determine the eligibility of such requests.

***SCOPE***

This Policy applies to all requests for feature lighting of Town Hall, Riverbend Bridge and Civic Square.

***POLICY***

The City of Launceston aims to recognise and support significant events or awareness campaigns that promote charitable causes or positive community outcomes by feature lighting at the Town Hall or, in some cases, alternate city feature lighting options.

***Criteria***

To maintain the significance of these lighting displays, the following eligibility criteria must be met for applications to be considered.

---

Initiatives or events:

1. are widely recognised or supported national events represented in multiple states or territories;
2. are of a national or international significance; and/or
3. promote positive and unifying community outcomes.

Initiatives or events of a commercial or politically sensitive nature are not eligible.

Council may also choose to illuminate the Town Hall or other assets of its own accord, including for civic purposes.

### ***Lighting options***

City of Launceston feature lighting options are:

1. **Town Hall**, a prominent civic landmark, situated in the heart of the city, characterised by its Roman style columns that can be programmed to display various colours.
2. **Riverbend Bridge**, linking the Seaport precinct with Riverbend Park, featuring both standard pedestrian night lighting and programmable feature lighting capable of displaying various colours.
3. **Civic Square**, which features programmable feature seat lighting and overhead catenary lighting systems capable of displaying various colours.

Some feature lighting facilities maintained by the City of Launceston have limited colours, animations or illumination levels which may limit their suitability for different displays. In circumstances where the requested city feature lighting is unavailable due to prior bookings, maintenance, or other civic priorities, alternative city feature lighting may be offered to applicants.

### ***Application process***

People or groups seeking to use feature lighting must complete an online 'Feature Lighting' application at least four (4) weeks prior to the requested date. Applications must include:

1. details of the purpose of the event or awareness campaign
2. explanation of how the request meets the Policy criteria
3. full name, phone number and email address of the person applying
4. detail of the organisation, including proof of not-for-profit entity
5. proposed date/s for the lighting request
6. requested lighting colours and options (flashing lights are not permitted)
7. any additional information to support the request

Applications must be submitted by an official representative of the organising body, accompanied by evidence of their authority to represent the organisation.

### ***Eligibility assessment process***

Applications will be processed, and eligibility assessed against this Policy, by the Customer Experience team. Processed applications will be approved by the Senior Leader Stakeholder Experience, with support, where required, from the Team Leader Marketing and Communications.

The assessment will consider:

- compliance with the Policy criteria
- availability of the requested feature lighting location/s
- safety considerations, including impacts on pedestrians and road users

Applicants will be informed of the outcome of their request via email. While every application is carefully considered, it may not always be possible to support all requests.

### **Conditions**

The following conditions apply to all approved feature lighting requests:

- Council reserves the right to cancel or override a lighting booking at its discretion, particularly for civic priorities. Where possible, alternative dates and/or feature lighting locations will be offered.
- Lighting requests will typically be approved for up to two nights, with a maximum of seven days in exceptional circumstances.
- Only one request per event or campaign will be approved per calendar year.
- Lighting will operate from dusk to dawn, controlled by a light sensor.
- Town Hall is not normally available for illumination during the month of December.

### **PRINCIPLES**

The City of Launceston promotes itself as a diverse and inclusive community, offering accessible services and spaces for all and maintaining its commitment to people, place and prosperity. The Council works in partnership to address the needs of vulnerable and diverse communities, ensuring that feature lighting promotes unity and positive outcomes.

### **REVIEW**

This policy will be reviewed no later than five years from the date of approval (version) or earlier if operational needs require, subject to Council approval.

---

### **REPORT:**

Council manages several programmable lighting installations across the City, including Town Hall, Riverbend Bridge and Civic Square. These installations are used to recognise significant events and support awareness campaigns. The current Town Hall Floodlighting Policy was developed specifically for the Town Hall façade and does not reflect the broader range of assets now available or current operational practice.

Since the introduction of additional feature lighting assets, the City now has multiple locations capable of displaying programmable colours. The existing policy does not acknowledge these locations, consolidate them into a single framework, or set consistent expectations for how lighting requests should be assessed. The new Feature Lighting Policy addresses this by bringing all eligible locations into one policy, replacing the outdated Town Hall only policy.

A key enhancement in the new policy is the introduction of clearer eligibility criteria. These criteria require that initiatives or events are:

- widely recognised national events
  - of national or international significance, or
  - promote positive and unifying community outcomes
-

The policy also explicitly excludes initiatives or events of a commercial or politically sensitive nature.

These criteria reduce ambiguity, support consistent assessment, and mitigate reputational risk by ensuring lighting is not used for activities that could be perceived as political or promotional. Importantly, the policy reflects the aim of feature lighting options to build community cohesion.

To support a clearer and more accessible process for applicants, the feature lighting online application form has been revised to present all available locations, required information and policy criteria, in a consistent way. This will reinforce the broadened scope beyond Town Hall and help address low public awareness of feature lighting options. The application process requires details such as purpose, policy alignment, proposed dates and requested colours, and must be submitted at least four weeks prior to the requested date.

Internal consultation with operational teams confirmed the need for a consolidated, contemporary framework that provides clarity for applicants and consistency for staff administering requests. The new policy incorporates this feedback by standardising conditions for approved lighting, confirming responsibilities across Council teams, and ensuring lighting assets are managed in line with current expectations and community needs.

The policy does not change the physical capability of lighting assets and does not introduce infrastructure or budget implications. It focuses on updating governance and improving clarity.

Approval of the Feature Lighting Policy will replace the outdated Town Hall Floodlighting Policy and ensure feature lighting across Council assets is managed in a clear and consistent manner.

### **Summary of key changes**

- **Policy renamed and modernised**  
The policy title has changed from *Town Hall Floodlighting Policy* to *Feature Lighting Policy* to reflect contemporary lighting technology and broader civic use.
- **Expanded scope beyond Town Hall**  
The policy now applies to feature lighting at Town Hall, Riverbend Bridge and Civic Square, rather than Town Hall only.
- **Clearer and broader purpose**  
The purpose has been clarified to explicitly cover significant events and awareness campaigns, and to explain both the assessment criteria and decision-making process.
- **Refined eligibility criteria**  
Eligibility criteria have been strengthened and clarified to maintain the significance of lighting requests, with clearer emphasis on:
  - nationally recognised events
  - national or international significance
  - positive and unifying community outcomes
- **Explicit exclusions added**  
Requests of a commercial or politically sensitive nature are now explicitly excluded, improving consistency and risk management.

- **Introduction of ‘lighting options’ section**  
A new section outlines available feature lighting assets, describes their capabilities, and notes technical or scheduling limitations. This was not included in the previous policy.
- **Strengthened application process**  
Applications must now be submitted via an online form, at least four weeks in advance, and include proof of not-for-profit status where relevant.
- **Clearer assessment and approval responsibilities**  
Assessment responsibilities have been updated to reflect current structure, with applications assessed by the Customer Experience team and approved by the Senior Leader Stakeholder Experience.
- **More detailed operational conditions**  
Conditions have been expanded and clarified, including:
  - limits on duration and frequency
  - dusk-to-dawn operation
  - restrictions on December lighting at Town Hall
  - Council’s right to override bookings for civic priorities

**RISK IMPLICATIONS:**

Primary Impact Category	Explanation of Risk
Organisational objective or outcomes	<i>Provides consistency and reduces reputational risk by ensuring all requests are assessed against clear criteria.</i>

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

*Not applicable:*

Council's consideration of this matter supports delivery of a core service or function.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

1. 24- Plx-007- Town- Hall- Floodlighting- Policy [**17.1.1** - 2 pages]
2. ECM 3443297 v3 24 Plx 007 Town Hall Floodlighting Policy TRACKED CHANGES [**17.1.2** - 4 pages]
3. 05 Plx 025 Feature Lighting Policy [**17.1.3** - 3 pages]

---

## 17.2. Business Excellence Awards 2026 - Sponsorship

**FILE NO:** SF4288

**AUTHOR:** Anne Hemingway (Executive Assistant - Connections and Liveability)

**APPROVER:** Matthew Jordan (Acting Executive Leader Connections and Liveability)

---

### **DECISION STATEMENT:**

To consider a request for sponsorship from the Launceston Chamber of Commerce for the Business Excellence Awards 2026, specifically the Environmental Excellence Award.

### **RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

### **RECOMMENDATION:**

That Council:

1. approves the sponsorship request of \$5,000 (plus GST) for the Launceston Chamber of Commerce Business Excellence Awards 2026 - in the category of the Environmental Excellence Award.
- 

### **REPORT:**

The Launceston Chamber of Commerce Business Excellence Awards are an annual celebration of outstanding achievements across various sectors, recognising businesses, organisations and individuals that contribute to the growth and vitality of the region.

These awards highlight excellence in industries such as business, community service, events, tourism and hospitality, health and wellness, and the creative arts, reinforcing Launceston's reputation as a dynamic and thriving community.

In previous years, the City of Launceston has sponsored the Exceptional Event Award but for 2026 have chosen to sponsor the Environmental Excellence Award. This award is open to organisations that have outstanding environmental practice and vision, delivering innovative outcomes in environmental performance in any industry. This may include adopting sustainable environmental practices in businesses or operating within the industry to improve environmental practices.

Recent winners include:

- SM Building Pty Ltd
- Enginuity Power Solutions

The Environmental Excellence Award aligns with core Council values by promoting a whole-of-council commitment to sustainability and community well-being. It encourages businesses to move beyond standard practices by integrating environmental protection into their strategic planning and daily operations.

---

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

The awards serve as a powerful economic stimulus by driving promotion and visibility for nominees, winners and the event itself. The awards also function as economic catalysts, benefiting individuals, businesses and the various industries involved while reinforcing cultural and commercial growth.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

**Strategic Pillar 1 - Prosperity**

**Goal 1.3.** Launceston's attractive employment opportunities, enviable lifestyle and our reputation as a forward-thinking city make it the destination of choice for professionals, entrepreneurs and innovators.

<b>Objective 1.3(c)</b>	Establish Launceston as a national leader in sustainability through our achievements in circular economy innovation and reducing greenhouse gas emissions.
-------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------

**Strategic Pillar 3 - People**

**Goal 3.1** Community members have access to green, diverse, and inclusive open spaces and facilities enabling them to lead active lives, enjoy nature, and connect with others.

<b>Objective 3.1(a)</b>	Enhance community members' access to climate-change resilient leafy, well-maintained, inclusive public open spaces, prioritising areas with low wellbeing measures.
-------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------

**BUDGET AND FINANCIAL IMPLICATIONS:**

A budget of \$5,000 (plus GST) has been allocated to sponsorship of the awards this financial year.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**17.3. Community Grants Round 2 2025/2026 Council Agenda**

**FILE NO:** SF7670

**AUTHOR:** Roshani Hamal (Acting Grants and Sponsorship Officer)

**APPROVER:** Matthew Jordan (Acting Executive Leader Connections and Liveability)

**DECISION STATEMENT:**

To consider applications for Community Grants received in Round 2, 2025/2026

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. approves the following Community Grant program applications to receive the recommended grant amounts as printed below:

<b>Organisation</b>	<b>Project/Activity</b>	<b>Score</b>	<b>\$Request</b>	<b>\$Recom</b>
Launceston Independent Food Enterprise Inc.	LIFE Food Hub (Social Supermarket)	83.75%	\$5,000	\$5,000
Launceston Basketball Association	Referee Education Program	81.50%	\$5,000	\$5,000
RANT Arts	Mindscales: Art You Can Wear. Conversations That Matter	76.00%	\$5,000	\$3,750
Bus Stop Films	Accessible Filmmaking in Launceston 2026	74.00%	\$5,000	\$3,750
SelfHelp	ReGift - Sharing skills to keep clothing in use for longer	71.50%	\$4,600	\$3,450
Bluegum as part of NOSS Tasmania Inc	Bluegum Therapeutic Garden	70.00%	\$5,000	\$3,750
Creative Journey Foundation Inc	"Rhythm of Roots": Preserving Nepali Culture and Identity Through Children's Dance Class.	67.75%	\$5,000	\$3,750
Launceston Improvised Music Association Inc.	Music Workshop Series to connect community, artists and LIMA	60.75%	\$5,000	\$3,750
<b>Total</b>			<b>\$39,600</b>	<b>\$32,200</b>
<b>2025-2026 Community Grant (Organisations) Budget - Round 2</b>				<b>\$35,000</b>
<b>Balance</b>				<b>\$2,800</b>

**REPORT:**

**Grant program structure and funding**

The Community Grants program provides funding to individuals, organisations or groups to undertake projects or activities that respond to a community in need and that achieve outcomes which benefit the Launceston community. The community grants program's overall budget is \$80,000 per annum. The allocation for Community Grants for Organisations is \$70,000 for the 2025/2026 financial year. There are two funding rounds per year, and each round is allocated \$35,000. The remaining \$10,000 per annum is allocated to group and individual grants (typically for individual or group sporting, academic or cultural endeavours).

The total value of eligible requests for Round 2 2025/2026 community grants is \$39,600. Based on the assessment results, the recommended allocation of funds is \$32,200. (Recommendation 1).

It is acknowledged that twelve applications were deemed ineligible by the assessment panel; therefore, no funding is recommended.

**Program governance**

The Community Grants assessment panel is a special committee of the Council, established under section 24 of the *Local Government Act 1993* (Tas). The panel consists of three Councillors, who are nominated by the Council, in addition to an external stakeholder representative. The current panel members are:

- Cr Lindi McMahon (Chair)
- Cr Andrew Palmer
- Cr Alan Harris
- Ian Abernethy (external stakeholder)

The role of the panel is to assess each application against the assessment criteria (detailed below) and provide recommendations. The Chair has the additional responsibility of managing any conflicts of interest of panel members.

No conflicts of interest have been declared by panel members:

<b>Panel Member</b>	<b>Conflict of Interest</b>
Cr McMahon	No
Cr Palmer	No
Cr Harris	No
Ian Abernethy	No

Council officers support the process by reviewing applications to determine eligibility prior to assessment. Applications may be deemed ineligible where they:

- are submitted after the closing date
- are not completed in accordance with submission requirements

- contain insufficient or missing information
- do not align with the program guidelines

The assessment panel retains the authority to determine eligibility and may deem an application ineligible based on the criteria. Council officers do not make funding recommendations; their role is limited to supporting the panel through the eligibility review process and managing grant administration.

