



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 16 MAY 2024
1.00PM**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 16 May 2024

Time: 1.00 pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the general manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the general manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Shane Eberhardt
Acting Chief Executive Officer**

AUDIO of COUNCIL MEETINGS

An audio recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Council Meetings - Audio Recording Policy - 14-Plx-008.

This Council Meeting was streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Listen.

The following information was provided to members of the public in respect of attendance at the Council Meeting.

PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting, or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the positions of General Manager Community and Place, General Manager Organisational Services, General Manager Infrastructure and Assets and General Manager Creative Arts and Cultural Services do not assume the functions and powers of the term *general manager* in a legislative sense: any legislative functions and powers to be delegated to these roles will be made by Council or the Chief Executive Officer. At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*. For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993 (Tas)* and all other legislation administered by or concerning Council.

Present:

Mayor Councillor M K Garwood
Deputy Mayor Councillor D H McKenzie
Councillor D C Gibson
Councillor A E Dawkins (until 2.25pm)
Councillor A G Harris
Councillor T G Walker
Councillor J J Pentridge
Councillor A J Palmer
Councillor L M McMahon
Councillor S Cai
Councillor A J Britton

In Attendance:

Shane Eberhardt (Acting Chief Executive Officer)
Chelsea van Riet (General Manager Community and Place Network)
Michael Newby (Acting General Manager Infrastructure and Assets Network)
Shane Fitzgerald (General Manager Creative Arts and Cultural Services Network)
Richard Jamieson (Manager City Development) (Agenda items 9.1 and 9.2)
Duncan Payton (Town Planner) (Agenda items 9.1)
Catherine Mainsbridge (Senior Town Planner) (Agenda item 9.2)
Samuel Kelty (Manager Finance) (Agenda item 15.1)
Emily Lewis (Corporate Performance and Planning Officer) (Agenda item 15.2)
Kelsey Hartland (Team Leader Governance)
Lorraine Wyatt (Council and Committees Officer)

Apologies:

Councillor Prof G Razay

ORDER OF BUSINESS

1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES.....	7
2. MAYORAL ACKNOWLEDGEMENTS	7
3. DECLARATIONS OF INTEREST	7
4. CONFIRMATION OF MINUTES.....	9
5. COUNCIL WORKSHOPS	10
5.1. Council Workshops Report 2 May 2024 and 9 May 2024.....	10
6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS	12
7. COMMUNITY REPORTS	12
8. PUBLIC QUESTION TIME	13
8.1. Public Questions on Notice.....	13
8.1.1. Public Questions on Notice - Andrew Whitehead - Parking Receipt Contradiction - 27 April 2024	13
8.1.2. Public Questions on Notice - Kirsten Ritchie Representing Strike It Out - Sleep Pod Proposal - 2 May 2024.....	14
8.1.3. Public Questions on Notice - Robin Smith - Parking Infringements - 2 May 2024	15
8.1.4. Public Questions on Notice - Robin Smith - Graffiti in Brisbane Street Mall and Parking Infringements - 8 May 2024	16
8.2. Public Questions Without Notice.....	18
8.2.1. Public Questions Without Notice - John Chaplin - Excessive Noise (Planes) - 16 May 2024.....	18
9. PLANNING AUTHORITY	19
9.2. PSA-LLP0020 - 181, 183, 185, 187, 189, 191, 193 Westbury Road & 60 Oakden Road, Prospect - Section 37(1) Planning Scheme Amendment - Rezone Land from Low Density Residential to General Residential.....	30
10. ANNOUNCEMENTS BY THE MAYOR.....	33
10.1. Acting Mayor's Announcements.....	33
11. COUNCILLORS' REPORTS	34

12. QUESTIONS BY COUNCILLORS	35
12.1. Councillors' Questions on Notice	35
12.1.3. Councillors Question on Notice - Councillor D C Gibson - Formalised Access For all Ability Toilets - 2 May 2024.....	38
12.1.4. Councillors Questions on Notice - Councillor D C Gibson - Racism and the Inquiry into the International Student and Tourism Sector - 6 May 2024	39
12.2. Councillors' Questions Without Notice	40
13. NOTICES OF MOTION	41
13.1. Notice of Motion - Family Violence - Councillor A J Palmer	41
14. COMMITTEE REPORTS	43
14.1. Homelessness Advisory Committee Report.....	43
15. ORGANISATIONAL SERVICES NETWORK	44
15.1. 2023/2024 Budget - Budget Amendments.....	44
16. CLOSED COUNCIL	75
17. MEETING CLOSURE.....	78
18. NEXT COUNCIL MEETING DATE.....	78

1. OPENING OF MEETING - ATTENDANCE AND APOLOGIES

The Mayor, Councillor M K Garwood, opened the Meeting at 1.00pm and noted an apology from Councillor Prof G Razay.

2. MAYORAL ACKNOWLEDGEMENTS

The Mayor, Councillor M K Garwood, thanked Deputy Mayor D H McKenzie for undertaking the role of Acting Mayor during his absence.

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

No Declarations of Interest were identified as part of these Minutes

4. CONFIRMATION OF MINUTES

Local Government (Meeting Procedures) Regulations 2015 - Regulation 35(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 2 May 2024 be confirmed as a true and correct record.

DECISION: 16 May 2024

MOTION

Moved Councillor A J Palmer, seconded Councillor A G Harris.

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 2 May 2024 be confirmed as a true and correct record.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

5.1. Council Workshops Report 2 May 2024 and 9 May 2024

FILE NO: SF4401

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

GENERAL MANAGER APPROVAL: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015 - Regulation 8(2)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. pre-Council Workshop conducted on 2 May 2024:

Albert Hall Site Visit and Project Update

Councillors to met (onsite) at Albert Hall for a tour and update on the Albert Hall Redevelopment Project.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
Apologies: Nil

2. Workshop conducted on 9 May 2024:

Princess Theatre Update

Councillors were provided with an update on the Princess Theatre Redevelopment Project.

Homelessness Statement of Intent Community Consultation Outcome

Council officers updated Councillors on the feedback received during the consultation phase for the draft Homelessness: Statement of Commitment (HSoC) document. Officers also briefed Council on the proposed artwork to be used for the final HSoC.

Business Events Tasmania

Councillors received a biannual presentation on Launceston's Business Events bidding activities from Business Events Tasmania incorporating active bids, as well as those that succeeded and failed over the past six months.

Recreational Open Space

Councillors were provided with a progress update on the Recreation and Open Space Strategy (ROSS).

UTas Transition Arrangements

Councillors were provided an update on the UTas Stadium Transfer.

In Attendance: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor Prof G Razay, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

Apologies: Mayor Councillor M K Garwood and Councillor J J Pentridge

DECISION: 16 May 2024

MOTION

Moved Councillor D C Gibson, seconded Councillor A E Dawkins.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS

Councillors' Leave of Absence Applications will be considered in Closed Council at Agenda Item 16.3 - Councillors' Leave of Absence.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors).

No Community Reports were registered with Council as part of these Minutes.

8. PUBLIC QUESTION TIME

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31

8.1. Public Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(1)

**8.1.1. Public Questions on Notice - Andrew Whitehead - Parking Receipt
Contradiction - 27 April 2024**

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

ACTING CHIEF EXECUTIVE OFFICER: Shane Eberhardt

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 27 April 2024 by Andrew Whitehead, has been answered by Natasha Tempest (Team Leader Environmental Health).

Question:

1. I have before me a printout from an on-street parking machine. (The machines that are very hard to read.) On one side it reads, "This ticket is not valid unless placed on the dashboard..." However, on the other side, it says "Receipt only, do not display". Which side do I obey, and can Launceston City Council do something about sending such mixed messages?

If a university graduate like me is confused, what hope is there for the rest of the population?

Response:

The City of Launceston previously identified the inconsistency in the printouts following transitioning to the new on-street metered parking system and have created new receipts for the on-street parking meters.

Council is in the process of updating them across our network however this will take some time as there is over 150 meters to update. Following your correspondence our parking team will check the meters to ensure they have the new receipts stocked.

To confirm the process, in an on-street parking scenario there is no need to display the receipt as the meters use licence plate numbers to allocate zoned parking spaces. However, people may choose to display the receipt.

This differs from our open-air car parks where people are required to display the parking ticket on their vehicle dashboard.

8.1.2. Public Questions on Notice - Kirsten Ritchie Representing Strike It Out - Sleep Pod Proposal - 2 May 2024

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

ACTING CHIEF EXECUTIVE OFFICER: Shane Eberhardt

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 2 May 2024 by Kirsten Ritchie (Strike it Out), has been answered by Chelsea van Riet (General Manager Community and Place).

Questions:

1. When are we going to receive a list of community buildings and spaces that are managed by the State and Local Government?

Response:

City of Launceston has and will continue to work with Strike it Out where there is a proposal to place the sleeping pod on Council managed land.

Further details are provided in Item 14.2.1 Councillors' Question on Notice Councillor J J Pentridge – Mobile Sleep Pods – May 2024 on page 70 of this Agenda.

8.1.3. Public Questions on Notice - Robin Smith - Parking Infringements - 2 May 2024

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

ACTING CHIEF EXECUTIVE OFFICER: Shane Eberhardt

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 2 May 2024 by Robin Smith, has been answered by Shane Eberhardt (Acting Chief Executive Officer).

Questions:

1. The Thylacines have been moved from the Brisbane Street Mall and reinstalled in the Civic Square. Might I know what the cost for that process, the removal and the installation, was please?

Response:

The project of removing the Thylacine statues from the Brisbane Street Mall and the reinstallation in Civic Square included service location, footings, plinths, metalwork, soil removal, traffic management and concrete finishing. The total costs was \$25,230.75.

2. One of the larger properties in the Brisbane Street Mall has a lot of graffiti on it and has had for several years now. There is quite a lot of graffiti on the front on the Brisbane Street side and also on the car park side.

I understand there's a letter a template the Council sends out to a landlord or a property owner that suggests to them that they might want to look at removing the graffiti. May I have a copy of that letter please?

Response:

There are a number of ways to report an issues at City of Launceston, Report an Issue on our website, call customer service or use the Snap Send Solve application.

The graffiti was removed on 7 May 2024.

A letter template has been provided to Mr Smith.

8.1.4. Public Questions on Notice - Robin Smith - Graffiti in Brisbane Street Mall and Parking Infringements - 8 May 2024

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

ACTING CHIEF EXECUTIVE OFFICER: Shane Eberhardt

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 8 May 2024 by Robin Smith, have been answered by Chelsea van Riet (General Manager Community and Place) and Lee Simmons (Team Leader Parking).

Questions:

1. Sorry to Council, I also mistakenly attributed in my question at the last meeting about the graffiti at 126 Brisbane Street Mall as being council's responsibility, which it is not. Perhaps council could write with the template letter council has devised to the owner of this property with a copy of the excellent Launceston Safer Communities Partnership brochure 'Graffiti Prevention' please?

Response:

Both a letter and brochure has been sent by Council to the property owner.

2. Thank you to council for removing all of the graffiti from its adjacent property at 118-120 Brisbane Street Mall. Did, as the brochure suggests, council take photographs and report the offence to Tasmania Police or Crimestoppers please?

Response:

The City of Launceston undertakes graffiti removal on a daily basis and provides relevant information to Tasmania Police if requested.

3. How many reports of graffiti has council lodged with Tasmania Police or Crimestoppers this year please?

Response:

The City of Launceston reports graffiti offences that have been captured on CCTV that identifies the perpetrators. Year to date there has been two reports to Tasmania Police.

4. Has council recognised that it should perhaps not start the clock on the 14 days to pay a parking infringement under the Local Government (Highways) Act (before fines and sanctions are added) until the HOW TO PAY method, option 1) online at www.launceston.tas.gov.au is actually capable of being paid by this method?

Response:

The fourteen (14) days customers have to pay a meter infringement does not commence until it is uploaded into the system. The upload occurs on the next business day after the infringement is issued. Uploads usually occur in the morning as part of the parking officers daily routine.

An infringement issued on a Friday, Saturday or Sunday will normally be uploaded the following Monday morning, unless it is a public holiday. In this case, the infringement will be uploaded on Tuesday morning. Once the infringement has been uploaded the customers will have more time to pay because of the delay between issuing and upload as a result of the weekend.

