



City of
LAUNCESTON

COUNCIL MINUTES

**COUNCIL MEETING
THURSDAY 9 JULY 2026
1:00 PM**

The Ordinary Meeting of the City of Launceston Council was held at the Council Chambers, Town Hall, St John Street, Launceston:

Date: 9 July 2026

Time: 1:00 pm

Certificate of Qualified Advice

Background

To comply with section 65 of the *Local Government Act 1993* (Tas):

1. A General Manager must ensure that any advice, information or recommendation given to the council, or a council committee, is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
2. A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless -
 - (a) the General Manager certifies, in writing -
 - (i) that such advice was obtained; and
 - (ii) the General Manager took the advice into account in providing general advice to the council or council committee; and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the General Manager's certificate.

Certification

I certify that:

- (i) the advice of a qualified person has been sought where required;
- (ii) this advice was taken into account in providing general advice to the council or council committee; and
- (iii) a copy of the advice, or a written transcript or summary of advice provided orally, is included with the agenda item.



**Sam Johnson OAM
Chief Executive Officer**

VIDEO and AUDIO STREAMING of COUNCIL MEETINGS

The video and audio of open sessions of ordinary Council meetings and special Council meetings that are held in the Council Chambers at Town Hall, will be streamed live via the Council's meeting stream channel on YouTube.

Video audio streaming and recording of this Council Meeting, except for any part held in Closed Session, will be made in accordance with our Video and Audio Streaming of Meetings Policy - 17-Plx-017.

This Council Meeting was streamed live to and can be accessed at:
www.launceston.tas.gov.au/Council/Meetings/Watch-and-Listen.

The audio-visual recording equipment will be configured in a way which avoids coverage of the public gallery area and Council will endeavour to ensure images in this area are not streamed. However, Council expressly provides no assurances to this effect and by entering or exiting the Council Chamber or by remaining in the public gallery area, it is assumed that consent has been given to the Council to broadcast images and audio recordings.

The Mayor or their representative will provide notice that the meeting will be recorded through live streaming. By attending a Council meeting, attendees will be taken to have consented to their image, speech or statements being live streamed.

For further information, please refer to our Video and Audio Streaming of Meetings Policy and our Privacy Policy available at:
<https://www.launceston.tas.gov.au/Council-Region/Legislation-and-Policy/Policy>

The following information was provided to members of the public in respect of attendance at the Council Meeting.

PUBLIC QUESTION TIME - AGENDA ITEM 8

Questions received in writing by close of business Wednesday of the week prior to the Council Meeting are treated as Questions on Notice. Your question and an answer will be published in the Agenda of the Council Meeting. Questions may be submitted to the Chief Executive Officer at contactus@launceston.tas.gov.au, PO Box 396, Launceston TAS 7250, or Town Hall, St John Street, Launceston.

If attending the Council Meeting in person, you may ask up to three questions during Public Question Time. If accepted, your questions will be either answered at the Meeting or Taken on Notice and answered at a later Council Meeting.

PUBLIC COMMENT ON AGENDA ITEMS

When attending the Council Meeting, you will be asked if you wish to comment on an item in the Agenda. Prior to debate on that Agenda Item, you will be invited by the Chair to move to the public microphone at the doors to the Council Chambers and state your name and address.

Please note the following important information:

- Each item on the Agenda includes a Recommendation prepared by a Council Officer.
- You may speak for up to two minutes, either for or against the Recommendation.
- You may not ask questions or enter into debate with Councillors or Council Officers.
- Your statement is not to be defamatory, inappropriate or abusive, or be intended to embarrass any person, including Councillors or Council Officers.
- The Chair may direct you to stop speaking if you do not follow these rules, or if your statement repeats points that have already been made.
- Audio from our Council Meetings is streamed live via YouTube.

Your respectful contribution is welcome and appreciated.

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the City of Launceston, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, *Chief Executive Officer* means *General Manager* for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

Present:

Mayor Councillor Matthew Garwood
Deputy Mayor Councillor Hugh McKenzie
Councillor Alan Harris
Councillor Tim Walker (retired from the meeting at 4.50pm)
Councillor Joe Pentridge
Councillor Andrew Palmer
Councillor Lindi McMahon
Councillor Susie Cai (retired from the meeting at 4.47pm)
Councillor Alex Britton
Councillor Krista Preece
Councillor Ross Marsden

In Attendance:

Sam Johnson OAM (Chief Executive Officer)
Chelsea van Riet (Executive Leader Community Assets and Design)
Ali Kemp (Executive Leader Connections and Liveability)
Nathan Williams (Executive Leader Delivery and Performance)
Jane Lewis (Executive Leader Strategy and Innovation)
Kelsey Hartland (Team Leader Governance and Information Services)
Taylor Murphy (Governance Officer)
Nathan Pitchford (Elders Council of Tasmania) (Welcome to Country)
Richard Jamieson (Senior Leader City Development) (Agenda Items 11.1 and 11.2)
Jen Welch (Team Leader Planning Assessments) (Agenda Item 11.1 and 11.2)
Iain Moore (Senior Town Planner - Policy and Projects) (Agenda Item 11.1 and 11.2)
Sophie Appleby (Place and Heritage Officer) (Agenda Item 11.2)
Rebecca James (Parks Planning Officer) (Agenda Item 17.1)
Matthew Jordan (Senior Leader Community Place and Wellbeing) (Agenda Items 17.1, 17.2, 17.3 and 17.4)
Ben Clark (Recreation Planning Officer) (Agenda Items 17.2 and 17.3)
Natasha Tempest (Senior Leader Health and Regulations) (Agenda Item 19.2)
Holly Smith (Team Leader Parking and Regulations) (Agenda Item 19.2)
Anna Feldman (Team Leader Project Management Office) (Agenda Item 19.2)
Catherine Searle (Senior Leader City Infrastructure) (Agenda Item 19.2)
Sarah McRobbie (Senior Leader Prosperity and Innovation) (Agenda Item 20.1)
Michael Attard (Team Leader Sustainability and Innovation) (Agenda Item 20.1)
Jess Nesbit (Waste and Environment Officer) (Agenda Item 20.1)

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1. OPENING OF MEETING - WELCOME TO COUNTRY, ATTENDANCE AND APOLOGIES

Local Government (Meeting Procedures) Regulations 2025 - regulation 8

The Mayor, Councillor Matthew Garwood, opened the meeting at 1.01pm and provided the following statement:

An audio visual recording is being made of the meeting.

All persons attending the meeting are to be respectful of, and considerate towards, other persons attending the meeting.

Language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

2. MAYORAL ACKNOWLEDGEMENTS

2.1. Mayoral Acknowledgements

In recognition of NAIDOC week 2026, the Mayor, Councillor Matthew Garwood acknowledged the ongoing relationship between the City of Launceston and the Palawa people under the Aboriginal Partnership Plan.

The Mayor then introduced Nathan Pitchford who delivered the Welcome to Country.

3. DECLARATIONS OF INTEREST

Local Government Act 1993 (Tas) - section 48

Local Government (Meeting Procedures) Regulations 2025 – regulation 39(1)(f)

(A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences).

Councillor Lindi McMahon declared an Interest in Agenda Item 11.1. DA0202/2026 - 160-172A Bathurst Street, Launceston - Business and Professional Services - Change of Use to Consulting Rooms, Including Associated Works.

Councillor Andrew Palmer declared an Interest in Agenda Item 20.1 Waste Disposal Facility.

Deputy Mayor, Councillor Hugh McKenzie, declared an Interest in Agenda Item 19.2 Parking Strategic Direction.

4. CONFIRMATION OF MINUTES

4.1. Confirmation of Minutes

Local Government (Meeting Procedures) Regulations 2025 - regulation 41(1)(b)

RECOMMENDATION:

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 25 June 2026 be confirmed as a true and correct record.

DECISION: 9 July 2026

MOTION

Moved Councillor Alex Britton, seconded Councillor Ross Marsden.

That the Minutes of the Ordinary Meeting of the City of Launceston Council held on 25 June 2026 be confirmed as a true and correct record.

CARRIED 11:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

5. COUNCIL WORKSHOPS

Local Government (Meeting Procedures) Regulations 2025 - regulation 10(3)(c)

5.1. Council Workshop Report - 2 July 2026

FILE NO: SF4401

AUTHOR: Kelsey Hartland (Team Leader Governance and Information Services)

APPROVER: Sam Johnson (Chief Executive Officer)

DECISION STATEMENT:

To consider Council Workshops conducted since the last Council Meeting.

RELEVANT LEGISLATION:

Local Government (Meeting Procedures) Regulations 2025 - Regulation 10(3)(c)

RECOMMENDATION:

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 2 July 2026:

DA0202/2026 - 160-172A Bathurst Street, Launceston - Business and Professional Services - Change of Use to Consulting Rooms, Including Associated Works

Councillors undertook a site visit to 160-172A Bathurst Street, Launceston to discuss DA0202/2026 - Business and Professional Services - Change of use to consulting rooms, including associated works.

Executive Leader Updates and General Business

Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.

Councillor Connect

Councillors were provided the opportunity to raise and discuss matters of concern, share perspectives, and collectively work through issues that may benefit from group discussion.

Boag's Brewery: Impact and Future Outlook

This Workshop sought Councillor input to inform a strategic response to the future of James Boag's Brewery.

Woodsmoke Plan Update

This workshop provided Councillors with an opportunity to provide feedback on the proposed Domestic Wood Smoke Plan (the Plan) and guide its final development prior to formal Council consideration.

Business Events Tasmania Funding

Councillors received a presentation from Business Events Tasmania on activity in Launceston for the 2025/26 funding period and to consider funding arrangements for 2026/27.

In Attendance: Deputy Mayor Councillor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Andrew Palmer, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden.

Apologies: Mayor Councillor Matthew Garwood, Councillor Lindi McMahon and Councillor Joe Pentridge

DECISION: 9 July 2026

MOTION

Moved Councillor Ross Marsden, seconded Councillor Andrew Palmer.

That Council, pursuant to Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, notes the Council Workshops conducted and attended since the last Council Meeting, for the purposes described:

1. Workshop conducted on 2 July 2026:

DA0202/2026 - 160-172A Bathurst Street, Launceston - Business and Professional Services - Change of Use to Consulting Rooms, Including Associated Works

Councillors undertook a site visit to 160-172A Bathurst Street, Launceston to discuss DA0202/2026 - Business and Professional Services - Change of use to consulting rooms, including associated works.

Executive Leader Updates and General Business

Councillors and Executive Leaders had the opportunity to engage in discussion about current and planned projects.

Councillor Connect

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Councillors received a presentation from Business Events Tasmania on activity in Launceston for the 2025/26 funding period and to consider funding arrangements for 2026/27.

In Attendance: Deputy Mayor Councillor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Andrew Palmer, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden.

Apologies: Mayor Councillor Matthew Garwood, Councillor Lindi McMahon and Councillor Joe Pentridge

CARRIED 11:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

6. COUNCILLORS' LEAVE OF ABSENCE APPLICATIONS AND PARENTAL LEAVE NOTIFICATIONS

No Items were identified as part of these Minutes

7. COMMUNITY REPORTS

(Community Reports allow an opportunity for Community Groups to provide Council with a three minute verbal presentation detailing activities of the group. This report is not intended to be used as the time to speak on Agenda Items; that opportunity exists when that Agenda Item is about to be considered. Speakers are not to request funding or ask questions of Council. Printed documentation may be left for Councillors.)

No Items were identified as part of these Minutes

8. QUESTIONS BY MEMBERS OF THE PUBLIC

Local Government (Meeting Procedures) Regulations 2025 - regulations 36 to 38

8.1. Questions on Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 38

8.1.1. Questions on Notice by Members of the Public - Robin Smith - Public Safety Incidents - St John Street Bus Interchange - 1 July 2026

FILE NO: SF0580, SF6381

AUTHOR: Kelsey Hartland (Team Leader Governance and Information Services)

APPROVER: Sam Johnson (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 1 July 2026 by Robin Smith, have been answered by the Chief Executive Officer.

Question 1:

Would council provide the details of noteworthy incidents as recorded by council employed security officers at the St John Street bus interchange between March and the present day?

Please indicate

- i. at which bus stop at the interchange (or side of St. John Street),
- ii. number of recorded incidents and,
- iii. the nature be it anti-social behaviour, disturbance, aggression, alcohol or drug abuse, violence, vandalism, etc.

Question 2:

From the above, please provide numbers of:

1. such incidents for which Tasmania Police were contacted,
2. threats made against security personnel,
3. incidents relating to surrounding businesses or Metro Tasmania staff.

Response:

Thank you for the questions.

