



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 11 DECEMBER 2025
10:30 AM**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 11 December 2025

Time: 10:30 am

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



Sam Johnson OAM
Chief Executive Officer

VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting was streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen.

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

The Mayor or their representative will provide notice that the meeting will be recorded through live streaming. By attending a Council meeting, attendees will be taken to have consented to their image, speech or statements being live streamed.

For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

The following information was provided to members of the public in respect of attendance at the Council Meeting.

PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

Present:

Mayor Councillor M K Garwood (attended from 12.31pm)
Deputy Mayor Councillor D H McKenzie
Councillor D C Gibson (retired at 12.30pm)
Councillor A G Harris
Councillor T G Walker
Councillor J J Pentridge
Councillor A J Palmer
Councillor S Cai
Councillor A J Britton
Councillor K M Preece
Councillor R A I Marsden

In Attendance:

Sam Johnson OAM (Chief Executive Officer)
Chelsea van Riet (Executive Leader Community Assets and Design)
Ali Kemp (Executive Leader Connections and Liveability)
Nathan Williams (Executive Leader Delivery and Performance)
Jane Lewis (Executive Leader Strategy and Innovation)
Zara Dawtrey (Senior Communications Officer)
Kelsey Hartland (Team Leader Governance)
Taylor Murphy (Administration Officer - Governance Support)
Jen Welch (Senior Town Planner) (Agenda Item 11.1)
Richard Jamieson (Senior Leader City Development) (Agenda Item 11.1, 20.6 and 20.6)
Steven Tanchik (Acting Senior Leader Infrastructure Engineering) (Agenda Item 15.1)
Lachlan Peterson (Acting Team Leader Transport) (Agenda Item 15.1)
Angie Hart (Team Leader Visitation and Sponsorship) (Agenda Item 17.1, 17.2 and 17.3)
Madi Biggelaar (Senior Visitation Officer) (Agenda Item 17.1 and 17.2)
Erica Deegan (Senior Leader Asset Management Project) (Agenda Item 19.1)
Duncan Payton (Town Planner) (Agenda Item 19.2)
Duncan Campbell (Team Leader Legal Services) (Agenda Item 20.5)
Michelle Grey (Properties and Legal Officer) (Agenda Item 20.6)
Sharin Imlach (Lease Officer)(Agenda Item 20.7 and 20.8)
Sarah McRobbie (Senior Leader Innovation and Performance) (Agenda Item 21.1 and 21.2)
Fintan Langan-Clarke (Principal Strategic Land Use Planner) (Agenda Item 23.2)

Apologies:

Councillor L M McMahon

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1. OPENING OF MEETING - STATEMENT, ATTENDANCE AND APOLOGIES

Local Government (Meeting Procedures) Regulations 2025 - regulation 8

The Acting Mayor, Councillor D H McKenzie, opened the meeting at 10.30am and provided the following statement:

An audio visual recording is being made of the meeting.

All persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting.

Language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

Following the statement the Acting Mayor noted apologies from Councillor L M McMahon and Mayor, Councillor M K Garwood who will attend the meeting later in the day.

2. MAYORAL ACKNOWLEDGEMENTS

There were no Mayoral Acknowledgments for this Meeting.

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

Local Government (Meeting Procedures) Regulations 2025 – regulation 39(1)(f)

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

Councillor J J Pentridge declared an interest in Agenda Item 24.5 Tender - Hardwicke Street and Outram Street Rehabilitation CD065/2025.

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2025 - regulation 41(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 13 November 2025 be confirmed as a true and correct record.

DECISION: 11 December 2025

MOTION

Moved Councillor A J Palmer, seconded Councillor A J Britton.

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 13 November 2025 be confirmed as a true and correct record.

CARRIED 10:0

FOR VOTE: Acting Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2025 - regulation 10(3)(c)

5.1. Council Workshop Report - 20 November 2025, 27 November 2025 and 4 December 2025

FILE NO: SF4401

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2025 - Regulation 10(3)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshops and Presentations conducted on 20 November 2025:

QVMAG - Project Status Report and Update

Councillors received an update on QVMAG's Project Status.

Artificial Intelligence (AI) in Council - Managing Risks and Realising Benefits

Councillors undertook a workshop highlighting the short-term actions including forming a Steering Group and developing an AI Roadmap.

Hawthorn Partnership

Councillors received an update on the status of discussions with Hawthorn regarding sponsorship.

Convention Centre Presentation

Councillors received a presentation from Errol Stewart about a proposal for a Convention Centre.

Risk Appetite Statement Workshop

Councillors participated in a workshop, facilitated by Bryan Whitefield, which included:

- a short presentation on the key drivers for developing a Risk Appetite Statement that is genuine and will help the City of Launceston grow and,
- discussed the risk vs opportunity trade-offs often needing consideration in making decisions at the City of Launceston.

Chief Executive Officer's Contract and Performance Review

Councillors discussed arrangements for the next Chief Executive Officer's contract and performance review period.

Executive Leaders Updates and General Business

Councillors and Executive Leaders engaged in discussion about current and planned projects.

Councillors Connect

Councillors discussed matters of concern, shared perspectives, and collectively worked through issues that benefitted from group discussion.

In Attendance: Acting Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer Councillor L M McMahon, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

Apologies: Mayor Councillor M K Garwood and Councillor D C Gibson

2. Workshops and Presentations conducted on 27 November 2025:

Bell Bay Advanced Manufacturing Zone

Bell Bay Advanced Manufacturing Zone's (BBAMZ) Chief Executive Officer, Susie Bower provided Councillors with an update on activities and projects.

Councillors Connect

Councillors discussed matters of concern, shared perspectives, and collectively worked through issues that benefitted from group discussion.

Launceston Central Inc - Bi-Annual Report

Representatives from Launceston Central Inc. presented Councillors with the Bi-annual Progress Report (January-June 2025), the 2025-2026 Launceston Central Inc. Annual Report, and provided an update on programs and future initiatives, in line with the Service Agreement.

Ikeda Delegation 2025 - Delegation Report and Next Steps

Councillors reviewed and workshopped the 'working draft' of the Ikeda Delegation Report and provided direction to staff on report content. They also discussed the next steps in sharing the learnings from the visit, identified opportunities arising from the visit, and discussed approaches on communicating the experience with the community.

Councillor Expenses and Resources Policy

Councillors received an update on the Councillors Expenses and Resources Policy.

Council Meeting, Workshop, Planning Authority and Pillar Committee Meetings

Councillors had the opportunity to provide feedback on the proposed Council Meeting, Workshop and Committee Meeting schedule for 2026.

Executive Leaders Updates and General Business

Councillors and Executive Leaders engaged in discussion about current and planned projects

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor L M McMahon, Councillor S Cai, Councillor A J Britton and Councillor K M Preece

Apologies: Councillor D C Gibson and Councillor R A I Marsden

3. Workshops and Presentations conducted on 4 December 2025:

Visit Northern Tasmania (VNT)

Councillors were presented with an overview of Visit Northern Tasmania (VNT) through a presentation from Tracey Mallett (Chief Executive Officer) and Anthony Donald (Chair).

Department of Foreign Affairs and Trade

Representatives from the Department of Foreign Affairs and Trade and Department of Home Affairs will delivered a *Foreign Arrangements Scheme Outreach Workshop* to assist Councillors in decision-making on Sister City and international relationships.

DA0335-2025 - 6 Richards Avenue Newstead -Residential - Demolition of an Existing Dwelling and Construction of a New Dwelling

Councillors undertook a site visit to 6 Richards Avenue, Newstead to discuss DA0335/2025 - Residential - Demolition of an existing dwelling and construction of a new dwelling.

Lilydale Falls Reserve - Engagement Summary

Councillors were provided with a summary of the engagement findings and next steps following community consultation on the future of the Lilydale Falls Reserve.

Future of the Carr Villa Memorial Park Flora Reserve Buffer Zones

Councillors received a report outlining options for consideration of the identified Carr Villa buffer zones, to become a permanent reserve.

Hoblers Bridge Road to Henry Street Link Road Business Case

Councillors received the business case for the Hoblers Bridge Road to Henry Street Link Road Project and were informed of the proposed next steps for future endorsement of the project.

Council Agenda Review - 11 December 2025

Councillors reviewed the agenda for the upcoming Council Meeting of 11 December 2025.

Executive Leaders Updates and General Business

Councillors and Executive Leaders engaged in discussion about current and planned projects.

Councillors Connect

Councillors discussed matters of concern, shared perspectives, and collectively worked through issues that benefitted from group discussion.

In Attendance: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece, and Councillor R A I Marsden

Apologies: Councillor D C Gibson, Councillor J J Pentridge and Councillor L M McMahon.

DECISION: 11 December 2025

MOTION

Moved Councillor R A I Marsden, seconded Councillor A G Harris.

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

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Apologies: Councillor D C Gibson and Councillor R A I Marsden

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Apologies: Councillor D C Gibson, Councillor J J Pentridge and Councillor L M McMahon.

CARRIED 10:0

FOR VOTE: Acting Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS AND PARENTAL LEAVE NOTIFICATIONS

No Councillors' Leave of Absence Applications have been identified as part of these Minutes.

No Parental Leave Notifications have been identified as part of these Minutes.

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

No Community Reports were registered with Council as part of these Minutes.

8. QUESTIONS BY MEMBERS OF THE PUBLIC

Local Government (Meeting Procedures) Regulations 2025 - regulations 36 to 38

8.1. Questions on Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 38

8.1.1. Questions on Notice by Members of the Public - Ian Goninon - Sister City Relationships, QVMAG, Airport Entry Beautification, High/Howick Street Intersection and Campervan Site Options - 13 November 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 20 November 2025 by Ian Goninon, have been answered by the Senior Leader Innovation and Performance (Question 1), the Chief Executive Officer (Question 2), the Senior Leader Open Spaces and Sustainability (Question 3) and the Executive Leader Connections and Liveability (Question 4 and 5).

Question 1:

Is the Launceston Chamber of Commerce better placed to look at the economic benefits of the Sister City relationship?

Response:

The City of Launceston acknowledges the value and expertise the Launceston Chamber of Commerce contributes to the business community, representation of its members and Launceston and northern Tasmania more broadly. The City of Launceston is well placed to lead this work and the Chamber is recognised as a key stakeholder to engage with to explore the economic benefits of Sister City relationships.

Question 2:

Can an update be provided on the possibility of transferring QVMAG to the State Government?

Response:

At this stage, there is no formal Council decision or directive in place to pursue the transfer of QVMAG to the State Government. Council continues to monitor discussions and consider options as part of broader strategic planning, but no commitment has been made.

Question 3:

Can City of Launceston and Northern Midlands Council collaborate to plant some trees to beautify the highway into Launceston from the airport, to replace the broken wattle trees?

Response:

The Midlands Highway including the road reserve is a state road and owned and managed by the Department of State Growth. Council's is supportive of enhancing Launceston's urban forest, with priority areas identified in City of Launceston's Urban Greening Strategy.

Question 4:

The intersection of High Street and Howick Street is one of the most dangerous intersections in Launceston, is there any future plans to review and improve this intersection?

Response:

The Transport Team is currently undertaking further preliminary investigation work in this space as the intersection is a known conflict point. The team will be developing a Safe Systems Assessment which will lead to infrastructure upgrades to both the intersection itself and on High Street to improve road safety. Once feasibility and concepts are prepared, further engagement will be undertaken on the future upgrades.

Question 5:

Did the Council look into better locations for a campervan site, other than the one proposed in the government grant, as \$775,000 seems like a lot of money for only 11 sites?

Response:

Council officers have assessed other sites for RV camping across the municipality. The Round House at the Inveresk Precinct has been identified as one of the most suitable locations for longer stay RV visitors, within easy walking distance of the CBD and key attractions including QVMAG. The site benefits from existing car parking, straightforward ingress and egress for large vehicles, and has previously operated as an RV dump point, with established wayfinding already in place.

Importantly, the Round House is an under utilised Council asset with significant latent capacity to support additional amenities over time. While the initial proposal provides for 11 designated RV sites, the broader site can accommodate additional visitors and future amenity upgrades. This investment also forms part of a broader city wide program to remark and clearly identify RV suitable carparking bays across key locations, improving access, compliance and visitor servicing throughout Launceston.

8.1.2. Questions on Notice by Members of the Public - Helen Tait - Bourke St Reserve and Frederick Street Landscaping - 18 November 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 18 November 2025 by Helen Tait, have been answered by the Senior Leader Open Spaces and Sustainability.

Question 1:

The land around the Bourke St historic switching station of the Duck Reach power scheme has recently been surveyed.

The site has significant Historic value, and potential Tourist value, for the Launceston municipality and for the state. It is a significant public asset in good condition. Once lost a building and site like this would be hard to replicate. It is valuable as a public asset. It has potential for example as a place of Council or an Arts Society 'In Residents Program' for a visiting Artist, Historian, Musician, Actor, Writer Poet etc. Or as a 'place for lease'

Do you know of the foreseeable future for this site?

Response:

This site is under State Government ownership and Council does not have any relationship to it or plans for it.

Question 2:

Recently Frederick St was reconstructed and the original blue stone retaining wall was partially concealed by a concrete block abutment. In front of it compensatory landscaping with Banksias, and other native plants was established by Council. This was deemed suitable for the native birds that used the park for living in, and in transiting the city. This landscaping is successfully establishing. [though currently in need of some basic maintenance]

What provision is there to keep this important public landscaping in place and accessible?

Response:

City of Launceston's Recreation and Open Space Plan (draft) identifies all of its public open space portfolio and relevant open space classification as areas of suitable catchments for community amenity and use.

City of Launceston City Amenities team has relevant maintenance schedules that service areas such as the one described on a maintenance schedule. If the site is identified as requiring additional attention it is recommended to utilise Council's customer service platform 'Snap Send Solve' This will enable the appropriate team to respond to specific concerns.

8.1.3. Questions on Notice by Members of the Public - Malcolm Cowan - North East Rail Trail - 18 November 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 18 November 2025 by Malcolm Cowan, has been answered by the Executive Leader Connections and Liveability.

Question 1:

On Thursday 30 October 2025 on ABC Drive, the Dorset Mayor Rhys Beattie was very positive about the development of the North East Rail Trail extension to Lilydale, citing the strong recent business case.

However, I was concerned when he said the council was "waiting for Launceston to come to us with a formal commitment of how they see it working". Mayor Beattie said they hoped to start work next year.

Can you please give me an indication of what this commitment is likely to be and when the council will respond to Dorset so that this long-delayed project can commence?

Response:

Council has provided in principle support to Dorset Council for the proposed extensions/activation to the North East Rail Trail within the Dorset Council municipality. City of Launceston is currently undertaking an engineering assessment of assets within the City of Launceston section to understand current condition and level of investment required for City of Launceston's section of the North East Rail Trail.

8.2. Questions Without Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 37

8.2.1. Questions Without Notice by Members of the Public - Ron Baines - Foo Fighters - 11 December 2025

1. Is a Council is aware the Foo Fighters band has a combined wealth of \$300 million. Dave Grohl is about \$320 million. So, why is Council giving \$150,000 of rate payers money to a band that should be funding themselves?

The Chief Executive Officer (CEO) responded by saying that it is a standard practice for Governments both State, Federal and even Local Government to support a number of events. Previously, Council sponsored the Corrs when they came. Prior to that, Council funded Elton John to come and play at York Park as well. More often than not, a lot of these large entertainment companies do require sponsorship, be that from the private sector or the public sector.

2. Who actually gets the combined total of \$650,000?

The CEO responded by saying that the money goes to the event management company that actually provide the entertainment.

3. Will any of the money from the ticket sales be reimbursed to the Council or the Government.

The CEO responded by saying no, payment is by way of sponsorship.

8.2.2. Questions Without Notice by Members of the Public - Jim Dickenson - Gorge Kiosk - 11 December 2025

- 1. The kiosk at the Gorge Restaurant has been closed for 8 months. When is it going to be re-opened? I have been advised that work is proceeding but it is still not open nor any work being done.**

The Chief Executive Officer responded by saying that Council did go out to expression of interest earlier this year for both the cafe and the restaurant at the Gorge, which was unsuccessful. As a result, our Building Assets Maintenance Team have taken the opportunity to review that condition of the building. I understand there are some challenges with the under structure of that building and some underpinning is required. We do have in Closed Council today hopefully the acceptance of a tender to undertake these works.

9. PETITIONS

No Petitions were identified as part of these Minutes.

10. DEPUTATIONS

No Deputations were identified as part of these Minutes.

11. PLANNING AUTHORITY

The Acting Mayor, Councillor D H McKenzie announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

11.1. DA0335/2025 - 6 Richards Avenue, Newstead - Residential - Demolition of an Existing Dwelling and Construction of a New Dwelling

FILE NO: DA0335/2025

AUTHOR: Jen Welch (Senior Town Planner)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant	Nova Land Consulting
Site	6 Richards Avenue, Newstead
Proposal	DA0335/2025 - Residential - Demolition of an existing dwelling and construction of a new dwelling
Zoning	General Residential
Codes	Safeguarding of Airports Code Road and Railway Assets Code Parking and Sustainable Transport Code Landslip Hazard Code
Use Class	Residential – Single Dwelling
Standards assessed through performance criteria	8.4.2 Setbacks and building for all dwellings P3 8.4.7 Frontage fences for all dwellings P1
Public Notification	20 September 2025 - 6 October 2025
Representations	8
Deemed Approval	11 December 2025

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

N/A

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for Residential - Demolition of an existing dwelling and construction of a new dwelling at 6 Richards Avenue, Newstead subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be substantially in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a. Site Context Plan existing, S. Group, A101, Mark and Amanda, Rev E, 30/07/2025.
- b. Site Context Plan proposed, S. Group, A102, Mark and Amanda, Rev E, 30/07/2025.
Amended plans required
- c. Site Plan ground, S. Group, A103, Mark and Amanda, Rev E, 30/07/2025. **Amended plans required**
- d. Site Plan first floor, S. Group, A104, Mark and Amanda, Rev E, 30/07/2025.
Amended plans required
- e. Site Plan second floor, S. Group, A105, Mark and Amanda, Rev E, 30/07/2025.
Amended plans required
- f. Floor Plan Ground, S. Group, A201, Mark and Amanda, Rev E, 30/07/2025.
Amended plans required
- g. Floor Plan First, S. Group, A202, Mark and Amanda, Rev E, 30/07/2025. **Amended plans required**
- h. Floor Plan Second, S. Group, A203, Mark and Amanda, Rev E, 30/07/2025.
Amended plans required
- i. Elevations 01, S. Group, A301, Mark and Amanda, Rev E, 30/07/2025. **Amended plans required**
- j. Elevations 02, S. Group, A302, Mark and Amanda, Rev E, 30/07/2025. **Amended plans required**
- k. Elevations 03, S. Group, A303, Mark and Amanda, Rev E, 30/07/2025. **Amended plans required**
- l. Major Elevations, S. Group, A304, Mark and Amanda, Rev E, 30/07/2025. **Amended plans required**
- m. Major Elevations, S. Group, A305, Mark and Amanda, Rev E, 30/07/2025. **Amended plans required**
- n. Building Envelope Diagrams, S. Group, A404, Mark and Amanda, Rev E, 30/07/2025.
- o. 0900 shadows, S. Group, A501, Mark and Amanda, Rev E, 30/07/2025.
- p. 1000 shadows, S. Group, A502, Mark and Amanda, Rev E, 30/07/2025.
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- t. 1400 shadows, S. Group, A506, Mark and Amanda, Rev E, 30/07/2025.
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- v. Concept Servicing, S. Group, A601, Mark and Amanda, Rev E, 30/07/2025.
Amended plans required
- w. Concept Servicing, S. Group, A602, Mark and Amanda, Rev E, 30/07/2025.
Amended plans required

2. AMENDED PLANS REQUIRED

Prior to the commencement of any work, amended plans must be submitted to the satisfaction of the Senior Leader City Development to replace plans annotated as "Amended Plans Required" and attached to the Permit. Once approved, these amended plans will be endorsed and will then form part of the Permit. The amended plans must show:

- a. Increase the side boundary setback between the south west boundary and the first floor lounge room from 1.477m to a minimum of 1.7m.
- b. The length of the external wall of the first floor living and dining room adjoining the south west side boundary is to have a length not exceeding 9.3m, and the setback from the south west boundary is to be increased from 2.594m to a minimum of 3.3m. The roof pitch of this part of the building is to fall towards the south east boundary to reduce the height near the adjoining dwelling.
- c. The first floor deck is to be repositioned to have a minimum 3m setback from side boundaries.
- d. External screening with a minimum uniform transparency of 25% is to be provided on the stairwell, the north east elevation of the second and first floor decks.
- e. The master bedroom on the second floor is to increase the setback from the north west boundary a minimum of 1.4m from the existing alignment.
- f. The laundry stairs and retaining wall directly abutting the south west boundary are to be setback a minimum 1.15m setback from the boundary.
- g. The height of screening adjacent to the garage/laundry is to be reduced to a maximum height of 1.8m.
- h. The eave overhangs on the south west elevation of the garage, laundry and first floor and to be removed.
- i. Detail of screening around the pool is required to demonstrate a uniform transparency of 25% and is to include the screening to a height of 1.7m on the north east boundary of the pool deck in compliance with 8.4.6 A1.
- k. All parking areas are to be constructed with a durable all weather paving, and be drained to a public stormwater system to demonstrate compliance with C2.6.1 A1.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds or a format agreed with the planning officer.

3. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

4. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2025/00964-LCC, dated 15/09/2025 and attached to the permit.

5. HOURS OF CONSTRUCTION

- a) Unless otherwise approved in writing by the Senior Leader Health and Compliance construction activities must only be carried out between the hours of:
 - i. Monday to Friday - 7 am to 6 pm; and
 - ii. Saturday - 8 am to 6 pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

6. PROTECTION OF EXISTING TREES

Existing trees identified for retention on the subject land must be retained and must not be damaged, removed, destroyed or lopped without the written consent of the Council. Such trees must be satisfactorily protected both by the design of the building and during construction work by barriers and similar devices in accordance with *Australian Standard 4970 Protection of Trees on Development Sites to Protect Existing Trees*.

7. DAMAGE TO COUNCIL INFRASTRUCTURE & ASSETS

The developer is liable for all costs associated with the repair of damage to Council infrastructure and assets resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

Prior to commencing any works in (or requiring the occupation of) the Road Reserve the applicant must receive written authorisation from the Road Asset Owner within the City of Launceston.

This includes but is not limited to occupying space with skip bins, construction equipment, hoarding, scaffolding, the use of machinery and facilitating service connections.

Any implementation of temporary traffic controls will also require written approval.

9. FACILITIES AND HIGHWAYS BY-LAW

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). The payment of the scheduled Occupation Fee (comprising a minimum base fee and a square metre weekly rate) is required prior to the occupation commencing. No occupation of the road reserve is permitted without approval.

10. SUBMISSION AND APPROVAL OF PLANS

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the Executive Leader Community Assets and Design for approval. Such plans and specifications must:

- a. Include all public infrastructure and driveway works required by the permit or shown in the endorsed plans.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans, or their subsequent replacement documents.

- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
 - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
 - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion & Final inspections of the public infrastructure and driveway works.

11. CONSTRUCTION OF WORKS

Public infrastructure and driveway works must be constructed in accordance with plans and specification approved by the Executive Leader - Community Assets and Design. The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

a. Roads

- i. Provision of a fully constructed 3.6 metres wide vehicular crossover on Richards Avenue to the property,
- ii. Modification of the parking area, retaining wall and roadside barriers on Richards Avenue to facilitate the vehicular crossover
- iii. Maintain 2% crossfall on the footpath across the vehicular crossover.
- iv. Maximum grade change of 2% longitudinally along the footpath either side of the vehicular crossover.
- v. Provision of all necessary line marking, signage and other traffic control devices.

All construction work must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings, or their subsequent replacement document. These documents specify:

- 1. Construction requirements,
- 2. Appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities,
- 3. Construction Audit inspections,
- 4. Practical Completion and after a 12 months defects liability period the Final Inspection & Hand-Over.

12. COMPLETION OF WORKS

All works must be carried out to Council standards and under the direct supervision of a suitably qualified and experienced civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion.

13. AS CONSTRUCTED PLANS

An "as constructed" plan must be provided in accordance with Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from Council's Community Assets and Design Team.

14. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.

15. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (e.g. Launceston Waste Centre), reclaimed or recycled.

16. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

17. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0335/2025. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. *The 14 day appeal period expires; or*
- b. *Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. *Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. *Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Demolition salvage

The building appears to have original features that could be sustainably used in other projects and avoid landfill. It is recommended that where possible original features are salvaged and reused, including ceiling roses, fireplaces, skirting boards, architraves etc..

F. Fixed Equipment Use

Use of fixed equipment (e.g. heat pumps, water pumps, swimming pool pumps) is subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or any subsequent versions of this regulation.

Jen Welch (Senior Town Planner) and Richard Jamieson (Senior Leader City Development) were in attendance to answer questions in respect of the item. A table of questions asked by Councillors during debate is provided after the decision.

Margie Heames spoke against the Recommendation.

Phil Beeston (S Group) spoke for the Recommendation.

Jenny Banbury spoke against the Recommendation.

Steven Banbury spoke against the Recommendation.

Jake and Emma Terry spoke against the Recommendation (read by Steven Banbury).

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Britton.

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for Residential - Demolition of an existing dwelling and construction of a new dwelling at 6 Richards Avenue, Newstead subject to the following conditions:

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Amended plans required

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- c. The first floor deck is to be repositioned to have a minimum 3m setback from side boundaries.
- d. External screening with a minimum uniform transparency of 25% is to be provided on the stairwell, the north east elevation of the second and first floor decks.
- e. The master bedroom on the second floor is to increase the setback from the north west boundary a minimum of 1.4m from the existing alignment.
- f. The laundry stairs and retaining wall directly abutting the south west boundary are to be setback a minimum 1.15m setback from the boundary.
- g. The height of screening adjacent to the garage/laundry is to be reduced to a maximum height of 1.8m.
- h. The eave overhangs on the south west elevation of the garage, laundry and first floor and to be removed.
- i. Detail of screening around the pool is required to demonstrate a uniform transparency of 25% and is to include the screening to a height of 1.7m on the north east boundary of the pool deck in compliance with 8.4.6 A1.
- k. All parking areas are to be constructed with a durable all weather paving, and be drained to a public stormwater system to demonstrate compliance with C2.6.1 A1.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds or a format agreed with the planning officer.

3. LEGAL TITLE

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4. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2025/00964-LCC, dated 15/09/2025 and attached to the permit.

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- a) Unless otherwise approved in writing by the Senior Leader Health and Compliance construction activities must only be carried out between the hours of:
- i. Monday to Friday - 7 am to 6 pm; and
 - ii. Saturday - 8 am to 6 pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

6. PROTECTION OF EXISTING TREES

Existing trees identified for retention on the subject land must be retained and must not be damaged, removed, destroyed or lopped without the written consent of the Council. Such trees must be satisfactorily protected both by the design of the building and during construction work by barriers and similar devices in accordance with *Australian Standard 4970 Protection of Trees on Development Sites to Protect Existing Trees.*

7. DAMAGE TO COUNCIL INFRASTRUCTURE & ASSETS

The developer is liable for all costs associated with the repair of damage to Council infrastructure and assets resulting from non-compliance with the conditions of the Planning Permit and any by-law or legislation relevant to the development activity on the site. Damage may also include the undertaking of unauthorised works to Council infrastructure such as driveways, footpaths and stormwater infrastructure. The developer will also be liable for all reasonable costs associated with the enforcement of compliance with the conditions, by-laws and legislation relevant to the development activity on the site.

8. WORKS WITHIN/OCCUPATION OF THE ROAD RESERVE

Prior to commencing any works in (or requiring the occupation of) the Road Reserve the applicant must receive written authorisation from the Road Asset Owner within the City of Launceston.

This includes but is not limited to occupying space with skip bins, construction equipment, hoarding, scaffolding, the use of machinery and facilitating service connections.

Any implementation of temporary traffic controls will also require written approval.

9. FACILITIES AND HIGHWAYS BY-LAW

Prior to the placement of any skip bin, security fencing, hoarding, shipping containers, site offices or amenities within a local highway, the person, corporation or other legal entity must seek and have issued a permit pursuant to the Facilities and Highways By-Law (No. 1 of 2021). The payment of the scheduled Occupation Fee (comprising a minimum base fee and a square metre weekly rate) is required prior to the occupation commencing. No occupation of the road reserve is permitted without approval.

10. SUBMISSION AND APPROVAL OF PLANS

Prior to the commencement of the development of the site, detailed plans and specifications must be submitted to the Executive Leader Community Assets and Design for approval. Such plans and specifications must:

- a. Include all public infrastructure and driveway works required by the permit or shown in the endorsed plans.
- b. be prepared strictly in accordance with the Tasmanian Subdivision Guidelines and the LGAT-IPWEA Tasmanian Standard Drawings applicable at the date of submission of the plans, or their subsequent replacement documents.
- c. be prepared by a suitably qualified and experienced engineer or Engineering Consultancy.
- d. be accompanied by:
 - i. an estimate of the construction cost of the future public works together with a schedule of the major components and their relevant costs; and
 - ii. a fee of 1.5% of the public works estimate (or a minimum of \$250). Such fee covers assessment of the plans and specifications, audit inspections and Practical Completion & Final inspections of the public infrastructure and driveway works.

11. CONSTRUCTION OF WORKS

Public infrastructure and driveway works must be constructed in accordance with plans and specification approved by the Executive Leader - Community Assets and Design.

The required infrastructure works must be as shown in the application documents and endorsed plans and modified by the approval of the detailed engineering drawings and specifications. Works must include:

- a. Roads
 - i. Provision of a fully constructed 3.6 metres wide vehicular crossover on Richards Avenue to the property,
 - ii. Modification of the parking area, retaining wall and roadside barriers on Richards Avenue to facilitate the vehicular crossover
 - iii. Maintain 2% crossfall on the footpath across the vehicular crossover.
 - iv. Maximum grade change of 2% longitudinally along the footpath either side of the vehicular crossover.
 - v. Provision of all necessary line marking, signage and other traffic control devices.

All construction work must be undertaken in accordance with the Tasmanian Subdivision Guidelines and LGAT-IPWEA Standard Drawings, or their subsequent replacement document. These documents specify:

1. Construction requirements,
2. Appointment of a suitably qualified Supervising Engineer to supervise and certify construction works, arrange Council Audit inspections and other responsibilities,
3. Construction Audit inspections,
4. Practical Completion and after a 12 months defects liability period the Final Inspection & Hand-Over.

12. COMPLETION OF WORKS

All works must be carried out to Council standards and under the direct supervision of a suitably qualified and experienced civil engineer engaged by the owner and approved by the Council. Certification that all works have been carried out in accordance with the approved engineering design plans and to Council standards will be required prior to issue of the Certificate of Practical Completion.

13. AS CONSTRUCTED PLANS

An "as constructed" plan must be provided in accordance with Council's standard requirements for as constructed drawings. A separate copy of the requirements is available from Council's Community Assets and Design Team.

14. AMENITY

The construction of the development permitted by this permit must not adversely affect the amenity of the site and the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.

15. NO BURNING OF WASTE

No burning of any waste materials, including removed vegetation, generated by the development to be undertaken on-site. Any such waste materials are to be removed to a licensed waste disposal facility (e.g. Launceston Waste Centre), reclaimed or recycled.

16. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

17. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0335/2025. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement.

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

E. Demolition salvage

The building appears to have original features that could be sustainably used in other projects and avoid landfill. It is recommended that where possible original features are salvaged and reused, including ceiling roses, fireplaces, skirting boards, architraves etc..

F. Fixed Equipment Use

Use of fixed equipment (e.g. heat pumps, water pumps, swimming pool pumps) is subject to the Environmental Management and Pollution Control (Noise) Regulations 2016 or any subsequent versions of this regulation.

CARRIED 7:3

FOR VOTE: Acting Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor A J Palmer, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Councillor T G Walker, Councillor J J Pentridge and Councillor S Cai

COUNCILLOR	QUESTION	RESPONSE
Councillor A G Harris	In regard to access to the lane way at the north of the property whilst TasWater will be installing pipelines - is access covered under the planning scheme or is that actually covered under the building application?	Executive Leader Community Assets and Design <i>That is not relevant to the planning item, and is not a matter of Council. That is a TasWater issue.</i>
	What procedures are in place for contractors to make contact with residents and advise of interruptions to access? Are you able to outline whether they get a letter of notice to say that the lane way is going to be dug up or is that something we can not talk about here?	Executive Leader Community Assets and Design <i>We are not able to comment on the processes of TasWater. As a governmental authority, I would imagine they do have a community engagement or project communication team and I would assume if they are undertaking works, they do something like a letter box drop. Again though it is not a matter for Council. I would suggest that is an issue to take up with TasWater directly.</i>
	Regarding access to the building site and the removal of the building material it would be difficult to access unless they put a new crossover from Richards Avenue to the site. Are you able to make any comment about how the building materials, both during demolition and also during construction, may be brought onto the site?	Senior Leader City Development <i>A crossover is proposed off Richards Avenue. We are not able to comment directly on the sequence of events but I would imagine that crossover would be established relatively early in the piece to allow reasonable access for machines and deliveries. Anything that requires works in the road reserve would require a separate permit from the Council if machines or other things need to occupy the road reserve temporarily whilst works are underway. There are processes for Council to monitor and regulate that.</i>

<p>Councillor A G Harris</p>	<p>Some comments were made that the application does not meet the performance criteria in a number of cases. How many items actually relate to having to use the performance criteria for this particular development application and what actually are they in relation to?</p>	<p>Senior Town Planner <i>The application was assessed against all relevant standards in the planning scheme. Only two standards required assessment against performance criteria:</i></p> <ol style="list-style-type: none"> <i>1. Building Setbacks – The development was outside the prescribed building envelope for all dwellings.</i> <i>2. Frontage Fences – The proposed frontage fences for all dwellings did not meet the exemption requirements.</i>
	<p>Have you any comment about how much of the building has come into the protrusion outside the building envelope and whether that is considered reasonable under the circumstance of being such a steep block?</p>	<p>Senior Town Planner <i>It is not mandatory that buildings fit within the building envelope. Sometimes that is very difficult to achieve, particularly on sloping sites. The performance criteria include a number of tests that the development will be assessed against, including the impacts on the adjoining properties as well. In assessing the application we have gone through quite a lot of detail to see how the proposed dwelling complies with all of the performance criteria.</i></p>
	<p>Can I take it that after you assessed the performance criteria that the building was considered compliant?</p>	<p>Senior Town Planner <i>It did not result in unreasonable impacts to the adjoining dwellings.</i></p>
	<p>What is the test about lack of or the loss of access to sunlight for existing solar panels?</p>	<p>Senior Town Planner <i>When considering a development application, we normally consider obtaining 3 hours of sunlight in the middle of the day as acceptable. There is not as much of a test when it comes to solar rays. That is a relatively new standard. However, in looking at the sun shadow diagrams as you pointed out, there is some loss on the shortest day of the year. It is considered that the rest of the year they would have quite a lot of access to sunlight.</i></p>

Councillor A G Harris	Are you able to give us any background into your investigations and considerations of those two claims [made by the Jake and Emma Terry of 10 Rupert Street], particularly in regard to the loss of privacy into the their kitchen and living areas?	Senior Town Planner <i>There are separate standards that deal with privacy and the application met all the acceptable solutions for privacy particularly in regard to Rupert Street.</i>
	Did that involve any provision of screens on the proposed dwelling or was that not required in this case?	Senior Town Planner <i>They have proposed minor changes to their application to include some screening that is not a requirement of the scheme. The application actually met all the acceptable solutions for privacy and it has been set back appropriately.</i>
	Are you able to explain the process that goes on when an extension of time or a pausing of the 42-day approvals clock applies to any development application?	Senior Leader City Development <i>We generally grant an extension of time if it is requested and particularly if it is required to help the applicant address issues of community concern. When it is granted, there is no process necessarily to inform representors that we have granted it. The representors get informed when we are ready to determine it.</i>
Councillor S Cai	Is it true that the representors were told by Richard to turn up at 1 o'clock today?	Senior Leader City Development <i>A form letter was used to inform representors of the Council meeting, and it had mistakenly not been updated to reflect the Council meetings new start time of 10:30am. Once we were made aware of the error we called the representors to inform them of the mistake.</i>
	I read that only two neighbours were contacted when this DA came out. Is there a reason the other neighbours were not notified?	Senior Town Planner <i>All surrounding neighbours would have been notified when the application was publicly exhibited and then following that, all people who had made a representation were contacted - either they were spoken to or a message was left for them. So most of them should have been aware of the application through our standard processes.</i> Senior Leader City Development <i>We would write to everybody in accordance with the Act when the planning application is advertised. Everyone would have received a</i>

		<i>letter. We do not ring individual neighbours but we send them a letter at the point it is advertised. Once representations were received we then contact those people directly.</i>
Councillor A J Britton	There is a disability access issue with the lane way, where would the be the best place for the representors to go to get information about maintaining access?	Senior Leader City Development <i>The lane way is not a Council asset, so it is not something that we own, manage, or control. I would encourage them to contact us, we can certainly have a look at the details and try and advise them as best we can - perhaps either by contacting me directly or by sending it through customer service.</i>
	Are we certain that the correct procedures were followed in notifying all affected parties?	Senior Leader City Development <i>We are certain we complied with the legislation.</i>

The Acting Mayor, Councillor D H McKenzie, announced that Council no longer sits as a Planning Authority.

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Palmer.

That Agenda Item 17.3 12-month Agreement with Visit Northern Tasmania be brought forward in the Agenda.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Acting Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

Council moved to discuss Agenda Item 17.3 12-month Agreement with Visit Northern Tasmania. Minutes for this item can be found on page 73.

12. ANNOUNCEMENTS BY THE MAYOR

12.1. Mayor's Announcements

FILE NO: SF2375

Acting Mayor - Councillor Hugh McKenzie

Sunday 16 November 2025

- Attended Alpha Company End of Year Parade, Launceston

Mayor - Councillor Matthew Garwood

Wednesday 19 November 2025

- Officiated Grade 5/6 Trevallyn Primary School, Mock Council meeting and Town Hall Tour, Launceston
- Attended LGAT- President's Welcome Function Hobart

Thursday 20 November 2025

- Attended LGAT General Meeting and Annual Conference, Hobart
- Attended LGAT Conference Awards for Excellence and the Outstanding Service Awards, Hobart

Friday 21 November 2025

- Met with Cricket Tasmania, Hobart
- Attended LGAT General Meeting and Annual Conference, Hobart

Saturday 22 November 2025

- Participated in Northern Motorcycle Riders Awareness Day, Perth Tasmania

Sunday 23 November 2025

- Officiated Sallys Ride - Family Ride, Launceston

Monday 24 November 2025

- Participated in Walk and Talk Community Together - The Missing Link project, Launceston
- Officiated City of Launceston Senior Leadership Team Celebration: Diploma in Local Government Recognition Lunch, Launceston.
- Attended meeting with Premier Jeremy Rockcliff and Errol Stewart, Launceston.

