

# Planning Permit Amendment Request

**PROPOSED CHANGE:** - Describe the way the Permit and/or Plans are proposed to be altered (e.g. change of condition, colour of building, minor change to setbacks, car parking layout etc.)


**JUSTIFICATION FOR THE PROPOSED CHANGE:** - Detail why the amendment should be approved (e.g. is the amendment minor, is there an increase in detriment to any person?).


**APPLICANT: - Who is making the application?**

Title  Given Name/s

Surname/s

Business / Company

Postal Address

Suburb  State  Postcode

Phone H  B  M

Email

**THE LAND: Detail address and title particulars of the land**

Unit/Street No  Street

Suburb

Volume  Folio

**THE OWNER: Name, address and contact details**

Title  Given Name/s

Surname/s

Postal Address

Suburb  State  Postcode

Phone H  B  M

Email

**Section A: Owner's verification**

*I am the owner of the land. I have seen this application.*

Owner's Signature \_\_\_\_\_ Date     /     /    

**Section B: Applicant's verification**

*I/We the Applicant verify that the owner consents to the amendment request.*

Applicant Signature \_\_\_\_\_ Date     /     /    

**Section C: Declaration** (to be completed for all applications)

*I declare that all information I have given is true:*

Applicant's Signature \_\_\_\_\_ Date     /     /

**Electronic Mail**

Council offers the opportunity to correspond with you electronically rather than by post. If you wish to accept this offer please provide your consent below. By providing your signature all future correspondence in relation to this application will occur electronically unless otherwise requested in the future.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Planning Permit Privacy Statement**

Council is collecting the information on this form so that it may consider your application in accordance with Division 2 of the Land use and Planning Approvals Act 1993 (the Act). If you fail to provide all the information required, your application may not be processed.

If you are unsure about the information you need to provide, please contact Council on (03) 6323 3000.

Council is required to make a copy of this application available for any person to inspect in accordance with Section 57 of the Act.

Please note that any information, reports and plans submitted with an application are treated as public documents by Council and may be reproduced for representors, referral authorities and any other persons/bodies interested in the proposal.

Please be advised that Council officers and Aldermen may be visiting your site with or without prior notice as part of the assessment and determination process.

**Personal Information Protection Statement**

As required under the *Personal Information Protection Act 2004*

1.	Personal information is managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates, on request to City of Launceston.
2.	Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of City of Launceston, in accordance with the Council's Personal Information Protection Policy (17-Plx-005).
3.	Failure to provide this information may result in your application not being able to be accepted or processed.

<b>File No.</b>					
<b>EO</b>		<b>OD</b>		<b>Box</b>	
<b>Doc. No.</b>					
<b>Action Officer</b>			<b>Date Received</b>		