For example - Easter - An infringement issued on the Thursday before Good Friday does not get uploaded until the following Wednesday morning when Council returns.

An infringement issued on a Monday, Tuesday, Wednesday or Thursday, the 14 day payment window will start the following day as the next day is a business day (notwithstanding public holidays). In this circumstance, customers have additional time to pay by virtue of the uploading occurring the next business day.

It should be noted that an infringement can be paid the same day it is received but only in-person at, or via phone call to, the Customer Service Centre.

8.2. Public Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 31(2)(b)

8.2.1. Public Questions Without Notice - John Chaplin - Excessive Noise (Planes) - 16 May 2024

1. I am seeking clarification about provisions in the Launceston City Council Planning Scheme regarding excessive noise (planes) from nearby farm (Rostella), advising Air Services Australia had informed that the minimum height above residences is 500ft however, planes don't adhere to this height restriction.

The Mayor, Councillor M K Garwood, advised the question would be taken on notice and a response published in the Council Agenda of 30 May 2024.

9. PLANNING AUTHORITY

Under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 9 - Planning Authority.

9.1. DA0088/2023 - 298-308 Invermay Road & 25-29 Cadorna Street, Mowbray - Business and Professional Services, Storage, Service Industry, Demolition of Existing Buildings and Construction of 21 Workshops/Storage Units and Adjustment of Boundaries

FILE NO: DA0088/2023

AUTHOR: Duncan Payton (Town Planner)

GENERAL MANAGER APPROVAL: Chelsea van Riet (Community and Place Network)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant:	S Group Pty Ltd
Property:	298-308 Invermay Road & 25-29 Cadorna Street, Mowbray
Zoning:	Urban Mixed Use
Receipt Date:	28/02/2023
Validity Date:	8/03/2023
Further Information Request:	01/08/2023
Further Information Received:	18/03/2024
Deemed Approval (extension granted):	20/05/2024
Representations:	78

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

STANDARDS REQUIRING PLANNING DISCRETION:

13.3.2 - Discretionary uses
13.4.2 - Setback - location of plant
13.4.3 - Design
13.4.4 - Fencing
C14.5 - Suitability for intended use.

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for DA0088/2024 - Business & Professional Services, Service Industry, Storage - demolition of existing buildings and construction of twenty one (21) workshop/storage units and subdivision to adjust the boundaries of the existing two lots at 298-308 Invermay Road, and 25-29 Cadorna Street, Mowbray, subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be carried out in accordance with the endorsed plans and documents to the satisfaction of the Council unless modified by a condition of the Permit:

- a. Cover Sheet, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A001, dated 07/02/2024
- b. Site Plan, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A101, dated 07/02/2024
- c. Perspectives, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A201, dated 07/02/2024
- d. Site Image, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A202, dated 07/02/2024
- e. Tenancies 1-3, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A301, dated 07/02/2024
- f. Tenancies 4, 8, 15-20, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A302, dated 07/02/2024
- g. Tenancies 9-12, 21 & 13, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A303, dated 07/02/2024
- h. Tenancies 5-7, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A304, dated 07/02/2024
- i. Tenancy 14, prepared by S Group, project no. J005814, James Nelson Premium Storage, 298-308 Invermay Road, Mowbray, revision B, page A305, dated 07/02/2024
- j. Services Site Plan, prepared by Exceed Engineering, project no. P22001-456, James Nelson Storage, 298-308 Invermay Road, Mowbray, revision 01, page C101, dated 30/01/2024
- k. Drainage Plan, prepared by Exceed Engineering, 298-308 Invermay Road, Mowbray, revision 2, dated 18/03/2024
- l. Traffic Impact Assessment, prepared by TCS, James Nelson, 298-308 Invermay Road, revision 2, dated 05/03/2024
- m. Preliminary Site Investigation, prepared by ES&D, project no. 7012, James Nelson Premium Storage, 298-308 Invermay Road and 25-29 Cadorna Street, Mowbray, revision Final, dated 01/11/2022
- n. Preliminary Asbestos Assessment, prepared by ES&D, project no. 7012, James Nelson Premium Storage, 298-308 Invermay Road and 25-29 Cadorna Street, Mowbray, revision Final, dated 25/05/2020
- o. Stormwater Design Report, prepared by Exceed Engineering, project no. EE456, 298-308 Invermay Road revision 02, dated 17/02/2024

2. AMENDED PLANS REQUIRED

Prior to the commencement of any work and/or use, amended plans must be submitted to the satisfaction of the Manager City Development to show external lighting of pathways and parking areas, including size and location of light poles. Once approved, these amended plans will be endorsed and will then form part of the Permit.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds or a format agreed with the planning officer.

3. BOUNDARY FENCING

Prior to the commencement of the use, a solid (no gaps) fence must be constructed for the full length of the northern and southern boundaries of the site. Such boundary fence must have a height of not less than 1.8m unless within 4.5m of a frontage to a road where the maximum height of the fence shall be 1.2m.

4. ROOF TOP PLANT

Roof top mechanical plant and service infrastructure must be contained within the roof.

5. STORAGE AND SCREENING

Screen fencing must be erected around all storage areas visible from a road. Screening must have a minimum height of 1.8m. Goods must not be stored or stacked above the height of the screen.

6. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

7. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Amended Submission to Planning Authority Notice, Reference No. TWDA 2023/00317-LCC, dated 20/03/2024 and attached to the permit.

8. BUSINESS HOURS

The operation of the storage/workshop tenancies approved by this permit must be confined to:

- a. 7:00am and 9:00pm Monday to Saturday.
- b. 8:00am and 9:00pm Saturdays and Public Holidays.

9. HOURS OF CONSTRUCTION

- a) Unless otherwise approved in writing by the Manager Health and Compliance construction activities must only be carried out between the hours of:
 - i. Monday to Friday - 7 am to 6 pm; and
 - ii. Saturday - 8 am to 6 pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

10. SITE LANDSCAPING

The landscaping along the Cadorna Street frontage must be:

- a. Installed in accordance with the endorsed plan; and
- b. Completed prior to the use commencing; and
- c. Maintained and not removed, destroyed or lopped without the written consent of the Council.

11. DRIVEWAY AND PARKING AREA CONSTRUCTION

Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:

- a) Be properly constructed to such levels that they can be used in accordance with the plans;
- b) Be surfaced with an impervious all weather seal;
- c) Be adequately drained to prevent stormwater being discharged to neighbouring property;
- d) Be line-marked or otherwise delineated to indicate each car space and access lanes.

Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the development.

12. DAMAGE TO COUNCIL INFRASTRUCTURE

The developer is liable for all costs associated with the repair of damage to Council infrastructure resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

13. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

All works in (or requiring the occupation of) the road reserve must be carried out in accordance with a detailed Traffic Management Plan prepared by a qualified person in accordance with the requirements of Australian Standard AS1742. A copy of such plan is to be maintained on site and available for inspection upon request by an Authorised Officer.

The explicit permission of General Manager - Infrastructure & Assets Network is required prior to undertaking works where the works:

- a. require a road or lane closure;
- b. require occupation of the road reserve for more than one week at a particular location;
- c. are in nominated high traffic locations; or
- d. involve opening or breaking trafficable surfaces.

Where the work is associated with the installation, removal or modification of a driveway or a stormwater connection, the approval of a permit for such works shall form the explicit approval.

14. TRENCH REINSTATEMENT FOR NEW/ALTERED CONNECTIONS

Where a service connection to a public main or utility is to be relocated/upsized or removed then the trench within the road pavement is to be reinstated in accordance with LGAT-IPWEA Tasmanian Standard Drawing TSD-G01 Trench Reinstatement Flexible Pavements and Council policy 27-Rfx-012 Standards for Surface Reinstatement of Works in the Road Service. The asphalt patch is to be placed to ensure a water tight seal against the existing asphalt surface. Any defect in the trench reinstatement that becomes apparent within 12 months of the works is to be repaired at the cost of the applicant.

15. SOIL AND WATER MANAGEMENT PLAN

Prior to the commencement of the development works the applicant must install all necessary silt fences and cut-off drains to prevent the soil, gravel and other debris from escaping the site. Additional works may be required on complex sites. No material or debris is to be transported onto the road reserve (including the nature strip, footpath and road pavement). Any material that is deposited on the road reserve as a result of the development activity is to be removed by the applicant. The silt fencing, cut off drains and other works to minimise erosion are to be maintained on the site until such time as the site has revegetated sufficiently to mitigate erosion and sediment transport.

16. FACILITIES AND HIGHWAYS BY-LAW

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). The payment of the scheduled Occupation Fee (comprising a minimum base fee and a square metre weekly rate) is required prior to the occupation commencing. No occupation of the road reserve is permitted without approval.

17. SUBMISSION AND APPROVAL OF PLANS

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the General Manager, Infrastructure & Assets Network for approval. Such plans and specifications must:

- a. Include all infrastructure works required by the permit or shown in the endorsed plans and specifications including:
 - i. Electricity infrastructure including street lighting.
 - ii. Communications infrastructure and evidence of compliance with the 'fibre-ready' requirements of National Broadband Network.
 - iii. Evidence of assessment by TasGas Networks re provision of reticulated gas network.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
 - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
 - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion & Final inspections.

18. CONSTRUCTION OF WORKS

Private and public infrastructure works must be constructed in accordance with plans and specification approved by the General Manager, Infrastructure & Assets Network.

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- a. Stormwater
 - i. Provision for updating the existing DN225 to DN375 and connect it to the DN900 on Southern side and provision of DN225 for Lot 2 connecting to the stormwater main in Invermay Road (Northern Side).
- b. Roads
 - i. Provision for Right Hand Channel in Invermay Road for vehicle access through South direction.
 - ii. Provision of a traffic medium and kerb ramp in Invermay Road for pedestrian access.
 - iii. Provision of removal of kerb on left side of the Invermay Road to facilitate the bike lane.
 - iv. Provision of removal of redundant cross overs at the property frontage of 298-308 Invermay Road and reinstatement of kerb and channel, nature strip and footpath to match the existing adjacent construction
 - v. Provision of removal of parking spaces in Invermay Road.
 - vi. All necessary line marking, signage and other traffic control devices.

All construction works must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings. These documents specify:

- a. Construction requirements;
- b. Appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities;
- c. Construction Audit inspections;
- d. Practical Completion and after a 12 months defects liability period the Final Inspection & Hand-Over.

19. CONSTRUCTION DOCUMENTATION

At the time of practical completion for the public works, the developer must provide Council with construction documentation sufficient to show that the works are completed in accordance with Council standards and are locatable for maintenance or connection purposes. The construction documentation is to consist of:

- a. An "as constructed" plan in accordance with Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from Infrastructure & Assets Network.
- b. A Closed Circuit Television inspection report for all sewers or drains constructed or incorporated in the works.
- c. Compaction and soil test results for all earthworks or pavement works.
- d. An engineer's certificate that each component of the works comply with the approved engineering plans and Council standards.

20. SEALING PLANS OF SUBDIVISION

No Plan of Survey shall be sealed until the following matters have been completed to the satisfaction of the General Manager, Infrastructure & Assets Network:

- a. The satisfactory completion of all public infrastructure works required by the planning permit.
- b. The provision of written evidence of the completion of third party services including connections to the electricity supply, telecommunications infrastructure and TasWater infrastructure, from the responsible service provider.
- c. The provision of engineering certification and as constructed documentation in accordance the Council requirements.
- d. The subsequent issue of a Certificate of Practical Completion by the General Manager, Infrastructure & Assets Network for those works that will vest with the City of Launceston (Roads and Stormwater infrastructure).
- e. The lodgement of a bond and bank guarantee/cash deposit for the duration of the Defect Liability Period.
- f. Any other payment or action required by a planning permit condition to occur prior to the sealing of the Final Plan of Survey.

21. COMPLETION OF WORKS

All works must be carried out to Council standards and to the satisfaction of the General Manager, Infrastructure & Assets Network and under the direct supervision of a civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion.

22. AS CONSTRUCTED PLANS

An "as constructed" plan must be provided in accordance with Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from the Infrastructure & Assets Network.

23. FILL MATERIAL

As per the recommendation on pages 33 and 34 of the "Preliminary site investigation" report submitted by ES&D dated November 2022; soil which is excavated from the site must be tested and stockpiled onsite until test results have been received. Testing is to be conducted in accordance with EPA Tasmania Bulletin 105: Classification and Management of Contaminated Soil for Disposal.