In line with our Public Question Time Policy, receipt of the questions is acknowledged however, due to the short timeline between receiving the questions and the date for publishing the agenda for the 9 July 2026 Ordinary Council Meeting, a comprehensive response cannot be provided.

Detailed responses to the questions will be published in the Agenda of the 23 July 2026 Ordinary Council Meeting.

8.1.2. Questions on Notice by Members of the Public - Robin Smith - First Hour Free Multi-storey Car Parks - 1 July 2026

FILE NO: SF0530, SF6381

AUTHOR: Kelsey Hartland (Team Leader Governance and Information Services)

APPROVER: Sam Johnson (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 1 July 2026 by Robin Smith, have been answered by the Senior Leader Health and Regulations.

Question 1:

What was the process in deciding to make the first hour of parking free at the Elizabeth Street, CH Smith, Paterson Street East, and Paterson Street West multi-story carparks?

Question 2:

What is the total annual revenue forgone in giving the first hour free?

Response:

Thank you for the questions.

In line with our Public Question Time Policy, receipt of the questions is acknowledged however, due to the short timeline between receiving the questions and the date for publishing the agenda for the 9 July 2026 Ordinary Council Meeting, a comprehensive response cannot be provided.

Detailed responses to the questions will be published in the Agenda of the 23 July 2026 Ordinary Council Meeting.

8.2. Questions Without Notice by Members of the Public

Local Government (Meeting Procedures) Regulations 2025 - regulation 37

8.2.1. Questions Without Notice by Members of the Public - Ron Baines - 62 Gorge Road - 9 July 2026

Question 1:

Would Councillor Joe Pentridge's brother consider putting in a quote for the demolition of 62 Gorge Road?

Response:

The Mayor, Councillor Matthew Garwood, advised that the question would be taken offline and will ensure that Councillor Pentridge can respond personally to the question.

Question 2:

Is there any reason the house could not, with the help of the Tasmanian Fire Service, simply be burnt to the ground and then cleared with a front-end loader and truck?

Question 3:

When the block has been cleared, what does Council intend to do with it?

Response:

The Mayor, Councillor Matthew Garwood, responded by saying that these questions would be Taken on Notice and a response will be provided in the Council Agenda of 23 July 2026.

9. PETITIONS

No Items were identified as part of these Minutes

10. DEPUTATIONS

No Items were identified as part of these Minutes

11. PLANNING AUTHORITY

The Mayor, Councillor M K Garwood, announced that under the provisions of the *Land Use Planning and Approvals Act 1993*, Council acts as a Planning Authority in regard to items included in Agenda Item 11 - Planning Authority.

11.1. DA0202/2026 - 160-172A Bathurst Street, Launceston - Business and Professional Services - Change of Use to Consulting Rooms, Including Associated Works

FILE NO: DA0202/2026

AUTHOR: Iain More (Senior Town Planner - Policy and Projects)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To consider and determine a development application pursuant to the *Land Use Planning and Approvals Act 1993*.

PLANNING APPLICATION INFORMATION:

Applicant	Nova Land Consulting
Site	106-172 Bathurst Street, Launceston
Proposal	Business and Professional Services - Change of use to consulting rooms, including associated works
Zoning	Commercial
Codes	C1.0 Signs Code C2.0 Parking and Sustainable Transport Code C3.0 Road and Railway Assets Code
Use Class	Business and Professional Services
Standards assessed through performance criteria	17.3.1 All uses - P1 17.3.2 Discretionary uses - P1 C1.3.1 Design and siting of signs - P1 C1.6.2 Illuminated signs - P1 C2.6.5 Pedestrian access - P1 C3.5.1 Traffic generation at a vehicle crossing, level crossing or new junction - P1
Public Notification	06/06/2026 - 22/06/2026
Representations	13
Deemed Approval	09/07/2026

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston

PREVIOUS COUNCIL CONSIDERATION:

Ordinary Council Meeting - 19 February 2026 - Agenda Item 11.3 Development Application DA0312/2025. Notes that the application was withdrawn on 4 February 2026.
Special Council Meeting - 8 January 2026 - Agenda Item 4.1 - Development Application DA0312/2025. Determined that the application is deferred to be considered at Ordinary Council Meeting on 19 February 2026.
Special Council Meeting - 23 December 2025 - Agenda Item 4.1 - Development Application DA0312/2025 - No decision was made as the vote was lost 5:5.

RECOMMENDATION:

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for DA0202/2026 - Business and Professional Services - Change of use to consulting rooms, including associated works, at 160-172A Bathurst Street, Launceston, subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be substantially in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a) Cover Sheet - DA, prepared by Philp Lighton Architects, Drawing No. DA000, Revision C, dated 23/02/2026;
- b) 3D Views - DA, prepared by Philp Lighton Architects, Drawing No. DA001, Revision C, dated 23/02/2026;
- c) Location Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA002, Revision C, dated 23/02/2026;
- d) Existing Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA003, Revision C, dated 23/02/2026;
- e) Demolition Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA004, Revision C, dated 23/02/2026;
- f) Lower Ground Floor Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA005, Revision C, dated 23/02/2026;
- g) Upper Floor Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA006, Revision C, dated 23/02/2026;
- h) Roof Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA007, Revision C, dated 23/02/2026;
- i) Ceiling Plan DA, prepared by Philp Lighton Architects, Drawing No. DA008, Revision C, dated 23/02/2026;
- j) Building Elevations - DA, prepared by Philp Lighton Architects, Drawing No. DA009, Revision C, dated 23/02/2026;
- k) Building Sections - DA, prepared by Philp Lighton Architects, Drawing No. DA010, Revision C, dated 23/02/2026;
- l) Shadow Diagrams - Winter, prepared by Philp Lighton Architects, Drawing No. DA011, Revision C, dated 23/02/2026;

- m) Shadow Diagrams - Summer, prepared by Philp Lighton Architects, Drawing No. DA012, Revision C, dated 23/02/2026;
- n) Site Plan Proposed - DA, prepared by Philp Lighton Architects, Drawing No. DA013, Revision C, dated 23/02/2026; and
- o) Traffic Impact Assessment, prepared by Midson Traffic Pty Ltd, dated May 2026;
- p) Infrastructure Report, prepared by Philp Lighton Architects, Dated November 2025;
- q) Keiser LED illuminated fabricated letters, prepared by Counce LED, dated 01/07/2025; and
- r) External Signage, prepared by CG&C Signs, Revision V3, dated 05/08/2025.

2. AMENDED PLANS REQUIRED

Prior to the commencement of any work amended plans must be submitted to the satisfaction of the Senior Leader City Development. Once approved, these amended plans will be endorsed and will then form part of the Permit. The amended plans must show:

- b. A lighting plan demonstrating provision of lighting for the external car park.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds or a format agreed with the planning officer.

3. EXIT DOOR ONTO EXISTING LANEWAY

Prior to construction of the exit door onto the existing laneway, a right of way must be established on the applicable certificate of title to provide legal access.

4. LIGHTING OF CAR PARK

The lighting of the car park area must be located and designed with suitable baffles so that no direct light is emitted outside the boundaries of the site.

5. NO. OF PRACTITIONERS

Not more than nine (9) practitioners may operate from the premises at any one time.

6. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

7. DELIVERY HOURS

Deliveries to and from the site by heavy vehicles (including trade waste collection) must only occur between:

- a. 7am and 9pm Monday to Saturday.
- b. 8am and 9pm Sunday or public holiday.

8. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2026/00556-LCC dated 01/06/2026 and attached to the permit.

9. BUSINESS HOURS

The operation must be confined to:

- a. 6:00am and 9:00pm Monday to Friday
- b. 7:00am and 9:00pm Saturdays, Sundays, and Public Holidays

10. HOURS OF CONSTRUCTION

- a) Unless otherwise approved in writing by the Senior Leader Health and Regulations, construction activities must only be carried out between the hours of:
 - i. Monday to Friday - 7am to 6pm; and
 - ii. Saturday - 8am to 6pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

11. SIGNAGE CONTENT (STATIC)

Content of the sign may be updated or changed without separate approval of Council, subject to:

- a. The structure, location and size of the signage not changing.
- b. The content of the signage relating to the site.
- c. Compliance with the requirements of the planning scheme.

12. SIGN MAINTENANCE (STATIC)

The signs must be constructed and maintained in good condition to the satisfaction of the Council.

13. SIGN MAINTENANCE (ELECTRONIC)

The signs must be constructed and maintained in good condition to the satisfaction of the Council.

14. SIGN ILLUMINATION HOURS OF OPERATION

Illuminated signs are only to be illuminated from 7am to 7pm Monday to Friday and 7am to 1pm Saturday. Flashing or intermittent lighting must not be used in the signs permitted by this permit.

15. EXTERIOR AND SECURITY LIGHTING

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

16. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

17. STORMWATER

No liquids other than unpolluted rain water are to be allowed to discharge or drain to the Council's stormwater system or receiving water bodies or watercourses.

18. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

19. CAR PARKING

Prior to the commencement of the use, areas set aside for parking vehicles and access lanes must be constructed as shown on the endorsed plans.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0202/2026. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

B. Restrictive Covenants

The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Tasmanian Civil & Administrative Tribunal (TASCAT).

A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the *Tasmanian Civil & Administrative Tribunal (TASCAT)* website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement.

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

Iain More (Senior Town Planner - Policy and Projects), Jen Welch (Team Leader Planning Assessments) and Richard Jamieson (Senior Leader City Development) were in attendance to answer questions in respect of this item. A table of questions asked during debate has been provided after the decision.

Councillor Lindi McMahon withdrew from the Meeting at 1:18 pm

Kerry Heywood spoke against the Recommendation.
Louise Millwood spoke against the Recommendation.
Tim Rixon spoke against the Recommendation.
Madison Shepherd against the Recommendation.
Samantha Clarke, on behalf of Carol Clarke, spoke to the Recommendation.
James Stewart spoke for the Recommendation.
Steven Nicholas spoke for the Recommendation.
Carmen Frelek spoke to the Recommendation.
Luke Cameron spoke for the Recommendation.
Brett Long spoke for the Recommendation.

DECISION: 9 July 2026

Moved Councillor Andrew Palmer, seconded Deputy Mayor Hugh McKenzie.

MOTION

That, in accordance with sections 51 and 57 of the *Land Use Planning and Approvals Act 1993* and the Tasmanian Planning Scheme - Launceston, a permit be granted for DA0202/2026 - Business and Professional Services - Change of use to consulting rooms, including associated works, at 160-172A Bathurst Street, Launceston, subject to the following conditions:

1. ENDORSED PLANS & DOCUMENTS

The use and development must be substantially in accordance with the endorsed plans and documents to the satisfaction of the Senior Leader City Development unless modified by a condition of the Permit:

- a) Cover Sheet - DA, prepared by Philp Lighton Architects, Drawing No. DA000, Revision C, dated 23/02/2026;
- b) 3D Views - DA, prepared by Philp Lighton Architects, Drawing No. DA001, Revision C, dated 23/02/2026;

- c) Location Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA002, Revision C, dated 23/02/2026;
- d) Existing Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA003, Revision C, dated 23/02/2026;
- e) Demolition Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA004, Revision C, dated 23/02/2026;
- f) Lower Ground Floor Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA005, Revision C, dated 23/02/2026;
- g) Upper Floor Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA006, Revision C, dated 23/02/2026;
- h) Roof Plan - DA, prepared by Philp Lighton Architects, Drawing No. DA007, Revision C, dated 23/02/2026;
- i) Ceiling Plan DA, prepared by Philp Lighton Architects, Drawing No. DA008, Revision C, dated 23/02/2026;
- j) Building Elevations - DA, prepared by Philp Lighton Architects, Drawing No. DA009, Revision C, dated 23/02/2026;
- k) Building Sections - DA, prepared by Philp Lighton Architects, Drawing No. DA010, Revision C, dated 23/02/2026;
- l) Shadow Diagrams - Winter, prepared by Philp Lighton Architects, Drawing No. DA011, Revision C, dated 23/02/2026;
- m) Shadow Diagrams - Summer, prepared by Philp Lighton Architects, Drawing No. DA012, Revision C, dated 23/02/2026;
- n) Site Plan Proposed - DA, prepared by Philp Lighton Architects, Drawing No. DA013, Revision C, dated 23/02/2026; and
- o) Traffic Impact Assessment, prepared by Midson Traffic Pty Ltd, dated May 2026;
- p) Infrastructure Report, prepared by Philp Lighton Architects, Dated November 2025;
- q) Keiser LED illuminated fabricated letters, prepared by Counce LED, dated 01/07/2025; and
- r) External Signage, prepared by CG&C Signs, Revision V3, dated 05/08/2025.