### **Assessment process**

The following steps form the assessment process for applications:

1. The Grants and Sponsorship Officer receive applications through Smarty Grants (an online portal).
2. All applications are reviewed by the Grants and Sponsorship Officer to establish initial eligibility and to ensure all relevant information has been provided. Some applicants may be asked to provide additional information.
3. The Community Grants assessment panel assessed and scored applications based on their merits against the criteria. Assessments were completed by 15/04/2026.
4. The assessment score informed the panel's recommendation to Council for funding, and these recommendations are subject to the available budget.
5. All funding decisions for assessed applications are made by Council Resolution

### **Assessment criteria**

The panel assesses each application against the assessment criteria:

- Identifies a clear community need for the project (20%)
- Outlines clear engagement and collaboration with community, enabling social connections and community participation (20%)
- Outcomes directly benefit the Launceston community (25%)
- Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funds will be utilised (15%)
- Project plan demonstrates good organisational planning for the project (20%)

### **Distribution of funding**

The level of funding recommended for grants relates to the score an application receives based on the assessment criteria. The typical distribution of funds based on score is as follows:

<b>Score</b>	<b>Funding Amount</b>
81-100%	100% of requested funds
61-80%	75% of requested funds
50-60%	50% of requested funds
<50%	No funding provided

### **Aggregated scores of assessment criteria**

Each member of the assessment panel scores the assessment criteria for each community grant application on a scale of 0 to 5. The individual scores are then combined, and the total scores for each criterion are multiplied by the respective criterion weighting. This

weighted total is divided by the number of panel members who provided the assessment, resulting in a final percentage. Below are the summaries and aggregated scores of the assessment criteria for each application.

Creative Journey Foundation Inc’s “Rhythm of Roots” is a community program in Launceston (Aug 2026–Apr 2027) delivering weekly Nepali dance classes for children aged 5–16 to strengthen cultural identity, intergenerational connection, and social cohesion, culminating in a public performance.			
<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total possible Score</b>
Identifies a clear community need for the project	4	52	80
Outlines clear engagement and collaboration with the community and community participation	4	52	80
Outcomes directly benefit the Launceston community	5	65	100
Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funding will be utilised	3	42	60
Project plan demonstrates good organisational planning for the project	4	60	80
<b>Total</b>		<b>271</b>	<b>400</b>
<b>Panel Members</b>		<b>4</b>	
<b>% Score</b>			<b><u>67.75%</u></b>

RANT Arts’ “Mindscapes: Art You Can Wear” is a Launceston-based mental health initiative (June–Dec 2026) that commissions local artists to create wearable micro-artworks to reduce stigma, promote wellbeing, and encourage everyday mental health conversations across the community.			
<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Identifies a clear community need for the project	4	64	80
Outlines clear engagement and collaboration with the community and community participation	4	60	80
Outcomes directly benefit the Launceston community	5	75	100
Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funding will be utilised	3	45	60
Project plan demonstrates good organisational planning for the project	4	60	80
<b>Total</b>		<b>304</b>	<b>400</b>
<b>Panel Members</b>		<b>4</b>	
<b>% Score</b>			<b><u>76.00%</u></b>

The “Bluegum Therapeutic Garden” is a Launceston-based initiative (July-Dec 2026) that will transform an industrial site into an accessible sensory, edible and native garden for people with disability, supporting wellbeing, skill development, social connection, and community engagement through therapeutic horticultural activities and co-design.

Assessment	Weight	Total	Total Possible Score
Identifies a clear community need for the project	4	56	80
Outlines clear engagement and collaboration with the community and community participation	4	56	80
Outcomes directly benefit the Launceston community	5	60	100
Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funding will be utilised	3	48	60
Project plan demonstrates good organisational planning for the project	4	60	80
<b>Total</b>		<b>280</b>	<b>400</b>
<b>Panel Members</b>		<b>4</b>	

**% Score**

**70.00%**

Launceston Basketball Association’s Referee Education Program (June-Dec 2026) will deliver training and recruitment at Elphin Sports Centre to develop and support referees, strengthen officiating capacity, and ensure the sustainability and growth of basketball competitions in the Launceston community.

Assessment	Weight	Total	Total Possible Score
Identifies a clear community need for the project	4	68	80
Outlines clear engagement and collaboration with the community and community participation	4	64	80
Outcomes directly benefit the Launceston community	5	85	100
Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funding will be utilised	3	45	60
Project plan demonstrates good organisational planning for the project	4	64	80
<b>Total</b>		<b>326</b>	<b>400</b>
<b>Panel Members</b>		<b>4</b>	

**% Score**

**81.50%**

Launceston Improvised Music Association Inc's Music Workshop Series (July 2026 - June 2027) will deliver inclusive, improvisation-focused workshops across Launceston to build musical skills, connect community members with artists, and strengthen local cultural participation and creative collaboration.			
<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Identifies a clear community need for the project	4	44	80
Outlines clear engagement and collaboration with the community and community participation	4	52	80
Outcomes directly benefit the Launceston community	5	70	100
Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funding will be utilised	3	33	60
Project plan demonstrates good organisational planning for the project	4	44	80
<b>Total</b>		<b>243</b>	<b>400</b>
<b>Panel Members</b>		<b>4</b>	

**% Score**

**60.75%**

Bus Stop Films' Accessible Filmmaking in Launceston 2026 project will provide young adults with disability and autism hands-on film production experience through workshops and a short film, building skills, confidence, social connection, and employment pathways in partnership with TasTAFE and local industry.			
<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Identifies a clear community need for the project	4	52	80
Outlines clear engagement and collaboration with the community and community participation	4	60	80
Outcomes directly benefit the Launceston community	5	75	100
Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funding will be utilised	3	45	60
Project plan demonstrates good organisational planning for the project	4	64	80
<b>Total</b>		<b>296</b>	<b>400</b>
<b>Panel Members</b>		<b>4</b>	

**% Score**

**74.00%**

Launceston Independent Food Enterprise Inc. will establish the LIFE Food Hub (Social Supermarket) to provide affordable groceries and wrap-around support services for up to 1,000 people experiencing food insecurity, promoting dignity, food resilience, and social inclusion through a community-based retail model and partner support services.			
Assessment	Weight	Total	Total Possible Score
Identifies a clear community need for the project	4	72	80
Outlines clear engagement and collaboration with the community and community participation	4	64	80
Outcomes directly benefit the Launceston community	5	90	100
Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funding will be utilised	3	45	60
Project plan demonstrates good organisational planning for the project	4	64	80
<b>Total</b>		<b>335</b>	<b>400</b>
<b>Panel Members</b>		<b>4</b>	
<b>% Score</b>			<b>83.75%</b>

SelfHelp's ReDress: ReGift program is a Launceston-based workshop series at The ReDress Hub providing subsidised clothing repair, reuse and upcycling skills for up to 40 financially vulnerable participants, supporting sustainability, reducing textile waste, and strengthening confidence, independence and social connection.			
Assessment	Weight	Total	Total Possible Score
Identifies a clear community need for the project	4	60	80
Outlines clear engagement and collaboration with the community and community participation	4	56	80
Outcomes directly benefit the Launceston community	5	75	100
Budget is detailed, realistic, includes 20% co-contribution and outlines how the City of Launceston funding will be utilised	3	39	60
Project plan demonstrates good organisational planning for the project	4	56	80
<b>Total</b>		<b>286</b>	<b>400</b>
<b>Panel Members</b>		<b>4</b>	
<b>% Score</b>			<b>71.50%</b>

**Approved Community grants (Individual/Team/Group) YTD 2025/2026**

The following individual and group grants have been allocated. The individual/team/group community grants are open year-round and are approved by the Executive Leader Connections and Liveability following an eligibility assessment by the Grants and Sponsorship officer.

<b>Approved Community Grants (Individual/Team/Group) YTD 2025/2026</b>		
<b>Individual/Team /Organisation</b>	<b>Activity</b>	<b>Approved</b>
CGP992 Individual	U15 Girl's State Team for 2025 - Participating at U15 School Sport Australia Championships	\$100
CGP990 Individual	U12 Girl's State Team for 2025 - Participating at U12 School Sport Australia Championships	\$100
CGP1008 Individual	2025 MXGP World Grand Prix - State Challenge	\$100
CGP1005 Individual	Tasmanian Boys under 17 Volleyball Team	\$100
CGP998 Team	Girls Under 14 Tasmanian Touch Football Team	\$150
CGP995 Individual	2025 Australian Schools Orienteering Championships (ASOC)	\$100
CGP1019 Team	Northern Tasmania Junior Soccer Association Girls U13 Team	\$450
CGP1023 Team	Northern Tasmania Junior Soccer Association U11 Representative Team	\$450
CGP1024 Team	NTJSA Under 12 Boys Gold Soccer	\$375
CGP1016 Team	Northern Tasmania Junior Soccer Association U13 Representative Team	\$450
CGP1022 Team	U18 Girls Tasmanian Touch Football Team	\$450
CGP1014 Team	Tasmanian Thunder U16 boys Touch Football Team	\$150
CGP999 Individual	Australia National Junior Olympic Weightlifting Competition	\$100
CGP1020 Individual	Participating at AWF Australian Youth and Under 15 Championships	\$100
CGP1003 Individual	Participating at Australian All Schools Swimming Championships	\$100
*CGP950 Individual	Australian Junior Track and Field Championships (Approved previous financial year but paid from current financial year)	\$100
CGP1027 Team	St Thomas Mores Tournament of Minds	\$450
CGP1031 Individual	Football Australia National Futsal Championships	\$100

CGP1032 Individual	National U20 Basketball Championships	\$100
CGP1037 Individual	Basketball Tasmania	\$100
CGP1040 Individual	2026 U20 National Basketball Championships	\$100
CGP1038 Individual	School Sport Australia Aquathlon and Triathlon Championship	\$100
CGP1045 Individual	SSA Triathlon and Aquathon National Championships	\$100
CGP1046 Individual	SSA Triathlon and Aquathon National Championships	\$100
CGP1058 Team	Dynoco & Hibscuits (STEM Racing Teams)	\$300
CGP1053 Team	Australian Futsal - Team Barcelona Futsal Tour	\$150
CGP1074 Individual	Australian Little Athletics Championships in Brisbane	\$100
CGP1076 Individual	100m, 200m, 400m, long and triple jump - Coles Little Athletics Championships in Brisbane	\$100
CGP949 Individual	2026 Australian Athletics Junior Championships in Brisbane - competing in the 100m, 200m and 400m	\$100
CGP1084 Team	National Youth Championships for Touch Football played in Coffs Harbour New South Wales	\$75
<b>Total Budget</b>		<b>\$10,000</b>
<b>Total Allocated as at 20/4/26</b>		<b>\$5,350</b>
<b>Budget Remaining</b>		<b>\$4,650</b>

**RISK IMPLICATIONS:**

There is a limited financial risk if grant recipients do not fully meet contractual obligations, and this risk is mitigated through funding agreements. There is also the potential for reputational risk to the Council if funded projects do not deliver intended outcomes or fail to meet community expectations. Again, this risk is managed through the funding agreements.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Approval of the recommended grants will result in a positive economic impact for those individuals/teams/groups and organisations by enabling projects and activities to be undertaken. The recommended grants will have a minimal impact on the environment and will provide valuable educational, social, health, and lifestyle benefits to the Launceston community.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

**Strategic Pillar 3 - People**

**Goal 3.2** Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

<b>Objective 3.2(a)</b>	Achieve an improvement in health and wellbeing through addressing barriers to inclusion and promotion of physical and social activity such as community arts, sports and recreation.
<b>Objective 3.2(b)</b>	Broaden and increase participation in arts, cultural, and community events to foster community identity, leadership and capacity building, resilience, pride & a sense of belonging.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Program	Budget	Pre-committed	Recommendation	Balance
2025/20256 Community Grants (Organisations) budget - Round 2	\$35,000	\$0	\$32,200	\$2,800

<b>Community Grants - Organisations - 2025/2026 Round 2</b>	<b>\$</b>
Recommended funding amount	\$35,000
<b>Balance</b>	<b>\$2,800</b>

<b>Community Grants - individual/team/group</b>	<b>\$</b>
Available funds for 2025/2026	<b>\$10,000</b>
Amount allocated year to date	<b>\$5,350</b>
<b>Balance</b>	<b>\$4,650</b>

The budget consideration of this item has been approved by the Executive Leader Connections and Liveability

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interest in declaring this matter.

**ATTACHMENTS:**

1. ECM 4722326 v 4 05- To Rx-001 - Community Grants Assessment Panel - Terms of Reference [**17.3.1** - 4 pages]
2. CONFIDENTIAL - Redacted - CG P 01047 Rhythm of Roots [**17.3.2** - 12 pages]
3. CONFIDENTIAL - Redacted CG P 01053 - Mindscapes [**17.3.3** - 15 pages]
4. CONFIDENTIAL - Redacted CG P 01060 - Bluegum Therapeutic Garden [**17.3.4** - 14 pages]
5. CONFIDENTIAL - Redacted - CG P 01061 - Referee Education Program [**17.3.5** - 12 pages]
6. CONFIDENTIAL - Redacted - CG P 01063 Music Workshop Series [**17.3.6** - 13 pages]
7. CONFIDENTIAL - Redacted - CG P 01068 Accessible Filmmaking in Launceston 2026 [**17.3.7** - 15 pages]
8. CONFIDENTIAL - Redacted - CG P 01079 - LIFE Food Hub ( Social Supermarket) [**17.3.8** - 14 pages]
9. CONFIDENTIAL - Redacted - CG P 01081 - Re Dress Re Gift [**17.3.9** - 12 pages]

**17.4. Major Event Sponsorship Round 1 2026/2027**

**FILE NO:** SF7671

**AUTHOR:** Roshani Hamal (Acting Grants and Sponsorship Officer)

**APPROVER:** Matthew Jordan (Acting Executive Leader Connections and Liveability)

**DECISION STATEMENT:**

To consider event sponsorship support for major events (round 1) in 2026/2027

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. approves the following major event sponsorship applications to receive the recommended sponsorship amount, from the 2026/2027 major event sponsorship budget.