Results are to be sent to the Manager of Health and Compliance within thirty (30) days of receiving the results. Appropriate disposal is to be conducted in accordance with EPA Tasmania Bulletin 105: Classification and Management of Contaminated Soil for Disposal.

24. PRE-DEMOLITION ASBESTOS AUDIT

A pre-demolition asbestos audit must be completed prior to any demolition work, as per the recommendation in the "Preliminary Asbestos Assessment" report submitted by ES&D dated May 2020. The audit must be completed by a licenced asbestos assessor. The audit must be in line with Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document. Removal of asbestos identified must be removed before demolition commences.

A copy of the visual clearance certificate is to be provided to council upon completion.

25. EXTERIOR AND SECURITY LIGHTING

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

26. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (e.g. Launceston Waste Centre), reclaimed or recycled.

27. WASTE MATERIALS

All waste materials generated by the activity are to be disposed of at an approved waste disposal facility or reclaimed/recycled if possible.

28. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

29. POTENTIAL SITE CONTAMINATION - NEW INFORMATION

Any new information which comes to light during demolition or construction works that has the potential to alter previous conclusions about site contamination must be notified to Council (and the Environmental Protection Authority if relevant) immediately upon discovery. Works on site must immediately cease until the new information has been assessed. Works can only recommence:

- a) once the site has been assessed by a site contamination practitioner certified under the Environment Institute of Australia and New Zealand Inc's Certified Environmental Practitioners (Site Contamination) scheme; and
- b) in accordance with any additional recommended control measures as specified by the site contamination practitioner.

30. CONTROL OF DUST EMISSIONS

- a) Dust emissions from the land must be controlled to prevent environmental nuisance beyond the boundary of the land during development and use.
- b) Prior to the use commencing the site must be fully sealed, other than approved landscaping.
- c) The person responsible must maintain the site seal in good condition over the life of the operation.

31. VAPOUR ASSESSMENT

- a) A vapour assessment must be provided demonstrating that the development does not adversely impact on human health and the environment. It must include a vapour assessment of the internal building including the basement in order to determine any vapour intrusion that may occur during construction and over the life of the completed building.

- b) The vapour assessment must be completed after demolition and prior to commencement of excavation, earth works or construction.
- c) The vapour assessment must be undertaken by a suitably qualified environmental practitioner specialising in vapour intrusion.
- d) If vapour intrusion risks are identified through the assessment, the assessment report is to include recommendations to prevent the intrusion of vapours into the building structure, including the basement.
- e) A statement must be provided in the assessment report that confirms the site is suitable for the intended use or will be suitable upon implementation and completion of the recommendations of the report.
- f) The vapour intrusion recommendations included in the vapour assessment report must be implemented.
- g) This assessment report must be submitted to council to the satisfaction of the manager of Health and Compliance.

32. VAPOUR MONITORING

Monitoring for vapour intrusion must be undertaken annually by a suitably qualified environmental practitioner specialising in vapour intrusion, unless otherwise directed in writing by the Manager of Health and Compliance.

- a) Council must be notified within 24 hours if vapour intrusion occurs.
- b) Annual vapour records must be kept and made available to council upon request.

33. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0088/2023. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement.

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Retention of building facade

The proponents are encouraged to delay the demolition of the facade of the James Nelson building to allow future consideration of opportunities to incorporate the facade with future development of lot 2.

F. Storage of Dangerous Goods

Dangerous goods/materials must be stored in accordance with the Work Health & Safety Regulations 2012 or any subsequent versions of the document.

G. Noise Nuisance

Noise and odour nuisance is regulated under the Environmental Management and Pollution Control Act 1994. The location of any air extraction, pumping, refrigeration systems, compressors or generators must not be located in such a manner that will cause an environmental nuisance, or unreasonable loss of amenity to residential zones.

Chelsea van Riet (General Manager Community and Place Network), Richard Jamieson (Manager City Development) and Duncan Payton (Town Planner) were in attendance to answer questions in respect of this item.

Dale Goldsworthy spoke against the Recommendation

**Councillor J J Pentridge withdrew from the Meeting at 1:11 pm
Councillor J J Pentridge re-attended the Meeting at 1:13 pm**

DECISION: 16 May 2024

MOTION 1.

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor J J Pentridge.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:1

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Councillor T G Walker

DECISION: 16 May 2024

MOTION 2.

Moved Councillor A G Harris, seconded Councillor J J Pentridge.

That Councillor T G Walker be granted an additional three minutes speaking time.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

9.2. PSA-LLP0020 - 181, 183, 185, 187, 189, 191, 193 Westbury Road & 60 Oakden Road, Prospect - Section 37(1) Planning Scheme Amendment - Rezone Land from Low Density Residential to General Residential

FILE NO: PSA-LLP0020

AUTHOR: Catherine Mainsbridge (Senior Town Planner)

GENERAL MANAGER APPROVAL: Chelsea van Riet (Community and Place Network)

DECISION STATEMENT:

To decide whether to reject or agree to initiate and exhibit Amendment PSA-LLP0020 to the Launceston Local Provisions Schedule of the Tasmanian Planning Scheme.

PLANNING APPLICATION INFORMATION:

Applicant: PDA Surveyors, Engineers & Planners
Address: 181, 183, 185, 187, 189, 191, 193 Westbury Road and 60 Oakden Road, Prospect (described as CT 51268/1, 51268/2, 51268/3 & 51268/4, CT100576/3, CT 180140/2, CT 180140/1, CT122146/1, CT100907/1, CT30458/1 and CT37/9009)
Existing Zones: Low Density Residential to General Residential
Existing Use: 181 Westbury Road (DA0546/2021 recently approved subdivision to create 23 lots) and 60 Oakden Road are vacant of development with single dwellings occupying the remaining lots.

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

RECOMMENDATION:

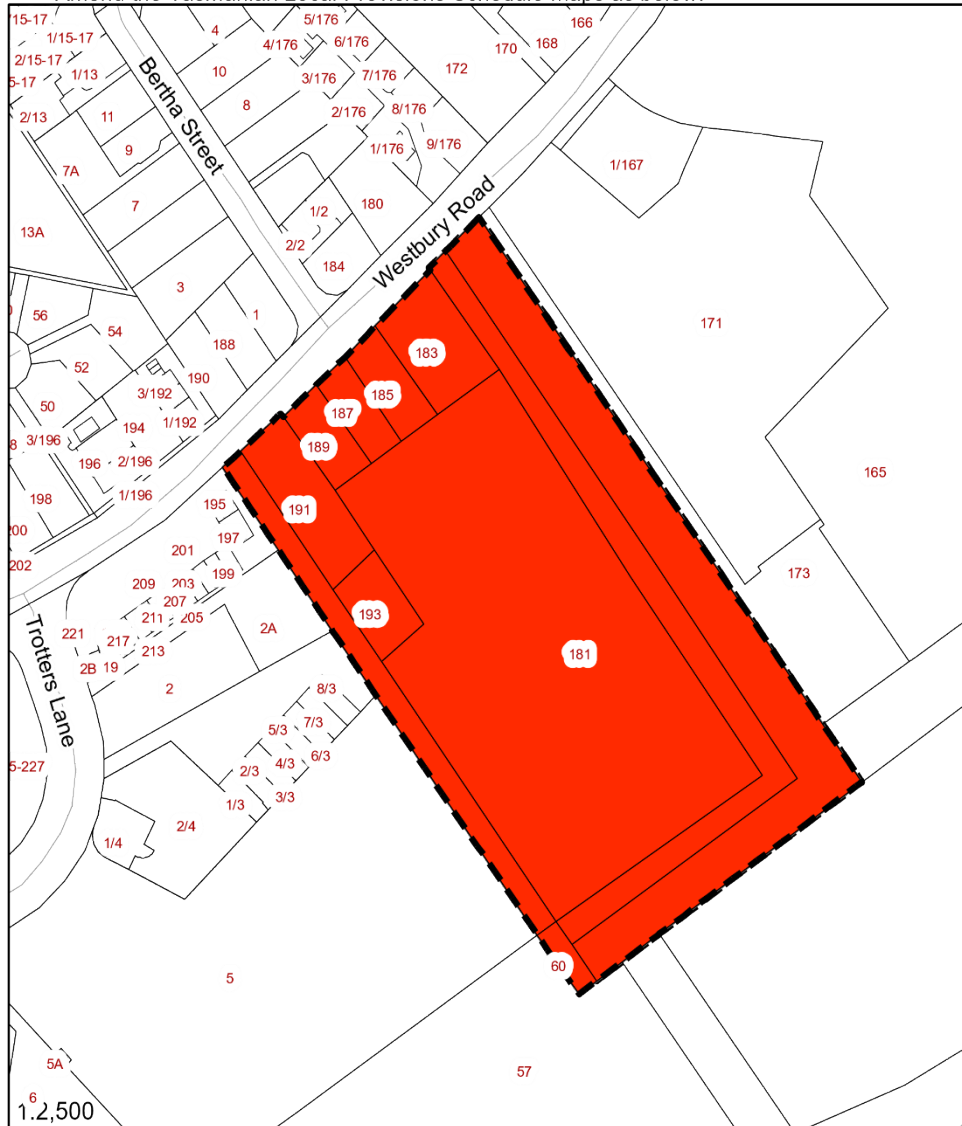
That Council, pursuant to:

1. Section 40D of the *Land Use Planning and Approvals Act 1993*, agrees to, and initiates Amendment PSA-LLP0020, to the Launceston Local Provisions Schedule, to rezone land at 181, 183, 185, 187, 189, 191, 193 Westbury Road and 60 Oakden Road, Prospect (described as CT 51268/1, 51268/2, 51268/3 & 51268/4, CT100576/3, CT 180140/2, CT 180140/1, CT122146/1, CT100907/1, CT30458/1 and CT37/9009) from the Low Density Residential Zone to the General Residential Zone.
2. Section 40F of the *Land Use Planning and Approvals Act 1993*, certifies draft amendment PSA-LLP0020; and
3. Sections 40G and 40H of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition be 28 days.

TASMANIAN PLANNING SCHEME - LAUNCESTON Amendment PSA-LLP0020

Rezone land at 181, 183, 185, 187, 189, 191, 193 Westbury Road and 60 Oakden Road, Prospect (described as CT 51268/1, 51268/2, 51268/3 & 51268/4, CT100576/3, CT 180140/2, CT 180140/1, CT122146/1, CT100907/1, CT30458/1 and CT37/9009) from the Low Density Residential Zone to General Residential.

Amend the Tasmanian Local Provisions Schedule maps as below:



Zoning



General Residential Zone

THE COMMON SEAL
of the City of
Launceston was
hereunto affixed in the
presences of: -

Shane Eberhardt
Acting Chief Executive Officer

Date

Service Layer Credits:

Chelsea van Riet (Community and Place Network), Richard Jamieson (Manager City Development) and Catherine Mainsbridge (Senior Town Planner) were in attendance to answer questions in respect of this item.

DECISION: 16 May 2024

MOTION

Moved Councillor A J Britton, seconded Councillor D C Gibson.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 11:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A E Dawkins, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton

AGAINST VOTE: Nil

10. ANNOUNCEMENTS BY THE MAYOR

10.1. Acting Mayor's Announcements

FILE NO: SF2375

Friday 3 May 2024

- Attended the Women's Art Prize Tasmania at Queen Victoria Museum, Inveresk

Saturday 4 May 2024

- Attended the St Florian's Day (International Fire Fighters Day) Memorial Service, Launceston Fire Station

Monday 6 May 2024

- Joined the Chair, CEO and Directors of Hydro Tasmania to talk over Securing Tasmania's Energy Future, Peppers Seaport

Thursday 9 May 2024

- Attended the Red Shield Appeal Breakfast, Boatshed Centre
- Officiated at the Speech and Drama section of Launceston Competitions, Earl Art Centre

Friday 10 May 2024

- Read at the Mother's Day Memorial Service, Carr Villa
- Attended the Clifford Craig *Roaring 20's* Ball, Hotel Grand Chancellor

Saturday 11 May 2024

- Attended President's Function - Hawthorn V St Kilda, UTAS Stadium
-

11. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended).

