

Request for Council Meeting Audio Recording

14-Fmx-009
Version: 16/08/2012

Before completing this Form, please note that the last two Council Meetings are available to listen to at no charge on the Launceston City Council website: www.launceston.tas.gov.au.

The fee for requesting the supply of a single Council meeting audio recording is \$10.00 (excluding GST).

Title Given Name/s

Surname

Unit/Street No Street

Suburb State Postcode

Phone H M

Email

Please note: only full Council meeting audio recordings can be provided - sections of the meetings can not be cut out or edited.

What are the date/s of the Council meeting audio recordings you require?

Date / / Date / /

Please indicate how you want to receive your recording/s (please tick one)

Post Collect from Customer Service Centre, Town Hall

Do you have access to play the digital audio recording on a Computer? *

Please note recordings can be created for use on a CD player, however due to the different recording format required; **several CDs may need to be prepared.*

Additional comments/information (optional)

Town Hall St John Street Launceston Tasmania
PO Box 396 Launceston Tasmania 7250



T 03 6323 3000 F 03 6323 3001
E council@launceston.tas.gov.au www.launceston.tas.gov.au

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Personal Information Protection Statement

As required under the *Personal Information Protection Act 2004*

1.	Personal information is managed in accordance with the <i>Personal Information Protection Act 2004</i> and may be accessed by the individual to whom it relates, on request to Launceston City Council.
2.	Information can be used for other purposes permitted by the Local Government Act 1993 and regulations made by or under that Act, and, if necessary, may be disclosed to other public sector bodies, agents or contractors of Launceston City Council, in accordance with Council's Personal Information Protection Policy (17-Plx-005).
3.	Failure to provide this information may result in your application not being able to be accepted or processed.

File No. SF					
EO		OD		Box	
Doc. No.					
Action Officer			Date Received		