

Transport Committee - Terms of Reference

The Transport Committee is a Special Committee of Council as defined in the *Local Government Act (TAS) 1993, s.24*.

Purpose

The purpose of the Transport Committee is to champion and progress the achievement of the Greater Launceston Transport Vision and Launceston Transport Strategy with a focus on our transport vision of:

Our community will have access to diverse transport choices that connect them to our places.

Our focus on partnerships and innovation will promote our community's wellbeing and improve Launceston's liveability.

The Committee will specifically provide advice on achieving our strategic direction of:

- **A Liveable Launceston**
 - L1 - Support vibrant places
 - L2 - Enable a sustainable transport lifestyle
 - L3 - Work with partners and community to deliver transport outcomes
 - L4 - Create innovative transport solutions
- **A Healthy Launceston**
 - H1 - Promote healthy transport choices
 - H2 - Work 'Towards Zero' road casualties
- **A Connected Launceston**
 - C1 - Optimise transport networks and services
 - C2 - Ensure adequate infrastructure is in place
 - C3 - Encourage the right modes on the right streets
 - C4 - Provide multimodal transport choices
 - C5 - Help people get to where they want to go
 - C6 - Help goods get to where they need to go
 - C7 - Promote evidence-based planning
 - C8 - Respond to future transport trends

Role

The role of the Transport Committee is to support the successful delivery of the Greater Launceston Transport Vision and Launceston Transport Strategy by:

- Providing a communicative/consultative link between Council and relevant stakeholders;
- Advising and make recommendations to the Council on issues and matters relating to the transport objectives;
- Championing the implementation of best practice transport initiatives within the City;
- Reviewing and commenting on the development of Government policies and legislation that have implications for key stakeholders in the Municipal Area and/or the Northern region;
and

- Considering and making recommendations for consideration in the Council's long-term planning processes and annual planning and budget process in respect to the transport needs of the City.

Membership

Members of the Transport Committee will include:

1. Members representing the City of Launceston:
 - a. Two Councillors (one to be Chair)
 - b. Up to two representatives of the following Council Teams:
 - i. Planning
 - ii. Place Making
 - iii. Infrastructure & Engineering
 - iv. Project Design & Delivery
 - v. Parks & Sustainability
2. A representative from the Department of State Growth;
3. A representative from Tasmania Police;
4. A representative from the RACT;
5. A representative from the University of Tasmania
6. A representative from Tasmanian Logistics Committee;
7. A representative from the Launceston Chamber of Commerce;
8. A representative nominated by Tamar Bicycle Users Group (TBUG)
9. A representative nominated by Bicycle Network; and
10. Up to two community representatives considered by the Committee to have appropriate expertise & experience to contribute to the aims of the Committee and appointed by Council.

Meetings

The Committee will normally meet every 3 months.

Protocol

Unless otherwise specified, the Meeting Procedure adopted by the City of Launceston will prevail over the workings of this Committee.

How the Committee will operate

Persons wishing to place an item on the agenda may do so by contacting the minute secretary a minimum of two weeks prior to the next meeting.

Any media communication is to occur through the Chair or a delegated officer in liaison with the Council's Community Relations Team. No committee member is to speak on behalf of the City of Launceston or the Committee.

The Committee will report to Council following each meeting to outline the items discussed at the meeting and to provide any recommendations, together with supporting rationale, for the consideration of the Council.

Working groups may be established as needed to address specific projects and may include additional people from the community where there is a specific need. Meetings for these groups will be held when required.

Resources

The City of Launceston will provide staff support to organise meetings, take minutes and distribute follow up actions and prepare reports to the Council. It should be noted that these staff are accountable to the General Manager - Infrastructure & Assets and cannot be directed by the Committee.

While the Committee can make recommendations to the Council on budget items, the committee does not have a budget line.

Honorariums

Council will not pay any honorariums or expenses to any member on the committee.

Review

The Terms of Reference and Committee membership will be reviewed every two years from the date of adoption of this version.