

Application for illumination of the Town Hall

This service is available for not-for-profit entities only. Floodlighting of the Town Hall is available for events or awareness campaigns of major significance to residents of the City or State.

Eligibility criteria (your application must meet one of the following criteria)

The event or awareness campaign (please select one):

- Is a significant national or international event represented in multiple states, and promotes positive community outcomes.
- has been determined by a decision of Council.

Outline the purpose of event or awareness campaign and how it meets the selected criteria

Applicant/s details

Please print

Title Name

Organisation

Street No Street

Suburb State Postcode

Postal Address (if different from street address)

Phone B M

Email

Details of organisation (please give a brief description of your organisation)

Please provide proof of not-for-profit entity (no fee applicable)

- ACNC registered <http://www.acnc.gov.au> OR
- ATO statement attached outlining not-for-profit entity status

Date/s required

Note - lighting requests will be approved for a period of up to one week, more usually approval will be for two nights.

Proposed date(s) for illumination of the **Town Hall, 18-28 St John Street, Launceston**

Turn on Turn off

Office use only (indicate only if dates requested need to be modified)

Turn on Turn off

Lighting details

- Please circle which colour/s would you like to use.
- A maximum of 3 colours are available for fading displays.
- Custom colour lighting will be as close as possible to the colour requested and sample provided. The Council cannot guarantee any replicated colour and accepts no responsibility for colours chosen or displayed.

White	Red	Blue	Yellow
Pink	Orange	Green	Purple

Lighting options

- # One colour only
- # One colour slow-fades to another colour (up to three colour changes only)

In what order would you like the colours to fade?

→ →

- # Blocks of colour (up to three colours that don't change)

In what order left to right would you like the colours to be displayed?

**A Council Officer will contact you to discuss and confirm your chosen colour theme.
For further information contact the Customer Service Centre on 03 6323 3000**

Other information (if you have any other information to support your request, please detail here)

Lighting conditions

1. Applications for illumination of the City of Launceston Town Hall, 18-28 St John Street, should be submitted at least four (4) weeks prior to the event.
2. No fee will apply for applications from not-for-profit organisations. The service is not available to commercial entities.
3. The Council reserves the right to reject, amend or approve any application. In extreme circumstances the Council may cancel any previously approved application.
4. Wherever possible the setting up or changing of the coloured lighting on the Town Hall will occur during normal business hours.
5. The Town Hall is not normally available for illumination during the month of December.

I have read and agree to the Conditions as outlined.

Your Signature _____

Date / /

Please email completed form to CoLCustomerService@launceston.tas.gov.au

Personal Information Protection Statement

As required under the *Personal Information Protection Act 2004*

1.	Personal information is managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates, on request to Launceston City Council.
2.	Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of Launceston City Council, in accordance with Council's Personal Information Protection Policy (17-Plx-005).
3.	Failure to provide this information may result in your application not being able to be accepted or processed.

File No.					
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Action Officer			Date Received		