Councillor A J Palmer

- **Saturday 4 May 2024 attended Ravenswood Bowls Club Annual Presentation Dinner.**
- **Starting Point Neighbourhood House, community health and well being event.**

Councillor A G Harris

- **Attended the opening of the Australian Musical Theatre Festival.**

12. QUESTIONS BY COUNCILLORS

12.1. Councillors' Questions on Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 30

(A councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting. An answer to a Question on Notice will be provided in writing).

12.1.1. Councillors' Questions on Notice - Councillor J J Pentridge - Mobile Sleep Pod - 2 May 2024

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

ACTING CHIEF EXECUTIVE OFFICER: Shane Eberhardt

QUESTIONS AND RESPONSES:

The following question submitted to Council on 2 May 2024 by Councillor J J Pentridge, has been answered by Shane Eberhardt (Acting Chief Executive Officer).

Questions:

1. Can Council consider putting the Mobile Sleep Pod at Royal Park on the car park temporarily to alleviate this issue, rather than the facility, that's cost a lot of money, sitting inside the warehouse somewhere?

Response:

Before the Council can consider location recommendations further detail regarding operations needs to be confirmed.

Officers are meeting with Strike It Out on May 10 to review the additional detail they sent through in late April. At this meeting we will establish whether any further information is required from Strike It Out.

Based on the latest information received from Strike It Out, the supporting infrastructure for the Sleep Pod Project includes:

- a) *A mobile sleep pod trailer that can accommodate sleeping arrangements for up to seven people (12.5m x 2.5m)*
 - b) *A portable shower trailer consisting of two showers and two change rooms (5.0m x 2.5m)*
 - c) *A forty foot container that has been repurposed as a common area complete with breakout space and a kitchenette (12.5 m x 2.5m).*
-

It is likely additional infrastructure would also be required, e.g. fencing, undercover area etc.

This proposal requires compliance with the Tasmanian Planning Scheme. The Mobile Sleep Pods are classified as a Residential use and must be situated within a zone that allows this specific use. The Recreation Zone prohibits Residential uses. As an alternative option, Strike It Out could investigate the option of registering as a housing support provider. This approach offers greater flexibility to provide temporary housing under the Tasmanian Planning Scheme.

No site plan has been submitted for Park Street. Works to the Park Street Toilet Block are likely to commence early next year. In location, the site is close to a playground and two schools. Consultation with owners on Park Street occurred across August and September 2023 regarding a trial for mobile shower trailer. Business owners cited car parking capacity, overall access to, and enjoyment of amenities and access for people with a disability and their right to recreate. Overall the site was not supported for a service in this location.

The consideration of locations needs to be a separate process. That process will need to consider surrounding amenity and uses amongst other matters. Park Street is in close proximity to a school, which would be a consideration should Strike It Out want council to consider this site.

12.1.2. Councillors' Questions on Notice - Equilibrium of Silt in the Tamar River - 2 May 2024

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

ACTING CHIEF EXECUTIVE OFFICER: Shane Eberhardt

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 2 May 2024 by Councillor J J Pentridge, has been answered by Shane Eberhardt (Acting Chief Executive officer).

Questions:

1. Regarding the silt that has accumulated around the area of Rupert and Hound. We have previously been advised that the silt would reach equilibrium. How high is the equilibrium going to get because it is getting higher and higher and someone needs to address it, otherwise it's going to get to the stage where we are not going to be able to fix it in a cost-effective matter?

Response:

The rise and fall in the volume of sediment is expected, depending on the environmental conditions.

During summer, sediment levels increase as there are lower fresh water flows coming down the river and stronger tides pushing salt water further up the estuary, causing sediments to flocculate.

Annual cycles demonstrate that sediment levels typically decrease during winter and substantially during flood events.

Further detailed explanation is provided in the Environment, flooding and aesthetics: sediment in the kanamaluka/ Tamar estuary 2021, which can be found on the can be found on the Tamar Estuary Management Taskforce website (www.tamarestuary.com.au)

12.1.3. Councillors Question on Notice - Councillor D C Gibson - Formalised Access For all Ability Toilets - 2 May 2024

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

ACTING CHIEF EXECUTIVE OFFICER: Shane Eberhardt

QUESTIONS AND RESPONSES:

The following question submitted to Council on 2 May 2024 by Councillor D C Gibson was answered by Louise Foster (General Manager Organisational Services).

Question:

Could the inclusion of the formalised access for all ability toilets, be an Annex to the East Launceston Croquet Club lease, and the responsibility of Council to ensure that that's provided rather than the two tenants themselves needing to strike that arrangement?

Response:

The East Launceston Croquet Club has a toilet, but not an accessible toilet. We understand the Croquet Club have an informal agreement to use the accessible toilets at the East Launceston Bowls club, which is nearby. Council does not own the East Launceston Bowls Club building itself so we are unable to intervene in regard to formalising access to their facilities. In addition we understand the East Launceston Croquet Club intend to submit a grant application for funds to renovate and provide an accessible toilet. Council has provided a letter of support for this grant application.

12.1.4. Councillors Questions on Notice - Councillor D C Gibson - Racism and the Inquiry into the International Student and Tourism Sector - 6 May 2024

FILE NO: SF6381

AUTHOR: Lorraine Wyatt (Council and Committees Officer)

ACTING CHIEF EXECUTIVE OFFICER: Shane Eberhardt

QUESTIONS AND RESPONSES:

The following question submitted to Council on 6 May 2024 by Councillor D C Gibson, has been answered by Shane Eberhardt (Acting Chief Executive Officer).

Question:

Based on a recent report in *The Examiner*, the contributions provided to the Inquiry into the International Student and Tourism sector suggest there are opportunities for collaborative action and a greater understanding of real or perceived racism and the reduction of UTAS International Student numbers. Given our community has a zero-tolerance for racism and given our strong partnership with UTAS, can Council please extend an invitation to UTAS Executive to see if we can pre-emptively work together on this item?

Response:

The Acting Chief Executive Officer will engage with the University of Tasmania to invite them to a Council Workshop.

12.2. Councillors' Questions Without Notice

Local Government (Meeting Procedures) Regulations 2015 - Regulation 29

(Questions Without Notice, and any answers to those questions, are not required to be recorded in the Minutes of the Meeting).

No Councillor Questions Without Notice were identified as part of these minutes

13. NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

13.1. Notice of Motion - Family Violence - Councillor A J Palmer

FILE NO: SF5547

AUTHOR: Louise Foster (General Manager Organisational Services Network)

ACTING CHIEF EXECUTIVE OFFICER APPROVAL: Shane Eberhardt

DECISION STATEMENT:

To consider a Notice of Motion submitted by Councillor A J Palmer regarding Family Violence.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015 - Regulation 16(5)

RECOMMENDATION:

That Council:

1. acknowledges that family and domestic violence has never, and will never be tolerated in our community; and
 2. recognises the strategies and programs Council has in place to support victims of domestic and family violence; and
 3. implement a respectful relationships program, for all Staff and Councillors (presently employed), to commence within the 2024/2025 financial year and that it is included as part of the on boarding and induction for new staff and future Councillors, starting July 1 2024.
-

Councillor A E Dawkins retired from the Meeting at from the Meeting at 2:25 pm

Councillor D C Gibson withdrew from the Meeting at 2:25 pm

Councillor D C Gibson re-attended the Meeting at 2:28 pm

DECISION: 16 May 2024

MOTION

Moved Councillor A J Palmer, seconded Councillor L M McMahon.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

14. COMMITTEE REPORTS

14.1. Homelessness Advisory Committee Report

FILE NO: SF7447

AUTHOR: Nindarra Wheatley (Community Development Officer Inclusion)

GENERAL MANAGER APPROVAL: Chelsea van Riet (Community and Place Network)

DECISION STATEMENT:

To receive a report from the Homelessness Advisory Committee.

RECOMMENDATION:

That Council receives the report from the Homelessness Advisory Committee Meeting held on 9 April 2024.

Councillor A J Britton withdrew from the Meeting at 2.43pm
Councillor A J Britton re-attended the Meeting at 2.46pm

DECISION: 16 May 2024

MOTION

Moved Councillor T G Walker, seconded Councillor J J Pentridge.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

15. ORGANISATIONAL SERVICES NETWORK

15.1. 2023/2024 Budget - Budget Amendments

FILE NO: SF6940 / SF7558

AUTHOR: Samuel Kelty (Manager Finance)

GENERAL MANAGER APPROVAL: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

For Council to:

1. consider changes to the Council's 2023/2024 Statutory Estimates.

A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

2. notes that there are no adjustments made during 1 April to 30 April 2024 by the Chief Executive Officer to the 2023/2024 Budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993 (Tas)* and by an absolute majority, approves the following changes to the 2023/2024 Statutory Estimates:
 - (a) Revenue
 - i. the net increase in revenue from external grants and contributions of \$15,000.
 - (b) Expenses
 - i. the net increase in operations expenditure of \$4,730.
 - (c) Capital Works Expenditure
 - i. the increase in the Council's funded expenditure of \$10,270.
 2. notes that amendments from Recommendation 1. result in:
 - (a) the operating surplus being amended to \$13,482,083 (including capital grants of \$18,581,404) for 2023/2024.
 - (b) the capital budget being increased to \$43,238,985 for 2023/2024.
-

DECISION: 16 May 2024

MOTION

Moved Councillor A G Harris, seconded Deputy Mayor Councillor D H McKenzie.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

15.2. City of Launceston Annual Plan 2023/2024 - Progress Against Annual Plan Actions for Period Ending 31 March 2024

FILE NO: SF6937

AUTHOR: Pepper Griffiths (Team Leader Performance and Planning)

GENERAL MANAGER APPROVAL: Louise Foster (Organisational Services Network)

DECISION STATEMENT:

To consider the progress against Council's 2023/2024 Annual Plan Actions for the period ending 31 March 2024.

PREVIOUS COUNCIL CONSIDERATION:

Council – 21 March 2024 – Agenda Item 14.1 - City of Launceston Annual Plan 2023/2024 - Progress Against Annual Plan Actions for Period Ending 1 December 2023

Council - 29 June 2023 - Agenda Item 16.6 - City of Launceston Annual Plan 2023/2024

Council - 16 November 2023 - Agenda Item 15.3 - City of Launceston Annual Plan 2023/2024 - Progress Against Annual Plan Actions for Period Ending 30 September 2023

Council – 29 June 2023 – Agenda Item 16.6 - City of Launceston Annual Plan 2023/2024

RECOMMENDATION:

That Council:

1. Notes progress against 2023/2024 Annual Plan Actions for the period ending 31 March 2024; and
2. Notes that the following action listed with a % complete as *Not Progressing* will not be proceeding due to third party direction (further comments provided against the item in the report):

Implementation Review:

*A review of each City Deal is scheduled every three years.
Plan and deliver the Review from Council's perspective.*

Annual Plan 2023/2024 Progress Report

Q3: to 31 March 2024

Strategic Priority 1: We *connect with our Community and our Region* through meaningful engagement, cooperation and representation.

Our interactions with our community are authentic, timely, accurate and open. We want to build strong and productive relationships with our community and regional partners.

10-Year Goal: To seek out and champion positive engagement and collaboration to capitalise on the major opportunities, and address the future challenges facing our community and region.

Focus Area:		
To advocate and collaborate to enhance regionally significant services and infrastructure for the benefit of our communities.		
Action	Network	% Complete
Develop a City of Launceston Regional Sports Facility four-year implementation program and where possible, commence addressing identified areas of need.	Infrastructure and Assets	95%
Comment		
The Regional Sports Facility Management Plan was completed in August 2023. Recreation and Parks staff have developed an implementation action plan and are working through the identified actions. In the coming quarter, the implementation action plan will be finalised and commencement of undertaking prioritised actions will occur.		
Focus Area		
To develop and consistently utilise contemporary and effective community engagement processes.		
Action	Network	% Complete
Continue to engage with our community on: <ul style="list-style-type: none"> Aboriginal Partnership Plan Tomorrow Together themes Key infrastructure projects Key projects and initiatives of community impact 	Organisational Services	75%
Comment		
The City of Launceston continues to engage with its community on topics that may impact its residents/ratepayers (community) in a way that affects their lifestyle and amenity. <ul style="list-style-type: none"> Aboriginal Partnership Plan (APP) - The internal project group is progressing action item 10 to develop an Aboriginal cultural awareness training program for the organisation with the first session to be held in May 2024. 		