Tuesday 25 November 2025

- Attended meeting with Cecily Rosel MP, online.

Wednesday 26 November 2025

- Media event - Deck the Malls
 - Attended YLOT School Buddies Launceston Official launch - Northern Support School, Launceston
 - Attended Launceston College's Dance Fever 2025 - "Fearless", Launceston
-

Thursday 27 November 2025

- Attended Big Tassie Walk Thank You event, St Lukes Wellness Centre, Launceston

Friday 28 November 2025

- Officiated Civic Reception 50th anniversary of Epilepsy Tasmania, Launceston

Saturday 29 November 2025

- Officiated Launceston F45 10-year Celebration, Launceston
- Officiated Lighting of the Christmas Tree event, Launceston

Monday 1 December 2025

- Met with Kings Meadows High School and AFL Tas, Kings Meadows
- Officiated Civic Reception 90th anniversary of Launceston Male Choir, Launceston
- Officiated City of Launceston 10 Year Strategic Plan Launch, Launceston

Wednesday 3 December 2025

- Officiated Grade 4 Sacred Heart Primary School, Mock Council meeting and Town Hall Tour, Launceston
- Media event - Foo Fighters
- Met with McDermotts Coaches, Launceston
- ABC Northern Tasmania, Drive - Live on Location, Launceston
- Attended Kim Roe - The Lion, The Witch and The Wardrobe, Launceston

Thursday 4 December 2025

- Council Workshop, Launceston
 - ABC Radio, Nationwide News
 - ABC Radio National, Breakfast
 - Media event - JackJumpers / Jewels
 - Officiated City of Launceston AGM, Launceston
-

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

Councillor A J Palmer withdrew from the Meeting at 1:17 pm

Councillor A J Palmer re-attended the Meeting at 1:20 pm

Deputy Mayor, Councillor D H McKenzie

Wednesday 10 December 2025

- attended the opening of 'The V' in Kings Meadows

Tuesday 9 December 2025

- recognised that Scotch Oakburn College acknowledged the contributions of ex-mayor Don Wing during their Celebration 2025 event

Councillor S Cai

29 October 2025 to 2 November 2025

- attended Ikeda as a part of the Council's Delegation

Wednesday 10 December 2025

- attended one of a series of walks as a part of the 16 Days of Activism Against Gender Based Violence, facilitated by Plan International

Tuesday 25 November 2025 to Wednesday 26 November 2025

- attended the City of Launceston's Strategic Leadership Development Training Workshop facilitated by Alicia McKay

Councillor A J Palmer

Friday 28 November 2025

- acknowledged the excellent work of Launceston College's Dance Fever

Wednesday 10 December 2025

- attended the Waverley Primary School end of celebration

Councillor A G Harris

Friday 14 November 2025

- attended the Work and Engineering Conference on behalf of the Mayor at the Tram Sheds

Saturday 15 November 2025

- opened the Launceston Gem and Mineral Show

Wednesday 19 November 2025

- participated in a tour of Town Hall and Mock Council Meeting with Grades 5 and 6 from Trevallyn Primary School

Tuesday 25 November 2025 to Wednesday 26 November 2025

- attended the City of Launceston's Strategic Leadership Development Training Workshop facilitated by Alicia McKay

Wednesday 26 November 2025

- attended the Cancer Council's 30th anniversary celebration

Saturday 29 November 2025

- attended the Lighting of the Christmas Tree event

Monday 1 December 2025

- attended the City of Launceston 10 Year Strategic Plan Launch, at Peppers Silos Hotel

Wednesday 3 December 2025

- attended St Leonard's Primary School and presented to Grade 3 and 4 students about being a Councillor
- participated in a tour of Town Hall and Mock Council Meeting with Grade 4's from Sacred Heart Primary School

Saturday 6 December 2025

- attended the launch of Helene Boyer's book 'On the Swamp'

Monday 8 December 2025

- attended the Active Living Coalition Meeting

Wednesday 10 December 2025

- attended the City of Launceston Christmas Brunch

Councillor R A I Marsden

- acknowledged the great work of Tracie Pearce and the City of Launceson Lions Club Christmas Parade Committee for the wonderful event

13.2. Councillor S Cai - Report - Ikeda Visit - 29 October to 2 November 2025

FILE NO: SF3168

AUTHOR: Councillor S Cai

RECOMMENDATION:

That Council:

1. receives Councillor S Cai's Report on the Ikeda Visit from 29 October 2025 to 2 November 2025.

Agenda Items 13.2, 13.3, 13.4 and 13.5 were moved en bloc and the Decision has been replicated in all items.

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Palmer.

That Council:

1. **receives Councillor S Cai's, Councillor T G Walker's, Councillor A G Harris' and Mayor, Councillor M K Garwood's Report on the Ikeda Visit from 29 October 2025 to 2 November 2025.**

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

13.3. Councillor T G Walker - Report - Ikeda Visit - 29 October to 2 November 2025

FILE NO: SF3168

AUTHOR: Councillor T G Walker

RECOMMENDATION:

That Council:

1. receives Councillor T G Walker's Report on the Ikeda Visit from 29 October 2025 to 2 November 2025.
-

Agenda Items 13.2, 13.3, 13.4 and 13.5 were moved en bloc and the Decision has been replicated in all items.

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Palmer.

That Council:

1. receives Councillor S Cai's, Councillor T G Walker's, Councillor A G Harris' and Mayor, Councillor M K Garwood's Report on the Ikeda Visit from 29 October 2025 to 2 November 2025.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

13.4. Councillor A G Harris - Report - Ikeda Visit - 29 October to 2 November 2025

FILE NO: SF3168

AUTHOR: Councillor A G Harris

RECOMMENDATION:

That Council:

1. receives Councillor A G Harris' Report on the Ikeda Visit from 29 October 2025 to 2 November 2025.
-

Agenda Items 13.2, 13.3, 13.4 and 13.5 were moved en bloc and the Decision has been replicated in all items.

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Palmer.

That Council:

1. receives Councillor S Cai's, Councillor T G Walker's, Councillor A G Harris' and Mayor, Councillor M K Garwood's Report on the Ikeda Visit from 29 October 2025 to 2 November 2025.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

13.5. Mayor, Councillor M K Garwood - Report - Ikeda Visit - 29 October to 2 November 2025

FILE NO: SF3168

AUTHOR: Mayor, Councillor M K Garwood

RECOMMENDATION:

That Council:

1. Receives Mayor, Councillor M K Garwood's Report on the Ikeda Visit from 29 October 2025 to 2 November 2025.

Agenda Items 13.2, 13.3, 13.4 and 13.5 were moved en bloc and the Decision has been replicated in all items.

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Palmer.

That Council:

1. receives Councillor S Cai's, Councillor T G Walker's, Councillor A G Harris' and Mayor, Councillor M K Garwood's Report on the Ikeda Visit from 29 October 2025 to 2 November 2025.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

14. QUESTIONS BY COUNCILLORS

Local Government (Meeting Procedures) Regulations 2025 - regulation 34 and 35

14.1. Questions on Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 35

**14.1.1. Questions on Notice by Councillors - Councillor A G Harris - Parenting Room
Access Paterson Street West - 13 November 2025**

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 13 November 2025 by Councillor A G Harris, has been answered by the Senior Leader Stakeholder Experience.

Question 1:

The parenting room in the Paterson Street West Car Park is only accessible Monday to Friday as it relies on the customer service staff based in Town Hall to answer the door bell to the room to permit parents access to the facility. As the Launceston Visitor Information Centre is now located in Town Hall, and open on the weekend, is this something that this team can manage to enable parents access over the weekend?

Response:

Council is currently looking at options to make this facility available on weekends. The Visitor Information Centre is one option being considered.

14.1.2. Questions on Notice by Councillors - Councillor D C Gibson - York Park Memorial Garden - 13 November 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 13 November 2025 by Councillor D C Gibson, has been answered by the Senior Leader Open Spaces and Sustainability.

Question 1:

Where are we at with the Memorial Garden at York Park?

Response:

Workers Memorial Garden Upgrade project CP24570 (Elisabeth Gardens) is now complete, meeting the projected celebration date of 2025 International Workers Memorial Service held on site on 28 April 2025.

Currently outstanding as agreed for Workers Memorial Gardens is the installation of a cast bronze 'blundstone' boots memorial art piece afixed to a small boulder. This installation has been delayed due to a change in how this art piece will be fixed into position.

The Open Spaces Team have also been in collaboration with community members regarding the installation of a picnic table to enhance the shelter and enable appropriate activities such as events, picnics or portable barbecue use.

**14.1.3. Questions on Notice by Councillors - Councillor T G Walker - Albert Hall
Gangway and Airbnb Regulations - 13 November 2025**

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 13 November 2025 by Councillor T G Walker, have been answered by the Senior Leader Project Design and Delivery and the Acting Strategic Projects Advisor.

Question 1:

Regarding the gangway that joins the front of Albert Hall to the back - I thought that it was originally proposed to be glass? What happened and when did that change occur?

Response:

The current project management team finalising the Albert Hall Eastern Wing extension is not aware of a "glass gangway" being included in the redevelopment. During the early concept phase, three architectural firms submitted proposals. One concept featured a new structure extending into City Park with a glass walkway linking the existing Albert Hall to the proposed addition, however that concept was not selected.

Question 2:

Are there any mechanisms, by-laws or fees that could be introduced to reduce or prevent Airbnbs being put into the Birchalls building. Can a more comprehensive response be provided about regulations surrounding Airbnbs in general?

Response:

The advice provided on Thursday 13 November 2025 to Councillor Susie Cai's Question on Notice remains applicable. In the Central Business Zone, visitor accommodation is a permitted use under the Tasmanian Planning Scheme. Council cannot prohibit a permitted use through local policy, by-laws, fees, or planning permit conditions. Any mechanism intended to prevent short-stay accommodation within a specific building - such as a bespoke by-law, covenant or fee structure - would be inconsistent with the planning controls and would not be legally sustainable.

At the Council level, there are two mechanisms used in other jurisdictions to manage short-stay accommodation:

1. Differential Rates

In 2023, Council Officers prepared a report (Attachment 1) on the impacts of short-stay accommodation on rental availability. Following that report, Councillors requested further investigation into differential rating for short-stay properties; however, this did not progress to implementation.

Differential rates have been introduced in municipalities such as Brisbane City Council and the City of Hobart. Should Council wish to reconsider this option, further investigation into the impacts and applicability of such schemes in Launceston would be required.

2. Local By-laws and Fees

Some councils, such as Noosa, have adopted local laws alongside their planning schemes to regulate and charge fees for short-stay accommodation. In Tasmania, however, creating a new local by-law is a lengthy statutory process and must apply generally across the municipality, not to a single development. Any associated fee would require a clear statutory basis and a defined service being provided. At present, there is no basis for such a fee within the current regulatory framework and planning scheme in Launceston.

Council's 2023 report noted that, while short-stay use has higher concentration in the city centre, it has not created measurable pressure on the local rental market. Without evidence of adverse impact, there is no policy foundation for pursuing regulatory changes at this time.

Given these constraints, a mechanism with potential applicability in Launceston is differential rating, which would require further investigation before any policy position could be developed. Officers will continue to monitor State legislation and planning policy and will advise Council should new regulatory tools become available.

A detailed update on Council and LGAT actions following the Recommendations of the Report was provided at the Council Meeting on Thursday 13 February 2025 (Item 22.1 Status Report on Notices of Motion, Attachment 2).

14.1.4. Questions on Notice by Councillors - Councillor A G Harris - Edge Lane Road (Windemere) - 13 November 2025

FILE NO: SF2375

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 13 November 2025 by Councillor A G Harris, has been answered by the Senior Leader Infrastructure and Engineering.

Question 1:

Regarding the Notice of Motion in relation to Windemere Road, did officers consider implementing Tasmania's first edge lane road as is common in Europe?

Response:

An edge lane road treatment was not considered as part of the scope of the Notice of Motion. Under the current Australian Standards and AusRoads guidance, edge lanes are classified as an emerging treatment and do not have established design guidelines or standard practices. This approach currently lacks any formal standards meaning that implementing edge lanes would require significant additional research.

When reviewing the Notice of Motion, the primary objective was to review the agreed outcomes as discussed and endorsed during the Councillor workshops held on 14 April 2022 and 5 May 2022.

14.1.5. Questions on Notice by Councillors - Councillor L M McMahon - Street Art Festival Youth Representative - 13 November 2025

FILE NO: SF6381

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 13 November 2025 by Councillor L M McMahon, has been answered by the Team Leader Placemaking.

Question 1:

Regarding the Street Art Festival and the Street Art Laneways project, were any young people invited to be part of the selection process?

Response:

The City of Launceston Public Art Strategy 2023 – 2031 provides a public art commission process which determines that artist selection is undertaken by a panel with public art expertise, namely the Cultural Advisory Committee, who make selection recommendations for Council approval. While we highly encourage young people to apply for Committee membership, the Committee does not currently contain any members aged 25 years and younger (the youngest person on the artist selection panel was 26 years old).

There will be a variety of employment and participatory opportunities for young people to be involved and help shape the Street Art Festival, including event staffing, artwork commissions and workshops.

14.2. Questions Without Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 34

**14.2.1. Questions Without Notice by Councillors - Deputy Mayor D H McKenzie -
Lindsay Street Traffic Lights and Traffic Flow Northern Outlet - 11 December
2025**

- 1. The traffic lights at the intersection of Invermay Rd/Lindsay St have now been in place for several months.**
 - a. Has Council/State Growth reviewed the efficiency of these lights and its impacts on traffic flow?**
 - b. If so, what was the outcome?**
 - c. If there are flow issues what actions are being taken to rectify the situation?**
- 2. Previously a member of our community, Mr Jim Carol raised issues of traffic flow through the Northern outlet along Wellington St. What was the outcome of the investigations and have any changes been implemented by State Growth to improve signalling both north and south of the Charles Street bridge?**

The Mayor, Councillor M K Garwood, responded by saying that the questions would be Taken on Notice and a response will be provided in the Council Agenda of 22 January 2026.

14.2.2. Questions Without Notice by Councillors Councillor D C Gibson - Ten Days on the Island - 11 December 2025

- 1. I am asking that there be a correction to the record in regards to information provided at the 23rd of October meeting regarding Ten Days on the Island and Launceston Council's ongoing relationship with Ten Days on the Island.**

The Mayor, Councillor M K Garwood, responded by saying that the question would be Taken on Notice and an answer will be provided in the Council Agenda of 22 January 2026.

14.2.3. Questions Without Notice by Councillors - Councillor T G Walker - North Launceston Football Club and The Foo Fighters - 11 December 2025

1. During negotiations with Stadiums Tasmania, I repeatedly brought up the subject of North Launceston Football Club to seek assurances that they were going to be accommodated for. Certainly since then I have also asked the chair of this meeting on numerous occasions about our relationship with North Launceston. Where do we stand now? And are there any current talks ongoing?

The Chief Executive Officer (CEO) responded by saying that he did provide an email update to Councillors in the last couple of weeks in relation to North Launceston Football Club. The CEO and the Acting Mayor met with the President of the Northern Tasmanian Football Association regarding the future of North Launceston Football Club. This was prompted by the relevant Minister's comments in recent weeks.

Council are awaiting North Launceston Football Club to advise of their intentions. It is understood that is their AGM was held on 1 December. We were advised via the Honourable Peter Gutwein, that the issue was to be tabled at their AGM for the club to determine a clear intention, as there is still no formal decision from the Club. Specifically, they have not decided whether they wish to remain at York Park or wish to relocate, for example to Invermay. Council are seeking that clarity so we do not begin work or commit resources to what could be a multi million dollar project without knowing the club's formal position.

2. Questions have been given to me regarding how we approved our contribution of \$150,000, and whether councillors were supportive of that. I have had to explain that it was not a decision of Council, it was a decision of the Executive. So I ask:
 - a. Who did approve that sponsorship?
 - b. What budget has that money come from?
 - c. Why is it not subject to the protocols, policies and guidelines around governance of grants and sponsorship?

The Chief Executive Officer (CEO) responded by saying that he has written to Councillors answering this via email, and it was discussed during last week's Council Workshop. The CEO advised that the question would also be Taken on Notice and an answer will be provided in the Council Agenda of 22 January 2026, to ensure that there is a published record that Councillors can use publicly to answer these such questions.

The CEO did provide a summary of responses to the questions:

- The sponsorship was approved by myself (the CEO), using the Council approved events budget.
- In the last budget, council approved a substantial increase to the events budget.
- The amount offered to Stadiums Tasmania was drawn from what was available within that events allocation, and does not affect any existing event or grant program run by Council.
- Due to a non-disclosure agreement required for negotiations with Stadiums Tasmania, we were not permitted to disclose details, including the funding amount or even the identity of the artist, beyond myself and certain staff, until the end of the process.

15. WRITTEN NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2025 - regulation 19

15.1. Notice of Motion - Councillor A G Harris - Edge Lane Road for Windermere Road 12 Month Trial

FILE NO: SF5547

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider a Notice of Motion submitted by Councillor A G Harris to investigate the feasibility of an edge-lane road treatment on Windermere Road, Windermere.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2025 - Regulation 19

RECOMMENDATION:

That Council:

1. Investigates the feasibility of implementing an edge-lane road as an additional treatment to the new sign boards originally proposed for Windermere Road, Windermere.
-

Steven Tanchik (Acting Senior Leader Infrastructure Engineering) and Lachlan Peterson (Acting Team Leader Transport) were in attendance to answer questions in respect of the item. A table of questions asked by Councillors during debate is provided after the decision.

Councillor K M Preece re-attended the Meeting at 12:19 pm

Councillor D C Gibson retired from the Meeting at 12:30 pm

Mayor Councillor M K Garwood attended the Meeting at 12:31 pm

Michael Halaby spoke against the Recommendation.

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Britton.

That Council:

- 1. Investigates the feasibility of implementing an edge-lane road as an additional treatment to the new sign boards originally proposed for Windermere Road, Windermere.**

LOST 4:6

FOR VOTE: Councillor A G Harris, Councillor S Cai, Councillor A J Britton and Councillor K M Preece

AGAINST VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer and Councillor R A I Marsden

COUNCILLOR	QUESTION	RESPONSE
Councillor T G Walker	The report says the work would include safety analysis and traffic modelling but does not say anything about the legal implications, why is that?	<i>Acting Senior Leader Infrastructure and Engineering</i> <i>Yes, you are correct. It does represent a deviation from typical guidelines currently. Part of the consultation is working with the state government and the transport commission. This will drill down into the legal obligations and rights that we do and do not have in this space because ultimately the State Government needs to endorse this treatment proposal as well. That would be part of our investigation.</i>
Councillor A J Palmer	What is the cost regarding the investigation?	<i>Executive Leader Community Assets and Design</i> <i>The main cost would be officer resources and time. Many hours would be spent sending emails and attending meetings with the identified stakeholders.</i>
	Was there consultation from our Council officers with the community?	<i>Executive Leader Community Assets and Design</i> <i>Not at all in relation to this motion as officers were waiting for that notice of motion to be received from Councillor Harris. If the motion was successful, then community consultation would occur as it is an unusual treatment.</i>

DECISION: 11 December 2025

MOTION

Moved Councillor A J Britton, seconded Councillor A G Harris.

That Council:

1. adjourns for a comfort break.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

Council adjourned for a comfort break at 12:40pm.
Council resumed at 1.12pm.

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A J Palmer.

That Agenda Item 20.7 Lease - Lilydale Hall is brought forward in the Agenda.

CARRIED BY ABSOLUTE MAJORITY 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil
ABSENT AT TIME OF VOTE: Councillor A J Britton

Council moved to discuss Agenda Item 20.7 Lease - Lilydale Hall. Minutes from this item can be found on page 108.