Organisation	Event	Level assessed #	Score	\$Request	\$Assess	\$Recom
Transplant Australia Ltd	Australian Transplant Games	Level 2	76.9%	\$20,000	\$20,000	\$15,000
Northern Tasmanian Development Corporation Ltd	agriCULTURED*	Level 2	76.4%	\$20,000	\$20,000	\$15,000
Cancer Council Tasmania	Women's 5km Walk/Run	Level 1	73.3%	\$12,500	\$12,500	\$9,375
Trevallyn Bowls & Community Club	City of Launceston Tasmanian International Bowls Classic	Level 2	71.7%	\$13,657	\$13,657	\$10,243
Bucking Good Rodeo Promotions Pty Ltd	Island Stampede Bull Ride	Level 1	71.4%	\$12,500	\$12,500	\$9,375

Tamar Valley Writers Festival	Tamar Valley Writers Festival	Level 2	70.3%	\$20,000	\$20,000	\$15,000
<b>Total</b>				<b>\$98,657</b>	<b>\$98,657</b>	<b>\$73,993</b>

# Note - there are two levels in this category: Level 1 up to \$12,500, and Level 2 \$12,501 up to \$20,000.

\* Alina Bain (Chamber of Commerce) abstained from the assessment of agriCULTURED

- Determines the following major event sponsorship applications will not be funded by Council as the available funding has been fully allocated to higher scoring applications.

Organisation	Event	Level assessed #	Score	\$Request	\$Assess	\$Recom
Badminton Australia	Australian National U13 and U17 Badminton Championships	Level2	69.3%	\$20,000	\$20,000	\$0
Rotary Club of Central Launceston	Tamar Valley Cycle Challenge (Sally's Ride) **	Level 2	69.0%	\$15,000	\$15,000	\$0
Tasmanian Aboriginal Centre	Springfest26	Level 1	61.0%	\$12,500	\$12,500	\$0
ORRIGINAL PRO SPORTS PTY LTD Trading as Pacific Sports Management	2026 Pacific Sports Management State Combine - W High Performance Training Camp***	Level 1	52.8%	\$12,500	\$12,500	\$0
<b>Total</b>				<b>\$60,000</b>	<b>\$60,000</b>	<b>\$0</b>

# Note - there are two levels in this category: Level 1 up to \$12,500, and Level 2 \$12,501 up to \$20,000.

\*\* Councillor Alan Harris abstained from the assessment of Tamar Valley Cycle Challenge (Sally's Ride)

\*\*\* Tracey Mallett (Visit Northern Tasmania CEO) abstained from the assessment of 2026 Pacific Sports Management State Combine - W High Performance Training Camp.

**REPORT:**

**Sponsorship program structure and funding**

The annual Major Events Sponsorship program provides funding to major events held in the Launceston municipality where local, intrastate, interstate and international attendees are the main audience.

The program has an annual total funding pool in 2026/2027 of \$185,000. Funding is allocated through two rounds covering two distinct periods each year. The Event Sponsorship Policy (05-PI-012) states that Round 1 covers a five-month period (1 August - 31 December) and will be allocated 40% for the annual budget. The available funds for Round 1 of the 2026/2027 Major Event Sponsorship program are \$74,000.

Two levels of funding are available under the major event sponsorship program:

1. **Level 1** - up to \$12,500 for an event held in the Launceston municipality attracting audiences from local and intrastate areas.
2. **Level 2** - up to \$20,000 for an event held in the Launceston municipality attracting larger audiences from local, intrastate, interstate and/or from overseas.

Round 1 for the 2026/2027 program was oversubscribed with funding requests totaling \$158,657. The panel has recommended allocating \$74,000 of sponsorship in line with the Event Sponsorship Policy Round 1 budget. The recommendation of which events should receive sponsorship was made based on scoring against the assessment criteria (Recommendation 1). Due to the funding requests received being significantly higher than the allocated budget, four applications, which scored the lowest, are not being recommended for funding this round (Recommendation 2).

**Program governance**

The Event Sponsorship Assessment Panel is a Special Committee of Council, established under section 24 of the *Local Government Act 1993* (Tas). The panel consists of three Councilors, who are nominated by the Council, in addition to external stakeholder representatives. The current panel members are:

- Cr Lindi McMahon (Chair)
- Cr Andrew Palmer
- Cr Alan Harris
- Tracey Mallett, Visit Northern Tasmania CEO
- Alina Bain, Launceston Chamber of Commerce CEO
- Gabrielle Dicarantonio, Launceston Central Executive Officer

The role of the panel is to consider, review and assess each application within the sponsorship levels and against the assessment criteria (detailed below) and provide recommendations. The Chair has the additional responsibility of managing the conflicts of interest of panel members. The following conflicts of interest have been declared by panel members, which relate to any sponsorship application they may be involved in assessing:

<b>Panel Member</b>	<b>Conflict of Interest</b>
Cr Lindi McMahon	No
Cr Andrew Palmer	No
Cr Alan Harris	Tamar Valley Cycle Challenge (Sally's Ride)
Tracey Mallett	2026 Pacific Sports Management State Combine - W High Performance Training Camp
Alina Bain	agriCULTURED
Gabrielle Dicarlantonio	No

The Grants and Sponsorship Officer supports the process but does not make recommendations. The officer considers applications ineligible for assessment if they are not received on time, are not submitted correctly, are missing information, or do not align with the criteria. Additionally, the assessment panel has the authority to deem an application ineligible based on the criteria.

### **Assessment process**

The following steps form the assessment process for applications:

1. The Grants and Sponsorship Officer receive applications through Smarty Grants (an online portal)
2. All applications are reviewed by the Grants and Sponsorship Officer to confirm eligibility and to ensure all relevant information has been provided. Applicants may be asked to provide additional information.
3. The Events Sponsorship Assessment Panel assesses and pre-scores eligible applications based on their merit against the criteria. The panel then convenes for a meeting for score moderation.
4. The assessment score informs the panel's recommendation to Council for funding, and these recommendations are subject to the budget available.
5. All funding decisions for assessed applications are made by the full Council via a report to a Council Meeting.

### **Assessment criteria**

The panel assesses each application against the assessment criteria:

<b>Participation</b>	Enables social connections to take place within the community, including volunteering and participation opportunities.
<b>Creativity and innovation</b>	Encourages and supports creativity, innovation and local talent.
<b>Community Spirit</b>	Builds community spirit, fosters pride and a sense of place.
<b>Economic</b>	Demonstrates positive economic benefits through visitor spend, employment and/or investment.
<b>Tourism and profile</b>	Demonstrates positive tourism benefits, through the promotion of Launceston and the region, building our profile and reputation.
<b>Asset usage</b>	Utilisation and activation of community facilities including cultural, entertainment, sport and recreation venues, including Council owned and managed facilities.

<b>*New events</b>	Demonstrate strategies for sustainability and a vision for growth. <i>*Note: To encourage new events (events that have not been held in the City of Launceston municipality previously) there is an additional question in the application. Answers to the additional question enable bonus points to be awarded to applications proposing new events</i>
--------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Distribution of funding**

The level of funding recommended for events relates to the score an event receives based on the assessment criteria. The typical distribution of funds based on scores received is as follows:

<b>Score</b>	<b>Funding Amount</b>
81 – 100%	100% of requested funds
61 – 80%	75% of requested funds
50 – 60%	50% of requested funds
< 50%	No funding is provided.

**Aggregated scores of assessment criteria**

Each member of the assessment panel scores the assessment criteria for each event on a scale of 0 to 5. The individual scores are then combined, and the total scores for each criterion are multiplied by the respective criterion weighting. This weighted total is divided by the number of panel members who provided the assessment, resulting in a final percentage. Below are the aggregated scores of the assessment criteria for each application.

**Australian Transplant Games** - The Australian Transplant Games will be held in Launceston for the first time, bringing nearly 1,000 participants together for a week-long program of 17 sports, ceremonies and community events that celebrate transplant recipients and donors while delivering major tourism, volunteer and economic benefits to the city.

<b>Assessment</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	72	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	63	90
Community Spirit - Building community spirit, pride and a sense of place.	75	90
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment.	100	120
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation.	92	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	75	90
New Event - Demonstrate strategies for sustainability and a vision for growth.	12	20
<b>Total</b>	<b>489</b>	<b>620</b>
<b>Panel Members</b>	<b>6</b>	
<b>% Score</b>	<b><u>76.94%</u></b>	

<p><b>agriCULTURED</b> - agriCULTURED 2026 is a four-day Launceston festival delivered by Northern Tasmania Development Corporation that celebrates the region's agri-food, culture and sustainability through farm-to-table experiences, workshops, tours and performances, while attracting interstate and intrastate visitors and delivering tourism, economic, and community benefits.</p>		
<b>Assessment</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	54	75
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	66	75
Community Spirit - Building community spirit, pride and a sense of place.	76	100
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment.	72	100
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation.	57	75
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	57	75
<b>Total</b>	<b>382</b>	<b>500</b>
<b>Panel Members</b>	<b>5</b>	
<b>% Score</b>	<b><u>76.40%</u></b>	

**Women's 5km Walk/Run** - The Cancer Council Tasmania Women's 5km Walk/Run 2026 in Launceston's City Park is a major community event bringing together around 5,000 participants for a 5km walk/run alongside entertainment, activities and community stalls to promote cancer awareness, healthy lifestyles and social connection across all ages and abilities.

<b>Assessment</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	75	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	54	90
Community Spirit - Building community spirit, pride and a sense of place.	112	120
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	76	120
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation.	54	90
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	69	90
<b>Total</b>	<b>440</b>	<b>600</b>
<b>Panel Members</b>	<b>6</b>	
<b>% Score</b>	<b><u>73.33%</u></b>	

**Tasmanian International Bowls Classic** - The Tasmanian International Bowls Classic at Trevallyn Bowls & Community Club is a multi-day international singles bowls event bringing together local, interstate and overseas players, alongside entertainment and community activities, to deliver elite competition, tourism exposure, and strong social and cultural benefits for Launceston.

<b>Assessment</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	69	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	57	90
Community Spirit - Building community spirit, pride and a sense of place.	76	100
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	88	120
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation.	66	90
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	60	90
<b>Total</b>	<b>416</b>	<b>580</b>
<b>Panel Members</b>	<b>6</b>	
<b>% Score</b>	<b><u>71.72%</u></b>	

<b>Island Stampede Bull Ride - The Island Stampede Bull Ride at Launceston's Silverdome is a professional rodeo event that brings together rural and urban communities for live bull riding, entertainment and family-friendly activities, while supporting charity, local businesses, cultural heritage and safe youth engagement in rodeo skills.</b>		
<b>Assessment</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	69	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	66	90
Community Spirit - Building community spirit, pride and a sense of place.	60	90
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	68	100
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation.	88	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	63	90
<b>Total</b>	<b>414</b>	<b>580</b>
<b>Panel Members</b>	<b>6</b>	
<b>% Score</b>	<b><u>71.38%</u></b>	

**Tamar Valley Writers Festival** - The Tamar Valley Writers Festival is a five-day premier literary event in Launceston featuring international, national and local authors across panels, workshops and community activities, fostering cultural participation, volunteering, and tourism while celebrating storytelling and Tasmania's literary talent.

<b>Assessment</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	66	90
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	66	90
Community Spirit - Building community spirit, pride and a sense of place.	63	90
Economic - Demonstrates positive economic benefits through visitor spend, employment and/or investment	84	120
Tourism and profile - Demonstrates positive tourism benefits, through the promotion of Launceston, building our profile and reputation.	80	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	63	90
<b>Total</b>	<b>422</b>	<b>600</b>
<b>Panel Members</b>	<b>6</b>	
<b>% Score</b>	<b><u>70.33%</u></b>	

**RISK IMPLICATIONS:**

There is limited financial risk if sponsored events do not fully meet contractual obligations, and these risks are mitigated through funding agreements. There may be reputational risks to Council if sponsored events do not deliver intended outcomes or fail to meet community expectations.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Approval of the recommended event sponsorship will:

- result in a positive economic impact to the Launceston community through delivering tourism and economic returns to the Launceston community, building the city's profile and reputation as a great place to live, visit and invest.
- will have minimal negative impact on the environment.
- provide several valuable social impacts for our community through community participation, building community spirit and inclusiveness.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

**Strategic Pillar 1 - Prosperity**

**Goal 1.1** Launceston is a premier visitor destination, celebrated for its natural beauty, creative and historic city centre, welcoming community, and rich food culture.

<b>Objective 1.1(a)</b>	Grow and celebrate our identity as a UNESCO Creative City of Gastronomy.
<b>Objective 1.1(b)</b>	Enhance Launceston's reputation nationally and internationally as a leading host city for events and festivals, while leveraging our history and natural beauty to encourage extended and expanded stays.
<b>Objective 1.1(c)</b>	Expand Launceston's position as an arts and cultural hub by providing an environment for creative industries to thrive.

**Strategic Pillar 1 - Prosperity**

**Goal 1.2** Launceston's economy is resilient and sustainable, with significant growth in its gross regional product (GRP) through a diverse economic base supported by a skilled workforce, enabling business environment, and facilitation of investment opportunities.

<b>Objective 1.2(a)</b>	Capitalise on our competitive advantages by focusing on key sectors including food and agricultural innovation, research & development, advanced manufacturing, healthcare and circular economy initiatives.
-------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Strategic Pillar 1 - Prosperity**

**Goal 1.3.** Launceston's attractive employment opportunities, enviable lifestyle and our reputation as a forward-thinking city make it the destination of choice for professionals, entrepreneurs and innovators.

<b>Objective 1.3(b)</b>	Attract and retain young professionals (25 - 34 year-olds) to Launceston.
-------------------------	---------------------------------------------------------------------------

### Strategic Pillar 3 - People

**Goal 3.1** Community members have access to green, diverse, and inclusive open spaces and facilities enabling them to lead active lives, enjoy nature, and connect with others.

<b>Objective 3.1(c)</b>	Ensure neighbourhoods are well-served through community activity hubs that are accessible and inclusive, provide a range of amenities, create opportunities for a diverse range of community activities and support Launceston's diverse cultural, economic, and age groups.
-------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

### Strategic Pillar 3 - People

**Goal 3.2** Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

<b>Objective 3.2(b)</b>	Broaden and increase participation in arts, cultural, and community events to foster community identity, leadership and capacity building, resilience, pride & a sense of belonging.
<b>Objective 3.2(c)</b>	Leverage the City of Gastronomy designation to foster a sense of shared identity, enhance understanding of cultural diversity, promote grassroots food culture, and enhance food security.