- Tomorrow Together theme - *A Resilient City* included six topics; Trails and Networks, Dog Management, Community Emissions Reduction, Future Planning for Carr Villa and Waste Management. The theme launched mid-February 2024 and will close on Friday 5 April 2024. Once the survey closes and we have ensured the demographics are representative of the Launceston community it is anticipated that we will have around 750 responses (*using current response numbers as an indicator*). Also included in this was a mapping function that allowed people to comment on our trails and pathways.
- Key infrastructure projects: the community were asked to engage on a number of infrastructure projects in the third quarter, such as the City Park and Punchbowl Playground upgrades and Riverbend Pump Track.
- Key projects and initiatives of community impact - the City of Launceston has commenced engagement on a number of key projects, including; Community Emissions Reduction - Low Carbon Launceston: Engage for Change, and stage two of the Recreation and Open Space Strategy (in addition to Tomorrow Together engagement).

Strategic Priority 2: We *Facilitate Prosperity* by seeking out and responding to opportunities for growth and renewal of our regional economy.

We use our influence and resources to deliver the foundations for ongoing economic development. We want Launceston to be the heart of a thriving regional economy.

10-Year Goal: To have realised opportunities that grow and sustain our economy, and foster creative and innovative people and industries.

Focus Area		
To promote tourism, and the development of a quality tourism offering for Launceston.		
Action	Network	% Complete
Partner with the State Government's International Engagement Program where there are clear benefits to the City of Launceston which are aligned with our Sister City relationships.	Chief Executive Officer	50%
Comment		
<p>There have been no opportunities identified in this quarter to partner with the State Government's International Engagement Program. Council Officers will continue to engage with the relevant Government Departments to identify opportunities.</p> <p>In terms of our Sister City relationships it was fantastic for the Mayor to meet tourists (Carol and Derek) from Napa California who personally know Napa City Mayor Scott Sedgley.</p> <p>In the lead up to them arriving, Mayor Sedgley advised City of Launceston that two of his constituents were coming to Town Hall to visit.</p> <p>The City of Launceston arranged a visit through Town Hall to showcase the gifts shared between the cities and a meeting with Mayor Garwood.</p>		

Over the past 6 weeks Civic Affairs have received emails regarding Sister City Ikeda and the relationship anniversary of 60 years in 2025. Launceston Locals have requested advice on what and when events will be entertained in Launceston and in Ikeda.

Wayne the Wombat, a Guinness World Record holder, has created its own media which again comes back to the Sister Cities and our warm relationship we have with Ikeda.

Arrangements were made to support a local Launceston family to visit Ikeda City Hall and meet with their own Civic Affairs officer to have lunch and a meet and greet.

In 2025 a Launceston College language teacher is taking his Japanese class to Japan in and we have provided contact details in Ikeda.

Civic Affairs are having a student/teacher visit Launceston in July 2024 from Ikeda and an Ikeda teacher will also be visiting Launceston Schools in August 2024.

Focus Area

To facilitate direct investment in the local economy to support its growth.

Action	Network	% Complete
Implement Economic Development Strategy including Business Friendly Council and night-time economy initiatives	Organisational Services	75%

Comment

The City of Launceston's efforts to improve the Business Connect platform have produced real results, strengthening our support system and building a strong network for local businesses. Importantly, introducing a new Business Connect Signup form has made the process smoother, leading to more direct involvement from stakeholders. In February, the first Business update had a great 64.8% opening rate, showing strong interest and engagement from the community. Also, the Business Connect Posters in Launceston & nearby areas got a lot of attention, with 101 QR code scans showing that the community is really engaged. The Council also been working closely with the Employment Partnership group, which provided valuable insights into upcoming projects and government-funded workforce programs.

The Council also helped organise an event with the Northern Young Professionals Network, along with Bell Bay Advanced Manufacturing Zone and the Chamber of Commerce, creating an opportunity for meaningful dialogue and collaboration. The City of Launceston's commitment to improving the night-time economy continues with targeted efforts to make it more vibrant and grow. The Consumer Preference Workshop for City businesses was planned last quarter and the aim is to execute it this quarter. In addition, the City of Launceston has been working closely with Launceston Central, providing data and measuring the success of activities in the Central Business District, which promotes economic growth.

Focus Area		
To actively market the City and Region and pursue investment.		
Action	Network	% Complete
Finalise and progress Smart Cities Strategy.	Organisational Services	100%
Comment		
<p>The City Innovation Strategy was developed in place of a Smart City Strategy, encompassing Smart City themes yet also allowing scope for projects that are not necessarily technology focused. Taking a people first approach was identified throughout community engagement rather than a ‘tech for the sake of tech’ approach.</p> <p>The Strategy was completed in 2023 and endorsed by Council with a 5 year life span. It is publicly available via the City of Launceston webpage. The implementation plan is also nearing completion and is expected to be reviewed and endorsed by the Executive Leadership Team by the end of June. The implementation plan will include an action plan, a framework for measuring success and a decision making framework to assess the desirability, viability and feasibility of potential projects.</p> <p>Council officers continue to engage in identification and implementation of projects that align with the opportunities detailed in the City Innovation Strategy. Extension of the Council public Wi-Fi network, enhancing the flood intelligence system and assessing the future direction of Council’s electric vehicle charger network are all current examples.</p>		
Focus Area		
To promote tourism, and the development of a quality tourism offering for Launceston.		
Action	Network	% Complete
Update Launceston Strategic Tourism Plan.	Community and Place	40%
Comment		
<p>Council officers are continuing to draft the Tourism Plan which will speak to the currently-being-developed Events Strategy. A draft strategy will be presented to Council in the final quarter of the year for their input before undergoing stakeholder consultations to refine its objectives and ensure alignment with local needs. Feedback will be incorporated into a revised strategy, which will be further reviewed with the executive team and Council. The final strategy will include an implementation plan.</p> <p>Several ongoing tourism initiatives guided by the current Tourism Plan include the Launceston Place Brand, destination marketing, leveraging event marketing to enhance business engagement, and the production and distribution of both print and digital visitor materials, tourism interpretation and signage.</p>		

Focus Area		
To provide an environment that is supportive to business and development within the municipality.		
Action	Network	% Complete
Work with Stadiums Tasmania to finalise the transfer of UTAS Stadium and to embed key agreements with respect to content and events.	Chief Executive Officer	60%
Comment		
<p>In December 2022 Council made a decision to commence a process to transfer UTAS Stadium to the newly formed State Government owned Stadiums Tasmania. This process consists of these key components:</p> <ul style="list-style-type: none"> • The Stadium is on what is defined as public land, under the <i>Local Government Act 1993</i> for Council to transfer the Stadium it needs to go through a public process to allow the community to identify their concerns prior to Council making a decision. The public call for comments occurred in November and December 2023 with 3 objections received. The objections were considered and Council made a decision to transfer the land as required by the <i>Local Government Act 1993</i>. The transition is still dependent on the successful completion of the following two points: <ul style="list-style-type: none"> ○ The Stadium requires a subdivision to create an individual title to transfer to Stadiums Tasmania. This process has commenced and expected to be considered by the Planning Authority early in the new financial year. ○ A contract for the transfer is required to document transitional and ongoing support arrangements, Council expectations of Stadiums Tasmania and the detail mechanisms of the transfer. This has commenced and expected to be considered by Council in the last quarter of 2023/2024. <p>The Council and State Government have signed a Memorandum of Understanding which documents the future commitments and expectations of AFL content at the Stadium with the establishment of a Tasmania's AFL men's and women's team. The minimum requirement is to maintain the current content of 4 roster games and one pre-season game.</p> <p>The Federal and Tasmanian Government have made a \$130m investment in the future of the Stadium to improve accessibility and improve user experiences. This will be delivered by Infrastructure Tasmania with oversight from Stadiums Tasmania.</p> <p>Councillors and Council Officers are working with Stadiums Tasmania and the State to progress the details of the term sheet.</p> <p>A Development Application has been submitted for subdivision of the land.</p>		

Focus Area		
To provide an environment that is supportive to business and development within the municipality.		
Action	Network	% Complete
Work with Northern Tasmania Development Corporation (NTDC) to implement the Northern Economic Development Strategy.	Chief Executive Officer	75%
Comment		
<p>NTDC operate with three key focusses - economic development, regional collaborations and organisation strength. The key tasks the NTDC and the City of Launceston have worked in partnership on are:</p> <ol style="list-style-type: none"> 1. Residential Demand and Supply Study completed 2. Advocating for funding a pilot for freight aggregation 3. Review of the Greater Launceston Plan 4. Facilitation of the Regional Sports facility Plan 5. Advocacy on State budget, Federal Immigration Policy and State Sustainability Strategy 6. Identification of regional priority projects through the Regional Collaboration Framework <p>It is expected a review of the Population Strategy will be commenced in the third quarter by NTDC as well as finalisation of the Greater Launceston Plan Review and alignment of regional priorities. NTDC will provide an update to Councillors at Workshop on their program of work in May 2024.</p> <p>Councillors received a presentation on the supply and demand for housing in the region.</p>		

Strategic Priority 3: We are a **Progressive Leader** that is accountable to our governance obligations and responsive to our community.

Our decision-making and actions are evidence-based, strategic, transparent and considered. We are ethical, fair and impartial in complying with and enforcing the law.

10-Year Goal: To ensure decisions are made in a transparent and accountable way, that effectively meet our statutory obligations, support quality services and underpin the long-term sustainability of our organisation.

Focus Area		
To maintain a financially sustainable organisation.		
Action	Network	% Complete
Implement recommendations of the QVMAG Futures Plan.	Chief Executive Officer	70%
Comment		
<p>Various aspects of the recommendations in the Futures Plan were met during the period. The development and implementation of the Organisational Strategic Development Program strategic instruments outlined in the Futures Plan reached 90% completion are in final draft review phase. Key Directions 3 and 4 are ongoing annual recommendations and were successfully delivered to 100% completion in this period.</p>		
Focus Area		
To provide for the health, safety and welfare of the community.		
Action	Network	% Complete
Develop and implement a flood resilient community program.	Community and Place	75%
Comment		
<p>The development of a flood resilience community program is now at a stage where the City of Launceston is able to introduce a number of initiatives publicly.</p> <p>The City of Launceston 'CoL Emergency Management Hub' was launched in late December 2023. The hub provides a single location where the public can access all information in regard to emergency management including flood, fire and storm. There is no other website in Tasmania that currently provides this function. The Hub was promoted through a media campaign in March 2024 via the Examiner and was supported by the newly developed <i>City of Launceston Guide to Emergency Preparedness</i> brochure. Since the Hub was launched there have been 312 views, up 154% since January 2024. The Hub also has a physical presence in the Customer Service area for those members of the public wanting physical resources. Further promotion of the hub will continue.</p> <p>In June 2024, the City of Launceston, in conjunction with the Resilience Canopy, will be running Resilience Canopy Practitioner Training. This aims at providing community leaders with the tools to help guide their community develop resilience. This will be the second program run in Tasmania since its inception and the first for the north of the state.</p> <p>Over the coming months, in partnership with Red Cross, the council will be targeting Invermay and Newstead residents to undertake the RediPlan Program. This is a workshop facilitated by Red Cross that guides the community through strategies on how to prepare for disasters and make an emergency plan. The aim is to run two of these workshops prior to the end of the financial year.</p> <p>Work continues on Councils Recovery Planning. This Council led initiative in conjunction with Resilience and Recovery Tasmania (DPAC), aims to support the community by</p>		

<p>comprehensively outlining recovery actions prior to a large flood event. The objectives of the project are to ensure a planned, coordinated and adaptable recovery approach between recovery partners and cohesion between recovery partners including all levels of Government, business and industry, and the community. The project will be seeking expressions of interest from the community to be involved in the recovery project.</p> <p>The City of Launceston has been involved with the recent Engage to Change talk series as well as the Tomorrow Together 'Resilient City' survey. Both of which aim to enhance community awareness around their risk from natural hazard emergencies while encouraging the community to take proactive approach to preparing for a disaster before it happens leading to a more resilient community.</p>		
<p>Focus Area</p> <p>To ensure decisions are made on the basis of accurate and relevant information.</p>		
Action	Network	% Complete
Continue the level of service project.	Organisational Services	20%
<p>Comment</p> <p>Another phase of the trial was completed in late 2023 with internal stakeholders and a draft Framework has been developed. Trials have now been completed with our GIS team and with the Visitor Information Centre.</p> <p>Recruitment for the vacant Level of Service Officer role was initiated but was unsuccessful. Officers are looking at the opportunities presented through our Corporate Applications Replacement Program for better data around of levels of services and will consider whether what alternate resourcing for the project might look like.</p>		
<p>Focus Area</p> <p>To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.</p>		
Action	Network	% Complete
Update the Cultural Roadmap based on findings and insights from our Organisation Cultural Inventory Survey.	Organisational Services	50%
<p>Comment</p> <p>Culture Survey Action Planning is ongoing by Team Managers. There has been a commitment from the Senior Leadership Team to have their Action Plans completed by 30 April 2024 and the Organisational Development Team have been reaching out to support leaders to facilitate their action planning workshops with their teams.</p> <p>The Senior Leadership Team recently completed their action planning workshop as a team and are finalising their 3 priorities for the coming year.</p> <p>The Cultural Roadmap has been updated in draft, shared with the Values Champions and People and Culture Team and the final draft will be finalised once team action planning is completed, early in May.</p>		

An Executive Leadership Team Paper will then be prepared and presented to the Executive Leadership Team outlining a review and reflection of the 2018 – 2023 Cultural Roadmap and sharing the new, proposed Cultural Roadmap for 2023 – 2026.