16. COMMITTEE REPORTS

16.1. Northern Youth Coordinating Committee Report - 4 November 2025

FILE NO: SF0136

AUTHOR: Youth Development Officer

APPROVER: Michelle Ogulin (Senior Leader Liveable Communities)

DECISION STATEMENT:

To receive a report from the Northern Youth Coordinating Committee's regular meeting held on 4 November 2025.

RECOMMENDATION:

That Council:

1. receives the report from the Northern Youth Coordinating Meeting held on 4 November 2025.
-

DECISION: 11 December 2025

MOTION

Moved Councillor A J Britton, seconded Councillor R A I Marsden.

That Council:

1. receives the report from the Northern Youth Coordinating Meeting held on 4 November 2025.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

17. CONNECTIONS AND LIVEABILITY

17.1. City of Launceston Visitation Framework

FILE NO: SF7188

AUTHOR: Angie Hart (Team Leader Visitation and Sponsorship)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider endorsement of the Visitation Framework 2025, superseding the previous City of Launceston Tourism Plan 2019-2022.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. endorses the 2025 Visitation Framework (ECM Doc Set ID: 5311969).
-

Angie Hart (Team Leader Visitation and Sponsorship) and Madi Biggelaar (Senior Visitation Officer) were in attendance to answer questions in respect of the item.

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A J Britton.

That Council:

1. endorses the 2025 Visitation Framework (ECM Doc Set ID: 5311969).

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

17.2. City of Launceston Events Framework

FILE NO: SF7188

AUTHOR: Angie Hart (Team Leader Visitation and Sponsorship)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider endorsement of the Events Framework 2025, replacing the City of Launceston Event Strategy 2016-2019.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. endorses the Events Framework 2025 (ECM Doc Set ID: 5311981).
-

Angie Hart (Team Leader Visitation and Sponsorship) and Madi Biggelaar (Senior Visitation Officer) were in attendance to answer questions in respect of the item. A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A J Britton.

That Council:

1. endorses the Events Framework 2025 (ECM Doc Set ID: 5311981).

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor A G Harris	Regarding the events framework - insurance costs are one of the biggest issues for any event company - is Council carrying the insurance risk?	<p><i>Team Leader Visitation and Sponsorship</i> <i>Insurance costs are one of the things we try and support event organisers with. There is an ability to purchase public liability insurance through the City of Launceston for smaller scale events. Take Carols by Candlelight for example, City of Launceston will use it's own public liability insurance, however for dance groups and singing groups, their public liability insurance will cover their participation in our event.</i></p> <p><i>Executive Leader Connections and Liveability</i> <i>Our role is as an enabler, so it is going to be determined on a case-by-case basis.</i></p>

17.3. 12-month agreement with Visit Northern Tasmania

FILE NO: SF4935; SF5798

AUTHOR: Angie Hart (Team Leader Visitation and Sponsorship)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider entering into a final 12 month agreement with regional tourism organisation Visit Northern Tasmania for the delivery of initiatives to support visitation in Launceston.

RECOMMENDATION:

That Council:

1. approves a final 12-month funding agreement to the value of \$172,296 excluding GST with Tourism Northern Tasmania Inc trading as Visit Northern Tasmania for the period 1 July 2025 to 30 June 2026, as a defined transition arrangement.
-

Angie Hart (Team Leader Visitation and Sponsorship) and Madi Biggelaar (Senior Visitation Officer) were in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

Niel Mason (Visit Northern Tasmania - Treasurer and Hotel Verge) spoke to the Recommendation.

Sam Reid (Visit Northern Tasmania - Board Member and Du Cane Brewery) spoke to the Recommendation.

MOTION 1

Moved Councillor D C Gibson, seconded Councillor A G Harris.

That Council:

1. approves a 3-year funding agreement to the value of \$172,296 annually excluding GST with Tourism Northern Tasmania Inc trading as Visit Northern Tasmania.

NO VOTE WAS TAKEN AS AN AMENDMENT WAS PUT

DECISION: 11 December 2025

MOTION 2

Moved Councillor A J Britton, seconded Councillor K M Preece.

That the motion be amended as follows:

1. approves a 2-year funding agreement to the value of \$172,296 annually excluding GST with Tourism Northern Tasmania Inc trading as Visit Northern Tasmania to 30 June 2027; and
2. explores the opportunity for a representative of the City of Launceston to sit on the board of Visit Northern Tasmania.

CARRIED 7:3

FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor T G Walker, Councillor J J Pentridge, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Councillor D C Gibson, Councillor A G Harris and Councillor A J Palmer

DECISION: 11 December 2025

MOTION 3

Moved Councillor D C Gibson, seconded Councillor A G Harris.

That Council:

1. approves a 2-year funding agreement to the value of \$172,296 annually excluding GST with Tourism Northern Tasmania Inc trading as Visit Northern Tasmania to 30 June 2027 and,
2. explores the opportunity for a representative of the City of Launceston to sit on the board of Visit Northern Tasmania.

CARRIED 9:1

FOR VOTE: Acting Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Councillor A G Harris

COUNCILLOR	QUESTION	RESPONSE
Councillor A J Britton	Do we have any representation on the board?	<i>Executive Leader Connections and Liveability</i> <i>No, there is no position for Council on that board.</i>
Councillor S Cai	Is it possible to have someone on the board?	<i>Executive Leader Connections and Liveability</i> <i>That would be a question for VNT.</i>

DECISION: 11 December 2025

MOTION

Moved Councillor A J Palmer, seconded Councillor A J Britton.

That Agenda Item 19.2 Request to Waive Planning Permit Fees - 103-109 Wellington Street, Launceston be brought forward in the Agenda.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

Council moved to discuss Agenda Item 19.2 Request to Waive Planning Permit Fees - 103-109 Wellington Street, Launceston. Minutes from this item can be found on Page 81.

18. QUEEN VICTORIA MUSEUM AND ART GALLERY (QVMAG)

No Items were identified as part of these Minutes.

19. COMMUNITY ASSETS AND DESIGN

19.1. Asset Management Project Update

FILE NO: SF7897

AUTHOR: Erica Deegan (Senior Leader Asset Management Project)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To receive the report providing an update on the Asset Management Project

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council – 29 May 2025 - 19.1 - Asset Management Review

RECOMMENDATION:

That Council:

1. receives the information contained in the Asset Management Project report.
-

Erica Deegan (Senior Leader Asset Management Project) was in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION

Moved Councillor A J Britton, seconded Councillor A G Harris.

That Council:

- 1. receives the information contained in the Asset Management Project report.**

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor A J Britton	Are we putting together a list to address the 'low-hanging fruit' and working at implementing things as we go, before the full report is complete?	<p>Executive Leader Community Assets and Design</p> <p><i>We have undertaken a facility hierarchy. That work is now complete and adopted by ELT so we have an understanding of both the condition of most of our assets at this point as well as I guess the status of those buildings my network is not responsible but there is a review underway of our broader land and buildings holdings across our portfolio. That work is being done in partnership with quite a few networks - namely Delivery and Performance and Strategy and Innovation.</i></p> <p>Chief Executive Officer</p> <p><i>Through the Strategy and Innovation Team, and particularly with the new Strategic Property Team, we will be proposing some very strategic decisions for Council to consider in 2026 around some of our major asset bases, particularly within the CBD.</i></p>
Councillor A G Harris	Council has 330 assets and there are many other assets built on Council land that we do not own - is this included as part of this Asset Management Project Update?	<p>Executive Leader Community Assets and Design</p> <p><i>The Asset Management Project is focused on all our asset classes, not just buildings and facilities. I can speak to facilities because I do have the building assets and investigations area of the organisation. We have reviewed everything on our land. So that includes a few buildings where people have either added to existing buildings that are ours and we are working through that with the leasing team and Delivery and Performance. Obviously, having buildings that are on our land that are not ours is problematic for both the building owner and ourselves. It actually gives rise in a lot of instances to uncertainty around maintenance and operation obligations. So we are working through those on a case-by-case basis. I can say it is only a small number.</i></p>

19.2. Request to Waive Planning Permit Fees - 103-109 Wellington Street, Launceston

FILE NO: DA0509/2025

AUTHOR: Duncan Payton (Town Planner)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider a request for a fee dispensation to waive the planning application fees for DA0509/2025 - Construction of a 6-storey building for social and affordable housing and associated uses in other tenancies.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas) - Division 7, s205 and s207
Local Government (Meeting Procedures) Regulations 2015

RECOMMENDATION:

That Council:

1. notes that no organisational policy exists currently that enables an officer to recommend a waiver of fees to support the development of social and affordable housing in the municipality; and
2. refuses the request for a fee dispensation to waive and refund the planning application fees, in the amount of \$39,368, for DA0509/2025 - 103-109 Wellington Street, Launceston - Construction of a 6-storey building for social and affordable housing and associated uses in other tenancies.

Duncan Payton (Town Planner) and Richard Jamieson (Senior Leader City Development) were in attendance to answer questions in respect of the item.

Dr. Jo Fearman (City Mission - CEO) spoke against the Recommendation.

MOTION 1

Moved Councillor A G Harris, seconded Councillor A J Britton.

That Council:

- 1. notes that no organisational policy exists currently that enables an officer to recommend a waiver of fees to support the development of social and affordable housing in the municipality; and**
- 2. refuses the request for a fee dispensation to waive and refund the planning application fees, in the amount of \$39,368, for DA0509/2025 - 103-109 Wellington Street, Launceston - Construction of a 6-storey building for social and affordable housing and associated uses in other tenancies.**

WITHDRAWN WITH PERMISSION OF THE MOVER AND SECONDER

DECISION: 11 December 2025

MOTION 2

Moved Councillor A J Palmer, seconded Councillor T G Walker.

That Council:

- 1. notes that no organisational policy exists currently that enables an officer to recommend a waiver of fees to support the development of social and affordable housing in the municipality; and**
- 2. approves the request for a fee dispensation and waives and refunds the planning application fees, in the amount of \$39,368, for DA0509/2025 - 103-109 Wellington Street Construction of a 6-storey building for social and affordable housing and associated uses in other tenancies.**

CARRIED 9:1

FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Councillor J J Pentridge

Councillor K M Preece withdrew from the Meeting at 12:17 pm

DECISION: 11 December 2025

MOTION

Moved Councillor A J Britton, seconded Councillor A G Harris.

That Agenda Item 15.1 Notice of Motion - Councillor A G Harris - Edge Lane Road for Windermere Road 12 Month Trial be brought forward in the Agenda.

CARRIED BY ABSOLUTE MAJORITY 9:0

FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor D C Gibson, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton and Councillor R A I Marsden

AGAINST VOTE: Nil

ABSENT AT TIME OF VOTE: Councillor K M Preece

Council moved to discuss Agenda Item 15.1 Notice of Motion - Councillor A G Harris - Edge Lane Road for Windermere Road 12 Month Trial. Minutes from this item can be found on page 66.

20. DELIVERY AND PERFORMANCE

20.1. Monthly Financial Performance Report

FILE NO: SF7694

AUTHOR: Pieta Sinfield (Team Leader Accounting)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider the October 2025 Capital and Operational financial reports against budget.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the report outlining both Capital and Operational results to the period ending 31 October 2025.
-

A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION

Moved Councillor A J Britton, seconded Councillor R A I Marsden.

That Council:

1. notes the report outlining both Capital and Operational results to the period ending 31 October 2025.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor T G Walker	Can you explain the unfavourable variance in employee benefits?	<i>Executive Leader Delivery and Performance</i> <i>Within employee benefits, it is showing a \$85,000 unfavourable variance. That is purely a timing difference given we had an additional pay period in the month of October, so that will correct itself at the end of November's reporting.</i>

20.2. 2025/2026 Budget - Budget Amendment

FILE NO: SF7769/SF7514

AUTHOR: Pieta Sinfield (Team Leader Accounting)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

For Council to:

1. consider changes to the Council's 2025/2026 Statutory Estimates and to consider adjustments made during 1 October 2025 to 31 October 2025 by the Chief Executive Officer to the 2025/2026 Budget.

A decision for Recommendation 1. requires an absolute majority of Council in accordance with section 82(4) of the Local Government Act 1993 (Tas).

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2025/2026 Statutory Estimates:
 - (a) Revenue
 - i. the net increase in revenue from external grants and contributions of \$76,976.
 - (b) Expenses
 - i. the net increase in operations expenditure of \$75,000.
 - (c) Capital Works Expenditure
 - i. the net increase in expenditure from external funds of \$76,976.
 - ii. the net decrease in the Council's funded expenditure of \$75,000.
 2. notes that amendments from Recommendation 1. result in:
 - (a) the operating deficit being amended to \$1,102,840 (including capital grants of \$10,981,055) for 2025/2026.
 - (b) the capital budget being increased to \$41,790,448 for 2025/2026.
 3. pursuant to section 82(7) of the *Local Government Act 1993* (Tas), receives the Chief Executive Officer's report on adjustments to the 2025/2026 budget for the period 1 October 2025 to 31 October 2025.
-

DECISION: 11 December 2025

MOTION

Moved Councillor A J Britton, seconded Deputy Mayor Councillor D H McKenzie.

That Council:

1. pursuant to section 82(4) of the *Local Government Act 1993* (Tas) and by an absolute majority, approves the following changes to the 2025/2026 Statutory Estimates:
 - (a) Revenue
 - i. the net increase in revenue from external grants and contributions of \$76,976.
 - (b) Expenses
 - i. the net increase in operations expenditure of \$75,000.
 - (c) Capital Works Expenditure
 - i. the net increase in expenditure from external funds of \$76,976.
 - ii. the net decrease in the Council's funded expenditure of \$75,000.
2. notes that amendments from Recommendation 1. result in:
 - (a) the operating deficit being amended to \$1,102,840 (including capital grants of \$10,981,055) for 2025/2026.
 - (b) the capital budget being increased to \$41,790,448 for 2025/2026.
3. pursuant to section 82(7) of the *Local Government Act 1993* (Tas), receives the Chief Executive Officer's report on adjustments to the 2025/2026 budget for the period 1 October 2025 to 31 October 2025.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

20.3. Request for Remission of Rates - Nunamara Hall

FILE NO: SF0385

AUTHOR: Emily Causley (Executive Assistant - Delivery and Performance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider a request for the remission of rates levied for the property located at 39459 Tasman Highway, Nunamara known as the Nunamara Memorial Hall.

This decision requires an absolute majority of Council.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the request for the remission of rates levied for the property located at 39459 Tasman Highway, Nunamara known as the Nunamara Memorial Hall (ECM Doc Set ID 5311753), submitted by the Community of the St Patricks River District (Tas) Inc.
2. by absolute majority, approves the request to remit rates and fees of \$1030.79 levied against the property in respect of council's rates for the 2025/2026 year, excluding the Fire Levy or Waste Charge.

A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A J Palmer.

That Council:

1. notes the request for the remission of rates levied for the property located at 39459 Tasman Highway, Nunamara known as the Nunamara Memorial Hall (ECM Doc Set ID 5311753), submitted by the Community of the St Patricks River District (Tas) Inc.
2. by absolute majority, approves the request to remit rates and fees of \$1030.79 levied against the property in respect of council's rates for the 2025/2026 year, excluding the Fire Levy or Waste Charge.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor A G Harris	Has the association been paying rates since they took it over in 2019? What would be the total of their payments?	Executive Leader Delivery and Performance <i>Yes, they have been paying rates - I cannot give you an answer about how much they would have paid over time. We are just proposing to remit the amount of approximately \$1000.</i>
	Why are we treating them differently to the hall people at Lilydale?	Executive Leader Delivery and Performance <i>That is a lease and will remain a Council owned facility. We do not charge rates to ourselves.</i>
Councillor T G Walker	Have we considered offering rate relief to other community organisations?	Executive Leader Delivery and Performance <i>We would deal with each one of those on a case-by-case basis and would seek to bring that to Council.</i>

20.4. Audit Panel Charter

FILE NO: SF3611

AUTHOR: Nathan Williams (Executive Leader Delivery and Performance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider amending the Audit Panel Charter (14-Plx-010).

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)
Audit Act 2008 (Tas)
Local Government (Audit Panels) Order 2014

PREVIOUS COUNCIL CONSIDERATION:

Audit Panel Meeting – 26 September 2025 – Agenda Item 13.1 - Audit Panel Charter
Audit Panel Meeting – 24 November 2025 – Agenda Item
Council Meeting- 7 April 2022 – Agenda Item 19.2 - Audit Panel Charter (14-Plx-010)

RECOMMENDATION:

That Council:

1. approves the updated Audit Panel Charter (14-Plx-010) as follows:

Audit Panel Charter

The City of Launceston (the Council) has established the Audit Panel in compliance with Division 4 of the *Local Government Act 1993* (the Act) and the *Local Government (Audit Panels) Order 2014* (the Audit Panels Order).

This charter sets out the Panel's objectives, authority, composition, tenure, functions, reporting and administrative arrangements.

OBJECTIVE

The objective of the Audit Panel is to review the Council's performance under section 85A of the *Local Government Act 1993* (Tas). It is to report its conclusions and recommendations to the Council.

AUTHORITY

The Council authorises the Audit Panel, within its responsibilities, to:

- Get any information it needs from an employee or external party. This is subject to any legal obligation to protect information
- Discuss any matters with the Tasmanian Audit Office, or other external parties. This is subject to confidentiality considerations

- Request the attendance of any employee at Audit Panel Meetings; and
- Get legal or other professional advice if necessary to meet its responsibilities, such as requests to be directed to the Executive Leader Deliver and Performance in the first instance, to be managed within budget and in keeping with existing procurement processes.

COMPOSITION AND TENURE

The Audit Panel comprises 2 Councillors and 3 external members, appointed by the Council.

The Council's Community Appointments to Advisory Committees Policy (14-Plx-029) provides a framework for the appointment of the Audit Panel's external members.

The following people are not eligible for appointment as a member of the Panel:

- An employee
- The Chief Executive Officer; or
- The Mayor.

A person who is an employee or Councillor of another municipal Council is not eligible for appointment as a member of the Panel.

If a Commissioner is appointed to the Council, they may be appointed as a member of the Panel.

The Council will appoint an external member as the Chairperson of the Panel.

Audit Panel members are appointed for a period of 4 years.

Audit Panel members may be re-appointed at the approval of the Council, subject to a maximum term of 8 years.

FUNCTIONS

The Audit Panel must comply with the Audit Panels Order. When reviewing the Council's performance, the Audit Panel is to consider:

- The Council's financial system, financial governance arrangements and financial management
- Whether the annual financial statements of the Council accurately represent the situation of the Council
- Whether and how the following are integrated and the processes by which, and assumptions under which these plans were prepared:
 - Strategic plan
 - Annual plan
 - Long-term financial management plan; and
 - Long-term strategic asset management plan.
- The accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the Council has in relation to safeguarding its long-term financial position
- Whether the Council is complying with the provisions of the Act and any other relevant legislation; and

- Whether the Council has taken any action in relation to previous recommendations provided by the Audit Panel to the Council. If it has acted, what was the action and was it effective; and
- Any other activities determined by the Panel
- Review and approve the scope of the internal audit plan and the effectiveness of the function. The review should consider whether the internal audit plan systematically addresses:
 - Internal controls over areas of identified risk, both strategic and include both operational compliance matters
 - Review internal audit reports and monitor the performance of management in responding to and actioning recommendations
 - Compliance is achieved with relevant legislation, Council policies and procedures
 - Ensure a collaborative relationship exists between internal and external auditors

KEY AREAS

In fulfilling its functions, the Audit Panel should consider the following key areas:

- Corporate governance
- Systems of internal control
- Risk management frameworks
- Human resource management, including policies, procedures and enterprise agreements
- Procurement
- Information and communications technology governance
- Management and governance of the use of data, information and knowledge; and
- Internal and external reporting requirements.

