

Request Copy of issued Planning Permit Form

For permits previously issued by the City of Launceston

APPLICANT: The contact person/company in relation to the application

Title		Given Name/s				
Surname			Date of Birth			
Unit/Street No		Street				
Suburb		State		Postcode		
Phone	H		B		M	
Email						

Postal Address (if different from street address)

Suburb		State		Postcode	

The Planning Authority will correspond with you by email unless you request an alternative method.

THE LAND: Address and title information for the subject site

Unit/Street No		Street				
Suburb		State		Postcode		
Owner/s Name						
Owner/s Phone	H		B		M	
Title Volume		Title Folio				
Title Volume		Title Folio				

Please tick one of the following -

- ☐ - All planning permits available for the subject site
☐ - Request for a specific planning permit DA_____/_____

Are you the owner of the property?

- Yes ☐
No ☐

An application will only be accepted if the applicant is the owner of the property or provides authorisation from the property owner/s with signatures provided on this form.

I acknowledge that a non-refundable search fee is payable at the time of application of \$250.00 per hour for commercial buildings and \$100.00 for domestic buildings. I also acknowledge that an additional fee of \$50.00 per copy of prints larger than A3 size will apply.

Applicant Signature

Date

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As the owner/s of the property I provide consent to the Council to release copies of planning permits and associated documents to the applicant.

Owner/s Signature

Date

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Personal Information Protection Statement
As required under the *Personal Information Protection Act 2004*

1.	Personal information is managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates, on request to Launceston City Council.
2.	Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of Launceston City Council, in accordance with Council's Personal Information Protection Policy (17-Plx-005).
3.	Failure to provide this information may result in your application not being able to be accepted or processed.

File No.					
EO		OD		Box	
Doc. No.					
Action Officer			Date Received		