### Strategic Pillar 3 - People

**Goal 3.3** As northern Tasmania's cultural and commercial centre, Launceston's historic city heart is buzzing with activity throughout the day and into the night.

<b>Objective 3.3(b)</b>	Implement bold initiatives that increase nighttime activity, optimise dwell time, maximise appeal to locals and visitors, and add to the City's vibrancy and safety.
-------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------

**BUDGET AND FINANCIAL IMPLICATIONS:**

The proposed budget for Round 1 of the 2026/2027 major events sponsorship program is as follows:

Event	Proposed Budget	Pre-committed	Recommendation for Round 1	Balance
2026/2027 Major Event Sponsorship Budget Round 1	\$74,000	\$0	\$74,000	\$0

The proposed 2026/2027 Round 1 budget for Major Event Sponsorship is \$74,000. Should the recommendation of \$74,000 be approved, the Major Event Sponsorship budget for Round 1 will be fully expended.

The budget consideration of this item has been approved by the Executive Leader of Connections and Liveability.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

1. CONFIDENTIAL - Redacted Transplant Games [17.4.1 - 22 pages]
2. CONFIDENTIAL - Redacted agri CULTURED [17.4.2 - 22 pages]
3. CONFIDENTIAL - Redacted Women 5 Km walk run [17.4.3 - 26 pages]
4. CONFIDENTIAL - Redacted Tasmanian International Bowls Classic [17.4.4 - 25 pages]
5. CONFIDENTIAL - Redacted Island Stampede Bull Ride [17.4.5 - 22 pages]
6. CONFIDENTIAL - Redacted Tamar Valley Writers Festival [17.4.6 - 24 pages]
7. ECM 3414369 v 11 05- Plx-018 Event Sponsorship Assessment Panel - Terms of Reference [17.4.7 - 3 pages]

**17.5. Small Event Sponsorship Round 1 2026/2027**

**FILE NO:** SF7672

**AUTHOR:** Roshani Hamal (Acting Grants and Sponsorship Officer)

**APPROVER:** Matthew Jordan (Acting Executive Leader Connections and Liveability)

**DECISION STATEMENT:**

To consider event sponsorship support for small events (round 1) in 2026/2027.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. approves the following small event sponsorship applications to receive the recommended sponsorship amount, from the 2026/2027 small event sponsorship budget.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Launceston City Mission Inc.	Launceston City Community Christmas*	92.0%	\$5,000	\$5,000	\$5,000
St.Giles	St.Giles Burn*	81.2%	\$5,000	\$5,000	\$5,000
The ReDress Hub	ReDressed: ReFashion Competition and Show*	79.8%	\$5,000	\$5,000	\$3,750
Launceston Festival of Dance (inc.)	Launceston Festival of Dance	78.3%	\$5,000	\$5,000	\$3,750
Nourish Nation Foundation	Healthy Communities Festival: Food, Culture and Community Connection	73.8%	\$5,000	\$5,000	\$3,750
The Scotsman Music - Ceilidh Connections	Tassie NYE Hogmanay Hootenanny 2026	73.0%	\$5,000	\$5,000	\$3,750
Brad Harbeck / Rock Challenge Tasmania	The Road to Rock Challenge	71.7%	\$5,000	\$5,000	\$3,750
	Tasmanian Poetry Festival 2026	71.3%	\$3,472	\$3,472	\$2,604

Tasmanian Poetry Festival					
Jacqueline Barnes & Graeme Beer	Launceston Folk Festival	71.0%	\$5,000	\$5,000	\$3,750
Jacqueline Barnes - Launceston Ukulele Jamboree	The Jamboree Fringe	70.7%	\$5,000	\$5,000	\$3,750
Foxx & Hound	Rooftop Party	70.3%	\$5,000	\$5,000	\$3,750
St. Cecilia Productions Tasmania Inc.	St Cecilia Performance Challenge 2026	69.8%	\$5,000	\$5,000	\$3,750
Esk Valley Orienteering Club	Launceston City Race	68.7%	\$2,000	\$2,000	\$1,500
<b>Total</b>			<b>\$60,472</b>	<b>\$60,472</b>	<b>\$47,854</b>

\* Alina Bain (Chamber of Commerce) abstained from the assessment of St Giles Burn, ReDressed: ReFashion Competition and Show and Launceston City Community Christmas.

Note: The Small Event Budget (40% of the \$100,000 total) amounted to \$40,000, with an additional \$8,000 reallocated from the Signature Small Event Budget (as no signature event round was held), bringing the total allocation for this round to \$48,000.

- notes the following Small Event Sponsorship application will not be funded by Council as all funding available has been fully allocated to the higher scoring applications.

Organisation	Event	Score	\$Request	\$Assess	\$Recom
Van Diemen's Band	VDB Lunchbox Concerts - Spring 2026	66.7%	\$5,000	\$5,000	\$0
Tasmanian Leaders Inc	Symposium: Leading from Here and Now**	66.1%	\$3,000	\$3,000	\$0
Weindorfer Association of Tasmania	Weindorfer Short Film Festival	58.9%	\$5,000	\$5,000	\$0
Holy Trinity Anglican Church Launceston Tasmania	Launceston Christmas Nativity Display	57.4%	\$1,450	\$1,450	\$0
Royal Society of Tasmania Northern Branch	Toby Walsh Lecture on Artificial Intelligence	46.7%	\$3,000	\$3,000	\$0
<b>Total</b>			<b>\$17,450</b>	<b>\$17,450</b>	<b>\$0</b>

\*\* Alina Bain (Chamber of Commerce) abstained from the assessment of Symposium: Leading from Here and Now

**REPORT:**

**Sponsorship program structure and funding**

The annual Small Events Sponsorship program provides funding to small events held in the Launceston municipality where the local community is the main audience. The program has an annual total funding pool in 2026/2027 of \$100,000. Funding is allocated through two rounds covering two distinct periods each year. The Event Sponsorship Policy (05-PI-012) states that Round 1 covers a five-month period (1 August - 31 December) and will be allocated 40% for the annual budget. The available funds for Round 1 of the 2026/2027 small event sponsorship program are \$40,000, with an additional \$8,000 reallocated from the Signature Small Event Budget (as no signature event funding round was held), bringing the total allocation to \$48,000.

Round 1 for the 2026/2027 program was oversubscribed with funding requests totaling \$77,922. The panel has recommended allocating \$40,000 of sponsorship in line with the Event Sponsorship Policy Round 1 budget and an additional \$8000 from Signature Small Sponsorship Budget. The recommendation of which events should receive sponsorship was made based on scoring against the assessment criteria (Recommendation 1). Due to the funding requests received being significantly higher than the allocated budget, five applications, which scored the lowest, are not being recommended for funding this round (Recommendation 2).

**Program governance**

The Event Sponsorship Assessment Panel is a Special Committee of Council, established under section 24 of the *Local Government Act 1993* (Tas). The panel consists of three Councillors, who are nominated by the Council, in addition to external stakeholder representatives. The current panel members are:

- Cr Lindi McMahon (Chair)
- Cr Andrew Palmer
- Cr Alan Harris
- Tracey Mallett, Visit Northern Tasmania CEO
- Alina Bain, Launceston Chamber of Commerce CEO
- Gabrielle Dicarlantonio, Launceston Central Executive Officer

The role of the panel is to consider, review and assess each application within the sponsorship levels and against the assessment criteria (detailed below) and provide recommendations. The Chair has the additional responsibility of managing the conflicts of interest of panel members. The following conflicts of interest have been declared by panel members, which relate to any sponsorship application they may be involved in assessing:

<b>Panel Member</b>	<b>Conflict of Interest</b>
Cr Lindi McMahon	No
Cr Andrew Palmer	No
Cr Alan Harris	No
Tracey Mallett	No

Alina Bain	<i>St Giles Burn, ReDressed: ReFashion Competition and Show, Launceston City Community Christmas and Symposium: Leading from Here and Now</i>
Gabrielle Dicarantonio	No

The Grants and Sponsorship officer and Team Leader of Visitation and Sponsorship support the process but do not make recommendations. Officers consider applications ineligible for assessment if they are not received on time, are not submitted correctly, are missing information, or do not align with the criteria. Additionally, the assessment panel has the authority to deem an application ineligible based on the criteria.

### **Assessment process**

The following steps form the assessment process for applications:

1. The Grants and Sponsorship Officer receive applications through Smarty Grants (an online portal)
2. All applications are reviewed by the Grants and Sponsorship Officer to confirm eligibility and to ensure all relevant information has been provided. Applicants may be asked to provide additional information.
3. The Events Sponsorship Assessment Panel assesses and pre-scores eligible applications based on their merit against the criteria. The panel then convenes for a meeting for score moderation.
4. The assessment score informs the panel's recommendation to Council for funding, and these recommendations are subject to the budget available.
5. All funding decisions for assessed applications are made by the full Council via a report to a Council Meeting.

### **Assessment criteria**

The panel assesses each application against the assessment criteria:

<b>Participation</b>	Enables social connections to take place within the community, including volunteering and participation opportunities.
<b>Creativity and innovation</b>	Encourages and supports creativity, innovation and local talent.
<b>Community Spirit</b>	Builds community spirit, fosters pride and a sense of place.
<b>Inclusiveness</b>	Inclusive and accessible to residents within our community.
<b>Asset usage</b>	Utilisation and activation of community facilities including cultural, entertainment, sport and recreation venues, including Council owned and managed facilities.
<b>*New events</b>	Demonstrate strategies for sustainability and a vision for growth. <i>*Note: To encourage new events (events that have not been held in the City of Launceston municipality previously) there is an additional question in the application. Answers to the additional question enable bonus points to be awarded to applications proposing new events.</i>

**Distribution of funding**

The level of funding recommended for events relates to the score an event receives based on the assessment criteria. The typical distribution of funds that are based on the score is as follows:

Score	Funding Amount
81-100%	100% of requested funds
61-80%	75% of requested funds
50-60%	50% of requested funds
<50%	No funding provided

**Aggregated scores of assessment criteria:**

Each member of the assessment panel scores the assessment criteria for each event on a scale of 0 to 5. The individual scores are then combined, and the total scores for each criterion are multiplied by the respective criterion weighting. This weighted total is divided by the number of panel members who provided the assessment, resulting in a final percentage. Below are the aggregated scores of the assessment criteria for each application.

**Launceston City Community Christmas** - The Launceston City Community Christmas is a free annual Christmas Day event delivered by Launceston City Mission Inc. in partnership with local organisations, providing meals, entertainment and gifts to around 450 people including those experiencing disadvantage, isolation or hardship, supported by volunteers to foster inclusion, connection and community wellbeing.

Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	120	125
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	84	100
Community Spirit - Building community spirit, pride and a sense of place.	5	120	125
Inclusiveness - Inclusive and accessible to residents within our community.	4	96	100
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	40	50
<b>Total</b>		<b>460</b>	<b>500</b>
<b>Panel Members</b>		<b>5</b>	

**% Score**

**92.00%**

**St.Giles Burn** - The St.Giles Burn 2026 is a family-friendly charity fun run in Launceston featuring a unique uphill sprint and inclusive race categories for all ages and abilities, alongside community entertainment, to raise awareness and support for disability services while promoting health, inclusion and community participation.

<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	100	125
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	72	100
Community Spirit - Building community spirit, pride and a sense of place.	5	110	125
Inclusiveness - Inclusive and accessible to residents within our community.	4	84	100
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	40	50
<b>Total</b>		<b>406</b>	<b>500</b>
<b>Panel Members</b>		<b>5</b>	

**% Score**

**81.20%**

**ReDressed: ReFashion Competition and Show** - The ReDressed: ReFashion Competition and Show is a Launceston circular fashion event by The ReDress Hub where participants aged 13+ upcycle second-hand clothing through workshops and mentorship, culminating in a public showcase at Tramsheds Inveresk that promotes sustainability, creativity, skills development, and reduced textile waste.

Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	95	125
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	88	100
Community Spirit - Building community spirit, pride and a sense of place.	5	100	125
Inclusiveness - Inclusive and accessible to residents within our community.	4	84	100
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	32	50
<b>Total</b>		<b>399</b>	<b>500</b>
<b>Panel Members</b>		<b>5</b>	

**% Score**

**79.80%**

**Launceston Festival of Dance** - The Launceston Festival of Dance is a nine-day performing arts competition held at the Launceston Conference Centre featuring over 2,000 performances across 250+ sections for dancers of all ages and abilities, attracting interstate and local participants and audiences while fostering artistic development, inclusion, and strong cultural and economic benefits for Launceston.

<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	125	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	96	120
Community Spirit - Building community spirit, pride and a sense of place.	5	125	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	92	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	32	60
<b>Total</b>		<b>470</b>	<b>600</b>
<b>Panel Members</b>		<b>6</b>	

**% Score**

**78.33%**

**Tassie NYE Hogmanay Hootenanny 2026** - The “Tassie NYE Hogmanay Hootenanny 2026” is a family-friendly New Year’s Eve celebration at Trevallyn’s Max Fry Memorial Hall featuring live Celtic and Australian folk music, ceilidh dancing and local performances, designed to encourage intergenerational participation, cultural connection and community celebration in Launceston.

<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	110	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	88	120
Community Spirit - Building community spirit, pride and a sense of place.	5	110	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	92	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	38	60
<b>Total</b>		<b>438</b>	<b>600</b>
<b>Panel Members</b>		<b>6</b>	

**% Score**

**73.00%**

**The Road to Rock Challenge** - “The Road to Rock Challenge” is a five-day youth music showcase in Launceston City Mall featuring live performances by Tasmanian school students, providing free family-friendly entertainment, developing young musicians’ performance skills, and activating the CBD with local talent and community engagement.

<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	100	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	84	120
Community Spirit - Building community spirit, pride and a sense of place.	5	120	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	88	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	42	60
New Event - Demonstrate strategies for sustainability and a vision for growth.	1	14	25
<b>Total</b>		<b>448</b>	<b>625</b>
<b>Panel Members</b>		<b>6</b>	
<b>% Score</b>		<b><u>71.68%</u></b>	

**Tasmanian Poetry Festival 2026** - The Tasmanian Poetry Festival 2026 is a three-day literary event in Launceston featuring workshops, readings, performances and open mic sessions that bring together local and interstate poets and the public to celebrate diverse poetic forms, support artists, and strengthen community engagement and cultural expression.

Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	105	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	92	120
Community Spirit - Building community spirit, pride and a sense of place.	5	105	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	88	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	38	60
<b>Total</b>		<b>428</b>	<b>600</b>
<b>Panel Members</b>		<b>6</b>	

% Score

**71.33%**

**Launceston Folk Festival** - The Launceston Folk Festival is a one-day family-friendly event at St Ailbe's Hall featuring Tasmanian folk bands and an interactive bush dance, designed to bring live music, community participation, and cultural tourism to Launceston while supporting local musicians and strengthening social connection.

Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	110	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	84	120
Community Spirit - Building community spirit, pride and a sense of place.	5	110	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	92	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	32	60
New Event - Demonstrate strategies for sustainability and a vision for growth.	1	19	30
<b>Total</b>		<b>447</b>	<b>630</b>
<b>Panel Members</b>		<b>6</b>	

**% Score**

**70.95%**

<b>Healthy Communities Festival: Food, Culture and Community Connection - The Healthy Communities Festival: Food, Culture and Community Connection is a one-day event at Launceston Town Hall featuring cooking demonstrations, cultural food showcases, workshops and activities designed to improve food literacy, promote healthy lifestyles, and foster inclusive community connections.</b>			
<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	110	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	88	120
Community Spirit - Building community spirit, pride and a sense of place.	5	120	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	84	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	44	60
New Event - Demonstrate strategies for sustainability and a vision for growth.	1	19	30
<b>Total</b>		<b>465</b>	<b>630</b>
<b>Panel Members</b>		<b>6</b>	

**% Score**

**73.8%**

<b>The Jamboree Fringe</b> - “The Jamboree Fringe” is a Launceston-based series of ukulele workshops and performances running from September to November 2026 that brings together local, interstate and international artists to build skills, encourage collaboration and strengthen community engagement through inclusive grassroots music events.			
<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	105	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	84	120
Community Spirit - Building community spirit, pride and a sense of place.	5	105	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	88	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	42	60
<b>Total</b>		<b>424</b>	<b>600</b>
<b>Panel Members</b>		<b>6</b>	

**% Score**

**70.67%**

<b>Rooftop Party</b> - The Rooftop Party is a one-day electronic music event in Launceston held at the Patterson Street Car Park featuring local and international DJs, food and beverage vendors, and around 300 attendees, designed to activate urban space, support local artists, and enhance the city's nightlife and cultural offering.			
<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	100	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	96	120
Community Spirit - Building community spirit, pride and a sense of place.	5	100	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	80	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	44	60
New Event - Demonstrate strategies for sustainability and a vision for growth.	1	23	30
<b>Total</b>		<b>443</b>	<b>630</b>
<b>Panel Members</b>		<b>6</b>	

**% Score**

**70.32%**

**St Cecilia Performance Challenge 2026** - The St Cecilia Performance Challenge 2026 is a four-day music eisteddfod in Launceston featuring over 1,000 performers across diverse genres and ages, providing inclusive competition, professional adjudication and new contemporary and digital categories while supporting cultural participation, skill development and off-peak visitation.

Assessment	Weight	Total	Total Possible Score
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	105	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	88	120
Community Spirit - Building community spirit, pride and a sense of place.	5	110	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	88	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	28	60
<b>Total</b>		<b>419</b>	<b>600</b>
<b>Panel Members</b>		<b>6</b>	

**% Score**

**69.83%**

<b>Launceston City Race</b> - The Launceston City Race is an orienteering event in the Launceston CBD offering multiple course options for all ages and abilities, designed to promote active lifestyles, increase community participation, and showcase the city while building toward future interstate engagement.			
<b>Assessment</b>	<b>Weight</b>	<b>Total</b>	<b>Total Possible Score</b>
Participation - Enables social connections to take place within the community, including volunteering and participation opportunities.	5	105	150
Creativity and Innovation - Encourages and supports creativity, innovation and local talent.	4	80	120
Community Spirit - Building community spirit, pride and a sense of place.	5	105	150
Inclusiveness - Inclusive and accessible to residents within our community.	4	80	120
Asset Usage - Utilises and activates community assets including cultural, entertainment, sport and recreation venues, including City of Launceston owned and operated assets.	2	42	60
<b>Total</b>		<b>412</b>	<b>600</b>
<b>Panel Members</b>		<b>6</b>	

**% Score**

**68.67%**

**RISK IMPLICATIONS:**

There is limited financial risk if sponsored events do not fully meet contractual obligations, and these risks are mitigated through funding agreements. There may be reputational risk to Council if sponsored events do not deliver intended outcomes or fail to meet community expectations.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Approval of the recommended event sponsorship will:

- result in a positive economic impact on the Launceston community through delivering tourism and economic returns to the Launceston community, building the city's profile and reputation as a great place to live, visit and invest.
- have minimal negative impact on the environment.
- provide several valuable social impacts for our community through community participation, building community spirit and inclusiveness.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

**Strategic Pillar 1 - Prosperity**

**Goal 1.1** Launceston is a premier visitor destination, celebrated for its natural beauty, creative and historic city centre, welcoming community, and rich food culture.

<b>Objective 1.1(a)</b>	Grow and celebrate our identity as a UNESCO Creative City of Gastronomy.
<b>Objective 1.1(b)</b>	Enhance Launceston's reputation nationally and internationally as a leading host city for events and festivals, while leveraging our history and natural beauty to encourage extended and expanded stays.
<b>Objective 1.1(c)</b>	Expand Launceston's position as an arts and cultural hub by providing an environment for creative industries to thrive.

**Strategic Pillar 1 - Prosperity**

**Goal 1.2** Launceston's economy is resilient and sustainable, with significant growth in its gross regional product (GRP) through a diverse economic base supported by a skilled workforce, enabling business environment, and facilitation of investment opportunities.

<b>Objective 1.2(a)</b>	Capitalise on our competitive advantages by focusing on key sectors including food and agricultural innovation, research & development, advanced manufacturing, healthcare and circular economy initiatives.
-------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**Strategic Pillar 1 - Prosperity**

**Goal 1.3.** Launceston's attractive employment opportunities, enviable lifestyle and our reputation as a forward-thinking city make it the destination of choice for professionals, entrepreneurs and innovators.

<b>Objective 1.3(b)</b>	Attract and retain young professionals (25 - 34 year-olds) to Launceston.
-------------------------	---------------------------------------------------------------------------

**Strategic Pillar 3 - People**

**Goal 3.1** Community members have access to green, diverse, and inclusive open spaces and facilities enabling them to lead active lives, enjoy nature, and connect with others.

<b>Objective 3.1(c)</b>	Ensure neighbourhoods are well-served through community activity hubs that are accessible and inclusive, provide a range of amenities, create opportunities for a diverse range of community activities and support Launceston's diverse cultural, economic, and age groups.
-------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

### Strategic Pillar 3 - People

**Goal 3.2** Participation in cultural and recreational activities is widespread across the community and promotes health and wellbeing at all ages while bridging social, cultural and geographical gaps.

<b>Objective 3.2(b)</b>	Broaden and increase participation in arts, cultural, and community events to foster community identity, leadership and capacity building, resilience, pride & a sense of belonging.
<b>Objective 3.2(c)</b>	Leverage the City of Gastronomy designation to foster a sense of shared identity, enhance understanding of cultural diversity, promote grassroots food culture, and enhance food security.

### Strategic Pillar 3 - People

**Goal 3.3** As northern Tasmania's cultural and commercial centre, Launceston's historic city heart is buzzing with activity throughout the day and into the night.

<b>Objective 3.3(b)</b>	Implement bold initiatives that increase nighttime activity, optimise dwell time, maximise appeal to locals and visitors, and add to the City's vibrancy and safety.
-------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------

#### BUDGET AND FINANCIAL IMPLICATIONS:

The proposed budget for Round 1 of the 2026/2027 small events sponsorship program is as follows:

Event	Proposed budget	Pre-committed	Recommendation for Round 1	Balance \$
2026/2027 Small Event Sponsorship Budget - Round 1	\$40,000	\$0	\$40,000 + \$8,000 reallocated from the Signature Small Event Budget = \$48,000	\$146.00

The budget adjustment consideration of this item has been approved by the Executive Leader Connections and Liveability.

#### DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

1. CONFIDENTIAL - Redacted Launceston City Community Christmas [17.5.1 - ]
2. CONFIDENTIAL - Redacted St Giles Burn [17.5.2 - 17 pages]
3. CONFIDENTIAL - Redacted Re Dressed Re Fashion Competition and Show [17.5.3 - 18 pages]
4. CONFIDENTIAL - Redacted Launceston Festival of Dance [17.5.4 - 19 pages]
5. CONFIDENTIAL - Redacted Tassie NYE Hogmanay Hootenanny [17.5.5 - 24 pages]
6. CONFIDENTIAL - Redacted The Road to Rock Challenge [17.5.6 - 17 pages]
7. CONFIDENTIAL - Redacted Tasmanian Poetry Festival 2026 [17.5.7 - 17 pages]
8. CONFIDENTIAL - Redacted Launceston Folk Festival [17.5.8 - 17 pages]
9. CONFIDENTIAL - Redacted Healthy Communities Festival [17.5.9 - 21 pages]
10. CONFIDENTIAL - Redacted The Jamboree Fringe [17.5.10 - 18 pages]
11. CONFIDENTIAL - Redacted Rooftop Party [17.5.11 - 20 pages]
12. CONFIDENTIAL - Redacted St Cecilia Performance Challenge 2026 [17.5.12 - 22 pages]
13. CONFIDENTIAL - Redacted Launceston City Race [17.5.13 - 16 pages]

**18. COMMUNITY ASSETS AND DESIGN**

**No items have been identified as part of this Agenda**

## 19. DELIVERY AND PERFORMANCE

### 19.1. Signing of Council Agreements and Documents Policy (14-Plx-035)

**FILE NO:** SF0992

**AUTHOR:** Lucas Lim (Governance and Legal Officer)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

---

#### **DECISION STATEMENT:**

To consider the adoption of the Signing of Council Agreements and Documents Policy (14-Plx-035).

#### **RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council - 2 May 2019 - Agenda Item 19.1 - Signing of Council Agreements and Documents 14-PI-035

Council - 19 March 2020 - Agenda Item 19.3 - Signing of Council Agreements and Documents 14-PI-035

Council - 29 May 2025 - Agenda Item 20.2 - Signing of Council Agreements and Documents Policy - 14-Plx-035

#### **RECOMMENDATION:**

That Council:

1. adopts the Signing of Council Agreement and Documents Policy (14-Plx-035) as set out below:

## **Signing of Council Agreements and Documents Policy**

### ***PURPOSE***

To define the circumstances in which use of Council's common seal ("the seal") is authorised and to provide guidance around the signing of procedural agreements.

### ***SCOPE***

This policy applies to all formal instruments and procedural agreements. It does not apply to correspondence.

### ***POLICY***

The seal will be affixed to formal instruments, unless determined otherwise by Council. The holder of the position of Senior Leader People, Governance and Safety, is authorised to use the seal as detailed below.

---

- The officer responsible for a formal instrument will prepare a memorandum to Senior Leader People, Governance and Safety attesting to the correctness and accuracy of the instrument and requesting it to be sealed. Where relevant, the responsible officer is to identify the decision of Council justifying the instrument.
- The Senior Leader People, Governance and Safety will review the instrument for procedural compliance and if satisfied, will arrange for the seal to be affixed.
- The execution of an instrument so sealed is to be attested by the Senior Leader People, Governance and Safety by signing and dating the instrument, on or near the seal.
- The Senior Leader People, Governance and Safety is to arrange for the sealed and executed instrument to be entered in the seal register.
- The officer that requested the formal instrument be sealed is responsible for ensuring it is stored within the corporate information management software with the appropriate details and classifications as required by Legals Index 17-HLPR-005.

The holders of the positions of Chief Executive Officer, Executive Leader Delivery and Performance, Executive Leader Community Assets and Design, Senior Leader City Development, Mayor and Deputy Mayor are authorised to use the seal, and to execute and attest a sealed instrument, to the same extent and in the same manner as the holder of the position of Senior Leader People, Governance and Safety, as detailed above.

The seal cannot be used to sign procedural agreements.

- Procedural agreements will be signed by the Chief Executive Officer, responsible Executive Leader or officer with delegated authority, as appropriate.
- The person signing a procedural agreement is responsible for ensuring it is stored within the corporate information management software with the appropriate details and classifications as required by Legals Index 17-HLPR-005.

When not in use, the seal is to be stored in a secured location.

### ***PRINCIPLES***

Council's Organisational Values apply to all activities.

In signing any documents officers and Councillors are to avoid any conflict of interest.

Officers are expected to provide evidence that formal instruments and procedural agreements have been subjected to reasonable due diligence before requesting sealing or signing.

Reasonable due diligence will vary, depending on the nature of the agreement or document and the consideration at issue.

### ***RELATED POLICIES & PROCEDURES***

#### ***RELATED LEGISLATION***

*Local Government Act 1993*

#### ***REFERENCES***

N/A

## **DEFINITIONS**

### **Chief Executive Officer**

Chief Executive Officer means the General Manager as defined by the *Local Government Act 1993* and includes a person performing the role of Chief Executive Officer.

### **Executive Leader Community Assets and Design**

Executive Leader Community Assets and Design includes a person performing the role of Executive Leader Community Assets and Design

### **Executive Leader Delivery and Performance**

Executive Leader Delivery and Performance includes a person performing the role of Executive Leader Delivery and Performance

### **Senior Leader City Development**

Senior Leader City Development includes a person performing the role of Senior Leader City Development.

### **Senior Leader People, Governance and Safety**

Senior Leader People, Governance and Safety includes a person performing the role of Senior Leader People, Governance and Safety.

## **Formal Instruments**

Those documents that are or evidence a major Council decision that has long term ramifications or are of a 'permanent' nature, or otherwise require the affixing of the Council seal. Examples of this type of document include grant deeds, plans of survey, strata plans, amendments to the planning scheme, contracts for sale or purchase of land, partnership agreements, and instruments of delegation.

## **Procedural Agreements**

Those documents that are or evidence legal agreements of a relatively short term duration (less than ten years). Examples of this type of document include leases, and contracts for the supply of goods or services.

## **REVIEW**

This policy will be reviewed no more than five years after the date of approval (version) or more frequently, if dictated by operational demands and with Council's approval.