RESPONSIBILITIES OF PANEL MEMBERS

Members of the Audit Panel are expected to understand and observe the legal requirements of the Act and the Audit Panels Order. Members are also expected to:

- Act in the best interests of the Council
- Apply sound analytical skills, objectivity and judgement
- Express opinions constructively and openly
- Raise issues that relate to the Audit Panel's functions
- Pursue independent lines of enquiry within the Panel's deliberations and meetings; and
- Contribute the time required to review the papers provided.

REPORTING

The Audit Panel is to provide a copy of its meeting minutes to the Council as soon as possible after each Audit Panel meeting.

If the Audit Panel has conducted a review under section 85A of the Act, the Audit Panel must provide a written report of its conclusions and recommendations to the Council. This should be done as soon as possible after the review is completed.

The Audit Panel must provide an annual report to the Council that comprises, at least:

- A summary of the work undertaken and significant findings during the past year
- A review of the Panel's Charter and, if required, recommended changes to the Council for its approval
- An update on the membership of the Panel, if there have been or may be change
- The focus areas and proposed work plan for the coming year; and
- Any other matters that need the Council's attention.

ADMINISTRATIVE ARRANGEMENTS

Meetings

The Audit Panel will meet at least four times per year.

The Audit Panel is to regulate its own proceedings in accordance with this Charter.

The Chairperson may determine that a meeting is to be held privately.

The Chief Executive Officer and Executive Leader Delivery and Performance or their delegates are to attend Audit Panel meetings unless the Chairperson determines a meeting is to be held in private.

The Audit Panel may invite or allow any of the following to attend meetings of the Audit Panel:

- Councillor and/or employee of the Council;
- Representatives from Council's Internal Auditor; and
- Representative/s of the Tasmanian Audit Office.

Quorum

A quorum of the Audit Panel meeting is 3 members, including at least 1 independent member.

Work plan

The Audit Panel is to develop an annual work plan. It should include but is not limited to a schedule of meetings and the known objectives for each meeting.

Meeting agendas should include all matters referred to the Audit Panel that fit within its remit. It can then determine which items will be prioritised for inclusion in the work plan.

The forward meeting schedule should include the dates, location, and proposed agenda items for each meeting.

Secretariat

The Council, in consultation with the Audit Panel, will appoint a person to provide secretariat support to the Audit Panel. The secretariat will ensure the:

- Agenda for each meeting is approved by the Chairperson
- Agenda and supporting papers are circulated at least six full days before the meeting; and
- The minutes of the meetings are prepared and submitted to the Council as soon as possible after each meeting.

Resources

The Audit Panel will talk with the Chief Executive Officer each year about resources. Resources are needed so the Panel can carry out its functions and achieve its objectives.

Interests

Real, potential or perceived pecuniary or non-pecuniary interests may affect Audit Panel functions. Audit Panel members must declare any interests. The Audit Panel members with an interest must also notify the Chief Executive Officer. This should be in writing within seven days of declaring the interest.

When making declarations, independent members are to consider:

- Past employment
- Consultancy arrangements; and
- Related party issues

A standing item for declarations of interests should be included in all panel meeting agendas.

The Chairperson of the Audit Panel is to ensure that the declaration of an interest is recorded:

- In the minutes of the meeting; and
- Any relevant written report.

Confidentiality

Panel members must maintain confidentiality. This includes any information, documents and communication that the Council or Panel has designated as being confidential. Members should only access Council information needed to perform their role on the Panel.

Code of conduct

Audit Panel members are to abide by standards of behaviour in the Code of Conduct for Members of the Audit Panel.

Induction

In consultation with the Chair, the Chief Executive Officer and Executive Leader Delivery and Performance or their delegates will provide new Audit Panel members with relevant information and briefings. This will assist them in meeting their Audit Panel responsibilities.

Remuneration

The Audit Panel's external members will be paid an annual sitting fee of \$4,000 per external member with an additional \$2,000 for the Chair. These amounts exclude GST. From 1 January 2027, the sitting fee will be increased in January each year by the annual December Hobart CPI prior to the first Audit Panel meeting of the year.

RELATED POLICIES AND PROCEDURES

14-Plx-029 Community Appointments to Advisory Committees Policy
14-HLPrx-012 Committee Representation Details
14-Plx-032 Code of Conduct for Councillors
22-PI-030 Code of Conduct Policy
14-PI-036 Audit Panel Code of Conduct

RELATED LEGISLATION

Audit Act 2008 (Tas)
Local Government Act 1993 (Tas)
Local Government (Audit Panels) Order 2014

REFERENCES

Local Government Audit Panels - A Practice Guide (Revised March 2024) - Office of Local Government, Department of Premier and Cabinet, Tasmania

REVIEW

This Charter will be reviewed annually by the Audit Panel and referred to the Council if changes are recommended.

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor T G Walker.

That Council:

1. approves the updated Audit Panel Charter (14-Plx-010) as follows:

Audit Panel Charter

The City of Launceston (the Council) has established the Audit Panel in compliance with Division 4 of the *Local Government Act 1993* (the Act) and the *Local Government (Audit Panels) Order 2014* (the Audit Panels Order).

This charter sets out the Panel's objectives, authority, composition, tenure, functions, reporting and administrative arrangements.

OBJECTIVE

The objective of the Audit Panel is to review the Council's performance under section 85A of the *Local Government Act 1993* (Tas). It is to report its conclusions and recommendations to the Council.

AUTHORITY

The Council authorises the Audit Panel, within its responsibilities, to:

- Get any information it needs from an employee or external party. This is subject to any legal obligation to protect information
- Discuss any matters with the Tasmanian Audit Office, or other external parties. This is subject to confidentiality considerations
- Request the attendance of any employee at Audit Panel Meetings; and
- Get legal or other professional advice if necessary to meet its responsibilities, such as requests to be directed to the Executive Leader Deliver and Performance in the first instance, to be managed within budget and in keeping with existing procurement processes.

COMPOSITION AND TENURE

The Audit Panel comprises 2 Councillors and 3 external members, appointed by the Council.

The Council's Community Appointments to Advisory Committees Policy (14-Plx-029) provides a framework for the appointment of the Audit Panel's external members.

The following people are not eligible for appointment as a member of the Panel:

- An employee
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- The Mayor.

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If a Commissioner is appointed to the Council, they may be appointed as a member of the Panel.

The Council will appoint an external member as the Chairperson of the Panel.

Audit Panel members are appointed for a period of 4 years.

Audit Panel members may be re-appointed at the approval of the Council, subject to a maximum term of 8 years.

FUNCTIONS

The Audit Panel must comply with the Audit Panels Order. When reviewing the Council's performance, the Audit Panel is to consider:

- The Council's financial system, financial governance arrangements and financial management
- Whether the annual financial statements of the Council accurately represent the situation of the Council

- Whether and how the following are integrated and the processes by which, and assumptions under which these plans were prepared:
 - Strategic plan
 - Annual plan
 - Long-term financial management plan; and
 - Long-term strategic asset management plan.
- The accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the Council has in relation to safeguarding its long-term financial position
- Whether the Council is complying with the provisions of the Act and any other relevant legislation; and
- Whether the Council has taken any action in relation to previous recommendations provided by the Audit Panel to the Council. If it has acted, what was the action and was it effective; and
- Any other activities determined by the Panel
- Review and approve the scope of the internal audit plan and the effectiveness of the function. The review should consider whether the internal audit plan systematically addresses:
 - Internal controls over areas of identified risk, both strategic and include both operational compliance matters
 - Review internal audit reports and monitor the performance of management in responding to and actioning recommendations
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KEY AREAS

In fulfilling its functions, the Audit Panel should consider the following key areas:

- Corporate governance
- Systems of internal control
- Risk management frameworks
- Human resource management, including policies, procedures and enterprise agreements
- Procurement
- Information and communications technology governance
- Management and governance of the use of data, information and knowledge; and
- Internal and external reporting requirements.

RESPONSIBILITIES OF PANEL MEMBERS

Members of the Audit Panel are expected to understand and observe the legal requirements of the Act and the Audit Panels Order. Members are also expected to:

- Act in the best interests of the Council
- Apply sound analytical skills, objectivity and judgement
- Express opinions constructively and openly
- Raise issues that relate to the Audit Panel's functions
- Pursue independent lines of enquiry within the Panel's deliberations and meetings; and
- Contribute the time required to review the papers provided.

REPORTING

The Audit Panel is to provide a copy of its meeting minutes to the Council as soon as possible after each Audit Panel meeting.

If the Audit Panel has conducted a review under section 85A of the Act, the Audit Panel must provide a written report of its conclusions and recommendations to the Council. This should be done as soon as possible after the review is completed.

The Audit Panel must provide an annual report to the Council that comprises, at least:

- A summary of the work undertaken and significant findings during the past year
- A review of the Panel's Charter and, if required, recommended changes to the Council for its approval
- An update on the membership of the Panel, if there have been or may be change
- The focus areas and proposed work plan for the coming year; and
- Any other matters that need the Council's attention.

ADMINISTRATIVE ARRANGEMENTS

Meetings

The Audit Panel will meet at least four times per year.

The Audit Panel is to regulate its own proceedings in accordance with this Charter.

The Chairperson may determine that a meeting is to be held privately.

The Chief Executive Officer and Executive Leader Delivery and Performance or their delegates are to attend Audit Panel meetings unless the Chairperson determines a meeting is to be held in private.

The Audit Panel may invite or allow any of the following to attend meetings of the Audit Panel:

- Councillor and/or employee of the Council;
- Representatives from Council's Internal Auditor; and
- Representative/s of the Tasmanian Audit Office.

Quorum

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Work plan

The Audit Panel is to develop an annual work plan. It should include but is not limited to a schedule of meetings and the known objectives for each meeting.

Meeting agendas should include all matters referred to the Audit Panel that fit within its remit. It can then determine which items will be prioritised for inclusion in the work plan.

The forward meeting schedule should include the dates, location, and proposed agenda items for each meeting.

Secretariat

The Council, in consultation with the Audit Panel, will appoint a person to provide secretariat support to the Audit Panel. The secretariat will ensure the:

- Agenda for each meeting is approved by the Chairperson
- Agenda and supporting papers are circulated at least six full days before the meeting; and
- The minutes of the meetings are prepared and submitted to the Council as soon as possible after each meeting.

Resources

The Audit Panel will talk with the Chief Executive Officer each year about resources.

Resources are needed so the Panel can carry out its functions and achieve its objectives.

Interests

Real, potential or perceived pecuniary or non-pecuniary interests may affect Audit Panel functions. Audit Panel members must declare any interests. The Audit Panel members with an interest must also notify the Chief Executive Officer. This should be in writing within seven days of declaring the interest.

When making declarations, independent members are to consider:

- Past employment
- Consultancy arrangements; and
- Related party issues

A standing item for declarations of interests should be included in all panel meeting agendas.

The Chairperson of the Audit Panel is to ensure that the declaration of an interest is recorded:

- In the minutes of the meeting; and
- Any relevant written report.

Confidentiality

Panel members must maintain confidentiality. This includes any information, documents and communication that the Council or Panel has designated as being confidential. Members should only access Council information needed to perform their role on the Panel.

Code of conduct

Audit Panel members are to abide by standards of behaviour in the Code of Conduct for Members of the Audit Panel.

Induction

In consultation with the Chair, the Chief Executive Officer and Executive Leader Delivery and Performance or their delegates will provide new Audit Panel members with relevant information and briefings. This will assist them in meeting their Audit Panel responsibilities.

Remuneration

The Audit Panel's external members will be paid an annual sitting fee of \$4,000 per external member with an additional \$2,000 for the Chair. These amounts exclude GST.

From 1 January 2027, the sitting fee will be increased in January each year by the annual December Hobart CPI prior to the first Audit Panel meeting of the year.

RELATED POLICIES AND PROCEDURES

14-Plx-029 Community Appointments to Advisory Committees Policy

14-HLPrx-012 Committee Representation Details

14-Plx-032 Code of Conduct for Councillors

22-PI-030 Code of Conduct Policy

14-PI-036 Audit Panel Code of Conduct

RELATED LEGISLATION

Audit Act 2008 (Tas)

Local Government Act 1993 (Tas)

Local Government (Audit Panels) Order 2014

REFERENCES

Local Government Audit Panels - A Practice Guide (Revised March 2024) - Office of Local Government, Department of Premier and Cabinet, Tasmania

REVIEW

This Charter will be reviewed annually by the Audit Panel and referred to the Council if changes are recommended.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

20.5. Revocation of Unsolicited Proposals to Develop Council Owned Land Procedure

FILE NO: SF3658

AUTHOR: Duncan Campbell (Team Leader Legal Services)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider revoking the Unsolicited Proposals to Develop Council Owned Property High Level Procedure.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Land Use Planning and Approvals Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. revokes the Council's Unsolicited Proposal to Develop Council Owned Land High Level Procedure (24-HLPrx-018).
2. acknowledges that a proposed development and associated occupation of Council owned land will ordinarily require each of the following permissions and approvals:

	Requirement	By whom	Legislation
(a)	Written permission to apply for planning permit, and the signing of that application once received (consent to lodge)	Chief Executive Officer	LUPAA, section 52(1B)
(b)	Planning permit	Council	LUPAA, section 57
(c)	Lease	Council	LGA, section 178

3. notes that a reference at Recommendation 2 to LUPAA is a reference to the Land Use Planning and Approvals Act 1993 (Tas), and a reference to LGA is a reference to the Local Government Act 1993 (Tas).
4. notes that for smaller scale proposals that do not require a permit under the *Land Use Planning and Approvals Act 1993*, separate processes apply.

Duncan Campbell (Team Leader Legal Services) and Richard Jamieson (Senior Leader City Development) were in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A J Britton.

That Council:

1. revokes the Council's Unsolicited Proposal to Develop Council Owned Land High Level Procedure (24-HLPrx-018).
2. acknowledges that a proposed development and associated occupation of Council owned land will ordinarily require each of the following permissions and approvals:

	Requirement	By whom	Legislation
(a)	Written permission to apply for planning permit, and the signing of that application once received (consent to lodge)	Chief Executive Officer	LUPAA, section 52(1B)
(b)	Planning permit	Council	LUPAA, section 57
(c)	Lease	Council	LGA, section 178

3. notes that a reference at Recommendation 2 to LUPAA is a reference to the Land Use Planning and Approvals Act 1993 (Tas), and a reference to LGA is a reference to the Local Government Act 1993 (Tas).
4. notes that for smaller scale proposals that do not require a permit under the *Land Use Planning and Approvals Act 1993*, separate processes apply.

CARRIED 8:2

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Councillor T G Walker and Councillor J J Pentridge

COUNCILLOR	QUESTION	RESPONSE
Councillor A G Harris	Once this is revoked, what will be the process from an unsolicited bid for something to occur on our land? Will it just revert back to the CEO?	Team Leader Legal Services <i>The proposal would come in, there would be a preliminary assessment, not a merits based assessment, but just for example, is it something that is prohibited? Is it described correctly? Does it identify the land correctly? If yes, it would be open for the CEO to give the consent for that to come through, the application would then be assessed in the normal way and either be decided on by Council or under delegation.</i>
Councillor T G Walker	I am not sure, when the CEO's delegation is explicit in the Act, why there is a necessity to revoke this process?	Team Leader Legal Services <i>Just to be clear, it is not a delegation. It is an inherent power of the CEO's to exercise that power under the Act. Council does not have a role in that. By involving itself in that decision, it brings in elements of apprehended bias that can there thereafter turn the permit that is issued open to challenge.</i>
	Unless I can be given a clear reason that this somehow impedes the CEO's ability to ultimately make a decision, I would not be supporting the rescinding of what is a quite useful process.	Team Leader Legal Services <i>That first consent to lodge or permission to lodge is the first step out of three that is required for someone to do something on Council's land. This acts as gatekeeper. It stops surprise applications coming in. If that permission is given, it then comes to the Council's Planning Authority to assess its compliance against the scheme. Assuming that happens, the proposal comes to Council, in its position as landowner, to determine whether it supports that happening. So there's certainly community input at those first and second steps. At the third step, Council has a wide discretion whether to approve or refuse. It can not be compelled to enter into a lease because it has given a planning permit. It can not be compelled to enter into a lease because the Tasmanian Civil and Administrative Tribunal has decided that a planning permit should be issued.</i>

20.6. Section 75CA Agreement for protrusions over a footpath - 139-143 Hobart Road, Kings Meadows

FILE NO: STR2001/2025

AUTHOR: Michelle Grey (Properties and Legal Officer)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider approving protrusions at 139-143 Hobart Road, Kings Meadows to remain over the adjacent footpath.

RELEVANT LEGISLATION:

Conveyancing and Law of Property Act 1884 (Tas)
Local Government Act 1993 (Tas)
Local Government (Highways) Act 1982 (Tas)

RECOMMENDATION:

That Council:

1. decides, pursuant to section 75CA of the *Conveyancing and Law of Property Act 1884 (Tas)*, that the protrusions currently extending from the building façade at 139-143 Hobart Road, Kings Meadows, located more than 2.4m above the footpath (the protrusions), as identified at Attachment 1 (Doc Set ID 5297920), may remain so long as the building remains.
2. requests the Chief Executive Officer to do all things and exercise all functions and/or powers necessary to execute and affix the Council's seal to a Deed declaring that the protrusions may remain so long as the building remains.
3. makes Recommendations 1 and 2 conditional upon the owner of 139-143 Hobart Road, Kings Meadows paying any costs associated with preparing the relevant Deed and registering it with the Recorder of Titles.
4. notes, for the avoidance of doubt Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993 (Tas)*.

Michelle Grey (Properties and Legal Officer) and Richard Jamieson (Senior Leader City Development) were in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor A J Britton.

That Council:

1. decides, pursuant to section 75CA of the *Conveyancing and Law of Property Act 1884* (Tas), that the protrusions currently extending from the building façade at 139-143 Hobart Road, Kings Meadows, located more than 2.4m above the footpath (the protrusions), as identified at Attachment 1 (Doc Set ID 5297920), may remain so long as the building remains.
2. requests the Chief Executive Officer to do all things and exercise all functions and/or powers necessary to execute and affix the Council's seal to a Deed declaring that the protrusions may remain so long as the building remains.
3. makes Recommendations 1 and 2 conditional upon the owner of 139-143 Hobart Road, Kings Meadows paying any costs associated with preparing the relevant Deed and registering it with the Recorder of Titles.
4. notes, for the avoidance of doubt Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas).

CARRIED 9:1

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Councillor T G Walker

COUNCILLOR	QUESTION	RESPONSE
Deputy Mayor, Councillor D H McKenzie	If the protrusion causes an injury to somebody, who wears the liability for that?	Properties and Legal Officer <i>The insurance and liability will remain with the building owner. If we look at Council's powers under the Local Government Highways Act, any authority that we might provide for something to be over the local highway would involve them taking on the responsibility and we can put conditions on those.</i>
Councillor T G Walker	On the one hand we are saying that while the building stays, the awning can stay, but in this case we are not going to attach it to the actual title?	Properties and Legal Officer <i>Section 75 CA of the Conveyancing and Law of Property Act is a standalone power that the Council has and it does actually require the deed to be registered against the title.</i>

20.7. Lease - Lilydale Hall

FILE NO: SF0394

AUTHOR: Sharin Imlach (Lease Officer)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider entering a lease and management agreement with the Lilydale District Progress Association (LDPA) for the operation of the Lilydale Memorial Hall.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 17 April 2025 - 20.5 - Lilydale Hall

RECOMMENDATION:

That Council:

1. pursuant to sections 179 of the *Local Government Act 1993 (Tas)*, decides to lease part of the land situated at 1949 Main Road, Lilydale (CT124851/1), known as the Lilydale Memorial Hall, as identified on the plan below:



2. requires that the lease is on the following basis:
 - a. the lease is to commence on the 1 April 2026 for a period of 1 year;
 - b. the commencing rent will be \$1 per year if demanded;
 - c. the lessee to be responsible for:
 - i. hall management;
 - ii. hall bookings;
 - iii. contents insurance;

-
- iv. other service charges if any.
 - d. The lessee will continuously maintain:
 - i. building in good and reasonable order;
 - ii. and keep clear all noxious growth from premises;
 - iii. hold public liability insurance of at least \$20 million that extends to cover all hall users;
 - 3. the Council is to be responsible for structural maintenance, electricity and water charges;
 - 4. requests the Chief Executive Officer to:
 - a. determine the exact dimensions of the land to be leased and all remaining terms and conditions;
 - b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; and
 - c.
 - 5. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the *Local Government Act 1993*.
-

Sharin Imlach (Lease Officer) was in attendance to answer questions in respect of this item.

