

# Application to extend an existing Planning Permit

(Section 53 of the Land Use Planning and Approvals Act 1993)

Date of Request:

Planning Permit No:

**REASON FOR THE EXTENSION:**

**WHAT IS THE CURRENT STATUS OF THE PROPOSAL?** ie Not commenced; if commenced describe how much completed; or completed in accordance with the plans.

**THE LAND: Detail address and title particulars of the land**

Unit/Street No  Street

Suburb

Volume  Folio

**APPLICANT: Who is making the application?**

Title  Given Name/s

Surname/s

Business / Company

Postal Address

Suburb  State  Postcode

Phone H  B  M

Email

If you have spoken with a Council Officer, please provide their name:

**Section A: Declaration** (to be completed for all applications)

*I declare that all information I have given is true and I have notified the owner of the intention to make this application*

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Section B: Owner's verification** (if Crown or Council owned land only)

*I am the owner of the land*

Owner's Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Electronic Mail**

Council offers the opportunity to correspond with you electronically rather than by post. If you wish to accept this offer please provide your consent below. By providing your signature all future correspondence in relation to this application will occur electronically unless otherwise requested in the future.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Planning Permit Privacy Statement**

Council is collecting the information on this form so that it may consider your application in accordance with Division 2 of the Land Use Planning and Approvals Act 1993 (the Act). If you fail to provide all the information required, your application may not be processed.

If you are unsure about the information you need to provide, please contact Council on (03) 6323 3000.

**Personal Information Protection Statement**

As required under the *Personal Information Protection Act 2004*

1.	Personal information is managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates, on request to City of Launceston.
2.	Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of City of Launceston, in accordance with the Council's Personal Information Protection Policy (17-Plx-005).
3.	Failure to provide this information may result in your application not being able to be accepted or processed.

<b>File No.</b>					
<b>EO</b>		<b>OD</b>		<b>Box</b>	
<b>Doc. No.</b>					
<b>Action Officer</b>			<b>Date Received</b>		

**PURPOSE**

Form to request a planning permit extension

**SCOPE**

Applies to any Planning Permit applicant/owner seeking to extend their permit application.

**RELATED POLICIES & PROCEDURES**

N/A

**DOCUMENT INFORMATION**

<b>Reference number</b>	18-Fmx-025
<b>Version</b>	21/07/2022
<b>Review</b>	21/07/2024
<b>Key function</b>	Land Use & Development
<b>Document type</b>	External Use Form
<b>Responsible Network</b>	Community and Place
<b>Approved by</b>	Manager City Development
<b>Action Officer</b>	Pip Glover
<b>Text search key words</b>	Planning permit extension request

<b>To be communicated to</b> <i>(To be identified by Approver)</i> (Insert ✓ in relevant row)		Department/Area only
		Directorate via Director and Managers
	✓	Specific Areas: • City Development
	✓	Organisation-wide
	✓	Website
		Intranet (via a link)

<b>Hard copy distribution</b>	Customer Service Centre
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