2. AMENDED PLANS REQUIRED

Prior to the commencement of any work amended plans must be submitted to the satisfaction of the Senior Leader City Development. Once approved, these amended plans will be endorsed and will then form part of the Permit. The amended plans must show:

- b. A lighting plan demonstrating provision of lighting for the external car park.

Amended plans should include identification information such as updated revision numbers, revision date and revision description. The changes are to be highlighted in red clouds or a format agreed with the planning officer.

3. EXIT DOOR ONTO EXISTING LANEWAY

Prior to construction of the exit door onto the existing laneway, a right of way must be established on the applicable certificate of title to provide legal access.

4. LIGHTING OF CAR PARK

The lighting of the car park area must be located and designed with suitable baffles so that no direct light is emitted outside the boundaries of the site.

5. NO. OF PRACTITIONERS

Not more than nine (9) practitioners may operate from the premises at any one time.

6. LEGAL TITLE

All development and use associated with the proposal must be confined to the legal title of the subject land except construction of access from the street.

7. DELIVERY HOURS

Deliveries to and from the site by heavy vehicles (including trade waste collection) must only occur between:

- a. 7am and 9pm Monday to Saturday.
- b. 8am and 9pm Sunday or public holiday.

8. TASWATER

The development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2026/00556-LCC dated 01/06/2026 and attached to the permit.

9. BUSINESS HOURS

The operation must be confined to:

- a. 6:00am and 9:00pm Monday to Friday
- b. 7:00am and 9:00pm Saturdays, Sundays, and Public Holidays

10. HOURS OF CONSTRUCTION

- a) Unless otherwise approved in writing by the Senior Leader Health and Regulations, construction activities must only be carried out between the hours of:
 - i. Monday to Friday - 7am to 6pm; and
 - ii. Saturday - 8am to 6pm.
- b) Notwithstanding the above paragraph, construction activities must not be carried out on public holidays that are observed state-wide (Easter Tuesday excepted).

11. SIGNAGE CONTENT (STATIC)

Content of the sign may be updated or changed without separate approval of Council, subject to:

- a. The structure, location and size of the signage not changing.
- b. The content of the signage relating to the site.
- c. Compliance with the requirements of the planning scheme.

12. SIGN MAINTENANCE (STATIC)

The signs must be constructed and maintained in good condition to the satisfaction of the Council.

13. SIGN MAINTENANCE (ELECTRONIC)

The signs must be constructed and maintained in good condition to the satisfaction of the Council.

14. SIGN ILLUMINATION HOURS OF OPERATION

Illuminated signs are only to be illuminated from 7am to 7pm Monday to Friday and 7am to 1pm Saturday. Flashing or intermittent lighting must not be used in the signs permitted by this permit.

15. EXTERIOR AND SECURITY LIGHTING

Exterior lighting and security lighting is to comply with the Australian Standard AS4282 'Control of the obtrusive effects of outdoor lighting' or any subsequent versions.

16. DEMOLITION

The developer must:

- a) protect property and services which are to either remain on or adjacent to the site from interference or damage;
- b) not undertake any burning of waste materials or removed vegetation;
- c) remove all rubbish from the site for disposal at a licensed waste disposal site;
- d) dispose of any asbestos found during demolition in accordance with the Safe Work Australia 'How to Safely Remove Asbestos: Code of Practice, July 2020', or any subsequent versions of the document.

17. STORMWATER

No liquids other than unpolluted rain water are to be allowed to discharge or drain to the Council's stormwater system or receiving water bodies or watercourses.

18. BUILDING ACT 2016 REQUIREMENTS

Prior to acting on this permit, it is recommended that an architect, a licensed building practitioner such as a building surveyor or a building designer be consulted to determine the requirements for any associated building, plumbing or demolition work under the Building Act 2016.

19. CAR PARKING

Prior to the commencement of the use, areas set aside for parking vehicles and access lanes must be constructed as shown on the endorsed plans.

Notes

A. General

This permit was issued based on the proposal documents submitted for DA0202/2026. You should contact Council with any other use or developments, as they may require the separate approval of Council. Council's planning staff can be contacted on 03 6323 3000.

This permit takes effect after:

- a. The 14 day appeal period expires; or*
- b. Any appeal to the Tasmanian Civil & Administrative Appeal Tribunal (TASCAT) is withdrawn or determined; or*
- c. Any agreement that is required by this permit pursuant to Part V of the Land Use Planning and Approvals Act 1993 is executed; or*
- d. Any other required approvals under this or any other Act are granted.*

The permit lapses after a period of two (2) years if the development or use has not substantially commenced within that period. An extension may be granted subject to the provisions of the Land Use Planning and Approvals Act 1993 as amended, by request to Council.

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The granting of this permit takes no account of any covenants applicable to the land. The permit holder and any other interested party, should make their own enquiries as to whether the proposed development is affected, restricted or prohibited by any such covenant.

If the proposal is non-compliant with any restrictive covenants, those restrictive covenants should be removed from the title prior to construction commencing or the owner will carry the liability of potential legal action in the future.

C. Appeal Provisions

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A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.

For more information see the Tasmanian Civil & Administrative Tribunal (TASCAT) website www.tascat.tas.gov.au <<http://www.tascat.tas.gov.au>>

D. Permit Commencement

If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

CARRIED 10:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

ABSENT DUE TO A DECLARATION OF INTEREST: Councillor Lindi McMahon

COUNCILLOR	QUESTION	RESPONSE
Councillor Andrew Palmer	Can officers explain the planning discretions listed in the report?	Senior Town Planner - Policy and Projects • hours of operation • the discretionary nature of the use in the zone • signage and illuminated signs • pedestrian access around parking areas • traffic generation resulting from the proposed use.
Councillor Andrew Palmer	Is the property heritage listed?	Senior Town Planner - Policy and Projects No. Officers confirmed: • the property is not heritage listed, • it is not within a heritage precinct, • it is not on the State Heritage Register, and • it is not on the Local Heritage Register.
Councillor Andrew Palmer	Are officers satisfied the traffic report complies?	Senior Town Planner - Policy and Projects Yes. The traffic report was reviewed by both planning and engineering staff and officers had no concerns with what was proposed or provided.
Councillor Tim Walker	Why has this development been classified as consulting rooms rather than a gym?	Senior Town Planner - Policy and Projects The proposal was assessed as a consulting room under the planning scheme. Officers determined that as it operates via referrals and it involves rehabilitation services and specialist staff, it therefore fits the definition of consulting rooms/business and professional services rather than a gym.
Councillor Tim Walker	If the building later operates like a gym, would that be a different use requiring a new assessment?	Senior Leader City Development It is the planning authority's role to determine the use class. Council determined this proposal fits the consulting-room classification and any challenge would ultimately be determined by a tribunal or court.
Councillor Tim Walker	Does proximity to state heritage-listed buildings trigger Heritage Tasmania involvement?	Senior Town Planner - Policy and Projects There is no mechanism requiring referral to Heritage Tasmania for this application.

Councillor Tim Walker	Were traffic calming, speed humps or signage considered due to increased traffic?	Senior Town Planner - Policy and Projects <i>No recommendations for those measures were contained in the traffic report, so no conditions were imposed.</i>
Councillor Tim Walker	Are officers comfortable the footpath and safety conditions are adequate?	Senior Town Planner - Policy and Projects <i>Engineering and Assets staff reviewed the proposal and found no safety concerns arising from the projected vehicle increase.</i>
Councillor Alex Britton	How does Council ensure information from applicants and reports is not biased or skewed?	Senior Town Planner - Policy and Projects <i>Reports are reviewed internally by planners and engineering staff; expert reports are scrutinised and questioned where necessary. No reason was found to doubt the accuracy of the submitted traffic information.</i>
Councillor Alan Harris	Can Council require vehicles exiting the site to travel south toward Frankland Street (for example, a left-turn-only arrangement)?	Senior Town Planner - Policy and Projects <i>No. Planning controls do not support such a requirement in this case. Council may have future traffic-management powers as road authority, but it was not required or justified as part of this application.</i>
Councillor Alan Harris	Could a residential traffic sign be required for Crown Street North through this application?	Senior Town Planner - Policy and Projects <i>No. Traffic controls at a separate location cannot realistically be conditioned through this DA unless supported by evidence. Council could consider traffic arrangements separately in the future if required.</i>
Councillor Tim Walker	What would a note added to the permit look like, noting that it would not be enforceable?	Senior Town Planner - Policy and Projects <i>A potential note on the permit could read, "Council encourages the proponent to install directional signage encouraging drivers to turn south along Crown Street when exiting the facility."</i>

Councillor Lindi McMahon re-attended the meeting at 2.10pm.

**Council adjourned for a comfort break at 2.10pm.
Council resumed the meeting at 2.15pm.**

11.2. PSA-LLP0040 - Local Heritage Places

FILE NO: PSA-LLP040

AUTHOR: Iain More (Senior Town Planner - Policy and Projects)

APPROVER: Chelsea van Riet (Executive Leader Community Assets and Design)

DECISION STATEMENT:

To decide whether to reject or agree to initiate and exhibit Amendment PSA-LLP0040 to the Launceston Local Provisions Schedule of the Tasmanian Planning Scheme.

PLANNING APPLICATION INFORMATION:

Applicant: City of Launceston
Address: 18/28 St John Street, Launceston Tas 7250
Existing Zones: Multiple zonings
Existing Use: Residential

RELEVANT LEGISLATION:

Land Use Planning and Approvals Act 1993
Tasmanian Planning Scheme - Launceston
Northern Tasmania Regional Land Use Strategy

RECOMMENDATION:

That Council, pursuant to:

1. section 40D of the *Land Use Planning and Approvals Act 1993*, agrees to, and initiates Amendment PSA-LLP0040, to the Launceston Local Provisions Schedule, to:
 - a. add 35 new properties to the local heritage listings within LAU-Table C6.1 Local Heritage Places, as shown on the instrument in Attachment 2;
 - b. create 35 new datasheets within Appendix A: Local Historic Heritage Code Datasheets, as shown on the instrument in Attachment 3;
 - c. introduce 35 new properties into the local heritage listing place overlay map, as shown on the instrument in Attachment 4; and
 - d. remove three properties from LAU-Table C6.1 Local Heritage Places and overlay mapping;
2. section 40F of the *Land Use Planning and Approvals Act 1993*, certifies draft amendment PSA-LLP0040; and
3. sections 40G and 40H of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition be 28 days.

Richard Jamieson (Senior Leader City Development), Iain More (Senior Town Planner - Policy and Projects), Jen Welch (Team Leader Planning Assessments) and Sophie Appleby (Place and Heritage Officer) were in attendance to answer questions in respect of this item. A table of questions asked during debate has been provided after the decision.

David Hopes spoke against the Recommendation.

DECISION: 9 July 2026

MOTION 1

Moved Councillor Tim Walker, seconded Deputy Mayor Hugh McKenzie.

That Council, pursuant to:

1. section 40D of the *Land Use Planning and Approvals Act 1993*, agrees to, and initiates Amendment PSA-LLP0040, to the Launceston Local Provisions Schedule, to:
 - a. add 35 new properties to the local heritage listings within LAU-Table C6.1 Local Heritage Places, as shown on the instrument in Attachment 2;
 - b. create 35 new datasheets within Appendix A: Local Historic Heritage Code Datasheets, as shown on the instrument in Attachment 3;
 - c. introduce 35 new properties into the local heritage listing place overlay map, as shown on the instrument in Attachment 4; and
 - d. remove three properties from LAU-Table C6.1 Local Heritage Places and overlay mapping;
2. section 40F of the *Land Use Planning and Approvals Act 1993*, certifies draft amendment PSA-LLP0040; and
3. sections 40G and 40H of the *Land Use Planning and Approvals Act 1993*, determines the period for public exhibition be 28 days.

CARRIED 11:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

DECISION: 9 July 2026

MOTION 2

Moved Deputy Mayor Hugh McKenzie, seconded Councillor Alan Harris.

That an additional three minutes speaking time be granted to Councillor Tim Walker.