Tony Naar (Lilydale Progress Society) spoke for the Recommendation.

Councillor A J Britton re-attended the Meeting at 1:13 pm.

DECISION: 11 December 2025

MOTION

Moved Councillor A J Palmer, seconded Deputy Mayor Councillor D H McKenzie.

That Council:

- 1. pursuant to sections 179 of the *Local Government Act 1993* (Tas), decides to lease part of the land situated at 1949 Main Road, Lilydale (CT124851/1), known as the Lilydale Memorial Hall, as identified on the plan below:**



2. requires that the lease is on the following basis:
 - a. the lease is to commence on the 1 April 2026 for a period of 1 year;
 - b. the commencing rent will be \$1 per year if demanded;
 - c. the lessee to be responsible for:
 - i. hall management;
 - ii. hall bookings;
 - iii. contents insurance;
 - iv. other service charges if any.
 - d. The lessee will continuously maintain:
 - i. building in good and reasonable order;
 - ii. and keep clear all noxious growth from premises;
 - iii. hold public liability insurance of at least \$20 million that extends to cover all hall users;
3. the Council is to be responsible for structural maintenance, electricity and water charges;
4. requests the Chief Executive Officer to:
 - a. determine the exact dimensions of the land to be leased and all remaining terms and conditions;
 - b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; and
5. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the *Local Government Act 1993*.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

Council resumed the published order of business at 12.1 Mayor's Announcements. Minutes from this item can be found on page 48.

20.8. Lease - TS Navy Cadets

FILE NO: SF2967

AUTHOR: Sharin Imlach (Lease Officer)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider leasing part of the land situated at 78 Paterson Street, Launceston to the Commonwealth of Australia represented by the Department of Defence.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council – 3 September 2020 - Lease – TS Navy Cadets - 19.1

RECOMMENDATION:

That Council:

1. pursuant to section 179 of the *Local Government Act 1993 (Tas)*, decides to lease part of the land situated at 78 Paterson Street Launceston (CT138979/10), known as the Home Point Parade, as identified on the plan below:



2. requires that the lease is on the following basis:
 - a. the lease is to commence on the 01/01/2026 for a period of 4 years;
 - b. the commencing rent will be \$347.62 per year;

- c. the lessee to be responsible for:
 - i. energy costs;
 - ii. volumetric and connection charges for water;
 - iii. Contents and building insurance; and
 - iv. other service charges if any.
 - d. The lessee shall continuously maintain:
 - i. building in good and reasonable order;
 - ii. and keep clear all noxious growth from premises;
 - iii. hold public liability insurance of at least \$20 million;
- 3. the Lessee will be responsible for all building maintenance, including structural maintenance;
- 4. requests the Chief Executive Officer to:
 - a. determine the exact dimensions of the land to be leased and all remaining terms and conditions;
 - b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; and
- 5. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the *Local Government Act 1993*.

Sharin Imlach (Lease Officer) was in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

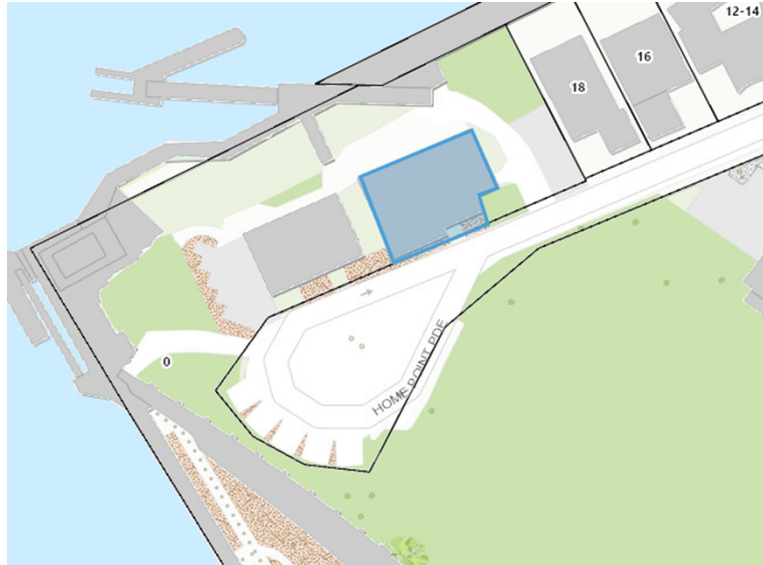
DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor J J Pentridge.

That Council:

- 1. pursuant to section 179 of the *Local Government Act 1993* (Tas), decides to lease part of the land situated at 78 Paterson Street Launceston (CT138979/10), known as the Home Point Parade, as identified on the plan below:**



2. requires that the lease is on the following basis:
 - a. the lease is to commence on the 01/01/2026 for a period of 4 years;
 - b. the commencing rent will be \$347.62 per year;
 - c. the lessee to be responsible for:
 - i. energy costs;
 - ii. volumetric and connection charges for water;
 - iii. Contents and building insurance; and
 - iv. other service charges if any.
 - d. The lessee shall continuously maintain:
 - i. building in good and reasonable order;
 - ii. and keep clear all noxious growth from premises;
 - iii. hold public liability insurance of at least \$20 million;
3. the Lessee will be responsible for all building maintenance, including structural maintenance;
4. requests the Chief Executive Officer to:
 - a. determine the exact dimensions of the land to be leased and all remaining terms and conditions;
 - b. exercise any of Council's rights, options, or discretions necessary for the proper administration of the lease; and
5. notes, for the avoidance of doubt, that Chief Executive Officer is a term of reference for the General Manager within the meaning of the *Local Government Act 1993*.

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Deputy Mayor, Councillor D H McKenzie	I understand the plan is for them to move to a different site eventually - do we know what their status is on that?	Lease Officer <i>The lease, you will notice, is only for a 4-year period. Their intention is that they will transition into a new site within that four years and the building will either revert to our ownership or we can ask them to remove the building off the site if we choose to do so.</i>

20.9. Council Meeting Schedule 2026 and Update of 14-Plx-001 Council Meetings Policy (Frequency and Commencement Time)

FILE NO: SF0975, SF0098

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider moving to monthly Council Meetings and adopting a repeating 4-weekly cycle of Workshop - Council Meeting – Workshop - Planning Authority Meeting. Changes to the Council Meetings Policy (Frequency and Commencement Time) (14-PI-001) will also require consideration to accommodate monthly Council Meetings.

As per Regulation 7(1) of the Local Government (Meetings Procedures) Regulations 2025, Recommendation 2 requires an absolute majority of Council.

RELEVANT LEGISLATION:

*Local Government Act 1993 (Tas)
Local Government (Meetings Procedures) Regulations 2025*

PREVIOUS COUNCIL CONSIDERATION:

Workshop – 16 October 2025 – Proposed 2026 Council Meeting and Workshop Schedule
Workshop – 27 November 2025 – Council Meeting, Workshop, Planning Authority and Pillar Committee Meetings

RECOMMENDATION:

That Council:

1. approves the 2026 schedule of Council Meetings, Workshops and Planning Authority Meetings as per the table below:

DAY	DATE	MEETING	TIME
Council in recess from 11 December 2025 to 14 January 2026			
JANUARY			
Thursday	15-Jan	Workshop	9.30am
Thursday	22-Jan	Council and Planning Authority Meeting	10.30am
Thursday	29-Jan	Workshop	9.30am
FEBRUARY			
Thursday	05-Feb	Planning Authority Meeting	1.00pm
Thursday	12-Feb	Workshop	9.30am
Thursday	19-Feb	Council Meeting	10.30am
Thursday	26-Feb	Workshop	9.30am

DAY	DATE	MEETING	TIME
MARCH			
Thursday	05-Mar	Planning Authority Meeting	1.00pm
Thursday	12-Mar	Workshop	9.30am
Thursday	19-Mar	Council Meeting	10.30am
Thursday	26-Mar	Workshop	9.30am
APRIL			
Thursday	02-Apr	Planning Authority Meeting	1.00pm
Thursday	09-Apr	Workshop	9.30am
Thursday	16-Apr	Council Meeting	10.30am
Thursday	23-Apr	Workshop	9.30am
Thursday	30-Apr	Planning Authority Meeting	1.00pm
MAY			
Thursday	07-May	Workshop	9.30am
Thursday	14-May	Council Meeting	10.30am
Thursday	21-May	Workshop	9.30am
Thursday	28-May	Planning Authority Meeting	1.00pm
JUNE			
Thursday	04-Jun	Workshop	9.30am
Thursday	11-Jun	Council Meeting	10.30am
Thursday	18-Jun	Workshop	9.30am
Thursday	25-Jun	Planning Authority Meeting	1.00pm
JULY			
Thursday	02-Jul	Workshop	9.30am
Thursday	09-Jul	Council Meeting	10.30am
Thursday	16-Jul	Workshop	9.30am
Thursday	23-Jul	Planning Authority Meeting	1.00pm
Thursday	30-Jul	Workshop	9.30am
AUGUST			
Thursday	06-Aug	Council Meeting	10.30am
Thursday	13-Aug	Workshop	9.30am
Thursday	20-Aug	Planning Authority	1.00pm
Thursday	27-Aug	Workshop	9.30am
SEPTEMBER			
Thursday	03-Sep	Council Meeting	10.30am
Thursday	10-Sep	Workshop	9.30am
Thursday	17-Sep	Planning Authority Meeting	1.00pm
Thursday	24-Sep	Workshop	9.30am
OCTOBER			
Thursday	01-Oct	Council Meeting	10.30am
Thursday	08-Oct	Show Holiday	-
Thursday	15-Oct	Planning Authority Meeting	1.00pm
Thursday	22-Oct	Workshop	9.30am
Thursday	29-Oct	Council Meeting	10.30am

DAY	DATE	MEETING	TIME
NOVEMBER			
Thursday	05-Nov	Workshop	9.30am
Thursday	12-Nov	Planning Authority Meeting	1.00pm
Thursday	19-Nov	Workshop	9.30am
Thursday	26-Nov	Council Meeting	10.30am
DECEMBER			
Thursday	03-Dec	Workshop	9.30am
Thursday	03-Dec	Annual General Meeting	5.30pm
Thursday	10-Dec	Council and Planning Authority Meeting	10.30am

2. notes and approves by absolute majority the wording of the Council Meetings Policy (Frequency and Commencement Time) (14-Plx-001), updated to reflect the move to 4-weekly meetings, as detailed below:

Council Meetings Policy (Frequency and Commencement Time)

PURPOSE

The purpose of this policy is to set the:

- commencement times of Council, Council Committee Meetings and Planning Authority Meetings;
- frequency of Council Meetings and Planning Authority Meetings; and
- the start time and day of Council's Annual General Meeting.

SCOPE

This policy applies to Council Meetings, Council Committee Meetings, Planning Authority Meetings and the Annual General Meeting.

POLICY

1. Council Meetings

- 1.1.1. The first meeting of the calendar year will be a Council Meeting held on the fourth Thursday in January.
- 1.1.2. Subsequent Council Meetings will be held every four weeks on a Thursday.
- 1.1.3. If the Council Meeting falls on a Thursday that is a public holiday, the Council Meeting will be held on the Wednesday of the same week as the public holiday.
- 1.1.4. The final scheduled Council Meeting will be on the second Thursday in December, to avoid having a meeting close to the holiday period.
- 1.1.5. Council Meetings commence at 10.30am.

2. Council Committee Meetings

- 2.1.1. The first meeting of a Council Committee will be convened on a day and time to be determined by Council by an absolute majority.

- 2.1.2. The day and time of subsequent Council Committee Meetings will be determined by the Council Committee by simple majority.

3. Planning Authority Meetings

- 3.1.1. The first Planning Authority Meeting of the year will be combined with the first Council Meeting of the year on the fourth Thursday in January.
- 3.1.2. The second Planning Authority Meeting will be held two weeks after the first Council Meeting/Planning Authority meeting.
- 3.1.3. Subsequent Planning Authority Meetings will be held every four weeks on a Thursday after the second meeting.
- 3.1.4. If the Planning Authority Meeting falls on a Thursday that is a public holiday, the meeting will be held on the Wednesday of the same week as the public holiday.
- 3.1.5. The final scheduled Planning Authority Meeting will be combined with the final Council Meeting on the second Thursday in December, to avoid having a meeting close to the holiday period.
- 3.1.6. Planning Authority Meetings commence at 1.00pm. Combined Council Meeting/Planning Meetings commence at 10.30am.

4. Annual General Meeting

- 4.1. The Annual General Meeting will be held on the first Thursday in December commencing at 5.30pm.

PRINCIPLES

The Council's organisational values apply to all activities.

RELATED POLICIES & PROCEDURES

Council Meeting and Workshop Schedule (14-Rfx-009)

RELATED LEGISLATION

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

REFERENCES

Not applicable.

DEFINITIONS

Not applicable.

REVIEW

This policy will be reviewed after each ordinary Council election, as required by the *Local Government (Meeting Procedures) Regulations 2025*.

A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION 1

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A J Britton.

That Council:

1. approves the 2026 schedule of Council Meetings, Workshops and Planning Authority Meetings as per the table below:

DAY	DATE	MEETING	TIME
Council in recess from 11 December 2025 to 14 January 2026			
JANUARY			
Thursday	15-Jan	Workshop	9.30am
Thursday	22-Jan	Council and Planning Authority Meeting	10.30am
Thursday	29-Jan	Workshop	9.30am
FEBRUARY			
Thursday	05-Feb	Planning Authority Meeting	1.00pm
Thursday	12-Feb	Workshop	9.30am
Thursday	19-Feb	Council Meeting	10.30am
Thursday	26-Feb	Workshop	9.30am
MARCH			
Thursday	05-Mar	Planning Authority Meeting	1.00pm
Thursday	12-Mar	Workshop	9.30am
Thursday	19-Mar	Council Meeting	10.30am
Thursday	26-Mar	Workshop	9.30am
APRIL			
Thursday	02-Apr	Planning Authority Meeting	1.00pm
Thursday	09-Apr	Workshop	9.30am
Thursday	16-Apr	Council Meeting	10.30am
Thursday	23-Apr	Workshop	9.30am
Thursday	30-Apr	Planning Authority Meeting	1.00pm
MAY			
Thursday	07-May	Workshop	9.30am
Thursday	14-May	Council Meeting	10.30am
Thursday	21-May	Workshop	9.30am
Thursday	28-May	Planning Authority Meeting	1.00pm
JUNE			
Thursday	04-Jun	Workshop	9.30am
Thursday	11-Jun	Council Meeting	10.30am
Thursday	18-Jun	Workshop	9.30am
Thursday	25-Jun	Planning Authority Meeting	1.00pm
JULY			
Thursday	02-Jul	Workshop	9.30am

DAY	DATE	MEETING	TIME
Thursday	09-Jul	Council Meeting	10.30am
Thursday	16-Jul	Workshop	9.30am
Thursday	23-Jul	Planning Authority Meeting	1.00pm
Thursday	30-Jul	Workshop	9.30am
AUGUST			
Thursday	06-Aug	Council Meeting	10.30am
Thursday	13-Aug	Workshop	9.30am
Thursday	20-Aug	Planning Authority	1.00pm
Thursday	27-Aug	Workshop	9.30am
SEPTEMBER			
Thursday	03-Sep	Council Meeting	10.30am
Thursday	10-Sep	Workshop	9.30am
Thursday	17-Sep	Planning Authority Meeting	1.00pm
Thursday	24-Sep	Workshop	9.30am
OCTOBER			
Thursday	01-Oct	Council Meeting	10.30am
Thursday	08-Oct	Show Holiday	-
Thursday	15-Oct	Planning Authority Meeting	1.00pm
Thursday	22-Oct	Workshop	9.30am
Thursday	29-Oct	Council Meeting	10.30am
NOVEMBER			
Thursday	05-Nov	Workshop	9.30am
Thursday	12-Nov	Planning Authority Meeting	1.00pm
Thursday	19-Nov	Workshop	9.30am
Thursday	26-Nov	Council Meeting	10.30am
DECEMBER			
Thursday	03-Dec	Workshop	9.30am
Thursday	03-Dec	Annual General Meeting	5.30pm
Thursday	10-Dec	Council and Planning Authority Meeting	10.30am

2. notes and approves by absolute majority the wording of the Council Meetings Policy (Frequency and Commencement Time) (14-Plx-001), updated to reflect the move to 4-weekly meetings, as detailed below:

Council Meetings Policy (Frequency and Commencement Time)

PURPOSE

The purpose of this policy is to set the:

- commencement times of Council, Council Committee Meetings and Planning Authority Meetings;
- frequency of Council Meetings and Planning Authority Meetings; and
- the start time and day of Council's Annual General Meeting.

SCOPE

This policy applies to Council Meetings, Council Committee Meetings, Planning Authority Meetings and the Annual General Meeting.

POLICY

1. Council Meetings

- 1.1.1. The first meeting of the calendar year will be a Council Meeting held on the fourth Thursday in January.
- 1.1.2. Subsequent Council Meetings will be held every four weeks on a Thursday.
- 1.1.3. If the Council Meeting falls on a Thursday that is a public holiday, the Council Meeting will be held on the Wednesday of the same week as the public holiday.
- 1.1.4. The final scheduled Council Meeting will be on the second Thursday in December, to avoid having a meeting close to the holiday period.
- 1.1.5. Council Meetings commence at 10.30am.

2. Council Committee Meetings

- 2.1.1. The first meeting of a Council Committee will be convened on a day and time to be determined by Council by an absolute majority.
- 2.1.2. The day and time of subsequent Council Committee Meetings will be determined by the Council Committee by simple majority.

3. Planning Authority Meetings

- 3.1.1. The first Planning Authority Meeting of the year will be combined with the first Council Meeting of the year on the fourth Thursday in January.
- 3.1.2. The second Planning Authority Meeting will be held two weeks after the first Council Meeting/Planning Authority meeting.
- 3.1.3. Subsequent Planning Authority Meetings will be held every four weeks on a Thursday after the second meeting.
- 3.1.4. If the Planning Authority Meeting falls on a Thursday that is a public holiday, the meeting will be held on the Wednesday of the same week as the public holiday.
- 3.1.5. The final scheduled Planning Authority Meeting will be combined with the final Council Meeting on the second Thursday in December, to avoid having a meeting close to the holiday period.
- 3.1.6. Planning Authority Meetings commence at 1.00pm. Combined Council Meeting/Planning Meetings commence at 10.30am.

4. Annual General Meeting

- 4.1. The Annual General Meeting will be held on the first Thursday in December commencing at 5.30pm.

PRINCIPLES

The Council's organisational values apply to all activities.