Work continues on implementing our Employee Development Program with the leadership team and employees.

The Values Champions have prepared their 2024 Plan and Our Value of “Our People Matter” has been launched by the CEO.

Check-ins with teams who have been using the Values to Behaviors tool have taken place with significant shifts in team culture evident and employee feedback very positive.

Focus Area

To fairly and equitably discharge our statutory and governance obligations.

Action	Network	% Complete
Commence a review of the Corporate Strategic Plan.	Organisational Services	60%

Comment

The project to develop a new 10-year Corporate Strategic Plan covering years 2025 to 2034 has been resourced and endorsed.

The project team completed the research phase and presented findings and recommendations on how to approach the creation of the new Plan to the City of Launceston Executive Leadership Team, with a presentation to Councillors scheduled for April.

This action is progressing on track, in line with both the project timeline and in conjunction with the progress of the revised Greater Launceston Plan (GLP). The review will inform the creation of a new Corporate Strategic Plan for the 2025 - 2034.

Focus Area

To continually improve our service delivery via a continuous improvement mindset, pursuing efficiency gains and adopting technological and other process innovations.

Action	Network	% Complete
Undertake the Corporate Application Replacement Program.	Organisational Services	74%

Comment

The CARP project has progressed with 74% of Phase 1 of the project now complete. Three critical-path delays have been identified that impact the successful delivery of the project. This includes *payroll integrations*, *statutory reporting* and *budgetary/project functions*. To address these delays additional resources have been provided by the vendor to finalise integrations. An additional data load to resolve issues identified during User Acceptance Training is required to effectively test the works and assets to projects functionality and provide confidence the solution will meet City of Launceston's requirements.

Strategic Priority 4: We value our City's *Unique Identity* by celebrating our special heritage and culture and building on our competitive advantages to be a place where people choose to live, work and visit.

We facilitate our community's sense of place by enhancing local identity. We want people to be proud to say that Launceston is "my city".

10-Year Goal: To sustain and promote Launceston as a unique place to live, work, learn and play.

Focus Area		
To support the central business district (CBD) and commercial areas as activity places during day and night.		
Action	Network	% Complete
Develop and commence implementation of Stage 2 Launceston City Heart Project which includes the following key areas of investment: <ul style="list-style-type: none"> • Greening of our City • Improved public transport infrastructure • Creating greater opportunities for pedestrianisation of the CBD 	Community and Place	40%
Comment		
<p>The first phase of City Heart included a refresh of key civic spaces in the Central Business District (CBD) including the Brisbane Street Mall, The Quadrant, Civic Square, and improvements in community amenities including wayfinding and public Wi-Fi. These projects were successfully completed in the 2018 financial year.</p> <p>The original focus of City Heart 2 was to renew streetscapes in selected areas of the CBD including removal of buses from St. John Street, turning one-way traffic into two-way on Paterson Street, greening and realigning footpaths. The initiation of phase 2 of the project relied upon the availability of a new location for buses and the availability of Tasmanian and Australian Government funding. These preconditions have met with some challenges including availability of a suitable location for the bus depot and changes in Australian Government funding sources.</p> <p>Staff have been working with WSP Australia on a revised approach to the implementation of City Heart 2 that includes the development of:</p> <ol style="list-style-type: none"> 1. An urban design manual that will establish key guidelines for streetscapes and civic spaces that will apply not only in the CBD but to the broader urban footprint; and 2. A pilot Place Plan for the City Heart activity centre. The Place Plan will include approximately six character management areas that identify the unique features of the area and identify those elements that should be protected and those that should be changed. The Place Plan will include an action plan to support implementation as funding is available. 		

The planning process incorporates the extensive community engagement activities that have occurred to date, a review of all previous planning documents and evaluation of new information since the previous planning was undertaken.

In the past quarter, WSP Australia has facilitated the first of several planning workshops with staff from across Council to identify priority projects and technical requirements in two of the six character management areas including identification of opportunities to leverage existing investments (i.e. refurbishment of the Princess Theater), identification of physical constraints (i.e. underground infrastructure), and availability of resources to support implementation. The project has been extended to incorporate additional internal workshops on the remaining four character management areas.

In addition, WSP Australia presented a session with Councillors outlining the place planning approach and explaining how the proposed plan will help improve development and community outcomes.

The next milestone of the project is presentation of the draft City Heart place plan to Councillors for comment and input prior to a community engagement process.

Target completion of the project is September 2024.

Focus Area

To promote and enhance Launceston’s rich heritage, culture and natural environment.

Action	Network	% Complete
Launceston Heritage List Review and Precincts - continue the review of the City of Launceston’s local heritage list.	Community and Place	60%

Comment

The updated Launceston Heritage List Review plan is well underway with the first precinct datasheet completed (Babbington precinct).

Community education forms a key role in the renewed plan. Accordingly, a heritage explainer video has been developed and included in the engagement platform, which complements Council's recently updated heritage page. In addition, our Place and Heritage Officer has conducted radio interviews to highlight the project and the role of heritage in the community.

Focus Area		
To promote and enhance Launceston's rich heritage, culture and natural environment.		
Action	Network	% Complete
Implement the first year of the four year action plan from the Cultural Strategy.	Community and Place	75%
Comment		
<p>The Cultural Advisory Committee will return in the coming months, and there are a large number of cultural and public art opportunities to be tabled, including the progression of a creative hub in Launceston.</p> <p>The Cultural Development Officer role was recently advertised, and a number of high quality applicants were received. It is expected that a new officer will be appointed in the near future to continue the work relating to the Cultural and Public Art strategies.</p>		
Focus Area		
To promote and attract national and international events and support the sector to ensure a diverse annual events calendar.		
Action	Network	%Complete
Undertake a review of the City of Launceston Events Strategy.	Community and Place	60%
Comment		
<p>The draft proposal for the Events Strategy is scheduled for a council workshop on 18 April where officers will seek council feedback on three key pillars and a proposed new thematic approach to funding events in Launceston. Internal and external stakeholder consultation has commenced and seeks input and advice on the three proposed pillars as well as themes for funding.</p> <p>In the meantime, the Events team continues to facilitate both large and small scale events in Launceston including Festivale in February and Mona Foma in March. These events all contribute to significant economic activity in Launceston from interstate and intrastate visitation, as well as local participation and engagement in events.</p>		

Focus Area		
To promote and enhance Launceston's rich heritage, culture and natural environment.		
Action	Network	% Complete
Implement the Public Art Strategy.	Community and Place	70%
Comment		
<p>Two murals were installed on the Paterson Street Carpark by artists Jamin and Mel McVee. While many murals are temporary in nature, the overwhelming public reception to the installations have led to a number of requests for additional artworks in the city.</p> <p>The Criterion Lane toilet block is soon to receive a mural installation with a selection panel consisting of Council officers and members of the Cultural Advisory Committee convening to assess a number high quality candidates. The successful artist will be announced in the coming weeks.</p> <p>The final Thylacine artwork from artist, Dan Kershaw, is set to be installed in Civic Square in the coming weeks. Measuring approximately 1m x 1m, the 110kg skeleton plaque was intended to be installed into the Brisbane Street Mall as part of the original Thylacine-pack installation, but was deemed unsuitable for the space at the time. Its installation onto the garden bed wall in Civic Square will be the first time it has been made available for public viewing to our community.</p>		
Focus Area		
To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.		
Action	Network	% Complete
Undertake a review of the City of Launceston Open Space Strategy.	Infrastructure and Assets	70%
Comment		
<p>Population growth coupled with urban expansion, increased urban densities, changing demographics, community needs, and outdated Open Space and Play Space strategies, are some of the triggers for the City of Launceston's review and update the Recreation and Open Space Strategy (ROSS). The ROSS will provide a 20-year vision and a list of initiatives that can be implemented by the City.</p> <p>The first round of community and stakeholder consultation is complete, with feedback being incorporated into the draft Recreational and Open Space Strategy. Staff and consultants have made progress working through stages 3-5 of the project:</p> <p>Stage 3: Existing and Forecast Demographic, Land Use, Participation and Tourism Review and Report</p> <p>Stage 4: Open Space Analysis, Classification</p> <p>Stage 5: Mapping of Open Space Analysis and Gap Analysis</p> <p>The project team will engage with the Councillors and the wider community in Quarter four. The project is on track to be completed by the end of 2024.</p>		

Focus Area		
To continue to offer an attractive network of parks, open spaces and facilities throughout Launceston.		
Action	Network	% Complete
Develop and commence staged implementation of an improvement plan for the Princess Theatre and Earl Arts Centre upgrade.	Infrastructure and Assets	75%
Comment		
<p>A Project Working Group has been established to guide the multi-year project to refresh the Princess Theatre and Earl Arts Centre to improve accessibility, building compliance and user experience. The Group comprises of Theatre North and Council officers and receives expert advice as required. The Group has overseen:</p> <ol style="list-style-type: none"> 1. The appointment of architects Lovell Chen to undertake design 2. Review of recent upgrades to the Regent Theatre to better understand the challenges and opportunities of working in heritage theatres 3. Working with key stakeholders on the conceptual design 4. To improve access to seating in the Earl Arts Centre a hand rail has been installed <p>To improve accessibility to the theatre, stage works have commenced in preparation for installation of a lift.</p> <p>Key activities in coming quarters are engagement with stakeholders through March to April for final conceptual design in May. Draft conceptual materials are expected to be delivered in April to enable Council engagement mid-May.</p> <p>It is intended to be in a position to submit a development application in August 2025.</p>		

Strategic Priority 5: We ***Serve and Care*** for our Community by providing equitable and efficient services that reflects needs and expectations of our community.

We are invested in our community's long term health, well-being, safety and resilience. We want to be trusted and respected by our community.

10-Year Goal: To offer access to services and spaces for all community members, and to work in partnership with stakeholders to address the needs of vulnerable communities.