CARRIED 11:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor Deputy Mayor Hugh McKenzie	If Council initiates the process today, can property owners lodge objections during the exhibition period?	Senior Town Planner - Policy and Projects <i>Yes. If initiated, the amendment will be formally exhibited for 28 days. Landowners will be notified and may lodge formal representations. Those representations will return to Council for consideration before being referred to the Tasmanian Planning Commission.</i>
Councillor Deputy Mayor Hugh McKenzie	Can Council remove individual properties from the amendment if representations justify it?	Senior Leader City Development <i>Yes. Council can assess each representation on its merits. If a representation demonstrates a property should not be heritage listed, Council may recommend its removal while the broader amendment continues.</i>
Councillor Lindi McMahon	Can officers explain why 2 Wellman Street was selected?	Place and Heritage Officer • <i>Demonstrates characteristics of an interwar bungalow.</i> • <i>Contains notable Art Deco features.</i> • <i>Was built in 1926.</i> • <i>Includes sympathetic 1955 additions.</i> • <i>Was formerly associated with the Presbyterian Aged People's Home.</i> • <i>Was constructed by noted Launceston builder William Bound.</i> • <i>Makes a significant contribution to the Wellman Street streetscape.</i>

Councillor Alex Britton	Where did the information come from that identified these properties for heritage listing?	Place and Heritage Officer <i>The 35 properties were selected from the Paul Davies Heritage Study and were assessed as strong candidates for local heritage listing. The properties were chosen because they contribute significantly to Launceston's heritage and streetscape.</i>
Councillor Alex Britton	When was the report that identified these properties prepared?	Place and Heritage Officer <i>The Paul Davies Heritage Study was completed in 2007 and has continued to be reviewed by Council's heritage staff.</i>
Councillor Susie Cai	If representations are received from owners who do not want their property listed, what happens?	Executive Leader Community Assets and Design <i>Representations are assessed on their individual merits. Outcomes depend on the evidence and arguments provided. Council officers will assess the representations and make recommendations accordingly.</i>
Councillor Alan Harris	Can officers explain the process and timeline following today's decision?	Senior Town Planner - Policy and Projects <i>The process is:</i> 1. Council initiates the amendment. 2. Amendment is publicly advertised for 28 days. 3. Representations are received. 4. A further report returns to Council. 5. Council considers responses and possible changes. 6. The amendment proceeds to the Tasmanian Planning Commission. 7. The Commission may conduct hearings before making a final decision.
Councillor Alan Harris	If a property owner wants the listing removed, what sort of information is needed?	Senior Leader City Development <i>Simply stating "I don't want my property listed" carries little weight. Owners would need to provide evidence such as:</i> • Reasons why the property lacks heritage significance, or • Other compelling grounds against listing. <i>Such evidence is more likely to influence the assessment.</i>
Councillor Alex Britton	Has Council relied only on the Paul Davies Study, or have there been later reviews?	Senior Leader City Development <i>Yes, there have been later reviews. Additional work was undertaken by consultant Gayle Plunkett and during this time the list was reviewed and additional properties added.</i>
Councillor Alan Harris	Is a property required to be 100 years old to be listed?	Place and Heritage Officer <i>No.</i>

Councillor Alan Harris	Would interior fittings and fixtures be protected if a property is heritage listed?	Senior Leader City Development <i>Generally, no. Internal fixtures and fittings are usually not protected under local heritage provisions. Some structural elements connected to external heritage features may require consideration. Internal heritage controls are more commonly associated with higher-level (state) heritage protection.</i>
Councillor Alan Harris	While the properties were listed in the newspaper, I understand the owners were also sent letters in June?	Senior Leader City Development Yes.
Councillor Susie Cai	Do we still offer grants for maintaining heritage listed properties?	Place and Heritage Officer <i>We do not currently, but we are looking at bringing it back.</i>

The Mayor, Councillor M K Garwood, announced that Council no longer sits as a Planning Authority.

12. ANNOUNCEMENTS BY THE MAYOR

12.1. Mayor's Announcements

FILE NO: SF2375

Tuesday 2 June 2026

- Attended Stakeholder Meeting, Lion (Boags). Town Hall, Launceston

Wednesday 3 June 2026

- Attended Meeting with Executive Leader Connections and Liveability. (By phone)
- Attended Launceston Airport, Lounge Opening. Western Junction

Thursday 4 June 2026

- Officiated Council Workshop. Town Hall, Launceston
- Attended Stakeholder Meeting, Qantas. Town Hall, Launceston

Friday 5 June 2026

- Officiated, Birth of Melody Rainbow. LGH, Launceston
- Attended Bar Clarry Opening. Launceston

Saturday 6 June 2026

- Attended TasPop Henshin. Tramsheds, Launceston

Wednesday 10 June 2026

- MEDIA Recycle Rewards, Civic Square, Launceston

Thursday 11 June 2026

- MEDIA Tasmania Devils Double Header. Brisbane St Mall, Launceston
- Meeting Deputy Mayor Catch Up. Town Hall, Launceston
- Officiated Council Ordinary Meeting. Town Hall, Launceston

Friday 12 June 2026

- Attended Stakeholder Meeting, Min Ellis. (By phone)
- Attended Stakeholder Meeting, Bell Bay Response Team Update. (Online)

Saturday 13 June 2026

- Officiated VFL/VFLW Tasmania Devils Double Header. UTAS Stadium, Launceston

Sunday 14 June 2026

- Attended A Conversation with Jeremy Cameron, Geelong Cats. Tramsheds, Launceston

Monday 15 2026

- Attended Tasmanian Thylacine Advisory Committee. (Online)
- Attended Acting Chief Executive Officer Catch Up. Town Hall, Launceston

Wednesday 17 June 2026

- Attended Meeting Deputy Mayor. Town Hall, Launceston
- Attended Meeting with Acting Executive Leader Strategy and Innovation. Town Hall, Launceston
- Attended Men's Event Committee Meeting. Jess Teesdale Office, Launceston
- Attended MSA Launceston, Arts Gala. UTAS Newnham, Launceston

Thursday 18 June 2026

- Officiated Welcome Cultural Services Opening. Launceston
- Officiated Council Workshop. Town Hall, Launceston
- Officiated Council Special Meeting. Town Hall, Launceston

Friday 19 June 2026

- Attended NTDC MRG Meeting. (Online)
- Attended Solstice in the Square. George Town

Saturday 20 June 2026

- Officiated Launceston Art Society, Earth and Community Exhibition. Albert Hall, Launceston
- Officiated South Esk Swimming Club Sprit Meet. LAC, Launceston

Monday 22 June 2026

- Attended Chief Executive Officer Catch Up. (By phone)
- Attended Stakeholder Meeting, RDA Digital Inclusion. Boags Brewhouse, Launceston

Tuesday 24 June 2026

- Officiated Lumus Imaging Launceston Launch. Launceston

Thursday 25 June 2026

- Officiated TasWater General Meeting. (Online)
- Officiated Council Ordinary Meeting. Town Hall, Launceston

Friday 26 June 2026

- Attended Lilydale Lantern Walk. Lilydale
- Attended Blaze Winter Relief Appeal. Janie Finlay Office, Launceston

Saturday 27 June 2026

- Attended Inclusive Spaces Community BBQ, Riverbend Park, Launceston
- Attended Tapestry Dance Studio Mid-Year Concert. Door of Hope, Launceston

Sunday 28 June 2026

- Attended SES North Awards. UTAS Inveresk, Launceston
-

13. COUNCILLORS' REPORTS

(This item provides an opportunity for Councillors to briefly report on the activities that have been undertaken in their capacity as a representative of the Council. It is not necessary to list social functions that have been attended.)

13.1. Councillors' Reports

Councillor Susie Cai

Saturday, 14 June 2026

- Attended the Lilydale Winter Village Market

Wednesday, 18 June 2026

- Attended the official opening of Welcome Cultural Services in Mowbray

Monday, 23 June 2025 to Wednesday, 25 June 2026

- Attended the National General Assembly (Canberra)

Saturday, 4 July 2026

- Attended the 25 Years of Hawthorn in Launceston Exhibition, the Hawk Walk, and the Hawthorn v Melbourne AFL Match

Sunday, 5 July 2026

- Attended the Island Escape Winter Festival at Inveresk

Monday, 6 July 2026

- Attended the NAIDOC Week Flag Raising Ceremony at the Tasmanian Aboriginal Centre

Councillor Alan Harris

Wednesday, 18 June 2026

- Deputised for the Mayor at the farewell event for NTDC CEO Chris Griffin

Monday, 23 June 2026 to Wednesday, 25 June 2026

- Attended the National General Assembly (Canberra)

Tuesday, 1 July 2026

- Attended the Franklin House Committee Meeting
- Attended the Launceston College Association Meeting
- Attended the Firmus AI Community Information Night

Saturday, 4 July 2026

- Attended the Hawthorn v Melbourne AFL Match
- Attended the Island Escape Winter Festival at Inveresk

Deputy Mayor Councillor Hugh McKenzie

Saturday, 4 July 2026

- Opened the 25 Years of Hawthorn in Launceston Exhibition
- Participated in the Hawk Walk
- Attended the Hawthorn v Melbourne AFL Match

Saturday, 28 June 2026

- Attended the BAPS Hindu Festival celebration at Royal Park

Wednesday, 2 July 2026

- Met with the Tasmanian Devils

Monday, 6 July 2026

- Attended the NAIDOC Week Flag Raising Ceremony

Councillor Andrew Palmer

Friday, 26 June 2026

- Attended the Lilydale Winter Solstice Lantern Walk

Saturday, 27 June 2026

- Attended Black Box Theatre Company's production of *Jagged Little Pill*

Saturday, 14 June 2026

- Attended the Lilydale Market

Saturday, 4 July 2026

- Attended the Hawthorn v Melbourne AFL Match

Sunday, 5 July 2026

- Attended the Island Escape Winter Festival at Inveresk

14. QUESTIONS BY COUNCILLORS

Local Government (Meeting Procedures) Regulations 2025 - regulation 34 and 35

14.1. Questions on Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 35

14.1.1. Questions on Notice by Councillor Tim Walker - Planning Scheme and Endangered Animals - 25 June 2026

FILE NO: SF2375

AUTHOR: Kelsey Hartland (Team Leader Governance and Information Services)

APPROVER: Sam Johnson (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following questions, submitted to Council on 25 June 2026 by Councillor Tim Walker, have been answered by the Senior Town Planner - Policy and Projects.

Question 1:

Consideration for endangered species might be of a concern to development. My understanding is that a local council can refer things to the EPBC for consideration but there are mixed messages. I'm seeking a definitive answer about the Council's role in the referral process when there is a question mark over endangered species or environment?

Response:

When undertaking planning assessments, consideration of endangered flora and fauna is assessed through the Natural Assets Code. The code only applies to certain zones and only when it is mapped. If development is occurring within a non-listed zone, or it is not mapped, Council has no avenue to consider the natural environment.

Approving a planning application is not considered an "action" that requires approval under the [Environment Protection and Biodiversity Conservation Act 1999 \(EPBC Act\)](#). It is the underlying development itself that may require federal approval if it impacts Matters of National Environmental Significance (MNES), and consequently it is the developer or landowner carrying out work who must comply with the EPBC Act.

If a landowner is undertaking a controlled action, that is, an activity or project that is likely to have a significant impact on a protected matter, then it is up to the landowner to refer their development to the Department of Climate Change, Energy, the Environment and Water as the authority of the EPBC for approval.

Question 2:

Have we made a referral before?

Response:

A search of the records has not identified any actions taken by Launceston City Council that required EPBC referral.

14.1.2. Questions on Notice by Councillor Tim Walker - Removal Costs for 62 Gorge Road - 25 June 2026

FILE NO: SF2375

AUTHOR: Kelsey Hartland (Team Leader Governance and Information Services)

APPROVER: Sam Johnson (Chief Executive Officer)

QUESTIONS AND RESPONSES:

The following question, submitted to Council on 25 June 2026 by Councillor Tim Walker, has been answered by the Team Leader Facilities.

Question 1:

There is a figure of \$80,000 for the demolition and removal of 62 Gorge Road. The original quote provided was for \$64,000. Can the difference be explained?

Response:

The accepted quote of \$80,000 reflects updated costings received following the extended formal Expression of Interest (EOI) process requested by Council, and the inclusion of additional salvage requirements.

Extending the EOI process contributed to the increased costing and means works are now likely to occur during the school term, adding approximately \$10,000 in traffic management costs.

This revised quote represents a necessary and risk-managed adjustment, and remains aligned with the original recommendation to proceed.

14.2. Questions Without Notice by Councillors

Local Government (Meeting Procedures) Regulations 2025 - regulation 34

14.2.1. Questions Without Notice by Councillors - Councillor Tim Walker - Demolition of 62 Gorge Road - 9 July 2026

Question 1

Why does undertaking demolition during school term add approximately \$10,000 in traffic management costs?

Question 2

Were salvage requirements originally included, and why have they now added to the cost?

Question 3

Why not wait until the next school holiday period if that could reduce costs?

Question 4

Considering we made a decision based on a costing of \$64,000, does it need a new approval process [now that the cost is \$80,000].

Question 5

How can Council justify demolition during a housing crisis, particularly given the property's inclusion in the Paul Davies heritage survey?

Response

The Mayor, Councillor Matthew Garwood, advised that these questions would be Taken on Notice and response will be provided in the Council Agenda of 23 July 2026.

Following his Questions Without Notice, Councillor Tim Walker moved a Motion Without Notice from the floor.