RELATED POLICIES & PROCEDURES

Council Meeting and Workshop Schedule (14-Rfx-009)

RELATED LEGISLATION

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

REFERENCES

Not applicable.

DEFINITIONS

Not applicable.

REVIEW

This policy will be reviewed after each ordinary Council election, as required by the *Local Government (Meeting Procedures) Regulations 2025*.

LOST 2:8

FOR VOTE: Mayor Councillor M K Garwood and Deputy Mayor Councillor D H McKenzie

AGAINST VOTE: Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

DECISION: 11 December 2025

MOTION 2

Moved Councillor A G Harris, seconded Councillor A J Britton

That Council:

1. approves the 2026 schedule of Council Meetings and Workshops as per the table below:

DAY	DATE	MEETING	TIME
Council in recess from 11 December 2025 to 14 January 2026			
JANUARY			
Thursday	15-Jan	Workshop	9.30am
Thursday	22-Jan	Council Meeting	10.30am
Thursday	29-Jan	Workshop	9.30am
FEBRUARY			
Thursday	5-Feb	Workshop	9.30am
Thursday	12-Feb	Council Meeting	10.30am
Thursday	19-Feb	Workshop	9.30am
Thursday	26-Feb	Workshop	9.30am
10.30am			
Thursday	5-Mar	Council Meeting	10.30am
Thursday	12-Mar	Workshop	9.30am
Thursday	19-Mar	Workshop	9.30am
Thursday	26-Mar	Council Meeting	10.30am
APRIL			
Thursday	2-Apr	Workshop	9.30am
Thursday	9-Apr	Workshop	9.30am
Thursday	16-Apr	Council Meeting	10.30am
Thursday	23-Apr	Workshop	9.30am
Thursday	30-Apr	Workshop	9.30am
MAY			
Thursday	7-May	Council Meeting	10.30am
Thursday	14-May	Workshop	9.30am
Thursday	21-May	Workshop	9.30am
Thursday	28-May	Council Meeting	10.30am
JUNE			
Thursday	4-Jun	Workshop	9.30am
Thursday	11-Jun	Workshop	9.30am
Thursday	18-Jun	Council Meeting	10.30am
Thursday	25-Jun	Workshop	9.30am
JULY			
Thursday	2-Jul	Workshop	9.30am

DAY	DATE	MEETING	TIME
Thursday	9-Jul	Council Meeting	10.30am
Thursday	16-Jul	Workshop	9.30am
Thursday	23-Jul	Workshop	9.30am
Thursday	30-Jul	Council Meeting	10.30am
AUGUST			
Thursday	6-Aug	Workshop	9.30am
Thursday	13-Aug	Workshop	9.30am
Thursday	20-Aug	Council Meeting	10.30am
Thursday	27-Aug	Workshop	9.30am
SEPTEMBER			
Thursday	3-Sep	Workshop	9.30am
Thursday	10-Sep	Council Meeting	10.30am
Thursday	17-Sep	Workshop	9.30am
Thursday	24-Sep	Workshop	9.30am
OCTOBER			
Thursday	1-Oct	Council Meeting	10.30am
Thursday	8-Oct	Show Holiday	-
Thursday	15-Oct	Workshop	9.30am
Thursday	22-Oct	Council Meeting	10.30am
Thursday	29-Oct	Workshop	9.30am
NOVEMBER			
Thursday	5-Nov	Workshop	9.30am
Thursday	12-Nov	Council Meeting	10.30am
Thursday	19-Nov	Workshop	9.30am
Thursday	26-Nov	Workshop	9.30am
DECEMBER			
Thursday	3-Dec	Workshop	9.30am
Thursday	3-Dec	Annual General Meeting	5.30pm
Thursday	10-Dec	Council Meeting	10.30am

2. notes and approves by absolute majority the wording of the Council Meetings Policy (Frequency and Commencement Time) (14-Plx-001), updated to reflect the move to 3-weekly meetings, as detailed below:

Council Meetings Policy (Frequency and Commencement Time)

PURPOSE

The purpose of this policy is to set the:

- commencement times of Council, Council Committee Meetings and Planning Authority Meetings;
- frequency of Council Meetings and Planning Authority Meetings; and
- the start time and day of Council's Annual General Meeting.

SCOPE

This policy applies to Council Meetings, Council Committee Meetings, Planning Authority Meetings and the Annual General Meeting.

POLICY

1. Council Meetings

- 1.1.1. The first meeting of the calendar year will be a Council Meeting held on the fourth Thursday in January.
- 1.1.2. Subsequent Council Meetings will be held every three weeks on a Thursday.
- 1.1.3. If the Council Meeting falls on a Thursday that is a public holiday, the Council Meeting will be held on the Wednesday of the same week as the public holiday.
- 1.1.4. The final scheduled Council Meeting will be on the second Thursday in December, to avoid having a meeting close to the holiday period.
- 1.1.5. Council Meetings commence at 10.30am.

2. Council Committee Meetings

- 2.1.1. The first meeting of a Council Committee will be convened on a day and time to be determined by Council by an absolute majority.
- 2.1.2. The day and time of subsequent Council Committee Meetings will be determined by the Council Committee by simple majority.

3. Annual General Meeting

- 3.1. The Annual General Meeting will be held on the first Thursday in December commencing at 5.30pm.

PRINCIPLES

The Council's organisational values apply to all activities.

RELATED POLICIES & PROCEDURES

Council Meeting and Workshop Schedule (14-Rfx-009)

RELATED LEGISLATION

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

REFERENCES

Not applicable.

DEFINITIONS

Not applicable.

REVIEW

This policy will be reviewed after each ordinary Council election, as required by the *Local Government (Meeting Procedures) Regulations 2025*.

LOST 5:5

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor A J Britton and Councillor K M Preece
AGAINST VOTE: Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai and Councillor R A I Marsden

DECISION: 11 December 2025

MOTION 3

Moved Councillor T G Walker, seconded Councillor J J Pentridge.

That Council:

1. approves the 2026 schedule of Council Meetings and Workshops as per the table below:

DAY	DATE	MEETING	TIME
Council in recess from 11 December 2025 to 14 January 2026			
JANUARY			
Thursday	15-Jan	Workshop	9.30am
Thursday	22-Jan	Council Meeting	1.00pm
Thursday	29-Jan	Workshop	9.30am
FEBRUARY			
Thursday	5-Feb	Council Meeting	1.00pm
Thursday	12-Feb	Workshop	9.30am
Thursday	19-Feb	Council Meeting	1.00pm
Thursday	26-Feb	Workshop	9.30am
MARCH			
Thursday	5-Mar	Council Meeting	1.00pm
Thursday	12-Mar	Workshop	9.30am
Thursday	19-Mar	Council Meeting	1.00pm
Thursday	26-Mar	Workshop	9.30am
APRIL			
Thursday	2-Apr	Council Meeting	1.00pm
Thursday	9-Apr	Workshop	9.30am
Thursday	16-Apr	Council Meeting	1.00pm
Thursday	23-Apr	Workshop	9.30am
Thursday	30-Apr	Council Meeting	1.00pm
MAY			
Thursday	7-May	Workshop	9.30am
Thursday	14-May	Council Meeting	1.00pm
Thursday	21-May	Workshop	9.30am
Thursday	28-May	Council Meeting	1.00pm
JUNE			
Thursday	4-Jun	Workshop	9.30am
Thursday	11-Jun	Council Meeting	1.00pm
Thursday	18-Jun	Workshop	9.30am
Thursday	25-Jun	Council Meeting	1.00pm
JULY			
Thursday	2-Jul	Workshop	9.30am

Thursday	9-Jul	Council Meeting	1.00pm
Thursday	16-Jul	Workshop	9.30am
Thursday	23-Jul	Council Meeting	1.00pm
Thursday	30-Jul	Workshop	9.30am
AUGUST			
Thursday	6-Aug	Council Meeting	9.30am
Thursday	13-Aug	Workshop	9.30am
Thursday	20-Aug	Council Meeting	1.00pm
Thursday	27-Aug	Workshop	9.30am
SEPTEMBER			
Thursday	3-Sep	Council Meeting	1.00pm
Thursday	10-Sep	Workshop	9.30am
Thursday	17-Sep	Council Meeting	1.00pm
Thursday	24-Sep	Workshop	9.30am
OCTOBER			
Thursday	1-Oct	Council Meeting	1.00pm
Thursday	8-Oct	Show Holiday	-
Thursday	15-Oct	Council Meeting	1.00pm
Thursday	22-Oct	Workshop	9.30am
Thursday	29-Oct	Council Meeting	1.00pm
NOVEMBER			
Thursday	5-Nov	Workshop	9.30am
Thursday	12-Nov	Council Meeting	1.00pm
Thursday	19-Nov	Workshop	9.30am
Thursday	26-Nov	Council Meeting	1.00pm
DECEMBER			
Thursday	3-Dec	Workshop	9.30am
Thursday	3-Dec	Annual General Meeting	5.30pm
Thursday	10-Dec	Council Meeting	1.00pm

2. notes and approves by absolute majority the wording of the Council Meetings Policy (Frequency and Commencement Time) (14-Plx-001), updated to reflect the move to 2-weekly meetings, as detailed below:

Council Meetings Policy (Frequency and Commencement Time)

PURPOSE

The purpose of this policy is to set the:

- commencement times of Council and Council Committee Meetings;
- frequency of Council Meetings and Council Committee Meetings; and
- the start time and day of Council's Annual General Meeting.

SCOPE

This policy applies to Council Meetings, Council Committee Meetings and the Annual General Meeting.

POLICY

1. Council Meetings

- 1.1. The first meeting of the calendar year will be a Council Meeting held on the fourth Thursday in January.
- 1.2. Subsequent Council Meetings will be held every two weeks on a Thursday.
- 1.3. If the Council Meeting falls on a Thursday that is a public holiday, the Council Meeting will be held on the Wednesday of the same week as the public holiday.
- 1.4. The final scheduled Council Meeting will be on the second Thursday in December, to avoid having a meeting close to the holiday period.
- 1.5. Council Meetings commence at 1.00pm.

2. Council Committee Meetings

- 2.1. The first meeting of a Council Committee will be convened on a day and time to be determined by Council by an absolute majority.
- 2.2. The day and time of subsequent Council Committee Meetings will be determined by the Council Committee by simple majority.

3. Annual General Meeting

- 3.1. The Annual General Meeting will be held on the first Thursday in December commencing at 5.30pm.

PRINCIPLES

The Council's organisational values apply to all activities.

RELATED POLICIES & PROCEDURES

Council Meeting and Workshop Schedule (14-Rfx-009)

RELATED LEGISLATION

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

REFERENCES

Not applicable.

DEFINITIONS

Not applicable.

REVIEW

This policy will be reviewed after each ordinary Council election, as required by the *Local Government (Meeting Procedures) Regulations 2025*.

CARRIED 7:3

FOR VOTE: Deputy Mayor Councillor D H McKenzie, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Mayor Councillor M K Garwood, Councillor A G Harris and Councillor A J Britton

COUNCILLOR	QUESTION	RESPONSE
Councillor A J Britton	If we wanted to stick with 3-weekly or change to fortnightly are we going to have to amend the current motion?	Mayor, Councillor M K Garwood <i>Yes, it would be an alternate motion.</i>
Councillor T G Walker	Under the current motion that is being discussed, we have Planning Authority Meetings once a month. What is the nature of those meetings? Are they committee meetings or are they Ordinary Council meetings or are they some other category?	Chief Executive Officer <i>They would be a full Council Meeting focusing on Agenda Item 11 being the Planning Authority.</i>
	The <i>Local Government (Meeting Procedures) Regulations 2025</i> say that Ordinary Meetings must contain such things as Notices of Motion's and Councillor's Question Time - all those things would be included in that meeting? So, in other words, in this four-weekly one, the Planning Authority meeting is in fact just a Council Meeting?	Chief Executive Officer <i>You are 100% correct. What the intention would be is where you see in your currently listed agenda items under Delivery and Performance, QVMAG or Chief Executive Officer Network etc. we would be putting them in the once a month. There's nothing stopping Notices of Motion or Public Question Time.</i>

Councillor K M Preece	Is there opportunity for a workshop prior to that planning meeting?	<p>Chief Executive Officer <i>Looking at the meeting schedule which is proposed, you will note that the Planning Authority Meetings start at 1:00 pm. What we hope to do is have our new Committees will meet monthly before that 1 pm. Planning Authority Meeting.</i></p>
Councillor T G Walker	As the Planning Authority Meeting would be an official Ordinary Council meeting, Councillors would have to abide by the legislation that is associated with attendance at an Ordinary Council Meeting. So, as we are meeting every two weeks, any Councillor missing more than two of those would be in jeopardy of losing their position?	<p>Mayor, Councillor M K Garwood <i>Can we have some governance advice around that? Because the way I read this, it is not an Ordinary Meeting. It is as if it is a Committee Meeting.</i></p> <p>Chief Executive Officer <i>It would be considered an Ordinary Meeting with the intention that only planning items would be listed with on it the agenda, but Councillor Walker is correct. If a Councillor wishes to bring forward a Notice of Motion or the public would like to ask questions without notice, that would still happen.</i></p> <p><i>From our Workshop discussions, the consensus has been that all Councillors are present for planning as opposed to only some being present and therefore delegation would be required. We would be creating a committee which is all Councillors and giving it delegation. We would actually be touching a planning matter twice - touching it at committee and then confirming it via the formal Council Meeting.</i></p> <p><i>The most efficient way to do it is an actual Council Meeting, understanding that every Planning Authority Council Meeting will have planning matters. If other matters do come about then obviously, by virtue of the Local Government Act and the regulations, they can be included but our intention is items under the Networks would not enter that agenda. They would enter the end of the month or the four-week cycle.</i></p>

Councillor A G Harris	Would a Planning Authority Meeting be held if there were no planning items?	Chief Executive Officer No. <i>[Please see below updated response]</i>
	When would we expect to see such committees up and working?	Executive Leader Delivery and Performance <i>As Councillors would be aware there has been numerous Workshops in the last couple of months seeking to get some agreement and consensus on how we want to structure our committees. We have proposed that the three strategic pillars form the basis of those committees. There is still some work to do in that space and that is something we are committed to resolving in 2026. Once we have got the meeting schedule locked in, that will provide us some clarity and we can come back to Council with a a clearer proposal on that particularly around time frames.</i>
Councillor T G Walker	I just query your advice - if you are advertising these as Ordinary Council Meetings, I do not understand how we could then turn around and start cancelling meetings just because there are no planning items.	Chief Executive Officer <i>You are correct and I retract my statement. Governance has just advised we still would have a meeting which would only Public Question Time on that Agenda.</i>
Councillor A G Harris	The number of agenda items was up 29%. Is that correct? And yet the total meeting time only went up 9.7%. And the average time for each item has reduced from 11 to 9 minutes. 9.47 minutes. It does seem to be a more efficient meeting procedure compared to our two weekly cycle. How is that the case?	Executive Leader Delivery and Performance <i>I would say though that we do have a number of new standing items this year which have been brought in. For example, in the CEO network we have Status of Notice of Motions, Council Decision Status Updates, the Monthly Finance Report, and various other standing items. These typically do not generate a lot of conversation, they are taken as read and then moved. Therefore there is an increase in the number of agenda items, but that does not directly correlate to an increased length of time for meetings.</i>

Mayor, Councillor M K Garwood	Just working through the governance around moving an alternate motion or foreshadowing one if the other fails. Could just step through that process?	Chief Executive Officer <i>We currently have a motion that has been moved, seconded and debated, so that will need to be dealt with first. In the situation that it is lost, then we refer to Councillor Harris' foreshadowed motion of three weekly. If moved and seconded, that can be debated. If that is lost, then we move to Councillor Walker's motion for fortnightly meetings.</i>
Councillor A J Palmer	Just to be clear, what motion are we voting on?	Mayor, Councillor M K Garwood <i>The one in the agenda.</i>
Councillor A G Harris	What happens if we fail to support any motions - does that mean we stay as we are?	Chief Executive Officer <i>If we are unable to come to a decision today by virtue of the Local Government Act, I will be scheduling a Special Council Meeting to get you all back before the year concludes because the Act says that I need to have a meeting scheduled 12 months in advance.</i>

21. STRATEGY AND INNOVATION

21.1. Ikeda Delegation 2025 - Delegation Report

FILE NO: SF0177

AUTHOR: Sarah McRobbie (Senior Leader Innovation and Performance)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To receive the Ikeda Delegation 2025 Report and determine the next steps for engagement and opportunities arising from the visit.

The Ikeda delegation represented the City of Launceston during the 60th anniversary of the Sister City relationship, reinforcing a long-standing commitment to international partnership. The visit explored opportunities across education, innovation, culture, and business that can deliver tangible benefits for the Launceston community in the future.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas).

PREVIOUS COUNCIL CONSIDERATION:

Council – 11 September 2025 - Agenda item 21.1 - Sister City Delegation to Ikeda Japan October 2025

Workshop - 14 August 2025 - Sister City Ikeda Visit

Workshop - 17 July 2025 - Sister City Relationship – Representation at Ikeda

Council - 27 March 2025 - Agenda Item 22.8 Sister City Relationship – Representation at Ikeda, Japan 12 May 2025 - 17 May 2025

RECOMMENDATION:

That Council:

1. receives the Ikeda Delegation 2025 Report as a formal record of the Delegation's visit.
2. directs Council Officers to proceed with the *Proposed Next Steps* outlined in the Report.
3. notes the Budget Amendment will be presented at the first Council Meeting in 2026.

Sarah McRobbie (Senior Leader Innovation and Performance) was in attendance to answer questions in respect of the item.

Councillor A J Britton withdrew from the Meeting at 2:53 pm.

Mayor, Councillor M K Garwood resumed the Chair at 2.54pm.

DECISION: 11 December 2025

MOTION

Moved Councillor T G Walker, seconded Councillor J J Pentridge.

That Council:

1. receives the Ikeda Delegation 2025 Report as a formal record of the Delegation's visit.
2. directs Council Officers to proceed with the *Proposed Next Steps* outlined in the Report.
3. notes the Budget Amendment will be presented at the first Council Meeting in 2026.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

ABSENT AT TIME OF VOTE: Councillor A J Britton

21.2. Launceston Central Marketing Inc. Annual Report 2024/2025

FILE NO: SF0016

AUTHOR: Sarah McRobbie (Senior Leader Innovation and Performance)

APPROVER: Jane Lewis (Executive Leader Strategy and Innovation)

DECISION STATEMENT:

To receive the Launceston Central Inc. Annual Report 2024/2025.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2015

PREVIOUS COUNCIL CONSIDERATION:

Workshop - 10 September 2020 - Cityprom Review
Council Meeting - 1 October 2020 - Agenda Item 21.2 - Cityprom Review
Workshop - 3 December 2020 - Cityprom Presentation
Workshop - 8 March 2021 - Cityprom Review
Workshop - 1 April 2021 - Cityprom Review
Council Meeting - 17 June 2021 - Agenda Item 20.4 - Cityprom Review
Workshop - 9 December 2021 - Cityprom Futures Project
Workshop - 28 April 2022 - Cityprom Futures Project
Council Meeting – 16 June 2022 - Central Launceston Marketing Inc. Operational Agreement
Workshop – 4 September 2023 - Central Launceston Marketing Inc Annual Report 2023
Council Meeting -14 December 2023 -Launceston Central Marketing Inc Annual Report 2022-2023
Workshop – 29 February 2024 - Launceston Central Marketing inc Half yearly report
Workshop – 4 July 2024 - Launceston Central CPI request
Workshop – 29 August 2024 - Launceston Central Marketing Biannual Reporting
Workshop – 29 August 2024 - Launceston Central Marketing - 3 Year Agreement Review
Council Meeting - 3/10/2024 - Agenda Item 20.3. Launceston Central Inc. - 3 Year Agreement Review
Workshop - 5/06/2025 - Launceston Central Renewal Agreement (3 years + 3 years) - Agreement Intent & Deliverables
Council Meeting – 19/6/2025 Agenda Item 21.1 Launceston Central Inc. - Services Agreement

RECOMMENDATION:

That Council:

1. receives the Launceston Central Inc. Annual Report 2024/2025.
-

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. receives the Launceston Central Inc. Annual Report 2024/2025 (ECM Doc Set ID: 5312012).