---

## **REPORT:**

Council's Signing of Council Agreements and Documents Policy (14-Plx-035), last approved on 29 May 2025, requires review to update the position title of Senior Leader Governance, which no longer exists following Project Shape and has been subsumed into the new position of Senior Leader People, Governance and Safety. The responsibilities and authorisation previously assigned to the former position continue to apply under the new position title. Apart from this minor administrative update, the remainder of the policy remains unchanged.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

*Not applicable:*

Council's consideration of this matter meets a legislative requirement.

Council's consideration of this matter supports delivery of a core service or function.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

**19.2. 2025/2026 Budget - Budget Amendment**

**FILE NO:** SF7769/SF7514

**AUTHOR:** Zakia Afroz (Team Leader Accounting)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

---

**DECISION STATEMENT:**

For Council to:

1. consider changes to the Council's 2025/2026 Statutory Estimates.

*A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).*

2. consider adjustments made during 1 March 2026 to 31 March 2026 by the Chief Executive Officer to the 2025/2026 Budget.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993 (Tas)* and by an absolute majority, approves the following changes to the 2025/2026 Statutory Estimates:
  - (a) Revenue
    - i. the net increase in revenue from external grants and contributions of \$18,300.
  - (b) Expenses
    - i. the net decrease in operations expenditure of \$50,000.
  - (c) Capital Works Expenditure
    - i. the net increase in expenditure from external funds of \$18,300.
    - ii. the increase in the Council's funded expenditure of \$50,000.
2. notes that amendments from Recommendation 1. result in:
  - (a) the operating deficit being amended to \$1,864,196 (including capital grants of \$23,703,649) for 2025/2026.
  - (b) the capital budget being increased to \$53,802,088 for 2025/2026.
3. pursuant to section 82(7) of the *Local Government Act 1993 (Tas)*, receives the Chief Executive Officer's report on adjustments to the 2025/2026 budget for the period 1 March 2026 to 31 March 2026.

**REPORT:**

**1. Budget Amendments**

The budget amendments are changes to the Statutory Estimates which require a Council decision. The changes relate to external grant revenue and transfers between Operations and Capital projects.

	<b>Operations \$'000</b>	<b>Capital \$'000</b>
<b>Statutory Budget as 01/07/2025</b>	2,097	34,007
Adjustments Approved by Council to 28/02/2026	19,674	19,727
Balance Previously Advised as at 28/02/2026	21,771	53,734
 <u>Amendments</u>		
Additional Council Funds	0	0
Capital to Operations	(180)	(180)
Operations to Capital	230	230
External Funds	18	18
External Funds Not Received	0	0
<b>Statutory Budget as at 31/03/2026</b>	<b>21,839</b>	<b>53,802</b>
Deduct Capital Grants and Contributions	(23,704)	
<b>Underlying Operating Budget Surplus/(Deficit)</b>	<b>(1,865)</b>	

The table summarises all other Budget Agenda Items and includes reconciliations of the budgeted operating result and capital expenditure.

Details of the amendments are as follows:

**1(a) The following items need to be reallocated from Capital to Operations:**

<b>Project Number</b>	<b>Project Description</b>	<b>Current Approved Amount</b>	<b>Transfer From</b>	<b>Transfer To</b>	<b>New Budget</b>
CP24440	LCH City Heart	\$2,679,000	\$135,000	\$0	\$2,544,000
OP25445	Events	\$349,700	\$0	\$135,000	\$484,700
	<b>TOTALS</b>	<b>\$3,028,700</b>	<b>\$135,000</b>	<b>\$135,000</b>	<b>\$3,028,700</b>

**The project scope of works:**

A total budget of \$5.5 million for the 2025/2026 financial year has been allocated to the City Heart project to facilitate the implementation of actions from the Launceston City Heart Place Plan 2024-2029 in accordance with the 5-year Implementation Plan and Council's 2025/2026 Annual Plan. As projects which address the actions under the plan are reviewed and approved by the City Heart Project Steering Group budget amendments will be undertaken to move funds across to projects for work to be undertaken.

The Princes to Princess Night Gallery project is to provide for the installation of high-quality public art from nationally recognised artists and includes lighting to establish a trail of artwork along the Princes to Princess nighttime route. The City Heart Project Steering

Group has assessed the application for this project and agreed that it will address deliverables under the City Heart Place Plan.

<b>Project Number</b>	<b>Project Description</b>	<b>Current Approved Amount</b>	<b>Transfer From</b>	<b>Transfer To</b>	<b>New Budget</b>
CP24769	Building Renewal Program 25/26	\$1,125,022	\$15,000	\$0	\$1,110,022
OP25557	OPM2026 - Windmill Hall Roof Repairs	\$0	\$0	\$15,000	\$15,000
	<b>TOTALS</b>	<b>\$1,125,022</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$1,125,022</b>

**The project scope of works:**

The transfer of funds from capital project 24769 Building Renewal Program 25/26 to major operational project OPM25557 Windmill Hall Roof Repair will fund ongoing roof and gutter issues at Windmill Hall that requires urgent rectification to prevent further water ingress and deterioration of the building.

<b>Project Number</b>	<b>Project Description</b>	<b>Current Approved Amount</b>	<b>Transfer From</b>	<b>Transfer To</b>	<b>New Budget</b>
CP24769	Building Renewal Program 25/26	\$1,110,022	\$30,000	\$0	\$1,080,022
OP25602	Invermay Bowls Club Remediation	\$0	\$0	\$30,000	\$30,000
	<b>TOTALS</b>	<b>\$1,110,022</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$1,110,022</b>

**The project scope of works:**

The transfer of funds from Capital Project 24769 to Operational Project 25602 will support remediation works at the Invermay Bowls Club. The works include rectification activities required following the removal of the deck and support safe activation of the space for the bowls club as per their license agreement.

<b>Capital to Operations</b>	<b>Operations</b>	<b>Capital</b>
Events	\$135,000	(\$135,000)
OPM2026 - Windmill Hall Roof Repair	\$15,000	(\$15,000)
Invermay Bowls Club Remediation	\$30,000	(\$30,000)
<b>TOTAL</b>	<b>\$180,000</b>	<b>(\$180,000)</b>

1(b) The following items need to be reallocated from Operations to Capital:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
OP25352	Sustainability Levy (\$5) Funded Project Initiatives	\$463,500	\$230,000	\$0	\$233,500
CP24823	EV Charging Infrastructure - 21 Fleet Vehicles	\$0	\$0	\$230,000	\$230,000
	<b>TOTALS</b>	<b>\$463,500</b>	<b>\$230,000</b>	<b>\$230,000</b>	<b>\$463,500</b>

The project scope of works:

This budget amendment formally recognises the Sustainability Fund Applications that were approved by the Executive Leadership in December 2025, and is project being driven by the Sustainability Team, CP24823 Installation of EV Charging Infrastructure at CH Smith for 21 fleet vehicles.

Operations to Capital	Operations	Capital
EV Charging Infrastructure - 21 Fleet Vehicles	(\$230,000)	\$230,000
<b>TOTAL</b>	<b>(\$230,000)</b>	<b>\$230,000</b>

1(c) The following items have been affected by external funding changes and affect both the Capital and Operations budgets:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
GL 10.0.1075.1000. 12560	Capital Cash Contributions - Roads	\$0	\$18,300	\$0	(\$18,300)
CP24776	Vulnerable Road User Program - Cimitiere St	\$274,600	\$0	\$18,300	\$292,900
	<b>TOTALS</b>	<b>\$274,600</b>	<b>\$18,300</b>	<b>\$18,300</b>	<b>\$274,600</b>

The project scope of works:

Capital budget from GL10.0.1075.1000.12560 - Roads Capital Cash Contributions is to be transferred to Capital Project - CP24776 Vulnerable Rd User Program - Cimitiere Street Crossing, pertaining to UTAS Shed DA0320/2020, Section 14, Clause b(iv) planning permit obligations.

External Funding	Operations	Capital
Vulnerable Road User Program - Cimitiere St	(\$18,300)	\$18,300
<b>TOTAL</b>	<b>(\$18,300)</b>	<b>\$18,300</b>

1(d) The following items need to be reallocated between Capital projects but do not alter the operating surplus:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24440	LCH City Heart	\$2,544,000	\$700,000	\$0	\$1,844,000
CP24822	LCH CBD Core Activation	\$0	\$0	\$700,000	\$700,000
	<b>TOTALS</b>	<b>\$2,544,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$2,544,000</b>

The project scope of works:

The project will create an improved space that generates interest, and opportunities for increased dwell time. Activation will occur via infrastructure, dining furniture - Quadrant Mall, signal boxes – destination marketing, AV for events - Brisbane Ct, Quadrant Mall, Greening – George St planter replacements, large screen in Civic Square and digital signage interactive BSM and Quadrant (noticeboards). The City Heart Project Steering Group has assessed the application for this project and agreed that it will address deliverables under the City Heart Place Plan.

## 2. Chief Executive Officer's Report on Adjustments

Pursuant to section 82(6) of the *Local Government Act 1993* (Tas), Council has authorised the General Manager (Chief Executive Officer) to adjust budgets up to \$500,000 so long as the adjustments do not alter revenue, expenditure, borrowings or capital works estimates in total. The Budget Management Policy (12-PI-001), adopted by Council on 13 October 2014, refers to section 82(7) of the *Local Government Act 1993* (Tas) which requires the Chief Executive Officer to report any adjustment and an explanation of the adjustment at the first Ordinary Meeting of the Council following the adjustment.

Project Number	Project Description	Budget Before This Adjustment	Adjustment	Revised Budget	Type of Change
CP24769	Building Renewal Program 25/26	\$1,290,996	(\$142,974)	\$1,148,022	Decrease
CP24824	Fleet - AVL/GPS Replacement 25/26	\$0	\$142,974	\$142,974	Increase
CP24769	Building Renewal Program 25/26	\$1,148,022	(\$23,000)	\$1,125,022	Decrease
CP24825	LAC Cube Café - Flooring Upgrade 25/26	\$0	\$23,000	\$23,000	Increase
CP24729	South Esk Road Guardrail Replacement	\$330,574	(\$47,388)	\$283,186	Decrease
CP24828	Glyndon Court	\$0	\$40,000	\$40,000	Increase

CP24737	Prossers Forest Road Pedestrian Crossing	\$95,570	\$7,388	\$102,958	Increase
	<b>TOTALS</b>	<b>\$2,865,162</b>	<b>\$0</b>	<b>\$2,865,162</b>	

The following capital project adjustments occurred in the period 1 March 2026 to 31 March 2026:

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24769	Building Renewal Program 25/26	\$1,290,996	\$142,974	\$0	\$1,148,022
CP24824	Fleet - AVL/GPS Replacement 25/26	\$0	\$0	\$142,974	\$142,974
	<b>TOTALS</b>	<b>\$1,290,996</b>	<b>\$142,974</b>	<b>\$142,974</b>	<b>\$1,290,996</b>

**The project scope of works:**

This budget amendment recognises the transfer of funds from CP24769 Building Renewal Program 25/26 to CP24824 Fleet - AVL/GPS Replacement 25/26. The current AVL System is an additional feature of our Two-Way Radio System. The current system relies on Radio Transmission with our Repeater Station at Mt Arthur, to provide the GPS location of our Vehicles. Mt Arthur's location, while providing the best Radio coverage for the Topography of CoL, is powered by Solar and Wind Power. With constant updates of Vehicle locations, the power supply becomes overwhelmed and will not continue to update the GPS location of Vehicles, providing unreliable and inactive information. Hence, the upgrade of GPS System to a Telematics Device with Starlink Direct to Cell Satellite Connectivity, supplied from Sensium.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24769	Building Renewal Program 25/26	\$1,148,022	\$23,000	\$0	\$1,125,022
CP24825	LAC Cube Café - Flooring Upgrade 25/26	\$0	\$0	\$23,000	\$23,000
	<b>TOTALS</b>	<b>\$1,290,996</b>	<b>\$142,974</b>	<b>\$142,974</b>	<b>\$1,290,996</b>

**The project scope of works:**

The transfer of funds from capital project 24769 Building Renewal Program 25/26 to capital project 24825 LAC Cube Café - Flooring Upgrade 25/26 will fund the required flooring upgrade works at the LAC Cube Café. Job includes installation of commercial vinyl safety flooring in the entire kitchen area and removal and disposal of existing material.

Project Number	Project Description	Current Approved Amount	Transfer From	Transfer To	New Budget
CP24729	South Esk Road Guardrail Replacement	\$330,574	\$47,388	\$0	\$283,186
CP24828	Glyndon Court	\$0	\$0	\$40,000	\$40,000
CP24737	Prossers Forest Road Pedestrian Crossing	\$95,570	\$0	\$7,388	\$102,958
	<b>TOTALS</b>	<b>\$426,144</b>	<b>\$47,388</b>	<b>\$47,388</b>	<b>\$426,144</b>

**The project scope of works:**

Residual funds from the completed Capital Project CP24729 - South Esk Road Guardrail Replacement to be transferred to:  
Capital Project CP24828 - Glyndon Court for the repair of damaged roadway and footpath located within Glyndon Court, Norwood; and  
Capital Project CP24737 - Prossers Forest Road Pedestrian Crossing to facilitate the installation of compliant streetlighting as part of the Safe Systems Pedestrian crossing. Noting industry, market, civil and electrical rates have elevated requiring additional funds to meet project requirements.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

*Not applicable:*

Council's consideration of this matter supports delivery of a core service or function.

**BUDGET AND FINANCIAL ASPECTS:**

As per the report.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

---

**19.3. Monthly Financial Performance Report - March 2026**

**FILE NO:** SF7694

**AUTHOR:** Zakia Afroz (Team Leader Accounting)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

---

**DECISION STATEMENT:**

To consider March 2026 Capital and Operational financial reports against budget.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

**RECOMMENDATION:**

That Council:

1. notes the Monthly Financial Performance Report outlining both Capital and Operational results to the period ending 31 March 2026.
- 

**REPORT:**

Details are provided in Attachment 1 - Monthly Financial Performance Report Period 9 V2 - Mar 2026.

The YTD budget forecasts an underlying deficit of \$981,338. The YTD actual underlying surplus is \$523,906. This results in a favourable YTD variance of \$1,505,244.