Pursuant to regulation 20(3) of the *Local Government (Meeting Procedures) Regulations 2025*, the Mayor, Councillor Matthew Garwood, accepted the Motion Without Notice.

NOTICE OF MOTION - COUNCILLOR T G WALKER - HALT TO DEMOLISHION OF 62 GORGE ROAD - 9 JULY 2026

A table of questions asked by Councillors during debate is provided after the decision.

Councillor Joe Pentridge withdrew from the Meeting at 3:26 pm
Councillor Joe Pentridge re-attended the Meeting at 3:32 pm

DECISION: 9 July 2026

MOTION 1

Moved Councillor Tim Walker, seconded Councillor Susie Cai.

That Council:

1. halts the demolition of 62 Gorge Road, Trevallyn, pending an assessment of escalated costs and a review of positive solution possible using the proposed \$80,000.

LOST 3:8

FOR VOTE: Councillor Tim Walker, Councillor Joe Pentridge and Councillor Susie Cai

AGAINST VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

DECISION: 9 July 2026

MOTION 2

Moved Councillor Alex Britton, seconded Deputy Mayor Hugh McKenzie.

That the Motion be put.

CARRIED 11:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor Susie Cai	Can the allocated budget be given to a person to assist with the cost of removal?	Chief Executive Officer No.
Councillor Andrew Palmer	Would we save \$10,000 in cost if it was done in the next school holidays?	Chief Executive Officer <i>We are not dictating the time frame here. We are reliant on the contractor, so I could not say that we would save money because there is no guarantee that the contractor, who has been selected using due process, will be available to carry out the work within the next 12 months .</i>
Councillor Alan Harris	Would it be correct to say that there is a fundamental flaw in the motion as it does not seek qualified advice?	Chief Executive Officer Yes.

14.2.2. Questions Without Notice by Councillors - Deputy Mayor, Councillor Hugh McKenzie - Risk Assessment of Council Sporting Grounds - 9 July 2026

Question 1

Following the fatal football incident in Victoria, has council undertaken a risk assessment of [sporting] grounds under its control?

Response

The Mayor, Councillor Matthew Garwood, advised the that question would be Taken on Notice and a response will be provided in the Council Agenda of 23 July 2026.

14.2.3. Questions on Notice by Councillors - Councillor Alan Harris - Road Line Marking - 9 July 2026

Question 1:

Can residents request road line-marking priorities now that Council has greater capability to undertake line marking, and what are the respective state/local responsibilities?

Response

The Mayor, Councillor Matthew Garwood, advised that the question would be Taken on Notice and response will be provided in the Council Agenda of 23 July 2026.

14.2.4. Questions Without Notice by Councillors - Councillor Andrew Palmer - West Launceston Bowls Club and Installation of Bins Along St Leonards Road - 9 July 2026

Question 1:

Could we have an update on what is happening with the West Launceston Bowls Club?

Question 2:

Could Council investigate installing more bins along St Leonards Road?

Response

The Mayor, Councillor Matthew Garwood, advised that the question would be Taken on Notice and response will be provided in the Council Agenda of 23 July 2026.

15. WRITTEN NOTICES OF MOTION

Local Government (Meeting Procedures) Regulations 2025 - regulation 19

No Items were identified as part of these Minutes

16. COMMITTEE REPORTS

No Items were identified as part of these Minutes

17. CONNECTIONS AND LIVEABILITY (INCLUDING QUEEN VICTORIA MUSEUM AND ART GALLERY)

17.1. Mobile Food Vendor Policy Update

FILE NO: SF0476

AUTHOR: Rebecca James (Parks Planning Officer)

APPROVER: Matthew Jordan (Acting Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider the adoption of the updated Mobile Food Vendor Policy (32-Plx-005).

RELEVANT LEGISLATION:

Food Act 2003 (Tas)

Vehicle and Traffic Act 1999 (Tas)

Land Use Planning and Approvals Act 1993 (Tas)

Public Health Act 1997 (Tas)

Local Government Act 1993 (Tas)

Facilities and Highways By-Law No.1 of 2021

Local Government (Meeting Procedures) Regulations 2025

PREVIOUS COUNCIL CONSIDERATION:

Council – 30 October 2017 – Agenda Item 18.1 - Mobile Vendor Interim Policy Framework

Council – 31 October 2024 – Agenda Item 17.4 - Mobile Food Vendor Review

Workshop – 4 December 2025 – Agenda Item 1.1 - Lilydale Falls Reserve Engagement Summary

Council – 30 April 2026 – Questions with Notice by Councillors – Councillor A.J. Palmer – Mobile Food Vendor Policy inclusion of Lilydale Falls location

Council – 14 May 2026 – Agenda Item 14.1.1 - Questions on Notice by Councillors – Councillor A.J. Palmer – Mobile Food Vendor Policy inclusion of Lilydale Falls location

RECOMMENDATION:

That Council:

1. revoke the existing Mobile Food Vendors Policy and associated Mobile Food Vendors Guidelines with the Mobile Food Vendors in Public Open Spaces Policy (32-Plx-005); and
2. adopts the updated Mobile Food Vendors in Public Open Spaces Policy (32-Plx-005), as detailed below:

Mobile Food Vendors in Public Open Spaces Policy

PURPOSE:

The purpose of this Policy is to provide a clear, consistent and enabling framework for the operation of mobile food vendors on land owned or managed by the City of Launceston.

The Policy establishes three categories of mobile food vendor operations and identifies the legislative approvals and Council authorisations that may be required for each category. It also provides a framework for assessing mobile food vending activities to ensure they are undertaken in a manner that is safe, equitable, environmentally responsible, and consistent with the primary function of Council-managed land.

Through this Policy, the City of Launceston seeks to:

- support a diverse, resilient and locally focused economy
- encourage entrepreneurship, innovation and small business growth
- activate parks, reserves, civic spaces and other public places in a manner that enhances community life
- support Launceston's identity as a UNESCO City of Gastronomy
- provide clear, transparent and consistent decision-making for mobile food vending activities
- ensure equitable access to public spaces for vendors, neighbouring businesses and the broader community
- protect public safety, accessibility, amenities, and environmental values

SCOPE:

This Policy applies to all mobile food vendors proposing to operate on land owned or managed by the City of Launceston, including:

- public open spaces, including parks, reserves and civic spaces
- Council-managed roads
- Council-managed car parks
- other land owned, occupied or managed by the City of Launceston
-

The Policy establishes the framework for the assessment and management of:

- Level 1 – Short Duration Roadside Vendors
- Level 2 – Mobile Vendors in Public Open Spaces
- Level 3 – Long-Term Occupancy Vendors

This Policy applies only to the sale of food and non-alcoholic beverages from mobile food vending vehicles or structures.

This Policy does not apply to:

- mobile food vendors operating as part of an event approved by the City of Launceston
- vendors operating solely on private land, except where referenced in relation to planning approval requirements

- vendors operating on land owned or managed by another authority
- businesses operating from permanent buildings or structures
- activities involving the sale of alcohol
- commercial activities that are otherwise authorised by Council through a lease, licence or separate agreement

POLICY:

The City of Launceston supports the operation of mobile food vendors on Council-managed land where the activity:

- contributes positively to the activation and enjoyment of public places
- aligns with Council's strategic objectives and community outcomes
- supports local entrepreneurship, innovation and Launceston's food culture
- provides access to quality food and non-alcoholic beverages in appropriate locations
- is compatible with the primary purpose and function of the land
- is temporary or appropriately authorised for longer-term occupation
- protects public safety, accessibility, amenity and environmental values
- complies with all applicable legislative and regulatory requirements

Mobile food vending will be managed in a manner that:

- provides equitable access to Council-managed land
- balances the needs of vendors, neighbouring businesses and the broader community
- protects the recreational, environmental and community values of public open spaces
- promotes consistent, transparent and equitable decision-making
- recognises that different operating models require different levels of assessment and approval

To support this approach, Council recognises three (3) categories of mobile food vendor operations:

- Level 1 – Short Duration Roadside Vendors
- Level 2 – Mobile Vendors in Public Open Spaces
- Level 3 – Long-Term Occupancy Vendors

The legislative approvals and Council authorisations required for each category are outlined below.

CATEGORIES OF MOBILE FOOD VENDORS:

The City of Launceston recognises that mobile food vending occurs under a range of operating models that differ in their duration, location and level of occupation of Council-managed land.

To provide a consistent and proportionate regulatory framework, mobile food vending activities are categorised into three (3) levels. Each level has specific approval requirements, operating arrangements, and assessment criteria that reflect the nature and scale of the proposed activity.

Level 1 – Short Duration Roadside Vendors

Level 1 vendors operate from public roads and industrial or employment areas for short durations, generally not exceeding fifteen (15) minutes at any one location. Typical examples include coffee vans servicing industrial estates, construction sites and workplaces.

Required Approvals

Level 1 vendors must obtain the following approvals, where applicable:

- a current Food Business Registration under the Food Act 2003
- a permit under section 56C of the Vehicle and Traffic Act 1999 when operating from a public road
- any planning approvals required under the Land Use Planning and Approvals Act 1993 where operating regularly from private land

Level 1 vendors are exempt from obtaining a City of Launceston Mobile Food Vendor Permit.

Operating Requirements

Level 1 vendors must:

- comply with all relevant legislative requirements
- comply with all applicable food safety requirements
- comply with all relevant road rules
- ensure their operation does not create a traffic, parking or public safety hazard
- not obstruct access to private property, footpaths, or public infrastructure

Level 2 – Mobile Vendors in Public Open Spaces

Level 2 vendors operate from approved parks, reserves, civic spaces and other Council-managed land for temporary trading opportunities under the City of Launceston's Mobile Food Vendor Permit system. Typical examples include coffee vans, food trucks, and ice cream vendors operating from Council-approved locations.

Trading is generally limited to one (1) trading session per approved location per day, with each trading session not exceeding four (4) hours unless otherwise approved by the City of Launceston.

Required Approvals

Level 2 vendors must obtain the following approvals, where applicable:

- a current Food Business Registration under the *Food Act 2003*
- a Vehicle Permit under section 56C of the *Vehicle and Traffic Act 1999* where operating from an approved roadside location identified within the Mobile Food Vendor Guideline
- planning approval under the *Land Use Planning and Approvals Act 1993* where proposing to operate from a Council-managed location that is not identified within the Mobile Food Vendor Guidelines
- a Mobile Food Vendor Permit issued by the City of Launceston

Operating Requirements

Level 2 vendors must:

- operate only from locations approved by the City of Launceston
- comply with all conditions of their Mobile Food Vendor Permit
- comply with all applicable food safety, road safety and legislative requirements
- ensure their operation does not adversely affect public safety, accessibility, amenity or environmental values
- maintain the primary recreational and community function of the public space
- comply with the operational requirements contained within the Mobile Food Vendor Guidelines

Council may consider applications for locations not identified within the Mobile Food Vendor Guidelines on a case-by-case basis where the proposal:

- is consistent with the objectives of this Policy
- is compatible with the primary function of the land
- does not adversely affect public safety, accessibility or amenity
- does not create unreasonable impacts on neighbouring businesses or surrounding land uses
- does not compromise environmental values or the ongoing management of the public space
- can obtain planning approvals required under the *Land Use Planning and Approvals Act 1993*

Level 3 – Long-Term Occupancy Vendors

Level 3 vendors operate from a fixed location on Council-managed land for extended trading periods and form an ongoing commercial presence. Examples may include permanent or semi-permanent food vans operating from civic spaces, major parks, strategic activity centres or other Council-managed land.

Level 3 vendors generally operate for periods exceeding four (4) hours per day or where an ongoing commercial occupation of Council-managed land is proposed.

Required Approvals

Level 3 vendors must obtain the following approvals, where applicable:

- a current Food Business Registration under the *Food Act 2003*
- a permit under section 56C of the *Vehicle and Traffic Act 1999* where operating from a public road
- any planning approvals required under the *Land Use Planning and Approvals Act 1993*
- a lease or licence agreement with the City of Launceston
- any other approvals required under relevant legislation

Level 3 vendors are not managed through the Mobile Food Vendor Permit system.

Operating Requirements

Level 3 vendors must:

- comply with all conditions of their lease or licence agreement
- comply with all applicable food safety, road safety and legislative requirements
- maintain appropriate public liability insurance for the duration of the occupation
- ensure their operation does not adversely affect public safety, accessibility, amenity or environmental values
- comply with any operational requirements specified by the City of Launceston

Applications for long-term occupancy will be assessed having regard to:

- community benefit and demonstrated public need
- the suitability of the proposed location
- compatibility with the existing use and function of the land
- impacts on existing businesses and surrounding land uses
- impacts on public access, recreation and amenity
- infrastructure servicing requirements
- the long-term management and activation of the site

Where supported, the applicant will be required to enter into a formal lease or licence agreement in accordance with Council's leasing and land management processes.

