

Committee Representation Details

OBJECTIVES:

This document records details of current Councillor and Executive Management membership on Special Committees and External Organisations along with the Council Officer support contact. The Committees and Organisations include those used by Council and on which Council is represented.

SCOPE:

Includes all Committees and External organisations where there is an official or authorised involvement.

PROCEDURE:

AUDIT PANEL

(convened under section 85 of the *Local Government Act 1993 (Tas)*)

Committee	Representative and Support (S)	Date First Joined	Date Reviewed
Audit Panel	Councillor D H McKenzie Councillor T G Walker Executive Leader Delivery and Performance (S)	14 November 2011 1 July 2021	17 November 2022 17 November 2022

COUNCIL COMMITTEE

(convened under section 23 of the *Local Government Act 1993 (Tas)*)

Committee	Representative and Support (S)	Date Joined	Date Reviewed
Chief Executive Officer's Contract and Performance Review Committee	All Councillors Executive Assistant - Mayor (S)	21 August 2025	

SPECIAL COUNCIL COMMITTEE

(convened under section 24 of the *Local Government Act 1993 (Tas)*)

Committee	Representative and Support (S)	Date Joined	Date Reviewed
Community Grants (Organisations) Program	Councillor A J Palmer Councillor L M McMahon Councillor A G Harris Grants and Sponsorship Officer (S)	17 November 2022 17 November 2022 17 April 2025	
Cultural Advisory Committee	Councillor A J Britton Councillor T G Walker Cultural Place Development Officer (S)	17 November 2022 17 November 2022	

Committee	Representative and Support (S)	Date Joined	Date Reviewed
Event Sponsorship Assessment Panel	Councillor L M McMahon (C) Councillor A J Palmer Councillor A G Harris Grants and Sponsorship Officer (S)	17 November 2022 17 November 2022 17 April 2025	

Committee	Representative and Support (S)	Date Joined	Date Reviewed
Heritage Advisory Committee	Councillor S Cai Councillor J J Pentridge Executive Leader Connections and Liveability Heritage Planner (S)	17 November 2022 17 November 2022	
Homelessness Advisory Committee	Councillor T G Walker (C) Councillor Dr G Razay Vacant Executive Leader Connections and Liveability Network (S)	17 November 2022 17 November 2022	
Northern Youth Co-ordinating Committee	Councillor M K Garwood (C) Youth Development Officer (S)	17 November 2022	
Queen Victoria Museum and Art Gallery Governance Advisory Board	Councillor M K Garwood (as Mayor of the Day) Councillor D H McKenzie (as Deputy Mayor of the Day) Chief Executive Officer or representative (no voting rights) Director Queen Victoria Museum and Art Gallery (S)	12 July 2023 23 July 2023	
Scholarships and Bursary Committee	Councillor S Cai Councillor A J Palmer Administrative Officer Human Resources (S)	17 November 2022 17 November 2022	
Youth Advisory Group	Councillor M K Garwood Councillor L M McMahon Youth Development Officer (S)	17 November 2022	

SPECIAL COMMITTEE

(convened under section 20(a) of the *Emergency Management Act 2006 (Tas)*)

Committee	Representative and Support (S)	Date First Joined	Date Reviewed
Municipal Emergency Management Committee	Councillor D H McKenzie (as Municipal Chair) Emergency Management Officer (S)	17 November 2022	

COUNCIL EXTERNAL COMMITTEE MEMBERSHIP

(resulting from resolutions of Council)

Committee	Representative and Support (S)	Date First Joined	Date Reviewed
Australian Pacific Airports Board Launceston	Councillor D H McKenzie Nominations through the Chief Executive Officer to Australian Pacific Airports Launceston		
Communities for Children <i>kanamaluka</i> (in Launceston and the Tamar Valley)	Councillor D C Gibson informally replaced by Councillor L M McMahon in 2024 - decision of Council required	12 November 2020	17 November 2022
Economic Development Working Group	Councillor T G Walker Councillor A G Harris Councillor A J Britton	22 November 2018 17 November 2022 17 November 2022	17 November 2022
Enterprize Tasmania Limited	Sam Johnson OAM (Chief Executive Officer)	1 July 2024	
Franklin House Management Committee	Councillor A G Harris	22 November 2018	17 November 2022
Launceston College Association	Councillor D C Gibson informally replaced by Councillor L M McMahon in 2024 - decision of Council required	22 November 2018	17 November 2022
Local Government Association of Tasmania	Councillor M K Garwood (as Mayor of the Day) Councillor D H McKenzie (as Deputy Mayor and Proxy)	12 July 2023 23 July 2023	
TasWater Owners Representative	Councillor M K Garwood (as Mayor of the Day) Deputy Owners' Representative - Chief Executive Officer	12 July 2023 17 June 2021	
Theatre North Inc.	Councillor D H McKenzie Director Queen Victoria Museum and Art Gallery	24 November 2014	17 November 2022

RELATED POLICIES AND PROCEDURES:

Not Applicable

RELATED LEGISLATION:

Local Government Act 1993 (Tas)

REFERENCES:

Council Meeting - 17 November 2022 - Agenda Item 16.3 - Council Appointments to Internal and External Committees

Council Meeting - 17 April 2025 - Agenda Item 20.6 - Council Committees

Council Meeting - 21 August 2025 - Agenda Item 20.4 - Committee Membership and Terms of Reference for the Chief Executive Officer's Contract and Performance Review Committee

DEFINITIONS:

Not Applicable

REVIEW:

Council appointments to Internal and External Committees and Organisations will be reviewed after the next Local Government Elections to be held in 2026. This document is updated between Local Government Elections to reflect changes to Committees and Representatives as they occur.

DOCUMENT INFORMATION

Reference Number	14-HLPrx-012
Version	21/08/2025
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Responsible Network	Organisational Services
Approved By	Senior Leader Governance
Action Officer	Team Leader Governance
Text search key words	committee representation councillor membership executive management council special controlling authority single joint authority authorities

To be communicated to (To be identified by Approver) (Insert ✓ in relevant row)		Team/Area only
		Network via Executive and Senior Leaders
		Specific Areas:
	✓	Organisation-wide
	✓	Website
		Intranet (via a link)

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