

Private Water Source and Supplier Application

Information collected in this form is under the authority of the *Public Health Act 1997, Division 3*. This information will be used by Council to evaluate your application for registration as a Private Water Supplier.

Private water suppliers are required to register as a supplier of water from a private water source under Division 3, s.133 of the *Public Health Act 1997*:

An agency, public authority or person must not –

(a) for commercial purposes, supply water that is obtained from a private water source; or

(b) supply to any place that is used for health, educational, imprisonment or detention purposes, water that is obtained from a private water source –

unless the Agency, public authority or person is registered under this Division as a supplier of water from a private water source.

Refer to the *Tasmanian Drinking Water Quality Guidelines 2015* and the *Guidance Note for Private Water Suppliers* to assist in the completion of this form. Should you not provide the requested information, Council will be unable to process your application.

Applicant details

I hereby apply for registration as a supplier of water pursuant to the *Public Health Act 1997* and give the following particulars in respect of my application.

Full name of applicant			
Postal address			Post code
Business name			
Trading name			
Business address			Post code
Telephone		Mobile phone	
Email			

Private water source information

Please provide information on the type of water supplied, including the source and intended use

Location of use	<i>(E.g. Name of the business, accommodation/BnB venue, childcare, recreational facility where private water is supplied)</i>
Type of source	<i>(e.g. river water; bore water; rain water; natural spring water)</i>

Location of source(s)	<i>(e.g. tank next to house; inlet pipe in river. Provide GPS coordinates if available.)</i>
Intended use(s)	<i>(e.g. drinking; food preparation; cooking; showering & bathing)</i>
Estimate number of consumers	
What advice is provided to the recipients on the safe use of the water?	
Treatment and testing in place	<i>(e.g. frequency of testing, untreated; UV filtration etc. If you treat your water, please include make and model of water treatment system.)</i>
Water storage arrangements and materials	

Water supply cleaning program and maintenance schedule

Please provide details of how you treat and maintain your private water supply.

Some examples of the types of maintenance could include, but are not limited to: first flush diverters cleaned monthly; tanks cleaned out/flushed annually; inlet pipe checked monthly; treatment system serviced every 6 months; inlet screens cleaned monthly; gutter guards used; pipes and water infrastructure checked for damage every month; signage checked yearly.

Maintenance, cleaning and inspection methods in place	
Do you have a service contract for maintenance of equipment	

Additional information

To help us determine conditions for your private water registration, please supply additional documentation to support your application.

Documents on water supply processes	Attached	Not applicable
Site plan/map showing where water is obtained from and location of any treatment equipment		
Water treatment maintenance records for the previous 12 months including manufacturer's specifications		
Photos of water storage, treatment, supply and signage arrangements (i.e. do not drink; boil water)		

Documents on water supply processes	Attached	Not applicable
Certificates of water analysis		
Microbiological quality (bacteria, viruses and protozoa, including results for E. coli)		
Non-microbiological (physical and chemical characteristics, including organic and inorganic chemicals, compounds and pesticides)		

Water cartage/carrier

If you use a water carter to bring potable water to your site please complete the following table.

Name of water carrier	
Phone number of water carrier	
Which council is the water carrier registered with?	
Where is carted water stored?	
What is carted water used for?	
Does the supplier include any restrictions / for its safe use?	

Declaration

I understand that to supply drinking water to customers as a Private Water Supplier, I will need to:

1. Comply with the requirements for Private Water Suppliers as detailed in the *Public Health Act 1997*.
2. Comply with the requirements for Private Water Suppliers as detailed in the *Tasmanian Drinking Water Quality Guidelines 2015*.
3. Comply with all conditions of approval against my registration, which will be subject to regular inspections by a Council Officer to determine compliance.
4. Regularly submit microbiological and/or non-microbiological water analysis reports obtained from an approved analyst/s as per the Australian Drinking Water Guidelines 2011 (or any subsequent versions of this document).
5. Apply for renewal of registration every 12 months.

Signature of applicant			
Name of applicant		Date	

Please lodge your completed application and any supporting information to HealthRegsAdmin@launceston.tas.gov.au

PURPOSE:

An approved form is required under Section 134(1) of the *Public Health Act 1997* for a person to apply for registration as a supplier of water from a private water source for commercial purposes, or to supply from a private water source any place that is used for health, educational, imprisonment or detention purposes.

SCOPE:

Applies to any person/s supplying water from a private source for commercial purposes, or to supply any place that is used for health, educational, imprisonment or detention purposes.

RELATED POLICIES & PROCEDURES:

N/A

Personal Information Protection Statement
As required under the *Personal Information Protection Act 2004*

1.	Personal information is managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates, on request to Launceston City Council.
2.	Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of Launceston City Council, in accordance with Council's Personal Information Protection Policy (17-Plx-005).
3.	Failure to provide this information may result in your application not being able to be accepted or processed.