PRINCIPLES

The administration of this Policy will be guided by the following principles.

Activation

Council supports mobile food vending, where it contributes positively to the activation of parks, reserves, civic spaces and other public places, enhancing the experience of residents and visitors.

Fairness and Transparency

Council will administer this Policy in a fair, transparent and consistent manner, ensuring equitable access to public spaces while balancing the interests of vendors, neighbouring businesses and the broader community.

Innovation and Economic Development

Council recognises that mobile food vendors provide innovative and flexible opportunities to support local entrepreneurship, small business growth and Launceston's identity as a UNESCO City of Gastronomy.

Protection of Public Places

Council will ensure that mobile food vending activities are compatible with the primary function of public open spaces and protect public amenity, accessibility, environmental values and community enjoyment.

Safety

Public safety, food safety and accessibility will remain central considerations in the assessment, approval and ongoing management of mobile food vending activities.

RELATED POLICIES & PROCEDURES:

Mobile Food Vendors Guidelines (18-Rfx-040)
Mobile Food Vendors Procedures

RELATED LEGISLATION:

Food Act 2003 (Tas)
Vehicle and Traffic Act 1999 (Tas)
Land Use Planning and Approvals Act 1993 (Tas)
Public Health Act 1997 (Tas)
Local Government Act 1993 (Tas)
Facilities and Highways By-Law No.1 of 2021

REFERENCES:

City of Launceston Strategic Plan 2025 - 2035

DEFINITIONS:

Approved event means an event that has received formal approval from the City of Launceston under its events permitting framework.

Council-managed land means land that is owned, leased or otherwise controlled or managed by the City of Launceston, including public open spaces, car parks and associated public infrastructure.

Food Business Registration means a registration issued under the *Food Act 2003 (Tas)* authorising the preparation and/or sale of food.

Mobile food vendor means a business selling food and/or non-alcoholic beverages from a stationary vehicle or mobile structure. This includes registered vehicles (such as vans, trucks or trailers) and non-registered mobile units (such as carts), where the primary purpose is the preparation and sale of food and non-alcoholic drinks.

Public open space means land owned or managed by the City of Launceston that is publicly accessible and intended for recreation, social interaction or community use. This includes parks, reserves, playgrounds, foreshores, civic spaces, and similar areas.

Permit means a written approval issued by the City of Launceston authorising a mobile food vendor to operate on specified Council-managed land, subject to conditions.

REVIEW:

This policy will be reviewed every two (2) years or more frequently, if dictated by operational demands and with Council's approval.

Rebecca James (Parks Planning Officer) and Matthew Jordan (Senior Leader Community Place and Wellbeing) were in attendance to answer questions in respect of this item. A table asked by Councillors is provided after the decision.

Robin Smith spoke to the Recommendation.

**Councillor Alex Britton withdrew from the Meeting at 3:26 pm
Councillor Alex Britton re-attended the Meeting at 3:29 pm
Councillor Andrew Palmer withdrew from the Meeting at 3:29 pm
Councillor Andrew Palmer re-attended the Meeting at 3:31 pm
Councillor Tim Walker withdrew from the Meeting at 3:35 pm
Councillor Ross Marsden withdrew from the Meeting at 3:40 pm
Councillor Ross Marsden re-attended the Meeting at 3:41 pm
Councillor Tim Walker re-attended the Meeting at 3:45 pm**

The Mayor, Councillor Matthew Garwood, handed the Chair to Deputy Mayor, Councillor Hugh McKenzie at 3.52pm.

The Mayor, Councillor Matthew Garwood, resumed the Chair at 3.55pm.

DECISION: 9 July 2026

MOTION

Moved Councillor Alex Britton, seconded Councillor Lindi McMahon.

That Council:

- 1. revoke the existing Mobile Food Vendors Policy and associated Mobile Food Vendors Guidelines with the Mobile Food Vendors in Public Open Spaces Policy (32-Plx-005); and**
- 2. adopts the updated Mobile Food Vendors in Public Open Spaces Policy (32-Plx-005), as detailed below:**

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PURPOSE:

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SCOPE:

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- public open spaces, including parks, reserves and civic spaces
- Council-managed roads
- Council-managed car parks
- other land owned, occupied or managed by the City of Launceston
-

The Policy establishes the framework for the assessment and management of:

- Level 1 – Short Duration Roadside Vendors
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This Policy applies only to the sale of food and non-alcoholic beverages from mobile food vending vehicles or structures.

This Policy does not apply to:

- mobile food vendors operating as part of an event approved by the City of Launceston
- vendors operating solely on private land, except where referenced in relation to planning approval requirements
- vendors operating on land owned or managed by another authority
- businesses operating from permanent buildings or structures
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POLICY:

The City of Launceston supports the operation of mobile food vendors on Council-managed land where the activity:

- contributes positively to the activation and enjoyment of public places
- aligns with Council's strategic objectives and community outcomes
- supports local entrepreneurship, innovation and Launceston's food culture
- provides access to quality food and non-alcoholic beverages in appropriate locations
- is compatible with the primary purpose and function of the land
- is temporary or appropriately authorised for longer-term occupation
- protects public safety, accessibility, amenity and environmental values
- complies with all applicable legislative and regulatory requirements

Mobile food vending will be managed in a manner that:

- provides equitable access to Council-managed land
- balances the needs of vendors, neighbouring businesses and the broader community
- protects the recreational, environmental and community values of public open spaces
- promotes consistent, transparent and equitable decision-making
- recognises that different operating models require different levels of assessment and approval

To support this approach, Council recognises three (3) categories of mobile food vendor operations:

- Level 1 – Short Duration Roadside Vendors
- Level 2 – Mobile Vendors in Public Open Spaces
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The legislative approvals and Council authorisations required for each category are outlined below.

CATEGORIES OF MOBILE FOOD VENDORS:

The City of Launceston recognises that mobile food vending occurs under a range of operating models that differ in their duration, location and level of occupation of Council-managed land.

To provide a consistent and proportionate regulatory framework, mobile food vending activities are categorised into three (3) levels. Each level has specific approval requirements, operating arrangements, and assessment criteria that reflect the nature and scale of the proposed activity.

Level 1 – Short Duration Roadside Vendors

Level 1 vendors operate from public roads and industrial or employment areas for short durations, generally not exceeding fifteen (15) minutes at any one location. Typical examples include coffee vans servicing industrial estates, construction sites and workplaces.

Required Approvals

Level 1 vendors must obtain the following approvals, where applicable:

- a current Food Business Registration under the Food Act 2003
- a permit under section 56C of the Vehicle and Traffic Act 1999 when operating from a public road
- any planning approvals required under the Land Use Planning and Approvals Act 1993 where operating regularly from private land

Level 1 vendors are exempt from obtaining a City of Launceston Mobile Food Vendor Permit.

Operating Requirements

Level 1 vendors must:

- comply with all relevant legislative requirements
- comply with all applicable food safety requirements
- comply with all relevant road rules
- ensure their operation does not create a traffic, parking or public safety hazard
- not obstruct access to private property, footpaths, or public infrastructure

Level 2 – Mobile Vendors in Public Open Spaces

Level 2 vendors operate from approved parks, reserves, civic spaces and other Council-managed land for temporary trading opportunities under the City of Launceston's Mobile Food Vendor Permit system. Typical examples include coffee vans, food trucks, and ice cream vendors operating from Council-approved locations.

Trading is generally limited to one (1) trading session per approved location per day, with each trading session not exceeding four (4) hours unless otherwise approved by the City of Launceston.

Required Approvals

Level 2 vendors must obtain the following approvals, where applicable:

- a current Food Business Registration under the *Food Act 2003*
- a Vehicle Permit under section 56C of the *Vehicle and Traffic Act 1999* where operating from an approved roadside location identified within the Mobile Food Vendor Guideline
- planning approval under the *Land Use Planning and Approvals Act 1993* where proposing to operate from a Council-managed location that is not identified within the Mobile Food Vendor Guidelines
- a Mobile Food Vendor Permit issued by the City of Launceston

Operating Requirements

Level 2 vendors must:

- operate only from locations approved by the City of Launceston
- comply with all conditions of their Mobile Food Vendor Permit
- comply with all applicable food safety, road safety and legislative requirements
- ensure their operation does not adversely affect public safety, accessibility, amenity or environmental values
- maintain the primary recreational and community function of the public space
- comply with the operational requirements contained within the Mobile Food Vendor Guidelines

Council may consider applications for locations not identified within the Mobile Food Vendor Guidelines on a case-by-case basis where the proposal:

- is consistent with the objectives of this Policy
- is compatible with the primary function of the land
- does not adversely affect public safety, accessibility or amenity
- does not create unreasonable impacts on neighbouring businesses or surrounding land uses
- does not compromise environmental values or the ongoing management of the public space
- can obtain planning approvals required under the *Land Use Planning and Approvals Act 1993*

Level 3 – Long-Term Occupancy Vendors

Level 3 vendors operate from a fixed location on Council-managed land for extended trading periods and form an ongoing commercial presence. Examples may include permanent or semi-permanent food vans operating from civic spaces, major parks, strategic activity centres or other Council-managed land.

Level 3 vendors generally operate for periods exceeding four (4) hours per day or where an ongoing commercial occupation of Council-managed land is proposed.

Required Approvals

Level 3 vendors must obtain the following approvals, where applicable:

- a current Food Business Registration under the *Food Act 2003*
- a permit under section 56C of the *Vehicle and Traffic Act 1999* where operating from a public road
- any planning approvals required under the *Land Use Planning and Approvals Act 1993*
- a lease or licence agreement with the City of Launceston
- any other approvals required under relevant legislation

Level 3 vendors are not managed through the Mobile Food Vendor Permit system.

Operating Requirements

Level 3 vendors must:

- comply with all conditions of their lease or licence agreement
- comply with all applicable food safety, road safety and legislative requirements
- maintain appropriate public liability insurance for the duration of the occupation
- ensure their operation does not adversely affect public safety, accessibility, amenity or environmental values
- comply with any operational requirements specified by the City of Launceston

Applications for long-term occupancy will be assessed having regard to:

- community benefit and demonstrated public need
- the suitability of the proposed location
- compatibility with the existing use and function of the land
- impacts on existing businesses and surrounding land uses
- impacts on public access, recreation and amenity
- infrastructure servicing requirements
- the long-term management and activation of the site

Where supported, the applicant will be required to enter into a formal lease or licence agreement in accordance with Council's leasing and land management processes.

PRINCIPLES

The administration of this Policy will be guided by the following principles.

Activation

Council supports mobile food vending, where it contributes positively to the activation of parks, reserves, civic spaces and other public places, enhancing the experience of residents and visitors.

Fairness and Transparency

Council will administer this Policy in a fair, transparent and consistent manner, ensuring equitable access to public spaces while balancing the interests of vendors, neighbouring businesses and the broader community.

Innovation and Economic Development

Council recognises that mobile food vendors provide innovative and flexible opportunities to support local entrepreneurship, small business growth and Launceston's identity as a UNESCO City of Gastronomy.

Protection of Public Places

Council will ensure that mobile food vending activities are compatible with the primary function of public open spaces and protect public amenity, accessibility, environmental values and community enjoyment.

Safety

Public safety, food safety and accessibility will remain central considerations in the assessment, approval and ongoing management of mobile food vending activities.

RELATED POLICIES & PROCEDURES:

Mobile Food Vendors Guidelines (18-Rfx-040)
Mobile Food Vendors Procedures

RELATED LEGISLATION:

Food Act 2003 (Tas)
Vehicle and Traffic Act 1999 (Tas)
Land Use Planning and Approvals Act 1993 (Tas)
Public Health Act 1997 (Tas)
Local Government Act 1993 (Tas)
Facilities and Highways By-Law No.1 of 2021

REFERENCES:

City of Launceston Strategic Plan 2025 - 2035

DEFINITIONS:

Approved event means an event that has received formal approval from the City of Launceston under its events permitting framework.

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Food Business Registration means a registration issued under the *Food Act 2003 (Tas)* authorising the preparation and/or sale of food.

Mobile food vendor means a business selling food and/or non-alcoholic beverages from a stationary vehicle or mobile structure. This includes registered vehicles (such as vans, trucks or trailers) and non-registered mobile units (such as carts), where the primary purpose is the preparation and sale of food and non-alcoholic drinks.

Public open space means land owned or managed by the City of Launceston that is publicly accessible and intended for recreation, social interaction or community use. This includes parks, reserves, playgrounds, foreshores, civic spaces, and similar areas.