Focus Area		
To plan for and provide services and facilities that recognise the changing demographics and needs of our community.		
Action	Network	% Complete
Implement Council commitments from the My Place My Future Plan, and support State and Federal Governments on implementation of their actions.	Community and Place	75%
Comment		
<p>A school holiday fun time event was held at Lexfun on 16 January 2024, for 70 children and 30 adults from the Northern suburbs. We facilitated International Women's Day 2024 activities (2 weeks of art activities, featuring 5 local artists) based at QVMAG, including a celebration event on 8 March 2024. Harmony Week in Civic Square on 20 March 2024 was a positive and successful day which saw our community celebrate our multicultural community. This is an initiative led by the council with partners including Libraries Tas, MRC North, MRC Tas, PCYC, Multicultural Youth Tasmania, Connected Women (Red Cross) and MAX Training & Women's Friendship Group.</p> <p>Council has facilitated the establishment of community action groups in Rocherlea and Newnham/Mowbray, with plans for Waverley/Ravenswood to increase community capacity and address local issues.</p> <p>Council also joined the Health Literacy Network (statewide) and is working with 26TEN to increase digital literacy in the Northern suburbs.</p> <p>The Food and Resilience Movement (FaRM) lease has been forwarded to the Northern Suburbs Community Centre for execution.</p>		
Focus Area		
To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.		
Action	Network	% Complete
Implement the action plan for the Access Framework.	Community and Place	60%
Comment		
<p>Work continues in the access space with additional work being undertaken on the new asset map. This map, which can be accessed from https://www.launceston.tas.gov.au/Community/Accessibility#/map, shows the community where our current disabled parking spots are and also shows our access toilets.</p> <p>The next update to the map will show our accessible bus stops. We are also working to update the access widget to contain additional languages to better support our multicultural community.</p>		

<p>The Access Committee continues to remain on hold as we prepare for a review of the Access Framework in 2024/2025</p>		
<p>Focus Area</p> <p>To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.</p>		
Action	Network	% Complete
Continue to roll out the ABCDE Learning Sites community development program, including the conclusion of the Invermay Learning Site in December 2023.	Community and Place	100%
<p>Comment</p> <p>The ABCDE Social Impact Study was awarded to consultant Leanne Mitchell who has presented a project plan for the study, and is currently undertaking a desktop review of the historical and demographic context of the ABCDE learning sites since its commencement. A literature review will be produced which will position ABCDE within the national and international community development practice.</p> <p>Community engagement, and research methods, including interviews and focus groups, will occur across May and June 2024.</p> <p>The program's Community Connector is on long service leave until the end of April. When the Community Connector returns, they will lead a program reflection and review, with a focus on strengths and potential opportunities for future program delivery.</p>		
<p>Focus Area</p> <p>To work in partnership with community organisations and other levels of government to maximise participation opportunities for vulnerable and diverse members of the community.</p>		
Action	Network	% Complete
Develop and implement the Homelessness Action Plan through collaboration with the Homelessness Advisory Committee.	Community and Place	80%
<p>Comment</p> <p>The community consultation period for the Homelessness: Statement of Commitment has now ended. There were 752 views of the document and 9 comments in total. We have engaged with local artist Rod Gardner to provide images for the Homelessness: Statement of Commitment as per feedback received. The final statement is being presented to Council in May for endorsement.</p> <p>The Homelessness Advisory Committee resumed meeting in April after a three month hiatus at the start of the year due to a council review of its committees. At that meeting the 2024/2025 action plan draft to guide the first year of the statement of commitment was recently presented and discussed.</p>		

<p>Council officers continue to respond to customer service requests and officers are providing monthly updates to Councillors via the bulletin on our work with service providers and our homeless community. Council has actively worked with service providers to facilitate permanent housing for some of our vulnerable homeless community members.</p>		
<p>Focus Area</p> <p>To plan for and provide services and facilities that recognise the changing demographics and needs of our community.</p>		
Action	Network	% Complete
Finalise and commence implementing a master plan for Northern Tasmanian Cricket Association (NTCA) precinct and associated action plan.	Infrastructure and Assets	75%
<p>Comment</p> <p>The NTCA Concept Masterplan has been endorsed by the NTCA Facilities Management Group, Council, NTCA Board and user groups and Clubs committees. The concept plan was released to clubs for broader consultation, and constructive feedback was received from most clubs. Club feedback will be finalised in quarter 4. The concept Masterplan will now be reviewed to include feedback, prior to detailed design and developing a scope for staging and costing.</p> <p>During the 2024 State election, both major parties committed funding to completing some stages of the masterplan: improved access and parking, three additional basketball courts, shared function centre between Elphin Sport Centre and Launceston Tennis Centre and improved change facilities.</p> <p>Key activities in the coming quarter are the collation of community feedback and preparation for commencing detailed design work.</p>		

Strategic Priority 6: We *Protect our Environment* by caring for our unique natural assets and amenity and sensitively managing future development opportunities.

We strive to minimise the impact of our actions on the environment, while planning for, adapting to and managing the impact of climate change. We want to protect the special character and values of our city for future generations.

10-Year Goal: To enhance the unique natural character, values, and amenity of our City by minimising the impacts of our organisation's and our community's activities in the environment.

<p>Focus Area</p> <p>To contribute to air and river quality improvements in Launceston.</p>		
Action	Network	% Complete
Support the Tamar Estuary Management Taskforce including supporting the implementation of the 10-year vision for the kanamaluka/Tamar Estuary.	Chief Executive Officer	75%

Comment

In August 2023, the Tasmanian State Government adopted the Vision and Implementation Plan for the kanamaluka/Tamar Estuary as recommended by the Tamar Estuary Management Taskforce. The Taskforce is made up of the five northern councils in the catchment, state government (Infrastructure Tasmania and the Department of Natural Resources and Environment Tasmania), Hydro Tasmania, TasWater, Launceston Chamber of Commerce and NRM North.

The Vision is designed to reframe Launceston's relationship to the estuary, recognising and embracing its transformation from an industrial landscape to a focal point for community events and recreation. Based on feedback from the community, the vision is underpinned by three values which help to guide the future direction of the kanamaluka/Tamar Estuary:

1. Creating community spaces to bring people together
2. Enhancing recreational connections around the estuary
3. Preserving natural values for future generations.

The vision focuses on two priorities to develop the estuary as a focal point for community events and recreation, while supporting its natural ecology to better manage sediment and water quality.

- Priority 1 focuses on creating a cultural and recreational precinct.
- Priority 2 focuses on the long-term sustainable management of sediment.

In August 2023, the Tasmanian State Government adopted a four-year Implementation Plan (2023-2027) and has committed seed funding of \$2.4m to scope immediate priority actions including:

1. Improving connectivity and amenity of the foreshore through:
 - a. development of a masterplan to connect people with the estuary - including infrastructure and revegetation plans;
 - b. identifying priorities and implement improvements; and
 - c. clean-up of disused infrastructure, weeds, and rubbish
2. Trial wetland and water's edge vegetation restoration projects on the North Esk River.

City of Launceston representatives are collaborating with other members of the Tamar Estuary Management Taskforce (TEMT) on initial planning of the priority actions.

In the first half of this financial year, Council staff participated in the scoping of a project, and preparation of tender documents, to secure a qualified consultant to prepare a masterplan for both sides of the estuary from the Tailrace/Ti Tree Bend to the Charles Street Bridge. The aim of the masterplan is to revitalise the waterfront and activate the space by bringing people to the water's edge, creating new and enhance existing cultural and recreational precincts, connecting key areas of the city, educating users and visitors about the environmental importance of the estuary, and enhancing visual amenity by restoring natural values to the foreshore.

TEMT staff will circulate the current draft of the tender documents to TEMT members for comment and aim to advertise the tender shortly after approval

In the October - December quarter, the State Government established a project Steering Committee and a project Working Group, including representatives from the City of Launceston, to plan and oversee the trial wetland and water's edge vegetation restoration projects on the North Esk River. The project aims to restore wetlands in the North Esk River to reduce sediment in the kanamaluka/Tamar Estuary and improve water quality and aquatic habitat to benefit native species and provide community access to nature and urban green space. Activities will increase community access to the estuary by increasing the tidal prism and in turn, decrease the extent of sediment/mudflats. The State Government is finalising procurement processes to conduct site surveying to develop baseline ecosystem inventory, biological and water monitoring, soil sampling and conducting LiDAR and aerial surveying. Representatives from the City of Launceston participated in a risk management workshop, to inform the development of the project plan.

The next phase will include informal levee mapping, communications and public engagement activities, revegetation trial planning and permitting, and the preparation of a project management plan and budget for works.

The Tasmanian Government has negotiated with the Australian Government on a Federation Funding Agreement securing \$8m from the Urban Rivers and Catchments Program to progress the wetland restoration priority project.

Focus Area

To contribute to air and river quality improvements in Launceston.

Action	Network	% Complete
Support TasWater and NRM North with the implementation of the \$129.2M River Health Action Plan to improve catchment management and reduce overflows from the combined system.	Infrastructure and Assets	75%

Comment

New sewerage infrastructure for the city to improve the health of the kanamaluka/Tamar Estuary and the environment that surrounds it is the current focus of this initiative.

New sewer pipeline Project -

This transformative pipeline project, which is one of the largest infrastructure projects of its type in the southern hemisphere, will increase capacity to transfer sewage and stormwater, significantly reducing the frequency and volume of overflow events.

Major construction works are underway in areas near the Margaret Street Pump Station, along the western foreshore (Trevallyn area) and at the Ti Tree Bend Sewage Treatment Plant, Invermay.

Update -

- Successful completion of the first river crossing between Ti Tree bend and Valley St - 650 metres installed 40 metres below the Tamar.
- At Margaret Street Pump Station, as part of the second river crossing, 65 metres of large diameter steel casing has been driven to the bedrock below the Estuary.
- Works continue on the second river crossing at present, where the completed pilot hole is now being ream cut to size. The pipe string will then be fed through under the river for this 1 km section.

<ul style="list-style-type: none"> Installed and backfilled 600 m of pipeline which will connect the two river crossings, adjacent the West Tamar Silt Ponds area. Scour valves and air valves are being installed for this trenched pipeline section. <p>Major construction works are planned for completion late 2024. The Kings Park reinstatement works will be undertaken following completion of construction in this area.</p>		
<p>Focus Area</p> <p>To contribute to air and river quality improvements in Launceston.</p>		
Action	Network	% Complete
Develop a Clean Air Strategy and a supporting implementation plan.	Community and Place	30%
<p>Comment</p> <p>The opportunity for a Clean Air Strategy has been discussed with relevant State Government agencies. Resourcing for development of the Strategy and implementation plan needs to be identified prior to any substantial commencement of this project. The document will be more of an action plan and will need to work in with other Government departments (EPA). Wood smoke appears to be the largest issue we are faced with during the winter months.</p>		
<p>Focus Area</p> <p>To reduce our and the community's impact on the natural environment.</p>		
Action	Network	% Complete
Implement Urban Waterway Health Management Program.	Infrastructure and Assets	70%
<p>Comment</p> <p>The Urban Waterway Health Management Program was finalised in March 2023. The program was written to document threats to waterways from urbanisation, highlight the natural values of urban waterways and identify strategies around implementation actions. Key activities undertaken over the past few months include:</p> <ul style="list-style-type: none"> Rehabilitation and revegetation work on urban waterways, sites currently underway include Newnham Creek at the University and a small tributary to Jinglers Creek within the Jinglers Drive Reserve. Trial of floating wetlands for revegetation at Queechy Lake. Monitoring the success of revegetation works completed in autumn 2022 and 2023 to inform future revegetation programs. Ongoing weed management works, including willow removal. Bi-annual monitoring of waterway health through sampling macroinvertebrates (water bugs) from key urban catchment sites. Investigation of reported pollution events, including identification of a truck wash discharging into the stormwater network within Youngtown Regional Reserve. <p>The focus for the coming months is finalisation of the revegetation work underway and identification of revegetation works to be completed during Financial Year 24/25.</p>		

Focus Area		
To manage the risks of climate-related events, particularly in the area of stormwater management and riverine flooding.		
Action	Network	% Complete
Review Stormwater System Management Plan.	Infrastructure and Assets	50%
Comment		
The Stormwater System Management Plan is the overarching document for management of the stormwater system within the urban areas of Launceston. The focus for the past 9 months has been to update the hydraulic modelling that underpins the Stormwater System Management Plan. This update was required due to significant changes in industry standards and will incorporate climate change predictions that were previously not considered within the Stormwater System Management Plan. The update to the hydraulic modelling now complete. The updated modelling will be incorporated into the reviewed document.		
Focus Area		
To manage the risks of climate-related events, particularly in the area of stormwater management and riverine flooding.		
Action	Network	% Complete
Integrate development policy and assessment to facilitate best practice stormwater management, including consideration of water quality.	Infrastructure and Assets	50%
Comment		
The policy has been drafted. Resourcing constraints have delayed the development of the implementation plan.		
Focus Area		
To reduce our and the community's impact on the natural environment.		
Action	Network	% Complete
Implement the City of Launceston Urban Greening Action Plan.	Infrastructure and Assets	75%
Comment		
The Urban Greening Action Plan has been translated into a four-year delivery plan, and implementation has commenced. The first of the tree order for 2024 has arrived at the City of Launceston's nursery, ready to be prepared for planting in the coming years. Council officers have participated in community engagement activities, such as Tamar NRM's Sustainable Living Festival, and have created new content for the council website. The city's first Precinct Plan, for the suburb of Mowbray, is nearing completion, and will form the template for other suburbs. Work has progressed on the development of a Significant Tree Register for the City, focussed on Council-owned trees. Significant trees may be of outstanding aesthetic significance, very large or very old (venerable), commemorative, a significant component within the landscape, a variety that is rare or of horticultural or genetic value, and/or important to the ecological community.		