Year-end forecasting is provided on page 5 of the attachment. Noting requests from Councillors for more exhaustive forecasts, this will be included in future iterations.

Rates are tracking \$135k unfavourable to budget. Residential property rates show an unfavourable variance of \$485k due to delays in issuing supplementary valuations by the Valuer-General, whereas, in contrast, commercial and industrial rates exceeded budget by \$87k, and rates charges and fire services contributions are \$186k favourable, partially offsetting the residential shortfall.

User Fees and Charges are tracking \$1.8m favourable year-to-date against budget, primarily driven by stronger trading revenue at the Launceston Waste Centre, including \$700k received this month. This reflects one-off disposal charges for low-level contamination from Sims and Spectran, along with gas extraction royalties.

Additional favourable contributions have been recorded across Launceston Aquatic Centre, Carr Villa, Parking Services, and QVMAG Bookshop. These have partially offset lower than anticipated income in Aquatic Health and Fitness, education and training, exhibition income, and car-park revenues.

---

The delayed transfer of UTAS Stadium to Stadiums Tasmania also resulted in an unbudgeted income of \$283k from AFL game hosting; however, this has been fully offset by associated expenses, resulting in no net impact.

Statutory Fees and Charges are \$295k unfavourable to budget, primarily due to lower building survey plan fee revenue, as the service has not been operating at full capacity. In addition, parking infringement income is below budget, driven by reduced staffing levels and technical issues within the parking team, further contributing to the unfavourable result. Other Income is \$1.2m favourable, the favourable outcome primarily reflects the \$491k in Department of Premier and Cabinet (DPAC) reimbursements for the 2022–2024 flood and storm events and a \$48k insurance settlement associated with Duck Reach Gorge.

Additional favourable contributions have come from a grant for Youngtown Memorial Oval in Planning and Assessment team, the Aquatic Centre, and a \$129k insurance premium refund following the transfer of UTAS Stadium to Stadiums Tasmania.

Employee Benefits are tracking \$928k favourable to budget. The YTD salaries variance shifted from a \$252k favourable position in February to \$117k unfavourable. This shift was largely due to Project Shape termination payment. Payroll tax and workers' compensation continue to track favourably as a result of vacancies. Redundancy payouts as part of Project Shape also increased leave expenses, further contributing to the variance as these costs were unbudgeted. The unfavourable variance of \$1.2m in Material and Service is attributable to higher than budgeted expenditure in the Corporate Applications project and renovation works at Remount Road and Town Hall, along with increased building maintenance across Facilities. Additional costs for expert advice and water fixed and volumetric charges this month have further contributed to the unfavourable position.

The \$462k unfavourable variance in the State Government Landfill Levy reflects the timing of payments to the Department of Natural Resources and Environment (DNRE), with two levy invoices paid in March.

Depreciation expenses are unfavourable to budget by \$271k. This variance is primarily due to the budget being developed using a CPI indexation rate of 3.10%, whereas the actual revaluation of roads and parks assets resulted in materially higher asset values than anticipated. The increased asset base has, in turn, driven higher than budgeted depreciation expenses.

Loss on Disposal of Fixed Assets has also resulted in an unfavorable variance of \$62.574m, with \$61.425m of this variance primarily reflecting the disposal of fixed assets from the UTAS Stadium transfer.

### **Capital Expenditure March 2026**

Total capital expenditure budget for 2025/2026 is made up of carried forward budget funds of \$48.73m, Current Year Council Funds of \$30.10m and External Funding of \$23.71m for a total budget of \$102.54m.

The Council currently has a total of 146 capital projects with 13 (8.90%) not started. This is a change from the February period where there was a total of 141 capital projects and 11(7.80%) did not start.

**RISK IMPLICATIONS:**

Council operates within a constrained financial environment with an approved deficit operating budget for 2025/2026.

Ensuring that Councilors and the public are provided with timely monthly information regarding Council's financial performance on a regular basis is critical to transparency and informed decision making.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

Council's consideration of this matter supports delivery of a core service or function.

**BUDGET AND FINANCIAL IMPLICATIONS:**

As per the report.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

1. Monthly Financial Performance Report Period 9 V 2- Mar 2026 [**19.3.1** - 11 pages]

**19.4. Request to Convene a Special Meeting - 18 June 2026**

**FILE NO:** SF0975

**AUTHOR:** Kelsey Hartland (Team Leader Governance and Information Services)

**APPROVER:** Nathan Williams (Executive Leader Delivery and Performance)

---

**DECISION STATEMENT:**

To consider convening a Special Council Meeting on 18 June 2026 to review and adopt the Four-Year Delivery Plan 2026/27 - 2029/30, the 2026/27 Annual Plan, 2026/27 Annual Budget, 2026/27 Rating Framework and 2026/27 Rates and Charges Policy to meet statutory and good governance deadlines.

*As per regulation 7(1) of the Local Government (Meeting Procedures) Regulations 2025, this decision requires an absolute majority of Council.*

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

*Local Government (Meeting Procedures) Regulations 2025 – regulations 5 and 7*

**PREVIOUS COUNCIL CONSIDERATION:**

N/A

**RECOMMENDATION:**

That Council:

1. pursuant to regulation 7 of the *Local Government (Meeting Procedures) Regulations 2025*, and by absolute majority, approves the convening of a Special Council Meeting of the City of Launceston Council to be held 3.00 pm on 18 June 2026 at the Council Chambers, Town Hall, St John Street, Launceston, to consider the adoption of the:
  - a. Four-Year Delivery Plan 2026/27-2029/30
  - b. 2026/27 Annual Plan
  - c. 2026/27 Annual Budget
  - d. 2026/27 Rating Framework
  - e. 2026/27 Rates and Charges Policy

---

**REPORT:**

The Four-Year Delivery Plan 2026/27-2029/30, the 2026/27 Annual Plan, 2026/27 Annual Budget, 2026/27 Rating Framework and 2026/27 Rates and Charges Policy were scheduled to be tabled at the 25 June 2026 Council Meeting for adoption.

At the Council Meeting held on 5 March 2026, Council approved the attendance of Mayor Matthew Garwood, Councillor Susie Cai, Councillor Krista Preece, and Councillor Ross

Marsden at the Australian Local Government Association 2026 National General Assembly and Regional Forum in Canberra 23 - 25 June 2026, creating potential risks that may impact the adoption of agenda items at the June 25 Council Meeting.

Nathan Williams (Executive Leader Delivery and Performance) will also be attending the General Assembly in Canberra and therefore unavailable for the 25 June 2026 Council meeting.

This creates a significant risk in relation to:

- Quorum – with reduced attendance, we may be unable to form a quorum for the meeting to proceed particularly if we receive any leave requests or have unexpected absences; and
- Absolute Majority Requirements – with only eight councillors remaining, any item requiring an absolute majority would need almost unanimous support from those present.

The *Local Government Act 1993* (Tas) section 82 (3)(b) allows until 31 August for adoption of Statutory Estimates in a given year, however it is not considered good practice to have these items not approved prior to 1 July of the relevant financial year as it creates a lack of certainty and a delay in delivery of capital projects, key services and annual plan actions.

It is therefore recommended that Council convene a Special Meeting on 18 June for the consideration of the Four-Year Delivery Plan, Annual Plan and Budget to ensure statutory and good governance deadlines are met.

#### *Local Government (Meeting Procedures) Regulations 2025*

##### *7. Times of meetings*

- (1) A meeting is not to start before 5:00 p.m. unless otherwise determined by the council by absolute majority or by the council committee by simple majority.*
- (2) After each ordinary election, a council and a council committee are to review the times of commencement of their meetings.*

#### **RISK IMPLICATIONS:**

Noted in the report.

#### **ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

#### **STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

*Not applicable:*

Council's consideration of this matter meets a legislative requirement.

**BUDGET AND FINANCIAL IMPLICATIONS:**

The cost of holding an additional meeting can be accommodated through existing budget lines.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

Nil

## 20. STRATEGY AND INNOVATION

### 20.1. Public Electric Vehicle Chargers - Future Direction

**FILE NO:** SF6750

**AUTHOR:** Cameron Smith (Smart City Project Officer)

**APPROVER:** Jane Lewis (Executive Leader Strategy and Innovation)

---

#### **DECISION STATEMENT:**

To seek Council approval of the proposed future direction for the City of Launceston's public electric vehicle (EV) charging network, including endorsement of targeted upgrades, decommissioning of a non viable charger and Council's ongoing role in enabling private sector investment in EV charging infrastructure.

#### **RELEVANT LEGISLATION:**

*Land Use Planning and Approvals Act 1993 (Tas)*

#### **PREVIOUS COUNCIL CONSIDERATION:**

Council – 19 September 2024 – Agenda Item 20.3 - Future Direction - City of Launceston Public Electric Vehicle Chargers  
Workshop – 26 March 2024 - Public Electric Vehicle Chargers - Future Direction

#### **RECOMMENDATION:**

That Council:

1. endorses the refined strategic direction for the City of Launceston's public EV charging network, with Council continuing to own and improve existing EV charging assets, while increasingly focusing on enabling and facilitating private sector investment as the EV charging market matures;
2. approves the upgrade of the Paterson Street East DC fast charger and the replacement of aging AC chargers at Paterson Street West and York Street, to be funded within existing budgets;
3. approves the decommissioning of the Riverbend Park EV charger;
4. notes that public kerb side EV charging is an emerging area of interest and that officers will continue to monitor opportunities and undertake investigations as appropriate, with any future proposals to be brought to Council for consideration at the appropriate time; and

5. notes the increasing level of community interest and enquiries relating to private, kerb side EV charging solutions and endorses officers undertaking an advocacy role to the Tasmanian State Government to investigate potential legislative or regulatory pathways, including exemptions or alternative frameworks, to enable safe and compliant delivery of these solutions in the future.

---

**REPORT:**

**Background**

Council currently operates eight public EV chargers across the municipality, comprising one DC fast charger at the Paterson Street East car park and seven AC destination chargers at Paterson Street West car park, Paterson Street East car park, York Street car park, Lilydale pool, Cataract Gorge Reserve (West Launceston Entrance), Riverbend Park and the Inveresk QVMAG car park.

Usage across the network has grown steadily, averaging approximately 230 charging sessions per month, with around 80 per cent of sessions occurring at Paterson Street East. Demand is expected to continue increasing as EV uptake accelerates locally and nationally.

In 2025, Council undertook an Expression of Interest (EOI) process to better understand whether there was appetite from the private sector to take on Council's existing public EV charging network. This included ongoing maintenance responsibilities, future upgrade pathways, and revenue generated through charging activity.

The EOI was deliberately run as an information gathering exercise rather than a procurement process. The purpose was to help Council understand what commercial models might look like, what assumptions operators would need to make the arrangements viable and what considerations Council would need to factor in if it were to pursue alternative operating models in the future.

While there was interest from the market, a key challenge identified was the need for long term tenure arrangements to support return on investment, particularly where significant upgrades to existing infrastructure would be required. While this approach is commercially reasonable, long-term leases over Council land reduce flexibility and can limit Council's ability to respond to future needs or changes over time. This highlighted the importance of retaining flexibility in how Council manages its EV charging assets while the market continues to evolve.

Since Council first installed public chargers, private sector investment in EV charging infrastructure across Launceston has increased, indicating a maturing market. Council's early investment has played an important role in establishing a foundational network and demonstrating demand.

The public EV charging network supports objectives within Council's Sustainability Strategy and Transport Strategy by facilitating the transition to low-emission transport options.

## Strategic Direction

The workshop briefing highlighted the opportunity for Council to refine its role in response to market maturity. Rather than expanding long-term ownership or leasing arrangements on Council land, the recommended approach is for Council to:

- maintain a limited number of strategically important Council-owned chargers to ensure network reliability and resilience
- undertake targeted upgrades to high-use or aging assets
- proactively enable and facilitate private sector investment by identifying priority locations, sharing learnings and supporting approval and connection processes

This approach balances continued community benefit with prudent use of Council resources and flexibility for future land use.

## Council-Owned Charger Actions

### Asset Renewals

- **Paterson Street East – DC Fast Charger**  
Replacement of the existing 50kW unit with a modern 120kW, two-bay charger to improve reliability, reduce queuing and increase capacity at a critical network location.
- **Paterson Street West and York Street – AC Chargers**  
Replacement of aging units with modern, locally supported hardware, enabling improved reliability and cost recovery.

### Decommissioning

- **Riverbend Park Charger**  
Ongoing vandalism, reliability issues and the recent installation of nearby privately operated chargers have reduced the viability of this site. Decommissioning will remove an unreliable asset and reduce ongoing costs.

## Kerb side Charging

Kerb side charging has two forms, public kerb side charging where an outlet is installed on the street for community use, and private kerb side charging where a resident without off-street parking charges their vehicle from a public on-street parking bay near their property.

Public kerb side EV charging is emerging nationally to support increasing electric vehicle uptake, though it presents operational, regulatory and infrastructure challenges. Council is not currently proposing commitments to deliver public kerb side charging, but officers are considering enabling infrastructure such as underground conduit pathways within civil works to future-proof assets. Officers will continue monitoring developments and bring future proposals to Council for consideration.

Council has received increasing enquiries about private kerb side charging, particularly solutions used in other jurisdictions with fixed conduits or channels for safe cable crossing of footpaths. Under current Tasmanian legislative and regulatory frameworks, private electrical cabling cannot generally extend beyond a property boundary into public land, which is a significant barrier to local implementation. Officers will continue monitoring developments and investigating options, including advocacy with the Tasmanian State

Government for exemptions or pilot approaches. Any future proposal will be subject to further investigation and brought to Council for consideration.

### **Next Steps**

Subject to Council endorsement, officers will proceed with the approved upgrades and decommissioning, increase engagement with private operators and landowners to address identified network gaps, and advance supporting actions such as improving public information and refining asset management arrangements.

### **RISK IMPLICATIONS:**

- Failure to upgrade and maintain Council owned EV charging assets will likely result in reduced reliability, increased maintenance costs and impact community confidence in the public charging network. This risk is mitigated through targeted renewals focused on high use and aging assets.
- There is a risk that Council could limit future flexibility if it were to enter into long term arrangements over Council land to support private sector EV charging infrastructure. The recommended approach avoids this by retaining ownership of key assets and an increased focus on facilitation rather than long term leasing arrangements.
- EV charging technology continues to evolve. Maintaining a measured approach and progressing upgrades within existing budgets, Council reduces the risk of over investment in infrastructure that may not align with future demand or market conditions.
- Kerb side EV charging is an emerging area and presents operational, regulatory and infrastructure risks. At this stage, Council is not committing to delivery. These risks are mitigated by limiting activity to monitoring and investigation only and by bringing any future proposals to Council for consideration once more information is available.