Permit means a written approval issued by the City of Launceston authorising a mobile food vendor to operate on specified Council-managed land, subject to conditions.

REVIEW:

This policy will be reviewed every two (2) years or more frequently, if dictated by operational demands and with Council's approval.

CARRIED 10:1

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Councillor Joe Pentridge

COUNCILLOR	QUESTION	RESPONSE
Deputy Mayor Councillor Hugh McKenzie	Did we consult with mobile food vendors and fixed food businesses as well?	Executive Leader Connections and Liveability advised that the question would be Taken on Notice and a response will be provided in the Council Agenda of 23 July 2026.
Councillor Alex Britton	Some locations have in brackets that they require planning approval - what does that mean?	Parks Planning Officer All of the preferred locations that are included in appendix A have already had planning approval. The update to the policy is to add a bit more flexibility to consider other areas, such as City Park, however it would require Council to apply or a planning permit for such areas not listed in Appendix A.
Councillor Alex Britton	What is the process to start trading out of a food van in one of these areas, such as Riverbend Park?	Parks Planning Officer The guidelines step out the process, for example if you have a food van you will need a food business registration, depending on location you may also need a vehicle permit which falls under the Vehicle and Transport Act. With Riverbend for example, the designated area is within the park and not on a road side so a vehicle permit will not be required. You would then go onto Bookable and book the location for the 4 hour time slot within one of the 6 hour trading sessions (morning session: 8am-2pm or evening session: 4pm to 10pm). This ensures a buffer zone so that there is not a cross over of trucks from one session to the next.
Councillor Alex Britton	Is there a required legal separation distance between a food van and an existing food business?	Parks Planning Officer advised that the question would be Taken on Notice and a response will be provided in the Council Agenda of 23 July 2026.
Councillor Lindi McMahon	Is there actually a rule preventing deliveries to food vans while trading?	Parks Planning Officer advised that the question would be Taken on Notice and a response will be provided in the Council Agenda of 23 July 2026.
Councillor Lindi McMahon	Why to the hours of operation vary for different locations?	Parks Planning Officer This takes into consideration the community and is based on appropriateness of late night trading food trucks in some areas as opposed to others.

Councillor Lindi McMahon	Why at Riverbend Park can you only trade between 2 and 10 pm?	Parks Planning Officer <i>There are 2 trading periods; between 8am to 2pm and 4pm to 10pm and within that window vendors can trade for 4 hours, with a 2 hour buffer for set up and pack down.</i>
Councillor Lindi McMahon	So there is absolutely going to have lunch coverage in that area?	Parks Planning Officer Yes.
Councillor Lindi McMahon	So you can only book one session per day, and not book two sessions back to back?	Parks Planning Officer <i>Yes, that is correct. That is not to say that you could not do the morning session in Riverbend and then head over to High Street for the evening trade. This is to allow more operators the opportunity to trade in that location.</i>
Councillor Lindi McMahon	There seems to be a bit of a discrepancy between the guidelines and the policy, one says 6 hours and one says 4?	Parks Planning Officer <i>We have a policy that states a 4 hour block, and guidelines say that there is a 6 hour window within in which you can trade during your 4 hour block. I am happy to update the guidelines so there is more clarity, but the intention was to provide a bit more flexibility as some traders will have different target audiences within the 6 hour window that they will want to capture.</i>
Councillor Krista Preece	It says here that vendors operating from public roads or industrial estates should not exceed fifteen minutes at any one time - what does the penalty look like for exceeding this?	Parks Planning Officer <i>That occupation comes out of the Vehicle and Traffic Act and there will be penalty points applied. Like with most things though, we can make observations and have conversations with those mobile vendors to ensure that they adhere to that time frame prior to getting to that point. Education will be provided to repeat offenders prior to intervention by the Regulations Team.</i>

17.2. NTCA Transition Plan

FILE NO: SF7448

AUTHOR: Ben Clark (Recreation Planning Officer)

APPROVER: Matthew Jordan (Acting Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider the acquisition of equipment currently owned by the Northern Tasmanian Cricket Association (NTCA) at the NTCA Sports Complex associated with the transition of management and operations of the facility to Council.

RELEVANT LEGISLATION:

N/A

PREVIOUS COUNCIL CONSIDERATION:

Council - 19 September 2024 – Agenda Item 19.1 NTCA Sports Complex Management

RECOMMENDATION:

That Council:

1. regarding the acquisition of equipment currently owned by the Northern Tasmanian Cricket Association, approve Option 4 as listed within this report, being, purchase only equipment identified as required by City of Launceston to a maximum value of \$80,500 excluding GST.

Ben Clark (Recreation Planning Officer) and Matthew Jordan (Senior Leader Community Place and Wellbeing) were in attendance to answer questions in respect of this item. A table of questions asked by Councillors during debate is provided after the decision.

David Fry spoke to the Recommendation.

DECISION: 9 July 2026

MOTION

Moved Councillor Alex Britton, seconded Councillor Joe Pentridge.

That Council:

- 1. regarding the acquisition of equipment currently owned by the Northern Tasmanian Cricket Association, approve Option 4 as listed within this report, being, purchase only equipment identified as required by City of Launceston to a maximum value of \$80,500 excluding GST.**

CARRIED 7:4

FOR VOTE: Mayor Matthew Garwood, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker and Councillor Joe Pentridge

COUNCILLOR	QUESTION	RESPONSE
Councillor Tim Walker	Are we able to talk about Option 4?	Mayor, Councillor Matthew Garwood <i>You can talk to the report.</i>
Councillor Tim Walker	How was Option 3 calculated? Was it simply the midpoint between Options 1 and 2?	Recreation Planning Officer <i>No. Option 3 was based on the median value of the movable assets identified in the two valuation reports. Fixtures were excluded from that calculation. Council is not obliged to adopt that option.</i>
Councillor Alan Harris	<i>What fixtures are included in the valuation, apart from the air-conditioning? Are there other fixtures such as cricket nets and lighting?</i>	Recreation Planning Officer <i>Fixtures identified by the valuer included:</i> • Security keypad systems • Blinds • Air-conditioning units • Overhead lighting in the indoor cricket/net facilities • Netting frame systems and exterior netting for the northern and southern nets <i>These were classified as fixtures attached to the building.</i>
Councillor Alan Harris	If items such as lighting and cricket nets are essential to operating the cricket facility, why are they being treated as fixtures and not being purchased from NTCA?	Executive Leader Connections and Liveability <i>The items are regarded as part of the building and infrastructure, similar to the air-conditioning. They remain with the building when a lease arrangement ends. The recommendation was not to remove them, but to recognise them as fixtures that stay with the facility.</i>
Councillor Alan Harris	Is NTCA's position that it paid for those fixtures and therefore council should compensate it for them?	Executive Leader Connections and Liveability <i>The issue is complicated due to the long lease history. Council has contributed about \$400,000 per year over many years toward operation and management of the facility. NTCA also generated income from users and bookings. Officers noted it is difficult to determine precisely who funded particular assets over time and therefore provided the options before council for consideration.</i>

Councillor Tim Walker	Is this fundamentally an accounting issue or a philosophical issue? Council paid NTCA funds to operate the facility, but does that mean all assets purchased with those funds should be treated as council assets?	<i>Executive Leader Connections and Liveability</i> <i>It is a complex issue due to NTCA's long history managing the venue. There have been grants, improvements and various funding sources over many years. Officers said they were not in a position to definitively trace the funding history of every asset. The report therefore provided what officers considered the best value-for-ratepayers recommendation, while giving Councillors multiple options.</i>
Councillor Lindi McMahon	Does the lease contain a "make good" obligation similar to a commercial tenancy, where fit-out items are either removed or left with the building?	<i>Recreation Planning Officer</i> <i>Yes. Under the lease, NTCA could remove items, but if it did so it would generally need to make good the premises. Alternatively, items could be left in place and become Council's property.</i>
Councillor Tim Walker	Has Council considered depreciation of the equipment since it took operation of the facility in October 2023?	<i>Recreation Planning Officer</i> <i>No specific depreciation figure had been calculated. However, Council staff have been maintaining the equipment and undertaking minor repairs since taking over operations. Officers suggested any depreciation discussion would need to be balanced against Council's maintenance work.</i>
Mayor, Councillor Matthew Garwood	Can we have some clarification about what is being removed based on what option we chose?	<i>Chief Executive Officer</i> <i>Council paid the NTCA over \$400,000 annually to operate the facility while retaining ownership and covering maintenance and depreciation costs. The NTCA kept all revenue generated from the venue. NTCA's financial statements have only just been received and need review before assessing whether the organisation requires further support. The facility's assets and fittings were effectively funded through Council's ongoing financial contribution.</i>

17.3. Northern Tasmania Sports Facility Plan

FILE NO: MOP22766/2020

AUTHOR: Ben Clark (Recreation Planning Officer)

APPROVER: Matthew Jordan (Acting Executive Leader Connections and Liveability)

DECISION STATEMENT:

To receive and note the report on outcomes delivered under the Northern Tasmania Sports Facility Plan 2023, and to acknowledge the completion of the Plan.

RELEVANT LEGISLATION:

Relevant Reference

PREVIOUS COUNCIL CONSIDERATION:

Council - 24 August 2023 - Agenda Item Number 15.1. Northern Tasmania Sports Facility Plan

RECOMMENDATION:

That Council:

1. notes the attached review and status of City of Launceston actions from the Northern Tasmania Sports Facility Plan that have been completed, progressed or transitioned into ongoing Council business; and
2. formally closes the Northern Tasmania Sports Facility Plan 2023.

Ben Clark (Recreation Planning Officer) and Matthew Jordan (Senior Leader Community and Wellbeing) were in attendance to answer questions in respect of the item. A table of questions asked by Councillors during debate is provided after the decision.

Councillor Joe Pentridge withdrew from the Meeting at 4:32 pm
Councillor Susie Cai withdrew from the Meeting at 4:33 pm
Councillor Joe Pentridge re-attended the Meeting at 4:37 pm
Councillor Susie Cai re-attended the Meeting at 4:37 pm

DECISION: 9 July 2026

MOTION

Moved Deputy Mayor Hugh McKenzie, seconded Councillor Alan Harris.

That Council:

- 1. notes the attached review and status of City of Launceston actions from the Northern Tasmania Sports Facility Plan that have been completed, progressed or transitioned into ongoing Council business; and**
- 2. formally closes the Northern Tasmania Sports Facility Plan 2023.**

CARRIED 11:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden
AGAINST VOTE: Nil

COUNCILLOR	QUESTION	RESPONSE
Councillor Tim Walker	What happens to the outstanding recommendations and planning work if the Northern Tasmanian Sports Facility Plan is closed? How will future planning be managed?	<i>Recreation Planning Officer</i> <i>The plan's remaining recommendations would not be lost. Outstanding actions would be incorporated into the new Recreation and Open Space Strategy. Presentation regarding this is coming to Workshop on 13 August 2026. Future planning would continue through that strategy and through ongoing regional collaboration.</i>
Councillor Alan Harris	What is happening regarding public pickleball facilities, and are emerging informal sports being included in future planning?	<i>Recreation Planning Officer</i> <i>Informal and emerging sports such as pickleball are now being considered within the new recreation planning framework. A previous budget bid to convert Royal Park tennis courts into four public pickleball courts had not been successful. The broader strategy recognises the growing demand for informal recreation opportunities and will consider these sports in future planning.</i>

17.4. QVMAG Museum Governance Advisory Board Membership

FILE NO: SF2244

AUTHOR: Ali Kemp (Executive Leader Connections and Liveability)

APPROVER: Ali Kemp (Executive Leader Connections and Liveability)

DECISION STATEMENT:

To consider the appointment of new members to the Queen Victoria Museum and Art Gallery Museum Governance Advisory Board (MGAB).

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

PREVIOUS COUNCIL CONSIDERATION:

Council - 28 May 2026 - Agenda Item 17.2 - QVMAG Museum Governance Advisory Board Membership

RECOMMENDATION:

That Council:

1. notes its 28 May 2026 decision to invite individuals to be appointed as members of the Museum Governance Advisory Board, which inadvertently omitted the names Kim Lehman, Ned Pankhurst and Harriet Edquist; and
2. appoints the following individuals as members of the Museum Governance Advisory Board, in accordance with the MGAB Terms of Reference:

Claire Beale
Louella McCarthy
Kim Lehman
Joanna Lang
Pam Allan
Emily-Rose Wills
Ned Pankhurst
Harriet Edquist

DECISION: 9 July 2026

MOTION

Moved Councillor Alan Harris, seconded Councillor Krista Preece.