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

ABSENT AT TIME OF VOTE: Councillor A J Britton

22. CHIEF EXECUTIVE OFFICER NETWORK

22.1. Status Report on Council Decisions as at 4 December 2025

FILE NO: SF2346

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the Status Report on Council Decisions made up to, and as at, 4 December 2025.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report on Council Decisions as at 4 December 2025 (Attachment 1).
-

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A J Palmer.

That Council:

1. **receives the Status Report on Council Decisions as at 4 December 2025 (Attachment 1).**

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

ABSENT AT TIME OF VOTE: Councillor A J Britton

22.2. Status Report on Notices of Motion as at 4 December 2025

FILE NO: SF5547

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To receive the updated Status Report on Notices of Motion.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION:

That Council:

1. receives the Status Report on Notices of Motion as at 4 December 2025 (Attachment 1).
-

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor R A I Marsden.

That Council:

1. receives the Status Report on Notices of Motion as at 4 December 2025 (Attachment 1).

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

ABSENT AT TIME OF VOTE: Councillor A J Britton

22.3. Report on City of Launceston's 2025 Annual General Meeting

FILE NO: SF0098

AUTHOR: Taylor Murphy (Administration Officer - Governance Support)

APPROVER: Sam Johnson OAM (Chief Executive Officer)

DECISION STATEMENT:

To report on the Council's 2025 Annual General Meeting, held in compliance with section 72B of the *Local Government Act 1993* (Tas) on 4 December 2024 at 5.30pm in the Council Chambers, Town Hall, Launceston.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. in respect of the Annual General Meeting held on 4 December 2024 at 5.30pm in the Council Chambers, Town Hall, Launceston, notes the following motions passed at that Meeting:

Agenda Item 3. Confirmation of Minutes

That the Minutes of the Annual General Meeting of the City of Launceston Council held on 12 December 2024 be confirmed as a true and correct record.

Agenda Item 5.2 Annual Reports

That Council:

1. receives the City of Launceston Annual Report for the year ended 30 June 2025 (ECM Doc Set ID 5308413) and pursuant to section 72(2)(a) of *the Local Government Act 1993* (Tas) and submits one copy of the Annual Report to the Director of Local Government and one to the Director of Public Health.
2. receives the Launceston Flood Authority Annual Report for the period ended 30 June 2025 (ECM Doc Set ID 5308429).
3. notes the Queen Victoria Museum and Art Gallery Annual Report 2024/2025 (ECM Doc Set ID 5297639) was received by the Council at its Meeting on 13 November 2025.

Agenda Item 6.1 Notice of Motion - Robin Smith - Bench Installation at George Street
Taxi Rank - 21 November 2025

That Council:

1. resolves to install a public seat at the taxi rank in George Street.

Agenda Item 6.4 Notice of Motion - Robin Smith - By-Law for Early Discount Provision
- 24 November 2025

That Council:

1. considers to make a new by-law in the terms of the current Parking Facilities By-Law No 2 of 2023 with the following early discount provision for all infringement notices issued under clause 7 with penalty units corresponding as shown below:

Column 1	Column 2	Column 3	Column 4	Column 5
Section	Offence	Penalty (penalty units)	Reduced penalty if paid to Council within 14 days from date of service of Infringement Notice (penalty units)	Reduced penalty if paid to Council after 14 days but within 28 days from date of service of Infringement Notice (penalty units)
Section 97(1)(a)(i)	Remaining parked whilst meter not running	0.5	0.2	0.3
Section 97(1)(a)(ii)	Exceeding maximum period on parking meter	0.5	0.25	0.4
Section 97(1)(b)(i)	Parking without parking voucher displayed	0.5	0.2	0.3
Section 97(1)(b)(ii)	Parking longer than authorised by a parking voucher	0.5	0.25	0.4

Section 97(1)(c)	Parking more than one motor vehicle in a space	0.5	0.25	0.4
Section 97(1)(d)	Parking a motor vehicle partly inside and outside a space	0.5	0.2	0.3

A table of questions asked by Councillors during debate is provided after the decision.

Councillor A J Britton re-attended the meeting at 2.58pm

DECISION: 11 December 2025

MOTION

Moved Councillor T G Walker, seconded Councillor J J Pentridge.

That Council:

1. in respect of the Annual General Meeting held on 4 December 2024 at 5.30pm in the Council Chambers, Town Hall, Launceston, notes the following motions passed at that Meeting:

Agenda Item 3. Confirmation of Minutes

That the Minutes of the Annual General Meeting of the City of Launceston Council held on 12 December 2024 be confirmed as a true and correct record.

Agenda Item 5.2 Annual Reports

That Council:

1. receives the City of Launceston Annual Report for the year ended 30 June 2025 (ECM Doc Set ID 5308413) and pursuant to section 72(2)(a) of *the Local Government Act 1993* (Tas) and submits one copy of the Annual Report to the Director of Local Government and one to the Director of Public Health.
2. receives the Launceston Flood Authority Annual Report for the period ended 30 June 2025 (ECM Doc Set ID 5308429).

3. notes the Queen Victoria Museum and Art Gallery Annual Report 2024/2025 (ECM Doc Set ID 5297639) was received by the Council at its Meeting on 13 November 2025.

Agenda Item 6.1 Notice of Motion - Robin Smith - Bench Installation at George Street Taxi Rank - 21 November 2025

That Council:

1. resolves to install a public seat at the taxi rank in George Street.

Agenda Item 6.4 Notice of Motion - Robin Smith - By-Law for Early Discount Provision - 24 November 2025

That Council:

1. considers to make a new by-law in the terms of the current Parking Facilities By-Law No 2 of 2023 with the following early discount provision for all infringement notices issued under clause 7 with penalty units corresponding as shown below:

Column 1	Column 2	Column 3	Column 4	Column 5
Section	Offence	Penalty (penalty units)	Reduced penalty if paid to Council within 14 days from date of service of Infringement Notice (penalty units)	Reduced penalty if paid to Council after 14 days but within 28 days from date of service of Infringement Notice (penalty units)
Section 97(1)(a)(i)	Remaining parked whilst meter not running	0.5	0.2	0.3
Section 97(1)(a)(ii)	Exceeding maximum period on parking meter	0.5	0.25	0.4
Section 97(1)(b)(i)	Parking without parking voucher displayed	0.5	0.2	0.3

Section 97(1)(b)(ii)	Parking longer than authorised by a parking voucher	0.5	0.25	0.4
Section 97(1)(c)	Parking more than one motor vehicle in a space	0.5	0.25	0.4
Section 97(1)(d)	Parking a motor vehicle partly inside and outside a space	0.5	0.2	0.3

CARRIED 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor A G Harris	Have any issues been identified with the installation of a bench seat at the taxi rank in George Street?	Mayor, Councillor M K Garwood <i>Responded by saying that the question would be Taken on Notice and a response will be provided in the Council Agenda of 22 January 2026.</i>

22.4. TasWater Price and Service Plan 5

FILE NO: SF7106

AUTHOR: Lorraine Wyatt (Team Leader Executive Support)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To note the attached correspondence received from TasWater.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

RECOMMENDATION:

That Council:

1. notes the attached correspondence from TasWater and to seek endorsement to provide the requested letter of support for the TasWater Price and Service Plan 5 to the Tasmanian Economic Regulator.
-

A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION

Moved Deputy Mayor Councillor D H McKenzie, seconded Councillor A G Harris.

That Council:

1. notes the attached correspondence from TasWater and to seek endorsement to provide the requested letter of support for the TasWater Price and Service Plan 5 to the Tasmanian Economic Regulator.

CARRIED 6:4

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor A J Palmer, Councillor A J Britton and Councillor R A I Marsden

AGAINST VOTE: Councillor T G Walker, Councillor J J Pentridge, Councillor S Cai and Councillor K M Preece

COUNCILLOR	QUESTION	RESPONSE
Councillor T G Walker	Is TasWater writing to us as a stakeholder owner of TasWater or as a municipality?	Chief Executive Officer <i>As a part owner and shareholder given it has been signed by the Chief Owner Representative.</i>

23. LATE ITEMS

Local Government (Meeting Procedures) Regulations 2025 – regulation 10(7)

23.1. Acceptance of Late and Urgent Items - Hawthorn Sponsorship Agreement and Draft Development Assessment Panel (DAP) Bill October 2025

AUTHOR: Kelsey Hartland (Team Leader Governance)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider accepting two late and urgent agenda items relating to the Draft Development Assessment Panel (DAP) Bill October 2025 and the Hawthorn Sponsorship Agreement.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2025

RECOMMENDATION(S):

1. That Council:

- a. by absolute majority and pursuant to Regulation 10(7) of the *Local Government (Meeting Procedures) Regulations 2025* (Tas), determines to deal with a late and urgent item for the Draft Development Assessment Panel (DAP) Bill October 2025.
- b. notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter in the Agenda and that the matter is urgent, that advice having been provided to Councillors by email on 10 December 2025 and in the report attached to this Agenda Item.

2. That Council:

- a. by absolute majority and pursuant to;
 - i. regulation 10(7) of the *Local Government (Meeting Procedures) Regulations 2025* (Tas), determines to deal with a late and urgent item for the Hawthorn Sponsorship Agreement.
 - ii. regulations 17(2)(c) and (h) of the *Local Government (Meeting Procedures) Regulations 2025* (Tas), determines to consider this item in closed session as it relates to information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business; and information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.

- b. notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter in the Agenda and that the matter is urgent, that advice having been provided to Councillors by email on 10 December 2025 and in the report attached to this Agenda Item.
- c. notes that, if accepted as a late and urgent item to be considered in closed session, the item will be minuted as Item 24.11 Hawthorn Sponsorship Agreement and the item regarding the End of Closed Session will be renumbered to Item 24.12.

DECISION: 11 December 2025

MOTION

Moved Councillor A J Britton, seconded Councillor A G Harris.

1. That Council:

- a. **by absolute majority and pursuant to Regulation 10(7) of the *Local Government (Meeting Procedures) Regulations 2025* (Tas), determines to deal with a late and urgent item for the Draft Development Assessment Panel (DAP) Bill October 2025.**
- b. **notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter in the Agenda and that the matter is urgent, that advice having been provided to Councillors by email on 10 December 2025 and in the report attached to this Agenda Item.**

2. That Council:

- a. **by absolute majority and pursuant to;**
 - i. **regulation 10(7) of the *Local Government (Meeting Procedures) Regulations 2025* (Tas), determines to deal with a late and urgent item for the Hawthorn Sponsorship Agreement.**
 - ii. **regulations 17(2)(c) and (h) of the *Local Government (Meeting Procedures) Regulations 2025* (Tas), determines to consider this item in closed session as it relates to information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business; and information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.**

- b. notes the advice from the Chief Executive Officer in respect of the reason it was not possible to include this matter in the Agenda and that the matter is urgent, that advice having been provided to Councillors by email on 10 December 2025 and in the report attached to this Agenda Item.
- c. notes that, if accepted as a late and urgent item to be considered in closed session, the item will be minuted as Item 24.11 Hawthorn Sponsorship Agreement and the item regarding the End of Closed Session will be renumbered to Item 24.12.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

23.2. Submission - Draft Development Assessment Panel (DAP) Bill October 2025

FILE NO: SF7872

AUTHOR: Fintan Langan-Clarke (Principal Strategic Land Use Planner)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To endorse the submission (attached) on the revised *Development Assessment Panels (DAP) Bill October 2025* for lodgement to the State Planning Office by 12 December 2025.

RELEVANT LEGISLATION:

Land Use and Planning Approvals Act 1993.

PREVIOUS COUNCIL CONSIDERATION:

Not applicable.

RECOMMENDATION:

That Council:

1. endorses the submission draft as attached for lodgement with the State Planning Office by 12 December 2025.

Fintan Langan-Clarke (Principal Strategic Land Use Planner) was in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

DECISION: 11 December 2025

MOTION

Moved Councillor T G Walker, seconded Councillor J J Pentridge.

That Council:

1. endorses the submission draft as attached for lodgement with the State Planning Office by 12 December 2025.

CARRIED 9:1

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

ABSTAINED FROM VOTE: Councillor A J Palmer

COUNCILLOR	QUESTION	RESPONSE
Councillor T G Walker	Are there any significant differences in this legislation that could be ascertained uh in this submission?	<i>Principal Strategic Land Use Planner</i> <i>Overall, it is relatively minor changes. The submission kind of points out our previous position and just reestablishes that there is really limited opportunity to make changes there.</i>

24. CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2025 – regulation 17(1)

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

24.1. Confirmation of the Minutes

REASON FOR CLOSED COUNCIL:

Regulation 40(6) of the *Local Government (Meeting Procedures) Regulations 2025* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

24.2. Kings Wharf Redevelopment and Convention Centre - Council Contribution

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(d) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that, if disclosed, is likely to –
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council; or

24.3. Tender - 2025-2028 Bridge Condition Assessments CD025/2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

24.4. Tender - McKellar Road Pavement Rehabilitation CD064/2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

24.5. Tender - Hardwicke Street and Outram Street Rehabilitation CD065/2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

24.6. Tender - Punchbowl Reserve Playspace Upgrade Project - CD056/2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

24.7. Tender - ERP Solution, Implementation and Integration Support Services CD022/2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that, if disclosed, is likely to –
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council; or
 - (iii) reveal a trade secret.
- (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

24.8. Tender - Gorge Restaurant Upgrade Project - CD075/2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2) (d) and (e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that, if disclosed, is likely to –
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council; or
 - (iii) reveal a trade secret.
- (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal

24.9. Remuneration Arrangements - City of Launceston Director Representative - Launceston Airport

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(h) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (h) information that is –
 - (i) of a personal and confidential nature; or
 - (ii) provided to the council on the condition that it be kept confidential.

24.10. Status of Closed Council Decisions as at 4 December 2025

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to:

- (a) *personnel matters, including complaints against an employee of the council;*
- (b) *industrial relations matters;*
- (c) *information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business;*
- (d) *commercial information of a confidential nature that, if disclosed, is likely to –*
 - (i) prejudice the commercial position of the person who supplied it; or*
 - (ii) confer a commercial advantage on a competitor of the council; or*
 - (iii) reveal a trade secret;*
- (e) *contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;*
- (f) *the security of –*
 - (i) the council, councillors and council staff; or*

- (ii) the property of the council;*
- (g) proposals for the council to acquire land or an interest in land or for the disposal of land;*
- (h) information that is –*
 - (i) of a personal and confidential nature; or*
 - (ii) provided to the council on the condition that it be kept confidential;*
- requests by councillors for leave of absence;*
- (j) notifications by councillors of leave of absence for parental leave;*
- (k) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (l) the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area.*

24.11. Hawthorn Sponsorship Agreement

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(d) and (e) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that, if disclosed, is likely to –
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council.
- (e) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

DECISION: 11 December 2025

MOTION

Moved Councillor A J Palmer, seconded Councillor A G Harris.

That Council moves into Closed Session.

CARRIED BY ABSOLUTE MAJORITY 10:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor S Cai, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden
AGAINST VOTE: Nil

Council moved into Closed Session at 3.12pm.
Councillor S Cai retired from the meeting at 4.54pm.
Council returned to Open Session at 4.55pm.

24.12. End of Closed Session

DECISION: 11 December 2025

MOTION

Moved Councillor A G Harris, seconded Councillor T G Walker.

That Council:

1. pursuant to regulation 40(1)(b) of the *Local Government (Meeting Procedures) Regulations 2025*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Minutes Item	Matter	Brief Description
24.1	<i>Closed Council Minutes – 13 November 2025</i>	<i>Confirmation of the Minutes of the Closed Meeting of the City of Launceston Council held on 13 November 2025.</i>
24.2	<i>Kings Wharf Redevelopment and Convention Centre - Council Contribution</i>	<i>Councillors considered a request for a financial contribution for the redevelopment of the Kings Wharf precinct at Lindsay Street, Invermay to be conducted in conjunction with the construction of a new convention centre.</i>
24.3	<i>Tender - 2025-2028 Bridge Condition Assessments CD025/2025</i>	<i>Councillors awarded a Tender for 2025-2028 Bridge Condition Assessments CD025/2025</i> <i>Names of successful tenderers will be published to www.launceston.tas.gov.au once the successful and unsuccessful tenderers have been notified of the decision.</i>
24.4	<i>Tender - McKellar Road Pavement Rehabilitation CD064/2025</i>	<i>Councillors awarded a Tender for McKellar Road Pavement Rehabilitation CD064/2025.</i> <i>Names of successful tenderers will be published to www.launceston.tas.gov.au once the successful and unsuccessful tenderers have been notified of the decision.</i>

24.5	<i>Tender - Hardwicke Street and Outram Street Rehabilitation CD065/2025</i>	<p><i>Councillors awarded a Tender for Hardwicke Street and Outram Street Rehabilitation CD065/2025.</i></p> <p><i>Names of successful tenderers will be published to www.launceston.tas.gov.au once the successful and unsuccessful tenderers have been notified of the decision.</i></p>
24.6	<i>Tender - Punchbowl Reserve Playspace Upgrade Project - CD056/2025</i>	<p><i>Councillors awarded a Tender for Punchbowl Reserve Playspace Upgrade Project - CD056/2025.</i></p> <p><i>Names of successful tenderers will be published to www.launceston.tas.gov.au once the successful and unsuccessful tenderers have been notified of the decision.</i></p>
24.7	<i>Tender - ERP Solution, Implementation and Integration Support Services CD022/2025</i>	<p><i>Councillors awarded a Tender for ERP Solution, Implementation and Integration Support Services CD022/2025.</i></p> <p><i>Names of successful tenderers will be published to www.launceston.tas.gov.au once the successful and unsuccessful tenderers have been notified of the decision.</i></p>
24.8	<i>Tender - Gorge Restaurant Upgrade Project CD075/2025</i>	<p><i>Councillors awarded a Tender for Gorge Restaurant Upgrade Project CD075/2025.</i></p> <p><i>Names of successful tenderers will be published to www.launceston.tas.gov.au once the successful and unsuccessful tenderers have been notified of the decision.</i></p>
24.9	<i>Remuneration Arrangements - City of Launceston Director Representative - Launceston Airport</i>	<p><i>Councillors noted the correspondence received from Australian Pacific Airports (Launceston) on 2 December 2025 regarding remuneration of City of Launceston Council Director Representative.</i></p>

24.10	<i>Status of Closed Council Decisions as at 4 December 2025</i>	<i>Councillors received the report on the Status of Closed Council Decisions as at 4 December 2025.</i>
24.11	<i>Hawthorn Sponsorship Agreement</i>	<i>Councillors considered a variation to the Hawthorn Sponsorship Agreement.</i>

2. moves out of Closed Session.

CARRIED 9:0

FOR VOTE: Mayor Councillor M K Garwood, Deputy Mayor Councillor D H McKenzie, Councillor A G Harris, Councillor T G Walker, Councillor J J Pentridge, Councillor A J Palmer, Councillor A J Britton, Councillor K M Preece and Councillor R A I Marsden

AGAINST VOTE: Nil

25. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 1.00pm on 22 January 2026 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.

26. MEETING CLOSURE

The Mayor, Councillor M K Garwood, closed the Meeting at 4.56pm.