### **ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

#### **Economic**

Public EV charging infrastructure supports local economic activity by encouraging drivers to spend time nearby while their vehicles charge. This provides an opportunity for businesses such as cafes, retail and services to benefit from increased visitation and dwell time.

#### **Environmental**

EV charging infrastructure supports the transition to low emission transport by enabling the uptake of electric vehicles. This contributes to reduced transport emissions and aligns with Council's sustainability action plan (SAP) and broader efforts to support cleaner transport options.

## Social

Supporting the transition to electric vehicles helps reduce reliance on fossil fuels and the impact of uncertainty on fuel prices and availability. Providing accessible public charging options also supports residents without access to off-street charging who may be considering the transition to electric vehicles over time.

## STRATEGIC DOCUMENT REFERENCE:

*City of Launceston Strategic Plan 2025-2035*

### Strategic Pillar 1 - Prosperity

**Goal 1.3.** Launceston's attractive employment opportunities, enviable lifestyle and our reputation as a forward-thinking city make it the destination of choice for professionals, entrepreneurs and innovators.

<b>Objective 1.3(a)</b>	Position Launceston as a national testbed for urban innovation (e.g., pilot smart city projects, future mobility solutions, and climate-adaptive urbanism).
<b>Objective 1.3(c)</b>	Establish Launceston as a national leader in sustainability through our achievements in circular economy innovation and reducing greenhouse gas emissions.

## BUDGET AND FINANCIAL IMPLICATIONS:

The replacement and upgrade of the AC EV chargers at Paterson Street West Car Park and York Street Car Park is estimated to cost approximately \$4,000 per site. The decommissioning and removal of the Riverbend Park AC EV charger is expected to cost less than \$1,000.

These works will be funded from revenue previously generated through the operation of Council's public EV charging network and can be accommodated within existing resources.

The proposed upgrade of the Paterson Street East DC fast charger, including increasing capacity from 50kW to 120kW and enabling a two-bay configuration, is estimated to cost between \$90,000 and \$120,000.

Officers will seek external grant funding opportunities to support this upgrade as they become available. If grant funding is not secured, consideration will be given to alternative funding options, including the City of Launceston Sustainability Fund.

## DISCLOSURE OF INTERESTS:

The Author and Executive Leader have no interests to declare in this matter.

## ATTACHMENTS:

Nil

## 20.2. Proposed Temporary Exception to Mobile Food Vendor Policy

**FILE NO:** SF0476

**AUTHOR:** Anna Feldman (Strategic Projects Advisor)

**APPROVER:** Jane Lewis (Executive Leader Strategy and Innovation)

---

### **DECISION STATEMENT:**

To consider approving a temporary exception to the Mobile Food Vendor Policy, consistent with the Birchalls Build Co. Term Sheet, to allow food trucks to operate in the Brisbane Street Mall during the Birchalls redevelopment period, through an Expression of Interest process only.

### **RELEVANT LEGISLATION:**

*Vehicle and Traffic Act 1999* (Section 56C)

### **RECOMMENDATION:**

That Council:

1. approves a temporary exception to the Mobile Food Vendor Policy (32-Plx-005) to allow food trucks to operate at the east end of the Brisbane Street Mall, immediately outside 118-122 & 124 Brisbane Street (formerly Birchalls and Katies), noting that the Mall is not currently listed as a pre-approved location under Appendix A of the Mobile Food Vendors Guidelines.
  2. limits this exception:
    - a. to the duration of the Birchalls redevelopment construction period only; and
    - b. to food truck operators selected through the City of Launceston's upcoming Expression of Interest (EOI) process, to be conducted by Birchalls Build Co. Pty Ltd., in accordance with the Term Sheet and associated documentation.
  3. requires that all operators approved under this exception:
    - a. obtain an individual Section 56C permit from the City of Launceston; and
    - b. comply with all standard City of Launceston requirements relating to safety, amenity, operations and compliance.
  4. notes that this decision does not otherwise amend the Mobile Food Vendor Policy or permanently designate the Brisbane Street Mall as a pre-approved location, and that any future permanent or ongoing use would require separate Council consideration.
-

## REPORT:

### Background and context

The Birchalls site at the east end of the Brisbane Street Mall is undergoing a long-term redevelopment. The proposed food truck program is intended as a temporary activation only, designed to maintain a welcoming, safe and vibrant public environment while construction is underway, and to complement the proposed playspace.

Food and beverage offerings have historically formed part of the Mall's retail mix, and this role will be strengthened through the proposed Birchalls redevelopment, which includes provision for future permanent food and beverage operators. The temporary food truck activation supports this broader vision by maintaining activity and visitation during construction.

The food truck initiative is included in the Birchalls Build Co. (BBC) Term Sheet, with BBC responsible for running an Expression of Interest (EOI) process, supported by City of Launceston governance.

### Purpose of the proposal

The proposal seeks to allow food trucks to operate temporarily at the east (St John Street) end of the Brisbane Street Mall, immediately outside 118-122 & 124 Brisbane Street (formerly Birchalls and Katies), to:

- Activate the Mall during construction.
- Encourage visitation and longer dwell times.
- Support local and regional food truck operators.
- Stimulate CBD economic activity and positive community sentiment.
- Build alignment with the future Birchalls Laneway offering.

### Mobile Food Vendor Policy considerations

The Mobile Food Vendor Policy (32-Plx-005) identifies pre-approved locations for mobile vendors through the Guidelines, however the Brisbane Street Mall is not currently included.

The proposed exception does not permanently amend the Policy.

### Legislative context

The proposed temporary exception to the Mobile Food Vendor Policy operates within the following legislative framework:

- *Vehicle and Traffic Act 1999*  
regulates the use and movement of vehicles in public places. Food truck locations and operating arrangements will be managed through permit conditions under Section 56C of the Act to ensure pedestrian safety and appropriate access within the Brisbane Street Mall.

The recommended Council decision provides appropriate authority for the temporary use of the Brisbane Street Mall while ensuring all statutory and regulatory requirements continue to apply.

### Scope and governance

The proposed exception is limited to:

- The east (St John Street) end of the Brisbane Street Mall only, immediately outside 118-122 & 124 Brisbane Street (formerly Birchalls and Katies).
- The Birchalls construction period.
- Food truck operators selected through a BBC-led EOI process endorsed by Council officers.
- Operators that obtain individual Section 56C permits and comply with standard Council requirements.

Food trucks would commence after completion of the play space, with a potential start from September 2026, subject to Council approval and construction progress.

### Consultation and engagement

Internal consultation has been undertaken with relevant Council officers, including Policy, Governance, Licensing, Property and Leasing, Stakeholder Experience and Communications.

External engagement will occur following Council consideration, should the proposal be approved.

## **RISK IMPLICATIONS:**

### Environmental

Temporary food truck operations may generate additional waste or minor amenity impacts within the Brisbane Street Mall. These risks will be managed through standard Section 56 permit conditions, including requirements relating to waste management, cleanliness, noise and hours of operation.

### Financial / business interruption

There are no direct financial implications for Council arising from the proposed temporary exception. The activation is intended to mitigate potential business interruption impacts associated with long-term construction by supporting foot traffic and economic activity in the Mall.

### Legal / regulatory

The proposal involves a temporary departure from the Mobile Food Vendor Policy. Compliance is ensured through a formal Council Decision approving the exception and the application of standard Section 56C permitting and regulatory controls.

### Public safety / staff WHS

Food truck operations introduce potential risks relating to pedestrian safety, vehicle movement and servicing within a high-use public space. These risks will be addressed through site selection, permit conditions and standard compliance, and monitoring procedures.

### Reputation / public image

There is a risk of negative public or trader perception given the Brisbane Street Mall is not a pre-approved location under the Policy. This risk is mitigated through transparent Council decision-making, clear communication that the activation is temporary and construction-related, and the application of appropriate governance controls.

---

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Consideration contained in Report.

**STRATEGIC DOCUMENT REFERENCE:**

*City of Launceston Strategic Plan 2025-2035*

**Strategic Pillar 1 - Prosperity**

**Goal 1.1** Launceston is a premier visitor destination, celebrated for its natural beauty, creative and historic city centre, welcoming community, and rich food culture.

<b>Objective 1.1(a)</b>	Grow and celebrate our identity as a UNESCO Creative City of Gastronomy.
-------------------------	--------------------------------------------------------------------------

**Strategic Pillar 3 - People**

**Goal 3.3** As northern Tasmania's cultural and commercial centre, Launceston's historic city heart is buzzing with activity throughout the day and into the night.

<b>Objective 3.3(b)</b>	Implement bold initiatives that increase nighttime activity, optimise dwell time, maximise appeal to locals and visitors, and add to the City's vibrancy and safety.
-------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------

**BUDGET AND FINANCIAL IMPLICATIONS:**

The proposed temporary exception to the Mobile Food Vendor Policy does not result in any additional direct costs to Council. Food truck operators will be required to pay the standard Council fees associated with use of the space and the issue of Section 56 permits, in accordance with existing arrangements.

**DISCLOSURE OF INTERESTS:**

The Author and Executive Leader have no interests to declare in this matter.

**ATTACHMENTS:**

1. Mobile- Vendors- Guidelines-and- Specifications [20.2.1 - 20 pages]
2. 32-plx-005-mobile-vendors-policy [20.2.2 - 4 pages]

**21. CHIEF EXECUTIVE OFFICER NETWORK**

**21.1. Status Report on Council Decisions as at 23 April 2026**

**FILE NO:** SF2346

**AUTHOR:** Keara Downey (Administration Officer- Governance Support)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

---

**DECISION STATEMENT:**

To receive the Status Report on Council Decisions made up to, and as at, 23 April 2026.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

*Local Government (Meeting Procedures) Regulations 2025*

**RECOMMENDATION:**

That Council:

1. receives the Status Report on Council Decisions as at 23 April 2026 (Attachment 1).
- 

**REPORT:**

It is important that Councillors and community members are informed on an ongoing basis of progress in relation to the implementation of Council decisions and addresses outstanding items.

The Status Report is a document that is used to track the progress of Council decisions, providing a history which can be used for evaluation and reviewing purposes.

The Report will continue to be refined, and items marked as completed within this report will be removed from future reports.

**RISK IMPLICATIONS:**

Tracking Council decisions will also identify potential risks ensuring strategies can be put in place to manage them.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

This has already been considered when the individual items were presented to Council.

---

**STRATEGIC DOCUMENT REFERENCE:**

Council's consideration of this matter supports delivery of a core service or function.

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Chief Executive Officer have no interests to declare in this matter.

**ATTACHMENTS:**

1. Status Report on Council Decisions as at 23 April 2026 [21.1.1 - 21 pages]

**21.2. Status Report on Notices of Motion as at 23 April 2026**

**FILE NO:** SF5547

**AUTHOR:** Kelsey Hartland (Team Leader Governance and Information Services)

**APPROVER:** Sam Johnson OAM (Chief Executive Officer)

---

**DECISION STATEMENT:**

To receive the updated Status Report on Notices of Motion.

**RELEVANT LEGISLATION:**

*Local Government Act 1993 (Tas)*

*Local Government (Meeting Procedures) Regulations 2025*

**RECOMMENDATION:**

That Council:

1. receives the Status Report on Notices of Motion as at 23 April 2026 (Attachment 1).
- 

**REPORT:**

In accordance with regulation 19(1) of the *Local Government (Meeting Procedures) Regulations 2025*, a Councillor may give to the Chief Executive Officer a written notice of motion, (at least 7 days before a meeting), together with supporting information and reasons, to be included on the agenda of that meeting.

To ensure decisions are made in a transparent and accountable way, updates regarding the status of Notices of Motion will be reported to each Council meeting.

Items marked as 'completed' will be removed from the list following the meeting at which this is reported.

**RISK IMPLICATIONS:**

Not considered relevant to this report.

**ECONOMIC, ENVIRONMENTAL AND SOCIAL IMPACT:**

Not considered relevant to this report.

**STRATEGIC DOCUMENT REFERENCE:**

Council's consideration of this matter supports delivery of a core service or function.

---

**BUDGET AND FINANCIAL IMPLICATIONS:**

Not considered relevant to this report.

**DISCLOSURE OF INTERESTS:**

The Author and Chief Executive Officer have no interests to declare in this matter.

**ATTACHMENTS:**

1. Status of Notices of Motion as at 23 April 2026 [21.2.1 - 9 pages]

**22. LATE ITEMS**

*Local Government (Meeting Procedures) Regulations 2025 – regulation 10(7)*

**No Items have been identified as part of this Agenda**

**23. CLOSED COUNCIL**

*Local Government (Meeting Procedures) Regulations 2025* – regulation 17(1)

**RECOMMENDATION:**

That Council moves into Closed Session to consider the following matters:

**23.1. Confirmation of the Minutes**

**REASON FOR CLOSED COUNCIL:**

Regulation 40(6) of the *Local Government (Meeting Procedures) Regulations 2025* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

**23.2. Proposed Acquisition of Land at Kings Wharf Road, Invermay**

**REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(c) and (g) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

(g) proposals for the council to acquire land or an interest in land or for the disposal of land.

**23.3. Cataract Gorge Security Services CD060/2025**

**REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

(e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

#### 23.4. Launceston Airport Interest Distribution

##### **REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(c) (d) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business.
- (d) commercial information of a confidential nature that, if disclosed, is likely to –
  - (i) prejudice the commercial position of the person who supplied it; or
  - (ii) confer a commercial advantage on a competitor of the council; or
  - (iii) reveal a trade secret.

#### 23.5. Chief Executive Officer's Contract and Performance Review Committee Report

##### **REASON FOR CLOSED COUNCIL:**

This item is **CONFIDENTIAL** in accordance with regulation 17(2){custom-field-confidential-ref} of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters, including complaints against an employee of the council.

#### 23.6. End of Closed Session

*To be determined in Closed Session*

**24. NEXT COUNCIL MEETING DATE**

**The next Ordinary Meeting of Council will be held at 1.00pm on 14 May 2026 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.**

**25. MEETING CLOSURE**