That Council:

- 1. notes its 28 May 2026 decision to invite individuals to be appointed as members of the Museum Governance Advisory Board, which inadvertently omitted the names Kim Lehman, Ned Pankhurst and Harriet Edquist; and**
- 2. appoints the following individuals as members of the Museum Governance Advisory Board, in accordance with the MGAB Terms of Reference:**

**Claire Beale
Louella McCarthy
Kim Lehman
Joanna Lang
Pam Allan
Emily-Rose Wills
Ned Pankhurst
Harriet Edquist**

CARRIED 11:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

18. COMMUNITY ASSETS AND DESIGN

No Items were identified as part of these Minutes

19. DELIVERY AND PERFORMANCE

19.1. Change to 2026 Council Meeting Schedule - Cancellation of 12 November 2026 Ordinary Meeting

FILE NO: SF0098

AUTHOR: Kelsey Hartland (Team Leader Governance and Information Services)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To approve the removal of the Council Meeting scheduled for 12 November 2026 from the 2026 Council Meeting Schedule.

Pursuant to regulation 22(2) of the Local Government (Meeting Procedures) Regulations 2025, this decision requires an absolute majority vote.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas)

Local Government (Meeting Procedures) Regulations 2025

PREVIOUS COUNCIL CONSIDERATION:

Council - 11 December 2025 – Agenda Item 20.9 Council Meeting Schedule 2026 and Update of 14-Plx-001 Council Meeting Policy (Frequency and Commencement Time)

RECOMMENDATION:

That Council:

1. approves the cancellation of the Council Meeting scheduled for 12 November 2026; and
 2. notes that if Recommendation 1 is resolved in the affirmative, it will overturn part of a decision made on 11 December 2025 for Agenda Item 20.9, Council Meeting Schedule 2026 and Update of 14-Plx-001 Council Meeting Policy (Frequency and Commencement Time), and requires a decision by an absolute majority pursuant to regulation 22(2) of the *Local Government (Meeting Procedures) Regulations 2025*.
-

DECISION: 9 July 2026

MOTION

Moved Councillor Alan Harris, seconded Councillor Alex Britton.

That Council:

- 1. approves the cancellation of the Council Meeting scheduled for 12 November 2026; and**
- 2. notes that if Recommendation 1 is resolved in the affirmative, it will overturn part of a decision made on 11 December 2025 for Agenda Item 20.9, Council Meeting Schedule 2026 and Update of 14-Plx-001 Council Meeting Policy (Frequency and Commencement Time), and requires a decision by an absolute majority pursuant to regulation 22(2) of the *Local Government (Meeting Procedures) Regulations 2025*.**

CARRIED BY ABSOLUTE MAJORITY 11:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Tim Walker, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

19.2. Parking Strategic Direction

FILE NO: SF4358

AUTHOR: Natasha Tempest (Senior Leader Health and Regulations)

APPROVER: Nathan Williams (Executive Leader Delivery and Performance)

DECISION STATEMENT:

To consider this report, which provides an update on work underway in relation to parking and its alignment with the City of Launceston Strategic Plan 2025 - 2035 and supporting plans and strategies, including transport, movement and City Heart initiatives.

RELEVANT LEGISLATION:

The following legislation enables Council to regulate parking behaviour, manage the use of public space, and enforce compliance, while supporting broader transport and place-based outcomes.

Local Government Act 1993 (Tas)
Local Government (Highways) Act 1982 (Tas)
Traffic Act 1925 (Tas)
Road Rules 2019 (Tas)
Vehicle & Traffic Act 1999 (Tas)
Roads & Jetties Act 1935 (Tas)
Traffic (Compliance & Enforcement) Regulations 2017 (Tas)
Facilities & Highways By-law No.1 of 2021
On-Street Parking Penalties By-law No. 1 of 2023
Parking Facilities By-law No.2 of 2023

PREVIOUS COUNCIL CONSIDERATION:

Council – 4 November 2021 – 18.1 - City of Launceston Transport Strategy 2020-2040
Council – 31 October 2024 – 21.1 - City Heart Place Plan
Council - 19 June 2025 - 21.2 - City of Launceston 10-year Strategic Plan (2025-2025)
Council – 28 May 2026 – 19.2 - Fees & Charges 2026/2027
Council – 18 June 2026 - 5.1 - City of Launceston Four-Year Delivery Plan 2026/27 - 2029/30 and Annual Plan 2026/27

RECOMMENDATION:

That Council:

1. receives this paper on the strategic intent and direction of parking in the City of Launceston.
-

Natasha Tempest (Senior Leader Health and Regulations), Holly Smith (Team Leader Parking and Regulations, Anna Feldman (Team Leader Project Management Office) and Catherine Searle (Senior Leader City Infrastructure) were in attendance to answer questions in respect of this item.

Deputy Mayor Hugh McKenzie withdrew from the Meeting at 4:39 pm

Robin Smith spoke to the Recommendation.

DECISION: 9 July 2026

MOTION

Moved Councillor Alan Harris, seconded Councillor Ross Marsden.

That Council:

1. receives this paper on the strategic intent and direction of parking in the City of Launceston.

CARRIED 8:2

FOR VOTE: Mayor Matthew Garwood, Councillor Alan Harris, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Susie Cai, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Councillor Joe Pentridge

ABSTAINED: Councillor Tim Walker

ABSENT DUE TO A DECLARATION OF INTEREST: Deputy Mayor, Councillor Hugh McKenzie

COUNCILLOR	QUESTION	RESPONSE
Councillor Tim Walker	How will the parking review align with other major city projects such as; City Heart, public transport planning, one-way/two-way street changes, and broader infrastructure planning?	<i>Executive Leader Delivery and Performance</i> <i>The review would be undertaken through a holistic, infrastructure-led approach, rather than as a stand-alone parking exercise. The intention is to integrate parking policy with wider transport and city planning objectives.</i>

20. STRATEGY AND INNOVATION

20.1. Concessional Entry to Council's Waste Disposal Facilities

FILE NO: SF0628

AUTHOR: Jess Nesbit (Waste & Environment Officer)

APPROVER: Jane Lewis (Chief Executive Officer)

DECISION STATEMENT:

To consider the value of concessions to approved charitable organisations for waste disposal at the Launceston Waste Centre for the 2026/2027 financial year.

RELEVANT LEGISLATION:

Local Government Act 1993 (Tas) - section 205

PREVIOUS COUNCIL CONSIDERATION:

Council - 19 June 2025 - Agenda 17.2 - Concessional Entry to Council's Waste Disposal Facilities

Council - 17 April 2025 - Agenda 17.2 Policy Review - 12-Plx-014 Concessional Entry to the Council's Waste Disposal Facilities

Council - 27 June 2024 - Agenda 14.1 Concessional Waste Disposal 2024/2025 - Charitable Organisations

RECOMMENDATION:

That Council:

1. in respect of clause 4 of the '*Concessional Entry to Council's Waste Disposal Facilities*' policy (12-Plx-014), approves the participating charitable organisations and their recommended concessional entry values for the 2026/2027 financial year, as listed in the report; and
2. approves the budget variation to increase the 2026/2027 financial year budget of \$57,309.00 to \$69,147.39, the additional funding of \$11,838.39 to be sourced from the Councillor's civic budget.

Deputy Mayor Hugh McKenzie re-attended the Meeting at 4:47 pm
Councillor Andrew Palmer withdrew from the Meeting at 4:48 pm
Councillor Susie Cai retired from the Meeting at 4:47 pm
Councillor Tim Walker retired from the Meeting at 4:47 pm

Sarah McRobbie (Senior Leader Prosperity and Innovation), Michael Attard (Team Leader Sustainability and Innovation) and Jess Nesbit (Waste and Environment Officer) were in attendance to answer questions in respect of this item.

DECISION: 9 July 2026

MOTION

Moved Councillor Alan Harris, seconded Councillor Ross Marsden.

That Council:

1. in respect of clause 4 of the '*Concessional Entry to Council's Waste Disposal Facilities*' policy (12-Plx-014), approves the participating charitable organisations and their recommended concessional entry values for the 2026/2027 financial year, as listed in the report; and
2. approves the budget variation to increase the 2026/2027 financial year budget of \$57,309.00 to \$69,147.39, the additional funding of \$11,838.39 to be sourced from the Councillor's civic budget.

CARRIED 7:1

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Lindi McMahon, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Councillor Joe Pentridge

ABSENT DUE TO A DECLARATION OF INTEREST: Councillor Andrew Palmer

Councillor Andrew Palmer re-attended the Meeting at 4:50 pm

21. CHIEF EXECUTIVE OFFICER NETWORK

No Items were identified as part of these Minutes

22. LATE ITEMS

Local Government (Meeting Procedures) Regulations 2025 – regulation 10(7)

No Items were identified as part of these Minutes

23. CLOSED COUNCIL

Local Government (Meeting Procedures) Regulations 2025 – regulation 17(1)

RECOMMENDATION:

That Council moves into Closed Session to consider the following matters:

23.1. Confirmation of the Minutes

REASON FOR CLOSED COUNCIL:

Regulation 40(6) of the *Local Government (Meeting Procedures) Regulations 2025* states that at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.

23.2. Status Report on Closed Council Decisions as of 2 July 2026

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to:

- (a) *personnel matters, including complaints against an employee of the council;*
- (b) *industrial relations matters;*
- (c) *information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business;*
- (d) *commercial information of a confidential nature that, if disclosed, is likely to –*
 - (i) *prejudice the commercial position of the person who supplied it; or*
 - (ii) *confer a commercial advantage on a competitor of the council; or*
 - (iii) *reveal a trade secret;*
- (e) *contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;*
- (f) *the security of –*
 - (i) *the council, councillors and council staff; or*
 - (ii) *the property of the council;*
- (g) *proposals for the council to acquire land or an interest in land or for the disposal of land;*
- (h) *information that is –*
 - (i) *of a personal and confidential nature; or*
 - (ii) *provided to the council on the condition that it be kept confidential;*
- (j) *requests by councillors for leave of absence;*
- (j) *notifications by councillors of leave of absence for parental leave;*
- (k) *matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;*
- (l) *the personal hardship of any person who is resident in, or is a ratepayer in, the relevant municipal area.*

23.3. DA0306/2025 - 190 Waddles Road, Karoola - Extractive Industry - Use and Development of a Quarry

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(K) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (k) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council.

23.4. Acquisition of Easements at 181 Westbury Road, Prospect

REASON FOR CLOSED COUNCIL:

This item is **CONFIDENTIAL** in accordance with regulation 17(2)(c) (g) of the *Local Government (Meeting Procedures) Regulations 2025*, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business.
- (g) proposals for the council to acquire land or an interest in land or for the disposal of land.

DECISION: 9 July 2026

MOTION

Moved Councillor Alan Harris, seconded Councillor Alex Britton.

That Council moves into Closed Session.

CARRIED BY ABSOLUTE MAJORITY 9:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

Council moved into Closed Session at 4.50pm.

Council returned to Open Session at 5.05pm.

23.5. End of Closed Session

DECISION: 9 July 2026

MOTION

Moved Councillor Lindi McMahon, seconded Councillor Alex Britton.

That Council:

1. pursuant to regulation 40(1)(b) of the *Local Government (Meeting Procedures) Regulations 2025*, resolves to report in Open Session that it has considered the following matters in Closed Session:

Minutes Item	Matter	Brief Description
23.1	<i>Closed Council Minutes – 28 May 2026</i>	<i>Confirmation of the Minutes of the Closed Meeting of the City of Launceston Council held on 28 May 2026.</i>
23.2	<i>Status Report on Closed Council Decisions as of 2 July 2026</i>	<i>Councillors received the Status Report on Closed Council Decisions as of 2 July 2026.</i>
23.3	<i>DA0306/2025 - 190 Waddles Road, Karoola - Extractive Industry - Use and Development of a Quarry</i>	<i>Councillors considered a position in a planning appeal DA0306/2025 - Extractive Industry - Use and Development of a Quarry, at 190 Waddles Road, Karoola.</i>
23.4	<i>Acquisition of Easements at 181 Westbury Road, Prospect</i>	<i>Councillors considered the acquisition of easements over land at 181 Westbury Road, Prospect.</i>

CARRIED 9:0

FOR VOTE: Mayor Matthew Garwood, Deputy Mayor Hugh McKenzie, Councillor Alan Harris, Councillor Joe Pentridge, Councillor Andrew Palmer, Councillor Lindi McMahon, Councillor Alex Britton, Councillor Krista Preece and Councillor Ross Marsden

AGAINST VOTE: Nil

24. NEXT COUNCIL MEETING DATE

The next Ordinary Meeting of Council will be held at 1.00pm on 23 July 2026 at the Council Chambers, Town Hall, 18-28 St John Street, Launceston.

25. MEETING CLOSURE

The Mayor, Councillor Matthew Garwood, closed the Meeting at 5.05pm.