Quantitative risk assessments have been completed for the trees within City Park. Assessments will be undertaken in Royal Park and Brickfields in the coming quarter.

Council officers have worked through design options for Central Business District planters and urban micro greening options. Urban greening elements will also be delivered through the Launceston City Heart Project.

In the coming quarter, officers will participate in an organisational capacity assessment which will set a framework for improved delivery and management of Launceston’s urban forest to achieve the canopy cover targets within the Strategy.

Focus Area

To reduce our and the community’s impact on the natural environment.

Action	Network	% Complete
Continue to implement the City of Launceston Sustainability Action Plan.	Infrastructure and Assets	75%

Comment

The Sustainability team continue to deliver ongoing and new projects outlined in the Sustainability Action Plan (SAP). The 2 yearly review of the SAP is currently being worked on, to provide a report on progress and relevance of actions.

Highlights for this financial year so far include:

- Emissions profile completed.
- Major methane gas capture infrastructure installed at the Launceston landfill site at Cavalry Road which has doubled landfill gas capture capacity.
- Landfill diversion facility audit and feasibility report has commenced with draft report received for review.
- Water efficiency project implemented with significant leaks detected leading to water and financial savings.
- The reusable nappy and sanitary products rebate project has commenced.
- Launceston’s first repair cafe has been trialed via a soft opening at the Tamar NRM Sustainable Living Festival. The official launch of the repair cafe is in April. The initiative will continue monthly for six months and then its future will be assessed.
- Community engagement is underway to inform the community emission reduction plan “low carbon Launceston”.
- Low carbon Launceston presentation series has been delivered with weekly presentations over a 6-week period. Presentations ranged from electric vehicles, resource recovery, low carbon investing, circular economy and health implications of climate change. Presentations were well attended and all were professionally filmed so that the information can continue to be shared with the community.
- Planned for April/May 2024 are the community engagement workshops which will target business, youth and general community

Strategic Priority 7: We are a *City Planning for our Future* by ensuring our approach to strategic land-use, development and infrastructure investment is coordinated, progressive, and sustainable.

We play a leading role in balancing the enviable amenity of our municipality with the needs of future development and growth. We want to influence the delivery of the right investment for our City and Region.

10-Year Goal: To facilitate appropriate development via integrated land-use planning, infrastructure investment, and transport solutions within our municipality and region.

Focus Area		
To ensure our suite of strategic planning initiatives are coordinated and representative of our community's needs and aspirations.		
Action	Network	% Complete
<p>City Deal Agreement:</p> <p>Continue to work with the Commonwealth and State Governments to successfully implement commitments and projects under the City Deal program that deliver a range of economic and social benefits to the City.</p>	Chief Executive Officer	75%
Comment		
<p>A Community and Business Advisory Group meeting was held on 29th January 2024. In the meeting, members were provided with an update on current commitments. A partner update also assured members that all three levels of Government are committed to working together collaboratively to successfully fulfil the existing commitments throughout the remaining term of the deal.</p> <p>Existing commitments continue to progress. The opening of The Workshop and Levee Studio on 23rd February marked another milestone in the University of Tasmania Transformation project. The Railway Workshop at Inveresk underwent a \$27m transformation, converting the building into a vibrant creative hub featuring purpose-built studios for architecture and design, creative arts, media, and information communication technology.</p> <p>The opening was well represented with guest speakers including Senator Helen Polley, Premier Jeremy Rockliff, Member for Bass Janie Finlay and Mayor Matthew Garwood.</p> <p>The Albert Hall redevelopment is progressing well, with demolition substantially complete. Bulk excavation and slab base filling have also commenced, along with detailed excavations which will continue into the next quarter. In the next quarter, an external site shed will be installed to allow for decanting and commencement of works in the hall, preparations for blockwork and installation of precast concrete.</p> <p>Progress on the Northern Recreation Hub continues. Early works on the site are now complete, this includes the removal of material and site remediation. Stage 2 Main works are anticipated to begin in May 2024, following the completion of an open tender process.</p>		

Focus Area		
To ensure our suite of strategic planning initiatives are coordinated and representative of our community's needs and aspirations.		
Action	Network	% Complete
Implementation Review: A review of each City Deal is scheduled every three years. Plan and deliver the Review from Council's perspective.	Chief Executive Officer	Not Progressing
Comment		
The Australian Government advised that following the three year review of the Launceston City Deal, published in November 2021, there will be no further implementation reviews.		
Focus Area		
To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.		
Action	Network	% Complete
Continue work on St Leonards Residential Growth Strategy and Masterplan.	Chief Executive Officer <i>Note: This action item was published in the 2023/2024 Annual Plan under network 'Community and Place', however this has been re-allocated to the CEO network.</i>	10%
Comment		
After being put on hold due to resourcing constraints project planning has commenced with the intent of delivering this project over the coming 2 years.		

Focus Area		
To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.		
Action	Network	% Complete
Continue work on "South Prospect" Residential Growth Strategy and Masterplan and initiate planning scheme amendments to facilitate development with the South Prospect Growth Corridor.	Community and Place	75%
Comment		
<p>Land south of Prospect, located between the Midlands Highway and the Bass Highway, adjacent to the Kate Reed Nature Recreation Area was included in the Greater Launceston Plan and the Northern Tasmania Regional Land Use Strategy as a priority investigation area to determine suitability for residential and non-residential development.</p> <p>Since 2017, Council staff have been working with landowners, key infrastructure and service providers, consultants, and several agencies of the Tasmanian government on feasibility studies with the aim of preparing a Framework Plan and narrative for land south of Prospect. The purpose of the Framework Plan and narrative (including feasibility studies) is to provide the strategic justification to support potential rezoning of the land to accommodate housing and neighbourhood serving non-residential uses such as a school, supermarket, medical practice, local retail, or food service businesses. The total private land area is approximately 335 hectares, with approximately 200 hectares of development potential.</p> <p>To-date, exhaustive studies and investigations have assessed impacts of (and mitigation for) the proposal related to the supply and demand of housing and non-residential uses, traffic, natural values, cultural heritage, bushfire, availability and suitability of agricultural land, access to, and use of, the two surrounding state highways, active and public transportation, the adjacent recreational reserve, catchment management, water quality, flood potential and impacts to adjacent landholders.</p> <p>In the previous six months, staff have been working with the Parks and Wildlife Service (PWS) to determine whether stormwater detention facilities can be located in the reserve and if road infrastructure to connect the development site to the Midlands Highway at Connector Park would be an approved use. In November, the PWS rejected the opportunity to place infrastructure in the reserve and advised that the only option is to seek revocation of land from the reserve. PWS also indicated that any application for revocation must be submitted with a full Reserve Activity Assessment for potential mountain biking upgrades in the Kate Reed NRA and detailed design for any infrastructure proposed in the area of revocation.</p> <p>In late 2023, the private landholders advised Council that they prefer to pursue development of strategic planning documentation and rezoning applications on their own land and withdrew from the collaborative framework planning process.</p>		

In late February 2024 staff sought direction from Councillors on next steps for the project in light of the rejection by PWS for infrastructure to be built in the Kate Reed NRA and the withdrawal of developers from the collaborative framework development process. Based on discussions with Councillors, staff will not progress revocation of land from the reserve and will cease work on the draft joint framework plan for development south of Prospect allowing developers to develop their own planning documentation and applications for subsequent statutory consideration.

Focus Area
To ensure that our application of the land use planning system at a local and regional level is effective and efficient.

Action	Network	% Complete
Participate in the Northern Regional Land Use Strategy Review.	Community and Place	75%

Comment
Council continues to participate in the Land Use Strategy review process. The key outcome for this year has been the completion of the Residential Land Demand and Supply study. This was presented to Councillors at workshop in April.

Focus Area
To take a strategic approach to development sites and infrastructure investment within the municipality to maximise public benefit and encourage development and investment.

Action	Network	% Complete
Finalise Building Bulk and Massing Report (Building Heights).	Community and Place	10%

Comment
A request for quotation has been circulated to suitable consultants with identification of a preferred consultant to be undertaken during April. The intention is to commence work prior to the end of the financial year.

Focus Area		
To improve and maintain accessibility, transport options and infrastructure within the Launceston area, including its rural areas.		
Action	Network	% Complete
Action the 2022-2025 Launceston Transport Strategy Implementation Plan.	Infrastructure and Assets	45%
Comment		
<p>The Launceston Transport Strategy Implementation Plan was developed to achieve progress towards Launceston's transport vision; <i>Our community will have access to diverse transport choices that connect them to places. Our focus on partnerships and innovation will promote our community's wellbeing and improve Launceston's livability.</i></p> <p>Several of the initiatives identified within the Launceston Transport Strategy have been achieved, including the micro-mobility trial, the review and implementation of Central Business District speed limits and the development of the network operating plan. Significant initiatives within the transport strategy are linked to the work being undertaken within the City Heart Stage 2 Project, reported on elsewhere in the annual plan.</p> <p>Focus areas for the coming months include;</p> <ul style="list-style-type: none"> • Delivery of bicycle infrastructure along Forster St (Kings Wharf to Invermay Road) • Progression of the transport data and performance management plan. • Design of Traffic Signals at Invermay Road / Lindsay St. • Finalisation of updates to Residential Parking Policy and On-Street Dining Policy. 		

Emily Lewis (Corporate Planning and Performance Officer) was in attendance to answer questions in respect of this item.

**Councillor S Cai withdrew from the Meeting at 2:54 pm
Councillor S Cai re-attended the Meeting at 2:57 pm**

DECISION: 16 May 2024

MOTION

Moved Councillor A G Harris, seconded Councillor T G Walker.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

16. CLOSED COUNCIL

This decision requires an absolute majority of Council

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

16.1 Confirmation of the Minutes

Regulation 35(6) of the *Local Government (Meeting Procedures) Regulations 2015* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

16.2 CD.033/2021 - Northern Regional Tennis Centre Club House and Community Events Centre Precis of Item

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

16.3 Councillor's Leave of Absence

Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015* states that a part of a meeting may be closed to the public to discuss:

- (h) applications by councillors for a leave of absence.

16.4 End of Closed Session

To be determined in Closed Council.

DECISION: 16 May 2024

MOTION

Moved Councillor L M McMahon, seconded Councillor A G Harris.

That Council moves into Closed Session.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

Council moved into Closed Session at 2.59pm.
Council returned to Open Session at 3.38pm.

RECOMMENDATION:

That, pursuant to Regulation 34(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015*, resolves to report in Open Session that it has considered the following matters in Closed Session.

Minutes Item	Matter	Brief Description
16.1	<i>Closed Council Minutes -2 May 2024.</i>	<i>Confirmation of the Minutes of the Closed Meeting of the City of Launceston Council held on 2 May 2024.</i>
16.2	<i>CD033/2021 - Northern Regional Tennis Centre Club House and Community Events Centre</i>	<i>The Councillors approved the tender submitted for CD033/2021 - Northern Regional Tennis Centre Club House and Community Events Centre.</i> <i>The name of the successful tenderer will be published to www.launceston.tas.gov.au once both the successful and unsuccessful tenderers have been notified of the decision.</i>
16.3	<i>Councillor's Leave of Absence</i>	<i>Councillors endorsed a personal leave request.</i>

DECISION: 16 May 2024

MOTION

Moved Councillor A J Palmer, seconded Councillor A G Harris.

That the Motion, as per the Recommendation to Council, be adopted.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai and Councillor A J Britton
AGAINST VOTE: Nil

17. MEETING CLOSURE

The Mayor, Councillor M K Garwood, closed the Meeting at 3.39pm.

18. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 1.00pm on 30 May 2024 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.